



PARKS AND RECREATION COMMISSION

January 10, 2022

1. Call to Order – 7:00 P.M., City Hall Community Room
2. Approval of Minutes – Minutes of Monday, December 13, 2021 Meeting
3. Approval of Agenda as Presented
4. New Business
 - a. Election of Officers
 - b. Recommendation to City Council for MDNR Waterways Grant Submittal
 - c. Directors Report
5. Public Comment: This is an opportunity for the public to comment on items not on the meeting agenda
6. Commissioner Comments
7. Adjournment



PARKS AND RECREATION COMMISSION

December 13, 2021

A meeting of the City of Petoskey Parks and Recreation Commission was held at Petoskey City Hall Community Room, on Monday, December 13, 2021. Roll was called at 7:01 P.M. and the following were:

Present: Ken Turk, Chairperson
Paul Schemanski
Jerry Bush
Jon Terry
Sharon Walker
Cody Wilcox
Absent with Notification: Jennifer Buchanan
Staff: Kendall Klingelsmith, Parks and Recreation Director
Others: Linda Guthrie – Northern Michigan Master Gardeners

Minutes Approved

Minutes of the Monday, November 9, 2021 meeting were read and approved. A motion for approval was made by Commissioner Wilcox, seconded by Commissioner Bush. Commissioner Schemanski abstained with all other members present, voting aye.

YEAS: Bush, Terry, Turk, Walker, Wilcox (5)
NAYS: (0)

The agenda was approved without any changes. A motion for approval was made by Commissioner Schemanski, seconded by Commissioner Terry, with all members present voting aye.

YEAS: Bush, Schemanski, Terry, Turk, Walker, Wilcox (6)
NAYS: (0)

New Business

Approval of the 2022 Meeting Dates

A motion for approval was made by Commissioner Schemanski, seconded by Commissioner Terry, with all members present voting aye.

YEAS: Bush, Schemanski, Terry, Turk, Walker, Wilcox (6)
NAYS: (0)

Recommendation to City Council for Coastal Management Grant

Director Klingelsmith went over the scope of the plan with the Commission, who previously approved the submission of the application and were familiar with the project. Commission is excited about the improvement and offered a recommendation to City Council:

The Parks and Recreation Commission recommend City Council to approve the grant agreement for the Coastal Management Grant program for development of Solanus Mission Beach.

A motion for approval was made by Commissioner Turk, seconded by Commissioner Walker, with all members present voting aye.

YEAS: Bush, Schemanski, Terry, Turk, Walker, Wilcox (6)

NAYS: (0)

Directors Report

Director Klingelsmith gave updates on the marina fuel replacement project. He also updated the Commission that the City was recommended for the Michigan Natural Resources Trust Fund grants submitted for the Winter Sports Park hockey rink pavilion (\$298,000), Boor property acquisition (\$187,500) and the Pennsylvania Park – Park Avenue Expansion through the Land and Water Conservation Fund program for (\$150,000). The Director indicated the projects need to be approved by the State legislature and will likely be five to six months before being signed into law. There are some preparations that can go into the projects before the agreements are signed and the City will work with the contractor to get things ready to go.

Public Comment

Linda Guthrie, on behalf of the Northern Michigan Master Gardner's, expressed the club's excitement to get involved with some of the upcoming projects.

Miscellaneous

Commissioner Schemanski asked if any progress had been made to fill the vacant City Manager position. Director Klingelsmith said the search should be promoted this or next week and interviews will likely be held in early February.

Commissioner Terry was curious how the shoreline was holding up amidst all of the storms/wind/waves. Director responded the shoreline appears to be holding up well but reminded that the water levels are approximately 18 inches lower than last year.

Adjournment

There being no further business to come before the Parks and Recreation Commission, the meeting was adjourned at 7:45 P.M. Motion for adjournment was made by Commissioner Schemanski, seconded by Commissioner Terry.

YEAS: Bush, Schemanski, Terry, Turk, Walker, Wilcox (6)

NAYS: (0)

The next scheduled meeting of the Parks and Recreation Commission will be held at 7:00 P.M. on Monday, January 10, 2021. The meeting will be held at Petoskey City Hall.

Minutes reviewed and approved by Kendall Klingelsmith, Director of Parks and Recreation.

Hi Kendall,

Apologies again for not being able to attend the Petoskey Parks and Recreation meeting on Monday, December 13th. Please accept this email as my support for funding to implement the Solanus Mission Beach park project. I have appreciated being included in the planning of this project to date, through my work with the Watershed Council. I look forward to continuing my participation as both a Watershed Council staff and Parks and Recreation commissioner. Please let me know if you need additional information from me in the meantime.

Thank you!
Jen



Jennifer Buchanan

Associate Director

Tip of the Mitt Watershed Council

(231) 347-1181 x 1112

www.watershedcouncil.org



DRAFT



BOARD: Parks and Recreation Commission

MEETING DATE: January 10, 2022

DATE PREPARED: January 5, 2022

AGENDA SUBJECT: Annual Election of Officers

RECOMMENDATION: Nominate and elect a Chairperson and Vice Chairperson

Commission members will be asked to nominate and elect a chairperson to conduct the official meetings of the Parks and Recreation Commission for 2022. The current Chairperson is Ken Turk.

Commission members will be asked to nominate and elect a Vice Chairperson to act on behalf of the Chairperson in their absence. This position is currently held by Jennifer Buchanan.

Periodically both the Chairperson and Vice Chairperson must be elected by the City's representatives currently serving on the Commission.



BOARD: Parks and Recreation Commission

MEETING DATE: January 10, 2021 **DATE PREPARED:** January 5, 2022

AGENDA SUBJECT: Consider Endorsement of a Waterways Commission Fund Application

RECOMMENDATION: Consider recommendation to City Council for grant submission

In November, City Council approved a contract for \$396,000 with R.W. Mercer to proceed with the Marina Fuel Storage project. However, the projects was initially estimated at \$250,000 and the City received funding from the MDNR Waterways Commission for a 50% match of \$125,000.

The main issue with the project is the lead time for receipt of the fuel tank, which was estimated at 10 months. By approving the contract, the contractor could order the tank with construction to take place after the harbor closed in 2022. Staff recommended to Council to support another grant application in the amount of \$72,500 to assist with the cost difference.

The Parks and Recreation Commission can provide a recommendation to City Council to support staff's request to submit a grant for \$72,500 to the MDNR Waterways Commission for additional funding for the marina fuel storage tank project.

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