



PARKS AND RECREATION COMMISSION

May 9, 2022

1. Call to Order – 7:00 P.M., City Hall Community Room
2. Approval of Minutes – Minutes of Monday, April 11, 2022 Meeting
3. Approval of Agenda as Presented
4. New Business
 - a. Consider suspension of summer meetings
 - b. Directors Report
 - i. Project Updates
 - ii. Park Updates
 - iii. Park and Recreation Master Plan Update
5. Public Comment: This is an opportunity for the public to comment on items not on the meeting agenda
6. Commissioner Comments
7. Adjournment



PARKS AND RECREATION COMMISSION

April 11, 2022

A meeting of the City of Petoskey Parks and Recreation Commission was held at Petoskey City Hall Community Room, on Monday, April 11, 2022. Roll was called at 7:00 P.M. and the following were:

Present: Ken Turk, Chairperson
Jerry Bush
Paul Schemanski
Jon Terry
Sharon Walker
Cody Wilcox

Absent with Notification: Jennifer Buchanan

Staff: Kendall Klingelsmith, Parks and Recreation Director
Ed Smith, Recreation Coordinator

Minutes Approved

Minutes of the Monday, February 14, 2022 meeting were read and approved. A motion for approval was made by Commissioner Walker, seconded by Commissioner Bush, with all members present voting aye.

YEAS: Bush, Schemanski, Terry, Turk, Walker, Wilcox (6)
NAYS: (0)

The agenda was approved without any changes. A motion for approval was made by Commissioner Schemanski, seconded by Commissioner Terry, with all members present voting aye.

YEAS: Bush, Schemanski, Terry, Turk, Walker, Wilcox (6)
NAYS: (0)

New Business

Glenn H. Casey Award Nomination Discussion

Every year the Parks and Recreation Commission nominates an individual for the Glenn H. Casey Award. The award goes to a person(s) who showcases a history of volunteerism that has a direct result on the Petoskey Parks and Recreation participants. This year staff recommended Gene Champion, who was a longtime volunteer and employee for the City. Mr. Champion was involved with the City for 30+ years. He started as a volunteer at the Winter Sports Park. His family was heavily involved with speed and figure skating. Additionally, he was a volunteer tennis instructor and organized the adult leagues on his own. Upon his retirement as a teacher, Gene continued to volunteer and was eventually hired as a seasonal part-time employee where he did every job imaginable at the Winter Sports Park. He eventually managed Magnus Park Campground where he spurred many improvements and relationships. Gene officially retired in 2021 from working with the City to spend

more time with his kids and grandkids. He exemplifies what the Glenn H. Casey award means to the City.

Commissioner Walker also nominated Josh Swiss for his involvement with the wrestling program. Commissioner Wilcox identified Zach Jonker as someone who should be considered for the award. Mr. Jonker has been involved with Petoskey Youth Soccer Association and the City for a number of years.

A nomination for Gene Champion was made by Commissioner Terry, seconded by Commissioner Wilcox, with all members present voting aye.

YEAS: Bush, Schemanski, Terry, Turk, Walker, Wilcox (6)

NAYS: (0)

Commissioner Walker will contact Nan Casey, who is the daughter Glenn H. Casey.

Presentation of the 2021 Annual Parks and Recreation Participation Report

The annual report was presented to the Commission. Recreation Coordinator, Ed Smith, reviewed some of the programming number and trends. 2021 showed significant recovery from 2020. However, the participation numbers still are not to pre-pandemic level. Mr. Smith indicated the early numbers in 2022 are better than at this time in 2021. Additionally there are more tournaments scheduled than the last two years, which is where a portion of the "other" category will increase. Director Klingelsmith indicated staff will look at the fees for use of the fields for the travel tournaments and will likely recommend an increase in fees.

The 2021 participation fees for Resort Township were \$24,959 and \$42,787 for Bear Creek Township.

A motion for accepting the participation report and subsequent fees associated with Resort Township and Bear Creek Township was made by Commissioner Schemanski, seconded by Commissioner Bush, with all members present voting aye.

YEAS: Bush, Schemanski, Terry, Turk, Walker, Wilcox (6)

NAYS: (0)

Directors Report

Director Klingelsmith went into details pertaining to the State of Michigan Infrastructure funds. After last minute earmarking, the original support of \$200 million to local communities was reduced to \$60 million after Southeast Michigan, Grand Rapids and Marquette all received unexpected earmarked funds. The remaining \$60 million are for the local units of government to use for shovel ready projects. Klingelsmith has identified areas of the Little Traverse Wheelway for resurfacing and the removal/replacement of the hockey rink concrete at the Winter Sports Park. The Director indicated not much information is known about the details of the process but the DNR will be the grantors. As information is shared, Klingelsmith will communicate to the Commission.

There will be a capital campaign kickoff meeting at the Winter Sports Park at 6:00 P.M., Tuesday, April 19th for those interested in assisting with fund raising. The Winter Sports Park pavilion project currently has \$600,000 for the shelter but another \$500,000 is needed for new concrete and dasher boards.

The Department of Parks and Recreation still has a full-time job opening and is struggling to fill the seasonal positions. If anyone knows anybody looking for work, please refer them to the Director.

The annual tree planting program will get started in a few weeks. Staff is finalizing tree placement.

Public Comment

Linda Guthrie, a representative from the Emmet County Master Gardeners, expressed their excitement for the arboretum conversion.

Commissioner Comments

Commissioner Turk congratulated Director Klingelsmith on being the recipient of the mParks Fellowship Award. The Fellowship Award is the highest award given to a parks and recreation profession by mParks.

Turk also inquired when the pickleball courts would be open. The Director responded they would be opening within a few weeks. The ground needs to thaw before the nets go on or the posts will heave.

Commissioner Walker asked if the children's garden concept was received. Staff indicated nothing had been received yet.

Commissioner Terry asked about the Lake Street Project. The Director said the project will be completed in October.

Commissioner Wilcox expressed gratitude to the efficiency and quality of the recreation programming. His family is involved and is impressed with how good the experience has been.

Adjournment

There being no further business to come before the Parks and Recreation Commission, the meeting was adjourned at 8:03 P.M. Motion for adjournment was made by Commissioner Schemanski, seconded by Commissioner Wilcox, with all members present voting aye.

YEAS: Bush, Schemanski, Terry, Turk, Walker, Wilcox (6)

NAYS: (0)

The next scheduled meeting of the Parks and Recreation Commission will be held at 7:00 P.M. on Monday, May 9, 2022. The meeting will be held in the Community Room at Petoskey City Hall following the Glenn H. Casey Award Presentation .

Minutes reviewed and approved by Kendall Klingelsmith, Director of Parks and Recreation.



BOARD: Parks and Recreation Commission

MEETING DATE: May 9, 2022 **DATE PREPARED:** May 4, 2022

AGENDA SUBJECT: Consider Suspension of Summer Parks and Recreation Meetings

RECOMMENDATION: Consider suspending summer meetings

Background: Traditionally, the Parks and Recreation Commission has elected to suspend the Commission meetings during the summer months of June, July and August, with regularly scheduled meetings to resume in September.

Action: If the Commission elects to suspend the summer meetings, the following proposed resolution should be considered for adoption:

“That the City of Petoskey Parks and Recreation Commission hereby approve the suspension of regularly scheduled meetings for the months of June, July and August 2015, with the understanding that the Director can call a special meeting should the need arise.”

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