



PARKS AND RECREATION COMMISSION

September 12, 2022

1. Call to Order – 7:00 P.M., City Hall Community Room
2. Approval of Minutes – Minutes of Monday, May 9, 2022 Meeting
3. Approval of Agenda as Presented
4. New Business
 - a. Directors Report
 - i. Project Updates
 1. Solanus Mission Beach
 2. Festival Area Shelter
 3. Marina Fuel Tank Replacement
 4. WSP Pavilion
 5. Park Avenue
 6. Skyline Property Acquisition
 - ii. Park and Recreation Master Plan Update
5. Public Comment: This is an opportunity for the public to comment on items not on the meeting agenda
6. Commissioner Comments
7. Adjournment



PARKS AND RECREATION COMMISSION

May 9, 2022

A meeting of the City of Petoskey Parks and Recreation Commission was held at Petoskey City Hall Community Room, on Monday, May 9, 2022. Roll was called at 7:00 P.M. and the following were:

Present: Ken Turk, Chairperson
Jerry Bush
Paul Schemanski
Sharon Walker
Cody Wilcox

Absent with Notification: Jennifer Buchanan
Jon Terry

Staff: Kendall Klingelsmith, Parks and Recreation Director
Ed Smith, Recreation Coordinator

Minutes Approved

Minutes of the Monday, April 11, 2022 meeting were read and approved. A motion for approval was made by Commissioner Bush, seconded by Commissioner Schemanski, with all members present voting aye.

YEAS: Bush, Schemanski, Turk, Walker, Wilcox (5)
NAYS: (0)

The agenda was approved with a correction on the year (2015 to 2022) in the memo for the consideration of meeting suspension. A motion for approval was made by Commissioner Walker, seconded by Commissioner Wilcox, with all members present voting aye.

YEAS: YEAS: Bush, Schemanski, Turk, Walker, Wilcox (5)
NAYS: (0)

New Business

Consider Suspension of Summer Meetings

Every year this board considers suspending monthly meetings for June, July and August due to summer schedules and the department's scope of work those months. If a meeting is deemed necessary, the Chair will call to convene.

A nomination for suspension of summer meetings was made by Commissioner Schemanski, seconded by Commissioner Bush, with all members present voting aye.

YEAS: Bush, Schemanski, Turk, Walker, Wilcox (5)
NAYS: (0)

Directors Report

Director Klingelsmith indicated the Festival Place Shelter roof will be replaced starting next week. Solanus Mission Beach bid opening will be held on May 17 and the project will begin in September and conclude by the end of the year. The marina fuel tank replacement project is on schedule to begin at the conclusion of the boating season. The public restrooms are beginning to open up. Many plumbing issues to deal with but should be open by end of the week. The Winter Sports Park fundraising committee is meeting on May 18 to work on raising funds for the improvement. Magnus Park campground and the marina will have busy years and are already scheduled to be at capacity. Lastly, the Parks and Recreation Master Plan Update will be a priority in the fall when the Commission reconvenes.

Public Comment

Linda Guthrie, a representative from the Emmet County Master Gardeners, asked for an arboretum update. The project is a priority when fall grant funding becomes available. She also asked about how to reach staff after hours. The Director referred her to the "Report an Issue" on the City's website.

Commissioner Comments

Commissioner Bush asked about the status of a dog park. Director indicated nothing major is in the works.

Commissioner Walker received the Summer/Fall edition of the Parks and Recreation brochure and was very complimentary.

Commissioner Wilcox expressed gratitude to the efficiency and quality of the recreation programming. His family is involved and is impressed with how good the experience has been.

Adjournment

There being no further business to come before the Parks and Recreation Commission, the meeting was adjourned at 7:42 P.M. Motion for adjournment was made by Commissioner Bush, seconded by Commissioner Walker, with all members present voting aye.

YEAS: Bush, Schemanski, Turk, Walker, Wilcox (5)

NAYS: (0)

The next scheduled meeting of the Parks and Recreation Commission will be held at 7:00 P.M. on Monday, September 12, 2022. The meeting will be held in the Community Room at Petoskey City Hall.

Minutes reviewed and approved by Kendall Klingelsmith, Director of Parks and Recreation.



BOARD: Parks and Recreation Commission

MEETING DATE: September 12, 2022 **DATE PREPARED:** September 7, 2022

AGENDA SUBJECT: Discussion and Review of Parks and Recreation Master Plan Process

RECOMMENDATION: Informational and Comment

The 2017-2022 Parks and Recreation Master Plan currently on file with the Michigan Department of Natural Resources is set to expire in February 2022.

City staff is currently working on plan updates to be incorporated into a new 2023-2028 Parks and Recreation Master Plan.

Commission members are being asked to familiarize themselves with the current plan and be prepared to serve as the steering committee that will assist in the plans development.

A draft of a proposal process to update the Master Plan is attached for review and comment.

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Enclosure

2023 Parks and Recreation Master Plan Timeline

Public Workshops	Sept. 26 – October 7
Committee meeting to review comments, plan goals and objectives	Week of October 17
Committee review and amendments to draft Public Notice published for Draft Plan Review	Week of October 24
Public Review of Draft Plan (30 days)	November 7 – Dec. 9
Park and Recreation Committee Review and Recommendation	December 12
Planning Commission Review and Recommendation	December 15
Public Hearing notice published paper	December 29
City Council holds hearing/adopts resolution	January 16