



PARKS AND RECREATION COMMISSION

January 9, 2023

1. Call to Order – **6:00 P.M.**, City Hall Community Room
2. Approval of Minutes – Minutes of Monday, December 12, 2022 Meeting
3. Approval of Agenda as Presented
4. New Business
 1. Election of Officers
 2. Directors Report
 - a. Project updates
 - b. Winter Sports Park Hockey Board Replacement – Passport Grant
5. Public Comment: This is an opportunity for the public to comment on items not on the meeting agenda
6. Commissioner Comments
7. Adjournment



PARKS AND RECREATION COMMISSION

December 12, 2022

A special meeting of the City of Petoskey Parks and Recreation Commission was held at Petoskey City Hall Community Room, on Monday, December 12, 2022. Roll was called at 7:00 P.M. and the following were:

Present: Ken Turk, Chairperson
Jerry Bush
Jon Terry
Sharon Walker
Cody Wilcox

Absent with notification: Jennifer Buchanan

Staff: Kendall Klingelsmith, Parks and Recreation Director
Shane Horn, Petoskey City Manager

Minutes Approved

Minutes of the Monday, October 24, 2022 meeting were read and approved. Commissioner Walker indicated minutes had incorrectly recorded a member of the public with the wrong service club affiliation. Minutes were corrected. A motion for approval was made by Commissioner Terry, seconded by Commissioner Bush, with all members present voting aye.

YEAS: Bush, Terry, Turk, Walker, Wilcox (5)
NAYS: (0)

The agenda was approved with a motion for approval made by Commissioner Wilcox, seconded by Commissioner Walker, with all members present voting aye.

YEAS: Bush, Terry, Turk, Walker, Wilcox (5)
NAYS: (0)

New Business

Introduction of Shane Horn, Petoskey City Manager

Director Klingelsmith introduced the “new” (since June) City Manager, Shane Horn. Mr. Horn thanked the Commissioners for their dedication to the City and continued volunteerism to the Parks and Recreation Commission. He gave his professional background with the group and is looking forward to working with the Commission. This is also he and his wife’s first up north winter and he is excited about learning to ski.

Approval of the 2023 Meeting time and dates

Director Klingelsmith reviewed dates and pointed out the proposed change of meeting times from 7:00 P.M. to 6:00 P.M. Commissioner Bush indicated there may be two conflicts but wouldn’t know until closer to the specific dates otherwise, supported the time change.

The dates and times for 2023 were approved with a motion for approval made by Commissioner Turk, seconded by Commissioner Wilcox, with all members present voting aye.

YEAS: Bush, Terry, Turk, Walker, Wilcox (5)

NAYS: (0)

**Recommendation to City Council to approve a resolution of support
for the 2023-2027 Parks and Recreation Master Plan**

Director Klingelsmith thanked the Commissioners for their hard work and dedication to the plan. The Commissioners had extra meetings and volunteered for the open houses, which were well attended. Commissioner Terry asked the Director if he was satisfied with the plan. The Director is excited about the direction and also the amount of feedback that was received. The process to mine all of the comments and promote the public meetings and survey were more than past plans. The amount of feedback was evident of the effort put forth to engage the public. The City received 240 respondents and 946 comments throughout the process.

The following motion for recommendation to adopt by City Council was made by Commissioner Walker, seconded by Commissioner Terry, with all members present voting aye.

YEAS: Bush, Terry, Turk, Walker, Wilcox (5)

NAYS: (0)

That the Parks and Recreation Commission formally endorse the Parks and Recreation Master Plan 2023-2027 and further recommend to City Council that they consider adoption of said plan and direct City staff to submit the Parks and Recreation Master Plan 2023-2027 to the Michigan Department of Natural Resources for review and approval.

Directors Report

Director Klingelsmith informed the Commission the City applied for an \$800,000 grant through EGLE Infrastructure Program for a study to provide design and engineering drawings for the Little Traverse Wheelway failure between Magnus Park and Arrowhead Shores. The City will be notified in April about recommendation status.

The Solanus Mission Beach boardwalk and access project is completed. Several pictures were displayed to the Commission.

There is a fundraising event for the Winter Sports Park at the Backlot on Saturday, December 17, 2022 from 4:00 P.M. to 7:00 P.M. All proceeds will support the ice hockey rink improvements.

Public Comment

No public comments were received.

Commissioner Comments

Commissioner Walker complimented the City on how beautiful downtown looks this winter season.

Commissioner Turk was told to pass along a positive message on the improvements made at River Road Sports Complex for the disc golf course.

Adjournment

There being no further business to come before the Parks and Recreation Commission, the meeting was adjourned at 7:40 P.M. Motion for adjournment was made by Commissioner Bush, seconded by Commissioner Walker, with all members present voting aye.

YEAS: Bush, Terry, Turk, Walker, Wilcox (5)

NAYS: (0)

The next scheduled meeting of the Parks and Recreation Commission will be held at 6:00 P.M. on Monday, January 9, 2023. The meeting will be held in the Community Room at Petoskey City Hall.

Minutes reviewed and approved by Kendall Klingelsmith, Director of Parks and Recreation.

DRAFT



BOARD: Parks and Recreation Commission

MEETING DATE: January 9, 2023

DATE PREPARED: January 4, 2023

AGENDA SUBJECT: Annual Election of Officers

RECOMMENDATION: Nominate and elect a Chairperson and Vice Chairperson

Commission members will be asked to nominate and elect a chairperson to conduct the official meetings of the Parks and Recreation Commission for 2023. The current Chairperson is Ken Turk.

Commission members will be asked to nominate and elect a Vice Chairperson to act on behalf of the Chairperson in their absence. This position is currently held by Jennifer Buchanan.

Annually, the Chairperson and Vice Chairperson must be elected by the City's representatives currently serving on the Commission.

kk