



**PARKS AND RECREATION COMMISSION**

May 8, 2023

1. Call to Order – 6:00 P.M., City Hall Community Room
2. Approval of Minutes – Minutes of Monday, April 10, 2023 Meeting
3. Approval of Agenda as Presented
4. New Business
  - a. Presentation of Park Avenue Concept
  - b. Consider Suspension of Summer Meetings
  - c. Directors Report
    - i. Project Updates
    - ii. Arbor Day Celebration
5. Public Comment: This is an opportunity for the public to comment on items not on the meeting agenda.
6. Commissioner Comments
7. Adjournment



## **PARKS AND RECREATION COMMISSION**

April 10, 2023

A meeting of the City of Petoskey Parks and Recreation Commission was held at Petoskey City Hall Community Room, on Monday, April 10, 2023. Roll was called at 6:00 P.M. and the following were:

Present: Ken Turk, Chairperson  
Jerry Bush  
Suzanne Coveyou  
Jon Terry  
Sharon Walker  
Cody Wilcox

Staff: Kendall Klingelsmith, Parks and Recreation Director  
Ed Smith, Recreation Programmer

### **Minutes Approved**

Minutes of the Monday, March 13, 2023 meeting were read and approved. A motion for approval was made by Commissioner Bush, seconded by Commissioner Coveyou, with all members present voting aye.

YEAS: Bush, Coveyou, Terry, Turk, Walker, Wilcox (6)  
NAYS: (0)

The agenda was approved with a motion for approval made by Commissioner Terry, seconded by Commissioner Wilcox, with all members present voting aye.

YEAS: Bush, Coveyou, Terry, Turk, Walker, Wilcox (6)  
NAYS: (0)

### **New Business**

#### **Glenn H. Casey Award Nomination Discussion**

The Commission brought nominations for discussion and subsequently recommended Zach Jonker as the 2022 Glenn H. Casey winner. Zach has gone above and beyond working with the Parks and Recreation Department over the last 20+ years. He wrote the coaches manual, helps with coaches clinics and has developed the soccer curriculum. Additionally he has been a supporting conduit between the Petoskey Youth Soccer Association and the Petoskey Parks and Recreation Department enhancing both the relationship and youth soccer in the community. Congratulations Zach!

Other notable names mentioned were Brian Shaw, Jake Kanine, Tina Blackman and Josh Swiss.

A motion to award Zach Jonker as the 2022 Glenn H. Casey Award winner was made by Commissioner Wilcox, seconded by Commissioner Terry, with all members voting aye.

YEAS: Bush, Coveyou, Terry, Turk, Walker, Wilcox (6)  
NAYS: (0)

## **Presentation of the 2022 Annual Parks and Recreation Participation Report**

Ed Smith, Parks and Recreation Coordinator, was introduced to the Commission and went over the participation report. There is still a lag in numbers compared to pre-covid (2019) but the numbers are trending upward in the last 2 years. He explained Resort and Bear Creek residents pay resident fees and all others have a \$20 additional fee. Also some of the other variables that go into the participant tally. Commissioner Bush, who represents Bear Creek Township, thanked the City for providing services to their residents.

A motion to approve both township recreation agreements was made by Commissioner Bush, seconded by Commissioner Walker, with all members voting aye.

YEAS: Bush, Coveyou, Terry, Turk, Walker, Wilcox (6)

NAYS: (0)

### **Directors Report**

Director Klingelsmith gave an update on the Marina fuel storage tank project. He also indicated the clock tower project is scheduled to take place the week of May 8<sup>th</sup>. Klingelsmith informed the Commission of a pre-proposal for a National Fish and Wildlife Federation grant opportunity for \$2.5 million for the Arboretum conversion project.

Ed Smith gave an update on the successful Easter Egg hunt the City and Emmet County jointly provided for the community. Several hundred participants showed up to enjoy the event. City and County staff are already talking about future events.

### **Public Comment**

None

### **Commissioner Comments**

None

### **Adjournment**

There being no further business to come before the Parks and Recreation Commission, the meeting was adjourned at 6:55 P.M. Motion for adjournment was made by Commissioner Walker, seconded by Commissioner Bush, with all members present voting aye.

YEAS: Bush, Coveyou, Terry, Turk, Walker, Wilcox (6)

NAYS: (0)

The next scheduled meeting of the Parks and Recreation Commission will be held at 6:00 P.M. on Monday, May 8, 2023. The meeting will be held in the City Community Room at Petoskey City Hall.

Minutes reviewed and approved by Kendall Klingelsmith, Director of Parks and Recreation.



**BOARD:** Parks and Recreation Commission

**MEETING DATE:** May 8, 2023

**DATE PREPARED:** May 3, 2023

**AGENDA SUBJECT:** Presentation on the Pennsylvania Park "Park Avenue" Sidewalk Improvements

**RECOMMENDATION:** Information Only

---

---

As part of the 2024 approved Capital Improvements Plan, the City is planning on replacing and widening the sidewalk (Park Avenue) in Pennsylvania Park, between the restrooms and Bay Street. The project includes upgraded lighting, utilities and accessibility. Funding for the project will be provided by the Street Fund, Sidewalk Fund and the Downtown Management Board. Tim Knutsen, Landscape Architect from Beckett and Raeder will share the most recent rendition of the project.

kk



**BOARD:** Parks and Recreation Commission

**MEETING DATE:** May 8, 2023     **DATE PREPARED:** May 3, 2023

**AGENDA SUBJECT:** Consider Suspension of Summer Parks and Recreation Meetings

**RECOMMENDATION:** Consider suspending summer meetings

---

Background: Traditionally, the Parks and Recreation Commission has elected to suspend the Commission meetings during the summer months of June, July and August, with regularly scheduled meetings to resume in September.

Action: If the Commission elects to suspend the summer meetings, the following proposed resolution should be considered for adoption:

“That the City of Petoskey Parks and Recreation Commission hereby approve the suspension of regularly scheduled meetings for the months of June, July and August 2023, with the understanding that the Director can call a special meeting should the need arise.”

ch