



**TAX INCREMENT FINANCE AUTHORITY BOARD**

Wednesday, October 20, 2021

A meeting of the City of Petoskey Tax Increment Finance Authority Board was held in Petoskey City Hall Council Chambers on Wednesday, October 20 2021. Meeting was called at 7:00 P.M. and the following were:

Present: Gary Hunter  
George Robson  
Clark Smith  
Diana Harrold  
Nan Casey  
Carla Crockett

Absent: Linda Bade

Staff: Kendall Klingelsmith, Parks and Recreation Director  
Lisa Denoyer, Administrative Assistant

**APPROVAL OF MINUTES**

Minutes of the Monday, June 8, 2021 meeting were approved with noted changes. Motion for approval was made by George Robson, seconded by Gary Hunter, with all members present voting aye.

YEAS: Harrold, Hunter, Robson, Smith, Casey, Crockett (6)  
NAYS: (0)

**APPROVAL OF AGENDA**

Motion for approval of agenda as presented was made by Clark Smith, seconded by Gary Hunter with all members' present voting aye.

YEAS: Harrold, Hunter, Robson, Smith, Casey, Crockett (6)  
NAYS: (0)

**NEW BUSINESS:**

**New Member Orientation and Introductions**

Introductions were made and the board welcomed newly appointed members Nan Casey and Carla Crockett to the board. Director Klingelsmith went through the history of TIFA and purpose, and highlighted some of the projects associated with the tenure of the program.

## **Election of Officers**

The last few years, the board has turned over with members. Last year the chairperson resigned so it was imperative to elect a new Chairperson and Vice-Chairperson. Gary Hunter was nominated as Chairperson and Clark Smith as Vice Chairperson. Motion was made by George Robson with support from Carla Crockett with all members' present voting aye.

YEAS: Harrold, Hunter, Robson, Smith, Casey, Crockett (6)

NAYS: (0)

## **Budget Overview**

Director Klingelsmith went through the FY 2022 proposed revenue and expenditures for the TIFA fund. Board was satisfied with the direction of the budget and related projects.

## **Capital Needs Assessment Presentation**

Director Klingelsmith provided the approved Capital Improvement Plan (CIP) and reviewed years 2022 and 2023. The full plan, including the long term lacking funding items, was provided. Director Klingelsmith indicated the house at 620 Ingalls, which is identified in the CIP for demolition by the City, will likely be advertised for bid. This will benefit the City in saving costs of demolition and also put the property back on the tax rolls. Many of the projects would be grant funded so the schedule of these projects are contingent upon the process. The Director also noted most of the projects in the CIP don't rely on the TIFA funds but felt it important to share the direction with the group.

## **Livable Shoreline Demonstration Project Presentation**

Director Klingelsmith presented about the newly planted livable shoreline demonstration project located in the promenade playground and marina launch ramp areas. The project was funded by a grant from the Petoskey-Harbor Springs Area Community Foundation through their Little Traverse Bay Restoration Fund, with support from the Tip of the Mitt Watershed Council. The project features native plant species, compost from Emmet County and services of local contractors. This is a project to address shoreline resiliency and landscaping best practices. This project is within the TIFA district and may be similar to other shoreline areas to develop. Board member Crockett was supportive of the project and indicated this approach in other areas would be supported.

## **MISCELLANEOUS**

No other comments

## **ADJOURNMENT**

There being no further business to come before the TIFA Board, the meeting was adjourned at 8:13 P.M. Motion for adjournment was made by Nan Casey, seconded by Gary Hunter, with all members present voting aye.

YEAS: Harrold, Hunter, Robson, Smith, Casey, Crockett (6)

NAYS: (0)

The next regular scheduled meeting of the Tax Increment Finance Authority Board will be held at in spring of 2022. A date will be decided in late winter 2022.

Minutes reviewed and approved by Kendall Klingelsmith, Director of Parks and Recreation.