



CITY COUNCIL

September 17, 2018

1. Call to Order - 7:00 P.M. - City Hall Council Chambers
2. Recitation - Pledge of Allegiance to the Flag of the United States of America
3. Roll Call
4. Consent Agenda – Adoption of a proposed resolution that would confirm approval of the following:
 - (a) August 20, 2018 regular session City Council meeting minutes
 - (b) Acknowledge receipt of a report concerning certain administrative transactions since August 20, 2018
5. Miscellaneous Public Comments
6. City Manager Updates
7. Appointments – Consideration of appointments to the Planning Commission
8. New Business
 - (a) Hear presentation by OHM Advisors concerning the Bear River Dam located on Lake Street
 - (b) Receipt, introduction and discussion of the City's proposed 2019-2024 Capital Improvements Plan
9. Closed Session
 - (a) Adoption of a proposed resolution that would authorize to recess to a closed session, pursuant to Section 8(a) of the Michigan Open Meetings Act, to consider a periodic personnel evaluation of the City Manager
 - (b) Adoption of a proposed resolution that would authorize to recess to a closed session, pursuant to Section 8(e) and 8(h) of the Michigan Open Meetings Act, to consult its attorney regarding strategy in connection with specific pending litigation and to consider material exempt from disclosure
10. City Council Comments
11. Adjournment



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: September 17, 2018 **PREPARED:** September 13, 2018

AGENDA SUBJECT: Consent Agenda Resolution

RECOMMENDATION: That the City Council approve this proposed resolution

The City Council will be asked to adopt a resolution that would approve the following consent agenda items:

- (1) Draft minutes of the August 20, 2018 regular session City Council meeting; and
- (2) Acknowledge receipt of a report from the City Manager concerning all checks that have been issued since August 20, 2018 for contract and vendor claims at \$11,079,639.29, intergovernmental claims at \$4,797,918.73, and the August 23 and September 6 payrolls at \$422,159.34 for a total of \$16,299,717.36.

sb
Enclosures



CITY COUNCIL

August 20, 2018

A regular meeting of the City of Petoskey City Council was held in the City Hall Council Chambers, Petoskey, Michigan, on Monday, August 20, 2018. This meeting was called to order at 7:00 P.M.; then, after a recitation of the Pledge of Allegiance to the Flag of the United States of America, a roll call then determined that the following were

Present: Kate Marshall, City Councilmember
Izzy Lyman, City Councilmember
Grant Dittmar, City Councilmember
Jeremy Wills, City Councilmember

Absent: John Murphy, Mayor

Also in attendance were City Manager Robert Straebel, Clerk-Treasurer Alan Terry, Parks and Recreation Director Kendall Klingelsmith, Downtown Director Becky Goodman and City Planner Amy Tweeten.

Hear MEDC Presentation Certifying the City as a Redevelopment Ready Community

Representatives from MEDC, Congressman Bergman's office and Senator Wayne Schmidt were present to recognize the City of Petoskey as the 25th community to be certified under the statewide Redevelopment Ready Communities (RRC) program. Dan Leonard, MEDC representative, reviewed the RRC program and that the City will now receive more promotion from the State on development needs.

Consent Agenda - Resolution No. 19213

Following introduction of the consent agenda for this meeting of August 20, 2018, City Councilmember Marshall moved that, seconded by City Councilmember Lyman adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby confirms that the draft minutes of the August 6, 2018 regular session City Council meeting be and are hereby approved; and

BE IT RESOLVED that receipt by the City Council of a report concerning all checks that had been issued since August 6, for contract and vendor claims at \$2,303,531.13, intergovernmental claims at \$873,743.43, and the August 9 payroll at \$211,933.85, for a total of \$3,389,208.41 be and is hereby acknowledged.

Said resolution was adopted by the following vote:

AYES: Marshall, Lyman, Dittmar, Wills (4)

NAYS: None (0)

Public Comment

Mayor Protem Dittmar asked for public comments and a representative from Citizens Climate Lobby announced that there would be a presentation on climate change at North Central Michigan College. Lindsey Walker, 1312 Emmet Street, had concerns with the Emmet Property Owners Protecting Petoskey article in the Petoskey News Review and opposes the article viewpoints and read aloud Regina Gasco's letter in response to the article.

City Manager Updates

The City Manager reported that Knute Nadleoffer, Director of the Michigan Biological Station in Pellston, is giving a presentation regarding climate change on September 6 from 7:00 P.M. to 9:00 P.M. at North Central Michigan College Library; that the City achieved Silver Certification in 2018 for the Michigan Green Communities Challenge program which was attributed to various energy efficiency improvements at the Wastewater Treatment Plant, enrolling 100 residents in the Voluntary Green Pricing Program (VGP) and transitioning to LED street lighting; that City staff, in cooperation with Tip of the Mitt Watershed Council, will be removing overgrown vegetation at Solanus Beach in September with staff developing plans for modest improvements at the beach in future years; reviewed Sheridan and Emmet Street project improvements; reviewed the Greenway Corridor status and that there are a few minor items pending; and reviewed the City Manager's annual evaluation process and that forms are to be submitted to the City Attorney by September 10 and discussed in closed session at the September 17 City Council meeting.

City Councilmembers inquired if Sheridan Street was a candidate for a similar parking lane that was implemented on Jennings Avenue and if the geese containment was working. The City Manager responded that Sheridan is narrower so hard to use parking lanes, but that it may be able to be redesigned and that the geese are being contained by the bushes that were planted at Festival Beach area.

Hear DNR Presentation on Urban Deer Management

The City Manager reviewed that Councilmember Lyman requested a presentation and discussion regarding deer management techniques that homeowners can utilize to mitigate damage to gardens and flower beds.

Jennifer Keitch, DNR representative, Gaylord, gave a brief presentation on urban deer management and reviewed ways to limit deer population such as eliminating food sources.

Councilmembers inquired if deer population still contracts Lyme Disease and that residents have had great success with liquid fence. Ms. Keitch responded that the deer population do carry Lyme Disease and that dogs can contract the disease as well.

Authorize Contract for Marina Electrical and Pedestal Upgrades – Resolution No. 19214

The Parks and Recreation Director reviewed that in 2017, the City applied for and received a matching grant for electrical upgrades on Piers A, C and D to comply with the 2017 National Electric Code in the amount of \$99,415; that in 2018 the City also applied for and received a matching grant for pedestal upgrades on Pier B to remain consistent with the pedestal upgrades that will occur on Piers A, C and D for \$35,350; and that both grant obligations will be completed in this project. The Director further reviewed that GRP Engineering prepared detailed bid specifications for the marina upgrades; that bids were advertised and made available; and that four bids were received and opened publicly on August 14, 2018. GRP Engineering and City staff reviewed the low bid of \$171,957.50 by Select Electric, Petoskey, and that the contractor can perform the specified work and has also been reviewed and approved by the State of Michigan.

City Councilmembers inquired if there was electrical leakage protection and the Parks and Recreation Director responded that there is protection on shore with marina guards.

City Councilmember Marshall moved that, seconded by City Councilmember Wills to authorize contracting with Select Electric, Petoskey, for Marina electrical and pedestal upgrades in the amount of \$171,957.50.

Said motion was adopted by the following vote:

AYES: Marshall, Lyman, Dittmar, Wills (4)

NAYS: None (0)

Name Municipal League Annual Meeting Representatives – Resolution No. 19215

The City Manager reported that at the request of the Michigan Municipal League, the City Council was being asked to adopt a proposed resolution that would confirm the City Council's appointment of an official voting representative and an alternate representative, one of whom would be seated at the annual business meeting of the Municipal League that would be conducted September 20, in conjunction with the League's 2018 Convention September 20-22, which will be in Grand Rapids.

City Councilmember Lyman moved that, seconded by City Councilmember Marshall adoption of the following resolution:

BE IT RESOLVED that the City of Petoskey City Council does and hereby selects Councilmember Jeremy Wills as the City's voting representative for the annual business meeting of the Michigan Municipal League that has been scheduled for Thursday, August 20, 2018, in Grand Rapids.

Said resolution was adopted by the following vote:

AYES: Marshall, Lyman, Dittmar, Wills (4)

NAYS: None (0)

Council Comments

Mayor Protem Dittmar asked for Council comments and there were no comments.

There being no further business to come before the City Council, this August 20, 2018, meeting of the City Council adjourned at 8:05 P.M.

Grant Dittmar, Mayor Protem

Alan Terry, City Clerk-Treasurer

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
08/18	08/22/2018	81420	ACH-CHILD SUPPORT	701-000-230.160	102.76
08/18	08/22/2018	81421	ACH-EFTPS	701-000-230.200	13,280.63
08/18	08/22/2018	81421	ACH-EFTPS	701-000-230.200	3,105.98
08/18	08/22/2018	81421	ACH-EFTPS	701-000-230.200	3,105.98
08/18	08/22/2018	81421	ACH-EFTPS	701-000-230.100	22,431.66
08/18	08/22/2018	81421	ACH-EFTPS	701-000-230.200	13,280.63
08/18	08/22/2018	81422	ACH-ICMA 457	701-000-230.700	1,653.04
08/18	08/22/2018	81422	ACH-ICMA 457	701-000-230.700	4,992.00
08/18	08/22/2018	81423	AFLAC	701-000-230.180	588.53
08/18	08/22/2018	81424	ALRO STEEL CORPORATION	101-770-775.000	333.91
08/18	08/22/2018	81425	AMAZON CREDIT PLAN	271-790-751.000	1.00-
08/18	08/22/2018	81425	AMAZON CREDIT PLAN	271-790-760.000	20.38
08/18	08/22/2018	81425	AMAZON CREDIT PLAN	271-790-760.100	22.12
08/18	08/22/2018	81425	AMAZON CREDIT PLAN	271-790-761.200	17.50
08/18	08/22/2018	81425	AMAZON CREDIT PLAN	271-790-958.100	82.64
08/18	08/22/2018	81425	AMAZON CREDIT PLAN	271-790-958.200	129.40
08/18	08/22/2018	81425	AMAZON CREDIT PLAN	271-790-986.000	92.49
08/18	08/22/2018	81426	AT & T MOBILITY	514-587-920.000	311.72
08/18	08/22/2018	81427	AT&T	101-770-850.000	156.61
08/18	08/22/2018	81427	AT&T	592-538-850.000	162.11
08/18	08/22/2018	81428	AT&T LONG DISTANCE	582-588-850.000	8.25
08/18	08/22/2018	81429	BECKETT & RAEDER INC.	204-481-802.000	700.00
08/18	08/22/2018	81429	BECKETT & RAEDER INC.	204-481-802.000	2,560.00
08/18	08/22/2018	81429	BECKETT & RAEDER INC.	204-444-802.000	5,226.76
08/18	08/22/2018	81430	BELL EQUIPMENT COMPANY	661-598-932.000	807.00
08/18	08/22/2018	81431	BENCHMARK ENGINEERING INC.	582-588-802.000	6,789.00
08/18	08/22/2018	81432	BILL & CAROL'S INC.	101-770-775.000	24.98
08/18	08/22/2018	81433	BOBCAT OF LANSING	661-598-931.000	1,425.00
08/18	08/22/2018	81433	BOBCAT OF LANSING	661-598-931.000	72.70
08/18	08/22/2018	81434	CHAR-EM UNITED WAY	701-000-230.800	77.00
08/18	08/22/2018	81435	CHEMCO PRODUCTS INC.	592-551-783.000	8,858.35
08/18	08/22/2018	81436	CITY OF PETOSKEY - DMB	271-790-958.000	510.00
08/18	08/22/2018	81436	CITY OF PETOSKEY - DMB	271-790-958.000	100.00
08/18	08/22/2018	81437	CONSUMERS ENERGY	592-538-920.000	11,668.54
08/18	08/22/2018	81437	CONSUMERS ENERGY	592-558-920.000	396.32
08/18	08/22/2018	81437	CONSUMERS ENERGY	592-558-920.000	44.43
08/18	08/22/2018	81437	CONSUMERS ENERGY	592-558-920.000	78.62
08/18	08/22/2018	81437	CONSUMERS ENERGY	592-558-920.000	367.17
08/18	08/22/2018	81438	CONWAY TOWING & RECOVERY INC.	101-345-784.000	85.00
08/18	08/22/2018	81439	CRIMEDAR INC.	101-345-915.000	365.00
08/18	08/22/2018	81440	Crooked Lake Sailors	101-756-808.160	2,871.00
08/18	08/22/2018	81441	Dearborn National	701-000-230.190	1,784.75
08/18	08/22/2018	81441	Dearborn National	101-172-724.000	19.16
08/18	08/22/2018	81441	Dearborn National	101-201-724.000	44.89
08/18	08/22/2018	81441	Dearborn National	101-208-724.000	21.35
08/18	08/22/2018	81441	Dearborn National	101-215-724.000	23.54
08/18	08/22/2018	81441	Dearborn National	101-265-724.000	4.79
08/18	08/22/2018	81441	Dearborn National	582-588-724.000	44.55
08/18	08/22/2018	81441	Dearborn National	592-549-724.000	59.67
08/18	08/22/2018	81441	Dearborn National	592-560-724.000	19.16
08/18	08/22/2018	81441	Dearborn National	101-770-724.000	32.57
08/18	08/22/2018	81441	Dearborn National	101-773-724.000	2.87

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
08/18	08/22/2018	81441	Dearborn National	101-789-724.000	6.71
08/18	08/22/2018	81441	Dearborn National	204-481-724.000	68.43
08/18	08/22/2018	81441	Dearborn National	271-790-724.000	69.25
08/18	08/22/2018	81441	Dearborn National	514-587-724.000	15.81
08/18	08/22/2018	81441	Dearborn National	101-268-724.000	11.98
08/18	08/22/2018	81441	Dearborn National	101-345-724.000	485.04
08/18	08/22/2018	81441	Dearborn National	101-400-724.000	9.58
08/18	08/22/2018	81441	Dearborn National	101-441-724.000	32.57
08/18	08/22/2018	81441	Dearborn National	101-754-724.000	5.27
08/18	08/22/2018	81441	Dearborn National	101-756-724.000	18.20
08/18	08/22/2018	81442	DELTA DENTAL	101-172-724.000	58.82
08/18	08/22/2018	81442	DELTA DENTAL	101-201-724.000	266.95
08/18	08/22/2018	81442	DELTA DENTAL	101-208-724.000	48.05
08/18	08/22/2018	81442	DELTA DENTAL	101-215-724.000	20.42
08/18	08/22/2018	81442	DELTA DENTAL	101-265-724.000	24.26
08/18	08/22/2018	81442	DELTA DENTAL	101-268-724.000	52.00
08/18	08/22/2018	81442	DELTA DENTAL	592-549-724.000	281.98
08/18	08/22/2018	81442	DELTA DENTAL	592-560-724.000	75.33
08/18	08/22/2018	81442	DELTA DENTAL	701-000-230.110	1,223.14
08/18	08/22/2018	81442	DELTA DENTAL	101-773-724.000	12.61
08/18	08/22/2018	81442	DELTA DENTAL	101-789-724.000	29.42
08/18	08/22/2018	81442	DELTA DENTAL	204-481-724.000	188.01
08/18	08/22/2018	81442	DELTA DENTAL	271-790-724.000	272.35
08/18	08/22/2018	81442	DELTA DENTAL	514-587-724.000	16.79
08/18	08/22/2018	81442	DELTA DENTAL	582-588-724.000	249.50
08/18	08/22/2018	81442	DELTA DENTAL	101-345-724.000	841.20
08/18	08/22/2018	81442	DELTA DENTAL	101-400-724.000	22.48
08/18	08/22/2018	81442	DELTA DENTAL	101-441-724.000	153.05
08/18	08/22/2018	81442	DELTA DENTAL	101-754-724.000	23.66
08/18	08/22/2018	81442	DELTA DENTAL	101-756-724.000	90.53
08/18	08/22/2018	81442	DELTA DENTAL	101-770-724.000	96.98
08/18	08/22/2018	81443	DERRER OIL CO.	514-587-802.200	520.72
08/18	08/22/2018	81443	DERRER OIL CO.	661-598-759.000	2,094.63
08/18	08/22/2018	81444	DORNBOS SIGN INC.	203-475-775.000	130.84
08/18	08/22/2018	81445	DROST LANDSCAPE	204-470-802.000	130.00
08/18	08/22/2018	81446	DUNKEL EXCAVATING SERVICES INC.	202-469-802.000	780.00
08/18	08/22/2018	81446	DUNKEL EXCAVATING SERVICES INC.	101-770-802.000	1,435.00
08/18	08/22/2018	81447	DUNN'S BUSINESS SOLUTIONS	204-481-751.000	30.47
08/18	08/22/2018	81447	DUNN'S BUSINESS SOLUTIONS	582-593-751.000	30.47
08/18	08/22/2018	81447	DUNN'S BUSINESS SOLUTIONS	582-588-751.000	30.47
08/18	08/22/2018	81447	DUNN'S BUSINESS SOLUTIONS	592-549-751.000	30.47
08/18	08/22/2018	81447	DUNN'S BUSINESS SOLUTIONS	592-560-751.000	30.47
08/18	08/22/2018	81447	DUNN'S BUSINESS SOLUTIONS	661-598-751.000	30.47
08/18	08/22/2018	81447	DUNN'S BUSINESS SOLUTIONS	204-481-751.000	27.39
08/18	08/22/2018	81447	DUNN'S BUSINESS SOLUTIONS	582-593-751.000	27.39
08/18	08/22/2018	81447	DUNN'S BUSINESS SOLUTIONS	582-588-751.000	27.39
08/18	08/22/2018	81447	DUNN'S BUSINESS SOLUTIONS	592-549-751.000	27.39
08/18	08/22/2018	81447	DUNN'S BUSINESS SOLUTIONS	592-560-751.000	27.40
08/18	08/22/2018	81447	DUNN'S BUSINESS SOLUTIONS	661-598-751.000	27.40
08/18	08/22/2018	81448	FMW CONSTRUCTION	582-593-930.000	185.10
08/18	08/22/2018	81448	FMW CONSTRUCTION	582-584-802.000	990.47
08/18	08/22/2018	81449	GALE/CENGAGE LEARNING	271-790-760.000	16.00

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
08/18	08/22/2018	81450	GRAND TRAVERSE CONSTRUCTION	592-025-343.000	41,383.56
08/18	08/22/2018	81451	GREAT LAKES ENERGY	592-538-920.000	40.71
08/18	08/22/2018	81451	GREAT LAKES ENERGY	592-558-920.000	57.53
08/18	08/22/2018	81451	GREAT LAKES ENERGY	101-345-920.100	305.74
08/18	08/22/2018	81451	GREAT LAKES ENERGY	592-538-920.000	45.03
08/18	08/22/2018	81451	GREAT LAKES ENERGY	592-558-920.000	76.50
08/18	08/22/2018	81452	Heritage Fire Equipment	661-598-932.000	410.00
08/18	08/22/2018	81453	HUBBELL ROTH & CLARK INC.	592-560-802.000	1,774.80
08/18	08/22/2018	81453	HUBBELL ROTH & CLARK INC.	592-560-802.000	1,340.79
08/18	08/22/2018	81453	HUBBELL ROTH & CLARK INC.	592-025-343.000	2,860.00
08/18	08/22/2018	81453	HUBBELL ROTH & CLARK INC.	592-549-802.000	697.45
08/18	08/22/2018	81453	HUBBELL ROTH & CLARK INC.	592-025-343.000	12,782.68
08/18	08/22/2018	81454	ICMA-ROTH	701-000-230.900	335.00
08/18	08/22/2018	81455	JOHN E. GREEN COMPANY	271-790-930.000	408.34
08/18	08/22/2018	81456	Johnson's Buses	101-756-808.010	770.00
08/18	08/22/2018	81457	K & J SEPTIC SERVICE LLC	101-770-802.000	115.00
08/18	08/22/2018	81457	K & J SEPTIC SERVICE LLC	101-770-802.000	200.00
08/18	08/22/2018	81458	K & L PLUMBING AND HEATING LLC	592-554-802.000	133.36
08/18	08/22/2018	81459	LITTLE TRAVERSE CONSERVANCY	271-790-958.000	290.00
08/18	08/22/2018	81460	LOWERY UNDERGROUND SERVICE	582-020-360.000	14,455.00
08/18	08/22/2018	81460	LOWERY UNDERGROUND SERVICE	582-598-802.000	7,719.00
08/18	08/22/2018	81460	LOWERY UNDERGROUND SERVICE	582-020-360.000	500.00
08/18	08/22/2018	81461	M. S. INDUSTRIES INC.	204-444-775.000	89.80
08/18	08/22/2018	81462	MICHIGAN OFFICEWAYS INC.	271-790-751.000	6.29
08/18	08/22/2018	81462	MICHIGAN OFFICEWAYS INC.	271-790-751.000	8.38
08/18	08/22/2018	81463	Michigan Pure Ice	101-789-775.000	44.00
08/18	08/22/2018	81463	Michigan Pure Ice	101-789-775.000	66.00
08/18	08/22/2018	81463	Michigan Pure Ice	101-789-775.000	66.00
08/18	08/22/2018	81464	Midwest Tape	271-790-762.000	3,200.00
08/18	08/22/2018	81464	Midwest Tape	271-790-762.000	13.14-
08/18	08/22/2018	81465	MIGHTY FINE PIZZA	101-756-808.010	332.50
08/18	08/22/2018	81466	MOUNTAINTOP TREE COMPANY	204-470-802.000	90.00
08/18	08/22/2018	81467	NORTH BAY HYDROSEED INC.	582-020-360.000	1,175.85
08/18	08/22/2018	81468	NORTH COUNTRY IT	271-790-802.000	386.00
08/18	08/22/2018	81469	Northern Lawn Service	592-545-802.000	450.00
08/18	08/22/2018	81470	OCLC INC.	271-790-762.000	518.33
08/18	08/22/2018	81471	ON DUTY GEAR LLC	101-345-775.000	294.05
08/18	08/22/2018	81472	OVERDRIVE INC.	271-790-762.000	2,000.00
08/18	08/22/2018	81472	OVERDRIVE INC.	271-790-762.000	54.76
08/18	08/22/2018	81473	PENDO	271-790-752.000	32.50
08/18	08/22/2018	81474	PLUNKETT COONEY	101-266-802.000	1,977.50
08/18	08/22/2018	81474	PLUNKETT COONEY	101-266-802.000	11,859.80
08/18	08/22/2018	81474	PLUNKETT COONEY	101-266-802.000	1,088.70
08/18	08/22/2018	81474	PLUNKETT COONEY	101-266-802.000	1,114.68
08/18	08/22/2018	81474	PLUNKETT COONEY	204-481-802.000	1,114.68
08/18	08/22/2018	81474	PLUNKETT COONEY	582-588-802.000	1,114.68
08/18	08/22/2018	81474	PLUNKETT COONEY	592-549-802.000	1,114.68
08/18	08/22/2018	81474	PLUNKETT COONEY	592-560-802.000	1,114.68
08/18	08/22/2018	81474	PLUNKETT COONEY	101-266-802.000	12,119.98
08/18	08/22/2018	81474	PLUNKETT COONEY	101-266-802.000	2,388.60
08/18	08/22/2018	81474	PLUNKETT COONEY	101-257-802.000	1,347.50
08/18	08/22/2018	81474	PLUNKETT COONEY	101-266-802.000	967.50

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
08/18	08/22/2018	81475	POWER LINE SUPPLY	582-586-775.000	176.40
08/18	08/22/2018	81475	POWER LINE SUPPLY	592-544-775.000	220.00
08/18	08/22/2018	81475	POWER LINE SUPPLY	582-586-775.000	202.50
08/18	08/22/2018	81475	POWER LINE SUPPLY	582-586-775.000	75.00
08/18	08/22/2018	81475	POWER LINE SUPPLY	582-010-111.000	9,151.50
08/18	08/22/2018	81475	POWER LINE SUPPLY	582-586-775.000	217.68
08/18	08/22/2018	81475	POWER LINE SUPPLY	582-010-111.000	130.10
08/18	08/22/2018	81475	POWER LINE SUPPLY	582-592-775.000	640.00
08/18	08/22/2018	81475	POWER LINE SUPPLY	582-586-775.000	245.00
08/18	08/22/2018	81475	POWER LINE SUPPLY	582-010-111.000	150.00-
08/18	08/22/2018	81475	POWER LINE SUPPLY	582-586-775.000	93.00
08/18	08/22/2018	81476	Prenda	271-790-958.100	1,250.00
08/18	08/22/2018	81477	PROCLEAN NORTH	592-554-802.000	891.50
08/18	08/22/2018	81477	PROCLEAN NORTH	582-593-930.000	1,396.50
08/18	08/22/2018	81478	R.W. MERCER CO INC.	101-789-802.000	357.16
08/18	08/22/2018	81479	RANGE TELECOMMUNICATIONS	101-756-850.000	40.00
08/18	08/22/2018	81479	RANGE TELECOMMUNICATIONS	204-481-850.000	50.40
08/18	08/22/2018	81479	RANGE TELECOMMUNICATIONS	582-593-850.000	50.40
08/18	08/22/2018	81479	RANGE TELECOMMUNICATIONS	592-549-850.000	150.00
08/18	08/22/2018	81479	RANGE TELECOMMUNICATIONS	592-560-850.000	100.00
08/18	08/22/2018	81479	RANGE TELECOMMUNICATIONS	661-598-850.000	25.00
08/18	08/22/2018	81480	RICHIE'S CONSTRUCTION INC.	101-770-802.000	3,250.00
08/18	08/22/2018	81481	RIETH-RILEY CONSTRUCTION CO	203-469-775.000	420.42
08/18	08/22/2018	81482	ROOT MECHANICAL LLC	592-558-802.000	1,974.00
08/18	08/22/2018	81483	RYAN BROTHERS INC.	204-444-802.000	1,127.13
08/18	08/22/2018	81483	RYAN BROTHERS INC.	582-020-360.000	2,442.60
08/18	08/22/2018	81483	RYAN BROTHERS INC.	582-020-360.000	2,113.04
08/18	08/22/2018	81484	Sentinel Technologies Inc.	101-228-802.000	200.00
08/18	08/22/2018	81485	SOLUTIONS ELECTRIC INC.	582-586-802.000	703.07
08/18	08/22/2018	81485	SOLUTIONS ELECTRIC INC.	582-020-360.000	211.39
08/18	08/22/2018	81486	Spok	661-598-850.000	3.39
08/18	08/22/2018	81486	Spok	592-560-850.000	3.39
08/18	08/22/2018	81486	Spok	592-549-850.000	3.39
08/18	08/22/2018	81486	Spok	582-588-850.000	3.39
08/18	08/22/2018	81486	Spok	204-481-850.000	3.39
08/18	08/22/2018	81487	STATE OF MICHIGAN-DEPARTMENT OF LAR	582-081-642.200	161.82
08/18	08/22/2018	81487	STATE OF MICHIGAN-DEPARTMENT OF LAR	582-081-642.300	3,727.30
08/18	08/22/2018	81487	STATE OF MICHIGAN-DEPARTMENT OF LAR	582-081-642.400	745.86
08/18	08/22/2018	81487	STATE OF MICHIGAN-DEPARTMENT OF LAR	582-081-642.500	18.60
08/18	08/22/2018	81487	STATE OF MICHIGAN-DEPARTMENT OF LAR	582-081-642.200	163.68
08/18	08/22/2018	81487	STATE OF MICHIGAN-DEPARTMENT OF LAR	582-081-642.300	3,701.40
08/18	08/22/2018	81487	STATE OF MICHIGAN-DEPARTMENT OF LAR	582-081-642.400	739.35
08/18	08/22/2018	81487	STATE OF MICHIGAN-DEPARTMENT OF LAR	582-081-642.500	18.60
08/18	08/22/2018	81488	STRUBLE, CHRIS	248-540-882.140	165.00
08/18	08/22/2018	81489	SWEETWATER CATERING COMPANY	101-262-802.000	608.00
08/18	08/22/2018	81490	Team Elmers	592-020-342.000	235,434.21
08/18	08/22/2018	81490	Team Elmers	204-444-802.000	60,419.54
08/18	08/22/2018	81491	TEMPERATURE CONTROL INC.	592-554-802.000	1,387.25
08/18	08/22/2018	81492	TETRA TECH INC	101-526-801.000	278.75
08/18	08/22/2018	81493	THOMPSON, WILLIAM S.	514-587-802.100	743.13
08/18	08/22/2018	81494	TRI COUNTY EXCAVATING	202-451-802.000	11,215.31
08/18	08/22/2018	81494	TRI COUNTY EXCAVATING	203-451-802.000	5,347.18

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
08/18	08/22/2018	81494	TRI COUNTY EXCAVATING	204-444-802.000	3,376.98
08/18	08/22/2018	81494	TRI COUNTY EXCAVATING	592-544-802.000	111.75
08/18	08/22/2018	81494	TRI COUNTY EXCAVATING	203-464-802.000	460.60
08/18	08/22/2018	81494	TRI COUNTY EXCAVATING	204-470-802.000	45.00
08/18	08/22/2018	81495	True Pest Control	592-554-802.000	1,095.00
08/18	08/22/2018	81496	Van Loozen, Joseph	592-040-286.000	500.00
08/18	08/22/2018	81497	VERIZON WIRELESS	101-345-850.000	102.98
08/18	08/22/2018	81497	VERIZON WIRELESS	101-441-850.000	53.61
08/18	08/22/2018	81497	VERIZON WIRELESS	592-538-850.000	80.04
08/18	08/22/2018	81498	VOSS LIGHTING	582-590-775.000	151.56
08/18	08/22/2018	81511	Priority Health	101-172-724.000	1,312.09
08/18	08/22/2018	81511	Priority Health	101-201-724.000	4,197.99
08/18	08/22/2018	81511	Priority Health	101-208-724.000	770.45
08/18	08/22/2018	81511	Priority Health	101-215-724.000	385.23
08/18	08/22/2018	81511	Priority Health	101-265-724.000	531.62
08/18	08/22/2018	81511	Priority Health	101-268-724.000	1,144.14
08/18	08/22/2018	81511	Priority Health	592-549-724.000	4,625.65
08/18	08/22/2018	81511	Priority Health	592-560-724.000	1,541.88
08/18	08/22/2018	81511	Priority Health	101-773-724.000	277.36
08/18	08/22/2018	81511	Priority Health	101-789-724.000	647.19
08/18	08/22/2018	81511	Priority Health	204-481-724.000	3,279.34
08/18	08/22/2018	81511	Priority Health	271-790-724.000	5,040.35
08/18	08/22/2018	81511	Priority Health	514-587-724.000	385.23
08/18	08/22/2018	81511	Priority Health	582-588-724.000	4,776.85
08/18	08/22/2018	81511	Priority Health	101-345-724.000	17,225.49
08/18	08/22/2018	81511	Priority Health	101-400-724.000	385.23
08/18	08/22/2018	81511	Priority Health	101-441-724.000	2,544.83
08/18	08/22/2018	81511	Priority Health	101-754-724.000	520.06
08/18	08/22/2018	81511	Priority Health	101-756-724.000	1,752.78
08/18	08/22/2018	81511	Priority Health	101-770-724.000	1,906.89
08/18	08/23/2018	81512	VSP	101-172-724.000	27.11
08/18	08/23/2018	81512	VSP	101-201-724.000	109.54
08/18	08/23/2018	81512	VSP	101-208-724.000	20.05
08/18	08/23/2018	81512	VSP	101-215-724.000	40.09
08/18	08/23/2018	81512	VSP	101-265-724.000	12.09
08/18	08/23/2018	81512	VSP	101-268-724.000	26.45
08/18	08/23/2018	81512	VSP	592-549-724.000	118.85
08/18	08/23/2018	81512	VSP	592-560-724.000	40.09
08/18	08/23/2018	81512	VSP	101-773-724.000	4.92
08/18	08/23/2018	81512	VSP	101-789-724.000	11.46
08/18	08/23/2018	81512	VSP	204-481-724.000	67.20
08/18	08/23/2018	81512	VSP	271-790-724.000	123.67
08/18	08/23/2018	81512	VSP	514-587-724.000	10.73
08/18	08/23/2018	81512	VSP	582-598-724.000	115.19
08/18	08/23/2018	81512	VSP	101-345-724.000	422.92
08/18	08/23/2018	81512	VSP	101-400-724.000	10.73
08/18	08/23/2018	81512	VSP	101-441-724.000	57.49
08/18	08/23/2018	81512	VSP	101-754-724.000	10.42
08/18	08/23/2018	81512	VSP	101-756-724.000	44.98
08/18	08/23/2018	81512	VSP	101-770-724.000	49.59
08/18	08/28/2018	81529	24/7 SEWER & DRAIN CLEANING	101-770-802.000	255.00
08/18	08/28/2018	81530	AIRGAS USA LLC	661-598-785.000	52.36

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
08/18	08/28/2018	81530	AIRGAS USA LLC	661-598-785.000	26.12
08/18	08/28/2018	81530	AIRGAS USA LLC	661-598-785.000	117.60
08/18	08/28/2018	81531	Alliance Entertainment	271-790-761.000	147.97
08/18	08/28/2018	81531	Alliance Entertainment	271-790-761.000	101.99
08/18	08/28/2018	81532	ALL-PHASE ELECTRIC SUPPLY	582-586-775.000	2.28
08/18	08/28/2018	81532	ALL-PHASE ELECTRIC SUPPLY	582-586-775.000	167.43
08/18	08/28/2018	81532	ALL-PHASE ELECTRIC SUPPLY	592-549-785.000	38.92
08/18	08/28/2018	81532	ALL-PHASE ELECTRIC SUPPLY	582-586-775.000	20.02
08/18	08/28/2018	81533	AMERICAN WASTE	582-593-802.000	150.00
08/18	08/28/2018	81534	BALLARD'S PLUMBING & HEATING	101-268-802.000	124.50
08/18	08/28/2018	81535	BSN SPORTS INC.	101-756-778.000	237.94
08/18	08/28/2018	81536	Charlevoix-Emmet ISD	703-040-250.000	5,357.71
08/18	08/28/2018	81537	CINTAS CORP #729	101-268-802.000	14.79
08/18	08/28/2018	81537	CINTAS CORP #729	582-588-767.000	44.00
08/18	08/28/2018	81537	CINTAS CORP #729	592-560-767.000	22.61
08/18	08/28/2018	81537	CINTAS CORP #729	592-549-767.000	22.72
08/18	08/28/2018	81537	CINTAS CORP #729	204-481-767.000	37.39
08/18	08/28/2018	81537	CINTAS CORP #729	582-588-767.000	35.20
08/18	08/28/2018	81537	CINTAS CORP #729	592-549-767.000	22.72
08/18	08/28/2018	81537	CINTAS CORP #729	592-560-767.000	82.71
08/18	08/28/2018	81537	CINTAS CORP #729	204-481-767.000	71.34
08/18	08/28/2018	81537	CINTAS CORP #729	582-593-802.000	29.77
08/18	08/28/2018	81537	CINTAS CORP #729	582-588-767.000	44.00
08/18	08/28/2018	81537	CINTAS CORP #729	592-549-767.000	22.71
08/18	08/28/2018	81537	CINTAS CORP #729	592-560-767.000	22.72
08/18	08/28/2018	81537	CINTAS CORP #729	204-481-767.000	37.29
08/18	08/28/2018	81537	CINTAS CORP #729	592-554-802.000	51.88
08/18	08/28/2018	81538	CITY OF PETOSKEY - DMB	271-790-958.000	60.00
08/18	08/28/2018	81539	CONSUMERS ENERGY	592-558-920.000	142.78
08/18	08/28/2018	81539	CONSUMERS ENERGY	592-558-920.000	77.73
08/18	08/28/2018	81539	CONSUMERS ENERGY	592-558-920.000	70.95
08/18	08/28/2018	81539	CONSUMERS ENERGY	592-558-920.000	39.79
08/18	08/28/2018	81539	CONSUMERS ENERGY	202-475-920.000	83.69
08/18	08/28/2018	81540	CONTI, JOSEPH	101-770-767.000	164.99
08/18	08/28/2018	81541	CUMMINS BRIDGEWAY LLC	592-554-802.000	262.20
08/18	08/28/2018	81542	Dailey Mechanical LLC	271-790-930.000	3,364.00
08/18	08/28/2018	81543	David L Hoffman Landscaping & Nursery	271-790-930.000	126.00
08/18	08/28/2018	81544	DECKA DIGITAL LLC	592-553-775.000	206.18
08/18	08/28/2018	81544	DECKA DIGITAL LLC	592-553-775.000	144.66
08/18	08/28/2018	81545	DTE ENERGY	592-538-920.000	38.10
08/18	08/28/2018	81545	DTE ENERGY	101-265-924.000	39.39
08/18	08/28/2018	81545	DTE ENERGY	582-593-924.000	34.88
08/18	08/28/2018	81545	DTE ENERGY	101-773-924.000	113.40
08/18	08/28/2018	81545	DTE ENERGY	101-265-924.000	48.40
08/18	08/28/2018	81545	DTE ENERGY	592-538-920.000	34.88
08/18	08/28/2018	81545	DTE ENERGY	592-538-920.000	37.45
08/18	08/28/2018	81545	DTE ENERGY	592-551-920.000	92.16
08/18	08/28/2018	81545	DTE ENERGY	592-551-920.000	1,058.79
08/18	08/28/2018	81545	DTE ENERGY	271-790-924.000	34.88
08/18	08/28/2018	81545	DTE ENERGY	592-555-920.000	39.49
08/18	08/28/2018	81545	DTE ENERGY	101-345-920.100	47.74
08/18	08/28/2018	81545	DTE ENERGY	592-558-920.000	34.88

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
08/18	08/28/2018	81545	DTE ENERGY	271-790-924.000	39.39
08/18	08/28/2018	81545	DTE ENERGY	101-268-924.000	52.89
08/18	08/28/2018	81545	DTE ENERGY	101-770-924.000	38.74
08/18	08/28/2018	81545	DTE ENERGY	514-587-802.100	34.88
08/18	08/28/2018	81545	DTE ENERGY	592-538-920.000	34.88
08/18	08/28/2018	81545	DTE ENERGY	101-345-920.000	60.63
08/18	08/28/2018	81546	EJ USA INC.	592-010-111.000	100.20
08/18	08/28/2018	81547	EMERGENCY MEDICAL PRODUCTS	101-345-775.000	11.21-
08/18	08/28/2018	81547	EMERGENCY MEDICAL PRODUCTS	101-345-775.000	83.20
08/18	08/28/2018	81548	Emmet Conservation District	204-470-802.000	350.00
08/18	08/28/2018	81548	Emmet Conservation District	101-770-802.000	1,250.00
08/18	08/28/2018	81549	EMMET COUNTY TREASURER	703-040-222.217	339,306.24
08/18	08/28/2018	81549	EMMET COUNTY TREASURER	703-040-228.217	423,718.91
08/18	08/28/2018	81549	EMMET COUNTY TREASURER	703-040-250.000	9,403.23
08/18	08/28/2018	81549	EMMET COUNTY TREASURER	703-040-250.000	962.43
08/18	08/28/2018	81549	EMMET COUNTY TREASURER	703-040-250.000	481.21
08/18	08/28/2018	81550	ENGLEBRECHT, ROBERT	101-257-802.100	3,750.00
08/18	08/28/2018	81551	Great Lakes Pipe & Supply	101-770-775.000	26.10
08/18	08/28/2018	81551	Great Lakes Pipe & Supply	582-586-775.000	1.02
08/18	08/28/2018	81551	Great Lakes Pipe & Supply	592-537-775.000	2.31
08/18	08/28/2018	81552	GREENWOOD CEMETERY BOARD	703-040-250.000	911.24
08/18	08/28/2018	81553	HACH COMPANY	592-553-801.000	2,033.35
08/18	08/28/2018	81553	HACH COMPANY	592-537-802.000	1,236.00
08/18	08/28/2018	81554	Harwood, Ryan	582-588-912.000	31.21
08/18	08/28/2018	81555	Haviland Products Company	592-540-783.000	3,429.90
08/18	08/28/2018	81556	Huntington National Bank	271-792-992.000	38,184.38
08/18	08/28/2018	81556	Huntington National Bank	271-792-991.000	210,000.00
08/18	08/28/2018	81556	Huntington National Bank	308-756-992.000	36,100.00
08/18	08/28/2018	81556	Huntington National Bank	365-756-992.000	9,200.00
08/18	08/28/2018	81557	INFOGEOGRAPHICS INC.	204-481-802.000	9,680.00
08/18	08/28/2018	81558	International Association of	101-345-915.000	525.00
08/18	08/28/2018	81559	LEXISNEXIS RISK DATA MGT	101-208-802.000	50.00
08/18	08/28/2018	81560	Lovaasen, Drew	592-549-915.000	249.61
08/18	08/28/2018	81561	MEAD & HUNT	592-545-802.000	2,850.00
08/18	08/28/2018	81562	Michigan Association of Police Chiefs	101-345-912.000	1,195.00
08/18	08/28/2018	81563	MICHIGAN DOWNTOWN ASSOCIATION	514-587-912.000	350.00
08/18	08/28/2018	81564	MICHIGAN MUNICIPAL LEAGUE	101-101-860.000	490.00
08/18	08/28/2018	81565	MICHIGAN OFFICEWAYS INC.	271-790-970.000	396.00
08/18	08/28/2018	81566	NORTH CENTRAL MICH. COLLEGE	703-040-250.000	2,130.80
08/18	08/28/2018	81566	NORTH CENTRAL MICH. COLLEGE	703-040-250.000	1,914.84
08/18	08/28/2018	81567	NORTH COUNTRY PUBLISHING CORP.	248-739-880.200	225.00
08/18	08/28/2018	81568	NORTHERN A-1 SERVICES KALKASKA	202-469-802.000	984.00
08/18	08/28/2018	81568	NORTHERN A-1 SERVICES KALKASKA	203-469-802.000	984.00
08/18	08/28/2018	81568	NORTHERN A-1 SERVICES KALKASKA	592-558-802.000	2,759.00
08/18	08/28/2018	81569	Northern Electric	101-754-802.000	321.24
08/18	08/28/2018	81570	OHM Advisors	204-481-802.000	8,910.75
08/18	08/28/2018	81571	OMNIPARK INC.	514-587-802.000	2,760.00
08/18	08/28/2018	81572	P.C. LAWN CARE	101-770-802.000	868.00
08/18	08/28/2018	81572	P.C. LAWN CARE	202-470-802.000	308.00
08/18	08/28/2018	81572	P.C. LAWN CARE	203-470-802.000	224.00
08/18	08/28/2018	81573	Penguin Random House	271-790-761.000	56.25
08/18	08/28/2018	81573	Penguin Random House	271-790-761.000	82.50

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
08/18	08/28/2018	81573	Penguin Random House	271-790-761.000	22.50
08/18	08/28/2018	81573	Penguin Random House	271-790-761.000	37.50
08/18	08/28/2018	81574	PERFORMANCE PAINTING	592-537-802.000	485.00
08/18	08/28/2018	81574	PERFORMANCE PAINTING	592-543-802.000	160.00
08/18	08/28/2018	81574	PERFORMANCE PAINTING	101-770-802.000	283.00
08/18	08/28/2018	81575	PETOSKEY PUBLIC SCHOOLS	703-040-236.217	787,093.21
08/18	08/28/2018	81575	PETOSKEY PUBLIC SCHOOLS	703-040-237.217	130,870.71
08/18	08/28/2018	81575	PETOSKEY PUBLIC SCHOOLS	703-040-237.217	91,627.11
08/18	08/28/2018	81575	PETOSKEY PUBLIC SCHOOLS	703-040-237.217	38,905.95
08/18	08/28/2018	81576	RS TECHNICAL SERVICES INC.	592-554-775.000	436.82
08/18	08/28/2018	81577	Spectrum Business	582-588-850.000	79.99
08/18	08/28/2018	81577	Spectrum Business	582-588-850.000	159.98
08/18	08/28/2018	81577	Spectrum Business	592-560-850.000	34.92
08/18	08/28/2018	81578	STAPLES ADVANTAGE	101-268-775.000	62.35
08/18	08/28/2018	81578	STAPLES ADVANTAGE	101-345-751.000	1.81
08/18	08/28/2018	81578	STAPLES ADVANTAGE	101-400-751.000	371.99-
08/18	08/28/2018	81578	STAPLES ADVANTAGE	101-400-751.000	104.19
08/18	08/28/2018	81578	STAPLES ADVANTAGE	101-201-751.000	90.99
08/18	08/28/2018	81578	STAPLES ADVANTAGE	101-268-775.000	4.62
08/18	08/28/2018	81578	STAPLES ADVANTAGE	101-770-751.000	53.59
08/18	08/28/2018	81578	STAPLES ADVANTAGE	101-172-751.000	126.15
08/18	08/28/2018	81578	STAPLES ADVANTAGE	101-201-751.000	66.61
08/18	08/28/2018	81578	STAPLES ADVANTAGE	101-268-775.000	402.49
08/18	08/28/2018	81578	STAPLES ADVANTAGE	101-262-751.000	66.61
08/18	08/28/2018	81578	STAPLES ADVANTAGE	592-549-751.000	19.48
08/18	08/28/2018	81578	STAPLES ADVANTAGE	592-560-751.000	19.47
08/18	08/28/2018	81579	SYSCO GRAND RAPIDS	661-598-751.000	81.22
08/18	08/28/2018	81579	SYSCO GRAND RAPIDS	204-481-751.000	81.22
08/18	08/28/2018	81579	SYSCO GRAND RAPIDS	582-588-751.000	81.22
08/18	08/28/2018	81579	SYSCO GRAND RAPIDS	582-593-751.000	81.23
08/18	08/28/2018	81579	SYSCO GRAND RAPIDS	592-549-751.000	81.23
08/18	08/28/2018	81579	SYSCO GRAND RAPIDS	592-560-751.000	81.23
08/18	08/28/2018	81580	T2 Systems Canada Inc.	514-587-802.000	165.00
08/18	08/28/2018	81581	THRU GLASS WINDOW CLEANING	514-587-802.100	25.00
08/18	08/28/2018	81582	TRACE ANALYTICS LLC	592-553-801.000	25.70
08/18	08/28/2018	81583	Traffic & Safety Control	514-587-802.000	480.25
08/18	08/28/2018	81583	Traffic & Safety Control	514-587-970.000	4,245.00
08/18	08/28/2018	81584	TROPHY CASE, THE	101-345-775.000	35.00
08/18	08/28/2018	81585	ULTRAMAX	101-345-775.000	2,469.80
08/18	08/28/2018	81585	ULTRAMAX	101-345-775.000	475.94-
08/18	08/28/2018	81586	Valley City Linen	271-790-752.000	25.00
08/18	08/28/2018	81586	Valley City Linen	271-790-752.000	16.95
08/18	08/28/2018	81586	Valley City Linen	271-790-752.000	25.00
08/18	08/28/2018	81586	Valley City Linen	271-790-752.000	25.00
08/18	08/28/2018	81587	VAN'S BUSINESS MACHINES	514-587-802.100	128.08
08/18	08/28/2018	81588	VERIZON WIRELESS	271-790-850.000	3.41
08/18	08/28/2018	81589	WINDEMULLER	592-558-802.000	75.50
08/18	08/28/2018	81590	McGlynn, Francis Roy	271-790-958.000	2,000.00
08/18	08/28/2018	81591	NORTHERN MICHIGAN REVIEW INC.	248-540-882.120	200.00
08/18	08/28/2018	81591	NORTHERN MICHIGAN REVIEW INC.	248-540-882.120	200.00
08/18	08/28/2018	81591	NORTHERN MICHIGAN REVIEW INC.	248-540-882.120	500.00
08/18	08/28/2018	81591	NORTHERN MICHIGAN REVIEW INC.	248-540-882.120	178.75

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
08/18	08/28/2018	81591	NORTHERN MICHIGAN REVIEW INC.	248-540-882.140	178.75
08/18	08/28/2018	81591	NORTHERN MICHIGAN REVIEW INC.	248-540-882.120	300.00
08/18	08/28/2018	81591	NORTHERN MICHIGAN REVIEW INC.	248-739-880.200	35.00-
08/18	08/28/2018	81591	NORTHERN MICHIGAN REVIEW INC.	248-540-882.140	178.75
08/18	08/28/2018	81591	NORTHERN MICHIGAN REVIEW INC.	248-540-882.140	178.75
08/18	08/28/2018	81591	NORTHERN MICHIGAN REVIEW INC.	248-739-880.200	35.00
08/18	08/28/2018	81592	PETOSKEY PUBLIC SCHOOLS	703-040-250.000	3,392.92
08/18	08/28/2018	81592	PETOSKEY PUBLIC SCHOOLS	703-040-250.000	2,515.61
08/18	08/28/2018	81592	PETOSKEY PUBLIC SCHOOLS	703-040-250.000	1,066.35
08/18	08/28/2018	81593	RICHARD NEUMANN ARCHITECT	101-265-970.000	1,500.00
08/18	08/28/2018	81593	RICHARD NEUMANN ARCHITECT	101-268-970.000	1,500.00
09/18	09/04/2018	81594	Team Elmers	592-020-342.000	132,370.24
09/18	09/05/2018	81608	ACH-CHILD SUPPORT	701-000-230.160	102.76
09/18	09/05/2018	81609	ACH-EFTPS	701-000-230.200	12,266.45
09/18	09/05/2018	81609	ACH-EFTPS	701-000-230.200	2,868.72
09/18	09/05/2018	81609	ACH-EFTPS	701-000-230.200	2,868.72
09/18	09/05/2018	81609	ACH-EFTPS	701-000-230.100	19,827.22
09/18	09/05/2018	81609	ACH-EFTPS	701-000-230.200	12,266.45
09/18	09/05/2018	81610	ACH-ICMA 457	701-000-230.700	5,542.00
09/18	09/05/2018	81610	ACH-ICMA 457	701-000-230.700	1,706.57
09/18	09/05/2018	81611	AIRGAS USA LLC	582-593-785.000	54.68
09/18	09/05/2018	81612	ALL-PHASE ELECTRIC SUPPLY	101-268-775.000	14.03
09/18	09/05/2018	81612	ALL-PHASE ELECTRIC SUPPLY	101-268-775.000	19.03
09/18	09/05/2018	81613	ASPLUNDH TREE EXPERT CO.	582-586-802.000	7,400.00
09/18	09/05/2018	81614	AT&T	101-172-850.000	360.03
09/18	09/05/2018	81614	AT&T	101-201-850.000	192.01
09/18	09/05/2018	81614	AT&T	101-208-850.000	120.01
09/18	09/05/2018	81614	AT&T	101-257-850.000	120.01
09/18	09/05/2018	81614	AT&T	101-215-850.000	96.01
09/18	09/05/2018	81614	AT&T	101-345-850.000	264.00
09/18	09/05/2018	81614	AT&T	592-538-850.000	153.29
09/18	09/05/2018	81614	AT&T	592-538-850.000	153.29
09/18	09/05/2018	81614	AT&T	582-593-850.000	96.01
09/18	09/05/2018	81614	AT&T	592-549-850.000	144.01
09/18	09/05/2018	81614	AT&T	592-560-850.000	144.01
09/18	09/05/2018	81614	AT&T	592-560-850.000	153.29
09/18	09/05/2018	81614	AT&T	592-560-850.000	138.43
09/18	09/05/2018	81614	AT&T	592-558-920.000	156.78
09/18	09/05/2018	81614	AT&T	101-400-850.000	120.01
09/18	09/05/2018	81614	AT&T	101-756-850.000	144.01
09/18	09/05/2018	81614	AT&T	101-441-850.000	216.02
09/18	09/05/2018	81614	AT&T	204-481-850.000	72.01
09/18	09/05/2018	81614	AT&T	204-481-850.000	72.01
09/18	09/05/2018	81614	AT&T	582-588-850.000	240.02
09/18	09/05/2018	81615	Audio Visual Innovations, Inc.	271-790-985.000	6,102.91
09/18	09/05/2018	81616	BECKETT & RAEDER INC.	582-588-802.000	840.00
09/18	09/05/2018	81616	BECKETT & RAEDER INC.	204-481-802.000	800.00
09/18	09/05/2018	81616	BECKETT & RAEDER INC.	101-770-802.000	2,500.00
09/18	09/05/2018	81616	BECKETT & RAEDER INC.	247-751-802.000	3,080.00
09/18	09/05/2018	81617	Bury Tina	271-790-958.100	150.00
09/18	09/05/2018	81618	C2AE	204-481-802.000	11,815.66
09/18	09/05/2018	81618	C2AE	204-481-802.000	13,603.52

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
09/18	09/05/2018	81619	CDW GOVERNMENT	271-790-986.000	3,712.62
09/18	09/05/2018	81619	CDW GOVERNMENT	271-790-931.000	.00
09/18	09/05/2018	81619	CDW GOVERNMENT	271-790-986.000	67.37-
09/18	09/05/2018	81620	CHAR-EM UNITED WAY	701-000-230.800	77.00
09/18	09/05/2018	81621	CHARLEVOIX PUBLIC LIBRARY	271-790-955.000	27.00
09/18	09/05/2018	81622	CINTAS CORPORATION	592-554-802.000	28.52
09/18	09/05/2018	81622	CINTAS CORPORATION	661-598-767.000	36.33
09/18	09/05/2018	81622	CINTAS CORPORATION	582-593-930.000	36.32
09/18	09/05/2018	81623	CONSUMERS ENERGY	592-558-920.000	73.39
09/18	09/05/2018	81624	David L Hoffman Landscaping & Nursery	592-544-802.000	1,743.00
09/18	09/05/2018	81625	DEMCO	271-790-958.000	73.90
09/18	09/05/2018	81626	DERRER OIL CO.	661-598-759.000	2,452.88
09/18	09/05/2018	81627	Dinon Law PLLC	101-266-802.000	5,127.50
09/18	09/05/2018	81628	EMMET COUNTY CLERK	101-262-751.000	1,452.67
09/18	09/05/2018	81629	EMMET COUNTY TREASURER	703-040-222.217	1,249,131.83
09/18	09/05/2018	81629	EMMET COUNTY TREASURER	703-040-228.217	1,581,782.91
09/18	09/05/2018	81630	Empiric Solutions Inc.	101-228-802.000	5,972.29
09/18	09/05/2018	81631	FRATERNAL ORDER OF POLICE	701-000-230.400	864.00
09/18	09/05/2018	81632	GIBBY'S GARAGE	582-593-930.000	272.00
09/18	09/05/2018	81632	GIBBY'S GARAGE	661-598-931.000	340.00
09/18	09/05/2018	81632	GIBBY'S GARAGE	661-598-932.000	136.00
09/18	09/05/2018	81632	GIBBY'S GARAGE	202-479-802.000	323.00
09/18	09/05/2018	81632	GIBBY'S GARAGE	203-479-802.000	323.00
09/18	09/05/2018	81632	GIBBY'S GARAGE	661-598-932.000	238.00
09/18	09/05/2018	81632	GIBBY'S GARAGE	661-598-931.000	714.00
09/18	09/05/2018	81632	GIBBY'S GARAGE	582-593-930.000	136.00
09/18	09/05/2018	81633	GIBSON EXCAVATING LLC	592-544-802.000	3,412.50
09/18	09/05/2018	81633	GIBSON EXCAVATING LLC	592-545-802.000	5,855.00
09/18	09/05/2018	81634	Goedge, Megan	271-790-964.000	23.08
09/18	09/05/2018	81635	GORDON FOOD SERVICE	101-756-808.010	19.39
09/18	09/05/2018	81635	GORDON FOOD SERVICE	101-770-771.000	41.75
09/18	09/05/2018	81635	GORDON FOOD SERVICE	101-345-912.000	61.76
09/18	09/05/2018	81635	GORDON FOOD SERVICE	592-549-751.000	34.98
09/18	09/05/2018	81636	Graham Construction Corp.	204-444-802.000	120,067.14
09/18	09/05/2018	81636	Graham Construction Corp.	204-470-802.000	65,621.07
09/18	09/05/2018	81636	Graham Construction Corp.	582-020-360.000	19,654.25
09/18	09/05/2018	81637	HAALCK, FRED	101-345-784.000	25.25
09/18	09/05/2018	81638	Happy Snappy Photo Booth	248-540-882.250	250.00
09/18	09/05/2018	81639	HAVEN, JODI	271-790-955.000	36.00
09/18	09/05/2018	81640	ICMA-ROTH	701-000-230.900	335.00
09/18	09/05/2018	81641	Jones, Toby	271-790-958.100	130.00
09/18	09/05/2018	81642	Kent Record Management Inc-Muskegon	271-790-802.000	5,868.56
09/18	09/05/2018	81643	KRING CHEVROLET CADILLAC, DAVE	661-598-932.000	49.35
09/18	09/05/2018	81643	KRING CHEVROLET CADILLAC, DAVE	661-598-932.000	49.35
09/18	09/05/2018	81643	KRING CHEVROLET CADILLAC, DAVE	661-598-932.000	62.70
09/18	09/05/2018	81643	KRING CHEVROLET CADILLAC, DAVE	661-598-932.000	236.96
09/18	09/05/2018	81643	KRING CHEVROLET CADILLAC, DAVE	661-598-932.000	49.35
09/18	09/05/2018	81644	KSS ENTERPRISES	101-770-775.000	22.75
09/18	09/05/2018	81645	LOWERY UNDERGROUND SERVICE	582-020-360.000	720.00
09/18	09/05/2018	81645	LOWERY UNDERGROUND SERVICE	582-020-360.000	775.00
09/18	09/05/2018	81645	LOWERY UNDERGROUND SERVICE	582-020-360.000	640.00
09/18	09/05/2018	81645	LOWERY UNDERGROUND SERVICE	582-598-802.000	320.00

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
09/18	09/05/2018	81645	LOWERY UNDERGROUND SERVICE	582-598-802.000	250.00
09/18	09/05/2018	81645	LOWERY UNDERGROUND SERVICE	582-020-360.000	8,662.50
09/18	09/05/2018	81645	LOWERY UNDERGROUND SERVICE	582-598-802.000	5,110.00
09/18	09/05/2018	81646	NORTHERN GALE CLEANING & PROPERTY	271-790-930.000	75.00
09/18	09/05/2018	81647	ON DUTY GEAR LLC	101-345-775.000	639.84
09/18	09/05/2018	81648	Penguin Random House	271-790-761.000	26.25
09/18	09/05/2018	81648	Penguin Random House	271-790-761.000	37.50
09/18	09/05/2018	81649	PETOSKEY PUBLIC SCHOOLS	703-040-236.217	3,032,283.11
09/18	09/05/2018	81649	PETOSKEY PUBLIC SCHOOLS	703-040-237.217	489,279.28
09/18	09/05/2018	81649	PETOSKEY PUBLIC SCHOOLS	703-040-237.217	342,441.76
09/18	09/05/2018	81649	PETOSKEY PUBLIC SCHOOLS	703-040-237.217	145,455.66
09/18	09/05/2018	81650	PETOSKEY REGIONAL CHAMBER	271-790-912.000	750.00
09/18	09/05/2018	81651	Petoskey Towing & Recovery	202-451-802.000	75.00
09/18	09/05/2018	81652	POWER LINE SUPPLY	582-586-775.000	1,722.00
09/18	09/05/2018	81652	POWER LINE SUPPLY	582-010-111.000	21,470.00
09/18	09/05/2018	81653	PRINT SHOP, THE	101-201-751.000	172.00
09/18	09/05/2018	81654	SIEGRIST FARM AND GREENHOUSE	271-790-930.000	105.50
09/18	09/05/2018	81654	SIEGRIST FARM AND GREENHOUSE	101-754-775.000	501.75
09/18	09/05/2018	81654	SIEGRIST FARM AND GREENHOUSE	101-265-775.000	68.00
09/18	09/05/2018	81654	SIEGRIST FARM AND GREENHOUSE	101-773-775.000	139.75
09/18	09/05/2018	81654	SIEGRIST FARM AND GREENHOUSE	101-789-775.000	991.25
09/18	09/05/2018	81654	SIEGRIST FARM AND GREENHOUSE	248-739-774.000	6,344.50
09/18	09/05/2018	81655	SiteOne Landscape Supply	101-754-775.000	55.06
09/18	09/05/2018	81655	SiteOne Landscape Supply	101-770-775.000	11.93
09/18	09/05/2018	81655	SiteOne Landscape Supply	101-754-775.000	7.50
09/18	09/05/2018	81655	SiteOne Landscape Supply	101-754-775.000	82.26
09/18	09/05/2018	81655	SiteOne Landscape Supply	101-770-775.000	92.74
09/18	09/05/2018	81655	SiteOne Landscape Supply	101-770-775.000	253.08
09/18	09/05/2018	81655	SiteOne Landscape Supply	101-754-775.000	11.93
09/18	09/05/2018	81655	SiteOne Landscape Supply	101-770-775.000	23.29
09/18	09/05/2018	81655	SiteOne Landscape Supply	101-770-775.000	34.88
09/18	09/05/2018	81656	SPARTAN DISTRIBUTORS INC.	661-598-931.000	154.97
09/18	09/05/2018	81657	STANDARD ELECTRIC COMPANY	582-010-111.000	203.12
09/18	09/05/2018	81657	STANDARD ELECTRIC COMPANY	582-010-111.000	304.68
09/18	09/05/2018	81658	STAPLES ADVANTAGE	101-262-751.000	89.69
09/18	09/05/2018	81658	STAPLES ADVANTAGE	101-268-775.000	3.71
09/18	09/05/2018	81658	STAPLES ADVANTAGE	101-345-751.000	35.49
09/18	09/05/2018	81659	State of Michigan - MDOT	202-451-802.000	4,661.76
09/18	09/05/2018	81660	STRUBLE, CHRIS	248-540-882.140	157.50
09/18	09/05/2018	81661	SWEEP SHOP, THE	271-790-985.000	704.80
09/18	09/05/2018	81662	T2 Systems Canada Inc.	514-587-802.000	165.00
09/18	09/05/2018	81663	TEAMSTERS LOCAL #214	701-000-230.400	978.00
09/18	09/05/2018	81664	TROPHY CASE, THE	271-790-751.000	16.00
09/18	09/05/2018	81665	United Rentals (North America) Inc.	592-554-802.000	8,288.32
09/18	09/05/2018	81666	University of Michigan, InterlibraryLoan	271-790-955.000	100.00
09/18	09/05/2018	81667	UPS STORE, THE	582-586-775.000	11.29
09/18	09/05/2018	81668	VALUE LINE PUBLISHING LLC	271-790-762.100	130.00
09/18	09/05/2018	81669	VOSS LIGHTING	582-590-775.000	354.00
09/18	09/05/2018	81670	BLARNEY CASTLE OIL CO.	101-789-772.000	5,713.11
09/18	09/05/2018	81670	BLARNEY CASTLE OIL CO.	101-789-772.000	4,235.27
09/18	09/05/2018	81670	BLARNEY CASTLE OIL CO.	101-789-772.000	5,721.15
09/18	09/05/2018	81670	BLARNEY CASTLE OIL CO.	101-789-772.000	3,998.65

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
09/18	09/05/2018	81670	BLARNEY CASTLE OIL CO.	101-789-772.000	5,894.49
09/18	09/05/2018	81670	BLARNEY CASTLE OIL CO.	101-789-772.000	1,211.47
09/18	09/05/2018	81670	BLARNEY CASTLE OIL CO.	101-789-772.000	2,055.21
09/18	09/05/2018	81670	BLARNEY CASTLE OIL CO.	101-789-772.000	8,626.81
09/18	09/05/2018	81670	BLARNEY CASTLE OIL CO.	101-789-772.000	3,950.82
09/18	09/05/2018	81670	BLARNEY CASTLE OIL CO.	101-789-772.000	5,819.93
09/18	09/05/2018	81670	BLARNEY CASTLE OIL CO.	101-789-772.000	2,650.66
09/18	09/05/2018	81670	BLARNEY CASTLE OIL CO.	101-789-772.000	5,807.24
09/18	09/05/2018	81670	BLARNEY CASTLE OIL CO.	101-789-772.000	5,636.76
09/18	09/05/2018	81670	BLARNEY CASTLE OIL CO.	101-789-772.000	17,241.85
09/18	09/05/2018	81670	BLARNEY CASTLE OIL CO.	101-789-772.000	5,917.95
09/18	09/05/2018	81671	DROST LANDSCAPE	101-770-802.000	2,278.35
09/18	09/12/2018	81689	5H Irrigation & Maintenance	592-537-802.000	424.00
09/18	09/12/2018	81689	5H Irrigation & Maintenance	101-528-802.000	4,410.00
09/18	09/12/2018	81690	Advanced Turf Solutions Inc.	204-010-111.000	824.00
09/18	09/12/2018	81691	ALL SCAPES LLC	101-345-802.100	400.00
09/18	09/12/2018	81691	ALL SCAPES LLC	202-470-802.000	2,830.00
09/18	09/12/2018	81691	ALL SCAPES LLC	592-537-802.000	1,200.00
09/18	09/12/2018	81691	ALL SCAPES LLC	592-554-802.000	870.00
09/18	09/12/2018	81691	ALL SCAPES LLC	592-543-802.000	160.00
09/18	09/12/2018	81691	ALL SCAPES LLC	592-558-802.000	1,455.00
09/18	09/12/2018	81692	ALL-PHASE ELECTRIC SUPPLY	582-586-775.000	108.30
09/18	09/12/2018	81693	ALPHA HANDYMAN	101-528-802.000	555.00
09/18	09/12/2018	81694	ALRO STEEL CORPORATION	202-479-775.000	274.00
09/18	09/12/2018	81694	ALRO STEEL CORPORATION	203-479-775.000	274.39
09/18	09/12/2018	81695	ASPLUNDH TREE EXPERT CO.	582-586-802.000	7,400.00
09/18	09/12/2018	81695	ASPLUNDH TREE EXPERT CO.	582-586-802.000	4,940.00
09/18	09/12/2018	81695	ASPLUNDH TREE EXPERT CO.	582-586-802.000	4,940.00
09/18	09/12/2018	81696	AT&T	592-558-920.000	153.29
09/18	09/12/2018	81696	AT&T	582-593-850.000	126.64
09/18	09/12/2018	81696	AT&T	592-560-850.000	313.22
09/18	09/12/2018	81697	AT&T LONG DISTANCE	582-588-850.000	36.28
09/18	09/12/2018	81698	ATCHISON PAPER AND SUPPLY	271-790-752.000	116.90
09/18	09/12/2018	81699	BECKETT & RAEDER INC.	204-481-802.000	1,387.01
09/18	09/12/2018	81700	BELL EQUIPMENT COMPANY	661-598-932.000	220.75
09/18	09/12/2018	81701	BENCHMARK ENGINEERING INC.	202-451-802.000	199.50
09/18	09/12/2018	81701	BENCHMARK ENGINEERING INC.	203-451-802.000	199.50
09/18	09/12/2018	81702	BRADFORD MASTER DRY CLEANERS	101-345-775.000	384.80
09/18	09/12/2018	81703	Bury, Tina	271-790-958.100	150.00
09/18	09/12/2018	81704	CARLSON, BENJAMIN	101-345-775.000	31.80
09/18	09/12/2018	81705	CCP INDUSTRIES INC.	101-528-775.000	109.14
09/18	09/12/2018	81705	CCP INDUSTRIES INC.	204-481-767.000	109.14
09/18	09/12/2018	81706	CHEMCO PRODUCTS INC.	592-551-783.000	11,003.22
09/18	09/12/2018	81707	CINTAS CORP #729	582-593-802.000	29.77
09/18	09/12/2018	81707	CINTAS CORP #729	582-588-767.000	35.20
09/18	09/12/2018	81707	CINTAS CORP #729	592-560-767.000	36.71
09/18	09/12/2018	81707	CINTAS CORP #729	592-549-767.000	36.71
09/18	09/12/2018	81707	CINTAS CORP #729	204-481-767.000	43.78
09/18	09/12/2018	81707	CINTAS CORP #729	592-554-802.000	45.28
09/18	09/12/2018	81707	CINTAS CORP #729	582-588-767.000	35.20
09/18	09/12/2018	81707	CINTAS CORP #729	592-560-767.000	23.71
09/18	09/12/2018	81707	CINTAS CORP #729	592-549-767.000	23.71

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
09/18	09/12/2018	81707	CINTAS CORP #729	204-481-767.000	43.78
09/18	09/12/2018	81707	CINTAS CORP #729	582-593-802.000	29.77
09/18	09/12/2018	81707	CINTAS CORP #729	582-588-767.000	35.20
09/18	09/12/2018	81707	CINTAS CORP #729	592-560-767.000	36.71
09/18	09/12/2018	81707	CINTAS CORP #729	592-549-767.000	36.71
09/18	09/12/2018	81707	CINTAS CORP #729	204-481-767.000	43.78
09/18	09/12/2018	81707	CINTAS CORP #729	592-554-802.000	39.28
09/18	09/12/2018	81707	CINTAS CORP #729	101-268-802.000	14.79
09/18	09/12/2018	81708	CITY TREAS. FOR UTILITY BILLS	101-265-920.000	1,373.05
09/18	09/12/2018	81708	CITY TREAS. FOR UTILITY BILLS	101-268-920.000	2,231.04
09/18	09/12/2018	81708	CITY TREAS. FOR UTILITY BILLS	101-345-920.000	3,187.38
09/18	09/12/2018	81708	CITY TREAS. FOR UTILITY BILLS	101-345-920.100	693.17
09/18	09/12/2018	81708	CITY TREAS. FOR UTILITY BILLS	101-754-920.000	143.44
09/18	09/12/2018	81708	CITY TREAS. FOR UTILITY BILLS	101-770-920.000	9,036.83
09/18	09/12/2018	81708	CITY TREAS. FOR UTILITY BILLS	582-586-920.000	88.15
09/18	09/12/2018	81708	CITY TREAS. FOR UTILITY BILLS	582-593-920.000	1,497.65
09/18	09/12/2018	81708	CITY TREAS. FOR UTILITY BILLS	592-538-920.000	14,132.93
09/18	09/12/2018	81708	CITY TREAS. FOR UTILITY BILLS	592-542-920.000	88.16
09/18	09/12/2018	81708	CITY TREAS. FOR UTILITY BILLS	592-551-920.000	15,404.71
09/18	09/12/2018	81708	CITY TREAS. FOR UTILITY BILLS	592-555-920.000	869.13
09/18	09/12/2018	81708	CITY TREAS. FOR UTILITY BILLS	101-773-920.000	3,918.35
09/18	09/12/2018	81708	CITY TREAS. FOR UTILITY BILLS	101-789-920.000	3,800.18
09/18	09/12/2018	81708	CITY TREAS. FOR UTILITY BILLS	202-475-920.000	371.53
09/18	09/12/2018	81708	CITY TREAS. FOR UTILITY BILLS	204-448-920.000	2,600.00
09/18	09/12/2018	81708	CITY TREAS. FOR UTILITY BILLS	271-790-920.000	4,140.02
09/18	09/12/2018	81708	CITY TREAS. FOR UTILITY BILLS	514-587-920.000	231.04
09/18	09/12/2018	81709	COMPASS MINERALS AMERICA	204-010-111.000	48,011.75
09/18	09/12/2018	81709	COMPASS MINERALS AMERICA	204-010-111.000	28,321.70
09/18	09/12/2018	81709	COMPASS MINERALS AMERICA	204-010-111.000	42,042.69
09/18	09/12/2018	81709	COMPASS MINERALS AMERICA	204-010-111.000	11,074.60
09/18	09/12/2018	81710	DERRER OIL CO.	514-587-802.000	424.38
09/18	09/12/2018	81710	DERRER OIL CO.	661-598-759.000	4,966.96
09/18	09/12/2018	81711	DESIGNBOT CREATIVE LLC	271-790-802.000	93.75
09/18	09/12/2018	81712	DUBOIS-COOPER ASSOCIATES INC.	592-558-775.000	889.00
09/18	09/12/2018	81713	FACTOR SYSTEMS INC.	101-208-803.000	3,622.93
09/18	09/12/2018	81714	FASTENAL COMPANY	661-598-785.000	44.24
09/18	09/12/2018	81715	FMW CONSTRUCTION	582-584-802.000	161.54
09/18	09/12/2018	81716	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-759.000	71.54
09/18	09/12/2018	81716	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-932.000	19.86
09/18	09/12/2018	81716	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-931.000	8.24
09/18	09/12/2018	81716	FOCHTMAN'S AUTO & TRUCK PARTS	592-554-775.000	11.50
09/18	09/12/2018	81716	FOCHTMAN'S AUTO & TRUCK PARTS	101-770-775.000	38.20
09/18	09/12/2018	81716	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-932.000	16.81
09/18	09/12/2018	81716	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-931.000	7.62
09/18	09/12/2018	81716	FOCHTMAN'S AUTO & TRUCK PARTS	661-010-111.000	45.86
09/18	09/12/2018	81716	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-932.000	2.96
09/18	09/12/2018	81716	FOCHTMAN'S AUTO & TRUCK PARTS	661-010-111.000	117.37
09/18	09/12/2018	81716	FOCHTMAN'S AUTO & TRUCK PARTS	101-345-775.000	28.48
09/18	09/12/2018	81716	FOCHTMAN'S AUTO & TRUCK PARTS	661-010-111.000	21.11
09/18	09/12/2018	81716	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-932.000	13.45
09/18	09/12/2018	81716	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-931.000	109.25
09/18	09/12/2018	81716	FOCHTMAN'S AUTO & TRUCK PARTS	661-010-111.000	35.09

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
09/18	09/12/2018	81716	FOCHTMAN'S AUTO & TRUCK PARTS	202-479-775.000	2.82
09/18	09/12/2018	81716	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-785.000	14.38
09/18	09/12/2018	81716	FOCHTMAN'S AUTO & TRUCK PARTS	661-010-111.000	57.09
09/18	09/12/2018	81716	FOCHTMAN'S AUTO & TRUCK PARTS	661-010-111.000	9.69
09/18	09/12/2018	81716	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-759.000	143.41
09/18	09/12/2018	81716	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-759.000	2,993.10
09/18	09/12/2018	81716	FOCHTMAN'S AUTO & TRUCK PARTS	661-010-111.000	5.08
09/18	09/12/2018	81716	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-932.000	11.12
09/18	09/12/2018	81716	FOCHTMAN'S AUTO & TRUCK PARTS	661-010-111.000	57.55
09/18	09/12/2018	81716	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-931.000	7.39
09/18	09/12/2018	81716	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-931.000	14.77
09/18	09/12/2018	81717	GALE/CENGAGE LEARNING	271-790-760.000	107.16
09/18	09/12/2018	81718	GIBSON EXCAVATING LLC	202-479-802.000	510.00
09/18	09/12/2018	81718	GIBSON EXCAVATING LLC	203-479-802.000	510.00
09/18	09/12/2018	81718	GIBSON EXCAVATING LLC	592-556-802.000	6,248.75
09/18	09/12/2018	81718	GIBSON EXCAVATING LLC	592-544-802.000	5,282.50
09/18	09/12/2018	81719	GIVE 'EM A BRAKE SAFETY	204-444-802.000	347.68
09/18	09/12/2018	81720	Goedge, Megan	271-790-880.000	17.59
09/18	09/12/2018	81721	GRULER'S FARM SUPPLY INC.	101-770-775.000	29.32
09/18	09/12/2018	81722	HALEY'S PLUMBING & HEATING	592-547-802.000	120.00
09/18	09/12/2018	81723	Haviland Products Company	592-551-783.000	4,054.32
09/18	09/12/2018	81724	HYDE SERVICES LLC	661-598-932.000	22.24
09/18	09/12/2018	81725	INTEGRITY BUSINESS SOLUTIONS	514-587-775.000	14.97
09/18	09/12/2018	81725	INTEGRITY BUSINESS SOLUTIONS	592-025-343.000	420.00
09/18	09/12/2018	81725	INTEGRITY BUSINESS SOLUTIONS	514-587-775.000	67.79
09/18	09/12/2018	81725	INTEGRITY BUSINESS SOLUTIONS	592-025-343.000	740.00
09/18	09/12/2018	81725	INTEGRITY BUSINESS SOLUTIONS	592-025-343.000	1,124.00-
09/18	09/12/2018	81726	K & J SEPTIC SERVICE LLC	101-770-802.000	310.00
09/18	09/12/2018	81727	LEXISNEXIS RISK DATA MGT	514-587-802.000	50.00
09/18	09/12/2018	81728	MACDONALD GARBER BROADCASTING	248-540-882.140	960.00
09/18	09/12/2018	81729	MCCARDEL CULLIGAN	514-587-802.100	32.50
09/18	09/12/2018	81730	MEYER ACE HARDWARE	514-587-802.200	16.43
09/18	09/12/2018	81730	MEYER ACE HARDWARE	248-540-882.140	8.99
09/18	09/12/2018	81730	MEYER ACE HARDWARE	514-587-802.100	10.76
09/18	09/12/2018	81731	MICHIGAN OFFICEWAYS INC.	101-268-775.000	12.00
09/18	09/12/2018	81731	MICHIGAN OFFICEWAYS INC.	101-201-751.000	13.71
09/18	09/12/2018	81732	MICHIGAN PUBLIC POWER AGENCY	582-576-920.000	302,145.59
09/18	09/12/2018	81733	MIDWEST SIDING & SALES INC.	582-590-775.000	28.88
09/18	09/12/2018	81734	National Hose Testing Specialties Inc.	101-345-802.000	2,648.75
09/18	09/12/2018	81735	Niche Academy	271-790-802.000	1,120.00
09/18	09/12/2018	81736	NORTH BAY HYDROSEED INC.	582-020-360.000	2,432.43
09/18	09/12/2018	81737	NORTHERN A-1 SERVICES KALKASKA	202-469-802.000	2,520.00
09/18	09/12/2018	81737	NORTHERN A-1 SERVICES KALKASKA	203-469-802.000	2,520.00
09/18	09/12/2018	81737	NORTHERN A-1 SERVICES KALKASKA	202-469-802.000	672.00
09/18	09/12/2018	81737	NORTHERN A-1 SERVICES KALKASKA	203-469-802.000	672.00
09/18	09/12/2018	81738	Northland Self Storage LLC	592-554-802.000	147.00
09/18	09/12/2018	81739	ON DUTY GEAR LLC	101-345-775.000	217.97
09/18	09/12/2018	81740	P.C. LAWN CARE	101-770-802.000	1,085.00
09/18	09/12/2018	81740	P.C. LAWN CARE	202-470-802.000	385.00
09/18	09/12/2018	81740	P.C. LAWN CARE	203-470-802.000	280.00
09/18	09/12/2018	81740	P.C. LAWN CARE	582-593-930.000	250.00
09/18	09/12/2018	81741	Peerless Midwest Inc.	592-537-802.000	17,466.00

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
09/18	09/12/2018	81742	PENDO	271-790-752.000	98.10
09/18	09/12/2018	81742	PENDO	271-790-752.000	103.26
09/18	09/12/2018	81743	Peninsula Fiber Network LLC	101-228-850.000	500.00
09/18	09/12/2018	81744	PERFORMANCE PAINTING	202-467-802.000	2,098.00
09/18	09/12/2018	81745	PETOSKEY REGIONAL CHAMBER	271-790-915.000	320.00
09/18	09/12/2018	81746	PETOSKEY URGENT CARE	592-549-915.000	98.00
09/18	09/12/2018	81747	PK Contracting	202-477-802.000	2,938.70
09/18	09/12/2018	81747	PK Contracting	203-477-802.000	4,673.00
09/18	09/12/2018	81748	POLICE AND FIREMEN'S INSURANCE	701-000-230.185	307.79
09/18	09/12/2018	81749	PRESTON FEATHER	592-546-775.000	17.98
09/18	09/12/2018	81749	PRESTON FEATHER	101-770-775.000	28.23
09/18	09/12/2018	81749	PRESTON FEATHER	101-754-775.000	17.94
09/18	09/12/2018	81749	PRESTON FEATHER	204-010-111.000	339.58
09/18	09/12/2018	81749	PRESTON FEATHER	204-010-111.000	33.96-
09/18	09/12/2018	81749	PRESTON FEATHER	592-546-775.000	1.80-
09/18	09/12/2018	81749	PRESTON FEATHER	101-770-775.000	2.82-
09/18	09/12/2018	81749	PRESTON FEATHER	101-754-775.000	1.79-
09/18	09/12/2018	81750	RANGE TELECOMMUNICATIONS	101-756-850.000	40.00
09/18	09/12/2018	81750	RANGE TELECOMMUNICATIONS	204-481-850.000	10.00
09/18	09/12/2018	81750	RANGE TELECOMMUNICATIONS	582-593-850.000	37.20
09/18	09/12/2018	81750	RANGE TELECOMMUNICATIONS	592-549-850.000	75.00
09/18	09/12/2018	81750	RANGE TELECOMMUNICATIONS	592-560-850.000	75.00
09/18	09/12/2018	81750	RANGE TELECOMMUNICATIONS	661-598-850.000	25.00
09/18	09/12/2018	81751	Renkes, Tom	248-739-880.200	150.00
09/18	09/12/2018	81752	ROYAL TIRE	661-598-932.000	25.00
09/18	09/12/2018	81752	ROYAL TIRE	661-598-931.000	5.00
09/18	09/12/2018	81752	ROYAL TIRE	661-598-931.000	21.70
09/18	09/12/2018	81752	ROYAL TIRE	661-598-931.000	39.95
09/18	09/12/2018	81753	SAFETY-KLEEN SYSTEMS INC.	661-598-785.000	309.70
09/18	09/12/2018	81754	Sirchie	101-345-751.000	72.24
09/18	09/12/2018	81755	SiteOne Landscape Supply	101-770-775.000	20.43
09/18	09/12/2018	81755	SiteOne Landscape Supply	101-770-775.000	5.90
09/18	09/12/2018	81756	Spectrum Business	582-593-850.000	34.92
09/18	09/12/2018	81756	Spectrum Business	101-770-850.000	145.89
09/18	09/12/2018	81756	Spectrum Business	514-587-802.100	104.98
09/18	09/12/2018	81756	Spectrum Business	101-789-850.000	79.89
09/18	09/12/2018	81756	Spectrum Business	101-172-850.000	126.46
09/18	09/12/2018	81756	Spectrum Business	101-201-850.000	67.46
09/18	09/12/2018	81756	Spectrum Business	101-208-850.000	42.16
09/18	09/12/2018	81756	Spectrum Business	101-257-850.000	42.16
09/18	09/12/2018	81756	Spectrum Business	101-215-850.000	33.73
09/18	09/12/2018	81756	Spectrum Business	101-345-850.000	92.75
09/18	09/12/2018	81756	Spectrum Business	582-593-850.000	33.73
09/18	09/12/2018	81756	Spectrum Business	592-549-850.000	50.59
09/18	09/12/2018	81756	Spectrum Business	592-560-850.000	50.59
09/18	09/12/2018	81756	Spectrum Business	101-400-850.000	42.16
09/18	09/12/2018	81756	Spectrum Business	101-441-850.000	75.89
09/18	09/12/2018	81756	Spectrum Business	101-756-850.000	50.59
09/18	09/12/2018	81756	Spectrum Business	204-481-850.000	25.30
09/18	09/12/2018	81756	Spectrum Business	204-481-850.000	25.30
09/18	09/12/2018	81756	Spectrum Business	582-588-850.000	84.32
09/18	09/12/2018	81756	Spectrum Business	101-345-850.100	153.50

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
09/18	09/12/2018	81756	Spectrum Business	101-345-850.000	55.87
09/18	09/12/2018	81757	STANDARD ELECTRIC COMPANY	582-586-775.000	192.60
09/18	09/12/2018	81757	STANDARD ELECTRIC COMPANY	582-010-111.000	1,079.97
09/18	09/12/2018	81757	STANDARD ELECTRIC COMPANY	582-010-111.000	307.76
09/18	09/12/2018	81757	STANDARD ELECTRIC COMPANY	582-010-111.000	270.25
09/18	09/12/2018	81758	STATE OF MICHIGAN - SKI	101-770-802.000	33.00
09/18	09/12/2018	81759	STATE OF MICHIGAN DEPT. OF ENVIRON.	592-560-915.000	95.00
09/18	09/12/2018	81760	STRAUB PETTITT YASTE	582-588-802.000	2,012.69
09/18	09/12/2018	81761	SUPERIOR ASPHALT PAVING INC.	592-544-802.000	1,110.00
09/18	09/12/2018	81761	SUPERIOR ASPHALT PAVING INC.	592-556-802.000	5,550.00
09/18	09/12/2018	81762	TETRA TECH INC	592-549-802.000	3,712.50
09/18	09/12/2018	81762	TETRA TECH INC	592-560-802.000	3,712.50
09/18	09/12/2018	81762	TETRA TECH INC	101-526-801.000	664.62
09/18	09/12/2018	81762	TETRA TECH INC	592-537-802.000	145.00
09/18	09/12/2018	81763	T-Mobile	271-790-850.000	58.80
09/18	09/12/2018	81764	Traffic & Safety Control	514-587-802.000	81.00
09/18	09/12/2018	81765	TWEETEN, AMY	101-728-802.000	84.94
09/18	09/12/2018	81766	UPS STORE, THE	592-553-801.000	11.45
09/18	09/12/2018	81767	VERIZON WIRELESS	101-345-850.000	63.81
09/18	09/12/2018	81767	VERIZON WIRELESS	592-549-850.000	1.04
09/18	09/12/2018	81767	VERIZON WIRELESS	582-588-850.000	11.29
09/18	09/12/2018	81767	VERIZON WIRELESS	101-345-850.000	36.01
09/18	09/12/2018	81767	VERIZON WIRELESS	101-770-850.000	36.01
09/18	09/12/2018	81767	VERIZON WIRELESS	101-773-850.000	55.22
09/18	09/12/2018	81767	VERIZON WIRELESS	101-789-850.000	53.56
09/18	09/12/2018	81768	WALTERS SHARPENING SERVICE INC	661-598-931.000	30.00
09/18	09/12/2018	81769	WESCO RECEIVABLES CORP.	582-010-111.000	12,080.00
09/18	09/12/2018	81770	West Marine Pro	101-789-775.000	41.35
09/18	09/12/2018	81771	COMPLETE PAINT & SUPPLIES	101-770-775.000	27.00
09/18	09/12/2018	81771	COMPLETE PAINT & SUPPLIES	101-770-775.000	11.99
09/18	09/12/2018	81771	COMPLETE PAINT & SUPPLIES	582-590-775.000	46.00
09/18	09/12/2018	81772	FIRST NATIONAL BANK OMAHA	101-262-751.000	130.35
09/18	09/12/2018	81772	FIRST NATIONAL BANK OMAHA	101-215-751.000	460.99
09/18	09/12/2018	81772	FIRST NATIONAL BANK OMAHA	101-215-912.000	160.00
09/18	09/12/2018	81772	FIRST NATIONAL BANK OMAHA	592-549-915.000	293.08
09/18	09/12/2018	81772	FIRST NATIONAL BANK OMAHA	101-265-775.000	4.99
09/18	09/12/2018	81772	FIRST NATIONAL BANK OMAHA	101-756-808.010	126.18
09/18	09/12/2018	81772	FIRST NATIONAL BANK OMAHA	248-540-882.140	291.91
09/18	09/12/2018	81772	FIRST NATIONAL BANK OMAHA	514-587-955.000	18.98
09/18	09/12/2018	81772	FIRST NATIONAL BANK OMAHA	101-345-751.000	234.60
09/18	09/12/2018	81772	FIRST NATIONAL BANK OMAHA	101-345-783.000	104.89
09/18	09/12/2018	81772	FIRST NATIONAL BANK OMAHA	101-345-775.000	210.90
09/18	09/12/2018	81772	FIRST NATIONAL BANK OMAHA	101-345-912.000	51.95
09/18	09/12/2018	81772	FIRST NATIONAL BANK OMAHA	101-345-915.000	25.00
09/18	09/12/2018	81772	FIRST NATIONAL BANK OMAHA	248-739-880.200	155.87
09/18	09/12/2018	81772	FIRST NATIONAL BANK OMAHA	271-790-958.200	143.92
09/18	09/12/2018	81772	FIRST NATIONAL BANK OMAHA	271-790-752.000	46.90
09/18	09/12/2018	81772	FIRST NATIONAL BANK OMAHA	271-790-912.000	40.00
09/18	09/12/2018	81772	FIRST NATIONAL BANK OMAHA	271-790-905.000	309.95
09/18	09/12/2018	81772	FIRST NATIONAL BANK OMAHA	271-790-880.000	19.13
09/18	09/12/2018	81772	FIRST NATIONAL BANK OMAHA	271-790-958.000	3.92
09/18	09/12/2018	81772	FIRST NATIONAL BANK OMAHA	101-770-850.000	29.59

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
09/18	09/12/2018	81772	FIRST NATIONAL BANK OMAHA	101-756-912.000	270.00
09/18	09/12/2018	81772	FIRST NATIONAL BANK OMAHA	101-756-751.000	20.12
09/18	09/12/2018	81772	FIRST NATIONAL BANK OMAHA	101-756-880.000	12.90
09/18	09/12/2018	81772	FIRST NATIONAL BANK OMAHA	271-790-964.000	174.43
09/18	09/12/2018	81772	FIRST NATIONAL BANK OMAHA	271-790-958.100	123.71
09/18	09/12/2018	81773	WURSTER, JOEL	101-728-802.000	145.48
Grand Totals:					11,006,719.91

Report Criteria:

Check.Date = 08/16/2018-09/12/2018

Check Number	Date	Name	GL Account	Amount
78228	08/28/2018	Dalessandro, Thomas	703040222217	734.05-
78228	08/28/2018	Dalessandro, Thomas	703040228217	908.10-
78228	08/28/2018	Dalessandro, Thomas	703040229217	589.69-
78228	08/28/2018	Dalessandro, Thomas	703040230217	1,332.02-
78228	08/28/2018	Dalessandro, Thomas	703040231217	270.77-
78228	08/28/2018	Dalessandro, Thomas	703040236217	2,724.30-
78228	08/28/2018	Dalessandro, Thomas	703040237217	544.50-
81499	08/22/2018	Birr, Carol	101087653000	96.00
81500	08/22/2018	Brandi, Nicolas	582040285000	49.56
81501	08/22/2018	Burgess, Valeria	101087653000	128.00
81502	08/22/2018	Croff, Erin	582040285000	18.62
81503	08/22/2018	Dozemah, Jessica	101087653000	60.00
81504	08/22/2018	Hall, Philip	101087653000	30.00
81505	08/22/2018	Laird, Casandra	101087653000	32.00
81506	08/22/2018	Mayer, Marlene	701040274000	1,477.63
81507	08/22/2018	Steele, Christine	701040274000	20.00
81508	08/22/2018	Teesdale, Anne	271790761000	11.95
81509	08/22/2018	Tip of the Mitt Tatoo	582040285000	1.41
81510	08/22/2018	Urman, Melissa	101756808040	55.00
81513	08/29/2018	Birnbaum, Janet	101087653000	64.00
81514	08/29/2018	CMS Land Company	701040274000	12,901.28
81515	08/29/2018	CMS Land Company	701040274000	34,686.81
81516	08/29/2018	CPTF Bay Harbor Managed	701040274000	5,472.73
81516	08/29/2018	CPTF Bay Harbor Managed	701040274000	923.02
81517	08/29/2018	Crawford, William P	701040274000	1,974.64
81518	08/29/2018	Empie, Randall	101087653000	64.00
81519	08/29/2018	Faitel, Alan	101087653000	160.00
81520	08/29/2018	Howard Thomas	101087653000	240.00
81521	08/29/2018	I.C.A.	101087654000	425.00
81522	08/29/2018	Keway, James & Nadine	101087653000	138.00
81523	08/29/2018	Kirchler, Joy	101087653000	90.00
81524	08/29/2018	NORTH BEACH PROP	582081642300	34.24
81525	08/29/2018	Robbins, Glenn	582040285000	31.54
81526	08/29/2018	Veenstra, Gabrielle	101087653000	32.00
81527	08/29/2018	Volk, Ralph	101087653000	160.00
81528	08/29/2018	Walls, Meghan	582040285000	6.33
81595	09/05/2018	B & S Rentals	582081642300	11.15
81595	09/05/2018	B & S Rentals	582081642300	3.07
81596	09/05/2018	BEARDSLEY, TIM	582081642300	2.43
81597	09/05/2018	COLE, BONNIE	582081642300	13.85
81598	09/05/2018	Drennen, Cary	101087653000	448.00
81599	09/05/2018	Fraternal Order of Eagles	701040274000	1,725.87
81600	09/05/2018	Gaglio, Philip	582081642300	24.61
81601	09/05/2018	Lee, Joseph & Sandra	701040274000	7,841.92
81602	09/05/2018	Lesh, Joseph & Victoria	701040274000	687.87
81603	09/05/2018	MORLEY, JONATHAN	582081642300	80.09
81604	09/05/2018	Richard Ulrey Jr.	101087653000	30.00
81605	09/05/2018	Scholten, Chris	101087653000	96.00
81606	09/05/2018	STOKEL, EDWARD & KARLA	582081642300	81.67
81607	09/05/2018	Wilcox, Joelle	701040274000	5,158.44
81672	09/12/2018	Agria, John	582588803000	300.00
81673	09/12/2018	Atkins, Kalley	582040285000	18.34
81674	09/12/2018	Baker, Christopher	582040285000	17.40
81675	09/12/2018	BEATTIE, DAVID	582081642300	900.00
81676	09/12/2018	De Lisle, Lesa	582588803000	300.00

Check Number	Date	Name	GL Account	Amount
81677	09/12/2018	Dunn, Anna	101756808110	55.00
81678	09/12/2018	FOSS, STACEY	582040285000	14.48
81679	09/12/2018	Frazer, Meghan	101087653000	90.00
81680	09/12/2018	Lowe's Home Centers, INC	582588803000	2,500.00
81681	09/12/2018	Sielski, Ted	582-588-803.000	100.00
81681	09/12/2018	Sielski, Ted	582-588-803.000	15.00
81682	09/12/2018	TRIPPLEHORN, DAVID	582040285000	39.20
81683	09/12/2018	White, Kelli	582-081-642.300	59.66
81684	09/12/2018	Wilcox, Joelle	582588803000	25.00
Grand Totals:				72,919.38

Report Criteria:

Check.Date = 08/16/2018-09/12/2018



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: September 17, 2018

PREPARED: September 13, 2018

AGENDA SUBJECT: Appointment Recommendation

RECOMMENDATION: That the City Council consider these appointments

The City Council will be asked to consider the following appointments:

- PLANNING COMMISSION – Reappointment of Dana Andrews, 722 East Lake Street, Cynthia Linn Robson, 606 Grove Street, and appointment of H. Ted Pall, 603 East Lake Street, all for three-year terms ending August 2021.

sb
Enclosures



City of Petoskey

101 East Lake Street, Petoskey, Michigan 49770 • 231 347-2500 • Fax 231 348-0350

RECEIVED

AUG 14 2018

CITY OF PETOSKEY
CITY MANAGER

Application to Serve on a Board or Commission

SB

Please print. Answer each question accurately and completely. If you require any accommodation to complete the application process, please notify a City staff member.

■ Name	ANDREWS	DANA	F	■ Date	8/14/18
	Last	First	Initial		
■ Residence Address	722	E LAKE	PETOSKEY	MI	49770
	Number	Street	City	State	Zip
■ Email Address	DANAEANDREWS@GMAIL.COM				
				■ Work Phone	231 347 0590
				■ Home Phone	231 881 1826

Please answer the following questions using the space provided.

1. What Board or Commission interests you and why are you applying? Planning commission - currently serve and wish to continue contributing toward Petoskey being a great place to live and work.
2. How do you believe your appointment would benefit the City? Leverage my extensive experience as a residential and commercial property owner, business operator and experience in planning and zoning.
3. Describe any involvement in the community on a Board or Commission or in another volunteer capacity. Planning commission, sign committee, Petoskey-Harbor Springs Area community foundation trustees, Habitat for Humanity Finance
4. How many continuous years have you lived in Petoskey? 7
5. Any other helpful information relevant to your application. Look forward to continuing my service.

While it is not required, a resume is helpful in the recruitment process for City Boards and Commissions.

<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Are you a registered voter?
<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Are you currently in default of taxes or fines to the City of Petoskey?
<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Do you or immediate family members currently serve on a City Board or Commission? If yes, which Board or Commission? <u>Planning Commission</u>
<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Have you ever been convicted of a felony? If yes, please explain.

The applicant acknowledges that the City may be required from time to time to release records in its possession. The applicant hereby gives permission to the City to release any records or materials received by the City from the applicant as it may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231 et seq.

Applicant Signature: _____

Date: _____

8/14/18



City of Petoskey

101 East Lake Street, Petoskey, Michigan 49770 • 231 347-2500 • Fax 231 348-0350

RECEIVED

AUG 17 2018

CITY OF PETOSKEY
CITY MANAGER

CB

Application to Serve on a Board or Commission

Please print. Answer each question accurately and completely. If you require any accommodation to complete the application process, please notify a City staff member.

■ Name	Robson			Cynthia Linn			■ Date	08	16	2018
	Last			First				Initial		
■ Residence Address	606	Grove St	Petoskey	MI	49770	■ Home Phone	231	758	2151	
	Number	Street	City	State	Zip					
■ Email Address	geoclr@charter.net					■ Work Phone	231	758	2151	

Please answer the following questions using the space provided.

1. What Board or Commission interests you and why are you applying? Petoskey Planning Commission
See Attached
2. How do you believe your appointment would benefit the City? I have enjoyed the challenges in reshaping ordinances and reviewing site plans that will positively impact our community.
3. Describe any involvement in the community on a Board or Commission or in another volunteer capacity. I have also served on the Sign Committee for 9 years.
4. How many continuous years have you lived in Petoskey? 24 years
5. Any other helpful information relevant to your application. I have my Master Citizen Planner Certification and have renewed it each year by taking 6 credits through the MSU Extension Service for Planners each year.

While it is not required, a resume is helpful in the recruitment process for City Boards and Commissions.

<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO	Are you a registered voter?
<input type="checkbox"/>	YES	<input checked="" type="checkbox"/>	NO	Are you currently in default of taxes or fines to the City of Petoskey?
<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO	Do you or immediate family members currently serve on a City Board or Commission? If yes, which Board or Commission? <u>Petoskey Planning Commission</u>
<input type="checkbox"/>	YES	<input checked="" type="checkbox"/>	NO	Have you ever been convicted of a felony? If yes, please explain.

The applicant acknowledges that the City may be required from time to time to release records in its possession. The applicant hereby gives permission to the City to release any records or materials received by the City from the applicant as it may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231 et seq.

Applicant Signature: _____

Date: 8/16/2018

Cynthia Linn Robson
606 Grove St
Petoskey, MI 49770

August 16, 2018

Mayor John Murphy
City of Petoskey
101 East Lake St
Petoskey, MI 49770

Dear Mayor,

Enclosed please find my application for a fourth term on the Petoskey Planning Commission. For the past 9 years I have served on the Planning Commission as well as on the Sign Committee, a subcommittee of the Planning Commission.

In 2014, I became a certified Master Citizen Planner (MCP). The MCP credential is a component of the Michigan State University Extension Citizen Planner program offered in Michigan. Certification requirements include completing seven core planning courses, passing an exam, and completing a Capstone project. My Capstone presentation was an analysis of the 120 ft building height being proposed for the Petoskey Pointe site and how the proposed building height related to the city's Master Plan and revised downtown height ordinance. Each year to renew my certification I take 6 credits of planning related courses.

I have enjoyed the challenges in reshaping ordinances that will positively impact our community. In rewriting ordinances and reviewing site plans, my priorities include protecting our unique sense of place while balancing the needs of development that impact our economic stability.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Cynthia Linn Robson', with a long horizontal line extending to the right.

Cynthia Linn Robson



City of Petoskey

101 East Lake Street, Petoskey, Michigan 49770 • 231 347-2500 • Fax 231 348-0350

RECEIVED

AUG 10 2018

CITY OF PETOSKEY
CITY MANAGER

EB

Application to Serve on a Board or Commission

Please print. Answer each question accurately and completely. If you require any accommodation to complete the application process, please notify a City staff member.

■ Name	Pall	Harry	Ted	■ Date	8	9	18		
	Last	First	Initial						
■ Residence Address	603	E. Lake St.	Petoskey	MI	49770	■ Home Phone	231	348	3789
	Number	Street	City	State	Zip				
■ Email Address	tpall@charter.net					■ Work Phone	231	838	0165

Please answer the following questions using the space provided.

1. What Board or Commission interests you and why are you applying? Planning Commission. I have a strong interest in helping with planning that reflects the desires of the citizens, and leads to sensible and well thought-out projects in the city. I believe good city planning happens not by accident, but by careful consideration and review.
2. How do you believe your appointment would benefit the City? My four terms as Mayor give me a strong understanding of how local government works. My profession in anesthesiology and leadership roles within the hospital will serve me well as health care is a vital part of our community and related issues come before the Planning Commission.
3. Describe any involvement in the community on a Board or Commission or in another volunteer capacity. Mayor four terms. DMB representative four years. Extensive volunteer work with city recreation basketball, flag football, and Little League. I volunteered and worked on Blueprint Petoskey. I am involved in performing with the Great Lakes Chamber Orchestra, Harbor Springs Community Band, and the Northern Michigan Brass Band.
4. How many continuous years have you lived in Petoskey? 28
5. Any other helpful information relevant to your application. I have studied the City Charter, Hyett-Palma Reports, Walker Parking Studies, Petoskey Citizen Survey 2010, Petoskey Open Space Task Force Conservation Plan, City Master Plans, Downtown Local Historic District presentation, and the former Petoskey Pointe project.

While it is not required, a resume is helpful in the recruitment process for City Boards and Commissions.

<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO	Are you a registered voter?
<input type="checkbox"/>	YES	<input checked="" type="checkbox"/>	NO	Are you currently in default of taxes or fines to the City of Petoskey?
<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO	Do you or immediate family members currently serve on a City Board or Commission? If yes, which Board or Commission? <u>Wife Lori- Zoning Board of Appeals</u>
<input type="checkbox"/>	YES	<input checked="" type="checkbox"/>	NO	Have you ever been convicted of a felony? If yes, please explain.
<hr/> <hr/> <hr/>				

The applicant acknowledges that the City may be required from time to time to release records in its possession. The applicant hereby gives permission to the City to release any records or materials received by the City from the applicant as it may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231 et seq.

Applicant Signature:

Handwritten signature: Ted Pall

Date:

8/9/18



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: September 17, 2018

DATE PREPARED: September 12, 2018

AGENDA SUBJECT: Presentation by Lucas Porath, OHM Advisors, regarding Bear River Dam

RECOMMENDATION: That City Council hear presentation

Background The Bear River Dam, located by City Hall on Lake Street, is a popular fishing and tourist attraction in the City of Petoskey. Visual inspection by staff prompted questions about the structural integrity of the dam. This led to a meeting with the Department of Natural Resources, Department of Environmental Quality, and the Tip of the Mitt Watershed Council for advice to ensure the structure is safe.

This past spring, the area received substantial precipitation, which resulted in unusually high water volume. As a result, this prompted more concern in regards to the safety of the Bear River Dam. In June, City staff commissioned OHM Advisors, Petoskey, to complete an inspection report, which is the premise of the presentation.

While the inspection report indicated there were no apparent structural deficiencies that would lead to immediate failure, there are short and long term recommendations that include repair, maintenance and/or removal.

kk

ARCHITECTS, ENGINEERS, PLANNERS,



CITY OF PETOSKEY

BEAR RIVER LOW HEAD DAM/WEIR

INSPECTION REPORT

August 2018

OHM Advisors®
2940 PARKVIEW DRIVE
PETOSKEY, MICHIGAN 49770

T 231.344.1150

OHM-Advisors.com



**Bear River Low Head Dam/Weir
Inspection Report
City of Petoskey
Emmet County, Michigan
Section 06, T34N, R05W**

Dam ID No.: N/A

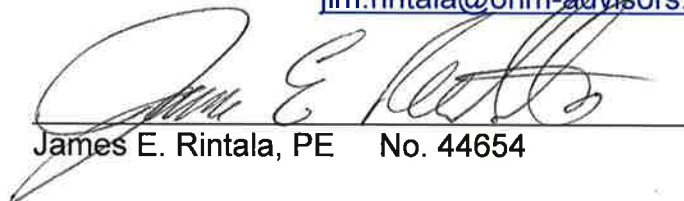
Owner/Operator: City of Petoskey
Mr. Kendall Klingelsmith, CPRP
Director of Parks & Recreation
101 E. Lake Street
Petoskey, MI 49770

River: Bear River

Hazard Potential: Low

Prepared for: City of Petoskey

Inspected &
Prepared by: James E. Rintala, PE
OHM-Advisors
2940 Parkview Drive
Petoskey, MI 49770
231-344-1161
jim.rintala@ohm-advisors.com



James E. Rintala, PE No. 44654

Inspection Date: June 29, 2018

TABLE OF CONTENTS

Section 1	Conclusions & Recommendations
Section 2	Project Information
Section 3	Field Inspection
Section 4	Structural Stability
Section 5	Hydrology & Hydraulics
Section 6	Operation & Maintenance
Section 7	Emergency Action Plan

Appendix
Location/Site Map
Photographs

The purpose of this report is to comply with Part 315, (Dam Safety), Natural Resources and Environmental Protection, PA 451 of 1994, (The Dam Safety Act), as amended and associated administrative rules. The inspection is limited to a visual evaluation. The purpose of this report is not to provide an in-depth evaluation of the structure, but to identify possible deficiencies and to provide a basis for future inspections.

SECTION 1

Conclusions & Recommendations

The overall condition of the Bear River Low Head Dam/Weir is FAIR. Based upon visual observations, there are no apparent structural deficiencies that would lead to the immediate failure of the dam/weir. Recommended maintenance items are listed below. None are currently critical to the overall safety of the dam/weir at this time. However, all recommended repair/maintenance work should be completed.

The following is a summary of conclusions and recommendations for the repair / maintenance items outlined in this report:

- The dam/weir and its appurtenances should be monitored on a regular basis and a journal of regular maintenance, repair and observances kept.
- The bed of the channel at the toe of the basin should be armored with heavy stone to repair the existing scour and to prevent its future reoccurrence.
- The cracks and the spalling/erosion present in the concrete retaining walls between the dam/weir and bridge should be repaired.

As you plan for repairs and eventual replacement, consideration for the removal of the dam/weir may be prudent, based on community and stakeholder preferences. There is a national movement toward dam removals, in an effort to:

- Improve fisheries
- Reduce maintenance, repair and eventual replacement costs
- Increase public safety / reduce liabilities

Removal would include river restoration work between the existing dam and the US-31 highway bridge approximately 260 feet upstream. This work would be coordinated with the Michigan Department of Environmental Quality (MDEQ), U.S. Army Corps of Engineers (USACE), Michigan Department of Natural Resources (MDNR), U.S. Fish and Wildlife Service's (USFWS) Sea Lamprey Control Program, Tip of the Mitt Watershed Council, the local community and possibly other stakeholders.

SECTION 2

Project Information

This report is prepared in general conformance with Part 315, (Dam Safety), of Act 451, The Natural Resources Protection Act of 1994, as amended (The Dam Safety Act). The reader is encouraged to review the act and associated rules.

The Bear River Low Head Dam/Weir is located on the Bear River within the City of Petoskey (see Location Map in the Appendix). The existing dam/weir consists of a cast-in-place concrete gravity structure. The construction date of the dam/weir is unknown. Based on research at the Little Traverse Historical Museum, we think that the existing dam/weir is over 50 years old. To our knowledge, there are no drawings of the dam/weir. To our knowledge, there have been no previous inspections performed on the dam/weir structure and as such, there are no previous inspection reports to review.

In the vicinity of the dam/weir, the Bear River flows in a general northerly direction and empties into Lake Michigan near the Petoskey Marina. The dam/weir is integral with concrete retaining walls that run along both banks of the river downstream from the dam and below the East Lake Street Bridge. The length of the dam/weir between the retaining walls is approximately 31'-8" and the dam/weir is slightly arched in plan. The original crest of the dam/weir was concrete with a somewhat rounded profile. At some point in time, the crest of the dam/weir was armored with a steel channel, lying with its toes pointing downward. The toe of the dam/weir includes a cast-in-place concrete basin approximately 6'-0" long measured from the downstream face of the dam/weir wall. The height of the dam/weir from the top of the basin concrete to the top of the crest is approximately 4'-0" ±. The full length of the dam/weir crest between the retaining walls is used for the spillway. The upstream face of the dam/weir is filled with river bed material to within approximately 6" of the crest. At the time of the inspection, the water depth flowing over the crest of the dam/weir was approximately 9".

SECTION 3

Field Inspection

The following discussion of the physical condition of the dam/weir is based on observations and photographs obtained on the date of the inspection. Photographs of the dam/weir were taken and are contained in the Appendix. The water level in the impoundment was near its normal level at the time of the inspection.

The dam/weir was inspected by above water visual means aided by the use of a GoPro waterproof camera on the downstream side of the spillway and probing of the basin. At the time of the inspection, rough measurements were made of the basic overall dimensions of the structure. No sampling or testing of the construction materials was performed. The retaining walls along both banks of the river downstream from the dam/weir to the upstream fascia of the East Lake Street Bridge were inspected.

In general the observable portions of the dam/weir concrete was in fair condition with some scaling present on the exposed concrete surfaces. There is scour present at the toe of the dam basin, which varies in depth from approximately 3'-0" deep at the west end of the dam/weir to approximately 6" deep near the center of the dam/weir and then increases to approximately 2'-0" deep at the east end of the dam/weir. The scour did not appear to penetrate below the basin concrete or below either retaining wall between the dam/weir and the roadway bridge. The bottom section of the stairs is scoured where they extend downstream from the dam/weir apron. There is spalling/erosion of the concrete on both of the retaining walls where they meet the dam/weir. The west retaining wall has a large vertical crack located approximately midway between the dam/weir and the bridge in addition to some spalling along the top of the wall. The east retaining wall has a few hairline cracks in addition to scattered spalls. The bottom section of stairs has collapsed and the original hand/guardrail is missing.

SECTION 4

Structural Stability

There were no visible indications of any significant structural stability problems. Note that we do not know the geotechnical background information for the construction materials or the actual construction practices, and an in depth structural stability evaluation is beyond the scope of this inspection.

SECTION 5

Hydrology & Hydraulics

Flood discharge values for the Bear River Low Head Dam/Weir were not requested from the Hydrologic Studies Unit of the Land and Water Management Division of the MDEQ. A hydraulic analysis of the existing dam/weir structure was not performed as part of this inspection.

SECTION 6

Operation & Maintenance

In the past, there has not been a formal operation and maintenance program developed for the Bear River Low Head Dam/Weir. The dam/weir is owned and operated by the City of Petoskey. General maintenance should consist of mowing the grasses and weeds on the embankments and removing any brush, seedlings or trees that may grow in the vicinity of the structure. A general visual inspection of the embankments, structure, and appurtenances should be performed on a semi-annual basis. The semi-annual inspections should also look for any unwanted animal activity, including the controlling and removal of said animals. It is recommended that an operation and maintenance log be kept so that any changes can be more easily identified over time.

SECTION 7

Emergency Action Plan

The Bear River Low Head Dam/Weir is rated as Low hazard. Therefore, an Emergency Action Plan (EAP) is not required. Currently, there is no EAP for this dam/weir structure.

ARCHITECTS. ENGINEERS. PLANNERS.



APPENDIX

LOCATION/SITE MAP



PHOTOGRAPHS



East Bank above Dam/Weir



Reservoir above Dam/Weir



Reservoir above Dam/Weir



West Bank above Dam/Weir



East Retaining Wall Meeting Dam/Weir

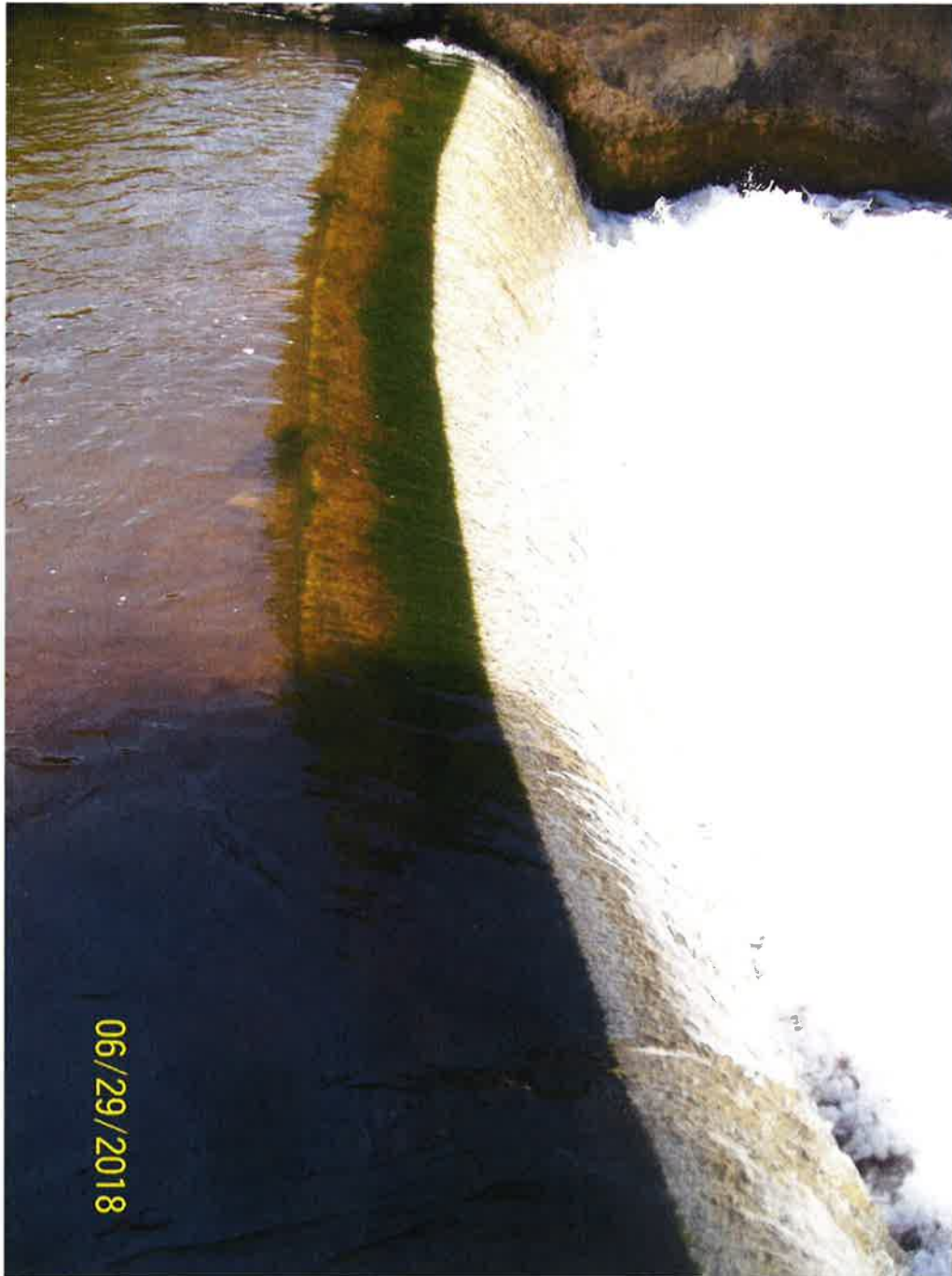


Dam/Weir Viewed from Roadway Bridge (Looking South)



West Retaining Wall Meeting Dam/Weir

ARCHITECTS. ENGINEERS. PLANNERS.



Dam Crest Viewed from East End of Dam/Weir



Close-up of West End of Dam/Weir Intersection at Retaining Wall



West Retaining Wall between Dam/Weir and Bridge



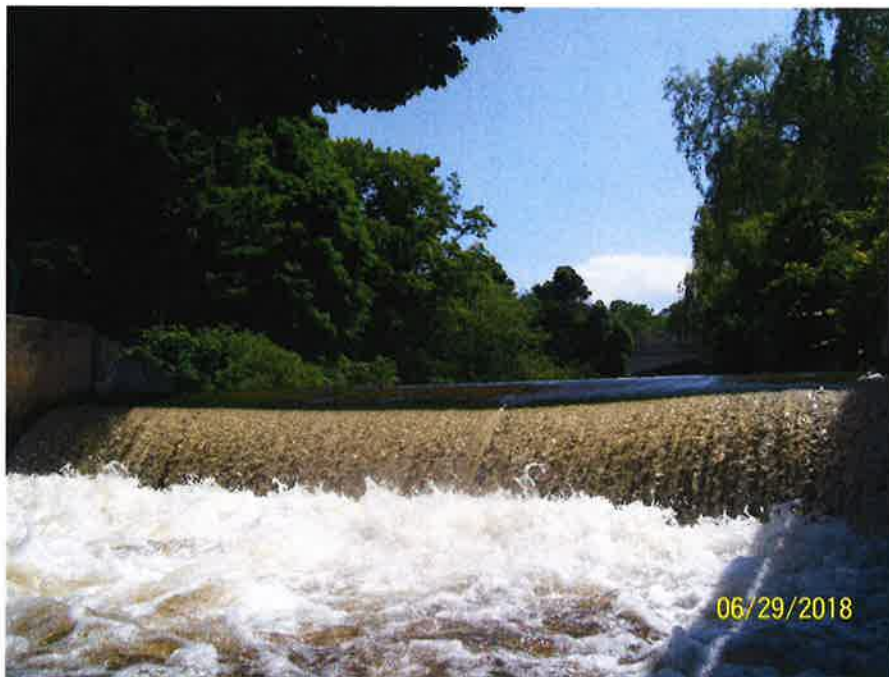
Close-up of East End of Dam/Weir Intersection at Retaining Wall



East Retaining Wall between Dam/Weir and Bridge



East End of Dam/Weir Intersection at Retaining Wall



Dam/Weir Crest as Viewed from Downstream



West End of Dam/Weir Intersection at Retaining Wall



Hydraulic Jump



BOARD: City Council

MEETING DATE: September 17, 2018 **DATE PREPARED:** September 13, 2018

AGENDA SUBJECT: Introduction and Discussion of the Proposed 2019-2024 Capital Improvement Plan

RECOMMENDATION: That City Council discuss

Summary The Planning Commission has reviewed the draft 2019-2024 Capital Improvement Plan (CIP) on August 17, 2018 and unanimously recommended approval by City Council. The draft CIP was posted on the City's website on September 11, 2018.

Please bring your copy of the 2019-2024 Capital Improvement Plan to the meeting.

Overview The CIP represents a long-term financial plan and helps to establish priorities for the City's investment in capital infrastructure. The CIP, along with the Annual Budget which appropriates funding for projects identified in the CIP, help set priorities and future direction for the City.

The 2019-2024 CIP totals \$38M in expenditures, with capital spending in 2019 proposed at \$4.47M, of which \$1.128M (25%) is anticipated to come from grants or other outside sources of revenue.

The 2019 plan contains funding for a variety of infrastructure improvements including street improvements, utility upgrades and trail and park enhancements. Specifically, the following capital improvement projects are proposed in 2019:

- In conjunction with the U.S. 31 Highway Realignment Project, the Lewis Street intersection and parking lot in Arlington Park will be reconfigured and includes new landscaping, lighting and sidewalks - \$200,000.
- Water and sewer line replacement in conjunction with the U.S. 31 Realignment Project - \$873,000 total project costs with \$273,000 in MDOT funding.
- The 29-year old Little Traverse Wheelway will be widened to AASHTO standards of 10' from Bayfront Park Tunnel to waterfall. MDOT will fund a portion of this trail improvement from the tunnel to the retaining wall adjacent to the trail. City costs \$75,000.
- Using TIFA funding, the Sunset Park Stair Tower will be replaced with a concrete steel structure similar to Bear River Valley stair tower but without a roof - \$315,000.
- New traffic signal mast arms at MacDonald Drive intersection along with U.S. 31 lighting upgrades from just east of Mitchell Bridge to Boulder Lane. City costs of \$190,000.

- Sidewalk reconstruction on Washington Street from Howard to Petoskey. Top priority per the Non-Motorized Plan and strongly recommended by Planning Commission - \$75,000 .
- Residential electric line conversion to underground on Valley View, Sunset, Karamol Court, Regent and Highland - \$410,000.
- Bear River Pedestrian Bridge Construction connecting River Road Complex Trail System to NCMC. Will serve both local residents and users of the Iron Belle Trail/North Country Trail. Costs of \$172,000 should be offset by various grants the City is pursuing.
- Parking deck engineering for Division and Lake Street location contingent upon a viable financial plan. DMB and County to share \$300,000 costs.
- Phase I of II for City Hall Window replacement - \$75,000.

Action That City Council discuss. As this is the introduction of the draft CIP for City Council, staff recommends City Council postpone any formal action on the CIP until our next Council meeting on October 1, 2018. This will give the community ample time to comment on the draft document.

Nevertheless, we do encourage City Council give specific comments on the document at this meeting, especially any revisions to next year's 2019 project list.

sb



**2019-2024
CAPITAL IMPROVEMENTS
PLAN**



Capital Improvements Plan 2019 through 2024 Overview

Mayor Murphy, Members of the Petoskey City Council, and Citizens of Petoskey:

I am pleased to submit to you the 2019-2024 Capital Improvements Plan (CIP) for the City of Petoskey. Pursuant to the Planning Enabling Act, we have again developed a six-year capital plan that serves as an instrument to identify needs and financing sources for public infrastructure improvements. It also informs city residents how the City plans to address capital needs over the next six years.

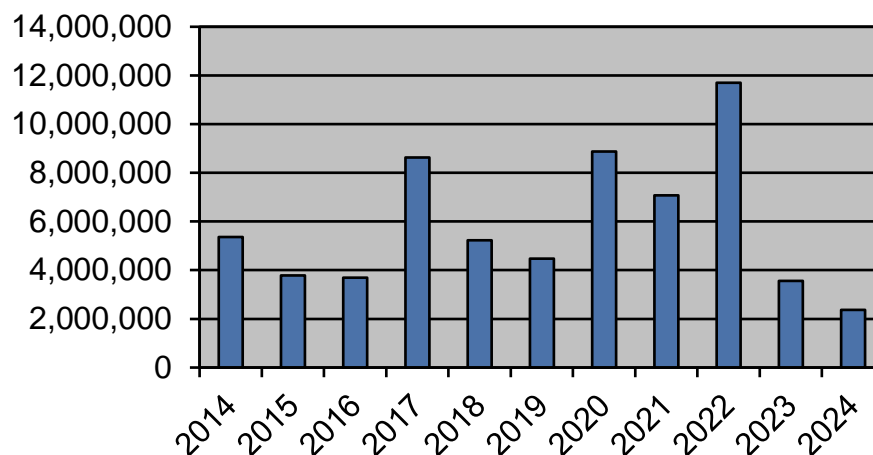
This document gives significant direction to the City on funding priorities. However, only those programs scheduled during the first year are financed and adopted as part of the Annual Budget. Programs slated for construction in subsequent years may be adjusted or eliminated to reflect priority changes or funding constraints. In addition, projects beyond the six-year horizon are identified, some have funding sources while others lack an identified funding mechanism. Most of these needs exist today, or have already been deferred in recent years as a result of declining revenues.

The CIP is a flexible plan that can be altered as conditions and regulations change. We will review all projects every year to evaluate any changes in scope, and to update all of our financing opportunities whether it be with tax revenues, bonds, grants or other outside funding sources.

The 2019-2024 CIP totals \$38 million in expenditures. Within the CIP, proposed projects in 2019 total \$4.4M of which \$1.1M (25%), is projected to come from grants or other outside sources.

The following chart compares the capital spending in previous years with the proposed 2019-2024 CIP and highlights the anticipated increases in capital spending in 2020 due to construction of a proposed parking deck at Division and Lake Streets (\$4M). Additionally, capital improvements in 2022 are scheduled to increase as a result of constructing a new Department of Public Works Building and salt shed on Sheridan Street.

■ 2014-2024 CIP Expenditures by Program Year



Per the recently adopted 2018 Action Plan, elected officials directed staff to expand upon the six-year CIP addressing critical infrastructure needs further into the future. These projects are listed under "Projects/Capital Items Lacking Funding" and include a backlog of on-going maintenance issues such as building repairs, new roofs and HVAC systems, and Little Traverse Wheelway resurfacing. Also, City staff has included a placeholder for replacement of lead water pipes in the community according to recently promulgated MDEQ lead pipe regulations. A cost estimate of the lead pipe replacement program has yet to be calculated. Other costly capital improvement projects scheduled for the long-term include new water wells, wastewater treatment plant and stormwater upgrades and a possible redesign and replacement of the current Lake Street Dam. The long-term capital projects list shall serve as a strong reminder to City officials of the need to address critical future infrastructure needs each and every year to maintain and enhance the highest quality municipal services.

Preparation of the CIP each year is a result of considerable efforts from staff in all departments of the City. I am especially grateful for the work of Department Heads, as well as Supervisors in each division who worked diligently to prioritize infrastructure needs within the context of limited budgets. My sincere thanks for their hard work and dedication.

Respectfully Submitted,

Rob Straebel
City Manager

CIP Overview

The Capital Improvements Plan is a six-year schedule of proposed major capital projects, cost estimates and financing methods. The requirement for capital budgeting is found in Act 33 of the Michigan Public Acts of 2008 being the Michigan Planning Enabling Act.

The Capital Improvements Plan (CIP) establishes the City's blueprint for investment in its capital infrastructure. This document is used as a tool to help ensure that the City's long and short-term capital investments are made in the context of careful consideration of the City's needs as well as the resources available to fund all projects.

The financial guidelines used in the preparation of the CIP will provide assurance that the City can meet, in a full and timely manner, both our debt service obligations and all other obligations competing for available resources. It is our objective to complete as many needed capital improvement projects as financially possible while maintaining flexibility and the ability to adapt to changes as they occur.

Capital Improvements Plan vs. Annual Operating Budget

The Capital Improvements Plan and Annual Operating Budget are two critical documents prepared each year. The relationship between these two documents is summarized by the following points:

Capital Improvements Plan

- Represents a long-term financial plan, including funding sources.
- Establishes priorities and serves as a planning document or blueprint for the City's investment in capital infrastructure.
- Provides a breakdown of major project costs and their phasing.
- Does not appropriate money.
- As indicated by the above points, the Annual Operating Budget is the document which authorizes the actual funding for the major and non-major capital projects.

Annual Operating Budget

- Appropriates money to implement the first year of the Six-Year Capital Improvements Plan.
- Appropriates money to implement current year's phase of a major, multi-year project.
- Appropriates money for operating expenditures and expenditures of a continuing nature.

Capital Improvements Plan Guidelines & Benefits

There are several key guidelines the Administration utilized in determining the City's fiscal capacity to complete capital projects over the next six years. These are summarized as follows:

- The Capital Improvements Plan will be reviewed and updated annually.
- The City has determined that paying cash for projects where financially possible (pay-as-you-go financing) reduces long term costs and maintains financial flexibility for the future. In utilizing pay-as-you-go financing, revenue projections and estimated fund balances will be reviewed and evaluated to assure that sufficient reserves are maintained.
- It is not economically feasible to issue debt for some projects, nor do all projects have a projected lifespan long enough to warrant the issuance of debt.
- Under current economic conditions, the ability to complete many projects will depend on identifying and obtaining outside sources of funding.
- Our philosophy for projecting property tax revenues is to be conservative. Between 2009 and 2012 property tax revenues decreased 20%. In 2017 the City saw a 1.8% increase in taxable value, a 2.8% increase in 2018, and forecast a 2% increase for 2019.

- Changes in personal property tax laws are negatively impacting revenues, although this has been lessened by voter approval of the State ballot proposal on the August 2014 Primary Election ballot providing some reimbursement of the loss in personal property tax revenue.
- The availability of adequate financial reserves or balances that can be used to address unforeseen contingencies or take advantage of sudden opportunities is a critical element in evaluating financial strength.
- Since a significant portion of outstanding debt and future capital improvements are related to the water and sewer utility, user fees associated with these utilities are evaluated in parallel with the CIP.
- As a matter of general policy, the City will do the following in order to be able to fund additional projects needed to serve the citizens of Petoskey:
 - Pursue, when feasible, federal, state and local assistance in the form of grants, low-interest loans, cost-sharing, etc.
 - Look increasingly at ways to obtain revenue through user fees as a means to fund capital projects or as a way to free-up other dollars so they may become available to fund capital projects.

There are many benefits of an effective and ongoing Capital Improvements Plan, including:

- Coordination of the community's physical planning with its fiscal planning capabilities;
- Ensuring that public improvements are undertaken in the most desirable order of priority;
- Assisting in stabilization of tax and utility rates and other charges over a period of years;
- Producing savings in total project costs by promoting a "pay as you go" policy of capital financing thereby reducing interest expense and financing costs;
- Providing adequate time for planning and engineering of proposed projects;
- Ensuring the maximum benefit of the monies expended for public improvements; and
- Scheduling municipal construction activities to be better coordinated with those of other public agencies within the community.

As a regional service center, the City of Petoskey streets, utilities (water, sewer, stormwater, electric), public facilities and parkland service much more than the City's 5,600 residents, therefore, the capital needs are many and will certainly surpass available resources. Capital improvement planning and budgeting encourages the early identification of those needs and resources and thus improves the scheduling, financing, and coordination of individual and related projects to reflect the goals and objectives established in the City's Master Plan and other planning documents.

Funding Sources

The City of Petoskey primarily uses the General Fund, Enterprise funds or Special Revenue funds for capital project funding. Examples of Enterprise funds in this CIP are Parking, Water, Sewer and Electric Funds. Special Revenue funds are supported by resources dedicated to a specific use, but not supported entirely by their own fee structures. An example is the Right-of-Way Improvement Fund, which receives revenues through annual property-tax levies to offset costs of maintenance operations and public improvements within street rights-of-way. Capital outlays for buildings and grounds, including parkland, come primarily from the General Fund or Tax Increment Finance Fund. Outside sources of funding have also significantly contributed to capital projects and this is reflected in the current capital plan as well. Projects that identify outside funding sources have a more uncertain time-frame, but staff has attempted to be realistic with projections based on the need for a match in local funding.

Capital Improvements Plan and Structure

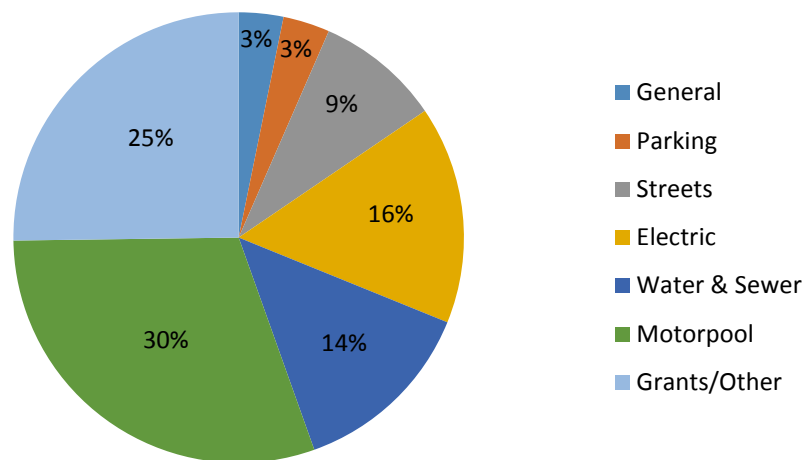
A capital expenditure is defined as an item that has a significant value and a useful life greater than three years. Expenditures for building construction and renovation, land purchases and improvements, and major equipment are generally capital expenditures in contrast to operating costs such as salaries, supplies and services that are budgeted annually in the various department operating budgets.

Significant value is defined for purposes of the Plan as any infrastructure project that costs \$25,000 or more and any equipment, materials or vehicles that cost \$10,000 or more. Minor capital purchases such as office furniture, computers, etc. are not included in this document.

Projects that correspond with City priorities and have a potential funding source available, are included in the Plan. The Capital Improvement Program is then presented to both the Planning Commission and City Council. The CIP is designed to be amended on an annual basis, as projects scheduled in later years are identified on a needs basis, and may not have an available funding source. Projects can be added or subtracted as the needs and resources of the community change.

The 2019-2024 CIP provides information on eight project categories including: Buildings and Grounds, Downtown Area, Electric Distribution, Motor Pool, Parks and Special Facilities, Streets and Drainage, Wastewater Collection and Treatment, and Water Production, Distribution and Storage.

2019 Capital Expenditures by Fund



2019 Scheduled Capital Improvement Projects

Streets and Drainage

In 2019, MDOT will undertake a major highway realignment project relocating US-31 further away from the eroding bluffs area near Sunset Park. The \$10M MDOT project will start at the Mitchell Street intersection and continue to the western boundary of Bay View. The project includes a realignment of the highway, reconfiguration of the Lewis Street intersection, traffic signal improvements, new water and sewer lines, landscaping and sidewalk additions on north side of highway. The City will contribute \$200,000 to the Lewis Street intersection reconfiguration creating better turning options as well as improved crosswalk designs for a safer intersection for pedestrian and bicyclists.

Consistent with previous years, the City has budgeted \$50,000 for miscellaneous pavement preservation, paving and repair throughout the community. This funding will be used to address streets with a poor to fair Pavement Surface Evaluation and Rating (PASER).

Water and Wastewater System

The City is fortunate to receive \$273,000 in MDOT funding to offset some of the costs of replacing water and sewer lines in the highway right-of-way as part of the MDOT realignment project. Specifically, water line replacement will occur from Lewis Street to Boulder Lane with sewer lines being replaced from MacDonald Drive to Boulder Lane. Total underground utility costs for the MDOT realignment project amount to \$873,000.

Sidewalks

Sidewalk and crosswalk enhancements on Washington Street from Howard to Petoskey will be undertaken with the City budgeting \$75,000 for these improvements.

Electric System

Each year the City makes substantial investments into the municipal electric distribution system enhancing reliability through system upgrades and the undergrounding of overhead electric lines. In 2019, the City will continue its strong investments in the electric distribution system by earmarking \$700,000 for system-wide upgrades.

Specifically, \$50,000 has been allocated for the installation of a substation animal deterrent system that will greatly reduce the number of outages that the community experiences each year. An internal fence system will be installed around the energized portions of substations precluding small animals from causing electric outages.

In conjunction with the MDOT realignment project, electric crews will be replacing street lighting along the US-31 bypass from Mitchell Street to Boulder Lane. New traffic signal mast arms will also be installed at the intersection of MacDonald Drive and US-31.

Within our residential neighborhoods, the City will continue its efforts to place existing overhead electric lines underground. The City will transition aging overhead electric lines to a more reliable underground electric system while moving some electric infrastructure to more accessible locations. Work will be focused on Valley View Avenue, Spruce Street, Sunset Court, Karamol Court, Regent Court and Highland Court.

Lastly, a new oil/water separator system will be added to the existing oil containment system eliminating the need for manual pumping of the containment tank under the transformer. Costs for these improvement are estimated at \$50,000.

Motorpool

Motorpool purchases planned for 2019 include the following:

- One patrol vehicle, replacement of two rescue pumper trucks for the Public Safety Department;
- ½ ton pick-up truck, 1 ton dump truck, and an out-front mower for Parks and Recreation;
- 1 ton dump truck, bucket truck and Staff vehicle for Public Works.

Downtown Area

Contingent upon Emmet County, City and DMB officials supporting a future parking structure on land shared by both the City and County, the DMB has budgeted \$150,000 in design and engineering fees for a future parking deck at the intersection of Division and Lake Streets. Total design and engineering fees are estimated at \$300,000 with Emmet County paying for half the design/engineering costs. A viable financial plan to construct the parking structure must be developed and approved by all three entities before costly engineering fees are incurred.

Buildings and Grounds

After postponing for many years because of a lack of funding, the Fire Station glass overhead doors will be replaced at a cost of \$40,000. The current doors are almost 30 years old with the rubber seals surrounding the glass windows breaking down allowing for condensation between the glass panes as well as greatly reducing the energy efficiency of the doors.

Phase I of a project to replace approximately half of the City Hall windows will commence in 2019. The 30+ year old wood-framed windows are nearing their useful life span. Over the last two years, City Hall has experienced some water intrusion issues that may be attributed to inadequate window seals as well as faulty exterior mortar. Additionally, the overall energy efficiency of the windows has been reduced because of rotting wood frames and faulty window seals. Replacing the windows will lead to a more energy efficient City Hall while reducing heating and cooling energy costs.

Parks and Special Facilities Improvements

Building upon the City's high walkability score, investments will be made to the City's trails and pedestrian infrastructure in 2019. Using tax increment financing dollars from the Bayfront TIFA District, a new stair tower will be installed in Sunset Park replacing the current structure. The existing all-wood structure that connects Bayfront Park to Sunset Park has reached the end of its useful life and will be replaced with a steel/concrete structure. The City will utilize Tax Increment Finance dollars to pay for the estimated \$315,000 stair tower.

The City will also enhance the Little Traverse Wheelway by widening the trail to 10' from the waterfall to the pedestrian tunnel. This highly-travelled, 29 year old Wheelway section becomes congested with trail users in the summer months. Widening the trail would enhance safety as well as comply with current AASHTO regulations. \$75,000 has been budgeted for this work in 2019.

The City has also budgeted \$13,200 for engineering costs for resurfacing one-mile of the Little Traverse Wheelway in future years. This popular trail amenity is experiencing substantial maintenance issues with the current asphalt. The City will need to pay particular attention to this issue in the next few years and budget for replacement of the asphalt as needed to maintain a safe and enjoyable pedestrian and bicyclist trail.

Contingent upon grant funding, a pedestrian bridge will be installed over the Bear River connecting the River Road Sports Complex to North Central Michigan College (NCMC). The bridge connection would also serve hikers on the Iron Belle/North Country Trail by reducing aspects of the trail where hikers must walk along county roads. \$172,000 is being pursued in grant funding for the project and an easement will need to be obtained from the college in order to install the bridge on NCMC property.

Looking towards future improvements, the City has budgeted \$10,000 to develop Master Plans for Magnus Park, Solanus Mission Beach and Sunset Park. Magnus Park should be redesigned to allow for a more efficient use of space for many different types of RVs as well as upgrading the overall bathroom and shower facilities.

Solanus Mission Beach has experienced substantial changes over the last few years with an increase in the sandy beach area as well as an overgrowth of both invasive and non-invasive plant species. The area could be vastly improved upon by incorporating native dune grasses and other native plant species to improve the environmental integrity and visual aesthetics of this small, fragile coastline area. Additionally, a modest viewing deck could be constructed for sunset viewing and serving as a respite area for Little Traverse Wheelway users.

As part of the 2019 highway realignment project, new sidewalks on the north side of the highway accessing Sunset Park will be constructed. A master plan for Sunset Park is now needed that may include a possible observation deck overlooking the Little Traverse Bay as an attraction for resident and visitors to Petoskey.

Lastly, the City will continue to share costs of tennis court resurfacing with the School District with each entity allocating \$15,000 towards the \$30,000 resurfacing project. In 2019, the City is also exploring grant opportunities to replace skate park features at the Riverbend Skate Park.

**City of Petoskey
Capital Improvement Plan
For the Years 2019 through 2024**

Expenditure Summary

	2019	2020	2021	2022	2023	2024
General	143,200	553,700	445,000	540,000	322,000	250,000
Parking	150,000	2,145,000	75,000	50,000	45,000	70,000
Streets	400,000	1,560,000	487,000	850,000	525,000	350,000
Electric	700,000	1,100,000	3,641,000	9,254,000	884,000	721,000
Water & Sewer	600,000	675,000	950,000	504,000	540,000	450,000
Motorpool	1,353,000	419,000	524,000	482,000	689,000	428,000
Grants/Other	1,128,000	2,422,500	952,000	20,000	555,000	100,000
Total	4,474,200	8,875,200	7,074,000	11,700,000	3,560,000	2,369,000

6-year Total 38,052,400

Revenue Summary

Fund	2019	2020	2021	2022	2023	2024
General	\$ 519,725	\$ 136,749	\$ 153,600	\$ 175,833	\$ 201,485	\$ 217,590
Parking	50,000	50,000	50,000	50,000	50,000	50,000
Streets	540,396	751,204	571,098	591,613	612,764	634,572
Electric	900,000	1,000,000	1,250,000	1,250,000	1,250,000	1,250,000
Water & Sewer	500,000	500,000	500,000	500,000	500,000	500,000
Motorpool	500,000	500,000	500,000	500,000	500,000	500,000
Grants/Other	<u>1,128,000</u>	<u>2,422,500</u>	<u>952,000</u>	<u>20,000</u>	<u>555,000</u>	<u>100,000</u>
Total	<u>\$ 4,138,121</u>	<u>\$ 5,360,453</u>	<u>\$ 3,976,698</u>	<u>\$3,087,446</u>	<u>\$3,669,249</u>	<u>\$ 3,252,162</u>

Six Year Total 23,484,130

Revenue Assumptions

Grants/Other is applicable grants covering a specific proposed project in the given year.

General Fund and Street Funds based on current year operations and available fund balance.

Parking Fund based on assumption of \$50,000 in net income annually; other projects require use of carryover or bonding.

Water & Sewer revenues based on last rate study; new study currently in progress.

City of Petoskey
Capital Improvement Plan
Revenue and Expense Estimates
General Fund

	Actual 2016	Actual 2017	Budget 2018	Estimated					
				2019	2020	2021	2022	2023	2024
Revenues:									
Operating:									
General operating property tax revenue	\$ 3,242,531	\$ 3,259,835	\$ 3,281,500	\$ 3,347,130	\$ 3,414,073	\$ 3,499,424	\$ 3,586,910	\$ 3,676,583	\$ 3,768,497
Solid waste property tax revenue	200,656	209,858	214,000	218,280	222,646	228,212	233,917	239,765	245,759
Public Safety Equipment	354,100	366,721	369,300	376,686	384,220	-	-	-	-
Other sources**	4,211,078	4,150,958	4,161,900	4,203,519	4,245,554	4,288,010	4,330,890	4,374,199	4,417,941
Bond Proceeds/Grants-nonrecurring	573,560	-	339,400	-	-	-	-	-	-
	8,581,925	7,987,372	8,366,100	8,145,615	8,266,492	8,015,646	8,151,717	8,290,546	8,432,197
Less: bond proceeds/grants/contribution	573,560	-	339,400	-	-	-	-	-	-
Revenues as adjusted	\$ 8,008,365	\$ 7,987,372	\$ 8,026,700	\$ 8,145,615	\$ 8,266,492	\$ 8,015,646	\$ 8,151,717	\$ 8,290,546	\$ 8,432,197
Expenditures:				*	*	*	*	*	*
Original amount - less bond payment	\$ 7,740,751	\$ 7,427,731	\$ 8,207,100	\$ 7,508,890	\$ 7,621,523	\$ 7,735,846	\$ 7,851,884	\$ 7,969,662	\$ 8,089,207
Bond payment- marina/public safety (actual)	186,000	186,000	207,100	217,000	224,000	226,200	224,000	219,400	225,400
Less:									
Cash reserves funding capital outlay	n/a	n/a	-	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)
Public Safety Equip purchase	n/a	n/a	(279,179)	-	-	-	-	-	-
Capital Outlay	n/a	n/a	(530,000)	-	-	-	-	-	-
Expenditures as adjusted	7,926,751	7,613,731	7,605,021	7,625,890	7,745,523	7,862,046	7,975,884	8,089,062	8,214,607
Revenues as adjusted	8,008,365	7,987,372	8,026,700	8,145,615	8,266,492	8,015,646	8,151,717	8,290,546	8,432,197
Revenue available for projects & outlays	\$ 81,614	\$ 373,641	\$ 421,679	\$ 519,725	\$ 520,969	\$ 153,600	\$ 175,833	\$ 201,485	\$ 217,590
Restricted for Fire Equip			90,100	376,686	384,220				
				Total	\$ 851,006				
Actual revenue available				\$ 143,039	\$ 136,749	\$ 153,600	\$ 175,833	\$ 201,485	\$ 217,590

Tax revenue and other sources is estimated based on 2018 levels as follows; 2019 (+2.0%), 2020 (+2.0%), 2021 (+2.5%), 2022 (+2.5%), 2023 (+2.5%), 2024 (+2.5%)

* Budget expenditure amounts for 2019 thru 2024 are based on adjusted expenditures increased at 1.5% annually above the previous year's amount.

Included \$100,000 per year available from General Fund Fund Balance. In 2019 and 2020 note that most of the available funds are for fire equipment.

City of Petoskey
Capital Improvement Plan
Revenue and Expense Estimates
Street Funds

2018 Budget	Major Street	Local Street	General Street	Total
Revenues:				
Operating	\$ 565,700	\$ 181,600	\$ 1,200	\$ 748,500
Contributions & grants	1,291,400	300,000	2,337,400	3,928,800
	1,857,100	481,600	2,338,600	4,677,300
Less: Contributions/grants	1,291,400	300,000	2,337,400	3,928,800
Revenues net of R.O.W. contributions	\$ 565,700	\$ 181,600	\$ 1,200	\$ 748,500
Expenditures:				
Total	\$ 1,856,500	\$ 440,100	\$ 2,499,600	\$ 4,796,200
Less:				
Construction*	1,277,300	120,000	1,475,000	2,872,300
Expenditures net of construction	579,200	320,100	1,024,600	1,923,900
Revenues net of R.O.W. contributions	565,700	181,600	1,200	748,500 ****
Operating revenue funded by R.O.W.	\$ 13,500	\$ 138,500	\$ 1,023,400	\$ 1,175,400

	Actual 2016	Actual 2017	Budget 2018	Estimated					
				2019	2020	2021	2022	2023	2024
Right of Way Fund:									
Property tax revenue ***	\$ 1,608,193	\$ 1,668,576	\$ 1,705,200	\$ 1,739,304	\$ 1,774,090	\$ 1,818,442	\$ 1,863,903	\$ 1,910,501	\$ 1,958,263
Contribution towards operating expenses**	796,525	1,100,367	1,175,400	1,198,908	1,222,886	1,247,344	1,272,291	1,297,737	1,323,691
Revenue available - ROW Fund	811,668	568,209	529,800	540,396	551,204	571,098	591,613	612,764	634,572
Street Funds:									
Cash Reserves available - Capital Outlay	-	-	-	-	200,000				
Revenue available-Capital Outlay	\$ 811,668	\$ 568,209	\$ 529,800	\$ 540,396	\$ 751,204	\$ 571,098	\$ 591,613	\$ 612,764	\$ 634,572

* Construction includes street, sidewalk, forestry and engineering costs (est. \$400,000 annually).

** Total operating revenue contribution increased 2% each year from 2016 amount.

*** Tax revenue and other sources is estimated based on 2018 levels as follows; 2019 (+2.0%), 2020 (+2.0%), 2021 (+2.5%), 2022 (+2.5%), 2023 (+2.5%), 2024 (+2.5%)

**** Contributions to the General Street Fund include an annual contribution from the Electric Fund in the amount of \$250,000.

City of Petoskey
Capital Improvement Plan
Revenue and Expense Estimates
Tax Increment Finance Authority

	Actual 2016	Actual 2017	Budget * 2018	Estimated					
				2019	2020	2021	2022	2023	2024
Revenues:									
Captured tax revenue	\$ 281,310	\$ 290,418	\$ 311,000	\$ 317,220	\$ 323,564	\$ 331,654	\$ 339,945	\$ 348,443	\$ 357,155
Interest income	3,634	7,463	4,000	2,000	2,000	2,000	2,000	2,000	2,000
	<u>284,944</u>	<u>297,881</u>	<u>315,000</u>	<u>319,220</u>	<u>325,564</u>	<u>333,654</u>	<u>341,945</u>	<u>350,443</u>	<u>359,155</u>
Less:	-	-	-	-	-	-	-	-	-
Total revenue	<u>\$ 284,944</u>	<u>\$ 297,881</u>	<u>\$ 315,000</u>	<u>\$ 319,220</u>	<u>\$ 325,564</u>	<u>\$ 333,654</u>	<u>\$ 341,945</u>	<u>\$ 350,443</u>	<u>\$ 359,155</u>
Expenditures:									
Contracted services	\$ 1,221	\$ 28,522	\$ 20,000	\$ 315,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Lease payment to Debt Service Fund	<u>220,000</u>	<u>264,739</u>	<u>261,500</u>	<u>235,000</u>	<u>228,000</u>	<u>240,000</u>	<u>265,000</u>	<u>256,000</u>	<u>250,000</u>
Total expenditures	221,221	293,261	281,500	550,000	238,000	250,000	275,000	266,000	260,000
Total revenues	<u>284,944</u>	<u>297,881</u>	<u>315,000</u>	<u>319,220</u>	<u>325,564</u>	<u>333,654</u>	<u>341,945</u>	<u>350,443</u>	<u>359,155</u>
Rev. available- Capital Improvement	<u>\$ 63,723</u>	<u>\$ 4,620</u>	<u>\$ 33,500</u>	<u>\$ (230,780)</u>	<u>\$ 87,564</u>	<u>\$ 83,654</u>	<u>\$ 66,945</u>	<u>\$ 84,443</u>	<u>\$ 99,155</u>

Tax revenue and other sources is estimated based on 2018 levels as follows; 2019 (+2.0%), 2020 (+2.0%), 2021 (+2.5%), 2022 (+2.5%), 2023 (+2.5%), 2024 (+2.5%)

*Increase in 2018 captured taxable value due to large increase from McLaren Northern Michigan's expansion project is not reflected in the revenue projection due to anticipated appeal to Michigan Tax Tribunal and uncertain outcome.

**City of Petoskey
Capital Improvement Plan
Project Funding Source
2019**

PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
<u>STREETS AND DRAINAGE</u>										
Lewis Street Realignment	This project will be in conjunction with MDOT's realignment and reconstruction of US-31 from north of Mitchell Bridge to approximately Boulder Lane. This project would reconfigure the Lewis Street intersection and parking lot in Arlington Park, including landscaping, sidewalks and lighting.	Right-of-Way			200,000					200,000
Miscellaneous Pavement Preservation, Paving and Repair	The purpose of this project is to replace or rehabilitate existing pavement and curb lines. Streets to be considered fall under the category of fair to poor based on PASER ratings.	Right-of-Way			50,000					50,000
<u>WATER AND WASTEWATER SYSTEM</u>										
Water - US-31 - Lewis Street to Boulder Lane	Utility upgrades include highway water main crossings and water main between Lewis and Boulder Lane. Potential MDOT funding.	Operating Revenue					250,000		100,000 MDOT	350,000
Sanitary - US-31 - Lewis Street to Boulder Lane	Utility upgrades include sanitary main highway crossings and sanitary main between MacDonald Drive and Boulder Lane.	Operating Revenue					350,000		173,000 MDOT	523,000
<u>SIDEWALKS</u>										
Sidewalk and Crosswalk Repairs	New sidewalk - Washington from Howard to Petoskey as a top priority sidewalk section. Also spot repairs and additions.	Operating Revenue			75,000					75,000
<u>ELECTRIC SYSTEM</u>										
Substation Animal Deterrent System	Installation of secondary internal substation fence system to block animals from entering energized portions of substations. Prevents outages that affect a significant number of customers and protects large capital equipment.	Operating Revenue				50,000				50,000
US-31 Bypass Lighting Replacement and MacDonald Drive Traffic Signal Upgrade	Replacement of the street lighting system along US-31 Bypass from Mitchell Street to Boulder Lane in conjunction with MDOT roadway reconstruction, along with new mast arm traffic signal at MacDonald Drive.	Operating Revenue				190,000				190,000
Residential Conversion Project - Valley View, Spruce, Sunset, Karamol Court, Regent and Highland	Conversion of the existing overhead distribution circuit to underground within residential corridors and inaccessible rear lot areas. Removes very old overhead system, converts to more reliable underground and moves equipment to accessible location.	Operating Revenue				410,000				410,000
Mitchell Road Substation Oil Containment Update	Addition of an oil-water separator system to the existing oil containment system to eliminate need for manual pumping of the containment tank under the transformer.	Operating Revenue				50,000				50,000
<u>MOTOR POOL</u>										
Patrol Vehicle - Replacement	Replace patrol vehicle #447 (2013) with 2019 model. Convert and/or replace equipment from old unit to 2019 unit. Painting and lettering required.	Operating Revenue						45,000		45,000

**City of Petoskey
Capital Improvement Plan
Project Funding Source
2019**

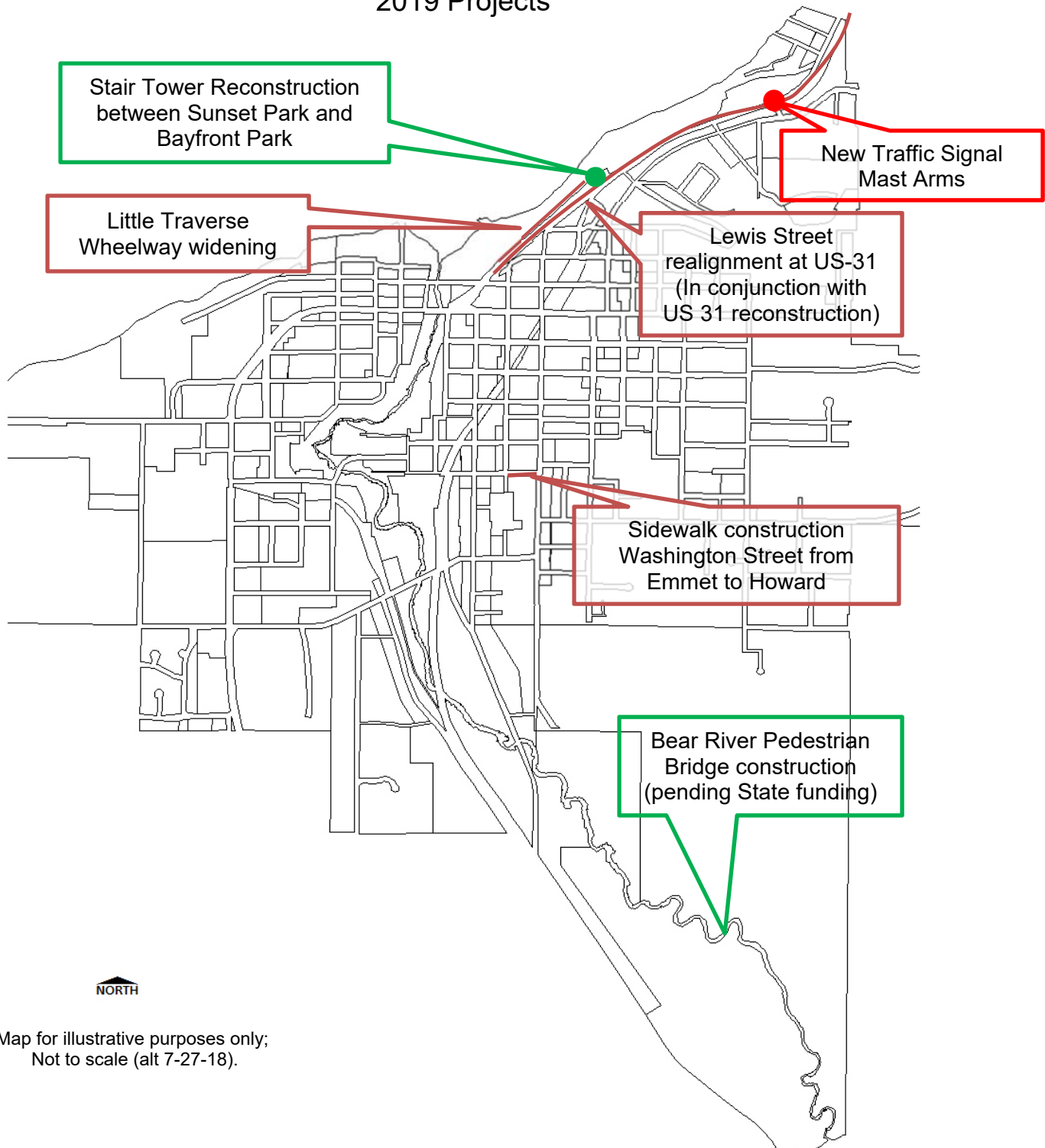
PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
Pickup Truck 1/2 Ton 4x4 - Replacement	Replace Parks and Rec Unit #72 (2007).	Operating Revenue						30,000		30,000
1 Ton Dump Truck - Streets - Replacement	Replace Streets Unit #64 (2000).	Operating Revenue						40,000		40,000
1 Ton Dump Truck - Parks and Rec - Replacement	Replace Parks and Rec Unit #68 (2000).	Operating Revenue						40,000		40,000
Bucket Truck - Electric - Replacement	Replace bucket truck #82 (1995).	Operating Revenue						210,000		210,000
Out-front Mower - Parks and Rec - Replacement	Replace Parks and Rec Unit #146 (2007).	Operating Revenue						25,000		25,000
Staff Vehicle - Streets - Replacement	Replace Streets Unit #37 (2005).	Operating Revenue						30,000		30,000
Rescue Pumper Truck Replacement	Trade-in Public Safety Unit #4502 (2007) Rescue Pumper Truck for latest production demo unit. Trade-in value and millage combined will fund purchase. A 10% contingency through the Motor Pool Fund is also included due to cost of steel and components. Delivery expected in 2020.	Millage	416,500					50,000	81,500 Trade Value	548,000
Rescue Pumper Truck Replacement	Trade-in Public Safety Unit #4505 (2007) Rescue Pumper Truck for latest production demo unit. Trade-in value and millage combined will fund purchase. A 10% contingency through the Motor Pool Fund is also included due to cost of steel and components. Delivery expected in 2020.	Millage	416,500					50,000	81,500 Trade Value	548,000
<u>DOWNTOWN AREA</u>										
Parking Deck Engineering	Engineering of a parking deck on an existing parking lot.	Parking		150,000					150,000	300,000
<u>BUILDINGS AND GROUNDS</u>										
Fire Station Maintenance - East Lake Street	Replace glass overhead and 3 exterior doors at Fire Station.	Operating Revenue	40,000							40,000
City Hall Window Replacement	Phase I replacement of wood frame windows second floor that were installed 1988-1989 to improve energy efficiency and end water intrusion.	Operating Revenue	75,000							75,000
<u>PARKS AND SPECIAL FACILITIES</u>										
Bayfront Stair Tower Replacement	Replacement of the existing all-wood tower that connects Bayfront Park to Sunset Park with a steel/concrete structure similar to the Michigan Street tower in the Bear River Valley but without a roof.	TIFA							315,000 TIFA Capture	315,000
Little Traverse Wheelway Upgrades in Bayfront Park	The section of LTW through Bayfront Park will be 29 years old. In conjunction with the stair tower replacement and MDOT work, the section from the waterfall to the tunnel will be reconstructed as a 10 foot path to meet current AASHTO standards.	Operating Revenue			75,000					75,000

**City of Petoskey
Capital Improvement Plan
Project Funding Source
2019**

PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
Color Coating - Lower Tennis Courts	Last color coated and sealed in 2011, maintenance needed every 7 years to maintain surface integrity. Schools 50% cost share.	General Fund/ Other	15,000						15,000 Pet School	30,000
Riverbend Skate Park Equipment Replacement	Original skate park equipment was purchased in 2002 when a temporary skate facility was developed at Riverbend Park. A portion of this equipment is showing signs of wear and will need replacement.	Grants/Other							30,000	30,000
Sunset Park, Solanus Beach and Magnus Park Master Plans	Master Plans for the three parks within the TIFA.	Operating Revenue							10,000 TIFA	10,000
River Road Sports Complex - Bear River Pedestrian Bridge Construction - Iron Belle/North Country Trail	As identified in the 2013-2017 Parks and Recreation Master Plan, the project would connect the River Road Complex Trail System to the NCMC trail system with a pedestrian bridge over the Bear River. An agreement between the City and college will need to be established for joint project funds.	Grants/Other							172,000 Grants	172,000
Little Traverse Wheelway Resurfacing Engineering	Engineering for resurfacing of one-mile of LTW.	Operating Revenue	13,200							13,200
Grand Totals			\$976,200	\$150,000	\$400,000	\$700,000	\$600,000	\$520,000	\$1,128,000	4,474,200

City of Petoskey 2019-2024 Capital Improvement Plan

2019 Projects



Map for illustrative purposes only;
Not to scale (alt 7-27-18).

**City of Petoskey
Capital Improvement Plan
Project Funding Source
2020**

PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
<u>STREETS AND DRAINAGE</u>										
Kalamazoo Avenue - Jennings Avenue to East Mitchell	This project would be dependent upon funding availability through MDOT's Small Urban Program. Primary scope of work would be to remove and replace deteriorating pavements along with spot repairs to curbs, sidewalks and storm sewers.	Right-of-Way			805,000					805,000
Jackson Street Reconstruction	Reconstruction of Jackson Street between West Mitchell Street and the Hospital Ring Road to include sidewalks on both sides and storm sewer replacement.	Right-of-Way			160,000					160,000
<u>WATER AND WASTEWATER SYSTEM</u>										
Water - Jackson Street - West Mitchell Street to Hospital Ring Road	This project would include replacement of water mains and components.	Operating Revenue					90,000			90,000
Sanitary - Jackson Street - West Mitchell Street to Hospital Ring Road	This project would include replacement of sanitary sewer mains and components.	Operating Revenue					75,000			75,000
Water - Kalamazoo Avenue - Jennings to Grove Street	This project would include replacement of water mains and components.	Operating Revenue					295,000			295,000
Sanitary - Kalamazoo Avenue - Jennings to Grove Street	This project would include replacement of sanitary sewer mains and components.	Operating Revenue					215,000			215,000
<u>SIDEWALKS</u>										
Miscellaneous Sidewalk Construction	Sidewalk construction to coincide with Kalamazoo Avenue and Jackson Street reconstruction. Spot repairs City-wide.	Right-of-Way			150,000					150,000
<u>ELECTRIC SYSTEM</u>										
Kalamazoo Avenue Underground - Grove to Jennings and portions of Michigan, Hoffman and Lindell Streets	Installation of new three-phase underground to provide loop between Mitchell Road Substation Circuit 2 & Petoskey Substation Circuit 8. Provides source for future conversion to 7.2/12.5kV in the core residential area.	Operating Revenue				518,000				518,000
Petoskey Substation Capacitor Bank	Installation of 1200kVAR padmount capacitor bank at Petoskey Substation to compensate for increased VAR flow on the 12.5kV distribution circuits.	Operating Revenue				77,000				77,000
Mitchell Road Substation Battery System Replacement	Replacement of 48VDC battery system at Mitchell Road Substation. Batteries installed in this substation were relocated from the retired Bear River Substation and have surpassed their useful life.	Operating Revenue				10,000				10,000
Substation Recloser Replacement	Replacement of the circuit reclosers in Petoskey Substation that were installed in 2005.	Operating Revenue				50,000				50,000
<u>MOTOR POOL</u>										
Patrol Vehicle - Replacement	Replace 4x4 patrol vehicle #444 (2015) with 2020 model. Convert and/or replace equipment from old unit to 2020 unit. Painting and lettering required.	Operating Revenue						50,000		50,000
Pickup Truck 1/2 Ton 4x4 - Replacement	Replace Parks and Rec Unit #71 (2007).	Operating Revenue						30,000		30,000

**City of Petoskey
Capital Improvement Plan
Project Funding Source
2020**

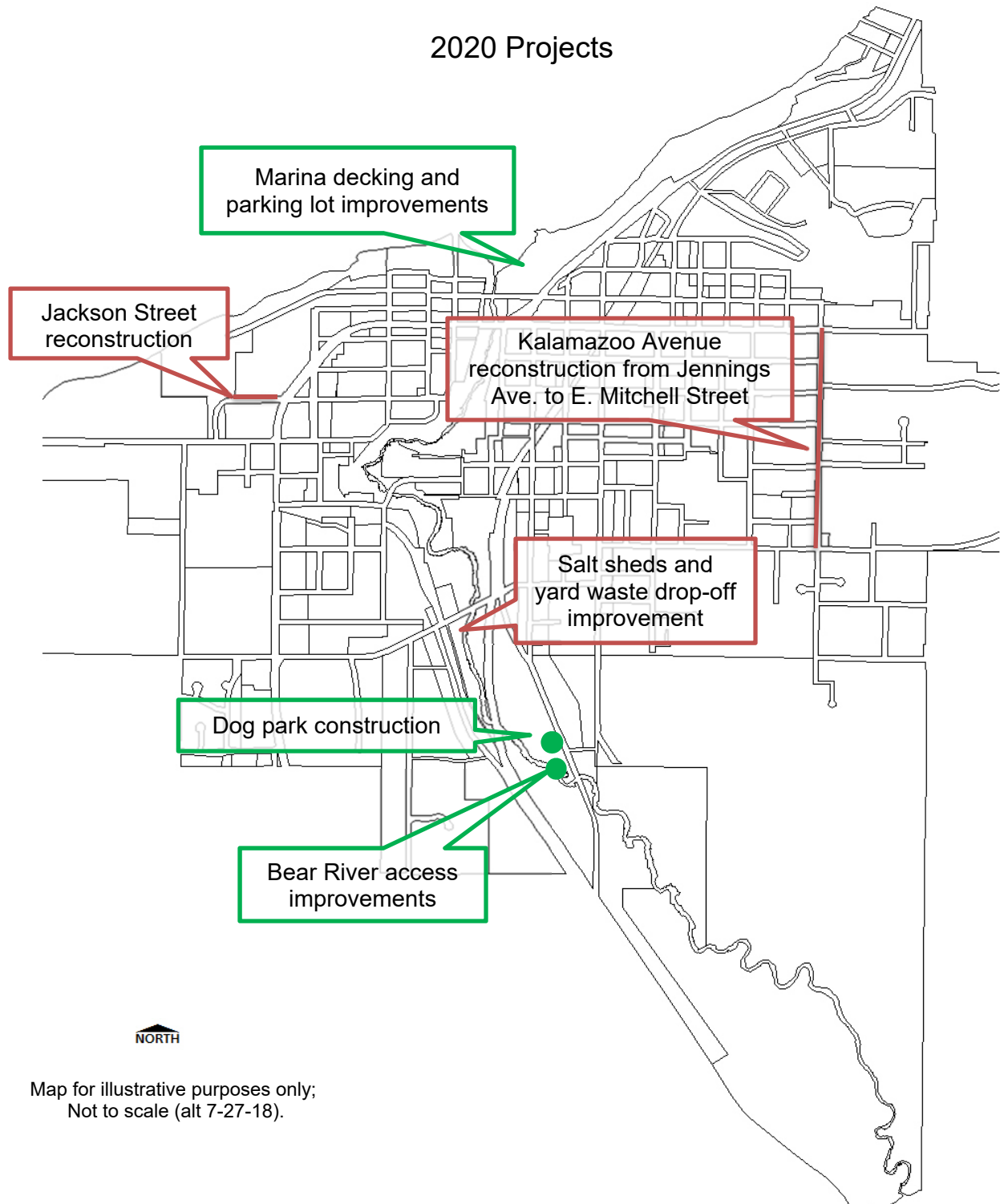
PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
Pickup Truck with Plow - Replacement	Replace Electric Division Unit #88 (2004).	Operating Revenue						45,000		45,000
Patrol Vehicle - Replacement	To replace patrol vehicle #442 with 2020 unit. Convert and/or replace equipment from old unit to 2020 unit. Painting and lettering required.	Operating Revenue						35,000		35,000
Detective Vehicle - Replacement	To replace detective vehicle #448 (2010) with 2020 model.	Operating Revenue						30,000		30,000
Staff Vehicle - Replacement	To replace WWTP vehicle #25 (2012).	Operating Revenue						30,000		30,000
Toro Workman Utility Cart - Parks and Rec - Replacement	Replace utility cart unit #101 (1995).	Operating Revenue						25,000		25,000
35,000 GVW Plow Truck - Streets - Replacement	To replace plow truck #67 (1998).	Operating Revenue						160,000		160,000
Toro Workman Utility Cart - Parks and Rec - Replacement	To replace utility cart #189 - primarily used at ballfields (2009).	Operating Revenue						14,000		14,000
<u>DOWNTOWN AREA</u>										
Parking Deck Construction	Construction of a deck on a parking lot.	Parking		2,000,000					2,000,000	4,000,000
Parking Lot Paving	Maintenance, paving of the Darling Lot and possible pay stations.	Parking		145,000						145,000
<u>BUILDINGS AND GROUNDS</u>										
City Hall Window Replacement	Phase II window replacement to improve energy efficiency.	Operating Revenue	100,000							100,000
Fire Station Facility Interior Renovations - East Lake Street	Paint and carpet the upper level.	Operating Revenue	13,000							13,000
Salt Sheds and Yard Waste Drop-off Improvements	Existing salt sheds are 30+ years old and must be upgraded. It has been determined that current location of sheds and waste drop-off best meet the long term expansion needs of DPW. Site to be upgraded to enhance the adjacent Bear River launch area and North Country/Iron Belle Trail.	Operating Revenue			445,000	445,000				890,000
<u>PARKS AND SPECIAL FACILITIES</u>										
Winter Sports Park Building Roof	The existing Winter Sports Park building will be 29 years old in 2019. Replacement of roof will be the first phase of improvements, with siding and deck repairs in 2021.	Operating Revenue	30,000							30,000
Little Traverse Wheelway Resurfacing Engineering	Engineering for resurfacing of one-mile of LTW.	Operating Revenue	13,200							13,200
Little Traverse Wheelway Resurfacing	Resurfacing of a one-mile segment of the LTW. Asphalt trail is deteriorating after 11-30 years.	Operating Revenue	127,500						127,500 State Grant	255,000
Mineral Well Gazebo Restoration	Historic structure in need of roof and soffit replacement and paint.	Operating Revenue	35,000							35,000
Marina Fuel System Replacement Engineering	Engineering for replacement of underground storage tanks and related piping.	Operating Revenue	10,000							10,000

**City of Petoskey
Capital Improvement Plan
Project Funding Source
2020**

PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
Marina Parking Lot Resurfacing	In 2021, the parking lot will be 31 years of age and will be in need of resurfacing. The lot has been used to house marina spoils prior to disposal which accelerated the decline of the top coat. In 2010, the lot was patched to accommodate the marina expansion utilities. Grant and restricted marina funds will be used to finance the lot resurfacing.	Operating Revenue	20,000						20,000 State Grant	40,000
Dog Park Construction - Standish Avenue	A possible dog park location has been identified that would allow a park sooner. Work would include fencing and site work.	Grants/Other	45,000						15,000	60,000
Marina Pier A and D Deck Replacement and Half of Pier B	Existing wood decking and underlying wood supports are in need of replacement due to the age of the pier. Boards are becoming increasingly worn and weakened by use and are difficult to keep secured to sub-framing, which is deteriorating. Project may be eligible for 50% Waterways Maintenance Grant funding.	General/Marina Reserve	135,000						135,000 State Grant	270,000
Sunset Park Improvements	Following stair tower replacement and MDOT project, park enhancements will be made.	Operating Revenue							50,000 TIFA	50,000
Bear River Access Improvements	Development of accessible launch locations (2) at River Road Sports Complex and Bear River Recreation Area.	Operating Revenue	25,000						75,000 Grants and TIFA	100,000
Grand Totals			\$553,700	\$2,145,000	\$1,560,000	\$1,100,000	\$675,000	\$419,000	\$2,422,500	\$8,875,200

City of Petoskey 2019-2024 Capital Improvement Plan

2020 Projects



Map for illustrative purposes only;
Not to scale (alt 7-27-18).

**City of Petoskey
Capital Improvement Plan
Project Funding Source
2021**

PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
<u>STREETS AND DRAINAGE</u>										
Miscellaneous Pavement Preservation, Paving and Repair	The purpose of this project is to replace or rehabilitate existing pavement and curb lines. Streets to be considered fall under the category of fair to poor based on PASER ratings.	Right-of-Way			100,000					100,000
CBD - East Mitchell Street and Petoskey Street Intersection	To replace the concrete intersection that was removed previously and not replaced.	Right-of-Way							150,000 TIF	150,000
CBD - Petoskey Street - East Mitchell Street to Michigan Street	All utility work was completed in this block in 2007, anticipating a proposed expansion of the parking facilities (Michigan Street parking lot), with the pavement being applied in a temporary manner in 2007.	Right-of-Way			25,000				72,000 TIF	97,000
Greenwood Road Reconstruction Sheridan Street to Charlevoix Avenue	This project will replace pavement and curb lines on Greenwood Road in conjunction with water main replacement. There has been indication that the Tribe could contribute Bureau of Indian Affairs funding.	Right-of-Way			150,000				325,000 LTBBOI	475,000
<u>WATER AND WASTEWATER SYSTEM</u>										
Miscellaneous Water Main Spot Repairs and Upgrades	Water main work will take place in conjunction with street resurfacing projects.	Right-of-Way					150,000			150,000
Miscellaneous Sanitary Sewer Main Spot Repairs and Upgrades	Sanitary sewer main work will take place in conjunction with street resurfacing projects.	Right-of-Way					150,000			150,000
Water - Greenwood Road - Sheridan to Charlevoix Avenue	Utility upgrade to include water main replacement along Greenwood Road.	Operating Revenue					275,000			275,000
Sanitary - Greenwood Road - Sheridan to Charlevoix Avenue	Utility upgrade to include sanitary main rehabilitation along Greenwood Road.	Operating Revenue					125,000			125,000
Lime Kiln Well and Control Building Improvements	The Lime Kiln Well was developed 35 years ago. Improvements would include conversion from a t-vertical turbine pump system to a submersible pump system, updated chlorine feed systems and renovations to control and monitoring systems.	Operating Revenue					250,000			250,000
<u>SIDEWALKS</u>										
Miscellaneous Sidewalk Construction and Replacement	Sidewalk replacements will take place in conjunction with Greenwood Road reconstruction as well as Lockwood Avenue from Spruce to Jennings as identified in the Non-motorized Facilities Plan as top priority.	Right-of-Way			150,000					150,000
<u>ELECTRIC SYSTEM</u>										
Residential Conversion Project - Howard, Rush, Beech and Pearl Streets	Conversion of the existing overhead distribution circuit to underground within residential corridors. Removes very old overhead system, converts to more reliable underground and prepares for conversion to 7.2kV.	Operating Revenue				473,000				473,000
Petoskey Sub 46kV, PET6 & PET8 Underground	Conversion of the 46kV transmission line and circuits PET6 & PET8 to underground from Petoskey Substation to the south side of the salt shed. Improves reliability of the transmission service into the substation, prepares for voltage conversion of circuit PET8, and creates required space for expansion of the DPW Building.	Operating Revenue				500,000				500,000

**City of Petoskey
Capital Improvement Plan
Project Funding Source
2021**

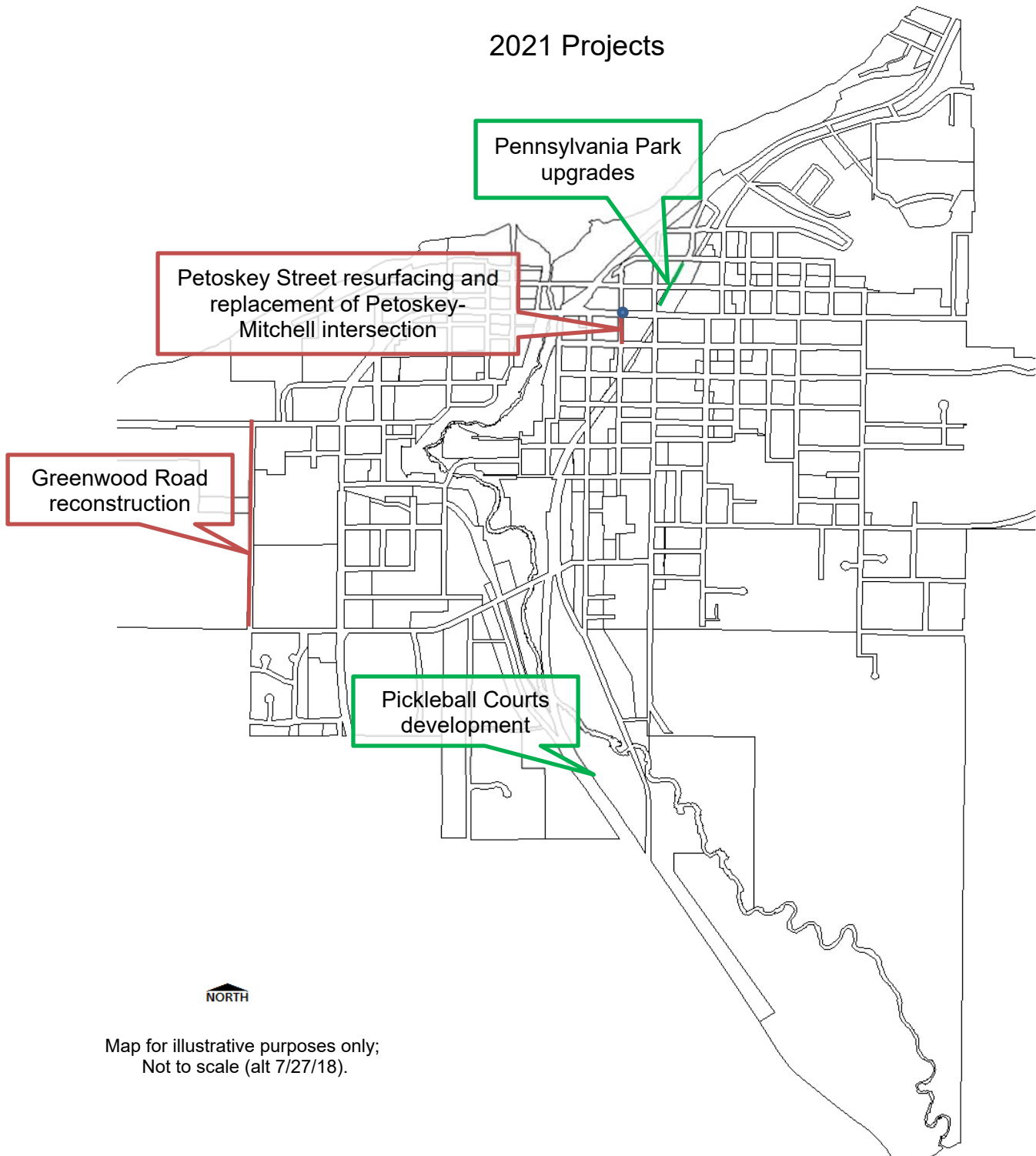
PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
<u>MOTOR POOL</u>										
Patrol Vehicle - Replacement	Replace patrol vehicle #443 (2013) with 2021 model. Convert and/or replace equipment from old unit to 2021 unit. Painting and lettering required.	Operating Revenue						40,000		40,000
Staff Vehicle - Replacement	Replace Motor Pool Vehicle Unit #29 (2010).	Operating Revenue						30,000		30,000
Pickup Truck 3/4 Ton with Plow 4x4 - Replacement	Replace Streets Unit #60 (2007).	Operating Revenue						34,000		34,000
1 Ton Dump Truck - Streets - Replacement	Replace Streets Unit #63 (2004).	Operating Revenue						45,000		45,000
Flusher Truck - Streets - Replacement	To replace truck #97 (2000).	Operating Revenue						75,000		75,000
Toro Workman Rescue Cart - Public Safety - Replacement	Replace Rescue Utility Cart Unit #441 (2006).	Operating Revenue						25,000		25,000
Bobcat Toolcat with Attachments, Snow Blower, Forks, Rotating Broom & Box - Replacement	Replace Utility Vehicle Unit #112 (2006).	Operating Revenue						75,000		75,000
70 Foot Ladder Truck Refurbish	Refurbish the ladder truck #4503 (2002) to meet NFPA guidelines. Work to be performed and certified by the manufacturer, will extend the life of the unit an additional 10 years.	Operating Revenue						200,000		200,000
<u>DOWNTOWN AREA</u>										
Parking Lot Paving	Maintenance and paving of a parking lot (lot TBD), with possible pay station installation.	Parking		75,000						75,000
<u>BUILDINGS AND GROUNDS</u>										
City Hall Carpet	Replacement of carpet upper level.	Operating Revenue	15,000							15,000
Curtis Avenue Department of Parks and Recreation Facility Improvements	Improvements to include cold storage facility for DPW and Parks and Recreation and service drive improvements to connect facility to DPW facility.	Revenue Bonds				2,600,000				2,600,000
<u>PARKS AND SPECIAL FACILITIES</u>										
Pennsylvania Park Upgrades	As part of the Downtown Greenway Corridor site amenities from Bay Street to East Mitchell Street, Park Avenue sidewalk widening and landscaping improvements will be constructed in accordance with design and engineering plans completed in 2018.	Operating Revenue	10,000		62,000	68,000			10,000 Local Grant	150,000
Winter Sports Park Building Interior Renovations	The Winter Sports Park Building in 2021 will be 31 years old and interior renovations are anticipated and will include painting, concession and restroom sink and counter replacements, and replacement of the skate proof flooring on main level and door replacement at air lock entryway. These repairs are necessary and in particular the skate proof flooring. Failure of the flooring will jeopardize main level floor and underlying decking and joists.	Operating Revenues	70,000						20,000 Local Grant	90,000
Winter Sports Park Building Siding and Decking	The existing Winter Sports Park building will be 31 years old in 2021 and exterior siding and decking will be needed to maintain structure.	Operating Revenue	60,000							60,000

**City of Petoskey
Capital Improvement Plan
Project Funding Source
2021**

PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
Marina Fuel System Replacement	Tanks and piping will be 25 years old and in need of replacement or reconditioning and to increase diesel storage capacity.	Operating Revenue	100,000						100,000 State Grant	200,000
Little Traverse Wheelway Resurfacing	Resurfacing of a one-mile segment of the LTW. Asphalt trail is deteriorating after 11-30 years.	Operating Revenue	130,000						130,000 State Grant	260,000
River Bend Park Pickle Ball Court Development	Development of three Pickle Ball courts adjacent to restroom facility.	Operating Revenue	60,000						120,000	180,000
Bayfront Park West Boat Storage	As identified in the 2018-2022 Parks and Recreation Master Plan, create storage for kayaks, canoes, SUPS in Bayfront Park West.	TIFA							25,000	25,000
Grand Totals			\$445,000	\$75,000	\$487,000	\$3,641,000	\$950,000	\$524,000	\$952,000	\$7,074,000

City of Petoskey 2019-2024 Capital Improvement Plan

2021 Projects



**City of Petoskey
Capital Improvement Plan
Project Funding Source
2022**

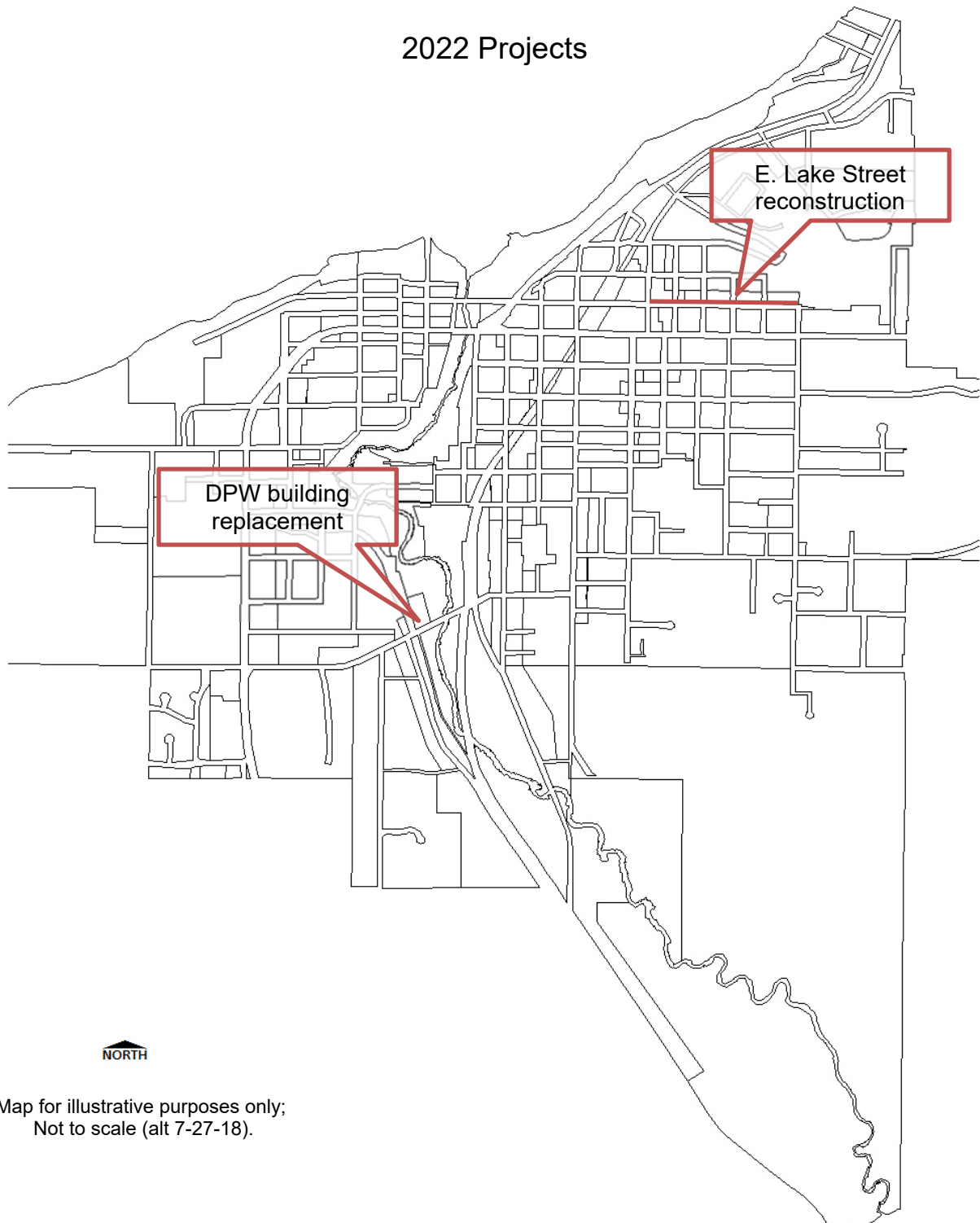
PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
<u>STREETS AND DRAINAGE</u>										
East Lake Street - Kalamazoo to Division	Reconstruction of East Lake Street including sidewalks and ADA ramps.	Right-of-Way			700,000					700,000
<u>WATER AND WASTEWATER SYSTEM</u>										
Water - East Lake - Kalamazoo to Division	Replacement of water mains and components in conjunction with street reconstruction.	Operating Revenue					273,000			273,000
Sanitary - East Lake - Kalamazoo to Division	Replacement of sanitary mains and components in conjunction with street reconstruction.	Operating Revenue					231,000			231,000
<u>SIDEWALKS</u>										
Miscellaneous Sidewalk Construction and Replacement	Sidewalk additions and replacements will take place in conjunction with street projects along with priorities as established in the Non-motorized Facilities Plan.	Right-of-Way			150,000					150,000
<u>ELECTRIC SYSTEM</u>										
East Lake Underground Conversion	Installation of new three-phase underground on East Lake Street from Division Street to Kalamazoo Avenue. Provides redundant circuit into the CBD area, converts East Lake Street to underground, and moves the circuit to the new 7.2/12.5kV system.	Operating Revenue				385,000				385,000
Bear River Valley Underground - PET1	Conversion of the overhead PET1 distribution circuit from Petoskey Substation through the Bear River Valley to Ione Street equipment area. Improves reliability to critical loads including the hospital, City Hall and CBD area. Utilizes conduit system installed as part of the Bear River Corridor project.	Operating Revenue				219,000				219,000
Mitchell Road Substation Fiber Connection	Installation of fiber optic cable from DPW to Mitchell Road Substation.	Operating Revenue				50,000				50,000
<u>MOTOR POOL</u>										
Patrol Vehicle - Replacement	Replace 4x4 patrol vehicle #445 (2017) with 2022 model.	Operating Revenue						52,000		52,000
Pickup Truck - Water - Replacement	Replace Water Unit #34 (2012).	Operating Revenue						40,000		40,000
Pickup with Plow - Wastewater - Replacement	Replace WWTP Unit #38 (2012).	Operating Revenue						40,000		40,000
Bucket Truck - Electric - Replacement	Replace Unit #83 (2001).	Operating Revenue						225,000		225,000
Batwing Mower - Replacement	Replace Unit #148 (2012).	Operating Revenue						50,000		50,000
Crane Truck - Water - Replacement	To replace truck #33 (2009).	Operating Revenue						75,000		75,000
<u>DOWNTOWN AREA</u>										
Parking Lot Paving	Paving existing lot and pay station installation.	Parking		50,000						50,000

**City of Petoskey
Capital Improvement Plan
Project Funding Source
2022**

PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
<u>BUILDINGS AND GROUNDS</u>										
City Hall and East Lake Street Fire Station Renovations	Both buildings were renovated in 1990 and will continue to have repairs and modifications needed for continued efficient operations. Work will include foundation wall waterproofing at the fire station to eliminate water intrusion and expand usable space in the basement. New windows and HVAC system will also be needed.	Operating Revenue	500,000							500,000
Replacement of DPW Building	Existing building is 60+ years old, does not meet operational needs and is inefficient. New building to incorporate green infrastructure and/or renewable energy.	Revenue Bonds				8,600,000				8,600,000
<u>PARKS AND SPECIAL FACILITIES</u>										
Festival Place Shelter Roof	Replace shingle roofing with metal roofing similar to Bear River pavilion.	Operating Revenue	20,000							20,000
Riverbend Skate Park Equipment	The original skate park equipment was purchased in 2002, with additional purchases in 2008 and 2012. This project would replace the 2002 equipment, including the original wood ramps and would add new skate elements to the facility.	Operating Revenue	20,000						20,000 State Grant	40,000
Grand Totals			\$540,000	\$50,000	\$850,000	\$9,254,000	\$504,000	\$482,000	\$20,000	\$11,700,000

City of Petoskey 2019-2024 Capital Improvement Plan

2022 Projects



Map for illustrative purposes only;
Not to scale (alt 7-27-18).

**City of Petoskey
Capital Improvement Plan
Project Funding Source**

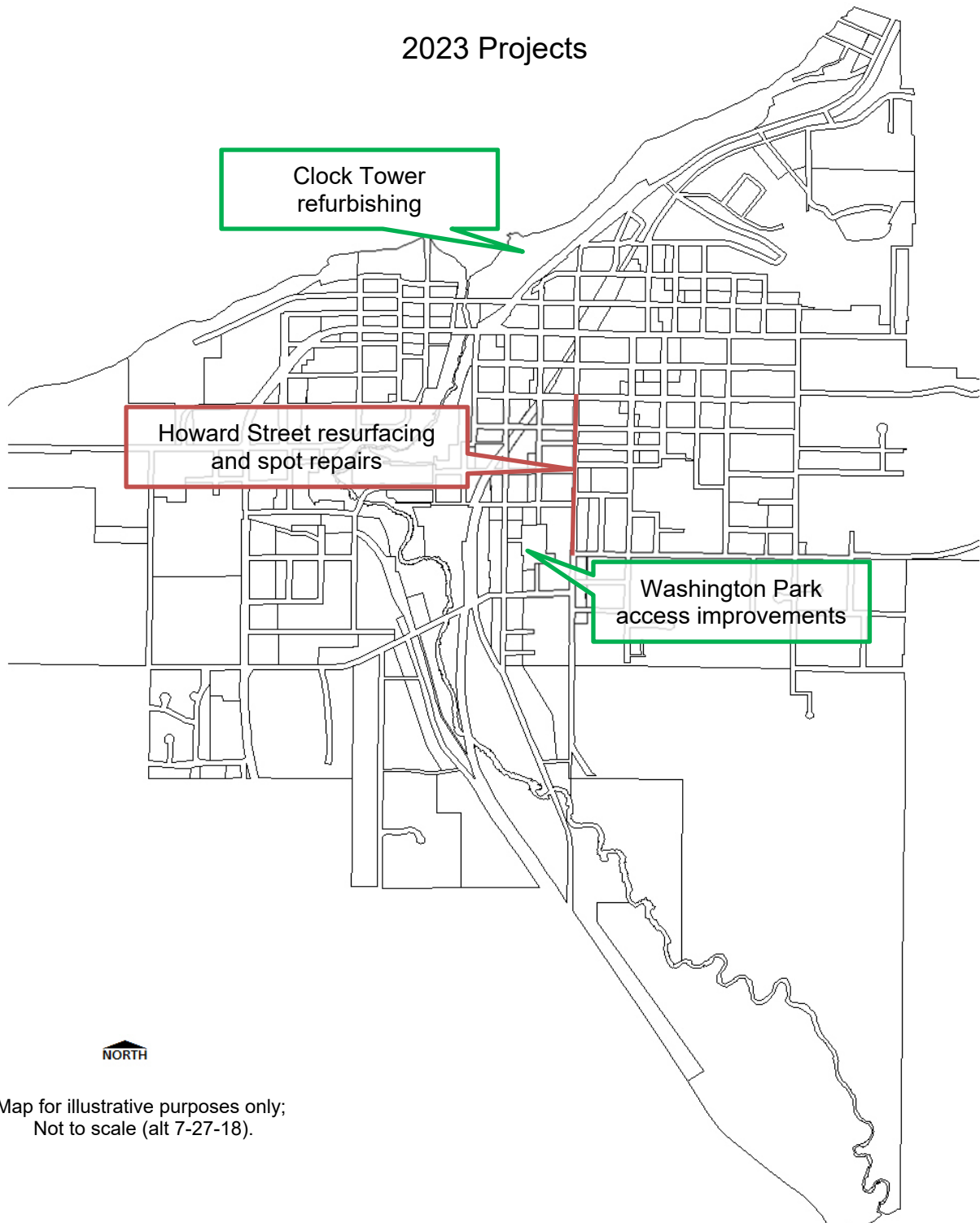
PROJECT CATEGORY		2023 Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
<u>STREETS AND DRAINAGE</u>										
Howard Street from State Street to Jennings Avenue	This project would be dependent upon funding availability through MDOT's Small Urban Program. Primary scope of work would be to remove and replace deteriorating pavements along with spot repairs to curbs, sidewalks and storm sewers.	Right-of-Way			300,000				375,000	675,000
									State Grant	
<u>WATER AND WASTEWATER SYSTEM</u>										
Water - Howard Street and Miscellaneous Water Main Spot Repairs and Upgrades	Water main work will take place in conjunction with street resurfacing.	Operating Revenue					290,000			290,000
Sanitary - Howard Street and Miscellaneous Sewer Main Spot Repairs and Upgrades	Sewer main work will take place in conjunction with street resurfacing.	Operating Revenue					250,000			250,000
<u>SIDEWALKS</u>										
Miscellaneous Sidewalk Construction and Replacement	Sidewalk additions and replacement will occur in conjunction with street projects and in priority locations established by the City Non-motorized Facilities Plan.	Right-of-Way			150,000					150,000
<u>ELECTRIC SYSTEM</u>										
Residential Conversion Project - Maple and Porter	Conversion of the existing overhead distribution circuit to underground within residential corridors. Removes very old overhead system, converts to more reliable underground and prepares for conversion to 7.2/12.5kV.	Operating Revenue				300,000				300,000
Residential Conversion Project - Morgan/Priebe/Hillcrest	Conversion of the existing overhead distribution circuit to underground within residential corridors. Removes very old overhead system, converts to more reliable underground and prepares for conversion to 7.2kV.	Operating Revenue				365,000				365,000
River Valley Underground - PET5 - McLaren/Burns	Conversion of the overhead express 7.2/12.5kV McLaren/Burns feeder to underground from Petoskey Substation through the Bear River Valley to lone Street. Adds reliability to this express feeder serving one of the highest critical loads on the system.	Operating Revenue				219,000				219,000
<u>MOTOR POOL</u>										
Patrol Vehicle - Replacement	Replace 4x4 patrol vehicle #446 (2018) with 2023 model.	Operating Revenue						52,000		52,000
Pickup Truck - CBD Water Truck - Replacement	Replace Unit #52 (2008).	Operating Revenue						30,000		30,000
Pickup Truck - Parks and Rec - Replacement	Replace Unit #53 (2010 Ranger).	Operating Revenue						25,000		25,000
Pickup Truck - Streets - Replacement	Replace Unit #65 (2010 Ranger).	Operating Revenue						25,000		25,000
Heavy Duty Plow Truck/Underbody - Streets - Replacement	Replace Unit #93 (2006 International).	Operating Revenue						180,000		180,000

**City of Petoskey
Capital Improvement Plan
Project Funding Source**

PROJECT CATEGORY		2023 Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
Front End Loader - Streets - Replacement	Replace Unit #107 (2003 Komatsu).	Operating Revenue						200,000		200,000
Bobcat - Parks and Rec - Replacement	Replace Unit #124 (2009 Toolcat).	Operating Revenue						70,000		70,000
Toro Workman Utility Cart - Parks and Rec - Replacement	Replace Unit #174 (2008).	Operating Revenue						15,000		15,000
Toro Workman Rescue Cart - Public Safety - Replacement	Replace Rescue Utility Cart Unit #541 (2008).	Operating Revenue						27,000		27,000
Batwing Groundmaster - Replacement	Replace Unit #188 (2009).	Operating Revenue						65,000		65,000
<u>DOWNTOWN AREA</u>										
Parking Lot Paving	Paving existing lot and pay station installation.	Parking		45,000						45,000
<u>BUILDINGS AND GROUNDS</u>										
Bayfront Park Clock Tower	Refurbish tower lights and clock mechanisms.	TIFA	75,000							75,000
Public Safety Building - East Lake Street	Paint apparatus room and radiant heat tube replacement.	Operating Revenue	42,000							42,000
<u>PARKS AND SPECIAL FACILITIES</u>										
Washington Park Access Engineering and Construction	Washington Park currently has limited access from Petoskey Street off of Washington Street and from Petoskey Street off of Sheridan Street, with limited parking taking place primarily on the streets. Project proposes to create a turn-around style parking lot off of Petoskey Street on the south end of the park and provide improved access to Washington Street on the north side of the park, and create a new pedestrian access off of Emmet Street into the park area and extend sidewalks to key areas within the park.	Operating Revenue	50,000		75,000				50,000 State Grant	175,000
Little Traverse Wheelway Resurfacing	Replace 1-mile segment of LTW.	Operating Revenue	130,000						130,000 State Grant	260,000
Lockwood Park Upgrades	Upgrade the basketball court.	Operating Revenue	25,000							25,000
Grand Totals			\$322,000	\$45,000	\$525,000	\$884,000	\$540,000	\$689,000	\$555,000	\$3,560,000

City of Petoskey 2019-2024 Capital Improvement Plan

2023 Projects



Map for illustrative purposes only;
Not to scale (alt 7-27-18).

**City of Petoskey
Capital Improvement Plan
Project Funding Source
2024**

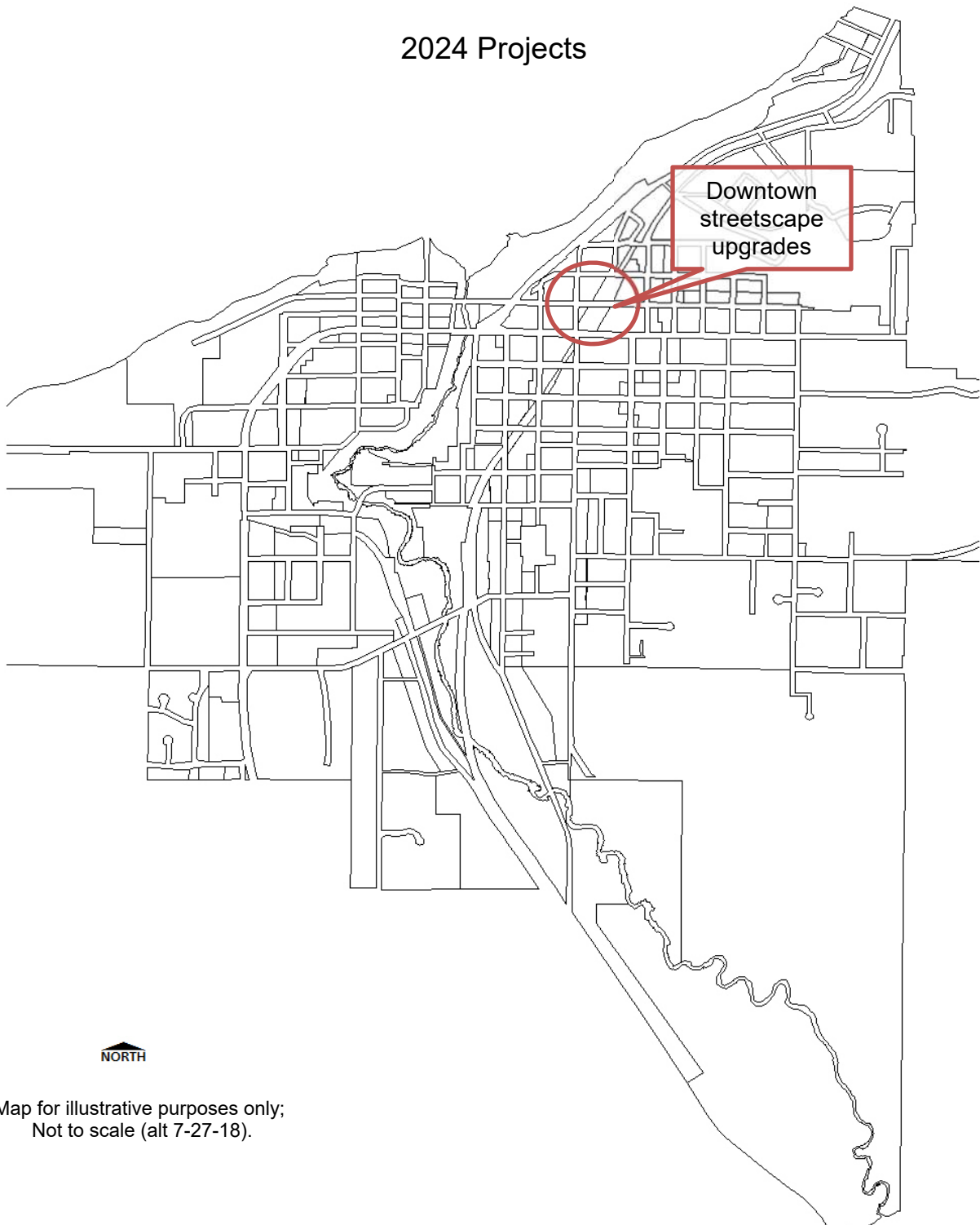
PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
<u>STREETS AND DRAINAGE</u>										
Miscellaneous Pavement Preservation, Paving and Repair	This project is to replace or rehabilitate existing pavement and curb lines. Streets to be considered fall under the category of fair to poor based on PASER ratings.	Right-of-Way			200,000					200,000
<u>WATER AND WASTEWATER SYSTEM</u>										
Water - Miscellaneous Water Main Spot Repairs and Upgrades	Water main work will take place in conjunction with street resurfacing.	Operating Revenue					225,000			225,000
Sanitary - Miscellaneous Sewer Main Spot Repairs and Upgrades	Sewer main work will take place in conjunction with street resurfacing.	Operating Revenue					225,000			225,000
<u>SIDEWALKS</u>										
Miscellaneous Sidewalk Construction and Replacement	Sidewalk additions and replacement will occur in conjunction with street projects and in priority locations established by the City Non-motorized Facilities Plan.	Right-of-Way			150,000					150,000
<u>ELECTRIC SYSTEM</u>										
Residential Conversion Project - Bay and Rose and portions of Williams and Clinton	Conversion of the existing overhead distribution circuit to underground within residential corridors. Removes very old overhead system, converts to more reliable underground and prepares for conversion to 7.2/12.5kV.	Operating Revenue				456,000				456,000
Residential Conversion Project - 600 Block of Rush Street	Conversion of the existing overhead distribution circuit to underground within residential corridors. Removes very old overhead system, converts to more reliable underground and prepares for conversion to 7.2kV.	Operating Revenue				118,000				118,000
Atkins-Northmen Drive Underground Tie	Install new underground tie along McDougal Extension from Atkins Road to Northmen Drive. Provides backup circuit to school campus. Conduit installed in conjunction with 2015 road construction.	Operating Revenue				147,000				147,000
<u>MOTOR POOL</u>										
Public Safety Inflatable Boat with Motor - Replacement	Replace Unit #526 (2007).	Operating Revenue						35,000		35,000
Patrol Vehicle - Replacement	Replace vehicle #447 (2019) with 2024 model. Convert and/or replace equipment from old unit; painting and lettering required.	Operating Revenue						52,000		52,000
Staff Vehicle - Public Works - Replacement	Replace Unit #26 (2015).	Operating Revenue						35,000		35,000
Staff Vehicle - Finance- Replacement	Replace Unit #21 (2015).	Operating Revenue						35,000		35,000
One-ton Dump Truck - Streets Division - Replacement	Replace Unit #62 (2008).	Operating Revenue						41,000		41,000
35,000 GVW Plow Salt/Sand Spreader Replacement	Replace Unit #96 (2007) along with salt and sand unit and plow.	Operating Revenue						200,000		200,000
Fork Lift - Replacement - DPW Garage	Replace Unit #114 (1991).	Operating Revenue						30,000		30,000

**City of Petoskey
Capital Improvement Plan
Project Funding Source
2024**

PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
<u>DOWNTOWN AREA</u>										
Parking Lot Paving	Paving existing lot and pay station installation.	Parking		70,000						70,000
Downtown Streetscape	The streetscape will be 27 years old and should continue to be pedestrian oriented while incorporating green infrastructure and new technologies.	Operating Revenue							Special Assessment TBD	
<u>BUILDINGS AND GROUNDS</u>										
Public Safety West	The building was constructed in 2011 and it is anticipated the overhead doors will need replacement.	Operating Revenue	75,000							75,000
Public Safety West	The building was constructed in 2011 and it is anticipated the garage floor will need to be resealed.	Operating Revenue	15,000							15,000
<u>PARKS AND SPECIAL FACILITIES</u>										
Bates Park Concession Building	Concession will be 25 years old in 2024 and in need of roofing and siding.	Operating Revenue	60,000							60,000
Curtis Park Development	Implementation of the Master Plan developed in 2020.	Operating Revenue	100,000						100,000	200,000
Grand Totals			\$250,000	\$70,000	\$350,000	\$721,000	\$450,000	\$428,000	\$100,000	\$2,369,000

City of Petoskey 2019-2024 Capital Improvement Plan

2024 Projects



Map for illustrative purposes only;
Not to scale (alt 7-27-18).

**City of Petoskey
Capital Improvement Plan
Projects/Capital Items Lacking Funding**

PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
<u>STREETS AND DRAINAGE</u>										
Miscellaneous Pavement Preservation, Paving and Repair	The purpose of this project is to replace or rehabilitate existing pavement and curb lines. Streets to be considered fall under the category of fair to poor based on PASER ratings.	Right-of-Way			TBD					TBD
Storm Sewer System Upgrades	Projects identified in the 2018 Stormwater Asset Management Plan.	Right-of-Way			TBD					TBD
<u>WATER AND WASTEWATER SYSTEM</u>										
New Aeration Blowers/Secondary Process Improvements	New aeration blowers for optimum efficiency as well as biological nutrient removal will be needed as future upgrades for the WWTP are anticipated. These improvements would have energy and/or chemical savings associated.	Operating Revenue					800,000			800,000
Lead Service Line Replacements	New Lead and Copper rules dictate that any portion of a water service line that may have been in contact with lead is considered a lead service line and would need to be removed and replaced within the dwelling it serves. Rule requirements include a system wide inventory by year 2025 to determine the number of service replacements. Once determined, replacements must occur at a rate of 5% per year over a 20 year period. Service line replacements are estimated at \$7,000 per service.	Operating Revenue					TBD			TBD
Ingalls Central to Westshore Gravity Bypass	This project would help automatically transfer water between two pressure districts and provide for additional system redundancy and reliability.	Operating Revenue					50,000			50,000
Development of Wells 8 & 9	Two water wells were originally partially developed by a private developer as part of a capacity agreement near the intersection of Anderson and Intertown Road in the early 2000s. Since other wells were being developed as part of other agreements these two were never equipped. As consumption increases or as the other older wells produce less over time, these two will likely be needed in the future.	Operating Revenue					3,800,000			3,800,000
Submersible Pump Changeouts for Lift Stations	The wastewater lift stations originally installed as part of the Bay Harbor Development are nearly 25 years in age, periodic replacement will be phased in over multiple years.	Operating Revenue					250,000			250,000
Watermain Replacement - Upper District Sheridan to US-131 Tower	This is an ongoing replacement of vintage 1960s transmission water main that has been incrementally replaced through various street and infrastructure projects.	Operating Revenue					1,410,000			1,410,000
<u>SIDEWALKS</u>										
Sidewalk Construction and Maintenance	The City has prioritized construction of sidewalks and now has 44.3 miles to maintain.	Right-of-Way			TBD					TBD

**City of Petoskey
Capital Improvement Plan
Projects/Capital Items Lacking Funding**

PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
<u>ELECTRIC SYSTEM</u>										
Resort Pike Tie - PET2 to PET4	Installation of #336.4 Hendrix south from Sterzik Road to the CE 138kV line, then 500kCM 15kV CU underground extending north to the existing #336.4 ACSR dead-end pole.	Operating Revenue				215,000				215,000
AMI System	Installation of a system-wide AMI (Advanced Metering Infrastructure) system. Provides for time-of-use energy sales, automatic meter reading, remote disconnects/reconnects, and outage detection.	Operating Revenue				946,500				946,500
CBD Alley Conversion to Underground	Conversion of the remaining CBD alley to underground.	Operating Revenue				50,000				50,000
Mitchell Road Overhead Reconductor	Reconductor overhead three-phase line on Mitchell Road from Division Road to Hill Street. Complete in conjunction with 500kCM underground cable to Kalamazoo Avenue and East Lake Street, plus overhead reconductor on Lake Street to Division Street for new/redundant 7.2/12.5kV source into CBD.	Operating Revenue				65,000				65,000
East Mitchell Street Underground Cable	Installation of 500kCM 15kV underground cable from riser pole near Lincoln Place to Kalamazoo Avenue and Lake Street.	Operating Revenue				210,000				210,000
Lafayette/Traverse Woods Cable Replacement	Replacement of the 30+ year old underground cable and equipment at Lafayette Apartments and Traverse Woods Apartments.	Operating Revenue				300,000				300,000
Utility System Generators	Providing fixed generation at key utility facilities. (e.g. well houses, lift stations)	Operating Revenue				375,000				375,000
West Sheridan Street Underground Upgrade	Replace direct buried cable and rusted equipment with new cable in conduit and equipment in more protected areas. Add switchgear with fused taps to improve sectionalizing and circuit reliability.	Operating Revenue				336,000				336,000
Petoskey Substation Driveway Paving	Grading, drainage improvements and paving of the Petoskey Substation driveway.	Operating Revenue				55,000				55,000
<u>MOTOR POOL</u>										
Sutphen Fire Truck with Mini Tower	Replacement of Vehicle #503 (2002).	Operating Revenue						750,000		750,000
<u>DOWNTOWN AREA</u>										
Replacement of Road Trolley	Replacement of 1999 road trolley. In 2025 the road trolley will be 26 years old and in need of replacement.	Operating Revenue								TBD
Parking Lot and Structure Improvements	On-going maintenance of lots, meters and possible structure will be needed.	Operating Revenue								TBD

**City of Petoskey
Capital Improvement Plan
Projects/Capital Items Lacking Funding**

PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
<u>BUILDING AND GROUNDS</u>										
Fire Station Renovations - East Lake Street	The building was remodeled into the Fire Station in 1989 and will require numerous upgrades including replacement of windows, kitchen remodel, replacement of tube heating system, training room cabinet remodel, interior apparatus area painting, HVAC rooftop unit, furnaces (2), carpet replacement, window replacement and interior lighting upgrades.	Operating Revenue	243,000							243,000
Public Safety Garage - City Hall	Replace radiant tube heaters.	Operating Revenue	18,000							18,000
Public Safety West	Built in 2011, building maintenance will require replacement windows, boiler upgrade, HVAC replacement and carpeting.	Operating Revenue	82,000							82,000
City Hall	Remodel to City Hall in 1989, the building will need replacement of HVAC rooftop units (4 original from 1989), windows, entry area tile, and paint/wall covering.	Operating Revenue	325,000							325,000
History Museum	Museum was built in 1971 and soffit will need replacement.	Operating Revenue	10,000						TBD	10,000
<u>PARKS AND SPECIAL FACILITIES</u>										
Bayfront Park Irrigation Extension	Install automated sprinkler system from Arboretum restroom to parking area east of Ed White Field. This area is currently partially irrigated with a manual plug-in system which provides inadequate coverage – requires manpower and must run during high use times when employees are available, which interferes with the general public.	Operating Revenue	32,000							32,000
Little Traverse Wheelway	LTW restoration (\$48 per linear foot x 5,280 (1 mile) x 8 miles).	Operating Revenue	2,027,520							2,027,520
Bear River Valley	Extending whitewater improvements to south of Bridge Street, boardwalk replacements and improvements and trail repairs.	TIFA							455,000	455,000
Lake Street Dam	Design and replacement of current dam.	Grants/Other							TBD	TBD
Magnus Park Campground Improvements	Campground and day use improvements per the Park Master Plan.	TIFA							TBD	TBD
Marina Upgrades	Marina upgrades will include lounge roof, lounge siding replacement, pump upgrade, redecking, office siding and interior plumbing replacements.	Operating Revenue	210,000							210,000

**City of Petoskey
Capital Improvement Plan
Projects/Capital Items Lacking Funding**

PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
Marina Restroom/Shower	Improvements to the Marina restrooms and showers include interior renovations to counter tops, partitions and painting. Shower renovations will include tiling and faucets.	Operating Revenue	25,000							25,000
Winter Sports Park	The Winter Sports Park was last updated in 1992. Replacement of roof and insulation improvements in attic will be needed. Improvements will include window replacement, tow rope replacement including the magic carpet conveyor, skate/sub floor replacement, deck replacement (composite/vinyl), furnace (replace 3 original interior units), outdoor lighting upgrades and rebuild hockey rink.	Operating Revenue	704,000							704,000
Tennis Court Complex	The complex will be due for upper court repainting (completed every 7 years), lower court repainting (completed every 7 years), concession and restroom upgrades and lower court replacement.	Operating Revenue/PPS 50% Share	150,000						150,000	300,000
Clocktower	Relight tower	Operating Revenue	55,000							55,000
Bates Baseball Complex	Bates Baseball Complex was constructed in 1998 and will be in need of improvements to fencing, bleachers, dugout restoration, lighting, concession stand renovation and asphalt path renovation.	Operating Revenue	150,000						150,000	300,000
River Road Sports Complex	The complex will require softball field fence replacement, restroom renovations and parking lot redesign.	Operating Revenue	130,000						100,000	230,000
Ed White Field	The facility was constructed in 1969 and will be in need of floor upgrades in scorers room, siding, bleachers and lighting upgrades.	Operating Revenue	155,000							155,000
Resource Center	The facility was constructed in 1984 and will be in need of front door replacement, windows, carpeting and concession stand renovation.	Operating Revenue	67,000							67,000
Washington Park	Site redevelopment and playground improvements.	Operating Revenue	125,000						125,000	250,000
Miscellaneous	Miscellaneous replacements including park benches and picnic tables.	Operating Revenue	75,000							75,000
Grand Totals			\$4,583,520	TBD	TBD	\$2,552,500	\$6,310,000	\$750,000	\$ 980,000	\$15,176,020



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: September 17, 2018

PREPARED: September 13, 2018

AGENDA SUBJECT: Consideration to Approve a Resolution Authorizing a Closed Session Pursuant to Section 8(a) of the Michigan Open Meetings Act

RECOMMENDATION: That the City Council adopt the proposed resolution

City Council will be asked to adopt the enclosed proposed resolution that would authorize to recess to a closed session pursuant to Section 8(a) of the Michigan Open Meetings Act, to consider a periodic personnel evaluation of the City Manager.

sb
Enclosure



City of Petoskey

Resolution

WHEREAS, the City Manager has requested that the City Council recess to a closed session, pursuant to Section 8(a) of the Michigan Open Meetings Act, to consider a periodic personnel evaluation of the City Manager, at the City Council's regular meeting of September 17, 2018:

NOW, THEREFORE, BE IT RESOLVED that the City Council does and hereby authorizes to recess to a closed session, to consider a periodic personnel evaluation of the City Manager.



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: September 17, 2018

PREPARED: September 13, 2018

AGENDA SUBJECT: Consideration to Approve a Resolution Authorizing a Closed Session Pursuant to Section 8(e) and 8(h) of the Michigan Open Meetings Act

RECOMMENDATION: That the City Council adopt the proposed resolution

City Council will be asked to adopt the enclosed proposed resolution that would authorize to recess to a closed session pursuant to Section 8(e) and 8(h) of the Michigan Open Meetings Act, to consult with its attorney regarding strategy in connection with specific pending litigation and to consider material exempt from disclosure.

sb
Enclosure



City of Petoskey

Resolution

WHEREAS, the City Manager has requested that the City Council recess to a closed session, pursuant to Section 8(e) and 8(h) of the Michigan Open Meetings Act, to consult with its attorney regarding strategy in connection with specific pending litigation and to consider material exempt from disclosure, at the City Council's regular meeting of September 17, 2018:

NOW, THEREFORE, BE IT RESOLVED that the City Council does and hereby authorizes to recess to a closed session, to consult with its attorney regarding strategy in connection with specific pending litigation and to consider material exempt from disclosure.