



CITY COUNCIL

June 3, 2019

1. Call to Order - 7:00 P.M. - City Hall Council Chambers
2. Recitation - Pledge of Allegiance to the Flag of the United States of America
3. Roll Call
4. Consent Agenda – Adoption of a proposed resolution that would confirm approval of the following:
 - (a) May 20, 2019 regular session City Council meeting minutes
 - (b) Acknowledge receipt of a report concerning certain administrative transactions since May 20, 2019
5. Miscellaneous Public Comments
6. City Manager Updates
7. Appointments – Consideration of appointments to the Planning Commission and Tax Increment Finance Authority Board
8. Old Business – Second reading of a proposed ordinance that would amend Chapter 10, Fire Prevention and Control, regarding fireworks
9. New Business
 - (a) Hear report on 2018 Action Plan status
 - (b) Adoption of a proposed resolution that would approve the submission of a planning grant through the Michigan Coastal Healthy Habitat, Waters and Communities Initiative for Solanus Mission Beach improvements
 - (c) Adoption of a proposed resolution that would accept the Michigan Department of Natural Resources Trust Fund Project Agreement for the Iron Belle Bear River Bridge project
10. City Council Comments
11. Adjournment



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: June 3, 2019

PREPARED: May 30, 2019

AGENDA SUBJECT: Consent Agenda Resolution

RECOMMENDATION: That the City Council approve this proposed resolution

The City Council will be asked to adopt a resolution that would approve the following consent agenda items:

- (1) Draft minutes of the May 20, 2019 regular session City Council meeting; and
- (2) Acknowledge receipt of a report from the City Manager concerning all checks that have been issued since May 20, 2019 for contract and vendor claims at \$303,469.33, intergovernmental claims at \$7,839.25, and the May 30 payroll at \$206,033.18 for a total of \$517,341.76.

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Enclosures



CITY COUNCIL

May 20, 2019

A regular meeting of the City of Petoskey City Council was held in the City Hall Council Chambers, Petoskey, Michigan, on Monday, May 20, 2019. This meeting was called to order at 7:00 P.M.; then, after a recitation of the Pledge of Allegiance to the Flag of the United States of America, a roll call then determined that the following were

Present: John Murphy, Mayor
Kate Marshall, City Councilmember
Suzanne Shumway, City Councilmember
Grant Dittmar, City Councilmember
Lindsey Walker, City Councilmember

Absent: None

Also in attendance were City Manager Robert Straebel, Clerk-Treasurer Alan Terry, City Planner Amy Tweeten, Parks and Recreation Director Kendall Klingelsmith and Downtown Director Becky Goodman.

Consent Agenda - Resolution No. 19295

Following introduction of the consent agenda for this meeting of May 20, 2019, City Councilmember Marshall moved that, seconded by City Councilmember Shumway adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby confirms that the draft minutes of the May 6, 2019 regular session City Council meeting be and are hereby approved; and

BE IT RESOLVED that receipt by the City Council of a report concerning all checks that had been issued since May 6, for contract and vendor claims at \$845,350.92 intergovernmental claims at \$0, and the May 16 payroll at \$212,694.25, for a total of \$1,058,045.17 be and is hereby acknowledged.

Said resolution was adopted by the following vote:

AYES: Marshall, Shumway, Dittmar, Walker, Murphy (5)

NAYS: None (0)

Hear Public Comment

Mayor Murphy asked for public comments and there was a comment concerning Harbor Hall and that the project should be monitored closely; concerns with medical marijuana and cash deposit issues into banks; that large firms are coming into the area interested in medical marijuana provisioning centers causing real estate values to increase and that other areas should be increased for proposed uses; and heard from those opposed to marijuana and that it shouldn't be allowed in Petoskey and will destroy the community.

Hear City Manager Updates

The City Manager reported that the Petoskey Harbor Springs Community Foundation recently awarded a \$25,000 grant to the Groundworks Center for Community Resiliency to fund a clean energy policy specialist for the City of Petoskey and that the City will collaborate on several clean energy initiatives in the future; that the Community Foundation also recently awarded the City \$6,000 in grant funding to perform two more energy audits for City buildings; that the City Attorney does not know of any legal mechanism to require property owners to more readily rent out their vacant properties; that the cement needs to be removed in some areas near the downtown bathrooms due to shoddy workmanship, improper leveling and inconsistent curb heights and joints, but will be in service for the Memorial Day weekend; that the Bayfront Park retaining wall and US-31 realignment project is progressing with the wall substantially complete; that the Wheelway should be open by June 1 contingent upon weather and will be further widened thereafter; that the spring rubbish program begins tomorrow and mattresses will not be collected this year, but can be recycled at Emmet County Pleasantview Drop-off Center; that a potential ferry service for the Harbor Springs and Petoskey area is being reviewed by the Parks and Recreation Commission, and approval is first contingent upon Harbor Springs approval; that a status update of the 2018 Action Plan will be reviewed at the next meeting; that the Planning Commission continues to review medical marijuana zoning issues and the Harbor Hall expansion project discussion will continue with review of site plan standards at their June 13 meeting; and that the City Manager will be out of the office on vacation Thursday afternoon and all day Friday.

City Councilmembers commented that there is a lot of cement as part of the wider highway realignment project and that there needs to be adequate landscaping; inquired on the status of 100% renewable energy resolution; that the Groundworks Center is conducting a conference this week in Traverse City on renewables and that several Councilmembers would be attending; inquired on the potential ferry service and where the boat would be docked; and if the Fabiano property was being demolished only due to the roof condition.

The City Manager responded that MDOT and City will provide landscaping as part of the highway project; that staff would like MPPA to see what the process should be and review the renewable energy resolution; that the proposed ferry would be docked at the Marina in a 42' slip; and that the Fabiano property was being demolished because of the roof condition.

Mayor Murphy asked for public comments and heard an inquiry on waterproofing of retaining wall and how often it will be done and by whom, and why Public Safety West was receiving an energy audit since it was designed and built just a few years ago.

The City Manager responded that the fire station was built some time ago and the energy audit can provide staff with helpful tips and new technology. MDOT would be expected to maintain the US-31 retaining wall.

Local Historic District Study Committee Appointments – Resolution No. 19296

Mayor Murphy reviewed that City Council consider possible appointments to the Local Historic District Study Committee.

City Councilmember Walker moved that, seconded by City Councilmember Marshall adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby approves the appointment of Ann Ingles, 1305 Waukazoo Avenue, Paul Krecke, 317 ½ East Mitchell Street, Rick Neumann, 610 Grand Avenue, Jennifer Shorter, 7017 Stanley Court, and Reginald Smith, 515 Lockwood Avenue, to the Local Historic District Study Committee.

Said resolution was adopted by the following vote:

AYES: Marshall, Shumway, Dittmar, Walker, Murphy (5)

NAYS: None (0)

Adopt Ordinance 770 Concerning Fences – Resolution No. 19297

The City Planner reviewed that on May 6 the proposed ordinance to amend Section 201 and replace Section 1712 Appendix A concerning fences was introduced with no action taken. This was a second meeting on the proposed ordinance which could be approved by City Council.

City Councilmember Marshall moved that, seconded by City Councilmember Dittmar adoption of the following ordinance:

ORDINANCE NO. 770

AN ORDINANCE TO AMEND SECTION 201 AND REPLACE SECTION 1712 OF APPENDIX A, ZONING ORDINANCE, OF THE PETOSKEY CODE OF ORDINANCES

The City of Petoskey ordains:

1. **Section 201 of Appendix A to the Petoskey Code of Ordinances is hereby amended to add the following definitions:**

Corner Clearance: Any obstruction within the vision triangle that is more than two (2) feet higher than the street midpoint.

Corner-front yard: the secondary street-fronting yard of a corner lot not included in the property address.

Fence: A constructed barrier erected to enclose, screen, or separate parcels.

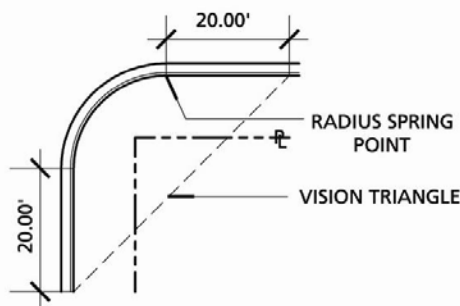
Fence, Decorative: A fence, no more than 3 ½ feet (42 inches) in height measured from the established grade to the top of the highest fence post, no less than 50% open, and intended primarily as an ornament or accent on a parcel such as a picket, wrought iron, split rail or similar material. Chain link (with or without vinyl covering), wire mesh, wood stockade, and snow fencing shall not be considered decorative fencing.

Fence, Living: A hedge or row of bushes planted with the purpose of screening a yard.

Fence, Privacy, Screening, Security: a fence no more than six (6) feet in height intended primarily to screen or provide security to property.

Vision Triangle: the area at an intersection formed by extending a straight line 20 feet along the back of each curb from its radius spring point and connecting these two points (See Figure 8).

FIGURE 8



2. **Section 1712 of Appendix A to the Petoskey Code of Ordinances is hereby repealed and replaced with the following:**

Sec. 1712. Fences (Single and two-family residential).

All fences shall require a zoning compliance permit issued by the Zoning Administrator and shall comply with the following regulations and requirements.

1. Location (see Figure 1712)

- a. Corner-Front Yard. Only decorative and living fences are allowed within a corner-front yard with a minimum setback of two (2) feet from the street-fronting property line.
- b. Side and Rear Yards. Fences may be placed up to a lot line in side and rear yards.
- c. Fences shall be located so as to not obstruct corner clearance or vision of motorists exiting driveways.
- d. No fence shall be placed within the City right-of-way and if so placed shall be removed at the owner's expense.
- e. Underground electric fences shall be set a minimum of five (5) feet from a front or corner-front property line.

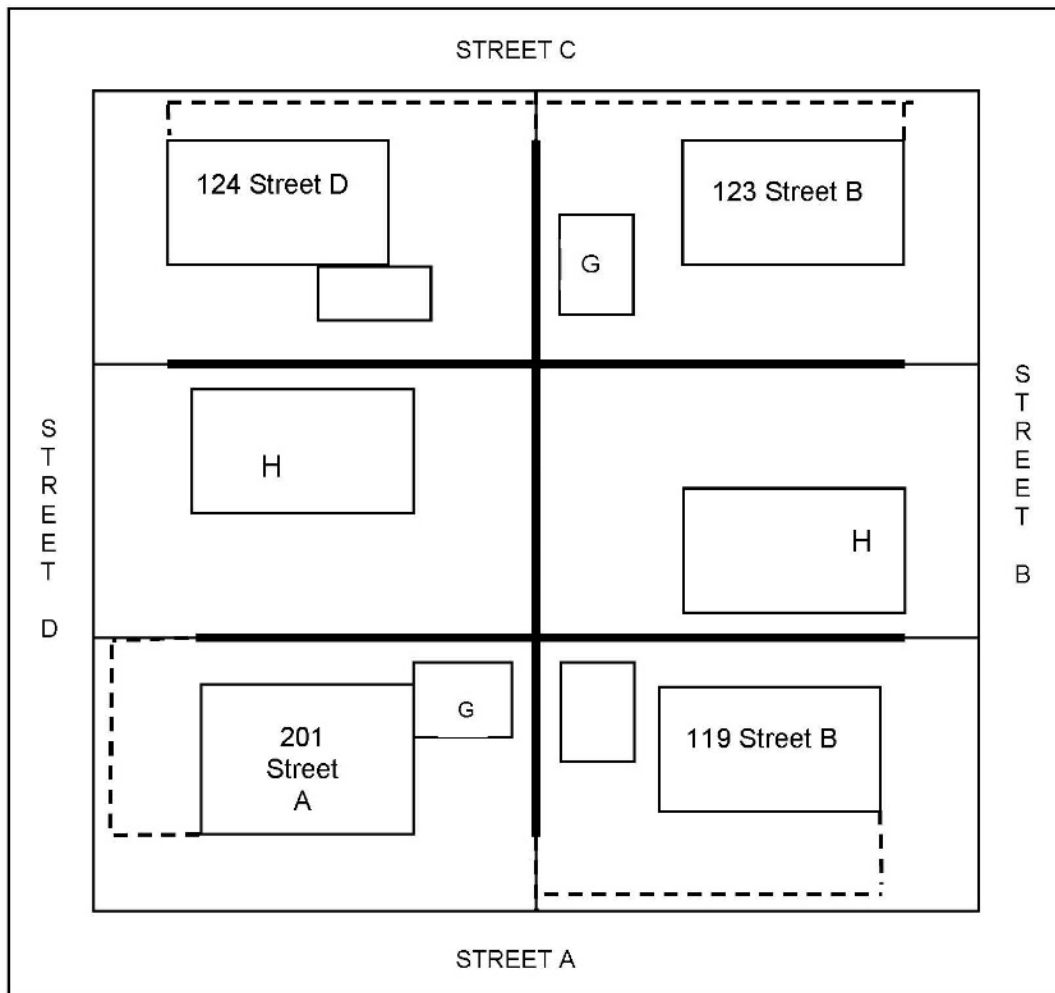
2. Height and Design Restrictions.

- a. Side and rear-yard fences shall not exceed six (6) feet in height and shall not extend beyond the principal structure into a front yard.
- b. Corner-front yard decorative fences shall not exceed 3 ½ feet (42 inches) in height and shall not obstruct vision to an extent greater than fifty (50) percent of total area.
- c. Chain link fences are only allowed in rear and side yards.
- d. Living fences shall not exceed three (3) feet in height in a corner-front yard, shall be placed so that growth is kept at least two (2) feet from the property line, and shall not contain invasive species.
- e. Fences that enclose public or institutional parks, playgrounds, or public landscaped areas, situated within an area developed with recorded lots shall not exceed eight (8) feet in height, measured from the surface of the ground.
- f. Fences may be placed on retaining walls, berms or similar features with the fence height to be measured from the established grade.
- g. All fences shall have the finished side facing the adjacent property or public right-of-way.

3. Maintenance of nuisances

Fences shall be maintained so as not to endanger life or property. Any fence which, through lack of repair, type of construction, or otherwise, endangers life or property is hereby deemed a nuisance per Chapter 13 of the Petoskey Code of Ordinances.

Figure 1712



In a corner-front yard only decorative fences, maximum 3 ½ feet in height, 50% open or living fence, maximum 3 feet in height allowed two (2) feet from property line



Maximum 6 Ft. Fence Allowed

3. **Conflicting Standards.**
If any of the standards set forth in this amendment conflict with any other standards of previous or further ordinances or amendments, the stricter standards shall apply.
4. **Repeal; Savings Clause.**
All ordinances, resolutions, or orders, or parts thereof, in conflict with the provisions of this ordinance are, to the extent of such conflict, repealed.
5. **Severability.**
The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.
6. **Effect.**
This ordinance shall take effect fifteen (15) days following its enactment and shall be published once within seven (7) days after its enactment as provided by Charter.

Said ordinance was adopted by the following vote:

AYES: Marshall, Shumway, Dittmar, Walker, Murphy (5)

NAYS: None (0)

Discuss City Manager Performance Evaluation Form

The City Manager reviewed that Councilmembers directed the City Manager at the May 6 meeting to bring forth examples of performance evaluation forms specifically for a city manager position and that 9 examples were provided.

City Councilmembers were both in favor and opposed to using number values; heard from those that favored City of Richmond's form; heard comments that the intergovernmental relationship section be included from City of Durand; and that the two forms from Richmond and Durand be combined and brought back for Council review.

Authorize Fire Station Overhead Door Replacement Contract – Resolution No. 19298

The Parks and Recreation Director reviewed that the 2019 CIP and Annual Budget included \$40,000 for replacement of the four overhead doors fronting Lake Street for the main fire station; that the doors, infrastructure and two of the operators are 30 years old and damaged; that improvement is necessary for the efficiency and safety of the fire station's operation; that Petoskey Architect Nick White and staff prepared detailed bid specifications; bids were advertised and made available on April 18; and that one bid was received and was opened publicly on May 14. The architect and staff reviewed that the base bid of \$31,123.47 is adequate, however for an additional \$2,466.17 Preston Feather Building Centers, Petoskey, will upgrade four existing door tracks from a 2-inch to a 3-inch heavy duty high-lift track and upgrade all four operators, which City staff is recommending.

Mayor Murphy asked for public comments and heard an inquiry on how the timing of the door replacement would affect the energy audit.

The Parks and Recreation Director responded that replacement is necessary and that the energy audit would be based on past energy history and use.

City Councilmember Marshall moved that, seconded by City Councilmember Shumway to authorize contracting with Preston Feather Building Centers, Petoskey, for replacement of four overhead doors and track at the Lake Street Fire Station in the amount of \$33,589.64.

Said motion was adopted by the following vote:

AYES: Marshall, Shumway, Dittmar, Walker, Murphy (5)

NAYS: None (0)

Introduction of a Proposed Ordinance Concerning Fireworks

The City Manager reviewed that Public Act 256 addressing consumer use of fireworks in Michigan took effect in 2011; that Public Act 635 amends Public Act 256 and became effective December 28, 2018; that previously the Act allowed 30 specific dates local jurisdictions could not restrict the use of consumer fireworks; reviewed that recently passed Public Act 635 significantly reduced the number of days protected by this restriction; reviewed the State statute; and reviewed that the City's current ordinance regarding fireworks is not consistent with current State law.

City Councilmembers inquired on what types of fireworks were allowed and if local municipalities could be more restrictive, and if the City could be more restrictive to times rather than the 11:45 P.M. ending time.

City Council will further review the proposed ordinance at the next regular scheduled meeting.

Establish 2018 Tax Millage Rates – Resolution No. 19299

The Finance Director reviewed the proposed 2019 millage rates and tax revenue. City Council approved the 2019 Annual Budget at their November 19, 2018 meeting which included a provision for property-tax millage rates to remain the same as in 2018. City Council was now being asked to formally establish the millage rates necessary to provide the budgeted property-tax revenue approved in the 2019 Annual Budget for the General Fund, Library Fund and Right-of-Way Fund.

The Finance Director reviewed total millage rates; taxable values and State's inflation rate and that the City is required to roll back millage rates; and reviewed property tax revenues that will be collected from each levy including general operating, solid waste, public safety equipment, library and right-of-way.

City Councilmember Dittmar moved that, seconded by City Councilmember Marshall adoption of the following resolution:

WHEREAS, as required by City Charter provisions, the City Manager on November 5, 2018 presented to the City Council the City's proposed annual budget for the 2019 fiscal year; and

WHEREAS, as also required by City Charter provisions, the City Council on November 19, 2018, conducted a public hearing to receive comments concerning the proposed budget, including rates of property-tax millages that had been estimated for levies during 2019; and

WHEREAS, following its review of the proposed 2019 Annual Budget, and after conducting a public hearing to receive comments concerning the proposed budget and estimated tax levies, the City Council on November 19, 2018, approved the 2019 Annual Budget:

NOW, THEREFORE, BE IT RESOLVED that the City of Petoskey City Council does and hereby directs that there shall be raised through a general tax upon the taxable real and personal property within the City during the next summer tax levy for the year commencing January 1, 2019, millages in the amount of 7.5327 for general operating purposes, 0.4890 for solid-waste purposes, 0.7426 for Public Safety equipment purchases, 1.7810 for library purposes, and 3.8790 for right-of-way purposes; and, when collected, proceeds from such levy are hereby appropriated to the General Fund, Library Fund, and Right-of-Way Fund; and

BE IT FURTHER RESOLVED that the total aggregated amount of all such authorized millages shall total 14.4243 mills; and

BE IT FURTHER RESOLVED that these various millages so ordered to be levied shall be certified by the City Clerk-Treasurer to the City Assessor and shall be levied and collected upon the taxable value of all taxable property within the City.

Said resolution was adopted by the following vote:

AYES: Marshall, Shumway, Dittmar, Walker, Murphy (5)

NAYS: None (0)

Approve City Ward and Convention Schedule and Dates – Resolution No. 19300

The City Manager reviewed that as required by City Charter provisions, Council was being asked to approve schedule and times and designate locations for conducting annual Ward and City Conventions. In order to comply with the State's filing deadlines for candidates, the City Manager recommended that the four Ward Conventions be scheduled simultaneously for 8:00 P.M., Monday, July 8, and that the City Convention be called for 8:00 P.M., Wednesday, July 10.

The City Manager recommended that Ward Conventions be conducted at the City Hall Council Chambers (First Ward), Ottawa Elementary Media Center (Second Ward), Lincoln Media Center (Third Ward) and Spitler Administration Building Board Room (Fourth Ward). The City Convention will convene at the North Central Michigan College Library Conference Center.

City Councilmember Shumway moved that, seconded by City Councilmember Walker adoption of the following resolution:

WHEREAS, in accordance with provisions of the City Charter, the City Council must establish dates and places for annual Ward Conventions and the annual City Convention:

NOW, THEREFORE, BE IT RESOLVED that the City of Petoskey City Council does and hereby calls the annual 2019 Ward Conventions to be held at 8:00 P.M., Monday, July 8, at the City Hall Council Chambers for the First Ward, Ottawa Elementary Media Center for the Second Ward, Lincoln School Media Center for the Third Ward, and Spitler Administration Building Board Room for the Fourth Ward; and

BE IT FURTHER RESOLVED that the City Council does and hereby calls the annual 2019 City Convention to be conducted at 8:00 P.M., Wednesday, July 10, at the North Central Michigan College Library Conference Center.

Said resolution was adopted by the following vote:

AYES: Marshall, Shumway, Dittmar, Walker, Murphy (5)

NAYS: None (0)

Council Comments

Mayor Murphy asked for Council comments and there were no comments.

There being no further business to come before the City Council, this May 20, 2019, meeting of the City Council adjourned at 8:07 P.M.

John Murphy, Mayor

Alan Terry, Clerk-Treasurer

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
05/19	05/22/2019	84754	5H Irrigation & Maintenance	514-587-970.000	7,725.00
05/19	05/22/2019	84754	5H Irrigation & Maintenance	101-770-802.000	1,430.91
05/19	05/22/2019	84755	Airgas USA LLC	582-584-775.000	33.15
05/19	05/22/2019	84755	Airgas USA LLC	661-598-785.000	26.35
05/19	05/22/2019	84755	Airgas USA LLC	661-598-785.000	51.00
05/19	05/22/2019	84756	Amazon Credit Plan	271-790-760.100	17.75
05/19	05/22/2019	84756	Amazon Credit Plan	271-790-986.000	270.99
05/19	05/22/2019	84756	Amazon Credit Plan	592-554-775.000	305.74
05/19	05/22/2019	84756	Amazon Credit Plan	101-773-931.000	655.98
05/19	05/22/2019	84756	Amazon Credit Plan	101-201-751.000	204.95
05/19	05/22/2019	84756	Amazon Credit Plan	101-208-751.000	260.98
05/19	05/22/2019	84757	AT&T	592-538-850.000	186.63
05/19	05/22/2019	84758	AT&T LONG DISTANCE	101-345-850.000	14.53
05/19	05/22/2019	84759	Ballard's Plumbing & Heating	101-770-775.000	20.81
05/19	05/22/2019	84760	Bell Equipment Company	661-598-931.000	856.17
05/19	05/22/2019	84760	Bell Equipment Company	661-598-932.000	35.81-
05/19	05/22/2019	84761	Blue Care Network	101-172-724.000	1,171.68
05/19	05/22/2019	84761	Blue Care Network	101-201-724.000	1,033.84
05/19	05/22/2019	84761	Blue Care Network	101-208-724.000	516.92
05/19	05/22/2019	84761	Blue Care Network	101-215-724.000	344.61
05/19	05/22/2019	84761	Blue Care Network	101-265-724.000	310.15
05/19	05/22/2019	84761	Blue Care Network	101-268-724.000	361.84
05/19	05/22/2019	84761	Blue Care Network	101-345-724.000	12,061.46
05/19	05/22/2019	84761	Blue Care Network	101-400-724.000	551.38
05/19	05/22/2019	84761	Blue Care Network	101-441-724.000	1,447.38
05/19	05/22/2019	84761	Blue Care Network	101-754-724.000	465.23
05/19	05/22/2019	84761	Blue Care Network	101-756-724.000	1,275.07
05/19	05/22/2019	84761	Blue Care Network	101-770-724.000	2,239.98
05/19	05/22/2019	84761	Blue Care Network	101-773-724.000	351.50
05/19	05/22/2019	84761	Blue Care Network	101-789-724.000	716.79
05/19	05/22/2019	84761	Blue Care Network	271-790-724.000	2,205.52
05/19	05/22/2019	84761	Blue Care Network	514-587-724.000	344.61
05/19	05/22/2019	84761	Blue Care Network	582-588-724.000	3,583.97
05/19	05/22/2019	84761	Blue Care Network	592-549-724.000	2,929.21
05/19	05/22/2019	84761	Blue Care Network	592-560-724.000	1,033.84
05/19	05/22/2019	84762	BLUE CROSS\BLUE SHIELD - MICH.	101-201-724.000	2,906.30
05/19	05/22/2019	84762	BLUE CROSS\BLUE SHIELD - MICH.	101-208-724.000	181.64
05/19	05/22/2019	84762	BLUE CROSS\BLUE SHIELD - MICH.	101-265-724.000	155.21
05/19	05/22/2019	84762	BLUE CROSS\BLUE SHIELD - MICH.	101-268-724.000	620.85
05/19	05/22/2019	84762	BLUE CROSS\BLUE SHIELD - MICH.	101-345-724.000	5,369.37
05/19	05/22/2019	84762	BLUE CROSS\BLUE SHIELD - MICH.	101-441-724.000	1,453.15
05/19	05/22/2019	84762	BLUE CROSS\BLUE SHIELD - MICH.	204-481-724.000	2,688.33
05/19	05/22/2019	84762	BLUE CROSS\BLUE SHIELD - MICH.	271-790-724.000	2,851.98
05/19	05/22/2019	84762	BLUE CROSS\BLUE SHIELD - MICH.	592-549-724.000	1,271.51
05/19	05/22/2019	84762	BLUE CROSS\BLUE SHIELD - MICH.	592-560-724.000	363.29
05/19	05/22/2019	84763	Carter's Imagewear & Awards	101-789-767.000	312.50
05/19	05/22/2019	84764	Charlevoix-Emmet ISD	703-040-250.000	2,039.56
05/19	05/22/2019	84765	Consumers Energy	592-538-920.000	4,948.96
05/19	05/22/2019	84765	Consumers Energy	592-558-920.000	512.57
05/19	05/22/2019	84766	David L Hoffman Landscaping & Nursery	202-479-802.000	916.75
05/19	05/22/2019	84767	Dearborn National Life Insurance Co	701-000-230.190	1,919.10
05/19	05/22/2019	84767	Dearborn National Life Insurance Co	101-172-724.000	19.16

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
05/19	05/22/2019	84767	Dearborn National Life Insurance Co	101-201-724.000	44.89
05/19	05/22/2019	84767	Dearborn National Life Insurance Co	101-208-724.000	21.35
05/19	05/22/2019	84767	Dearborn National Life Insurance Co	101-215-724.000	21.35
05/19	05/22/2019	84767	Dearborn National Life Insurance Co	101-265-724.000	4.79
05/19	05/22/2019	84767	Dearborn National Life Insurance Co	101-268-724.000	11.98
05/19	05/22/2019	84767	Dearborn National Life Insurance Co	101-345-724.000	523.32
05/19	05/22/2019	84767	Dearborn National Life Insurance Co	101-400-724.000	11.50
05/19	05/22/2019	84767	Dearborn National Life Insurance Co	101-441-724.000	32.57
05/19	05/22/2019	84767	Dearborn National Life Insurance Co	101-754-724.000	5.27
05/19	05/22/2019	84767	Dearborn National Life Insurance Co	101-756-724.000	16.29
05/19	05/22/2019	84767	Dearborn National Life Insurance Co	101-770-724.000	35.45
05/19	05/22/2019	84767	Dearborn National Life Insurance Co	101-773-724.000	5.75
05/19	05/22/2019	84767	Dearborn National Life Insurance Co	101-789-724.000	10.54
05/19	05/22/2019	84767	Dearborn National Life Insurance Co	204-481-724.000	68.43
05/19	05/22/2019	84767	Dearborn National Life Insurance Co	271-790-724.000	75.48
05/19	05/22/2019	84767	Dearborn National Life Insurance Co	514-587-724.000	15.81
05/19	05/22/2019	84767	Dearborn National Life Insurance Co	582-588-724.000	54.13
05/19	05/22/2019	84767	Dearborn National Life Insurance Co	592-549-724.000	59.67
05/19	05/22/2019	84767	Dearborn National Life Insurance Co	592-560-724.000	19.16
05/19	05/22/2019	84768	Delta Dental	101-172-724.000	49.38
05/19	05/22/2019	84768	Delta Dental	101-201-724.000	149.15
05/19	05/22/2019	84768	Delta Dental	101-208-724.000	15.68
05/19	05/22/2019	84768	Delta Dental	101-215-724.000	76.59
05/19	05/22/2019	84768	Delta Dental	101-265-724.000	19.55
05/19	05/22/2019	84768	Delta Dental	101-268-724.000	31.39
05/19	05/22/2019	84768	Delta Dental	101-345-724.000	721.78
05/19	05/22/2019	84768	Delta Dental	101-400-724.000	13.22
05/19	05/22/2019	84768	Delta Dental	101-441-724.000	126.86
05/19	05/22/2019	84768	Delta Dental	101-754-724.000	24.59
05/19	05/22/2019	84768	Delta Dental	101-756-724.000	38.82
05/19	05/22/2019	84768	Delta Dental	101-770-724.000	108.86
05/19	05/22/2019	84768	Delta Dental	101-773-724.000	9.85
05/19	05/22/2019	84768	Delta Dental	101-789-724.000	17.74
05/19	05/22/2019	84768	Delta Dental	204-481-724.000	80.73
05/19	05/22/2019	84768	Delta Dental	271-790-724.000	225.98
05/19	05/22/2019	84768	Delta Dental	514-587-724.000	17.45
05/19	05/22/2019	84768	Delta Dental	582-588-724.000	114.96
05/19	05/22/2019	84768	Delta Dental	592-549-724.000	156.87
05/19	05/22/2019	84768	Delta Dental	592-560-724.000	63.61
05/19	05/22/2019	84768	Delta Dental	701-000-230.110	2,106.48
05/19	05/22/2019	84769	DENNIS GARTLAND & NIERGARTH	101-215-801.000	1,245.84
05/19	05/22/2019	84769	DENNIS GARTLAND & NIERGARTH	204-481-801.000	274.88
05/19	05/22/2019	84769	DENNIS GARTLAND & NIERGARTH	204-481-801.000	65.16
05/19	05/22/2019	84769	DENNIS GARTLAND & NIERGARTH	204-481-801.000	369.95
05/19	05/22/2019	84769	DENNIS GARTLAND & NIERGARTH	271-790-801.000	208.30
05/19	05/22/2019	84769	DENNIS GARTLAND & NIERGARTH	211-441-802.000	289.02
05/19	05/22/2019	84769	DENNIS GARTLAND & NIERGARTH	514-587-801.000	114.22
05/19	05/22/2019	84769	DENNIS GARTLAND & NIERGARTH	582-598-802.000	1,682.02
05/19	05/22/2019	84769	DENNIS GARTLAND & NIERGARTH	592-549-802.000	357.97
05/19	05/22/2019	84769	DENNIS GARTLAND & NIERGARTH	592-560-802.000	453.71
05/19	05/22/2019	84769	DENNIS GARTLAND & NIERGARTH	661-598-801.000	138.93
05/19	05/22/2019	84770	Derrer Oil Co.	661-598-759.000	2,468.20

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05/19	05/22/2019	84770	Derrer Oil Co.	661-598-759.000	2,218.53
05/19	05/22/2019	84771	Emmet County Treasurer	703-040-250.000	2,624.61
05/19	05/22/2019	84771	Emmet County Treasurer	703-040-250.000	269.60
05/19	05/22/2019	84771	Emmet County Treasurer	703-040-250.000	134.80
05/19	05/22/2019	84772	Fastenal Company	592-556-775.000	7.73
05/19	05/22/2019	84773	Five Star Screen Printing Plus	271-790-958.000	46.00
05/19	05/22/2019	84774	Flynn's Trenching Service	101-770-775.000	200.00
05/19	05/22/2019	84775	Gibby's Garage	514-587-802.000	170.00
05/19	05/22/2019	84775	Gibby's Garage	582-593-930.000	272.00
05/19	05/22/2019	84775	Gibby's Garage	661-598-932.000	986.00
05/19	05/22/2019	84775	Gibby's Garage	661-598-931.000	714.00
05/19	05/22/2019	84775	Gibby's Garage	661-598-932.000	1,122.00
05/19	05/22/2019	84775	Gibby's Garage	582-593-930.000	204.00
05/19	05/22/2019	84775	Gibby's Garage	661-598-931.000	306.00
05/19	05/22/2019	84775	Gibby's Garage	661-598-932.000	578.00
05/19	05/22/2019	84775	Gibby's Garage	582-593-930.000	136.00
05/19	05/22/2019	84776	Goedge, Megan	271-790-958.000	20.88
05/19	05/22/2019	84777	Gordon Food Service	592-549-751.000	56.09
05/19	05/22/2019	84777	Gordon Food Service	101-345-775.000	28.52
05/19	05/22/2019	84777	Gordon Food Service	101-789-775.000	60.27
05/19	05/22/2019	84778	Great Lakes Energy	592-538-920.000	73.86
05/19	05/22/2019	84778	Great Lakes Energy	592-558-920.000	91.81
05/19	05/22/2019	84778	Great Lakes Energy	101-345-920.100	431.02
05/19	05/22/2019	84778	Great Lakes Energy	592-538-920.000	236.19
05/19	05/22/2019	84778	Great Lakes Energy	592-558-920.000	138.79
05/19	05/22/2019	84779	GREENWOOD CEMETERY BOARD	703-040-250.000	254.34
05/19	05/22/2019	84780	Haley's Plumbing & Heating	101-773-802.000	1,275.59
05/19	05/22/2019	84781	Harbor Springs Excavating	592-545-802.000	2,988.95
05/19	05/22/2019	84782	HARRELL'S LLC	101-770-802.000	127.50
05/19	05/22/2019	84782	HARRELL'S LLC	101-770-802.000	3,382.50
05/19	05/22/2019	84783	Hart, Tyler	101-770-767.000	284.08
05/19	05/22/2019	84784	KSS Enterprises	101-770-775.000	262.08
05/19	05/22/2019	84784	KSS Enterprises	101-773-775.000	1,466.25
05/19	05/22/2019	84784	KSS Enterprises	101-789-775.000	186.00
05/19	05/22/2019	84784	KSS Enterprises	101-773-775.000	186.00
05/19	05/22/2019	84784	KSS Enterprises	101-770-775.000	376.84
05/19	05/22/2019	84785	LexisNexis Risk Data Management Inc.	101-208-802.000	50.00
05/19	05/22/2019	84786	Library Design Associates Inc.	271-790-970.000	1,650.00
05/19	05/22/2019	84787	Marshall Concrete Inc.	592-545-802.000	440.00
05/19	05/22/2019	84788	McCardel Culligan	514-587-802.100	8.00
05/19	05/22/2019	84789	McLaren Northern Mich Hospital	101-345-802.000	30.00
05/19	05/22/2019	84790	Mead & Hunt	592-556-802.000	2,200.00
05/19	05/22/2019	84791	Meyer Ace Hardware	101-345-775.000	8.09
05/19	05/22/2019	84791	Meyer Ace Hardware	271-790-958.100	12.22
05/19	05/22/2019	84791	Meyer Ace Hardware	271-790-752.000	16.18
05/19	05/22/2019	84791	Meyer Ace Hardware	101-770-775.000	7.99
05/19	05/22/2019	84791	Meyer Ace Hardware	101-265-775.000	21.58
05/19	05/22/2019	84791	Meyer Ace Hardware	101-770-775.000	52.05
05/19	05/22/2019	84791	Meyer Ace Hardware	101-770-775.000	4.49
05/19	05/22/2019	84791	Meyer Ace Hardware	592-554-775.000	10.42
05/19	05/22/2019	84791	Meyer Ace Hardware	101-770-775.000	45.87
05/19	05/22/2019	84791	Meyer Ace Hardware	514-587-802.100	2.51

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05/19	05/22/2019	84791	Meyer Ace Hardware	592-554-775.000	15.82
05/19	05/22/2019	84791	Meyer Ace Hardware	592-546-775.000	5.39
05/19	05/22/2019	84791	Meyer Ace Hardware	101-789-775.000	149.33
05/19	05/22/2019	84791	Meyer Ace Hardware	101-770-775.000	7.19
05/19	05/22/2019	84791	Meyer Ace Hardware	592-554-775.000	35.05
05/19	05/22/2019	84791	Meyer Ace Hardware	101-770-775.000	17.98
05/19	05/22/2019	84791	Meyer Ace Hardware	101-773-931.000	14.38
05/19	05/22/2019	84791	Meyer Ace Hardware	101-756-778.000	17.99
05/19	05/22/2019	84791	Meyer Ace Hardware	101-770-775.000	27.83
05/19	05/22/2019	84791	Meyer Ace Hardware	101-770-931.000	1.02
05/19	05/22/2019	84791	Meyer Ace Hardware	101-773-775.000	18.90
05/19	05/22/2019	84791	Meyer Ace Hardware	271-790-751.000	53.96
05/19	05/22/2019	84791	Meyer Ace Hardware	661-598-931.000	60.00
05/19	05/22/2019	84791	Meyer Ace Hardware	661-598-931.000	293.89
05/19	05/22/2019	84791	Meyer Ace Hardware	661-020-140.000	1,902.92
05/19	05/22/2019	84791	Meyer Ace Hardware	101-770-775.000	73.29
05/19	05/22/2019	84791	Meyer Ace Hardware	661-598-931.000	116.34
05/19	05/22/2019	84791	Meyer Ace Hardware	582-593-785.000	17.99
05/19	05/22/2019	84791	Meyer Ace Hardware	661-598-931.000	242.38
05/19	05/22/2019	84792	Michigan Association of Chiefs of Police	101-345-915.000	100.00
05/19	05/22/2019	84793	Michigan Downtown Association	514-587-912.000	170.00
05/19	05/22/2019	84794	Michigan Officeways Inc.	592-560-751.000	31.68
05/19	05/22/2019	84794	Michigan Officeways Inc.	592-549-751.000	31.68
05/19	05/22/2019	84795	MICHIGAN PIPE & VALVE	202-469-775.000	120.00
05/19	05/22/2019	84795	MICHIGAN PIPE & VALVE	203-469-775.000	120.00
05/19	05/22/2019	84795	MICHIGAN PIPE & VALVE	592-556-775.000	120.00
05/19	05/22/2019	84796	Michigan Pure Ice	101-789-775.000	121.00
05/19	05/22/2019	84797	Michigan Water Environment Assoc.	592-549-915.000	135.00
05/19	05/22/2019	84797	Michigan Water Environment Assoc.	592-560-915.000	135.00
05/19	05/22/2019	84798	Municipal Underwriters of Michigan Inc.	248-540-882.210	50.00
05/19	05/22/2019	84799	North Central Mich. College	703-040-250.000	596.80
05/19	05/22/2019	84799	North Central Mich. College	703-040-250.000	532.43
05/19	05/22/2019	84800	NORTHERN A-1 SERVICES KALKASKA	592-555-802.000	5,355.87
05/19	05/22/2019	84800	NORTHERN A-1 SERVICES KALKASKA	592-558-802.000	5,355.88
05/19	05/22/2019	84800	NORTHERN A-1 SERVICES KALKASKA	592-556-802.000	1,276.00
05/19	05/22/2019	84801	Northern Copy Express Inc.	271-790-905.000	58.70
05/19	05/22/2019	84802	On-Site Testing Specialists Inc.	101-345-751.000	154.20
05/19	05/22/2019	84803	Performance Painting	514-587-802.000	2,820.00
05/19	05/22/2019	84803	Performance Painting	582-590-802.000	1,725.00
05/19	05/22/2019	84804	PERSONAL GRAPHICS INC.	514-587-767.000	280.75
05/19	05/22/2019	84805	Petoskey Area Junior Chamber	248-540-884.100	800.00
05/19	05/22/2019	84806	PETOSKEY NEWS REVIEW	271-790-760.400	160.00
05/19	05/22/2019	84807	Petoskey Public Schools	703-040-250.000	1,001.14
05/19	05/22/2019	84807	Petoskey Public Schools	703-040-250.000	702.15
05/19	05/22/2019	84807	Petoskey Public Schools	703-040-250.000	297.64
05/19	05/22/2019	84808	Petoskey Regional Chamber	248-540-884.500	500.00
05/19	05/22/2019	84809	Pontius Flower Shop, A.R.	248-739-774.000	102.00
05/19	05/22/2019	84810	Power Line Supply	582-588-767.000	391.00
05/19	05/22/2019	84810	Power Line Supply	582-588-767.000	887.00
05/19	05/22/2019	84810	Power Line Supply	582-593-785.000	47.04
05/19	05/22/2019	84810	Power Line Supply	582-010-111.000	57.00
05/19	05/22/2019	84810	Power Line Supply	582-586-775.000	39.00

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05/19	05/22/2019	84810	Power Line Supply	582-590-775.000	38.83
05/19	05/22/2019	84810	Power Line Supply	582-592-775.000	290.00
05/19	05/22/2019	84811	Prestige Flag	101-789-775.000	659.62
05/19	05/22/2019	84812	Print Shop, The	514-587-775.000	327.00
05/19	05/22/2019	84813	Proclean North	592-537-802.000	180.00
05/19	05/22/2019	84813	Proclean North	592-554-802.000	981.50
05/19	05/22/2019	84813	Proclean North	582-593-930.000	1,396.50
05/19	05/22/2019	84814	RYAN BROTHERS INC.	582-020-360.000	1,424.85
05/19	05/22/2019	84815	Spectrum Business	101-172-850.000	126.37
05/19	05/22/2019	84815	Spectrum Business	101-201-850.000	67.41
05/19	05/22/2019	84815	Spectrum Business	101-208-850.000	42.13
05/19	05/22/2019	84815	Spectrum Business	101-257-850.000	42.13
05/19	05/22/2019	84815	Spectrum Business	101-215-850.000	33.70
05/19	05/22/2019	84815	Spectrum Business	101-345-850.000	92.68
05/19	05/22/2019	84815	Spectrum Business	101-400-850.000	42.13
05/19	05/22/2019	84815	Spectrum Business	101-441-850.000	75.83
05/19	05/22/2019	84815	Spectrum Business	101-756-850.000	50.56
05/19	05/22/2019	84815	Spectrum Business	204-481-850.000	25.28
05/19	05/22/2019	84815	Spectrum Business	204-481-850.000	25.28
05/19	05/22/2019	84815	Spectrum Business	582-588-850.000	84.26
05/19	05/22/2019	84815	Spectrum Business	582-593-850.000	33.70
05/19	05/22/2019	84815	Spectrum Business	592-549-850.000	50.56
05/19	05/22/2019	84815	Spectrum Business	592-560-850.000	50.56
05/19	05/22/2019	84815	Spectrum Business	101-345-850.000	59.48
05/19	05/22/2019	84815	Spectrum Business	514-587-802.100	110.03
05/19	05/22/2019	84815	Spectrum Business	101-770-850.000	88.44
05/19	05/22/2019	84815	Spectrum Business	101-345-850.100	162.09
05/19	05/22/2019	84816	Spok	204-481-850.000	2.78
05/19	05/22/2019	84816	Spok	582-588-850.000	2.78
05/19	05/22/2019	84816	Spok	592-549-850.000	2.78
05/19	05/22/2019	84816	Spok	592-560-850.000	2.78
05/19	05/22/2019	84816	Spok	661-598-850.000	2.78
05/19	05/22/2019	84817	STAFFORD'S HOSPITALITY	248-739-886.100	50.00
05/19	05/22/2019	84818	State of Michigan - Office of Financial	592-549-915.000	95.00
05/19	05/22/2019	84818	State of Michigan - Office of Financial	592-549-915.000	95.00
05/19	05/22/2019	84818	State of Michigan - Office of Financial	592-549-915.000	95.00
05/19	05/22/2019	84818	State of Michigan - Office of Financial	592-549-915.000	95.00
05/19	05/22/2019	84819	Sunny Communications Inc.	101-345-985.000	475.00
05/19	05/22/2019	84820	Temperature Control Inc.	592-554-802.000	401.75
05/19	05/22/2019	84820	Temperature Control Inc.	592-554-802.000	1,239.42
05/19	05/22/2019	84821	Thompson, William S.	514-587-802.100	760.97
05/19	05/22/2019	84822	Traffic & Safety Control Systems Inc.	514-587-802.000	81.00
05/19	05/22/2019	84823	Trophy Case, The	248-739-955.000	10.00
05/19	05/22/2019	84823	Trophy Case, The	271-790-751.000	8.00
05/19	05/22/2019	84824	Unique Management Services Inc.	271-790-802.000	8.95
05/19	05/22/2019	84825	Valley City Linen	271-790-752.000	25.00
05/19	05/22/2019	84825	Valley City Linen	271-790-752.000	25.00
05/19	05/22/2019	84825	Valley City Linen	271-790-752.000	25.00
05/19	05/22/2019	84825	Valley City Linen	271-790-752.000	25.00
05/19	05/22/2019	84826	Walker, Lindsey	101-101-860.000	105.25
05/19	05/22/2019	84827	Windemuller	592-554-802.000	116.00
05/19	05/22/2019	84827	Windemuller	592-555-802.000	154.00

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05/19	05/22/2019	84827	Windemuller	592-555-802.000	154.00
05/19	05/22/2019	84827	Windemuller	592-558-802.000	751.27
05/19	05/29/2019	84838	5H Irrigation & Maintenance	514-587-802.000	591.65
05/19	05/29/2019	84838	5H Irrigation & Maintenance	202-467-802.000	529.70
05/19	05/29/2019	84839	ACH-CHILD SUPPORT	701-000-230.160	160.23
05/19	05/29/2019	84840	ACH-EFTPS	701-000-230.100	19,905.94
05/19	05/29/2019	84840	ACH-EFTPS	701-000-230.200	12,524.38
05/19	05/29/2019	84840	ACH-EFTPS	701-000-230.200	12,524.38
05/19	05/29/2019	84840	ACH-EFTPS	701-000-230.200	2,929.07
05/19	05/29/2019	84840	ACH-EFTPS	701-000-230.200	2,929.07
05/19	05/29/2019	84841	ACH-ICMA 457	701-000-230.700	1,726.84
05/19	05/29/2019	84841	ACH-ICMA 457	701-000-230.700	4,924.23
05/19	05/29/2019	84842	Automotive Vision	661-598-932.000	740.00
05/19	05/29/2019	84843	BEAR CREEK TOWNSHIP	271-081-405.000	12.99
05/19	05/29/2019	84844	Beckett & Raeder Inc.	247-751-802.000	2,050.91
05/19	05/29/2019	84845	Bek, Sarah	101-172-860.000	34.58
05/19	05/29/2019	84846	Biskup, Sarah	271-790-850.000	300.00
05/19	05/29/2019	84847	BSN Sports Inc.	101-756-808.120	64.91
05/19	05/29/2019	84848	Cadillac Culvert Inc.	101-773-931.000	1,728.80
05/19	05/29/2019	84849	Center Point Large Print	271-790-760.000	53.14
05/19	05/29/2019	84850	Char-Em United Way	701-000-230.800	81.75
05/19	05/29/2019	84851	Charlevoix Courier	271-790-760.400	67.00
05/19	05/29/2019	84852	Cintas Corp #729	582-593-802.000	29.77
05/19	05/29/2019	84852	Cintas Corp #729	204-481-767.000	55.14
05/19	05/29/2019	84852	Cintas Corp #729	582-588-767.000	55.37
05/19	05/29/2019	84852	Cintas Corp #729	592-560-767.000	28.40
05/19	05/29/2019	84852	Cintas Corp #729	592-549-767.000	28.40
05/19	05/29/2019	84852	Cintas Corp #729	101-268-802.000	14.79
05/19	05/29/2019	84852	Cintas Corp #729	592-554-802.000	43.28
05/19	05/29/2019	84852	Cintas Corp #729	204-481-767.000	55.14
05/19	05/29/2019	84852	Cintas Corp #729	582-588-767.000	55.37
05/19	05/29/2019	84852	Cintas Corp #729	592-560-767.000	28.40
05/19	05/29/2019	84852	Cintas Corp #729	592-549-767.000	28.40
05/19	05/29/2019	84853	CITY OF PETOSKEY - DMB	271-790-958.000	50.00
05/19	05/29/2019	84854	Collias-Glaser, Hellene Kay	271-790-802.000	540.00
05/19	05/29/2019	84855	Consumers Energy	592-558-920.000	155.20
05/19	05/29/2019	84855	Consumers Energy	592-558-920.000	40.92
05/19	05/29/2019	84855	Consumers Energy	592-558-920.000	165.80
05/19	05/29/2019	84855	Consumers Energy	592-558-920.000	222.89
05/19	05/29/2019	84855	Consumers Energy	592-558-920.000	207.29
05/19	05/29/2019	84855	Consumers Energy	592-558-920.000	199.20
05/19	05/29/2019	84855	Consumers Energy	592-558-920.000	42.38
05/19	05/29/2019	84855	Consumers Energy	202-475-920.000	85.06
05/19	05/29/2019	84855	Consumers Energy	592-558-920.000	546.24
05/19	05/29/2019	84856	David L Hoffman Landscaping & Nursery	101-789-802.000	240.00
05/19	05/29/2019	84857	Derrer Oil Co.	661-598-759.000	2,671.40
05/19	05/29/2019	84858	Drost Landscape	101-754-775.000	320.00
05/19	05/29/2019	84858	Drost Landscape	101-773-802.000	400.00
05/19	05/29/2019	84858	Drost Landscape	101-770-802.000	185.15
05/19	05/29/2019	84859	DTE Energy	592-538-920.000	50.08
05/19	05/29/2019	84859	DTE Energy	101-265-924.000	326.38
05/19	05/29/2019	84859	DTE Energy	582-593-924.000	641.06

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05/19	05/29/2019	84859	DTE Energy	101-773-924.000	46.25
05/19	05/29/2019	84859	DTE Energy	101-265-924.000	165.21
05/19	05/29/2019	84859	DTE Energy	592-538-920.000	77.58
05/19	05/29/2019	84859	DTE Energy	271-790-924.000	259.87
05/19	05/29/2019	84859	DTE Energy	101-268-924.000	553.43
05/19	05/29/2019	84859	DTE Energy	101-770-924.000	179.28
05/19	05/29/2019	84859	DTE Energy	514-587-802.100	92.94
05/19	05/29/2019	84859	DTE Energy	592-538-920.000	137.07
05/19	05/29/2019	84859	DTE Energy	101-345-920.000	435.75
05/19	05/29/2019	84859	DTE Energy	592-551-920.000	1,473.78
05/19	05/29/2019	84859	DTE Energy	592-551-920.000	2,685.15
05/19	05/29/2019	84859	DTE Energy	271-790-924.000	250.90
05/19	05/29/2019	84859	DTE Energy	592-555-920.000	37.27
05/19	05/29/2019	84859	DTE Energy	101-345-920.100	185.02
05/19	05/29/2019	84859	DTE Energy	592-558-920.000	32.81
05/19	05/29/2019	84859	DTE Energy	592-538-920.000	48.16
05/19	05/29/2019	84860	Dubois-Cooper Associates Inc.	592-555-802.000	100.00
05/19	05/29/2019	84861	Ducastel, Barbara	271-790-802.000	180.00
05/19	05/29/2019	84862	Emmet Co. Dept of Public Works	101-257-802.000	358.80
05/19	05/29/2019	84863	Ever-Green Lawn Care	101-770-802.000	1,585.00
05/19	05/29/2019	84864	Five Star Screen Printing Plus	101-770-775.000	600.00
05/19	05/29/2019	84865	Flynn's Trenching Service	101-770-775.000	200.00
05/19	05/29/2019	84866	Gale/Cengage Learning	271-790-760.000	63.98
05/19	05/29/2019	84867	Grand Traverse Mobile Communications	661-598-932.000	85.00
05/19	05/29/2019	84868	Grimm, Joseph Patrick	271-790-958.100	250.00
05/19	05/29/2019	84869	GRP Engineering Inc.	582-588-802.000	408.30
05/19	05/29/2019	84869	GRP Engineering Inc.	582-588-802.000	1,782.50
05/19	05/29/2019	84869	GRP Engineering Inc.	582-588-802.000	1,096.50
05/19	05/29/2019	84869	GRP Engineering Inc.	582-588-802.000	465.00
05/19	05/29/2019	84870	Haley's Plumbing & Heating	101-770-802.000	101.89
05/19	05/29/2019	84870	Haley's Plumbing & Heating	101-770-802.000	768.00
05/19	05/29/2019	84870	Haley's Plumbing & Heating	101-268-802.000	120.00
05/19	05/29/2019	84870	Haley's Plumbing & Heating	101-773-802.000	120.00
05/19	05/29/2019	84870	Haley's Plumbing & Heating	101-789-802.000	120.00
05/19	05/29/2019	84871	Hansen, Carol Margaret	271-790-802.000	420.00
05/19	05/29/2019	84872	Haviland Products Company	592-551-783.000	6,483.40
05/19	05/29/2019	84873	Himebauch, Kelly L	271-790-802.000	390.00
05/19	05/29/2019	84874	Hubbell Roth & Clark Inc.	592-560-802.000	418.18
05/19	05/29/2019	84875	Hyde Services LLC	101-754-802.000	1,070.00
05/19	05/29/2019	84876	ICMA-ROTH	701-000-230.900	440.00
05/19	05/29/2019	84877	Integrity Business Solutions	514-587-802.100	151.78
05/19	05/29/2019	84878	Jakeway, Patricia	271-790-802.000	330.00
05/19	05/29/2019	84879	K & J Septic Service LLC	101-265-970.000	435.00
05/19	05/29/2019	84879	K & J Septic Service LLC	101-770-802.000	320.00
05/19	05/29/2019	84879	K & J Septic Service LLC	101-770-802.000	320.00
05/19	05/29/2019	84879	K & J Septic Service LLC	101-770-802.000	300.00
05/19	05/29/2019	84880	Kring Chevrolet Cadillac, Dave	661-598-932.000	49.35
05/19	05/29/2019	84880	Kring Chevrolet Cadillac, Dave	661-598-932.000	97.65
05/19	05/29/2019	84880	Kring Chevrolet Cadillac, Dave	661-598-932.000	922.75
05/19	05/29/2019	84880	Kring Chevrolet Cadillac, Dave	661-598-932.000	49.35
05/19	05/29/2019	84881	LexisNexis Risk Data Management Inc.	514-587-802.000	102.75
05/19	05/29/2019	84882	Lowery Underground Service	582-020-360.000	11,013.50

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
05/19	05/29/2019	84882	Lowery Underground Service	582-598-802.000	6,872.50
05/19	05/29/2019	84883	Mitchell Graphics Inc.	248-739-880.200	7,165.95
05/19	05/29/2019	84884	N. J. White Associates	101-268-970.000	1,400.00
05/19	05/29/2019	84885	North Country IT	271-790-802.000	386.00
05/19	05/29/2019	84886	Northern Tool & Equipment	101-770-775.000	48.14
05/19	05/29/2019	84886	Northern Tool & Equipment	101-770-775.000	4.14-
05/19	05/29/2019	84886	Northern Tool & Equipment	101-770-775.000	9.60-
05/19	05/29/2019	84886	Northern Tool & Equipment	101-770-775.000	169.58
05/19	05/29/2019	84887	Pendo	271-790-752.000	135.56
05/19	05/29/2019	84888	Petoskey Regional Chamber	514-587-912.000	15.00
05/19	05/29/2019	84888	Petoskey Regional Chamber	514-587-912.000	20.00
05/19	05/29/2019	84889	R.W. MERCER CO INC.	101-789-802.000	1,109.75
05/19	05/29/2019	84890	Riordan, Joyce Kochans	271-790-802.000	180.00
05/19	05/29/2019	84891	Rowland, Kimberly	271-790-802.000	450.00
05/19	05/29/2019	84892	Snedden, Rilla Joann	271-790-802.000	330.00
05/19	05/29/2019	84893	Spectrum Business	101-789-850.000	81.99
05/19	05/29/2019	84893	Spectrum Business	101-770-850.000	99.98
05/19	05/29/2019	84894	STATE OF MICHIGAN DEPT OF TRANSP	592-020-342.000	2,786.00
05/19	05/29/2019	84894	STATE OF MICHIGAN DEPT OF TRANSP	592-025-343.000	3,174.00
05/19	05/29/2019	84894	STATE OF MICHIGAN DEPT OF TRANSP	582-020-360.000	519.13
05/19	05/29/2019	84895	STRAUB PETTITT YASTE	582-588-802.000	3,161.00
05/19	05/29/2019	84896	SURE LOCK & HOMES LLC	101-756-985.000	130.00
05/19	05/29/2019	84897	Traffic & Safety Control Systems Inc.	514-587-775.000	259.00
05/19	05/29/2019	84898	USA BLUE BOOK	592-549-785.000	188.04
05/19	05/29/2019	84898	USA BLUE BOOK	592-547-775.000	571.91
05/19	05/29/2019	84898	USA BLUE BOOK	592-555-775.000	530.96
05/19	05/29/2019	84898	USA BLUE BOOK	592-558-775.000	530.97
05/19	05/29/2019	84899	Voorheis, Margaret Ann	271-790-802.000	270.00
05/19	05/29/2019	84900	VSP	101-172-724.000	27.11
05/19	05/29/2019	84900	VSP	101-201-724.000	109.54
05/19	05/29/2019	84900	VSP	101-208-724.000	20.05
05/19	05/29/2019	84900	VSP	101-215-724.000	40.09
05/19	05/29/2019	84900	VSP	101-265-724.000	12.08
05/19	05/29/2019	84900	VSP	101-268-724.000	23.52
05/19	05/29/2019	84900	VSP	101-345-724.000	491.23
05/19	05/29/2019	84900	VSP	101-400-724.000	16.60
05/19	05/29/2019	84900	VSP	101-441-724.000	81.19
05/19	05/29/2019	84900	VSP	101-754-724.000	13.35
05/19	05/29/2019	84900	VSP	101-756-724.000	36.87
05/19	05/29/2019	84900	VSP	101-770-724.000	65.78
05/19	05/29/2019	84900	VSP	101-773-724.000	8.13
05/19	05/29/2019	84900	VSP	101-789-724.000	15.76
05/19	05/29/2019	84900	VSP	204-481-724.000	67.20
05/19	05/29/2019	84900	VSP	271-790-724.000	118.02
05/19	05/29/2019	84900	VSP	514-587-724.000	10.73
05/19	05/29/2019	84900	VSP	582-588-724.000	107.29
05/19	05/29/2019	84900	VSP	592-549-724.000	118.86
05/19	05/29/2019	84900	VSP	592-560-724.000	40.09
Grand Totals:					293,180.34

Report Criteria:

Check.Date = 05/16/2019-05/29/2019

Check Number	Date	Name	GL Account	Amount
84749	05/22/2019	Arlington Villa Condo Association	582081642300	51.08
84750	05/22/2019	Clark, Heather	582040285000	42.38
84751	05/22/2019	Lawnichak, Adam	582040285000	42.06
84752	05/22/2019	Miracle Ear	582081642300	54.95
84753	05/22/2019	Sogge, Erik	101087654000	175.00
84828	05/29/2019	Belanger, Constance	582040285000	76.47
84829	05/29/2019	Bremmeyr, Toby	582588803000	24.00
84830	05/29/2019	Carey, Brandon	582081642300	33.66
84831	05/29/2019	Clark, Michelle	582040285000	54.25
84832	05/29/2019	Collins, Sean	582040285000	63.59
84833	05/29/2019	Keys, Christa	582040285000	42.63
84834	05/29/2019	Odawa Casino Hotel	582588803000	9,555.00
84835	05/29/2019	Pasternak, Mary	582588803000	25.00
84836	05/29/2019	Wright, Mickalus	582040285000	48.92
84836	05/29/2019	Wright, Mickalus	582040285000	48.92-
84837	05/29/2019	Wright, Nickalus	582040285000	48.92

Grand Totals:

10,288.99



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: June 3, 2019

PREPARED: May 30, 2019

AGENDA SUBJECT: Appointment Recommendations

RECOMMENDATION: That the City Council consider these appointments

The City Council will be asked to consider the following appointments:

- PLANNING COMMISSION – Appointment of Robert Kronberg, 422 Grove Street, to fill a vacated term ending August 2021; and
- TAX INCREMENT FINANCE AUTHORITY BOARD – Appointment of Joseph Keedy, 504 Liberty Street, for a four-year term ending April 2023.

sb
Enclosures



City of Petoskey

101 East Lake Street, Petoskey, Michigan 49770 • 231 347-2500 • Fax 231 348-0350

RECEIVED

MAY 20 2019

CITY OF PETOSKEY
CITY MANAGER

SB

Application to Serve on a Board or Commission

Please print. Answer each question accurately and completely. If you require any accommodation to complete the application process, please notify a City staff member.

■ Name	Kronberg	Robert "Bob"	A	■ Date	05	16	2015		
	Last	First	Initial						
■ Residence Address	422	Grove	Petoskey	MI	49770	■ Home Phone	231	347	3714
	Number	Street	City	State	Zip				
■ Email Address	robandkimk@charter.net					■ Work Phone	231	373	2404

Please answer the following questions using the space provided.

- What Board or Commission interests you and why are you applying? City Planning Commission -
I understand there is an upcoming opening and would like to assist in reviewing topics related to our city's future design and function.
- How do you believe your appointment would benefit the City? Having lived, raised a family, and worked in Petoskey most of my life, I am very interested in taking part in it's future. Having visited other towns and cities in Michigan and the USA, and I have seen areas both commendable and non-commendable, this perspective may be helpful to share.
- Describe any involvement in the community on a Board or Commission or in another volunteer capacity. non formally. I have volunteered in some beautification and cleanup efforts.
- How many continuous years have you lived in Petoskey? 50 years
- Any other helpful information relevant to your application. Employed by McLaren Northern Michigan hospital for 42 yrs. have lived near downtown Petoskey for 31 years. My wife and I frequently walk through the downtown and Petoskey neighborhoods, and greatly appreciate our town's character and people.

While it is not required, a resume is helpful in the recruitment process for City Boards and Commissions.

<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO	Are you a registered voter?
<input type="checkbox"/>	YES	<input checked="" type="checkbox"/>	NO	Are you currently in default of taxes or fines to the City of Petoskey?
<input type="checkbox"/>	YES	<input checked="" type="checkbox"/>	NO	Do you or immediate family members currently serve on a City Board or Commission? If yes, which Board or Commission?
<input type="checkbox"/>	YES	<input checked="" type="checkbox"/>	NO	Have you ever been convicted of a felony? If yes, please explain.

The applicant acknowledges that the City may be required from time to time to release records in its possession. The applicant hereby gives permission to the City to release any records or materials received by the City from the applicant as it may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231 et seq.

Applicant Signature: _____

Robert Kronberg

Date: May 16, 2019



City of Petoskey

101 East Lake Street, Petoskey, Michigan 49770 • 231 347-2500 • Fax 231 348-0350

RECEIVED

MAY 29 2019

CITY OF PETOSKEY
CITY MANAGER

SB

Application to Serve on a Board or Commission

Please print. Answer each question accurately and completely. If you require any accommodation to complete the application process, please notify a City staff member.

■ Name	Keedy	Joseph	R	■ Date	5	23	2019		
	Last	First	Initial						
■ Residence Address	504	Liberty Street	Petoskey	MI	49770	■ Home Phone	231	838	6337
	Number	Street	City	State	Zip				
■ Email Address	joe@wineguysgroup.com					■ Work Phone	231	347	0101

Please answer the following questions using the space provided.

1. What Board or Commission interests you and why are you applying? Tax Increment Finance Authority Board
2. How do you believe your appointment would benefit the City? Range of experience and interests, aligned interest with the development of the city (home and business owner), relatively young persepective
3. Describe any involvement in the community on a Board or Commission or in another volunteer capacity. Petoskey-Harbor Springs Area Youth Advisory Committee, Leadership Little Traverse
4. How many continuous years have you lived in Petoskey? 2 (18 before that)
5. Any other helpful information relevant to your application.

While it is not required, a resume is helpful in the recruitment process for City Boards and Commissions.

<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Are you a registered voter?
<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Are you currently in default of taxes or fines to the City of Petoskey?
<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Do you or immediate family members currently serve on a City Board or Commission? If yes, which Board or Commission?
<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Have you ever been convicted of a felony? If yes, please explain.

The applicant acknowledges that the City may be required from time to time to release records in its possession. The applicant hereby gives permission to the City to release any records or materials received by the City from the applicant as it may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231 et seq.

Applicant Signature: [Signature] Date: 5/23/2019

Joseph Keedy

504 Liberty Street • Petoskey, MI 49770
(231) 838-6337 • joe.keedy23@gmail.com

EXPERIENCE

CITY PARK GRILL

General Manager

Petoskey, MI

May 2017 – Present

- Oversee day-to-day operations of 50 front-of-house employees in a fast paced, full service restaurant.
- Coordinate 4 line cooks' food production and expedite delivery of meals to guests.
- Prepare daily financial reports and projections.

MEMPHIS GRIZZLIES

Basketball Operations Analyst

Memphis, TN

December 2015 – May 2017

- Provided statistical and video analysis to the General Manager and other executives on roster, draft, and coaching decisions.
- Automated models to scrape and project college and international players' performance in the NBA.
- Developed daily email to track players of interest throughout the season. Authored scouting reports on future NBA players.
- Maintained and analyzed motion tracking data on player performance.

ANALYSIS GROUP, INC.

Analyst

Washington, DC

July 2014 – December 2015

- Analyzed expense data for an international pharmaceutical firm to reconcile changes in research expenses over a 17 year period, used a dynamic model to project changes to the tax credit as a result of the expense classification, and oversaw the development of a client facing query tool.
- Quantified the value of drone IP flight technology and the impact of a smartphone piloting app on the sales of a major recreational drone manufacturer. Reduced litigation damages by 68%, saving the client \$17.1 million.
- Selected to lead the training and peer-mentoring programs for the incoming class of Analysts and Summer Interns, and designed new training modules, allowing new hires to begin casework more quickly.
- Interviewed analyst candidates and represented Analysis Group at campus recruiting presentations.

DEPARTMENT OF ENGINEERING

Swarthmore College – Research Assistant

Swarthmore, PA

June – August 2013

- Analyzed the efficiency of the production of bio-oil from multiple biomass sources in partnership with the USDA.
- Keedy, J., et al. "Exergy Based Assessment of the Production and Conversion of Switchgrass, Equine Waste, and Forest Residue to Bio-Oil Using Fast Pyrolysis." *Industrial & Engineering Chemistry Research* 54.1 (2014): 529-39.

PETOSKEY PLASTICS, INC.

Cost Accounting and Engineering Intern

Petoskey, MI

June – August 2012

- Discovered \$150,000 in excess costs while evaluating internal labor costs, actual labor use, and production data for large plastics manufacturer.
- Used AutoCAD to design the housing for a new electric motor on an assembly line.

EDUCATION

SWARTHMORE COLLEGE

Bachelor of Science: Engineering

Bachelor of Arts: Economics

Swarthmore, PA

August 2010 – May 2014

- **GPA: 3.6; Economics: 3.8; Engineering: 3.5**
- *Captain* – Varsity Men's Basketball
 - Received the Lew Elverson Award, given to the junior or senior man who has demonstrated commitment and dedication to excellence and achieved the highest degree of excellence in his sport
- Varsity Men's Soccer
- Introduction to Economics Teaching Assistant
- Public Economics Teaching Assistant
- Men's Basketball Coach Hiring Committee

PETOSKEY HIGH SCHOOL

Petoskey, MI

September 2006 – June 2010

- U.S. Army Scholar Athlete. Basketball and soccer captain. Soccer State Champion.

Computer: Python, R, SAS, Matlab, STATA, AutoCAD, SolidWorks, SimaPro, ArcGIS, C, Sawtooth



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: June 3, 2019

PREPARED: May 30, 2019

AGENDA SUBJECT: Second Reading of a Proposed Ordinance Amending Chapter 10, Fire Prevention and Control, regarding Fireworks

RECOMMENDATION: That the City Council adopt the proposed ordinance

Background This is the second reading of an ordinance amending Chapter 10, Article III, Section 10-19 Fireworks. The proposed amendments would allow the City to reduce the number of days consumer fireworks would be allowed in Petoskey as well as reduce the times consumer fireworks could be ignited. The revisions are consistent with Public Act 635 that become effective on December 28, 2018.

The State statute reads as follows:

If a local unit of government enacts an ordinance under this subsection, the ordinance shall not regulate the ignition, discharge, or use of consumer fireworks on the following days after 11:00 A.M.:

- (a) December 31 until 1:00 A.M. on January 1.
- (b) The Saturday and Sunday immediately preceding Memorial Day until 11:45 P.M. on each of those days.
- (c) June 29 to July 4 until 11:45 P.M. on each of those days.
- (d) July 5, if that date is a Friday or Saturday, until 11:45 P.M.
- (e) The Saturday and Sunday immediately preceding Labor Day until 11:45 P.M. on each of those days.

The City's current ordinance regarding fireworks (Section 10-19) is not consistent with current State law. The proposed changes would bring the City's local ordinance in line with State law.

At the last City Council meeting there was a question as to whether the City could regulate the type of fireworks allowed within the community. Cities cannot regulate the type of fireworks allowed in their jurisdictions. State regulations govern the type of consumer and commercial fireworks allowed. Sky lanterns, which the City recently prohibited, are not considered a firework. The City amended the International Fire Code to prohibit sky lanterns in the community.

Action A motion can be made to adopt the enclosed ordinance amending Chapter 10, Article III, Section 10-19 Fireworks.

mb
Enclosures

ORDINANCE NO. _____

**AN ORDINANCE TO AMEND CHAPTER 10 OF THE PETOSKEY CODE OF ORDINANCES,
FIRE PREVENTION AND CONTROL, REGARDING FIREWORKS
IN THE CITY OF PETOSKEY**

The City of Petoskey ordains:

SECTION 10-19 is hereby repealed in its entirety and replaced with the following provision 10-19:

Sec. 10-19. - Fireworks.

- (a) The term "firework" or "fireworks" means any composition or device, except for a starting pistol, a flare gun, or a flare, designed for the purpose of producing a visible or audible effect by combustion, deflagration, or detonation. Fireworks consist of consumer fireworks, low-impact fireworks, articles pyrotechnic, display fireworks, and special effects, as defined by the Michigan Fireworks Safety Act, Act 256 of 2011, as amended by Act 635 of 2018.
- (b) The sale, discharge, storage, transportation and distribution of fireworks in the City of Petoskey shall be governed by the Michigan Fireworks Safety Act; Act 256 of 2011, as amended by Act 635 of 2018.
- (c) The use of low impact fireworks, as defined in the Michigan Fireworks Safety Act of 2011, as amended by Act 635 of 2018, (ground and hand held sparkling devices) will be permitted year-round.
- (d) Use of Consumer fireworks, as defined in the Michigan Fireworks Safety Act, in the City of Petoskey is limited to and contingent on the following:
 - (1) Fireworks shall not be sold to a minor.
 - (2) No person under the age of 18 years shall buy, purchase, acquire or obtain any fireworks, as defined herein, within the city.
 - (3) No person under the age of 18 years shall use, possess, explode or cause to explode any fireworks unless under the presence of an adult, as defined herein, within the city.
 - (4) No person shall discharge, ignite, or use consumer fireworks or low-impact fireworks while under the influence of alcoholic liquor, a controlled substance, or a combination of alcoholic liquor and a controlled substance.
 - (5) A person shall not ignite, discharge, or use consumer fireworks on public property, school property, church property, or the property of another person without that organization's or person's express permission.
 - (6) The ignition, discharge, or use of consumer fireworks shall be limited to the following days after 11:00 A.M.:
 - (a) December 31 until 1 A.M. on January 1.
 - (b) The Saturday and Sunday immediately preceding Memorial Day until 11:45 P.M. on each of those days.
 - (c) June 29 to July 4 until 11:45 P.M. on each of those days.
 - (d) July 5, if that date is a Friday or Saturday, until 11:45 P.M.

(e) The Saturday and Sunday immediately preceding Labor Day until 11:45 P.M. on each of those days.

- (e) Upon application in writing to the City of Petoskey by any association or group of individuals for the public display of fireworks, the Director of Public Safety may grant permission for such display, subject to such conditions as the Director of Public Safety or his designee may impose to properly safeguard the public, both as to persons and property; and subject to the provisions of the Michigan Fireworks Safety Act, Act 256 of 2011, section 28.466.
- (f) Persons who violate a provision of this Code or fail to comply with any of the requirements thereof, shall be guilty of a municipal civil infraction and subject to the civil fines set forth in the schedule of civil fines in Ordinance No. 674, being the City of Petoskey's Municipal Civil Infraction Ordinance, as amended, and shall be subject to any other relief that may be imposed by a court for such conduct, which shall also be considered a nuisance per se. Each act of violation and each day upon which such violation occurs shall constitute a separate violation.

All other provisions of the Code of Ordinances not specifically amended shall remain in full force and effect.

Nothing in this ordinance shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby revised as cited in this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this ordinance.

If any of the standards set forth in this amendment conflict with any other standards of previous or further ordinances or amendments, the stricter standards shall apply.

All ordinances, resolutions, or orders, or parts thereof, in conflict with the provisions of this ordinance are, to the extent of such conflict, repealed.

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section, or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

This ordinance shall take effect fifteen (15) days following its enactment and shall be published once within seven (7) days after its enactment as provided by Charter.

Adopted, enacted and ordained by the City of Petoskey City Council this _____ day of _____ 2019.

John Murphy
Its Mayor

Alan Terry
Its Clerk

Act No. 635
Public Acts of 2018
Approved by the Governor
December 28, 2018
Filed with the Secretary of State
December 28, 2018
EFFECTIVE DATE: December 28, 2018

**STATE OF MICHIGAN
99TH LEGISLATURE
REGULAR SESSION OF 2018**

Introduced by Reps. Chirkun and Yaroch

ENROLLED HOUSE BILL No. 5940

AN ACT to amend 2011 PA 256, entitled "An act to revise, consolidate, and codify the laws relating to certain fireworks; to regulate the purchase, possession, sale, and use of certain fireworks; to establish a fireworks safety fund; to establish a fireworks safety fee; to provide for the transfer and expenditure of funds; to prescribe the powers and duties of certain state agencies; to provide for penalties and remedies; and to repeal acts and parts of acts," by amending section 7 (MCL 28.457), as amended by 2013 PA 65.

The People of the State of Michigan enact:

Sec. 7. (1) Except as provided in this act, a local unit of government shall not enact or enforce an ordinance, code, or regulation pertaining to or in any manner regulating the sale, display, storage, transportation, or distribution of fireworks regulated under this act.

(2) A local unit of government may enact an ordinance regulating the ignition, discharge, and use of consumer fireworks, including, but not limited to, an ordinance prescribing the hours of the day or night during which a person may ignite, discharge, or use consumer fireworks. If a local unit of government enacts an ordinance under this subsection, the ordinance shall not regulate the ignition, discharge, or use of consumer fireworks on the following days after 11 a.m.:

- (a) December 31 until 1 a.m. on January 1.
- (b) The Saturday and Sunday immediately preceding Memorial Day until 11:45 p.m. on each of those days.
- (c) June 29 to July 4 until 11:45 p.m. on each of those days.
- (d) July 5, if that date is a Friday or Saturday, until 11:45 p.m.
- (e) The Saturday and Sunday immediately preceding Labor Day until 11:45 p.m. on each of those days.

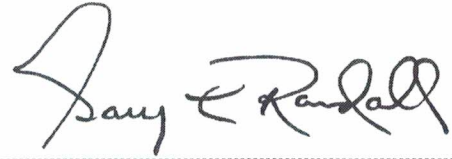
(3) An ordinance under subsection (2) shall impose a civil fine of \$1,000.00 for each violation of the ordinance and no other fine or sanction. The ordinance must provide for the remittance of \$500.00 of the fine collected under the ordinance to the local law enforcement agency responsible for enforcing the ordinance.

(4) Beginning August 1, 2019, a local unit of government with a population of 100,000 or more or a local unit of government located in a county with a population of 750,000 or more may enact or enforce an ordinance that regulates the use of a temporary structure. An ordinance established under this subsection may include, but is not limited to, a restriction on the number of permits issued for a temporary structure, regulation of the distance required between 2 or more temporary structures, or a zoning ordinance that regulates the use of a temporary structure. An ordinance established under this subsection may not prohibit the temporary storage, transportation, or distribution of fireworks by a consumer fireworks certificate holder at a retail location that is a permanent building or structure. As used in this subsection, "temporary structure" means a movable structure that is used in the sale, display, storage, transportation, or distribution of fireworks, including, but not limited to, a tent or a stand.

Enacting section 1. This amendatory act does not take effect unless all of the following bills of the 99th Legislature are enacted into law:

- (a) House Bill No. 5939.
- (b) House Bill No. 5941.

This act is ordered to take immediate effect.



Clerk of the House of Representatives



Secretary of the Senate

Approved

.....
Governor



BOARD: City Council

MEETING DATE: June 3, 2019

PREPARED: May 30, 2019

AGENDA SUBJECT: 2018 Action Plan Discussion and Status Report

RECOMMENDATION: That the City Council discuss and give direction on how to proceed

Background On May 20, 2019 the City Manager stated he would be bringing forward a status report of the 2018 Action Plan that Council approved on July 16, 2018. The status updates are **bolded** in the far right column under Estimated Timeline/Status for your review. Please see enclosed.

Upon review, Councilmembers will note a number of the Strategies have been accomplished or significant progress is currently underway.

The 2018 Action Plan was an update from a previous plan developed by City Council, Staff and group facilitator Joe Ohren in 2015. The 2018 update was completed without the assistance of a professional facilitator.

There are a number of options that City Council could pursue at this point that include the following:

1. **Do nothing** – The 2018 Action Plan is less than a year old and much work on the established Strategies is on-going. An update could be considered in 2020 or sometime thereafter. The 2015 Action Plan was not updated until 2018.
2. **Update the Current 2018 Action Plan this Summer or Fall** – Even though the Plan is less than one year old, significant progress has been made on the majority of Action Plan Strategies. A special meeting with City Council and Staff could be convened this summer or fall to discuss an update of the Plan. Specific direction could be given to Staff regarding City Council priorities for the next 1-2 years. Based upon City Council direction, a draft revised Action Plan would be developed by Staff and brought forward for discussion and public comment at future meetings. This would be a relatively simple process with adequate opportunities for public comment before City Council adoption.
3. **Schedule a 2020 Update of the Action Plan** – This would allow City Council to consider budgeting for a formal facilitator in the development of a new Action Plan for 2020.

Action Direction to Staff on how City Council would like to proceed.

rs
Enclosure

**City of Petoskey
2018 Final Action Plan**

Goal One: Insure a Long-Term Sustainable City Budget

<u>Strategies</u>	<u>Responsibility</u>	<u>Notes</u>	<u>Estimated Timeline/ Status</u>
<u>Highest priority strategies</u>			
1. Create a parks/trails and City buildings maintenance plan including cost estimates for repair and upkeep. Consider potential new revenue sources to be used to fund future maintenance and up-keep associated with parks/trails and City buildings.	City Council City Manager Director of Finance Director of Parks and Recreation City Planner	City Council should consider a funding mechanism and work with Staff to pursue a long-range plan for funding maintenance and upkeep for City parks/trails and buildings.	Discussion in 2019 Status – Initial discussions have occurred on the Staff level. Anticipate more detailed discussions with City Council in the latter part of 2019.
2. Develop a long-term fire equipment needs assessment and financial plan to fund long-term fire equipment needs in future years. Consider “right sizing” the Public Safety Department’s fire vehicle fleet by possibly consolidating/downsizing fire truck apparatus. Any “right sizing” of fire response vehicles should consider impacts on the City’s Insurance Service Office (ISO) ratings while retaining the highest safety standards for local firefighters. Additionally, the City should explore creating a Fire Capital Equipment Reserve Fund to be used for future purchases of firefighting vehicles.	City Council City Manager Director of Finance Director of Public Safety	According to past reports, in the next 8-12 years the City will need to consider replacing both a 70’ ladder truck (est. costs \$800,000-\$1million) and possibly two rescue pumpers (est. costs \$1million-\$1.2million). City Staff will develop options on how to pay for these costly capital equipment purchases for City Council’s consideration.	Will be addressed in 2019 Motor Pool and each year forward Status – City Council approved purchase of two demo rescue pumpers in 2019 and scheduled a refurbishment of the current 70’ ladder truck for 2021 extending useful life another 10 years. This approach will greatly reduce future replacement and maintenance costs negating any need to extend the public safety mill levy that sunsets in 2020. A Fire Capital Reserve Fund has been established in the Motor Pool with \$50,000 earmarked for the fund in 2019.
3. Achieve 90% funding for all employee divisions pertaining to the Michigan Employment Retirement System (MERS) defined benefit plans. On an annual basis, review the MERS Annual Actuarial Valuation Report for funding levels to further reduce the Unfunded Accrued Liability (UAL). Identify options to further reduce the UAL until 90% funding is achieved.	City Council City Manager Director of Finance	Over the last 2-3 years, MERS has made adjustments to mortality rates, amortization periods and the assumed rate of return on investments leading to substantial increases in annual Defined Benefit payments for the City.	Summer of each year Status – City is making great strides in reducing the MERS Unfunded Accrued Liability (UAL) through changes in the defined benefits program as well as substantial contributions towards the UAL over the last three years. Although the 2018 MERS Actuarial Report has yet to be finalized, Staff estimates funding levels at 83% at the end of 2018. In 2015, the percent funded was at 73%.

Goal Two: Plan for New Infrastructure as well as Maintenance of Current Infrastructure to Accommodate the future

<u>Strategies</u>	<u>Responsibility</u>	<u>Notes</u>	<u>Estimated Timeline/ Status</u>
<u>Highest priority strategies</u>			
1. Identify and extend the Capital Improvement Plan (CIP), the long term infrastructure needs of city departments, indicating both new and replacement needs as well as long-term infrastructure maintenance requirements. Identify long-term capital replacement and maintenance needs for long-term planning.	City Council Director of Public Works Director of Finance Director of Parks and Recreation City Planner City Manager	Currently, City officials annually develop a six-year CIP for City Council's approval. Extending analysis an additional 10 years into the future may provide a clearer picture for City officials of the City's infrastructure needs over the long-term.	<p>A routine process has been developed whereby the CIP is publicly presented to the Planning Commission for their review and approval, and detailed public presentations are done for City Council on a project-by-project basis. Starting in the 2019 Budget process, City Staff will create a list of critical capital improvements needed for an additional 10 years.</p> <p>Status – The 2019-2024 Capital Improvement Plan (CIP) has been expanded to include “Projects/Capital Items Lacking Funding” that includes a backlog of maintenance items such as building repairs, new roofs, HVAC systems, etc.</p>
2. Aggressively pursue grants to support specific infrastructure needs, including Bureau of Indian Affairs funding for streets where appropriate	City Council Director of Public Works Director of Finance Director of Parks and Recreation City Planner City Manager	A master list of past awarded grants along with deadline dates would assist Staff in maximizing grant dollars awarded to the City.	<p>On-going</p> <p>Status – The City was awarded over \$1,568,000 in grant funding in 2018. Master lists of past grants and deadline dates have been developed by Staff.</p>
3. Consider specific revenue sources for infrastructure and building repair and maintenance. For example, a mill levy for improvements to City Hall and/or repaving the Little Traverse Wheelway could be considered when the Public Safety Equipment millage sunsets in 2020.	City Council Director of Public Works Director of Finance Director of Parks and Recreation City Planner City Manager	Over the past several decades, the City has constructed a comprehensive network of high quality community amenities leading to Petoskey's reputation as a premier northern Michigan community in which to live, work and recreate. Some of these amenities include a historic downtown, renovated City Hall, award-winning pedestrian/bicyclists trail system, Winter Sports Park, and City Marina. These valuable amenities are in need of on-going maintenance and repair in the coming years. To maintain the highest standards for our local infrastructure and community amenities an additional revenue source may need to be identified and pursued.	<p>2018-2020</p> <p>Status – Initial discussions have occurred on the Staff level. Anticipate more detailed discussions with City Council in latter part of 2019. Strategy is similar to #1 under Goal 1 “Insure a Long-Term Sustainable City Budget”.</p>

Goal Three: Diversify and Strengthen the City's Economic Base

<u>Strategies</u>	<u>Responsibility</u>	<u>Notes</u>	<u>Estimated Timeline/ Status</u>
<u>Highest priority strategies</u>			
1. On an annual basis, review the City's Redevelopment Ready Communities (RRC) Program Economic Development Strategy. Focus on the viability of identified redevelopment sites as well as appropriate economic incentives.	City Council City Manager City Planner	Through the RRC Economic Development Plan, the City has identified three sites on which to focus economic redevelopment efforts. The sites include 200 East Lake Street, the Darling Lot and 900 Emmet Street. The City will consider not only the economic development viability for each site, but also whether economic development incentives included in the Economic Development Strategy are appropriate.	Starting in early 2019 and each year thereafter Status – The RRC Economic Development Strategy has been reviewed by City Council on May 6, 2019. No changes were made to the document.
2. Through a competitive Request for Qualifications (RFQ) process, hire a consultant to develop a conceptual plan for a mixed-use development at the City-owned Darling Lot based upon comments by the Planning Commission, City Council and general public.	City Council City Manager City Planner DMB Director	A mixed-use development that includes commercial, residential and some form of covered parking on the Darling Lot will require a private/public partnership. The City should be proactive in developing conceptual plans that adhere to current local planning and zoning regulations to better market the site to prospective developers.	Complete conceptual drawings of a mixed-use development in 2019. Market the site to prospective developers in the future. Status – Through the RRC program, the City was awarded \$25,000 in consulting services to develop conceptual plans consistent with local regulations for the Darling Lot. Process to begin this spring, finalizing conceptual plans by late summer/early fall.

Goal Four: Identify and Address Downtown Development Issues

<u>Strategies</u>	<u>Responsibility</u>	<u>Notes</u>	<u>Estimated Timeline/ Status</u>
<u>Highest priority strategies</u>			
1. Using past studies on the Lake Street/Division Street parking lot as well as the Darling Lot Study completed in 2017, consider several specific strategies to increase parking in the downtown area. When planning downtown infrastructure projects consider different street parking options to maximize downtown parking.	City Council City Manager City Planner Director of Public Works DMB Director	Focus is to increase the number of covered parking spots as well as optimize downtown street parking options.	April, 2019 Status – Through the RRC program, Darling Lot conceptual plans will be developed this summer that may include an increase in overall parking spaces. Developer for 200 East Lake Street is submitting an application for a Preliminary Planned Unit Development (PUD) rezoning request in June that includes underground parking. At this time Emmet County elected officials have not voiced an interest in starting initial discussions on constructing a parking structure at Division and Lake Streets.
2. Examine and remove to the extent feasible obstacles to downtown residential uses.	City Council City Planner City Manager DMB	Developers have identified a lack of covered parking as a critical impediment to renovating second and third story floors in the downtown area for residential uses.	On-going
3. Consider whether property code enforcement should be expanded and encourage all business owners to participate in the voluntary self-inspection fire safety program.	City Council City Manager Public Safety Director DMB Director	Encourage all property owners to maintain their properties, given the importance to the City's economy and property valuations. Currently, the Public Safety Department offers a voluntary fire inspection services for free.	On-going Status – Every other year Public Safety Officers visit all commercial businesses regarding fire safety issues. Business owners are given a self-inspection fire safety form with approximately 30% of the forms returned to the City. The program is completely voluntary. Implementing a mandatory commercial fire inspection program would require additional staff and may not be politically supported by commercial businesses.

Goal Five: Develop and Promote Community Sustainability Measures

<u>Strategies</u>	<u>Responsibility</u>	<u>Notes</u>	<u>Estimated Timeline/ Status</u>
<u>Highest priority strategies</u>			
1. In 2018, pursue Silver certification through the Michigan Municipal League's Michigan Green Community (MGC) Challenge program. Strive for Gold Certification in 2019 and maintain gold certification levels for futures years.	City Council City Manager City Planner Director of Public Works Parks and Recreation Director	<p>The Michigan Green Communities Challenge is an annual program that serves as a guide to help local communities measure their progress towards sustainability. Currently, the City has achieved bronze certification in the program. Benefits of participating in the Michigan Green Community Challenge include:</p> <ul style="list-style-type: none"> • Roadmap for sustainability initiatives; • Earn bronze, silver or gold certification for community efforts; • Benchmark progress towards sustainability initiatives; • Compare and compete with other communities. 	<p>Silver Certification in 2018 Gold Certification in 2019</p> <p>Status – City has achieved Silver Certification in 2018. Striving for Gold Certification in 2019; although, Green Communities Challenge criteria for 2019 not fully established. To be determined later this year.</p>
2. Working in partnership with the C.S. Mott Foundation and Petoskey/Harbor Springs Community Foundation, develop initiatives to advance the use of clean and renewable energy within both the City and regionally.	City Council City Planner City Manager Public Works Director Parks and Recreation Director	<p>Key activities associated with the C.S. Mott initiative include:</p> <ul style="list-style-type: none"> • Expanding and diversifying stakeholders engaged in clean energy efforts; • Support efforts to integrate energy management into organizational plans; • Promote a broader understanding of the value of clean energy efforts. 	<p>On-going</p> <p>Status:</p> <ul style="list-style-type: none"> • Staff received training and has downloaded energy consumption and building data information into the Energy Star Portfolio software program. • Exploring options for a solar array project on both a regional level and for a potential demonstration project on City Hall. Working with project architects to incorporate solar panels into the design of a new Public Works Facility. • City Council to consider a resolution in June to partner with MPPA in the transition to 100% renewable energy by 2040. • Received over \$12,000 to perform energy audits on five City buildings. • City Council to consider incorporating an Energy Efficiency Revolving Loan Fund into the 2020 Budget. • Petoskey/Harbor Springs Community Foundation recently awarded a \$25,000 grant to hire an energy consultant from Groundworks Center to assist the City of Petoskey in pursuing our renewable energy goals.

<p>3. Develop a Request for Proposal to hire a consultant in drafting a Sustainability Plan on the focus areas of social equity, economic prosperity and environmental integrity. Bring forth proposals for City Council's consideration awarding a contract to the most qualified consultant.</p>	<p>City Council City Manager City Planner Public Works Director Finance Director Parks and Recreation Director</p>	<p>A Sustainability Plan could include but is not limited to the following:</p> <ul style="list-style-type: none"> • Fiscal sustainability; • City enhancing high quality municipal services and infrastructure at a fair tax rate; • Protect and preserve high air and water quality standards within the City; • Measures to further preserve and protect natural resources and recreation assets. • Transitioning to green infrastructure for environmental and cost-saving considerations; • Conserve energy and promote energy efficiencies and use of clean and renewable energy. • Increase recycling while reducing waste generation. 	<p>2018-2019</p> <p>Status – Awarded a \$6,000 grant through the Mott Foundation-Petoskey/Harbor Springs Community Foundation to utilize consultants from the Land Information Access Association (LIAA) to incorporate sustainability and resiliency measures into the update of the Petoskey Master Plan. Grant dollars will also be used to facilitate discussions with grade school students on resiliency and sustainable measures.</p>
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BOARD: City Council

MEETING DATE: June 3, 2019

PREPARED: May 30, 2019

AGENDA SUBJECT: Submission of a Planning Grant through the Coastal Healthy Habitat, Waters, and Communities Initiative for Solanus Mission Beach Improvements

RECOMMENDATION: That the City Council adopt the enclosed resolution

Background City staff, along with Becket and Raeder, is preparing a planning grant application for proposed improvements to the Solanus Mission Beach area. The planning grant application will cover up to 50% for feasibility studies, community engagement, and other planning partners. The Coastal Healthy Habitat, Waters and Communities is an opportunity through the Michigan Coastal Management Program that focuses on protecting coastal native vegetation, wildlife, water quality, erosion control while improving connections to the coast for public use and enjoyment. If successful, the Solanus Mission Beach project could be considered for future implementation funding.

Partners in the planning process

1. Beckett and Raeder and all subcontractors
2. Tip of the Mitt Watershed Council
3. Little Traverse Bay Bands of Odawa Indians
4. Top of Michigan Trails Council
5. Petoskey Regional Chamber of Commerce
6. Disability Network of Northern Michigan

<u>Project Costs</u>	Grant	\$10,000
	City Match	<u>\$10,000</u>
	Total Project	\$20,000

Public Meeting On January 14, 2019, the Parks and Recreation Commission held an advertised public meeting to receive public comment as required by grant guidelines, also direct mailings went out to surrounding addresses. There were 22 residents from the surrounding area with comments in support of improvements to the Solanus Mission Beach area specifically. If funded, more public input would be requested as part of the feasibility study.

Parks and Recreation Resolution The Parks and Recreation Commission, at its May 13, 2019 meeting, adopted a formal resolution in support of the project and requested that City Council adopt a resolution in support of the submission of the grant application to Michigan Coastal Management Program in funding, commit to the necessary project match and authorize Robert Straebel, City Manager, or his designee as the City's representative for the project. Resolution enclosed.

Action That City Council consider a motion to adopt a prepared resolution endorsing the submission of the planning grant application to the Michigan Coastal Management Program in the amount of \$20,000, commit to the project match not to exceed \$10,000 and authorize Robert Straebel, City Manager, or his designee to serve as the City's representative for this project.

kk
Enclosure



City of Petoskey

Resolution

WHEREAS, the City of Petoskey desires to improve Solanus Mission Beach area; and

WHEREAS, the undeveloped portion of Solanus Mission Beach is not accessible to the public and is in need of passive recreational opportunities; and

WHEREAS, the Solanus Mission Beach contributes to the goals and objectives identified in the 2018-2022 City of Petoskey's Parks and Recreation Master Plan, outlining the need and the desire to improve water accessibility; and

WHEREAS, funding is available from the U.S. Department of Commerce through the Coastal Management Program; and

WHEREAS, request that the City Council consider committing up to 50% local match, that being \$10,000, toward the planning grant which are estimated at \$20,000; and

WHEREAS, the City of Petoskey Parks and Recreation Commission supports the submission of the planning grant through the Coastal Management Program to improve access to the Solanus Mission Beach area and commit to undertake this project, if funded, and commit to the project match and authorize Robert Straebel, City Manager, or his designee to serve as the City's representative for this project:

NOW, THEREFORE, BE IT RESOLVED, that the City of Petoskey City Council hereby authorizes Robert Straebel, City Manager, or his designee to serve as the City's representative for this project, authorize the submission of the application and request that Coastal Management grant program consider approval for planning of Solanus Mission Beach improvement project and provide grant funding in the amount of \$20,000.

State of Michigan)
County of Emmet) ss
City of Petoskey)

I, Alan Terry, Clerk of the City of Petoskey, do hereby certify that the foregoing is a true copy of a resolution adopted by the City of Petoskey City Council in regular session assembled on the 3rd day of June 2019, and of the whole thereof.

In witness where of, I have here unto set my hand and affirmed the corporate seal of said City this _____ day of _____, 2019.

Alan Terry, City Clerk



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: June 3, 2019

DATE PREPARED: May 28, 2019

AGENDA SUBJECT: Accept Michigan Department of Natural Resources Trust Fund Project Agreement

RECOMMENDATION: That City Council accept agreement provided by Michigan Department of Natural Resources

Background The State of Michigan recently approved funding through the Department of Natural Resources Trust Fund to the City of Petoskey Iron Belle Trail Bear River Bridge project in the amount of \$83,000 which is 50% of the total cost. The City will contribute \$83,000 for a total project cost of \$166,000.

The bridge will connect the North Country Trail on the east side of the Bear River at North Central Michigan College and the west side at the River Road Sports Complex. This project has appeared in the last two Parks and Recreation Master Plans and in 2016 the City authorized an engineering and installation study of the project, which totaled \$166,000. The bridge is proposed to be 80' long and 8' wide with a 5' clearance over the river and will have 48' of boardwalk leading up to the bridge on the college side.

Through the duration of the planning process there has been extensive fundraising efforts (grants, donors) being made by the North Country Trail Association and City of Petoskey, that will be used as matching funds. Currently there is \$42,500 raised to put towards the matching portion provided by the City.

This project will be a major link in the North Country Trail reroute plans (see enclosed) and also will contribute to a much safer route for the use.

Action That City Council motion to adopt the enclosed resolution accepting the agreement as written.

kk
Enclosures



City of Petoskey

Resolution

WHEREAS, the City of Petoskey City Council desires to enhance recreational and non-motorized trail opportunities within its Iron Belle Trail Bear River Bridge; and

WHEREAS, this Iron Belle Trail Bear River Bridge project would include an accessible bridge, boardwalk, and site work at an estimated project cost of \$166,000; and

WHEREAS, the Iron Belle Trail Bear River Bridge contributes to the goals and objectives identified in the 2013-2017 and 2018-2022 City of Petoskey's Parks and Recreation Master Plan, outlining the need and the desire to develop this linear park system; and

WHEREAS, the State of Michigan Department of Natural Resources has recommended the City of Petoskey's Iron Belle Trail Bear River Bridge project for funding assistance through the Michigan Natural Resources Trust Fund for park development projects contributing to the goals and objectives identified within the municipality's approved Parks and Recreation Master Plan; and

WHEREAS, the City of Petoskey has funds budgeted to commit up to 50% local match, that being \$83,000, toward these improvements which are estimated at \$166,000:

NOW, THEREFORE, BE IT RESOLVED, the City of Petoskey City Council does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the City of Petoskey does hereby specifically agree, but not by way of limitation, to authorize the City Manager, or his designee, to serve as the City of Petoskey's representative for the project

State of Michigan)
County of Emmet) ss
City of Petoskey)

I, Alan Terry, Clerk of the City of Petoskey, do hereby certify that the foregoing is a true copy of a resolution adopted by the City of Petoskey City Council in regular session assembled on the 3rd day of June 2019, and of the whole thereof.

In witness where of, I have here unto set my hand and affirmed the corporate seal of said City this _____ day of _____, 2019.

Alan Terry, City Clerk



Michigan Department of Natural Resources - Grants Management

Michigan Natural Resources Trust Fund Development Project Agreement

Project Number : TF18-0122

Project Title : Iron Belle Trail Bear River Bridge

This Agreement is between the Michigan Department of Natural Resources for and on behalf of the State of Michigan ("DEPARTMENT") and the **City of Petoskey IN THE COUNTY OF Emmet County** ("GRANTEE"). The DEPARTMENT has authority to issue grants to local units of government for the development of public outdoor recreation facilities under Part 19 of the Natural Resources and Environmental Protection Act, Act 451 of 1994, as amended. The GRANTEE has been approved by the Michigan Natural Resources Trust Fund (MNRTF) Board of Trustees (BOARD) to receive a grant. In PA **12 of 2019**, the Legislature appropriated funds from the MNRTF to the DEPARTMENT for a grant-in-aid to the GRANTEE. As a precondition to the effectiveness of the Agreement, the GRANTEE is required to sign the Agreement and return it to the DEPARTMENT with the necessary attachments by **07/14/2019**.

1. The legal description of the project area (APPENDIX A); boundary map of the project area (APPENDIX B); and Recreation Grant application bearing the number **TF18-0122** (APPENDIX C) are by this reference made part of this Agreement. The Agreement together with the referenced appendices constitute the entire Agreement between the parties and may be modified only in writing and executed in the same manner as the Agreement is executed.
2. The time period allowed for project completion is **05/15/2019 through 05/31/2021**, hereinafter referred to as the "project period." Requests by the GRANTEE to extend the project period shall be made in writing before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT. The project period may be extended only by an amendment to this Agreement.
3. This Agreement shall be administered on behalf of the DEPARTMENT through Grants Management. All reports, documents, or actions required of the GRANTEE shall be submitted through the MiRecGrants website unless otherwise instructed by the DEPARTMENT.
4. The words "project area" shall mean the land and area described in the attached legal description (APPENDIX A) and shown on the attached boundary map (APPENDIX B).
5. The words "project facilities" shall mean the following individual components, as further described in APPENDIX C.
 - Boardwalk
 - Pedestrian Bridge
 - Landscaping
 - NCT markings, signs and trail
6. The DEPARTMENT agrees as follows:
 - a. To grant to the GRANTEE a sum of money equal to **Fifty (50%) Percent of One Hundred Sixty Six Thousand (\$166,000.00) dollars and Zero Cents**, which is the total eligible cost of construction of the project facilities including engineering costs, but in any event not to exceed

Eighty Three Thousand (\$83,000.00) dollars and Zero Cents.

- b. To grant these funds in the form of reimbursements to the GRANTEE for eligible costs and expenses incurred as follows:
 - i. Payments will be made on a reimbursement basis at **Fifty (50%) Percent** of the eligible expenses incurred by the GRANTEE up to 90% of the maximum reimbursement allowable under the grant.
 - ii. Reimbursement will be made only upon DEPARTMENT review and approval of a complete reimbursement request submitted by the GRANTEE through the MiRecGrants website, including but not limited to copies of invoices, cancelled checks, and/or list of force account time and attendance records.
 - iii. The DEPARTMENT shall conduct an audit of the project's financial records upon approval of the final reimbursement request by DEPARTMENT staff. The DEPARTMENT may issue an audit report with no deductions or may find some costs ineligible for reimbursement.
 - iv. Final payment will be released upon completion of a satisfactory audit by the DEPARTMENT and documentation that the GRANTEE has erected an MNRTF sign in compliance with Section 7(j) of this Agreement.

7. The GRANTEE agrees as follows:

- a. To immediately make available all funds needed to incur all necessary costs required to complete the project and to provide **Eighty Three Thousand (\$83,000.00) dollars and Zero Cents** in local match. This sum represents **Fifty(50%) Percent** of the total eligible cost of construction including engineering costs. Any cost overruns incurred to complete the project facilities called for by this Agreement shall be the sole responsibility of the GRANTEE.
- b. With the exception of engineering costs as provided for in Section 8, to incur no costs toward completion of the project facilities before execution of this Agreement and before written DEPARTMENT approval of plans, specifications and bid documents.
- c. To complete construction of the project facilities to the satisfaction of the DEPARTMENT and to comply with the development project procedures set forth by the DEPARTMENT in completion of the project, including but not limited to the following:
 - i. Retain the services of a professional architect, landscape architect, or engineer, registered in the State of Michigan to serve as the GRANTEE'S Prime Professional. The Prime Professional shall prepare the plans, specifications and bid documents for the project and oversee project construction.
 - ii. Within 180 days following execution of this Agreement by the GRANTEE and the DEPARTMENT and before soliciting bids or quotes or incurring costs other than costs associated with the development of plans, specifications, or bid documents, provide the DEPARTMENT with plans, specifications, and bid documents for the project facilities, sealed by the GRANTEE'S Prime Professional.

- iii. Upon written DEPARTMENT approval of plans, specifications and bid documents, openly advertise and seek written bids for contracts for purchases or services with a value equal to or greater than \$10,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
 - iv. Upon written DEPARTMENT approval of plans, specifications and bid documents, solicit three (3) written quotes for contracts for purchases or services between \$2,500 and \$10,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
 - v. Maintain detailed written records of the contracting processes used and to submit these records to the DEPARTMENT upon request.
 - vi. Complete construction to all applicable local, state and federal codes, as amended; including the federal Americans with Disabilities Act (ADA) of 2010, as amended; the Persons with Disabilities Civil Rights Act, Act 220 of 1976, as amended; the Playground Equipment Safety Act, P.A. 16 of 1997, as amended; and the Utilization of Public Facilities by Physically Limited Act, P.A. 1 of 1966, as amended; the Elliott-Larsen Civil Rights Acts, Act 453 of 1976, as amended.
 - vii. Bury all new telephone and electrical wiring within the project area.
 - viii. Correct any deficiencies discovered at the final inspection within 90 days of written notification by the DEPARTMENT. These corrections shall be made at the GRANTEE'S expense and are eligible for reimbursement at the discretion of the DEPARTMENT and only to the degree that the GRANTEE'S prior expenditures made toward completion of the project are less than the grant amount allowed under this Agreement.
- d. To operate the project facilities for a minimum of their useful life as determined by the DEPARTMENT, to regulate the use thereof to the satisfaction of the DEPARTMENT, and to appropriate such monies and/or provide such services as shall be necessary to provide such adequate maintenance.
 - e. To provide to the DEPARTMENT for approval, a complete tariff schedule containing all charges to be assessed against the public utilizing the project area and/or any of the facilities constructed thereon, and to provide to the DEPARTMENT for approval, all amendments thereto before the effective date of such amendments. Preferential membership or annual permit systems are prohibited on grant assisted sites, except to the extent that differences in admission and other fees may be instituted on the basis of residence. Nonresident fees shall not exceed twice that charged residents. If no resident fees are charged, nonresident fees may not exceed the rate charged residents at other comparable state and local public recreation facilities.
 - f. To adopt such ordinances and/or resolutions as shall be required to effectuate the provisions of this Agreement; certified copies of all such ordinances and/or resolutions adopted for such purposes shall be forwarded to the DEPARTMENT before the effective date thereof.
 - g. To separately account for any revenues received from the project area which exceed the demonstrated operating costs and to reserve such surplus revenues for the future maintenance and/or expansion of the GRANTEE'S park and outdoor recreation program.

- h. To furnish the DEPARTMENT, upon request, detailed statements covering the annual operation of the project area and/or project facilities, including income and expenses and such other information the DEPARTMENT might reasonably require.
 - i. To maintain the premises in such condition as to comply with all federal, state, and local laws which may be applicable and to make any and all payments required for all taxes, fees, or assessments legally imposed against the project area.
 - j. To erect and maintain a sign on the property which designates this project as one having been constructed with the assistance of the MNRTF. The size, color, and design of this sign shall be in accordance with DEPARTMENT specifications.
 - k. To conduct a dedication/ribbon-cutting ceremony as soon as possible after the project is completed and the MNRTF sign is erected within the project area. At least 30 days prior to the dedication/ribbon-cutting ceremony, the DEPARTMENT must be notified in writing of the date, time, and location of the dedication/ribbon-cutting ceremony. GRANTEE shall provide notice of ceremony in the local media. Use of the grant program logo and a brief description of the program are strongly encouraged in public recreation brochures produced by the GRANTEE. At the discretion of the DEPARTMENT, the requirement to conduct a dedication/ribbon-cutting ceremony may be waived.
8. Only eligible costs and expenses incurred toward completion of the project facilities after execution of the Project Agreement shall be considered for reimbursement under the terms of this Agreement. Eligible engineering costs incurred toward completion of the project facilities beginning January 1, **2019** and throughout the project period are also eligible for reimbursement. Any costs and expenses incurred after the project period shall be the sole responsibility of the GRANTEE.
9. To be eligible for reimbursement, the GRANTEE shall comply with the DEPARTMENT requirements. At a minimum, the GRANTEE shall:
- a. Submit a written progress report every 180 days during the project period.
 - b. Submit complete requests for partial reimbursement when the GRANTEE is eligible to request at least 25 percent of the grant amount and construction contracts have been executed or construction by force account labor has begun.
 - c. Submit a complete request for final reimbursement within 90 days of project completion and no later than **08/31/2021**. If the GRANTEE fails to submit a complete final request for reimbursement by **08/31/2021**, the DEPARTMENT may audit the project costs and expenses and make final payment based on documentation on file as of that date or may terminate this Agreement and require full repayment of grant funds by the GRANTEE.
10. During the project period, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before adding, deleting or making a significant change to any of the project facilities as proposed. Approval of changes is solely at the discretion of the DEPARTMENT. Furthermore, following project completion, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before implementing a change that significantly alters the project facilities as constructed and/or the project area, including but not limited to discontinuing use of a project facility or making a significant change in

the recreational use of the project area. Changes approved by the DEPARTMENT pursuant to this Section may also require prior approval of the BOARD, as determined by the DEPARTMENT.

11. All project facilities constructed or purchased by the GRANTEE under this Agreement shall be placed and used at the project area and solely for the purposes specified in APPENDIX C and this Agreement.
12. The project area and all facilities provided thereon and the land and water access ways to the project facilities shall be open to the general public at all times on equal and reasonable terms. No individual shall be denied ingress or egress thereto or the use thereof on the basis of sex, race, color, religion, national origin, residence, age, height, weight, familial status, marital status, or disability.
13. Unless an exemption has been authorized by the DEPARTMENT pursuant to this Section, the GRANTEE hereby represents that it possesses fee simple title, free of all liens and encumbrances, to the project area. The fee simple title acquired shall not be subject to: 1) any possibility of reverter or right of entry for condition broken or any other executory limitation which may result in defeasance of title or 2) to any reservations or prior conveyance of coal, oil, gas, sand, gravel or other mineral interests. For any portion of the project area that the GRANTEE does not possess in fee simple title, the GRANTEE hereby represents that it has:
 - a. Supplied the DEPARTMENT with an executed copy of the approved lease or easement, and
 - b. Confirmed through appropriate legal review that the terms of the lease or easement are consistent with GRANTEE'S obligations under this Agreement and will not hinder the GRANTEE'S ability to comply with all requirements of this Agreement. In no case shall the lease or easement tenure be less than 20 years from the date of execution of this Agreement.
14. The GRANTEE shall not allow any encumbrance, lien, security interest, mortgage or any evidence of indebtedness to attach to or be perfected against the project area or project facilities included in this Agreement.
15. None of the project area, nor any of the project facilities constructed under this Agreement, shall be wholly or partially conveyed in perpetuity, either in fee, easement or otherwise, or leased for a term of years or for any other period, nor shall there be any whole or partial transfer of the lease title, ownership, or right of maintenance or control by the GRANTEE except with the written approval and consent of the DEPARTMENT. The GRANTEE shall regulate the use of the project area to the satisfaction of the DEPARTMENT.
16. The assistance provided to the GRANTEE as a result of this Agreement is intended to have a lasting effect on the supply of outdoor recreation, scenic beauty sites, and recreation facilities beyond the financial contribution alone and permanently commits the project area to Michigan's outdoor recreation estate, therefore:
 - a. The GRANTEE agrees that the project area or any portion thereof will not be converted to other than public outdoor recreation use without prior written approval by the DEPARTMENT and the BOARD and implementation of mitigation approved by the DEPARTMENT and the BOARD, including but not limited to replacement with land of similar recreation usefulness and fair market value.
 - b. Approval of a conversion shall be at the sole discretion of the DEPARTMENT and the BOARD.

- c. Before completion of the project, the GRANTEE and the DEPARTMENT may mutually agree to alter the project area through an amendment to this Agreement to provide the most satisfactory public outdoor recreation area.
- 17. Should title to the lands in the project area or any portion thereof be acquired from the GRANTEE by any other entity through exercise of the power of eminent domain, the GRANTEE agrees that the proceeds awarded to the GRANTEE shall be used to replace the lands and project facilities affected with outdoor recreation lands and project facilities of equal or greater fair market value, and of reasonably equivalent usefulness and location. The DEPARTMENT and BOARD shall approve such replacement only upon such conditions as it deems necessary to assure the replacement by GRANTEE of other outdoor recreation properties and project facilities of equal or greater fair market value and of reasonably equivalent usefulness and location. Such replacement land shall be subject to all the provisions of this Agreement.
- 18. The GRANTEE acknowledges that:
 - a. The GRANTEE has examined the project area and has found the property safe for public use or actions will be taken by the GRANTEE before beginning the project to assure safe use of the property by the public, and
 - b. The GRANTEE is solely responsible for development, operation, and maintenance of the project area and project facilities, and that responsibility for actions taken to develop, operate, or maintain the property is solely that of the GRANTEE, and
 - c. The DEPARTMENT'S involvement in the premises is limited solely to the making of a grant to assist the GRANTEE in developing same.
- 19. The GRANTEE assures the DEPARTMENT that the proposed State-assisted action will not have a negative effect on the environment and, therefore, an Environmental Impact Statement is not required.
- 20. The GRANTEE hereby acknowledges that this Agreement does not require the State of Michigan to issue any permit required by law to construct the outdoor recreational project that is the subject of this Agreement. Such permits include, but are not limited to, permits to fill or otherwise occupy a floodplain, and permits required under Parts 301 and 303 of the Natural Resources and Environmental Protection Act, Act 451 of the Public Acts 451 of 1994, as amended. It is the sole responsibility of the GRANTEE to determine what permits are required for the project, secure the needed permits and remain in compliance with such permits.
- 21. Before the DEPARTMENT will approve plans, specifications, or bid documents; or give written approval to the GRANTEE to advertise, seek quotes, or incur costs for this project, the GRANTEE must provide documentation to the DEPARTMENT that indicates either:
 - a. It is reasonable for the GRANTEE to conclude, based on the advice of an environmental consultant, as appropriate, that no portion of the project area is a facility as defined in Part 201 of the Michigan Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended;
 - or

- b. If any portion of the project area is a facility, documentation that Department of Natural Resources-approved response actions have been or will be taken to make the site safe for its intended use within the project period, and that implementation and long-term maintenance of response actions will not hinder public outdoor recreation use and/or the resource protection values of the project area.
22. If the DEPARTMENT determines that, based on contamination, the project area will not be made safe for the planned recreation use within the project period, or another date established by the DEPARTMENT in writing, or if the DEPARTMENT determines that the presence of contamination will reduce the overall usefulness of the property for public recreation and resource protection, the grant may be cancelled by the MNRTF Board with no reimbursement made to the GRANTEE.
23. The GRANTEE shall acquire and maintain insurance which will protect the GRANTEE from claims which may arise out of or result from the GRANTEE'S operations under this Agreement, whether performed by the GRANTEE, a subcontractor or anyone directly or indirectly employed by the GRANTEE, or anyone for whose acts may hold them liable. Such insurance shall be with companies authorized to do business in the State of Michigan in such amounts and against such risks as are ordinarily carried by similar entities, including but not limited to public liability insurance, worker's compensation insurance or a program of self-insurance complying with the requirements of Michigan law. The GRANTEE shall provide evidence of such insurance to the DEPARTMENT at its request.
24. Nothing in this Agreement shall be construed to impose any obligation upon the DEPARTMENT to operate, maintain or provide funding for the operation and/or maintenance of any recreational facilities in the project area.
25. The GRANTEE hereby represents that it will defend any suit brought against either party which involves title, ownership, or any other rights, whether specific or general rights, including appurtenant riparian rights, to and in the project area of any lands connected with or affected by this project.
26. The GRANTEE is responsible for the use and occupancy of the premises, the project area and the facilities thereon. The GRANTEE is responsible for the safety of all individuals who are invitees or licensees of the premises. The GRANTEE will defend all claims resulting from the use and occupancy of the premises, the project area and the facilities thereon. The DEPARTMENT is not responsible for the use and occupancy of the premises, the project area and the facilities thereon.
27. Failure by the GRANTEE to comply with any of the provisions of this Agreement shall constitute a material breach of this Agreement.
28. Upon breach of the Agreement by the GRANTEE the DEPARTMENT, in addition to any other remedy provided by law, may:
 - a. Terminate this Agreement; and/or
 - b. Withhold and/or cancel future payments to the GRANTEE on any or all current recreation grant projects until the violation is resolved to the satisfaction of the DEPARTMENT; and/or
 - c. Withhold action on all pending and future grant applications submitted by the GRANTEE under the Michigan Natural Resources Trust Fund and the Land and Water Conservation Fund; and/or

- d. Require repayment of grant funds already paid to GRANTEE.
 - e. Require specific performance of the Agreement.
29. The GRANTEE agrees that the benefit to be derived by the State of Michigan from the full compliance by the GRANTEE with the terms of this Agreement is the preservation, protection and the net increase in the quality of public outdoor recreation facilities and resources which are available to the people of the State and of the United States and such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State of Michigan by way of assistance under the terms of this Agreement. The GRANTEE agrees that after final reimbursement has been made to the GRANTEE, repayment by the GRANTEE of grant funds received would be inadequate compensation to the State for any breach of this Agreement. The GRANTEE further agrees therefore, that the appropriate remedy in the event of a breach by the GRANTEE of this Agreement after final reimbursement has been made shall be the specific performance of this Agreement.
30. Prior to the completion of the project facilities, the GRANTEE shall return all grant money if the project area or project facilities are not constructed, operated or used in accordance with this Agreement.
31. The GRANTEE agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, familial status or disability that is unrelated to the person's ability to perform the duties of a particular job or position. The GRANTEE further agrees that any subcontract shall contain non-discrimination provisions which are not less stringent than this provision and binding upon any and all subcontractors. A breach of this covenant shall be regarded as a material breach of this Agreement.
32. The DEPARTMENT shall terminate and recover grant funds paid if the GRANTEE or any subcontractor, manufacturer, or supplier of the GRANTEE appears in the register compiled by the Michigan Department of Labor and Economic Growth pursuant to Public Act No. 278 of 1980.
33. The GRANTEE may not assign or transfer any interest in this Agreement without prior written authorization of the DEPARTMENT.
34. The rights of the DEPARTMENT under this Agreement shall continue in perpetuity.
35. The Agreement may be executed separately by the parties. This Agreement is not effective until:
- a. The GRANTEE has signed the Agreement and returned it together with the necessary attachments within 60 days of the date the Agreement is issued by the DEPARTMENT, and

- b. The DEPARTMENT has signed the Agreement. IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals, on this date.

Approved by resolution (true copy attached) of the _____,
date

_____ meeting of the _____.
(special or regular) (name of approving body)

GRANTEE

SIGNED:

By: _____

Print Name: _____

Title: _____

Date: _____

Grantee's Federal ID#

38-6004583

MICHIGAN DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENT

SIGNED:

By: _____
Dan Lord

Title: Manager, Grants Management

Date: _____

SAMPLE RESOLUTION
(Development)

Upon motion made by _____, seconded by _____, the following Resolution was adopted:

"RESOLVED, that the _____, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the _____ does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide _____ (\$_____) dollars to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution."

The following aye votes were recorded: _____

The following nay votes were recorded: _____

STATE OF MICHIGAN)

) ss

COUNTY OF _____)

I, _____, Clerk of the _____, Michigan, do hereby certify that the above is a true and correct copy of the Resolution relative to the Agreement with the Michigan Department of Natural Resources, which Resolution was adopted by the _____ at a meeting held _____.

Signature

Title

Date

Skyline/NCMC Reroute Progress

