



CITY COUNCIL

December 16, 2019

1. Call to Order – 7:00 P.M. - City Hall Council Chambers
2. Recitation – Pledge of Allegiance to the Flag of the United States of America
3. Roll Call
4. Presentation – Hear presentation by District Library Director Valerie Meyerson concerning the Sister City Program
5. Consent Agenda – Adoption of a proposed resolution that would confirm approval of the following:
 - (a) December 2, 2019 special session and regular session City Council meeting minutes
 - (b) Acknowledge receipt of a report concerning certain administrative transactions since December 2, 2019
6. Miscellaneous Public Comments
7. City Manager Updates
8. Appointments – Consideration of reappointments to the Downtown Management Board and Planning Commission
9. Old Business
 - (a) Second discussion and first reading of a proposed ordinance amending Chapter 8, Article VIII concerning mobile food vending
 - (b) Second discussion and possible adoption of the 2019 City of Petoskey Action Plan
 - (c) Consideration to approve the revised rate schedule correcting the water and sewer capital charges for 2020
10. New Business
 - (a) Adoption of a proposed resolution that would authorize final amendments to the City's 2019 Annual Budget
 - (b) Adoption of a proposed resolution that would confirm the approval of an application submitted to the Michigan Liquor Control Commission by Mammoth Distilling LLC, Torch Lake, for a new Off-Premises Tasting Room License to be located at 4197 Main Street, Bay Harbor
 - (c) Adoption of a proposed resolution that would encourage the State of Michigan Governor and State Legislature to declare the State of Michigan's shorelines a disaster area
11. City Council Comments
12. Adjournment



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: December 16, 2019

PREPARED: December 10, 2019

AGENDA SUBJECT: Sister City Presentation

RECOMMENDATION: That the City Council hear this presentation

Background District Library Director Valerie Meyerson will give a brief presentation to the City Council concerning her trip to Takashima, located in Shiga Prefecture, as part of the City's Sister City Program.

sb



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: December 16, 2019

PREPARED: December 12, 2019

AGENDA SUBJECT: Consent Agenda Resolution

RECOMMENDATION: That the City Council approve this proposed resolution

The City Council will be asked to adopt a resolution that would approve the following consent agenda items:

- (1) Draft minutes of the December 2, 2019 special session and regular session City Council meetings; and
- (2) Acknowledge receipt of a report from the City Manager concerning all checks that have been issued since December 2, 2019 for contract and vendor claims at \$811,021.77, intergovernmental claims at \$342,459.76, and the December 12 payroll at \$291,247.13 for a total of \$1,444,728.66.

sb
Enclosures



CITY COUNCIL

December 2, 2019

A special meeting of the City of Petoskey City Council was held in the City Hall Council Chambers, Petoskey, Michigan, on Monday, December 2, 2019. This meeting was called to order at 6:00 P.M.; then, after a recitation of the Pledge of Allegiance to the Flag of the United States of America, a roll call then determined that the following were

Present: John Murphy, Mayor
Kate Marshall, City Councilmember
Suzanne Shumway, City Councilmember
Grant Dittmar, City Councilmember
Lindsey Walker, City Councilmember

Absent: None

Also in attendance were City Manager Robert Straebel, Clerk-Treasurer Alan Terry, City Planner Amy Tweeten and Downtown Director Becky Goodman.

Hear Presentation on Redevelopment Ready Communities Program

Dan Leonard, MEDC representative, provided an overview of the City's progress in the Redevelopment Ready Communities (RRC) program; reviewed how the identification of priority sites assists redevelopment of said sites; reviewed six different best practices; reviewed MEDC programs that can be utilized by the City; and that being RRC certified allows the City access to State resources.

City Councilmembers reviewed buildings without abatements in the downtown area; that Petoskey is not in same category as other depressed areas throughout the State; that it would be advantageous to have program information as projects move along; discussed priority sites in the community; concurred to participate in financial proforma training; and discussed ensuring what is developed short and long term.

Mr. Leonard reviewed that development doesn't happen by the MEDC committee and that MEDC stays out of details of development.

City staff will contact Councilmembers to schedule a future date for financial proforma training to be conducted by MEDC.

There being no further business to come before the City Council, this December 2, 2019, meeting of the City Council adjourned at 7:07 P.M.

John Murphy, Mayor

Alan Terry, City Clerk-Treasurer



CITY COUNCIL

December 2, 2019

A regular meeting of the City of Petoskey City Council was held in the City Hall Council Chambers, Petoskey, Michigan, on Monday, December 2, 2019. This meeting was called to order at 7:08 P.M.; then, after a recitation of the Pledge of Allegiance to the Flag of the United States of America, a roll call then determined that the following were

Present: John Murphy, Mayor
Kate Marshall, City Councilmember
Suzanne Shumway, City Councilmember
Grant Dittmar, City Councilmember
Lindsey Walker, City Councilmember

Absent: None

Also in attendance were City Manager Robert Straebel, Clerk-Treasurer Alan Terry, City Planner Amy Tweeten and Downtown Director Becky Goodman.

Consent Agenda - Resolution No. 19350

Following introduction of the consent agenda for this meeting of December 2, 2019, City Councilmember Shumway moved that, seconded by City Councilmember Marshall adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby confirms that the draft minutes of the November 18, 2019 regular session City Council meeting be and are hereby approved; and

BE IT RESOLVED that receipt by the City Council of a report concerning all checks that had been issued since November 18, for contract and vendor claims at \$329,410.36, intergovernmental claims at \$0, and the November 28 payroll at \$200,308.37, for a total of \$529,718.73 be and is hereby acknowledged.

Said resolution was adopted by the following vote:

AYES: Marshall, Shumway, Dittmar, Walker, Murphy (5)

NAYS: None (0)

Hear Public Comment

Mayor Murphy asked for public comments and there were no comments.

Hear City Manager Updates

The City Manager reported that City Hall experienced water intrusion on the east and north side of the building and that staff is working with the project architect to isolate the exact location and cause of the water issues and researching options in how to mitigate these impacts in 2020; that the City in partnership with Bear Creek and Resort Townships are working on developing a 17-acre parcel on the corner of McDougal and Click Road for a future dog park and that the Parks and Recreation Commission is in support of the concept of a community dog park; reviewed shoreline erosion issues between Magnus Park and East Park and Bayfront Park; that the City received a grant for \$15,000 from the Petoskey Harbor Springs Area Community Foundation to offset costs associated with a feasibility/constructability study for a potential solar array project at the City-owned Howard Road landfill; and that the City also received an \$11,500 DNR Forestry Grant to complete a street/park tree inventory and forestry management plan.

City Councilmembers inquired if land owners had been contacted on the proposed community dog park; inquired if there were any shoreline erosion grants available; and inquired how the solar project will be funded.

The City Manager responded that he is unaware if dog park property owner has been contacted since it resides in Bear Creek Township; that communities are looking to legislators for FEMA funding concerning erosion issues; and that the Electric Fund is funding the solar array project with only a study being completed for 2020.

Approve Ordinance 774 Amending Appendix A – Zoning Ordinance – Resolution No. 19351

The City Planner reviewed that this was a second reading of a proposed ordinance and the Planning Commission is recommending two house-keeping amendments to 702(3) Special Condition Uses in the RM-2 District and 1909 Planning Commission Approval. The City Planner further reviewed that Planning Commission recommended language changes to City Council for boarding house regulations that established occupancy limits through the number of bathrooms and Council amended the language to put an occupancy limit of six (6) unrelated persons, which made the language on bathrooms inconsistent; and reviewed that site plan approvals be granted for 18 months from the date approval is given rather than existing language where a site plan expires after 6 months if a building permit has not been issued and construction commenced.

City Councilmember Marshall moved that, seconded by City Councilmember Dittmar adoption of the following ordinance:

AN ORDINANCE TO AMEND APPENDIX A OF THE PETOSKEY CODE OF ORDINANCES, ZONING ORDINANCE ARTICLE VII AND ARTICLE XIX

THE PETOSKEY CITY COUNCIL ORDAINS:

- 1. Appendix A, Article VII, Section 702 of the Petoskey Code of Ordinances is hereby repealed and replaced by the following:**

Sec. 702. - Principal uses permitted subject to special conditions.

- 3.** Boarding houses when located on a parcel of land not less than 7,200 square feet in area. Occupancy shall not exceed six (6) persons per structure subject further to annual city licensing application for inspection and compliance with the International Property Maintenance Code (IPMC). No license shall be issued for a boarding house within 400 feet of an existing boarding house.

- 2. Appendix A, Article XIX Section 1909 of the Petoskey Code of Ordinances is hereby repealed and replaced by the following:**

In cases where the City Planning Commission is empowered to approve certain use of premises under the provisions of this ordinance the applicant shall furnish such surveys, plans or other information as may be reasonably required by said Commission for the proper consideration of the matter.

The Planning Commission shall investigate the circumstances of each such case and shall notify such parties, who may in its opinion be affected thereby, of the time and place of any hearing which may be held relative thereto as required under its rules of procedure.

The Planning Commission may impose such conditions or limitations in granting approval as may in its judgment be necessary to fulfill the spirit and purpose of this ordinance.

Any approval given by the Planning Commission, under which premises are not used or construction has not started within eighteen (18) months, or when such use or work has been abandoned for a period of eighteen (18) months from the meeting date when approved, shall lapse and cease to be in effect and submittal of a new application and fee will be required.

3. **Conflicting Standards.**

If any of the standards set forth in this amendment conflict with any other standards of previous or further ordinances or amendments, the stricter standards shall apply.

4. **Repeal; Savings Clause.**

All ordinances, resolutions, or orders, or parts thereof, in conflict with the provisions of this ordinance are, to the extent of such conflict, repealed.

5. **Severability.**

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

6. **Effect.**

This ordinance shall take effect fifteen (15) days following its enactment and shall be published once within seven (7) days after its enactment as provided by Charter.

Adopted, enacted and ordained by the City of Petoskey City Council this 2nd day of December 2019.

Said ordinance was adopted by the following vote:

AYES: Marshall, Shumway, Dittmar, Walker, Murphy (5)

NAYS: None (0)

Discuss 2019 Draft Action Plan

The City Manager reviewed that on October 14, 2019 City Council and staff met to discuss an update to the 2018 Action Plan; reviewed the six proposed goals in detail; and that changes were based on direction given by Council at the special meeting.

City Councilmembers discussed placing the document on the City's website soliciting public comment; inquired if a MERS payment could be reduced if necessary; discussed sustaining wage increases for future years; inquired on upper floor obstacles and three-story height restrictions on Emmet Street; and discussed downtown parking issues.

Mayor Murphy asked for public comments and heard that Ann Arbor has a density variance for lower cost housing; that staff should explore looking at City Hall being removed due to inefficiencies; that additional downtown parking may work better at the Darling Lot; that fire inspections need attention from owners not lessors; heard inquires if solar panel funding would see net gains in future years; and that the bike trail erosion should be rectified sooner than later.

First Reading of Proposed Ordinance Amending Chapter 8, Article VIII Concerning Mobile Food Vending

The City Manager reviewed that the mobile food vending ordinance that City Council approved in June of 2018 expires on December 31, 2019; that staff recommended changes to the pilot program based upon experience with the program over the last 17 months; that the changes include removing the designated public areas, allowing mobile food units on public or private property when associated with a City approved public or private event, that vending on private property shall only occur in business or industrial areas and must include a parking plan review, that vending not be allowed in residential zoned districts, and that fees be streamlined with only one annual fee of \$100 which would expire at the end of each calendar year.

City Councilmembers inquired if the public safety inspection was redundant to the health department inspection; inquired on the difference between a food truck at a private residential event vs. catering; heard from those in favor of allowing private events in residential districts; and discussed that catering is not public sales, limited hours and usually finished in a day.

Mayor Murphy asked for public comments and heard an inquiry on the difference between hosting and vending in a residential neighborhood; inquired if a parking plan would have to be reviewed if private event is located in Central Business District; and inquired if a food truck at a hotel property would be allowed.

City staff responded that public safety inspects for safety reasons and health department is more for cleanliness; that if a private event was located downtown then a parking plan review would be required; and that food trucks on hotel property would be considered a private event with staff review.

City Council will be provided a revised ordinance at the next regular scheduled meeting.

Approve FOPLC Public Safety Officers 2018-2020 Contract – Resolution No. 19352

The City Manager reviewed that after completing 312 Arbitration, the City's negotiation team along with representatives for the FOPLC full-time, non-supervisory PSO division agreed to a three-year contract beginning on January 1, 2018 with an expiration date of December 31, 2020. The City Manager reviewed some of the contract highlights including use of part-time employees, uniforms, medical and hospitalization insurance, pension plan increases and wage increases.

City Councilmember Shumway moved that, seconded by City Councilmember Walker adoption of the following resolution:

WHEREAS, certain full-time, non-supervisory Department of Public Safety Employees unionized staff members are represented by the Fraternal Order of Police Labor Council (FOPLC); and

WHEREAS, City and bargaining unit representatives negotiated provisions of a proposed agreement for the non-supervisory employee Division; and

WHEREAS, the City Manager now has reported that an agreement has been reached with the FOPLC non-supervisory employee Division for the period of January 1, 2018 – December 31, 2020:

NOW, THEREFORE, BE IT RESOLVED that the City Manager be and is hereby directed to execute on behalf of the City an employment agreement with the Department of Public Safety non-supervisory Division who are represented by the Fraternal Order of Police Labor Council.

Said resolution was adopted by the following vote:

AYES: Marshall, Shumway, Dittmar, Walker, Murphy (5)

NAYS: None (0)

Approve 2020 Meeting Schedule – Resolution No. 19353

The City Manager next reviewed the proposed City Council meeting schedule for 2020 and noted two cancellations due to the same timing as Petoskey School's spring break and Labor Day holiday. The City Manager also noted that dates were flexible if any Councilmembers had concerns.

City Councilmembers inquired on the dates for the 2020 Ward and City Conventions.

Staff responded that an email will be sent with 2020 convention dates.

City Councilmember Marshall moved that, seconded by City Councilmember Walker adoption of the following resolution:

WHEREAS, Section 4.4 of the City Charter governing City Council meetings requires the City Council to meet regularly, preferably in the City Council Chambers in the City Hall, on the first and third Mondays of each month; and

WHEREAS, due to the holidays certain scheduling conflicts preclude the City Council from holding meetings on the first and third Mondays of each month; and

WHEREAS, the City Council desires to establish a regular meeting schedule in accordance with the requirements of Section 4.4 of the City Charter for the 2020 calendar year:

NOW, THEREFORE, BE IT RESOLVED that the City Council shall hold its regular meetings in the City Council Chambers in the City Hall on the following dates in 2020:

Monday, January 6
Monday, January 20
Monday, February 3
Monday, February 17
Monday, March 2
Monday, March 16
Monday, April 6 (No Meeting)
Monday, April 20
Monday, May 4
Monday, May 18
Monday, June 1
Monday, June 15
Monday, July 6
Monday, July 20
Monday, August 3
Monday, August 17
Monday, September 7 (No Meeting)
Monday, September 21
Monday, October 5
Monday, October 19
Monday, November 2

Monday, November 16
Monday, December 7
Monday, December 21

Said resolution was adopted by the following vote:

AYES: Marshall, Shumway, Dittmar, Walker, Murphy (5)

NAYS: None (0)

Discussion Concerning Board and Commission Application

The City Manager reviewed that the Mayor and a Councilmember requested an agenda item to discuss the Application to Serve on a Board or Commission.

City Councilmembers discussed the four questions at the bottom of the form which included being a registered voter, currently in default of taxes or fines to the City, if applicant or immediate family member currently serves on a City Board or Commission and if applicant has ever been convicted of a felony. Councilmembers concurred to eliminate the in default of taxes and felony questions.

Council Comments

Mayor Murphy asked for Council comments and Councilmember Walker commented that she was happy to see Goal 6 in the 2019 Draft Action Plan concerning affordable housing since it is an ongoing issue. Councilmember Shumway commended DPW staff and their efforts on the erosion issues. Councilmember Marshall inquired on public restrooms along the waterfront being available during the winter season. Mayor Murphy reminded the audience of the Downtown Open House on Friday, December 6.

There being no further business to come before the City Council, this December 2, 2019, meeting of the City Council adjourned at 9:00 P.M.

John Murphy, Mayor

Alan Terry, Clerk-Treasurer

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
12/19	12/09/2019	86767	POPULAR SUBSCRIPTION SERVICE	271-790-760.400	2,927.79- V
12/19	12/04/2019	87275	5H Irrigation & Maintenance	101-528-802.000	1,827.50
12/19	12/04/2019	87276	Advanced Turf Solutions Inc.	101-754-775.000	388.00
12/19	12/04/2019	87277	Airgas USA LLC	582-584-775.000	33.15
12/19	12/04/2019	87278	All-Phase Electric Supply	582-584-775.000	49.36
12/19	12/04/2019	87278	All-Phase Electric Supply	592-555-775.000	45.27
12/19	12/04/2019	87278	All-Phase Electric Supply	101-268-775.000	103.43
12/19	12/04/2019	87279	American Waste	101-770-802.000	189.00
12/19	12/04/2019	87280	American Water Works Assoc.	592-549-915.000	224.00
12/19	12/04/2019	87280	American Water Works Assoc.	592-549-915.000	224.00
12/19	12/04/2019	87281	AMERIGAS	661-598-931.000	57.11
12/19	12/04/2019	87282	APOLLO FIRE EQUIPMENT	592-540-775.000	714.47
12/19	12/04/2019	87283	Applied Pavement Markings	202-451-802.000	3,987.00
12/19	12/04/2019	87283	Applied Pavement Markings	202-477-802.000	7,297.00
12/19	12/04/2019	87283	Applied Pavement Markings	203-477-802.000	4,642.20
12/19	12/04/2019	87283	Applied Pavement Markings	101-770-802.000	1,745.20
12/19	12/04/2019	87283	Applied Pavement Markings	101-789-802.000	412.00
12/19	12/04/2019	87283	Applied Pavement Markings	514-587-802.000	1,400.60
12/19	12/04/2019	87283	Applied Pavement Markings	582-593-930.000	117.80
12/19	12/04/2019	87284	Carter's Imagewear & Awards	101-101-751.000	45.00
12/19	12/04/2019	87285	CITY TREAS. FOR UTILITY BILLS	101-265-920.000	1,696.70
12/19	12/04/2019	87285	CITY TREAS. FOR UTILITY BILLS	101-268-920.000	986.46
12/19	12/04/2019	87285	CITY TREAS. FOR UTILITY BILLS	101-345-920.000	2,994.77
12/19	12/04/2019	87285	CITY TREAS. FOR UTILITY BILLS	101-345-920.100	418.95
12/19	12/04/2019	87285	CITY TREAS. FOR UTILITY BILLS	101-754-920.000	26.73
12/19	12/04/2019	87285	CITY TREAS. FOR UTILITY BILLS	101-770-920.000	1,596.82
12/19	12/04/2019	87285	CITY TREAS. FOR UTILITY BILLS	101-773-920.000	1,125.89
12/19	12/04/2019	87285	CITY TREAS. FOR UTILITY BILLS	101-789-920.000	995.52
12/19	12/04/2019	87285	CITY TREAS. FOR UTILITY BILLS	202-160-920.000	349.55
12/19	12/04/2019	87285	CITY TREAS. FOR UTILITY BILLS	204-448-920.000	2,700.00
12/19	12/04/2019	87285	CITY TREAS. FOR UTILITY BILLS	271-790-920.000	2,898.33
12/19	12/04/2019	87285	CITY TREAS. FOR UTILITY BILLS	514-587-802.100	57.57
12/19	12/04/2019	87285	CITY TREAS. FOR UTILITY BILLS	514-587-920.000	81.55
12/19	12/04/2019	87285	CITY TREAS. FOR UTILITY BILLS	582-586-920.000	36.52
12/19	12/04/2019	87285	CITY TREAS. FOR UTILITY BILLS	582-593-920.000	1,108.68
12/19	12/04/2019	87285	CITY TREAS. FOR UTILITY BILLS	592-538-920.000	7,588.69
12/19	12/04/2019	87285	CITY TREAS. FOR UTILITY BILLS	592-542-920.000	36.53
12/19	12/04/2019	87285	CITY TREAS. FOR UTILITY BILLS	592-551-920.000	19,011.78
12/19	12/04/2019	87285	CITY TREAS. FOR UTILITY BILLS	592-555-920.000	1,052.61
12/19	12/04/2019	87286	Complete Paint & Supplies	101-770-775.000	65.33
12/19	12/04/2019	87286	Complete Paint & Supplies	101-770-775.000	71.98
12/19	12/04/2019	87287	Contractors Supply Inc.	101-770-931.000	245.00
12/19	12/04/2019	87288	David L Hoffman Landscaping & Nursery	202-467-802.000	261.00
12/19	12/04/2019	87289	Decka Digital LLC	592-560-751.000	104.90
12/19	12/04/2019	87289	Decka Digital LLC	592-549-751.000	104.90
12/19	12/04/2019	87289	Decka Digital LLC	204-481-751.000	51.20
12/19	12/04/2019	87289	Decka Digital LLC	582-593-751.000	51.20
12/19	12/04/2019	87289	Decka Digital LLC	582-588-751.000	51.20
12/19	12/04/2019	87289	Decka Digital LLC	592-549-751.000	51.20
12/19	12/04/2019	87289	Decka Digital LLC	592-560-751.000	51.20
12/19	12/04/2019	87289	Decka Digital LLC	661-598-751.000	51.20
12/19	12/04/2019	87290	Dell Marketing L.P.	514-587-970.000	4,117.04
12/19	12/04/2019	87291	Dubois-Cooper Associates Inc.	592-558-775.000	4,720.00
12/19	12/04/2019	87292	Dunkel Excavating Services Inc.	592-025-343.000	16,256.94
12/19	12/04/2019	87292	Dunkel Excavating Services Inc.	582-020-360.000	14,513.60
12/19	12/04/2019	87293	Dunn's Business Solutions	101-268-775.000	116.03

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
12/19	12/04/2019	87294	EJ USA Inc.	592-544-775.000	184.95
12/19	12/04/2019	87294	EJ USA Inc.	592-025-343.000	1,601.48
12/19	12/04/2019	87295	EMMET COUNTY BROWNFIELD	703-040-230.219	7,984.14
12/19	12/04/2019	87295	EMMET COUNTY BROWNFIELD	703-040-230.219	518.09
12/19	12/04/2019	87295	EMMET COUNTY BROWNFIELD	703-040-229.219	4,111.34
12/19	12/04/2019	87295	EMMET COUNTY BROWNFIELD	703-040-231.219	1,887.56
12/19	12/04/2019	87295	EMMET COUNTY BROWNFIELD	703-040-230.219	786.90
12/19	12/04/2019	87295	EMMET COUNTY BROWNFIELD	703-040-236.219	8,006.97
12/19	12/04/2019	87295	EMMET COUNTY BROWNFIELD	703-040-237.219	1,575.53
12/19	12/04/2019	87295	EMMET COUNTY BROWNFIELD	703-040-222.219	5,140.67
12/19	12/04/2019	87295	EMMET COUNTY BROWNFIELD	703-040-228.219	6,359.53
12/19	12/04/2019	87296	Emmet County Treasurer	703-040-222.219	8,984.11
12/19	12/04/2019	87296	Emmet County Treasurer	703-040-228.219	10,451.00
12/19	12/04/2019	87296	Emmet County Treasurer	703-040-233.000	181.25
12/19	12/04/2019	87296	Emmet County Treasurer	703-040-233.000	210.87
12/19	12/04/2019	87296	Emmet County Treasurer	703-040-222.219	326.21
12/19	12/04/2019	87296	Emmet County Treasurer	703-040-222.219	614.64
12/19	12/04/2019	87296	Emmet County Treasurer	703-040-222.219	39.00
12/19	12/04/2019	87296	Emmet County Treasurer	703-040-222.219	1,520.80
12/19	12/04/2019	87296	Emmet County Treasurer	703-040-237.219	391.14
12/19	12/04/2019	87296	Emmet County Treasurer	703-040-232.219	954.63
12/19	12/04/2019	87296	Emmet County Treasurer	703-040-229.219	491.58
12/19	12/04/2019	87296	Emmet County Treasurer	703-040-231.219	225.70
12/19	12/04/2019	87296	Emmet County Treasurer	703-040-230.219	61.97
12/19	12/04/2019	87296	Emmet County Treasurer	703-040-232.219	94.10
12/19	12/04/2019	87297	Empiric Solutions Inc.	101-228-802.000	8,722.21
12/19	12/04/2019	87298	Englebrecht, Robert	101-257-802.100	3,750.00
12/19	12/04/2019	87299	Factor Systems Inc.	101-208-803.000	800.00
12/19	12/04/2019	87300	Five Star Screen Printing Plus	592-549-767.000	38.00
12/19	12/04/2019	87300	Five Star Screen Printing Plus	592-560-767.000	38.00
12/19	12/04/2019	87300	Five Star Screen Printing Plus	204-481-767.000	76.00
12/19	12/04/2019	87300	Five Star Screen Printing Plus	582-588-767.000	76.00
12/19	12/04/2019	87301	Gibby's Garage	582-593-930.000	136.00
12/19	12/04/2019	87301	Gibby's Garage	661-598-931.000	646.00
12/19	12/04/2019	87301	Gibby's Garage	661-598-932.000	476.00
12/19	12/04/2019	87301	Gibby's Garage	203-475-802.000	68.00
12/19	12/04/2019	87301	Gibby's Garage	661-598-931.000	306.00
12/19	12/04/2019	87301	Gibby's Garage	661-598-932.000	476.00
12/19	12/04/2019	87302	GRP Engineering Inc.	582-588-802.000	3,522.50
12/19	12/04/2019	87302	GRP Engineering Inc.	582-588-802.000	1,317.50
12/19	12/04/2019	87302	GRP Engineering Inc.	582-588-802.000	1,185.00
12/19	12/04/2019	87302	GRP Engineering Inc.	582-588-802.000	455.00
12/19	12/04/2019	87303	Haley's Plumbing & Heating	592-542-802.000	316.64
12/19	12/04/2019	87303	Haley's Plumbing & Heating	592-554-802.000	367.35
12/19	12/04/2019	87303	Haley's Plumbing & Heating	592-537-802.000	686.99
12/19	12/04/2019	87304	Haviland Products Company	592-540-783.000	2,743.92
12/19	12/04/2019	87304	Haviland Products Company	592-551-783.000	140.00-
12/19	12/04/2019	87305	Hoffman, Sherri A.	101-529-802.000	1,295.00
12/19	12/04/2019	87306	Home Depot	101-268-970.000	12,283.09
12/19	12/04/2019	87306	Home Depot	101-268-970.000	12,283.09- V
12/19	12/04/2019	87307	Hubbell Roth & Clark Inc.	592-549-802.000	1,053.95
12/19	12/04/2019	87307	Hubbell Roth & Clark Inc.	592-560-802.000	298.59
12/19	12/04/2019	87308	Hyde Services LLC	661-598-931.000	106.92
12/19	12/04/2019	87308	Hyde Services LLC	661-598-932.000	23.50
12/19	12/04/2019	87308	Hyde Services LLC	661-598-932.000	59.97
12/19	12/04/2019	87309	InfiniSource Benefit Services	101-172-724.000	9.00

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
12/19	12/04/2019	87309	InfiniSource Benefit Services	101-201-724.000	31.50
12/19	12/04/2019	87309	InfiniSource Benefit Services	101-208-724.000	18.00
12/19	12/04/2019	87309	InfiniSource Benefit Services	101-215-724.000	13.50
12/19	12/04/2019	87309	InfiniSource Benefit Services	101-265-724.000	9.00
12/19	12/04/2019	87309	InfiniSource Benefit Services	101-268-724.000	13.50
12/19	12/04/2019	87309	InfiniSource Benefit Services	101-345-724.000	148.50
12/19	12/04/2019	87309	InfiniSource Benefit Services	101-400-724.000	4.50
12/19	12/04/2019	87309	InfiniSource Benefit Services	101-441-724.000	18.00
12/19	12/04/2019	87309	InfiniSource Benefit Services	101-754-724.000	9.00
12/19	12/04/2019	87309	InfiniSource Benefit Services	101-756-724.000	22.50
12/19	12/04/2019	87309	InfiniSource Benefit Services	101-770-724.000	22.50
12/19	12/04/2019	87309	InfiniSource Benefit Services	101-773-724.000	4.50
12/19	12/04/2019	87309	InfiniSource Benefit Services	101-789-724.000	4.50
12/19	12/04/2019	87309	InfiniSource Benefit Services	204-481-724.000	49.50
12/19	12/04/2019	87309	InfiniSource Benefit Services	271-790-724.000	40.50
12/19	12/04/2019	87309	InfiniSource Benefit Services	514-587-724.000	9.00
12/19	12/04/2019	87309	InfiniSource Benefit Services	582-588-724.000	27.00
12/19	12/04/2019	87309	InfiniSource Benefit Services	592-549-724.000	36.00
12/19	12/04/2019	87309	InfiniSource Benefit Services	592-560-724.000	9.50
12/19	12/04/2019	87310	Infogeographics	592-549-802.000	1,280.00
12/19	12/04/2019	87311	K & J Septic Service LLC	592-025-343.000	425.00
12/19	12/04/2019	87312	Kendall Electric Inc.	592-551-775.000	54.00
12/19	12/04/2019	87313	Kennedy Industries Inc.	592-537-775.000	931.39
12/19	12/04/2019	87314	Kring Chevrolet Cadillac, Dave	661-598-932.000	550.18
12/19	12/04/2019	87314	Kring Chevrolet Cadillac, Dave	661-598-932.000	52.85
12/19	12/04/2019	87314	Kring Chevrolet Cadillac, Dave	661-598-932.000	43.60
12/19	12/04/2019	87315	KSS Enterprises	101-770-775.000	87.27
12/19	12/04/2019	87315	KSS Enterprises	271-790-752.000	57.59
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	592-545-775.000	7.19
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	592-556-775.000	1.59
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	101-345-775.000	13.20
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	661-598-785.000	73.42
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	101-345-775.000	7.74
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	661-010-111.000	11.54
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	661-598-932.000	25.98
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	661-598-932.000	25.12
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	101-345-775.000	60.21
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	661-010-111.000	21.67
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	514-587-931.000	14.19
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	661-010-111.000	7.56
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	661-598-931.000	100.85
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	582-594-775.000	105.00
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	661-598-785.000	17.00
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	661-598-759.000	66.64
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	101-345-775.000	76.23
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	661-598-932.000	270.55
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	661-598-932.000	147.25
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	661-598-932.000	110.26
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	661-598-932.000	39.12
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	661-598-932.000	364.59-
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	101-770-775.000	3.98
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	661-010-111.000	5.78
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	661-598-785.000	23.91
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	661-598-932.000	116.79
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	661-598-932.000	8.62
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	661-598-932.000	8.96

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	661-598-932.000	18.30
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	661-598-932.000	2.77
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	592-025-343.000	21.64
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	661-598-932.000	164.15
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	661-598-932.000	27.98
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	661-598-932.000	8.96
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	101-345-775.000	38.16
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	661-598-785.000	32.91
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	661-598-785.000	60.55
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	661-598-932.000	20.69-
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	661-598-785.000	13.22-
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	661-010-111.000	5.24
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	661-598-785.000	14.94
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	592-551-775.000	50.88
12/19	12/04/2019	87316	Lynn Auto Parts Inc.	592-540-775.000	19.84
12/19	12/04/2019	87317	Michigan Assoc. of Fire Chiefs	101-345-915.000	125.00
12/19	12/04/2019	87318	Michigan Association of Chiefs of Police	101-345-915.000	115.00
12/19	12/04/2019	87319	MICHIGAN PIPE & VALVE	592-025-343.000	6,017.45
12/19	12/04/2019	87320	Owen, James C.	248-540-882.800	100.00
12/19	12/04/2019	87321	Petoskey Parts Plus	661-598-932.000	5.80
12/19	12/04/2019	87322	Petoskey Public Schools	703-040-236.219	14,090.07
12/19	12/04/2019	87322	Petoskey Public Schools	703-040-237.219	1,619.87
12/19	12/04/2019	87322	Petoskey Public Schools	703-040-237.219	2,589.37
12/19	12/04/2019	87322	Petoskey Public Schools	703-040-237.219	1,167.00
12/19	12/04/2019	87322	Petoskey Public Schools	703-040-233.000	294.64
12/19	12/04/2019	87322	Petoskey Public Schools	703-040-233.000	32.69
12/19	12/04/2019	87322	Petoskey Public Schools	703-040-233.000	52.24
12/19	12/04/2019	87322	Petoskey Public Schools	703-040-233.000	23.54
12/19	12/04/2019	87323	POPULAR SUBSCRIPTION SERVICE	271-790-760.400	2,927.79
12/19	12/04/2019	87324	Preston Feather	101-770-775.000	86.40
12/19	12/04/2019	87324	Preston Feather	101-770-775.000	62.77
12/19	12/04/2019	87324	Preston Feather	101-770-775.000	11.17-
12/19	12/04/2019	87324	Preston Feather	582-586-775.000	36.37
12/19	12/04/2019	87324	Preston Feather	101-345-802.100	1,120.00
12/19	12/04/2019	87324	Preston Feather	101-770-775.000	5.16-
12/19	12/04/2019	87324	Preston Feather	101-770-775.000	8.64-
12/19	12/04/2019	87324	Preston Feather	101-345-802.100	112.00-
12/19	12/04/2019	87324	Preston Feather	582-586-775.000	3.64-
12/19	12/04/2019	87325	Proclean North	592-554-802.000	847.00
12/19	12/04/2019	87326	Quality First Aid & Safety Inc.	592-545-775.000	117.74
12/19	12/04/2019	87326	Quality First Aid & Safety Inc.	582-593-930.000	51.96
12/19	12/04/2019	87326	Quality First Aid & Safety Inc.	582-593-930.000	55.96
12/19	12/04/2019	87326	Quality First Aid & Safety Inc.	582-593-930.000	207.92
12/19	12/04/2019	87327	Rotary Multiforms Inc.	101-345-751.000	384.55
12/19	12/04/2019	87328	Royal Tire	661-598-932.000	308.99
12/19	12/04/2019	87328	Royal Tire	514-587-931.000	120.81
12/19	12/04/2019	87328	Royal Tire	661-598-931.000	20.80
12/19	12/04/2019	87328	Royal Tire	661-598-932.000	244.00
12/19	12/04/2019	87329	RS TECHNICAL SERVICES INC.	592-554-775.000	139.43
12/19	12/04/2019	87330	Sight & Sound Music	101-770-931.000	290.00
12/19	12/04/2019	87331	SiteOne Landscape Supply	101-789-775.000	8.56
12/19	12/04/2019	87332	Spectrum Business	582-588-850.000	94.99
12/19	12/04/2019	87332	Spectrum Business	582-588-850.000	94.99
12/19	12/04/2019	87333	Standard Electric Company	101-770-775.000	53.25
12/19	12/04/2019	87333	Standard Electric Company	101-789-775.000	183.55
12/19	12/04/2019	87334	State of Michigan -Dept of Environmental	592-549-915.000	95.00

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12/19	12/04/2019	87335	STATE OF MICHIGAN DEPT OF TRANSP	592-020-342.000	606.18
12/19	12/04/2019	87335	STATE OF MICHIGAN DEPT OF TRANSP	592-025-343.000	691.00
12/19	12/04/2019	87335	STATE OF MICHIGAN DEPT OF TRANSP	582-020-360.000	113.00
12/19	12/04/2019	87336	State of Michigan-Department of LARA	582-081-642.300	3,645.96
12/19	12/04/2019	87336	State of Michigan-Department of LARA	582-081-642.400	730.48
12/19	12/04/2019	87336	State of Michigan-Department of LARA	582-081-642.500	8.28
12/19	12/04/2019	87336	State of Michigan-Department of LARA	582-081-642.200	167.44
12/19	12/04/2019	87337	State of Michigan-Dept of LARA	582-593-930.000	120.00
12/19	12/04/2019	87338	Stuart C Irby Co	582-010-111.000	3,960.50
12/19	12/04/2019	87338	Stuart C Irby Co	582-010-111.000	918.25
12/19	12/04/2019	87339	Temperature Control Inc.	592-554-802.000	490.50
12/19	12/04/2019	87340	Tri Clor Inc.	592-551-775.000	243.53
12/19	12/04/2019	87341	UPS Store, The	592-554-802.000	15.97
12/19	12/04/2019	87341	UPS Store, The	661-598-932.000	11.82
12/19	12/04/2019	87342	VISUAL ENTITIES INC.	101-101-751.000	44.02
12/19	12/04/2019	87343	Voss Lighting	582-590-775.000	126.50
12/19	12/04/2019	87344	WESCO RECEIVABLES CORP.	582-010-111.000	7,391.00
12/19	12/04/2019	87345	West Marine Pro	101-789-985.000	270.94
12/19	12/04/2019	87345	West Marine Pro	101-789-985.000	31.00
12/19	12/04/2019	87345	West Marine Pro	101-789-985.000	239.94
12/19	12/04/2019	87346	Windemuller	592-537-802.000	380.00
12/19	12/04/2019	87346	Windemuller	592-537-802.000	152.00
12/19	12/04/2019	87347	AT&T	101-172-850.000	461.41
12/19	12/04/2019	87347	AT&T	101-201-850.000	246.08
12/19	12/04/2019	87347	AT&T	101-208-850.000	153.80
12/19	12/04/2019	87347	AT&T	101-257-850.000	153.80
12/19	12/04/2019	87347	AT&T	101-215-850.000	123.04
12/19	12/04/2019	87347	AT&T	101-345-850.000	338.39
12/19	12/04/2019	87347	AT&T	101-400-850.000	153.80
12/19	12/04/2019	87347	AT&T	101-756-850.000	184.56
12/19	12/04/2019	87347	AT&T	101-441-850.000	276.84
12/19	12/04/2019	87347	AT&T	204-481-850.000	92.28
12/19	12/04/2019	87347	AT&T	204-481-850.000	92.28
12/19	12/04/2019	87347	AT&T	582-588-850.000	307.61
12/19	12/04/2019	87347	AT&T	582-593-850.000	123.04
12/19	12/04/2019	87347	AT&T	592-549-850.000	184.56
12/19	12/04/2019	87347	AT&T	592-560-850.000	184.56
12/19	12/04/2019	87347	AT&T	592-560-850.000	141.26
12/19	12/04/2019	87347	AT&T	592-558-920.000	206.84
12/19	12/04/2019	87347	AT&T	592-538-850.000	203.20
12/19	12/04/2019	87348	Meyer Ace Hardware	101-345-775.000	23.37
12/19	12/04/2019	87348	Meyer Ace Hardware	101-770-775.000	23.37
12/19	12/04/2019	87348	Meyer Ace Hardware	514-587-802.100	17.61
12/19	12/04/2019	87348	Meyer Ace Hardware	101-789-775.000	2.33
12/19	12/04/2019	87348	Meyer Ace Hardware	101-789-775.000	12.59
12/19	12/04/2019	87348	Meyer Ace Hardware	582-592-775.000	8.79
12/19	12/04/2019	87348	Meyer Ace Hardware	514-587-775.000	7.19
12/19	12/04/2019	87348	Meyer Ace Hardware	514-587-802.100	8.99
12/19	12/04/2019	87348	Meyer Ace Hardware	582-588-785.000	13.49
12/19	12/04/2019	87348	Meyer Ace Hardware	514-587-802.100	15.09
12/19	12/04/2019	87348	Meyer Ace Hardware	248-540-882.160	77.50
12/19	12/04/2019	87348	Meyer Ace Hardware	514-587-802.100	16.19
12/19	12/04/2019	87348	Meyer Ace Hardware	248-540-882.160	7.19
12/19	12/04/2019	87348	Meyer Ace Hardware	248-540-882.200	6.08
12/19	12/04/2019	87348	Meyer Ace Hardware	514-587-775.000	3,124.09
12/19	12/11/2019	87351	24/7 Sewer & Drain Cleaning	271-790-930.000	155.00

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
12/19	12/11/2019	87352	ACH-CHILD SUPPORT	701-000-230.160	160.23
12/19	12/11/2019	87353	ACH-EFTPS	701-000-230.100	34,732.28
12/19	12/11/2019	87353	ACH-EFTPS	701-000-230.200	19,836.26
12/19	12/11/2019	87353	ACH-EFTPS	701-000-230.200	19,758.21
12/19	12/11/2019	87353	ACH-EFTPS	701-000-230.200	4,639.14
12/19	12/11/2019	87353	ACH-EFTPS	701-000-230.200	4,620.87
12/19	12/11/2019	87354	ACH-ICMA 457	701-000-230.700	1,968.51
12/19	12/11/2019	87354	ACH-ICMA 457	701-000-230.700	6,254.23
12/19	12/11/2019	87355	AHRENS, NEIL W.	271-790-850.000	300.00
12/19	12/11/2019	87355	AHRENS, NEIL W.	271-790-880.000	19.50
12/19	12/11/2019	87356	Alliance Entertainment	271-790-761.100	68.71
12/19	12/11/2019	87356	Alliance Entertainment	271-790-761.100	21.25
12/19	12/11/2019	87356	Alliance Entertainment	271-790-761.000	284.16
12/19	12/11/2019	87357	American Waste	101-529-802.000	5,368.00
12/19	12/11/2019	87358	AT&T	582-593-850.000	126.64
12/19	12/11/2019	87359	Bearcub Outfitters	101-208-751.000	209.96
12/19	12/11/2019	87360	Biskup, Sarah	271-790-850.000	300.00
12/19	12/11/2019	87361	Bobcat of Lansing	661-598-931.000	67.77
12/19	12/11/2019	87362	Bradford Master Dry Cleaners	101-345-775.000	305.65
12/19	12/11/2019	87363	Char-Em United Way	701-000-230.800	81.75
12/19	12/11/2019	87364	Cintas Corp #729	204-481-767.000	60.04
12/19	12/11/2019	87364	Cintas Corp #729	582-588-767.000	60.24
12/19	12/11/2019	87364	Cintas Corp #729	592-560-767.000	30.89
12/19	12/11/2019	87364	Cintas Corp #729	592-549-767.000	30.90
12/19	12/11/2019	87364	Cintas Corp #729	582-593-802.000	31.27
12/19	12/11/2019	87364	Cintas Corp #729	204-481-767.000	60.04
12/19	12/11/2019	87364	Cintas Corp #729	582-588-767.000	60.25
12/19	12/11/2019	87364	Cintas Corp #729	592-560-767.000	30.89
12/19	12/11/2019	87364	Cintas Corp #729	592-549-767.000	30.89
12/19	12/11/2019	87364	Cintas Corp #729	101-268-802.000	15.54
12/19	12/11/2019	87364	Cintas Corp #729	592-554-802.000	45.45
12/19	12/11/2019	87365	Collias-Glaser, Hellene Kay	271-790-802.000	960.00
12/19	12/11/2019	87366	Complete Paint & Supplies	101-789-775.000	33.74
12/19	12/11/2019	87367	Consumers Energy	582-584-802.000	3,812.50
12/19	12/11/2019	87368	Cross, Dustin	514-587-767.000	50.00
12/19	12/11/2019	87368	Cross, Dustin	248-739-880.900	42.92
12/19	12/11/2019	87369	Crosscut Concrete Cutting	592-556-802.000	3,645.25
12/19	12/11/2019	87369	Crosscut Concrete Cutting	592-556-802.000	770.00
12/19	12/11/2019	87370	Decka Digital LLC	592-560-751.000	50.00
12/19	12/11/2019	87371	DIGITAL ALLY INC.	101-345-931.000	315.00
12/19	12/11/2019	87372	DTE Energy	101-268-924.000	1,095.35
12/19	12/11/2019	87373	Ducastel, Barbara	271-790-802.000	210.00
12/19	12/11/2019	87374	Dunkel Excavating Services Inc.	592-025-343.000	25,692.23
12/19	12/11/2019	87374	Dunkel Excavating Services Inc.	582-020-360.000	25,692.22
12/19	12/11/2019	87375	Dunn's Business Solutions	204-481-751.000	5.82
12/19	12/11/2019	87375	Dunn's Business Solutions	582-593-751.000	5.82
12/19	12/11/2019	87375	Dunn's Business Solutions	582-588-751.000	5.82
12/19	12/11/2019	87375	Dunn's Business Solutions	592-549-751.000	5.83
12/19	12/11/2019	87375	Dunn's Business Solutions	592-560-751.000	5.83
12/19	12/11/2019	87375	Dunn's Business Solutions	661-598-751.000	5.83
12/19	12/11/2019	87376	EJ USA Inc.	204-010-111.000	203.07
12/19	12/11/2019	87377	ELECTION SYSTEMS & SOFTWARE	101-262-751.000	1,317.19
12/19	12/11/2019	87378	Emmet Co. Dept of Public Works	101-529-802.000	7,053.10
12/19	12/11/2019	87379	Emmet County Treasurer	101-215-802.000	2,854.64
12/19	12/11/2019	87380	Environmental Resource Assoc.	592-553-801.000	153.35
12/19	12/11/2019	87381	Evashevski, Marion Brown	271-790-802.000	270.00

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12/19	12/11/2019	87382	Eyes Only Media LLC	248-540-882.200	599.40
12/19	12/11/2019	87383	Factor Systems Inc.	101-208-803.000	3,686.84
12/19	12/11/2019	87384	Finish Line Floors Minnesota LLC	271-790-930.000	6,544.55
12/19	12/11/2019	87385	Fraternal Order of Police	701-000-230.400	921.00
12/19	12/11/2019	87386	GASLIGHT MEDIA	271-790-802.000	90.00
12/19	12/11/2019	87387	Gibson Excavating LLC	101-770-931.000	500.00
12/19	12/11/2019	87387	Gibson Excavating LLC	592-545-802.000	2,725.00
12/19	12/11/2019	87388	Gordon Food Service	592-549-751.000	43.39
12/19	12/11/2019	87388	Gordon Food Service	592-551-775.000	57.94
12/19	12/11/2019	87388	Gordon Food Service	101-770-934.000	35.96
12/19	12/11/2019	87389	Gruler's Farm Supply Inc.	101-770-775.000	325.50
12/19	12/11/2019	87389	Gruler's Farm Supply Inc.	101-770-767.000	22.99
12/19	12/11/2019	87390	Haley's Plumbing & Heating	582-593-930.000	1,933.70
12/19	12/11/2019	87391	Hansen, Carol Margaret	271-790-802.000	360.00
12/19	12/11/2019	87392	Himebauch, Kelly L	271-790-802.000	540.00
12/19	12/11/2019	87393	Hintz, Megan	271-790-802.000	180.00
12/19	12/11/2019	87394	ICMA-ROTH	701-000-230.900	685.00
12/19	12/11/2019	87395	Integrity Business Solutions	514-587-802.100	153.69
12/19	12/11/2019	87395	Integrity Business Solutions	514-587-802.100	67.79
12/19	12/11/2019	87396	Jakeway, Patricia	271-790-802.000	690.00
12/19	12/11/2019	87397	Jerry's Garage	661-598-932.000	421.48
12/19	12/11/2019	87398	John E. Green Co.	271-790-930.000	479.58
12/19	12/11/2019	87399	Kennedy Industries Inc.	592-544-775.000	11,244.00
12/19	12/11/2019	87400	Kring Chevrolet Cadillac, Dave	661-598-932.000	52.85
12/19	12/11/2019	87401	KSS Enterprises	271-790-752.000	68.50
12/19	12/11/2019	87402	Lockery, Jim	248-540-884.300	200.00
12/19	12/11/2019	87403	Lynn Auto Parts Inc.	101-770-775.000	9.06
12/19	12/11/2019	87403	Lynn Auto Parts Inc.	101-770-775.000	4.31
12/19	12/11/2019	87403	Lynn Auto Parts Inc.	661-598-932.000	.60
12/19	12/11/2019	87403	Lynn Auto Parts Inc.	101-345-775.000	62.94
12/19	12/11/2019	87404	MacDonald Garber Broadcasting	248-540-882.190	2,000.00
12/19	12/11/2019	87404	MacDonald Garber Broadcasting	248-540-882.200	1,200.00
12/19	12/11/2019	87405	McCardel Culligan	514-587-802.100	8.00
12/19	12/11/2019	87405	McCardel Culligan	101-770-802.000	8.00
12/19	12/11/2019	87406	Meyer Ace Hardware	661-598-931.000	26.46
12/19	12/11/2019	87406	Meyer Ace Hardware	271-790-752.000	45.87
12/19	12/11/2019	87406	Meyer Ace Hardware	101-268-775.000	8.09
12/19	12/11/2019	87406	Meyer Ace Hardware	101-789-775.000	35.05
12/19	12/11/2019	87406	Meyer Ace Hardware	101-770-775.000	52.17
12/19	12/11/2019	87406	Meyer Ace Hardware	514-587-775.000	38.10
12/19	12/11/2019	87406	Meyer Ace Hardware	101-268-775.000	10.79
12/19	12/11/2019	87406	Meyer Ace Hardware	101-770-775.000	14.39
12/19	12/11/2019	87406	Meyer Ace Hardware	514-587-802.100	27.66
12/19	12/11/2019	87406	Meyer Ace Hardware	514-587-802.100	17.98
12/19	12/11/2019	87406	Meyer Ace Hardware	101-770-775.000	32.97
12/19	12/11/2019	87406	Meyer Ace Hardware	101-268-775.000	4.13
12/19	12/11/2019	87406	Meyer Ace Hardware	514-587-775.000	3.23
12/19	12/11/2019	87406	Meyer Ace Hardware	101-268-775.000	9.18
12/19	12/11/2019	87406	Meyer Ace Hardware	101-268-775.000	16.19
12/19	12/11/2019	87406	Meyer Ace Hardware	248-540-792.000	38.30
12/19	12/11/2019	87406	Meyer Ace Hardware	514-587-802.100	154.13
12/19	12/11/2019	87406	Meyer Ace Hardware	101-268-775.000	7.19
12/19	12/11/2019	87406	Meyer Ace Hardware	101-265-775.000	6.29
12/19	12/11/2019	87406	Meyer Ace Hardware	514-587-802.100	7.00
12/19	12/11/2019	87406	Meyer Ace Hardware	202-141-775.000	74.50
12/19	12/11/2019	87406	Meyer Ace Hardware	202-479-775.000	74.50

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
12/19	12/11/2019	87406	Meyer Ace Hardware	203-479-775.000	74.50
12/19	12/11/2019	87406	Meyer Ace Hardware	582-586-775.000	5.39
12/19	12/11/2019	87406	Meyer Ace Hardware	101-265-775.000	4.13
12/19	12/11/2019	87406	Meyer Ace Hardware	101-268-775.000	8.26
12/19	12/11/2019	87406	Meyer Ace Hardware	101-773-775.000	23.33
12/19	12/11/2019	87406	Meyer Ace Hardware	101-268-775.000	5.93
12/19	12/11/2019	87406	Meyer Ace Hardware	101-754-775.000	24.27
12/19	12/11/2019	87406	Meyer Ace Hardware	101-770-775.000	12.58
12/19	12/11/2019	87406	Meyer Ace Hardware	592-555-775.000	12.94
12/19	12/11/2019	87406	Meyer Ace Hardware	514-587-802.100	12.22
12/19	12/11/2019	87406	Meyer Ace Hardware	592-545-775.000	7.19
12/19	12/11/2019	87406	Meyer Ace Hardware	101-268-775.000	8.09
12/19	12/11/2019	87406	Meyer Ace Hardware	101-268-775.000	8.09
12/19	12/11/2019	87406	Meyer Ace Hardware	101-789-775.000	31.68
12/19	12/11/2019	87406	Meyer Ace Hardware	101-770-775.000	8.09
12/19	12/11/2019	87406	Meyer Ace Hardware	592-551-775.000	125.94
12/19	12/11/2019	87406	Meyer Ace Hardware	202-479-775.000	93.75
12/19	12/11/2019	87406	Meyer Ace Hardware	203-479-775.000	93.75
12/19	12/11/2019	87407	Michigan Officeways Inc.	271-790-751.000	19.06
12/19	12/11/2019	87408	Michigan Public Power Agency	582-576-920.000	270,370.95
12/19	12/11/2019	87409	Midwest Tape	271-790-761.000	146.96
12/19	12/11/2019	87409	Midwest Tape	271-790-761.000	124.97
12/19	12/11/2019	87409	Midwest Tape	271-790-761.000	34.99
12/19	12/11/2019	87409	Midwest Tape	271-790-761.000	32.99
12/19	12/11/2019	87409	Midwest Tape	271-790-761.000	18.74
12/19	12/11/2019	87409	Midwest Tape	271-790-761.000	179.95
12/19	12/11/2019	87410	Mitchell Graphics Inc.	248-739-880.900	8,338.56
12/19	12/11/2019	87411	NEOPOST USA INC.	101-268-775.000	540.00
12/19	12/11/2019	87412	North Central Mich. College	101-345-912.000	1,422.89
12/19	12/11/2019	87413	North Country Publishing Corp.	248-540-882.190	200.00
12/19	12/11/2019	87413	North Country Publishing Corp.	248-540-882.190	200.00
12/19	12/11/2019	87413	North Country Publishing Corp.	248-739-880.200	130.00
12/19	12/11/2019	87414	Northern Michigan Review Inc.	248-540-882.160	156.96
12/19	12/11/2019	87414	Northern Michigan Review Inc.	248-540-882.160	225.00
12/19	12/11/2019	87414	Northern Michigan Review Inc.	248-540-882.160	225.00
12/19	12/11/2019	87414	Northern Michigan Review Inc.	248-540-882.160	35.00
12/19	12/11/2019	87414	Northern Michigan Review Inc.	248-739-802.000	64.00
12/19	12/11/2019	87414	Northern Michigan Review Inc.	101-215-802.000	450.00
12/19	12/11/2019	87414	Northern Michigan Review Inc.	204-481-802.000	261.53
12/19	12/11/2019	87414	Northern Michigan Review Inc.	101-770-850.000	30.00
12/19	12/11/2019	87415	Oudbier Instrument Co.	592-546-775.000	2,680.00
12/19	12/11/2019	87416	Pauls Meter Testing LLC	582-592-802.000	3,787.25
12/19	12/11/2019	87417	Peninsula Fiber Network LLC	101-228-850.000	446.00
12/19	12/11/2019	87418	Petoskey Regional Chamber	101-172-860.000	60.00
12/19	12/11/2019	87418	Petoskey Regional Chamber	101-101-860.000	30.00
12/19	12/11/2019	87418	Petoskey Regional Chamber	101-400-912.000	30.00
12/19	12/11/2019	87418	Petoskey Regional Chamber	101-770-912.000	30.00
12/19	12/11/2019	87418	Petoskey Regional Chamber	248-739-775.000	30.00
12/19	12/11/2019	87418	Petoskey Regional Chamber	271-790-880.000	30.00
12/19	12/11/2019	87418	Petoskey Regional Chamber	101-345-912.000	30.00
12/19	12/11/2019	87419	Playstruction LLC	101-770-931.000	700.00
12/19	12/11/2019	87420	Plunkett Cooney	101-257-802.000	1,347.50
12/19	12/11/2019	87420	Plunkett Cooney	101-266-802.000	27.03
12/19	12/11/2019	87420	Plunkett Cooney	204-481-802.000	27.03
12/19	12/11/2019	87420	Plunkett Cooney	582-588-802.000	27.03
12/19	12/11/2019	87420	Plunkett Cooney	592-549-802.000	27.03

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
12/19	12/11/2019	87420	Plunkett Cooney	592-560-802.000	27.03
12/19	12/11/2019	87420	Plunkett Cooney	101-266-802.000	293.85
12/19	12/11/2019	87420	Plunkett Cooney	101-266-802.000	3,025.00
12/19	12/11/2019	87420	Plunkett Cooney	101-266-802.000	7,038.00
12/19	12/11/2019	87421	Police and Firemen's Insurance	701-000-230.185	379.38
12/19	12/11/2019	87422	Pontius Flower Shop, A.R.	248-739-774.000	200.00
12/19	12/11/2019	87423	Power Line Supply	582-586-775.000	563.75
12/19	12/11/2019	87423	Power Line Supply	582-586-775.000	21.00
12/19	12/11/2019	87423	Power Line Supply	582-586-775.000	63.60
12/19	12/11/2019	87423	Power Line Supply	582-586-775.000	23.76
12/19	12/11/2019	87423	Power Line Supply	582-586-775.000	240.00
12/19	12/11/2019	87424	PRANTERA, MARY SUE	271-790-850.000	300.00
12/19	12/11/2019	87425	PURITY CYLINDER GASES INC.	248-540-882.200	317.95
12/19	12/11/2019	87426	Riordan, Joyce Kochans	271-790-802.000	570.00
12/19	12/11/2019	87427	Rowland, Kimberly	271-790-802.000	360.00
12/19	12/11/2019	87428	Ryan Brothers Inc.	203-464-802.000	469.35
12/19	12/11/2019	87428	Ryan Brothers Inc.	592-544-802.000	258.14
12/19	12/11/2019	87428	Ryan Brothers Inc.	592-545-802.000	938.70
12/19	12/11/2019	87428	Ryan Brothers Inc.	592-547-802.000	680.55
12/19	12/11/2019	87429	Scholastic Inc.	271-790-958.100	173.99
12/19	12/11/2019	87430	SenSource	271-790-802.000	240.00
12/19	12/11/2019	87431	Sign & Design	514-587-970.000	11,000.00
12/19	12/11/2019	87432	Solutions Electric Inc.	271-790-930.000	273.74
12/19	12/11/2019	87433	Spectrum Business	592-560-850.000	35.36
12/19	12/11/2019	87434	Staples Advantage	101-257-751.000	127.60
12/19	12/11/2019	87434	Staples Advantage	101-201-751.000	9.61
12/19	12/11/2019	87434	Staples Advantage	101-268-775.000	19.22
12/19	12/11/2019	87434	Staples Advantage	101-201-751.000	21.74
12/19	12/11/2019	87435	State of Michigan-Dept of LARA	271-790-930.000	60.00
12/19	12/11/2019	87436	SWEEP SHOP, THE	271-790-752.000	99.80
12/19	12/11/2019	87437	T2 Systems Canada Inc.	514-587-802.000	165.00
12/19	12/11/2019	87438	TEAMSTERS LOCAL #214	701-000-230.400	1,089.00
12/19	12/11/2019	87439	Temperature Control Inc.	592-554-802.000	536.50
12/19	12/11/2019	87440	Tetra Tech Inc	592-560-802.000	398.75
12/19	12/11/2019	87440	Tetra Tech Inc	592-549-802.000	398.75
12/19	12/11/2019	87441	T-Mobile	271-790-850.000	234.50
12/19	12/11/2019	87442	Trace Analytics LLC	101-345-802.000	80.10
12/19	12/11/2019	87443	Traffic & Safety Control Systems Inc.	514-587-802.100	81.00
12/19	12/11/2019	87444	True Pest Control	592-537-802.000	273.75
12/19	12/11/2019	87444	True Pest Control	592-555-802.000	821.25
12/19	12/11/2019	87445	Unique Management Services Inc.	271-790-802.000	8.95
12/19	12/11/2019	87446	Up North Service LLC	514-587-802.000	2,162.00
12/19	12/11/2019	87447	Valley City Linen	271-790-752.000	25.00
12/19	12/11/2019	87447	Valley City Linen	271-790-752.000	25.00
12/19	12/11/2019	87447	Valley City Linen	271-790-752.000	25.00
12/19	12/11/2019	87447	Valley City Linen	271-790-752.000	25.00
12/19	12/11/2019	87448	Van's Business Machines	514-587-802.000	278.43
12/19	12/11/2019	87449	Verizon Wireless	101-345-850.000	45.98
12/19	12/11/2019	87449	Verizon Wireless	592-549-850.000	1.02
12/19	12/11/2019	87449	Verizon Wireless	582-588-850.000	6.39
12/19	12/11/2019	87449	Verizon Wireless	101-345-850.000	36.01
12/19	12/11/2019	87449	Verizon Wireless	101-770-850.000	36.01
12/19	12/11/2019	87449	Verizon Wireless	101-345-850.000	144.04
12/19	12/11/2019	87450	Voorheis, Margaret Ann	271-790-802.000	270.00
12/19	12/11/2019	87451	Xylem Dewatering Solutions Inc.	592-025-343.000	530.00
12/19	12/11/2019	87452	Zaremba Equipment Inc.	661-598-932.000	438.84

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
12/19	12/11/2019	87453	Walters Sharpening Service Inc.	661-598-931.000	36.00
12/19	12/11/2019	87453	Walters Sharpening Service Inc.	582-588-785.000	21.45
12/19	12/11/2019	87453	Walters Sharpening Service Inc.	661-598-931.000	38.50
12/19	12/11/2019	87453	Walters Sharpening Service Inc.	661-598-931.000	60.00
12/19	12/11/2019	87453	Walters Sharpening Service Inc.	661-598-931.000	95.00
Grand Totals:					804,015.92

Report Criteria:

Check.Date = 11/28/2019-12/11/2019

Check Number	Date	Name	GL Account	Amount
87265	12/04/2019	Austin, Marilyn	582040285000	18.93
87266	12/04/2019	Bowhall, Douglas	582588803000	170.00
87267	12/04/2019	Brown, Johnny	582081642300	17.17
87268	12/04/2019	Greenwald, Keith	582588803000	15.00
87269	12/04/2019	Hofbauer, Ronald & Geraldine	582040285000	51.21
87270	12/04/2019	Keller, Derek	582040285000	40.83
87271	12/04/2019	Michigan Maple Block	582588803000	4,017.92
87272	12/04/2019	Millerwise, Sharon	582040285000	42.37
87273	12/04/2019	ROI Energy Investments	582588803000	2,500.00
87274	12/04/2019	Whitmore, Grace	582040285000	59.36
87349	12/11/2019	Rutkowski, Chris	582040285000	36.41
87350	12/11/2019	Watson, Marion	582081642300	36.65
Grand Totals:				7,005.85



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: December 16, 2019

PREPARED: December 10, 2019

AGENDA SUBJECT: Appointment Recommendation

RECOMMENDATION: That the City Council consider these reappointments

The City Council will be asked to consider the following reappointments:

- DOWNTOWN MANAGEMENT BOARD – Reappointment of Robin Bennett, 2335 Hemlock Lane, for a four-year term ending December 2023.
- PLANNING COMMISSION – Reappointment of Emily Meyerson, 520 Cherry Street, for a three-year term ending August 2022.

sb
Enclosures



City of Petoskey

101 East Lake Street, Petoskey, Michigan 49770 • 231 347-2500 • Fax 231 348-0350

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NOV 06 2019

CITY OF PETOSKEY
CITY MANAGER

SB

Application to Serve on a Board or Commission

Please print. Answer each question accurately and completely. If you require any accommodation to complete the application process, please notify a City staff member.

■ Name	Bennett	Robin	L.	■ Date	11	04	19		
	Last	First	Initial						
■ Residence Address	2335	Hemlock Ln	Petoskey	MI	49770	■ Home Phone	231	881	2024
	Number	Street	City	State	Zip				
■ Email Address	robin@sunglass-shoppe.com					■ Work Phone	231	348	4730

Please answer the following questions using the space provided.

1. What Board or Commission interests you and why are you applying? Downtown Management Board. I am currently serving on the board and I would love to continue my service.
2. How do you believe your appointment would benefit the City? I have been a member of the Petoskey community for 33 years and a business owner since 2002. I feel I am a respectful listener and offer educated opinions on the many issues that our downtown shares. Previous yrs serving on DMB gives me past information to make better decisions going forward.
3. Describe any involvement in the community on a Board or Commission or in another volunteer capacity. In the past I was on our Chamber board, but currently on the DMB and involved on our downtown marketing committee.
4. How many continuous years have you lived in Petoskey? 33
5. Any other helpful information relevant to your application. Having additional retail locations in Charlevoix and Traverse City also give me ideas and a fresh perspective on what these downtown communities my have as challenges and solutions.

While it is not required, a resume is helpful in the recruitment process for City Boards and Commissions.

<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO	Are you a registered voter?
<input type="checkbox"/>	YES	<input checked="" type="checkbox"/>	NO	Are you currently in default of taxes or fines to the City of Petoskey?
<input type="checkbox"/>	YES	<input checked="" type="checkbox"/>	NO	Do you or immediate family members currently serve on a City Board or Commission? If yes, which Board or Commission?
<input type="checkbox"/>	YES	<input checked="" type="checkbox"/>	NO	Have you ever been convicted of a felony? If yes, please explain.

The applicant acknowledges that the City may be required from time to time to release records in its possession. The applicant hereby gives permission to the City to release any records or materials received by the City from the applicant as it may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231 et seq.

Applicant Signature: Robin Bennett Date: 11-4-19



City of Petoskey

101 East Lake Street, Petoskey, Michigan 49770 • 231 347-2500 • Fax 231 348-0350

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JUL 19 2019

CITY OF PETOSKEY
CITY MANAGER

8

Application to Serve on a Board or Commission

Please print. Answer each question accurately and completely. If you require any accommodation to complete the application process, please notify a City staff member.

■ Name	Meyerson			Emily	R	■ Date	07	15	19
	Last			First	Initial				
■ Residence Address	520	Cherry Street	Petoskey	MI	49770	■ Home Phone	231	838	1539
	Number	Street	City	State	Zip				
■ Email Address	emeyerson14@gmail.com					■ Work Phone			

Please answer the following questions using the space provided.

1. What Board or Commission interests you and why are you applying? I am interested in being reappointed the Planning Commission because I want Petoskey to continue to have a high quality of life and be a wonderful place to live (which includes working and playing).
2. How do you believe your appointment would benefit the City? I bring leadership and a positive, professional and forward thinking perspective to the Commission. In addition, as a professional Planner who has worked for local government, I have a thorough understanding of planning laws, tools and techniques which I bring to the meetings.
3. Describe any involvement in the community on a Board or Commission or in another volunteer capacity. I have served on the City's Planning Commission and am currently serve of the Petoskey Harbor Springs Area Community Foundation Board. In the past I was on the Michigan Association of Planning Board for 7 years including 1 year as President. I have served on many local and state committees and boards over the years, see attached. resume
4. How many continuous years have you lived in Petoskey? 24
5. Any other helpful information relevant to your application. I am an active member of the American Institute of Certified Planners (AICP) which means I keep up on continued education in the field of Planning.

While it is not required, a resume is helpful in the recruitment process for City Boards and Commissions.

- ☒ YES ☐ NO Are you a registered voter?
- ☐ YES ☒ NO Are you currently in default of taxes or fines to the City of Petoskey?
- ☐ YES ☒ NO Do you or immediate family members currently serve on a City Board or Commission? If yes, which Board or Commission? _____
- ☐ YES ☒ NO Have you ever been convicted of a felony? If yes, please explain.

The applicant acknowledges that the City may be required from time to time to release records in its possession. The applicant hereby gives permission to the City to release any records or materials received by the City from the applicant as it may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231 et seq.

Applicant Signature: _____

Date: _____

7-15-19

Emily Meyerson, AICP

Professional Experience

2003-present

Meyerson Consulting

Petoskey, MI

Community Planner

- Work with communities to complete recreation and non-motorized transportation plans, master plans, trail feasibility studies and water trail, trail town and wayfinding master plans.
- Facilitate public visioning sessions and public input meetings for planning purposes.
- Coordinate event planning and management.
- Conduct educational sessions on various transportation, recreation and economic issues.
- Complete zoning ordinance audits and zoning amendments.
- Served as the Trailways Coordinator for the Top of Michigan Trails Council for 13 years:
 - Facilitate the development of an over 280 mile inter-connected multi-use trail system.
 - Provide communication, leadership, and project results for trail facility planning, management, development and maintenance.
 - Facilitate discussions between DNR and various user groups to solve conflict.
 - Research and provide expertise on property ownership, deeds, easements, environmental and transportation issues, trail design and alignment.
 - Create unique partnerships to develop trails, trailheads, amenities and connections.
 - Write grants and work with volunteer groups to raise funds for project.
 - Provide project analysis through GIS mapping and written reports.
 - Create promotional materials such as press releases, website text and brochures.
 - Work with communities and trailside businesses to implement trail town strategies.

2015-2018

Michigan Dept of Natural Resources

Lansing, MI

Northern Lower Peninsula Trail Coordinator

- Coordinate the State Trails Program for Northern Lower Michigan.
- Plan and develop new trails and trail programs; write and manage grants for implementation; set policy and procedures; coordinate maintenance and operations; develop marketing materials.
- Facilitate, present and organize public meetings, presentations and partnerships.
- Develop standards for best practices, creating guides and manuals.
- Work remotely and manage three remote staff throughout the region.
- Interface with the public regarding trail use, land management and program implementation.

1999-2003

Bear Creek Township

Petoskey, MI

Township Planner / Zoning Administrator

- Facilitated various public forums on zoning ordinance language.
- Provided analysis through written reports and presentations of proposed projects to the Planning Commission, Zoning Board of Appeals, and Township Board.
- Administered zoning activities including zoning permits, development and site plan reviews, zoning changes, special use permits, variances and enforcement.
- Initiated new projects and partnerships to encourage smart development.
- Created maps and completed analysis using a GIS system.
- Provided educational sessions on innovative planning techniques and programs.
- Created and staffed intergovernmental committees to coordinate regional planning activities.
- Managed park development through grant writing, plan development, and construction.
- Worked with various agencies to connect communities by a non-motorized trail.

1995-1999

Emmet County

Petoskey, MI

Administrative Planner

- Responded to inquiries from developers, real estate salespersons and landowners.
- Wrote zoning ordinance amendment language.
- Initiated highway corridor studies to coordinate development between land owners.
- Advocated for non-motorized trails through coordination with volunteer groups, not-for-profit organizations and local and state governmental agencies.
- Developed educational sessions on farmland protection programs.

Education	1993-1995	University of Michigan	Ann Arbor, MI
	Master of Urban Planning <ul style="list-style-type: none"> ▪ Urban Planning Student Association, President 1994/1995 ▪ Student Leadership Award recipient, 1995 ▪ College of Architecture & Urban Planning Commencement Speaker, 1995 		
	1986-1990	University of Michigan	Ann Arbor, MI
	Bachelor of Arts, Sports Management and Communications <ul style="list-style-type: none"> ▪ Class Honors ▪ University of Michigan Ski Team 		
Advanced Studies	2010	Chulalongkorn University	Bangkok, Thailand
	Professional Development Certificate, Peace and Conflict Studies <ul style="list-style-type: none"> ▪ Focus on facilitation and mediation at the local level ▪ Program paper highlighted in the Rotary Peace Center on-line magazine 		
Volunteer Experience / Community Activities	<ul style="list-style-type: none"> ◆ Petoskey Planning Commission (2003-2006 & 2010-present) ◆ Petoskey-Harbor Springs Area Community Foundation, Board (2016-present) ◆ Little Traverse Bay Protection & Restoration Grant Committee (2012-present) ◆ Leadership Little Traverse speaker/facilitator/mentor (2002-present) ◆ Little Traverse Wheelway Trail Committee (1996-present) ◆ Non-Motorized Advisory Workgroup (State of Michigan) (2013-2015) ◆ Smart Commute Emmet, Chairperson (2010-2014) ◆ Outdoor Lighting Forum, founding member (2001-2012) ◆ Michigan Association of Planning, Board (2002-2009), President 2008 ◆ Rotary Group Study Exchange member, Kyushu, Japan, October 2004 ◆ Grain Train Food Cooperative, Board (1997-2000) ◆ BluePrint Petoskey Steering Committee ◆ Emmet 20/20 Leadership Team ◆ Charlevoix / Emmet Community Cultural Plan Steering Committee 		
Professional Memberships	<ul style="list-style-type: none"> ◆ American Institute of Certified Planners, No. 016591 ◆ American Planning Association ◆ Michigan Association of Planning 		
Special Recognition & Awards	<ul style="list-style-type: none"> ◆ Travel and Adventure Series 2018 guest speaker, Petoskey & Charlevoix Public Libraries ◆ "Trails & Community", 2017 guest speaker, Petoskey Public Library ◆ "Signs, Signs and more Signs", 2017 presenter, mParks Conference ◆ "Michigan's Trail Movement", 2016 presenter, Michigan Traffic Safety Summit ◆ "Michigan's Trails Explored", 2014 presenter, Michigan Association of Counties ◆ "This I Believe" essay published, <i>Harbor Light Newspaper</i>, 2013 ◆ "World Peace: it starts at home", 2010/2011 speaker, Michigan Global Awareness Consortium (a group of six community colleges) ◆ "A Trail Runs through It", 2009 presenter, Michigan Association of Planning ◆ Complete Streets educator, 2008/2009, Michigan Department of Community Health ◆ Keynote Speaker, 2008 Eastern Upper Peninsula and Northeast Michigan Trail Summits ◆ <i>Michigan Planner</i>, five articles published, 2006-2008 ◆ "Let there be Dark", 2002 & 2008 presenter, Michigan Association of Planning ◆ Recognized, 2002 <i>Petoskey News-Review</i>, "Women leading the way in northwest Michigan" 		
Interests	<ul style="list-style-type: none"> ◆ World Travel, exploring both locally and afar ◆ Running, biking and swimming ◆ Camping, hiking and canoeing ◆ Downhill and cross country skiing ◆ Reading ◆ Family 		



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: December 16, 2019

PREPARED: December 12, 2019

AGENDA SUBJECT: Second Discussion and First Reading of a Proposed Ordinance Amending Chapter 8, Article VIII, Mobile Food Vending and Resolution

RECOMMENDATION: That the City Council conduct a first reading of the enclosed proposed ordinance

Background This is the second discussion of revisions to both an ordinance and resolution pertaining to mobile food vending trucks. Because of one substantial change to the ordinance recommended by City Council at the last meeting that entails allowing mobile food vending as part of a private event in residential areas, staff feels that another first reading is in order. The only proposed revision to the ordinance from our last meeting includes the following language in Section 8-302 (b) Mobile Food Vending Locations:

"In a residential district, mobile food vending on private property shall only be allowed as part of a private event and shall only serve food to event attendees and not the general public. Mobile food vending on private property shall not be allowed to utilize public property including but not limited to street rights-of-way."

The following information was included in the agenda item for December 2, 2019.

The mobile food vending ordinance that City Council approved in June of 2018, is set to expire on December 31, 2019. City staff has met and recommends the following changes to the pilot program based upon our experience with the program over the last 17 months:

- The City designated specific locations on public property (two areas in Bayfront Park, Magnus Park and River Road Sports Complex) in which mobile food truck vendors could operate. There was little demand for these public areas with only two vendors (barbeque food truck in 2018, ice cream cart in 2019) utilizing these spaces. Anecdotally, business owners stated that food sales in Bayfront Park were minimal and therefore relocated elsewhere. Ten licenses were issued in both 2018 and 2019 for mobile food trucks on private property. Food truck research states that the viability of food trucks works best when concentrated together such as the Back Lot on Michigan Street. This is a Council policy decision, but staff recommends striking the designated public areas in the resolution for mobile food vendors.
- Nevertheless, staff believes there is value to allowing mobile food trucks on public or private property when associated with a City approved public or private event such as weddings in Bayfront Park or other events or celebrations. For events with a mobile food vendor on public property, the vendor will need to show proof of obtaining a City of Petoskey Mobile Food Vending License as well as getting staff approval on a Special Events Application. Mobile food vending on private property shall only occur in business or industrial areas and must include a parking plan review. Mobile food vending would not be recommended in residentially zoned districts.

- Fees have been streamlined with only one annual fee available for licensing a mobile food truck. The proposed \$100 fee would expire at the end of each calendar year. The \$100 fee covers the costs of Public Safety Officers inspecting the mobile food truck. Regardless of whether the mobile food license is used for the entire year or simply for single event, costs to the City remain constant at \$100.

Enclosed is original ordinance and the amended ordinance that is proposed by staff. We have included a marked-up version of the proposed resolution with additional language in red and any language to be deleted using as ~~striketrough~~.

Action That City Council conduct a first reading and provide direction to staff on specific further revisions to the ordinance. No formal action is needed at this point.

rs

Enclosures

ORDINANCE NO. _____

**AN ORDINANCE TO AMEND CHAPTER 8 OF THE PETOSKEY CODE OF ORDINANCES,
BUSINESSES AND BUSINESS REGULATIONS, REGULATING MOBILE FOOD VENDING**

THE CITY OF PETOSKEY ORDAINS:

1. Article VIII, entitled “Mobile Food Vending” of Chapter 8 of the City of Petoskey Code of Ordinances is hereby amended in part and replaced by the following:
2. The introduction clause of Article VIII, Chapter 8, entitled “Mobile Food Vending” is hereby repealed and replaced with the following:

Article VIII Mobile Food Vending

An amendment to Chapter 8 Businesses and Business Regulations to regulate mobile food vending on public and private property.

3. Section 8-302 entitled Mobile Food Vending Locations is hereby adopted as follows:

Sec. 8-302 Mobile Food Vending Locations

- (a) Public Property – Mobile Food Vending shall only be allowed on public property when part of an approved public or private event.
 - (b) Private Property – Mobile Food Vending on private property shall only be allowed in business or industrial districts and must include a parking plan review. **In a residential district, mobile food vending on private property shall only be allowed as part of a private event and shall only serve food to event attendees and not the general public. Mobile food vending on private property shall not be allowed to utilize public property including but not limited to street rights-of-way.**
4. Section 8-316 entitled Duration; non-transferability is hereby repealed and replaced with the following Section 8-316:

Sec. 8-316 Duration; non-transferability.
Licenses may be issued by the City Clerk expiring at the end of each calendar year. Any license issued under this chapter is non-transferable.
5. Section 8-317 entitled Application is hereby repealed and replaced with the following Section 8-317:

Sec. 8-317 Application.

Every vendor desiring to engage in mobile food vending shall make a written application to the City Clerk for a license under this chapter. The applicant shall truthfully state, in full, all information requested by the City Clerk and be accompanied by a fee established by resolution of the City Council. Additionally, the applicant shall provide all documentation as required by the City.

6. Section 8-319 entitled Requirements is hereby repealed and replaced with the following Section 8-319:

Sec. 8-319 Requirements.

Any vendor engaging in mobile food vending shall comply with the following requirements:

- (1) Provide appropriate waste receptacles at the site of the unit and remove all litter, debris and other waste attributable to the vendor on a daily basis.
- (2) If operating on city-owned or controlled property, vendor may only locate on such property in locations associated with a City-approved public or private event. All mobile food vending trucks operating at an event, whether on public or private property, will be required to obtain the appropriate license(s) and pay the fee established by resolution of the City Council.
- (3) No vendor may operate on public property within one block of a City-authorized street fair, public festival, farmers market or event being conducted without authorization from the event sponsor.
- (4) No vendor may use flashing or blinking lights or strobe lights; all exterior lights over 60 watts shall contain opaque, hood shields to direct the illumination downward.
- (5) No vendor shall use loud music, amplification devices or "crying out" or any other audible methods to gain attention which causes a disruption or safety hazard as determined by the City.
- (6) Comply with the City's Nuisance Ordinance, Sign Ordinance and all other City ordinances.
- (7) Comply with all applicable federal, state and county regulations.
- (8) Mobile food vending units shall not utilize any electricity or power without the prior written authorization of the power customer; no power cable or similar device shall be extended across any City street, alley or sidewalk.

7. **Conflicting Standards.**

If any of the standards set forth in this amendment conflict with any other standards of previous or further ordinances or amendments, the stricter standards shall apply.

8. **Repeal; Savings Clause.**

All ordinances, resolutions, or orders, or parts thereof, in conflict with the provisions of this ordinance are, to the extent of such conflict, repealed.

9. **Severability.**

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

10. **Effect.**

This ordinance shall take effect fifteen (15) days following its enactment and shall be published once within seven (7) days after its enactment as provided by Charter.

Adopted, enacted and ordained by the City of Petoskey City Council this ____day of _____, 2020.

John Murphy
Its Mayor

Alan Terry
Its Clerk



City of Petoskey

Resolution

WHEREAS, at the direction of City Council, the City Planning Commission was asked to research leading practices and make recommendations on possible regulations pertaining to mobile food vending businesses within the City of Petoskey; and

WHEREAS, the Planning Commission established a sub-committee that met with local representatives of food trucks and brick and mortar businesses and studied several examples of ordinances from communities who have successfully implemented mobile food vending programs in their communities; and

WHEREAS, the sub-committee recommended mobile food truck regulations and possible sites to locate food trucks on public property; and

WHEREAS, the City's Planning Commission felt that business regulations were the appropriate mechanism for regulating food trucks and recommended draft language amending Article VIII of the Code of Ordinances, Chapter 8 Businesses and Business Regulations after hearing no opposition to the draft regulations and proposed sites; and

WHEREAS, the City Council has taken public comments and discussed various aspects of the proposed food vending pilot ordinance including possible public sites and fee schedules associated with a mobile food vending program; and

WHEREAS, over the last two years the City mobile food truck pilot program has been in effect and the City Council desires to make changes to the mobile food vending program:

NOW THEREFORE BE IT RESOLVED, that the Petoskey City Council hereby adopts Ordinance 765 # _____ and sets the following rules and fee schedule for a mobile food vending units. for 2018 and 2019:

MOBILE FOOD VENDING PILOT FEE SCHEDULE

Vendors shall obtain ~~both a business license as well as~~ a mobile food vending license from the City Clerk in accordance with the City Code.

Vendors shall pay the following ~~pertinent~~ fee annually with each mobile food vending license expiring at the end of the calendar year on December 31.

If vending on City property or private property: \$100.00 annually ~~\$500 annually~~

~~If vending on private property:~~ _____ \$100.00 annually

~~If associated with a community event and~~ _____ \$40.00 daily
~~on public property:~~

~~If associated with a community event~~ _____ \$25.00 daily
~~on private property:~~

Vendors shall be required to comply with all Federal, State and local regulations including Ordinance 765 #_____.

~~The City shall allow up to two (2) mobile food vending trucks in designated areas at each of the following four City-owned locations:~~

- ~~• Behind the Petoskey Fire Station adjacent to Festival Park~~
- ~~• Bayfront Drive in the far eastern parking area near turnaround and public bathrooms~~
- ~~• Magnus Park~~
- ~~• River Road Sports Complex~~

~~Use of the aforementioned sites shall be on a "first come first serve basis".~~

NOW THEREFORE, BE IT RESOLVED, that the City of Petoskey approves Ordinance 765 #____ along with the established fee schedule. ~~and designated City-owned sites.~~

State of Michigan)
County of Emmet) ss
City of Petoskey)

Alan Terry, City Clerk

ORDINANCE NO. 765

AN ORDINANCE TO AMEND CHAPTER 8 OF THE PETOSKEY CODE OF ORDINANCES, BUSINESSES AND BUSINESS REGULATIONS, CREATING A NEW ARTICLE VIII MOBILE FOOD VENDING

THE CITY OF PETOSKEY ORDAINS THE FOLLOWING ARTICLE BE CREATED:

1. Article VIII Mobile Food Vending

An amendment to Chapter 8 Businesses and Business Regulations that will expire after December 31, 2019. During this trial period, there may be up to six (6) licenses issued for designated locations on public property and no limit to the number of licenses that may operate on private property.

Division 1. Generally

Sec. 8-300 Intent.

The intent of this Section is to encourage mobile food vendors that will provide food service options in underserved areas, promote entrepreneurial activity, and increase vibrancy and culture to the City of Petoskey.

Sec. 8-301 Definitions.

- (a) *Mobile food vending* shall mean vending, serving, or offering for sale food and/or beverages from a mobile food vending unit which meets the definition of a food service establishment under Public Act 92 of 2000, which may include the ancillary sales of branded items consistent with the food, such as a tee shirt that bears the name of the organization engaged in mobile food vending.
- (b) *Mobile food vending unit* shall mean any motorized or non-motorized vehicle, trailer, or other device designed to be portable and not permanently attached to the ground from which food is vended, served, or offered for sale.
- (c) *Vendor* shall mean any individual engaged in the business of mobile food vending; if more than one individual is operating a single stand, cart or other means of conveyance, then vendor shall mean all individuals operating such single stand, cart or other means of conveyance.
- (d) *Operate* shall mean all activities associated with the conduct of business, including set up and take down and/or actual hours where the mobile food vending unit is open for business.

Sec. 8-302-8-314 Reserved.

Division 2. License

Sec. 8-315 License required.

No vendor shall engage in mobile food vending without a license from the City Clerk authorizing such vending. The City Clerk shall prescribe the form of such licenses and application for such license. All licenses shall be prominently displayed on the mobile food vending unit. No vending through a mobile food vending unit of food and/or other human consumables shall be licensed unless it meets the definition of mobile food vending as defined by this ordinance.

Sec. 8-316 Duration; non-transferability.

Annual licenses may be issued by the City Clerk expiring at the end of each calendar year. Licenses associated with a community event may be issued on a daily basis. This mobile food vending ordinance shall expire December 31, 2019. Any license issued under this chapter is non-transferable.

Sec. 8-317 Application.

Every vendor desiring to engage in mobile food vending shall make a written application to the City Clerk for a license under this chapter. The applicant shall truthfully state, in full, all information requested by the City Clerk and be accompanied by a fee established by resolution of the City Council. Additionally, the applicant shall provide all documentation, such as insurance, as required by the City.

Sec. 8-318 Fees.

An application for a license under this chapter shall be accompanied by a fee in the amount established by resolution of the City Council. There shall be no proration of fees. Fees are non-refundable once a license has been issued by the City Clerk. No one shall hire or subcontract such vendors in an attempt to evade the provisions of this chapter.

Sec. 8-319 Requirements.

Any vendor engaging in mobile food vending shall comply with the following requirements:

- (1) Provide appropriate waste receptacles at the site of the unit and remove all litter, debris and other waste attributable to the vendor on a daily basis.
- (2) If operating on city-owned or controlled property, vendor may only locate on such property in locations as established by a resolution adopted by the City Council. Exceptions to this requirement may be approved by the City Manager for community events whereby food vending trucks are present. All mobile food vending trucks operating at a community event, whether on public or private property, will be required to obtain the appropriate license(s) and pay the fee established by resolution of the City Council.
- (3) No vendor may operate on public property within one block of a City-authorized street fair, public festival, farmers market or event being conducted without authorization from the event sponsor.
- (4) No vendor may use flashing or blinking lights or strobe lights; all exterior lights over 60 watts shall contain opaque, hood shields to direct the illumination downward.
- (5) No vendor shall use loud music, amplification devices or "crying out" or any other audible methods to gain attention which causes a disruption or safety hazard as determined by the City.
- (6) Comply with the City's Nuisance Ordinance, Sign Ordinance and all other City ordinances.
- (7) Comply with all applicable federal, state and county regulations.
- (8) May have one portable sign that is six square feet, with no dimension greater than three feet and no height (with legs) greater than four feet, located within three (3) feet of the unit; and under no circumstances shall such sign be placed upon the sidewalk or impede pedestrian and/or vehicle safety.
- (9) The hours of mobile food vending are between 7:00 A.M. and 11:00 P.M. Other restrictions regarding hours of operation may be established by resolution of the City Council.

- (10) No mobile food vending unit may be left unattended for more than two hours; and any mobile food vending unit not in operation shall be removed between the hours of 11:00 P.M. and 7:00 A.M.
- (11) Mobile food vending units shall not utilize any electricity or power without the prior written authorization of the power customer; no power cable or similar device shall be extended across any City street, alley or sidewalk.

Sec. 8-320 Impoundment.

Any equipment associated with food vending that is not in compliance with this chapter and left on public property may be impounded at the owner's expense.

Sec. 8-321 Other licenses.

A license obtained under this chapter shall not relieve any vendor of the responsibility for obtaining any other license, or authorization required by any other ordinance, statute or administrative rule.

Sec. 8-322 Revocation.

The City Clerk shall revoke the license of any vendor engaged in mobile food vending who ceases to meet any requirement of this chapter or violates any other federal, state or local regulation, makes a false statement on their application, or conducts activity in a manner that is adverse to the protection of the public health, safety and welfare.

Immediately upon such revocation, the City Clerk shall provide written notice to the license holder by certified mail to their place of business or residence as indicated on the application. Immediately upon such revocation, the license shall become null and void.

Sec. 8-323 Complaints; appeals.

If a written complaint is filed with the City Clerk alleging a food vendor has violated the provisions of this chapter, the City Clerk shall promptly send a copy of the written complaint to the vendor together with a notice that an investigation will be made as to the truth of the complaint. The vendor shall be invited to respond to the complaint and present evidence and respond to evidence produced by the investigation. If the City Clerk, after reviewing all relevant material, finds the complaint to be supported by a preponderance of the evidence, the complaint shall be certified. If a license is denied or revoked by the City Clerk, or if a written complaint is certified pursuant to this Chapter, the applicant or holder of a license may appeal to and have a hearing before the City Manager. The City Manager shall make a written determination, after presentation by the applicant and investigation by the City Clerk, as to whether or not the grounds for denial, revocation or complaint are true. If the City Manager determines that such grounds are supported by a preponderance of the evidence, the action of City Clerk or filing of the complaint shall be sustained and the applicant may appeal the City Manager's decision to a court of competent jurisdiction.

Sec. 8-324 Violation and Penalty.

A violation of this chapter is responsible for a municipal civil infraction and subject to fines as established by City Council.

2. Conflicting Standards.

If any of the standards set forth in this amendment conflict with any other standards of previous or further ordinances or amendments, the stricter standards shall apply.

3. **Repeal; Savings Clause.**

All ordinances, resolutions, or orders, or parts thereof, in conflict with the provisions of this ordinance are, to the extent of such conflict, repealed.

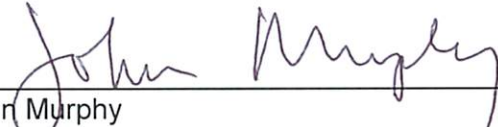
4. **Severability.**

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

5. **Effect.**

This ordinance shall take effect fifteen (15) days following its enactment and shall be published once within seven (7) days after its enactment as provided by Charter.

Adopted, enacted and ordained by the City of Petoskey City Council this 4th day of June 2018.



John Murphy
Its Mayor



Alan Terry
Its Clerk



BOARD: City Council

MEETING DATE: December 16, 2019

PREPARED: December 12, 2019

AGENDA SUBJECT: Second Discussion with Possible Adoption on the 2019 Draft Action Plan

RECOMMENDATION: That the City Council discuss with direction to staff

Background On October 14, 2019 City Council and Staff met to discuss an update to the 2018 Action Plan. Per City Council's direction, staff has developed a draft revision to the Action Plan for discussion purposes. The draft document was discussed at the December 2, 2019 meeting whereby City Council directed staff to place the document on the City's website to solicit further comment. As of December 12, 2019 one written comment was received via email from Derek Shiels dated December 11, 2019. No revisions to the document were recommended by City Council at the last meeting.

As we are nearing the end of 2019, staff recommends the document be dated 2020 on the first page.

Action If City Council is comfortable with the draft document, a motion could be made to "approve the 2020 Action Plan."

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Enclosures

From: Derek [<mailto:d.r.shiels@gmail.com>]
Sent: Wednesday, December 11, 2019 3:50 PM
To: Robert Straebel <rstraebel@petoskey.us>
Subject: Public comment

Hi Rob,

Thank you for accepting the following comments relating to the Draft Action Plan for the City.

Public Partners

There are a few places where I think it would be beneficial to mention or list public partners. This could be under the Responsibility column, particularly for Goal 1:1, Goal 5:1-4, and Goal 6:1-2.

This could be specific partners (e.g. Groundwork, Habitat for Humanity, PHSACF etc.) or more general (e.g. interested community group, local non-profit, etc.)

In 6:2 it says "considering donating obsolete City owned parcels..." My question is, donate to who? Maybe the notes need to include identifying a list of potential community partners.

In this vein, I propose that council consider chartering a new board/commission. I haven't landed on a name for this commission to propose to you, but its aim would be to create more leadership opportunities in our community and charge citizens to be involved in generating and researching ideas, policies, and other contributions to problem solving. This commission would serve and submit options and ideas to city staff, the planning commission and or city council. The mayor would nominate the coordinator and then the coordinator would select eight additional community members to serve on the commission. The charge of the coordinator and the commission would be, to be a group composed of diverse voices; seeking, through answers submitted via an application, an equal representation of gender, age, income, political affiliation, and role (work in town, own in town, work out of town, etc.). This commission's aim would be different than the planning commission's in focusing on current special initiatives such as measures to reaching the sustainability commitment, developing a community with better housing situations, identifying unique revenue sources or economic opportunities, etc. To the end that there would be considerable overlap, it would only add to the depth and breadth of citizen involvement and potential solutions and scenarios coming to the table. I do not see this commission voting on issues, but rather developing options and ideas to be considered and also to take on research tasks as requested by city staff or council.

Sustainability Measures

In goal 5:6 the city is looking to increase participation in the green pricing program. In the notes, should it mention something about looking into the option of putting the funds generated from this program into Petoskey sustainability measures (as Ric Evans has suggested)?

Goal 5:5 identifies tracking building energy usage but does the draft action plan identify an effort to develop a complete plan for getting to 100% renewable energy? There are several strategies listed about assisting the City in getting to that goal, which is great! But I would like to see one strategy being: starting the process of developing a concrete roadmap.

Overall, this action plan is very impressive and adds to my appreciation of the Petoskey community, well done!

Derek Shiels
Hazelton St.

Follow your joy

**City of Petoskey
2019 Draft Action Plan**

Goal One Insure a Long-Term Sustainable City Budget

<u>Strategies</u>	<u>Responsibility</u>	<u>Notes</u>	<u>Estimated Timeline/ Status</u>
<u>Highest priority strategies</u>			
1. Create a parks/trails/shorelines and City buildings maintenance plan including cost estimates for repair and upkeep. Consider potential new revenue sources to be used to fund future maintenance and upkeep associated with parks/trails/shorelines and City buildings.	City Council City Manager Clerk-Treasurer Director of Parks and Recreation City Planner	<p>Over the past several decades, the City has constructed a comprehensive network of high quality community amenities leading to Petoskey's reputation as a premier northern Michigan community in which to live, work and recreate. Some of these amenities include a historic downtown, renovated City Hall, award-winning pedestrian/bicyclists trail system, Winter Sports Park, and City Marina. These valuable amenities are in need of on-going maintenance and repair in the coming years. To maintain the highest standards for our local infrastructure and community amenities an additional revenue source may need to be identified and pursued.</p> <p>City Council should consider a funding mechanism and work with Staff to pursue a long-range plan for funding maintenance and upkeep for City parks/trails/shorelines and buildings.</p>	A Capital Needs Assessment Study for Parks and Special Facilities has been included in the 2020 Budget. This will be completed in 2020.

<p>2. Achieve 90% funding for all employee divisions pertaining to the Michigan Municipal Employment Retirement System (MMERS) defined benefit plans. On an annual basis, review the MMERS Actuarial Valuation Report for funding levels to further reduce the Unfunded Accrued Liability (UAL). Identify options to further reduce the UAL until 90% funding is achieved.</p>	<p>City Council City Manager Clerk-Treasurer</p>	<p>Over the last 3-4 years, MMERS has made adjustments to mortality rates, amortization periods and the assumed rate of return on investments leading to substantial increases in annual defined benefit payments for the City.</p>	<p>Summer of each year.</p> <p>Status – City is making great strides in reducing the MMERS Unfunded Accrued Liability (UAL) through changes in the defined benefits program as well as substantial contributions towards the UAL over the last three years. A fourth \$1 million contribution is included in the 2020 Budget. According to the 2018 MMERS Actuarial Report, the current funding level is at 85%. Dependent upon the rate of return of MMERS investments in 2020, the additional \$1 million contribution could bring the funding levels to 90%. In 2015, the percent funded was at 73%.</p>
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Goal Two**Plan for New Infrastructure as well as Maintenance of Current Infrastructure to Accommodate the Future**

<u>Strategies</u>	<u>Responsibility</u>	<u>Notes</u>	<u>Estimated Timeline/ Status</u>
<u>Highest priority strategies</u>			
1. Identify and extend the Capital Improvement Plan (CIP), the long term infrastructure needs of city departments, indicating both new and replacement needs as well as long-term infrastructure maintenance requirements. Identify long-term capital replacement and maintenance needs for long-term planning.	City Council City Manager Director of Public Works Clerk-Treasurer Director of Parks and Recreation City Planner	Currently, City officials develop a six-year CIP annually for City Council's approval. Extending analysis an additional 10 years into the future may provide a clearer picture for City officials of the City's infrastructure needs over the long-term. A routine process has been developed whereby the CIP is publicly presented to the Planning Commission for their review and approval, and detailed public presentations are done for City Council on a project-by-project basis.	Status – The 2020-2025 Capital Improvement Plan (CIP) has been expanded to include "Projects/Capital Items Lacking Funding" that includes a backlog of maintenance items such as building repairs, new roofs, HVAC systems, etc.
2. Aggressively pursue grants to support specific infrastructure needs, including Bureau of Indian Affairs funding for streets where appropriate. Identify operation costs when applying for grants.	City Council City Manager Director of Public Works Clerk-Treasurer Director of Parks and Recreation City Planner	A master list of past awarded grants along with deadline dates assists Staff in maximizing grant dollars awarded to the City.	On-going

Goal Three**Diversify and Strengthen the City's Economic Base**

<u>Strategies</u>	<u>Responsibility</u>	<u>Notes</u>	<u>Estimated Timeline/ Status</u>
<u>Highest priority strategies</u>			
1. On an annual basis, review and assess the properties identified in the City's Redevelopment Ready Communities (RRC) Program for redevelopment viability. Redevelopment sites should focus mainly on City-owned properties or properties where the landowner is committed to redevelopment.	City Council City Manager City Planner	<p>Through the RRC Economic Development Plan, the City has identified three sites in which to focus economic redevelopment efforts. The sites include 200 East Lake Street, the Darling Lot and 900 Emmet Street.</p> <p>The City will consider not only the economic development viability for each site, but also whether economic development incentives included in the Economic Development Strategy are appropriate. City Council may revise the list of redevelopment sites accordingly.</p>	Starting in late 2019/early 2020 and each year thereafter.

Goal Four**Identify and Address Downtown Development Issues**

<u>Strategies</u>	<u>Responsibility</u>	<u>Notes</u>	<u>Estimated Timeline/ Status</u>
<u>Highest priority strategies</u>			
1. Using past studies and conceptual drawings on the Lake Street/Division Street parking lot as well as the Darling Lot Study completed in 2017, consider several specific strategies to increase parking in the downtown area. When planning downtown infrastructure projects, consider different street parking options to maximize downtown parking.	City Council City Manager City Planner Director of Public Works DMB Director	Focus is to increase the number of covered parking spots as well as optimize downtown street parking options.	2020-2021
2. Examine and remove to the extent feasible obstacles to upper floor downtown residential uses and other residential/commercial zoning districts.	City Council City Manager City Planner DMB	Developers have identified a lack of covered parking as a critical impediment to renovating second and third story floors in the downtown area for residential uses. Additionally, current height restrictions in the Emmet Street corridor area (RRC priority site) preclude developers from building a three-story mixed use development.	On-going

Goal Four**Identify and Address Downtown Development Issues Continued**

3. Expand the participation rate (currently 30%) of downtown businesses for the voluntary fire code self-inspection program using social media and the DMB's email data base.	City Council City Manager Public Safety Director DMB Director	Every other year Public Safety Officers visit all downtown commercial businesses regarding fire safety issues. Business owners are given a self-inspection fire safety check list form with approximately 30% of the forms returned to the City. The program is completely voluntary. Implementing a mandatory commercial fire inspection program would require additional staff and may not be politically supported by commercial businesses. Through educational efforts, City Staff will develop promotional items that emphasize the importance of fire code inspections for the overall safety of the entire downtown area. Social media including the Public Safety Department's Facebook page will be used to promote more participation for the building safety program.	On-going
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Goal Five**Develop and Promote Community Sustainability Measures Including the Transition to Renewable Energy Sources**

<u>Strategies</u>	<u>Responsibility</u>	<u>Notes</u>	<u>Estimated Timeline/ Status</u>
<u>Highest priority strategies</u>			
1. In 2020, pursue Gold Certification through the Michigan Municipal League's Michigan Green Community (MGC) Challenge Program. Maintain Gold Certification levels for future years.	City Council City Manager City Planner Director of Public Works Parks and Recreation Director	<p>The Michigan Green Communities Challenge is an annual program that serves as a guide to help local communities measure their progress towards sustainability. Currently, the City has achieved Silver certification in the program. Benefits of participating in the Michigan Green Community Challenge include:</p> <ul style="list-style-type: none">• Roadmap for sustainability initiatives;• Earn bronze, silver or gold certification for community efforts;• Benchmark progress towards sustainability initiatives;• Compare and compete with other communities. <p>To achieve Gold Certification, the City will need to pursue a Forestry Plan with an urban tree canopy inventory or install a solar demonstration project on City Hall in 2020.</p>	Status – The City has achieved Silver Certification in 2018 and 2019. Gold Certification will be pursued in 2020 and maintained in future years.
2. To assist the City in achieving 100% renewable energy by 2035, the City will undertake a feasibility study for a solar array project at the City-owned Howard Road landfill. Based upon results of the study, the City may pursue funding options and develop engineered drawings to solicit competitive bids.	City Council Clerk-Treasurer City Planner City Manager Public Works Director	The City has earmarked funds for the initial feasibility study in 2020. Based upon results of the feasibility study, the City Council may look at funding the solar array project in future years.	2020-2021

Goal Five**Develop and Promote Community Sustainability Measures Including the Transition to Renewable Energy Sources Continued**

<u>Strategies</u>	<u>Responsibility</u>	<u>Notes</u>	<u>Estimated Timeline/ Status</u>
<u>Highest priority strategies</u>			
3. To further assist the City in achieving 100% renewable energy by 2035, the City will install rooftop solar electric panels on City Hall. The efforts will not only decrease the City's dependence upon fossil fuels, but also demonstrate to the community the affordability and return on investments of new solar panel technology.	City Council Clerk-Treasurer City Planner City Manager Public Works Director	The project will serve as a community catalyst to encourage business owners and homeowners to explore small scale solar panels on buildings within the City. The City Hall demonstration project will highlight both the environmental benefits as well as the overall economics of installing solar panels on homes and businesses. City Council may direct Staff in future years to pursue other solar projects for City buildings.	2020-2021
4. Work with environmental groups, non-profits, municipalities and the Michigan Public Power Agency (MPPA) in the development of large scale solar array projects in Michigan.	City Council City Manager Clerk-Treasurer City Planner Director of Public Works	Transitioning to 100% renewable energy by 2035 will require the creation of a multitude of unique public/private partnerships. To maintain affordable electric rates through new renewable energy sources, the City should encourage partnerships that promote large-scale solar and wind projects to achieve beneficial economies of scale.	2020-2021
5. Using Energy Star Portfolio, achieve a 10% reduction in electrical energy usage for City Hall, Lake Street Fire Station, Curtis Building, and Bay Harbor Fire Station.	City Manager Parks and Recreation Director City Treasurer	Reducing the City's dependence on fossil fuel will take a two-fold approach that includes the transition to renewable energy sources but also implementing energy conservation measures for City Buildings. City Staff will track energy usage on four City buildings that have been benchmarked for energy usage through the Energy Star Portfolio. Specific energy savings projects will be consistent with recent energy audits on City buildings. Future energy savings will be used to establish a revolving energy loan fund in 2021.	2020-2021

Goal Five**Develop and Promote Community Sustainability Measures Including the Transition to Renewable Energy Sources Continued**

6. Increase participation in the City's Voluntary Green Pricing Program.	City Council City Manager Clerk-Treasurer Public Works Director	The City currently has 138 participants in the Voluntary Green Pricing Program. Residents and businesses can choose to participate at a 25%, 50%, 75% or 100% level. The City will increase our marketing efforts for the program through social media, utility billing and email data bases.	2020-2021
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Goal Six Promote Affordable/Workforce Housing within the Community

<u>Strategies</u>	<u>Responsibility</u>	<u>Notes</u>	<u>Estimated Timeline/ Status</u>
<u>Highest priority strategies</u>			
1. Work with housing organizations to identify and address obstacles to affordable housing in the City's zoning codes.	City Council City Manager City Planner Planning Commission	To meet a growing demand for affordable/workforce housing needs, the City in partnership with local housing organizations, will undertake a full review of the local zoning codes. These efforts will assist City Council and Staff in identifying any obstacles that may impede the creation of additional affordable/workforce housing units within the community.	2020-2021
2. Identify incentives or measures to promote affordable/workforce housing.	City Council City Manager City Planner Clerk-Treasurer	Resolving affordable/workforce housing issues will require a multi-pronged approach through strong private/public partnerships. Some measures that the City could consider include but are not limited to: <ul style="list-style-type: none"> • Considering donating obsolete City-owned parcels in the development of long-term affordable/workforce housing units for low-to moderate income families; • Revising City codes to allow additional dwelling units (ADUs) in certain neighborhoods or zoning districts; • Promote the establishment of a regional housing authority; • Study increasing density in certain zoning districts; • Develop a Payment in Lieu of Taxes (PILOT) policy that City Council could adopt. 	2020-2021



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: December 16, 2019 **PREPARED:** December 10, 2019

AGENDA SUBJECT: 2020 Rates and Charges - Revised

RECOMMENDATION: That City Council adopt the proposed resolution

Background City Council approved the 2020 schedule of Rates and Charges as part of the budget resolution at the November 18, 2019 meeting. Unfortunately, the Water and Sewer Capital Charges included rates from 2018 instead of the new rates that were established in 2019 and that remain the same for 2020.

In June 2018 Tetra Tech, Ann Arbor, MI, performed a study of the City's water and sewer use rates, along with System Development Charges (Capital Charges). Capital Charges are a one-time charge billed to new customers to recover a proportional share of costs incurred in constructing the existing water and sewer systems. Vic Cooperwasser of Tetra Tech performed an in-depth study of the City's water and sewer system's costs, customer base, usage, franchise agreements and capital improvements.

City Council approved a five-year rate schedule at the December 12, 2018 meeting for the water and sewer system capital charges, which remain the same for the entire five-year period. Council is being asked to approve the resolution that would return the amounts to their 2019 levels as included in the water and sewer rate study.

Action City staff recommends City Council approve the revised rate schedule correcting the water and sewer capital charges for 2020.

at
Enclosures



City of Petoskey

Resolution

WHEREAS, the City Council approved the 2020 schedule of rates and charge at their November 18, 2019 meeting and;

WHEREAS, the schedule included incorrect amounts for the Water and Sewer Capital charges, which are to remain the same as in 2019:

NOW, THEREFORE, BE IT RESOLVED, that the City of Petoskey City Council hereby approves the revised schedule of rates for Water and Sewer Capital Charges within the 2020 schedule of Rates and Charges.

DEPARTMENT OF FINANCE

ORIGINAL

Meter Size	<u>Water Capital Charges</u>		<u>Sewer Capital Charges</u>		<u>Tap-In Fees</u>	
	<u>Inside</u>	<u>Outside</u>	<u>Inside</u>	<u>Outside</u>	<u>Inside</u>	<u>Outside</u>
5/8"	\$900.00	\$1,350.00	\$3,200.00	\$3,200.00	\$1,470.00	\$1,615.00
3/4"	\$1,350.00	\$2,025.00	\$4,800.00	\$4,800.00	\$1,470.00	\$1,615.00
1"	\$2,250.00	\$3,375.00	\$8,000.00	\$8,000.00	\$1,680.00	\$1,845.00
1-1/2"	\$4,500.00	\$6,750.00	\$16,000.00	\$16,000.00	\$4,360.00	\$4,795.00
2"	\$7,200.00	\$10,800.00	\$25,600.00	\$25,600.00	\$4,640.00	\$5,100.00
3"	\$15,750.00	\$23,625.00	\$56,000.00	\$56,000.00	\$5,040.00	\$5,545.00
4"	\$27,000.00	\$40,500.00	\$96,000.00	\$96,000.00	\$7,075.00	\$7,780.00
6"	\$56,250.00	\$84,375.00	\$200,000.00	\$200,000.00	\$9,730.00	\$10,700.00

Tap-in fees include tapping of the water main by City crews (excavation by owner/contractor) and City supplied valving components for water service connection point at main. Owner/contractor is responsible for all excavating, trenching, service pipe and components from water main connection point to building, street and sidewalk replacements, and right-of-way restorations.

DEPARTMENT OF FINANCE

CORRECTED

Meter Size	<u>Water Capital Charges</u>		<u>Sewer Capital Charges</u>		<u>Tap-In Fees</u>	
	<u>Inside</u>	<u>Outside</u>	<u>Inside</u>	<u>Outside</u>	<u>Inside</u>	<u>Outside</u>
5/8"	\$1,400.00	\$2,100.00	\$4,600.00	\$4,600.00	\$1,470.00	\$1,615.00
3/4"	\$2,100.00	\$3,150.00	\$6,900.00	\$6,900.00	\$1,470.00	\$1,615.00
1"	\$3,500.00	\$5,250.00	\$11,500.00	\$11,500.00	\$1,680.00	\$1,845.00
1-1/2"	\$7,000.00	\$10,500.00	\$23,000.00	\$23,000.00	\$4,360.00	\$4,795.00
2"	\$11,200.00	\$16,800.00	\$36,800.00	\$36,800.00	\$4,640.00	\$5,100.00
3"	\$24,500.00	\$36,750.00	\$80,500.00	\$80,500.00	\$5,040.00	\$5,545.00
4"	\$42,000.00	\$63,000.00	\$138,000.00	\$138,000.00	\$7,075.00	\$7,780.00
6"	\$87,500.00	\$131,250.00	\$287,500.00	\$287,500.00	\$9,730.00	\$10,700.00

Tap-in fees include tapping of the water main by City crews (excavation by owner/contractor) and City supplied valving components for water service connection point at main. Owner/contractor is responsible for all excavating, trenching, service pipe and components from water main connection point to building, street and sidewalk replacements, and right-of-way restorations.



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: December 16, 2019

PREPARED: December 10, 2019

AGENDA SUBJECT: 2019 Budget Amendments

RECOMMENDATION: That City Council adopt the proposed resolution

Summary At the end of each fiscal year, the City Council is routinely asked to formally adopt amendments to the Annual Budget. As noted below, these amendments are necessitated by a variety of circumstances, and in many cases are administrative changes to formally reflect previously approved actions and priorities.

Proposed Amendments

General Fund Revenues are increasing in Public Safety for reimbursement from MDOT for extra patrols during the highway reconstruction project (\$18,000). Park revenue increases include; state grants from Penn Park reimbursements for 2017 work (\$136,000), local grants for pickleball courts (\$20,000), and Magnus Park increase in sales (\$50,000). Marina revenues increased for state grant for electrical upgrades (\$135,000) and fuel sales (\$50,000). Administration Fees increased for Parking Funds share of downtown restrooms (\$110,500). Total increase in revenue budget of \$519,500.

Expenditures increased include: Public Safety for wages and fringe benefits (\$50,000), Buildings and Grounds for downtown restrooms (\$278,000), Marina for electrical upgrades (\$155,000) and increased fuel sales (\$17,000). Total increase in expenditures of \$500,000.

TIFA Fund Additions to budget expenditures include: the stair tower replacement (\$175,000) and Bayfront Park shoreline erosion work (\$200,000) for a total increase of \$375,000.

Action The City Council will be asked to adopt the proposed resolution that would amend budget amounts in 2019 for the General Fund and TIFA Fund.

at
Enclosure



City of Petoskey

Resolution

WHEREAS, at the close of the City's 2019 fiscal year, the City staff has determined that revenues and expenditures within two City funds is anticipated to differ from amounts that had been budgeted for:

NOW, THEREFORE, BE IT RESOLVED that budgeted revenues and expenditures within the General Fund and TIFA Fund be adjusted as follows:

	<u>Original</u>	<u>Amendment</u>	<u>Difference</u>
General Fund			
Revenues:			
Operating	\$4,597,800	\$4,597,800	\$ 0
Non-operating	37,000	37,000	0
Activities:			
Grants	74,600	365,600	291,000
Public Safety	23,100	41,100	18,000
Recreation	150,000	150,000	0
Parks	341,200	391,200	50,000
Bayfront Park Marina	808,500	858,500	50,000
Transfers	<u>2,414,300</u>	<u>2,524,800</u>	<u>110,500</u>
Total Revenues and Transfers	<u>\$8,446,500</u>	<u>\$8,966,000</u>	<u>\$ 519,500</u>
Expenditures:			
General Governmental Services	\$1,738,800	\$1,738,800	\$ 0
Public Safety	3,446,000	3,496,000	50,000
Public Works	632,600	632,600	0
Recreation and Cultural	<u>2,612,800</u>	<u>3,062,800</u>	<u>450,000</u>
Total Expenditures	<u>\$8,430,200</u>	<u>\$8,930,200</u>	<u>\$ 500,000</u>
TIFA Fund			
Expenditures:			
TIFA	<u>\$ 561,100</u>	<u>\$ 936,100</u>	<u>\$ 375,000</u>



BOARD: City Council

MEETING DATE: December 16, 2019

DATE PREPARED: December 10, 2019

AGENDA SUBJECT: Consideration to Approve an Off-Premises Tasting Room License for Mammoth Distilling LLC to be located at 4197 Main Street, Bay Harbor

RECOMMENDATION: That the City Council approve the enclosed resolution

Background Chad Munger, a representative for Mammoth Distilling LLC, Torch Lake, is requesting approval to operate an Off-Premises Tasting Room in the Village of Bay Harbor. Mammoth Distilling LLC has been in business since 2013 and is currently licensed with the Michigan Liquor Control Commission as a Small Distiller, Micro Brewer and Small Wine Maker. The company currently operates tasting rooms in Central Lake, Bellaire, Traverse City and Adrian.

Bay Harbor Company LLC is aware of the business intentions and has drafted a lease agreement with Mammoth Distilling LLC. The location listed on the lease agreement is 4197 Main Street, Bay Harbor, with May 15, 2020 listed as a commencement date of occupancy. The Michigan Liquor Control Commission requires local governing body approval for an Off-Premises Tasting Room License. Mr. Munger assures only tastings of wine, spirits and cocktails produced by Mammoth Distilling LLC will be provided at this off-premise location.

A background review has been completed by the Public Safety Department in conjunction with Michigan Liquor Control Commission. Following the Department of Public Safety's review, the Director of Public Safety reported no issues and recommends approval of this proposed license if City Council desires.

Action If City Council is agreeable to allowing Mammoth Distilling LLC to apply for an Off-Premises Tasting Room to be located at 4197 Main Street, Bay Harbor, a motion can be made to approve the enclosed resolution granting local approval.

mb
Enclosure

Local Government Approval For Off-Premises Tasting Room License
(Authorized by MCL 436.1536)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new Off-Premises Tasting Room License application.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ council/board
(regular or special) (township, city, village)
called to order by _____ on _____ at _____
the following resolution was offered: (date) (time)
Moved by _____ and supported by _____
that the application from _____
(name of applicant - if a corporation or limited liability company, please state the company name)

for a **NEW OFF-PREMISES TASTING ROOM LICENSE**

to be located at: _____

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____
council/board at a _____ meeting held on _____ (township, city, village)
(regular or special) (date)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: December 16, 2019

PREPARED: December 12, 2019

AGENDA SUBJECT: Resolution Encouraging the State of Michigan Governor and State Legislature to Declare the State of Michigan's Shorelines as a Disaster Area

RECOMMENDATION: That the City Council adopt the enclosed proposed resolution

Background Because of the ubiquitous damage to Michigan shorelines as a result of high water levels, many communities in Michigan are seeking State and Federal assistance in declaring Michigan's 3,288 miles of coastline a disaster area. By declaring the State's shoreline a disaster area, there may be federal assistance from Congress and the President of the United States to mitigate many of the devastating impacts to our shorelines as a result of coastal erosion.

The enclosed resolution encourages the Governor and State Legislature to give favorable consideration to the declaration of the shoreline in the State of Michigan as a disaster area.

Action Motion to approve the enclosed resolution encouraging the State of Michigan Governor and State Legislature to declare the State of Michigan's shorelines a disaster area.

rs
Enclosure



Declaration of Shoreline Disaster Request

WHEREAS, record high water levels in the Great Lakes as well as the bay and rivers connected to them, have contributed toward major erosion on beaches and shorelines all across the State of Michigan during high water levels and currently throughout 2019; and

WHEREAS, it is anticipated that the Michigan winter with ice flows and jams will continue to worsen the already bad situation throughout the Great Lakes; and

WHEREAS, the Great Lakes are Michigan's most vital and precious resource; and

WHEREAS, the City of Petoskey recognizes the effects of storms, high water, and wind driven wave action that are causing severe erosion of the shoreline as well as related infrastructure damage; and

WHEREAS, the public trust doctrine states that the sovereign holds in trust, for the public use, the resources such as the shoreline regardless of private property ownership; and

WHEREAS, the 3,288 miles of shoreline in the State of Michigan must be protected as referred to in the Public Trust Doctrine; and

WHEREAS, the Great Lakes are the State of Michigan's economic and property value driver for the tax base along the shoreline and connecting tributaries; and

WHEREAS, the conditions of the Great Lakes shoreline affect businesses and the tourism industry by limited access to beaches and pedestrian/bicyclists trails, the loss of property along the shoreline directly affects the local, county and state tax base; and the effects on municipal water systems and the inland water levels throughout the state are all affected:

NOW, THEREFORE, BE IT RESOLVED, the City of Petoskey City Council requests that the Governor of the State of Michigan along with the State Legislature give favorable consideration to the declaration of the shoreline in the State of Michigan as a disaster area, and seek assistance from Congress and the President of the United States for this devastating situation which has an impact statewide; and

BE IT FURTHER RESOLVED, that nothing from this resolution shall require any action by the City of Petoskey, the Petoskey Department of Public Works, the Petoskey Public Safety Department, the Petoskey Municipal Marina or any other City entity.

State of Michigan)
County of Emmet) ss.
City of Petoskey)

I, Alan Terry, Clerk of the City of Petoskey, do hereby certify that the foregoing is a true copy of a resolution adopted by the City of Petoskey City Council at a regular meeting on the 16th day of December, 2019, and of the whole thereof.

In witness whereof, I have hereunto set my hand and affixed the corporate seal of said City of Petoskey this ____ day of December, 2019.

Alan Terry, City Clerk