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According to the Attorney General, interrupting a public meeting in Michigan with hate speech or profanity could result in criminal charges under several State statutes relating to Fraudulent Access to a Computer or Network (MCL 752.797) and/or Malicious Use of Electronics Communication (MCL 750.540).

According to the US Attorney for Eastern Michigan, Federal charges may include disrupting a public meeting, computer intrusion, using a computer to commit a crime, hate crimes, fraud, or transmitting threatening communications.

Public meetings are being monitored and violations of statutes will be prosecuted.

CITY COUNCIL

June 1, 2020

1. Call to Order - 7:00 P.M. – Virtual meeting from remote locations
2. Recitation - Pledge of Allegiance to the Flag of the United States of America
3. Roll Call
4. Presentation – Hear presentation by Jen Buchanan, Tip of the Mitt Watershed Council, concerning engineering alternatives for the Lake Street Dam
5. Consent Agenda – Adoption of a proposed resolution that would confirm approval of the following:
 - (a) May 18, 2020 regular session City Council meeting minutes
 - (b) Acknowledge receipt of a report concerning certain administrative transactions since May 18, 2020
6. Miscellaneous Public Comments
7. City Manager Updates
8. New Business
 - (a) Discuss the current Executive Order as it relates to the wearing of masks, public/private gatherings, vacation rentals and hotels

- (b) Adopt a proposed resolution that would approve “Back to the Midway Event” and strategies to help support downtown businesses due to the coronavirus pandemic
- (c) Discuss options for upcoming Ward and City Conventions
- (d) Consideration to approve and authorize the City Manager to execute the 2020 Jaws of Life Agreement between Emmet County and City of Petoskey

9. City Council Comments

10. Adjournment



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: June 1, 2020

DATE PREPARED: May 28, 2020

AGENDA SUBJECT: Presentation and Discussion Regarding Engineering Alternatives for the Lake Street Dam

RECOMMENDATION: No action required – informational purposes only

Background Jen Buchanan from Tip of the Mitt Watershed Council and project manager for “*Healing the Bear-Engineering Alternatives for the Lake Street Dam*” will give a short presentation. Over the last year, project stakeholders and interested parties have been discussing potential engineering designs for the Lake Street Dam allowing better fish passage while impeding sea lamprey from swimming upstream. The project has been funded by a Great Lakes Fishery Trust grant of \$50,494 with a local cash match from the City of \$16,500. Tip of the Mitt Watershed personnel also provided in-kind services for the project.

Agenda item is to update City Council and the community on progress so far. An additional public meeting held virtually to introduce the engineering concepts is scheduled for June 23 at 5:30 P.M. See additional information dated June 1, “*Healing the Bear-Engineering Alternatives for the Lake Street Dam*”.

Action No action needed. Questions and comments are appreciated.

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Enclosure

Healing the Bear: Engineering Alternatives for the Lake Street Dam

Update May 2020

Funded by a grant from the Great Lakes Fishery Trust to Tip of the Mitt Watershed Council

Project partners: MI Dept. of Natural Resources (MDNR), MI Dept. of Environment, Great Lakes, and Energy (EGLE), MI Trout Unlimited (MI TU), City of Petoskey, Miller Van Winkle Trout Unlimited, US Fish and Wildlife Service (USFWS), Little Traverse Bay Bands of Odawa Indians (LTBB), Tip of the Mitt Watershed Council, OHM Advisors, and other stakeholders as part of the Bear River Work Group.

Project administrator: Tip of the Mitt Watershed Council, Jen Buchanan

Project engineers: OHM Advisors, Lucas Fitzpatrick and Amanda Porath

Total project cost: \$66,000. The GLFT to provide \$50,494.40. Costs include contract to OHM Advisors (\$43,500), and the Watershed Council (staff, supplies, etc.)

Match provided by the City of Petoskey (\$16,500), as well as in-kind provided by the Watershed Council, city staff, natural resource managers (MI TU, MDNR, LTBB, MDEQ, USFWS).

Timeframe: June 2019 through June 2020

Summary:

An engineering alternatives study for the lowermost barrier on the Bear River, the largest tributary to Little Traverse Bay, will be completed. Potential alternatives for the Lake Street dam include complete or partial removal, modification, or no change. Project partners will conduct community engagement efforts to solicit support and highlight the connection between the Great Lakes Fishery and coastal tributaries. The study will serve as the basis for prioritizing the future management of the dam.

The engineering alternatives study will provide the City with critical information that will help direct the management of this structure and, more importantly, the future of the Bear River and Little Traverse Bay fisheries. Fisheries biologists with the MI Dept. of Natural Resources and Little Traverse Bay Bands of Odawa Indians maintain that if the structure was removed or modified, fish species that are currently unable to access the River will do so. The restored connection between the Bay and the River will benefit both fisheries and may have a profound impact overall. Fisheries biologist also believe that lake spawning species may utilize the Bear River for spawning. This concept is based upon the understanding that certain species, such as Lake Michigan Cisco, historically had two life history strategies, which included spawning in both lakes and rivers. Anthropogenic influences on coastal tributaries, compounded with overfishing, may have resulted in the loss of the river-spawning population.

At this time, rather than move forward with a proposal to remove the structure, the City and project partners believe it is in the best interest of the community to consider all options. Because dam removal projects can elicit strong opinions, it is important that all community members, including those that frequent the dam as a popular fishing spot, are able to offer their support, objections, concerns, and otherwise. Community input will be considered with regard to future decisions, including the potential for creating new angler opportunities for those who may feel displaced.

Project progress to date:

We promoted the project to the public through a variety of channels, including:

1. Press Release re: the award and project announcement to the community (Petoskey News Review).
2. On August 21, the Watershed Council hosted the Project Open House. The event was promoted via a press release (Petoskey News Review).

The Lake St. Engineering Alternatives Study story map and public survey was introduced at the Open House.

<https://storymaps.arcgis.com/stories/24188bbdb2be402e990754ecbfe03f87>

3. Signage at the dam location was posted concurrent with the Open House, which directed people to the story map and online survey.

Two sessions were available at the August 21 Open House to accommodate community members' schedules. The first session was held from 3:00-5:00 pm and the second from 7:00-9:00 pm. The number of attendees was lighter than expected. In total, 18 attendees, including Watershed Council staff, OHM representatives, City staff, MI Dept. of Natural Resources, and Trout Unlimited members. It was reported at that time that "word was out" and people "aren't happy about it." In other words, those that were well aware of the project and the open house chose not to attend the meeting to learn more, but instead made their opinions known to others not associated with the project.

The online survey closed November 30th. Nearly 100 respondents completed the survey. We have attached the results to this report, however, we have not summarized that at this point. We will submit a summary report with our final report, and in the meantime, will share the results with the City of Petoskey.

Since the August Open House:

- On January 6, MI Department of Natural Resources (MDNR) Fisheries Division (Heather Hettinger), MI Trout Unlimited (Bryan Burroughs), OHM Advisors, and the Watershed Council held a conference call to review progress to date, and discuss plans for the next Bear River Work Group meeting.
- On January 15, the Bear River Work Group met and OHM presented their preliminary engineering alternatives to the group. Feedback received helped to inform subsequent work.
- On March 11, staff from US Fish and Wildlife Service (USFWS), OHM Advisors, MDNR Fisheries Division (Heather Hettinger), and MI Trout Unlimited (Bryan Burroughs) discussed the project to better understand the concerns of USFWS Sea Lamprey control unit. The information from the call further informed OHM's engineering study.
- On May 6, the Bear River Work Group met via Zoom. OHM presented their further refined preliminary engineering alternatives to the group. USFWS attended the meeting as well. The plans for a virtual open house in June were introduced.
- In addition to the abovementioned meetings, numerous phone calls and emails, of course, between OHM, MI Trout Unlimited and MDNR have transpired.

The second public open house, previously scheduled for May, will be hosted virtually in June.

OHM preliminary engineering alternatives include:

1. Fixed-Crest Weir with Additional Grade Controls

Dam is partially removed. Crest of structure is lowered by approximately 3 feet.

Grade Control Notes:

Cross vanes, step pools, riffles, other possibilities

- Control velocities and sediment transport
- Mitigate upstream impacts to US31 bridge.
- Promotes pool formation for fish habitat.

Grade Control Structure example:



Miller Creek at TH53 crossing, Duluth

Could include a Trap-and-Sort Fishway to supplement a fixed-crest weir

Trap-and-Sort Fishway to supplement a fixed-crest weir



Image Credit: Great Lakes Fishery Commission
Retrieved from: <http://www.glfc.org/barriers.php>



Image Credit: US Army Corp of Engineers, City of Traverse
City, Great Lakes Fishery Commission, and AECOM
Retrieved from: <http://www.glfc.org/fishpass.php>

2. Adjustable-Crest Weir

Dam would be replaced with a structure that could be seasonally raised and lowered

- Grade controls recommended
- Additional upstream armoring may be needed for higher gradient during seasonal lowering

Adjustable-Crest Weir Examples



Inflatable Rubber Dam

Inflatable dam on the Russian River in California. NOAA Climate.gov photo by Caitlyn Kennedy. Retrieved from <https://www.climate.gov/news-features/features/who-rules-californias-russian-river>

Adjustable-Crest Weir Examples

Shield Type Inflatable Rubber Dam
Pneumatic crest dams



Image Credit: Dacheng Rubber Co, LTD. Retrieved from <https://www.inflatable-dam.com/inflatable-dam/shield-type-rubber-dam.html>



Adjustable crest weir example

3. Alternative Barrier Locations if the Lake Street Dam is removed

Potential Locations

- Existing Dam at Walloon Lake or other locations, including Sheridan St. bridge, River Road Sports Park, Evergreen Road or others
- Transition point between low/high gradient somewhere along the river
- Combination of permanent/seasonal barriers

In addition, the public survey showed:

Uses:

Fishing (35%)

Mostly Steelhead but would fish others if present and would utilize additional fishing platforms if constructed.

Paddling (28%)

Mostly upstream of the Sheridan Street Bridge but would paddle through to the Bay if the Lake Street Dam was removed.

Perceptions:

Removal of the Dam will result in more fish being caught (40%)

Concern for impact of invasive species (14%)

Promotion:

The Watershed Council's Current Reflections newsletter featured the project on page 7 in our Fall/Winter edition: <https://www.watershedcouncil.org/uploads/1/2/6/3/126321286/2019winter-newsletter-web.pdf>

The Watershed Council also promoted the online survey through regular posts to Facebook.

A guest commentary also appeared in the Petoskey News Review and can be read here: https://www.petoskeynews.com/news/opinion/opinion-jennifer-buchanan-study-to-explore-options-for-lake-street/article_872a99e9-5fae-5a47-ae74-c6f35ed3534f.html

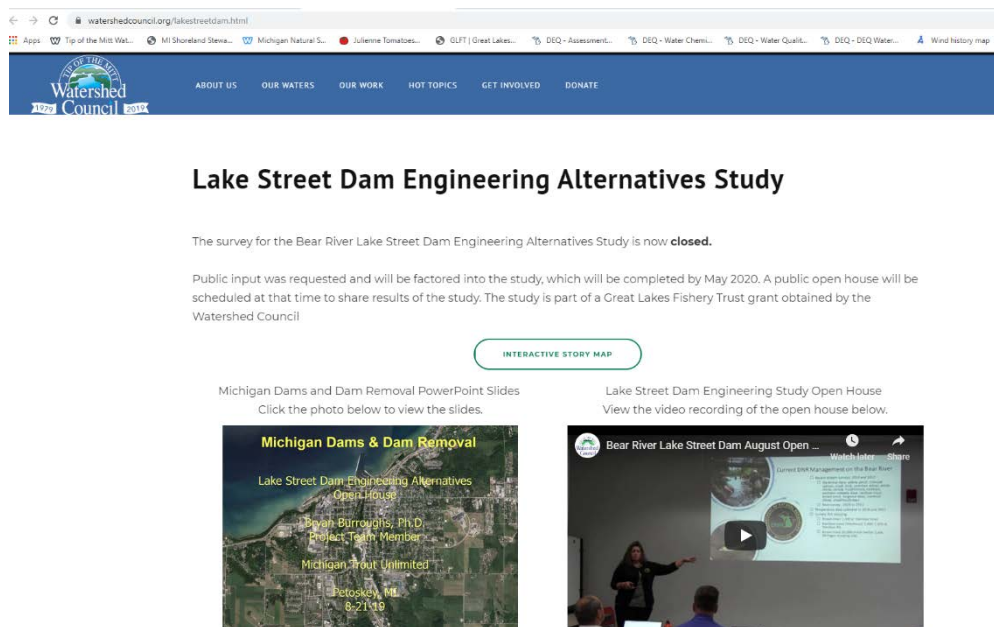


Figure 1: Project page on Watershed Council website

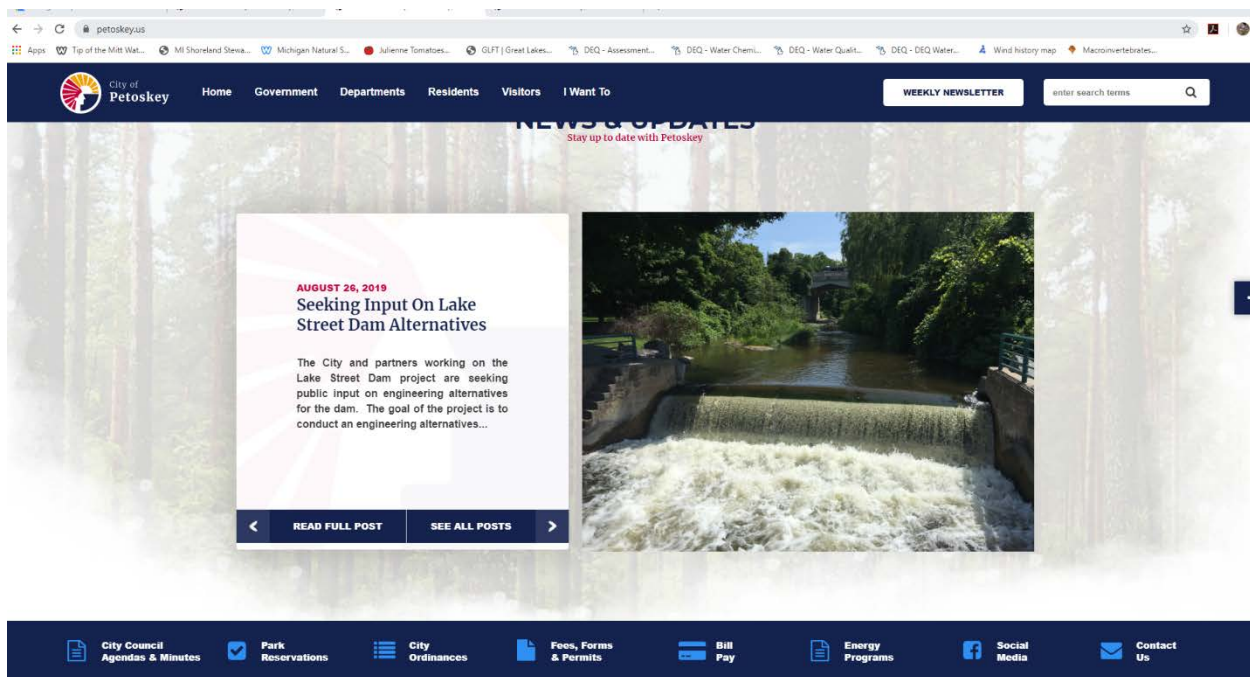


Figure 2: Project page on City of Petoskey website

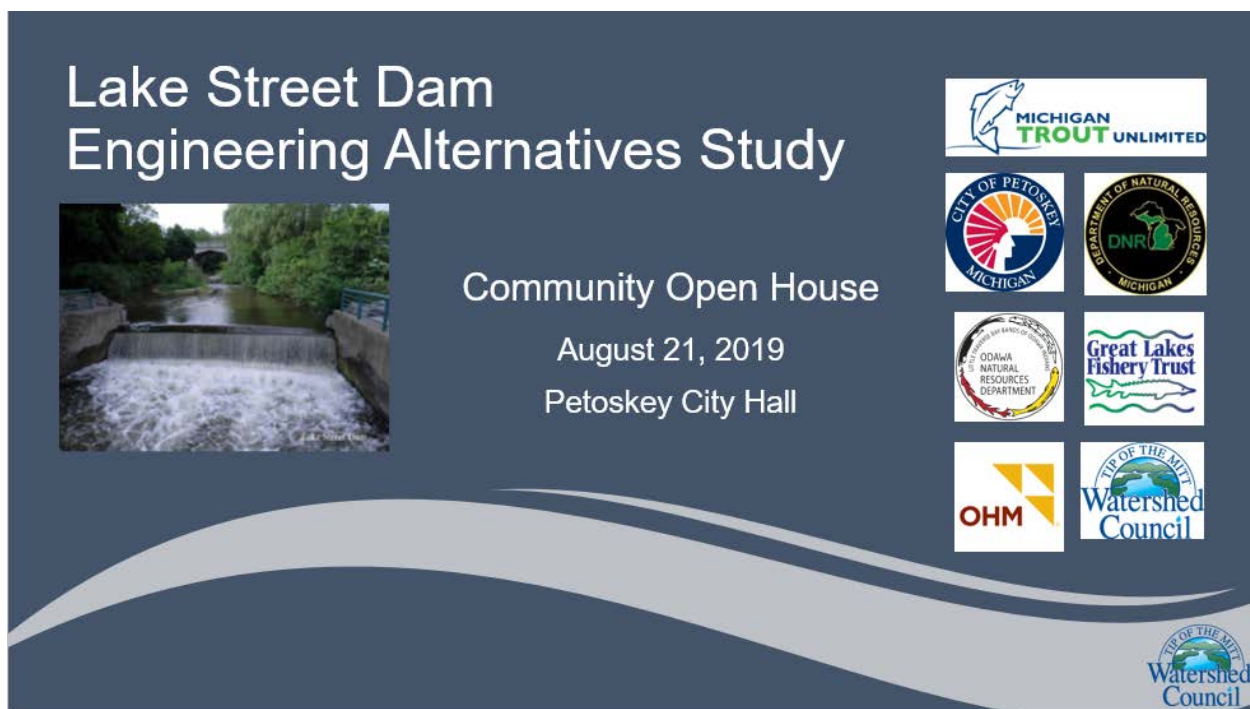


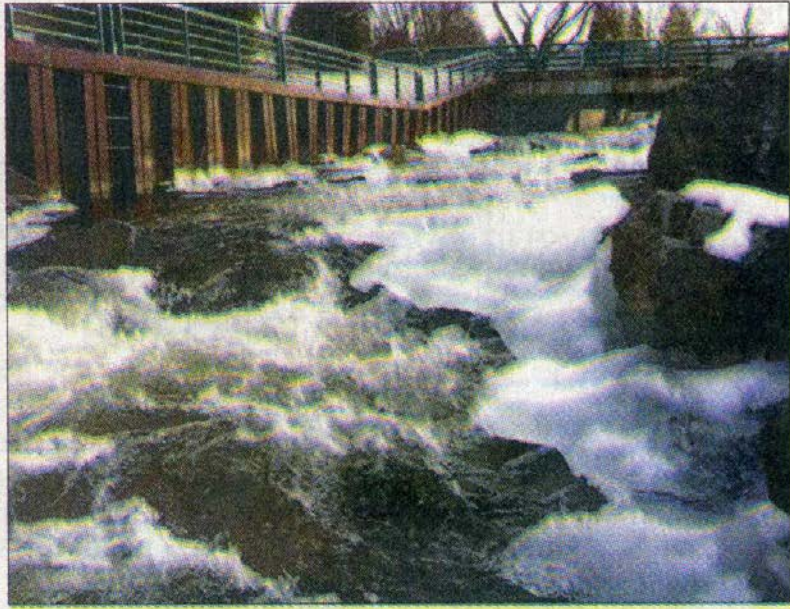
Figure 3: Presentation cover at Public Open House

Survey to aid in Lake Street dam project

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PETOSKEY — Petoskey officials are still collecting input on the future of the Lake Street Dam.

The city has been exploring the possibility of removing the dam for some time — although officials have not definitively committed to doing so, and, even if they did choose to tear it down, the process would take several years. Nevertheless, Tip of the Mitt Watershed Council



FILE PHOTO

The Bear River is seen flowing near the dam along Lake

Figure 4: Petoskey News Review article

has obtained a grant of nearly \$50,500 from the Great Lakes Fishery Trust to begin an engineering study on the site.

Petoskey officials and representatives from the Watershed Council jointly hosted an open house last week at Petoskey City Hall, allowing residents to offer their perspectives in person. But the parties are continuing to collect public input through an online survey, which can be found on the Petoskey and Tip of the Mitt websites, or at this link: <https://bit.ly/2ZwT93G>.

The current phase of the project would cost a total of \$66,000, which includes project coordination, the engineering study, community outreach efforts and water quality monitoring. The city would be expected to foot 25 percent of those costs, or \$16,500. City council members approved the grant application in February.

Prior to that, in September, a study conducted by OMH Advisors showed that the piece of infrastructure, stationed across Lake Street from city hall, is still viable, but that further investigation into the longevity and impacts of the dam were warranted. Officials estimate it to be more than 80 years old.

Many communities are engaging in "free spanning" efforts — removing barriers to the natural flow of rivers to prevent hazardous flooding and encourage natural fish migration patterns. Last year, Traverse City-based Conservation Resource Alliance completed its effort to remove the Lake Kathleen Dam on the Maple River, near Pellston. It was the last piece of a yearslong effort to remove all the barriers along that river.

But such efforts come with a number of other considerations. In addition to obtaining proper permits, permission from owners

and community engagement, water quality must be monitored continually. And, while one benefit of "free spanning" is to encourage the free flow of species, steps must be taken to keep invasive species out.

"The main focus of the engineering study is to look at alternatives to improve fish passage within the Bear River, certainly while preventing the sea lamprey from swimming upstream," Petoskey city manager Rob Straebel said at a past city council meeting.

Ultimately, the engineering study will simply offer some potential solutions for the city to have on hand should the need arise. Those solutions could mean removing the dam completely, replacing it or undertaking other long-term improvements.

The specific grant obtained for the project is the Habitat Protection and Restoration grant for Targeted Land and Capital Efforts. According to information from the Great Lakes Fishery Trust website, those grants could be awarded up to \$400,000 and go to projects, including barrier removal, which "preserve essential habitat; protect, restore, and stabilize important fish habitats; and increase habitat availability."

Partners in the project include Michigan Trout Unlimited, Michigan Department of Environment, Great Lakes and Energy, U.S. Fish and Wildlife Service, Little Traverse Bay Bands of Odawa Indians and Michigan Department of Natural Resources.

A public open house on the project is slated for late August, and a website will be devoted to gaining additional public feedback. Results of the study are expected to be highlighted in another meeting in May 2020.

Friday, August 16, 2019 | Petoskey News-Review

PETOSKEY

Community open house to examine Lake Street Dam alternatives

Officials will host an open house next week to share information and receive public input regarding the study of engineering alternatives for the Lake Street Dam in Petoskey.

The open house will take place on Wednesday, Aug. 21 at Petoskey City Hall, 101 E. Lake St. The public is invited to attend one of two sessions: 3-5 p.m. or 7-9 p.m. The study, funded through a Great Lakes Fishery Trust grant obtained by Tip of the Mitt Watershed Council, will review

potential alternatives for the dam, which include replacement, removal, or modification of the structure. The dam is owned by the City of Petoskey.

A 2018 inspection report produced by OHM Advisors indicated that no structural deficiencies were identified through visual observation — but that monitoring, maintenance, and further review of the dam and its impact on the Bear River are warranted.

The open house will include short presenta-

tions by the Michigan Department of Natural Resources, Michigan Trout Unlimited and the Little Traverse Bay Bands of Odawa Indians. Those unable to attend the open house will be able to provide feedback via an online survey that will be made available after August 21. Hard copies of the survey will be also be available at Petoskey City Hall. A second open house will take place in May of 2020 to provide the community with the results of the engineering study.

Figure 5: Petoskey News Review press release



Figure 6: Signage posted at dam



Figure 7: Decals posted at dam



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: June 1, 2020

PREPARED: May 28, 2020

AGENDA SUBJECT: Consent Agenda Resolution

RECOMMENDATION: That the City Council approve this proposed resolution

The City Council will be asked to adopt a resolution that would approve the following consent agenda items:

- (1) Draft minutes of the May 18, 2020 regular session City Council meetings; and
- (2) Acknowledge receipt of a report from the City Manager concerning all checks that have been issued since May 18, 2020 for contract and vendor claims at \$382,278.74, intergovernmental claims at \$0, and the May 28 payroll at \$202,586.99 for a total of \$584,865.73.

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Enclosures



CITY COUNCIL

May 18, 2020

A regular meeting of the City of Petoskey City Council was held from virtual locations on Monday, May 18, 2020. This meeting was called to order at 7:00 P.M.; then, after a recitation of the Pledge of Allegiance to the Flag of the United States of America, a roll call then determined that the following were

Present: John Murphy, Mayor
Kate Marshall, City Councilmember
Suzanne Shumway, City Councilmember
Brian Wagner, City Councilmember
Lindsey Walker, City Councilmember

Absent: None

Also in attendance were City Manager Rob Straebel, Clerk-Treasurer Alan Terry, City Planner Amy Tweeten, Public Works Director Michael Robbins and Executive Assistant Sarah Bek.

Amend Agenda

City Councilmember Marshall moved that, seconded by City Councilmember Wagner to amend agenda and move public comment from the end of the agenda to beginning of meeting.

Said motion was adopted by the following vote:

AYES: Marshall, Shumway, Wagner, Walker, Murphy (5)
NAYS: None (0)

Hear 2019 Audit Presentation

Jake Schierbeek and Trina Edwards, Dennis, Gartland & Niergarth representatives, Traverse City, presented information concerning the City's Financial Statements and Report of Independent Certified Public Accountants as the annual audit for the City's fiscal year ended December 31, 2019. Ms. Edwards also reviewed the audit-related communications letter and adjusted journal entries.

Consent Agenda - Resolution No. 19402

Following introduction of the consent agenda for this meeting of May 18, 2020, City Councilmember Shumway moved that, seconded by City Councilmember Walker adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby confirms that the draft minutes of the May 4, 2020 regular session City Council meeting be and are hereby approved; and

BE IT RESOLVED that receipt by the City Council of a report concerning all checks that had been issued since May 4, 2020 for contract and vendor claims at \$415,118.88, intergovernmental claims at \$0, and the May 14 payroll at \$194,306.74, for a total of \$609,425.62 be and is hereby acknowledged.

Said resolution was adopted by the following vote:

AYES: Marshall, Shumway, Wagner, Walker, Murphy (5)
NAYS: None (0)

Hear Public Comment

Mayor Murphy asked for public comments and there were no comments.

Hear City Manager Updates

The City Manager reported that the Clerk's Office is researching options for the July Ward and City Conventions due to concerns whether the City could hold these events and be in compliance with the Governor's Executive Order pertaining to people congregating in one place and that Council could consider hosting virtual convention meetings via Zoom, but will be further discussed at the June 1 meeting; that spring residential rubbish pickup is scheduled for the week of June 8; that Jen Buchanan from Tip of the Mitt Watershed Council will be making an informational presentation on June 1 regarding engineering designs for the Lake Street Dam; that MDOT landscaping along US-31 is completed; that public comment period for the City's wastewater discharge permit has begun with comments being accepted for 30 days until June 12, 2020 and if no comments are received the NPDES permit will be finalized and issued by the State; that the Bayfront Stair Tower project is complete and a ribbon-cutting ceremony could take place in the summer if Council desires; and that crews have been doing repair work on the Bayfront East shoreline to help minimize further shoreline erosion until a long-term solution is implemented.

City Councilmembers had concerns with hosting virtual meetings for conventions and would like to try and conduct meetings in-person and heard inquiries on what type of plants would be installed along Bayfront East after slope work was completed.

The City Manager responded that the Public Works Director is working with the consultant on what types would be best along the shoreline.

Approve Board Appointments – Resolution 19403-19405

Mayor Murphy reviewed that City Council consider the appointments to the Downtown Management Board and Zoning Board of Appeals.

City Councilmember Walker moved that, seconded by City Councilmember Marshall adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby approves the appointment of Marnie Duse, 429 Pearl Street, to the Downtown Management Board to fill a vacated term ending December 2020.

Said resolution was adopted by the following vote:

AYES: Marshall, Shumway, Wagner, Walker, Murphy (5)

NAYS: None (0)

City Councilmember Wagner moved that, seconded by City Councilmember Walker adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby approves the appointment of Jennifer Shorter, 7017 Stanley Court, to the Downtown Management Board to fill a vacated term ending December 2022.

Said resolution was adopted by the following vote:

AYES: Marshall, Shumway, Wagner, Walker, Murphy (5)

NAYS: None (0)

City Councilmember Marshall moved that, seconded by City Councilmember Wagner adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby approves the reappointment of Jessica Shaw-Nolff, 517 East Lake Street, for a three-year term ending April 2023.

Said resolution was adopted by the following vote:

AYES: Marshall, Shumway, Wagner, Walker, Murphy (5)

NAYS: None (0)

Mayor Murphy read aloud a public comment from Reg Smith, 600 Arlington Avenue, endorsing the Downtown Management Board appointment recommendations and that they both represent multi-generational retail store ownership in downtown, and their input will be essential in the challenging business climate everyone is experiencing.

Adopt Ordinance 776 to Conditionally Rezone Properties at 112, 116, 118 and 124 East Mitchell Street from B-1 Local Business and O-S Office Service Districts to B-2A Transitional Business – Resolution No. 19406

The City Planner reviewed that this was a second reading of a proposed ordinance; gave a brief overview that the proposed B-2A Transitional Business District zoning would allow for site redevelopment with building placement and uses consistent with the Central Business District; that the B-2A height limit is the same as the remainder of the block that is zoned RM-2 Multiple Family; that the B-2A does not have a residential density limitation based on lot size and allows first floor residential; that the developer has offered conditions to ensure the upper stories are multiple family residential and has limited the possible commercial uses on the first floor; and that staff believes the rezoning is consistent with the City Master Plan and recommends ordinance approval.

City Councilmembers inquired if the property and proposed building would have to maintain form and architecture as indicated in the master plan and expressed concerns of the City's protection if building is demolished and never finished.

The City Planner responded that similar zoning is addressed in the proposed ordinance not architecture requirements and that the developer would have to restore the property if development does not occur.

The City Attorney also reviewed that a civil infraction could be issued to property owner if not restored.

Mayor Murphy asked for public comments and heard from those in support of the ordinance and that quality housing at all price points is needed to support the downtown businesses now more than ever.

City Councilmember Marshall moved that, seconded by City Councilmember Wagner adoption of the following ordinance:

An ordinance to amend the Zoning District Map of the City of Petoskey as set forth in Ordinance No. 451, the Zoning Ordinance of the City of Petoskey to re-zone specific properties from the O-S Office Service District and the B-1 Local Business District to the B-2A Transitional Business District.

WHEREAS, a request to rezone 112, 116, 118, 124 E. Mitchell Street from O-S Office Service and B-1 Local Business to B-2A Transitional Business was made on November 8, 2019; and

WHEREAS, the subject properties are located at the entrance to downtown and adjacent to US 31 and hold a single-story structure and three vacant lots within two different zoning districts; and

WHEREAS, successful redevelopment of the property necessitates that all parcels have the same zoning; and

WHEREAS, rezoning of the subject properties to B-2A is consistent with the City of Petoskey Master Plan objectives of guiding development and redevelopment in a manner that will maintain high quality living and working environments for current and future residents, ensuring that future infill development or redevelopment is compatible with and enhances existing residential areas, and maintaining and enhancing Downtown Petoskey as the regional economic and cultural center of the community; and

WHEREAS, the proposed rezoning is consistent with the Future Land Use Map of the Petoskey Master Plan; and

WHEREAS, the Petoskey Planning Commission held a public hearing on the rezoning request at its December 19, 2019 meeting; and

WHEREAS, after the public hearing, the Petoskey Planning Commission had a tie vote (4-4) on the request and therefore failed to make a recommendation to City Council that the Zoning District Map be amended to add the subject properties to the B-2A Transitional Business District due to the concern of the property being located in the parking exempt district; and

WHEREAS, the Planning Commission held a public hearing at its February 20, 2020 meeting, and recommended to City Council that Sections 1704(c) and 2903(3) be amended to reduce the size of the parking exempt district, removing the subject properties from said district, and decreasing the parking requirements to 75% of full requirements in the B-2A Transitional Business District to promote a more pedestrian-oriented development pattern; and

WHEREAS, the concern of the Planning Commission with the rezoning of 112, 116, 118, 124 E. Mitchell to B-2A Transitional Business has been addressed should the proposed changes to Sections 1704(C) and 2903(3) be approved by City Council; and

WHEREAS, upon hearing the concerns raised by City Council regarding the entirety of uses allowed in the B-2A District, the property owner subsequently and voluntarily submitted conditions for the rezoning; and

WHEREAS, the City has considered the voluntary conditions and determined that the conditions further the above goals of enhancing existing residential areas and the community and are additionally consistent with anticipated future land uses;

NOW THEREFORE, the City of Petoskey ordains:

1. City Council accepts the conditions offered by the property owner with respect to Lots 1, 2, 3 and 4 of Block 3, Ignatius Petoskey's Addition to the Village of Petoskey City recorded in Liber 1 of Plats, Page 7, Emmet County Records.
2. Lots 1, 2, 3 and 4 of Block 3, Ignatius Petoskey's Addition to the Village of Petoskey City recorded in Liber 1 of Plats, Page 7, Emmet County Records are rezoned to B-2A Transitional Business District, subject to all applicable zoning usages, standards, regulations, requirements, and conditions of that district, except as modified herein.
3. In addition to the zoning provisions applicable to B-2A Transitional Business District properties, the above properties shall be subject to the following additional conditions:
 - a. The upper two stories of the building will be restricted to multi-family residential housing; and
 - b. The following commercial uses listed in Table 2901.1 shall not be allowed: brewpub, microbrewery, winery, food service with or without alcohol service, open air businesses, and public assembly.
4. The conditional rezoning is subject to the following timing considerations:

- a. The properties will be cleared, including the demolition of any existing structures, and the land graded within twenty-four (24) months, absent an extension by the City at the request of the owner. Should this process not be completed in this time period, the zoning will revert to the previous zoning districts.
 - b. The condition that the upper two stories of the building be restricted to multi-family residential housing shall exist until such time that the City determines to rezone said properties to remove or modify this restriction in light of a change in conditions rendering a change to the zoning ordinance appropriate.
 - c. The condition not to allow brewpub, microbrewery, winery, food service with or without alcohol service, open air businesses, and public assembly shall exist until such time that the City determines to rezone said properties to remove or modify this restriction in light of a change in conditions rendering a change to the zoning ordinance appropriate.
5. The Zoning District Map of the City of Petoskey shall be, and the same hereby is, amended in order that the following described property be shown as located in the B-2A Transitional Business District and the Zoning classification hereafter for said property shall be B-2A Transitional Business. The property hereby re-zoned, subject to the above conditions, is described as follows:

All of Lots 1, 2, 3 and 4 of Block 3, Ignatius Petoskey's Addition to the Village of Petoskey City recorded in Liber 1 of Plats, Page 7, Emmet County Records.
 6. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section, or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.
 7. This Ordinance shall take effect fifteen (15) days following its enactment and shall be published once within seven (7) days after its enactment as provided by Charter.

Said ordinance was adopted by the following vote:

AYES: Marshall, Shumway, Wagner, Walker, Murphy (5)

NAYS: None (0)

Adopt Ordinance 777 Amending Sections 1704(c) Off-street Parking Exception to General Provision and 2903(3) Site Requirements in the B-2A Transitional Business District – Resolution No. 19407

The City Planner reviewed that this was a third reading of a proposed ordinance; that the amendment to Section 1704(c) would remove two areas from the Parking Exempt District; that the amendment to Section 2903(3) would reduce parking requirements for redevelopment in the B-2A District to allow no less than 75% full parking requirements; that the intent of the two ordinance amendments is to remove existing residential areas on the fringe of the Central Business District from the parking exempt district, while allowing reduced parking requirements for redevelopment in the B-2A Transitional Business District, a district intended as a transition from the B-2 Central Business District to adjacent neighborhoods, that encourages mixed use, pedestrian oriented redevelopment; and that the amendments were unanimously recommended by the Planning Commission.

Mayor Murphy asked for public comments and read aloud a comment in support of the ordinance and in light of the proposed development on East Mitchell Street, it is an acceptable change in the parking exempt boundaries.

City Councilmember Wagner moved that, seconded by City Councilmember Walker, adoption of the following ordinance:

An Ordinance to amend Sections 1704(C) and 2903(3) of Appendix A, Zoning Ordinance, of the Petoskey Code of Ordinances

WHEREAS, an objective of the City of Petoskey Master Plan is to maintain and enhance Downtown as the regional economic and cultural center of the community; and

WHEREAS, it is acknowledged that to accomplish a dense urban core there is a need for municipal parking to discourage development of private surface parking lots that remove existing buildings and negatively impacting the pedestrian orientation of the downtown; and

WHEREAS, there exists a parking exempt district in the downtown area described in Section 1704(c) of the Zoning Ordinance where on-site parking is not required for any permitted use; and

WHEREAS, the periphery areas of the Central Business District, including the B-2A Transitional Business and B-2B Mixed Use Corridor, are also intended to maintain a pedestrian orientation; and

WHEREAS, the Planning Commission held a public hearing on changes to Section 1704(c) and 2903(3) of the Zoning Ordinance that would reduce the size of the parking exempt district, and reduce parking requirements in the B-2A Transitional Business to no less than 75% of full requirements; and

WHEREAS, the Planning Commission recommends that the changes to Sections 1704(c) and 2903(3) of the Zoning Ordinance be approved to ensure that existing public parking is not overly burdened by future redevelopment at the periphery of downtown, while also promoting a pedestrian-oriented development pattern:

NOW THEREFORE, the City of Petoskey ordains:

1. Section 1704(c) of Appendix A to the Petoskey Code of Ordinances is hereby amended as follows:

Exception to general provisions. The area delineated as the Central Business Parking Exempt District is exempt from providing off-street parking, but if off-street parking and loading requirements are provided, the lot shall meet all applicable design standards of this Zoning Code. The Central Business Parking Exempt District is defined as the area bounded by Michigan Street on the south, Rose Street on the north, US 31 and Emmet Street on the west, and on the east, it follows Woodland and Division Streets to a point 138 feet north of the Bay Street right-of-way to an east-west alley, thence west to the former railroad corridor now identified as the Downtown Greenway Corridor, thence northeast until it reaches the Rose Street right-of-way as illustrated below:



2. Section 2903(3) of Appendix A to the Petoskey Code of Ordinances is hereby repealed and replaced with the following:

Sec. 2903(3) Site Requirements

- (a) Parking shall only be permitted as accessory to an immediately adjacent principal use.
 - (b) Parking lot development is only allowed in the rear or side yards and screened with a hedge or finished wall of at least three (3) feet and no more than four feet in height from view of any public street, alley, parkland or adjacent residential property.
 - (c) Parking spaces shall be set back a minimum of three feet from the property line.
 - (d) Off-street parking requirements in the B2-A District are no less than 75 percent of the requirements of Table 1704(h).
3. **Conflicting Standards.**
If any of the standards set forth in this amendment conflict with any other standards of previous or further ordinances or amendments, the stricter standards shall apply.
 4. **Repeal; Savings Clause.**
All ordinances, resolutions, or orders, or parts thereof, in conflict with the provisions of this ordinance are, to the extent of such conflict, repealed.
 5. **Severability.**
The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

6. Effect.

This ordinance shall take effect fifteen (15) days following its enactment and shall be published once within seven (7) days after its enactment as provided by Charter.

Said ordinance was adopted by the following vote:

AYES: Marshall, Shumway, Wagner, Walker, Murphy (5)

NAYS: None (0)

Discuss Bay and Howard Street Proposed Development & Possible Brownfield Plan

The City Manager reviewed that at the May 4 meeting, representatives for the Bay and Howard Street hotel project presented conceptual plans with discussion on the feasibility of establishing a Brownfield Plan for the site as well as improvements to the Saville Lot; that revenue sources were limited at that meeting, so staff completed additional research including whether State education tax dollars may be available if the City were to pursue a potential Brownfield Plan; that according to MEDC representatives State education taxes and taxes levied for school operating purposes may be available for reimbursement of eligible activities associated with a Brownfield Plan; that there is a good chance the State may approve an additional 18 mills to reimburse the City and developer for eligible activities, which would be in addition to the local millage of 24 mills that would be levied upon the additional tax dollar capture generated by the hotel; that the local school district and ISD are made whole by the State and will not see any reductions in their funding; reviewed estimates from the developer which show State funding to be \$1.6M with local funding amounting to \$1.9M; reviewed proposed eligible activities and estimated costs for both the developer and City; that local taxes and State education taxes would reimburse the City an estimated \$3,146,386 for the project; that there would be very little risk to the City as the City would only be obligated to construct the parking platform when the hotel development is completed and sufficient additional tax increment dollars are available to the City to pay off annual debt service associated with a parking platform; reviewed that the DMB could be a partner in building the parking platform by dedicating a portion of their parking meter revenues to assist reimbursing the City for annual debt service on the parking platform; that there is a demand for covered parking and will increase tax revenue for the City in the future; that if Council is interested in a Brownfield Plan for the proposed hotel, the developer offered to develop a Brownfield 381 Action Plan that would provide more financial detail on the proposed project; reviewed the process that final financial calculations would need to be developed through the City and Emmet County Brownfield Authority and would take several months to develop; and reviewed that the hotel conceptual plans will be reviewed by the Planning Commission on May 21.

Barry Polzin, representative for developers, reviewed the hotel conceptual plans and that valet parking only allows for more parking in which the developers plan to utilize this concept.

Eric Helzer, financial representative for developers, reviewed proposed hotel project options with and without a Brownfield Plan; reviewed estimated costs and captured taxes with each option; that a TIF could be created today to establish base value; that TIF could be amended to add more time to complete project if needed; and that the TIF would go away if nothing is developed.

City Councilmembers inquired what role Mac McClelland played in the Brownfield process since he was involved in the Great Lakes Center for the Arts project; heard inquiries on the purpose of Brownfields; discussion on what happens if City finds environmental eligible activities; heard from those in favor of the option to include, but remove later if wanted; that concrete numbers are needed to make a decision; discussed proformas, expenses and plans; and that the proposed development is consistent with goal four of the City's Action Plan.

Mr. Helzer reviewed process of Brownfield Plan and who would be involved; reviewed that due to proposed site there isn't much environmental cleanup, but can build into plan after the fact if need be; and that a Brownfield Plan could be setup now to create TIF so City would have a better idea of capture amount.

The City Manager reviewed that staff was not looking for approval of TIF or air easement tonight; that both matters run concurrently; and that DMB should be included in the discussion.

Mayor Murphy asked for public comments and read aloud a comment in support of the project; that the parking area known as the Saville Lot is the most critical area for continued retail and pedestrian success; heard support for any kind of Brownfield or similar TIF in this area to support future public enhancements and infrastructure; that parking is needed in this area; that an enhanced snow removal or a sidewalk melt system could be installed; a public plaza for viewing and entertainment could be created and an improved year-round connection to the waterfront; and that it is a great opportunity for transformational development that would have a positive impact on downtown for years to come.

Approve Appraisal Agreement for Bay/Howard Street Hotel Air Easement – Resolution No. 19408

The City Manager reviewed that at the May 4 meeting, City Council directed the City Attorney to develop an agreement requiring the developer to pay for the costs of an appraisal in the determination of fair market value for the proposed easement area for the Bay and Howard Street hotel project. The City Manager further reviewed the agreement; that the developer is to pay \$7,000 to have appraisal completed; and that the hotel development will be discussed by the Planning Commission on May 21.

City Councilmembers inquired and asked for clarification of the client referenced in the agreement and that it is the City, not developer and heard from those in favor of beginning process and if there was a reason they could not approve at the meeting.

The City Manager responded that approval could happen tonight, but City should be genuine with developer and the main concern is how Council would like to move forward vs. value of easement and the amount of money the City could receive.

Mr. Polzin commented that the developer is willing to pay for appraisal and would most likely be a 30-day process.

City Councilmember Marshall moved that, seconded by City Councilmember Shumway to contract with Integra Realty Resources – Detroit, Birmingham, for valuation and consulting services for air rights on a 20' wide parcel of land with the developer paying costs in the amount of \$7,000.

Said motion was adopted by the following vote:

AYES: Marshall, Shumway, Wagner, Walker, Murphy (5)

NAYS: None (0)

Approve PILOT Ordinance Process for Lofts at Lumber Square – Resolution No. 19409

The City Manager reviewed that Ben Ide of Haan Development sent a proposal to City staff for a potential workforce/affordable housing project on the Gruler site on Emmet Street; reviewed that Lofts at Lumber Square is a proposed three-story, 60-unit apartment complex on Emmet and Fulton Streets; that the developer was asking Council to consider approving a Payment in Lieu of Taxes (PILOT) ordinance to qualify for low-income tax credits and USDA Rural Development Section 515 funding; that staff recommends the Planning Commission review the conceptual site plan before any formal action on the PILOT; reviewed three purposes of a PILOT including to encourage the development or rehabilitation of affordable housing, to assist in the financial feasibility of a project with below-market rents and to demonstrate community participation in applications to other funding sources; reviewed that a PILOT is needed by the developer for State funding; reviewed past PILOTS approved by the City; that staff believes the proposed project closely aligns with the Harbor Village Senior Citizen Apartment I & II project which was granted a 10% annual PILOT service charge; that the developer stated that a 10% PILOT service charge would work from a proforma standpoint; reviewed PILOT service charge vs. Ad Valorem Taxes; and reviewed how the project compares to City's economic development strategy and current B-2B mixed use corridor zoning.

Mr. Ide briefly reviewed the proposed project and timeline process; that there is no rental subsidy for developer; that there will be general occupancy applicants and no special cases; and that the developer will be applying for the October 1 funding round and will need PILOT ordinance approved before then.

City Councilmembers commented that the project seems too good to be true, aligns with City goals and strategies and heard from those in support of keeping the process moving.

City Councilmember Walker moved that, seconded by City Councilmember Marshall to move forward with PILOT ordinance process.

Said motion was adopted by the following vote:

AYES: Marshall, Shumway, Wagner, Walker, Murphy (5)

NAYS: None (0)

Discuss Potential Postponement of Several 2020 General Fund Expenditures

The City Manager reviewed the financial impacts to local governments as a result of the COVID-19 pandemic; that there is uncertainty of when some businesses will be allowed to operate again; reviewed early predictions of shortfalls in the State budget for 2020 and 2021 with anticipation of State funding to municipalities to drop substantially; reviewed that State revenue sharing is the second largest outside source of funding in the General Fund; and reviewed that staff recommended possible postponements of several 2020 General Fund expenditures.

City Councilmembers inquired if staff prioritized budgetary cuts.

The Finance Director reviewed State revenue sharing amounts and how it would affect the City budget.

Approve Application to MDOT-Transportation Economic Development Fund (TEDF) for Category B Grant Monies – Resolution No. 19410

The City Manager reviewed that MDOT was accepting applications for the Transportation Economic Development Fund (TEDF) Category B Program; that the grant monies is to be allocated for road improvements to cities and villages with a population of 10,000 or fewer; reviewed grant requirements; that streets designated as Local, streets scoring low on the PASER system and streets that are not eligible for the federal funding Small Urban Program have a better chance of being funded; that the following segments would be good candidates for eligible funding including Hill Street from Northmen Drive to Kalamazoo Avenue, West Jefferson Street from Connable Avenue to Ingalls Avenue and Connable Avenue from West Jefferson Street to approximately 200 feet south; and that total construction cost is estimated at \$163,000 with the City responsible for 50% match funding in the amount of \$81,500.

City Councilmembers expressed concern if monies should be spent in light of the pandemic and General Fund budget cuts.

City Councilmember Marshall moved that, seconded by City Councilmember Wagner adoption of the following resolution:

WHEREAS, the City of Petoskey is applying for \$81,500 in funding through MDOT from the Transportation Economic Development Category B Program to construct resurfacing of Local Roads including Hill Street from Northmen Drive to Kalamazoo Avenue; West Jefferson Street from Connable Avenue to Ingalls Avenue; and Connable Avenue from West Jefferson Street to approximately 200 feet south; and

WHEREAS, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects;

NOW, THEREFORE, BE IT RESOLVED that the City has authorized Michael Robbins, Public Works Director, to act as agent on behalf of the City to request Transportation Economic Development Fund Category B Program funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award; and

BE IT FURTHER RESOLVED, that the City attests to the existence of, and commits to, providing at least \$81,500 toward the construction costs of the project(s), and all costs for design, permit fees, administration costs and cost overruns; and

BE IT FURTHER RESOLVED, that the City commits to owning, operating, funding and implementing a maintenance program over the design life of the facilities constructed with Transportation Economic Development Fund Category B Program funding.

Said resolution was adopted by the following vote:

AYES: Marshall, Shumway, Wagner, Walker, Murphy (5)

NAYS: None (0)

Approve Liquor License for Mammoth Distilling LLC – Resolution No. 19411

The City Manager reviewed that a representative for Mammoth Distilling LLC, Torch Lake, requested approval to operate an Off-Premise Tasting Room in the Village of Bay Harbor; that in December 2019 Council granted approval to Mammoth Distilling LLC for a tasting room located at 4197 Main Street, Bay Harbor, and that prior to taking occupancy the applicant determined the location of 4181 Main Street, Bay Harbor, would better fit their needs; that Mammoth Distilling has been in business since 2013 and is currently licensed with the Michigan Liquor Control Commission as a Small Distiller, Micro Brewer and Small Wine Maker; that Bay Harbor Company LLC is aware of the business intentions and a draft lease agreement is prepared for 4181 Main Street, Bay Harbor; and that a background review has been completed by the Public Safety Department in conjunction with the LCC.

City Councilmember Shumway moved that, seconded by City Councilmember Wagner to adopt a resolution supplied by the Michigan Liquor Control Commission approving a New Off-Premise Tasting Room License for Mammoth Distilling LLC, to be located at 4181 Main Street, Bay Harbor.

Said resolution was adopted by the following vote:

AYES: Marshall, Shumway, Wagner, Walker, Murphy (5)

NAYS: None (0)

Establish 2019 Tax Millage Rates – Resolution No. 19412

The Finance Director reviewed the proposed 2020 millage rates and tax revenue. City Council approved the 2020 Annual Budget at their November 18, 2019 meeting which included a provision for property-tax millage rates to remain the same as in 2019. City Council was now being asked to formally establish the millage rates necessary to provide the budgeted property-tax revenue approved in the 2020 Annual Budget for the General Fund, Library Fund and Right-of-Way Fund.

The Finance Director reviewed total millage rates; taxable values and State's inflation rate and that the City is required to roll back millage rates; and reviewed property tax revenues that will be collected from each levy including general operating, solid waste, public safety equipment, library and right-of-way.

City Councilmember Marshall moved that, seconded by City Councilmember Walker adoption of the following resolution:

WHEREAS, as required by City Charter provisions, the City Manager on November 4, 2019 presented to the City Council the City's proposed annual budget for the 2020 fiscal year; and

WHEREAS, as also required by City Charter provisions, the City Council on November 18, 2019, conducted a public hearing to receive comments concerning the proposed budget, including rates of property-tax millages that had been estimated for levies during 2020; and

WHEREAS, following its review of the proposed 2020 Annual Budget, and after conducting a public hearing to receive comments concerning the proposed budget and estimated tax levies, the City Council on November 18, 2019, approved the 2020 Annual Budget:

NOW, THEREFORE, BE IT RESOLVED that the City of Petoskey City Council does and hereby directs that there shall be raised through a general tax upon the taxable real and personal property within the City during the next summer tax levy for the year commencing January 1, 2020, millages in the amount of 7.4837 for general operating purposes, 0.4890 for solid-waste purposes, 0.7377 for Public Safety equipment purchases, 1.7694 for library purposes, and 3.8537 for right-of-way purposes; and, when collected, proceeds from such levy are hereby appropriated to the General Fund, Library Fund, and Right-of-Way Fund; and

BE IT FURTHER RESOLVED that the total aggregated amount of all such authorized millages shall total 14.3335 mills; and

BE IT FURTHER RESOLVED that these various millages so ordered to be levied shall be certified by the City Clerk-Treasurer to the City Assessor and shall be levied and collected upon the taxable value of all taxable property within the City.

Said resolution was adopted by the following vote:

AYES: Marshall, Shumway, Wagner, Walker, Murphy (5)
NAYS: None (0)

Council Comments

Mayor Murphy asked for Council comments and Councilmember Wagner thanked staff and residents for staying calm during these unprecedented times. Councilmember Walker mentioned that she attended the Special Planning Commission meeting concerning the Master Plan and it was very interesting; that she is in favor of street closings to help downtown businesses; and that Michigan Maple Block property would be favorable property for housing due to their current business closing. Councilmember Shumway commented on how good it is to see how well government is working and participation by citizens. Councilmember Marshall is in favor of closing streets this summer to help downtown businesses during these unprecedented times and that DMB should highly consider street closures. Mayor Murphy thanked the community and staff for their efforts during the ongoing pandemic and expressed that the community continue to stay safe.

There being no further business to come before the City Council, this May 18, 2020, meeting of the City Council adjourned at 9:40 P.M.

John Murphy, Mayor

Alan Terry, Clerk-Treasurer

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
05/20	05/20/2020	89004	Apollo Fire Equipment	101-345-775.000	73.02
05/20	05/20/2020	89004	Apollo Fire Equipment	661-020-142.000	1,519.46
05/20	05/20/2020	89004	Apollo Fire Equipment	661-020-142.000	1,519.46
05/20	05/20/2020	89004	Apollo Fire Equipment	101-345-985.000	10,220.00
05/20	05/20/2020	89005	AT & T MOBILITY	514-587-920.000	450.81
05/20	05/20/2020	89006	Beckett & Raeder Inc.	247-751-802.000	240.00
05/20	05/20/2020	89007	Benchmark Engineering Inc.	204-481-802.000	2,915.00
05/20	05/20/2020	89007	Benchmark Engineering Inc.	204-481-802.000	2,820.50
05/20	05/20/2020	89007	Benchmark Engineering Inc.	204-481-802.000	1,100.00
05/20	05/20/2020	89008	Blarney Castle Oil Co.	101-789-772.000	2,155.04
05/20	05/20/2020	89008	Blarney Castle Oil Co.	101-789-772.000	4,796.34
05/20	05/20/2020	89009	Blue Care Network	101-172-724.000	364.12
05/20	05/20/2020	89009	Blue Care Network	101-201-724.000	3,422.78
05/20	05/20/2020	89009	Blue Care Network	101-215-724.000	364.12
05/20	05/20/2020	89009	Blue Care Network	101-265-724.000	502.49
05/20	05/20/2020	89009	Blue Care Network	101-268-724.000	1,081.45
05/20	05/20/2020	89009	Blue Care Network	101-345-724.000	10,341.18
05/20	05/20/2020	89009	Blue Care Network	101-400-724.000	582.60
05/20	05/20/2020	89009	Blue Care Network	101-441-724.000	1,529.33
05/20	05/20/2020	89009	Blue Care Network	101-754-724.000	491.57
05/20	05/20/2020	89009	Blue Care Network	101-756-724.000	1,347.26
05/20	05/20/2020	89009	Blue Care Network	101-770-724.000	2,366.81
05/20	05/20/2020	89009	Blue Care Network	101-773-724.000	371.41
05/20	05/20/2020	89009	Blue Care Network	101-789-724.000	757.38
05/20	05/20/2020	89009	Blue Care Network	271-790-724.000	4,151.02
05/20	05/20/2020	89009	Blue Care Network	514-587-724.000	364.12
05/20	05/20/2020	89009	Blue Care Network	582-588-724.000	4,515.16
05/20	05/20/2020	89009	Blue Care Network	592-549-724.000	1,092.38
05/20	05/20/2020	89009	Blue Care Network	592-560-724.000	1,092.38
05/20	05/20/2020	89010	BOYNE CITY TIRE & BRAKE	661-598-932.000	676.00
05/20	05/20/2020	89011	Brown Motors Inc.	661-598-932.000	496.99
05/20	05/20/2020	89012	Consumers Energy	592-558-920.000	401.29
05/20	05/20/2020	89012	Consumers Energy	592-558-920.000	36.63
05/20	05/20/2020	89012	Consumers Energy	592-558-920.000	190.25
05/20	05/20/2020	89012	Consumers Energy	592-558-920.000	173.85
05/20	05/20/2020	89012	Consumers Energy	592-558-920.000	100.82
05/20	05/20/2020	89012	Consumers Energy	202-475-920.000	87.79
05/20	05/20/2020	89012	Consumers Energy	592-558-920.000	145.26
05/20	05/20/2020	89012	Consumers Energy	592-558-920.000	521.06
05/20	05/20/2020	89012	Consumers Energy	592-558-920.000	147.01
05/20	05/20/2020	89012	Consumers Energy	592-558-920.000	108.21
05/20	05/20/2020	89013	Conti, Joseph	101-770-767.000	268.00
05/20	05/20/2020	89014	CynergyComm.net Inc.	271-790-850.000	262.58
05/20	05/20/2020	89015	David L Hoffman Landscaping & Nursery	101-770-802.100	720.00
05/20	05/20/2020	89015	David L Hoffman Landscaping & Nursery	204-470-802.000	2,844.00
05/20	05/20/2020	89015	David L Hoffman Landscaping & Nursery	204-470-802.000	3,770.50
05/20	05/20/2020	89015	David L Hoffman Landscaping & Nursery	247-751-802.000	1,281.00
05/20	05/20/2020	89015	David L Hoffman Landscaping & Nursery	101-770-802.100	6,890.22
05/20	05/20/2020	89016	DENNIS GARTLAND & NIERGARTH	101-215-801.000	2,718.14
05/20	05/20/2020	89016	DENNIS GARTLAND & NIERGARTH	204-481-801.000	257.52
05/20	05/20/2020	89016	DENNIS GARTLAND & NIERGARTH	204-481-801.000	109.56
05/20	05/20/2020	89016	DENNIS GARTLAND & NIERGARTH	204-481-801.000	497.86
05/20	05/20/2020	89016	DENNIS GARTLAND & NIERGARTH	271-790-801.000	460.69
05/20	05/20/2020	89016	DENNIS GARTLAND & NIERGARTH	211-441-802.000	516.53
05/20	05/20/2020	89016	DENNIS GARTLAND & NIERGARTH	514-587-801.000	251.98
05/20	05/20/2020	89016	DENNIS GARTLAND & NIERGARTH	582-598-802.000	3,698.84

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
05/20	05/20/2020	89016	DENNIS GARTLAND & NIERGARTH	592-549-802.000	782.76
05/20	05/20/2020	89016	DENNIS GARTLAND & NIERGARTH	592-560-802.000	992.11
05/20	05/20/2020	89016	DENNIS GARTLAND & NIERGARTH	661-598-801.000	314.01
05/20	05/20/2020	89017	Derrer Oil Co.	661-598-759.000	1,393.69
05/20	05/20/2020	89018	DuBois Chemicals Inc.	592-551-783.000	8,791.76
05/20	05/20/2020	89019	Dunkel Excavating Services Inc.	592-025-343.000	5,517.56
05/20	05/20/2020	89019	Dunkel Excavating Services Inc.	582-020-360.000	5,517.56
05/20	05/20/2020	89019	Dunkel Excavating Services Inc.	592-025-343.000	5,093.75
05/20	05/20/2020	89019	Dunkel Excavating Services Inc.	582-020-360.000	5,093.75
05/20	05/20/2020	89020	Emergency Medical Products	101-770-775.000	66.50
05/20	05/20/2020	89020	Emergency Medical Products	101-345-775.000	191.77
05/20	05/20/2020	89020	Emergency Medical Products	101-345-775.000	71.99-
05/20	05/20/2020	89021	Emmet Co. Dept of Public Works	101-529-802.000	7,189.10
05/20	05/20/2020	89022	Englebrecht, Robert	101-257-802.100	3,750.00
05/20	05/20/2020	89023	Etna Supply	101-208-931.000	565.00
05/20	05/20/2020	89024	Great Lakes Energy	592-538-920.000	71.66
05/20	05/20/2020	89024	Great Lakes Energy	592-558-920.000	79.85
05/20	05/20/2020	89024	Great Lakes Energy	101-345-920.100	340.41
05/20	05/20/2020	89024	Great Lakes Energy	592-538-920.000	276.07
05/20	05/20/2020	89024	Great Lakes Energy	592-558-920.000	264.99
05/20	05/20/2020	89025	GRP Engineering Inc.	582-588-802.000	3,120.00
05/20	05/20/2020	89025	GRP Engineering Inc.	582-588-802.000	4,763.80
05/20	05/20/2020	89025	GRP Engineering Inc.	582-598-802.000	1,965.00
05/20	05/20/2020	89026	KSS Enterprises	101-789-775.000	54.00
05/20	05/20/2020	89026	KSS Enterprises	101-770-775.000	54.00
05/20	05/20/2020	89026	KSS Enterprises	592-549-775.000	300.00
05/20	05/20/2020	89026	KSS Enterprises	101-268-775.000	33.84
05/20	05/20/2020	89026	KSS Enterprises	101-770-985.000	1,042.04
05/20	05/20/2020	89026	KSS Enterprises	101-789-775.000	131.04
05/20	05/20/2020	89026	KSS Enterprises	271-790-752.000	110.24
05/20	05/20/2020	89027	Lennemann, Mark	101-000-003.000	200.00
05/20	05/20/2020	89028	LexisNexis Risk Data Management Inc.	514-587-802.000	150.00
05/20	05/20/2020	89029	Lowery Underground Service	582-020-360.000	12,339.25
05/20	05/20/2020	89029	Lowery Underground Service	582-598-802.000	7,692.75
05/20	05/20/2020	89030	Northern Michigan Hardwoods	101-770-802.000	684.00
05/20	05/20/2020	89030	Northern Michigan Hardwoods	101-770-802.000	684.00
05/20	05/20/2020	89031	P.C. Lawn Care	582-584-802.000	165.00
05/20	05/20/2020	89031	P.C. Lawn Care	582-584-802.000	96.25
05/20	05/20/2020	89032	PAC2	271-790-802.000	1,555.92
05/20	05/20/2020	89033	Peninsula Fiber Network LLC	271-790-850.000	133.80
05/20	05/20/2020	89033	Peninsula Fiber Network LLC	101-228-850.000	446.00
05/20	05/20/2020	89034	Performance Painting	202-475-802.000	135.00
05/20	05/20/2020	89034	Performance Painting	514-587-802.000	765.00
05/20	05/20/2020	89034	Performance Painting	582-590-802.000	1,545.00
05/20	05/20/2020	89035	R.W. MERCER CO INC.	101-789-802.000	1,012.32
05/20	05/20/2020	89036	RESCO	582-586-775.000	748.79
05/20	05/20/2020	89037	Skip's Petoskey Glass Inc.	101-268-775.000	192.72
05/20	05/20/2020	89038	Spectrum Business	592-560-850.000	837.71
05/20	05/20/2020	89038	Spectrum Business	582-593-850.000	37.15
05/20	05/20/2020	89039	Swank Movie Licensing USA	271-790-958.100	539.00
05/20	05/20/2020	89040	Up North Service LLC	514-587-802.000	725.00
05/20	05/20/2020	89041	VISUAL ENTITIES INC.	101-400-751.000	70.54
05/20	05/27/2020	89049	24/7 Sewer & Drain Cleaning	592-556-802.000	535.00
05/20	05/27/2020	89050	5H Irrigation & Maintenance	101-528-802.000	5,100.00
05/20	05/27/2020	89051	Alliance Entertainment	271-790-761.000	461.44
05/20	05/27/2020	89052	Amazon Credit Plan	582-593-785.000	3,762.49

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
05/20	05/27/2020	89052	Amazon Credit Plan	101-228-775.000	1,254.16
05/20	05/27/2020	89052	Amazon Credit Plan	582-593-785.000	49.47
05/20	05/27/2020	89052	Amazon Credit Plan	101-268-930.000	128.80
05/20	05/27/2020	89052	Amazon Credit Plan	101-228-802.000	1,090.11-
05/20	05/27/2020	89053	American Waste	582-593-930.000	170.00
05/20	05/27/2020	89053	American Waste	592-551-806.000	325.00
05/20	05/27/2020	89053	American Waste	101-770-802.000	79.20
05/20	05/27/2020	89053	American Waste	101-756-802.000	32.40
05/20	05/27/2020	89053	American Waste	101-789-802.000	36.00
05/20	05/27/2020	89053	American Waste	101-754-802.000	82.80
05/20	05/27/2020	89053	American Waste	101-268-802.000	50.40
05/20	05/27/2020	89053	American Waste	101-265-802.000	79.20
05/20	05/27/2020	89053	American Waste	101-773-931.000	47.50
05/20	05/27/2020	89053	American Waste	101-265-802.000	47.50
05/20	05/27/2020	89053	American Waste	101-770-802.000	47.50
05/20	05/27/2020	89053	American Waste	101-754-802.000	47.50
05/20	05/27/2020	89053	American Waste	101-770-802.000	19.80-
05/20	05/27/2020	89053	American Waste	101-756-802.000	8.10-
05/20	05/27/2020	89053	American Waste	101-789-802.000	9.00-
05/20	05/27/2020	89053	American Waste	101-754-802.000	20.70-
05/20	05/27/2020	89053	American Waste	101-268-802.000	12.60-
05/20	05/27/2020	89053	American Waste	101-265-802.000	19.80-
05/20	05/27/2020	89053	American Waste	101-770-802.000	53.93
05/20	05/27/2020	89053	American Waste	101-756-802.000	22.06
05/20	05/27/2020	89053	American Waste	101-789-802.000	24.52
05/20	05/27/2020	89053	American Waste	101-754-802.000	56.39
05/20	05/27/2020	89053	American Waste	101-268-802.000	34.32
05/20	05/27/2020	89053	American Waste	101-265-802.000	53.94
05/20	05/27/2020	89054	AT&T	592-538-850.000	250.62
05/20	05/27/2020	89055	Ballard's Plumbing & Heating	101-345-802.100	1,387.51
05/20	05/27/2020	89056	Breathing Air Systems Inc.	101-345-802.000	723.04
05/20	05/27/2020	89057	Brown Motors Inc.	661-598-932.000	1,207.82
05/20	05/27/2020	89058	BS&A Software	101-257-802.000	1,315.00
05/20	05/27/2020	89059	Carter's Imagewear & Awards	101-789-775.000	144.00
05/20	05/27/2020	89060	Char-Em United Way	701-000-230.800	75.00
05/20	05/27/2020	89061	Cintas Corp #729	582-593-930.000	9.07
05/20	05/27/2020	89061	Cintas Corp #729	204-481-767.000	60.04
05/20	05/27/2020	89061	Cintas Corp #729	582-588-767.000	60.25
05/20	05/27/2020	89061	Cintas Corp #729	592-560-767.000	30.89
05/20	05/27/2020	89061	Cintas Corp #729	592-549-767.000	30.89
05/20	05/27/2020	89061	Cintas Corp #729	582-593-930.000	33.72
05/20	05/27/2020	89061	Cintas Corp #729	204-481-767.000	60.04
05/20	05/27/2020	89061	Cintas Corp #729	592-549-767.000	30.89
05/20	05/27/2020	89061	Cintas Corp #729	592-560-767.000	30.89
05/20	05/27/2020	89061	Cintas Corp #729	582-588-767.000	60.25
05/20	05/27/2020	89061	Cintas Corp #729	592-544-802.000	45.45
05/20	05/27/2020	89062	Dearborn Life Insurance Co	701-000-230.190	2,003.96
05/20	05/27/2020	89062	Dearborn Life Insurance Co	101-172-724.000	19.16
05/20	05/27/2020	89062	Dearborn Life Insurance Co	101-201-724.000	44.89
05/20	05/27/2020	89062	Dearborn Life Insurance Co	101-208-724.000	19.16
05/20	05/27/2020	89062	Dearborn Life Insurance Co	101-215-724.000	21.35
05/20	05/27/2020	89062	Dearborn Life Insurance Co	101-265-724.000	4.79
05/20	05/27/2020	89062	Dearborn Life Insurance Co	101-268-724.000	11.98
05/20	05/27/2020	89062	Dearborn Life Insurance Co	101-345-724.000	523.32
05/20	05/27/2020	89062	Dearborn Life Insurance Co	101-400-724.000	11.50
05/20	05/27/2020	89062	Dearborn Life Insurance Co	101-441-724.000	32.57

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
05/20	05/27/2020	89062	Dearborn Life Insurance Co	101-754-724.000	5.27
05/20	05/27/2020	89062	Dearborn Life Insurance Co	101-756-724.000	16.29
05/20	05/27/2020	89062	Dearborn Life Insurance Co	101-770-724.000	35.45
05/20	05/27/2020	89062	Dearborn Life Insurance Co	101-773-724.000	5.75
05/20	05/27/2020	89062	Dearborn Life Insurance Co	101-789-724.000	10.54
05/20	05/27/2020	89062	Dearborn Life Insurance Co	204-481-724.000	66.24
05/20	05/27/2020	89062	Dearborn Life Insurance Co	271-790-724.000	69.25
05/20	05/27/2020	89062	Dearborn Life Insurance Co	514-587-724.000	32.77
05/20	05/27/2020	89062	Dearborn Life Insurance Co	582-588-724.000	54.13
05/20	05/27/2020	89062	Dearborn Life Insurance Co	592-549-724.000	56.32
05/20	05/27/2020	89062	Dearborn Life Insurance Co	592-560-724.000	19.16
05/20	05/27/2020	89063	Derrerr Oil Co.	661-598-759.000	1,038.66
05/20	05/27/2020	89064	Dunkel Excavating Services Inc.	592-025-343.000	3,734.72
05/20	05/27/2020	89064	Dunkel Excavating Services Inc.	582-020-360.000	3,734.73
05/20	05/27/2020	89064	Dunkel Excavating Services Inc.	204-470-802.000	1,040.00
05/20	05/27/2020	89064	Dunkel Excavating Services Inc.	592-025-343.000	7,071.00
05/20	05/27/2020	89064	Dunkel Excavating Services Inc.	582-020-360.000	7,071.00
05/20	05/27/2020	89065	Dunn's Business Solutions	101-268-970.000	4.00-
05/20	05/27/2020	89065	Dunn's Business Solutions	101-268-775.000	85.54
05/20	05/27/2020	89066	Ellens Equipment	661-020-140.000	1,113.16
05/20	05/27/2020	89067	Environmental Resource Assoc.	592-553-802.000	162.86
05/20	05/27/2020	89068	Fletch's Inc.	661-598-932.000	2,232.19
05/20	05/27/2020	89068	Fletch's Inc.	661-598-932.000	110.00
05/20	05/27/2020	89069	G & J AUTO ELECTRIC	661-598-931.000	55.00
05/20	05/27/2020	89070	Gale/Cengage Learning	271-790-760.000	45.48-
05/20	05/27/2020	89070	Gale/Cengage Learning	271-790-760.000	20.14-
05/20	05/27/2020	89070	Gale/Cengage Learning	271-790-760.000	20.15
05/20	05/27/2020	89070	Gale/Cengage Learning	271-790-760.000	146.35
05/20	05/27/2020	89070	Gale/Cengage Learning	271-790-760.000	121.56
05/20	05/27/2020	89071	Gibby's Garage	661-598-931.000	340.00
05/20	05/27/2020	89071	Gibby's Garage	661-598-932.000	578.00
05/20	05/27/2020	89071	Gibby's Garage	101-770-802.100	272.00
05/20	05/27/2020	89071	Gibby's Garage	582-593-930.000	68.00
05/20	05/27/2020	89071	Gibby's Garage	582-590-802.000	68.00
05/20	05/27/2020	89071	Gibby's Garage	661-598-931.000	1,938.00
05/20	05/27/2020	89071	Gibby's Garage	661-598-932.000	238.00
05/20	05/27/2020	89071	Gibby's Garage	582-593-930.000	34.00
05/20	05/27/2020	89071	Gibby's Garage	661-598-931.000	306.00
05/20	05/27/2020	89072	GRP Engineering Inc.	101-789-802.000	1,027.50
05/20	05/27/2020	89073	Harbor Springs Excavating	661-010-111.000	2,350.00
05/20	05/27/2020	89074	Hyde Services LLC	661-598-932.000	17.45
05/20	05/27/2020	89074	Hyde Services LLC	661-598-932.000	217.50
05/20	05/27/2020	89075	Kring Chevrolet Cadillac, Dave	661-598-932.000	40.35
05/20	05/27/2020	89075	Kring Chevrolet Cadillac, Dave	661-598-932.000	52.85
05/20	05/27/2020	89075	Kring Chevrolet Cadillac, Dave	661-598-932.000	43.60
05/20	05/27/2020	89076	Lennemann, Mark	101-000-004.000	100.00
05/20	05/27/2020	89077	Meyerson, Valerie	271-790-751.000	185.00
05/20	05/27/2020	89078	MICHIGAN MUNICIPAL LEAGUE WC FUND	204-481-724.000	17,204.78
05/20	05/27/2020	89078	MICHIGAN MUNICIPAL LEAGUE WC FUND	101-789-724.000	931.24
05/20	05/27/2020	89078	MICHIGAN MUNICIPAL LEAGUE WC FUND	592-549-724.000	4,733.93
05/20	05/27/2020	89078	MICHIGAN MUNICIPAL LEAGUE WC FUND	592-560-724.000	4,733.93
05/20	05/27/2020	89078	MICHIGAN MUNICIPAL LEAGUE WC FUND	582-588-724.000	4,635.71
05/20	05/27/2020	89078	MICHIGAN MUNICIPAL LEAGUE WC FUND	101-345-724.000	191.65
05/20	05/27/2020	89078	MICHIGAN MUNICIPAL LEAGUE WC FUND	101-201-724.000	447.45
05/20	05/27/2020	89078	MICHIGAN MUNICIPAL LEAGUE WC FUND	514-587-724.000	297.95
05/20	05/27/2020	89078	MICHIGAN MUNICIPAL LEAGUE WC FUND	101-172-724.000	380.46

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
05/20	05/27/2020	89078	MICHIGAN MUNICIPAL LEAGUE WC FUND	101-770-724.000	226.23
05/20	05/27/2020	89078	MICHIGAN MUNICIPAL LEAGUE WC FUND	101-441-724.000	273.12
05/20	05/27/2020	89078	MICHIGAN MUNICIPAL LEAGUE WC FUND	101-215-724.000	384.44
05/20	05/27/2020	89078	MICHIGAN MUNICIPAL LEAGUE WC FUND	101-262-724.000	22.25
05/20	05/27/2020	89078	MICHIGAN MUNICIPAL LEAGUE WC FUND	101-101-724.000	24.83
05/20	05/27/2020	89078	MICHIGAN MUNICIPAL LEAGUE WC FUND	271-790-724.000	639.84
05/20	05/27/2020	89078	MICHIGAN MUNICIPAL LEAGUE WC FUND	101-268-724.000	1,667.34
05/20	05/27/2020	89078	MICHIGAN MUNICIPAL LEAGUE WC FUND	101-770-724.000	4,028.58
05/20	05/27/2020	89078	MICHIGAN MUNICIPAL LEAGUE WC FUND	101-756-724.000	1,726.53
05/20	05/27/2020	89078	MICHIGAN MUNICIPAL LEAGUE WC FUND	514-587-724.000	1,719.61
05/20	05/27/2020	89078	MICHIGAN MUNICIPAL LEAGUE WC FUND	101-345-724.000	67.08
05/20	05/27/2020	89078	MICHIGAN MUNICIPAL LEAGUE WC FUND	101-400-724.000	301.41
05/20	05/27/2020	89078	MICHIGAN MUNICIPAL LEAGUE WC FUND	101-345-724.000	22,535.64
05/20	05/27/2020	89079	North Central Laboratories	592-553-775.000	1,576.24
05/20	05/27/2020	89079	North Central Laboratories	592-553-775.000	55.80
05/20	05/27/2020	89080	North Country IT	271-790-802.000	386.00
05/20	05/27/2020	89081	Northern Michigan Review Inc.	101-262-802.000	71.33
05/20	05/27/2020	89081	Northern Michigan Review Inc.	101-400-802.000	55.48
05/20	05/27/2020	89082	OTEC Radio Comm. Equipment	661-598-932.000	119.00
05/20	05/27/2020	89082	OTEC Radio Comm. Equipment	661-598-931.000	119.00
05/20	05/27/2020	89083	P.C. Lawn Care	582-593-930.000	385.00
05/20	05/27/2020	89084	Pendo	271-790-752.000	151.50
05/20	05/27/2020	89085	Power Line Supply	582-010-111.000	899.88
05/20	05/27/2020	89085	Power Line Supply	582-586-775.000	1,650.00
05/20	05/27/2020	89086	Pro Image Design	661-598-932.000	125.00
05/20	05/27/2020	89087	Proclean North	582-593-930.000	1,529.50
05/20	05/27/2020	89088	SiteOne Landscape Supply	592-025-343.000	129.20
05/20	05/27/2020	89088	SiteOne Landscape Supply	582-020-360.000	129.20
05/20	05/27/2020	89088	SiteOne Landscape Supply	101-770-775.000	24.99
05/20	05/27/2020	89088	SiteOne Landscape Supply	247-751-802.000	460.04
05/20	05/27/2020	89089	Spectrum Business	101-345-850.000	66.65
05/20	05/27/2020	89089	Spectrum Business	514-587-802.100	122.02
05/20	05/27/2020	89089	Spectrum Business	101-345-850.100	178.60
05/20	05/27/2020	89089	Spectrum Business	101-770-850.000	104.98
05/20	05/27/2020	89090	Staples Advantage	592-549-751.000	191.43
05/20	05/27/2020	89090	Staples Advantage	592-560-751.000	191.43
05/20	05/27/2020	89090	Staples Advantage	101-268-775.000	26.59
05/20	05/27/2020	89091	Starr Garter dba Techplex	271-790-802.000	85.00
05/20	05/27/2020	89092	Taylor Rental Center	101-770-802.000	88.00
05/20	05/27/2020	89093	USA Blue Book	592-549-775.000	109.63
05/20	05/27/2020	89094	VSP	101-172-724.000	26.88
05/20	05/27/2020	89094	VSP	101-201-724.000	85.12
05/20	05/27/2020	89094	VSP	101-208-724.000	19.88
05/20	05/27/2020	89094	VSP	101-215-724.000	39.76
05/20	05/27/2020	89094	VSP	101-265-724.000	11.98
05/20	05/27/2020	89094	VSP	101-268-724.000	23.32
05/20	05/27/2020	89094	VSP	101-345-724.000	448.58
05/20	05/27/2020	89094	VSP	101-400-724.000	16.46
05/20	05/27/2020	89094	VSP	101-441-724.000	69.89
05/20	05/27/2020	89094	VSP	101-754-724.000	13.24
05/20	05/27/2020	89094	VSP	101-756-724.000	36.57
05/20	05/27/2020	89094	VSP	101-770-724.000	65.24
05/20	05/27/2020	89094	VSP	101-773-724.000	8.06
05/20	05/27/2020	89094	VSP	101-789-724.000	15.62
05/20	05/27/2020	89094	VSP	204-481-724.000	66.64
05/20	05/27/2020	89094	VSP	271-790-724.000	117.04

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
05/20	05/27/2020	89094	VSP	514-587-724.000	31.92
05/20	05/27/2020	89094	VSP	582-588-724.000	114.24
05/20	05/27/2020	89094	VSP	592-549-724.000	117.88
05/20	05/27/2020	89094	VSP	592-560-724.000	39.76
05/20	05/27/2020	89095	DTE Energy	592-538-920.000	52.06
05/20	05/27/2020	89095	DTE Energy	101-265-924.000	305.21
05/20	05/27/2020	89095	DTE Energy	582-593-924.000	1,115.72
05/20	05/27/2020	89095	DTE Energy	101-773-924.000	37.48
05/20	05/27/2020	89095	DTE Energy	101-265-924.000	138.25
05/20	05/27/2020	89095	DTE Energy	592-538-920.000	62.37
05/20	05/27/2020	89095	DTE Energy	271-790-924.000	269.08
05/20	05/27/2020	89095	DTE Energy	101-268-924.000	718.67
05/20	05/27/2020	89095	DTE Energy	101-770-924.000	171.05
05/20	05/27/2020	89095	DTE Energy	514-587-802.100	73.30
05/20	05/27/2020	89095	DTE Energy	592-538-920.000	142.52
05/20	05/27/2020	89095	DTE Energy	101-345-920.000	660.99
05/20	05/27/2020	89095	DTE Energy	592-551-920.000	1,847.92
05/20	05/27/2020	89095	DTE Energy	592-551-920.000	2,488.41
05/20	05/27/2020	89095	DTE Energy	271-790-924.000	235.09
05/20	05/27/2020	89095	DTE Energy	592-555-920.000	42.03
05/20	05/27/2020	999000	ACH-CHILD SUPPORT	701-000-230.160	181.98
05/20	05/27/2020	999001	ACH-EFTPS	701-000-230.200	12,238.45
05/20	05/27/2020	999001	ACH-EFTPS	701-000-230.100	20,271.76
05/20	05/27/2020	999001	ACH-EFTPS	701-000-230.200	12,238.45
05/20	05/27/2020	999001	ACH-EFTPS	701-000-230.200	2,862.20
05/20	05/27/2020	999001	ACH-EFTPS	701-000-230.200	2,862.20
05/20	05/27/2020	999002	ACH-ICMA 457	701-000-230.700	2,146.32
05/20	05/27/2020	999002	ACH-ICMA 457	701-000-230.700	5,130.00
05/20	05/27/2020	999003	ICMA-ROTH	701-000-230.900	695.00
05/20	05/27/2020	999004	Mers DC 45	001-000-001.001	332.65
05/20	05/27/2020	999004	Mers DC 45	701-000-230.120	831.60
Grand Totals:					380,017.75

Report Criteria:

Check.Check issue date = 05/14/2020-05/27/2020

Check Number	Check Issue Date	Name	GL Account	Amount
89001	05/20/2020	Caretti, Kristin	101087654000	175.00
89002	05/20/2020	Coveyou, Amy	582040285000	13.84
89003	05/20/2020	Walters, Stephen	101087654000	225.00
89042	05/27/2020	Berakovich, Erik	582040285000	10.70
89043	05/27/2020	Dewey, Christina	582040285000	27.90
89044	05/27/2020	Heins, Andy	582040285000	17.11
89045	05/27/2020	Ingalls, Evan	582040285000	42.34
89046	05/27/2020	Johnson, Julia	101756808010	1,668.00
89047	05/27/2020	Price, Kristina	582040285000	67.84
89048	05/27/2020	Thompson, Marissa	582040285000	13.26
Grand Totals:				2,260.99



BOARD: City Council

MEETING DATE: June 1, 2020

DATE PREPARED: May 27, 2020

AGENDA SUBJECT: Discussion regarding the current Executive Order as it relates to the wearing of masks, public/private gatherings, vacation rentals and hotels

RECOMMENDATION: That the City Council discuss – no official action needed

Background The State of Michigan has implemented MI SAFE START, a plan to re-engage Michigan's economy. Portions of Northern Michigan and the Upper Peninsula are now in stage four of the plan resulting in increased interactions between residents and visitors to the area. Concerns have been expressed regarding individuals not wearing masks, as the Executive Order requires, as well as groups larger than 10 congregating in public.

If you are medically able to tolerate a face covering, one must be worn when in any enclosed public space. This is required in the current Executive Order (Section 15(a)), however is followed up by the statement that no individual is subject to penalty for a violation of this section of the order. From Section 16 of the current Executive Order:

"No individual is subject to penalty under section 22 of this order for engaging in or traveling to engage in religious worship at a place of religious worship, or for violating section 15(a) of this order."

Therefore, no enforcement action exists for a violation of the mask portion of the Executive Order.

The Executive Order now allows for social gatherings of up to 10 people. There have been a few incidents of gatherings slightly greater than 10 resulting in the Public Safety Department becoming involved. Under MCL 10.33 as well as MCL 30.405(3), violating an Executive Order is a misdemeanor offense. The incidents to date have been resolved with voluntary compliance rather than criminal prosecution.

Executive Order 2020-42, issued on April 9, 2020 recognized hotel workers as critical infrastructure workers and allowed hotels to operate but restricted them from providing any amenities. The current Executive Order, 2020-96 is consistent with order 2020-42 as it relates to hotel operations.

Executive Order 2020-42 specifically prohibited travel to a vacation rental. Executive Order 2020-92 continued this restriction with the addition of prohibiting a person from renting a vacation rental. Specifically the order reads; "No one shall rent a short-term vacation property except as necessary to assist in housing a health care professional aiding in the response to the COVID-19 pandemic or a volunteer who is aiding the same."

Action There will continue to be new Executive Orders issued until the pandemic has passed. For the health and safety of our community, the City has a responsibility to enforce each new order. The Director of the Public Safety Department recommends this enforcement be accomplished through education and voluntary compliance. In the event of incidents involving repeat offenders, criminal prosecution may be pursued. The Public Safety Director welcomes any recommendations or direction from City Council.

No official action needed by City Council.



BOARD: City Council

MEETING DATE: June 1, 2020

DATE PREPARED: May 27, 2020

AGENDA SUBJECT: Back to the Midway Event

RECOMMENDATION: That the City Council discuss and adopt enclosed proposed resolution

Background Due to the current COVID-19 crises, at its regularly scheduled May meeting, the DMB discussed several policies that would support retail and restaurant sales over the coming months. As a result of mandated business closures, ensuing social distancing orders, and stay safe at home State directives, the Board reacted by cancelling some of its scheduled events and determined a goal of developing strategies that would help businesses survive and succeed.

Discussion Staff presented the following possible strategies to the Board at that meeting:

- In order to help restaurants that are being forced to reduce their seating capacities by at least 50%, possible solutions were presented based on the fact that Pennsylvania Park is defined as a picnic area where alcoholic beverages are allowed to be consumed. The strategy of placing picnic tables under a tent in Pennsylvania Park or closing Lake Street where it divides the park area and placing tables in the street will increase restaurant take out sales, keep visitors in Downtown when indoor capacity is maxed, and also add vibrancy to the downtown experience. The purchase of tables and tent rental or purchase would be required to implement this solution. Lighting and attractive barricades would be desired amenities. Cleanliness and social distancing standards would need to be incorporated. Parking funds may need to be appropriated to support the project.
- To create more opportunity for outdoor dining, allow restaurants to rent parking spaces for the placement of dining platforms. Design guidelines and a permit process would need to be instituted. The Parking Committee has expressed approval of using parking spaces in this way.
- Allow Downtown restaurants that own their own food or catering trucks to sell from a rented parking space near their storefront. A permit process would need to be instituted.
- To create more retail floor space for retailers that are dealing with restricted occupancy rates and to encourage shoppers who are hesitant to enter buildings and prefer to shop outside, allow retailers to vend outside their storefronts within the public right of way where it is possible to maintain the legal amount of space for pedestrians.

- To create an open air shopping experience that will entice visitors who may feel more comfortable outside than inside due to social gathering and distancing policies, experiment with closing Howard and Lake Streets for two days a week during July and August and allow merchants and restaurants to sell and serve in the streets. These open air days would be created in memory of the Midway district that Petoskey was known for at the turn of the last century.
- To help with keeping hands clean for all, install hand-sanitizing stations on the sidewalks. Dollars for this effort would need to come from the Parking Fund.
- To help encourage online and pre-ordered shopping that may be considered safer by the public, allow retailers to temporarily install walk up windows with approval and according to a potential set of design guidelines.

The Board discussed the proposed strategies, taking into consideration input from the merchant community. Other ideas were presented by Board members and staff was directed to move ahead with their development and come back to them with more detailed proposals and budget numbers. As a first step in this process, staff worked with the City Planner and consulted with other City staff to consolidate the proposed strategies into an event format that is being presented to Council in the form of a resolution in order to expedite approval. Should Council approve, staff will work further on details and work with the DMB and City staff to implement.

Action The action being requested by staff is adoption of the enclosed resolution.

bg
Enclosure



A RESOLUTION ALLOWING FOR TEMPORARY MEASURES TO ASSIST DOWNTOWN BUSINESSES WITH COMPLIANCE WITH SOCIAL DISTANCING REQUIREMENTS OF THE GOVERNOR'S EXECUTIVE ORDERS

WHEREAS, the novel coronavirus (COVID-19) is a respiratory disease that is caused by a new strain of coronavirus not previously identified in humans and easily spread from person to person; and

WHEREAS, the spread of COVID-19 has resulted in the State of Michigan declaring a State of Emergency under Section 1 of Article 5 of the Michigan Constitution of 1963, the Emergency Management Act, 1976 PA 390, as amended, and the Emergency Powers of the Governor Act, 1945 PA 302, as amended, as evidence in Executive Order 2020-4; and

WHEREAS, the City of Petoskey is committed to encouraging economic activity and assisting downtown businesses impacted by the COVID-19 pandemic; and

WHEREAS the City of Petoskey wishes to ensure that establishments permitted to open to the public have the ability to accommodate social distancing guidelines currently in force within the State of Michigan; and

WHEREAS, the City of Petoskey regulates use of its streets, sidewalks and other public places through Chapter 18 of the Code of Ordinances, and allows outdoor dining and mobile food vending pursuant to Chapter 8 of the Petoskey Code of Ordinances Businesses and Business Regulations:

NOW THEREFORE BE IT RESOLVED that the following temporary measures under Chapter 18, Section 18-1 will be allowed within the Central Business District under the "Return to the Midway Summer Event" special event application through October 15, 2020:

1. A minimum of one curbside pick-up parking space may be provided per block face.
2. Retail establishments may be allowed to do the following, provided a minimum of 48" of pedestrian clearance is maintained.
 - a. Display merchandise within the 30" of their storefront allowed for flower containers and benches.
 - b. Install walk-up windows to allow patrons to be served from the public right-of-way, after submittal and approval of a permit that includes a plan with sufficient detail to evaluate compliance with the Downtown Sidewalk Furnishings Design Guidelines.
3. East Lake Street may be closed between Barbershop Park and Pennsylvania Park to allow for additional outdoor dining areas.
4. The Downtown Management Board may coordinate periodic closings of East Lake Street between Petoskey Street and Pennsylvania Park, Howard Street between East Mitchell Street and Bay Street, Reid's Alley, and Shopper's Lane in conjunction with the Department of Public Works, and the Department of Public Safety.
5. Up to one banner or sign not exceeding twelve (12) square feet to announce curb-side service may be installed on a building wall or in a window.

6. Permitted and approved business activities (e.g., classes) may be held in Pennsylvania and Barbershop Parks.

NOW THEREFORE BE IT FURTHER RESOLVED that the following temporary measures under Chapter 8 Businesses and Business Regulation, Article 7 Open Air Food and Beverage Services and Article 8 Mobile Food Vending may be allowed within the Central Business District through October 15, 2020:

1. Establishments with a valid Outdoor Dining License pursuant to Section 8-215 may be allowed to do the following after submittal and approval of a plan with sufficient detail to evaluate compliance with the Downtown Sidewalk Furnishings Design Guidelines:
 - a. Install walk-up windows to allow patrons to be served from the public right-of-way.
 - b. Expand their outdoor area to extend across no more than 50% of neighboring storefronts that are not currently in use as food or drink establishments with permission of the property and business owners.
 - c. Rent one (or a maximum of two, if conditions allow) parking space per establishment for creation of a dining platform.
2. Establishments with a physical address in the downtown that have a valid Mobile Vending License may rent one parking space near their establishment and serve from the mobile vending unit as sufficient pedestrian clearance is maintained.

State of Michigan)
County of Emmet) ss
City of Petoskey)

I, Alan Terry, Clerk of the City of Petoskey, do hereby certify that the foregoing is a true copy of a resolution adopted by the City of Petoskey City Council at a regular meeting on the ____ day of _____, 2020, and of the whole thereof.

In witness whereof, I have hereunto set my hand and affixed the corporate seal of said City of Petoskey this _____ day of _____, 2020.

Alan Terry, City Clerk



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: June 1, 2020

PREPARED: May 28, 2020

AGENDA SUBJECT: Ward and City Conventions

RECOMMENDATION: That City Council review options for upcoming Ward and City Conventions

Background As required by City Charter provisions, the City is required to conduct annual Ward and City Conventions. The conventions would typically be scheduled for July 13 and 15 for 2020. Due to the pandemic, there are currently restrictions placed on public gatherings and meetings of 10 people or more. The current order will expire by the July meeting dates but may be extended. If the order is extended the meetings will need to be held virtually as more than ten people typically attend one or more of these meetings. Restricting the meeting size would violate City Charter provisions since the meeting would not be open to the entire public.

City staff is attempting to reserve large meeting locations for both City and Ward Conventions, in the event the City is allowed to hold larger public meetings. School cafeterias and gymnasiums are being reviewed as possible locations that would better allow social distancing. The Emmet County Fairgrounds building or grandstand are a possibility for the City Convention, although Emmet County is not taking reservations at this time due to the Executive Order.

It may also be possible to hold the Ward Conventions in person, while conducting the City Convention virtually, depending on the number of participants. If the City is required to hold Ward Conventions virtually, the meetings may need to be held on separate nights, so City staff is available to host the Zoom meetings. The additional meetings may require more than one week to perform since there would be five meetings and organizing all of the delegates for a Friday City Convention meeting could be difficult.

Ward Conventions scheduled for July 13 @ 8:00 P.M.

High School Cafeteria (Ward 1)
Ottawa Elementary Gym/Cafeteria (Ward 2)
Lincoln Elementary Gym/Cafeteria (Ward 3)
Middle School Cafeteria (Ward 4)

City Convention scheduled for July 15 @ 8:00 P.M.: OPTIONS

Middle School Auditorium – 560 capacity
High School Auditorium – 350 capacity
County Fairgrounds is not accepting reservations due to EO and limited gatherings of no more than 10 people
NCMC Conference center is tentatively scheduled as normal

Action Discuss what format and what locations Council would like for the Wards and City Conventions for 2020. A resolution establishing ward and convention dates would need to be approved at the June 15, 2020 City Council meeting.

at



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: June 1, 2020

DATE PREPARED: May 12, 2020

AGENDA SUBJECT: 2020 Jaws of Life Service Agreement between County of Emmet and City of Petoskey

RECOMMENDATION: That the City Council approve the agreement

Background For several years Emmet County has dispersed funds to fire departments within Emmet County to help support their “Jaws of Life” programs. The City of Petoskey has been included in this process with the City receiving \$4,500 annually for the past several years. In 2019, a written agreement between the County of Emmet and the City of Petoskey formalized this agreement. Emmet County is now requesting the City of Petoskey sign an agreement for the 2020 calendar year. Staff has reviewed the proposed 2020 agreement and find it to be consistent with the 2019 agreement.

Action That City Council discuss and motion to authorize the City Manager to sign the 2020 Jaws of Life agreement between County of Emmet and City of Petoskey.

mb
Enclosure

**2020 JAWS OF LIFE SERVICES AGREEMENT
BETWEEN COUNTY OF EMMET AND
CITY OF PETOSKEY**

THIS AGREEMENT is made between the County of Emmet, a Michigan municipal corporation, with an address of 200 Division Street, Petoskey, Michigan 49770 (hereinafter "County"), and the City of Petoskey, a Michigan municipal corporation, with an address of 101 East Lake Street, Petoskey, Michigan 49770 (hereinafter "City").

Recitals

WHEREAS, the County has provided funding to various fire departments within Emmet County for a number of years regarding the jaws of life extrication services as needed in emergency situations; and

WHEREAS, the City represents that it is qualified and willing to provide jaws of life extrication services under the terms and conditions set forth in this Agreement.

NOW THEREFORE, in consideration of the mutual covenants, promises and agreements contained herein, the parties agree as follows:

1. **Scope of Services.**

A. The County will provide funding for a portion of the maintenance and upkeep for Jaws of Life equipment and for the training of personnel in extrication and rescue operations as provided below. No other expenses are part of the funding.

B. The City will, at its sole expense, secure and maintain in good, operating condition the jaws of life equipment necessary to perform extrication and rescue operations.

C. The City will provide sufficient qualified and properly trained personnel for the purpose of performing extrication and rescue operations.

D. Upon request, the City, or its designee, will provide to the Emmet County Clerk a current list of all such personnel, including the qualifications and training of each, and other information related to this Agreement.

E. The City will provide a written report to the County by December 31, 2020 on how the City expended the funds provided by this Agreement. At a minimum, the report shall include, but not be limited to, a copy of invoices received and paid for equipment, a copy of invoices received and paid for maintenance of equipment, a copy of invoices received and paid for personnel for training of services covered under this agreement, a roster of personnel who attended training sessions, the amount of time in hours that each personnel attended each training session, the compensation paid for each personnel, and how the compensation is based (e.g., per hour or flat rate).

F. Failure to provide the documentation required in sub-paragraph E may result in denial of future funding.

2. Term. This Agreement will be effective for a period of one year, commencing on January 1, 2020, and expiring on December 31, 2020.

3. Compensation. The County will pay to the City a lump sum payment of \$4,500.00 on or after May 1, 2020. Payment will be made following the County's receipt of an invoice from the City for this amount.

4. Nondiscrimination. The City covenants not to unlawfully discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, or in the delivery of services under this Agreement, because of race, color, religion, national origin, age, sex, disability, height, weight, marital status, pregnancy or protected activity. A breach of these covenants may be regarded as a material breach of this Agreement.

5. Relationship of Parties. No statement contained in this Agreement will be construed to find any City employee, volunteer or agent as an employee, partner or agent of the County, and City employees, volunteers and agents will be entitled to none of the privileges, rights or benefits of County employees. The City will comply with all laws relative to withholding taxes and maintenance of workers' compensation insurance.

6. Indemnification. The City will indemnify, defend and hold harmless the County its officers, boards, commissioners, employees and agents against all claims of loss, damage and/or injury arising out of the performance of its services under this Agreement. Such indemnification will survive the termination of this Agreement. By entering this Agreement, neither party waives any immunities provided by applicable State or federal law.

7. Termination. Either party may terminate this Agreement, with or without cause, at any time upon sixty (60) days' prior written notice to the other party. Payment will be made to the City only for those services completed up to the time of termination, and the City will return to the County the pro rata portion for the period following termination.

8. Assignment. A party cannot assign this Agreement or any right or obligation under this Agreement without the prior written consent of the other party.

9. Severability. Each provision of this Agreement must be interpreted in a way that is valid under applicable law. If any provision is held invalid, the rest of the Agreement will remain in full effect.

10. Waiver. A waiver of a breach of any term of this Agreement will not be considered (1) a waiver of a further breach of the same term, or (2) a waiver of a breach of any other term, or (3) a waiver of a party's right to declare an immediate or a subsequent default.

11. Amendment. The parties can amend this Agreement only by a written document signed by both parties.

12. Successors and Assigns. If this Agreement is properly assigned, then it will bind and benefit the successors and assigns of the parties.

13. Notices. All required notices must be in writing and will be given when delivered (1) personally, or (2) by registered or certified mail, return receipt requested, addressed as follows (or to any other address that is specified in writing by either party):

If to the County: County of Emmet
c/o County Administrator
200 Division Street
Petoskey, Michigan 49770

If to the City: City of Petoskey
c/o City Manager
101 East Lake Street
Petoskey, Michigan 49770

14. Entire Agreement. This Agreement and its attachments contain the entire understanding between the parties.

15. Titles and Headings. Titles and headings are inserted in this Agreement for reference purposes only, and must not be used to interpret this Agreement.

AGREED to this 23rd day of April, 2020, at Petoskey, Michigan.

WITNESS:

CITY OF PETOSKEY


Alan Terry, Clerk/Treasurer

By: _____
Robert Straebel, City Manager

COUNTY OF EMMET



Suzanne R. Kanine, Clerk

By: 

William L. Shorter, Chairperson
Emmet County Board of Commissioners