



City of Petoskey

Agenda

Public notice is hereby given that the City of Petoskey City Council will meet in regular session, 7:00 P.M., June 21, 2021. This meeting will be conducted by electronic means through a resolution of the Emmet County Board of Commissioners that extended the Declaration of a Local State of Emergency through June 30, 2021 as allowed by Section 10 of the Emergency Management Act in an effort to mitigate the spread of COVID-19 and to promote public health, welfare and safety. This meeting is open to the public to participate remotely.

Join Zoom Meeting: <https://us02web.zoom.us/j/82665205529>

Dial by Phone: 888-788-0099 US Toll-free

Meeting ID: Meeting ID: 826 6520 5529

Persons with disabilities who require assistance in order to participate in the electronic public meeting should contact the City Clerk at the earliest opportunity by emailing aterry@petoskey.us or by calling 231-347-2500 to request assistance.

According to the Attorney General, interrupting a public meeting in Michigan with hate speech or profanity could result in criminal charges under several State statutes relating to Fraudulent Access to a Computer or Network (MCL 752.797) and/or Malicious Use of Electronics Communication (MCL 750.540).

According to the US Attorney for Eastern Michigan, Federal charges may include disrupting a public meeting, computer intrusion, using a computer to commit a crime, hate crimes, fraud, or transmitting threatening communications.

Public meetings are being monitored and violations of statutes will be prosecuted.

CITY COUNCIL

June 21, 2021

1. Call to Order - 7:00 P.M. – Virtual meeting from remote locations
2. Recitation - Pledge of Allegiance to the Flag of the United States of America
3. Roll Call
4. Proclamation – Hear proclamation recognizing the retirement of Jack and Sara Kukuk, founders of Voices Without Borders, and their meaningful work and impact in Northern Michigan
5. Consent Agenda – Adoption of a proposed resolution that would confirm approval of the following:
 - (a) June 7, 2021 regular session City Council meeting minutes
 - (b) Acknowledge receipt of a report concerning certain administrative transactions since June 7, 2021

6. Miscellaneous Public Comments

7. City Manager Updates

8. Old Business

(a) Third discussion regarding the City funding a Housing Ready Program Director through the Little Traverse Bay Housing Partnership and Housing North

(b) Consideration of a resolution of support for the Homes for our Future Campaign and the Housing North Deed Restriction Program

(b) Discussion on surplus City property and draft Request for Proposals

9. New Business – Consideration to approve the MERS Health Care Savings Program Participation Agreement required by MERS, and adoption of a resolution authorizing execution of the agreement establishing the plan as provided in the Public Safety Officer's 2021-2023 collective bargaining agreement

10. City Council Comments

11. Adjournment



City of Petoskey

Proclamation

WHEREAS, Voices Without Borders, a non-profit 501(c)3, was founded in Petoskey in 2009 and its mission is to promote, support, and sponsor choral music, dance and other related activities for young people in our schools and communities throughout greater Northern Michigan and to offer similar opportunities for children from around the world; and

WHEREAS, Jack and Sara Kukuk, Voices Without Borders founders, are retiring after many years of meaningful work with Voices Without Borders and have made an impact in Northern Michigan; and

WHEREAS, The Kukuk's are committed to the arts, providing opportunities for children in the Northern Michigan area to participate in life-changing musical and dance experiences; and

WHEREAS, The Kukuk's provided arts education and educational opportunities to youth in Northern Michigan and around the world, many of whom would otherwise not have had access to them; and

WHEREAS, The Kukuk's initiated the Great Lakes Youth & Treble Choirs (formerly the Little Traverse Youth & Treble Choirs) for the greater Northern Michigan area children ages 7-19; and

WHEREAS, their vision to bring children's choir and dance groups from around the world to Northern Michigan since 2009 has enhanced our international experiences by presenting the international Children of the World in Harmony Festivals and also provided participants and host families an opportunity to share in each other's cultures; and

WHEREAS, their vision to provide touring opportunities for the Great Lakes Youth Choirs – touring in various parts of Michigan, Canada, Scotland and Ireland to see our youth choirs serve as musical ambassadors for Michigan and the USA; and

WHEREAS, The Kukuk's designed and provided multiple opportunities for training via audition workshops as well as vocal Master Classes with such Broadway stars as Franc d'Ambrosio; and

WHEREAS, The Kukuk's strengthened collaborations with several respected arts organizations including the Little Traverse Choral Society, the Great Lakes Chamber Orchestra, the Northern Michigan Chorale, Great Lakes Center for the Performing Arts and the Cheboygan Opera House:

NOW THEREFORE, I, John Murphy, Mayor of the City of Petoskey, on behalf of the City Council and all Petoskey citizens take this opportunity to proclaim and express sincere and grateful appreciation, and hereby extend to Jack and Sara Kukuk, our congratulations on their well-earned retirement, and our best wishes to them for continued success, happiness and good health in the years to come.

Dated this 21st day of June, 2021

Mayor John Murphy



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: June 21, 2021

PREPARED: June 17, 2021

AGENDA SUBJECT: Consent Agenda Resolution

RECOMMENDATION: That the City Council approve this proposed resolution

The City Council will be asked to adopt a resolution that would approve the following consent agenda items:

- (1) Draft minutes of the June 7, 2021 regular session City Council meeting; and
- (2) Acknowledge receipt of a report from the City Manager concerning all checks that have been issued since June 7, 2021 for contract and vendor claims at \$508,228.12, intergovernmental claims at \$4,060.06, and the June 10 payroll at \$224,534.48 for a total of \$736,822.66.

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Enclosures



CITY COUNCIL

June 7, 2021

A regular meeting of the City of Petoskey City Council was held from virtual locations on Monday, June 7, 2021. This meeting was called to order at 7:00 P.M.; then, after a recitation of the Pledge of Allegiance to the Flag of the United States of America, a roll call then determined that the following were

Present: John Murphy, Mayor, Petoskey, Emmet County, MI
Kate Marshall, City Councilmember, Petoskey, Emmet County, MI
Derek Shiels, City Councilmember, Harbor Springs, Emmet County, MI
Brian Wagner, City Councilmember, Petoskey, Emmet County, MI
Lindsey Walker, City Councilmember, Petoskey, Emmet County, MI

Absent: None

Also in attendance were City Manager Rob Straebel, Clerk-Treasurer Alan Terry, City Planner Amy Tweeten, Public Safety Director Matthew Breed, City Attorney's James Murray and Matt Cross and Administrative Assistant Lisa Denoyer.

Support Carbon Dividend Act – Resolution No. 19545

Ron Marshall, member of the Citizens Climate Lobby, gave a brief presentation on the Energy Innovation and Carbon Dividend Act H.R. 2307 and was asking City Council for their support.

City Councilmembers inquired on the political climate in Washington D.C. concerning this matter; inquired if large companies were in support of the Act; inquired on Representative Bergman's position; heard from those that are part of some groups in favor of the Act and if there were any procedures prohibiting Council involvement; inquired if the support resolution would be adverse to what is being discussed; and commented that there are several competing bills.

Mr. Marshall responded that there is support in Washington D.C. for this Act and Representative Bergmann serves on a bipartisan board.

The City Manager responded that there is no written policy on City Councilmembers being involved in matters relative to current issue reviewing this matter.

City Councilmember Walker moved that, seconded by City Councilmember Marshall adoption of the following resolution:

Resolution urging the United States Congress to enact the Energy Innovation and Carbon Dividend Act of 2021 (H.R.2307)

WHEREAS, an Intergovernmental Panel on Climate Change issued a special report on the impacts of global warming of 1.5°C above pre-industrial levels in October 2018 warning that global warming is likely to reach 1.5°C between 2030 and 2052 if it continues to increase at the current rate; and

WHEREAS, the United Nations climate science body said in a monumental climate report that we have only until 2030 to make massive and unprecedented changes to global energy infrastructure to limit global warming to moderate levels; and

WHEREAS, the United States government released its Fourth Annual Climate Assessment in November 2018 reporting that the impacts of climate change are already being felt in communities across the country, and that more frequent and intense extreme weather and climate-related events, as well as changes in average climate conditions, are expected to continue to damage infrastructure, ecosystems, and social systems that provide essential benefits to communities; and

WHEREAS, conservative estimates by the world's climate scientists state that, to achieve climate stabilization and avoid cataclysmic climate change, emissions of greenhouse gases (GHGs) must be brought to 80-95% below 1990 levels by 2050; and

WHEREAS, presently the environmental, health, and social costs of carbon emissions are not included in prices paid for fossil fuels, but rather these externalized costs are borne directly and indirectly by all Americans and global citizens; and

WHEREAS, the Intergovernmental Panel on Climate Change issued a special report on the impacts of global warming of 1.5°C above pre-industrial levels in October 2018 stating that explicit carbon prices remain a necessary condition of ambitious climate policies; and

WHEREAS, to begin to correct this market failure, Congress can enact the Energy Innovation and Carbon Dividend Act of 2021 (H.R.2307) to assess a national carbon fee on fossil fuels based on the amount of CO₂ the fuel will emit when burned and allocate the collected proceeds to all U.S. households in equal per capita shares in the form of a monthly dividend; and

WHEREAS, for efficient administration, the fossil fuels fee can be applied once, as far upstream in the economy as practical, or at the port of entry into the United States; and

WHEREAS, as stated in the Energy Innovation and Carbon Dividend Act of 2021 (H.R. 2307), a national revenue neutral carbon fee starting at a relatively low rate of \$15 per ton of CO₂ equivalent emissions and resulting in equal charges per ton of CO₂ equivalent emissions potential in each type of fuel or greenhouse gas should be assessed to begin to lower what are now dangerously high CO₂ emissions. The yearly increase in carbon fees, including other greenhouse gases, shall be at least \$10 per ton of CO₂ equivalent each year, with the provision that the annual increase will be \$15 per ton of CO₂ equivalent if statutory goals are not met; and

WHEREAS, the Energy Innovation and Carbon Dividend Act of 2021 (H.R.2307) specifies that, in order to protect low and middle income citizens from the economic impact of rising prices due to the carbon fee, equal monthly per person dividend payments shall be made to all American households (one-half payment per child under 19 years old) each month from the fossil fuel fees collected. The total value of all monthly dividend payments shall represent 100% of the net carbon fees collected per month; and

WHEREAS, the Energy Innovation and Carbon Dividend Act of 2021 (H.R.2307) encourages market-driven innovation of clean energy technologies and market efficiencies which will reduce harmful pollution and leave a healthier, more stable, and more prosperous nation for future generations; and

WHEREAS, the Energy Innovation and Carbon Dividend Act of 2021 (H.R.2307) will lead to a decrease in America's CO₂ emissions of 30 percent in five years relative to a 2005 baseline, based on the Columbia University report, and will preserve national employment; and

WHEREAS, border adjustments - carbon content-based levies on products imported from countries without comparable carbon pricing, and refunds to our exporters of carbon fees paid - can maintain the competitiveness of U.S. businesses in global markets; and

WHEREAS, a national carbon fee can be implemented quickly and efficiently and will respond to the urgency of the climate crisis because the federal government already has in place mechanisms, such as the Internal Revenue Service, needed to implement and enforce the fee, and already collects fees from fossil fuel producers and importers; and

WHEREAS, a national revenue neutral carbon fee would make the United States a leader in mitigating climate change and in the clean energy technologies of the 21st century and would provide incentive to other countries to enact similar carbon fees, reducing global CO2 emissions without the need for complex international agreements:

NOW, THEREFORE, BE IT RESOLVED, that the City of Petoskey, Michigan, urges the United States Congress to enact without delay the **Energy Innovation and Carbon Dividend Act of 2021 (H.R.2307)**; and

BE IT FURTHER RESOLVED, that the City Manager or City Clerk, no later than 30 days after passage of this Resolution, shall transmit copies of this resolution to the President and Vice President of the United States, to the Speaker of the House of Representatives, to the Majority Leader of the Senate, to each U.S. Senator and Representative from the State of Michigan in the Congress of the United States, and to nearby city and county governments urging that they pass similar resolutions.

Said resolution was adopted by the following vote:

AYES: Marshall, Shiels, Wagner, Walker, Murphy (5)

NAYS: None (0)

Consent Agenda - Resolution No. 19546

Following introduction of the consent agenda for this meeting of June 7, 2021, City Councilmember Shiels moved that, seconded by City Councilmember Wagner adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby confirms that the draft minutes of the May 17, 2021 regular session City Council meeting be and are hereby approved; and

BE IT RESOLVED that receipt by the City Council of a report concerning all checks that had been issued since May 17, 2021 for contract and vendor claims at \$594,813.23, intergovernmental claims at \$402.37, and the May 27 payroll at \$212,335.85, for a total of \$807,551.45 be and is hereby acknowledged.

Said resolution was adopted by the following vote:

AYES: Marshall, Shiels, Wagner, Walker, Murphy (5)

NAYS: None (0)

Hear Public Comment

Mayor Murphy asked for public comments and there were no comments.

Hear City Manager Updates

The City Manager reported that at a previous meeting there was an inquiry as to the current enrollment for the Voluntary Green Pricing Program and reviewed to-date the number of participants per classification including nonprofit (4), commercial (21), industrial (1), residential (195) for a total of 221 participants; reviewed infrastructure resurfacing project updates; that the Little Traverse Bay Band of Odawa Indians recently approved \$6,000 for the schematic drawings on the West Connector Trail along US-31 which will reduce the overall costs of design and engineering for Resort Township, Emmet County and the City and thanked the tribe for their continued support; that the City is collaborating with the Great Lakes and St. Lawrence Cities Initiative and the National Fish and Wildlife Foundation on National Coastal Resiliency Funding for coastal communities along Lake Michigan developing measures to mitigate coastal erosion issues; that the City received approval from MDOT to install 29 collapsible bollards on US-31 along the curve of Eppler Road to better delineate motorist and bicyclist lanes improving safety; reviewed that the Emmet County Local Emergency Order ends June 30, 2021 which allowed for public meetings to be held virtually and that City Council concurred to begin in-person meetings in July with the first meeting being July 19 and staff was looking for direction on whether or not City Council would like to continue to offer virtual meetings for board and commission meetings and that staff is researching audio and video solutions to setup the Council Chambers with up-to-date technology and have received three quotes ranging from \$22,000 - \$58,000; that a lifeboat from the steamer J.B. John was recently restored by Lon Callaway and Tom Olson and is now on display at Bayfront Park; and that an 80' clear span pedestrian bridge was delivered to the River Road Sports Complex this morning and will be assembled and set this week with staff anticipating the bridge open to the public no later than July 4.

City Councilmembers commented on the speed limit change and process along US-31; that the City would need to contact MDOT requesting to perform and have Michigan State Police do a speed survey and will bring information back to City Council for review; inquired if there were additional measures that could be implemented to increase safety; and inquired where the \$6,000 tribal monies came from.

The City Manager responded that there are not many options, but the immediate concern was addressing the Eppler Road intersection and bollards and repainting of fog line addresses these issues and that City staff reached out to the tribe for any potential monies.

Approve Board and Commission Appointment – Resolution No. 19547

Mayor Murphy reviewed that City Council consider the following appointment.

City Councilmember Marshall moved that, seconded by City Councilmember Walker adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby approves the appointment of Diana Harrold, 428 Beech Street, to the TIFA Board to fill a vacated term ending August 2023.

Said resolution was adopted by the following vote:

AYES: Marshall, Shiels, Wagner, Walker, Murphy (5)

NAYS: None (0)

Discuss Housing North Deed Restriction Program

The City Manager reviewed that City Council heard a presentation at its May 3 meeting by Steve Schnell and Yarrow Brown on a deed restriction program in the City of Charlevoix administered by Housing North; that City Council discussed creating a voluntary deed restriction program since there is not currently a funding mechanism to acquire deed restrictions in Petoskey; that the City Attorney understands the housing shortage, but had concerns with why the City needed to be involved with the program; that the City would be a "third-party beneficiary" regarding enforcement and currently the City has no ordinance regulating such instruments; that the City Attorney is concerned about the request for the City to indemnify Housing North; and that the City Attorney suggested another approach for City Council to consider a resolution of support for the voluntary deed restriction program and if a fully-funded deed restriction program develops, it would likely be administered through public or public-private entity and agreements could be discussed at that time.

The City Attorney reviewed that the City should be careful to assume duty to enforce and that the program could cause requests to lower taxable values through the Michigan Tax Tribunal.

City Councilmembers commented that the City does not have the second home issue that Vail, Colorado experienced with their program; that the program may not fit with what the City is trying to address and accomplish with the housing crisis; and a majority were in agreement to support a resolution in support of a voluntary deed restriction.

Approve Funding a Housing Ready Program Director – Resolution No. 19548

The City Manager reviewed that at the May 17 meeting, a majority of Councilmembers directed staff to work with Housing North representatives on a contract to partially fund a full-time regional housing coordinator for roughly 2 ½ years; reviewed proposed contract; that Housing North is seeking funding from other governmental agencies and reviewed agency commitments and not many seem in favor of supporting this position; that City of Harbor Springs has committed to funding for three years; that request from Emmet County was withdrawn and the County is holding their housing planning meeting in August and hopes to develop their strategy for addressing housing issues at that time; that funding a housing coordinator is consistent with Goal Six of the City's Action Plan to "promote affordable/workforce housing within the community"; and that staff's recommendation is that the City could support a regional approach, but not support majority funding.

City Councilmembers discussed process; heard concerns on having other entities involved; inquired on the duration of the agreement; and heard from those in favor of funding the position and the City leading the way on this initiative.

City Councilmember Walker moved that, seconded by City Councilmember Wagner to approve a contractual agreement between Housing North and the City of Petoskey to partially fund a full-time housing coordinator position, contingent upon solidifying full funding with area governmental entities and upon review and approval of an agreement by the City Manager and City Attorney.

Said motion was adopted by the following vote:

AYES: Shiels, Wagner, Walker, Murphy (4)

NAYS: Marshall (1)

Approve FOPLC 2021-2023 Contract for Public Safety Officers – Resolution No. 19549

The City Manager reviewed that after months of discussions with the Fraternal Order of Police Labor Council (FOPLC) Public Safety Officer's Division, staff and union representatives negotiated a tentative agreement on the expired union contract and reviewed proposed changes to the new contract.

City Councilmember Marshall moved that, seconded by City Councilmember Wagner adoption of the following resolution:

WHEREAS, certain Department of Public Safety Officers unionized staff members are represented by the Fraternal Order of Police Labor Council (FOPLC); and

WHEREAS, City and bargaining unit representatives negotiated provisions of a proposed agreement for the Public Safety Officers Division; and

WHEREAS, the City Manager now has reported that an agreement has been reached with the FOPLC Public Safety Officers Division for the period of January 1, 2021– December 31, 2023:

NOW, THEREFORE, BE IT RESOLVED that the City Manager and Public Safety Director are hereby directed to execute on behalf of the City an employment agreement with the Department of Public Safety Officers Division who are represented by the Fraternal Order of Police Labor Council.

Said resolution was adopted by the following vote:

AYES: Marshall, Shiels, Wagner, Walker, Murphy (5)

NAYS: None (0)

Approve MERS Defined Contribution Plan Adoption Agreement for Public Safety Officer's – Resolution No. 19550

The City Manager reviewed that per the previously approved FOPLC 2021-2023 contract covering Public Safety Officers calls for a defined contribution retirement plan for new hires; that the plan provides for the City to contribute an amount equal to 5% of the employee's wage, employees may contribute up to 5% which the City will match for a total employer contribution of 10%; that the City's contribution to the plan will vest with the employee over a four-year period; and that MERS requires a revised Defined Contribution Plan Adoption Agreement to establish the plan and plan provisions which mirror those in the nonunion and Teamsters defined contribution plans approved in 2016.

City Councilmember Shiels moved that, seconded by City Councilmember Walker adoption of the following resolution:

WHEREAS, the City is a participating governmental unit in the Michigan Municipal Employees' Retirement System (MMERS) pension plan document of 1996; and

WHEREAS, in accordance with pension provisions of a renewed collective bargaining agreement with certain unionized employees within the City's Department of Public Safety Officers require changes to the City's current MMERS plan:

NOW, THEREFORE, BE IT RESOLVED that the City of Petoskey City Council does and hereby elects to establish with the Michigan Municipal Employees' Retirement System (MMERS) a defined contribution plan for the Department of Public Safety, Public Safety Officers hired on or after May 1, 2021. As a result, the current Division 20, B-2 defined benefit plan will be closed to new hires; and

BE IT FURTHER RESOLVED that the defined contribution plan will provide for the City to contribute 5% and up to an additional 5% match of the optional employee's contribution for a total maximum employer contribution of 10%. Employees will vest at a rate of 25% per year and will be 100% vested following four years, with additional terms as set forth in the plan adoption agreement; and

BE IT FURTHER RESOLVED that the City of Petoskey City Council does and hereby authorizes the City Manager and Director of Finance to prepare and sign all necessary documents with MMERS establishing the defined contribution plan.

Said resolution was adopted by the following vote:

AYES: Marshall, Shiels, Wagner, Walker, Murphy (5)

NAYS: None (0)

Accept Waterways Grant Agreement for Marina Fuel Storage Tanks – Resolution No. 19551

The City Manager reviewed that the City has been recommended to receive a matching grant in the amount of \$125,000 from the State of Michigan Waterways Commission for removal and replacement of the Marina fuel storage tanks; that the estimated total cost of the project is \$250,000; reviewed fuel needs and demands from gas to diesel; and that the project will commence once the Marina is closed for the season.

City Councilmember Walker moved that, seconded by City Councilmember Wagner adoption of the following resolution:

"RESOLVED, that the City of Petoskey, Michigan, accepts the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the City agrees, but not by way of limitation, as follows:

1. To appropriate the sum of One Hundred Twenty-five Thousand dollars (\$125,000.00) to match the One Hundred Twenty-five Thousand dollar (\$125,000.00) State grant authorized by the Michigan Department of Natural Resources.

2. To maintain satisfactory financial accounts, documents, and records, and to make them available to the Michigan Department of Natural Resources for auditing at reasonable times.

3. To construct the facilities and provide the funds, services, and materials as may be necessary to satisfy the terms of the Agreement.

4. To ensure that all premises, buildings, and equipment related procedures comply with all applicable State and Federal regulations.

5. To establish and appoint the Parks and Recreation Director to regulate the use of the facilities constructed under this Agreement to assure the use thereof by the public on equal and reasonable terms.

6. To enforce all State statutes and local ordinances pertaining to marine safety and to enforce statutes of the State of Michigan within the confines of the City pertaining to the licensing of watercraft. Watercraft not fully complying with the laws of the State of Michigan relative to licensing shall not be permitted to use the facility until full compliance with those laws has been made.

7. To comply with all terms of the Agreement, including all terms not specifically set forth in the foregoing portions of this Resolution."

Said resolution was adopted by the following vote:

AYES: Marshall, Shiels, Wagner, Walker, Murphy (5)

NAYS: None (0)

Establish 2021 Tax Millage Rates – Resolution No. 19552

The Clerk-Treasurer reviewed the proposed 2021 millage rates and tax revenue; that City Council approved the 2021 Annual Budget at their December 7, 2020 meeting which included a provision for property-tax millage rates to remain the same as in 2020 with no increase due to any unknown effects of the pandemic; that City Council was now being asked to formally establish the millage rates necessary to provide the budgeted property-tax revenue approved in the 2021 Annual Budget for the General Fund, Library Fund and Right-of-Way Fund; reviewed total millage rates; taxable values and State's inflation rate and that the City is required to roll back millage rates due to the Headlee Amendment; and reviewed property tax revenues that will be collected from each levy including general operating, solid waste, library and right-of-way.

City Councilmember Wagner moved that, seconded by City Councilmember Marshall adoption of the following resolution:

WHEREAS, as required by City Charter provisions, the City Manager on November 2, 2020 presented to the City Council the City's proposed annual budget for the 2021 fiscal year; and

WHEREAS, as also required by City Charter provisions, the City Council on November 16, 2020, conducted a public hearing to receive comments concerning the proposed budget, including rates of property-tax millages that had been estimated for levies during 2021; and

WHEREAS, following its review of the proposed 2021 Annual Budget, and after conducting a public hearing to receive comments concerning the proposed budget and estimated tax levies, the City Council on December 7, 2020, approved the 2021 Annual Budget:

NOW, THEREFORE, BE IT RESOLVED that the City of Petoskey City Council does and hereby directs that there shall be raised through a general tax upon the taxable real and personal property within the City during the next summer tax levy for the year commencing January 1, 2021, millages in the amount of 7.3639 for general operating purposes, 0.4890 for solid-waste purposes, 1.7410 for library purposes, and 3.7920 for right-of-way purposes; and, when collected, proceeds from such levy are hereby appropriated to the General Fund, Library Fund, and Right-of-Way Fund; and

BE IT FURTHER RESOLVED that the total aggregated amount of all such authorized millages shall total 13.3859 mills; and

BE IT FURTHER RESOLVED that these various millages so ordered to be levied shall be certified by the City Clerk-Treasurer to the City Assessor and shall be levied and collected upon the taxable value of all taxable property within the City.

Said resolution was adopted by the following vote:

AYES: Marshall, Shiels, Wagner, Walker, Murphy (5)

NAYS: None (0)

Recess to Closed Session – Resolution No. 19553

City Council was being asked to adopt a resolution that would recess to a closed session pursuant to Section 8(d) and 8(h) of the Michigan Open Meetings Act, to consider the purchase of property and consider material exempt from disclosure.

City Councilmember Marshall moved that, seconded by City Councilmember Shiels adoption of the following resolution:

WHEREAS, the City Manager has requested that the City Council recess to a closed session, pursuant to Section 8(d) and 8(h) of the Michigan Open Meetings Act, to consider the purchase of property and consider material exempt from disclosure, at the City Council's regular meeting of June 7, 2021:

NOW, THEREFORE, BE IT RESOLVED that the City Council does and hereby authorizes to recess to a closed session, to consider the purchase of property and consider material exempt from disclosure.

Said resolution was adopted by the following vote:

AYES: Marshall, Shiels, Wagner, Walker, Murphy (5)

NAYS: None (0)

Recessed into closed session at 9:30 P.M. and reconvened into open session at 10:20 P.M.

Discuss Emmet Street Right-of-Way Vacation Request

The City Manager reviewed that the City received a request on May 14 from Lyle Peck, attorney working for Petoskey Grand LLC, to vacate a portion of the Emmet Street right-of-way at the intersection of Mitchell Street and US-31; reviewed legal requirements and regulations that would allow the City to vacate or discontinue any street or portion thereof; that Mr. Peck requested that an approximate .20 acre area of Emmet Street right-of-way be vacated "to enhance the redevelopment potential of the 'pit' which remains a blighted scar of the city's gateway entrance over 15 years"; that without an approved development plan in place for 200 East Lake Street at this time, there is no valid reason for City Council to vacate the Emmet Street right-of-way; that vacation consideration should occur in conjunction with development plans for the site and needs to be studied comprehensively and not in a piecemeal approach; and that staff recommended that City Council not proceed forward with the street vacation request as it would not be necessary for the health, welfare, comfort and safety of the people of the municipality per Act 288 of 1967.

Mayor Murphy asked for City Council and public comments and there were none.

Council Comments

Mayor Murphy asked for City Council comments and City Councilmember Marshall asked if Harbor Hall purchased the Gruler property, which staff confirmed they did. City Councilmember Wagner thanked City staff for their cooperation with coordinating July 4 festivities. City Councilmember Walker asked if the City Assessor is a full-time employee or a contracted employee, which the City Manager confirmed contracted. Mayor Murphy thanked Councilmember Wagner and the Fireworks Committee for efforts as the Co-Chair on Petoskey's July 4 celebration, and thanked Councilmember Shiels for his passion on housing.

There being no further business to come before the City Council, this June 7, 2021, meeting of the City Council adjourned at 10:30 P.M.

John Murphy, Mayor

Alan Terry, Clerk-Treasurer

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
06/21	06/09/2021	93266	5H Irrigation & Maintenance	202-467-802.000	79.89
06/21	06/09/2021	93266	5H Irrigation & Maintenance	203-467-802.000	94.13
06/21	06/09/2021	93267	All-Phase Electric Supply	582-586-775.000	17.05
06/21	06/09/2021	93267	All-Phase Electric Supply	582-586-775.000	33.59
06/21	06/09/2021	93268	AT&T	101-172-850.000	114.70
06/21	06/09/2021	93268	AT&T	101-201-850.000	61.18
06/21	06/09/2021	93268	AT&T	101-208-850.000	38.23
06/21	06/09/2021	93268	AT&T	101-257-850.000	38.23
06/21	06/09/2021	93268	AT&T	101-215-850.000	30.59
06/21	06/09/2021	93268	AT&T	101-345-850.000	84.12
06/21	06/09/2021	93268	AT&T	582-593-850.000	30.59
06/21	06/09/2021	93268	AT&T	592-549-850.000	45.88
06/21	06/09/2021	93268	AT&T	592-560-850.000	45.89
06/21	06/09/2021	93268	AT&T	592-558-920.000	659.91
06/21	06/09/2021	93268	AT&T	592-555-920.000	331.69
06/21	06/09/2021	93268	AT&T	101-400-850.000	38.23
06/21	06/09/2021	93268	AT&T	101-756-850.000	45.88
06/21	06/09/2021	93268	AT&T	101-441-850.000	68.82
06/21	06/09/2021	93268	AT&T	204-481-850.000	22.94
06/21	06/09/2021	93268	AT&T	204-481-850.000	22.94
06/21	06/09/2021	93268	AT&T	582-588-850.000	76.47
06/21	06/09/2021	93268	AT&T	592-560-850.000	79.43
06/21	06/09/2021	93268	AT&T	592-560-850.000	86.32
06/21	06/09/2021	93268	AT&T	592-558-920.000	83.20
06/21	06/09/2021	93268	AT&T	592-538-850.000	79.43
06/21	06/09/2021	93268	AT&T	592-538-850.000	79.43
06/21	06/09/2021	93268	AT&T	582-593-850.000	127.20
06/21	06/09/2021	93269	Beckett & Raeder Inc.	582-593-802.000	290.00
06/21	06/09/2021	93270	Blarney Castle Oil Co.	101-789-772.000	6,989.57
06/21	06/09/2021	93271	BOYNE DISTRICT LIBRARY	271-790-955.000	295.50
06/21	06/09/2021	93272	BSN Sports Inc.	101-756-775.000	3,133.45
06/21	06/09/2021	93273	Canada, Kathryn Lee	271-790-802.000	300.00
06/21	06/09/2021	93274	Carter's Imagewear & Awards	101-756-808.010	106.50
06/21	06/09/2021	93275	Center Point Large Print	271-790-760.000	53.84
06/21	06/09/2021	93275	Center Point Large Print	271-790-760.000	25.87
06/21	06/09/2021	93276	Char-Em United Way	701-000-230.800	51.50
06/21	06/09/2021	93277	CHARLEVOIX PUBLIC LIBRARY	271-790-955.000	295.50
06/21	06/09/2021	93278	Collias-Glaser, Hellene Kay	271-790-802.000	360.00
06/21	06/09/2021	93279	Complete Paint & Supplies	101-773-775.000	94.50
06/21	06/09/2021	93279	Complete Paint & Supplies	101-770-775.000	80.83
06/21	06/09/2021	93279	Complete Paint & Supplies	101-770-775.000	6.00
06/21	06/09/2021	93280	Crosscut Concrete Cutting	203-451-802.000	443.10
06/21	06/09/2021	93281	Demco	271-790-751.000	148.80
06/21	06/09/2021	93282	Derrer Oil Co.	661-598-759.000	1,873.37
06/21	06/09/2021	93283	Drost Landscape	247-751-802.000	816.74
06/21	06/09/2021	93283	Drost Landscape	101-754-802.100	1,643.85
06/21	06/09/2021	93284	Ducastel, Barbara	271-790-802.000	330.00
06/21	06/09/2021	93285	Dunkel Excavating Services Inc.	203-451-802.000	8,893.47
06/21	06/09/2021	93285	Dunkel Excavating Services Inc.	204-444-802.000	2,964.49
06/21	06/09/2021	93285	Dunkel Excavating Services Inc.	592-544-802.000	160.00
06/21	06/09/2021	93286	EJ USA Inc.	592-554-775.000	676.48
06/21	06/09/2021	93287	Emmet Co. Dept of Public Works	101-529-802.000	7,290.55
06/21	06/09/2021	93288	Emmet Plumbing & Heating Inc.	514-587-802.000	236.20
06/21	06/09/2021	93289	Evergreen Lawn Care	101-770-802.000	1,170.00
06/21	06/09/2021	93289	Evergreen Lawn Care	101-770-802.100	200.00
06/21	06/09/2021	93290	Five Star Screen Printing Plus	101-770-767.000	225.00

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06/21	06/09/2021	93291	Fraternal Order of Police	701-000-230.400	946.00
06/21	06/09/2021	93292	Galls LLC	101-345-775.000	110.93
06/21	06/09/2021	93293	GIVE 'EM A BRAKE SAFETY	203-451-802.000	750.00
06/21	06/09/2021	93294	Hansen, Carol Margaret	271-790-802.000	60.00
06/21	06/09/2021	93295	HARBOR HOUSE PUBLISHERS	101-770-850.000	645.00
06/21	06/09/2021	93296	Himebauch, Kelly L	271-790-802.000	540.00
06/21	06/09/2021	93297	Huntington National Bank	271-792-993.000	250.00
06/21	06/09/2021	93297	Huntington National Bank	592-566-993.000	500.00
06/21	06/09/2021	93298	Integrity Business Solutions	514-587-802.100	129.98
06/21	06/09/2021	93299	Jakeway, Patricia	271-790-802.000	600.00
06/21	06/09/2021	93300	Knickerbocker, Lynsa	271-790-802.000	480.00
06/21	06/09/2021	93301	Kring Chevrolet Cadillac, Dave	661-598-932.000	55.15
06/21	06/09/2021	93301	Kring Chevrolet Cadillac, Dave	661-598-932.000	45.05
06/21	06/09/2021	93302	Lowery Underground Service	582-020-360.000	1,650.00
06/21	06/09/2021	93302	Lowery Underground Service	582-586-802.000	800.00
06/21	06/09/2021	93302	Lowery Underground Service	582-020-360.000	9,299.33
06/21	06/09/2021	93302	Lowery Underground Service	582-598-802.000	6,259.17
06/21	06/09/2021	93303	McCardel Culligan	101-770-802.000	8.00
06/21	06/09/2021	93303	McCardel Culligan	592-553-802.000	60.00
06/21	06/09/2021	93304	Michigan AgriBusiness Solutions	592-551-806.000	24,659.32
06/21	06/09/2021	93305	Michigan Downtown Association	514-587-912.000	100.00
06/21	06/09/2021	93306	Mid-Continent Group	101-789-937.000	2,534.00
06/21	06/09/2021	93307	Midwest Tape	271-790-761.000	14.99
06/21	06/09/2021	93307	Midwest Tape	271-790-761.000	79.98
06/21	06/09/2021	93308	Mitchell Graphics Inc.	271-790-905.000	1,261.95
06/21	06/09/2021	93309	MOTION PICTURE LICENSING CORP.	271-790-958.100	206.47
06/21	06/09/2021	93310	mParks	101-756-915.000	1,240.00
06/21	06/09/2021	93311	New Moon Visions Inc.	248-739-880.600	500.00
06/21	06/09/2021	93312	P.C. Lawn Care	582-586-802.000	255.00
06/21	06/09/2021	93313	Peak-Ryzex Inc.	271-790-751.000	389.30
06/21	06/09/2021	93314	Performance Painting	101-773-802.000	3,215.00
06/21	06/09/2021	93314	Performance Painting	101-754-802.000	320.00
06/21	06/09/2021	93315	Personal Graphics Inc.	248-739-880.200	587.22
06/21	06/09/2021	93316	Police and Firemen's Insurance	701-000-230.185	379.38
06/21	06/09/2021	93317	Preston Feather	101-773-931.000	79.62
06/21	06/09/2021	93317	Preston Feather	101-789-775.000	466.17
06/21	06/09/2021	93317	Preston Feather	101-789-775.000	184.28-
06/21	06/09/2021	93317	Preston Feather	661-598-785.000	44.23
06/21	06/09/2021	93317	Preston Feather	101-789-775.000	72.39
06/21	06/09/2021	93317	Preston Feather	101-770-775.000	59.99
06/21	06/09/2021	93317	Preston Feather	101-773-931.000	7.96-
06/21	06/09/2021	93317	Preston Feather	101-789-775.000	28.19-
06/21	06/09/2021	93317	Preston Feather	661-598-785.000	4.42-
06/21	06/09/2021	93317	Preston Feather	101-789-775.000	7.24-
06/21	06/09/2021	93317	Preston Feather	101-770-775.000	6.00-
06/21	06/09/2021	93318	Pro Image Design	592-553-775.000	153.00
06/21	06/09/2021	93319	Quality First Aid & Safety Inc.	582-593-930.000	25.98
06/21	06/09/2021	93319	Quality First Aid & Safety Inc.	592-542-775.000	218.91
06/21	06/09/2021	93320	RecDesk LLC	101-756-802.000	2,350.00
06/21	06/09/2021	93321	Royal Tire	661-598-931.000	21.99
06/21	06/09/2021	93321	Royal Tire	661-598-932.000	25.00
06/21	06/09/2021	93322	Ryan Brothers Inc.	203-451-802.000	9,897.50
06/21	06/09/2021	93322	Ryan Brothers Inc.	204-444-802.000	2,366.80
06/21	06/09/2021	93322	Ryan Brothers Inc.	203-451-802.000	15,947.70
06/21	06/09/2021	93322	Ryan Brothers Inc.	204-444-802.000	5,315.90
06/21	06/09/2021	93323	Safety-Kleen Systems Inc.	661-598-785.000	309.70

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06/21	06/09/2021	93324	Scarnegie, Ken	271-790-958.000	250.00
06/21	06/09/2021	93325	Select Electric	101-789-802.000	487.00
06/21	06/09/2021	93326	Shermco Industries Inc.	582-584-802.000	42,900.00
06/21	06/09/2021	93327	SirsiDynix	271-790-802.000	720.00
06/21	06/09/2021	93328	SPARKS, STEPHEN	204-481-802.000	100.00
06/21	06/09/2021	93329	Spectrum Business	592-560-850.000	38.40
06/21	06/09/2021	93330	Standard Electric Company	582-010-111.000	28,339.49
06/21	06/09/2021	93331	Stuart C Irby Co	582-010-111.000	13,894.00
06/21	06/09/2021	93332	Sure Lock & Homes LLC	101-770-802.000	100.00
06/21	06/09/2021	93333	Swank Movie Licensing USA	271-790-958.100	539.00
06/21	06/09/2021	93334	Taylor Rental Center	101-773-931.000	1,125.15
06/21	06/09/2021	93335	Team Elmers	101-770-970.000	15,733.25
06/21	06/09/2021	93336	TEAMSTERS LOCAL #214	701-000-230.400	1,053.00
06/21	06/09/2021	93337	Thompson Park Avenue Properties LLC	514-587-802.100	789.37
06/21	06/09/2021	93338	T-Mobile	271-790-850.000	389.31
06/21	06/09/2021	93339	Traffic & Safety Control Systems Inc.	514-587-802.100	81.00
06/21	06/09/2021	93340	UPS Store, The	592-553-801.000	132.48
06/21	06/09/2021	93341	Van's Business Machines	514-587-802.000	84.27
06/21	06/09/2021	93342	Voorheis, Margaret Ann	271-790-802.000	810.00
06/21	06/09/2021	93343	W.W. Fairbairn & Sons	101-773-775.000	43.24
06/21	06/09/2021	93343	W.W. Fairbairn & Sons	101-773-775.000	92.34
06/21	06/09/2021	93343	W.W. Fairbairn & Sons	101-773-775.000	54.48
06/21	06/09/2021	93343	W.W. Fairbairn & Sons	101-773-775.000	65.13
06/21	06/09/2021	93344	WILLSON'S GARDEN CENTER	101-773-775.000	138.86
06/21	06/09/2021	93345	Lynn Auto Parts Inc.	661-598-932.000	24.98
06/21	06/09/2021	93345	Lynn Auto Parts Inc.	661-598-931.000	2.61
06/21	06/09/2021	93345	Lynn Auto Parts Inc.	661-010-111.000	32.02
06/21	06/09/2021	93345	Lynn Auto Parts Inc.	661-598-932.000	11.68
06/21	06/09/2021	93345	Lynn Auto Parts Inc.	661-598-931.000	19.49
06/21	06/09/2021	93345	Lynn Auto Parts Inc.	661-598-931.000	54.00-
06/21	06/09/2021	93345	Lynn Auto Parts Inc.	514-587-775.000	12.06
06/21	06/09/2021	93345	Lynn Auto Parts Inc.	661-598-785.000	9.64
06/21	06/09/2021	93345	Lynn Auto Parts Inc.	661-598-932.000	826.56
06/21	06/09/2021	93345	Lynn Auto Parts Inc.	101-345-775.000	76.94
06/21	06/09/2021	93345	Lynn Auto Parts Inc.	661-010-111.000	40.14
06/21	06/09/2021	93345	Lynn Auto Parts Inc.	661-598-932.000	11.67
06/21	06/09/2021	93345	Lynn Auto Parts Inc.	661-010-111.000	93.77
06/21	06/09/2021	93345	Lynn Auto Parts Inc.	661-598-785.000	24.80
06/21	06/09/2021	93345	Lynn Auto Parts Inc.	661-010-111.000	12.49
06/21	06/09/2021	93345	Lynn Auto Parts Inc.	661-598-931.000	19.52
06/21	06/09/2021	93345	Lynn Auto Parts Inc.	661-598-932.000	7.25
06/21	06/09/2021	93345	Lynn Auto Parts Inc.	101-773-775.000	229.00
06/21	06/16/2021	93346	Airgas USA LLC	661-598-785.000	28.14
06/21	06/16/2021	93346	Airgas USA LLC	661-598-785.000	55.37
06/21	06/16/2021	93347	All Scapes LLC	202-470-802.000	2,930.00
06/21	06/16/2021	93347	All Scapes LLC	592-537-802.000	900.00
06/21	06/16/2021	93347	All Scapes LLC	592-554-802.000	300.00
06/21	06/16/2021	93347	All Scapes LLC	592-558-802.000	1,180.00
06/21	06/16/2021	93347	All Scapes LLC	592-543-802.000	300.00
06/21	06/16/2021	93348	Amazon Capital Services	101-773-931.000	161.60
06/21	06/16/2021	93348	Amazon Capital Services	101-228-775.000	164.99
06/21	06/16/2021	93348	Amazon Capital Services	101-101-751.000	15.79
06/21	06/16/2021	93348	Amazon Capital Services	101-345-751.000	29.99
06/21	06/16/2021	93349	AT & T MOBILITY	514-587-920.000	454.43
06/21	06/16/2021	93350	AT&T	592-560-850.000	168.04
06/21	06/16/2021	93350	AT&T	592-558-920.000	79.43

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06/21	06/16/2021	93351	AT&T Long Distance	101-345-850.000	145.93
06/21	06/16/2021	93352	Ballard's Plumbing & Heating	592-537-802.000	4,901.00
06/21	06/16/2021	93353	Beckett & Raeder Inc.	101-770-970.000	1,638.00
06/21	06/16/2021	93353	Beckett & Raeder Inc.	247-751-802.000	965.00
06/21	06/16/2021	93353	Beckett & Raeder Inc.	101-770-802.000	1,706.25
06/21	06/16/2021	93354	Blarney Castle Oil Co.	101-789-772.000	6,091.99
06/21	06/16/2021	93354	Blarney Castle Oil Co.	101-789-772.000	1,252.49
06/21	06/16/2021	93354	Blarney Castle Oil Co.	101-789-772.000	1,542.73
06/21	06/16/2021	93354	Blarney Castle Oil Co.	101-789-772.000	5,845.11
06/21	06/16/2021	93355	BLUE CROSS\BLUE SHIELD - MICH.	101-172-724.000	948.17
06/21	06/16/2021	93355	BLUE CROSS\BLUE SHIELD - MICH.	101-208-724.000	197.53
06/21	06/16/2021	93355	BLUE CROSS\BLUE SHIELD - MICH.	101-345-724.000	6,637.22
06/21	06/16/2021	93355	BLUE CROSS\BLUE SHIELD - MICH.	101-441-724.000	1,185.22
06/21	06/16/2021	93355	BLUE CROSS\BLUE SHIELD - MICH.	204-481-724.000	2,923.53
06/21	06/16/2021	93355	BLUE CROSS\BLUE SHIELD - MICH.	271-790-724.000	395.07
06/21	06/16/2021	93355	BLUE CROSS\BLUE SHIELD - MICH.	514-587-724.000	790.14
06/21	06/16/2021	93355	BLUE CROSS\BLUE SHIELD - MICH.	582-588-724.000	351.44
06/21	06/16/2021	93355	BLUE CROSS\BLUE SHIELD - MICH.	592-549-724.000	4,345.80
06/21	06/16/2021	93355	BLUE CROSS\BLUE SHIELD - MICH.	592-560-702.000	197.54
06/21	06/16/2021	93356	Charlevoix-Emmet ISD	703-040-250.000	1,905.16
06/21	06/16/2021	93357	Consumers Energy	592-558-920.000	395.08
06/21	06/16/2021	93357	Consumers Energy	592-538-920.000	3,722.38
06/21	06/16/2021	93357	Consumers Energy	582-584-802.000	3,065.00
06/21	06/16/2021	93358	Dearborn Life Insurance Co	701-000-230.190	2,005.48
06/21	06/16/2021	93358	Dearborn Life Insurance Co	101-172-724.000	19.16
06/21	06/16/2021	93358	Dearborn Life Insurance Co	101-201-724.000	44.89
06/21	06/16/2021	93358	Dearborn Life Insurance Co	101-208-724.000	19.16
06/21	06/16/2021	93358	Dearborn Life Insurance Co	101-215-724.000	21.35
06/21	06/16/2021	93358	Dearborn Life Insurance Co	101-265-724.000	4.79
06/21	06/16/2021	93358	Dearborn Life Insurance Co	582-588-724.000	44.55
06/21	06/16/2021	93358	Dearborn Life Insurance Co	592-549-724.000	54.88
06/21	06/16/2021	93358	Dearborn Life Insurance Co	592-560-724.000	20.60
06/21	06/16/2021	93358	Dearborn Life Insurance Co	101-770-724.000	35.45
06/21	06/16/2021	93358	Dearborn Life Insurance Co	101-773-724.000	5.75
06/21	06/16/2021	93358	Dearborn Life Insurance Co	101-789-724.000	10.54
06/21	06/16/2021	93358	Dearborn Life Insurance Co	204-481-724.000	66.24
06/21	06/16/2021	93358	Dearborn Life Insurance Co	271-790-724.000	78.83
06/21	06/16/2021	93358	Dearborn Life Insurance Co	514-587-724.000	23.19
06/21	06/16/2021	93358	Dearborn Life Insurance Co	101-268-724.000	11.98
06/21	06/16/2021	93358	Dearborn Life Insurance Co	101-345-724.000	524.97
06/21	06/16/2021	93358	Dearborn Life Insurance Co	101-400-724.000	11.50
06/21	06/16/2021	93358	Dearborn Life Insurance Co	101-441-724.000	32.57
06/21	06/16/2021	93358	Dearborn Life Insurance Co	101-754-724.000	5.27
06/21	06/16/2021	93358	Dearborn Life Insurance Co	101-756-724.000	16.29
06/21	06/16/2021	93359	Derrer Oil Co.	661-598-759.000	2,589.22
06/21	06/16/2021	93360	Digital-Ally Inc.	101-345-931.000	415.00
06/21	06/16/2021	93361	Dinon Law PLLC	101-266-802.000	315.00
06/21	06/16/2021	93362	Emmet County Treasurer	703-040-250.000	2,260.66
06/21	06/16/2021	93362	Emmet County Treasurer	703-040-250.000	229.28
06/21	06/16/2021	93362	Emmet County Treasurer	703-040-250.000	323.11
06/21	06/16/2021	93362	Emmet County Treasurer	703-040-250.000	142.12
06/21	06/16/2021	93363	Englebrecht, Robert	101-257-802.100	3,750.00
06/21	06/16/2021	93364	Etna Supply	582-586-775.000	8,662.50
06/21	06/16/2021	93364	Etna Supply	582-592-775.000	50.00
06/21	06/16/2021	93364	Etna Supply	592-546-775.000	375.00
06/21	06/16/2021	93364	Etna Supply	592-554-775.000	2,936.00

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06/21	06/16/2021	93364	Etna Supply	592-010-111.000	174.00
06/21	06/16/2021	93364	Etna Supply	592-010-111.000	2,167.40
06/21	06/16/2021	93364	Etna Supply	592-010-111.000	300.00
06/21	06/16/2021	93364	Etna Supply	592-010-111.000	3,650.00
06/21	06/16/2021	93364	Etna Supply	592-546-802.000	3,000.00
06/21	06/16/2021	93364	Etna Supply	592-545-775.000	79.00
06/21	06/16/2021	93365	Factor Systems LLC	101-208-803.000	4,058.26
06/21	06/16/2021	93366	Gibby's Garage	661-598-931.000	68.00
06/21	06/16/2021	93366	Gibby's Garage	661-598-932.000	1,156.00
06/21	06/16/2021	93366	Gibby's Garage	582-593-930.000	136.00
06/21	06/16/2021	93366	Gibby's Garage	203-475-802.000	68.00
06/21	06/16/2021	93366	Gibby's Garage	582-593-930.000	272.00
06/21	06/16/2021	93366	Gibby's Garage	661-598-931.000	374.00
06/21	06/16/2021	93366	Gibby's Garage	661-598-932.000	374.00
06/21	06/16/2021	93367	Greenwood Cemetary	703-040-250.000	288.99
06/21	06/16/2021	93368	HARBOR HOUSE PUBLISHERS	271-790-905.000	645.00
06/21	06/16/2021	93369	Harrell's LLC	101-770-775.000	480.00
06/21	06/16/2021	93369	Harrell's LLC	101-770-775.000	138.00
06/21	06/16/2021	93370	Haviland Products Company	592-551-783.000	11,832.06
06/21	06/16/2021	93370	Haviland Products Company	592-551-783.000	3,648.12
06/21	06/16/2021	93371	Ingram Library Services	271-790-760.000	1,549.15
06/21	06/16/2021	93371	Ingram Library Services	271-790-760.100	1,988.57
06/21	06/16/2021	93371	Ingram Library Services	271-790-760.200	444.81
06/21	06/16/2021	93372	LAPPAN'S OF GAYLORD INC.	661-598-931.000	90.20
06/21	06/16/2021	93373	LexisNexis Risk Data Management Inc.	101-208-802.000	214.00
06/21	06/16/2021	93374	Michigan AgriBusiness Solutions	592-551-806.000	31,052.47
06/21	06/16/2021	93375	Michigan Rural Water Assoc.	592-549-915.000	755.00
06/21	06/16/2021	93376	MIDEASTERN MICHIGAN LIBRARY	271-790-958.000	280.00
06/21	06/16/2021	93377	Midwest Siding & Sales Inc.	582-586-775.000	15.50
06/21	06/16/2021	93378	Midwest Tape	271-790-762.000	5,000.00
06/21	06/16/2021	93379	North Central Mich. College	703-040-250.000	504.06
06/21	06/16/2021	93379	North Central Mich. College	703-040-250.000	452.78
06/21	06/16/2021	93380	Overdrive Inc.	271-790-762.000	139.54
06/21	06/16/2021	93381	P.C. Lawn Care	582-593-930.000	810.00
06/21	06/16/2021	93381	P.C. Lawn Care	203-467-802.000	1,601.70
06/21	06/16/2021	93381	P.C. Lawn Care	202-467-802.000	747.50
06/21	06/16/2021	93381	P.C. Lawn Care	592-537-802.000	1,040.00
06/21	06/16/2021	93381	P.C. Lawn Care	592-543-802.000	160.00
06/21	06/16/2021	93381	P.C. Lawn Care	592-554-802.000	580.00
06/21	06/16/2021	93381	P.C. Lawn Care	592-558-802.000	1,020.00
06/21	06/16/2021	93381	P.C. Lawn Care	101-345-802.100	430.00
06/21	06/16/2021	93381	P.C. Lawn Care	101-345-802.100	225.00
06/21	06/16/2021	93381	P.C. Lawn Care	592-558-802.000	976.60
06/21	06/16/2021	93381	P.C. Lawn Care	202-470-802.000	332.00
06/21	06/16/2021	93382	Peninsula Fiber Network LLC	271-790-850.000	133.80
06/21	06/16/2021	93382	Peninsula Fiber Network LLC	101-228-850.000	446.00
06/21	06/16/2021	93383	Petoskey Public Schools	703-040-250.000	484.76
06/21	06/16/2021	93383	Petoskey Public Schools	703-040-250.000	685.61
06/21	06/16/2021	93384	Pro Image Design	101-215-802.000	193.00
06/21	06/16/2021	93384	Pro Image Design	271-790-751.000	231.70
06/21	06/16/2021	93384	Pro Image Design	101-773-931.000	5,795.00
06/21	06/16/2021	93384	Pro Image Design	101-773-802.000	1,021.00
06/21	06/16/2021	93384	Pro Image Design	101-773-802.000	360.00
06/21	06/16/2021	93385	Proclean North	592-554-802.000	726.00
06/21	06/16/2021	93386	Range Telecommunications	204-481-850.000	75.00
06/21	06/16/2021	93386	Range Telecommunications	101-756-850.000	25.00

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
06/21	06/16/2021	93386	Range Telecommunications	582-593-850.000	65.40
06/21	06/16/2021	93386	Range Telecommunications	592-560-850.000	100.00
06/21	06/16/2021	93386	Range Telecommunications	592-549-850.000	100.00
06/21	06/16/2021	93387	RESCO	582-010-111.000	3,645.00
06/21	06/16/2021	93387	RESCO	582-010-111.000	4,200.00
06/21	06/16/2021	93388	Scholastic Inc.	271-790-958.000	115.32
06/21	06/16/2021	93389	Solutions Electric Inc.	271-790-930.000	533.75
06/21	06/16/2021	93390	Spectrum Business	101-172-850.000	22.50
06/21	06/16/2021	93390	Spectrum Business	101-201-850.000	18.00
06/21	06/16/2021	93390	Spectrum Business	101-208-850.000	11.25
06/21	06/16/2021	93390	Spectrum Business	101-257-850.000	11.25
06/21	06/16/2021	93390	Spectrum Business	101-215-850.000	9.00
06/21	06/16/2021	93390	Spectrum Business	101-789-850.000	4.48
06/21	06/16/2021	93390	Spectrum Business	592-560-850.000	38.40
06/21	06/16/2021	93390	Spectrum Business	582-593-850.000	76.76
06/21	06/16/2021	93390	Spectrum Business	582-588-850.000	94.99
06/21	06/16/2021	93390	Spectrum Business	582-588-850.000	94.99
06/21	06/16/2021	93390	Spectrum Business	582-588-850.000	22.50
06/21	06/16/2021	93390	Spectrum Business	582-593-850.000	9.00
06/21	06/16/2021	93390	Spectrum Business	592-549-850.000	13.50
06/21	06/16/2021	93390	Spectrum Business	592-560-850.000	13.50
06/21	06/16/2021	93390	Spectrum Business	101-770-850.000	4.50
06/21	06/16/2021	93390	Spectrum Business	101-773-850.000	4.50
06/21	06/16/2021	93390	Spectrum Business	101-345-850.000	24.75
06/21	06/16/2021	93390	Spectrum Business	101-400-850.000	11.25
06/21	06/16/2021	93390	Spectrum Business	101-441-850.000	20.25
06/21	06/16/2021	93390	Spectrum Business	101-756-850.000	11.25
06/21	06/16/2021	93390	Spectrum Business	204-481-850.000	6.75
06/21	06/16/2021	93390	Spectrum Business	204-481-850.000	6.75
06/21	06/16/2021	93391	Standard Electric Company	582-586-775.000	57.63
06/21	06/16/2021	93392	Staples Advantage	101-172-751.000	21.45
06/21	06/16/2021	93392	Staples Advantage	101-201-751.000	21.45
06/21	06/16/2021	93392	Staples Advantage	101-208-751.000	15.01
06/21	06/16/2021	93392	Staples Advantage	101-257-751.000	10.72
06/21	06/16/2021	93392	Staples Advantage	101-215-751.000	12.87
06/21	06/16/2021	93392	Staples Advantage	101-345-751.000	55.79
06/21	06/16/2021	93392	Staples Advantage	101-400-751.000	4.20
06/21	06/16/2021	93392	Staples Advantage	101-345-751.000	156.16
06/21	06/16/2021	93392	Staples Advantage	101-789-751.000	29.97
06/21	06/16/2021	93392	Staples Advantage	101-400-751.000	5.13
06/21	06/16/2021	93392	Staples Advantage	101-770-751.000	5.13
06/21	06/16/2021	93392	Staples Advantage	101-441-751.000	5.13
06/21	06/16/2021	93392	Staples Advantage	101-400-751.000	10.72
06/21	06/16/2021	93392	Staples Advantage	101-441-751.000	32.17
06/21	06/16/2021	93392	Staples Advantage	101-770-751.000	6.43
06/21	06/16/2021	93392	Staples Advantage	101-773-775.000	2.14
06/21	06/16/2021	93392	Staples Advantage	101-756-751.000	21.45
06/21	06/16/2021	93392	Staples Advantage	101-789-751.000	4.29
06/21	06/16/2021	93393	State of Michigan Dept. of Technology	101-345-802.000	1,000.00
06/21	06/16/2021	93394	Trace Analytical Laboratories LLC	592-553-802.000	1,054.20
06/21	06/16/2021	93395	Unique Management Services Inc.	271-790-802.000	8.95
06/21	06/16/2021	93395	Unique Management Services Inc.	271-790-802.000	50.00
06/21	06/16/2021	93396	Verizon Wireless	101-345-850.000	85.59
06/21	06/16/2021	93396	Verizon Wireless	592-549-850.000	1.09
06/21	06/16/2021	93396	Verizon Wireless	582-588-850.000	6.64
06/21	06/16/2021	93396	Verizon Wireless	101-345-850.000	36.01

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
06/21	06/16/2021	93396	Verizon Wireless	101-770-850.000	36.01
06/21	06/16/2021	93396	Verizon Wireless	101-773-850.000	52.81
06/21	06/16/2021	93396	Verizon Wireless	101-789-850.000	52.81
06/21	06/16/2021	93396	Verizon Wireless	101-770-850.000	72.02
06/21	06/16/2021	93396	Verizon Wireless	101-345-850.000	36.01
06/21	06/16/2021	93396	Verizon Wireless	101-345-850.000	80.94
06/21	06/16/2021	93396	Verizon Wireless	592-538-850.000	80.74
06/21	06/16/2021	93396	Verizon Wireless	592-538-920.000	280.07
06/21	06/16/2021	93397	Willcomes Wood Products LLC	101-773-802.000	2,762.50
06/21	06/09/2021	999180	ACH-CHILD SUPPORT	701-000-230.160	160.23
06/21	06/09/2021	999181	ACH-EFTPS	701-000-230.200	13,605.37
06/21	06/09/2021	999181	ACH-EFTPS	701-000-230.100	24,045.63
06/21	06/09/2021	999181	ACH-EFTPS	701-000-230.200	13,605.37
06/21	06/09/2021	999181	ACH-EFTPS	701-000-230.200	3,181.99
06/21	06/09/2021	999181	ACH-EFTPS	701-000-230.200	3,181.99
06/21	06/09/2021	999182	ACH-ICMA 457	701-000-230.700	2,118.25
06/21	06/09/2021	999182	ACH-ICMA 457	701-000-230.700	5,620.00
06/21	06/09/2021	999183	ICMA 401	701-000-230.700	654.08
06/21	06/09/2021	999184	ICMA-ROTH	701-000-230.900	345.00
Grand Totals:					<u><u>505,576.67</u></u>

Report Criteria:

Check.Check issue date = 06/03/2021-06/16/2021

Check Number	Check Issue Date	Name	GL Account	Amount
93253	06/09/2021	Alpha Handyman	582040285000	29.04
93254	06/09/2021	Cleary, Gretchen	101756808120	65.00
93254	06/09/2021	Cleary, Gretchen	101756808120	65.00-
93255	06/09/2021	Colfer, Harry & Dawn	101090644030	1,410.00
93256	06/09/2021	Emmet County Jail	582588803000	50.00
93257	06/09/2021	Godzik, Katelynn	101087654000	100.00
93258	06/09/2021	Harrington, Mike	582588803000	50.00
93259	06/09/2021	Leavitt, Belinda	101756808140	175.00
93260	06/09/2021	Pair, Walter	101087654000	175.00
93261	06/09/2021	Ricci, Carrie	582081642300	128.66
93262	06/09/2021	Sielski, Jane	101087654000	150.00
93263	06/09/2021	Stewart, Kelsey	101087654000	150.00
93264	06/09/2021	Torralva, Ashlynn	582081642300	22.93
93265	06/09/2021	Wurst, Lillian	582081642300	67.53
93398	06/16/2021	First Baptist Church of Petoskey	582081642300	96.76
93399	06/16/2021	Levy, Jack	582081642300	46.53
Grand Totals:				2,651.45



BOARD: City Council

MEETING DATE: June 21, 2021

PREPARED: June 17, 2021

AGENDA SUBJECT: Third Discussion and Possible Approval of a Contract to Partially Fund a Full-time Housing Coordinator Position through Housing North

RECOMMENDATION: That the City Council discuss with possible approval

Background Partial funding of a full-time housing coordinator position through Housing North has been discussed at both the May 17 and June 7 City Council meetings. At the June 7 meeting, Councilmembers made the following motion;

“Motion by Walker supported by Wagner to approve a contractual agreement between Housing North and the City of Petoskey to partially fund a full-time housing coordinator position, contingent upon solidifying full funding with area governmental entities and upon review and approval of an agreement by the City Manager and City Attorney.”

According to Yarrow Brown from Housing North, the following financial contributions have been solidified for funding the position for one year:

Petoskey/Harbor Springs Area Community Foundation/Frey Foundation	\$50,000
City of Harbor Springs	\$10,000
Resort Township	\$ 5,000
Women Who Care	\$10,000
City of Petoskey (to be determined)	<u>\$10,000</u>
Total	\$85,000

A \$10,000 contribution from the City of Petoskey to Housing North, if approved by City Council, would amount to roughly 11.76% of funding for the one-year position.

Contract highlights include the following:

- The housing coordinator would be employed directly by Housing North and work for Resort Township and the two cities as an independent contractor. Cities and the township would not be responsible for any state or federal income tax withholdings.
- The contract would expire one year from the start date of independent contractor with Housing North.
- The contract could be terminated by either the City or Housing North with at least 30-days notice.

- The contract stipulation whereby the City Manager could approve additional services subject to budgetary controls of the City has been deleted according to direction from City Council.
- The City would contribute \$5,000 in 2021 and another \$5,000 in 2022 for a maximum total funding of \$10,000.

The contract has been fully reviewed by the City Attorney. Housing North will continue to seek funding from other governmental agencies.

Funding for the housing coordinator position would be consistent with Goal Six of the City's adopted Action Plan to "promote affordable/workforce housing within the community."

Action The lack of affordable/workforce housing is a regional issue that needs a regional, unified approach-the housing issue should not be addressed through individual efforts of townships, cities and the County. Increasing housing inventory in the area will require a housing coordinator working with multiple levels of government to coordinate housing initiatives across many jurisdictional boundaries.

A this point, three local governments (Harbor Springs, Resort Township and the City of Petoskey), and three non-profits (PHSACF, Frey Foundation, Women Who Care) have all committed to funding a full-time housing coordinator position for one year. Staff believes this satisfies the approved motion by City Council at the June 7, 2021 meeting.

If Council is supportive of participating in funding a regional housing coordinator position through Housing North for one year, Council may consider the following motion:

"Approve the Contractual Agreement between Housing North and the City of Petoskey to partially fund a full-time housing coordinator position."

rs
Enclosure

Contractual Agreement

Between

City of Petoskey
101 E. Lake St.
Petoskey, MI 49770

And

Housing North
PO Box 1434
Traverse City, MI 49685

This Contract, is made and entered into by and between the City of Petoskey, 101 E. Lake St., Petoskey, MI, hereinafter referred to as THE CITY and Housing North, P.O. Box 1434, Traverse City, MI 49685, hereinafter referred to as HN.

In consideration of the mutual promises, covenants, and representations herein contained, the parties hereto agree as follows:

I. STATEMENT OF PURPOSE

The purpose of this agreement is to establish formal terms related to technical assistance provided by HN to THE CITY for the purposes of providing Housing Ready Program services.

II. SCOPE OF WORK

HN agrees to perform the functions set forth in Attachment A, hereinafter referred to as "The Project" and comply fully with subsequent revisions and modifications.

III. PERIOD OF PERFORMANCE

The CONTRACTOR shall commence performance of this Contract on or about _____, 2021, and shall complete said performance on or about _____, 2022. Dates to be determine upon when CONTRACTOR commences his/her work.

IV. STIPULATIONS

1. HN is performing Housing Ready Program services contemplated by this Agreement as an independent contractor and is not acting as an employee or agent of THE CITY. As a result of the organization's status as an independent contractor, THE CITY shall not withhold FICA (Social Security and Medicare taxes) from HN's payments or make FICA payments on HN's behalf or make state or federal unemployment compensation contributions on HN's behalf, or withhold state or federal income tax from HN's payments. HN shall pay all taxes incurred while performing services under this Agreement, including

all applicable income taxes and, if HN is not a company, self-employment (Social Security) taxes. On demand, HN shall provide THE CITY with proof that such payments have been made.

2. In its capacity as an independent contractor, HN agrees to and represents the following:

- HN has the right and does fully intend to perform services for third parties during the term of this Agreement.
- HN has the sole right to control and direct the means, manner, and method by which the services required by this Agreement will be performed.
- HN is not receiving any training from THE CITY in the professional skills necessary to perform the services required by this Agreement. HN is relying on its own judgment.
- HN is not required by THE CITY to devote full time to the performance of the services required by this Agreement.
- HN does not receive the majority of its annual compensation from THE CITY.

The parties acknowledge and agree that THE CITY is entering into this Agreement with reliance on the representations made by HN relative to its independent contractor status.

3. A request for Contract modification can be made by either party and will be subject to negotiation, if necessary.
4. Governing Law. The parties agree that the validity, construction, enforcement and interpretation of this Agreement shall be governed by the laws of the State of Michigan.
5. Entire Agreement: The Agreement contains the entire Agreement of the parties hereto and supersedes all prior agreements and understandings, oral or written, if any, among the parties.
6. Severability: The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions, and This Agreement shall be construed as if such invalid or unenforceable provision were omitted.

V. COMPENSATION

THE CITY agrees to pay HN as compensation for all costs, work performed and services provided under this Agreement for 12 months; with total payment under contract not to exceed \$5,000 in 2021 and \$5,000 in 2022. HN is not authorized to make any purchases or charge any expenditures to THE CITY. Services shall be billed quarterly and payment is due upon receipt of any invoice.

VI. TERMINATION

1. Either party may terminate this Agreement at any time by giving written notice to the other party of such termination and specifying the effective date thereof, at least 30 days before the effective date of such termination.

2. If either party terminates this Contract, HN will be reimbursed for all hours worked and costs incurred up to receipt date of said effective termination date. THE CITY will receive the work product produced by HN under this Contract up to the effective date of termination, prior to HN being reimbursed. In no case will the compensation paid to HN for partial completion of services exceed the amount HN would have received had the services been completed in full.

VII. INDEMNIFICATION

HN, at its sole cost and expense, shall indemnify, defend, and hold harmless THE CITY, its employees, agents, and representatives, for any act or omission of HN, resulting in actual harm, injury, or damage to any person or property, arising out of the work performed, materials furnished or serviced provided under this Agreement by HN or its agents. In addition, HN agrees to name THE CITY as an additional insured on its general liability insurance policy.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

ACKNOWLEDGEMENT OF AGREEMENT

FOR THE CITY OF PETOSKEY

John Murphy
Mayor

Date

Al Terry
City Clerk

Date

FOR HOUSING NORTH

Kelly Smith
President

Date

Attachment A

SCOPE OF WORK

Housing North will utilize the funding provided under this contract to hire or contract with an individual to conduct the activities described below. This is a full-time position, and is also funded in part by the City of Harbor Springs, Resort Township, the Petoskey-Harbor Springs Area Community Foundation, the Frey Foundation, and possibly other organizations, individuals, and/or public entities. It is expected that this position will be filled on or about August 1, 2021.

Housing North staff will provide professional services to the City of Petoskey and other communities in Emmet County to conduct the following activities:

Finance and Project Support

- Develop an active network of developers, builders, nonprofits, government agencies (e.g., Emmet County Land Bank and Brownfield Redevelopment Authorities), and others to identify potential projects and break down the barriers in order to bring those projects to fruition.
- Develop and keep up-to-date a database of potential development sites.
- Provide assistance to developers and development partners, including public officials, lenders, investors, and nonprofits, in planning, funding, and advocating for housing development that meets local goals with activities including:
 - Identify funding needed to complement developer and other financing in order to achieve affordability goals for target households;
 - Identify potential sources (including Federal, State, regional and local) to meet these needs and work with project partners and other Partnership members to develop funding proposals;
 - Conduct third-party site plan reviews and/or financial reviews of major development proposals to assist with financial need or local development support in the form of tax abatement, infrastructure investments, or related opportunities for public-private partnerships;
 - Work with partners to create and support new local and/or regional affordable housing financing vehicles; and
 - Ultimately helping to close deals and bring attainable housing projects of various scales to fruition.

Leadership and Representation

- Develop and maintain strong working relationships with local government officials, developers, lenders, investors, businesses, and nonprofit organizations in the County.
- Liaise with Housing North and other local and regional affordable housing groups to identify opportunities to collaborate, bring to Emmet County relevant experiences and ideas being considered elsewhere in the region, and tap regional resources that could support housing activities in Emmet County.

- Collaborate with local, regional, and statewide nonprofits seeking to build, finance, and market affordable housing within Emmet County.
- Facilitate the development of innovative local policy-based programs, such as deed restrictions that limit occupancy to year-round residents, to help address drivers of the current shortage of affordable housing.
- Assist local units of government on policy development, possible zoning changes, and other initiatives that support the development of attainable housing.

Project Management

Representatives of Housing North and the Little Traverse Bay Housing Partnership will approve a specific annual work plan for the individual performing these services and meet quarterly to review the progress toward these activities. If they so desire, the City of Petoskey and/or other local governments providing support for this project may designate representatives who will participate in these reviews.



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: June 21, 2021

PREPARED: June 15, 2021

AGENDA SUBJECT: Resolution of Support for the Homes for our Future Campaign and the Housing North Deed Restriction Program

RECOMMENDATION: That the City Council discuss with possible action

Background At its June 7 meeting, City Council again discussed a deed restriction program spearheaded by Housing North. The program is designed to encourage year-round housing to help address the increased number of properties being converted to seasonal housing. Based on input from the City Attorney, Council decided to move forward with a resolution of support for the program rather than be listed as a program partner on the deed document.

Discussion Enclosed is resolution of support for the Housing North Homes for our Future Campaign and the deed restriction program.

Action Council should discuss the resolution and may vote to adopt.

at
Enclosures



RESOLUTION NO. _____

**A RESOLUTION ENDORSING THE HOUSING NORTH “HOMES FOR OUR FUTURE”
CAMPAIGN AND A VOLUNTARY DEED RESTRICTION PROGRAM
FOR YEAR-ROUND HOUSING**

WHEREAS, Housing North was organized in 2018 by a cross-sector group of regional housing partners to overcome the communications, policy, and financial barriers that stand in the way of housing solutions; and

WHEREAS, national studies have shown development and housing supply to be constrained by rising construction costs, changes in the market, and a labor shortage; and

WHEREAS, Housing North commissioned an update to a 2014 Housing Target Market Analysis in 2019 that indicates a potential demand in the City of Petoskey for 621 dwelling units; and

WHEREAS, the imbalance between supply and demand is impacting our community's ability to provide housing for young families, seniors, and the workforce, which is affecting the sustainability and growth opportunities of local businesses and schools; and

WHEREAS, the lack of adequate, safe housing has been shown to have serious impacts on the health, access to opportunity, and achievement levels of individuals, particularly vulnerable populations like children and seniors; and

WHEREAS, Housing North is advancing a campaign called Homes for our Future to raise awareness and support for housing solutions such as the consideration and adoption of common-sense local policies and practices that will increase the supply of housing in our community, and advancement at the state level of policies that expand and improve access to housing resources for all communities; and

WHEREAS, the City of Petoskey Livable Petoskey Master Plan identifies many of these methods as means to creating neighborhoods for all; and

WHEREAS, Housing North is exploring a voluntary deed restriction program as one method to protect year-round housing from being converted to seasonal housing; and

NOW THEREFORE BE IT RESOLVED that the City of Petoskey endorses the Homes for Our Future Campaign and expresses our support for efforts to create new housing options that ensure our communities remain places where all people can live, work, raise families and thrive, and

BE IT FURTHER RESOLVED that the City supports Housing North's efforts to create a voluntary deed restriction program to promote year-round housing in the City of Petoskey, but retains the right to discontinue said support.

Roll Call Vote:

Yeas:

Nays:

Absent:

State of Michigan)
County of Emmet) ss
City of Petoskey)

I, Alan Terry, Clerk of the City of Petoskey, do hereby certify that the foregoing is a true copy of a resolution adopted by the City Council of the City of Petoskey on the __ day of _____, 2021 and of the whole thereof.

In witness whereof, I have hereunto set my hand and affixed the corporate seal of said City of Petoskey this ____ day of _____, 2021.

Alan Terry, City Clerk

WE NEED HOMES FOR OUR FUTURE IN NORTHWEST MICHIGAN

WHAT WE BELIEVE

In Northwest Michigan most of us believe that if you work hard and save you should be able to live in a safe home. We want communities where our children and grandchildren are able to live or return. But Northwest Michigan is becoming a more and more difficult place for young families and working people to live. Not enough new homes are being built. Homes for rent are being pulled off the market for short term rentals like Airbnb. For these and other reasons, housing costs have surged past local incomes and there is a real shortage of homes. Teachers, health care workers, first responders and other middle class workers young and old are not able to live in our communities. They have to drive from farther and farther away to work or they leave our region altogether. We run the risk of creating communities where only the most wealthy can afford to live. This shortage of homes can be solved! By working with developers, making common sense updates to zoning and helping employers and citizens to create new housing options, we can ensure that our communities remain places where all people can live, work, raise families and thrive.

HOMES FOR OUR FUTURE: THE CAMPAIGN

To help the region understand and take part in housing solutions, the Homes For Our Future campaign is being organized by Housing North and its partners throughout Northwest Michigan. Originally launched in early 2020 right before the pandemic, the campaign is a call to action from the public, local governments, employers, and community organizations, and is intended to provide clear courses of action and resources about how to engage in, support, and lead work towards housing solutions.

There are four main goals for the Homes for Our Future campaign in 2021:

- Creation of local committees to support grassroots advocacy including advocacy training events and development and promotion of an advocacy toolkit.
- Increased numbers of the general public as advocates and campaign supporters.
- Adoption of resolutions by county and local governments and sponsorships/endorsements by employers/affiliate advocacy groups.
- Introduction of Housing Ready Checklists to local/county governments in the 10-county region.

HOUSING NORTH & HOMES FOR OUR FUTURE

Housing North is a non-profit formed by many partners to overcome the barriers that stand in the way of housing solutions for rural communities in Antrim, Benzie, Charlevoix, Emmet, Grand Traverse, Kalkaska, Leelanau, Manistee, Missaukee, and Wexford counties. Founded by Rotary Charities, the Frey Foundation, and Networks Northwest, Housing North is governed by a 10-member Board of Directors representing business, philanthropy, local government, and more. It works to build awareness, influence policy, and expand capacity so communities can create housing solutions that meet their unique needs. The Homes for Our Future campaign is a Housing North program, designed to support its strategic priority of building awareness about housing solutions to the many audiences that play roles in those solutions.

For more information about Housing North, please visit housingnorth.org.



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: June 21, 2021

PREPARED: June 14, 2021

AGENDA SUBJECT: Surplus City Property

RECOMMENDATION: That the City Council provide input and direction on draft Request for Proposal

Background At its April 19 meeting, City Council directed staff to develop a draft Request for Proposals (RFP) for the disposal of three (3) identified surplus properties for the purpose of housing construction. The enclosed Draft RFP is based on what was previously distributed for 219 Washington Street, but has not had legal review.

Discussion The surplus properties have varying levels of development/construction issues due to topography, soil conditions, existing easements, or utility availability. The three properties are therefore listed in order of construction ease. It is staff's understanding that Council would consider offers from both for-profit and not-for-profit developers, but that there is an interest in restricting the sale for year-round housing.

There are several items highlighted that Council may or may not be interested in including. In addition, staff would need direction on Council selection priorities such as whether Council would consider a lower purchase price for a more experienced bidder? Is there a preference for proposals to acquire multiple parcels? Is there preferred timeline for construction?

Action Staff is looking for further direction on the Draft RFP.

at
Enclosure



City of Petoskey

REQUEST FOR PROPOSALS AND QUALIFICATIONS

Submittal Deadline: September 15, 2021

The City of Petoskey is seeking purchasers for scattered-site properties it owns. The goal of the City is to have new workforce housing construction on these parcels.

Parcel A

209 Washington Street

The property at 209 Washington Street is an approximately 8,150 square foot lot (50'x163') that has been vacant for many years. The lot is within the RM-2 Multiple Family Zoning District on the block bounded by Washington, Emmet, Fulton and Petoskey Streets and could possibly support a two-unit structure. The property is immediately adjacent to the commercial properties along Emmet Street, within a block of Washington Park and a half mile of Sheridan School. Water and sewer laterals were stubbed to the property and a shared curb-cut with the property to the east installed in 2017.

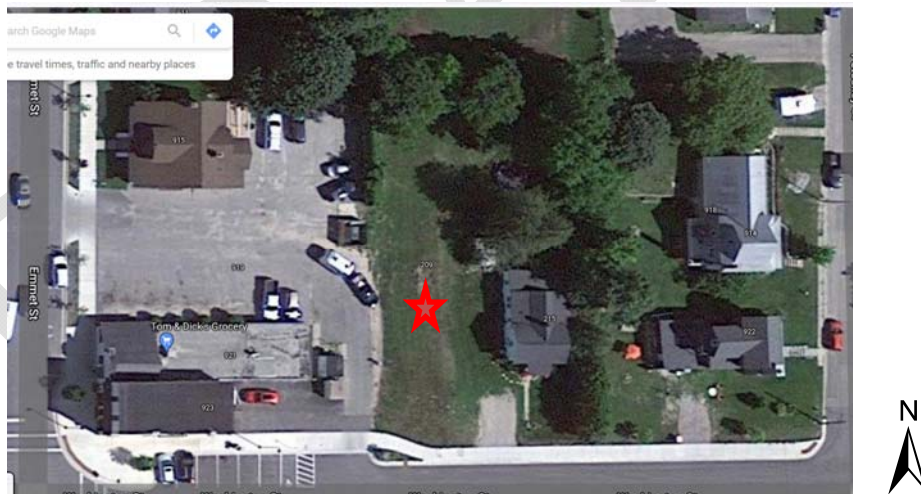
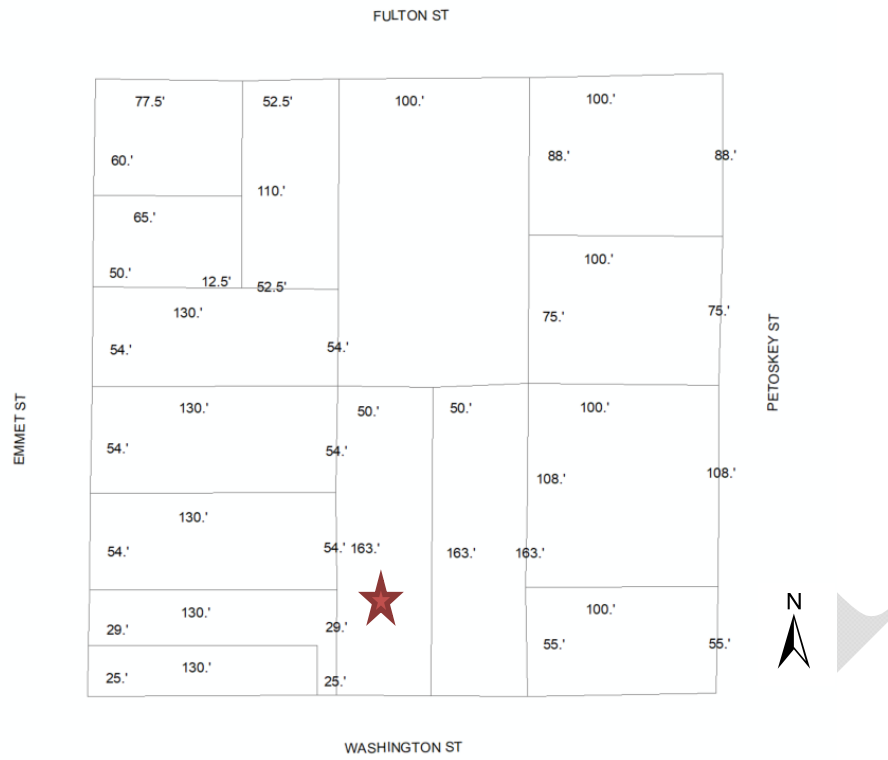


Image courtesy of Google Maps



Emmet County Parcel Data



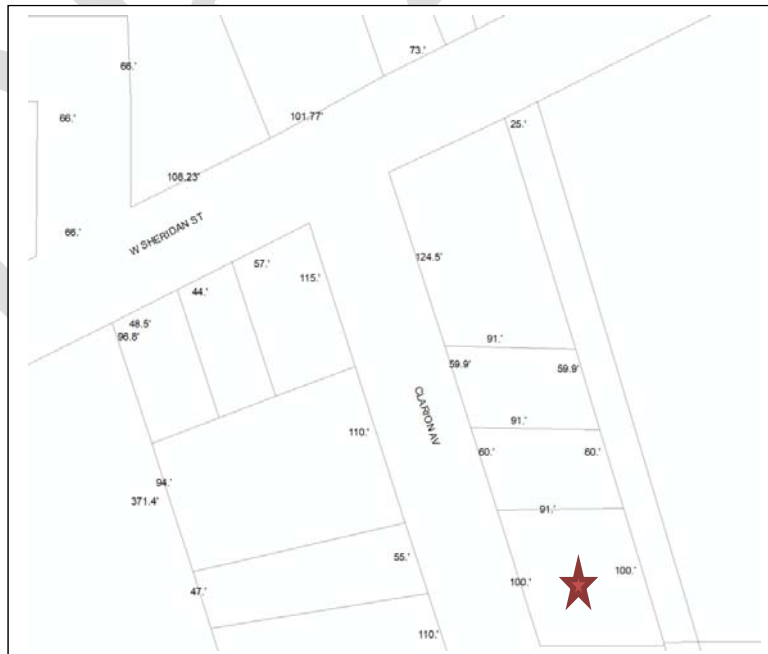
209 Washington Street

Parcel B
1219 Clarion Avenue

An approximately 9,000 square foot lot (100' x 91') just south of West Sheridan Street, with an approximately 44 foot electric utility easement along the south side. The lot is within the I-2 General Industrial Zoning District that allows single and multiple family residential. The lot slopes down toward the river, is adjacent to City property to the east and could potentially hold a three-unit structure. The lot does not currently have laterals but utilities are in proximity.



Image courtesy of Google Maps



Emmet County Parcel Data



1219 Clarion Avenue looking west (toward Clarion Ave.)



1219 Clarion Avenue looking west (toward Bear River)

DRAFT

Parcel C
Parcel Number 52-19-07-201-028
(Between 1458 and 1522 Clarion Avenue)

An approximately 22,000 square foot wooded lot in the I-1 Light Industrial District. The lot does not currently have utility service and is known to have springs in the hillside that would likely limit the amount of developable area.



Emmet County GIS Data; 2017 Ortho photo

Proposal Evaluation Criteria and Requirements

Proposals to purchase one or more of these properties will be considered and evaluated on the following criteria. **Incomplete proposals will not be considered.** Questions or clarifications on the information needed, or regarding zoning regulations should be directed to Amy Tweeten, Petoskey City Planner at 347-2500 or atweeten@petoskey.us.

1. Experience
Information on housing construction/development and/or management experience should be provided as well as licenses and certifications.
2. Financing availability (this information will be kept confidential)
A statement from a bank that funds are available from financing or cash. Additional information, such as a pre-approval letter, will be required at time of purchase agreement.
3. Ownership
Whether the structure will be owner-occupied or a rental property.
4. Construction Timeline
The goal of the City is to get this property redeveloped as soon as possible. Proposal shall include an approximate timeline for construction commencement and completion.
5. Proposed Design
Site plan, including landscaping, access and parking
6. Land Purchase Price
A price should be included in the proposal, with the understanding that the price may be negotiable based on the proposed development.

Requirements

The successful proposal submittal for this property will enter into a purchase agreement and development agreement with the City of Petoskey committing to the following requirements, at a minimum. The City *may negotiate additional terms* with the successful bidder.

1. The property will be deed restricted for year-round housing and will not be allowed to be used for seasonal housing or short-term rentals.
2. A buy-back clause will be included in the purchase agreement allowing the City of Petoskey to repurchase the lot for the selling price should construction not proceed in the timeline established in the development agreement.

By submitting a proposal, you are allowing the City of Petoskey to research previous permits, violations, or judgments against you.

PROPOSAL SUBMITTALS

Interested parties should submit completed proposals no later than **September 15, 2021**. An electronic version and three hard copies should be submitted to:

City of Petoskey
Attn: Amy Tweeten, City Planner
101 E. Lake Street
Petoskey, MI 49770

atweeten@petoskey.us

The City of Petoskey reserves the right to (1) REJECT ANY AND ALL PROPOSALS; (2) WAIVE ANY ERRORS OR IRREGULARITIES IN THE RFP PROCESS OR IN ANY PROPOSAL; (3) RE-ADVERTISE THE RFQ/RFP; AND/OR DEFER OR ABANDON THE PROPERTY SALE.



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: June 21, 2021

PREPARED: June 14, 2021

AGENDA SUBJECT: Public Safety Officers – Health Care Savings Program

RECOMMENDATION: That City Council adopt the proposed resolution

Background The recently approved collective bargaining agreement with the Public Safety Officers provides for a Health Care Savings Program administered by the Michigan Municipal Employees Retirement System. The Program requires all Public Safety Officers to participate and to make mandatory contribution in the amount of 3% of their wages, there are no employer contributions.

MERS will manage investments for the account and upon leaving employment with the City, Officers will be able to access the funds for eligible medical expenses. Contributions to the program are pretax contributions and withdrawals from the program are tax-free. Employees may also make additional voluntary contributions, which are post tax contributions, but are tax free upon withdrawal.

The Municipal Employees Retirement System (MERS) requires a HCSP Participation Agreement approved by City Council to establish the plan and plan provisions.

Action Enclosed is the MERS Health Care Savings Program Participation Agreement required by MERS, along with a resolution authorizing execution of the agreement for Council's approval that will establish the plan as provided for in the collective bargaining agreement.

at
Enclosures

MERS Health Care Savings Program Uniform Resolution



1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9711

www.mersofmich.com

WHEREAS, the Municipal Employees Retirement Act authorized the Municipal Employees' Retirement Board ("Board") to establish additional programs including but not limited to defined benefit and defined contribution program (MERS Plan Document Section 72; MCL 38.1536(2)(a)).

WHEREAS, the Board has authorized MERS' establishment of the health care savings program ("HCSP" or "Program"), which a participating municipality or court, or another eligible public employer that constitutes a "municipality" under MERS Plan Document Section 2; MCL 38.1502b(2) ("Eligible Employer"), may adopt for its Eligible Employees.

WHEREAS, MERS has been determined by the Internal Revenue Service to be a tax qualified "governmental plan" and trust under section 401(a) of the Internal Revenue Code of 1986, and all trust assets within MERS reserves are therefore exempt from taxation under Code section 501(a) (IRS Letter of Favorable Determination dated October 8, 2016).

WHEREAS, the Board has established a governmental trust (the "Trust Fund") to hold the assets of the HCSP, which Trust Fund shall be administered under the discretion of the Board as fiduciary, directly by (or through a combination of) MERS or MERS' duly-appointed Program Administrator.

WHEREAS, 1999 PA 149, the Public Employee Health Care Fund Investment Act, MCL 38.1211 et seq. ("PA 149") provides for the creation by a public corporation of a public employee health care fund, and its administration, investment, and management, in order to accumulate funds to provide for the funding of health benefits for retirees and beneficiaries.

WHEREAS, a separate MERS health care trust fund created under PA 149 also constitutes a governmental trust established by an Eligible Employer, provided that all such employers shall be the State of Michigan, its political subdivisions, and any public entity the income of which is excluded from gross income under Section 115 of the Internal Revenue Code; provided further, that the PA 149 trust shall not accept assets from any defined benefit health account established under Section 401(h) of the Internal Revenue Code.

WHEREAS, the Board acts as investment fiduciary for the pooled assets of each MERS participating municipality as defined by the MERS 401(a) Plan Document, on whose behalf MERS performs all plan administration and investment functions, and such participating municipalities and courts have full membership, representation and voting rights at the Annual Meeting as provided under Plan Section 78; MCL 38.1545.

WHEREAS, the Board also acts as investment fiduciary for those participating employers who are non-MERS participating municipalities and courts that have adopted the MERS Health Care Savings Program, Retiree Health Funding Vehicle, or Investment Service Program, and such entities are not accorded membership, representation or voting rights provided to MERS participating municipalities and courts at the Annual meeting under Plan Document Section Document 78; MCL 38.1545.

MERS Health Care Savings Program Uniform Resolution

WHEREAS, adoption of this Uniform Resolution and the HCSP Participation Agreement (the “Uniform Resolution”) by each Eligible Employer is necessary and required in order that the benefits available under the MERS HCSP may be extended to the Eligible Employer’s employees.

- It is expressly agreed and understood as an integral and nonseverable part of extension or continuation of coverage under this HCSP Resolution that Section 43 of the MERS Plan Document shall not apply to this Uniform Resolution Adopting MERS HCSP, the Participation Agreement, the HCSP Plan Document, the Trust Agreement, and their administration or interpretation.
- In the event any alteration of the language, terms or conditions stated in this Uniform Resolution Adopting MERS HCSP is made or occurs, it is expressly recognized that MERS and the Board, as fiduciary of the MERS Plan and its trust reserves, and whose authority is nondelegable, shall have no obligation or duty to administer (or to have administered) the Trust Fund, or to continue administration.

WHEREAS, concurrent with this HCSP Uniform Resolution, and as a continuing obligation, this governing body has completed, approved, and submitted to MERS documents necessary for participation in and implementation of the HCSP. This obligation applies to any documents deemed necessary to the operation of the Trust Fund by MERS.

NOW, THEREFORE, BE IT RESOLVED that the governing body adopts (or readopts) the MERS HCSP as provided below.

SECTION 1. HCSP PARTICIPATION

EFFECTIVE _____, 20____, (to be known as the ADOPTION DATE) the

MERS HCSP is hereby adopted by the _____
(MERS municipality or court or other eligible employer)

- (A) **CONTRIBUTIONS** shall be as allowed and specified in the MERS Health Care Savings Program Participation Agreement. Basic Employer Contributions, Mandatory Salary Reduction Contributions, Mandatory Leave Conversion Contributions, and Post-Tax Employee Contributions, shall be remitted pursuant to MERS by the Eligible Employer, and credited to the Eligible Employer’s separate fund within the MERS Trust Fund.
- (B) **INVESTMENT** of funds accumulated and held in the Health Care Savings Program Trust Fund shall be held in a separate reserve and invested on a pooled basis by MERS subject to the Public Employee Retirement System Investment Act (“PERSIA”), 1965 PA 314, as provided by MERS Plan Document Section 76; MCL 38.1539, and PA 149.
- (C) **THE ELIGIBLE EMPLOYER** shall abide by the terms of the HCSP, including the HCSP Plan Document, HCSP Trust Agreement, all investment, administration, and service agreements, and all applicable provisions of the Code and other law. It is affirmed that no assets from any defined benefit health account established under Section 401(h) of the Internal Revenue Code shall be transferred to, or accepted by, MERS.

MERS Health Care Savings Program Uniform Resolution

SECTION 2. IMPLEMENTATION DIRECTIONS FOR MERS

- (A) The governing body of this Eligible Employer desires that all assets placed in its MERS HCSP Trust Fund (as a sub-fund within all pooled HCSP trust funds with MERS) be administered by MERS, which shall act as investment fiduciary with all powers provided under PERSIA, pursuant to PA 149, all applicable provisions of the Internal Revenue Code and other relevant law.
- (B) The governing body desires, and MERS upon its approval of this Resolution agrees, that all funds accumulated and held in the MERS HCSP Trust Fund shall be invested and managed by MERS within the collective and commingled investment of all HCSP funds held in trust for all Eligible Employers.
- (C) All monies in the MERS HCSP Trust Fund (and any earnings thereon, positive or negative) shall be held and invested for the sole purpose of paying health care benefits for the exclusive benefit of “Eligible Employees” who shall constitute “qualified persons” who have retired or separated from employment with the Eligible Employer, and for any expenses of administration, and shall not be used for any other purpose, and shall not be distributed to the State.
- (D) The Eligible Employer will fund on a defined contribution, individual account, basis its MERS HCSP Trust sub-fund to provide funds for health care benefits for “Eligible Employees” who shall constitute “qualified persons” under the Internal Revenue Code. Participation in and any coverage under HCSP shall not constitute nor be construed to constitute an “accrued financial benefit” under Article 9 Section 24 of the Michigan Constitution of 1963.
- (E) The Eligible Employer designates and incorporates as “Eligible Employees” who shall constitute “qualified persons” under this HCSP Resolution those who are “Eligible Employees as defined in the HCSP Participation Agreement under this HCSP.
- (F) The Eligible Employer may designate employer contacts who shall receive necessary reports, notices, etc. and shall act on behalf of the Eligible Employer.

SECTION 3. EFFECTIVENESS OF THIS HCSP UNIFORM RESOLUTION

This Resolution shall have no legal effect until an executed copy of this adopting Resolution is filed with MERS, and MERS determines that all necessary requirements under MERS Plan Document Section 72, PA 149 and other relevant laws, and this Resolution have been met. Upon MERS’ determination that all necessary documents have been submitted, MERS shall execute this Resolution, and return a copy to the Eligible Employer’s designated primary contact.

In the event an amendatory resolution or other action by the Eligible Employer is required by MERS, such Resolution or action may be deemed effective as of the date of the initial Resolution or action where concurred in by this governing body and MERS (and the Program Administrator if necessary). Section 86 of the MERS Plan Document shall apply to this Resolution and all acts performed under MERS’ authority. The terms and conditions of this Resolution supersede and stand in place of any prior resolution, and its terms are controlling.

MERS Health Care Savings Program Uniform Resolution

I hereby certify that the above is a true copy of the Uniform Resolution Adopting The MERS Health Care Savings Program, adopted at the official meeting held by the governing body of this municipality:

On _____, 20_____
(Signature of authorized official)

Printed name: _____
(Authorized Official - printed)

Position title: _____
(Authorized Official - position)

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20_____
(Authorized MERS signatory)

MERS Health Care Savings Program Participation Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9707

www.mersofmich.com

I. PARTICIPATING EMPLOYER

Employer Name: _____
(Name of municipality or court)

Municipality Number: _____ **Division Number:** _____

II. EFFECTIVE DATE

1. If this is the initial Participation Agreement relating to the MERS Health Care Savings Program for this covered group, the effective date of the program here adopted shall be:

(Date)

2. If this is an amendment and restatement of an existing Participation Agreement relating to the MERS Health Care Savings Program for this covered group, the effective date of this amendment and restatement shall be effective: _____

(Date)

Note: You only need to mark **changes** to your plan throughout the remainder of this Agreement.

III. COVERED EMPLOYEE GROUPS

A participating Employer may cover all of its employee groups, bargaining units or personnel/ employee classifications ("Covered Group"), in Health Care Savings Program. **Contributions shall be made on the same basis within each Covered Group identified by this agreement, and remitted as directed by the Program Administrator.** If the Employer has varying coverage or contribution structures between groups, a separate agreement will need to be completed for each covered group. This agreement encompasses the following group(s):

(Name/s of HCSP covered group/s)

Note: To maintain the tax-favored status of the employer's Health Care Savings Program and to comply with federal law, the Employer may not provide coverage or benefit levels to highly-compensated employees that are not provided to non highly-compensated employees.

IV. ELIGIBLE EMPLOYEES

Only Employees of a "municipality" may be covered by the Health Care Savings Program Participation Agreement. Independent contractors may not participate in the Health Care Savings Program.

The Employer shall provide MERS with the name, address, Social Security Number, and date of birth for each Eligible Employee, as defined by the Participation Agreement.

V. EMPLOYER CONTRIBUTIONS TO THE HEALTH CARE SAVINGS PROGRAM

The Participating Employer hereby elects to make contributions to the Trust. Contributions shall be made on the same basis within each Covered Group specified in this agreement, and remitted to MERS as directed by the Employer, to be credited to the individual accounts of Eligible Employees as follows (next page):

MERS Health Care Savings Program Participation Agreement

Check one or more (A or B, C and/or D):

- A. ☐ **Employer Contributions for Retirees / Former Employees.** Employer contributions may be made according to any frequency. Identify below the contribution formula or amount that will apply to all in this covered group. *Note: If this contribution is selected, Sections B, C, and D do not apply.*

Contribution structure (specify): _____

For active employees, please check one or more below (B, C, and/or D).

- B. ☐ **Basic Employer (Before-Tax) Contributions.** Before-tax employer contributions may be made as a percentage of salary and/or by a specified dollar amount. Identify below the basic employer contribution formula to be applied to the covered groups within the Health Care Savings Program identified in this agreement.

Contribution structure (specify):

--

Vesting Cycle For Basic Employer Contributions Only. The employer contributions identified in this Participation Agreement are subject to the following vesting cycle.

- ☐ Immediate Vesting upon Participation
- ☐ Cliff Vesting: The participant is 100% vested upon _____ year(s).
(Stated years)
- ☐ Graded Vesting Percentage per year of service: Employers can select the percentage of vesting with the corresponding years of service:

Years of Service	Percent Vested
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	100%

FORFEITURE PROVISION. Upon separation from service with the Employer prior to meeting the required vesting schedule set out above or in the event a Participant dies without Dependent(s) and/or a named Beneficiary, a Participant's account assets shall:

Check only one:

- ☐ Remain in the HCSP sub-trust to be reallocated among all Plan participants equally
- ☐ Remain in the HCSP sub-trust to be used to offset future Employer Contributions
- ☐ Be transferred to the Retiree Health Funding Vehicle ("RHFV")

MERS Health Care Savings Program Participation Agreement

- C. ☐ **Mandatory Salary Reduction (Before-Tax) Contributions.** Before-tax Employer Contributions to the Health Care Savings Program Sub-Trust shall be made that represent a mandatory salary reduction resulting from collective bargaining or the establishment of a personnel policy. These reductions may be made as a percentage of salary or a specific dollar amount.

Contribution structure (specify):

--

- D. ☐ **Mandatory Leave Conversion (Before-Tax) Contributions.** Before-tax Employer Contributions to the Health Care Savings Program Sub-Trust shall be made that represent a mandatory conversion of accrued leave including, but not limited to vacation, holiday, sick leave, or severance amounts otherwise paid out, to a cash contribution. These contributions may be calculated as a percentage of accrued leave or a specific dollar amount representing the accrued leave. Leave conversions may be made on an annual basis or at separation from service, or at such other time as the Employer indicates. *(Note: The leave conversion program shall not permit employees the option of receiving cash in lieu of the employer contribution.)*

- ☐ Check here if the covered employee group has the option to direct any/all of the leave conversion lump sum to an existing 457 program.

Check one or more:

- | | | | |
|--------------------------|---|--------------------------------|---|
| <input type="checkbox"/> | As of _____,
Annual date or X weeks before termination | _____ % of _____
Percentage | Type of Leave Conversion (sick, vacation, etc.) |
| | must be contributed to the HCSP. | | |
| <input type="checkbox"/> | As of _____,
Annual date or X weeks before termination | _____ % of _____
Percentage | Type of Leave Conversion (sick, vacation, etc.) |
| | must be contributed to the HCSP. | | |
| <input type="checkbox"/> | As of _____,
Annual date or X weeks before termination | _____ % of _____
Percentage | Type of Leave Conversion (sick, vacation, etc.) |
| | must be contributed to the HCSP. | | |
| <input type="checkbox"/> | As of _____,
Annual date or X weeks before termination | _____ % of _____
Percentage | Type of Leave Conversion (sick, vacation, etc.) |
| | must be contributed to the HCSP. | | |

MERS Health Care Savings Program Participation Agreement

Post-Tax Employee Contributions. Post-tax Employee Contributions made by Eligible Employees within the Covered Group(s) shall be remitted as directed by the Program Administrator, to be credited to the individual accounts of Eligible Employees. All Employee Contributions must be remitted to MERS along with the Participation Report.

VI. MODIFICATION OF THE TERMS OF THE PARTICIPATION AGREEMENT

If a Participating Employer desires to amend any of its previous elections contained in this Participation Agreement, including attachments, the Governing Body by official action must adopt a new Participation Agreement and forward it to the Board for approval. The amendment of the new Participation Agreement is not effective until approved by the Board and other procedures required by the Trust Agreement and Plan Document have been implemented.

VII. STATE LAW

To the extent not preempted by federal law, this agreement shall be interpreted in accordance with Michigan law.

VIII. TERMINATION OF THE PARTICIPATION AGREEMENT

This Participation Agreement may be terminated only in accordance with the Trust Agreement.

IX. EXECUTION BY GOVERNING BODY OF MUNICIPALITY

The foregoing Participation Agreement is hereby adopted and approved on

the ____ day of _____, 20__ at the official meeting held

by _____
(Name of approving employer)

Authorized Signature: _____

Name: _____

Title: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20__

(Authorized MERS signatory)