



CITY COUNCIL

December 20, 2021

1. Call to Order - 7:00 P.M. – City Council Chambers
2. Recitation - Pledge of Allegiance to the Flag of the United States of America
3. Roll Call
4. Consent Agenda – Adoption of a proposed resolution that would confirm approval of the following:
 - (a) December 6, 2021 regular session City Council meeting minutes
 - (b) Acknowledge receipt of a report concerning certain administrative transactions since December 6, 2021
5. Miscellaneous Public Comments
6. City Manager Updates
7. Appointments – Consideration of appointments to the Downtown Management Board
8. New Business
 - (a) Adoption of a proposed resolution that would approve the grant agreement through the Michigan Department of Environment, Great Lakes and Energy (EGLE) for Solanus Mission Beach improvements
 - (b) Adoption of a proposed resolution that would authorize final amendments to the City's 2021 Annual Budget
 - (c) Adoption of a proposed resolution that would approve revised virtual meeting procedures for 2022
9. City Council Comments
10. Adjournment

Alternatively, join the meeting via the Zoom platform

<https://us02web.zoom.us/j/81804263228>

Dial by Phone: 888-788-0099 US Toll-free

Meeting ID: 818 0426 3228

Persons with disabilities who require assistance in order to participate in the electronic public meeting should contact the City Clerk at the earliest opportunity by emailing aterry@petoskey.us or by calling 231-347-2500 to request assistance.

Persons interested in addressing the City Council during the meeting under public comment period can press the “raise hand” button or send a chat message in Zoom or by phone press *9.

Public meetings are being monitored and violations of statutes will be prosecuted.



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: December 20, 2021

PREPARED: December 16, 2021

AGENDA SUBJECT: Consent Agenda Resolution

RECOMMENDATION: That the City Council approve this proposed resolution

The City Council will be asked to adopt a resolution that would approve the following consent agenda items:

- (1) Draft minutes of the December 6, 2021 regular session City Council meeting; and
- (2) Acknowledge receipt of a report from the City Manager concerning all checks that have been issued since December 6, 2021 for contract and vendor claims at \$482,896.11, intergovernmental claims at \$13,502.75, and the December 9 payroll at \$367,210.45 for a total of \$863,609.31.

sb
Enclosures



CITY COUNCIL

December 6, 2021

A regular meeting of the City of Petoskey City Council was held in the City Hall Council Chambers, Petoskey, Michigan, on Monday, December 6, 2021. This meeting was called to order at 7:00 P.M.; then, after a recitation of the Pledge of Allegiance to the Flag of the United States of America, a roll call then determined that the following were

Present: John Murphy, Mayor
Kate Marshall, City Councilmember
Derek Shiels, City Councilmember
Brian Wagner, City Councilmember
Lindsey Walker, City Councilmember

Absent: None

Also in attendance were Interim City Manager/Clerk-Treasurer Alan Terry, City Planner Amy Tweeten, Parks and Recreation Director Kendall Klingelsmith, Public Works Director Michael Robbins, Finance Supervisor Audrey Plath and Executive Assistant Sarah Bek.

Consent Agenda - Resolution No. 19608

Following introduction of the consent agenda for this meeting of December 6, 2021, City Councilmember Wagner moved that, seconded by City Councilmember Marshall adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby confirms that the draft minutes of the November 15, 2021 special and regular session City Council meetings be and are hereby approved; and

BE IT RESOLVED that receipt by the City Council of a report concerning all checks that had been issued since November 15, 2021 for contract and vendor claims at \$1,187,976.83, intergovernmental claims at \$114,903.74, and the November 23 payroll at \$223,746.90, for a total of \$1,526,627.47 be and is hereby acknowledged.

Said resolution was adopted by the following vote:

AYES: Marshall, Shiels, Wagner, Walker, Murphy (5)
NAYS: None (0)

Hear Public Comment

Mayor Murphy asked for public comments and heard concerns from residents on Michigan Street regarding traffic speed and safety on Michigan Street; that a four-way stop be installed at Woodland and Michigan Streets to slow vehicles down and to create better visibility; heard concerns on lack of parking on Michigan Street due to seasonal traffic, parking spots used by Backlot customers, busy when St. Francis pickups and drop offs; and a citizen submitted petitions and emails from Michigan Street residents in favor of a four-way stop at the Michigan and Woodland Street intersection for the City to review.

The City Manager responded that traffic consultants are working with City staff and a study should be completed in the near future. The City Planner also suggested reviewing the Master Plan and that a traffic circle might be a solution vs. a four-way stop.

City Councilmembers commented that staff should recognize the safety for residents as well as the need for speed measuring equipment; heard from those in favor of discussing temporary and seasonal traffic calming measures throughout the community; and that a traffic circle would be an anomaly in the City.

Hear City Manager Updates

The City Manager reviewed that City Planner applications are due on December 29, 2021 and looking at hiring a consultant to review site plans that may need immediate review during the transition; that City Council reviewed both a long and short advertisement for the vacant City Manager position and with little feedback will submit the shortened version to the recruiter with an application deadline towards the end of January; and that the City closed on the sale of 209 Washington Street property last Friday.

Mayor Murphy inquired if the new City Manager or Interim would be hiring the new City Planner and Mr. Terry responded that he would be hiring the next City Planner.

Adopt Ordinance 783 Amending the Subdivision and Zoning Ordinances – Resolution No. 19609

The City Planner reviewed that the Planning Commission held a public hearing on several ordinance amendments to remove barriers to housing development and construction and recommended changes to City Council; that these changes were discussed at a special joint meeting of the Planning Commission and City Council on November 8; reviewed subdivision changes that would reduce the width requirement of private streets, while still allowing access by Public Safety vehicles; that zoning ordinance changes are in the business and industrial districts (Sections 801, 1001, 1201, 1401 and 2601) which would eliminate density restrictions; that zoning changes allows a developer to determine the number of units based on other zoning requirements including building height, parking and setbacks rather than an arbitrary calculation based on lot size; and reviewed proposed height changes in the B-2, B-2A, B-2B, B-3 and O-S Districts do not increase the number of stories in any district, but allow for taller floor to ceiling heights, which improve the feasibility of a project and make it more likely to occur.

City Councilmembers inquired if there would be many streets affected by subdivision changes and the City Planner responded that there would not be many affected streets, but that Northmen Drive across from Genesis Church could be affected along with Jennings Avenue if it were ever redeveloped.

City Councilmember Shiels moved that, seconded by City Councilmember Walker adoption of the following ordinance:

ORDINANCE NO. 783

AN ORDINANCE TO AMEND SECTIONS 1503 OF APPENDIX B, SUBDIVISION AND SECTIONS 801(1) , 1001(1) , 1201(1) , 1401(1) , 2601(1)(a), SECTION 902 TABLE 9.3, SECTION 2901 TABLE 2901.2, SECTION 3001 TABLE 3001.2 AND SECTION 1600 OF APPENDIX A, ZONING ORDINANCE OF THE PETOSKEY CODE OF ORDINANCES

WHEREAS, the Livable Petoskey Master Plan was adopted on July 19, 2021 and has a goal to provide a range of housing types, densities, and price levels to address the needs of all age groups, household types, and income levels; and

WHEREAS, the current lack of new housing construction is impacting the ability of current and new residents to find needed housing; and

WHEREAS, local regulations are one barrier to the construction of new housing that is under the control of the City of Petoskey; and

WHEREAS, the Planning Commission has been reviewing the subdivision and zoning ordinances for several months to identify possible changes to remove such barriers; and

WHEREAS, a public hearing was held October 21, 2021 by the Planning Commission on several changes where no opposition was received; and

WHEREAS, the Planning Commission recommends that the changes to Section 1503 of the Subdivision Ordinance and Sections 801, 1001, 1201, 1401, 2601, Section 902 Table 9.3, Section 2901 Table 2901.2, Section 3001 Table 3001.2, and Section 1600 of the Zoning Ordinance be approved to remove barriers to residential unit construction in residential subdivisions with private streets, as well as in the business and industrial districts, all of which allow residential uses.

NOW THEREFORE, the City of Petoskey ordains:

1. Article XV Standards for Private Roads Section 1503 of Appendix B to the Petoskey Code of Ordinances is hereby repealed and replaced with the following:

Sec. 1503. - Standards for size and type of road.

All private roads shall be paved and shall have a minimum paved width of 20 feet. A private road that is greater than 300 feet in length shall have emergency vehicle turnarounds subject to review and approval by the city. On-street parking restrictions shall be reviewed and approved by city staff.

2. Sections 801(1) , 1001(1) , 1201(1) , 1401(1) , and 2601(1)(a) of Appendix A to the Petoskey Code of Ordinances are hereby repealed and replaced with the following:

Sec. 801 (1) Any residential uses permitted in the RM-2 Multiple-Family Residential District. Uses shall be subject to the regulations of the B-1 District.

Sec. 1001 (1) Any commercial use permitted in the B-2 district and any residential uses permitted in the RM-2 Multiple Family District. Uses shall be subject to the regulations of the B-3 District.

Sec. 1201(1) Any residential uses permitted in the RM-2 Multiple-family Residential District. Uses shall be subject to the regulations of the O-S District.

Sec. 1401(1) Any uses permitted in the I-1 Light Industrial District and any residential uses permitted in the RM-2 Multiple-family Residential District. Uses shall be subject to the regulations of the I-2 General Industrial District.

Sec. 2601(1)(a) All uses shall be subject to the regulations of the B-3 Business Industrial District.

3. Section 902 Table 9.3 Building Form is hereby repealed and replaced with the following:
Table 9.3 Building Form

Building Form	
Street Façade built to property line	100%
Lot Width	25 Feet Minimum
Lot Depth	145 Feet Maximum
Building Height Minimum	2 Stories, 26 Feet
Building Height Maximum *	3 Stories, 45 Feet
Accessory Building Height Maximum	2 Stories, 20 Feet
Finish Ground Floor Level (Min)	Sidewalk Grade
Finish Ground Floor Level (Max)	6" Above Sidewalk Grade
First Floor Ceiling Height (Min)	12 Feet
Upper Floor Ceiling Height (Min)	9 Feet
* See definition of building height	

4. Section 2901 Table 2901.2 is hereby repealed and replaced with the following:

Building Placement		
Setback (Distance from Property Line)	Minimum	Maximum
Front	0'	Average of buildings on adjacent lots or 15 feet, whichever is less
Side	5'	NR
Rear	0'	NR
Building Height		3 stories, 37 Feet

5. Section 3001 Table 3001.2 is hereby repealed and replaced with the following:

Building Placement		
Setback (Distance from Property Line)	Minimum	Maximum
Front and Corner Front	5'	Average of buildings on adjacent lots or 15 feet, whichever is less
Side	5'	NR
Rear	5'	NR
Building Height		3 stories, 37 Feet

6. Section 1600 is hereby amended to incorporate the changes in Tables 9.3, 2901.2 and 3001.2 noted above and to change the maximum building height in the B-3 General Business District to 2 stories 30 feet and the maximum building height in the O-S Office Service District to 2 stories 30 feet.
7. **Conflicting Standards.**
If any of the standards set forth in this amendment conflict with any other standards of previous or further ordinances or amendments, the stricter standards shall apply.
8. **Repeal; Savings Clause.**
All ordinances, resolutions, or orders, or parts thereof, in conflict with the provisions of this ordinance are, to the extent of such conflict, repealed.
9. **Severability.**
The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.
10. **Effect.**
This ordinance shall take effect fifteen (15) days following its enactment and shall be published once within seven (7) days after its enactment as provided by Charter.

Said ordinance was adopted by the following vote:

AYES: Marshall, Shiels, Wagner, Walker, Murphy (5)

NAYS: None (0)

Hear Capital Needs Assessment Presentation

The Parks and Recreation Director gave a brief presentation on the Capital Needs Assessment and that MCSA Group, Inc. completed a Capital Needs Assessment for the parks, facilities and specific city buildings; that the information gleaned from the assessment will be used to consider potential new revenue sources to fund maintenance and upkeep of the infrastructure; that the study provided short term and long term maintenance and replacement costs; that MCSA Group Inc. provided an analysis of each park indicating the expected remaining usable life, projected maintenance until item replacement, replacement cost, code issues and recommendations of energy upgrades and maintenance efficiency; that City Hall, Lake Street Public Safety and Public Safety West buildings were included in the assessment; reviewed ADA accessibility to parks and parking lots; reviewed parking lot and landscaping maintenance; reviewed branding and signage consistency; and that the cost of maintenance over the next 6-10 years per the assessment is \$18.5M for parks, facilities and city buildings.

City Councilmembers inquired if some projects listed in the assessment were also identified in the approved 2022-2027 Capital Improvement Plan; thanked staff for a comprehensive look at the needs to maintain current infrastructure; inquired the role of the Parks and Recreation Commission on this matter; commented that outdoor recreation has a larger impact on the economy than gas and oil; that there needs to be universal access to parks and city facilities; that the City has 1,098 acres of parkland and 87% is outside of City limits and heard from those concerned that the City cannot maintain current infrastructure; that if City Council floats idea of a millage then taxpayers should understand why additional revenues are essential; inquired on the cost of the needs study; heard from those in favor of using permeable vs. non-permeable surfaces and increasing the amount of recycling bins in City parks; and thanked staff for accomplishing Goal 1 in the Action Plan before the end of 2021.

The Parks and Recreation Director responded that items in the assessment are updates to current infrastructure and do not include any new projects; that the Parks and Recreation Commission heard the same presentation at their last meeting; that the Commission will be starting the Parks and Recreation Master Plan update next year; that parks do not have to be 100% accessible; and that extra funding sources will be discussed during the master plan process.

Approve Employees to Transfer MERS Defined Benefit Plans Between Divisions – Resolution No. 19610

The City Manager reviewed that the City provides retirement benefits through the Municipal Employees' Retirement System (MERS) which has three separate divisions, General Nonunion, DPW union and Public Safety union; that the City recently approved collective bargaining agreements with both the Department of Public Safety Officers and Lieutenants that includes provisions for Officers that are promoted to a Lieutenant position to retain their current pension plan benefits; that under MERS provisions, any employee transferring to a new division would be placed into the defined contribution plan for that division, unless the City approves a resolution allowing current employees to transfer into an existing defined benefit plan within a different division; that the Electric Supervisor is retiring at the end of this year and the City is looking to promote from within and this individual would also want to retain his current defined benefit plan which is identical to the closed defined benefit plan within the nonunion division; and that the resolution would also allow the City to promote from within allowing staff to retain their existing pension plan if available.

City Councilmember Wagner moved that, seconded by City Councilmember Marshall to adopt a resolution as prepared by Municipal Employees' Retirement System (MERS) that would allow employees to transfer defined benefit plan between divisions.

Said resolution was adopted by the following vote:

AYES: Marshall, Shiels, Wagner, Walker, Murphy (5)

NAYS: None (0)

Approve 2022 Meeting Schedule – Resolution No. 19611

The City Manager reviewed the proposed City Council meeting schedule for 2022 and noted that several times each year, the City Council has cancelled and/or rescheduled routine first and third meetings of the month to avoid conflicts with various holidays which the resolution avoids the necessity for cancellations or rescheduled meetings and also informs the public well in advance of meeting dates.

City Councilmember Shiels moved that, seconded by City Councilmember Walker adoption of the following resolution:

WHEREAS, Section 4.4 of the City Charter governing City Council meetings requires the City Council to meet regularly, preferably in the City Council Chambers in the City Hall, on the first and third Mondays of each month; and

WHEREAS, due to the holidays certain scheduling conflicts preclude the City Council from holding meetings on the first and third Mondays of each month; and

WHEREAS, the City Council desires to establish a regular meeting schedule in accordance with the requirements of Section 4.4 of the City Charter for the 2022 calendar year:

NOW, THEREFORE, BE IT RESOLVED that the City Council shall hold its regular meetings in the City Council Chambers in the City Hall on the following dates in 2022:

Monday, January 3	Monday, July 4 (No Meeting)
Monday, January 17	Monday, July 18
Monday, February 7	Monday, August 1
Monday, February 21	Monday, August 15
Monday, March 7	Monday, September 5 (No Meeting)
Monday, March 21	Monday, September 19
Monday, April 4 (No Meeting)	Monday, October 3
Monday, April 18	Monday, October 17
Monday, May 2	Monday, November 7
Monday, May 16	Monday, November 21
Monday, June 6	Monday, December 5
Monday, June 20	Monday, December 19

Said resolution was adopted by the following vote:

AYES: Marshall, Shiels, Wagner, Walker, Murphy (5)

NAYS: None (0)

Council Comments

Mayor Murphy asked for City Council comments and City Councilmember Shiels commented that there was good energy at the Holiday Open House and that he would like City Council to discuss temporary traffic calming measures for City streets. Mayor Murphy also commented that the Holiday Open House was well attended, is a great opportunity for residents to walk Petoskey streets and commended the efforts of the downtown merchants and the Public Safety Department.

Adjourn to Closed Session – Resolution No. 19612

City Council was being asked to adopt a resolution that would adjourn to a closed session pursuant to Section 8(h) of the Michigan Open Meetings Act, to consider material exempt from disclosure.

City Councilmember Marshall moved that, seconded by City Councilmember Shiels adoption of the following resolution:

WHEREAS, the City Manager has requested that the City Council adjourn to a closed session, pursuant to Section 8(h) of the Michigan Open Meetings Act, to consider material exempt from disclosure, at the City Council's regular meeting of December 6, 2021:

NOW, THEREFORE, BE IT RESOLVED that the City Council does and hereby authorizes to adjourn to a closed session, to consider material exempt from disclosure.

Said resolution was adopted by the following vote:

AYES: Marshall, Shiels, Wagner, Walker, Murphy (5)

NAYS: None (0)

City Council adjourned into closed session at 8:00 PM.

City Council reconvened into open session at 8:20 PM.

There being no further business to come before the City Council, this December 6, 2021, meeting of the City Council adjourned at 8:21 P.M.

John Murphy, Mayor

Alan Terry, Clerk-Treasurer

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
12/21	12/07/2021	95306	A-1 Outdoor Maintenance LLC	271-790-930.000	100.00
12/21	12/07/2021	95307	Abel Electronics Inc.	101-268-970.000	11,262.50
12/21	12/07/2021	95308	Alliance Entertainment	271-790-761.000	354.42
12/21	12/07/2021	95308	Alliance Entertainment	271-790-761.100	43.00
12/21	12/07/2021	95308	Alliance Entertainment	271-790-761.000	118.46
12/21	12/07/2021	95309	Alro Steel Corporation	202-475-775.000	33.35
12/21	12/07/2021	95309	Alro Steel Corporation	203-475-775.000	33.36
12/21	12/07/2021	95309	Alro Steel Corporation	202-475-775.000	157.74
12/21	12/07/2021	95310	Amazon Capital Services	101-101-751.000	13.82
12/21	12/07/2021	95310	Amazon Capital Services	101-172-751.000	9.80
12/21	12/07/2021	95310	Amazon Capital Services	101-201-751.000	9.80
12/21	12/07/2021	95310	Amazon Capital Services	101-208-751.000	6.86
12/21	12/07/2021	95310	Amazon Capital Services	101-257-751.000	4.90
12/21	12/07/2021	95310	Amazon Capital Services	101-215-751.000	5.88
12/21	12/07/2021	95310	Amazon Capital Services	101-345-751.000	25.48
12/21	12/07/2021	95310	Amazon Capital Services	101-400-751.000	4.90
12/21	12/07/2021	95310	Amazon Capital Services	101-441-751.000	14.70
12/21	12/07/2021	95310	Amazon Capital Services	101-770-751.000	2.94
12/21	12/07/2021	95310	Amazon Capital Services	101-773-775.000	.98
12/21	12/07/2021	95310	Amazon Capital Services	101-756-751.000	9.80
12/21	12/07/2021	95310	Amazon Capital Services	101-789-751.000	1.95
12/21	12/07/2021	95310	Amazon Capital Services	101-345-775.000	29.99
12/21	12/07/2021	95310	Amazon Capital Services	101-345-775.000	429.97
12/21	12/07/2021	95310	Amazon Capital Services	101-172-751.000	20.48
12/21	12/07/2021	95310	Amazon Capital Services	592-553-775.000	842.64
12/21	12/07/2021	95310	Amazon Capital Services	101-345-784.000	819.99
12/21	12/07/2021	95310	Amazon Capital Services	101-268-930.000	27.99
12/21	12/07/2021	95311	American Water Works Assoc.	592-549-915.000	130.00
12/21	12/07/2021	95311	American Water Works Assoc.	592-549-915.000	238.00
12/21	12/07/2021	95311	American Water Works Assoc.	592-549-915.000	130.00- V
12/21	12/07/2021	95311	American Water Works Assoc.	592-549-915.000	238.00- V
12/21	12/07/2021	95312	AT&T	101-172-850.000	497.87
12/21	12/07/2021	95312	AT&T	101-201-850.000	265.53
12/21	12/07/2021	95312	AT&T	101-208-850.000	165.96
12/21	12/07/2021	95312	AT&T	101-257-850.000	165.96
12/21	12/07/2021	95312	AT&T	101-215-850.000	132.77
12/21	12/07/2021	95312	AT&T	101-345-850.000	365.11
12/21	12/07/2021	95312	AT&T	101-400-850.000	165.96
12/21	12/07/2021	95312	AT&T	101-756-850.000	199.15
12/21	12/07/2021	95312	AT&T	101-441-850.000	298.72
12/21	12/07/2021	95312	AT&T	204-481-850.000	99.57
12/21	12/07/2021	95312	AT&T	204-481-850.000	99.57
12/21	12/07/2021	95312	AT&T	582-588-850.000	331.92
12/21	12/07/2021	95312	AT&T	582-593-850.000	132.77
12/21	12/07/2021	95312	AT&T	592-549-850.000	199.15
12/21	12/07/2021	95312	AT&T	592-560-850.000	199.15
12/21	12/07/2021	95312	AT&T	592-560-850.000	324.16
12/21	12/07/2021	95312	AT&T	592-560-850.000	353.09
12/21	12/07/2021	95312	AT&T	592-558-920.000	327.87
12/21	12/07/2021	95312	AT&T	592-538-850.000	324.16
12/21	12/07/2021	95312	AT&T	592-538-850.000	324.16
12/21	12/07/2021	95313	Atchison Paper & Supply	271-790-752.000	226.00
12/21	12/07/2021	95314	Ballard's Plumbing & Heating	101-268-802.000	100.00
12/21	12/07/2021	95314	Ballard's Plumbing & Heating	271-790-930.000	133.66
12/21	12/07/2021	95315	Bingaman, Gayle	271-790-802.000	270.00
12/21	12/07/2021	95316	Border States Industries Inc.	582-592-775.000	270.00

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
12/21	12/07/2021	95317	Bradford Master Dry Cleaners	101-345-775.000	373.75
12/21	12/07/2021	95318	CDW Government	101-215-751.000	215.04
12/21	12/07/2021	95318	CDW Government	101-201-751.000	215.04
12/21	12/07/2021	95319	Centaris	271-790-802.000	386.00
12/21	12/07/2021	95320	Cintas Corp #729	582-593-930.000	10.07
12/21	12/07/2021	95320	Cintas Corp #729	204-481-767.000	81.13
12/21	12/07/2021	95320	Cintas Corp #729	582-588-767.000	80.65
12/21	12/07/2021	95320	Cintas Corp #729	592-560-767.000	44.60
12/21	12/07/2021	95320	Cintas Corp #729	592-549-767.000	44.60
12/21	12/07/2021	95321	Collias-Glaser, Hellene Kay	271-790-802.000	600.00
12/21	12/07/2021	95322	Complete Paint & Supplies	101-770-775.000	62.10
12/21	12/07/2021	95322	Complete Paint & Supplies	101-268-930.000	11.65
12/21	12/07/2021	95323	Contractors Supply Inc.	101-268-930.000	68.30
12/21	12/07/2021	95324	Dell Marketing L.P.	101-172-751.000	2,643.68
12/21	12/07/2021	95325	Derrer Oil Co.	661-598-759.000	1,679.43
12/21	12/07/2021	95326	Dornbos Sign Inc.	203-475-802.000	103.57
12/21	12/07/2021	95327	Dubois-Cooper Associates Inc.	592-558-775.000	894.00
12/21	12/07/2021	95328	Ducastel, Barbara	271-790-802.000	570.00
12/21	12/07/2021	95329	Emmet Co. Dept of Public Works	101-528-802.000	7,495.65
12/21	12/07/2021	95330	Emmet County Treasurer	703-040-222.221	4,233.70
12/21	12/07/2021	95330	Emmet County Treasurer	703-040-222.221	262.55
12/21	12/07/2021	95330	Emmet County Treasurer	703-040-228.221	5,237.57
12/21	12/07/2021	95330	Emmet County Treasurer	703-040-233.021	100.70
12/21	12/07/2021	95330	Emmet County Treasurer	703-040-233.021	117.32
12/21	12/07/2021	95331	Empiric Solutions Inc.	101-228-802.000	8,654.00
12/21	12/07/2021	95332	Etna Supply	101-208-931.000	212.09
12/21	12/07/2021	95332	Etna Supply	582-010-111.000	8,250.00
12/21	12/07/2021	95332	Etna Supply	101-208-931.000	375.00
12/21	12/07/2021	95332	Etna Supply	592-545-775.000	288.00
12/21	12/07/2021	95332	Etna Supply	592-544-775.000	840.00
12/21	12/07/2021	95333	Fastenal Company	203-475-775.000	41.64
12/21	12/07/2021	95333	Fastenal Company	203-475-775.000	41.64
12/21	12/07/2021	95334	Fraternal Order of Police	701-000-230.400	946.00
12/21	12/07/2021	95335	Ginop Sales Inc.	661-598-931.000	64.31
12/21	12/07/2021	95336	Gordon Food Service	661-598-751.000	13.00
12/21	12/07/2021	95336	Gordon Food Service	204-481-751.000	13.00
12/21	12/07/2021	95336	Gordon Food Service	582-588-751.000	12.99
12/21	12/07/2021	95336	Gordon Food Service	582-593-751.000	12.99
12/21	12/07/2021	95336	Gordon Food Service	592-549-751.000	12.99
12/21	12/07/2021	95336	Gordon Food Service	592-560-751.000	12.99
12/21	12/07/2021	95336	Gordon Food Service	101-770-771.000	58.60
12/21	12/07/2021	95337	Grand Traverse Diesel Service	661-598-932.000	133.56
12/21	12/07/2021	95338	Great Lakes Pipe & Supply	592-554-775.000	7.64
12/21	12/07/2021	95339	Gruler's Farm Supply Inc.	101-770-775.000	15.99
12/21	12/07/2021	95339	Gruler's Farm Supply Inc.	101-754-775.000	23.97
12/21	12/07/2021	95340	Haley's Plumbing & Heating	592-537-802.000	1,487.27
12/21	12/07/2021	95341	Hansen, Carol Margaret	271-790-802.000	390.00
12/21	12/07/2021	95342	Heritage Fire Equipment	661-598-932.000	1,167.39
12/21	12/07/2021	95343	Himebauch, Kelly L	271-790-802.000	180.00
12/21	12/07/2021	95344	Hyde Services LLC	661-598-931.000	37.81
12/21	12/07/2021	95345	HydroCorp	592-545-802.000	1,768.00
12/21	12/07/2021	95346	IR Electric Motor Service	592-554-802.000	763.60
12/21	12/07/2021	95347	ISolved Benefit Services	101-172-724.000	19.93
12/21	12/07/2021	95348	Jakeway, Patricia	271-790-802.000	750.00
12/21	12/07/2021	95349	Knickerbocker, Lynsa	271-790-802.000	240.00
12/21	12/07/2021	95350	KSS Enterprises	101-268-775.000	66.16

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
12/21	12/07/2021	95351	Lakeshore Learning	271-790-958.000	217.95
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-598-931.000	235.88
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-598-931.000	54.00-
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-598-932.000	11.68
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-598-932.000	39.05
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-598-932.000	19.04
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-010-111.000	11.02
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-598-932.000	12.94
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-010-111.000	15.07
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	592-551-775.000	42.29
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-598-931.000	150.98
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-598-932.000	24.78
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-598-932.000	19.08
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-010-111.000	21.43
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-598-932.000	58.94
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-598-932.000	77.69
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-598-759.000	112.22
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-010-111.000	17.92
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-010-111.000	5.51
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-010-111.000	5.51
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-010-111.000	49.38
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-598-931.000	14.30
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	101-268-930.000	3.99
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-598-759.000	245.54
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-598-932.000	10.41
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-598-932.000	29.28
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-598-932.000	26.49
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-598-932.000	10.00
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-598-931.000	10.39
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-598-785.000	6.39
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-598-932.000	20.98
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-598-932.000	16.86
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-598-767.000	24.80
12/21	12/07/2021	95352	Lynn Auto Parts Inc.	661-598-931.000	5.08
12/21	12/07/2021	95353	McCardel Culligan	592-553-802.000	60.00
12/21	12/07/2021	95353	McCardel Culligan	101-770-802.000	8.00
12/21	12/07/2021	95354	MCSA Group Inc.	101-770-802.000	1,000.00
12/21	12/07/2021	95355	Meyer Ace Hardware	101-268-775.000	26.98
12/21	12/07/2021	95355	Meyer Ace Hardware	101-268-775.000	8.09
12/21	12/07/2021	95355	Meyer Ace Hardware	101-789-775.000	95.38
12/21	12/07/2021	95355	Meyer Ace Hardware	101-268-930.000	8.99
12/21	12/07/2021	95355	Meyer Ace Hardware	592-551-775.000	27.97
12/21	12/07/2021	95355	Meyer Ace Hardware	592-551-775.000	18.65-
12/21	12/07/2021	95355	Meyer Ace Hardware	101-770-775.000	12.20
12/21	12/07/2021	95355	Meyer Ace Hardware	101-268-775.000	13.29
12/21	12/07/2021	95355	Meyer Ace Hardware	101-345-775.000	12.55
12/21	12/07/2021	95355	Meyer Ace Hardware	101-268-930.000	18.88
12/21	12/07/2021	95355	Meyer Ace Hardware	101-268-930.000	25.19
12/21	12/07/2021	95355	Meyer Ace Hardware	592-554-775.000	114.99
12/21	12/07/2021	95355	Meyer Ace Hardware	592-545-775.000	17.96
12/21	12/07/2021	95355	Meyer Ace Hardware	592-554-775.000	23.37
12/21	12/07/2021	95355	Meyer Ace Hardware	202-479-775.000	215.86
12/21	12/07/2021	95356	Michigan Association of Chiefs of Police	101-345-915.000	115.00
12/21	12/07/2021	95357	Michigan Association of Planning	101-400-802.000	75.00
12/21	12/07/2021	95358	Michigan Water Environment Assoc.	592-560-915.000	320.00
12/21	12/07/2021	95358	Michigan Water Environment Assoc.	592-560-915.000	500.00

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
12/21	12/07/2021	95359	MUCC	271-790-760.400	20.00
12/21	12/07/2021	95360	NATIONAL RECREATION AND PARK	101-770-912.000	175.00
12/21	12/07/2021	95361	North Central Laboratories	592-553-775.000	4,539.90
12/21	12/07/2021	95362	Northern A-1 Environmental Services	592-556-802.000	4,168.00
12/21	12/07/2021	95363	Northern Gale Cleaning & Property Mgmt	271-790-802.000	585.00
12/21	12/07/2021	95364	Northern Michigan Review Inc.	248-739-802.000	77.08
12/21	12/07/2021	95364	Northern Michigan Review Inc.	101-215-802.000	393.40
12/21	12/07/2021	95364	Northern Michigan Review Inc.	204-481-802.000	63.60
12/21	12/07/2021	95364	Northern Michigan Review Inc.	582-588-802.000	63.60
12/21	12/07/2021	95364	Northern Michigan Review Inc.	592-549-802.000	63.60
12/21	12/07/2021	95364	Northern Michigan Review Inc.	592-560-802.000	63.60
12/21	12/07/2021	95364	Northern Michigan Review Inc.	101-400-802.000	96.48
12/21	12/07/2021	95364	Northern Michigan Review Inc.	101-400-802.000	50.76
12/21	12/07/2021	95364	Northern Michigan Review Inc.	101-257-802.000	30.08
12/21	12/07/2021	95365	OTEC Radio Comm. Equipment	661-598-932.000	90.00
12/21	12/07/2021	95366	Owens, Ann Marie	271-790-802.000	390.00
12/21	12/07/2021	95367	Payne & Dolan Inc.	101-770-970.000	100,000.00
12/21	12/07/2021	95368	Peninsula Fiber Network LLC	101-228-850.000	446.00
12/21	12/07/2021	95369	Petoskey Public Schools	703-040-236.221	14,035.30
12/21	12/07/2021	95369	Petoskey Public Schools	703-040-237.221	1,270.62
12/21	12/07/2021	95369	Petoskey Public Schools	703-040-237.221	846.72
12/21	12/07/2021	95369	Petoskey Public Schools	703-040-233.021	269.41
12/21	12/07/2021	95369	Petoskey Public Schools	703-040-233.021	28.46
12/21	12/07/2021	95369	Petoskey Public Schools	703-040-233.021	18.97
12/21	12/07/2021	95370	Petoskey Regional Chamber	271-790-905.000	150.00
12/21	12/07/2021	95370	Petoskey Regional Chamber	271-790-880.000	50.00
12/21	12/07/2021	95371	Police and Firemen's Insurance	701-000-230.185	379.38
12/21	12/07/2021	95372	Power Line Supply	582-010-111.000	4,255.32
12/21	12/07/2021	95372	Power Line Supply	582-010-111.000	4,667.40
12/21	12/07/2021	95372	Power Line Supply	582-588-785.000	33.00
12/21	12/07/2021	95372	Power Line Supply	582-588-785.000	159.00
12/21	12/07/2021	95372	Power Line Supply	582-588-785.000	395.00
12/21	12/07/2021	95372	Power Line Supply	582-588-785.000	312.00
12/21	12/07/2021	95372	Power Line Supply	582-588-785.000	155.00
12/21	12/07/2021	95373	Preston Feather	582-586-775.000	9.99
12/21	12/07/2021	95373	Preston Feather	202-475-775.000	25.93
12/21	12/07/2021	95373	Preston Feather	101-268-775.000	17.68
12/21	12/07/2021	95373	Preston Feather	101-268-930.000	13.99
12/21	12/07/2021	95373	Preston Feather	101-770-775.000	23.37
12/21	12/07/2021	95373	Preston Feather	101-773-931.000	225.00
12/21	12/07/2021	95373	Preston Feather	582-586-775.000	1.00-
12/21	12/07/2021	95373	Preston Feather	202-475-775.000	2.59-
12/21	12/07/2021	95373	Preston Feather	101-268-775.000	1.77-
12/21	12/07/2021	95373	Preston Feather	101-268-930.000	1.40-
12/21	12/07/2021	95373	Preston Feather	101-770-775.000	2.34-
12/21	12/07/2021	95373	Preston Feather	101-773-931.000	22.50-
12/21	12/07/2021	95374	Proclean North	592-554-802.000	911.50
12/21	12/07/2021	95374	Proclean North	592-554-802.000	786.50
12/21	12/07/2021	95375	Pumco Interiors	271-790-930.000	776.00
12/21	12/07/2021	95376	RS Technical Services Inc.	592-551-783.000	818.64
12/21	12/07/2021	95377	Scientific Brake & Equipment	661-598-932.000	357.04
12/21	12/07/2021	95378	Solutions Electric Inc.	101-268-802.000	685.29
12/21	12/07/2021	95379	Staples Advantage	101-172-751.000	2.22
12/21	12/07/2021	95379	Staples Advantage	101-201-751.000	2.22
12/21	12/07/2021	95379	Staples Advantage	101-208-751.000	1.55
12/21	12/07/2021	95379	Staples Advantage	101-257-751.000	1.11

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
12/21	12/07/2021	95379	Staples Advantage	101-215-751.000	1.33
12/21	12/07/2021	95379	Staples Advantage	101-345-751.000	5.77
12/21	12/07/2021	95379	Staples Advantage	101-400-751.000	1.11
12/21	12/07/2021	95379	Staples Advantage	101-441-751.000	3.33
12/21	12/07/2021	95379	Staples Advantage	101-770-751.000	.67
12/21	12/07/2021	95379	Staples Advantage	101-773-775.000	.22
12/21	12/07/2021	95379	Staples Advantage	101-756-751.000	2.22
12/21	12/07/2021	95379	Staples Advantage	101-789-751.000	.45
12/21	12/07/2021	95379	Staples Advantage	101-345-751.000	356.28
12/21	12/07/2021	95379	Staples Advantage	101-172-751.000	11.10
12/21	12/07/2021	95379	Staples Advantage	101-201-751.000	11.10
12/21	12/07/2021	95379	Staples Advantage	101-208-751.000	7.77
12/21	12/07/2021	95379	Staples Advantage	101-257-751.000	5.55
12/21	12/07/2021	95379	Staples Advantage	101-215-751.000	6.66
12/21	12/07/2021	95379	Staples Advantage	101-345-751.000	28.87
12/21	12/07/2021	95379	Staples Advantage	101-400-751.000	5.55
12/21	12/07/2021	95379	Staples Advantage	101-441-751.000	16.65
12/21	12/07/2021	95379	Staples Advantage	101-770-751.000	3.33
12/21	12/07/2021	95379	Staples Advantage	101-773-775.000	1.11
12/21	12/07/2021	95379	Staples Advantage	101-756-751.000	11.10
12/21	12/07/2021	95379	Staples Advantage	101-789-751.000	2.23
12/21	12/07/2021	95379	Staples Advantage	592-560-751.000	64.96
12/21	12/07/2021	95379	Staples Advantage	101-172-751.000	13.14
12/21	12/07/2021	95379	Staples Advantage	101-201-751.000	13.14
12/21	12/07/2021	95379	Staples Advantage	101-208-751.000	9.20
12/21	12/07/2021	95379	Staples Advantage	101-257-751.000	6.57
12/21	12/07/2021	95379	Staples Advantage	101-215-751.000	7.88
12/21	12/07/2021	95379	Staples Advantage	101-345-751.000	34.16
12/21	12/07/2021	95379	Staples Advantage	101-400-751.000	6.57
12/21	12/07/2021	95379	Staples Advantage	101-441-751.000	19.71
12/21	12/07/2021	95379	Staples Advantage	101-770-751.000	3.94
12/21	12/07/2021	95379	Staples Advantage	101-773-775.000	1.31
12/21	12/07/2021	95379	Staples Advantage	101-756-751.000	13.14
12/21	12/07/2021	95379	Staples Advantage	101-789-751.000	2.63
12/21	12/07/2021	95379	Staples Advantage	101-756-751.000	57.89
12/21	12/07/2021	95380	State of Michigan-Department of LARA	582-081-642.300	3,473.91
12/21	12/07/2021	95380	State of Michigan-Department of LARA	582-081-642.400	679.47
12/21	12/07/2021	95380	State of Michigan-Department of LARA	582-081-642.500	4.35
12/21	12/07/2021	95380	State of Michigan-Department of LARA	582-081-642.200	157.47
12/21	12/07/2021	95381	State of Michigan-Dept of Environment	592-551-801.000	5,500.00
12/21	12/07/2021	95382	T2 Systems Canada Inc.	514-587-802.000	165.00
12/21	12/07/2021	95383	TEAMSTERS LOCAL #214	701-000-230.400	1,108.00
12/21	12/07/2021	95384	Tetra Tech Inc	101-526-801.000	465.33
12/21	12/07/2021	95385	T-Mobile	271-790-850.000	305.99
12/21	12/07/2021	95386	Trace Analytics LLC	101-345-802.000	80.50
12/21	12/07/2021	95387	Traffic & Safety Control Systems Inc.	514-587-947.000	1,530.00
12/21	12/07/2021	95388	Unique Management Services Inc.	271-790-802.000	8.95
12/21	12/07/2021	95388	Unique Management Services Inc.	271-790-802.000	50.00
12/21	12/07/2021	95389	Voorheis, Margaret Ann	271-790-802.000	240.00
12/21	12/07/2021	95390	West Marine Pro	101-789-985.000	2,034.00
12/21	12/07/2021	95391	White, Elizabeth Joy	271-790-802.000	90.00
12/21	12/07/2021	95392	Windemuller	592-558-802.000	320.00
12/21	12/07/2021	95392	Windemuller	592-554-802.000	218.76
12/21	12/07/2021	95392	Windemuller	592-537-802.000	462.03
12/21	12/08/2021	95393	American Water Works Assoc.	592-549-915.000	238.00
12/21	12/08/2021	95394	Char-Em United Way	701-000-230.800	51.50

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
12/21	12/08/2021	95395	MICHIGAN SECTION A.W.W.A.	592-549-915.000	130.00
12/21	12/15/2021	95399	5H Irrigation & Maintenance	101-528-802.000	1,487.50
12/21	12/15/2021	95400	A.R. Pontius Flower Shop	248-739-774.000	292.57
12/21	12/15/2021	95401	Agile Safety	204-481-767.000	146.25
12/21	12/15/2021	95401	Agile Safety	582-588-767.000	146.25
12/21	12/15/2021	95401	Agile Safety	592-560-767.000	146.25
12/21	12/15/2021	95401	Agile Safety	592-549-767.000	146.75
12/21	12/15/2021	95402	Alro Steel Corporation	661-598-931.000	117.11
12/21	12/15/2021	95403	AT&T	592-560-850.000	724.28
12/21	12/15/2021	95403	AT&T	592-558-920.000	357.62
12/21	12/15/2021	95403	AT&T	582-593-850.000	127.80
12/21	12/15/2021	95404	AT&T Long Distance	101-345-850.000	140.06
12/21	12/15/2021	95405	Benchmark Engineering Inc.	204-481-802.000	2,852.00
12/21	12/15/2021	95405	Benchmark Engineering Inc.	592-549-802.000	2,852.00
12/21	12/15/2021	95405	Benchmark Engineering Inc.	592-560-802.000	2,851.00
12/21	12/15/2021	95406	Blue Care Network	101-172-724.000	396.52
12/21	12/15/2021	95406	Blue Care Network	101-201-724.000	2,934.21
12/21	12/15/2021	95406	Blue Care Network	101-208-724.000	475.82
12/21	12/15/2021	95406	Blue Care Network	101-215-724.000	396.52
12/21	12/15/2021	95406	Blue Care Network	101-265-724.000	547.19
12/21	12/15/2021	95406	Blue Care Network	101-268-724.000	1,177.64
12/21	12/15/2021	95406	Blue Care Network	101-345-724.000	12,450.53
12/21	12/15/2021	95406	Blue Care Network	101-400-724.000	777.17
12/21	12/15/2021	95406	Blue Care Network	101-441-724.000	1,332.28
12/21	12/15/2021	95406	Blue Care Network	101-754-724.000	535.29
12/21	12/15/2021	95406	Blue Care Network	101-756-724.000	1,181.61
12/21	12/15/2021	95406	Blue Care Network	101-770-724.000	2,577.35
12/21	12/15/2021	95406	Blue Care Network	101-773-724.000	404.45
12/21	12/15/2021	95406	Blue Care Network	101-789-724.000	824.75
12/21	12/15/2021	95406	Blue Care Network	271-790-724.000	4,678.88
12/21	12/15/2021	95406	Blue Care Network	514-587-724.000	396.52
12/21	12/15/2021	95406	Blue Care Network	582-588-724.000	3,727.23
12/21	12/15/2021	95406	Blue Care Network	592-549-724.000	1,665.36
12/21	12/15/2021	95406	Blue Care Network	592-560-724.000	1,189.54
12/21	12/15/2021	95407	BLUE CROSS\BLUE SHIELD - MICH.	101-172-724.000	1,009.74
12/21	12/15/2021	95407	BLUE CROSS\BLUE SHIELD - MICH.	101-201-724.000	420.72
12/21	12/15/2021	95407	BLUE CROSS\BLUE SHIELD - MICH.	101-208-724.000	504.87
12/21	12/15/2021	95407	BLUE CROSS\BLUE SHIELD - MICH.	101-345-724.000	7,068.20
12/21	12/15/2021	95407	BLUE CROSS\BLUE SHIELD - MICH.	101-441-724.000	1,262.18
12/21	12/15/2021	95407	BLUE CROSS\BLUE SHIELD - MICH.	204-481-724.000	3,113.36
12/21	12/15/2021	95407	BLUE CROSS\BLUE SHIELD - MICH.	271-790-724.000	1,497.78
12/21	12/15/2021	95407	BLUE CROSS\BLUE SHIELD - MICH.	514-587-724.000	841.44
12/21	12/15/2021	95407	BLUE CROSS\BLUE SHIELD - MICH.	582-588-724.000	1,368.75
12/21	12/15/2021	95407	BLUE CROSS\BLUE SHIELD - MICH.	592-549-724.000	4,627.98
12/21	12/15/2021	95407	BLUE CROSS\BLUE SHIELD - MICH.	592-560-724.000	504.87
12/21	12/15/2021	95408	Cintas Corp #729	101-268-802.000	17.23
12/21	12/15/2021	95408	Cintas Corp #729	582-593-930.000	37.42
12/21	12/15/2021	95408	Cintas Corp #729	204-481-767.000	81.13
12/21	12/15/2021	95408	Cintas Corp #729	582-588-767.000	89.20
12/21	12/15/2021	95408	Cintas Corp #729	592-560-767.000	40.32
12/21	12/15/2021	95408	Cintas Corp #729	592-549-767.000	40.33
12/21	12/15/2021	95408	Cintas Corp #729	582-593-930.000	10.07
12/21	12/15/2021	95408	Cintas Corp #729	204-481-767.000	81.13
12/21	12/15/2021	95408	Cintas Corp #729	582-588-767.000	89.20
12/21	12/15/2021	95408	Cintas Corp #729	592-560-767.000	40.32
12/21	12/15/2021	95408	Cintas Corp #729	592-549-767.000	40.33

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
12/21	12/15/2021	95409	COVEYOU SCENIC FARM MARKET	248-540-792.000	3,700.00
12/21	12/15/2021	95410	David L Hoffman Landscaping & Nursery	204-550-802.000	1,088.00
12/21	12/15/2021	95411	Dunn's Business Solutions	101-172-751.000	9.84
12/21	12/15/2021	95411	Dunn's Business Solutions	101-201-751.000	9.84
12/21	12/15/2021	95411	Dunn's Business Solutions	101-208-751.000	6.89
12/21	12/15/2021	95411	Dunn's Business Solutions	101-257-751.000	4.92
12/21	12/15/2021	95411	Dunn's Business Solutions	101-215-751.000	5.90
12/21	12/15/2021	95411	Dunn's Business Solutions	101-345-751.000	25.58
12/21	12/15/2021	95411	Dunn's Business Solutions	101-400-751.000	4.92
12/21	12/15/2021	95411	Dunn's Business Solutions	101-441-751.000	14.76
12/21	12/15/2021	95411	Dunn's Business Solutions	101-770-751.000	2.95
12/21	12/15/2021	95411	Dunn's Business Solutions	101-773-775.000	.98
12/21	12/15/2021	95411	Dunn's Business Solutions	101-756-751.000	9.84
12/21	12/15/2021	95411	Dunn's Business Solutions	101-789-751.000	1.95
12/21	12/15/2021	95412	Englebrecht, Robert	101-257-802.100	3,750.00
12/21	12/15/2021	95413	Factor Systems LLC	101-208-803.000	4,169.55
12/21	12/15/2021	95414	Gibby's Garage	582-593-930.000	170.00
12/21	12/15/2021	95414	Gibby's Garage	661-598-931.000	272.00
12/21	12/15/2021	95414	Gibby's Garage	661-598-932.000	748.00
12/21	12/15/2021	95414	Gibby's Garage	661-598-931.000	136.00
12/21	12/15/2021	95414	Gibby's Garage	661-598-932.000	850.00
12/21	12/15/2021	95414	Gibby's Garage	582-593-930.000	68.00
12/21	12/15/2021	95414	Gibby's Garage	661-598-931.000	170.00
12/21	12/15/2021	95414	Gibby's Garage	661-598-932.000	884.00
12/21	12/15/2021	95415	Ginop Sales Inc.	661-598-931.000	115.69
12/21	12/15/2021	95415	Ginop Sales Inc.	661-598-931.000	385.86
12/21	12/15/2021	95416	HEIGHTS MACHINERY	661-598-931.000	487.50
12/21	12/15/2021	95417	L.S. ENGINEERING INC.	592-020-342.000	1,710.00
12/21	12/15/2021	95418	LexisNexis Risk Data Management Inc.	514-587-802.000	150.00
12/21	12/15/2021	95419	Little Traverse Disposal	101-529-802.000	9,185.00
12/21	12/15/2021	95420	Lynn Auto Parts Inc.	582-584-775.000	35.00
12/21	12/15/2021	95420	Lynn Auto Parts Inc.	661-598-932.000	323.86
12/21	12/15/2021	95420	Lynn Auto Parts Inc.	661-598-759.000	197.34
12/21	12/15/2021	95420	Lynn Auto Parts Inc.	592-551-775.000	14.89
12/21	12/15/2021	95420	Lynn Auto Parts Inc.	661-598-932.000	55.52
12/21	12/15/2021	95420	Lynn Auto Parts Inc.	661-010-111.000	13.39
12/21	12/15/2021	95420	Lynn Auto Parts Inc.	661-010-111.000	5.51
12/21	12/15/2021	95420	Lynn Auto Parts Inc.	661-598-932.000	21.76
12/21	12/15/2021	95420	Lynn Auto Parts Inc.	661-010-111.000	9.48
12/21	12/15/2021	95420	Lynn Auto Parts Inc.	101-345-775.000	19.26
12/21	12/15/2021	95420	Lynn Auto Parts Inc.	661-010-111.000	21.44
12/21	12/15/2021	95420	Lynn Auto Parts Inc.	661-598-932.000	12.94
12/21	12/15/2021	95420	Lynn Auto Parts Inc.	661-598-785.000	15.97
12/21	12/15/2021	95420	Lynn Auto Parts Inc.	661-598-932.000	26.04
12/21	12/15/2021	95420	Lynn Auto Parts Inc.	661-010-111.000	16.53
12/21	12/15/2021	95420	Lynn Auto Parts Inc.	661-010-111.000	12.00
12/21	12/15/2021	95420	Lynn Auto Parts Inc.	661-598-932.000	15.23
12/21	12/15/2021	95421	Meengs, William	101-257-802.200	50.00
12/21	12/15/2021	95422	Michigan Association of Chiefs of Police	101-345-912.000	330.00
12/21	12/15/2021	95423	Nachtrab, Joseph	101-257-802.200	50.00
12/21	12/15/2021	95424	Northern Lights	101-770-767.000	160.00
12/21	12/15/2021	95425	OHM Advisors	204-481-802.000	5,300.50
12/21	12/15/2021	95426	OMS Compliance Services Inc	204-481-802.000	40.00
12/21	12/15/2021	95426	OMS Compliance Services Inc	204-481-802.000	70.00
12/21	12/15/2021	95426	OMS Compliance Services Inc	204-481-802.000	40.00
12/21	12/15/2021	95427	Performance Painting	592-554-802.000	3,182.00

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
12/21	12/15/2021	95428	Petoskey Area Visitors Bureau	248-739-880.200	150.00
12/21	12/15/2021	95429	Plunkett Cooney	101-266-802.000	114.66
12/21	12/15/2021	95429	Plunkett Cooney	204-481-802.000	114.66
12/21	12/15/2021	95429	Plunkett Cooney	582-588-802.000	114.66
12/21	12/15/2021	95429	Plunkett Cooney	592-549-802.000	114.66
12/21	12/15/2021	95429	Plunkett Cooney	592-560-802.000	114.66
12/21	12/15/2021	95429	Plunkett Cooney	101-266-802.000	1,246.70
12/21	12/15/2021	95429	Plunkett Cooney	101-266-802.000	1,065.00
12/21	12/15/2021	95429	Plunkett Cooney	101-266-802.000	967.50
12/21	12/15/2021	95429	Plunkett Cooney	101-257-802.000	92.50
12/21	12/15/2021	95429	Plunkett Cooney	101-266-802.000	4,811.37
12/21	12/15/2021	95429	Plunkett Cooney	101-266-802.000	525.00
12/21	12/15/2021	95429	Plunkett Cooney	101-266-802.000	459.00
12/21	12/15/2021	95430	Proclean North	592-554-802.000	726.00
12/21	12/15/2021	95430	Proclean North	582-593-930.000	1,263.50
12/21	12/15/2021	95431	Range Telecommunications	204-481-850.000	100.00
12/21	12/15/2021	95431	Range Telecommunications	101-756-850.000	25.00
12/21	12/15/2021	95431	Range Telecommunications	582-593-850.000	80.00
12/21	12/15/2021	95431	Range Telecommunications	592-560-850.000	45.55
12/21	12/15/2021	95431	Range Telecommunications	592-549-850.000	45.55
12/21	12/15/2021	95432	Royal Tire	661-598-932.000	10.00
12/21	12/15/2021	95433	Smith, Edward J	101-756-767.000	47.67
12/21	12/15/2021	95433	Smith, Edward J	101-756-912.000	340.56
12/21	12/15/2021	95434	Stradling, Nicole	101-201-912.000	138.40
12/21	12/15/2021	95435	T-SHIRT EXPRESS	101-345-781.000	745.00
12/21	12/15/2021	95436	Up North Service LLC	514-587-802.000	1,487.00
12/21	12/15/2021	95437	Verdin Company, The	101-770-802.000	630.00
12/21	12/15/2021	95438	W.W. Fairbairn & Sons	101-773-775.000	21.50
12/21	12/15/2021	95439	Wurster, Joel	101-257-802.200	50.00
12/21	12/15/2021	95440	Beckett & Raeder Inc.	101-770-802.000	405.00
12/21	12/15/2021	95440	Beckett & Raeder Inc.	247-751-802.000	1,670.00
12/21	12/15/2021	95440	Beckett & Raeder Inc.	101-789-970.000	2,260.00
12/21	12/15/2021	95441	Derrer Oil Co.	661-598-759.000	3,901.11
12/21	12/15/2021	95442	STATE OF MICHIGAN DEPT. OF	101-770-912.000	75.00
12/21	12/15/2021	95443	Zaremba Equipment Inc.	661-598-932.000	367.30
12/21	12/15/2021	95443	Zaremba Equipment Inc.	661-598-932.000	75.99
12/21	12/15/2021	95443	Zaremba Equipment Inc.	661-598-932.000	291.31
12/21	12/15/2021	95443	Zaremba Equipment Inc.	661-598-932.000	1,286.54
12/21	12/08/2021	999256	ACH-CHILD SUPPORT	701-000-230.160	160.23
12/21	12/08/2021	999257	ACH-EFTPS	701-000-230.200	22,292.42
12/21	12/08/2021	999257	ACH-EFTPS	701-000-230.100	40,780.33
12/21	12/08/2021	999257	ACH-EFTPS	701-000-230.200	22,292.42
12/21	12/08/2021	999257	ACH-EFTPS	701-000-230.200	5,213.62
12/21	12/08/2021	999257	ACH-EFTPS	701-000-230.200	5,213.62
12/21	12/08/2021	999258	ACH-ICMA 457	701-000-230.700	1,007.92
12/21	12/08/2021	999258	ACH-ICMA 457	701-000-230.700	7,850.00
12/21	12/08/2021	999258	ACH-ICMA 457	701-000-230.700	2,309.88
12/21	12/08/2021	999259	ICMA-ROTH	701-000-230.900	345.00
Grand Totals:					481,706.46

Report Criteria:

Check.Check issue date = 12/02/2021-12/15/2021

Check Number	Check Issue Date	Name	GL Account	Amount
95396	12/08/2021	Kaszubowski, Marit	101756808030	45.00
95397	12/08/2021	Sarah Leist	101756808030	55.00
95398	12/08/2021	Wells, Leanne	101087654000	350.00
95444	12/15/2021	First National Bank of Texas	701040274000	6.00
95445	12/15/2021	Jabara, Kirk	582081642300	16.50
95446	12/15/2021	Mortgage Connect LP	701040274000	256.17
95447	12/15/2021	VanTreese Mgmt	582081642300	186.74
95448	12/15/2021	Atkinson, Carol	582040285000	43.94
95449	12/15/2021	Cooper, Adelia	582040285000	32.85
95450	12/15/2021	Czervinske, Cathleen	582040285000	19.55
95451	12/15/2021	Daley, Brittini	582040285000	31.83
95452	12/15/2021	Lubben, Jenny	582040285000	9.42
95453	12/15/2021	Munson, Joyce	582040285000	10.67
95454	12/15/2021	VanTreese Management	582040285000	125.98
Grand Totals:				1,189.65



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: December 20, 2021

PREPARED: December 16, 2021

AGENDA SUBJECT: Appointment Recommendation

RECOMMENDATION: That the City Council consider these appointments

The City Council will be asked to consider the following appointments:

- DOWNTOWN MANAGEMENT BOARD – Reappointment of Ben Slocum, 1513 Kilborn Drive, and appointment of Drew Smith, 435 Carleton Street, both for four-year terms ending December 2025.

sb
Enclosures



City of Petoskey

101 East Lake Street, Petoskey, Michigan 49770 • 231 347-2500 • Fax 231 348-0350

RECEIVED

NOV 10 2021

CITY OF PETOSKEY
CITY MANAGER

CB

Application to Serve on a Board or Commission

Please print. Answer each question accurately and completely. If you require any accommodation to complete the application process, please notify a City staff member.

■ Name	Slocum			Benjamin			K	■ Date	11	10	21
	Last			First			Initial				
■ Residence Address	1513	Kilborn Drive	Petoskey	MI	49770	■ Home Phone	231	622	2777		
	Number	Street	City	State	Zip						
■ Email Address	Ben@BeardsBrewery.com					■ Work Phone	231	753	2221		

Please answer the following questions using the space provided.

- What Board or Commission interests you and why are you applying? Downtown Management Board: I am reaching the end of my first four year term. I served as vice-chair from January 2020 to April 2020, at which point I was moved into the chairperson's role following their resignation due to COVID-19. I was elected as chairperson in January 2021 and have continued to serve in the role since.
- How do you believe your appointment would benefit the City? I bring the perspective of a lifelong resident of the area along with that of a first generation business owner in our downtown.
- Describe any involvement in the community on a Board or Commission or in another volunteer capacity. In addition to the DMB I am a board member of the Petoskey Regional Chamber of Commerce, I am a member of the Sunrise Rotary Club of Petoskey, I am an on-call firefighter / EMT with the City of Petoskey, and an EMT with Emmet County EMS.
- How many continuous years have you lived in Petoskey? I live in Bear Creek Township, however I have lived in the area 37 years
- Any other helpful information relevant to your application. _____

While it is not required, a resume is helpful in the recruitment process for City Boards and Commissions.

- ☐ YES ☒ NO Are you a City of Petoskey registered voter?
- ☒ YES ☐ NO Do you or immediate family members currently serve on a City Board or Commission? If yes, which Board or Commission? Downtown management Board
- ☒ YES ☐ NO Are you applying to the Downtown Management Board? If yes, do you have an interest in property located in the downtown district or are you a resident of the downtown district? Please explain.
I am an owner of Beards Brewery and a representative of the property as well.

The applicant acknowledges that the City may be required from time to time to release records in its possession. The applicant hereby gives permission to the City to release any records or materials received by the City from the applicant as it may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231 et seq.

Applicant Signature: _____

Date: 11.10.21



City of Petoskey

101 East Lake Street, Petoskey, Michigan 49770 • 231 347-2500 • Fax 231 348-0350

RECEIVED

JUN 01 2021

CITY OF PETOSKEY
CITY MANAGER

93

Application to Serve on a Board or Commission

Please print. Answer each question accurately and completely. If you require any accommodation to complete the application process, please notify a City staff member.

■ Name	Smith	Stafford	A	■ Date	05	13	2021		
	Last	First	Initial						
■ Residence Address	435	Carleton St.	Petoskey	mi	49770	■ Home Phone	231	881	7123
	Number	Street	City	State	Zip				
■ Email Address	smithastafford@gmail.com					■ Work Phone			

Please answer the following questions using the space provided.

- What Board or Commission interests you and why are you applying? Downtown Management Board
- How do you believe your appointment would benefit the City? My appointment to the Downtown Management Board would bring benefit to the Downtown because I am a young professional that cares about the success of our community. I also have a unique perspective of the Downtown landscape as a young professional working in Petoskey's last remaining downtown Hotel, Stafford's Perry Hotel.
- Describe any involvement in the community on a Board or Commission or in another volunteer capacity. I currently serve on the downtown events committee. I also serve the community at large in several different boards and positions, including the Petoskey Chamber's Breakfast for Champions committee (committee chair), YMCA of Northern Michigan board member, as well as being a Leadership Little Traverse Alumni, and Petoskey Public Safety Citizens' Academy Alumni.
- How many continuous years have you lived in Petoskey? I have owned a home for 2 years and lived in Petoskey for 7 additional years
- Any other helpful information relevant to your application. I look forward to serving our community in the best way that I can. If there are any other boards or commissions that would be a better fit I am happy to pursue those opportunities.

While it is not required, a resume is helpful in the recruitment process for City Boards and Commissions.

- ☒ YES ☐ NO Are you a City of Petoskey registered voter?
- ☐ YES ☒ NO Do you or immediate family members currently serve on a City Board or Commission? If yes, which Board or Commission?
- ☒ YES ☐ NO Are you applying to the Downtown Management Board? If yes, do you have an interest in property located in the downtown district or are you a resident of the downtown district? Please explain.
Stafford's Perry Hotel. I am the Rooms Manager at the hotel. I also am a resident of the downtown district.

The applicant acknowledges that the City may be required from time to time to release records in its possession. The applicant hereby gives permission to the City to release any records or materials received by the City from the applicant as it may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231 et seq.

Applicant Signature: [Signature] Date: 5/13/2021



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: December 20, 2021

PREPARED: December 14, 2021

AGENDA SUBJECT: Approval of a Development Grant Agreement through the Coastal Healthy Habitat, Waters, and Communities Initiative for Solanus Mission Beach Improvements

RECOMMENDATION: That City Council consider approval of the grant agreement with the Michigan Department of Environment, Great Lakes and Energy (EGLE)

Background Last December, the City, along with assistance from Beckett and Raeder, submitted a grant to the Coastal Healthy Habitat, Waters and Communities Initiative to assist with costs related to developing access to the Solanus Mission Beach area. The \$225,000 project has been recommended for funding through the program. The grant will cover up to 50% for development of a surface board walk, overlook deck and site amenities. The Coastal Healthy Habitat, Waters and Communities is an opportunity through the Michigan Coastal Management Program that focuses on protecting coastal native vegetation, wildlife, water quality, erosion control while improving connections to the coast for public use and enjoyment.

At the December meeting, the Parks and Recreation Commission recommended City Council approve the project agreement for development of Solanus Mission Beach. The grant will cover \$112,500 of the projected \$225,000 project cost. This is a budgeted item in the Capital Improvement Plan and will be covered through the TIFA fund.

Action That City Council consider a motion to approve the planning grant contract for the Michigan Coastal Management Program and authorize Alan Terry, City Manager, or his designee to serve as the City's representative for this project.

kk
Enclosures



City of Petoskey

Resolution

WHEREAS, the City of Petoskey desires to improve Solanus Mission Beach area; and

WHEREAS, the undeveloped portion of Solanus Mission Beach is not accessible to the public and is in need of passive recreational opportunities; and

WHEREAS, the Solanus Mission Beach contributes to the goals and objectives identified in the 2018-2022 City of Petoskey's Parks and Recreation Master Plan, outlining the need and the desire to improve water accessibility; and

WHEREAS, funding is available from the U.S. Department of Commerce through the Coastal Management Program; and

WHEREAS, the Solanus Beach Improvement project is included in the approved City of Petoskey Capital Improvement Plan for 2022; and

WHEREAS, the City Council on December 7, 2020 approved the submittal of a grant request that includes a 50% local match of \$112,500, toward the low cost construction grant estimated at a total cost of \$225,000; and

WHEREAS, the City of Petoskey Parks and Recreation Commission supports the approval of the grant agreement through the Coastal Management Program to improve access to the Solanus Mission Beach area and commit to undertake this project and commit to the project match and authorize Alan Terry, City Manager, or his designee to serve as the City's representative for this project:

NOW, THEREFORE, BE IT RESOLVED, that the City of Petoskey City Council adopt a resolution to authorize Alan Terry, City Manager, or his designee to serve as the City's representative for this project, authorize the grant agreement for the Coastal Management grant program for low cost construction of Solanus Mission Beach improvement project and provide grant funding in the amount of \$225,000 of which 50% will be from the City of Petoskey and 50% from the Coastal Management Program.

I, Alan Terry, Clerk of the City of Petoskey, do hereby certify that the foregoing is a true copy of a resolution adopted by the City of Petoskey City Council in regular session assembled on the 20th day of December, 2021, and of the whole thereof.

In witness where of, I have here unto set my hand and affirmed the corporate seal of said City this _____ day of _____, 2021.

Alan Terry, City Clerk



**MICHIGAN COASTAL MANAGEMENT GRANT AGREEMENT
BETWEEN THE
MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY
AND THE CITY OF PETOSKEY**

This Grant Agreement ("Agreement") is made between the Michigan Department of Environment, Great Lakes, and Energy (EGLE), **Water Resources Division** ("State"), and the **City of Petoskey** ("Grantee").

The purpose of this Agreement is to provide funding in exchange for work to be performed for the project named below. The State is authorized to provide grant assistance pursuant to the Coastal Zone Management Act of 1972, as amended, P.L. 109-58 (16 U.S.C. 1451-1465 "Federal Act"). Legislative appropriation of funds for grant assistance is set forth in Public Act number 87 of 2021. This Agreement is subject to the terms and conditions specified herein.

Project Name: Solanus Mission Beach Access and
Environmental Enhancements

Amount of grant: \$112,500

Amount of match: \$112,500= 50%

Start Date: December 1, 2021

Project #: 2022-306A-014

% of grant state \$0 / % of grant federal 100

PROJECT TOTAL: \$225,000 (grant plus match)

End Date: December 31, 2022

GRANTEE CONTACT:

Kendall Klingelsmith, CPRP, Director of Parks and Recreation

Name/Title

City of Petoskey

Organization

101 East Lake Street

Address

Petoskey, MI 49770

Address

231-347-2500

Telephone number

CV0047721 02

Vendor ID Address ID

kklingelsmith@petoskey.us

E-mail address

386004583

Federal ID number

080367048

Grantee DUNS number

STATE'S CONTACT:

Weston Hillier, Public Access Coordinator

Name/Title

EGLE, Water Resources Division, Coastal Management Program

Division/Bureau/Office

P.O. Box 30458

Address

Lansing, Michigan 48909-7958

Address

517-230-6487

Telephone number

517-241-9003

Fax number

HillierW@michigan.gov

E-mail address

The individuals signing below certify by their signatures that they are authorized to sign this Agreement on behalf of their agencies and that the parties will fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

FOR THE GRANTEE:

Signature

Kendall Klingelsmith, Director of Parks and Recreation, City of Petoskey

Name/Title

Date

FOR THE STATE:

Signature

Teresa Seidel, Director, Water Resources Division

Name/Title

Date

APPENDIX B

SECTION I: CONSTRUCTION OPERATIONAL PRACTICES AND ACTIVITIES

A. Construction Project Tasks

1. Contractor(s) to conduct site preparation, including safety measures; soil erosion and sedimentation control measures; staking of native vegetation protection and installation areas; invasive species control; and site grading.
2. Contractor(s) to furnish and construct ADA-compliant boardwalk and observation decks.
3. Contractor(s) to furnish and construct ADA-complaint walkways and landings.
4. Contractor(s) to furnish and install native vegetation.
5. Contractor(s) to furnish and install site furnishings, including benches, bike rack, and mobility mat.
6. City to furnish and install site furnishings including trash/recycling receptacles and interpretive signage.
7. Contractor(s) to conduct final site stabilization and removal of temporary soil erosion and sedimentation control measures.

B. Best Management Practices

Best management practices will be followed to ensure the proposed project does not have an adverse impact on the environment. All required local, state, and federal permits will be obtained prior to the commencement of any proposed earth change. See XXIV, Program General Provisions, of the Grant Agreement for invasive species requirements.

C. Project Footprint and Earth Change Limits

The project activities include barrier-free public access enhancements to Lake Michigan through construction of a boardwalk. Controlled, designated access will help preserve sensitive coastal habitat and limit the introduction and spread of invasive species. The entire project site is approximately 1.5 acres; however, earth disturbance is limited to the boardwalk and walkway footprints themselves, with ancillary disturbance for native vegetation plantings. Disturbance for the entire project is approximately 9,085 square feet with a maxim depth of 12". The boardwalk is 6'x340', at a depth of 6". The west overlook deck with bench is 12'x18', at a depth of 6". The west observation desk is 12'x12'. The eastern observation deck is 18'x12'. The eastern-most walkway is 6'x110', at a depth of 6".

There are three distinct landing areas. The landing connecting the east walkway to the Little Traverse Wheelway is 18'x34', at a depth of 6". The middle landing with bike rack is 17'x30', at a depth of 12". The western-most landing, connecting the boardwalk overlook deck to the Little Traverse Wheelway, is 10'x10', at a depth of 12". The invasive species management areas and subsequent restoration areas located around the observation deck are approximately 0.5 acres. Approximately 1 acre of natural habitat is to be preserved.

See Site Plan under Section II, Site Plan(s), for additional details.

D. Construction Methods/Equipment and Materials

1. Construction Access

The project site will be closed to the general public during construction. All construction materials to be delivered to the parking lot on east side (Water Street) for staging. Construction materials will be either hand-carried into the site from the adjacent parking lot and trail. Construction machinery will be required to use biodegradable lubricants and fluids and will be required to be inspected daily

before construction. No construction machinery will be allowed in the project area other than on established lawn areas and only to complete the necessary construction activities.

2. Construction Methods/Equipment

a) Boardwalk, Overlook Decks, and Walkways.

Pavement will be removed using construction equipment, most likely a small skid steer or tractor. Excavation for concrete pavements and placement of base material within developed lawn area to be completed by small construction equipment. Concrete pavement to be placed using mechanical buggies to prevent site compaction by heavy equipment. Post and piers supporting the boardwalk are planned on “grade pans” to eliminate the need for excessive footing excavation. Boardwalk will be at-grade using 4”x4” sleepers supporting moveable deck panels. The boardwalk will be routed in such a manner to not disrupt any native plants. All boardwalk and ramp construction to be completed by hand.

b) Native Vegetation Preservation and Restoration

Invasive species management areas and additional restoration areas located around the observation deck are approximately 0.5 acres. Approximately 1 acre of natural habitat is to be preserved through protection and directed access. Invasive species eradication will be completed mechanically using a combination of smothering with tarps and pulling/cutting for removal. Native vegetation installations will also be completed utilizing hand tools.

c) Site Furnishings

The middle walkway landing area will have a recycling and trash receptacle station and bike rack installed. Interpretive signage will be affixed to the boardwalk structure in locations to be determined. The Grantee will provide and install these furnishings. Benches will be built into the boardwalk landings; bike loops are proposed for the paved trail where it meets the proposed boardwalk; and a 4’x25’ seasonal, ADA-compliant mobility-mat will be installed connecting to the boardwalk for access to the water’s edge. The contractor(s) will provide and install these furnishings. All site furnishings to be surface-mounted to concrete pavement or boardwalk in order to avoid footing excavation.

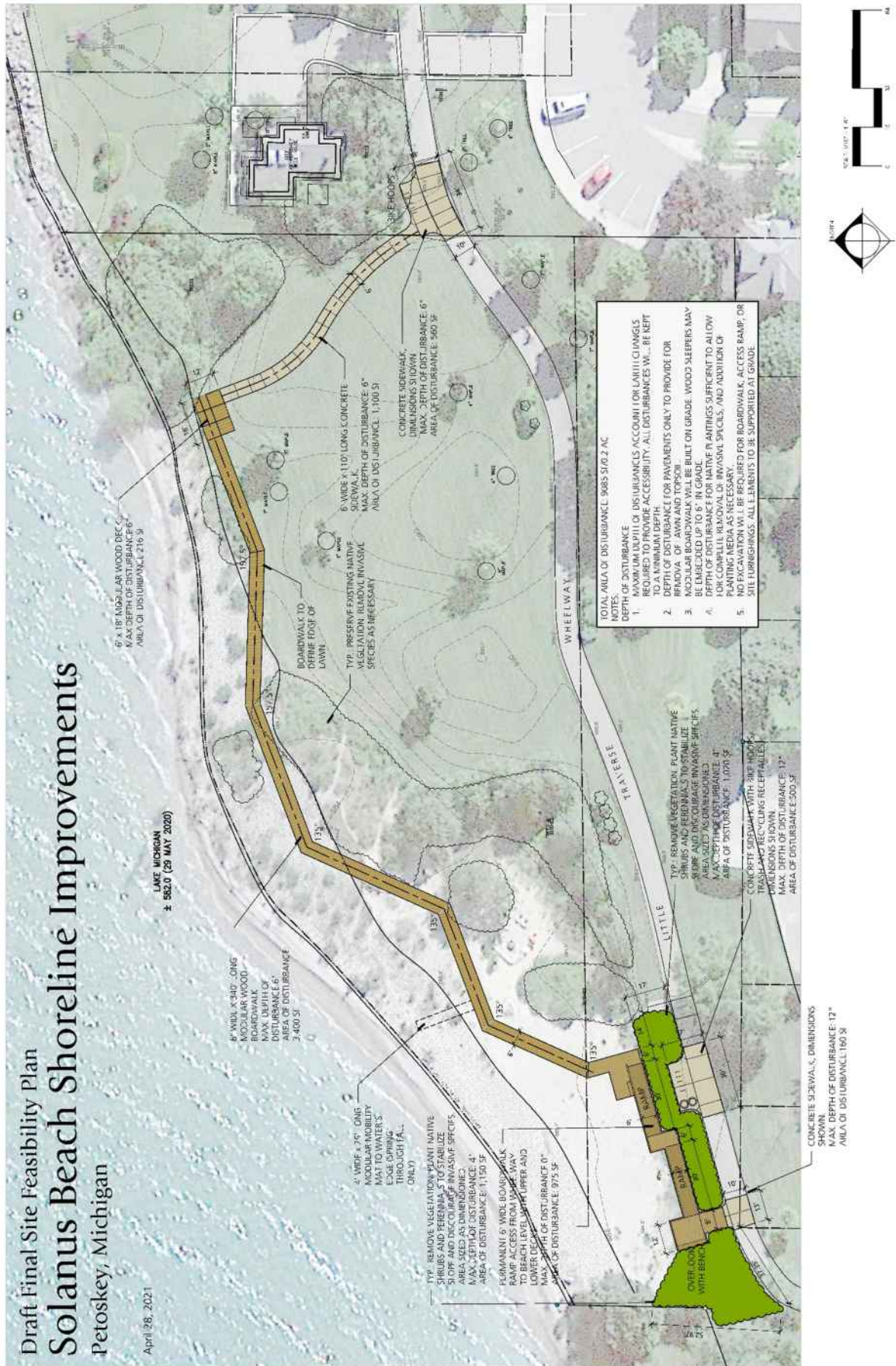
3. Construction Materials

Anticipated boardwalk construction materials include pressure-treated lumber (not CCA-based). Recycled composite alternatives to boardwalk decking will be considered if budget allows. Concrete will be used to construct the walkways and landings. Site furnishings (benches, trash and recycling receptacles, bike hoops, and interpretive signage) to be constructed using environmentally sustainable materials when possible. Native plants to be a combination of woody plants and perennials suitable for the habitat, including but not necessarily limited to the following:

- Aronia melanocarpa (Black Chokeberry)
- Cornus sericea (Red Dogwood)
- Juniperus communis (Ground Juniper)
- Salix myricoides (Blueleaf Willow)
- Ammophila breviligulata (American Beach Grass)
- Asclepias syriaca (Common Milkweed)
- Schizachyrium scoparium (Little Bluestem)
- Symphyotrichum novae-angliae (New England Aster)

Soils will be added only to improve the soil profile to the degree necessary. Plants are to receive leaf compost to control establishment of invasive species.

SECTION II: SITE PLAN





City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: December 20, 2021

PREPARED: December 13, 2021

AGENDA SUBJECT: 2021 Budget - Amendment

RECOMMENDATION: That City Council adopt the proposed resolution

Summary At the end of each fiscal year, the City Council is routinely asked to formally adopt amendments to the Annual Budget. As noted below, these amendments are necessitated by a variety of circumstances, and in many cases are administrative changes to formally reflect previously approved actions and priorities.

Proposed Amendments

General Fund Revenue adjustments include receipt of CARES grant (\$60,000) in Public Safety, Non-motorized trail grant (\$110,000), increased Magnus Park rentals (\$40,000) in Parks and increased fuel sales in the marina (\$200,000). Total increase in budgeted revenues are \$410,000.

Expenditures increased in personnel cost for Public safety (\$50,000), while Parks expenditures increased due to the carryover of the City Hall solar project (\$65,000) and Iron Belle Bridge construction (\$262,600). Both projects were expected to be completed in 2020. Total increase in budgeted expenditures are \$377,600.

Library Fund The Library Fund adjustments consist of various minor adjustment to revenue and expenditures accounts. Revenues increases of \$19,350 consist mainly in grants (\$4,000), state aid (\$4,350) and penal fines (\$3,000). Expenditure adjustments are mainly for increased personnel costs. Total revenues are increasing \$19,350 and total expenditures are increasing by \$6,198.

Action City Council will be asked to adopt the proposed resolution amending the 2021 budgets for the General Fund and Library Fund.

at
Enclosure



City of Petoskey

Resolution

WHEREAS, at the close of the City's 2021 fiscal year, the City staff has determined that revenues and expenditures within two City funds are anticipated to differ from amounts that had been budgeted for:

NOW, THEREFORE, BE IT RESOLVED that budgeted revenues and expenditures within the General Fund and Library Fund be adjusted as follows:

	<u>Original</u>	<u>Amendment</u>	<u>Difference</u>
General Fund			
Revenues:			
Public Safety	\$ 56,200	\$ 116,200	\$ 60,000
Parks	440,700	590,700	150,000
Marina	<u>1,015,200</u>	<u>1,215,200</u>	<u>200,000</u>
Total revenues	<u>\$ 1,489,700</u>	<u>\$ 1,509,050</u>	<u>\$ 19,350</u>
Expenditures:			
Public Safety	\$ 3,371,000	\$ 3,421,000	\$ 50,000
Recreation and Cultural	<u>3,021,400</u>	<u>3,349,000</u>	<u>327,600</u>
Total expenditures	<u>\$ 1,486,900</u>	<u>\$ 1,493,098</u>	<u>\$ 6,198</u>
	<u>Original</u>	<u>Amendment</u>	<u>Difference</u>
Library Fund			
Revenues:			
Total revenues	<u>\$ 1,489,700</u>	<u>\$ 1,509,050</u>	<u>\$ 19,350</u>
Expenditures:			
Total expenditures	<u>\$ 1,486,900</u>	<u>\$ 1,493,098</u>	<u>\$ 6,198</u>



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: December 20, 2021

PREPARED: December 15, 2021

AGENDA SUBJECT: Virtual Meeting Procedures

RECOMMENDATION: That City Council adopt the resolution approving revised virtual meeting procedures for 2022

Background City Council approved revised virtual meeting procedures for 2021 that provided provisions of PA 228 of 2020 relative to Councilmembers participating in meetings remotely. Most of those provisions end on December 31, 2021, with the only way a Councilmember can participate remotely is if they are absent due to military duty.

The current procedures have been revised on page 2, to comply with current law. The remaining procedures are still in effect. Due to the changes, Councilmembers may no longer participate remotely due to illness or injury.

Action City Council approve resolution approving virtual meeting procedures for 2022.

at
Enclosures



City of Petoskey

Resolution

WHEREAS, the City of Petoskey City Council approved virtual meeting procedures for 2021 which included provisions for Councilmembers to participate remotely; and

WHEREAS, portions of the policy are no longer applicable as they end on December 31, 2021:

NOW, THEREFORE, BE IT RESOLVED that the City of Petoskey City Council hereby adopts this resolution approving the virtual meeting procedures as presented and effective on January 1, 2022.



City of Petoskey

101 East Lake Street, Petoskey, Michigan 49770 • 231 347-2500 • Fax 231 348-0350

City Council Virtual Meetings General Information

Quick Highlights for Viewing and Participating in Virtual Meetings:

- Meeting will be conducted via audio or video conferencing through Zoom platform
- Anyone wishing to give public comment will need to connect via audio or video and wait in a “virtual waiting room” where their microphones will be muted until they are called upon
- Meeting ID: Will be provided for each scheduled meeting
- Participant ID: Will be provided for each scheduled meeting (just type the number)

City Council meetings and other City Board and Commission meetings will be conducted in-person with an option to participate remotely. Meetings will be held at City Hall Council Chambers and open to the public.

Individuals with disabilities may participate in the meeting by connecting via audio or video by calling-in to the number as though they were going to be giving public comment as outlined below or by calling the TDD#.

Members of the City Council may be contacted via email as follows:

Mayor John Murphy: jmurphy@petoskey.us or 231-330-1352

First Ward Councilmember Tina DeMoore: tdemoore@petoskey.us or 231-330-2253

Second Ward Councilmember Derek Shiels: dshiels@petoskey.us or 616-970-5382

Third Ward Councilmember Brian Wagner: bwagner@petoskey.us or 269-806-4566

Fourth Ward Councilmember Lindsey Walker: lwalker@petoskey.us or 231-881-4123

For individuals who may wish to give public comment, the method for providing public comment during these remote-participation meetings is to call the provided telephone number and/or login with Zoom link and enter the meeting ID and Participant ID. Instructions will be included in every official published agenda of the City Council and other Boards and Commissions.

Members of the public, whether or not they are joining the electronic public meeting, may submit written comments and questions regarding any matter, including items of business that will come before the City Council. Written comments and questions may be submitted at any time to City staff or City Council. Those submitted prior to 12:00 noon on the Thursday before the Monday meeting will be copied and included in the agenda packet. Those submitted subsequent to 12:00 noon on the Thursday before the Monday meeting, but prior to the citizen comments portion of the agenda will be read aloud during the public comment portion of the agenda. The City reserves the right to summarize long written comments and questions rather than reading them aloud but will provide City Council members the full text of these comments subsequent to the meeting. To be considered for inclusion in the agenda packet or to be read aloud during the meeting, public comments and questions must include the name and home address of the person submitting them and must not include language that would be considered vulgar or be interpreted as hate speech or fighting words. The comments and questions should also indicate the date of the public meeting for which they are being submitted. Public comments received collectively by City Council via email will be acknowledged as received, but will not be addressed and deliberated via email. Written comments and questions should be submitted to citymanager@petoskey.us or to City Council.

City Council will accept public comment in the order calls are received. The caller will be identified by the last four digits of their telephone number and asked if they would like to make a comment. If participating by calling in and would like to make a public comment, press *9 during the meeting.

Meeting informational packet is available on the City of Petoskey's website at www.petoskey.us. The City of Petoskey does not discriminate on the basis of disability in the admission to, access to, treatment in, or employment in, its programs or activities. Persons with disabilities who require assistance in order to participate in the electronic public meeting should contact the City at the earliest opportunity by emailing aterry@petoskey.us or by calling 231-347-2500.

Effective January 1, 2022 this section is adopted pursuant to PA 228 of 2020.

- All deliberations and decisions of a public body must be made at a meeting open to the public except for the limited purposes permitted in closed session under Michigan law.
- Members of the legislative (or other) City body may only participate in virtual remote public meetings if the member is absent due to military duty.
- Members attending remotely who are compliant with these procedures and with the Open Meetings Act are to be considered present and in attendance at the meeting for all purposes.
- Meetings to be held with some or all members participating remotely by electronic means shall be so noticed a minimum of 18 hours in advance of the meeting on City website in location immediately accessible to all members of the public.
- Each member of the legislative (or other) City body must consent to having their email address and/or phone number displayed on the City web site so that interested members of the public may communicate with them regarding agenda items to be covered at the meeting.
- Any member of the public may attend any electronic meeting by logging into Zoom or other live streaming platform and all members of the public shall be afforded ample opportunity to comment, verbally or in writing, during the meeting. Members of the public shall state or write their name and address in order to address the public body.
- A person shall not be excluded from a meeting otherwise open to the public except for a breach of the peace actually committed at the meeting.

Virtual Meeting Instructions

A. Virtual Meeting Overview

1. If desired, other participants can listen and participate during Public Comments. For public participation, Zoom meeting sign up information will be included on City Council agenda. Information can be accessed through the City's website (www.petoskey.us) under Government/City Council/Agendas and Minutes.
2. Agenda and meeting flow – City Council and staff will do their best to follow standard meeting agenda and protocols.
3. Zoom meeting details
 - a. Zoom meetings will be recorded and saved
 - b. Muted Audio default for all participants

B. Before the Start of the Meeting

1. Zoom virtual meeting sign in will start 20 minutes before meeting start time.
2. Participants will be placed in a virtual waiting room until Host starts the meeting and admits participants into meeting.
3. Video/Audio Settings
 - a. Meeting attendees will have their video turned off so faces will not be seen.
 - b. The Host is the only person able to unmute meeting participants.
 - c. **Please note**... participants can mute themselves, however, they will NOT be able to unmute themselves. If you mute yourself in Zoom, use the Chat window to notify meeting Host you need to be unmuted.
4. Co-host Zoom role – If necessary the Mayor can designate a co-host.

C. Start of the Meeting

1. Host will display the meeting agenda.
2. Mayor will start meeting and City Clerk will call roll followed by Pledge of Allegiance with City Hall flag displayed on screen.
3. Mayor will remind guests the meeting is being recorded, public participants have been muted and anyone interested in speaking during public comments can enter a "Raised Hand" through the Zoom platform or if by phone pressing *9.
4. Host will track anyone who would like to speak during public comments.

D. Meeting Agenda

1. Will follow standard meeting agenda procedures.
2. Councilmembers may make comments and ask questions during presentations. Public may comment at the appropriate time, but will remain muted until asked to speak.

E. Public Comments

1. Mayor will announce public comment sections.
2. Mayor will ask Host to announce each person who wishes to speak.
3. Mayor will greet each person, ask them to state their first and last name, home address and limit comments to 3 minutes and that the meeting is recorded.
4. Host will unmute the person.
5. When comments have concluded, Host will mute participant.

NOTE: Steps 2-5 will be repeated until all public comments have been heard.

F. After the Meeting Adjourns

1. Host will save audio and chat history and stop meeting recording.
2. Host will save meeting recording.