



**CITY COUNCIL**

August 2, 2021

A regular meeting of the City of Petoskey City Council was held in the City Hall Council Chambers, Petoskey, Michigan, on Monday, August 2, 2021. This meeting was called to order at 7:00 P.M.; then, after a recitation of the Pledge of Allegiance to the Flag of the United States of America, a roll call then determined that the following were

Present: John Murphy, Mayor  
Kate Marshall, City Councilmember  
Derek Shiels, City Councilmember  
Lindsey Walker, City Councilmember

Absent: Brian Wagner, City Councilmember

Also in attendance were City Manager Rob Straebel, Clerk-Treasurer Alan Terry, City Planner Amy Tweeten and Executive Assistant Sarah Bek.

**Consent Agenda - Resolution No. 19567**

Following introduction of the consent agenda for this meeting of August 2, 2021, City Councilmember Shiels moved that, seconded by City Councilmember Marshall adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby confirms that the draft minutes of the July 19, 2021 regular session City Council meeting be and are hereby approved as amended; and

BE IT RESOLVED that receipt by the City Council of a report concerning all checks that had been issued since June 21, 2021 for contract and vendor claims at \$2,236,579.56, intergovernmental claims at \$698,435.04, and the July 22 payroll at \$247,553.91, for a total of \$3,182,568.51 be and is hereby acknowledged.

Said resolution was adopted by the following vote:

AYES: Marshall, Shiels, Walker, Murphy (4)  
NAYS: None (0)

**Hear Public Comment**

Mayor Murphy asked for public comments and there were no comments.

### **Hear City Manager Updates**

The City Manager reviewed that a multi-municipal utility scale solar project has loosely been proposed to the Traverse City Light and Power Board and staff will attend a meeting to further discuss the potential construction of a utility-scale solar project in Northern Michigan; that the Accounts Payable Clerk resigned as of July 28 and the Receptionist Clerk took over the position and the City is looking to fill the Receptionist Clerk position with applications due August 10; that very few qualified candidates have applied for the Clerk-Treasurer position and the application deadline has been extended until August 6; that City staff reached out to Ben Ide with Hahn Development on their proposed development, Lofts at Lumber Square, and Mr. Ide stated they still have a purchase agreement in place and will revise their plans in the coming months and discuss what role the City may play in a future housing project; that staff has completed a first draft of the 2022-2027 Capital Improvement Plan that will be discussed at the August Planning Commission; that last week the Clerk's Office received a petition to place on the November ballot a vote on whether registered voters would allow recreational marijuana facilities in the community and that the City Attorney reviewed the proposed ordinance and petition and that it complies with the technical requirements of Michigan Election Law and the substance of the proposed amendments does not conflict with applicable law; that the Public Safety Department is again hosting the annual Public Safety Citizen's Academy starting September 8 from 6:30 P.M. to 9:30 P.M.; that the Planning Commission discussed a proposed illuminated donor sign on the north side of the hospital surgery building and voiced several concerns and hospital officials asked the Commission to postpone decision until revisions to their sign proposal could be made; that the 80' Iron Belle-Bear River clear span pedestrian bridge is open to the public with a ribbon cutting ceremony with all project partners scheduled for Thursday, August 5 at 10:00 A.M.; and reviewed Greenwood Road reconstruction project updates.

City Councilmembers inquired if the PILOT Ordinance was specific to the Lofts at Lumber Square and if there is a deadline within the ordinance and inquired on the years the Capital Improvement Plan covers and if the projects in the CIP are also included in the 2022 Budget.

### **Approve Board and Commission Appointment – Resolution No. 19568**

Mayor Murphy reviewed that City Council consider the following appointment.

City Councilmember Marshall moved that, seconded by City Councilmember Walker adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby approves the reappointment of Rob Straebel, City Manager, to the Building Authority Board of Commissioners ending July 2024.

Said resolution was adopted by the following vote:

AYES: Marshall, Shiels, Walker, Murphy (4)

NAYS: None (0)

### **Adopt Ordinance 782 Zoning Ordinance Amendment Creating a New Section XXXIII C – College District – Resolution No. 19569**

The City Planner briefly reviewed the uses included in the new zoning district that all currently exist on the campus with the exception of an amphitheater and medical clinic identified as a potential development in the 10-15 year timeframe, the intent of which would be a training facility and consistent with the education purposes of a community college; reviewed district standards including setbacks, building heights, maximum parking and the requirement for a master sign plan approved by the Planning Commission; and that at the July 15 meeting the Planning Commission recommended that the profile section showing max 45' height above road elevation graphic be added to the ordinance language for clarification on building height calculation which was made to page three of the ordinance.

City Councilmembers discussed the medical clinic provisions and other ancillary uses on the campus; discussed building heights; and applauded joint efforts of everyone to see this ordinance to fruition.

Dr. Finley, North Central Michigan College President, commented that the medical facility would be a potential future educational facility for the nursing program.

City Councilmember Marshall moved that, seconded by City Councilmember Shiels adoption of the following ordinance:

## **ORDINANCE NO. 782**

### **AN ORDINANCE TO CREATE ARTICLE XXXIII C COLLEGE DISTRICT AND TO AMEND ARTICLE IV OF THE CITY OF PETOSKEY ZONING ORDINANCE, APPENDIX A TO THE PETOSKEY CODE OF ORDINANCES.**

WHEREAS, it is a goal of the City of Petoskey Master Plan to guide development and redevelopment in a manner that will maintain high quality living and working environments for current and future residents; and

WHEREAS, the zoning ordinance currently lists colleges as a special condition use is the R-1 Single Family District with specific conditions; and

WHEREAS, the Petoskey Planning Commission has determined that having a zoning district specific to the uses common to a college is more appropriate to the needs of North Central Michigan College and provides community predictability regarding the future of the campus; and

WHEREAS, the C College District is designed to plan for and enable future growth of the college in Petoskey that is compatible with existing facilities and adjacent properties through the requirement of a Master Site Facilities Plan; and

WHEREAS, the C College District is consistent with the Future Land Use Map of the Petoskey Master Plan that shows these areas as Public/Quasi Public and Parks and Open Space; and

WHEREAS, The Petoskey Planning Commission held a public hearing on the proposed ordinance on June 17, 2021 and recommends to City Council that the C College District be created.

Now therefore be it resolved that the City of Petoskey ordains:

1. Article 33 (XXXIII) of the Zoning Ordinance of the City of Petoskey shall be created to read as follows:

### **ARTICLE XXXIII – C- COLLEGE DISTRICT**

#### **Section 3300. – Intent.**

The College District is established to accommodate the unique development requirements of a large educational institution comprised of multiple buildings and a variety of related and complementary uses within an integrated campus setting. Through the creation of this specialized zoning district, the City recognizes the valuable contribution that higher education makes to the social and economic vitality of the community. Nevertheless, it is incumbent on the City to ensure that existing and future development within the district remains compatible with surrounding land uses and contributes in a positive way to the desired character of the broader community.

Any development or construction in this district requires consistency with a current Master Site and Facilities Plan approved by the Planning Commission. This plan shall include current and anticipated uses for a minimum of 15 years, indicate adjacent property uses sufficiently to identify potential impacts created by the plan, and shall conform to the requirements of Section 3305.

#### **Section 3301. – District permitted uses.**

In the C- College District, no building or land shall be used except for one or more of the following specified uses unless otherwise provided elsewhere in this article.

Use	C District
Administrative, business, and faculty offices	P
Classrooms and lecture halls	P
Laboratories and research facilities	P
Public assembly	P
Libraries	P
Athletic facilities	P
Natural areas and parks	P
Dormitories	P
Multiple family dwellings	P
Alternative energy sources building-mounted	P
Food service	P
Child care facilities	P
Retail consistent with educational mission	P
Medical clinic	P
Accessory uses customarily incident to any of the above permitted uses	P
Outdoor performance facility/amphitheater	P*
Temporary driver certification course	P*
Heating and electrical generating plant	P*

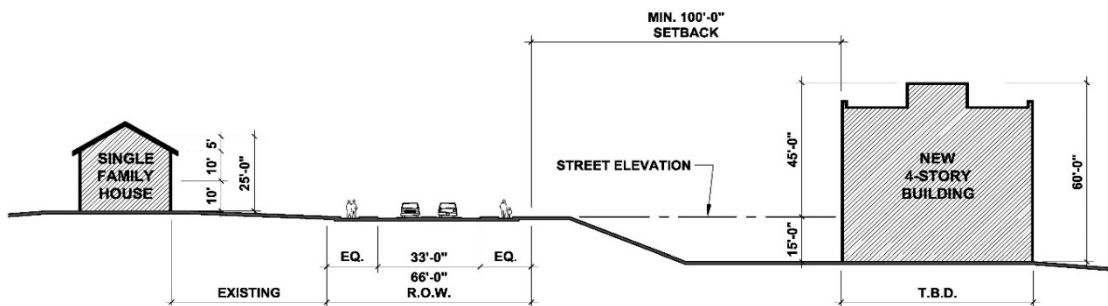
P=Permitted

\*Use is permitted, subject to additional requirements specified in Section 3303

**Section 3302 – District standards.**

	C-District
Maximum height	35 feet
Maximum height - dormitory	60 feet with no more than 45 feet above adjacent section of Howard or Atkins Street grades (Figure 3302.1 below)
Setbacks from property line abutting or across street from a residential district Buildings 35 feet or less Buildings over 35 feet	60 Feet 100 Feet
Surface parking (maximum)	1,097
Signs	Must be approved by the Planning Commission through a Master Sign Plan pursuant to requirements of Section 3303(6).

**Figure 3302.1**



**PROFILE SECTION SHOWING  
MAX 45' HT. ABOVE ROAD ELEV.**

SCALE: 3/32" = 1'-0"

### **Section 3303. – Additional requirements.**

- (1) All roof-mounted equipment, including satellite dishes and other communication equipment, HVAC, and solar panels shall be screened by a parapet or similar architectural feature. Screening shall incorporate exterior building materials similar or complementary to those of the building on which the equipment is located.
- (2) Outdoor storage or loading areas shall be screened in accordance with the requirements of Section 2602 (5), as follows:
  - (a) Any storage or loading area facing or visible to a residential zoning district shall meet the requirements for an opaque screen.
  - (b) Any storage or loading area located on the interior of the campus or not facing or visible to a residential zoning district shall meet the requirements for a semi-opaque screen.
- (3) Outdoor performance facility/amphitheater
  - (a) All parts of an outdoor performance venue, including stage and seating areas, shall be at least 500 feet from any residential district and 100 feet from any public street.
  - (b) Lighting shall be oriented toward the interior of the campus and shall not be directed outward toward any residential district or public street and shall not be illuminated when not in use.
  - (c) Amplified sound shall be permitted; provided, sound levels at the district boundaries shall not exceed 60 dB(A) or ambient levels, whichever is greater.
  - (d) Events, including practices, shall not commence before 10:00 AM and must conclude no later than 10:00 PM.
- (4) Temporary driver certification course
  - (a) The driver certification course shall be limited to parking lots within the campus.
  - (b) The certification course shall not be located within 300 feet of any residence.
  - (c) Use of the course shall not commence before 9:00 AM and must conclude by 5:00 PM. No activity shall be permitted on weekends or holidays.
- (5) Heating and electrical generating plant
  - (a) The facility shall be an accessory use for the sole purpose of serving buildings and uses within the college campus.
  - (b) Facilities shall not use coal to generate power.
  - (c) All power generating equipment, not including solar panels, shall be located within a building which shall be designed and built to prevent objectionable noise impacts upon surrounding property.
  - (d) The building housing generating equipment shall be at least 500 feet from any residential zoning district.
- (6) Master Sign Plan Requirements

A Master Sign Plan shall include an inventory of all existing exterior signs with photos or illustrations of each sign type and also include information on the number, size, location, and illumination method of all exterior signs in the C-College District. This includes entrance, directional/wayfinding, kiosks, parking lot, and exterior building signs. In addition proposed new exterior signs shall be illustrated and include the number, size, location, illumination method, materials and landscaping for freestanding signs.

### **Section 3304 – Procedure for all master site and facilities plans.**

- (1) *Pre-application conference.* Before submitting a Master Site and Facilities Plan (MSFP), an applicant shall meet with the city planner to review the proposed plan, this city zoning ordinance, and the city master plan. A preliminary presentation to the planning commission may also be desirable prior to formally submitting an application.

- (2) *Application.* An application for approval of a MSFP and, if applicable, a rezoning shall be submitted to the city planner not less than 21 calendar days before the date on which such plan is to be introduced to the planning commission.
- (3) *Official review.* The city planner shall circulate the MSFP to the departments of public works and public safety to provide comment to the planning commission.
- (4) *Referral.* After staff review and determination that the submittal requirements for the MSFP have been met, the application shall be referred to the planning commission for review, along with the formal rezoning request to the College District, if applicable.
- (5) *Public hearing and review.* The planning commission shall conduct a public hearing, notification of which shall be as required by the Michigan Zoning Enabling Act, MCL 125.3103.
- (6) *Actions.* If the planning commission determines that the MSFP satisfies the standards of Section 3306, the Plan shall be approved. In addition, if a rezoning request has been submitted, the planning commission shall make a recommendation to the city council regarding rezoning the property to the College District in accordance with the procedural requirements of the Michigan Zoning Enabling Act.
- (7) *Plan Compliance.* After approval of a MSFP, the land to which it pertains shall be developed and used only as authorized and described in that Plan. Following approval of the MSFP, no zoning permit or building permit shall be issued for building additions that are not consistent with the approved MSFP. New buildings or additions that increase a building size more than 30 percent shall be reviewed by the Planning Commission pursuant to Section 3307. Additions less than 30 percent may be administratively approved if required standards in Section 3307 are met.
- (8) *Amendment standards and procedures.* It is recognized that the MSFP is a long-range vision and changes or adjustments to an approved Plan may be initiated by the applicant. The city planner shall determine which category of plan revision applies to the request. In the event an applicant wishes to appeal a determination that a proposed change is a major change, the Board of Zoning Appeals shall hear that appeal.
  - (a) *Minor change.* A modification from the MSFP involving the adjustment in orientation or precise location of a building; modification or extension of utilities; location of walkways, roads, or parking areas; a reconfiguration of a designated open space area that does not alter the general size or function of that area; the change of building use from one permitted use to another; phasing or timing of a planned improvement; modification of landscaping or screening that remains consistent with the ordinance intent; and similar alterations may be approved by the city planner.
  - (b) *Major change.* A deviation from or amendment to a MSFP involving an increase in the number of access points to perimeter public streets; a new building; the relocation of a building to a different site; an increase in a building footprint by more than 30 percent; and significant reduction in any designated open space area shall require approval by the planning commission.

### **Section 3305 – Master site facilities plan content**

The MSFP shall be drawn to scale and include the following:

- (1) The property owner and applicant/preparer name and address;
- (2) An analysis of existing site conditions;
- (3) An assessment of current facilities;
- (4) Future enrollment projections;
- (5) Existing and proposed private and public streets and access points to the existing public street network;
- (6) Natural features such as topography, boundaries of regulated wetlands, 100-year flood plain elevations, and water features such as lakes, rivers, creeks, springs, etc.;
- (7) Location of existing and proposed buildings and their sizes, including three dimensional representations;
- (8) A general storm water management plan;
- (9) A general circulation plan for pedestrians, cyclists and motorists;
- (10) A general parking plan, taking into account parking requirements established in section 1704; and
- (11) Strategic goals for plan implementation in five-year increments.

### **Section 3306 – Master site facilities plan review standards**

The planning commission shall review the MSFP and rezoning request according to the following standards:

- (1) Existing or planned public facilities such as streets, sanitary sewers, storm sewers, and similar facilities shall be adequate for the proposed development.
- (2) Perimeter setbacks shall be provided for physical development.
- (3) Height, bulk, and character of structures shall be considered with regard to scenic views and the relationship of proposed structures to existing structures within 300 feet of the College District.
- (4) Vehicular, pedestrian, and non-motorized circulation allowing safe, convenient and well-defined circulation within the site and to the site shall be provided.
- (5) Off-street parking is designed to reduce light pollution and storm water runoff.
- (6) Natural, historical, scenic, open space and architectural features of the property in the district shall be preserved, protected, created or enhanced whenever possible.

### **Section 3307 – Site plan approval**

Once a MSFP has been approved, no new building shall be constructed without first obtaining site plan approval subject to Section 1716 of the Zoning Ordinance and the following development standards. Those uses identified as special condition uses in Section 3301 will also be required to meet the standards of Sections 1717 and 1718.

- (1) *Buildings.* In reviewing building facades and features, the following shall be considered:
  - (a) Exterior materials should be of a finished appearance and quality construction. The use of corrugated metal, concrete block, sheet metal, and colored plastic or fiberglass shall be limited. Such factors as whether the building is an accessory structure, the adequacy of the setback and screening, and any impact upon street view and view from nearby residential buildings shall be considered in evaluating building materials.
  - (b) To the extent practical, buildings shall be situated to fit the existing site rather than imposed on the landscape in a manner that requires significant alteration of site grades. However, this standard may be waived where it is demonstrated that significant alteration of grades would:
    - i. result in preservation and protection of a scenic view or other significant natural or manmade resource, or
    - ii. result in an improved site layout and function without adversely impacting significant resources.
  - (c) Building walls facing a perimeter street shall have no less than 30 percent fenestration.
- (2) *Open space and site landscaping.*
  - (a) All areas of the site not occupied by buildings, parking, streets, pathways, plazas, or similar developed features shall be landscaped in character with the adjoining campus or retained in a natural state.
  - (b) In conjunction with any new building or building addition, foundation plantings consisting of a combination of shrubs, ground cover, and flower beds shall be installed. Plantings of shrubs, flowers, and trees shall also be used to highlight driveway ingress points and building entrances. Such vegetation should be clustered for adequate scale and visual interest.
  - (c) Existing vegetation that is healthy and suitable for landscaping objectives shall remain undisturbed. Existing trees five inches in diameter or greater should be retained to the extent possible. These requirements may be waived or modified where it is determined that proposed new landscaping and/or an improved site layout warrants a modification.
  - (d) Landscaping shall be irrigated and maintained.
- (3) *Parking, circulation, and loading.*
  - (a) New loading/unloading areas shall not face or be visible from any residential district and, shall be screened so as not to be visible from any neighboring residential properties. Where existing loading areas do not meet this requirement, they may remain; provided any addition or exterior renovation to the building served by such loading area should incorporate a screen wall and/or evergreen landscaping at the loading area to buffer the view from adjoining perimeter streets and neighboring residential property.
  - (b) Surface parking, driveways, and other circulation features shall be designed to follow the natural topographic contour lines of the site to reduce long views down parking aisles and to allow drainage to function naturally.

- (c) New parking areas shall only be accessed from an interior circulation system within the campus.
- (d) New or expanded parking lots located within 40 feet of a perimeter public street right-of-way shall be effectively screened by a wall, shrubs, berms, and/or evergreen trees along any side facing that street, unless due to topography, existing vegetation, or other feature the parking area is not visible from the street. No element used for such screening shall be less than 42 inches high. Screening devices meeting this height requirement may also be required where a new or expanded parking lot is determined to be near enough to an adjacent property or properties that the lot must be screened to mitigate impacts of noise, light, and visibility upon the neighbor(s).
- (e) If used, screening walls shall be constructed of durable, weather-resistant materials compatible with building finishes on the site. Visual relief should be added with landscaping bands or clusters to soften the appearance of the wall. The finished side of the screen shall face outward toward the adjoining property or a perimeter street.
- (f) Parking lot interior landscaping shall consist of a minimum of seven percent of the total parking area, and a ratio of one (1) canopy tree per eight (8) parking spaces. Landscaping island shall be a minimum of 80 square feet in area, and a minimum of eight (8) feet in width.
- (g) Parking areas and driveway shall have a minimum of eight (8) feet of landscaped area separating the pavement edge from any property line, except where two or more adjacent properties have a written agreement or easement for a shared driveway access.
- (h) Sidewalks shall be installed to interconnect buildings and parking areas and to permit safe pedestrian movement along the perimeter public street frontage.
- (i) Parking structures shall be permitted, subject to the following standards:
  - i. The design of all above-grade parking structures shall relate to the context of the area. Exterior walls of parking structures shall be designed with materials, colors, and architectural treatment in a manner that provides visual compatibility with adjacent buildings and environment.
  - ii. Freestanding parking structures shall have no blank walls and shall be designed to limit the visibility of interior ramps and prevent outside glare from interior lighting.

(4) *Perimeter screening.*

- (a) Any new building or addition located within 80 feet of a perimeter public street shall provide a visual foreground to soften and minimize its visual impact on surrounding properties. Such screening shall consist of a combination of deciduous and evergreen trees. Berms, walls, and/or fences may be included as part of the screen to add variety and interest or where topographic conditions would make their use more effective. In the case of a wall or fence, the finished side shall face outward toward the adjoining property or a perimeter street.
- (b) All new buildings and additions shall be designed in context and scale to be compatible with existing campus facilities and the surrounding uses. Consideration shall be given to building materials, height, and articulation of walls.

2. Appendix A, Article IV, Section 402 of the Petoskey Code of Ordinances is amended to remove the following as a special condition use:

5. Colleges, universities and other such institutions of higher learning, public and private, offering courses in general, technical, or religious education and not operated for profit, subject to the following conditions:

- a. Any use permitted herein shall be developed only on sites of at least 40 acres in area.
- b. All access to said site shall be directly from a principal or minor arterial.
- c. No building shall be closer than 80 feet to any property line.

3. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section, or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

4. This Ordinance shall take effect fifteen (15) days following its enactment and shall be published once within seven (7) days after its enactment as provided by Charter.



Said ordinance was adopted by the following vote:

AYES: Marshall, Shiels, Walker, Murphy (4)

NAYS: None (0)

**Hear Presentation on Possible Establishment of a Transit Authority and Letter of Support**

The City Manager reviewed that Councilmember Shiels and Councilmember Walker asked for a presentation from the Petoskey-Harbor Springs Area Community Foundation and the Petoskey Regional Chamber of Commerce 14-member Work Group regarding their proposal to develop a comprehensive, county-wide transit system; that the proposal to form a Transit Authority was presented to Emmet County on June 24 with Commissioners continuing to consider the proposal with a decision anticipated in the next two months; and that the Work Group representatives were asking the City to consider submitting a letter of support encouraging Emmet County Commissioners to establish the Transit Authority and to place a county-wide millage on an upcoming ballot.

Nikki DeVitt, Kassia Perpich and Jessyca Stoepker, representatives from the Chamber, PHSACF and Work Group, gave a presentation on the proposed Emmet Transit Authority (ETA); that members have been researching since last November on a potential authority; that the ETA would develop and run the transit system, while the County Commissioners would have input into this, the ETA would be separate; that once formed, the ETA would be expected to put a transit millage on the ballot for voter approval; that it is proposed that a millage would occur in 2022 and is estimated at .30 mils; reviewed study on transportation and costs to live in the area; and reviewed the advantages of having public transit and a transit authority in the community.

City Councilmembers thanked the representatives for the detailed report; inquired on the long-term financing and how it would work; discussed whether or not the City should be taking a position on the issue and if so, what the City's position should include; reviewed what other units have been approached and what units will be hearing this presentation.

Presenters reviewed the potential for an operating millage, which would be supplemented with State and Federal funding, noting that MDOT funding has been a stable revenue source for many years.

City Councilmembers concurred to discuss and review a draft letter of support at their next meeting prepared by City staff encouraging the County Commissioners to explore and possibly develop a regional transportation concept.

**Approve Redevelopment Liquor License for Clurichaun Enterprises LLC – Resolution No. 19570**

The City Manager reviewed that the City received a redevelopment liquor license application from Clurichaun Enterprises LLC proposing a new bar/retail outlet for 406 East Lake Street; that on July 20 the Downtown Management Board recommended by a 6-0 vote that City Council approve the redevelopment liquor license; and that the application submitted information showing compliance with the ordinance requirements.

Scott Neal, owner of Clurichaun Enterprises LLC, discussed their business plan of opening a bar and boutique; that no Class C licenses were available in escrow; that the boutique will be located in the front space and basement and a 1920s speak easy bar concept in the rear space; and that he and his wife are entrepreneurs and sold three businesses with alcohol in Indiana and Ohio prior to moving to Petoskey.

City Councilmembers discussed the separate access to the bar and boutique and available food options.

City Councilmember Walker moved that, seconded by City Councilmember Shiels adoption of the following resolution:

WHEREAS, in 2011 the City of Petoskey established a Redevelopment Area under P.A. 501 of 2006 for purposes of fostering existing and new restaurants, entertainment or recreation establishments within Petoskey's Downtown Development Authority district; and

WHEREAS, Clurichaun Enterprises LLC, 918 Howard Street, has applied with the City of Petoskey for a Redevelopment Liquor License; and

WHEREAS, the Downtown Management Board reviewed and recommended the granting of a Redevelopment License for Clurichaun Enterprises LLC because it will encourage economic growth and activity within downtown, particularly in evening hours, and is in keeping with the downtown Master Plan; and

WHEREAS, the City's Department of Public Safety staff has completed investigations that are required to be performed by local governmental units under provisions of the Michigan Liquor Control Act; and

WHEREAS, the Department of Public Safety staff has reported to the City Manager that, based upon findings of the Department's investigations, the City Manager could recommend that the City Council confirm the City's approval of the application by Clurichaun Enterprises LLC for a new Redevelopment Liquor License located at 406 East Lake Street:

NOW, THEREFORE, BE IT RESOLVED that the City Manager be and is hereby directed to report to the Michigan Department of Labor and Economic Growth's Liquor Control Commission, upon forms that have been provided by the Liquor Control Commission, confirmation of the City Council's approval of the application by Clurichaun Enterprises LLC, for a new Redevelopment Liquor License located at 406 East Lake Street.

Said resolution was adopted by the following vote:

AYES: Marshall, Shiels, Walker, Murphy (4)

NAYS: None (0)

**Approve MDOT Annual Permit Signature Designation – Resolution No. 19571**

The City Manager reviewed that the City regularly performs maintenance and repair work within the MDOT right-of-way; that MDOT requires the City obtain a general right-of-way permit for performing these routine and emergency repairs within the State right-of-way; that MDOT updated language in the resolution; and that the resolution would authorize six City employees to enter permit applications through the MDOT online system on behalf of the City and its contractors as requested by MDOT.

City Councilmember Marshall moved that, seconded by City Councilmember Shiels to approve the resolution provided by MDOT authorizing six City employees to apply for MDOT right-of-way permits.

Said resolution was adopted by the following vote:

AYES: Marshall, Shiels, Walker, Murphy (4)

NAYS: None (0)

**Council Comments**

Mayor Murphy asked for City Council comments and City Councilmember Walker commented on the letter received from a Wolverine resident concerning slower traffic speeds due to the islands on East Mitchell Street and that it is contrary to why the City installed the medians and that Petoskey Little League 14U All Stars are State Champions and there will be a celebration and parade on Wednesday. City Councilmember Shiels commented that he heard from a constituent regarding the City newsletter and the "noreply" email designation may not be easy for citizens to identify the newsletter and asked staff to look in to matter. Mayor Murphy thanked Mr. Koontz, Emmet County Commissioner, for attending the meeting and values Council discussions and that they should take time to make some decisions.

There being no further business to come before the City Council, this August 2, 2021, meeting of the City Council adjourned at 8:50 P.M.

John Murphy, Mayor

Alan Terry, Clerk-Treasurer