



CITY COUNCIL

September 7, 2021

A special meeting of the City of Petoskey City Council was held in the City Hall Council Chambers, Petoskey, Michigan, on Tuesday, September 7, 2021. This meeting was called to order at 5:00 P.M.; then, after a recitation of the Pledge of Allegiance to the Flag of the United States of America, a roll call then determined that the following were

Present: John Murphy, Mayor
Kate Marshall, City Councilmember
Derek Shiels, City Councilmember
Brian Wagner, City Councilmember
Lindsey Walker, City Councilmember

Absent: None

Also in attendance were City Manager Rob Straebel, Clerk-Treasurer Alan Terry and Executive Assistant Sarah Bek.

Consent Agenda - Resolution No. 19582

Following introduction of the consent agenda for this meeting of September 7, 2021, City Councilmember Shiels moved that, seconded by City Councilmember Walker adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby confirms that the draft minutes of the August 23, 2021 special session City Council meeting be and are hereby approved.

Said resolution was adopted by the following vote:

AYES: Marshall, Shiels, Wagner, Walker, Murphy (5)
NAYS: None (0)

Approve Recruitment Firm for Finance Director Position – Resolution No. 19583

The City Manager reviewed that at the August 23 special meeting, City Council and the City Manager agreed to solicit proposals to hire a recruitment firm for the soon to be vacant position; that the position would be advertised as a Director of Finance with Clerk-Treasurer responsibilities and duties included in the job description; that six recruitment firms were contacted including GovHR, Illinois, Mercer Group, North Carolina, Michigan Municipal League, Michigan, Koff and Associates, California, Prothman, Washington, and Hire Road, Michigan; reviewed highlights of each proposal including costs; and that the four-member interview committee ranked the proposals and unanimously recommended GovHR for recruitment services based on qualifications, broad range of resources, recruitment strategies, location relative to the Midwest and reference checks.

City Councilmembers discussed the proposals; possible issues of limited candidates due to housing, relocation costs and qualifications; timeframe of process and if it could be condensed to less than 14-16 weeks; hiring process and who is on the interview committee and what the Director of Finance's roll will be in the hiring process; and discussed wage which will be based on qualifications and the recruitment firms recommendation.

City Councilmember Walker moved that, seconded by City Councilmember Wagner to approve the proposal form GovHR, Illinois, to perform the Director of Finance job search in the amount of \$22,500 plus travel expenses.

Said motion was adopted by the following vote:

AYES: Marshall, Shiels, Wagner, Walker, Murphy (5)

NAYS: None (0)

There being no further business to come before the City Council, this September 7, 2021, meeting of the City Council adjourned at 5:35 P.M.

John Murphy, Mayor

Alan Terry, Clerk-Treasurer