PHILIPSTOWN JUSTICE COURT

238 MAIN STREET - POB 155
COLD SPRING, NEW YORK 10516
TEL: (845) 265-2951 ● FAX: (845) 265-3948

Stephen G. Tomann
Town Justice

Camille S. Linson
Town Justice

APPLICATION FOR SMALL CLAIMS

Filing Fees for Small Claims Action: $10.00 for suits of $1,000.00 or less
$15.00 for suits of $1,000.01 to $3,000.00

A Guide to Small Claims Court is available at the court listed above.

Your Name: _____
(Plaintiff)
Address _____

Telephone No. _____ Email: _____

Are you part of a partnership or incorporated? _____Yes _____ No

* IF YOUR ANSWER IS "***YES***", THIS COURT **CANNOT** PROCESS A SMALL CLAIMS ACTION. YOU MAY SUBMIT A *CIVIL ACTION* AFTER YOU RECEIVE A COURT DATE FROM THIS COURT (FILING FEE: $20.00).

Party Being Sued: _____
(Defendant)
Address _____

Telephone No. _____ Email: _____

State BRIEFLY the reason for your claim: _____

_____

_____

Amount of claim: $_____ _____
Plaintiff Signature / Acknowledgement of Guide

THE COURT DOES NOT ACCEPT PERSONAL CHECKS

PLEASE NOTE: Our jurisdiction is for money ONLY **up to $3,000.00**

COURT USE ONLY:
Filing Date: _____
Hearing Date: _____
Filing Fee: _____
Receipt No: _____