

Pipestone County Commissioner Meeting
March 12, 2024

The Pipestone County Commissioners met with Chairman Dallas Roskamp, Commissioners, Luke Johnson, Doug Nagel, and Dan Wildermuth. Commissioner Chris Hollingsworth was absent. County Administrator Steve Ewing was also present. Chairman Roskamp called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Wildermuth, seconded by Nagel to approve the agenda. Ayes: Roskamp, Nagel, Johnson, Wildermuth. Nays: none. Absent: Hollingsworth. Motion carried.

CONSENT AGENDA

Motion by Johnson, seconded by Wildermuth to approve the consent agenda as follows:

1. Approve Commissioners Minutes: 02/27/2024
2. Approve Auditors Warrants: 03/01/24, 03/08/24
3. Approve Commissioners Warrants in the amount of \$246,064.06
4. Approve Hospital Warrants \$793,251.27
5. Approve Treasurers Report February 2024

Ayes: Roskamp, Nagel, Johnson, Wildermuth. Nays: none. Absent: Hollingsworth. Motion carried.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

VENDOR NAME	TOTAL AMOUNT
Schumacher Elevator Company	63,407.66
Buffalo Ridge Drug Task Force	42,408.00
Pipestone County Highway Department	17,775.20
Van Dyke Sanitation Inc	15,477.16
Visa-First Bank & Trust	15,062.00
Jer's Electric, Inc.	13,091.40
SeaChange Print Innovations	7,436.77
Morris Electronics Inc	7,081.17
Counties Providing Technology	5,167.00
Pipestone County EMS Education Program	4,400.00
MN DEPT OF TRANSPORTATION	4,032.43
Polk County Highway Department	3,360.00
Citizen Observer LLC	3,320.00
EMS MANAGEMENT & CONSULTANTS, INC	2,933.49
WARRANTS OVER \$2,000	204,952.28
NUMBER OF CLAIMS UNDER \$2,000	92
WARRANTS UNDER \$2,000	41,111.78
TOTAL	246,064.06

PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE

County Engineer Nick Bergman provided information on project updates, projects under contract and projects in the planning stage. 2024 Overlay Projects will be first job of the year for Duininck Inc. The 2024 Gravel Crushing project to Rogge Excavating has started with stripping.

Engineer Bergman requested authorization to renew the engineering design software subscription licenses to purchase two seats for Civil 3D and AutoCAD LT for \$5,648.22 for one year. This software is not available on state contract and requires annual subscription renewals. Motion by Nagel, seconded by Wildermuth to approve the purchase of the licenses. Ayes: Roskamp, Nagel, Johnson, Wildermuth. Nays: none. Absent: Hollingsworth. Motion carried.

Engineer Bergman requested Final Payment on the 2023 Overlay Projects and to approve payment as Auditors Warrants. Original Contract Amount: \$3,149,558.80, Work Certified to Date, \$3,275,428.89, Final Payment Amount \$185,965.19. Motion by Wildermuth, seconded by Nagel to approve the Final Payment for \$185,965.19. Ayes: Roskamp, Nagel, Johnson, Wildermuth. Nays: none. Absent: Hollingsworth. Motion carried.

Engineer Bergman discussed CSAH 17 Tile/Gravel Project regarding the royalty values of crushed gravel. Surrounding counties are at approximately \$1.50 per ton. Engineer Bergman recommended under current practice using \$3.30 per ton for royalties. The board agreed with Engineer Bergman's current practice recommendation.

Engineer Bergman discussed selling the Old Metal Truss Bridge. Advertising on MinnBid would only be for 7-10 days and advertising in the newspapers would limit the length of time with the MinnBid ads. The board took no action. The bridge has been previously determined that it is surplus property.

Engineer Bergman discussed CSAH 56 (8th St. SE, City of Pipestone) for the proposed Kwik Trip Store. He was requested to review the Plat showing a driveway in the middle of the Block between 8th St. SE and Highway 30 creating access out of the Kwik Trip onto 8th St SE. It is noted that the street is rated at 7 tons, and that it may need to be rebuilt to accommodate additional traffic in the future. The topic was discussed, and no action was taken.

Engineer Bergman reported on maintenance updates including road maintenance, maintaining the dump truck pup trailers, crack sealing and blading. Road restriction signs are up on county roads.

CONDITIONAL USE PERMIT BOX CAR WIND METS TOWER

Zoning Administrator Kyle Krier presented a Conditional Use Permit for the installation of a temporary METS (Meteorological Tower) on land owned by Virgil Nielsen Living Trust. The tower will be 198 feet tall and installed on ag land, it will be registered with and meet MNDOT requirements, and be located on the property for less than three years. The Planning Commission approved the project as proposed at their meeting on February 26, 2024. Motion by Wildermuth, seconded by Johnson to approve the Conditional Use Permit as presented. Ayes: Roskamp, Nagel, Johnson, Wildermuth. Nays: none. Absent: Hollingsworth. Motion carried.

PIPESTONE COUNTY MEDICAL CENTER WIRE TRANSFERS SIGNATURES .

Auditor/Treasurer Amanda Sandy presented banking agreements for the Pipestone County Medical Center. The agreement authorizes Chairman Dallas Roskamp, Auditor/Treasurer Amanda Sandy and Deputy Auditor/Treasurer Pam Thies, Pipestone County Medical Center, employees Rhonda Yochem, Rachel Stotz, Judy Raschke, Administrator Brad Burris and Chief Financial Officer Sandra Schlechter as signatories on the accounts. Motion by Johnson, seconded by Nagel to approve the requested authorizations. Ayes: Roskamp, Nagel, Johnson, Wildermuth. Nays: none. Absent: Hollingsworth. Motion carried.

SCHEDULE HOME TAX ABATEMENT PUBLIC HEARING

Auditor/Treasurer Amanda Sandy presented a request to schedule a New Home Tax Abatement Public Hearing for 10:00 AM on April 9, 2024 for Ryan and Stephanie LaBrune, Aetna Township, Section 34, Parcel ID 01-034-0200. Motion by Johnson, seconded by Wildermuth to schedule the Public Hearing for April 9, 2024 at 10:00 am. Ayes: Roskamp, Nagel, Johnson, Wildermuth. Nays: none. Absent: Hollingsworth. Motion carried.

PERSONNEL

Administrator Ewing requested board authorization to hire Maintenance Worker Jessica Harris at A-12, Step C of the Courthouse Pay Plan, starting at \$21.12 per hour. Motion by Wildermuth seconded by Nagel to approve the starting wage at \$21.12 per hour. Ayes: Roskamp, Nagel, Johnson, Wildermuth. Nays: none. Absent: Hollingsworth. Motion carried.

Administrator Ewing requested that the board accept the resignation of Jailer/Dispatcher Dylan Buys effective March 8, 2024 and advertise to fill the vacancy. Motion by Wildermuth, seconded by Nagel to accept the resignation of Dylan Buys and fill the vacancy. Ayes: Roskamp, Nagel, Johnson, Wildermuth. Nays: none. Absent: Hollingsworth. Motion carried.

Administrator Ewing reported that 14 applications had been submitted for the Human Resources Director position. He has been reviewing the applications and assigning points for selection of candidates. Interviews will be set up with the Personnel Committee as soon as possible.

COMMITTEE REPORTS FEBRUARY 2024

Commissioner Wildermuth: SMOC, Hospice Open House.

Commissioner Nagel: Hospice Open House.

Commissioner Johnson: Hospital Board, Prime Health, MRC, Road and Bridge Public Meeting, AMC Futures, PCMC Plant Ops.

Commissioner Roskamp: MHA Training, Planning Commission, PCMC Board, Hospice Open House.

Motion by Wildermuth, seconded by Nagel to adjourn. Motion carried unanimously. Meeting adjourned at 10:11a.m.

Dallas Roskamp
Pipestone County Board Chairman

ATTEST:

Steven Ewing
County Administrator