



PROPERTY CHANGE OF ADDRESS

Date:

This document hereby states that the property owner(s) have submitted a request in order to have the address of the property changed. The original address of:

will be changed in the records to:

The Zoning Inspector has approved of the change and will notify the local post office, emergency services, and county officials of the change.

It is the property owner(s) responsibility to:

1. Move or place a new mailbox onto the street of which the address is being changed to, with address numbers displayed clearly.
2. Address numbers are also to be displayed visibly on the structure as to be seen from the street of which the address is being changed to.
3. It is the property owner(s) responsibility to notify all other services of the address change.

With the returning of this document signed by the property owner(s), and the zoning inspector, the address change will be official, and notices sent out to the post office and emergency services of the change.

Property Owner(s): _____ Date: _____

_____ Date: _____

Zoning Inspector: _____ Date: _____