



APPLICATION FOR SPECIAL USE PERMIT

BOARD OF ZONING APPEALS

Due to unique characteristics relative to location, design, size, operation, traffic circulation or need for public services, several specific uses have been identified which require supplemental criteria and review to substantiate that the use is appropriate for the proposed location. The following uses are subject to a special use permit:

- Model Homes in Residential Subdivisions
- Portable Structures and Temporary Uses
- Dish Antennae

Additional details can be found in Chapter 1184 of the Codified Ordinances.

| 1. APPLICANT INFORMATION | | |
|--|---|-------------------------------------|
| Applicant Name: | | |
| Applicant Mailing Address: | | |
| Phone: | Email: | |
| 2. PROPERTY INFORMATION | | |
| Address of Property: | | |
| Parcel #: | Current Use: | |
| 3. PROPOSED SPECIAL USE | | |
| <input type="checkbox"/> Dish Antennae | <input type="checkbox"/> Portable Structure | <input type="checkbox"/> Model Home |

Eight copies of a provided application form and a dimensioned site plan shall be filed with the Zoning Inspector in addition to the following information.

- (1) Description of property and intended use. The application shall include the following statements:
- A. A legal description of the property.
 - B. The proposed use of the property.
 - C. A statement of the necessity or desirability of the proposed use to the neighborhood or community.
 - D. A statement describing the relationship of the proposed use to adjacent property and land use.
 - E. Such other information regarding the property, proposed use or surrounding area as may be pertinent to the application or required for appropriate action by the Board of Zoning Appeals.

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- (2) Plot plan. The application shall be accompanied by eight copies of a plot plan, drawn to an appropriate scale, clearly showing the following:
- A. The boundaries and dimensions of the lot.
 - B. The size and location of existing and proposed structures.
 - C. The proposed use of all parts of the lot and structures, including access ways, walks, off-street parking and loading spaces, and landscaping.
 - D. The relationship of the proposed development to the applicable development standards and other requirements of the Zoning Ordinance.
 - E. The use of land and location of structures on adjacent property.
- (3) A list containing the names and mailing addresses of all owners of property within 250 feet of the parcel at issue.

Failure to appear during scheduled Board of Zoning Appeals hearing means the application will be deemed dismissed or withdrawn by the applicant.

A Special Use Permit shall be revoked if the conditions set forth by the Board of Zoning Appeals are violated.

I certify that the information contained in this application and its supplements is true and correct.

Applicant Signature _____ Date _____

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| FOR ZONING STAFF | |
|----------------------|----------|
| Application #: | Check #: |
| Fees Paid: | |
| Date of BZA Hearing: | |
| Decision: | |
| Comments: | |
| _____ | |
| _____ | |
| _____ | |

Zoning Inspector Signature _____ Date _____