



**Village of Plain City Beer and Wine Permit**  
***THE LOFT AT CHURCH STREET - 134 Church Street Plain City, Ohio 43064***

**Alcohol Permit Guidelines:**

- Alcohol permit/application is available only for 134 Church Street Rental Facility- 2<sup>nd</sup> floor rentable space, aka, ***THE LOFT AT CHURCH ST.***
- Rentor of facility must obtain approval from the Village of Plain City through the alcohol permit process to have alcohol on premise.
- **The permit application needs to be completed and paid for 30 days prior to the reservation date.**
- The cost of the permit is \$35.
- Only beer, wine, wine coolers and champagne(sparkling wine) are permitted.
- Hard liquor, and drinks using hard liquor are not permitted.
- No sales of alcohol or cash bars are permitted.

**The rentor of facility must:**

1. Be at least 21 years old
2. Be the individual to apply for and obtain the beer and wine permit
3. Must be present for the entire event rental period
4. Will ensure all state liquor laws are followed, oversee responsibilities in monitoring alcohol consumption of members of the party in conjunction with State Liquor Laws and minimum age requirements.

**Alcohol Permit Process**

1. Call 614-873-3527 Ext. 108 or email [dkitts@plain-city.com](mailto:dkitts@plain-city.com) to set up a meeting no less than 30 days before your event.
2. Meet with Parks and Recreation Staff to fill out paperwork and make a copy of your driver's license. Payment will need to be made at this time if not already done in advance.
3. The Parks and Recreation Staff will forward all paperwork to the Village of Plain City Administrator to be signed for approval.



**Village of Plain City Beer and Wine Permit Application**  
**THE LOFT AT CHURCH STREET - 134 Church Street Plain City, Ohio 43064**

*To be filled out by Rentor of Facility*

Name: \_\_\_\_\_ Cell: \_\_\_\_\_

Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Drivers License Number: \_\_\_\_\_

Facility Rental Date: \_\_\_\_\_ Facility Rental Time(from-to): \_\_\_\_\_

I agree to abide and observe the rules pertaining to the use of alcohol at the above facility. I understand that failure to observe the facility's alcohol permit rules could result in immediate forfeiture of the facility and forfeiture of all rental deposits.

\_\_\_\_\_  
Signature of facility rentor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Village Administrator

\_\_\_\_\_  
Date

.....  
Payment:                      Cash                      Credit                      Check #