



BOARD, COMMISSION, AND COMMITTEE INTEREST FORM

Please complete and return this form to the Village of Plain City at 800 Village Blvd. Plain City, OH 43064 or email to village@plain-city.com. Your application will be reviewed, and you will be contacted to discuss your board or committee of interest in more detail if necessary. If you have any questions, please email village@plain-city.com.

Name: _____

Address: _____

City: _____

Phone: _____

Employer: _____

State: _____ **Zip Code:** _____

Email: _____

Title/Position: _____

Area of Interest: Descriptions for each board or committee are listed below. All representatives are volunteer positions. Please check your area of interest. Multiple areas of interest may be selected.

Planning & Zoning Commission

Board of Zoning Appeals

Parks & Recreation Committee

Tree Commission

Economic Development Committee

Personnel & Finance, CIP Committee

Housing Council

Tax Incentive Review Council

Plain City Area Development Corporation

Other: _____

Application:

1. Do you have commitments that would prevent you from attending meetings and/or assisting in special projects? If yes, please explain.
2. Are you involved in other civic organizations? If so, please list.
3. Explain why you would like to become a member of your committee of interest and any applicable experience.

The Village of Plain City has several active boards, commissions, and committees. A few of the boards, commissions, and committees have statutory powers, while others serve in an advisory capacity to the Village Council. Each member is selected by submitting this letter of interest in order to be considered as a board, commission, or committee member. The Mayor and administrative staff will review all applications based on qualifications, subject matter expertise, and willingness to serve the community and local government.

All meetings are held in the Municipal Building at 800 Village Blvd. Plain City, OH 43064 unless otherwise stated.

PLANNING & ZONING COMMITTEE (P&Z)

Terms of Office: 6-year term

Meeting Frequency: Meets as needed on the third Wednesday of the month at 6:30 p.m. (minimum of four times each year).

Description: This committee is comprised of residents of the Village and is tasked with reviewing major site plans, discuss amendments to the zoning code, and encourage appropriate and sustainable development within the Village. Residents who are interested will need to have or acquire knowledge of the Plain City Zoning Code and application processes.

BOARD OF ZONING APPEALS (BZA)

Terms of Office: 4-year term

Meeting Frequency: Meets as needed on the second Wednesday of the month at 6:30 p.m.

Description: This board reviews applications that request a variance from the standard zoning code and conditional use requests, where applicable. Members of this board will need to have or acquire knowledge of the Plain City Zoning Code and application processes.

PERSONNEL & FINANCE, CIP COMMITTEE (P&F)

Terms of Office: No designated term limit.

Meeting Frequency: Meets as needed.

Description: This committee provides suggestions and recommendations regarding the annual budget and discusses the need for additional personnel, as well as the overall benefit package for employees. The chair of the committee brings forth the recommendations to Council for a vote.

PARKS & RECREATION COMMITTEE (P&R)

Terms of Office: 3-year term

Meeting Frequency: Meets the second Tuesday of each month at 6:30 p.m.

Description: This committee provides suggestions and recommendations regarding the development, maintenance, and operation of parks, playgrounds, and recreational facilities. The committee also assists in the stimulation of citizen interest in the park system and scenic sites.

TREE COMMISSION (TC)

Terms of Office: 3-year term

Meeting Frequency: Meets as needed on the fourth Tuesday of each month at 6:30 p.m.

Description: This commission provides suggestions and recommendations regarding the maintenance and improvement of the community forest and tree canopy within the Village of Plain City. The commission assists in providing expert recommendations to Council, Village administration, developers, and property owners on proper planting techniques, tree risk assessment, and proper native tree

selection. This commission seeks to educate the public about the many benefits that trees provide to the Village and its residents.

ECONOMIC DEVELOPMENT COMMITTEE (EDC)

Terms of Office: 3-year term

Meeting Frequency: Meets the fourth Tuesday of each month at 11:00 a.m.

Description: This committee provides input and guidance on projects and issues that impact the Village's business development, real estate, housing, connectivity, and labor force. It also serves as a liaison between the business community and Village government. Additionally, this committee supports the Village's marketing and communication efforts and advises on projects and initiatives as needed. The committee guides and advises the Mayor, Council, Village departments, and others on fostering a positive image of the Village and positive interaction with residents and businesses.

HOUSING COUNCIL (HC)

Terms of Office: 3-year term

Meeting Frequency: Meets as needed.

Description: The Housing Council's primary purpose is overseeing the Village's Community Reinvestment Area (CRA) Program and ensuring compliance with the terms stipulated in each CRA agreement. Additionally, the Housing Council is responsible for inspecting the properties for which a tax exemption has been granted.

TAX INCENTIVE REVIEW COUNCIL (TIRC)

Terms of Office: No designated term limit.

Meeting Frequency: Meets as needed.

Description: The Tax Incentive Review Council (TIRC) has several responsibilities: it must review all tax abatement agreements and performance/audit reports annually, determine if the property owner has complied with the agreement considering fluctuations in the business cycle, and assess various factors during the annual review, such as the increase in property value due to improvements, the value of tax-exempted improvements, the number of new and retained employees, and the associated payroll. The TIRC must provide written recommendations to the Village Council regarding whether each agreement should continue, be modified, or terminated.

PLAIN CITY AREA DEVELOPMENT CORPORATION (PCADC)

Terms of Office: TBD

Meeting Frequency: TBD

Description: The Plain City Area Development Corporation serves as the Village's community improvement corporation (CIC). The PCADC will have the authority to apply for and administer grants, purchase and sell real property, and create special business programs.