

RESOLUTION NO. 15-2024

**A RESOLUTION CREATING THE PLAIN CITY MILITARY HEROES BANNER
PROGRAM AND POLICY**

WHEREAS, the Village of Plain City Council recognizes the sacrifices made by members of the armed forces for services in protecting our nation; and

WHEREAS, the Village of Plain City recognizes that veterans of the armed forces comprise a significant portion of the population of the Village; and

WHEREAS, Council desires to adopt a formal program and policy to commemorate the military service of these individuals.

NOW THEREFORE BE IT RESOLVED by the Council of the Village of Plain City, Ohio, a majority of the members elected or appointed thereto concurring, as follows:

Section 1. The Village Council hereby approves and authorizes the creation and implementation of the Plain City Military Heroes Banner Program and Policy, as identified in Exhibit A, and attached hereto and incorporated herein.

Section 2. This Resolution shall be effective from and after the earliest period provided by law.

Passed: March 25, 2024

Attest:

Justin Pucier
Clerk of Council

Jody Carney
Mayor

First reading: March 25, 2024

Vote: 6 yea 0 nay 0 abstain

Second reading: waived, 2024

Vote: 6 yea 0 nay 0 abstain

Certificate of Publication

The undersigned, being Clerk of Council of the Village of Plain City, hereby certifies that the foregoing was published by posting for 15 days as required by law and in accordance with Section 4.15 of the Codified Ordinances. The posting was done from March 26, 2024 to April 11, 2024 at the Office of the Clerk of Council located at 800 Village Boulevard; being in the Village of Plain City, Ohio, and the Village of Plain City Website at www.plain-city.com.

Date: March 26, 2024

Austin Duvier
Clerk of Council



Application Deadline

- Applications are accepted annually from December 1 to April 15.

Display Times

- Banners will be installed around Memorial Day and Veterans Day.
- Banners may also be displayed around other holidays and events, at the discretion of the Village of Plain City.

Eligibility

- Honoree must be a military veteran of the active duty or reserve components of the U.S. Army, Navy, Air Force, Marine Corps, Coast Guard, or Space Force.
- Honoree must have been honorably discharged.
- This program operates subject to the availability of streetlight poles.
- Highest priority is given to current or past Village of Plain City residents.

Verification

- Applicants must provide a copy of their driver's license and a copy of verification of military status of the honoree (DD-214 or NGB-22 with social security number blacked out, or a copy of Veteran's ID Card).

Banner Specifications

- Banners will measure 18" (width) by 36" (length).
- Full-color design with the service member's name, military branch, years of service, and photo.
- Banners will be two-sided with the second side mirroring the first.
- Banners will be returned to the applicant at the expiration of their use (approximately one year).

Photograph Requirements

- Applicant must provide a military photograph of the honoree in his/her military uniform.
- Photo should be portrait orientation and at least 300 DPI.
- Photo will be returned after the banner is designed and printed.

Pricing Structure

- Banners are priced at \$75.00 and payment is due at the time of application submission.
- Includes a two-sided design, printing, hanging, and removal of the banner.
- Replacement cost of \$75.00 shall be the responsibility of the applicant.

Process

- The Village of Plain City, in collaboration with the American Legion Post 248, will oversee and administer the Military Heroes Banner Program. This includes application guidelines and processing, fee structure, and program policy.
- This program operates subject to the availability of streetlight poles.
- Due to the limited number of streetlight poles, priority will be given to honorees who are current or past residents of the Village of Plain City. Additional consideration will be given to honorees that graduated the Jonathan Alder Local School District or precedent schools that served Plain City. The selection process will involve a thorough review of all applications.
- The Village of Plain City reserves the right, at its sole discretion, to reject or delay the acceptance of applications for any reason.
- Banners will be displayed on decorative streetlight poles in the Uptown District.
- The applicant must be a military organization or immediate family member of the honoree.
 - *Immediate family is limited to the spouse, parents, stepparents, foster parents, father-in-law, mother-in-law, children, stepchildren, foster children, sons-in-law, daughters-in-law, grandparents, grandchildren, brothers, sisters, brothers-in-law, sisters-in-law, aunts, uncles, nieces, nephews, and first cousins.*
- By applying, the applicant agrees he or she has permission to use the service member's likeness and name in the banner.
- If the honoree is deceased, recognition must be approved by the closest living immediate family member.
- Applications, verification documents, and payment must be dropped off at the Village of Plain City Municipal Building, 800 Village Blvd., Plain City, OH 43064.

Additional Program Information

- Information for the banner, including military branch and spelling of the service member's name, will be taken directly from the application.
- The Village of Plain City is not responsible for misidentified military branches or misspellings that were submitted with the application.
- The Village of Plain City is not responsible for lost, stolen, or damaged banners (including damage incurred by acts of nature or vandalism). Any banners that are stolen or otherwise deemed unfit for display, shall be eligible for reproduction and replacement at a cost of \$75.00.

Payments

- All payments must be paid in person at the Plain City Municipal Building between the hours of 8:00 AM to 4:00 PM, Monday through Friday, excluding major holidays.
- Payments must be cash, check, or money order. Credit cards payments are not accepted.
- Payment will not be processed until application is approved.



PROGRAM APPLICATION

Please print clearly.

I. APPLICANT INFORMATION

First Name: _____ Last Name: _____

Email: _____

Phone: _____

Street Address: _____

City, State, Zip: _____

Relationship to Honoree:

☐ Spouse ☐ Parent ☐ Sibling ☐ Child ☐ Other: _____

☐ Military Organization: _____

II. HONOREE/SERVICE MEMBER INFORMATION

Banner will use exact spelling and military branch information from this form.

First Name: _____ Last Name: _____

Residency of the Village of Plain City: ☐ Current ☐ Past

Military Branch (Select one)

<input type="checkbox"/> Air Force	<input type="checkbox"/> Marine Corps	<input type="checkbox"/> Navy Reserve
<input type="checkbox"/> Air National Guard	<input type="checkbox"/> Marine Corps Reserve	<input type="checkbox"/> Space Force
<input type="checkbox"/> Air Force Reserve	<input type="checkbox"/> Coast Guard	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Army	<input type="checkbox"/> Coast Guard Reserve	
<input type="checkbox"/> Army National Guard	<input type="checkbox"/> Navy	

III. DOCUMENTATION

PLEASE VERIFY THAT ALL REQUIRED DOCUMENTS ARE INCLUDED WITH THIS APPLICATION

Failure to include may result in a denied application.

- ☐ Payment to "The Village of Plain City" in the amount of \$75.00
- ☐ Photo of Veteran
- ☐ Dates of Military Service _____ to _____ (Example: 1954-1958)
- ☐ Proof of military service / honorable discharge:
 - ☐ Copy of DD-214 or NGB-22 with SSN blacked out, or
 - ☐ Copy of Veteran's ID Card

IV. ACKNOWLEDGEMENT

By signing this application form, I agree that all the information provided above is correct. Failure to provide one or more of the requested items above may result in the denial of my application. I also give the Village of Plain City and associated vendors permission to use the service member's image and likeness on the printed banner and in promotional efforts including websites, social media platforms, and publications. This signed agreement states that I have read and agree to all terms set forth in the Plain City Military Heroes Military Banner Program Policy and Application.

Applicant Signature

Date