



# CITY OF PONTIAC

Pontiac Michigan 48342  
Department of Building Safety & Planning  
248-758-2800/FAX 248-758-2827

## Historic District Commission

Wednesday – June 8, 2022 - 6:00 P.M.

*47450 Woodward, Pontiac. City Hall | Lion's Den*

## AGENDA

1. CALL TO ORDER:
2. ROLL CALL:
3. COMMUNICATIONS:
4. MINUTES FOR REVIEW: April 13, 2022
5. HISTORIC DISTRICT REVIEW:
6. UNFINISHED BUSINESS:
7. NEW BUSINESS:
  - 7.1 HDC 22-16 – 46 N. Saginaw – Window and Façade Improvements
8. PUBLIC COMMENTS:

1 CITY OF PONTIAC HISTORIC DISTRICT  
2 WEDNESDAY, APRIL 13, 2022, 6:00 P.M.  
3 LION'S DEN, 1ST FLOOR  
4 47450 WOODWARD AVENUE, PONTIAC, MICHIGAN

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7 BOARD MEMBERS PRESENT: Chair Rick David  
8 Comm. Kathie Henk  
9 Comm. Linda Porter

10

11 FROM THE CITY: Donovan Smith, City Planner

12

13

14 ALSO PRESENT:

15 Thomas Shafto from Service Glass

16

17

18 TRANSCRIPT PROVIDED BY:

19 STORM REPORTING (810) 441-0898

20 Mona Storm, Certified Shorthand Reporter # 4460

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1 Pontiac, Michigan

2 Tuesday, April 13, 2022

3 6:01 p.m.

4 CHAIR DAVID: I call the meeting to order and  
5 roll call.

6 MR. SMITH: Okay, roll call. Linda Porter?

7 COMM. PORTER: Here.

8 MR. SMITH: Kenneth Burch?

9 Absent. Kathie Henk?

10 COMM. HENK: Here.

11 MR. SMITH: And Rick David?

12 CHAIR DAVID: Here.

13 MR. SMITH: All right. We do not have a  
14 quorum, for the record. So what that means, just for  
15 the record, is that we cannot approve the minutes  
16 today. And we cannot make a formal motion to approve  
17 the items. But we can, however, have discussion,  
18 conversation, questions; we can do all of that. And  
19 then the intention is that we would continue to move  
20 the applicant forward administratively in consideration  
21 with what's been said today.

22 COMM. HENK: Okay.

23 MR. SMITH: Okay?

24 COMM. HENK: And then can we -- we can't --  
25 is it possible to do it like by e-mail?

1 MR. SMITH: Uh-uh.

2 CHAIR DAVID: With Kenny, you mean? Yeah.

3 MR. SMITH: No, it would have to be here.

4 COMM. HENK: What about a special meeting?

5 MR. SMITH: If everyone would be interested  
6 in doing another special meeting, if it's necessary.

7 COMM. HENK: Okay.

8 MR. SMITH: And you guys can make that  
9 decision.

10 CHAIR DAVID: Yeah. We'll see how  
11 complicated this all is.

12 COMM. HENK: All right.

13 CHAIR DAVID: So there is no communication.  
14 Minutes, we can't -- can we --

15 MR. SMITH: We're going to table all the  
16 minutes.

17 COMM. HENK: Okay.

18 CHAIR DAVID: Table all the minutes. Okay.  
19 Oh, darn. Okay. And then -- and then, Number 5, what  
20 is that?

21 MR. SMITH: If we were coding motions and  
22 actual cases, they would fall on 5 but they got bumped  
23 to 7, just for a New Business conversation.

24 COMM. HENK: Okay.

25 MR. SMITH: That's why there's nothing in 5

1 but there's stuff in 7.

2 CHAIR DAVID: Okay. So 7.

3 MR. SMITH: Yes.

4 CHAIR DAVID: So why don't we go through your  
5 thoughts on this --

6 MR. SMITH: Okay.

7 CHAIR DAVID: -- please.

8 MR. SMITH: So HDC 22-06 is 24 West Huron.  
9 Included in your packet is a series of information.  
10 But, just briefly, if you're familiar with the  
11 building -- there are some pictures -- the formal  
12 address or historic address of the building was 22 to  
13 28 West Huron. It used to have more than -- well, it  
14 was a multi-tenant, multi-space building.

15 Historically, the -- this would be the --  
16 this side, so this would be east. The eastern half of  
17 the building was remodeled and that facade was done a  
18 long time ago. So we're actually just focusing on the  
19 portion that is currently boarded up. I think  
20 everybody knows where that space is.

21 COMM. HENK: Yeah.

22 MR. SHAFTO: Does Don own both buildings?

23 MR. SMITH: I don't know if he --

24 MR. SHAFTO: Okay.

25 MR. SMITH: I'm not sure. I know he owns the

1       one and I don't know if they're formally split into two  
2       buildings or if it just looked like two buildings.

3               MR. SHAFTO: I believe they are.

4               MR. SMITH: Okay. So the building is owned  
5       by Don, Donald Tinsley. And they are proposing to  
6       remove the T1-11 siding that's on the front of the  
7       building and they plan on restoring the windows on the  
8       second floor and replacing and restoring the historic  
9       storefront.

10              There are some considerations. We do have in  
11       the Planning Department a Downtown Historic Facade  
12       Study that was done in 1990, which is where a lot of --  
13       you'll see images like -- like these. This comes out  
14       of that facade study that we have.

15              COMM. HENK: Uh-huh.

16              MR. SMITH: And it does give us some of the  
17       contributing features, such as the original wood  
18       windows that currently, if you look on this building to  
19       the east (sic), you can see there are two-pane windows  
20       and it's a six-over-one.

21              COMM. HENK: Uh-huh.

22              MR. SMITH: Those are the historic windows,  
23       the original windows. And you can look and see the  
24       second floor of the 24 West, you can see how they  
25       replaced -- they got rid of those six-over-one grades

1           and they kind of put smaller windows in.

2                   COMM. HENK: Uh-huh.

3                   MR. SMITH: Do you see what I'm referring to  
4           there?

5                   COMM. HENK: Yeah.

6                   MR. SMITH: So these windows are not the  
7           historic windows. But the three to the east are  
8           historic windows.

9                   COMM. PORTER: So these? Those?

10                  MR. SMITH: These are the windows now. Let  
11           me see. These -- these are the historic windows, 1, 2,  
12           3. So see this says, "Original wood windows on the  
13           west --" I'm sorry. I'm saying east. It was west.  
14           Original windows on the west, those are those historic  
15           windows.

16                  COMM. PORTER: Okay. Are those there now?

17                  MR. SHAFTO: No, none of that's existing now.

18                  MR. SMITH: No, none of this -- this is all  
19           gone.

20                  MR. SHAFTO: It's all been replaced.

21                  MR. SMITH: These are what is there now but  
22           these are not the historic contributing windows.

23                  COMM. HENK: Okay. They're just filled in?

24                  MR. SMITH: Yeah. And they're smaller, too.

25                  COMM. HENK: Right.

1                   MR. SMITH: You can see that they're smaller.  
2                   So they are proposing to put those type of window back,  
3                   which is, if you go back two pages, those are those  
4                   windows.

5                   COMM. HENK: Yep.

6                   MR. SMITH: So those are what are being  
7                   proposed to go back --

8                   COMM. HENK: Okay.

9                   MR. SMITH: -- on the second floor. And, on  
10                  the first floor -- so let me just go back to -- so I'm  
11                  back on this page. I'm bouncing around. I'm sorry.

12                  COMM. PORTER: That's all right.

13                  MR. SMITH: So on this page, if you see, it  
14                  says contributing features, original wood windows on  
15                  west half of 22 to 26 West Huron, the non-Dryvit  
16                  portion of the building. The stone terracotta  
17                  detailing are the quoins. The "Limestone Cap on  
18                  Parapet" and then there's a tile vestibule. So those  
19                  are the items defined as contributing. Okay? And  
20                  then, if you go to the next page.

21                  COMM. HENK: That's outside?

22                  MR. SMITH: It is -- it was a --

23                  MR. SHAFTO: It's an exposed --

24                  MR. SMITH: -- recess.

25                  MR. SHAFTO: Uh-huh.



1                   COMM. HENK: So it's like mine I have sitting  
2                   inside like that?

3                   MR. SHAFTO: Uh-huh.

4                   COMM. HENK: Okay.

5                   MR. SMITH: And that piece, that is supposed  
6                   to be in custom tile.

7                   MR. SHAFTO: I was just going to back up to  
8                   one thing. The proposed windows on the second floor  
9                   are aluminum and insulated glass but they do reflect  
10                  the six-over-one. That terracotta tile is in really  
11                  rough shape.

12                  COMM. HENK: Is that these little squares up  
13                  there?

14                  MR. SHAFTO: No, the vestibule, the  
15                  exposed --

16                  COMM. HENK: Oh, oh, okay. Got you.

17                  MR. SHAFTO: Yeah. The one bulging on the  
18                  floor; it's been exposed all these years.

19                  COMM. HENK: Yeah.

20                  MR. SMITH: And then, if you'll just go to  
21                  this page, which is the next page. Briefly, an  
22                  architect summary, just a couple notes. And I'll just  
23                  read these.

24                  "The following are long-term restoration  
25                  goals intended to address the building's many

1 historical anachronisms.

2 The storefronts shall be removed and replaced  
3 with reproductions of the originals.

4 The windows should be replaced with  
5 reproductions of the originals and the reconditioning  
6 of 26, 28 with the Drivit is not in the direction of  
7 the historic design."

8 Long story short, the further reconditioning  
9 should be historically compatible or reminiscent of  
10 what those historical designs were.

11 COMM. PORTER: May I ask what Drivit is?

12 MR. SMITH: Dryvit is -- it's like an  
13 exterior facade-type of material. It is --

14 MR. SHAFTO: It's actually foam.

15 COMM. HENK: It would have been styrofoam.

16 MR. SMITH: Yeah, it's a strong foam, right.

17 MR. SHAFTO: With a fiberglass membrane over  
18 it. And you can make it smooth or -- the Waterman  
19 building is Drivit or EIFS.

20 COMM. HENK: The building has to be, where  
21 they took the front off of that, was we were fighting  
22 to keep that front on there.

23 MR. SMITH: Uh-huh.

24 COMM. PORTER: Hmm.

25 MR. SMITH: Our ordinance kind of restricts

1           that material a little bit.

2                   COMM. HENK: Yeah, not enough.

3                   MR. SMITH: And not enough.

4                   COMM. HENK: Okay.

5                   MR. SMITH: So then this last page is an  
6           evaluation. So, in the evaluation, it talks about the  
7           three generations of storefronts. Meaning that even  
8           the facade that's on there now is not the original and  
9           it was changed two times prior to and none of them are  
10          historic.

11                   The wood casement windows would be  
12          nonconforming. And then the remodeling over at 26 and  
13          28 would be noncontributing.

14                   COMM. HENK: Okay.

15                   MR. SMITH: Okay. And then lastly, you have  
16          this page. The next one, and you can see on the  
17          bottom, they tried to -- this is 28. So it -- this is  
18          not to scale, just for reference. So it's going to  
19          look off but I don't believe it's to scale when they  
20          designed it. The property we're looking at is actually  
21          this piece here.

22                   COMM. HENK: Okay.

23                   MR. SMITH: And you can see the original  
24          storefront with the glass and the recessed door.

25                   COMM. HENK: Yep.

1                   MR. SMITH: And then those two windows would  
2                   be above that. So that's the kind of what they were  
3                   trying to --

4                   CHAIR DAVID: This is -- this is the 1990  
5                   study?

6                   MR. SMITH: The 1990 study, yep.

7                   CHAIR DAVID: And there's -- in terms of  
8                   context, I have it on Franklin Boulevard. They did the  
9                   same thing in the same year (sic.)

10                  MR. SMITH: But they did put the -- do you  
11                  live on Franklin Drive?

12                  CHAIR DAVID: Uh-huh.

13                  MR. SMITH: Can you bring that?

14                  CHAIR DAVID: Sure. They did every house on  
15                  Franklin Boulevard in the district. And they indicated  
16                  what needed to be done and the cost in 1980 -- and this  
17                  was a 1989 study.

18                  MR. SMITH: Okay. And they did it?

19                  CHAIR DAVID: Yeah.

20                  MR. SMITH: So, if you have that, please  
21                  share it.

22                  CHAIR DAVID: Yeah.

23                  MR. SMITH: I don't know how clear our copy  
24                  is.

25                  CHAIR DAVID: Yeah, right.

1                   COMM. HENK: So can I ask Thomas a question?

2                   MR. SMITH: Uh-huh.

3                   COMM. HENK: So, Tom, is this going to be  
4 recessed in like --

5                   MR. SHAFTO: No, that's what he's proposing  
6 not to do. He wants it all out on the sidewalk level.  
7 Because the way he wants to utilize his office space up  
8 front there, he's losing a lot of --

9                   COMM. HENK: Got you.

10                  MR. SHAFTO: It's a very wide sidewalk there,  
11 too.

12                  COMM. HENK: It is, yeah.

13                  MR. SHAFTO: As far as just the Clio doors  
14 swinging out on the sidewalk --

15                  COMM. HENK: Yeah.

16                  MR. SHAFTO: -- I don't believe there's an  
17 issue.

18                  MR. SMITH: So what he has proposed are --  
19 you can see the second floor windows.

20                  COMM. HENK: Yeah.

21                  CHAIR DAVID: Uh-huh.

22                  MR. SMITH: And then the facade storefront  
23 facade windows.

24                  COMM. HENK: And so we're just -- we're  
25 talking straight across from them.

1                   The one at the top, is that similar to what  
2                   you want to put on mine?

3                   MR. SHAFTO: No. These are Muntin bars.  
4                   Yours, we were going to do Muntin bars but it had  
5                   opaque glass --

6                   COMM. HENK: Right.

7                   MR. SHAFTO: -- and a little different.

8                   COMM. HENK: But this is like a double-wide  
9                   of what that sample kind of thing --

10                  MR. SHAFTO: Similar.

11                  COMM. HENK: Okay.

12                  MR. SHAFTO: Uh-huh. I don't know what was  
13                  there. There's nothing there now --

14                  COMM. HENK: Right.

15                  MR. SHAFTO: -- behind that T1-11.

16                  COMM. HENK: Okay.

17                  MR. SHAFTO: But, you know, he's definitely  
18                  made an effort. Like the upper windows, he initially  
19                  wanted -- and, you know, when I start these projects --

20                  My name is Tom. I own Service Glass.

21                  COMM. PORTER: Oh.

22                  MR. SHAFTO: So these smaller projects,  
23                  there's usually not an architect or I don't get  
24                  drawings. So, speaking with the building owner, they  
25                  give me their ideas, what they want to do. So he

1 initially wanted these windows to be operable upstairs.  
2 But, when -- after speaking with Donovan, showing me  
3 how the historical looked, he, Don Tinsley, was very  
4 interested in making this look historical.

5 He had no problems changing these upper  
6 windows to look like this and represent the original  
7 windows. So -- and he owns the corner building that's  
8 by the church, across from the church, that has Dryvit  
9 on it right now. And he is interested in removing all  
10 of that to make it look like the original. So he does  
11 have an interest --

12 COMM. HENK: Are you talking about the old  
13 Bat House building?

14 MR. SHAFTO: No. The one right -- right  
15 across from the church.

16 MR. SMITH: The one there. This one.

17 COMM. HENK: Oh, he owns that one, too?

18 MR. SHAFTO: He does.

19 COMM. HENK: Oh.

20 MR. SMITH: It did have work also. So, if  
21 you read that report, this building is covered in  
22 Dryvit.

23 COMM. HENK: Right.

24 MR. SMITH: And they took --

25 COMM. HENK: But who owns that one?

1                   MR. SMITH: I don't know.

2                   MR. SHAFTO: I don't know.

3                   COMM. HENK: Oh, okay.

4                   MR. SHAFTO: I don't think it's Jim

5           Cunningham but --

6                   COMM. HENK: No, I don't think so.

7                   MR. SHAFTO: But my plan -- he is trying to

8           make things --

9                   COMM. HENK: Yeah.

10                  MR. SHAFTO: -- look historic. But he still

11           wants it to be functional --

12                  COMM. HENK: Sure.

13                  MR. SHAFTO: -- and it has to be

14           energy-efficient. And this is all insulated glass.

15           It's thermally-broken frames so you don't get a

16           transfer of cold.

17                  COMM. HENK: And then do we know, is he going

18           to just continue?

19                  MR. SMITH: I would think.

20                  COMM. HENK: Okay.

21                  MR. SMITH: But we -- we --

22                  COMM. HENK: We don't --

23                  MR. SMITH: -- don't --

24                  COMM. HENK: -- know.

25                  MR. SMITH: -- know what --



1                   COMM. HENK:  -- yet.

2                   MR. SMITH:  -- his plans --

3                   COMM. HENK:  Got you.

4                   MR. SMITH:  -- are for the other building.

5                   COMM. PORTER:  Donovan, why are the other

6 buildings noncontributing or is this building

7 noncontributing, too?

8                   MR. SMITH:  So it's interesting.  And I

9 couldn't find the exact reason.  I'm not sure why,

10 historically, they allowed this corner building to be

11 changed, so -- because it should have been maintained

12 historical as well as the building on the other side.

13                   CHAIR DAVID:  Are they talking about the Bat

14 Building?

15                   MR. SMITH:  Uh-uh.

16                   CHAIR DAVID:  No.

17                   MR. SMITH:  It would be the one on the

18 corner.

19                   MR. SHAFTO:  Right across from the church.

20                   COMM. HENK:  This one.

21                   CHAIR DAVID:  Right across from the church?

22                   COMM. HENK:  Yeah --

23                   MR. SHAFTO:  Yeah --

24                   COMM. HENK:  -- that --

25                   MR. SHAFTO:  -- on Wayne --

1                   COMM. HENK:  -- one.

2                   MR. SHAFTO:  -- and -- Wayne and Huron.

3                   MR. SMITH:  It's on the other side.

4                   CHAIR DAVID:  Yeah.

5                   MR. SMITH:  So that building was allowed to  
6                   be changed to nonhistorical.  And, if you go back to  
7                   this page, you can see that the building next to it, at  
8                   one point, they allowed that building to be changed to  
9                   this nonhistorical, which is why these two buildings  
10                  look kind of similar.

11                  CHAIR DAVID:  Right.

12                  MR. SMITH:  I believe those were the same --

13                  COMM. HENK:  I do, too.

14                  MR. SMITH:  -- before they did this one.  And  
15                  then, when they did this one, they did it to mimic --

16                  COMM. HENK:  Got you.

17                  MR. SMITH:  -- the second one.  And that was  
18                  allowed to go forward.

19                  COMM. HENK:  Okay.

20                  MR. SMITH:  This one in the middle has been  
21                  boarded up for a lot longer.

22                  COMM. HENK:  Yeah.

23                  MR. SMITH:  And there's no one has made  
24                  attempts to try to restore it or make it consistent  
25                  with everything else.  So that's kind of how we got to

1           this.

2                   COMM. HENK: Got you. Okay.

3                   MR. SMITH: But there wasn't too much that I  
4           was able to find to justify why they did this one and  
5           why they did this one.

6                   COMM. HENK: Okay.

7                   MR. SMITH: Arguably, someone could say that,  
8           you know, we should be following these and ignoring the  
9           historic because it's not consistent. But I think you  
10          can also argue, if you maintain -- if you're required  
11          to be historical, like I said, it will kind of  
12          encourage everyone else to follow suit.

13                  COMM. HENK: Right. But it would be nice to  
14          know if he was going to do that one and if it would  
15          match that one; that would really --

16                  MR. SMITH: I would believe that would be the  
17          intention.

18                  MR. SHAFTO: I don't know what's behind that  
19          Drivit but I would think that, yeah, that they're --

20                  COMM. HENK: Yeah.

21                  MR. SHAFTO: -- pretty much the same  
22          elevation --

23                  COMM. HENK: Right.

24                  MR. SHAFTO: -- as far as lentils.

25                  MR. SMITH: I would think it depends on, like

1           he said, what's behind that Dryvit.

2                   COMM. HENK:   Okay.   So what do we have to do?

3                   So something I brought up to Tom:

4                   Would you be able to confirm that, once you  
5 pull this off, that those are going to be still the  
6 plans?  That you're going to still do, once you see --

7                   MR. SHAFTO:  I -- I know where the lintel is.

8                   MR. SMITH:   Okay.

9                   MR. SHAFTO:  So, yeah --

10                  MR. SMITH:   That would be --

11                  MR. SHAFTO:  Yeah, you can see it from inside  
12 this building.

13                  MR. SMITH:   Okay.

14                  MR. SHAFTO:  I think we even actually -- I  
15 had him just to confirm -- pull off one piece of T1-11  
16 so I can see it from outside.

17                  MR. SMITH:   You can?  Okay.

18                  MR. SHAFTO:  Yeah.  And then put it back on.

19                  MR. SMITH:   Okay.

20                  Anyone else have any questions, at least of  
21 what his intentions are or his approach to this facade  
22 improvement?

23                  Okay.  So what the plan would be is we can  
24 issue an administrative Certificate of Appropriateness  
25 that we reviewed and we at least talked about it and

1           that it is historically significant to make those  
2           changes. And then they would be allowed to go and pull  
3           a building permit and make that --

4                   COMM. HENK: Okay.

5                   MR. SMITH: -- correction. Is everybody  
6           happy with that?

7                   COMM. HENK: Yep.

8                   CHAIR DAVID: Okay.

9                   COMM. HENK: Yep.

10                  MR. SMITH: Okay.

11                  COMM. HENK: Are you happy with that?

12                  MR. SHAFTO: I've had this door sitting in my  
13       shop for two months.

14                  COMM. HENK: Yeah.

15                  MR. SHAFTO: So, yeah.

16                  MR. SMITH: Okay. So, if that's okay, then  
17       we're okay with that.

18                  COMM. HENK: Okay.

19                  MR. SMITH: So we'll talk tomorrow or Friday  
20       when you come in.

21                  MR. SHAFTO: Okay.

22                  MR. SMITH: And we'll work out the final  
23       details. Okay?

24                  MR. SHAFTO: All right.

25                  MR. SMITH: All right. Thank you.

1                   COMM. HENK:   Good.

2                   MR. SMITH:   There's no formal motion but --

3                   COMM. HENK:   We can't do that?   Okay.

4                   MR. SMITH:   We have to go and --

5                   COMM. HENK:   Okay.

6                   MR. SMITH:   Okay?   So that's all I have for  
7                   that one.

8                   COMM. HENK:   All right.

9                   MR. SMITH:   And the other item I wanted to  
10                  touch on:   Everyone was likely in contact with Carla  
11                  over the past two weeks in getting everyone to do those  
12                  resumes?

13                  COMM. HENK:   Yes.

14                  MR. SMITH:   That was -- if you remember, we  
15                  did the Certified Local Government.   So we sent that  
16                  information off mid-March and the last items they  
17                  needed were resumes -- well, at least that resume form  
18                  from everybody.

19                  COMM. HENK:   Yeah.

20                  MR. SMITH:   So we have everything.   That will  
21                  be going out this week.   I did get a kind of green  
22                  light that we meet all the other requirements.

23                  COMM. HENK:   Okay.

24                  MR. SMITH:   So there is those resumes and  
25                  then there is like one paragraph worth of narrative

1           that I have to put together. And then that information  
2           goes to SHIPO and MEDC.

3                     COMM. HENK: Okay.

4                     MR. SMITH: And I would say before the end of  
5           May we should have a Certified Local Government.

6                     COMM. HENK: Okay.

7                     CHAIR DAVID: Define what that will allow us  
8           to do in Pontiac?

9                     MR. SMITH: That will -- there are grants  
10          that are exclusive to Certified Local Governments --

11                    CHAIR DAVID: Great.

12                    MR. SMITH: -- that, prior to now, we would  
13          not be eligible for. And they vary. They come in all  
14          sorts of forms. So what else I'm doing is sharing  
15          those with you --

16                    COMM. HENK: Okay.

17                    MR. SMITH: -- just so you see them as they  
18          come. I get a list every week. And, depending on what  
19          it is, it's various grants for funding for historic  
20          designations or specific sites to have those sites  
21          designated.

22                    COMM. HENK: That we can share with the  
23          people that are coming?

24                    MR. SMITH: Yeah.

25                    COMM. HENK: Yippy. Finally. Okay.

1                   MR. SMITH: Then there are other technical  
2 assistance grants that we'll also be eligible for. In  
3 addition to, it also helps us for -- there are certain  
4 programs that come through the County. One being  
5 the -- I don't know if anyone's heard of a RAP program,  
6 Restoration -- Revitalization and something Program.  
7 Programs like that, they ask the cities to have  
8 Certified Local Government status to help with their --

9                   COMM. HENK: Oh.

10                  MR. SMITH: -- criteria --

11                  COMM. HENK: Okay.

12                  MR. SMITH: -- in addition to redevelopment  
13 communities. And just recently, by the end of May, we  
14 will have both. We will be certified as a  
15 redevelopment-ready community. That resolution was  
16 passed March 22nd. And then, over the next couple  
17 weeks, we'll also have our Certified Local Government  
18 status. We will, at that point, have two of the, I  
19 would say, cream de la cream statuses for cities. And  
20 that should open us up to a whole nother level of  
21 grants and opportunities and things of that nature.

22                  CHAIR DAVID: The other thing with the new  
23 elected regime, historically we've been just reactive.  
24 We hear a proposal. But we've never been proactive for  
25 a long time.



1                   I've been driving around. I'm President of  
2                   the Rotary. And they're planting a hundred trees in  
3                   parks. We are so lucky to have these few wonderful  
4                   historic districts. But, when I go around Pontiac,  
5                   it's -- I feel so sad for the City. You know, I don't  
6                   know if you've -- you know, it's just I feel so sad.

7                   And if we could be more proactive, like when  
8                   real estate people bring a potential person here, that  
9                   they -- that the people know that are going to come in  
10                  this area that they have their historic districts that  
11                  have certain responsibilities, that homeowners know  
12                  this.

13                  You know, it's just we just have these few  
14                  historic areas in Pontiac. How can we move from a  
15                  reactive mode to a proactive mode? And, if we could do  
16                  that with the newly-elected regime, it would be -- it  
17                  would be really wonderful for us. And since we're  
18                  talking about this, but I think we've got to be more  
19                  intentional.

20                  You know, we need -- I gave an architect's  
21                  name. I've been told that you don't really have to  
22                  live in Pontiac. But they work on Howard Street. We  
23                  need an architect.

24                  COMM. HENK: Right, we do.

25                  CHAIR DAVID: We need people to replace

1 Robert who really are savvy about --

2 COMM. HENK: Yeah.

3 CHAIR DAVID: -- about this kind of -- you  
4 know, about what all that needs to be done and historic  
5 windows and what we need to be doing.

6 So this is a really nice opportunity with the  
7 new regime to see whether -- I don't even know what.  
8 They have so many things that they're working on and  
9 maybe we're just, you know, nice but not necessary.

10 But, you know, I would love to just -- you  
11 know, the three of us really feel that way, I know, and  
12 Robert did as well, you know.

13 MR. SMITH: Well, I do know one of the things  
14 that he's been working is reconfirming all the  
15 commissions and all the Boards.

16 CHAIR DAVID: Yeah.

17 MR. SMITH: So PC was done. ZBA, we just did  
18 yesterday, I believe.

19 COMM. HENK: Yeah, I saw it.

20 MR. SMITH: And I hear HDC is the next one  
21 coming.

22 COMM. HENK: Oh, good.

23 MR. SMITH: So I know it's on his radar.

24 CHAIR DAVID: Yeah. And my other thought was  
25 we need representatives here from each of the historic

1 districts.

2 COMM. HENK: That would be wonderful.

3 CHAIR DAVID: So right now we have nobody  
4 from Seminole Hills.

5 MR. SMITH: Okay.

6 CHAIR DAVID: And that is the prime area.

7 COMM. HENK: Or from Modern Housing.

8 CHAIR DAVID: And we don't have Modern  
9 Housing.

10 COMM. HENK: Right.

11 CHAIR DAVID: We're covered now with -- you  
12 know, with you downtown.

13 COMM. HENK: Yeah.

14 CHAIR DAVID: And Franklin Boulevard Historic  
15 District, we're okay. But --

16 MR. SMITH: I do believe in his list there is  
17 a member from Modern Housing and Seminole Hills.

18 CHAIR DAVID: Okay. That's great. So that  
19 would be really important.

20 COMM. HENK: Good.

21 CHAIR DAVID: Fairgrove, I don't think -- you  
22 know, we rarely -- we rarely have a person petitioning  
23 from Fairgrove to come here. But -- yeah.

24 But, you know, I mean, proactive also means  
25 that we have workshops for people, bring people who are

1        knowledgeable about windows and then we have a day in  
2        May where people who are remodeling can come and they  
3        can learn about the windows that are appropriate in a  
4        historic area and things like that. Just like once a  
5        year have something like that. I think it would be  
6        really important for us.

7                    But I've been in these parks -- just in  
8        closing, they don't -- we have 26 parks. This City  
9        doesn't need 26 parks. You know, it's just crazy. I  
10       went to Aaron Perry Park. It should be a housing  
11       development, not a park. There's not a tree in sight.  
12       And you know, it's not a park.

13                   You know, it's a -- I was just so sad that --  
14       and I'm -- we're taking people from United Wholesale  
15       Mortgage and Amazon and GM to these parks. And I've  
16       been a little concerned about what they really think  
17       when they get to them. You know what I mean?

18                   MR. SMITH: Uh-huh.

19                   CHAIR DAVID: That's just my ranting and  
20       raving for today.

21                   COMM. HENK: Okay.

22                   CHAIR DAVID: You know, so it's just -- it's  
23       just we need to really enhance our game.

24                   MR. SMITH: Yes?

25                   MR. SHAFTO: Go ahead.

1                   COMM. HENK:   Donovan.

2                   CHAIR DAVID:  Anything else?

3                   COMM. HENK:  Yeah.  I thought we had --  
4           didn't we have something for Mr. Cunningham or did you  
5           guys take care of it in-house?

6                   MR. SMITH:   We did it in-house.

7                   COMM. HENK:  Okay.

8                   MR. SMITH:   This was the windows in the back.

9                   COMM. HENK:  In the back.  Okay.

10                  MR. SMITH:   And he gave us historically  
11           significant windows.  So we did that --

12                  COMM. HENK:  All right.

13                  MR. SMITH:   -- administratively.

14                  COMM. HENK:  Okay.  And wasn't there one  
15           other one you had?

16                  MR. SHAFTO:  There's several that I'm working  
17           on.

18                  COMM. HENK:  Oh.

19                  MR. SHAFTO:  Seventeen now we're restoring  
20           the windows.

21                  COMM. HENK:  Oh.

22                  CHAIR DAVID:  So tell us about Service Glass.  
23           You can meet our criteria for historic windows?

24                  MR. SHAFTO:  I don't do them very often.  But  
25           I was just going to share with -- I didn't know if I

1       showed you, my son used to live on Cherokee. And we  
2       restored his -- his house and all the windows, a little  
3       bungalow, yeah. So we have the ability to do it. But  
4       our wheelhouse is not --

5               CHAIR DAVID: Yeah.

6               MR. SHAFTO: It's commercial.

7               CHAIR DAVID: That's not one of your things.

8               MR. SMITH: But it helps when we have the  
9       references for you.

10              COMM. HENK: Right.

11              MR. SHAFTO: Yes.

12              MR. SMITH: And then we can kind of get help  
13       as we can.

14              MR. SHAFTO: Yes. So most of them are  
15       Pike Street properties.

16              COMM. HENK: Are what properties?

17              MR. SHAFTO: Pike Street.

18              MR. SMITH: And, to the point, Rick, there is  
19       some training that will come out of this Certified  
20       Local Government status and some funding for some  
21       training --

22              CHAIR DAVID: That would be great.

23              MR. SMITH: -- and things like that.

24              You will likely also be receiving a survey  
25       regarding trainings and things like that.

1 CHAIR DAVID: And that's --

2 MR. SMITH: And that's going to come from the  
3 MEDC through us. And they will get it back out to you.  
4 And they're going to help us put together just an  
5 overall training strategy --

6 CHAIR DAVID: Great.

7 MR. SMITH: -- for all the boards. And then  
8 we'll kind of dovetail that with Certified Local  
9 Government --

10 COMM. HENK: Okay.

11 MR. SMITH: -- and kind of start bringing all  
12 of these pieces together.

13 COMM. HENK: Good.

14 MR. SMITH: So we're -- we're moving.

15 CHAIR DAVID: That's good.

16 COMM. HENK: I'm trying to think.

17 MR. SMITH: And lastly --

18 COMM. HENK: 17 what?

19 MR. SHAFTO: 17 is --

20 MR. SMITH: -- there --

21 MR. SHAFTO: -- right --

22 MR. SMITH: -- may be --

23 MR. SHAFTO: -- across from --

24 MR. SMITH: -- updates --

25 MR. SHAFTO: -- Danny's --

1                   MR. SMITH:  -- to --

2                   MR. SHAFTO:  -- entrance --

3                   MR. SMITH:  -- the --

4                   MR. SHAFTO:  -- to --

5                   COMM. HENK:  But --

6                   MR. SHAFTO:  -- the --

7                   MR. SMITH:  -- historic --

8                   MR. SHAFTO:  -- building --

9                   MR. SMITH:  -- ordinance --

10                  (Off the record discussion.)

11                  MR. SMITH:  -- to the historic ordinance,

12                  preservation ordinance that we did a big update maybe

13                  about two years ago.  And there may be some just minor

14                  things that we'll be kind of just updating.  So I would

15                  say expect to see that May, June.

16                  COMM. HENK:  Okay.  And I was going to say to

17                  Tom, 17 I'm not picturing.

18                  MR. SHAFTO:  It's the old like General

19                  Printing, I think, building.

20                  COMM. HENK:  Oh, yeah.  Was Laurence?  Oh, I

21                  was thinking --

22                  MR. SMITH:  I'm thinking right now it's the

23                  music building.  Or was it always that printing?

24                  COMM. HENK:  The Pontiac -- I know exactly --

25                  MR. SHAFTO:  I think somebody was recording



1 music in there at some point.

2 COMM. HENK: Yeah.

3 MR. SHAFTO: Yeah.

4 COMM. HENK: Okay. Yeah.

5 MR. SMITH: Okay. That's all I had.

6 CHAIR DAVID: That's okay.

7 MR. SMITH: And then, lastly, we did move

8 these to the second Wednesdays.

9 COMM. PORTER: What is that?

10 MR. SMITH: We moved our meetings to the

11 second Wednesdays.

12 COMM. PORTER: Oh, yeah.

13 COMM. HENK: Yeah, second Wednesdays.

14 MR. SMITH: However, they will be special

15 meetings until we get the whole body formally and then

16 we can officially make --

17 COMM. HENK: Oh --

18 MR. SMITH: -- that motion.

19 COMM. HENK: -- okay.

20 MR. SMITH: So right now, technically,

21 they're still second Tuesdays. But we'll be sending

22 out special meeting notices effectively canceling

23 Tuesday --

24 COMM. HENK: Okay.

25 MR. SMITH: -- and moving them until

1 Wednesday.

2 CHAIR DAVID: Do you think our meeting  
3 schedule -- you know, people, builders are probably --  
4 to wait every month or every couple months, is that --  
5 then is that -- do you ever get a lot of complaints  
6 about, "We need you to act faster than you act?"

7 MR. SMITH: Not often.

8 CHAIR DAVID: Yeah.

9 MR. SMITH: Because most of the changes that  
10 we do get, if they are historically appropriate, we  
11 just do them administratively.

12 COMM. HENK: Okay.

13 MR. SMITH: So I would say, on average, we  
14 probably approve ten to fifteen HDC applications a  
15 month or so.

16 CHAIR DAVID: So you do, out of -- out of ten  
17 applications, you may do seven?

18 MR. SMITH: I would say maybe closer to  
19 eight.

20 CHAIR DAVID: Eight. And we only do two?

21 MR. SMITH: Eight or nine, yeah.

22 CHAIR DAVID: And how do you decide on the  
23 two we do?

24 MR. SMITH: If they are requesting changes  
25 that are not historically appropriate. So I'll make an

1           example.  If someone wanted to put a vinyl window --

2           CHAIR DAVID:  Yeah.

3           MR. SMITH:  -- on the front of a house --

4           CHAIR DAVID:  Yeah.

5           MR. SMITH:  -- and they are just dead-set on  
6           doing it and they -- now, I could say "No", I could  
7           say, "Do this" and they're like "No, I cannot afford  
8           historic windows.  I want the Board to give me vinyl."  
9           That case would come.

10          CHAIR DAVID:  Yeah.

11          COMM. HENK:  And they know we're not going  
12          to -- we can't give it to them.

13          MR. SMITH:  I know.  And I tell them all the  
14          time.  But I can't deny them coming to the Board.

15          COMM. HENK:  Okay.

16          CHAIR DAVID:  But we're more flexible than  
17          Birmingham is --

18          MR. SMITH:  We are.

19          CHAIR DAVID:  -- with those rules --

20          MR. SMITH:  And sometimes --

21          CHAIR DAVID:  -- you know.

22          MR. SMITH:  -- that helps.  You know, when  
23          they want to do vinyl in the rear and back --

24          COMM. HENK:  Right.

25          MR. SMITH:  -- that helps.  But, if they're

1       like steadfast on it has to be vinyl in the front, I  
2       would bring those. Or, if it is something like this  
3       where the change is significant enough where I need  
4       your input regarding it, then I bring them.

5               But, like I said, nine -- eight to nine times  
6       out of ten, slate roof to slate roof, wood to wood  
7       windows --

8               COMM. HENK: Right.

9               MR. SMITH: -- we do those administratively.

10              COMM. HENK: Okay.

11              MR. SMITH: So the ones that do come usually  
12       are either --

13              COMM. HENK: Okay.

14              MR. SMITH: -- there's a lot of back and  
15       forth such as the house on -- Ottawa?

16              COMM. HENK: Ottawa, uh-huh.

17              MR. SMITH: Such as that one.

18              COMM. HENK: I still have questions about  
19       that. Did the neighbors ever form a group? Because  
20       nobody's ever called me.

21              MR. SMITH: They did not because he has not  
22       resubmitted.

23              COMM. HENK: Okay.

24              CHAIR DAVID: Which house is that?

25              COMM. HENK: Ottawa.

1 CHAIR DAVID: Oh. The house that burned?

2 COMM. HENK: Yeah.

3 CHAIR DAVID: Yeah. So they haven't done  
4 anything with that property?

5 MR. SMITH: No.

6 COMM. HENK: What if those neighbors just  
7 each buy it and split it?

8 MR. SMITH: If they work with him and --

9 COMM. HENK: They would be so much happier.

10 MR. SMITH: They might.

11 CHAIR DAVID: You know, they want a \$400,000  
12 house in that area and it can't be done. It can't be  
13 done. And so how do you -- would you agree?

14 MR. SMITH: Agree.

15 CHAIR DAVID: Yeah. You know --

16 COMM. HENK: But it is still -- if it --

17 CHAIR DAVID: -- there are people that live  
18 in a \$270,000 house but that doesn't move what they  
19 have in their mind's eye.

20 COMM. HENK: No, I get it. But at least if  
21 it looked more like the other houses --

22 CHAIR DAVID: Yeah, I know they have to live  
23 on the street but --

24 MR. SMITH: And that's what they will kind of  
25 have to wrestle with. You know, it's one thing to say,

1 "We want you to build a \$500,000 home."

2 COMM. HENK: Right.

3 MR. SMITH: But, like you said, it may not be  
4 feasible. It's different to say, "We want it to look  
5 like a \$500,000 home."

6 COMM. HENK: Exactly.

7 MR. SMITH: And that's where they --

8 CHAIR DAVID: But can they do it?

9 MR. SMITH: Can they do it? And I'm sure,  
10 with the right materials, you can.

11 COMM. HENK: There's ways to do things to  
12 make it look richer than --

13 CHAIR DAVID: Maybe like a movie set. You  
14 just have the front and the side and --

15 COMM. PORTER: Siding on the back.

16 MR. SMITH: And that may be it. You know,  
17 the facade may look historical but it may not be a real  
18 three-story or four-story --

19 COMM. HENK: Right.

20 MR. SMITH: -- and --

21 COMM. HENK: Right.

22 MR. SMITH: -- it may not have the same 3,300  
23 square feet that it had.

24 COMM. HENK: Right.

25 MR. SMITH: But the exterior has that

1 appearance.

2 COMM. HENK: Right.

3 MR. SMITH: That's --

4 CHAIR DAVID: And I have a question: Halfway  
5 houses. Do we have a handle on halfway houses in  
6 Pontiac? You know, I always get nervous in historic  
7 districts. They're bigger houses and somebody will buy  
8 them and they can --

9 COMM. HENK: Split them up.

10 CHAIR DAVID: -- charge \$600 a room --

11 MR. SMITH: The --

12 CHAIR DAVID: -- and you know -- I mean, and  
13 then the neighbors have a -- have a fit.

14 MR. SMITH: In the ordinance, they're not  
15 called halfway houses. We don't use the term "halfway  
16 houses".

17 CHAIR DAVID: Well, that's an old term. What  
18 do you use now?

19 MR. SMITH: Room and board.

20 COMM. HENK: Okay.

21 MR. SMITH: Which is, you know, you can rent  
22 out rooms, you know, like a halfway house. And the  
23 ordinance says two per dwelling unit.

24 COMM. HENK: Only two people?

25 MR. SMITH: Two per dwelling, correct. Two

1       per dwelling, yes. So, if you have a single-family  
2       home, that's one unit, you can have two. Two people  
3       can live in it --

4               COMM. HENK: Okay. Oh --

5               MR. SMITH: -- for, you know, renting.

6               COMM. HENK: -- renting.

7               CHAIR DAVID: I don't understand.

8               COMM. HENK: Well, it's like, if I had a  
9       house --

10              CHAIR DAVID: Yeah?

11              COMM. HENK: -- and you were my roommate and  
12       you were paying rent to me.

13              Right?

14              MR. SMITH: Yeah. Or, if I own it and I rent  
15       it out to both of you.

16              COMM. HENK: Yeah.

17              MR. SMITH: The rooms.

18              COMM. HENK: Yeah.

19              MR. SMITH: You can do it. It is permitted  
20       but it's two per dwelling unit.

21              COMM. HENK: Not 25.

22              MR. SMITH: Right. It's not one each  
23       bedroom.

24              COMM. HENK: Right.

25              MR. SMITH: It's not one per room. It's



1           essentially two per house. For a single-family house,  
2           you can have up to two people living in it. And it may  
3           be rented out to two. And I know some have --

4                   COMM. HENK: Oh --

5                   MR. SMITH: I know.

6                   COMM. HENK: -- God.

7                   MR. SMITH: And that's something that the  
8           Building Department has to work on.

9                   COMM. HENK: Oh, God.

10                  MR. SMITH: So we are -- I'm aware of it.

11                  COMM. HENK: Okay. Can I ask another  
12           question to Tom?

13                   I'm interested in that transom. You said his  
14           is going to be clear?

15                  MR. SHAFTO: Uh-huh.

16                  COMM. HENK: What do you see when you look  
17           through it, then?

18                  MR. SHAFTO: It's going to be ready to the --  
19           because the ceiling, it's a 18-foot ceiling there --

20                  COMM. HENK: Oh.

21                  MR. SHAFTO: -- or a 16-foot ceiling --

22                  COMM. HENK: Okay. So you're seeing right  
23           into the building?

24                  MR. SHAFTO: Right into the building.

25                  COMM. HENK: Okay.

1 MR. SHAFTO: Yeah.

2 COMM. HENK: Got you.

3 MR. SHAFTO: I was actually going to ask him  
4 to look at your sample because the sun may be an issue  
5 for him.

6 COMM. HENK: Right. Yeah, I have it.

7 MR. SHAFTO: I just thought about it.

8 MR. SMITH: Are there shades that he's going  
9 to place on the inside?

10 MR. SHAFTO: That would be his call.

11 MR. SMITH: That would be his --

12 MR. SHAFTO: Uh-huh.

13 MR. SMITH: Got you. Okay.

14 COMM. HENK: Interesting. Okay.

15 CHAIR DAVID: Well, based on -- so we're  
16 ready to adjourn?

17 MR. SMITH: We can adjourn --

18 COMM. HENK: Okay.

19 MR. SMITH: -- if you are ready --

20 COMM. HENK: Yeah.

21 MR. SMITH: -- and there are no other  
22 comments.

23 COMM. HENK: Nope.

24 CHAIR DAVID: Well, we're -- we don't need a  
25 motion, then. We just adjourn?

1 MR. SMITH: We just adjourn.

2 CHAIR DAVID: Okay.

3 MR. SMITH: So, at 6:36, we will adjourn.

4 (Meeting was adjourned at 6:36 p.m.)

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C E R T I F I C A T E

I, Mona Storm, do hereby certify that I  
have recorded stenographically the proceedings had  
and testimony taken in the meeting at the time and  
place hereinbefore set forth. I do further certify  
that the foregoing transcript, consisting of (43)  
pages, is a true and correct transcript of my said  
stenographic notes.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mona Storm  
CSR-4460





# CITY OF PONTIAC

Department of Building Safety & Planning  
248-758-2800/FAX 248-758-2827

June 6, 2022

**To: Pontiac Historic District Commission**

**From: Donovan Smith, City Planner**

**Date: June 6, 2022**

**Subject – Façade and Elevation Improvements – 46 N. Saginaw – HDC 22-16**

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The Planning Division has completed a Technical review of the subject property, 46 N. Saginaw, the applicant Service Glass Co, Inc., request to make exterior façade and window improvements to the park side elevation of 46 N. Saginaw. The front façade improvements include the installation of windows and glass repair. The Parkside improvements include the installation of a new door entryway and commercial windows at the park facing south elevation. The property is a street front retail building, located within the Pontiac Downtown Commercial Historic District.

## **Scope of Work**

The applicant, Service Glass Company, Inc., has made petition to the Historic District Commission for the following scope of work:

“Installation of a commercial entrance door and commercial windows on the park side façade of the building, where a current wall exist. Installation and repair of front façade first floor commercial windows and doors, where no historic materials are present.”

The Planning Division has conducted a review of the criteria for Historic District Appropriateness, and the Secretary Standards for Rehabilitation from Department of Interior. The proposed façade improvement should also be consistent with the standards for approval identified in the City of Pontiac Ordinance for Historic Preservation.

## **Proposed Improvements**

1. Parkside door installation
2. Parkside commercial windows installation
3. Historical repair of front elevation commercial doors, and installation of commercial windows.

## **Staff Findings**

1. Front Elevation faux brick façade is not considered to be historically contributing and the proposed installation of windows was determined to be historically compatible to the front elevation.
2. The Park adjacent to the south elevation was a former building demolish during the 1980's, and currently a privately owned park.

3. The south elevation is constructed and designed in a similar character to the front elevation with materials and design.

### **Conditions for Approval**

The applicant must provide evidence that:

- 1) The Application should provide schematic of all front façade improvements, which details the final look of the front façade.

### **Article II – Preservation of Historic Buildings 74-51 – 74-84**

The Historic District Commission shall give consideration to the foregoing and;

1. The historical or architectural value and significance of the structure or object and its relationship to the historical value of the surrounding area. **[Complies]**
2. The relationship of the exterior architectural features of such structure or object to the rest of the structure or object and to the surrounding area. **[Complies]**
3. The general compatibility of exterior design, setbacks, arrangement, color, texture, and materials proposed to be used. **[Complies]**
4. Any other factor, including aesthetic, which it deems pertinent. **[Complies]**
5. Whether the applicant has avoided, where possible, the removal or alteration of any historic building materials or distinctive architectural features or any other changes which would destroy the original character of the affected structures. **[Complies]**
6. Changes which have taken place over the course of time in the development of a structure's present appearance which have thereby acquired a significance in their own right shall be recognized and respected. **[Complies]**
7. Whether the applicant, where reasonably possible, will repair rather than replace deteriorated architectural features and where replacement is necessary, whether such replacement is as similar in composition and texture as is possible and is based on a reasonably accurate duplication of the architectural feature. **[Complies]**
8. The surface cleaning of structures shall be undertaken with the gentlest means possible; when sandblasting and other cleaning methods will damage the historic building materials such treatment shall not be approved. **[Complies]**
9. Whether every reasonable effort has been made to protect and preserve any archaeological resources which may be affected by the proposed construction, alteration, repair, moving or demolition. **[Complies]**

10. Contemporary designs, materials or methods for construction, alterations or repair shall not be discouraged where they are compatible with the size, scale, color, material and character of the affected structure and adjacent structures. **[Complies]**
11. Whether, where reasonably possible, the proposed alteration will be done in such a manner as to not impair the essential form and integrity of the structure in the event that such alterations are removed in the future. **[Complies]**

### **Recommendation**

The Planning Division recommends to the Historic District Commission to **Approve** HDC 22-16, from Service Glass Co., Inc, for the new West and South Elevation improvements, to include window and commercial door installation, proposed at 46 N. Saginaw.





# Application for Historic District Commission

City of Pontiac

Office of Land Use and Strategic Planning

47450 Woodward Ave, Pontiac, MI 48342

T: 248.758.2800

F: 248.758.2827

Property/Project Address: 460 N. SAGINAW

Sidwell Number: \_\_\_\_\_

Date: 5/10/22

Office Use Only

PF Number: \_\_\_\_\_

**Instructions:** Complete the application and submit it to the Office of Land Use and Strategic Planning. Received applications will be processed and put on the next available Historic District Commission meeting. The Historic District Commission meets the second Tuesday of the month. Incomplete applications will delay the review process.

**Applicant (please print or type)**

Name	SERVICE GLASS CO., INC		
Address	120 WEST PIKE ST		
City	PONTIAC		
State	MI		
ZIP Code	48341		
Telephone	Main: (248) 335-9444	Cell:	Fax:
E-Mail	TSHAFTO@REAGAN.COM		

**Property Owner (please print or type)**

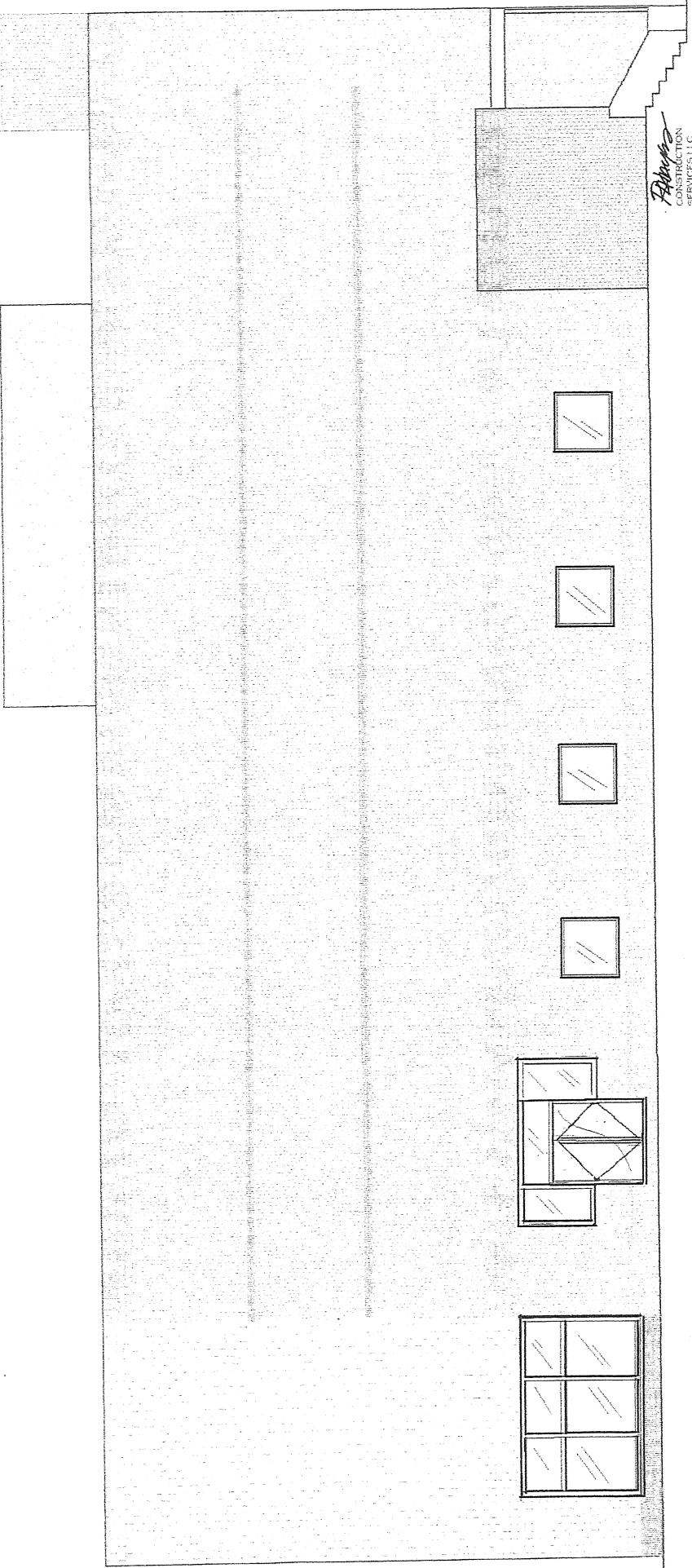
Name	PIKE STREET PROPERTIES		
Address	33 N SAGINAW ST		
City	PONTIAC		
State	MI		
ZIP Code	48342		
Telephone	Main: (970) 769-1363	Cell:	Fax:
E-Mail			

**Project and Property Information**

Describe in detail all intended work, specifying dimensions, textures, color and materials. Provide samples and/or brochures describing substitute materials. Include other appropriate descriptions, plans, and/or drawings as specified below and on reverse side. (Check appropriate activity.)



*Handwritten signature*  
CONSTRUCTION  
SERVICES LLC



*Adams*  
CONSTRUCTION  
SERVICES, LLC