



**PONTIAC CITY COUNCIL
STUDY SESSION**

July 3, 2018

Noon

34th Session of the 10th Council

It is this Council's mission "To serve the citizens of Pontiac by committing to help provide an enhanced quality of life for its residents, fostering the vision of a family-friendly community that is a great place to live, work and play."

Call to order

Roll Call

Authorization to Excuse Councilmembers from Meeting

Amendments to and Approval of the Agenda

Approval of Minutes

1. Meeting of June 26, 2018.

Deputy Mayor Report or Departmental Head Report

Public Comment

Review Agenda Items for City Council Consideration

2. Resolution to re-classify the position of Legislative Coordinator to Policy Advisor for City Council.
3. Resolution recommendation to add the name of Elder Willie G. Elam to the City's Arthur Street Sign.
4. Resolution to support the Mayor's Enhanced Code Enforcement Program for the City of Pontiac.
5. Resolution to authorize the Mayor to enter into an agreement with the School District for 2018 Police School Liaison Program.
6. Resolution to authorize Mayor to enter into a contract with Koala-T Construction for \$600,000 for the CDBG Sidewalk Program.
7. Resolution to authorize the Mayor or Deputy mayor to sign the traffic signal operation and maintenance agreements with the Road Commission for Oakland County for the following three locations: (1) East Beverly and Highwood, (2) East Beverly Avenue and X-over, 625 Feet West of Joslyn Avenue, and (3) North Glenwood and Pontiac Plaza.
8. Resolution to authorize the Mayor or Deputy Mayor to sign the Cost Agreement for Traffic Control with the Michigan Department of Transportation for M59 (Huron) and State/Williams Street.

Adjournment

June 26, 2018

**Official Proceedings
Pontiac City Council
33rd Session of the Tenth Council**

A Formal Meeting of the City Council of Pontiac, Michigan was called to order in City Hall, Tuesday, June 26, 2018 at 6:00 p.m. by President Kermit Williams.

Call to Order at 6:00 p.m.

Invocation – Pastor of Pontiac

Pledge of Allegiance

Roll Call

Members Present: Carter, Miller, Pietila, Taylor-Burks, Williams and Woodward.

Members Absent: Waterman.

Mayor Waterman was present.

Clerk announced a quorum.

18-232 Excuse Councilperson Patrice Waterman for personal reasons. Moved by Councilperson Pietila and second by Councilperson Woodward.

Ayes: Miller, Pietila, Taylor-Burks, Williams, Woodward and Carter

No: None

Motion Carried.

18-233 Motion to defer Item #5 (resolution for zoning map amendment 18-06 for pin #64-14-19-351-022 for Fed-Ex) for two weeks. Moved by Councilperson Woodward and second by Councilperson Pietila.

Ayes: Pietila, Williams and Woodward

No: Taylor-Burks, Carter and Miller

Motion Failed.

18-234 Motion to ad-on Resolution regarding Zoning Map Amendment Applications. Moved by Councilperson Carter and second by Councilperson Taylor-Burks.

Ayes: Taylor-Burks, Williams, Woodward, Carter and Miller

No: None

Motion Carried.

Councilwoman Pietila was absent during the vote.

18-235 Approval of the Agenda. Moved by Councilperson Carter and second by Councilperson Miller.

Ayes: Waterman, Williams, Woodward, Carter, Miller, Pietila and Taylor-Burks

No: None

Motion Passed.

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18-236 **Journal of June 19, 2018.** Moved by Councilperson Taylor-Burks and second by Councilperson Carter.

Ayes: Williams, Woodward, Carter, Miller and Taylor-Burks

No: None

Motion Carried.

Councilwoman Pietila was absent during the vote.

Subcommittee Reports – Department of Public Works by Councilwoman Doris Taylor-Burks

Recognition of Elected Officials – State Representative Tim Greimel, Pontiac Library Board President Mattie Hatchett and Pontiac Library Board Treasurer Bill Maxey.

18-237 **Suspend the rules to allow citizens to speak regarding item #5 (zoning map amendment 18-06 for pin #64-14-19-351-022 for Fed-Ex) before agenda items.** Moved by Councilperson Pietila and second by Councilperson Miller.

Ayes: Woodward, Carter, Miller, Pietila, Taylor-Burks and Williams

No: None

Motion Carried.

Nine (9) individuals spoke during special public comments regarding Fed-Ex.

Six (6) individuals spoke during general public comments.

18-238 **Resolution for a proclamation for Youth Voter Engagement Day on July 1, 2018.** Moved by Councilperson Taylor-Burks and second by Councilperson Carter.

WHEREAS, 18 to 29 year olds make up an estimated 31% of the electorate yet on average (in the United States) turnout to vote less than 50% of the time (lower than any other demographic); and,

WHEREAS, young people across the United States and our great state of Michigan are constantly feeling more out of touch with the political process; and,

WHEREAS, Michigan was the 15th state to ratify the 26th Amendment,

WHEREAS, Activities young people can partake in to increase involvement in our nation's political processes include:

- 1.) Write a letter to a politician! Be it Governor, Senator, Representative, Mayor, or any other elected official; tell them about an issue you are passionate about.
- 2.) Call a politician who represents you and talk with them
- 3.) Join a campaign
- 4.) Join a political organization (League of Women Voters, Young Conservatives of America, Tea Party Patriots, Young Progressives, Engage18, etc.)
- 5.) Talk with a friend about politics
- 6.) Join a political party
- 7.) Learn who your representatives are
- 8.) Pledge to attend a town hall
- 9.) Talk about an issue you are passionate about

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- 10.) Read a piece of political news
- 11.) Register to vote
- 12.) Apply to work for a Government Official in their office
- 13.) Work in a polling location on Election Day
- 14.) Work to get your neighbors more engaged in politics
- 15.) Run for office
- 16.) Sign or circulate a petition
- 17.) Learn about a political concept you are unfamiliar with
- 18.) Have a conversation with someone you ideologically disagree with on a topic

NOW, THEREFORE, We, the Legislative Body of Pontiac, do hereby proclaim July 1st as Youth Voter Engagement Day in Pontiac, and encourage the young people of Pontiac to engage themselves in our nation's political processes on this day.

Ayes: Carter, Miller, Pietila, Taylor-Burks, Williams and Woodward

No: None

Resolution Passed.

18-239 Resolution to authorize the Mayor and/or Deputy Mayor to enter into a contract with Data Strategy, LLC for the acquisition of a server and storage equipment in the amount of \$64,000.00. Moved by Councilperson Taylor-Burks and second by Councilperson Pietila.

Whereas, the City of Pontiac advertised and received responses to a request for bids for Server and Storage equipment on June 4, 2018

and publically opened bids; and,

Whereas, a bid tabulation was prepared and reviewed by the Purchasing Agent and IT Department of the City, and,

Whereas, the most responsible and qualified bidder is being recommended for the contract; and,

Whereas, the contract will be granted to Data Strategy, LLC. The amount of \$ 64,500.00 is the total bid for all equipment and work

performed, by the contractor, under this agreement and;

NOW, THEREFORE, BE IT RESOLVED that the Pontiac City Council authorize the Mayor or Deputy Mayor to enter into a contract with Data Strategy, LLC for Server and Storage equipment in the amount of \$ 64,500.00 as budgeted.

Ayes: Miller, Pietila, Taylor-Burks, Williams, Woodward and Carter

No: None

Resolution Passed.

18-240 Motion to re-visit Item #4 (Resolution requesting recommendation for the Zoning Map Amendment 18-05 for 339 S. Paddock Street, also known as PIN 64-14-33-179-001 to amend the current site zoning from R-1 One Family Dwelling District zoning to M-1 Light Manufacturing District) after ad-on Item #8 (resolution regarding zoning map amendment applications.) Moved by Councilperson Taylor-Burks and second by Councilperson Miller.

Ayes: Carter, Miller, Pietila, Taylor-Burks, Williams and Woodward

No: None

Motion Carried.

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18-241 Table for two weeks the Resolution recommendation for the Zoning Map Amendment 18-06 for PIN 64-14-19-351-022 to amend the current zoning from MUD Mixed Use District zoning to M-1 Light Manufacturing District. Moved by Councilperson Carter and second by Councilperson Woodward.

Ayes: Pietila, Williams, Woodward and Carter

No: Miller and Taylor-Burks

Motion Carried.

Councilwoman Gloria Miler left the meeting at 8:20 p.m.

18-242 Resolution requesting recommendation for the Zoning Map Amendment 18-03 request for 245 S. Paddock Street, also known as PIN 64-14-33-136-001, to amend the current zoning from R-2 Two Family and Terrance Dwelling District zoning to R-3 Multiple Family Dwelling District. Moved by Councilperson Taylor-Burks and second by Councilperson Carter.

Whereas, The City has received an application for a Zoning Map Amendment for 245 S. Paddock Street, identified a s parcel (64-14-33-136-001) from City Build on behalf of Paddock Manor Limited, and the applicant's petition is for the rezoning of the aforementioned parcel and the redevelopment of West Manor Senior Apartment site; and

Whereas, The Planning Division has reviewed the applicant's rezoning request in regards to compliance with the City's Master Plan and the request conforms to the goals and vision found within the plan; and

Whereas, The Planning Division has reviewed the applicant's rezoning request and the requirements set forth by Section 6.804 of the Zoning Ordinance, and the Planning Division has determined the aforementioned request and proposed intended use of the property complies with the City of Pontiac Zoning Ordinance; and

Whereas, In accordance with the procedures outlined in the Zoning Ordinance, Sections 6.802 as it relates to Zoning Map Amendments, the request has undergone the required; Technical Review, Public Hearing, and Planning Commission Recommendation; and

Whereas, On June 6, 2018, a Public Hearing was held, and in consideration of public opinion, the Planning Commission recommends City Council approve the Zoning Map Amendment request for 245 S. Paddock Street, approving the change from the current R-2 Two Family and Terrace Family Dwelling District zoning to R-3 Multiple Family Dwelling District; and

Now, Therefore, Be It Resolved, That the City Council for the City of Pontiac approve the Planning Commission recommendation for the Zoning Map Amendment (ZMA 18-03) request for 245 S. Paddock Street, also known as PIN 64-14-33-136-001, to amend the current zoning from R-2 Two Family and Terrace Dwelling District zoning to R-3 Multiple Family Dwelling District.

Ayes: Pietila, Taylor-Burks, Williams, and Carter

No: None

Resolution Passed.

Councilperson Don Woodward was absent during the vote.

18-243 Resolution requesting Pontiac City Council endorse and support both Senate Bill 469 and House Bill 5178 and calls upon the Michigan Legislature to pass this important legislation and Governor Snyder to sign it, in order to stimulate appropriate development and redevelopment and protect the historic charter and quality of life of our communities; and that a copy of this Resolution be forwarded to the Michigan Historic Preservation Network. Moved by Councilperson Pietila and second by Councilperson Carter.

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Whereas, The historic buildings, neighborhoods, and places in Michigan's villages, towns, and cities distinguish each community and provide character and a sense of place that contributes significantly to the quality of life and economic benefits enjoyed in and by each community; and

Whereas, The City of Pontiac passed its Local Historic District Commission ordinance in 1983 to protect significant local historic resources and continues to value and protect its built heritage; and

Whereas, The preservation and rehabilitation of historic buildings, places, and neighborhoods contributes to the beauty, character, and economic vitality of Michigan communities, and

Whereas, The labor intensive nature of historic rehabilitation creates jobs and investment in local businesses and has been proven to generate more economic activity than equivalent investments in new construction; and.

Whereas, Michigan has measured the economic impacts of the former Michigan Historic Tax Credit programs between their enactment in 1999 and their elimination in 2011 and seen significant positive direct impacts on the revitalization of neighborhoods and communities, the preservation and creation of affordable and market-rate housing, the creation of skilled local jobs, and the subsequent private investment in areas surrounding tax-credit-driven revitalization projects, and

Whereas, Each \$1.00 of credit issued leverages \$11.37 in direct economic impact, such that the former Michigan Historic Tax Credit programs during their twelve-year history leveraged \$251 million in Federal historic tax credits that otherwise would not have returned to Michigan, spurred \$1.46 billion in direct rehabilitation activity, and created 36,000 jobs; and

Whereas, The passage of the State Historic Tax Credit would be available for historic single family property owners within the City of Pontiac and would enable property owners to be able to expend additional funds on preservation projects within our community; and

Whereas, The Michigan Legislature is presently considering Senate Bill 469 and House Bill 5178 that would reinstate an up-to-25 percent investment tax credit for owners of historic residential and commercial properties who substantially rehabilitate their properties;

Now, Therefore, Be It Resolved, That the Pontiac City Council endorses and supports both Senate Bill 469 and House Bill 5178 and calls upon the Michigan Legislature to pass this important legislation and Governor Snyder to sign it, in order to stimulate appropriate development and redevelopment and protect the historic character and quality of life of our communities; and

Be, It Further Resolved, that a copy of this Resolution be forwarded to the Michigan Historic Preservation Network.

Ayes: Taylor-Burks, Williams, Carter and Pietila

No: None

Resolution Passed.

Councilperson Don Woodward was absent during the vote.

18-244 **Resolution regarding Zoning Map Amendments Applications.** Moved by Councilperson Woodward and second by Councilperson Carter.

Whereas, the City of Pontiac follows all State and local laws regarding proposed amendments to the City of Pontiac Zoning Map; and

Whereas, the City of Pontiac City Council would additionally like to be provided notice of all Zoning Map Amendment applications;

Now, Therefore, Be It Resolved, that the Pontiac City Council hereby requests that the Planning Divisions provides copies of all Zoning Map Amendment Application when they are filed to all City Council members.

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Ayes: Williams, Woodward, Carter, and Taylor-Burks

No: Pietila

Resolution Passed.

18-245 Resolution requesting recommendation for the Zoning Map Amendment 18-05 for 339 S. Paddock Street, also known as PIN 64-14-33-179-001 to amend the current site zoning from R-1 One Family Dwelling District zoning to M-1 Light Manufacturing District. Moved by Councilperson Pietila and second by Councilperson Woodward.

Whereas, the City has received an application for a Zoning Map Amendment for 339 S. Paddock Street, identified as PIN 64-14-33-179-001 from Charles Corkum on behalf of Michigan Land Bank Fast Track Authority, and the applicant's petition is for the rezoning of the aforementioned parcel; and

Whereas, the Planning Division has reviewed the applicant's rezoning request in regards to the City's master Plan and the request conforms to the goals and vision contained within the plan; and

Whereas, The Planning Division has reviewed the applicant's rezoning request and the requirements set forth by section 6.804 of the Zoning Ordinance, and the Planning Division has determined the aforementioned request and proposed intended use of the property complies with the City of Pontiac Zoning Ordinance; and

Whereas, In accordance with the procedures outlined in the Zoning Ordinance, Sections 6.802 as it relates to Zoning Map Amendments, the request has undergone the required: technical Review, Public Hearing, and Planning Commission Recommendation; and

Whereas, On June 6, 2018, a Public Hearing was held, and in consideration of public opinion, the Planning Commission recommends City Council approve the Zoning Map Amendment request for 339 S. Paddock Street, approving the change from the current R-1 one Family Dwelling District zoning to M-1 Light Manufacturing District; and

Now, Therefore, Be It Resolved, that the City Council for the City of Pontiac approve the Planning Commission recommendation for the Zoning Map Amendment (ZMA 18-05) request for 339 S. Paddock Street, also known as PIN 64-14-33-179-001, to amend the current site zoning from R-1 One Family Dwelling District zoning to M-1 Light Manufacturing District.

Ayes: Williams, Woodward, Carter, Pietila and Taylor-Burks.

No: None

Resolution Passed.

Councilman Don Woodward left meeting at 8:30 p.m.

Honorable Mayor Deirdre Waterman Reported.

Acting Clerk Sheila R. Grandison, Councilwoman Mary Pietila, Councilwoman Doris Taylor-Burks, President Pro-Tem Randy Carter and President Kermit Williams made closing comments. City Attorney had no closing comments.

President Kermit Williams adjourned the meeting at 8:45 p.m.

June 26, 2018

SHEILA R. GRANDISON
ACTING CITY CLERK

DRAFT

LAW/50TH DISTRICT SUB-COMMITTEE NOTES

June 26, 2018

In attendance:

Council members: Chairman Gloria Miller, Kermit Williams and Randy Carter

Chief Judge: Cynthia Walker

Main Street: President Daniela Walters and Vice President Lori Crose

Start time: 4:00p.m.

I. SP Plus and Parking Tickets

- Main Street is not PDBA.
- Typically, 50 tickets are taken to the court at a time. However, there is a two (2) year backlog and approximately 2,000 tickets that have not been entered in the system.
- It would be easier to input tickets if there was an ORI number.
- A solution is needed to fix the problem.
- SP Plus sends out the notices to the violators at various stages.
- First, a violation is issued, then a citation and when it reaches the court, a civil infraction.
- Signs maybe needed to explain to the public where to pay the parking tickets, at City Hall and not the Court.
- SP Plus meets with Main Street every month to give an update as to the status of the tickets.
- At one meter location, the meter does not generate a receipt verifying information.
- The violation bureau deals with identifying the issues associated with the ticket, not the court.
- The court just deals with the fact that the ticket has not been paid, and not the reason(s) why the ticket was issued.
- The City receives approximately 1% of the overall fees and court fees.
- If the lots were private, gates would have to be installed and insurance costs would increase.
- There was a suggestion that maybe the announcement of where to pay tickets can be placed on the water bills.

II. 50th District Court

A. OU Partnership

- The Court will participate in civic engagement with 32 kids, 28 students, split between four courtrooms, all day.
- On Thursday, June 28, 2018 from 8:30 am-3:00 pm.
- The kids will see how the court operates. In the morning, the kids will be sitting in the courtroom observing arraignments and in the afternoon, they will participate in a mock trial.
- With the mock trial, there will be kids on the side of the prosecutor, defense, some jurors and some for the media.
- The court had a flood in a courtroom on the first floor.
- *McLaren Oakland has a great landscaper and the property is very nice, the thought is to share in the cost if possible.

B. Michigan Indigent Defense Fund

- The Court resubmitted their plan requesting additional funding and subsequently received approval from the State.
- The State will be responsible for \$795,000 and once the renovations start, the court will have 6 months to complete the project.
- There is a lot of work to be done.

C. Performance Measure Data Packet

- The Court received excellent ratings as their clearance rate is 98% and ordinance cases 98%.
- The comparison is with other Oakland County 3rd class courts with similar populations.
- There will be a meeting next week with the Regional Administrator.
- * The Court is having a difficult time finding employees.

Adjourned: 5:20 p.m.

Pontiac City Council Resolution



WHEREAS, the Council believes it is in its best interest to reclassify the position of Legislative Coordinator to Policy Advisor to help ensure the efficient operation of City Council business; and,

WHEREAS, the new job title reflects the additional responsibilities, educational requirements and abilities required for this position; and,

WHEREAS, the City's budget specifically provides for such a position and has budgeted for such a position; and,

WHEREAS, the current Legislative Coordinator, Monique A. Sharpe meets the qualifications for the position of Policy Advisor; and,

NOW, THEREFORE BE IT RESOLVED, that the job title of Legislative Coordinator be reclassified to Policy Advisor with an annual salary of \$90,000 and with the benefits at the same level; thereby reclassifying Monique A. Sharpe's position to Policy Advisor.

**CITY OF PONTIAC
JOB DESCRIPTION**

POLICY ADVISOR

Class Code:
Department: City Council
Reports To: Policy Advisor to the Council
FLSA Status: Exempt

Approved By: _____

Approved Date: _____

Summary

Under the direct supervision of the City Council, an employee in this classification serves as a strategic advisor to the Pontiac City Council; to develop and implement the Council's policy agenda, conduct major policy reviews, make recommendations on policy issues and provide high level support to the City Council by coordinating communication, activities and programs between different departments, agencies and community groups, conducting project assignments and special studies concerning a wide variety of problems involving legislative functions. Supervision may be exercised over other legislative employees as assigned.

Essential Duties and Responsibilities

Examples do not include all duties which the incumbent may be expected to perform. Duties may be assigned which are within the scope of the required knowledge, skills and abilities. The City reserves the right at its discretion to alter, amend, or modify this description.

Undertake major policy and legislative reviews and analysis, anticipate and identify emerging issues, trends and problems; provide policy advice, including options and recommendations for resolution of issues and problems.

Meet, consult, and correspond with other government officials, the city attorney, business leaders and the general public, to explain and receive policy proposals and existing government policies.

Provide independent analysis, advice and recommendations on complex issues, establish their scope and determine the need for direction from the Council.

Handle routine administrative matters independently and expeditiously.

Receive, record, process and follow up with citizen inquires and complaints.

Coordinate, communicate, and prepare written correspondences relating to legislative concerns, complaints and inquires from various city, county, and/or state agencies, community groups and organizations through telephone conversations or personal interaction.

Coordinate and attend community related meetings and/or functions, as assigned.

Assist in the coordination of legislative internships and externships.

Assist in conducting research, preparing and compiling legislative correspondences, summaries and other documents (such as ordinances, resolutions, proclamations, etc.).

Competently receive, respond and generate electronic mail.

Knowledge

Knowledge of administrative and clerical procedures and systems such as word processing, managing files and records, stenography and transcription, designing forms, and other office procedures and terminology.

Considerable knowledge of municipal organization, methods and practices.

Considerable knowledge of basic laws, ordinances and regulations affecting the operation of municipal government.

Skills

Proficient skill in word processing, spreadsheet and computer applications.

Skill in managing one's own time and the time of others.

Abilities

Ability to carry out instructions effectively and promptly.

Ability to write concisely and effectively.

Ability to analyze a variety of problems, assimilate, evaluate and analyze information both oral and written and make problem-solving recommendations.

Ability to use tact in dealing with the public, citizens, citizen groups and other employees.

Ability to supervise the work of others.

Ability to establish and maintain effective working relationships with other employees and the general public.

Ability to read, analyze, and interpret basic laws, rules and regulations affecting municipal government.

Ability to exercise independent judgment to analyze problems, perform assessments and apply in making recommendations that affect policies, procedures and practices.

Ability to effectively prepare, communicate, present and respond to top management, public groups, boards, commissions, etc.

Ability to work irregular hours, including attendance at City Council meetings.

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.

Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

Ability to make independent decisions affecting other people, financial resources and/or the image and reputation of the legislative branch of government.

Minimum Education, Training & Experience

A Law degree from an accredited law school and at least ten (10) years of experience in law with a minimum of (2) two years of policy experience and progressive experience performing complex and comprehensive job functions related to legislative functions, and/or state or local government in Michigan.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing duties of this job, the employee is frequently required to stand, sit, talk or hear. The employee is occasionally required to walk; use hands to finger, handle, or feel; and reach with hands and arms. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 20 pounds. Specific vision abilities required by this job include close vision, and ability to adjust focus.

Work Environment

The work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. The noise level in the work environment is usually moderate.

Work is generally performed indoors in an office setting. The noise level in the inside work environment is usually moderate. While performing the duties of this job, the employee is occasionally exposed to outside weather conditions.



Executive Branch

CITY OF PONTIAC OFFICIAL MEMORANDUM

RECEIVED
2018 JUN 29 PM 3:38
PONTIAC CITY CLERK

TO: Honorable Council President and City Council Members
FROM: Dr. Deirdre Waterman, Mayor
DATE: June 29, 2018
RE: Recommendation to Add Name to the City's Arthur Street Sign

This recommendation is to recognize the late District Elder Willie G. Elam, by requesting that his name be placed on the Arthur Street sign (off Franklin Road, and near South Boulevard).

The late District Elder Willie G. Elam selflessly served the Pontiac community for over 70 years – from 1948, after migrating from Manchester, Tenn., until his passing in February 2018. He hand-built his home located at 638 Arthur Street, and he and his wife, Ida Elam, lived there in excess of six decades together, raising 17 children and having over 200 grandchildren. In 1971, he also hand-built another family home – the “Cottage” at 638 Arthur.

The late District Elder Willie G. Elam founded and pastored Christ Temple Apostolic Church located on South Paddock and affectionately referred to as the “White House on the Hill.” He and his wife were fondly called ‘Mom and Dad’ by many in the congregation and those throughout the entire Pontiac community who recognized their tireless service and regarded example of charity and goodwill.

The late District Elder Willie G. Elam would go on to serve 15 years on the Pontiac Board of Education. He further established Elam Brothers Restaurants, Elam's Real Estate, Elam's Lawn Service, and Elam's Hair Salon and Beauty Supply. As an employee of General Motors for over 32 years, he was advocate for job creation and instrumental in providing many members the community with employment and economic development opportunities.

Attached, you will find highlights of his numerous distinguished accomplishments. Therefore, I respectfully request that the City Council consider approving the following resolution:

WHEREAS, We, Pontiac, should be extremely proud of the late District Elder Willie G. Elam and his accomplishments; he lived a life worth emulating and deserves the honor of having his name placed at the Arthur Street location;

WHEREAS, the naming of Elder Willie G. Elam Way is an appropriate measure to recognize the life and legacy of the late District Elder Willie G. Elam;

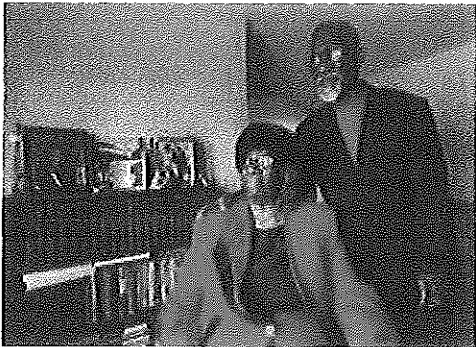
Memorandum – Resolution to Add Elder Willie G. Elam’s name to Arthur St.
June 29, 2018
Page 2 of 2.

NOW, THEREFORE, BE IT RESOLOVED, that the Pontiac City Council, at the recommendation of Mayor Deirdre Waterman, will add the name of Elder Willie G. Elam Way to the Arthur Street in City of Pontiac.

Attachments

Pontiac couple married 65 years to renew vows during Pistons' Valentine's Day game

Thursday, February 10, 2011



Pontiac residents Willie G. Elam Sr. and Ida C. Elam celebrated their 65th anniversary on Jan. 13. Seventeen children -- 10 boys and seven girls -- and more than 200 grandchildren later, the couple will be "re-wed" when Pastor Marvin Winans will officiate a halftime ceremony as they renew their vows at center court of the Detroit Pistons vs. Atlanta Hawks game at The Palace on Valentine's Day.

The happy event is the brainchild of one of the Elam's many grandsons, Roland Elam Jr., a Pistons season-ticket holder who lives in Pontiac.

The Elam name is well-known around Pontiac. Willie Elam, now 82, founded and is still pastor of Christ Temple Apostolic Church in Pontiac and he also worked for Pontiac Motors for 32 years. He established Elam Bros. restaurants, Elam's Real Estate and a lawn service.

"He was the force behind a lot of the businesses, working as a job creator," Roland said.

Ida, now 83, stayed home, raising the Elams' large family.

"Her life was helping her children and her husband," Roland said.

One of his grandfather's great dreams right now, said Roland, is to meet both President Barack Obama and Oprah Winfrey.

The couple's 50th and 60th anniversary celebrations were also very public events.

The 60th was held at the new Greater Grace Temple in Detroit, and the 50th, held at the old Greater Grace Temple in Detroit, brought out thousands of well-wishers.

"People kept coming up to me and saying they had never seen anything like it, and I hadn't either," Willie Elam said.

Roland Elam Jr. first approached the Pistons with the idea to honor his grandparents.

When the season schedule came out showing a home game on Valentine's Day, the team's Game Presentation Manager Tim Dameron knew this was the right time to do it.

Roland praised the Palace staff for "making this wonderful event a reality."

The 17 Elam children plan to be present at the ceremony.

"They are a terrific example for the family," Roland said. "They are our rock."

-- From staff reports

Pastor William Elam Sr. retires from Christ Temple Apostolic Church in Pontiac

By LARA MOSSA

Thursday, June 27, 2013



PONTIAC -- William Elam Sr. retired this month as pastor of Christ Temple Apostolic Church, but he doesn't plan to sleep in on Sundays.

"I'm going to be faithful, go to Sunday school, do whatever they ask me to do," said Elam, 84, of Pontiac.

After serving as senior pastor for 55 years, Elam Sr. will continue to go to the church on South Paddock Street every Sunday morning, he said. A retirement party is planned for Elam at 4 p.m., July 7, at Living Word Ministries at 521 Franklin St. in Pontiac.

Elam Sr. helped found Christ Temple 56 years ago. The congregation of Bethlehem Temple Church split, and some of the members moved to a church in Detroit. Elam Sr. and a few of the parishioners stayed and started Christ Temple. He served as assistant pastor for a few years and then took over as senior pastor.

Apparently, the congregation refers to him and his wife, Ida, as 'Mom and Dad.' He said: "I guess it's because of age." The church has more than 50 members.

Elam Sr.'s son, Walter Elam, 64, of Pontiac, has taken over as senior pastor, and his grandson, Ivan Elam, is the new assistant pastor.

Originally from Manchester, Tenn., Elam Sr. moved to Pontiac with his wife in 1948. He worked for Pontiac Motors for 32 years and also served on the Pontiac Board of Education for more than 15 years.

With his wife of 67 years, Elam Sr. has 17 children and more than 200 grandchildren and great-grandchildren.

As for retiring, he said it was just time.

"I worked in the factory a number of years and then (served as a pastor) and taught for a number of years. I think I'm ready to relax a little."

With his newfound free time, he plans to visit other churches and study the bible.

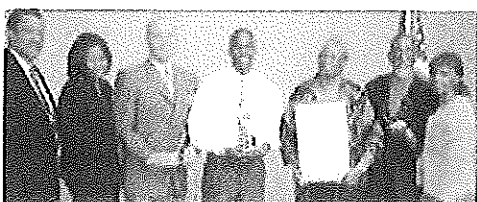
"I enjoy God's divine word," he said. "It's worth hearing, because His word is the only thing that stands the test of time and won't ever change colors. It will always be the same."

For more information, call Christ Temple Church at (248) 335-5690.

Metro Minority Chambers awards given

By *DEMARQUES A. SPILLERS*

Friday, October 3, 2008



The Metro Minority Chambers of Commerce has recognized the achievements of individuals who give back to their communities through charity, business services and developments, as well as mentoring and working with young people.

The awards were recently given during the 8th annual Business & Scholarship Awards Banquet.

"This is about informing and educating the community on the businesses and services that are available to everyone," said Doris Taylor, founding president. "It is imperative that we give these businesses our full support."

The Elam family of Pontiac received the President's Award -- which is for a family and business that has sustained longevity in a community through perseverance and charity. Elder Willie Elam and his wife, Ida Elam, accepted the award on behalf of their family. Members of the Elam family own restaurants, real estate offices, hair salon and beauty supply stores in Pontiac.

"We thank you and ask that you keep praying for the strength of our family," said Elder Elam, pastor of Christ Temple Apostolic Church.

Attorney Kenneth R. Burch Sr. was awarded the Diamond Award, the highest award given to a business that has been in service for at least 10 years in its community. Burch has more than 14 years of litigation experience and has won numerous cases.

The Taylor Rising Star award was given to Sean Johnson, president of Timbuktu Internet Cafe. Timbuktu, in Great Lakes Crossing Mall, offers Internet access, video game tournaments and a lounge. The Rising Star award recognizes a new business, while assisting with marketing support, according to MMCC Banquet Chairwoman Carol Ellis-Polakowski.

"One of our goals is to make sure that local businesses are using the Metro Minority Chamber of Commerce for support," Ellis-Polakowski said.

Rosa Randolph, president of Unique Food Management Inc., received the Humanitarian Award. Randolph manages a company that employs 45 people and has served children with disadvantages at summer camps in Pontiac.

The organization also awarded Aisha Gordon Ellis, a student at Adrian College, and Danan Thomas Jr., a student at Michigan State University, with scholarships.



CITY OF PONTIAC

OFFICIAL MEMORANDUM

Executive Branch

RECEIVED
2018 JUN 29 PM 3:10
PONTIAC CITY CLERK

TO: Honorable Mayor Deirdre Waterman, Council President William
and City Council Members

FROM: Jane Bais DiSessa, Deputy Mayor

DATE: June 21, 2018

Cc: Deputy Mayor Jane Bais DiSessa, City Attorney Anthony Chubb,
Building & Safety Official Mike Wilson, Wade Trim Official Jeff
Bowdell and City Clerk Sheila Grandison.

**RE: Agenda Item Request: Resolution to support the City's Enhanced
Code Enforcement Program.**

Controlling the battle of blight is one of Code Enforcements major issues. Unfortunately, all cities struggle with vacant buildings, trash, tall grass and weeds, graffiti and abandoned and/or inoperable vehicles. Formal studies have proven that communities with blight and deteriorated properties may experience high crime rates and low property values.

These past few months, the City of Pontiac has had to deal with property owners that have acted contrary to the City's ordinances by taking advantage of individuals that do not have the physical and/or financial wherewithal to defend and protect themselves. Additionally, the City's Fire Department has reported a growing trend of major fires in several low-income apartment complexes, causing the displacement of innocent, hard-working families and individuals.

Our recent fiscal and housing crisis has made code enforcement an even greater necessity for the City of Pontiac. To address these growing concerns, the Executive Office has implemented an Enhanced Code Enforcement program. Through this enhanced program, Code Enforcement will work closer with the Departments of Public Works and Public Safety. In addition, through the development and administration of strong and efficient Code Enforcement regulations, the City of Pontiac will be able to sustain safe and healthy living conditions for our residents and businesses.

Memorandum: Resolution to Support the City's Enhanced Code Enforcement Program
June 21, 2018
Page 2 of 2.

In an effort to bring attention to this program, Council's support is requested through the approval of the following resolution:

Whereas aging cities, combined with a challenging economy, unemployment, foreclosures, absentee landlords, the perception of crime and community blight sets the stage for acknowledging the importance of code compliance; and

Whereas, the Enhanced Code Enforcement program will develop strong partnerships with the Department of Public Works and Code Enforcement to improve communications and develop regular reports in order to promptly address code enforcement violations; and

Whereas, the Executive Office will work with the Sherriff's Department to develop policing procedures that will better monitor both residential and business areas that have considerable code violations; and

Whereas, through the enforcement of all City Codes, the City of Pontiac's Enhanced Code Enforcement program is committed to provide safe, healthy and attractive living conditions for all City residents and businesses.

Now therefore, the Pontiac City Council supports the Mayor's Enhanced Code Enforcement Program in order to strengthen the City's code enforcement efforts by creating a synergy between public works, public safety, and code compliance and developing a comprehensive approach towards neighborhood development and an improved quality of life.

DW:jbd

Memorandum

To: Honorable Mayor, Council President and City Council Members

From: Michelle L. McKenzie, Purchasing Agent

Through: Jane Bais-DiSessa, Deputy Mayor

Date: June 29, 2018

Re: Police-School Liaison Officer Agreement

The Police-School Liaison Contract for 2018/2019 is presented for approval. The Board of Education approved the contract at their June 18, 2018 meeting. The agreement with the Oakland County Sheriff Department identifies that one of the positions provided by contract is a Liaison Officer position. The City will be responsible for paying \$130,000 on an annualized basis and any overtime shall be limited to \$5,000.

The City and School first entered into this agreement in 2015. Liaison Officer Services have been renewed annually since its inception. This agreement is based on a similar agreement that other communities in Oakland County have with their school districts in which the Oakland County Sheriff provides law enforcement services.

Assuming Council approve the Police-School Liaison Program agreement between the School District and the City of Pontiac, the City Council is requested to adopt the following resolution:

Whereas, the School District of the City of Pontiac desires to have an increased official law enforcement presence within the District and has approved an agreement with the City of Pontiac; and,

Whereas, the City of Pontiac sees a benefit in having an official Law enforcement presence in the District; and,

Whereas, the Oakland County Sheriff's Office finds the school liaison officer program as a benefit to all parties involved; and,

Whereas, the City Attorney has reviewed the agreement;

Now, Therefore, Be It Resolved that the Pontiac City Council approves the Police School Liaison Officer Program Agreement between the School District of the City of Pontiac and the City of Pontiac and authorizes the Mayor to sign agreement as presented.

RECEIVED
2018 JUN 29 PM 3:11
PONTIAC CITY CLERK

POLICE-SCHOOL LIAISON PROGRAM

This Agreement is made this day 18 of June 2018, with an effective date of July 1, 2018, by and between the SCHOOL DISTRICT OF THE CITY OF PONTIAC, a Michigan School District, whose address is 47200 Woodward Avenue, Pontiac, Michigan 48342, the CITY OF PONTIAC, a Michigan municipal corporation, whose address is 47450 Woodward Avenue, Pontiac, Michigan 48342.

WHEREAS, the City of Pontiac is municipal government located in the County of Oakland and the State of Michigan, and School District of the City of Pontiac is a public school district educating students residing within the boundaries of the unit of government which is a party to this Agreement.

WHEREAS, the parties are joining together to finance and provide for a police-school liaison educational program by entering into this Inter-Governmental Agreement pursuant to, and under the authority of Act 35 of the Public Acts of 1951 of the State of Michigan, as amended (MCL 124.1 et seq.).

WHEREAS, the parties hereto believe the involvement of police in the educational program of the community's elementary and secondary schools would be of great public benefit by building respect for law enforcement and preventing present and future crime, among other reasons, and that the various units of government should share the cost and responsibility for a police-school liaison education program.

NOW THEREFORE, the parties hereto agree:

1. To establish, on a year to year basis, beginning each July 1 and ending each June 30, a police education program to be carried on in the elementary and secondary schools for children attending the School District of the City of Pontiac.
2. The Police-School Liaison Officer will be assigned to the program by the Oakland County Sheriff's Office (OSCO). Staffing levels will be determined by the School District of the City of Pontiac and through budget allocations of the School District of the City of Pontiac. The Liaison Officers' responsibilities shall be to:
 - a. Provide eighty (80) hours of law enforcement services by an Oakland County Sheriff's Deputy for any bi-weekly period.
 - b. Conduct education programs.

- c. Enforce state law and local ordinances on school premises.
 - d. Report to and take direction from the Management Team.
- 3. Whereas, the officers are contracting to serve as school liaison officers, and whereas, the officers are housed and work on a daily basis within the confines of the School District of the City of Pontiac, and whereas, the supervision of the program will be as unique as the program itself, there are three (3) major areas which will require supervision:
 - a. Routine Performance and Special Duties.
 - b. Criminal Complaints.
 - c. Policy, Procedures and Finance.
- 4. A two-member Management Team comprised of the commanding officer of the O.C.S.O., and a School District of the City of Pontiac designee appointed by the Superintendent, shall be responsible for overseeing the liaison officers' routine performance and special duties, and specifically to:
 - a. Manage, on a daily basis, the liaison officers' activities and duties.
 - b. Implement program objectives and measurement methods.
 - c. Balance the education and law enforcement roles of the liaison officers.
 - d. Provide feedback and reports.
 - e. Provide an annual report by June 15 of each year, for distribution to the School District of the City of Pontiac Superintendent and to the City Administrator for the City of Pontiac. Upon the elimination of the position of City Administrator, such annual report shall be provided to the Mayor.
 - f. Maintaining the program's philosophy of crime prevention through education and appropriate law enforcement practices.
 - g. Oversight and administration of the police-school liaison program.
 - h. Establishment and implementation of the goals and objectives for the program.
 - i. Resolution of conflicts concerning program direction or content.

- j. Submitting a proposed annual budget to the School District by the City of Pontiac no later than February 15 of each calendar year.
 - k. Recommending any changes to the Police-School Liaison Agreement.
5. Whereas, the liaison officers are police officers first and whereas, they must work with many law enforcement agents, as well as school and community organizations:
- a. The officers will, from time to time, be involved with incidents which occur on school premises and shall be responsible for preparing any appropriate reports and assist with law enforcement incidents as needed.
6. The total cost of the program shall be as follows:
- a. The total cost of the program, including any overtime, shall be the lesser of City of Pontiac's cost for a Sheriff's Deputy under the Law Enforcement Services Agreement (attached hereto as Exhibit A) that the City has with the Oakland County Sheriff's Department or \$130,000, on an annualized basis, except the City's responsibility for overtime shall be limited to \$5,000.
 - b. The cost of materials and any other cost agreed to by the parties hereto, provided that the aggregate cost does not exceed the amounts set forth in Section 6a, above.
 - c. The City shall invoice the School District monthly for total costs incurred by the City the previous month. The School District shall pay the City within 30 days of the date of the invoice. Failure of the School District to pay the City within 60 days of receiving the service shall allow the City to cancel this Agreement and stop the provision of services herein described.
7. The City of Pontiac shall be responsible for administering the moneys for carrying on the police-school education program. The City of Pontiac shall pay Oakland County Sheriff's Office at such intervals as are required by the Law Enforcement Services Agreement for Sheriff's deputies.
8. The officers involved in the program shall continue to be the employees of the Oakland County Sheriff's Department, and shall not be employees of the City or the District. The parties expect that the officers involved shall cooperate in respect to the carrying on of the program, the content of the program and all related details. In the event the designated liaison from the Oakland County Sheriff's Office is unable to be physically present in the District due to vacation or training, the

Oakland County Sheriff's Office and the City will ensure that there will still be a physical presence by another deputy in the District for the duration of the designated liaison's absence.

9. The School District of the City of Pontiac shall provide space, a desk, a phone, and other related equipment for the officers, and shall cooperate in the program so that the officers may be involved in the educational process for the benefit of as many students as possible.
10. Acknowledgement is hereby given by the School District of the City of Pontiac for providing space, phone and related equipment, and services are provided above the financial commitment required by this Agreement.
11. Subject to the following Paragraph, this Agreement shall become effective at 12:01 A.M., July 1, 2018, and shall remain in effect continuously until it expires, without any further act or notice being required by either party, at 11:59 P.M. on June 30, 2019. In addition, any party may terminate this Agreement by giving written notification to all others at least ninety (90) days prior to the proposed termination date, which date shall be clearly stated in the written notice. Upon the expiration or termination of this Agreement, all further obligations to provide LAW ENFORCEMENT SERVICES to the DISTRICT under this Agreement shall end.
12. In the event that the DISTRICT wishes to enter into a new agreement for LAW ENFORCEMENT SERVICES upon the expiration of this Agreement, it will notify the City of Pontiac, in writing, of this intent no later than December 31, 2018. If the DISTRICT, as above, notifies the City of Pontiac of its intent to enter into a new agreement, and the City of Pontiac has a similar interest, the City of Pontiac shall present the DISTRICT with a new proposed agreement for continued LAW ENFORCEMENT SERVICES on, or before, January 31, 2019. In no event shall this paragraph be interpreted to obligate the City of Pontiac or the DISTRICT to continue any Agreement for any LAW ENFORCEMENT SERVICES beyond the expiration of this Agreement unless a new fully executed contract is executed by the parties. In the event that the DISTRICT terminates this Agreement or elects not to enter into a subsequent agreement because it decides to establish its own police department, the DISTRICT shall not be obligated to hire anybody who worked with the City of Pontiac or the O.C.S.O. pursuant to this agreement.
13. After it is determined to proceed with the upcoming year's program, the City of Pontiac shall make arrangements with the Oakland County Sheriff's Department for the availability of the deputies for a like period.

14. Neither the School District of the City of Pontiac nor the City of Pontiac shall be responsible for any officer(s) in the program. Each of the parties hereto shall carry liability insurance to protect themselves for any liability or cost which may occur as a result of this Agreement. This Agreement shall be binding upon and inure to the benefit of the parties hereto. Subject to Paragraph 15, each Party shall be responsible for any CLAIMS made against that Party and for the acts of its Employees or AGENTS.
15. To the extent the City of Pontiac is entitled to indemnification from the OCSO pursuant to its Law Enforcement Services Agreement with OCSO, as a result of OSCO services contemplated herein, the City of Pontiac shall indemnify, defend and hold harmless the School District, its Board of Education, its Board Members, in their official and individual capacities, its administrators, employees, agents, contractors, successors, and assignees, from and against any and all claims, counterclaims, suits, debts, demands, actions, judgments, liens, costs, expenses, damages, and liabilities, including actual attorney's fees and actual expert witness fees arising out of or in connection with The City of Pontiac performance of the Services pursuant to this Contract and/or from The City of Pontiac's violation of any of the terms of the Contract, including, but not limited to: (i) the negligent acts or willful misconduct of The City of Pontiac, its officers, directors, employees, successors, assignees, contractors, agents; (ii) any breach of the terms of this Contract by The City of Pontiac, its officers, directors, employees, successors, assignees, contractors, and agents; (iii) any violation or breach by The City of Pontiac, its officers, directors or employees, successors and assignees of any applicable Federal, State or local law, rule, regulation, ordinance, policy and/or licensing and permitting requirements applicable to providing the Services; or (iv) any breach of any representation or warranty by The City of Pontiac, its officers, directors, employees, successors, and assignees, under this Contract. The City of Pontiac shall notify the School District by certified mail, return receipt requested, immediately upon actual knowledge of any claim, suit, action, or proceeding for which the School District may be entitled to indemnification under this Contract. This paragraph shall survive the expiration or earlier termination of this Contract.
16. This Amended Agreement is intended to, and hereby does, supersede and replace any and all prior agreements among the parties relative to the police-school liaison program.
17. This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced, and governed under the laws of the State of Michigan. The language of all parts of this Agreement shall in all cases be construed as a whole, according to its fair meaning, and

not construed strictly for or against any party. As used in this Agreement, the singular or plural number, the possessive or nonpossessive, shall be deemed to include the other whenever the context so indicates or requires.

18. Absent an expressly written waiver, the failure of any party to pursue any right granted under this Agreement shall not be deemed a waiver of that right with regard to any existing or subsequent breach or default under this Agreement. No failure or delay by any party in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power, or privilege preclude any other or further exercise of any other right, power or privilege.
19. This Agreement shall be binding upon each party to the extent permitted by law, upon their successors and assigns, and all persons acting by, through, under, or in concert with any of them.

City of Pontiac

By: _____
Deirdre Waterman

Its: Mayor

School District of the City of Pontiac

By: Kelley Williams
Kelley Williams

Its: Superintendent



CITY OF PONTIAC

OFFICIAL MEMORANDUM

Executive Branch

RECEIVED
2018 JUN 29 PM 3:11
PONTIAC CITY CLERK

TO: Pontiac City Council

FROM: Jane Bais-DiSessa, Deputy Mayor, at the request of
John V. Balint, City Engineer

DATE: June 29, 2018

RE: CDBG Sidewalk Program – Koala-T Construction

The City of Pontiac received and publicly opened bids for the referenced improvement project on Monday, April 23, 2018. Proposed work is located at various locations in the City with the goal & objective of removing & replacing deteriorated/hazardous sidewalk.

A total of seven (7) bids were received for the project in the amounts as follows:

1. Merlo Construction	\$766,569.75
2. Koala-T Construction	\$839,714.00
3. Great Lakes Construction	\$916,952.25
4. Lacaria Construction	\$1,149,683.00
5. Audia Construction	\$1,182,612.50
6. JB Construction	\$1,347,991.25
7. Gibraltar Constuction	\$1,625,430.25

The Engineering Division has reviewed and based on the attached is recommending the award to the low bidder, Merlo Construction. After meeting with Merlo Construction and having a preconstruction meeting, Merlo stated that they would like to split the project, completing half this calendar year, and half next calendar year. Based on discussions at the pre-bid meeting and the proposed project schedule, this does not fit with the requirements of the City and Oakland County.

Merlo Construction has prepared a letter stating that they decline the project and hold the City harmless, thus allowing the City to contract with the second low bidder, Koala-T Constuction. We have met with Koala-T Constuction and they agree, and have the capacity, to complete this project within the required time frame. While the individual pay items were slightly higher, we feel that is the best course of action in order to complete the project.

Construction is scheduled to start in late August or early September with anticipated completion by November 15.

Funding for the project is in the provided by '2016-17 CDBG funds.

Based upon the above and attached information, it is my recommendation of the Department of Public Works that the CDBG Sidewalk Improvement Program be awarded to Koala-T Construction, Inc, in the amount of \$600,000.

WHEREAS, The City of Pontiac has advertised and received responses to a request for proposal for the CDBG Sidewalk Program on April 23, 2018 and publically opened bids, and;

WHEREAS, a bid tabulation was prepared and reviewed, and;

WHEREAS, the City identified the lowest responsive bidder as Koala-T Construction.

NOW, THEREFORE,
BE IT RESOLVED, The Pontiac City Council authorized the Mayor to enter into a contract with Koala-T Construction for \$600,000 for the CDBG Sidewalk Program.

JVB

Attachments

REFERRAL/RECOMMENDATION FORM

DATE: June 26, 2018

TO: Jane Bais-DiSessa, Deputy Mayor

FROM: Michelle L. McKenzie, Purchasing Agent

THE ATTACHED DOCUMENTS ARE BEING REFERRED FOR THE FOLLOWING REASONS:

☐ City Council ☒ Bid Approval ☐ Budget Approval ☐ Cancelled ☐ Other

Bid Analysis and Recommendation for _____

The following bid is attached:

This copy does not include the equipment specifications or Oakland County forms.

You Recommendations of a bidder are to be located in the space provided in the "Remarks" section on the next page of this form. Do not submit your recommendation on any other.

RFP: 2018 CDBG Sidewalk Improvement Program

REMARKS: After a competitive process and a public bid opening, it is recommended

that Koala-T Construction Inc., be awarded the Sidewalk Improvement bid.

Your recommendation is to be based on the bid specification and content of bid. If the lowest bidder or bidders do not meet the specifications then list the major deviations for each.

Rejections must be based on actual exceptions to specifications, or on other details included in the bid documents.

Legal questions or concerns should be included in the analysis. If necessary, the Purchasing Division may request a legal opinion.

Recommendations for bids over \$10,000.00 must be approved by the Finance Director, the Purchasing Agent or an approved person as noted on the "City of Pontiac Authorized Signature Record."

Vendor has met the requirements of the Request For Proposal Bid Documents.
The above named firm has also provided references of the companies where they have performed similar work.
They have the experience and equipment necessary to perform the duties of the RFP.
I have included the listing of vendors notified on MITN.
I have included a bid tabulation showing all the bidders and their prices.

Signature of Purchasing Agent:

Michelle McKenzie
 Date: 6/26/18

Approved by:

Signature of Deputy Mayor:

J. B. P. Jr.
 Date: 6-27-18

☒ LARA
 ☒ CORPS
 ☒ SAM
 ☒ Income Tax
 ☒ Oakland County Property Info
 ☒ City A/P
 ☒ SBA
☒ MITN Profile
☒ Website
☒ Bid Tab
☐ Vendor List
☐ RFP
☐ Addendum
see memo



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Bureau of Professional Licensing / Corporations, Securities & Commercial Licensing Bureau

VERIFY A LICENSE/REGISTRATION

Name	DBA Name	License Type	License Nbr	Address	Status	Enforcement Action
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There were no records found matching the search criteria

[Back](#)[New Search](#)

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LARA Corporations Online Filing System

Department of Licensing and Regulatory Affairs

ID Number: 800131366

[Request certificate](#)[New](#)

Summary for: KOALA-T CONSTRUCTION CORP.

The name of the DOMESTIC PROFIT CORPORATION: KOALA-T CONSTRUCTION CORP.

Entity type: DOMESTIC PROFIT CORPORATION

Identification Number: 800131366 Old ID Number: 12754A

Date of Incorporation in Michigan: 06/29/1999

Purpose: All Purpose Clause

Term: Perpetual

Most Recent Annual Report: 2017

[Most Recent Annual Report with Officers & Directors](#)**The name and address of the Resident Agent:**

Resident Agent Name: DEAN GRULKE

Street Address: 424 FERRY AVE

Apt/Suite/Other:

City: PONTIAC

State: MI

Zip Code: 48341

Registered Office Mailing address:

P.O. Box or Street Address:

Apt/Suite/Other:

City:

State:

Zip Code:

Act Formed Under: 284-1972 Business Corporation Act

Total Authorized Shares: 60,000

CORPS

6/26/2018, 2:28 PM

[Log In](#)[Forgot Username?](#)[Forgot Password?](#)[Create an Account](#)

ALERT: You must submit a notarized letter appointing the authorized Entity Administrator before your registration will be activated. This requirement now applies to both new and existing entities. Read our FAQs to learn more about this process change.

Entity Dashboard

[Entity Overview](#)[Entity Registration](#)[Core Data](#)[Assertions](#)[Reps & Certs](#)[POCs](#)[Exclusions](#)[Active Exclusions](#)[Inactive Exclusions](#)[Excluded Family Members](#)[RETURN TO SEARCH](#)

KOALA-T CONSTRUCTION, INC

DUNS: 144289652 CAGE Code: 60ZP2

Status: Expired

424 FERRY AVE

PONTIAC, MI, 48341-3317,

UNITED STATES

Expiration Date: 06/09/2011

Purpose of Registration: Cannot be determined

Entity Overview

Entity Registration Summary

Name: KOALA-T CONSTRUCTION, INC
Business Type: Business or Organization
Last Updated By: None Specified
Registration Status: Expired
Activation Date: N/A
Expired On: 06/09/2011

Exclusion Summary

Active Exclusion Records? No

WKS

Michelle McKenzie

From: Larry A. Kosofsky
Sent: Friday, June 22, 2018 10:32 AM
To: Michelle McKenzie
Subject: RE: Please investigate for compliance Koala-T

Hello Michelle,

I have no record of this business in my system. If they have not previously worked for the City, the they are in compliance. If they have worked, then they are not in compliance.

Thanks,

Larry

From: Michelle McKenzie
Sent: Friday, June 22, 2018 10:13 AM
To: Larry A. Kosofsky <lkosofsky@pontiac.mi.us>
Subject: Please investigate for compliance Koala-T
Importance: High

Larry,

Please investigate this vendor:

Koala-T Construction, Inc.
13448 Chateau Cove
Holly, MI 48442

Tax ID# 38-3476543

Thank you,

Michelle L. McKenzie
Purchasing Agent/Fiscal Analyst
City of Pontiac
MMcKenzie@pontiac.mi.us
Direct Dial (248) 758-3120
Fax (248) 758-3197

Income
TAX

424 FERRY AVE PONTIAC MI 48341-3317

14-33-477-045



Commercial and Industrial Property Profile

Note: Please be advised the data included in Property Gateway originates from multiple local municipalities. Data, in regard to properties, may be classified and updated differently by municipalities. If you have any questions, please contact the local community where the data originated.

Owner Information

Owner(s) : DEAN A GRULKE & CHRISTINE L GRULKE
Mailing Address : 6586 FOREST RIDGE CT ROYAL OAK MI 48346

Location Information

Site Address : 424 FERRY AVE PONTIAC MI 48341-3317
PIN : 14-33-477-045 Neighborhood Code : INL
Municipality : City of Pontiac
School District : 210 PONTIAC CITY SCHOOLS
Use : 201 BUS IMP (Commercial Business Imp.)
Water Indicator : Y Sewer Indicator : Y
Well Indicator : N Septic Indicator : N

Property Description

T3N, R10E, SEC 33 SUB OF N 1/2 LOT 246 EXCEPT W 150 FT, S 1/2 OF LOT 245 EXC W 150 FT & E 361.50 FT OF W 511.5 FT OF N 1/2 OF LOT 245, AND E 366.2 FT OF W 516.2 FT OF LOT 244 OF FERRY FARM ADDITION LOTS 724 TO 727 INCL 11-27-89 FR 008, 009 & 010

Split/Combination Information

Added Status : Added Parcel
Added Date : 12/05/1989 Added To : FR 008, 009 & 010

Most Recent Sale Since 1994

Date : 03/13/1998
Amount : \$130,000 Liber : 18258:245
Grantor : #KEVIN SHEA INC Grantee : GRULKE, DEAN, A

Next Most Recent Sale

Date : 10/26/1995
Amount : \$75,000 Liber : 15791:768
Grantor : #PARTS PACKAGING CO Grantee : #KEVIN SHEA INC

Tax Information

Taxable Value : \$33,890 State Equalized Value : \$34,370
Current Assessed Value : \$34,370 Capped Value : \$33,890
Effective Date For Taxes : 12/01/2017 Principal Residence : 0%
Exemption
2017 Taxes 2018 Taxes
Summer : \$1,783.00 Summer : \$1,869.78
Winter : \$58.03 Winter :
Village : Village :

Lot Information

Description : LEVEL Acres : 0.457

Prop Info
1/9

424 FERRY AVE PONTIAC MI 48341-3317

14-33-477-045



Commercial and Industrial Property Profile

Note: Please be advised the data included in Property Gateway originates from multiple local municipalities. Data, in regard to properties, may be classified and updated differently by municipalities. If you have any questions, please contact the local community where the data originated.

Building/Section 1			
Building	: 1	Used As	: Warehouses - Storage
Year Built	: 1974	Effective Year	: 1979
Class	: S	Quality	: Average
No of Stories	: 1	Height Per Story (feet)	: 12
Avg Square Feet	: 6,000	Elevators	: N
Sprinklers	: N	Identical Units	: 1
Total Building Square Footage	: 6,000		
No lump sum Improvements Data Available for Building/Section1			

PropInfo
2/9



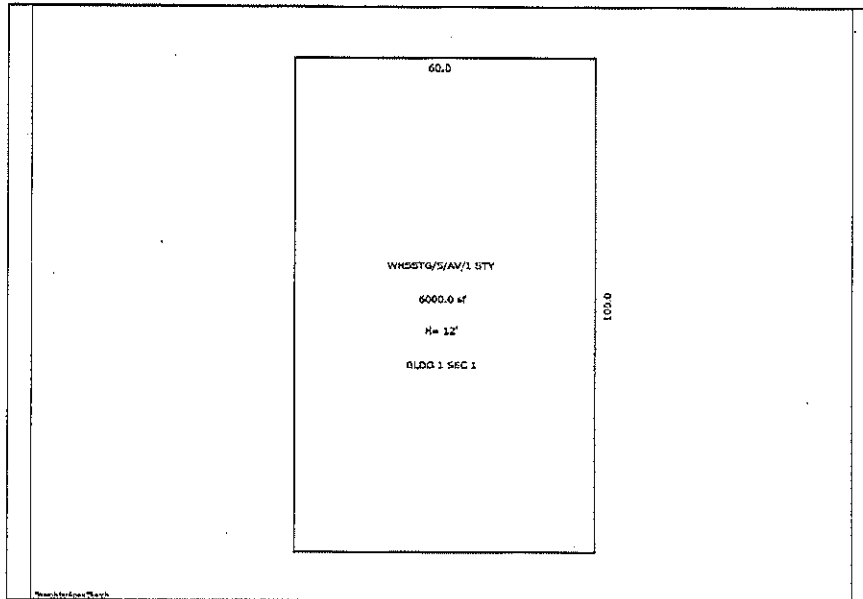
Parcel Sketch View

City of Pontiac (64)

Page Print Layout: 2 per page

PIN: 14-33-477-045

PRINT DATE: 6/26/2018



Prop Info
3/9

Google Maps 424 Ferry Ave



Prop Info
4/9



424 Ferry Ave
Pontiac, MI 48341



At this location

Koala-T Construction
5.0 (2)
Concrete Contractor · 3317, 424 Ferry Ave

Prep Info
5/9

424 FERRY AVE PONTIAC, MI 48341-3317 (Property Address)

Parcel Number: 64-14-33-477-045



Item 1 of 1

0 Images / 1 Sketch

Property Owner: GRULKE, DEAN A**Summary Information**

- > Commercial/Industrial Building Summary
 - Yr Built: 1974
 - # of Buildings: 1
 - Total Sq.Ft: 6,000
- > Property Tax information found
- > Assessed Value: \$33,200 | Taxable Value: \$32,910
- > 9 Building Department records found

Owner and Taxpayer Information**Owner**

GRULKE, DEAN A
GRULKE, CHRISTINE L
6586 FOREST RIDGE CT
ROYAL OAK, MI 48346

Taxpayer

SEE OWNER INFORMATION

General Information for Tax Year 2016

Property Class	201 Bus Imp	Unit	64 City of Pontiac
School District	210 Pontiac City Schools	Assessed Value	\$33,200
ITOnly	POST	Taxable Value	\$32,910
PPBusCode	0	State Equalized Value	\$33,200
User Alpha 1	Not Available	Date of Last Name Change	11/26/2007
User Alpha 3	Not Available	Notes	Not Available

Prop Info
6/9

Historical District	<i>Not Available</i>	Census Block Group	<i>Not Available</i>
User Alpha 2	<i>Not Available</i>	Exemption	<i>No Data to Display</i>

Principal Residence Exemption Information

Homestead Date *No Data to Display*

Principal Residence Exemption	June 1st	
2017	0.0000 %	
2016	0.0000 %	0

Previous Year Information

Year	MBOR Assessed	Final SEV	Final
2015	\$33,160	\$33,160	
2014	\$32,310	\$32,310	
2013	\$35,220	\$35,220	

Land Information

Zoning Code	RI	Total Acres	0.457
Land Value	\$13,620	Land Improvements	\$0
Renaissance Zone	No	Renaissance Zone Expiration Date	<i>No Data to Display</i>
ECF Neighborhood	E.C.F. Table INL older industrial bldg 151 parcels	Mortgage Code	00000
Lot Dimensions/Comments	<i>Not Available</i>	Neighborhood Enterprise Zone	No

Prop Info
7/9

Lot(s)	Frontage
No lots found.	
	Total Frontage: 0.00 ft
	Average Depth:

Legal Description

T3N, R10E, SEC 33 SUB OF N 1/2 LOT 246 EXCEPT W 150 FT, S 1/2 OF LOT 245 EXC W 150 FT & E 361.50 FT OF W 511.5 FT OF N 1/2 OF LOT 245, AND E 511.5 FT OF W 516.2 FT OF LOT 244 OF FERRY FARM ADDITION LOTS 724 TO 727 INCL 11-27-89 FR 008, 009 & 010

Land Division Act Information

Date of Last Split/Combine	No Data to Display	Number of Splits Left	0
Date Form Filed	No Data to Display	Unallocated Div.s of Parent	0
Date Created	No Data to Display	Unallocated Div.s Transferred	0
Acreage of Parent	0.00	Rights Were Transferred	Not Available
Split Number	0	Courtesy Split	Not Available
Parent Parcel	No Data to Display		

Sale History

Sale Date	Sale Price	Instrument	Grantor	Grantee	Terms of Sale	Liber/Pag
No sales history found.						

Building Information - 6000.00 sq ft Warehouses - Storage (Commercial)

Floor Area	6,000 sq ft	Estimated TCV	Not Available
Occupancy	Warehouses - Storage	Class	S
Stories Above Ground	1	Average Story Height	12 ft
Basement Wall Height	0 ft	Identical Units	Not Available

Prop Info
8/9

Year Built	1974	Year Remodeled	<i>Not Available</i>
Percent Complete	100%	Heat	Forced Air Furnace
Physical Percent Good	47%	Functional Percent Good	100%
Economic Percent Good	100%	Effective Age	37 yrs

****Disclaimer:** BS&A Software provides BS&A Online as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This data is reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.

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Prop Info
9/9

[Skip Navigation](#) >[Accessibility Options](#) >**SBA Profile****Privacy Statement**[\(Back to Profile List, or use Back button\)](#)**Identification, Location & Contacts**

This profile was last updated: 06/10/2010
Status: Expired

User ID: P1249242
Name of Firm: KOALA-T CONSTRUCTION, INC
Trade Name ("Doing Business As ..."):
DUNS Number: 144289852
Parent DUNS Number:
Address, line 1: 424 FERRY AVE
Address, line 2:
City: PONTIAC
State: MI
Zip: 48341-3317
Phone Number: 248-322-2751
Fax Number: 248-253-1891
E-mail Address: koalat@um.att.um
WWW Page:
E-Commerce Website:
Contact Person: DEAN GRULKE
County Code (3 digit): 125
Congressional District: 14
Metropolitan Statistical Area: 2160
CAGE Code: 60ZP2
Year Established: 1981
Accepts Government ☐ Yes ☒ No
Credit Card?:
GSA Advantage
Contract(s):

(Note: Size information is now under "NAICS Codes with Size Determinations by NAICS", below.)

Organization, Ownership & Certifications

Legal Structure: Subchapter S Corporation
Ownership and Self-
Certifications:

Current Principals

(none given)

"Business Development Servicing Office" (for certifications)

MICHIGAN DISTRICT OFFICE (SBA office code 0515)

8(a) Certification:

SBA 8(a) Case Number:
SBA 8(a) Entrance Date:
SBA 8(a) Exit Date:

Small Disadvantaged Business Certification:

SDB Entrance Date:
SDB Exit Date:

HUBZone Certification:

HUBZone Certified?: ☐ Yes ☒ No
HUBZone Certification
Date:

8(a) Joint Venture Certification:

8(a) JV Entrance Date:
8(a) JV Exit Date:

Non-Federal-Government Certifications:

SBA
2/4

(none given)

Products & Services

Capabilities Narrative:

(none given)

Special Equipment/Materials:

(none given)

Business Type Percentages:

(none given)

Bonding Levels

Construction Bonding Level (per contract) (none given)

Construction Bonding Level (aggregate) (none given)

Service Bonding Level (per contract) (none given)

Service Bonding Level (aggregate) (none given)

NAICS Codes with Size Determinations by NAICS:

#	Primary?	Code	NAICS Code's Description	"Buy Green"? (1)	Small? (2)
1		237310	Highway, Street, and Bridge Construction		Yes
(1) By entering Yes for "Buy Green", the firm asserts that it obeys EPA guidelines for environmental friendliness for this NAICS code. Note, EPA guidelines do not exist for every NAICS code. (2) If Yes, the firm's revenues/number of employees do not exceed the NAICS code's small business size standard.					

Keywords:

(none given)

Miscellaneous:

SBA
3/4

Quality Assurance (none given)
Standards:
Electronic Data ☐ Yes ☒ No
Interchange capable?:

Export Profile (Trade Mission Online)

Exporter?: (firm hasn't answered this question yet)
Export Business Activities: (none given)
Exporting to: (none given)
Desired Export Business (none given)
Relationships:
Description of Export (none given)
Objective(s):

Performance History (References)

(none given)

The structure of this page was last updated 02/01/2013, as part of SBSS 8.1.1.

Vendor Details

Koala-T Construction, Inc.

424 Ferry Avenue
Pontiac, Michigan, 48341
United States

Organization Number

557607

County/Region

Oakland County

Website

kcimich.com

Registration date

06/10/2017

Phone

248-322-2751

Fax

248-253-1891

Email

brad@kcimich.com

- [Org](#)
- [Working Categories](#)
- [Contacts](#)
- [Bids](#)
- [History](#)
- [Downloads](#)
- [Notifications](#)

Registration Information

Business Structure

Not Specified

Business Type

Not Specified

Owner Ethnicity

MITN
1/2

Not Specified

Number of Employees

11 to 50

Established Since

1982

W-9



MITN Purchasing Group

Member Since

06/10/2017

Status

Completed

Last Update Date

06/10/2017 12:23 PM EDT

Last Update By

Brad Watson

Membership Level

Group Notification

VIEW ANSWERS

Is your company a registered DBE through the state of Michigan (MDOT)?

No

[Back to previous page](#)

[Terms & Conditions](#) | [Privacy Policy](#)

MITN
2/2

KCI Construction

SERVING SOUTHEAST MICHIGAN SINCE 1981



KOALA-T CONSTRUCTION INC.

WELCOME SERVICES PROJECTS CONTACT

Quality Concrete and Site Development Contractors

Concrete Paving Contractors

KCI was established in 1982 as a small local business and has since grown to serve all of Southeast Michigan. We are fully bonded and insured, and have been a proud member of the Construction Association of Michigan (CAM) since 1992 and we are MDOT certified. KCI, offers a wide variety of construction services that specializes in concrete and asphalt paving for homes and businesses throughout the Metro Detroit area. We excel in paving, repairing, and maintaining parking lots, driveways, sidewalks, patios, garage floors, and various other concrete components. Contact us today for detailed pricing information.



Improving Land Value in Metro Detroit One Job at a Time

There is nothing quite as appealing as the dark black hue of a freshly paved road. As customers drive along a brand new road to visit your business, they will know right away that you care about your image. Impress your valued clients with attractive new concrete components from our talented contractors.

COMMERCIAL MUNICIPAL INSTITUTIONAL

M.D.O.T. Certified - Bonded

Slip-Form Concrete Curbs & Gutters

Parking Lots - Site Concrete

Sidewalks - Driveways - Finished Floors

Fast to Respond - Efficient Professional Grade

KCI is a guaranteed resource for quality craftsmanship and we pride ourselves on our ability to provide quality construction services at the most affordable prices. If you are looking for cost efficiency and high quality construction, KCI is the company to meet those needs.

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website

CITY PONTIAC

BID OPENING FOR

2018 SIDEWALK IMPROVEMENT PROGRAM

2:00 PM., TUESDAY, APRIL 23, 2018

Preliminary Bid Tabulation

Bid Opening: 4-23-18 @ 2:00 pm

Opened by: CITY CLERK Annette Wesley

Witnessed by: Michelle McKenzie

Witnessed by: J Balint

2018 SIDEWALK IMPROVEMENT PROGRAM						2018 SIDEWALK IMPROVEMENT PROGRAM						2018 SIDEWALK IMPROVEMENT PROGRAM											
				MERLO		LOW BIDDER		KOALA-T		SECOND LOW BIDDER		GREAT LAKES		THIRD LOW BIDDER		LACARIA		FOURTH LOW BIDDER		AUDIA		FIFTH LOW BIDDER	
ITEM CODE	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Sidewalk, Rem	13,550	SY	\$ 9.00	\$ 121,950.00	\$ 9.00	\$ 121,950.00	\$ 15.00	\$ 203,250.00	\$ 24.00	\$ 325,200.00	\$ 4.50	\$ 60,675.00										
2	Sidewalk, Conc, 4 inch	87725	SF	\$ 4.05	\$ 355,286.25	\$ 5.05	\$ 442,606.25	\$ 4.20	\$ 368,445.00	\$ 5.25	\$ 460,656.25	\$ 7.35	\$ 644,267.76										
3	Sidewalk, Conc, 5 inch	23,355	SF	\$ 6.05	\$ 141,297.75	\$ 6.15	\$ 143,633.25	\$ 8.20	\$ 191,801.00	\$ 5.55	\$ 129,629.25	\$ 7.95	\$ 185,672.25										
4	Sidewalk, Conc, 8 inch	315	SF	\$ 8.05	\$ 2,535.75	\$ 8.30	\$ 2,614.50	\$ 8.75	\$ 2,756.25	\$ 6.50	\$ 2,047.50	\$ 8.50	\$ 2,677.50										
5	Hand Patching	390	Ton	\$ 200.00	\$ 78,000.00	\$ 150.00	\$ 58,500.00	\$ 230.00	\$ 89,700.00	\$ 125.00	\$ 48,750.00	\$ 500.00	\$ 195,000.00										
6	Root/Stump Removal	600	EA	\$ 75.00	\$ 45,000.00	\$ 20.00	\$ 12,000.00	\$ 120.00	\$ 72,000.00	\$ 200.00	\$ 120,000.00	\$ 100.00	\$ 60,000.00										
				TOTAL BID AMOUNT =		\$ 766,669.75		TOTAL BID AMOUNT =		\$ 839,714.00		TOTAL BID AMOUNT =		\$ 916,952.25		TOTAL BID AMOUNT =		\$ 1,149,583.00		TOTAL BID AMOUNT =		\$ 1,182,612.50	

***Corrected by the Engr.

Preliminary Bid Tabulation

Bid Opening: 4-23-18 @ 2:00 pm

Opened by: CITY CLERK Annette Wesley

Witnessed by: Michelle McKenzie

Witnessed by: J Balint

2018 SIDEWALK IMPROVEMENT PROGRAM				2018 SIDEWALK IMPROVEMENT PROGRAM				2018 SIDEWALK IMPROVEMENT PROGRAM			
ITEM CODE	ITEM DESCRIPTION	QUANTITY	UNIT	16 CONTR UNIT PRICE	SIXTH LOW BIDDER AMOUNT	GIBRALTER UNIT PRICE	SEVENTH LOW BID AMOUNT				
1	Sidewalk, Rem	13,550	SY	\$ 17.00	\$ 230,350.00	\$ 32.87	\$ 445,338.50				
2	Sidewalk, Conc, 4 Inch	87725	SF	\$ 8.00	\$ 701,800.00	\$ 8.37	\$ 734,258.25				
3	Sidewalk, Conc, 6 Inch	23,355	SF	\$ 8.15	\$ 190,345.25	\$ 9.40	\$ 219,537.00				
4	Sidewalk, Conc, 8 Inch	315	SF	\$ 9.20	\$ 2,898.00	\$ 11.10	\$ 3,496.50				
5	Hand Patching	390	Ton	\$ 340.00	\$ 132,600.00	\$ 225.00	\$ 87,750.00				
6	Root/Stump Removal	600	EA	\$ 100.00	\$ 60,000.00	\$ 150.00	\$ 90,000.00				
				TOTAL BID AMOUNT =		TOTAL BID AMOUNT =		TOTAL BID AMOUNT =		TOTAL BID AMOUNT =	
				\$ 1,347,691.25		\$ 1,626,430.25					

SEVEN RESPONSIVE BIDDERS FOR PROJECT

***Corrected by City of Pontiac

Created By Jack Cady

For City Engineer J. Balint

24-Apr-18

Sheet 1 of 1

Bid Tab



Purchasing Department
47450 Woodward, Pontiac, MI 48342 • (248) 758-3120

NOTE:

In an effort to conserve paper and time.

The large format documents, submitted with the previous recommendation, are not included with this packet.

- Vendor List
- RFP
- Addendum

Thank you!



CITY OF PONTIAC

OFFICIAL MEMORANDUM

Executive Branch

RECEIVED
2018 JUN 29 PM 3:11
PONTIAC CITY CLERK

TO: Pontiac City Council

FROM: Jane Bais-DiSessa, Deputy Mayor, at the request of
John V. Balint, City Engineer

DATE: June 29, 2018

RE: RCOC Traffic Control Agreements

The Road Commission for Oakland County has been contracted for the past 6 years to operate and maintain the City's traffic signals. Initially, the 72 agreements were approved by City Council. Since then, we have found that agreements for three signals within the City were either never signed or not filed.

Those locations are:

1. East Beverly and Highwood
2. E. Beverly Avenue and X-Over, 625 Feet West of Joslyn Avenue
3. N. Glenwood and Pontiac Plaza

The Engineering division has reviewed these agreements and finds them acceptable.

Funding for the this work is located in the 2018-19 major street budget.

Based upon the above and attached information, it is my recommendation of the Department of Public Works that the resolution accepting the RCOC signal agreements be approved by the Pontiac City Council and signed by the Mayor or Deputy Mayor.

WHEREAS, The City of Pontiac has reviewed the agreements with the Road Commission for Oakland County and finds them acceptable, and;

WHEREAS, The Road Commission for Oakland County maintains all City owned traffic signals, as well as all MDOT owned traffic signals within the City of Pontiac, and;

NOW, THEREFORE,
BE IT RESOLVED, The Pontiac City Council authorizes the Mayor or Deputy sign the traffic signal operation and maintenance agreements with the Road Commission for Oakland County for the above listed locations

JVB

Attachments

**STATE OF MICHIGAN
BOARD OF COUNTY ROAD COMMISSIONERS
OAKLAND COUNTY
AGREEMENT FOR TRAFFIC CONTROL DEVICE**

Type of Work: Traffic Signal Maintenance

Location: E. Beverly Avenue and Highwood

Signal No: 1514

Date Effective:

Under authority of state law and by virtue of resolution formally adopted by their respective governing bodies, the under-signed hereby agree to participate in the cost of installation, maintenance and operation of the above traffic control device on the basis of the following division of costs. (Title to equipment shall remain with the purchasing agency, unless purchased for roads not under the jurisdiction of the Board of County Road Commissioner.) The proportionate share of all costs are to be billed monthly. This agreement is terminable on thirty days written notice by any party.

DIVISION OF COSTS

AGENCY	INSTALLATION		MAINTENANCE Percent
	Percent	Estimated Cost	
City of Pontiac	N/A %	\$ N/A	100 %
Total	N/A %	\$ N/A	100 %

It is further agreed that the agency responsible for payment of energy billings and/or leased line interconnection billings included in maintenance costs, shall be the ROAD COMMISSION FOR OAKLAND COUNTY.

It is further agreed that the agency responsible for making original and replacement installations and performing maintenance shall be the ROAD COMMISSION FOR OAKLAND COUNTY.

"In the event the traffic control device referred to in this agreement is located on a road or street that is not under the jurisdiction of the Road Commission for Oakland County, the authority having the jurisdiction over the road or street hereby agrees to save harmless, indemnify, represent, and defend the Road Commission for Oakland County from any and all claims, demands, or suits arising out of or relating to the installation, maintenance and operation of the traffic control device which is the subject matter of this agreement."

"In the event the traffic control device referred to in this agreement is located on a road or street that is under the jurisdiction of the Road Commission for Oakland County and by virtue of this agreement will be maintained by an agency other than the Road Commission for Oakland County, then and in that event the said agency hereby acknowledges that it is undertaking the Road Commission for Oakland County's duty to maintain the said traffic control device and further agrees to provide insurance coverage protecting the Road Commission for Oakland County."

APPROVED:

ROAD COMMISSION FOR OAKLAND COUNTY

Date_____

By_____
Danielle Deneau, P.E.

DIRECTOR OF TRAFFIC-SAFETY
Title of Authorized Official

APPROVED:

CITY OF PONTIAC

Date_____

By_____

Title of Authorized Official

*Certified copy of resolution must be submitted with this form for new installations.

**STATE OF MICHIGAN
BOARD OF COUNTY ROAD COMMISSIONERS
OAKLAND COUNTY
AGREEMENT FOR TRAFFIC CONTROL DEVICE**

Type of Work: Traffic Signal Maintenance

Location: N Glenwood Avenue and Pontiac Plaza

Signal No: 1513

Date Effective:

Under authority of state law and by virtue of resolution formally adopted by their respective governing bodies, the under-signed hereby agree to participate in the cost of installation, maintenance and operation of the above traffic control device on the basis of the following division of costs. (Title to equipment shall remain with the purchasing agency, unless purchased for roads not under the jurisdiction of the Board of County Road Commissioner.) The proportionate share of all costs are to be billed monthly. This agreement is terminable on thirty days written notice by any party.

DIVISION OF COSTS

AGENCY	INSTALLATION		MAINTENANCE
	Percent	Estimated Cost	Percent
City of Pontiac	N/A %	\$ N/A	100 %
Total	N/A %	\$ N/A	100 %

It is further agreed that the agency responsible for payment of energy billings and/or leased line interconnection billings included in maintenance costs, shall be the ROAD COMMISSION FOR OAKLAND COUNTY.

It is further agreed that the agency responsible for making original and replacement installations and performing maintenance shall be the ROAD COMMISSION FOR OAKLAND COUNTY.

"In the event the traffic control device referred to in this agreement is located on a road or street that is not under the jurisdiction of the Road Commission for Oakland County, the authority having the jurisdiction over the road or street hereby agrees to save harmless, indemnify, represent, and defend the Road Commission for Oakland County from any and all claims, demands, or suits arising out of or relating to the installation, maintenance and operation of the traffic control device which is the subject matter of this agreement."

"In the event the traffic control device referred to in this agreement is located on a road or street that is under the jurisdiction of the Road Commission for Oakland County and by virtue of this agreement will be maintained by an agency other than the Road Commission for Oakland County, then and in that event the said agency hereby acknowledges that it is undertaking the Road Commission for Oakland County's duty to maintain the said traffic control device and further agrees to provide insurance coverage protecting the Road Commission for Oakland County."

APPROVED:

ROAD COMMISSION FOR OAKLAND COUNTY

Date_____

By_____
Danielle Deneau, P.E.

DIRECTOR OF TRAFFIC-SAFETY
Title of Authorized Official

APPROVED:

CITY OF PONTIAC

Date_____

By_____

Title of Authorized Official

*Certified copy of resolution must be submitted with this form for new installations.

STATE OF MICHIGAN
BOARD OF COUNTY ROAD COMMISSIONERS
OAKLAND COUNTY
AGREEMENT FOR TRAFFIC CONTROL DEVICE

Type of Work: Traffic Signal Maintenance

Location: E. Beverly Avenue and X-Over, 625 Feet West of Joslyn Avenue

Signal No: 1515
Date Effective:

Under authority of state law and by virtue of resolution formally adopted by their respective governing bodies, the under-signed hereby agree to participate in the cost of installation, maintenance and operation of the above traffic control device on the basis of the following division of costs. (Title to equipment shall remain with the purchasing agency, unless purchased for roads not under the jurisdiction of the Board of County Road Commissioner.) The proportionate share of all costs are to be billed monthly. This agreement is terminable on thirty days written notice by any party.

DIVISION OF COSTS

AGENCY	INSTALLATION		MAINTENANCE
	Percent	Estimated Cost	Percent
City of Pontiac	N/A %	\$ N/A	100 %
Total	N/A %	\$ N/A	100 %

It is further agreed that the agency responsible for payment of energy billings and/or leased line interconnection billings included in maintenance costs, shall be the ROAD COMMISSION FOR OAKLAND COUNTY.

It is further agreed that the agency responsible for making original and replacement installations and performing maintenance shall be the ROAD COMMISSION FOR OAKLAND COUNTY.

"In the event the traffic control device referred to in this agreement is located on a road or street that is not under the jurisdiction of the Road Commission for Oakland County, the authority having the jurisdiction over the road or street hereby agrees to save harmless, indemnify, represent, and defend the Road Commission for Oakland County from any and all claims, demands, or suits arising out of or relating to the installation, maintenance and operation of the traffic control device which is the subject matter of this agreement."

"In the event the traffic control device referred to in this agreement is located on a road or street that is under the jurisdiction of the Road Commission for Oakland County and by virtue of this agreement will be maintained by an agency other than the Road Commission for Oakland County, then and in that event the said agency hereby acknowledges that it is undertaking the Road Commission for Oakland County's duty to maintain the said traffic control device and further agrees to provide insurance coverage protecting the Road Commission for Oakland County."

APPROVED:

ROAD COMMISSION FOR OAKLAND COUNTY

Date _____

By _____
Danielle Deneau, P.E.

DIRECTOR OF TRAFFIC-SAFETY
Title of Authorized Official

APPROVED:

CITY OF PONTIAC

Date _____

By _____

Title of Authorized Official

*Certified copy of resolution must be submitted with this form for new installations.



CITY OF PONTIAC

OFFICIAL MEMORANDUM

Executive Branch

TO: Pontiac City Council

FROM: Jane Bais-DiSessa, Deputy Mayor, at the request of
John V. Balint, City Engineer

DATE: June 29, 2018

RE: MDOT Cost Agreement For Traffic Signal Control

RECEIVED
2018 JUN 29 PM 3:12
PONTIAC CITY CLERK

The Michigan Department of Transportation has a traffic signal at the intersection of M-59 (Huron) and State Street/Williams Street. Due to this being at a multi-jurisdictional intersection where the State is responsible for two legs of the intersection and the City is responsible for two legs of the intersection, MDOT is requesting the City enter into a cost sharing agreement for the operation and maintenance of the subject signal. The City has many of the same agreements with MDOT throughout the City. The location is M-59 (Huron) and State Street/Williams Street

The Engineering division has reviewed this agreement and finds acceptable.

Funding for this work is located in the 2018-19 major street budget.

Based upon the above and attached information, it is my recommendation of the Department of Public Works that the resolution accepting the RCOC signal agreements be approved by the Pontiac City Council and signed by the Mayor or Deputy Mayor.

WHEREAS, The City of Pontiac has reviewed the agreement with the Michigan Department of Transportation and finds acceptable, and;

WHEREAS, This agreement splits the expense of the operation and maintenance of the signal in half. The City is responsible for 50% and MDOT is responsible for 50%, and;

NOW, THEREFORE,
BE IT RESOLVED, The Pontiac City Council authorizes the Mayor or Deputy sign the Cost Agreement for Traffic Control with the Michigan Department of Transportation the above listed location

JVB

Attachments



**MICHIGAN DEPARTMENT OF TRANSPORTATION
COST AGREEMENT FOR TRAFFIC SIGNAL
CONTROL**

☒ Lansing ☐ Region
☐ District ☐ TSC
☐ County

This Agreement Cancels and Supercedes All Previous Cost Agreements AND is terminable on thirty days notice by any party.

Typed Date 12/19/2017

LOCATION Modernization Traffic Signal

Work Auth No. 17308

M-59 (HURON) @ WILLIAMS & STATE STS

MDOT Plan No. 63041-01-007

PONTIAC

Oakland

Installation Date 01/17/20018

* Under authority of state law and by virtue of resolutions formally adopted by their respective governing bodies (and herein submitted), the undersigned hereby agree to participate in the cost of installation, maintenance and operation of the above traffic signal control on the basis of the division of costs as determined by the provision of applicable statutes. Details of installation are as shown on attached Michigan Department of Transportation plan dated 10/11/2017 . N
 Title to equipment shall remain with the purchasing agency, and the proper credit of salvaged value shall be issued to all parties upon removal of the equipment, in proportion to their share of original cost.

PARTICIPATION

AGENCY		INSTALLATION		MAINTENANCE	
		Per Cent	Estimated Cost	Per Cent	Estimated Annual Cost
Dept of Transportation 63041		0 %	\$2,980	50 %	\$708
PONTIAC	City	0 %	\$0	50 %	\$708
ROAD COMMISSION FOR OAKLAND CO		0 %	\$0	%	
Total		100 %	\$2,980	100 %	\$1,416

It is further agreed that the agency responsible for handling bills and/or leased line interconnection billings shall be MDOT

It is further agreed that the agency responsible for performing signal maintenance type D shall be ROAD COMMISSION FOR OAKLAND CO

For Michigan Department of Transportation use ONLY.		
APPROVED: City of PONTIAC Date _____ _____ (Title of Authorized Official)	APPROVED: ROAD COMMISSION FOR OAKLAND CO Date _____ By _____ _____ (Title of Authorized Official)	APPROVED: By _____ Engineer of Operations Date _____
APPROVED: Date _____ _____ (Title of Authorized Official)	APPROVED: Date _____ By _____ _____ (Title of Authorized Official)	SIGNED: MICHIGAN DEPARTMENT OF TRANSPORTATION By _____ Deputy Director, Field Services Date _____

* Two copies of resolution must be submitted with this form.

(See Reverse Side for an Outline of Policy)

Q1549 (3/89)

OUTLINE OF POLICY RELATING TO DIVISION OF MAINTENANCE COSTS FOR TRAFFIC SIGNALS

The "Maintenance Cost Agreement for Traffic Signal Controls" between the Michigan Department of Transportation and the county, township, city or village is based on the following policy:

1. The percentage of expense shall be divided on the basis of number of signalized directions. For instance, in the case of a four-legged intersection of which two state trunk line legs are both signalized and only one of the two county legs is signalized, 66-2/3% shall apply to the state trunk line and 33-1/3% to the county road.
2. A divided highway shall be considered the same as a two-way undivided highway.
3. The signalized direction for pedestrians shall be treated in the same manner as signalized vehicular direction.
4. In case of a contract municipality, the municipal share of expense shall include percentages for signalized directions on municipal streets, plus the municipal maintenance contract percentage of the share allocated to the signalized directions on state trunk lines.
5. In case of a signal being located at the intersection of two or more state trunk line maintenance sections, the "Trunk Line Share" shall be allocated to that maintenance section which extends in the north direction. If none extends in the north direction, then to the first leg encountered starting from the north and progressing in a clockwise direction.

OUTLINE OF POLICY RELATING TO DIVISION OF MAINTENANCE COSTS FOR ELECTRICAL SCHOOL SIGNS

The "Maintenance Cost Agreement for Traffic Signal Controls" between the Michigan Department of Transportation and the county, township, city or village is based on the following policy:

1. The Michigan Department of Transportation shall pay the entire cost of mechanical and routine maintenance, and the cost of energy billings.

EXPLANATION OF CODE FOR "TYPE OF INSTALLATION"

<u>SAMPLE</u>	<u>1</u>	-	<u>4W</u>	-	<u>3C</u>	-	<u>S</u>	-	<u>A</u>
	1		2		3		4		5

Explanation

1. The number of heads of each particular type of unit.
2. The number of signalized ways in the unit - (4 ways).
3. The number of colors facing in each direction - (3 colors).
4. How signal is supported: S-Span Suspension, M-Mast Arm, B-Bracket, P-Post or pedestal.
5. Solid or adjustable heads: S-Solid, A-Adjustable.

A pedestrian signal on a pedestal is designated by: 1-1W-2C-P-A.

A pedestrian signal on a pole is designated by: 1-1W-2C-B-A.

EXPLANATION OF MDOT PLAN NUMBER

<u>SAMPLE</u>	<u>65032</u>	-	<u>01</u>	-	<u>001</u>
	1		2		3

Explanation

1. Control section number.
2. Type of operation. (01-Stop and Go; 02-Flasher; 03-Keep Right Sign; 04-School Speed Limit; 05-School Flasher ; 06-Street Lighting; 07-Illuminated Sign; 08-Emergency Traffic Signal; 09-Misc.).
3. Assigned number within a control section.

