



**PONTIAC CITY COUNCIL
FORMAL MEETING
September 4, August 28, 2018
6:00 P.M.
45th Session of the 10th Council**

It is this Council's mission "To serve the citizens of Pontiac by committing to help provide an enhanced quality of life for its residents, fostering the vision of a family-friendly community that is a great place to live, work and play."

Call to order

Invocation

Pledge of Allegiance

Roll Call

Authorization to Excuse Councilmembers

Amendments to and Approval of the Agenda

Approval of the Minutes

1. Journal of August 28, 2018.

Subcommittee Reports (If Needed)

Special Presentation – The Levine Law Group PLLC, Mary P. Levine, Affordable Housing Using LIHTC.

Public Hearing - Establishing an Industrial Facilities Tax Exemption (IFT) Plant Rehabilitation District for Peninsula Plastics Company Inc.

2. Resolution to establish an Industrial Facilities Tax Exemption (IFT) Plant Rehabilitation District for Peninsula Plastics Company, Inc., 1200 Auburn Ave., Pontiac, Michigan.

Recognition of Elected Officials

Agenda Address

Agenda Items for City Council Consideration

3. Formal introduction of an Ordinance to establish a PILOT for the Hamilton, 5 Carter Street, Pontiac, MI.
4. Authorize Mayor to purchase five vehicles (Chevrolet Cruze) to administer the Code Enforcement Division, from Berger Chevrolet. (defer from two weeks)
5. Resolution to approve Mayoral recommendation to reappoint the following individuals to the Planning Commission. (deferred from 7/17/18)
6. Resolution for the American Legion Cook-Nelson Post #20's 98th Anniversary.

Public Comment

Mayor, Clerk, City Attorney and Council Closing Comments

Adjournment

August 28, 2018

**Official Proceedings
Pontiac City Council
44th Session of the Tenth Council**

A Study Session of the City Council of Pontiac, Michigan was called to order in City Hall, Tuesday August 28, 2018 at 6:00 P.M. by President Kermit Williams.

Call to Order at 6:00 p.m.

Moment of Silence for Captain Gary Miller

Roll Call

Members Present: Carter, Taylor-Burks, Waterman and Williams.

Members Absent: Miller, Pietila and Woodward.

Mayor Waterman was present.

Clerk announced a quorum.

18-324 Excuse Councilperson Gloria Miller, Mary Pietila and Don Woodward for personal reasons. Moved by Councilperson Waterman and second by Councilperson Taylor-Burks.

Ayes: Taylor-Burks, Waterman, Williams and Carter

No: None

Motion Carried.

18-325 Approval of the Agenda with a motion to remove items #4 (youth recreational vehicles) and #7 (pension payments for police and fire retirement system) from the agenda. Moved by Councilperson Waterman and second by Councilperson Taylor-Burks.

Ayes: Taylor-Burks, Waterman, Williams and Carter

No: None

Motion Carried.

18-326 Journal of August 21, 2018. Moved by Councilperson Taylor-Burks and second by Councilperson Waterman.

Ayes: Taylor-Burks, Waterman, Williams and Carter

No: None

Motion Carried.

Spectacular Stars of Pontiac – Presented by President Williams

Deputy Mayor Report or Departmental Head Reports- Mayor Waterman, Deputy Mayor Jane Bias-DiSessa and City Planner Vernon Gustafsson

Seven (7) individuals who addressed the body during public comments.

August 28, 2018

18-327 **Motion to defer resolution to consider re-appointment of the Planning Commission Members for one week.** Moved by Councilperson Taylor-Burks and second by Councilperson Waterman.

Ayes: Waterman, Williams, Carter and Taylor-Burks

No: None

Motion Carried.

18-328 **Resolution to request a public hearing to establish an Industrial Facilities Tax Exemption (IFT) Plan Rehabilitation District for Peninsula Plastics, Inc.** Moved by Councilperson Waterman and second by Councilperson Taylor-Burks.

Now, Therefore, Be It Resolved, that the Pontiac City Council direct the City Clerk to schedule a public hearing on September 4, 2018 in accordance with the Plant Rehabilitation and Industrial Development Act (Industrial Facilities Exemption) (PA 198 of 1974, as amended.)

Ayes: Williams, Carter, Taylor-Burks and Waterman

No: None

Resolution Passed.

President Kermit Williams adjourned the meeting at 7:38 p.m.

SHEILA R. GRANDISON
ACTING CITY CLERK

FINANCE SUBCOMMITTEE NOTES

August 14, 2018

In attendance:

Council members: Chair Patrice Waterman, President Kermit Williams and Gloria Miller

Mayor: Deirdre Waterman

Deputy Mayor: Jane Bais-DiSessa

Attorney: Grant W. Williams

Plante Moran: Danielle Kelley

Start time: 4:07 pm

AGENDA

Old Business

A. TJS Staffing

-A revised proposal was submitted listing six (6) vacant positions and the cost:

1. Finance Director	\$121,500.00
2. Human Resource Director	\$63,336.00
3. City Treasurer	\$80,000
4. Deputy Director of DPW	\$75,000.00
5. Junior Planner	\$0.00 (no charge)
6. Contract Compliance	<u>\$0.00 (no charge)</u>
	\$339,836.00 @ 20%= \$67,967.00

- The proposal would only require the City to pay for four (4) searches and not six (6), at a cost of \$67,967.00 which is reduced from \$70,883.00.

-The total number of vacant positions that are provided for in the budget which were unfilled for the month of July, allows for a savings in the general fund; thereby allowing the savings to cover the cost of TJA Staffing Services.

New Business

A. Miller Canfield- Peninsula Plastics Project Growth Presentation

-Financial Projections presented to show if the City would be better or worse off with the abatements. Three (3) possible scenarios include, if no abatement is granted, if an IFT is granted and if an IFT and Brownfield are granted, all for 12 years and 24 years.

1. No abatement, NPV Net Impact to the City:
Over 12 yrs. \$342,686 and over 24 yrs. \$594,865
2. IFT, NPV Net Impact to the City
Over 12 yrs. \$125,459 and over 24 yrs. \$450,717
3. IFT and Brownfield, NPV Net Impact to the City
Over 12 yrs. \$127,124 and over 24 yrs. \$271,934

-Employee income tax reflects 10 base positions currently in Pontiac and a 2.9 multiplier was reduced to 2 and used as a conservative multiplier for indirect jobs with average taxable wages of \$18,000.

B. The Michigan Indigent Defense Council Grant (MIDC)

-The grant was timely approved on June 8, 2018 for the 2018-2019 budget. However, the grant requires that a separate grant fund be established., so a budget amendment is needed along with a resolution amendment.

C. 2018 Edward Byrne Memorial Justice Grant (JAG) application

-Oakland County Fiscal Services sent an email to the Deputy Mayor on July 24, 2018 indicating that Pontiac is considered a disparate jurisdiction to the County and will need to be included with the County's application. The allocation for the 2018 grant is \$97,789. Attached was a narrative from 2017 reflecting that the funding was used for deputy overtime. The email requested that an updated narrative for the 2018 allocation be provided in order to show how the funding would be used and as soon as possible.

-The application is due August 22 and it was stated that there is an extremely tight turnaround.

D. Review of financial activities:

- The total investment in all funds for the City as of 5-31-2018 was \$ 47,903,797.53. The general fund portion is \$17,116,317.32. The net increase in the balance compared to the previous month is a result of the collection of annual PILOT payments of, \$284,617.37
- Based on the latest report on the general fund balance as of 6-30-2017, the accumulated amount is \$17.073 million dollars. The current balance sheet as of 6/30/2018 is reporting a decrease of fund balance \$2.16 million resulting in a fund balance of \$14.9 million. Of this fund balance, \$3.2 million is committed, leaving a reported unassigned fund balance of \$11.7 million. This balance does not include outstanding receipts expected before August 31, 2018 in the amount of, \$1,832,482.00.
- The Income Tax Collections current fiscal year vs prior will continue to change due to year end accounting entries for income tax related to June 2018 that is received from July 1, 2018 to August 31, 2018 which was approximately \$21, 000 in the prior year.
- Property tax collections for the month of May was not presented as the delinquent roll was sent to Oakland County in March 2018. The delinquent settlement receipt was collected on June 5, 2018. Tax bills for 2019 have been mailed.
- Expenditures for the first 11 months are tracking within the budget, and there are no expected budget overruns on any major funds for the fiscal year.

E. Vehicles for Code Enforcement and the Youth Recreation Program

- There was discussion regarding the purchase of five (5) Chevy Cruzes for Code Enforcement and a 2018 Dodge Caravan and a 2018 Chevrolet Express for the Youth Recreation Program.
- The funds for the vehicles for the Youth Recreation Program would be taken from the \$400,000 budget that was previously allocated and approved.
- It was further discussed, whether there should be a couple of smaller trucks purchased for Code Enforcement instead of five (5) cars, so that if a need for a truck arises in a different department, there could be possibility be a truck available. It was explained, that since the City is attempting to obtain a fleet of vehicles to meet the needs of the various departments, this could assist other departments in performing their requisite tasks.
- The Executive will look into pricing information for a couple of trucks and provide the numbers to the subcommittee.

Adjourned: 5:00 p.m.

COMMUNITY DEVELOPMENT SUB-COMMITTEE NOTES
August 21, 2018

In attendance:

Council members: Chairman Don Woodward, Gloria Miller and Mary Pietila

Mayor: Deirdre Waterman

Deputy Mayor: Jane Bais-DiSessa

City Attorney: Anthony Chubb

Deputy Community Development Director: Garland Doyle

City Planner: Vernon Gustafsson

Woda Cooper Development, Inc. and Casa Del Rey representatives

Start time: 9:34 am

A. EPA Report

- The United States Environmental Protection Agency Brownfields Quarterly Progress Report- Oakland County Brownfield Consortium Cooperative Agreement, Quarterly Report No.7, Report Period April 1, 2018 – June 30, 2018 was provided.
- The report provided by Oakland County outlines the use of the EPA Grant dollars that were allocated to the City of Pontiac.
- There is approximately \$17,075 left from, \$60,000.00

B. Casa Del Rey-PILOT Request- 2nd Attempt

- On March 13, 2018, Casa Del Rey located at 111 Oneida was introduced along with the Oneida Limited Dividend Housing Association, LLC PILOT ordinance.
- The request for LIHTC funding was not approved.
- They are amending their application and resubmitting.
- They must go through the PILOT process again.
- A previous final Council packet was provided including a Development Agreement.
- The owner would like to redevelop the apartment building into an age-restricted senior housing complex using Historic Tax credits and the MSHDA LIHTC program.

C. The Hamilton- PILOT Request 2nd Attempt

- On March 13, 2018, the Hamilton Limited Dividend Housing Association Limited Partnership PILOT ordinance for 5 Carter St. (The Hamilton) was introduced.
- The PILOT request was not approved by Council, but the LIHTC funding was approved.
- The final Council packet was provided including a Municipal Services Agreement and a Development Agreement.
- The owner would like to construct a 42 unit, 4 story multi-family affordable housing development at 5 Carter St and would possibly open in May 2020.
- Section 2 (jobs) was added to the Development Agreement, which provides that the owner will make all reasonable efforts to use Pontiac contractors and subcontractors, as well as hire Pontiac residents. Owner shall also establish an internship or apprenticeship program focused on the education of Pontiac residents.
- A letter of intent addressed to Phyllis Watson-Loudermill and dated July 12, 2018, was included in the packet. The letter of intent was between the Woda Cooper Development, INC. and HerCO.ORG, LLC, establishing a Referral Agreement for Section 3 workers for the

Hamilton Apartments, located at 5 Cater St, Pontiac, Michigan. The company will pay \$1,000 for each Section 3 worker/ apprentices supplied and managed by HERCO throughout construction of the Hamilton Apartments. The apprentices will not exceed fifteen (15) workers and two (2) will be supplied to General Contractor and the remainder will be supplied to subcontractors who will utilize the apprentice workers.

D. Winston Commons

- A new PILOT request.
- New project information was provided along with a development agreement.
- Woda Cooper Development, Inc. is proposing a new 54-unit development located at 31 Mechanic St, near the intersection of Mechanic St and Huron St.
- The residential units will be one, two and three bedrooms in one and two story townhomes.
- There will be a mix of 9 one bedrooms, 38 two bedrooms and 7 three bedroom townhome units.
- Initially, the gross rents for one bedroom LIHTC units will be \$661, for two bedrooms will be \$551/\$1,041 and \$1,291.
- Tenants will pay electric for lighting, cooking and air conditioning as well as gas for heat and hot water. The owner will pay for water/sewer and trash collection.
- Gross rents will remain affordable to households for thirty (30) years beyond the fifteen (15) year compliance periods.
- Income of approximately \$45,000 would qualify under HUD guidelines.
- Seventy (70%) of the people who work in Pontiac do not live and Pontiac and with the new businesses, it was suggested that this type of housing may appear more attractive to moderate income earners.
- Also, a trend suggests that there is more of a blending of demographics.
- The Development Agreement is similar to the Hamilton's, whereby, 15 people would be hired as apprentices.
- There are approximately 40 PILOTS in the City, so there was some discussion as to not lumping all the PILOTS in the same category. There are some PILOTS that are good and some not so great, therefore, there needs to be an effort not to allow bad PILOTS in Pontiac.
- Also, the Village of Bloomfield project is also providing housing

E. JAG Grant

- Re-occurring grant.
- Supplemental information provided by the Deputy Mayor via email and forwarded to the Council.
- Last year, approximately over \$90,000 was used to pay overtime for the Sheriffs.

F. Dream Cruise & Road Kill Update

- It was the largest turnout and both were successful events.
- There were people at every lot to Square Lake Road and people had a great time.
- September 22, 2018 will be the "third leg" for Power Week. Morris Day and the Time will be at the Strand Theater.

G. Fencing Ordinance

- The Mayor and the Planner provided a proposed ordinance which addresses temporary fencing for residential and non-residential construction sites.

- As far as Block Grant and demolition, the Deputy Mayor was requested by the Mayor to prepare a report first, as there are historic homes on the list and the State has certain requirements and conditions for historic properties. An RFP will go out Wednesday with a final list of properties to be recommended for demolition.

Adjourned: 10:48 am

DEPARTMENT OF PUBLIC WORKS SUB-COMMITTEE NOTES

August 22, 2018

In attendance:

Council members: Chairperson Doris Taylor- Burks and Kermit Williams

Mayor: Deirdre Waterman

Deputy Mayor: Jane Bais-Disessa

DPW Director: John Balint

Start time: 4:00 p.m.

AGENDA

I. Road Projects

A. Joselyn Road

- Project is currently under construction and approximately half way complete and should be done before the end of next week.
- Currently, construction is on the NB lanes.
- WRC will be closing to all NB traffic for nearly one week due to the need to replace a sanitary sewer line.

B. Mill/University/Perry

- This work is being bid along with the Local Street contract.

C. Local Streets

- Kettering and Jessie- an RFP is out for bid.
- Construction will start in August and should be completed in October.

D. Hill Street

- Construction in progress.
- Completion should be prior to Labor Day weekend.

E. Perry St.

- MDOT is using a new technique, concrete and asphalt which entails fixing asphalt joint, milling and patching with asphalt and then fixing the entire road.

*MDOT will be closing Perry at Woodward for 5 days, the first 200ft is concrete, the concrete will be replaced and 5 days is needed to cure. A notice will be placed on the website and cable.

*MDOT and Railroad will be replacing the railroad tracks on Woodward and the area will be closed for 2 months. There was a public meeting and only five (5) people showed up.

*The railroad tracks from Woodward off Wesson are bad, but the City was asked to vacate the street, not ideal. An offer to purchase was presented for \$150,000 which was not accepted.

II. Upcoming Agenda Items

A. New DPW Employees

- The positions budgeted are:
 1. Highway maintenance- 4 Laborers
 2. Sanitation- 2 Laborers, permanent part-time
 3. Building maintenance- 1 Laborer
 4. Engineering –MISS Dig Inspector (there have been 7,000 requests a year since 2011).
 5. DPW Administration- 1 Deputy Director
 6. Additional Positions needed due to the new Youth Recreation Center and Phoenix Center: Building Maintenance Foreman and 1 additional Laborer.

B. Youth Center Assessment

- Building and Safety and the Fire Department did an assessment of the Youth Center.
- The Youth Recreation Team Inspection provided a report dated Thursday, June 28, 2018 and the estimated cost for repairs is \$86,900.00
- If the Youth Recreation site is purchased, the operational and maintenance costs would roughly be \$180,000 per year.
- Another request was made for 2 vehicles for the Youth Program.
- SMART may assist with transportation.
- The Pontiac Public School Superintendent indicated that to add an additional route will be too costly as the Executive has reached out to a number of Pontiac schools regarding transportation.
- MY DEAL allows for the State to purchase vehicles at a discount.

C. Phoenix Center Assessment

- A structural Specialist will be evaluating the Phoenix Center next week as there are newly discovered issues that were not disclosed before.

III. Roundtable

- A request was made for a nice bathroom to be included in a park, preferably (Mill Dam) Beaudette Park.
- A request was also made for a new elevator for City Hall.
- There was also a discussion regarding using the money in Council's budget for improvements to the parks.
- DNR grant
- Buff's Party at Beaudette Park

Adjourned 5:10 pm



DEPARTMENT OF ECONOMIC DEVELOPMENT

MEMORANDUM

TO: Honorable City Council

FROM: Rachel Loughrin
Director, Economic Development

VIA: Jane Bais DiSessa
Deputy Mayor

DATE: August 31, 2018

RE: **Establishment of a Plant Rehabilitation District**
1200 Auburn Avenue – Peninsula Plastics

RECEIVED
2018 AUG 31 PM 12:32
PONTIAC CITY CLERK

Peninsula Plastics is requesting that the City of Pontiac establish a Plant Rehabilitation District. They will expand their operations into 1200 Auburn Road, creating no less than 25 jobs for Pontiac residents.

Resolution for the Approval of a Plant Rehabilitation District for Tax Parcel Number
14-34-201-012

WHEREAS, Peninsula Plastics has submitted an application for an Industrial Facilities Tax (IFT) Exemption Certificate to rehabilitate 1200 Auburn Avenue; and

WHEREAS, application has been sent to the Office of the City Clerk for certification; and

WHEREAS, written notice by certified mail has been given to the owners of all real property within the proposed Plant Rehabilitation District; and

WHEREAS, a public hearing on the establishment of the Plant Rehabilitation District has been held before the Pontiac City Council at a regular City Council Meeting held on Tuesday, September 4, 2018 at 6:00 p.m. in the evening in the City Council Chambers at Pontiac City Hall, Pontiac, Michigan, and the owners of all real property within the proposed Plant Rehabilitation District and any other resident or non-resident of the City of Pontiac were afforded the opportunity to appear and be heard.

NOW, THEREFORE, BE IT RESOLVED, that pursuant to PA 198 of 1974, as amended, the Pontiac City Council does hereby establish a Plant Rehabilitation District consisting of the following described land:

Real property in the City of Pontiac, County of Oakland, State of Michigan described as:

Part of Lot 1 of "A.P. No. 141", a subdivision of part of Section 34, T. 3N., R. 10E., City of Pontiac, Oakland County, Michigan, as recorded in Liber 54A of Plats on Pages 99 and 99A (Oakland County Records), and being more particularly described as follows:

Commencing at the Northeast corner of said Lot 1 of "A.P. No. 141", thence S. 88° 03' 50" W., along the Southerly line of Auburn Road (66 feet wide), 830.00 feet to the point of beginning; thence S. 01° 56' 10" E., 1158.87 feet; thence S. 70° 32' 35" W., 1454.28 feet; thence N. 18° 56' 20" W., 75.63 feet; thence N. 10° 19' 46" W., 541.95 feet; thence N. 01° 43' 10" W., 488.21 feet; thence N. 14° 13' 33" E., 70.00 feet; thence N. 53° 57' 08" E., 190.31 feet; thence N. 67° 33' 35" E., 190.00 feet; thence N. 58° 08' 15" E., 375.73 feet; thence N. 14° 46' 12" W., 73.88 feet to a point on the Southerly line of Auburn Road; thence N. 88° 03' 50" E., along said Southerly line of Auburn Road, 821.96 feet to the point of beginning.

Commonly known as: 1200 Auburn Avenue, Pontiac, MI 48341

Tax ID: 14-34-201-012

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form, call (517) 373-3302.

To be completed by Clerk of Local Government Unit	
Signature of Clerk <i>Sheila R. Henderson</i>	Date Received by Local Unit <i>August 23, 2018</i>
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION

All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) Peninsula Plastics, Inc.		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 3252 and 3089	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 1200 Auburn Rd, Pontiac, MI 48342		1d. City/Township/Village (indicate which) Pontiac	1e. County Oakland
2. Type of Approval Requested <input type="checkbox"/> New (Sec. 2(5)) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Research and Development (Sec. 2(10))		<input type="checkbox"/> Transfer <input checked="" type="checkbox"/> Rehabilitation (Sec. 3(6)) <input type="checkbox"/> Increase/Amendment	3a. School District where facility is located Pontiac City School District 3b. School Code 63030
		4. Amount of years requested for exemption (1-12 Years) Twelve Years	

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

See Attached Page

6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	1,500,000
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total	8,000,000
6c. Total Project Costs * Round Costs to Nearest Dollar	9,500,000
	Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

Anticipated Dates

	Begin Date (M/D/Y)	End Date (M/D/Y)	
Real Property Improvements	October 1, 2018	October 1, 2020	<input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements	October 1, 2018	October 1, 2020	<input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. ☒ Yes ☐ No

9. No. of existing jobs at this facility that will be retained as a result of this project.
All will be new to the facility

10. No. of new jobs at this facility expected to create within 2 years of completion.
20 Jobs within 2 years, up to 40 within five years.

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land)	1,054,765
b. TV of Personal Property (excluding inventory)	
c. Total TV	1,054,765

12a. Check the type of District the facility is located in:
☐ Industrial Development District
☒ Plant Rehabilitation District

12b. Date district was established by local government unit (contact local unit)
September 4, 2018

12c. Is this application for a speculative building (Sec. 3(8))?
☐ Yes ☒ No

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Grant Williams	13b. Telephone Number 248.267.3340	13c. Fax Number 248.879.2001	13d. E-mail Address williamsg@millercanfield.com
14a. Name of Contact Person Ryan Victory	14b. Telephone Number 248.761.3454	14c. Fax Number 248.852.5482	14d. E-mail Address RVictory@PeninsulaPlastics.com
▶ 15a. Name of Company Officer (No Authorized Agents) Ryan Victory, President			
15b. Signature of Company Officer (No Authorized Agents)		15c. Fax Number 248.852.5482	15d. Date
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 2800 Auburn Court, Auburn Hills, Michigan 48326-3203		15f. Telephone Number 248.852.3731	15g. E-mail Address RVictory@PeninsulaPlastics.com

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)		16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)	
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.			
16c. LUCI Code		16d. School Code	
17. Name of Local Government Body		▶ 18. Date of Resolution Approving/Denying this Application	

Attached hereto is an original application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time, and that any leases show sufficient tax liability.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number		19f. Fax Number

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

**Michigan Department of Treasury
State Tax Commission
PO Box 30471
Lansing, MI 48909**

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

Instruction for Completing Form 1012, Industrial Facilities Tax Exemption (IFT) Application

The completed original application form 1012 and all required attachments, **MUST** be filed with the clerk of the local unit of government where the facility is or will be located. Complete applications must be received by the State Tax Commission by October 31 to ensure processing and certification for the following tax year. Applications received after the October 31 deadline will be processed as expeditiously as possible.

Please note that attachments listed on the application in number 16a are to be retained by the local unit of government, and attachments listed in number 16b are to be included with the application when forwarding to the State Tax Commission (STC).

(Before commencement of a project the local unit of government must establish a district, or the applicant must request in writing a district be established, in order to qualify for an IFT abatement. Applications and attachments must be received by the local unit of government **within six months of commencement of project.**)

The following information is required on separate documents attached to form 1012 by the applicant and provided to the local unit of government (city, township or village). (Providing an accurate school district where the facility is located is vital.)

1. Legal description of the real property on which the facility is or will be located. Also provide property identification number if available.
2. Personal Property Requirements: Complete list of new machinery, equipment, furniture and fixtures which will be used in the facility. The list should include description, **beginning date of installation** or expected installation by **month/day/year**, and costs or expected costs (see sample). Detail listing of machinery and equipment **must match amount shown** on question 6b of the application. Personal property applications must have attached a certified statement/affidavit as proof of the beginning date of installation (see sample).
3. Real Property Requirements: Proof of date the construction started (groundbreaking). Applicant must include one of the following if the project has already begun; building permit, footings inspection report, or certified statement/affidavit from contractor indicating exact date of commencement.

4. Complete copy of lease agreement as executed, if applicable, verifying lessee (applicant) has direct ad valorem real and/or personal property tax liability. The applicant must have real and/or personal property tax liability to qualify for an IFT abatement on leased property. If applying for a real property tax exemption on leased property, the lease must run the full length of time the abatement is granted by the local unit of government. Tax liability for leased property should be determined before sending to the STC.

The following information is required of the local unit of government: [Please note that only items 2, 4, 5, 6, & 7 below are forwarded to the State Tax Commission with the application, along with items 2 & 3 from above. The original is required by the STC. The remaining items are to be retained at the local unit of government for future reference. **(The local unit must verify that the school district listed on all IFT applications is correct.)**]

1. A copy of the notice to the general public and the certified notice to the property owners concerning the establishment of the district.
2. Certified copy of the resolution establishing the Industrial Development District (IDD) or Plant Rehabilitation District (PRD), which includes a legal description of the district (see sample). If the district was not established prior to the commencement of construction, the local unit shall include a certified copy or date stamped copy of the written request to establish the district.
3. Copy of the notice and the certified letters to the taxing authorities regarding the hearing to approve the application.
4. Certified copy of the resolution approving the application. The resolution must include the number of years the local unit is granting the abatement and the statement "the granting of the Industrial Facilities Exemption Certificate shall not have the effect of substantially impeding the operation of (governmental unit), or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in (governmental unit – see sample).

5. Letter of Agreement (signed by the local unit of government and the applicant per P.A. 334 of 1993 (see sample).
6. Affidavit of Fees (signed by the local unit of government and the applicant), (Bulletin 3, January 16, 1998). This statement may be incorporated into the Letter of Agreement (see sample).
7. Treasury Form 3222 (if applicable - Fiscal Statement for Tax Abatement Request.

The following information is required for rehabilitation applications in addition to the above requirements:

1. A listing of existing machinery, equipment, furniture and fixtures which will be replaced or renovated. This listing should include description, beginning date of installation or expected installation by month/day/year, and costs or expected costs.
2. A rehabilitation application must include a statement from the Assessor showing the taxable valuation of the plant rehabilitation district, separately stated for real property (EXCLUDING LAND) and personal property. Attach a statement from the assessor indicating the obsolescence of the property being rehabilitated.

The following information is required for speculative building applications in addition to the above requirements:

1. A certified copy of the resolution to establish a speculative building.
2. A statement of non-occupancy from the owner and the assessor. Please refer to the following Web site for P.A. 198 of 1974:

Please refer to the following Web site for P.A. 198 of 1974: www.legislature.mi.gov/. For more information and Frequently Asked Questions, visit our Web site at www.michigan.gov/propertytaxexemptions.

For guaranteed receipt by the State Tax Commission, it is recommended that applications and attachments are sent by certified mail.

Section Five

Background:

Peninsula Plastics Company, Inc., ("Company") has been operating in Michigan for almost 40 years. Over those years it has become a world-class dunnage supplier and manufacturer of custom packaging for the automotive industry as well as for textile retail, aerospace and the military. The Company currently operates in 125,000 s/f spread over three different facilities with its main site in Auburn Hills. It specializes in thermoforming design services and maintains strong capabilities for twin sheet thermoforming, 5-axis CNC & robot trimming, and die cutting. With its operations continuously expanding, the Company is now exporting to many other countries including Canada, Mexico, Brazil, and Chile

Project Growth

The Company plans to grow its operations by expanding into a new site for the expansion of its plastic extrusion, injection molding and tooling operations ("Project Growth"). Currently, the Company is considering a site located at 1200 Auburn Avenue for Project Growth. If Project Growth is sited in Pontiac, the Company would make a total capital investment of approximately \$8,000,000 in both the purchase and construction of real property improvements and approximately \$8,000,000 the purchase of equipment and other personal property (generally exempted from personal property tax as Qualified New Personal Property). Project Growth would initially include a workforce of approximately 20 individuals with average annual base wages of approximately \$45,000, with additional growth to follow.

General Description of the Facility

Commercial Warehouse located at 1200 Auburn Road, Pontiac, MI measuring approximately 95,285 square foot building, with an 8,100 square foot out building.

General Description of the Proposed Use of the Facility

Manufacturing as a part of Company's overall thermoforming operations including the initial tool and die operations to be performed at that site.

General nature and extent of the restoration, replacement or construction to be undertaken.

Initially, the Company intends to remove underground store tanks and remediate the ground surrounding those tanks, address potential methane gas issues, replace the obsolete fire suppression system, install additional electrical power infrastructure to support its operations, and replace the obsolete lighting systems. Some interior walls will be removed and or constructed and certain warehouse doors will be enclosed. As the project continues, the Company will need to replace the roof and the HVAC chillers. Alterations to the parking lot are being considered.

At some future date, the Company may construct other improvements or expansions of the facility.

LEGAL DESCRIPTION OF FACILITY

Real property in the City of Pontiac, County of Oakland, State of Michigan described as:

Part of Lot 1 of "A.P. No. 141", a subdivision of part of Section 34, T. 3N., R.10E., City of Pontiac, Oakland County, Michigan, as recorded in Liber 54A of Plats on Pages 99 and 99A (Oakland County Records), and being more particularly described as follows:

Commencing at the Northeast corner of said Lot 1 of "A.P. No. 141", thence S. 88° 03' 50" W., along the Southerly line of Auburn Road (66 feet wide), 830.00 feet to the point of beginning; thence S. 01° 56' 10" E., 1158.87 feet; thence S. 70° 32' 35" W., 1454.28 feet; thence N. 18° 56' 20" W., 75.63 feet; thence N. 10° 19' 46" W., 541.95 feet; thence N. 01° 43' 10" W., 488.21 feet; thence N. 14° 13' 33" E., 70.00 feet; thence N. 53° 57' 08" E., 190.31 feet; thence N. 67° 33' 35" E., 190.00 feet; thence N. 58° 08' 15" E., 375.73 feet; thence N. 14° 46' 12" W., 73.88 feet to a point on the Southerly line of Auburn Road; thence N. 88° 03' 50" E., along said Southerly line of Auburn Road, 821.96 feet to the point of beginning.

Tax Item No. 14-34-201-012

Personal Property

The general bulk of the personal property will be "Qualified New Personal Property" (i.e. manufacturing equipment exempted from the Personal Property Tax).

Lease –Not Applicable

The company will purchase the property in order to proceed with the Project.

Real Property

As of the date of this draft, the Company has not yet purchased the property, started the project, or commenced construction.

31964698.1\156378-00001
8/23/18



Peninsula Plastics IFT and Brownfield Proposed Timeline

1. August 28, 2018- Present request to set a public hearing to establish an IFT Plant Rehabilitation District for Peninsula Plastics to City Council. City Council approves the request to set a public hearing for September 4, 2018 for the district
2. September 4, 2018- City Council holds public hearing to establish the district. City Council approves the district after the hearing.
3. September 11, 2018- Present the request to set a public hearing on the application.
4. September 18, 2018- City Council approves the request to set a public hearing for September 25, 2018 on the application
5. September 25, 2018- City Council holds the public hearing to approve the application. Present the approval of the letter of agreement and affidavit of fees to City Council for approval. Present request to approve a brownfield plan. Present request to set a public hearing to remove parcels from TIFA in order to qualify for a brownfield. Note the public hearing notice requirement is 20-40 days.
6. October 2, 2018- City Council approves application, letter of agreement and affidavit of fees. City Council votes to approve the scheduling of the public hearing for November 6, 2018.

7. October 23, 2018- TIFA and Brownfield Meetings on Peninsula Plastics
8. November 6, 2018- City Council holds public hearings to remove the TIFA parcels and approve the brownfield plan. City Council approves the removal and brownfield plan after the hearing. City approves the two required Oakland County resolutions to establish the brownfield



DEPARTMENT OF ECONOMIC DEVELOPMENT

MEMORANDUM

TO: Honorable City Council

FROM: Rachel Loughrin
Director, Economic Development

VIA: Jane Bais DiSessa
Deputy Mayor

DATE: August 31, 2018

RE: **PILOT Ordinance Introduction**
The Hamilton - 5 Carter Street

RECEIVED
2018 AUG 31 PM 12:32
PONTIAC CITY CLERK

The Woda Group has requested a payment in lieu of taxes (PILOT) ordinance from the City for the proposed 5 Carter Street development, "The Hamilton". This PILOT request is at 6% of shelter rents and is in combination with a Municipal Services Agreement for \$10,000 per year with an annual increase in line with the consumer price index, which is approximately 3% per year as well as a Development Agreement. The period of the PILOT will be for the duration of the mortgage but in no case for longer than 16 years.

The proposed 42-unit, 4 story, multi-family development will provide affordable housing to Pontiac residents and will be the first new building to be built in Downtown Pontiac in over a decade. The building is slated for general occupancy, marketed toward working singles, families and seniors. The 42 units will add approximately 80 to 100 new residents to our downtown.

Should the Council vote to approve this PILOT request, the approval should be contingent upon the MSHDA award of the LIHTC program.

Please find attached the Ordinance, Development Agreement and Municipal Services Agreement for this PILOT request.

In accordance with the City Charter, Section 3.112, Ordinance Procedure, the purpose of this item is to formally introduce this ordinance to the City Council. This will be followed by a second reading, which will be presented at the next City Council meeting. At that time, Council will be asked to formally consider the adoption of this ordinance. No action is requested at this time.

Pontiac, Michigan

ORDINANCE NO.

TAX EXEMPTION ORDINANCE

ADOPTED: _____, 2018

An Ordinance to provide for a service charge in lieu of taxes for a housing project for low income persons and families to be financed with a federally-aided Mortgage Loan pursuant to the provisions of the State Housing Development Authority Act of 1966 (1966 PA 346, as amended; MCL 125.1401, et seq.; the "Act").

THE CITY OF PONTIAC

ORDAINS:

SECTION 1. This Ordinance shall be known and cited as the "Tax Exemption Ordinance-The Hamilton."

SECTION 2. Preamble.

It is acknowledged that it is a proper public purpose of the State of Michigan and its political subdivisions to provide housing for its low income persons and families and to encourage the development of such housing by providing for a service charge in lieu of property taxes in accordance with the Act. The City is authorized by this Act to establish or change the service charge to be paid in lieu of taxes by any or all classes of housing exempt from taxation under this Act at any amount it chooses, not to exceed the taxes that would be paid but for this Act. It is further acknowledged that such housing for low income persons and families is a public necessity, and as the City will be benefited and improved by such housing, the encouragement of the same by providing real estate tax exemption for such housing is a valid public purpose. It is further acknowledged that the continuance of the provisions of this Ordinance for tax exemption and the service charge in lieu of all ad valorem taxes during the period contemplated in this Ordinance are essential to the determination of economic feasibility of the housing project that is constructed with financing extended in reliance on such tax exemption.

The City acknowledges that the Sponsor: *The Hamilton Limited Dividend Housing Association Limited Partnership, a Michigan limited partnership*, has offered, subject to receipt of an allocation under the LIHTC Program by the Michigan State Housing Development Authority, to construct, own and operate a housing project identified as *The Hamilton* on certain property located at 5 Carter Street in the City to serve low income persons and families, and that the Sponsor has offered to pay the City, on account of this housing project, an annual service charge for public services in lieu of all ad valorem property taxes.

SECTION 3. Definitions.

- A. "Authority" means the Michigan State Housing Development Authority.

B. "Annual Shelter Rent" means the total collections during an agreed annual period from or paid on behalf of all occupants of a housing project representing rent or occupancy charges, exclusive of Utilities (as hereafter defined).

C. "LIHTC Program" means the Low Income Housing Tax Credit program administered by the Authority under Section 42 of the Internal Revenue Code of 1986, as amended.

D. "Low Income Persons and Families" means persons and families eligible to move into a housing project.

E. "Mortgage Loan" means a loan that is Federally-Aided (as defined in Section 11 of the Act) or a loan or grant made or to be made by the Authority to the Sponsor for the construction, rehabilitation, acquisition and/or permanent financing of a housing project, and secured by a mortgage on the housing project.

F. "Sponsor" means *The Hamilton Limited Dividend Housing Association Limited Partnership, a Michigan limited partnership*, and any entity that receives or assumes a Mortgage Loan.

G. "Utilities" means charges for gas, electric, water, sanitary sewer and other utilities furnished to the occupants that are paid by the housing project.

SECTION 4. Class of Housing Projects.

It is determined that the class of housing projects to which the tax exemption shall apply and for which a service charge shall be paid in lieu of such taxes shall be housing projects for Low Income Persons and Families that are financed with a Mortgage Loan. It is further determined that *The Hamilton* is of this class.

SECTION 5. Establishment of Annual Service Charge.

The housing project identified as *The Hamilton* and the property on which will be located shall be exempt from all ad valorem property taxes from and after the commencement of construction or rehabilitation. The City acknowledges that the Sponsor and the Authority have established the economic feasibility of the housing project in reliance upon the enactment and continuing effect of this Ordinance, and the qualification of the housing project for exemption from all ad valorem property taxes and a payment in lieu of taxes as established in this Ordinance. Therefore, in consideration of the Sponsor's offer to construct and operate the housing project, the City agrees to accept payment of an annual service charge for public services in lieu of all ad valorem property taxes. Subject to receipt of a Mortgage Loan or IRS Section 42 Low Income Housing Tax Credits (LIHTC), the annual service charge shall be equal to 6 % of the Annual Shelter Rent actually collected by the housing project during each operating year.

SECTION 6. Contractual Effect of Ordinance.

Notwithstanding the provisions of section 15(a)(5) of the Act to the contrary, a contract between the City and the Sponsor with the Authority as third party beneficiary under the contract, to provide tax exemption and accept payments in lieu of taxes, as previously described, is effectuated by enactment of this Ordinance.

SECTION 7. Limitation on the Payment of Annual Service Charge.

Notwithstanding Section 5, the service charge to be paid each year in lieu of taxes for the part of the housing project that is tax exempt but which is occupied by other than low income persons or families shall be equal to the full amount of the taxes which would be paid on that portion of the housing project if the housing project were not tax exempt.

SECTION 8. . Payment of Service Charge.

The annual service charge in lieu of taxes as determined under this Ordinance shall be payable in the same manner as general property taxes are payable to the City and distributed to the several units levying the general property tax in the same proportion as prevailed with the general property tax in the current calendar year. The annual payment for each operating year shall be paid on or before July 1st of the operating year. Collection procedures shall be in accordance with the provisions of the General Property Tax Act (1893 PA 206, as amended; MCL 211.1, et seq.).

SECTION 9. Duration.

This Ordinance shall remain in effect and shall not terminate so long as a Mortgage Loan remains outstanding and unpaid and the housing project remains subject to income and rent restrictions under the LIHTC Program but in no case longer than sixteen (16) years from the date of the certificate of occupancy issued by the City for the housing project.

SECTION 10. Severability.

The various sections and provisions of this Ordinance shall be deemed to be severable, and should any section or provision of this Ordinance be declared by any court of competent jurisdiction to be unconstitutional or invalid the same shall not affect the validity of this Ordinance as a whole or any section or provision of this Ordinance, other than the section or provision so declared to be unconstitutional or invalid.

SECTION 11. Inconsistent Ordinances.

All ordinances or parts of ordinances inconsistent or in conflict with the provisions of this Ordinance are repealed to the extent of such inconsistency or conflict.

Section 12. Effective Date.

This Ordinance shall become effective on _____, 2018, as provided in the City Charter.

By: _____

CITY CLERK

Development Agreement
(5 Carter Street – The Hamilton)

This Development Agreement (the "Agreement") is executed and effective this ____ Day of August 2018, between the CITY OF PONTIAC (the "City"), a Michigan municipal corporation, and The Hamilton Limited Dividend Housing Association Limited Partnership (the "Owner"), a Michigan limited partnership.

WHEREAS, the Owner is constructing a 42 unit, 4 story multi-family affordable housing development at 5 Carter Street, in the City of Pontiac; and

WHEREAS, the Owner wishes to utilize Payment in Lieu of Taxes as well as the MSHDA LIHTC program;

NOW THEREFORE, the Owner has requested a Payment In Lieu of Taxes (PILOT) from the City and other considerations, which the City is willing to provide so long as the following terms and conditions as noted below are agreed upon and adhered to for the length of the PILOT.

Terms & Conditions

In consideration for the foregoing, Owner hereby agrees as follows:

1. **No Preemption.** Unless otherwise provided for specifically herein, this Agreement shall not be deemed to waive, preempt or make unnecessary any applicable municipal or governmental processes. This includes, but is not limited to zoning, variances, brownfield and economic incentives, assessments or fees and that Owners and/or Users are required to submit and participate for any appropriate process as provided in the City's ordinances, City Charter, including any applicable City Commission(s) and City Council matters and processes.
2. **Jobs.** Owner shall make all reasonable efforts to use Pontiac contractors and subcontractors, as well as hire Pontiac residents. Owner shall also establish an internship or apprenticeship program focused on the education of Pontiac residents. Owner has entered a memorandum of understanding (MOU) with HerCo.Org, LLC to provide 15 "ready to work" Section 3 (to be known as apprentices) at The Hamilton construction site.
3. **Notification of Transfer.** Within a 48-hour period of its occurrence, Owner must notify City in the event of a transfer of general partnership or of ownership of the building.
4. **Management Notification.** The Owner shall provide the City and the Building Official with the name and address of the Management Company and the name and direct contact information (phone and email) of the Management Company's primary Manager. Should Management company fall into poor standing with the City, Operator will be required to provide a monthly report to the Mayor's

City of Pontiac
Development Agreement

office outlining each violation and the timeline and process for amending said violations. Poor standing is defined, but not limited as three or more code enforcement citations written for the same violation, with no action taken to rectify matter.

5. **Annual Review.** Rental Inspection Certification shall be conducted on an annual basis. The City's Building Safety division shall hold an Annual Review of all ordinance violations with the Management Company.
6. **Vacancy.** Vacancy rate shall be reported to City, for the preceding year and on a monthly basis, at time of Annual Review.
7. **Security.** Management Company must develop and maintain a municipally approved security plan. At the time of Annual Review, Owner must also provide the City with the latest incident report from the Sheriff's office. The City shall decide whether the security plan shall be amended.
8. **Maintenance Reserve.** Owner will maintain a reasonable maintenance reserve, and will provide a pro forma of that account at Annual Review.
9. **Resident Council.** The management company is to assist renters with the establishment of a Resident Council.
10. **Compliance with Applicable Regulations.** Owner hereby agrees to cause its respective Property to comply with all local, State and Federal regulations applicable to such Property, as may be amended.
11. **Term.** This Agreement shall correspond to the term of the PILOT agreement as approved by the Pontiac City Council.
12. **Notices.** All notices or communications required by this Agreement may be delivered either in-person, or by registered mail to parties listed below:

To the City:

City of Pontiac
47450 Woodward Avenue
Pontiac, MI 48342
Attention: Deputy Mayor

City of Pontiac
Development Agreement

With Copy To:

City of Pontiac
Attention: Building Official
47450 Woodward Avenue
Pontiac, MI 48342
Attention: Building Official

To the Owner:

Woda Cooper Development, Inc.
500 S. Front Street, 10th Floor
Columbus, Ohio 43215
Attention: Maia Boitano

13. Binding Effect. This Agreement shall be binding upon the parties hereto and upon their respective permitted successors and assigns.

14. Conditions of Breach and Costs. Upon finding of breach pursuant to legal action, the Owner shall be responsible for all costs and fees associated with such action, including all actual attorney's fees.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the date first written above.

OWNER:

The Hamilton Limited Dividend Housing
Association Limited Partnership, a Michigan
limited partnership

By: MBait

Name: Maia P. Boitano

Title: Vice President and Associate
General Counsel

CITY:

CITY OF PONTIAC
A Michigan municipal corporation

Hon. Deirdre Waterman
Mayor

MUNICIPAL SERVICES AGREEMENT

THIS MUNICIPAL SERVICES AGREEMENT entered into this ____ day of _____, 2018 between THE HAMILTON LIMITED DIVIDEND HOUSING ASSOCIATION LIMITED PARTNERSHIP, a Michigan limited partnership of 500 South Front Street, 10th Floor, Columbus, Ohio 43215, (hereinafter referred to as the "OWNER") and City of Pontiac, a Michigan municipal corporation, of 47450 Woodward Avenue, Pontiac Michigan 48342 (hereinafter referred to as the "CITY").

RECITALS

- A. The OWNER intends to purchase and develop a housing project for low to moderate income families, to be known as The Hamilton Apartments, financed in part by Low Income Housing Tax Credits (LIHTC), administered by the Michigan State Housing Development Authority (MSHDA) on land legally described on Exhibit "A", (hereinafter referred to as the "PROJECT").
- B. The OWNER desires to guarantee that certain municipal services will be provided to the PROJECT during the term that the Payment in Lieu of Taxes (hereinafter referred to as the "PILOT") Ordinance for this PROJECT is in place, such municipal services to exclude normal water, sewer, and other utility charges as well as special assessment charges (which must be paid separately and at duly established rates) and similar charges and to include only:
 - 1. Emergency services, including police and ambulance (at normal published rates) and fire service specifically administered through the CITY;
 - 2. Other miscellaneous services as may, from time to time, be mutually agreed to for the benefit of the PROJECT;
 - 3. Said municipal services shall be provided in the customary way, in a competent and workmanlike manner, and in accordance with all laws, rules and regulations of the United States of America, State of Michigan, County of Oakland, and City of Pontiac or other applicable jurisdictions or bodies.

(All of the above collectively referred to as "Municipal Services")

AGREEMENT

The parties agree as follows:

1. The payment for Municipal Services shall be computed as follows: Ten Thousand Dollars (\$10,000) will be paid concurrent with the annual PILOT payment for The Hamilton Apartments. Each year the annual MSA payment shall be increased per the published Consumer Price Index for all products Midwest region. The maximum yearly adjustment shall be 3%.
2. Payment for Municipal Services shall commence at the time the first PILOT payment is made and will remain in effect for as long as a payment-in-lieu-of-taxes ordinance is in place for the project.

IN WITNESS WHEREOF, this Municipal Services Agreement is executed as of the day and year first written above.

WITNESSES:

THE HAMILTON LIMITED DIVIDEND
HOUSING ASSOCIATION LIMITED
PARTNERSHIP, A Michigan Limited
Partnership

By: THE HAMILTON GP, LLC,
An Ohio limited liability company
Its General Partner

By: Woda Cooper General Partner, LLC
An Ohio limited liability company
Its Sole Member

By: Woda Cooper Communities, LLC
An Ohio limited liability company
Its Sole Member

By: _____
David Cooper Jr., Vice President &
Associate General Counsel

CITY OF PONTIAC

By: _____

Its: City Manager

EXHIBIT A

ASSESSORS SUBD NO 1 To Be Completed



CITY OF PONTIAC

OFFICIAL MEMORANDUM

Executive Branch

RECEIVED
2018 AUG 10 PM 3:07
PONTIAC CITY CLERK

TO: Honorable City Council President and City Council Members
FROM: Jane Bais-DiSessa, Deputy Mayor
CC: Mayor Deirdre Waterman, John Balint, Acting DPW Director
DATE: August 9, 2018
RE: Code Enforcement Officer Vehicle Purchase

As approved by the City Council, the City will be insourcing the Code Enforcement function currently administered by Wade Trim Engineering. Five positions (1 Supervisor and 4 Officers) will be responsible for the implementation of the City's Code Enforcement ordinances. The acquisition of five vehicles are essential and will be used to perform their daily tasks. To ensure the best pricing available, we have utilized the Oakland County MiDeal dealerships and suppliers. Please note that this process complies with the City's purchasing ordinance. As such, based on value and dependability, the Chevrolet Cruze was selected; the total cost for this vehicle is shown below:

Code Enforcement Vehicle(s)				
Item	Description	Quantity	Cost	Grand Total
1	2018 Chevrolet Cruze (Includes LS Fleet Convenience Package)	5	\$15,986.00	\$79,930.00

As stated above, these prices were garnered from the Oakland County MiDeal bids. MiDEAL is an extended purchasing program that allows Michigan cities, townships, villages, counties, school districts, universities, community colleges and nonprofit hospitals to use state contracts to buy goods and services. Funding for these vehicles and equipment is found in the 2018-19 FY budget. Based upon the above and attached information, it is Executive Staff's recommendation to purchase the listed vehicles utilizing the MiDeal pricing from the low bid vendors. The following resolution is recommended:

WHEREAS, The City of Pontiac has reviewed pricing provided by Oakland County MiDeal and determined the vehicles required to perform upcoming work; and

WHEREAS, City staff has reviewed the vehicles and equipment and determined the listed items to be adequate for the upcoming work, and;

NOW, THEREFORE, BE IT RESOLVED, that the Pontiac City Council authorizes the Mayor to purchase five vehicles (Chevrolet Cruze) to administer the Code Enforcement Division, from Berger Chevrolet.

JBD

Attachment

MODEL:	2018 CHEVROLET CRUZE		DEALER INFORMATION	
Body Style:	1SB LS AUTO		Name:	Berger Chevrolet
NOTE: Model Should include STANDARD PACKAGING, unless otherwise indicated below.			Address 1:	2525 28th Street SE
			Address 2:	Grand Rapids MI 49512
			Contact:	Bob Evans
			Telephone:	616-949-5200
Standard Equipment Plus				COST
<i>PLUS TITLE FEE</i>				
<i>MINUS TOTAL</i>			\$	-
STANDARD COST SUBTOTAL				\$ 15,567.00
POSSIBLE OPTIONS:				
ZLQ	LS Fleet Convenience Package			\$ 419.00
R9Y	Fleet Maintenance Credit		\$	(57.00)
TOTAL OPTIONS				
			TOTAL COST	\$ -
AUTHORIZED NAME: (Print)		Robert Evans		
AUTHORIZED SIGNATURE:			DATE:	10/10/2017

CODE ENFORCEMENT VEHICLE(S)

VEHICLE OPTIONS				
Item	Description	Quantity	Cost with Options	Grand Total
1	2018 Chevrolet Silverado Special Service CK 15743, 4WD Standard Box Crew Cab (Standard Equipment Plus)	5	\$30,235.00	\$151,175.00
2	2018 Chevrolet Colorado 4WD 12 M43 Extended Bed (Standard Equipment Plus)	5	\$26,013.00	\$130,065.00
3	2018 Chevrolet Cruze (LS Fleet Convenience Package)	5	\$15,986.00	\$79,930.00

MODEL:		2018 CHEVROLET SILVERADO SPECIAL SERVICE CK 15743		DEALER INFORMATION	
Body Style:		4WD STANDARD BOX CREW CAB		Name:	Berger Chevrolet
NOTE: Model Should include STANDARD PACKAGING, unless otherwise indicated below.				Address 1:	2525 28th Street SE
				Address 2:	Grand Rapids MI 49512
				Contact:	Bob Evans
				Telephone:	616-949-5200
Standard Equipment Plus					COST
5T5	Front Cloth Vinyl Rear Seats				
	PLUS TITLE FEE				
	MINUS TOTAL			\$	-
	STANDARD COST SUBTOTAL				\$ 27,324.00
POSSIBLE OPTIONS:					
PCR	WT Fleet Convenience Package			✓	\$ 327.00
C49	Rear Window Defogger			✓	\$ 201.00
B30	Carpet Floor				\$ 88.00
6E2	Common Key Code				\$ 25.00
5H1	Two Additional Keys			✓	\$ 45.00
9S1	Driver and Passenger Individual Vinyl Seats				N/C
AZ3	40/20/40 Split Bench Seat				\$ 393.00
9L7	Upfitter Switches				\$ 115.00
CGN	Spray on Bed Liner			✓	\$ 436.00
CTD	Cargo Tie Downs			✓	\$ 53.00
AKO	Glass Deep Tinted			✓	\$ 181.00
UF2	LED Lighting Cargo Box			✓	\$ 110.00
DPN	Heated Power Adjustable Vertical Camper Mirrors (req. PCR)				\$ 313.00
9G3	Suspension Package (req. G80 & RC3)				\$ 359.00
R9Y	Fleet Maintenance Credit			\$ (74.00)	
G80	Locking Rear Axle				\$ 354.00
FHS	E85 Flex Fuel Capable				\$ 88.00
Z82	Trailer Package				\$ 354.00
JL1	Trailer brake controller				\$ 249.00
NQH	Active Transfer case				\$ 186.00
NZZ	Underbody Shield			✓	\$ 93.00
6J3	Wiring, grille lamps and siren speakers				\$ 166.00
6J4	Wiring, horn and siren circuit				\$ 69.00
9G8	Headlamps, daytime running lamps & automatic headlamp control delete			✓	\$ 44.00
7X6	Spotlamp, left-handed			✓	\$ 480.00
7X7	Spotlamps, left and right-hand			✓	\$ 946.00
RC3	Tires, P265/70R17 all-terrain, blackwall			✓	\$ 176.00
RI8	Tires, P265/65R8 M/T blackwall				N/A
PZX	Wheels, 18" x 8.5" aluminum with high-polished finish				\$ 402.00
TOTAL OPTIONS					
				TOTAL COST	\$ -
AUTHORIZED NAME: (Print)		Robert Evans			
AUTHORIZED SIGNATURE:				DATE:	10/10/2017

MODEL:	2018 CHEVROLET COLORADO 4WD 12M53		DEALER INFORMATION	
Body Style:	WORK TRUCK/ EXT CAB		Name:	Berger Chevrolet
NOTE: Model Should include STANDARD PACKAGING, unless otherwise indicated below.		Address 1:	2525 28th Street SE	
		Address 2:	Grand Rapids MI 49512	
		Contact:	Bob Evans	
		Telephone:	616-949-5200	
Standard Equipment Plus			COST	
2WT				
B38	Vinyl Floor			
MYB	Automatic transmission			
	2.5L 4 cylinder			
	<i>PLUS TITLE FEE</i>			
	<i>MINUS TOTAL</i>	\$ -	\$25,148.00	
STANDARD COST SUBTOTAL				
POSSIBLE OPTIONS:				
PCN	WT Convenience package	✓	\$	447.00
B30	Carpet Floor			Inc
AT2	Delete rear seat		\$	(200.00)
PCX	Work truck appearance package		\$	393.00
CGN	Spray on bedliner	✓	\$	418.00
2W9	Pickup box delete (req. LGZ, Z82 & G80)		\$	(560.00)
G80	Locking rear axle		\$	292.00
LGZ	3.6L V6		\$	1,244.00
R9Y	Fleet maintenance credit		\$	(55.00)
BJA	Fuel filler kit (req. ZW9)			n/c
Z82	Trailer package (req. G80 & LGZ)		\$	229.00
JL1	Trailer brake controller (req. Z82)		\$	209.00
	TOTAL OPTIONS			
			TOTAL COST	\$ -
AUTHORIZED NAME: (Print)	Robert Evans			
AUTHORIZED SIGNATURE:		DATE:	10/10/2017	

MODEL:		2018 CHEVROLET CRUZE		DEALER INFORMATION	
Body Style:		1SB LS AUTO		Name:	Berger Chevrolet
NOTE: Model Should Include STANDARD PACKAGING, unless otherwise indicated below.				Address 1:	2525 28th Street SE
				Address 2:	Grand Rapids MI 49512
				Contact:	Bob Evans
				Telephone:	616-949-5200
Standard Equipment Plus					COST
<i>PLUS TITLE FEE</i>					
<i>MINUS TOTAL</i>				\$	-
STANDARD COST SUBTOTAL					\$ 15,567.00
POSSIBLE OPTIONS:					
ZLQ	LS Fleet Convenience Package				\$ 419.00
R9Y	Fleet Maintenance Credit			\$	(57.00)
TOTAL OPTIONS					
				TOTAL COST	\$ -
AUTHORIZED NAME: (Print)		Robert Evans			
AUTHORIZED SIGNATURE:				DATE:	10/10/2017



Executive Branch

CITY OF PONTIAC OFFICIAL MEMORANDUM

RECEIVED
2018 AUG 17 PM 1:03
PONTIAC CITY CLERK

TO: Honorable Council President and City Council Members

FROM: Dr. Deirdre Waterman, Mayor

DATE: August 16, 2018

Cc: Jane Bais DiSessa, Deputy Mayor; Anthony Chubb, City Attorney; and Sheila Grandison, City Clerk

RE: **Resolution to Consider Re-Appointment of Planning Commission Members.**

As you are aware, the Planning Commission has several members with expired terms, in order to address this matter, for your consideration, the following resolution is recommended:

Whereas, Article V. Section 2-372 of the Municipal Code, the Planning Commission is comprised of six non-elected officials and the Mayor or his/her designee; and

Whereas, there are currently several appointments with expired terms on the Planning Commission; and

Whereas, according to State Law and City Ordinance, the Mayor shall appoint the commissioners subject to the approval by a majority of the City Council.

Now therefore, be it resolved that based upon the recommendation of the Mayor, that the City Council reappoint the following individuals to the terms noted below:

- Ashley Fegley – July 1, 2016 to June 30, 2019
- Lucy Payne: July 1, 2017 to June 30, 2020
- Christopher Northcross: July 1, 2018 to June 30, 2021
- Dayne Thomas: July 1, 2016 to June 30, 2019

Attachments

jbd

July 13, 2018

Honorable Pontiac City Council
47450 Woodward Avenue
Pontiac, MI 48342

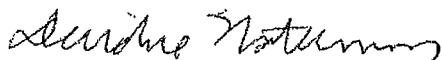
Re: **Re-appointment to Planning Commission**
Ashley Fegley

Dear Honorable Council Members:

Please be advised that I am hereby re-appointing Ashley Fegley to serve on the Planning Commission for a three-year term, which began on July 1, 2016 and expires June 30, 2019. As stipulated in section 4.109, this appointment is subject to approval by the City Council.

Thank you for your consideration and support

Sincerely,

A handwritten signature in cursive script, appearing to read "Deirdre Waterman".

Dr. Deirdre Waterman
Mayor

E. Ashley Fegley

[REDACTED]
Pontiac, MI 48341

[REDACTED]
[REDACTED]

August 3, 2018

Building, Safety and Planning Division
City Hall
47450 Woodward Avenue
Pontiac, MI 48342
248.758.2816

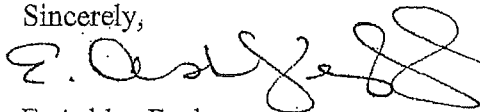
RE: City of Pontiac Planning Commissioner Appointment

Dear Mayor Waterman,

For the past fifteen years, I have called Pontiac home. I love the area, my neighbors and the community. I am invested in the City of Pontiac and would like to continue to serve the City as a member of the Pontiac Planning Commission.

I have been working in the building industry as a Project Manager at Alexander V. Bogaerts + Associates for over 13 years. The firm has a vast experience with a wide variety of building typologies for over 39 years. It specializes in residential housing such as custom single family, production single family, condominiums, apartments, and senior housing but also takes on projects that are commercial, office and renovations. Being a small firm, I have been able to work on many of these types of projects. Currently, I have begun taking the ARE 5.0 NCARB tests to earn my Architectural License and hope to have it next year. I thoroughly enjoy my occupation and believe my experience is an asset to the commission and the City of Pontiac.

Sincerely,



E. Ashley Fegley

PONTIAC RESIDENT FOR: +/- 15 years

OCCUPATION Project Manager at an Architectural Firm

INTERESTS/REASONS/QUALIFICATIONS

I have enjoyed applying my professional experience to serving on the Pontiac Planning Commission and would like to continue doing so.

BOARDS/COMMISSIONS/COMMITTEES ON WHICH YOU HAVE SERVED (LIST MUNICIPALITIES AND DATES)

Pontiac Planning Commission 2011 - current

ELECTIVE OFFICES THAT YOU HAVE HELD

None

OTHER ORGANIZATIONS PERTINENT EDUCATION HOBBIES/INTERESTS

2012-2016 - Pontiac Youth Assistance website design and implementation

2014-2017 - Destination Imagination team coach at Martell Elementary in Troy, MI

ADDITIONAL INFORMATION

Please return completed form to: City of Pontiac, Clerk's Office, 47450 Woodward Avenue, Pontiac, MI 48342 or fax to 248.758.4744 or click the e-mail tab on the first page to send form by e-mail.

DISCLOSURE OF POTENTIAL CONFLICT OF INTEREST

In order to avoid any potential conflict of interest, I, the undersigned, agree not to be involved in any recommendations or decision making regarding any agency(ies) or entity(ies) for which I serve in the following capacity(ies) which may contract or subcontract with the City of Pontiac.

Agency: Alexander V. Bogaerts + Associates, P.C.

Capacity In Which I Serve: Project Manager

Signature: E. Ashby

Date: 8-3-2018

PONTIAC RESIDENT FOR: +/- 15 years

OCCUPATION Project Manager at an Architectural Firm

INTERESTS/REASONS/QUALIFICATIONS

I have enjoyed applying my professional experience to serving on the Pontiac Planning Commission and would like to continue doing so.

BOARDS/COMMISSIONS/COMMITTEES ON WHICH YOU HAVE SERVED (LIST MUNICIPALITIES AND DATES)

Pontiac Planning Commission 2011 - current

ELECTIVE OFFICES THAT YOU HAVE HELD

None

OTHER ORGANIZATIONS PERTINENT EDUCATION HOBBIES/INTERESTS

2012-2016 - Pontiac Youth Assistance website design and implementation

2014-2017 - Destination Imagination team coach at Martell Elementary in Troy, MI

ADDITIONAL INFORMATION

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Agency: Alexander V. Bogaerts + Associates, P.C.

Capacity in Which I Serve: Project Manager

Signature: _____

Date: _____



CITY OF PONTIAC

CANDIDATE QUESTIONNAIRE
BOARDS & COMMISSIONS

PRINT

E-MAIL

COUNCIL DISTRICT _____

DATE August 3, 2018

NAME E. Ashley Fegley

ADDRESS 173 Cherokee ZIP 48341

PHONE (home) 313.600.1373 PHONE (business or cell) 248.334.5000

EMAIL efegley@hotmail.com

The City of Pontiac wishes to thank you for your interest in serving as a Citizen Representative on a Board or Commission. Your Candidate Questionnaire will be kept on file and entered for consideration for posted openings on any Board or Commission that you expressed an interest in for a period of two years. Please feel free to submit an updated Candidate Questionnaire at any time.

Please be advised that the information contained in this Questionnaire is not confidential, and will be reviewed by the Mayor, City Council and other appropriate personnel as vacancies or openings occur on the various Boards or Commissions. Page 2 of this Candidate Questionnaire may also be included in any City Council Meeting Agenda Packet which is published and made available for public inspection in print and on the Internet. Your address, phone numbers and e-mail, contained here on Page 1 will not be published in an Agenda Packet.

Information relative to the below boards or commissions can be found on the City's webpage at www.pontiac.mi.us.

BOARDS/COMMISSIONS ON WHICH YOU WANT TO SERVE:

Appointed by City Council

- ☐ Board of Appeals
- ☐ Income Tax Board of Review
- ☐ Zoning Board of Appeals
- ☐ Board of Review
- ☐ General Employee Retirement System

Appointed by Mayor,
Confirmed by City Council

- ☐ Tax Increment Financing Authority/Brownfield Redevelopment Authority
- ☐ Historic District Commission, No Council Confirmation
- ☐ Local Officers Compensation Commission
- ☐ Arts Commission
- ☐ Construction Code Board of Appeals, No Council Confirmation
- ☒ Planning Commission
- ☐ Housing Commission, No Council Confirmation

E. Ashley Fegley

Pontiac, Michigan 48341

Objective

Contribute to my community by volunteering for the Pontiac Planning Commission

Education

- | | | |
|-----------|---|--------------------|
| 2009-2012 | Lawrence Technological University
Master of Architecture Professional Degree Program
• Concentration in Sustainability Studies
• GPA: 3.5 | Southfield, MI |
| 2007 | New Horizons Computer Learning Center
Certificate of Completion for Macromedia Classes
• Web design with Dreamweaver and Flash | Troy, MI |
| 2001-2005 | Lawrence Technological University
Bachelor of Science in Architecture
• GPA: 3.5
• Computer programs: Autocad 2005, 3dmax, Adobe Illustrator and Photoshop
• Building Systems: commercial and residential
• Structural Engineering
• Landscape Design | Southfield, MI |
| 1997-2001 | Oakland Community College
Associate in Applied Science: Computer Information Systems
• GPA: 3.7
• Networking
• Web design | Oakland County, MI |

Work Experience

- | | | |
|--------------|--|----------------------|
| 2005-current | Alexander Bogaerts + Associates, P.C.
• Construction documentation
• SPA, PDD, PUD documentation
• Website design and implementation, www.bogaerts.us & www.newtonrifles.com
• Head of the ITT department
• Code Research
• Presentation work: rendering elevations and site plans
• Specifications and materials research | Bloomfield Hills, MI |
| 2001-2006 | Oakland Hills Equestrian Center | Oakland Township, MI |
| 1999-2001 | Riding Instructor (Self-employed) | Macomb Township, MI |
| 1997-1999 | Springbrook Stables
• Taught all aspects of equine care
• Evaluated and trained horses for sale or purchase
• Job required extensive knowledge and communication skills
• Taught classes containing 1-4 students ranging in ages from 6-60 years.
• Competed and trained students in Hunter/Jumper shows within Midwest | Sterling Heights, MI |
| 2000-2001 | Health Improvement Network
• Performed office and clerical tasks: typed dictations and filed paperwork | Southfield, MI |
| 1999-2000 | Goldner-Walsh Nursery
• Provided friendly customer service
• Helped propagate new plants and cared for existing | Pontiac, MI |
| 1996-1997 | Racetrack Veterinary Services
• Performed office and clerical tasks: helped with billing and handled collections
• Assisted veterinarians
• Developed x-rays and sterilized equipment | Livonia, MI |

July 13, 2018

Honorable Pontiac City Council
47450 Woodward Avenue
Pontiac, MI 48342

Re: **Re-appointment to Planning Commission**
Lucy Payne

Dear Honorable Council Members:

Please be advised that I am hereby re-appointing Lucy Payne to serve on the Planning Commission for a three-year term, which began on July 1, 2017 and expires June 30, 2020. As stipulated in section 4.109, this appointment is subject to approval by the City Council.

Thank you for your consideration and support .

Sincerely,

A handwritten signature in cursive script, appearing to read "Deirdre Waterman".

Dr. Deirdre Waterman
Mayor

Lucy Payne

February 5, 2014

City of Pontiac Community Planning Commissioners
47450 Woodward Ave.
Pontiac, MI 48342

RE: City of Pontiac Planning Commissioners

To: The City of Pontiac Mayor and Planning Commissioners.

The attached resume will provide details of my previous and present qualifications and experience.

For the past 26 years, I have served as a Patient Relations Representative and Customer Service Trainer at Saint Joseph Mercy Oakland (SJMO). During that time, I have worked diligently to foster mutually beneficial relationships with not only the associates, administrative team, medical staff, nursing and ancillary personnel and the City of Pontiac community. In my past role, I engaged the hospital personnel, physicians in resolving/mediating challenging issues that often involved risk cases with multiple departments and services in meeting customers expectations and satisfaction. The scope of my work provided me with a unique perspective on the wants and needs of patients, their families, and the community needs as well.

I am proud to have been involved in a number of SJMO committees that were charged with orchestrating some of SJMO most successful quality improvement activities such as Customer Service Training, Emergency Department process improvement Task Force, Emergency Wait Time and Dress-Code initiatives. I was also very instrumental in collaborating with SJMO Buildings and Ground Department, SMART Transportation Services and the City of Pontiac Building Department in implementing and the building of a bus shelter for the comfort of patients and the community that use the public transportation system.

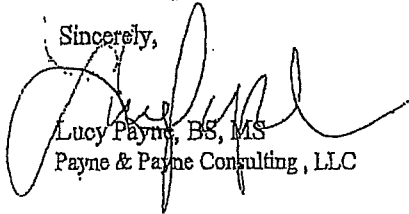
My area of experience include organizational management, problem solving, investigation, mediation, behavioral management, grief consulting, interaction with diverse groups and addressing concerns of the community. I have also gained experience through my work as a consultant of a broad spectrum of business exposures to case studies and best practices in a variety of industries as an independent business owner Payne & Payne Consulting, LLC.

My educational credentials include a Associate Degree in Liberal Arts from Oakland Community College, Bachelor of Science degree in Human Resource Development from Oakland University, Master of Arts degree in Organizational Management and a Certificate of Mediator Training from Oakland Medication Center.

It has been my experience that committees and boards are most effective with individuals that are diverse in areas of knowledge, skills and expertise. As a visionary, I am very interested in utilizing my skills in the revitalization of the City of Pontiac's future plans that promotes a healthy and safe environment for our city residents, while generating revenue for the city.

It has been my absolute pleasure and an honor to serve with the City of Pontiac Mayor and Planning Commissioners. I look forward to utilizing my experience in building and bridging gaps in communication, strategic planning, creative thinking, collaboration, negotiation, and customer service. I look forward to my continual servicing the community and collaborating with you in designing the future City of Pontiac.

Sincerely,

A handwritten signature in black ink, appearing to read 'Lucy Payne', is written over the typed name and company information.

Lucy Payne, BS, MS
Payne & Payne Consulting, LLC

LUCY PAYNE

CAREER SUMMARY

An accomplished senior-level patient relations representative with 27+ years of experience managing customer grievances at St. Joseph Mercy-Oakland in Pontiac, Michigan, a 457-bed health system serving a diverse patient population in an urban setting. Collaborated with the CEO and C-level leadership team, physicians, risk management, nursing and others in resolving issues. Expertise in investigating and analyzing grievance data to proactively formulate strategies for preventing grievances and improving systems and processes. Grievance mitigation supported by achievement of a Master of Arts in Organizational Management, a Bachelor of Science in Human Resource Development, a certificate in Civil Mediator Training, and completion of a pre-licensing course in Life and Health Insurance.

PROFESSIONAL EXPERIENCE

P & P Consulting, LLC, Bingham Farms, Michigan 2003 – present
Consultant - Organizational Management / Problem Resolution / Mediation 2003 – present.

- Consulted on management and customer relations for a wide variety of businesses as a principal with P & P Consulting, LLC
 - Analyzed business process flow for medical group practices, automobile dealerships, and financial services firms; recommended process improvements
 - Trained staffs in customer service improvement techniques

Saint Joseph Mercy-Oakland, Pontiac, Michigan 1984 – 8/2012
Patient Relations Representative 1984 – 8/2012

Patient Relations Management

- Managed customer complaints within St. Joseph Mercy-Oakland health system; complaints involve a wide-range of issues/disciplines (e.g., staff, billing, food service, housekeeping, safety, parking, pharmacy services, physical plant, etc.)
 - Interviewed customers to determine nature of complaint; employed customer relationship management and mediation techniques to negotiate win-win resolutions to issues identified
 - Collaborated with physicians and nursing and ancillary department heads and staff to improve customer service as well as investigate and resolve customer service issues
 - Identified incidents with the potential for legal / risk management involvement; advised risk management department heads of complaint; collaborated with risk management on incident investigation; served as liaison between patient/family and risk management department
 - Documented all customer complaints on computer database; tracked resolution of issues
 - Analyzed billing issues and made determination regarding billing adjustments / reimbursement
 - Reviewed patient medical charts to determine validity of patient care issues / complaints; met with department heads, medical staff, nursing and ancillary staff to discuss issue resolution and future process improvement strategies
- Served as a liaison between customers/families and the Gift of Life and Michigan

- Eye Bank organizations, encouraging organ donation, providing grief counseling services, and educating patients and families on organ, tissue and eye transplants
- Responded to code calls and served as liaison between family members and physicians; provided grief/crisis counseling to patients and families
- Testified in court proceedings and assisted attorneys in lawsuit preparations
- Interviewed new hires for Patient Services Department; facilitated one-on-one and group interviews as well as candidate hiring discussions

Teaching

- Trained medical residents and all new employees in customer/patient service
- Managed Oakland University Internship Program for Patient Representatives

Process Improvement

- Analyzed all customer complaints to determine trends; met with department heads on an individual basis when trends were evident; followed-up to ensure problem resolution
- Reengineered the patient death process and fetal demise protocols
- Championed the installation of a bus shelter near the hospital grounds; managed project coordination between the hospital's Administration and Buildings and Grounds Dept., the City of Pontiac and SMART Transit
- Compiled and analyzed patient satisfaction data on Emergency Services; drafted report / presented findings to Process Improvement Team; worked with physicians and staff to improve response time and customer relations
- Resolved employee identification by customers challenge by instituting a color-coded uniform (by staff classification) policy
- Collaborated with security and risk management personnel to reengineer process for securing patient belongings; instituted policy debiting departmental budgets for patient reimbursement for lost items

<u>Waterford School District, Waterford, Michigan</u>	1974-82 / 1988-97
Substitute Teacher (Grades K-12)	1988 - 1997
Instructional Technician (Grades K-12),	1974 - 1982
Montgomery Developmental Training Center	

<u>Detroit College of Business, Ferndale, Michigan</u>	1975 - 1980
Dean of Students / Proctor (part-time position)	1975 - 1980
Pontiac Schools/Seniors Fitness Program (part-time)	1982-1982

EDUCATION

Master of Arts in Organizational Management February 2004
University of Phoenix, Troy, Michigan Campus

Bachelor of Science in Human Resource Development June 1985
Oakland University, Rochester, Michigan

Civil Mediator Training, 40-Hour Course November 2012
Oakland Mediation Center, Bloomfield Hills, MI

Additional Professional Development:

- Certificate, Pre-Licensing Course in Life & Health Insurance, Financial Services Institute, Novi, MI, November 2013

APPOINTMENTS

- Planning Commissioner, City of Pontiac, MI, 11/2012 - present
- Board Member, Baldwin Center, Pontiac, MI, 2005 - 2013
- Committee Appointments at Saint Joseph Mercy-Oakland, Pontiac, MI
 - Member, Chief Executive Officer Advisory Committee, 2002
 - Member, Speaker's Bureau, 1991 - 8/2012
 - Founder and Chair, Hospital Grievance Committee, 2003 - 8/2012

HONORS/AWARDS

- Honored as one of the top donor facilitators, Michigan Eye Bank, 2000

July 13, 2018

Honorable Pontiac City Council
47450 Woodward Avenue
Pontiac, MI 48342

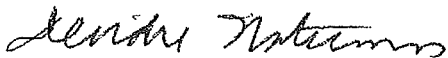
Re: **Re-appointment to Planning Commission**
Christopher Northcross

Dear Honorable Council Members:

Please be advised that I am hereby re-appointing Christopher Northcross to serve on the Planning Commission for a three-year term, which began on July 1, 2018 and expires June 30, 2021. As stipulated in section 4.109, this appointment is subject to approval by the City Council.

Thank you for your consideration and support

Sincerely,

A handwritten signature in cursive script, appearing to read "Deirdre Waterman".

Dr. Deirdre Waterman
Mayor

Part A

Application for Membership
City of Pontiac Planning Commission
City of Pontiac, Michigan

Return by June 30, 2011 to:
Building, Safety and Planning Divisions
Attn: James Sabo, Planner
City Hall
47450 Woodward Ave
Pontiac, MI 48342
Phone: 248-758-2816

Part A: Applicant Information

Name: Christopher Van Northcross Sr.

Home Address [REDACTED]

ZIP 48342-2700

Pontiac Resident: YES ☒ NO ☐

Number of Years Resident: 60

Phone (H) [REDACTED] (W) [REDACTED]

(cell) [REDACTED] (best) (Fax) [REDACTED]

Email Address [REDACTED]

Occupation Design Engineer

Employer Name & Address Retired from Ford Motor Co.

ZIP [REDACTED]

Part B: Resume

Attach a copy of your résumé, including your job experience and education.

Part C: Statement of Interest and Qualifications

Attach a one-page summary of your reasons for seeking appointment that includes your specific areas of interest, expertise and goals.

DISCLOSURE OF POTENTIAL CONFLICT OF INTEREST

In order to avoid any potential conflict of interest, I, the undersigned, agree not to be involved in any recommendations or decision making regarding any agency(ies) or entity(ies) for which I serve in the following capacity(ies) which may contract or subcontract with the City of Pontiac.

Agency: To the best of my knowledge I have no conflicts of interests

Capacity in Which I Serve: _____

Signature: _____

Date: 7/13/2014

Part B

CHRISTOPHER VAN NORTHCROSS

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Major Accomplishments

- Design and Release of 6.4L 5R110W converter clutch and damper system for MY2008. This design increased clutch system torque capacity by 15% while reducing system NVH, yet fit within the original clutch system pressure and space boundaries.
- The design and release of AODE/4R70W overdrive band and servo system robustness improvements that reduced manufacturing costs (more than a \$3 per system savings), decreased warranty, and improved customer satisfaction (better shift-feel).
- First within Ford Transmission Engineering to use VSA (variation simulation analysis) to predict component location and fit within complex assemblies.
- Completion of the Ford Six Sigma Black Belt certification program
- Creation of optimized computer fuel economy and performance powertrain models through use of Design of Experiments methodology, in-house corporate software, and commercial software (Splus).
- Design and release a cost reduced output shaft forging that resulted in \$400,000 savings per year in material, labor, and warranty costs. This was also the first product application in the Transmission Manufacturing Division to fulfill a near net part shape corporate design/manufacturing directive.
- Development of a tin nickel coated seal ring that eliminated AOD transmission case bore wear and resulted in \$1.2million in warranty savings per year.

Career

8/78 - 2/07 Ford Motor, Transmission Engineering, Livonia, Michigan

While with Ford I handled a number of assignments, all related to the design and release of automatic transmissions systems for cars and light trucks. Last assignment was to provide reliability consultation to Ford design teams as an Embedded Six Sigma Black Belt.

4/75 - 8/78, Automotive Control Systems Group, Bendix, South Bend, Indiana.

I was responsible for the Purchasing and Engineering interface with Ford, General Motors, American Motors, Volkswagen of America, and Chrysler as required for the sale of original equipment manufacturer (OEM) foundation brakes.

7/73 - 4/75 American Can Company

During my tenure of with American Can Company I supervised plant improvement and renovation projects; and performed the duties of the foreman of maintenance in his absence. Also I completed a ten month college graduate orientation program.

5/69 - 7/73 City of Pontiac, Pontiac, Michigan

On a part time basis, during the school year, and full time in the summer I worked as an Executive Aide in the Program Development Division of the City Manager's Office, Administrative Aide in the Department of Public Works and Services; and an Engineering Aide in the Engineering Division of the Department of Public Works and Services.

Education

4/73, B.S.in Engineering, Oakland University, Rochester, Michigan

5/93, Graduate Certificate in Applied Mathematics and Statistics, Oakland University, Rochester, Michigan

8/03, Six Sigma Black Belt Certification, Ford Motor Company

On going Ford Technical Education Program

Currently working to complete a private pilot's license

Specific Skills Set Include

Relationship and Team Building

Project Design and Release Management

- Advance Product Quality Process (APQP)
- Statistical Process Control procedures and management
- Ford Product Development System (FPDS) management
- Ford Global Product Development System (GPDS) management
- Six Sigma DMAIC process and tools

Tribology of friction materials in transmission fluids

- Wet friction material selection and development

Knowledge of stamping and forming processes

Rotating and reciprocating seal selection and development

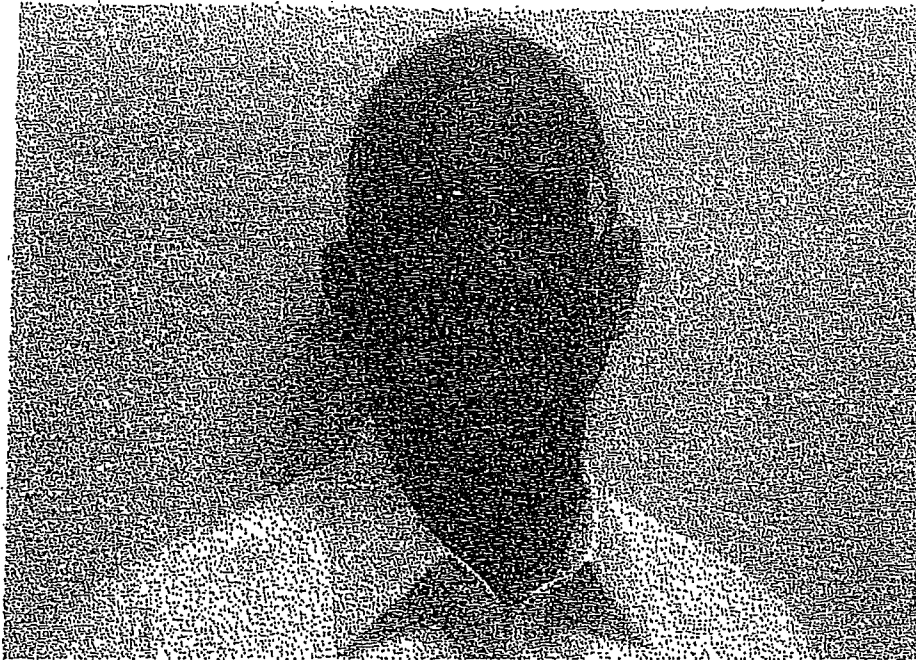
Proficient with following software packages:

- Microsoft Office Suite of Products (Word, Excel, PowerPoint, Publisher)
- Statistical packages Minitab and Splus
- Microsoft Project
- Solidworks
- Catia

Knowledge of following software:

- Fortran
- C
- Visual Basic
- SAS
- Unix system
- Variation Simulation Analysis (VSA)
- CFD modeling
- Finite Element Analysis

Part B



Christopher Northcross is a second generation native of Pontiac, son of [REDACTED] and brother of [REDACTED]. He is a graduate of Pontiac Central and Oakland University. In 2007 he retired from the Ford Motor Company where he worked in the design and development of automatic transmissions systems.

Chris and his wife, [REDACTED], have been married for 42 years, current reside in the home they own in Pontiac, have three adult children, and one granddaughter. His Church home is [REDACTED] African Methodist Episcopal Church, where he serves as a Church Trustee. He is also a member of the [REDACTED] and the [REDACTED] Ministry.

Chris feels blessed to have born in Pontiac and believes the measure of a community is how well it develops its young people. To that end, he is active in the following organizations and activities:

The [REDACTED] Summer Youth Program	Currently a member and a past-president of the Pontiac Optimist Club (whose motto is "Friend of Youth")
Member of the executive board and volunteer in Communities United For Children	Board member of the Strong United Neighbors (SUN) Pontiac Time Bank
Member of the NAACP of Northern Oakland County	Served 12 years as a Trustee on the School Board of the School District of The City of Pontiac
A volunteer and mentor for 4H	A volunteer at the WHRC Elementary school
A member of the Mayor's Transition Team	A member of the Master Plan Steering Committee

Chris has also served as:

- A Steward for [REDACTED] Church
- A member and the Treasurer of The Jay Shop Board of Directors
- Charter Member and past Treasurer of the Pontiac Citizen Coalition
- A founding member and past President of, and actor in the Northstar Theater troupe.

His hobbies are bicycling, traveling, architecture, and fellowshiping with others. He is also studying to complete his private pilot's license.

Part C

Statement of Interest and Qualifications For
City of Pontiac Planning Commission

July 14, 2014

To Whom It May Concern, I am seeking appointment to the Planning Commission because I believe I can be of service to the City of Pontiac in facilitating fair and positive development. I am so seeking appointment to the Commission because I believe our (my wife and myself) interests are best served by continuing to live in Pontiac. I am also mindful that Pontiac is, as is all of Michigan and the entire United States, undergoing a massive change, and unless there is meaningful input from the residents of Pontiac, the resulting change may not be positive for the residents of Pontiac.

My belief in my ability to contribute stems from my recent experience with the Master Plan Steering Committee; the recent renovation of our home in Pontiac; over 35 years of experience in the field of engineering; over 40 years of volunteer service in the community, including 12 years as an elected member of the Pontiac School Board; and over sixty years of experience living in this community.

I am interested in incorporating, as a metric in the measurement of the efficacy of government programs and actions, the development of young people. While I feel land use/planning is just one of a number of factors which must be managed to achieve fair and positive community development, it is a factor which can significantly retard the positive development of families and young people in Pontiac. At the same time I am aware that economic growth must occur in Pontiac, if Pontiac is to grow. The positioning of businesses and people relative to each other, the clarity with which the City's vision for positive development is articulated, along with City government sensitivity to the needs within our community are key to achieving fair and positive community development. The inclusion of the development of young people into the calculus of City Planning is needed (I believe) in order for this City to reach its full potential.

Aside from a passion for prompting the development of the City's young people, which includes my mentoring and tutoring activities at local schools, I enjoy meeting and interacting with people. I am very engaged in my Church, Newman AME of Pontiac, where I serve as a Trustee and the Assistant Superintendent of the Church school. I enjoy bicycling and learning. In regards to learning, I strive to take two classes a year at Oakland Community College on a variety of subjects. To date I have completed classes in architecture, computer design, Spanish language, and nanotechnology at OCC. Also I am halfway through work to obtain a private pilot's license. In addition, I enjoy travel both domestic and international.

Your comments and suggestions are welcome.

Yours Truly



Christopher Northcross

7/14/2014

July 13, 2018

Honorable Pontiac City Council
47450 Woodward Avenue
Pontiac, MI 48342

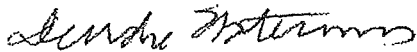
Re: **Re-appointment to Planning Commission**
Dayne Thomas

Dear Honorable Council Members:

Please be advised that I am hereby re-appointing Dayne Thomas to serve on the Planning Commission for a three-year term, which began on July 1, 2016 and expires June 30, 2019. As stipulated in section 4.109, this appointment is subject to approval by the City Council.

Thank you for your consideration and support.

Sincerely,

A handwritten signature in cursive script, appearing to read "Deirdre Waterman".

Dr. Deirdre Waterman
Mayor

July 31, 2018

Dear Honorable Mayor Waterman,

Thank you for the opportunity to serve the Pontiac Planning Commission.

As you know, I have served on the Planning Commission since 2011, and during my tenure as Chairman, I have presided over more than 400 planning proposals and in turn, the Planning Commission have approved some of the biggest developments in Pontiac history, including but not limited to:

- M-1 Concourse
- Ultimate Soccer
- Wessen Lawn Tennis Club
- Challenger Stamping
- Williams Aerospace
- GM Global Propulsion Systems (multiple expansions)
- Washington Junior High School repurposed as Senior Living

Indeed, during my tenure as Chair, the Pontiac Planning Commission have recommended for approval a glut of vacant industrial sites that were repurposed into viable, tax revenue producing enterprises for which the City of Pontiac can be proud.

Moreover, during my tenure the Planning Commission have approved hundreds of smaller commercial enterprises as well which are the lifeblood of any community, and altogether, large and small, it has resulted in hundreds of thousands of dollars of new tax revenue for the City of Pontiac.

I am especially proud of the fact that a multitude of business owners, large and small, have thanked me for the respect and dignity for which they were treated by our commissioners during their presentations to Planning Commission: I am proud of that, because as Chair I seek proper decorum and for the most part, my wishes have been fulfilled.

In closing, my professional background earned over 40 years in Marketing, Product Planning and Product Development with some of the largest corporations in the world has uniquely prepared me to Chair the Pontiac Planning Commission, so I think I am well suited to bring professional guidance and expertise to the Planning Commission for another term.

Thank you for the opportunity to serve you and the City of Pontiac.

Respectfully,

Dayne Thomas

Chair, Pontiac Planning Commission

Chair, GM Modern Housing Board of Directors

Personal Bio
Dayne Thomas
Chairman, Pontiac Planning Commission

~~_____ Oliver Street~~
Pontiac, MI 48342
dayne@daynethomas.net
~~(248) 869-2111~~

Dayne Thomas was born and raised in Pontiac, Michigan but a business odyssey took him across the US and Asia Pacific...and then back!

He worked for companies as diverse as GM, BMW, AIG, Aon and Gulf States Financial Services and lived and worked in cities as diverse as Pontiac, Denver, Houston, LA, NY, Hong Kong, Tokyo and Melbourne (Australia).

Dayne Thomas was born and raised on Pontiac's near north side in the modest, Historic neighborhood known as GM Modern Housing...a planned housing development conceived by Pierre DuPont, GM Chairman and largest shareholder of GM (at the time), as well as patriarch of DuPont Companies. It was Pierre DuPont who visualized and developed the 61 acre site circa 1919 to 1926.

Dayne Thomas family moved to Pontiac in the mid 1930's...his father worked at Baldwin Rubber Company (a major automotive supplier of the day), where he was responsible for Chemical Department and Salvage...while his mother worked at Pontiac Motor in Salary Payroll.

The family moved into their home on Oliver Street, (GM Modern Housing) in September 1945 and Dayne Thomas was born in November 1945.

The tragic death of Dayne's father in 1956 meant the family would not move from Oliver Street, so the modest house on Oliver Street, in GM Modern Housing is the only family home Dayne Thomas has known.

Dayne Thomas matriculated Pontiac Schools: McCarroll Elementary, Lincoln Jr. High School and Pontiac Northern High School where he played Football, Basketball and Tennis (as Captain) and graduated in 1963. Prior to his senior year, he was nominated by VFW to attend prestigious, Wolverine Boy State.

Dayne Thomas went on to study Communication Arts at Michigan State University where he graduated with a BA Degree in Advertising in 1972 after proudly serving 2nd Infantry Division in the Republic of Korea during the Viet Nam era. He earned the rank of Sergeant/SP5 and was awarded an Army Commendation Medal as well as an Expedition Medal awarded by Republic of Korea.

Next page...

Dayne Thomas commenced his professional career with GMC Truck & Coach in Pontiac, Michigan as a Sales Engineer in 1972.

In 1980, as the domestic auto industry was suffering thru major economic turmoil, Dayne Thomas accepted a post with BMW of North America as a District Sales Manager living in Denver and overseeing the Rocky Mountain Region.

Then in 1984, Dayne Thomas moved to Southern California (Orange County) and accepted a post with General Group of Companies as Sales Manager in the Automotive Financial Services sector, overseeing the contiguous US.

In 1996, Dayne Thomas accepted a post with AIG as Regional Director in Southeast Asia, based in Hong Kong, overseeing consumer financial service operations in Singapore, Malaysia, Indonesia, Thailand, Philippine's and Guam.

In 1998, after overseeing the successful launch of consumer financial service programs with AIG in Southeast Asia, Dayne Thomas accepted a post with Aon Corp as Regional VP based in Tokyo, successfully overseeing a consumer financial service program developed specifically for Best Denki, Japan's largest electronic retailer.

In 1999, Dayne Thomas took a post with Aon in Melbourne (Australia) as Regional VP overseeing consumer financial service program developed exclusively for Fisher-Paykel, New Zealand's premier Consumer Appliance Manufacturer.

In 2002, Dayne Thomas repatriated to the US and accepted a post with Gulf States Financial Services (an affiliate of Toyota Financial Services) as Sr. Manager, Product Development based in Houston, TX.

In the fall of 2009, Dayne Thomas came full circle and moved back into the modest boyhood home where he was raised in Pontiac. The neighborhood is listed upon the National Register of Historic Places, and he has set about to restore the home true to its historical character.

Dayne Thomas says: "So many people have helped me, so I came back...to give back. While others moved out...I moved back...to give back to the city that gave me a start".

Dayne Thomas is single (divorced, no children) and proudly serves as Chairman, Pontiac Planning Commission; serves as Chair, GM Modern Housing Board of Directors (an association he founded), and served upon Master Plan Advisory Committee

Dayne is also owner/proprietor of "Oliver Street Farms and Vineyards", a personal revitalization project founded to clean up Urban blight and repurpose abandon parcels and convert dust and blight into Community Gardens...Orchards...Vineyards...and Open Air Farmers Market!

Dayne Thomas is a proud son of Pontiac...and a proud Alumnus of Michigan State University!

Personal Resume

Dayne Thomas

Pontiac, Michigan 48342

dayne@daynethomas.net

Professional Overview:

More than 40 years of experience in Marketing, Product Planning and Product Development domestically and internationally.

Professional Skills:

Planning, development and execution

Professional Experience:

GMC Truck & Coach (HQ, Pontiac, Michigan):

- Sales Engineer
- Market Research Analyst
- Government Sales
- Municipal Fleet Sales
- Government Sales
- District Mgr

BMW North America (HQ, Montvale, NJ):

- Sales Manager serving Rocky Mountain Region

General Group International (HQ, Harbor City, California-Automotive Financial Services):

- Sales Manager serving contiguous 48 states

American International Group (HQ, New York-Insurance & Financial Services):

- Regional VP (Southeast Asia Regional Office-Hong Kong, serving Singapore, Malaysia, Indonesia, Philippines' and Guam)

Aon Corp (HQ, Chicago, Illinois-Insurance & Financial Services):

- Regional Director (Tokyo, serving Japan and Korea)
- Regional Director (Melbourne, Australia, serving Australia and New Zealand)

Gulf States Financial Services (HQ, Houston, Texas-Automotive Financial Services):

- Senior Manager/Product Planning, serving US Gulf States)

Civic Engagement:

- Chair, Pontiac Planning Commission (2011 to 2018)
- Chair (and founder), GM Modern Housing Board of Directors (2016 to 2018)
- Owner/Proprietor: Oliver Street Orchard/Vineyards/Community Gardens

Military (Viet Nam era):

- US Army: Sgt, 2nd Infantry Division, Republic of Korea

Military Awards:

- Army Commendation Medal awarded by Department of the Army
- Expedition Medal awarded by Republic of Korea

Education:

- Pontiac Schools (McCarroll Elementary, Lincoln Junior High School, Pontiac Northern High School)
- Michigan State University (BA: Marketing, Advertising, Communication Arts)

Summary:

Born and raised in Pontiac, Michigan.

Matriculated Pontiac Schools and commenced my professional career with GMC Truck & Coach, based in Pontiac.

After a 40 year corporate odyssey took me across the US and Asia Pacific, I came back to Pontiac to restore my boyhood home and give back to the City of Pontiac!

I came back to give back!

**City of Pontiac Resolution for the American Legion Cook-Nelson Post #20's
98th Anniversary**

WHEREAS, It is with warm and sincere gratitude that we graciously recognize the American Legion Cook-Nelson Post #20's, 98 years of illustrious service to veterans, servicemembers and the community; and,

WHEREAS, the American Legion was chartered by Congress in 1919 as a patriotic veterans organization, focusing on service to veterans, servicemembers and communities; and,

WHEREAS, the American Legion evolved from a group of war-weary veterans of World War I into one of the most influential nonprofit groups in the United States with membership swiftly escalating to over 1 million, and local posts springing up across the country; and,

WHEREAS, today, membership stands at over 2.4 million in 14,000 posts worldwide as the posts are organized into 55 departments: one for each for the 50 states, along with the District of Columbia, Puerto Rico, France, Mexico and the Philippines; and,

WHEREAS, the American Legion Cook-Nelson Post #20 is located in Pontiac, is considered a historical site and is one of Michigan's oldest African American Post; and,

WHEREAS, the American Legion Cook-Nelson Post #20 is named after Captain James C. Cook and Lieutenant Elmer B. Nelson; and,

WHEREAS, the American Legion Cook-Nelson Post #20 has remained steadfast in its efforts to influence social change, obtain benefits for veterans and create important programs for children and youth; and,

WHEREAS, the American Legion Cook-Nelson Post #20 hosts many annual community projects under the leadership of Commander Joe Carr and Auxiliary President Sandra Carter, the projects include, in the month of February, the Black History Tea, which showcases leadership and children in Pontiac, in April, Spring in to Reading, encourages children to read, in June, the Michigan Veterans Foundations are provided toiletries, tea and clothing, in October, Breast Cancer Awareness Seminars are hosted and both men and women are invited, in November, baskets are given to four families in need and in December, two families are adopted and provided food and gifts for Christmas.

THEREFORE BE IT RESOLVED, that we the members of the Pontiac City Council on behalf of the Citizens of Pontiac, hereby honor and salute the American Legion Cook-Nelson Post #20, for truly enriching the lives of families and individuals in our community; Happy 98th Anniversary.

Kermit Williams, President

Randolph Carter, Pro Tem

Patrice Waterman, Councilwoman

Don Woodward, Councilman

Mary Pietila, Councilwoman

Gloria Miller, Councilwoman

Doris Taylor-Burks, Councilwoman