



**PONTIAC CITY COUNCIL  
STUDY SESSION  
October 23, 2018  
6:00 P.M.  
52<sup>nd</sup> Session of the 10<sup>th</sup> Council**

*It is this Council's mission "To serve the citizens of Pontiac by committing to help provide an enhanced quality of life for its residents, fostering the vision of a family-friendly community that is a great place to live, work and play."*

Call to order

Roll Call

Authorization to Excuse Councilmembers

Amendments to and Approval of the Agenda

Approval of the Minutes

1. Meeting of October 16, 2018.

Closed Session

2. Resolution to go into Closed Session regarding Ottawa Towers vs the City of Pontiac.

Public Hearing – Parcel #14-34-201-012

Establishing a Plant Rehabilitation District for Peninsula Plastics, 1200 Auburn Ave.

Approve an Industrial Facilities Tax Exemption (IFT) Certificate application for Peninsula Plastics.

Deputy Mayor Report or Departmental Head Report

Public Comment

**Agenda Items for City Council Consideration**

3. Resolution to establish a Plant Rehabilitation District for Peninsula Plastics, 1200 Auburn Ave, parcel # 14-34-201-012.
4. Resolution to approve an Industrial Facilities Tax Exemption (IFT) Certificate application for Peninsula Plastics for parcel number for parcel #1434-201-012.
5. Resolution to schedule a public hearing on October 30, 2018 in accordance with the Plant Rehabilitation and Industrial Development Act for Williams International (Industrial Facilities Exemption) (PA 198 of 1974, as amended).
6. Resolution to direct City Treasurer to distribute \$16,777.72 of property assessment on the 2018 winter tax rolls by director of the Water Resources Commissioner.
7. Resolution to authorize City Treasurer to distribute \$63,529.09 of aged special assessment receivable on the 2018 winter tax rolls.

8. Resolution to authorize the Michigan Department of Transportation to perform a road diet on Perry Street (I-75 Business Loop).
9. Resolution to authorize the Mayor to sign the Pontiac Stem! Agreement with Cranbrook Institute of Science for an amount not to exceed \$33,500.00.
10. Resolution to approve the increase/decrease and creation of eight (8) Election information position as requested by the Election Department.
11. Resolution to approve Garland S. Doyle as the Interim City Clerk beginning on October 29, 2018.

Adjournment

October 16, 2018

**Official Proceedings  
Pontiac City Council  
51<sup>st</sup> Session of the Tenth Council**

A Formal Meeting of the City Council of Pontiac, Michigan was called to order in City Hall, Tuesday October 16, 2018 at 6:04 P.M. by Council President Kermit Williams.

Call to Order at 6:04 p.m.

Roll Call

Members Present: Carter, Miller, Pietila, Taylor-Burks and Williams.

Members Absent: Waterman and Woodward.

Mayor Waterman was present.

Clerk announced a quorum.

**18-383          Excuse Councilperson Patrice Waterman and Don Woodward for personal reasons.**  
Moved by Councilperson Pietila and second by Councilperson Taylor-Burks.

Ayes: Miller, Pietila, Taylor-Burks, Williams and Carter

No: None

**Motion Carried.**

**18-384          Motion to add two public hearings for Peninsula Plastics, Inc. (plant rehabilitation district and IFT exemption certificate) and approve the changes of the agenda.** Moved by Councilperson Pietila and second by Councilperson Taylor-Burks.

Ayes: Pietila, Taylor-Burks, Williams and Carter

No: Miller

**Motion Carried.**

**18-385          Minutes of October 9, 2018.** Moved by Councilperson Pietila and second by Councilperson Taylor-Burks.

Ayes: Taylor-Burks, Williams, Carter and Pietila

No: Miller

**Motion Carried.**

Subcommittee Reports – Councilwoman Pietila gave verbal report for Public Safety

Mayor Waterman and Deputy Mayor Bais-DiSessa reported.

**18-386          Resolution for Pastor Robert L. Burch Sr. and Galilean Baptist Church's 50<sup>th</sup> Anniversary Celebration.** Moved by Councilperson Taylor-Burks and second by Councilperson Pietila.

Whereas, It is with warm and sincere gratitude that we graciously recognize both Pastor Robert L. Burch Sr. and Galilean Baptist Church for 50 years of illustrious spiritual guidance which has been bestowed upon metropolitan Pontiac and beyond; and,

October 16, 2018

Whereas, Pastor Robert L. Burch Sr. was born on October 6, 1944 in Lake Village, Arkansas to the union of Frank and Rosie Lee Burch; and,

Whereas, Pastor Robert L. Burch Sr.'s compassion and love for the church was nurtured and facilitated by his parents, as he accepted Christ as his Savior in his early teens while attending a small church, St. Luke; and,

Whereas, Pastor Robert L. Burch Sr. displayed signs early on of inherent, ministerial qualities, as St. Luke repeatedly asked the Pastor to read scriptures and perform other duties in the church; and,

Whereas, during the mid-1960's, Pastor Robert L. Burch Sr. followed his older siblings and migrated north to Pontiac, Michigan where he landed a job as a Respiratory Technician and embarked upon a twenty-five year career with Pontiac General Hospital; and,

Whereas, Pastor Robert L. Burch Sr. was subsequently encouraged by Rev. Warren H. Lawrence to attend Midwestern Baptist College where he became class president and received his degree in Divinity and Theology; and,

Whereas, Pastor Robert L. Burch Sr. met and later married Faye Hooks in September 1969 and together, the Lord blessed the couple with three children, Latasha, Yolanda and Robert Jr.; and,

Whereas, Pastor Robert L. Burch Sr. briefly served as an associate minister at Trinity Baptist Church where he was called to establish Galilean Baptist Church; and,

Whereas, Pastor Robert L. Burch Sr.'s sincerity and humility are distinguishing qualities that have assisted in furthering the culmination and the rich history of Galilean Baptist Church; and,

Whereas, Pastor Robert L. Burch Sr. assembled the first service on October 6, 1968 at the Old Forge and Socket Building, located at 150 Branch Street, in 1972, Galilean Baptist Church moved to its current location, 326 Midway Avenue (and later expanded), in the summer of 1978, the Church held its first Vacation Bible School which continued without interruption for 39 years, in 1992, the construction of the sanctuary commenced and the sanctuary's dedication was in 1997; and,

Whereas, Pastor Robert L. Burch Sr. and Galilean Baptist Church have implemented remarkable outreach projects, many were started in the 1980's, the projects include; a close partnership with Child Evangelism Fellowship, Go Get My Children Stop Revival, a clothing closet which serves the needs of the community at 310 Midway, Women Mission Society, the Dorcas Circle, a bus ministry and providing food baskets at Thanksgiving and Christmas.

Now, Therefore Be It Resolved, that we the members of the Pontiac City Council and on behalf of the Citizens of Pontiac, hereby acknowledge and salute Pastor Robert L. Burch Sr. and Galilean Baptist Church for their 50 years of outstanding service and immeasurable contributions to the community.

Ayes: Williams, Carter, Miller, Pietila and Taylor-Burks

No: None

**Resolution Passed.**

**18-387 Resolution for Trinity Missionary Baptist Church 100<sup>th</sup> Anniversary Celebration.**  
Moved by Councilperson Doris Taylor-Burks and second by Councilperson Pietila.

Whereas, It is with warm and sincere gratitude that we graciously recognize Trinity Missionary Baptist Church for 100 years of illustrious spiritual guidance which has been bestowed upon metropolitan Pontiac and beyond; and,

Whereas, Trinity Missionary Baptist Church is the oldest African American Baptist Church in the City of Pontiac and Oakland County, Michigan; and

Whereas, Trinity Missionary Baptist Church was officially organized in October of 1918 and has evolved into one of the leading churches in the area for advancing the cause of praise, worship and supporting the community at large; and

October 16, 2018

Whereas, Trinity Missionary Baptist Church has been led by dedicated, determined and God fearing pastors who have carried out the mission of its organizing members by providing an opportunity for believers to glorify God through worship; and,

Whereas, Trinity Missionary Baptist Church has been resilient, even when faced with insurmountable challenges, the pastors have prevailed in their quest to share God's Word; and,

Whereas, Trinity Missionary Baptist Church has continued to stand even when other business in the immediate area have come and gone; and,

Whereas, Trinity Missionary Baptist Church's ability to remain committed and steadfast is attributed to the Infinite Wisdom of God, who placed eighteen loyal, passionate and faithful pastors in charge of leading His flock; and,

Whereas, Trinity Missionary Baptist Church remains a beacon of hope for the City of Pontiac and the surrounding areas.

Therefore, Be It Resolved, that we the members of the Pontiac City Council and on behalf of the Citizens of Pontiac, hereby congratulate and salute, Trinity Missionary Baptist Church for 100 years of service and an unwavering commitment of service to the community.

Ayes: Williams, Carter, Miller, Pietila and Taylor-Burks

No: None

**Resolution Passed.**

**18-388 Resolution to adopt the Oakland County Hazard Mitigation Plan for the City of Pontiac.** Moved by Councilperson Taylor-Burks and second by Councilperson Pietila.

Whereas, the mission of the City of Pontiac includes the charge to protect the health, safety, and general welfare of the people of the City of Pontiac; and

Whereas, the City of Pontiac, Michigan is subject to flooding, tornadoes, winter storms, and other natural, technological, and human hazards; and

Whereas, the Oakland County Homeland Security Division and the Oakland County Local Emergency Planning Committee, comprised of representatives from the County, municipalities, and stakeholder organizations, have prepared a recommended Hazard Mitigation Plan that reviews the options to protect people and reduce damage from these hazards; and

Whereas, the City of Pontiac has participated in the planning process for development of this Plan, providing information specific to local hazard priorities, encouraging public participation, identifying desired hazard mitigation strategies, and reviewing the draft Plan; and

Whereas, the Oakland County Homeland Security Division (HSD), with the Oakland County Local Emergency Planning Committee (LEPC), has developed the OAKLAND COUNTY HAZARD MITIGATION PLAN (the "Plan") as an official document of the County and establishing a County Hazard Mitigation Coordinating Committee, pursuant to the Disaster Mitigation Act of 2000 (PL-106-390) and associated regulations (44 CFR 210.6); and

Whereas, the Plan has been widely circulated for review by the County's residents, municipal officials, and state, federal, and local review agencies and has been revised to reflect their concerns; and

Now Therefore Be It Resolved by the City Council for the City of Pontiac that:

1. The Oakland County Hazard Mitigation Plan and section(s) of the Plan specific to the affected community are hereby adopted as an official plan of City of Pontiac, and
2. The Waterford Regional Fire Chief is charged with supervising the implementation of the Plan's recommendations, as they pertain to City of Pontiac and within the funding limitations as provided by the City Council for the City of Pontiac or other sources.

October 16, 2018

Passed by the City Council for the City of Pontiac on October 16, 2018.

Ayes: Carter, Miller, Pietila, Taylor-Burks and Williams

No: None

**Resolution Passed.**

**18-389 Resolution to authorize the Mayor to sign a four-year contract lease agreement with Pitney Bowes for the SendPro 1500 postage meter, for an annual estimated cost of \$3,600.48.** Moved by Councilperson Pietila and second by Councilperson Carter.

Whereas, the City of Pontiac has reviewed pricing provided by the State of Michigan MiDeal and determined the SendPro 1500 will maintain the current postage meter demands of the City, and;

Whereas, the City will see a cost savings with the new lower monthly lease payment of \$300.04, with a cost savings of \$3,973.44 for the 48-month lease period, and;

Now, Therefore, Be It Resolved that the Pontiac City Council authorizes the Mayor to sign the lease from Pitney Bowes for the SendPro 1500 postage meter, for an annual estimated cost of \$3,600.48 for a four year term agreement.

Ayes: Carter, Miller, Pietila, Taylor-Burks and Williams

No: None

**Resolution Passed.**

**18-390 Resolution to re-appoint Mona Parlove to serve on the City's Planning Commission for a three-year term beginning July 1, 2018 and expire June 30, 2021.** Moved by Councilperson Taylor-Burks and second by Councilperson Pietila.

Whereas, Article V. Section 2-372 of the Municipal Code, the Planning Commission is comprised of six non-elected officials and the Mayor or his/her designee; and

Whereas, there are currently several appointments with expired terms on the planning Commission; and

Whereas, according to State Law and City Ordinance, the Mayor shall appoint the commissioners subject to the approval by a majority of the City Council.

Now, therefore, Be it resolved, that based upon recommendation of the Mayor, that the City Council reappoint Mona Parlove to serve on the City's Planning Commission for a three-year to begin July 1, 2018 and to expire on June 30, 2021.

Ayes: Pietila

No: Miller, Taylor-Burks, Williams and Carter

**Resolution Failed.**

**18-391 Resolution to schedule two public hearings for Peninsula Plastics Inc. (plant rehabilitation district and IFT exemption certificate) for Tuesday October 23, 2018 at 6:00 p.m. during their regular scheduled meeting.** Moved by Councilperson Pietila and second by Councilperson Carter.

Whereas, Peninsula Plastics Company, Inc. has submitted an application for an Industrial Facilities Tax (IFT) Exemption Certificate to rehabilitate 1200 Auburn Rd into a facility to accommodate the expansion of its plastic extrusion, injection molding and tooling operations; and

October 16, 2018

Whereas, Application has been sent to the Office of the City Clerk for certification; and  
Whereas, before acting on said Application, the City must establish a Plant Rehabilitation District for the following parcel 14-24-201-012 as provided in PA 198 of 1974. The legal description for the parcel is attached; and

Whereas, the Plant Rehabilitation and Industrial Development Act (Industrial Facilities Exemption) (PA 198 of 1974, as amended) Version 3/31/2014 MCL 207.554,

Now, Therefore, Be It Resolved, that the Pontiac City Council, direct the City Clerk to schedule two public hearings on October 23, 2018 in accordance with the Plant Rehabilitation and Industrial Development Act (Industrial Facilities Exemption) (PA 198 of 1974, as amended). The first public hearing will be on the establishment of the plant rehabilitation district immediately following by the public hearing on the approval of industrial facilities tax exemption certificate. The Clerk is instructed to notice the public, property owner and applicable taxing jurisdiction for both public hearings.

Ayes: Pietila, Taylor-Burks, Williams and Carter

No: Miller

**Resolution Passed.**

Thirteen (13) individuals who addressed the public body during comment.

Honorable Mayor Reported

City Attorney Anthony Chubb, Acting Clerk Sheila Grandison, Councilwoman Gloria Miller, Councilwoman Mary Pietila, Councilwoman Doris Taylor-Burks, Pro-Tem Randy Carter and President Kermit Williams made closing comments.

Council President Kermit Williams adjourned the meeting at 7:59 p.m.

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SHEILA R. GRANDISON  
ACTING CITY CLERK

**City of Pontiac**

**Pontiac City Council**

Whereas, Section 8 (e), MCL 15.268, permits a public body "[to] consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have detrimental financial effect on the litigation or settlement position of the public body": and,

Whereas, the Pontiac City Council believes that an open meeting would have a detrimental financial effect on the litigating or settlement position of the City.

Therefore, Be It Resolved that the Pontiac City Council recesses into closed session for the purpose of consulting with its attorney regarding settlement strategy in the litigation cases for Ottawa Towers, et. al. vs. City of Pontiac.





DEPARTMENT OF ECONOMIC DEVELOPMENT

MEMORANDUM

TO: Honorable City Council

FROM: Rachel Loughrin  
Director, Economic Development

VIA: Jane Bais DiSessa  
Deputy Mayor

DATE: October 17, 2018

RE: **Establishment of a Plant Rehabilitation District**  
1200 Auburn Avenue – Peninsula Plastics

RECEIVED  
2018 OCT 19 PM 1:26  
PONTIAC CITY CLERK

Peninsula Plastics is requesting that the City of Pontiac establish a Plant Rehabilitation District. The company will expand their operations into 1200 Auburn Road, creating no less than 25 jobs for Pontiac residents.

Resolution for the Approval of a Plant Rehabilitation District for Tax Parcel Number  
14-34-201-012

WHEREAS, Peninsula Plastics has submitted an application for an Industrial Facilities Tax (IFT) Exemption Certificate to rehabilitate 1200 Auburn Avenue; and

WHEREAS, application has been sent to the Office of the City Clerk for certification; and

WHEREAS, a public hearing on the establishment of the Plant Rehabilitation District has been held before the Pontiac City Council on its meeting held on October 23, 2018 at 6:00 p.m. in the evening in the City Council Chambers at Pontiac City Hall, Pontiac, Michigan, and the owner of all real property within the proposed Plant Rehabilitation District and any other resident or non-resident of the City of Pontiac were afforded the opportunity to appear and be heard.

NOW, THEREFORE, BE IT RESOLVED, that pursuant to PA 198 of 1974, as amended, the Pontiac City Council does hereby establish a Plant Rehabilitation District consisting of the following land:

The following described land situated in the County of Oakland, City of Pontiac, State of Michigan:

Part of Lot 1 of ASSESSOR'S PLAT NO. 141, according to the plat thereof recorded in-Liber MA of Plats, pages 99 and 99A, Oakland County Records; more particularly described as follows: Commencing at the Northeast corner of said Lot 1; thence South 88 degrees 03 minutes 50 seconds West along the Southerly line of Auburn Road (66 feet wide), 365.00 feet to the Point of Beginning; thence South 02 degrees 18 minutes 40 seconds East 589.79 feet; thence South 88 degrees 03 minutes 50 seconds West 30.00 feet; thence South 02 degrees 18 minutes 40 seconds East 160.79 feet; thence North 88 degrees 03 minutes 50 seconds East 395.00 feet; thence South 02 degrees 18 minutes 40 seconds East 144.42 feet; thence South 70 degrees 32 minutes 35 seconds West 876.52 feet; thence North 01 degree 56 minutes 10 seconds West 1158.87 feet to a point on the Southerly line of Auburn Road; thence North 88 degrees 03 minutes 50 seconds East along said Southerly line 465.00 feet to the Point of Beginning.

Tax Item No. 14-34-201-012

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10/17/18



DEPARTMENT OF ECONOMIC DEVELOPMENT

RECEIVED  
2018 OCT 19 PM 1:27  
PONTIAC CITY CLERK

MEMORANDUM

TO: Honorable City Council

FROM: Rachel Loughrin  
Director, Economic Development

VIA: Jane Bais DiSessa  
Deputy Mayor

DATE: October 17, 2018

RE: Request for Approval of a Plant Rehabilitation Application  
1200 Auburn Avenue – Peninsula Plastics

Peninsula Plastics is requesting City Council approval of its Application for an Industrial Facilities Tax Exemption Certificate. The company will expand its operations into 1200 Auburn Road, creating no less than 25 jobs for Pontiac residents.

**Resolution Approving Application of Peninsula Plastics, Inc., For an Industrial Facilities Exemption Certificate for a Rehabilitation for Tax Parcel Number 14-34-201-012**

WHEREAS, pursuant to P.A. 198 of 1974, M.C. 207.551 *et seq.*, after a duly noticed public hearing held on October 23, 2018, this City Council by resolution established a "Plant Rehabilitation District" covering 1200 Auburn Avenue; and

WHEREAS, Peninsula Plastics, Inc., ("Company") has filed an application for an Industrial Facilities Exemption Certificate (the "Application") with respect to rehabilitation of the facility(s) within the Plant Rehabilitation District and such Application has been sent to the Office of the City Clerk for certification; and

WHEREAS, before approving said Application the City held a hearing on October 23, 2018 at Pontiac City Hall in the City of Pontiac, at which hearing the applicant, the Assessor and a representative of the affected taxing units who had been given written notice and any other resident or non-resident of the City of Pontiac were afforded the opportunity to appear and be heard on said Application; and

WHEREAS, construction on the property has not begun prior to September 14, 2018, the date of the Application for the Industrial Facilities Exemption Certificate was submitted to the City of Pontiac; and

WHEREAS, completion of the facility(s) is calculated to and will at the time of issuance of the certificate have the reasonable likelihood to create employment in the City of Pontiac; and

WHEREAS, the City of Pontiac and Company have agreed upon and will enter into an Industrial Facilities Tax Exemption Certificate Agreement, entitled "Development Agreement" which is attached as Schedule B, and hereby incorporated here.

NOW, THEREFORE, BE IT RESOLVED BY the City Council of the City of Pontiac that:

1. The City Council finds and determines that the granting of the Industrial Facilities Exemption Certificate, shall not have the effect of substantially impeding the operation of the City of Pontiac or impairing the financial soundness of the taxing unit which levies ad valorem property taxes in the City of Pontiac.
2. The Application from Peninsula Plastics, Inc., for an Industrial Facilities Exemption Certificate, with respect to rehabilitation on the parcel of real property, situated within the Plant Rehabilitation District, which was established on October 23, 2018 (whose legal description is attached as Exhibit A), is hereby approved.
3. The Industrial Facilities Exemption Certificate when issued shall be and remain in force for a period of Twelve (12) years after completion of rehabilitation of the facility(s), provided that the Industrial Facilities Tax Exemption Certificate Agreement is executed by all parties, and subject to the statutory right of the City Council to request a revocation of such Certificate in accordance with MCLA 207.565.
4. The Mayor is hereby authorized to take any steps in order to enter into and execute the Industrial Facilities Tax Exemption Certificate Agreement on behalf of the City.

## Exhibit A

The following described land situated in the County of Oakland, City of Pontiac, State of Michigan:

Part of Lot 1 of ASSESSOR'S PLAT NO. 141, according to the plat thereof recorded in Liber MA of Plats, pages 99 and 99A, Oakland County Records, more particularly described as follows: Commencing at the Northeast corner of said Lot 1; thence South 88 degrees 03 minutes 50 seconds West along the Southerly line of Auburn Road (66 feet wide), 365.00 feet to the Point of Beginning; thence South 02 degrees 18 minutes 40 seconds East 589.79 feet; thence South 88 degrees 03 minutes 50 seconds West 30.00 feet; thence South 02 degrees 18 minutes 40 seconds East 160.79 feet; thence North 88 degrees 03 minutes 50 seconds East 395.00 feet; thence South 02 degrees 18 minutes 40 seconds East 144.42 feet; thence South 70 degrees 32 minutes 35 seconds West 876.52 feet; thence North 01 degree 56 minutes 10 seconds West 1158.87 feet to a point on the Southerly line of Auburn Road; thence North 88 degrees 03 minutes 50 seconds East along said Southerly line 465.00 feet to the Point of Beginning.

Tax Item No. 14-34-201-012

**Exhibit B**

## PROJECT GROWTH - PROPOSED HIRING COMMITMENT

Company will commit to use good faith efforts to hire at least 25 Pontiac residents over the next three years (i.e. 36 months). Thereafter, the Company will commit to use good faith efforts to continue employing and hiring Pontiac residents and generate a minimum of 30 Employment Credits (in accordance with the provisions below).

### What is required to meet the "good faith efforts standard?"

- Communicating with the City with respect to new general labor openings
- Interviewing qualified Pontiac residents that the City has pre-screened and recommends to Company (until position is filled)
- Working with City and any recruitment programs or On-The-Job training programs the City or State have established as a referral source
- Providing preference for Pontiac residents (caveat for violation of law or creating opportunity for civil claims)
- Accounting annually on Pontiac residents interviewed and hired

### Good faith efforts does not require Company to hire individuals who:

- do not pass a drug test
- do not evidence a reasonable quality of dependability
- raise concerns about the ability to perform the job

## Specific Quarterly Term Hiring/Retention Goals

The 12 year term will be divided into quarter terms of 3 years (36 months) each

**Goal - Initial Quarter Term:** Hire at least 25 Pontiac Residents during the 1<sup>st</sup> quarter term (hiring Pontiac Residents counts even if hired for a site other than the Pontiac Project)

- Company may earn Apprenticeship and Promotion Credits that will be applied to following quarter term
- For each Pontiac Resident hired above the 25 hire goal, Company may earn an H.E.R. Credit (defined below) to be applied against the following quarter term

**Goal for each of the following Quarter Terms:** Generate 25 Employment Credits during each quarter term in accordance with the following Employment Credit rubric

- Any credits in excess of the 30 point goal will be carried forward toward the following quarter term
- Credits can be generated for sites other than Pontiac Project (e.g. about a mile down the road at the Company's current site)

## **Employment Credit Rubric**

### **"H.E.R." (Hired/Employed Resident) Credit:**

For each Pontiac Resident who is either hired or employed during the applicable quarter term, the company will receive Employment Credit(s) based on the position hired/held

General Labor:	1 Credit
Semi-Skilled Position:	2 Credits
Skilled Position:	3 Credits

The Company may also earn the following Additional Credits as provided for below.

**Promotion Credits:** For each Pontiac Resident promoted into a more skilled position, the Company will receive the applicable Promotion Credit:

	<u>Additional Credits</u>
General Labor Position to a Semi-Skilled Position	1 Additional Credit
Semi-Skilled to a Skilled Position	2 Additional Credits

**Apprenticeships for Pontiac Residents** For each Pontiac Resident offered an apprenticeship related to the Company's operations in Pontiac, the Company will receive an Apprenticeship Credit equal to 1.5 Additional Credits:

Apprenticeship offer to Pontiac Resident	1.5 Additional Credits
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### **Interview/Recruitment:**

For each bona fide job interview held in good faith with Pontiac Resident for an open position, the Company will receive ½ of an Additional Credit (for those hired, this credit will merge into (vs. increase) the H.E.R. Credits)

Bona Fide Interview with Pontiac Resident for open position	0.5 Additional Credits
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### **Retention/Maintenance:**

For each Pontiac Resident who the Company can retain for more than 1 year, the Company will receive the following additional retention credit:

Any Pontiac Resident employed for 1+ years	1 Additional Credit
Any Pontiac Resident employed for 2+ years	1 Additional Credits
Any Pontiac Resident employed for 3+ years	2 Additional Credits

## **Reports**

### **Proposed Annual Reports**

Within 3 months following the end of each year (twelve month period), the company will submit annual reports providing the following information:

- Number of interviews conducted with Pontiac Residents that year
  - Including date/name/address
- Number of Pontiac Residents hired that year
  - Including hire date/name/address and position
- List of all Apprenticeships offered, and Promotions provided that year
  - Including dates/individuals and positions



### Proposed Quarter Term Report

Within 3 months following the end of a quarter term, the company will submit a cumulative report consolidating the information above as well as stating for information purposes only

- The total employment at the project as of the last day of the quarter term
- The total number of Pontiac Residents employed as of the last day of the quarter term

### Proposed Penalties

At the end of each quarter term, so long as there were qualified Pontiac Residents applying to fill the open positions, then the Company shall be required to make a charitable donation to the City's recruitment and job training program equal to a percentage of real property taxes abated during the quarter term:

#### Accomplishment

#### Donation

If 100% - 75% of the goal:

None

If 75% - 50% of the goal:

Donation equal to 25% of real property taxes abated during the applicable quarterly term

If less than 50%:

Donation equal to 50% of real property taxes abated during the applicable quarterly term



## DEPARTMENT OF ECONOMIC DEVELOPMENT

### MEMORANDUM

TO: Honorable City Council

FROM: Rachel Loughrin  
Director, Economic Development

VIA: Jane Bais DiSessa  
Deputy Mayor

DATE: October 19, 2018

RE: **Request to set a public hearing for Industrial Facilities Tax Exemption  
Application  
2000 Centerpoint Parkway – Williams International**

RECEIVED  
2018 OCT 19 PM 1:27  
PONTIAC CITY CLERK

Dear Mayor, Council President and City Council Members,

Williams International is the world leader in the development, manufacturing and support of small gas turbine engines. The privately owned company is moving its corporate headquarters to Pontiac, Michigan, where their research and development, and repair and overhaul divisions will also be based.

Founded in 1955, Williams has expanded its development, test, production, and product support capabilities to create a large, versatile organization with the capacity to meet growth objectives in aviation, industrial and military markets.

Williams is certified to ISO9000 and AS9100 standards. Their largest market is turbofan engines for general aviation.

The company culture of continuous improvement in all aspects of business accounts for the success of each person and of the company as a whole. Williams International is privately owned, so the vision stays focused, communication is straightforward, decisions are made quickly and efforts are concentrated efficiently. Resources are assigned when and where they are needed most, allowing the company to act quickly to lead its industry.

In accordance with the IFT regulations, before this application may be considered, a public hearing is required. As such, the following resolution is recommended;

WHEREAS, Williams International has submitted an application to the Office of the City Clerk for certification for an Industrial Facilities Tax (IFT) Exemption Certificate to rehabilitate 2000 Centerpoint Parkway; and

WHEREAS, the Plant Rehabilitation and Industrial Development Act (Industrial Facilities Exemption) (PA 198 of 1974, as amended) Version 4/8/2014 4 MCL 207.555(2), requires that before acting upon an application, the governing legislative body conduct a public hearing,

NOW, THEREFORE, BE IT RESOLVED, that the Pontiac City Council direct the City Clerk to schedule a public hearing on October 30, 2018 in accordance with the Plant Rehabilitation and Industrial Development Act (Industrial Facilities Exemption) (PA 198 of 1974, as amended).



## MEMORANDUM

City of Pontiac  
Controller's Office  
47450 Woodward Avenue  
Pontiac, Michigan 48342  
Telephone: (248) 758-3118  
Fax: (248) 758-3197

RECEIVED  
2018 OCT 19 PM 3:14  
PONTIAC CITY CLERK

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DATE : 10/17/2018

TO: Honorable Mayor and City Council

FROM: Danielle Kelley, Plante & Moran - Controller's Office

THROUGH: Jane Bais DiSessa -- Deputy Mayor

SUBJECT: Drain assessment to be levied on Tax Roll

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Attached is a summary report from the Water Resource Commissioner's office that shows the Chapter 4 drain assessments to be paid by the City of Pontiac in the amount of \$60,906.26. This total includes \$16,777.72 that should be assessed to property owners that border the related drains and lakes.

There are 7,080 total parcels that would be assessed a charge, 511 non-residential and 6,569 residential parcels. As the attached spreadsheet shows, the majority of residential parcels will be assessed an average drain charge from \$0.11 to \$18.44 for the fiscal year 2018. Only 11 residential parcels will pay an average of \$46.01. The full detailed assessment list is available from the Treasurer's office.

This assessment will be the responsibility of the General Fund in addition to the Chapter 20 and Chapter 4 at large assessments.

If Council agrees that the property assessments should be spread to the tax rolls, then the following resolution would be in order:

*Whereas, the Water Resources Commissioner has notified the City of property assessments for nearly 7,080 parcels in the City of Pontiac that specifically benefited the property owner; and,*

*Whereas, the property assessments to the homeowners in their respective drain districts will have an average assessment between \$0.11 to \$46.01 per parcel, and;*

*Whereas, the Pontiac City Council believes that it is in the best interest of the City, that property owners who receive a direct benefit from the drain should pay for the benefit;*

*Now, therefore, be it resolved, that the Pontiac City Council directs that the City Treasurer spread \$16,777.72 of property assessment on the 2018 winter tax rolls by director by the Water Resources Commissioner.*



# WRC

## WATER RESOURCES COMMISSIONER

*Jim Nash*

August 22, 2018

The Honorable Rose Wilson  
City of Pontiac  
47450 Woodward Avenue  
Pontiac, MI 48342

**Reference: Preliminary 2018 Special Assessments for Oakland County Drains / Lake Level Control Facilities**

Dear Ms. Wilson:

This letter is intended to inform you of the special assessment amounts for the operation and maintenance of Oakland County drains and lake level control facilities located in your community. Several reports are attached that provide detailed information regarding the special assessment amounts that will appear on the 2019 winter tax bill for your residents and the amount due from your community.

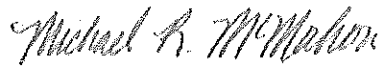
If your community pays the county drain special assessments from your general fund and does not spread the assessment to the tax rolls, please continue to pay the special assessment amounts as summarized below.

PROJECT CODE AND NAME			AT LARGE	PROPERTY	TOTAL
D1059	BARTLETT DRAIN		\$128.15	\$302.73	\$430.88
L0667	CRYSTAL LAKE LEVEL		\$17,300.00	\$0.00	\$17,300.00
D0117	GALLOWAY LAKE FARMS DRAIN		\$122.90	\$244.18	\$367.08
D1107	JEWEL DRAIN		\$0.00	\$2,500.00	\$2,500.00
D0351	JOSEPHINE DRAIN		\$880.28	\$119.72	\$1,000.00
D0220	PONTIAC CREEK EXT DRAIN		\$3,291.75	\$4,088.23	\$7,379.98
D0258	SINKING BRIDGE DRAIN		\$133.25	\$635.57	\$768.82
D1045	SKAE DRAIN		\$525.00	\$298.19	\$823.19
L0283	SYLVAN-OTTER LAKE LEVEL		\$15,600.00	\$964.35	\$16,564.35
D0350	TILDEN DRAIN		\$1,193.46	\$1,845.74	\$3,039.20
D0326	TUTTLE DRAIN		\$0.00	\$13.98	\$13.98
D1053	WARD ORCHARD DRAIN		\$50.00	\$218.54	\$268.54
L0458	WATERFORD - MULTI LAKE LEVEL		\$0.00	\$506.11	\$506.11
D0313	WEST END DRAIN		\$4,903.75	\$5,040.38	\$9,944.13
		<b>Subtotal:</b>	<b>\$44,128.54</b>	<b>\$16,777.72</b>	<b>\$60,906.26</b>



Please contact Scott Vess, Deputy Oakland County Treasurer, at 248-858-0616 with any questions concerning payment of the special assessment. Thank you for your attention to this issue.

Sincerely,

A handwritten signature in cursive script that reads "Michael R. McMahon".

Michael R. McMahon, P.E.  
Chief Engineer

c: Scott Vess, Oakland County Treasurer's Office

	At Large	Non Residential			Residential			Combined Total
		# of Parcels	Average	Total	# of Parcels	Average	Total	
BARTLETT DRAIN	\$ 128.15	74	\$ 3.10	\$ 229.06	649	\$ 0.11	\$ 73.67	\$ 430.88
CRYSTAL LAKE LEVEL	\$ 17,300.00							\$ 17,300.00
GALLOWAY LAKE FARMS DRAIN	\$ 122.90	2	\$ 63.98	\$ 127.95	22	\$ 5.28	\$ 116.23	\$ 367.08
JEWEL DRAIN		125	\$ 12.25	\$ 1,531.24	1,239	\$ 0.78	\$ 968.76	\$ 2,500.00
JOSEPHINE DRAIN	\$ 880.28				57	\$ 2.10	\$ 119.72	\$ 1,000.00
PONTIAC CREEK EXT DRAIN	\$ 3,291.75	33	\$ 87.01	\$ 2,871.23	66	\$ 18.44	\$ 1,217.00	\$ 7,379.98
SINKING BRIDGE DRAIN	\$ 133.25	178	\$ 2.08	\$ 369.85	2,269	\$ 0.12	\$ 265.72	\$ 768.82
SKAE DRAIN	\$ 525.00	4	\$ 71.33	\$ 285.31	1	\$ 12.88	\$ 12.88	\$ 823.19
SYLVAN-OTTER LAKE LEVEL	\$ 15,600.00	6	\$ 35.82	\$ 214.92	367	\$ 2.04	\$ 749.43	\$ 16,564.35
TILDEN DRAIN	\$ 1,193.46	14	\$ 17.44	\$ 244.10	284	\$ 5.64	\$ 1,601.64	\$ 3,039.20
TUTTLE DRAIN					5	\$ 2.80	\$ 13.98	\$ 13.98
WARD ORCHARD DRAIN	\$ 50.00	7	\$ 30.50	\$ 213.48	2	\$ 2.53	\$ 5.06	\$ 268.54
WATERFORD - MULTI LAKE LEVEL					11	\$ 46.01	\$ 506.11	\$ 506.11
WEST END DRAIN	\$ 4,903.75	68	\$ 26.34	\$ 1,790.92	1,597	\$ 2.03	\$ 3,249.46	\$ 9,944.13
<b>Grand Total</b>	<b>\$ 44,128.54</b>	<b>511</b>	<b>\$ 15.42</b>	<b>\$ 7,878.06</b>	<b>6,569</b>	<b>\$ 1.35</b>	<b>\$ 8,899.66</b>	<b>\$ 60,906.26</b>



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Aged Accounts Receivable Report for City of Pontiac

Population: All Records  
Aging as of 09/20/18

Page: 1/1  
DB: Pontiac

CUSTOMER # NAME	PARCEL #	CURRENT	OVER 30	OVER 60	OVER 90	OVER 120	TOTAL	CREDIT
64-14-17-352-009 GAMET, MARIA C 231 W CORNELL AVE PONTIAC, MI 48340-2725	64-14-17-352-009	0.00	0.00	0.00	0.00	175.00	175.00	0.00
64-14-22-154-020 Ruark, Charles Ray 731 Melrose AVE Pontiac, MI 48340-3120	64-14-22-154-020	0.00	0.00	3,200.00	0.00	0.00	3,200.00	0.00
64-14-29-153-025 231 Norton LLC 231 Norton Pontiac, MI 48341-1357	64-14-29-153-025	0.00	0.00	0.00	0.00	2,700.00	2,700.00	0.00
64-14-29-279-008 Krispin, Abraham 15 Carlton CT Pontiac, MI 48342-2301	64-14-29-279-008	0.00	0.00	100.00	0.00	0.00	100.00	0.00
64-14-33-105-010 SMART, LESTER S 178 E JUDSON ST PONTIAC, MI 48342-3035	64-14-33-105-010	0.00	0.00	0.00	0.00	700.00	700.00	0.00
GRAND TOTALS:		0.00	0.00	3,300.00	0.00	3,575.00	6,875.00	0.00
JOURNALIZED AMOUNTS ONLY:							6,875.00	
NON-JOURNALIZED AMOUNTS ONLY:							0.00	

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Aged Accounts Receivable Report for City of Pontiac  
Population: All Records  
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CUSTOMER # NAME	PARCEL #	CURRENT	OVER 30	OVER 60	OVER 90	OVER 120	TOTAL	CREDIT
64-14-28-308-003 ROBERTS, SHAWNTERICA MICHELLE 80 MECHANIC ST PONTIAC, MI 48342-2611	64-14-28-308-003	0.00	0.00	0.00	0.00	820.00	820.00	0.00
64-14-29-309-023 Joe & Tammi Smith 77 PRALL ST PONTIAC, MI 48341-1437	64-14-29-309-023	0.00	0.00	0.00	0.00	2,120.00	2,120.00	0.00
64-14-30-403-020 Lombardo, Peter 66 Newberry ST Pontiac, MI 48341-1136	64-14-30-403-020	0.00	0.00	0.00	0.00	500.00	500.00	0.00
GRAND TOTALS:		0.00	0.00	0.00	0.00	3,440.00	3,440.00	0.00
JOURNALIZED AMOUNTS ONLY:							3,440.00	
NON-JOURNALIZED AMOUNTS ONLY:							0.00	



## MEMORANDUM

City of Pontiac  
Controller's Office  
47450 Woodward Avenue  
Pontiac, Michigan 48342  
Telephone: (248) 758-3118  
Fax: (248) 758-3197

RECEIVED  
2018 OCT 19 PM 3:14  
PONTIAC CITY CLERK

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DATE : 10/18/2018

TO: Honorable Mayor and City Council

FROM: Danielle Kelley, Plante & Moran - Controller's Office

THROUGH: Jane Bais DiSessa – Deputy Mayor

SUBJECT: Special Assessment to be levied on Tax Roll

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As part of our year-end financial statement preparation and audit, we closely examined our outstanding receivables list. The list identified all unpaid invoices for grass cutting, litter cleanup, nuisance and demo OC. According to the Code of Ordinances section 98-21, these charges, if remain unpaid, shall be assessed against the lot as a single lot assessment. Section 98-22 requires that if an invoice is unpaid, parcel, owner, and amount shall be reported to City Council. Section 98-23, states after review by the City Council, the Council may act to have the unpaid invoices spread on the tax rolls.

We have established a cutoff date of September 30, 2018 as a final date that these assessments should be paid before we, upon council authorization, place them on the Winter 2018 tax rolls for collection. Current record shows balance as given below:

Grass cutting	\$50,745.00
Litter cleanup	\$ 5,469.09
Demo OC	\$3,440.00
Nuisance	\$6,875.00
	-----
Total	\$63,529.09

If Council agrees that the above special assessments should be spread to the tax rolls, then the following resolution would be in order:

*Whereas, the Pontiac City Council believes that it is in the best interest of the City, that property owners who receive a direct benefit from the grass cutting, litter cleanup, demo and nuisance ordinance should pay for the benefit;*

*Now, therefore, be it resolved, that the Pontiac City Council directs that the City Treasurer spread \$63,529.09 of aged special assessment receivable on the 2018 winter tax rolls.*

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Aged Accounts Receivable Report for City of Pontiac  
Population: All Records  
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CUSTOMER # NAME	PARCEL #	CURRENT	OVER 30	OVER 60	OVER 90	OVER 120	TOTAL	CREDIT
64-14-17-151-008 NUMAN PROPERTIES 237 W HOPKINS AVE PONTIAC, MI 48340-1825	64-14-17-151-008	0.00	0.00	0.00	0.00	61.73	61.73	0.00
64-14-17-152-010 Shore, Robert A 233 W Yale Ave Pontiac, MI 48340-1867	64-14-17-152-010	92.27	0.00	0.00	0.00	0.00	92.27	0.00
64-14-17-152-028 MCLAREN, BRENDA 232 W YPSILANTI AVE PONTIAC, MI 48340-1877	64-14-17-152-028	0.00	0.00	0.00	0.00	61.73	61.73	0.00
64-14-17-205-032 Kimble, Frank 77 E Princeton Ave Pontiac, MI 48340-1950	64-14-17-205-032	212.27	0.00	0.00	0.00	0.00	212.27	0.00
64-14-17-301-016 SR Pontiac Assests, LLC 199 W Columbia AVE Pontiac, MI 48340-1813	64-14-17-301-016	0.00	61.73	0.00	0.00	0.00	61.73	0.00
64-14-17-359-002 TRFJR INVESTMENTS LLC 163 W KENNETT RD PONTIAC, MI 48340-2647	64-14-17-359-002	0.00	0.00	0.00	0.00	61.93	61.93	0.00
64-14-17-376-006 Roman, Melwin 145 W Rutgers AVE Pontiac, MI 48340-2759	64-14-17-376-006	0.00	0.00	0.00	0.00	29.99	29.99	0.00
64-14-17-451-021 BERMUDEZ, NATALIA 29 E CORNELL AVE PONTIAC, MI 48340-2629	64-14-17-451-021	0.00	0.00	0.00	0.00	105.12	105.12	0.00
64-14-18-228-019 Brackins, Richard 306 W Hopkins, AVE Pontiac, MI 48340-1718	64-14-18-228-019	0.00	0.00	0.00	0.00	61.73	61.73	0.00
64-14-20-251-006 ARENAS, TOMAS 767 SAINT CLAIR ST PONTIAC, MI 48340-2685	64-14-20-251-006	0.00	0.00	0.00	0.00	61.73	61.73	0.00
64-14-20-310-002 Oakland County, Treasurer 141 LeGrande AVE Pontiac, MI 48342-1136	64-14-20-310-002	0.00	61.73	0.00	0.00	0.00	61.73	0.00

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Aged Accounts Receivable Report for City of Pontiac  
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CUSTOMER # NAME	PARCEL #	CURRENT	OVER 30	OVER 60	OVER 90	OVER 120	TOTAL	CREDIT
64-14-20-334-006 Rapido LLC 171 W Rundell St Pontiac, MI 48342	64-14-20-334-006	122.27	0.00	0.00	0.00	0.00	122.27	0.00
64-14-20-355-022 Leach, Kurt 59 Pingree AVE Pontiac, MI 48342-1159	64-14-20-355-022	0.00	0.00	0.00	0.00	61.73	61.73	0.00
64-14-20-405-013 Pacific Business 97 W Rundell ST Pontiac, MI 48342-1366	64-14-20-405-013	0.00	0.00	0.00	0.00	111.73	111.73	0.00
64-14-20-453-002 Mughal, Sheraz 111 Poplar Ave Pontiac, MI 48342	64-14-20-453-002	92.27	0.00	0.00	0.00	0.00	92.27	0.00
64-14-20-456-018 Juan Tiscareno 441 N Saginaw ST Pontiac, MI 48342-1459	64-14-20-456-018	0.00	0.00	61.73	0.00	0.00	61.73	0.00
64-14-20-484-005 Holder, Shannon 88 Chamberlain St Pontiac, MI 48342-1410	64-14-20-484-005	92.27	0.00	0.00	0.00	0.00	92.27	0.00
64-14-21-330-011 Ivezaj, Franz 207 Oliver ST Pontiac, MI 48342-1555	64-14-21-330-011	0.00	0.00	61.73	0.00	0.00	61.73	0.00
64-14-21-356-016 Shanna Figueroa 411 N Paddock ST Pontiac, MI 48342-2438	64-14-21-356-016	0.00	0.00	61.73	0.00	0.00	61.73	0.00
64-14-21-377-038 Hernandez, Jamie 471 Omar ST Pontiac, MI 48342-1660	64-14-21-377-038	0.00	0.00	0.00	0.00	61.73	61.73	0.00
64-14-21-379-004 French Sky Properties, LLC 484 Harper ST Pontiac, MI 48342-1644	64-14-21-379-004	0.00	29.99	0.00	0.00	0.00	29.99	0.00
64-14-22-105-007 Wilder H Marroquin 882 S STIRLING AVE PONTIAC, MI 48340	64-14-22-105-007	0.00	0.00	0.00	0.00	61.73	61.73	0.00

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Aged Accounts Receivable Report for City of Pontiac  
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CUSTOMER # NAME	PARCEL #	CURRENT	OVER 30	OVER 60	OVER 90	OVER 120	TOTAL	CREDIT
64-14-22-128-006 Xie, Li 886 Emerson Ave Pontiac, MI 48340-3225	64-14-22-128-006	62.27	0.00	0.00	0.00	0.00	62.27	0.00
64-14-22-176-006 Clarke, Ana May B 714 Kenilworth Pontiac, MI 48342	64-14-22-176-006	0.00	61.73	0.00	0.00	0.00	61.73	0.00
64-14-22-177-013 MG RENTAL LLC 674 CAMERON AVE PONTIAC, MI 48340-3202	64-14-22-177-013	0.00	0.00	0.00	0.00	161.73	161.73	0.00
64-14-22-276-017 Jernigan II, Johnnie M 1280 University Pontiac, MI 48342-1969	64-14-22-276-017	0.00	0.00	0.00	0.00	29.99	29.99	0.00
64-14-22-302-002 Newman, Bertha 18 Manhattan ST Pontiac, MI 48340-3110	64-14-22-302-002	0.00	61.73	0.00	0.00	0.00	61.73	0.00
64-14-22-332-043 BROWN, ELIZABETH 453 CAMERON AVE PONTIAC, MI 48342-1810	64-14-22-332-043	0.00	0.00	0.00	0.00	161.73	161.73	0.00
64-14-22-377-004 Thompson, Robert 518 Cameron Ave Pontiac, MI 48342-1813	64-14-22-377-004	62.27	0.00	0.00	0.00	0.00	62.27	0.00
64-14-28-126-003 Pontiac Housing Commission 388 N Paddock St Pontiac, MI 48342-2436	64-14-28-126-003	62.27	0.00	0.00	0.00	0.00	62.27	0.00
64-14-28-126-004 Pontiac Housing Commission 384 N Paddock ST Pontiac, MI 48342	64-14-28-126-004	0.00	61.73	0.00	0.00	0.00	61.73	0.00
64-14-28-335-039 Javier Ismael Zuany 184 MECHANIC ST PONTIAC, MI 48342-2730	64-14-28-335-039	0.00	0.00	0.00	0.00	61.73	61.73	0.00
64-14-28-378-021 Mulcahy Properties LLC 40 S Jessie ST Pontiac, MI 48342-2813	64-14-28-378-021	0.00	0.00	61.73	0.00	0.00	61.73	0.00

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CUSTOMER # NAME	PARCEL #	CURRENT	OVER 30	OVER 60	OVER 90	OVER 120	TOTAL	CREDIT
64-14-28-380-011 Fouladbash, Joseph 175 Auburn Pontiac, MI 48342	64-14-28-380-011	0.00	0.00	111.73	0.00	0.00	111.73	0.00
64-14-28-408-011 Oakland County	64-14-28-408-011	0.00	0.00	61.73	0.00	0.00	61.73	0.00
64-14-28-409-012 Deciechi, Rocco 79 N Sanford Pontiac, MI 48342	64-14-28-409-012	0.00	0.00	0.00	0.00	61.73	61.73	0.00
64-14-28-460-027 Graham, William 96 S Ardmore ST Pontiac, MI 48342-2800	64-14-28-460-027	0.00	0.00	111.73	0.00	0.00	111.73	0.00
64-14-29-182-009 Reroot Pontiac 27 Florence Ave Pontiac, MI 48342-1021	64-14-29-182-009	62.27	0.00	0.00	0.00	0.00	62.27	0.00
64-14-29-255-006 D T Advantage Consulting Inc. 55 Murray ST Pontiac, MI 48342-2041	64-14-29-255-006	0.00	0.00	61.73	0.00	0.00	61.73	0.00
64-14-29-257-008 Vushaj, Martin 31 Clark Pontiac, MI 48342	64-14-29-257-008	0.00	0.00	61.73	0.00	0.00	61.73	0.00
64-14-29-276-029 Soho Land Development Inc 23 LEXINGTON PL PONTIAC, MI 48342-2316	64-14-29-276-029	0.00	0.00	0.00	0.00	300.00	300.00	0.00
64-14-30-383-005 Williams, Nicholas 26 S Genesee AVE Pontiac, MI 48341-1513	64-14-30-383-005	0.00	0.00	29.99	0.00	0.00	29.99	0.00
64-14-30-383-010 Szymanski Properties Inv LLC 53 Vinewood CT Pontiac, MI 48341-1572	64-14-30-383-010	0.00	0.00	161.73	0.00	0.00	161.73	0.00
64-14-30-401-002 David Holdings LLC 245 Elizabeth Lake RD Pontiac, MI 48341-1012	64-14-30-401-002	0.00	0.00	0.00	0.00	161.73	161.73	0.00

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Aged Accounts Receivable Report for City of Pontiac

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CUSTOMER # NAME	PARCEL #	CURRENT	OVER 30	OVER 60	OVER 90	OVER 120	TOTAL	CREDIT
64-14-30-401-024 Lee, Joyce A 18 Spokane Pontiac, MI 48341	64-14-30-401-024	0.00	0.00	0.00	0.00	59.98	59.98	0.00
64-14-30-403-020 Lombardo, Peter 66 Newberry ST Pontiac, MI 48341-1136	64-14-30-403-020	0.00	0.00	0.00	0.00	61.73	61.73	0.00
64-14-30-476-003 Johnson, Robin 88 Dwight Ave Pontiac, MI 48341	64-14-30-476-003	92.27	0.00	0.00	0.00	0.00	92.27	0.00
64-14-30-478-009 Waters, Don E 70 Thorpe St Pontiac, MI 48341-1368	64-14-30-478-009	62.27	0.00	0.00	0.00	0.00	62.27	0.00
64-14-30-478-031 OPPORTUNITY BUSINESS GROUP LLC 69 LINCOLN ST PONTIAC, MI 48341-1338	64-14-30-478-031	0.00	0.00	0.00	0.00	261.73	261.73	0.00
64-14-31-204-012 Cumming, James 124 Ottawa DR Pontiac, MI 48341-1634	64-14-31-204-012	0.00	61.73	0.00	0.00	0.00	61.73	0.00
64-14-31-379-015 TERRY, LESLIE R 1086 BERKLEY AVE PONTIAC, MI 48341-2308	64-14-31-379-015	0.00	0.00	0.00	0.00	91.93	91.93	0.00
64-14-31-477-013 Bushell, Jean E 901 Argyle Pontiac, MI 48341	64-14-31-477-013	62.27	0.00	0.00	0.00	0.00	62.27	0.00
64-14-31-478-005 GRG 933 Canterbury Pontiac, MI 48341	64-14-31-478-005	0.00	0.00	0.00	0.00	61.73	61.73	0.00
64-14-32-153-011 Liley, Spencer 68 Lake ST Pontiac, MI 48341-2122	64-14-32-153-011	0.00	0.00	61.73	0.00	0.00	61.73	0.00
64-14-32-478-022 Byrd, James Flanagan 324 HUGHES AVE PONTIAC, MI 48341-2450	64-14-32-478-022	0.00	0.00	0.00	0.00	61.73	61.73	0.00



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CUSTOMER # NAME	PARCEL #	CURRENT	OVER 30	OVER 60	OVER 90	OVER 120	TOTAL	CREDIT
64-14-33-127-017 CHN Unity Park 243 E Judson St Pontiac, MI 48342-3041	64-14-33-127-017	212.27	0.00	0.00	0.00	0.00	212.27	0.00
64-14-33-130-007 CHN Unity Park 246 E Judson ST Pontiac, MI 48342	64-14-33-130-007	0.00	0.00	61.73	0.00	0.00	61.73	0.00
64-14-33-177-014 CHN Unity Park II 94 WALL ST PONTIAC, MI 48342-3158	64-14-33-177-014	0.00	0.00	0.00	0.00	29.99	29.99	0.00
64-14-33-209-009 Bumpous, Stevon 394 WHITTEMORE Pontiac, MI 48342	64-14-33-209-009	0.00	0.00	0.00	0.00	61.73	61.73	0.00
64-14-33-210-057 Guardado, Francisco 244 Going ST Pontiac, MI 48342-3232	64-14-33-210-057	0.00	0.00	0.00	0.00	29.99	29.99	0.00
64-14-33-230-047 CHAPMAN, VICTORIA LYNN 270 S EDITH ST PONTIAC, MI 48342-3226	64-14-33-230-047	0.00	0.00	0.00	0.00	161.73	161.73	0.00
64-14-33-277-012 Oakland County 363 Going ST Pontiac, MI 48342-3428	64-14-33-277-012	0.00	0.00	61.73	0.00	0.00	61.73	0.00
64-14-33-279-022 Hawley, John 362 S Marshall ST Pontiac, MI 48342-3432	64-14-33-279-022	0.00	0.00	0.00	0.00	61.73	61.73	0.00
64-14-34-104-001 GAGNE, GUIDA AUBURN Pontiac, MI 48342	64-14-34-104-001	0.00	0.00	0.00	0.00	61.48	61.48	0.00
64-19-04-104-011 Louris, Robert 403 Bloomfield AVE Pontiac, MI 48341-2803	64-19-04-104-011	0.00	0.00	61.73	0.00	0.00	61.73	0.00
GRAND TOTALS:		1,289.51	400.37	1,094.21	0.00	2,685.00	5,469.09	0.00

JOURNALIZED AMOUNTS ONLY: 5,469.09  
NON-JOURNALIZED AMOUNTS ONLY: 0.00

10/16/2018  
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Aged Accounts Receivable Report for City of Pontiac  
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CUSTOMER # NAME	PARCEL #	CURRENT	OVER 30	OVER 60	OVER 90	OVER 120	TOTAL	CREDIT
64-13-36-283-017 Star-Tek Holdings 284 S Telegraph Rd Pontiac, MI 48341-1933	64-13-36-283-017	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-08-355-002 SANTIAGO, PERALTA 253 W WALTON BLVD PONTIAC, MI 48340-1163	64-14-08-355-002	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-14-08-376-003 Newport Investment Properties LLC 144 W Brooklyn AVE Pontiac, MI 48340-1122	64-14-08-376-003	370.00	0.00	0.00	0.00	0.00	370.00	0.00
64-14-08-380-016 Hicks, Teresa L 97 W Colgate AVE Pontiac, MI 48340-1142	64-14-08-380-016	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-08-451-003 Newport Investment Properties LLC 25 E Brooklyn AVE Pontiac, MI 48340-1207	64-14-08-451-003	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-15-378-002 White Jr. Family Trust, Richard T N Perry Pontiac, MI 48340	64-14-15-378-002	295.00	0.00	0.00	0.00	235.00	530.00	0.00
64-14-16-104-011 Newport Investment Properties LLC E Princeton Pontiac, MI 48340	64-14-16-104-011	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-16-105-011 Harrington, Steven 375 E Sheffield AVE Pontiac, MI 48340-1972	64-14-16-105-011	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-16-327-019 Newport Investment Properties LLC 475 3rd Ave Pontiac, MI 48340-2001	64-14-16-327-019	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-16-328-002 Newport Investment Properties LLC 454 3rd Ave Pontiac, MI 48340-2000	64-14-16-328-002	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-16-479-017 Newport Investment Properties 778 E Mansfield AVE Pontiac, MI 48340-2950	64-14-16-479-017	235.00	0.00	0.00	0.00	0.00	235.00	0.00

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64-14-17-129-015 HICKS, RUBY M 93 W PRINCETON AVE PONTIAC, MI 48340-1839	64-14-17-129-015	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-14-17-151-007 Gist, Marque 241 W Hopkins AVE Pontiac, MI 48340-1825	64-14-17-151-007	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-17-177-001 Sherman William II 69 W Hopkins Ave Pontiac, MI 48340-1817	64-14-17-177-001	370.00	0.00	0.00	0.00	0.00	370.00	0.00
64-14-17-254-003 Midas Development Corp 93 E YPSILANTI AVE PONTIAC, MI 48340-1980	64-14-17-254-003	0.00	0.00	0.00	0.00	470.00	470.00	0.00
64-14-17-303-001 Kingzett, Jeffrey R 263 W Strathmore Ave Pontiac, MI 48340-2779	64-14-17-303-001	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-17-328-011 INOC 113 W Strathmore Pontiac, MI 48340	64-14-17-328-011	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-17-333-028 Young, Heaven Baldwin Pontiac, MI 48340	64-14-17-333-028	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-17-406-006 Armstrong, Walter E Strathmore Pontiac, MI 48340	64-14-17-406-006	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-17-406-007 Federal National Mortgage Association 97 E Strathmore AVE Pontiac, MI 48340-2767	64-14-17-406-007	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-17-408-012 INTERNATIONAL TRANSMISSION COMPANY , 00000	64-14-17-408-012	0.00	0.00	0.00	0.00	370.00	370.00	0.00
64-14-18-479-045 EVJEN, JEANETTE B 1099 STANLEY AVE PONTIAC, MI 48340-1779	64-14-18-479-045	0.00	0.00	0.00	0.00	235.00	235.00	0.00

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64-14-19-205-038 Foss Realty, LLC 962 Cesar Chavez Pontiac, MI 48340-2337	64-14-19-205-038	370.00	0.00	0.00	0.00	0.00	370.00	0.00
64-14-19-281-019 CHAPMAN, VICTORIA LYNN 653 KINNEY RD PONTIAC, MI 48340-2433	64-14-19-281-019	0.00	0.00	0.00	0.00	290.00	290.00	0.00
64-14-20-107-027 MCLENDON, CHRISTIANA C N MERRIMAC PONTIAC, MI 48340	64-14-20-107-027	0.00	0.00	0.00	0.00	295.00	295.00	0.00
64-14-20-126-027 Douglas, Shelia 106 Dresden AVE Pontiac, MI 48340-2515	64-14-20-126-027	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-20-132-020 Colon, Aurelio 114 S Merrimac ST Pontiac, MI 48340-2538	64-14-20-132-020	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-14-20-132-023 Solstice LLC 98 S MERRIMAC ST PONTIAC, MI 48340-2571	64-14-20-132-023	0.00	0.00	0.00	0.00	190.00	190.00	0.00
64-14-20-309-018 TIGE, CARLA 104 EUCLID PONTIAC, MI 48342	64-14-20-309-018	0.00	0.00	0.00	0.00	295.00	295.00	0.00
64-14-20-332-018 Stickland LLC 65 Putnam AVE Pontiac, MI 48342-1266	64-14-20-332-018	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-20-380-019 ABC AMERICAN PROP ADELAIDE Pontiac, MI 48342	64-14-20-380-019	0.00	0.00	0.00	0.00	190.00	190.00	0.00
64-14-20-381-010 Elfakir Investment Properties LLC 382 Cesar E Chavez Ave Pontiac, MI 48342-1043	64-14-20-381-010	505.00	0.00	0.00	0.00	0.00	505.00	0.00
64-14-21-209-010 Newport Investment Properties 592 Markle AVE Pontiac, MI 48340-3021	64-14-21-209-010	235.00	0.00	0.00	0.00	0.00	235.00	0.00

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64-14-21-210-016 Whitehead, Edward J 666 Markle AVE Pontiac, MI 48340-3023	64-14-21-210-016	235.00	0.00	0.00	0.00	235.00	470.00	0.00
64-14-21-257-022 Chavez, Carpofozo 891 Spence ST Pontiac, MI 48340-3058	64-14-21-257-022	295.00	0.00	0.00	0.00	0.00	295.00	0.00
64-14-21-303-035 Jenko-Team 143 Wolfe Pontiac, MI 48342	64-14-21-303-035	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-21-329-014 Golonska, Diane E 260 Nelson ST Pontiac, MI 48342-1542	64-14-21-329-014	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-21-329-025 Midas Development Corp 149 OLIVER ST PONTIAC, MI 48342-1550	64-14-21-329-025	0.00	0.00	0.00	0.00	295.00	295.00	0.00
64-14-21-331-016 Anderson, Lavern 124 Oliver ST Pontiac, MI 48342-1551	64-14-21-331-016	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-21-331-036 CITY OF PONTIAC	64-14-21-331-036	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-14-21-352-041 David's Tire Wheel 533 N PERRY ST PONTIAC, MI 48342-2452	64-14-21-352-041	0.00	0.00	0.00	0.00	190.00	190.00	0.00
64-14-21-378-002 SK Pontiac Housing 498 Omar St Pontiac, MI 48342-1658	64-14-21-378-002	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-21-403-057 SBKFC HOLDINGS LLC 810 N PERRY ST PONTIAC, MI 48342-1568		0.00	0.00	0.00	0.00	0.00	0.00	295.00
64-14-22-108-016 James Silver 821 Robinwood St Pontiac, MI 48340-3145	64-14-22-108-016	295.00	0.00	0.00	0.00	0.00	295.00	0.00

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64-14-22-110-030 Brickland, LLC 755 MELROSE AVE PONTIAC, MI 48340-3122	64-14-22-110-030	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-14-22-126-017 Pontiac Investment Properties, LLC 859 Emerson AVE Pontiac, MI 48340-3226	64-14-22-126-017	1,025.00	0.00	0.00	0.00	0.00	1,025.00	0.00
64-14-22-176-006 Clarke, Ana May B 714 Kenilworth Pontiac, MI 48342	64-14-22-176-006	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-22-176-027 Brickland LLC 695 Cameron Ave Pontiac, MI 48340-3203	64-14-22-176-027	370.00	0.00	0.00	0.00	0.00	370.00	0.00
64-14-22-178-016 Smith, Simeon Dorrell 660 Emerson AVE Pontiac, MI 48340-3217	64-14-22-178-016	265.00	0.00	0.00	0.00	0.00	265.00	0.00
64-14-22-302-002 Newman, Bertha 18 Manhattan ST Pontiac, MI 48340-3110	64-14-22-302-002	265.00	0.00	0.00	0.00	0.00	265.00	0.00
64-14-22-351-011 Ebony Smith 778 UNIVERSITY PONTIAC, MI 48342	64-14-22-351-011	0.00	0.00	0.00	0.00	380.00	380.00	0.00
64-14-22-377-027 Federal National Mortgage Association 489 Emerson AVE Pontiac, MI 48342-1821	64-14-22-377-027	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-22-379-004 MI State Housing Development Authority 442 Kenilworth AVE Pontiac, MI 48342-1840	64-14-22-379-004	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-27-353-016 Bee Pontiac LLC 665 Homestead DR Pontiac, MI 48342-2945	64-14-27-353-016	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-14-27-377-018 St Augustine CDC Non Profit Housing Corp 841 AUBURN AVE PONTIAC, MI 48342-3374	64-14-27-377-018	0.00	0.00	0.00	0.00	505.00	505.00	0.00

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64-14-28-331-010 NEW LIBERTY APOSTOLIC CHURCH 104 N JESSIE ST PONTIAC, MI 48342-2726	64-14-28-331-010	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-14-28-335-004 Anthony, Mary E 18 N Paddock ST Pontiac, MI 48342-2617	64-14-28-335-004	265.00	0.00	0.00	0.00	0.00	265.00	0.00
64-14-28-378-012 New Bethel Missionary Baptist Church 297 Chandler ST Pontiac, MI 48342	64-14-28-378-012	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-14-28-381-001 GENES, JACQUELINE 51 S PADDOCK ST PONTIAC, MI 48342-2627	64-14-28-381-001	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-14-28-433-014 Worlds, Lizzie A 81 N Anderson Ave Pontiac, MI 48342	64-14-28-433-014	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-28-437-009 Clark Norwood 47 N EDITH ST PONTIAC, MI 48342-2934	64-14-28-437-009	0.00	0.00	0.00	0.00	290.00	290.00	0.00
64-14-28-460-036 CBK HOMES LLC 93 S SANFORD PONTIAC, MI 48342	64-14-28-460-036	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-14-28-460-037 CBK Homes LLC 95 S Sanford Pontiac, MI 48342	64-14-28-460-037	235.00	0.00	0.00	0.00	235.00	470.00	0.00
64-14-28-483-031 Bauford, Gloriee 97 S ANDERSON AVE PONTIAC, MI 48342-2909	64-14-28-483-031	0.00	0.00	0.00	0.00	295.00	295.00	0.00
64-14-29-130-009 Reroot Pontiac Florence Pontiac, MI 48342	64-14-29-130-009	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-14-29-130-010 Reroot Pontiac 30 Florence Pontiac, MI 48342-1020	64-14-29-130-010	0.00	0.00	0.00	0.00	235.00	235.00	0.00

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CUSTOMER # NAME	PARCEL #	CURRENT	OVER 30	OVER 60	OVER 90	OVER 120	TOTAL	CREDIT
64-14-29-130-012 Reroot Pontiac 24 Florence Pontiac, MI 48342-1020	64-14-29-130-012	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-14-29-151-007 Silver, James 218 N Johnson Ave Pontiac, MI 48341-1022	64-14-29-151-007	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-29-152-014 Reroot Pontiac 20 James St Pontiac, MI 48341-1322	64-14-29-152-014	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-29-152-021 REROOT PONTIAC 218 FLORENCE AVE PONTIAC, MI 48341-1317	64-14-29-152-021	0.00	0.00	0.00	0.00	290.00	290.00	0.00
64-14-29-182-009 Reroot Pontiac 27 Florence Ave Pontiac, MI 48342-1021	64-14-29-182-009	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-14-29-201-004 New Bethel Missionary Baptist Church 106 Baldwin AVE Pontiac, MI 48342-1208	64-14-29-201-004	0.00	0.00	0.00	0.00	295.00	295.00	0.00
64-14-29-203-005 Reroot Pontiac 24 Cross ST Pontiac, MI 48342-1380	64-14-29-203-005	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-14-29-203-006 Reroot Pontiac 26 Cross ST Pontiac, MI 48342-1322	64-14-29-203-006	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-14-29-203-007 Reroot Pontiac 30 Cross ST Pontiac, MI 48342-1322	64-14-29-203-007	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-14-29-204-008 Miguel A Diaz Leon Chavez 395 N Saginaw ST Pontiac, MI 48342-1457	64-14-29-204-008	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-29-253-001 BROWN, THOMAS MURRAY Pontiac, MI 48342	64-14-29-253-001	0.00	0.00	0.00	0.00	235.00	235.00	0.00



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64-14-29-254-002 Crocker, Bryan Murray , 00000	64-14-29-254-002	370.00	0.00	0.00	0.00	0.00	370.00	0.00
64-14-29-255-003 Dionne, Richard Murray Pontiac, MI 48342	64-14-29-255-003	470.00	0.00	0.00	0.00	0.00	470.00	0.00
64-14-29-255-004 DT Advantage Consulting Inc 63 Murray St Pontiac, MI 48342-2041	64-14-29-255-004	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-29-301-003 REROOT PONTIAC 228 FLORENCE AVE PONTIAC, MI 48341-1319	64-14-29-301-003	0.00	0.00	0.00	0.00	290.00	290.00	0.00
64-14-29-302-004 REROOT PONTIAC 219 FLORENCE AVE PONTIAC, MI 48341-1318	64-14-29-302-004	0.00	0.00	0.00	0.00	290.00	290.00	0.00
64-14-29-307-019 Bishop, James 10 COOLEY PONTIAC, MI 48342	64-14-29-307-019	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-14-29-308-012 Reroot Pontiac 200 Washington St Pontiac, MI 48341-1458	64-14-29-308-012	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-29-308-013 Reroot Pontiac 196 Washington St Pontiac, MI 48341-1456	64-14-29-308-013	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-29-308-014 Reroot Pontiac 192 Washington St Pontiac, MI 48341	64-14-29-308-014	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-29-351-013 Reroot Pontiac Henderson ST Pontiac, MI 48341	64-14-29-351-013	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-29-405-005 Michigan Dept. of Transportation 156 W Huron St Pontiac, MI 48341-1414	64-14-29-405-005	370.00	0.00	0.00	0.00	0.00	370.00	0.00

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64-14-29-408-018 Detroit SMSA Ltd Partnership W Huron Pontiac, MI 48342	64-14-29-408-018	370.00	0.00	0.00	0.00	0.00	370.00	0.00
64-14-29-502-027 A/S Property Tax Group - 8th Floor Sanderson&CesarChavez Pontiac, MI 48342	64-14-29-502-027	625.00	0.00	0.00	0.00	910.00	1,535.00	0.00
64-14-30-326-006 America Estate & Trust 371 ELIZABETH LAKE RD PONTIAC, MI 48341-1017	64-14-30-326-006	0.00	0.00	0.00	0.00	190.00	190.00	0.00
64-14-30-328-034 Melton, Benita D 169 Ogemaw Pontiac, MI 48341-1146	64-14-30-328-034	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-30-330-004 American Estate and Trust 198 Ogemaw RD Pontiac, MI 48341-1147	64-14-30-330-004	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-30-401-024 Lee, Joyce A 18 Spokane Pontiac, MI 48341	64-14-30-401-024	295.00	0.00	0.00	0.00	0.00	295.00	0.00
64-14-30-404-017 Harvey, Cory 122 Murphy Pontiac, MI 48341-1221	64-14-30-404-017	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-14-30-452-005 Winfred D. Terry 50 Waldo ST Pontiac, MI 48341-1224	64-14-30-452-005	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-30-458-003 Dudley, Oliver 63 Miami Pontiac, MI 48341	64-14-30-458-003	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-14-31-152-004 CLK Properties Voorheis LLC Voorheis Pontiac, MI 48341	64-14-31-152-004	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-31-152-022 Rea, Anthony Ruth Pontiac, MI 48341	64-14-31-152-022	235.00	0.00	0.00	0.00	0.00	235.00	0.00

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64-14-31-152-038 Neal Winnie 403 Voorheis St Pontiac, MI 48341	64-14-31-152-038	370.00	0.00	0.00	0.00	235.00	605.00	0.00
64-14-31-208-013 Auguste, Mendelssohn 209 Cherokee Pontiac, MI 48341	64-14-31-208-013	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-14-32-101-013 Lavergne, Henry J 19 Portage AVE Pontiac, MI 48341-1637	64-14-32-101-013	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-32-156-008 Mason, Thurman 11 Lake Pontiac, MI 48341	64-14-32-156-008	265.00	0.00	0.00	0.00	0.00	265.00	0.00
64-14-32-157-002 PLTC II Realty, INV 139 HOUSTON ST PONTIAC, MI 48341-2116	64-14-32-157-002	0.00	0.00	0.00	0.00	295.00	295.00	0.00
64-14-32-157-003 Russo, Alexander 133 Houston ST Pontiac, MI 48341-2116	64-14-32-157-003	0.00	0.00	0.00	0.00	295.00	295.00	0.00
64-14-32-179-002 ZETOUNA, NADIRA 150 BRANCH ST PONTIAC, MI 48341-2207	64-14-32-179-002	0.00	0.00	0.00	0.00	1,325.00	1,325.00	0.00
64-14-32-184-006 Raman, Joy Grant Pontiac, MI 48341	64-14-32-184-006	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-32-184-007 Raman, Joy GRANT Pontiac, MI 48341	64-14-32-184-007	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-32-184-008 Turner, James Grant Pontiac, MI 48341	64-14-32-184-008	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-32-252-001 PLTC III Realty Investment LLC Grant Pontiac, MI 48341	64-14-32-252-001	235.00	0.00	0.00	0.00	0.00	235.00	0.00

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CUSTOMER # NAME	PARCEL #	CURRENT	OVER 30	OVER 60	OVER 90	OVER 120	TOTAL	CREDIT
64-14-32-252-002 PLTC III Realty Investment LLC Grant Pontiac, MI 48341	64-14-32-252-002	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-32-252-003 PLTC III Realty Investment LLC Grant Pontiac, MI 48341	64-14-32-252-003	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-32-252-004 PLTC IV Realty Investment LLC Grant Pontiac, MI 48341	64-14-32-252-004	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-32-252-005 PLTC IV Realty Investment LLC Grant Pontiac, MI 48341	64-14-32-252-005	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-32-252-006 PLTC IV Realty Investment LLC Grant Pontiac, MI 48341	64-14-32-252-006	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-32-252-007 PLTC IV Realty Investment LLC Grant Pontiac, MI 48341	64-14-32-252-007	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-32-430-026 Special Touch Learning Center 186 Rockwell AVE Pontiac, MI 48341	64-14-32-430-026	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-32-432-007 Lombardo, Peter J 213 Rockwell Pontiac, MI 48341-2262	64-14-32-432-007	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-32-433-039 Special Touch Learning Center W Wilson Pontiac, MI 48341	64-14-32-433-039	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-32-477-015 Peleg, Samuel 179 W Wilson AVE Pontiac, MI 48341-2863	64-14-32-477-015	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-32-478-039 Special Touch Learning Center 248 Hughes AVE Pontiac, MI 48341-2448	64-14-32-478-039	235.00	0.00	0.00	0.00	0.00	235.00	0.00

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CUSTOMER # NAME	PARCEL #	CURRENT	OVER 30	OVER 60	OVER 90	OVER 120	TOTAL	CREDIT
64-14-32-479-016 Special Touch Learning Center 240 Hughes Pontiac, MI 48341-2446	64-14-32-479-016	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-32-481-006 Venola Walton-Stanciel 221 Hughes Pontiac, MI 48341	64-14-32-481-006	295.00	0.00	0.00	0.00	0.00	295.00	0.00
64-14-33-107-029 MUNSON, HERBERT 170 WHITTEMORE Pontiac, MI 48342	64-14-33-107-029	0.00	0.00	0.00	0.00	505.00	505.00	0.00
64-14-33-153-006 TATE, TIMOTHY 37 PARK PL PONTIAC, MI 48342-3144	64-14-33-153-006	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-14-33-155-002 144 COTTAGE LLC 144 COTTAGE ST PONTIAC, MI 48342-3028	64-14-33-155-002	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-14-33-155-003 MCCRAY, CLYDE 148 COTTAGE Pontiac, MI 48342	64-14-33-155-003	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-14-33-156-002 Grand Trunk Western RR 45987 Woodward Pontiac, MI 48341-5004	64-14-33-156-002	370.00	0.00	0.00	0.00	0.00	370.00	0.00
64-14-33-180-009 DELANEY, THERESA 64 OSMUN ST PONTIAC, MI 48342	64-14-33-180-009	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-14-33-203-025 NUNEZ, JOSE L 182 S SHIRLEY AVE PONTIAC, MI 48342-3260	64-14-33-203-025	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-14-33-209-048 FRANK, WILBERT 272 S SANFORD Pontiac, MI 48342	64-14-33-209-048	0.00	0.00	0.00	0.00	370.00	370.00	0.00
64-14-33-210-009 Rewald, Conrad 217 S Sanford Pontiac, MI 48342	64-14-33-210-009	235.00	0.00	0.00	0.00	0.00	235.00	0.00

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CUSTOMER # NAME	PARCEL #	CURRENT	OVER 30	OVER 60	OVER 90	OVER 120	TOTAL	CREDIT
64-14-33-279-001 Brian Smith 333 S ANDERSON AVE PONTIAC, MI 48342-3404	64-14-33-279-001	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-14-33-326-019 WOODWARD UPTOWN LLC 45556 WOODWARD AVE PONTIAC, MI 48341-5015	64-14-33-326-019	0.00	0.00	0.00	0.00	190.00	190.00	0.00
64-14-33-326-023 Hardy, Amaris 123 Prospect St Pontiac, MI 48341-3035	64-14-33-326-023	400.00	0.00	0.00	0.00	0.00	400.00	0.00
64-14-33-330-013 BANQUIL, HENRY 200 RAEBURN Pontiac, MI 48341	64-14-33-330-013	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-14-33-403-034 Evans, Frederick 307 Prospect ST Pontiac, MI 48341-3245	64-14-33-403-034	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-33-479-025 Crown Enterprises Inc South Blvd Pontiac, MI 48342	64-14-33-479-025	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-33-479-026 Crown Enterprises Inc South Blvd	64-14-33-479-026	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-33-479-027 Crown Enterprises Inc South Blvd	64-14-33-479-027	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-33-479-028 Crown Enterprises Inc South Blvd	64-14-33-479-028	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-33-479-029 Crown Enterprises Inc South Blvd	64-14-33-479-029	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-14-33-479-030 Crown Enterprises Inc South Blvd	64-14-33-479-030	235.00	0.00	0.00	0.00	0.00	235.00	0.00

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CUSTOMER # NAME	PARCEL #	CURRENT	OVER 30	OVER 60	OVER 90	OVER 120	TOTAL	CREDIT
64-14-34-103-001 Nick & Kamel LLC 684 Auburn Ave Pontiac, MI 48342-3304	64-14-34-103-001	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-19-04-103-025 Lenoir, Lorfrolizdell 300 Block Bloomfield ,	64-19-04-103-025	295.00	0.00	0.00	0.00	295.00	590.00	0.00
64-19-04-103-029 Live in Pontiac 428 BLOOMFIELD AVE PONTIAC, MI 48341-2802	64-19-04-103-029	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-19-04-103-030 Live in Pontiac 434 BLOOMFIELD AVE PONTIAC, MI 48341-2802	64-19-04-103-030	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-19-04-104-003 Laffitte, Jacquelin 383 BLOOMFIELD Pontiac, MI 48341	64-19-04-104-003	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-19-04-104-016 Live in Pontiac 429 BLOOMFIELD AVE PONTIAC, MI 48341-2803	64-19-04-104-016	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-19-04-104-017 Live in Pontiac 433 BLOOMFIELD PONTIAC, MI 48341	64-19-04-104-017	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-19-04-105-001 Jackson, Christopher 453 Franklin Rd Pontiac, MI 48341-2433	64-19-04-105-001	295.00	0.00	0.00	0.00	235.00	530.00	0.00
64-19-04-105-003 Jackson, Christopher 467 Franklin Rd Pontiac, MI 48341-2433	64-19-04-105-003	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-19-04-106-028 Special Touch Learning Center 514 Highland Ave Pontiac, MI 48341-2836	64-19-04-106-028	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-19-04-108-020 Special Touch Learning Center 472 Howland Ave Pontiac, MI 48341-2764	64-19-04-108-020	235.00	0.00	0.00	0.00	0.00	235.00	0.00

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CUSTOMER # NAME	PARCEL #	CURRENT	OVER 30	OVER 60	OVER 90	OVER 120	TOTAL	CREDIT
64-19-04-151-014 Michigan Land Bank Fast Track Athrty 560 Harvey Ave Pontiac, MI 48341-2829	64-19-04-151-014	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-19-04-152-012 LIVING WORD MINISTRIES CALIFORNIA PONTIAC, MI 48341	64-19-04-152-012	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-19-04-153-001 Thornhill, Vermil 500 Block Highland Pontiac, MI 48341	64-19-04-153-001	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-19-04-156-004 Live in Pontiac 387 LUTHER AVE PONTIAC, MI 48341-2653	64-19-04-156-004	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-19-04-156-005 Live in Pontiac 383 LUTHER AVE PONTIAC, MI 48341-2653	64-19-04-156-005	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-19-05-202-018 James, David 608 Montana AVE Pontiac, MI 48341-2539	64-19-05-202-018	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-19-05-202-039 Live in Pontiac 598 MONTANA AVE PONTIAC, MI 48341-2538	64-19-05-202-039	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-19-05-206-029 Live in Pontiac COLORADO Pontiac, MI 48341	64-19-05-206-029	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-19-05-207-032 Lenoir, Lazarus 582 California Ave Pontiac, MI 48341-2515	64-19-05-207-032	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-19-05-226-001 Special Touch Learning Center 321 South W BLVD Pontiac, MI 48341-2462	64-19-05-226-001	265.00	0.00	0.00	0.00	0.00	265.00	0.00
64-19-05-231-025 Jackson, Roger L 400 Blk California Pontiac, MI 48341	64-19-05-231-025	370.00	0.00	0.00	0.00	0.00	370.00	0.00



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CUSTOMER # NAME	PARCEL #	CURRENT	OVER 30	OVER 60	OVER 90	OVER 120	TOTAL	CREDIT
64-19-05-252-036 JACKSON, MARY 530 ARTHUR PONTIAC, MI 48341	64-19-05-252-036	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-19-05-253-037 HINCKA, JASON 623 ARTHUR AVE PONTIAC, MI 48341-2508	64-19-05-253-037	0.00	0.00	0.00	0.00	190.00	190.00	0.00
64-19-05-253-038 THOMAS, KELLY 652 LUTHER AVE PONTIAC, MI 48341-2531	64-19-05-253-038	0.00	0.00	0.00	0.00	295.00	295.00	0.00
64-19-05-254-021 Special Touch Learning Center 554 Luther Ave Pontiac, MI 48341-2528	64-19-05-254-021	370.00	0.00	0.00	0.00	0.00	370.00	0.00
64-19-05-255-017 Live in Pontiac DITMAR Pontiac, MI 48341	64-19-05-255-017	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-19-05-260-007 FRAZIER, ANTHONY 611 PEARSALL AVE PONTIAC, MI 48341-2667	64-19-05-260-007	0.00	0.00	0.00	0.00	190.00	190.00	0.00
64-19-05-277-010 SOLSTICE 477 ARTHUR AVE PONTIAC, MI 48341-2501	64-19-05-277-010	0.00	0.00	0.00	0.00	190.00	190.00	0.00
64-19-05-278-007 Live in Pontiac 491 LUTHER AVE PONTIAC, MI 48341-2571	64-19-05-278-007	0.00	0.00	0.00	0.00	190.00	190.00	0.00
64-19-05-278-024 Bond, Ineta Renee 484 Ditmar Ave Pontiac, MI 48341-2618	64-19-05-278-024	235.00	0.00	0.00	0.00	0.00	235.00	0.00
64-19-05-278-030 Live in Pontiac LUTHER PONTIAC, MI 48341	64-19-05-278-030	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-19-05-278-035 ROBINSON, RUBY Y 452 DITMAR AVE PONTIAC, MI 48341-2618	64-19-05-278-035	0.00	0.00	0.00	0.00	235.00	235.00	0.00

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CUSTOMER # NAME	PARCEL #	CURRENT	OVER 30	OVER 60	OVER 90	OVER 120	TOTAL	CREDIT
64-19-05-278-036 GARRIS, MATT DITMAR PONTIAC, MI 48341	64-19-05-278-036	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-19-05-279-028 Live in Pontiac 473 DITMAR AVE PONTIAC, MI 48341-2619	64-19-05-279-028	0.00	0.00	0.00	0.00	235.00	235.00	0.00
64-19-05-280-021 BRIDGES, OBIE 470 PEARSALL Pontiac, MI 48341	64-19-05-280-021	0.00	0.00	0.00	0.00	235.00	235.00	0.00
GRAND TOTALS:		27,875.00	0.00	0.00	0.00	22,870.00	50,745.00	295.00
JOURNALIZED AMOUNTS ONLY:							50,745.00	
NON-JOURNALIZED AMOUNTS ONLY:							0.00	



# CITY OF PONTIAC

## OFFICIAL MEMORANDUM

*Executive Branch*

**TO:** Pontiac City Council

**FROM:** Jane Bais-DiSessa, Deputy Mayor, at the request of  
John V. Balint, City Engineer

**DATE:** October 19, 2018

**RE:** **Perry Street Road Diet – MDOT Request**

RECEIVED  
2018 OCT 19 PM 1:32  
PONTIAC CITY CLERK

The Engineering Division has received a request from the Michigan Department of Transportation to reduce the driving lanes on Perry Street (I-75 Business Loop). Currently, Perry Street is a four-lane road from the Woodward Loop to immediately south of Howard, and a five-lane road from Howard to Giddings Road. With the implementation of a Road Diet, Perry Street from the Woodward Loop to Giddings Road would become a three-lane road with bike lanes on both bounds. Perry Street would have one lane in each direction with a center left turn lane.

To determine the feasibility of this road diet, MDOT completed a traffic study analyzing the existing traffic conditions, future traffic conditions with a road diet and crashes using the last five years of crash data. It was determined that there would be very little change in the level of service. The largest delay would occur in the PM peak (afternoon rush hour) with an additional 20 seconds of delay per vehicle.

This proposed change is done using pavement markings only. Therefore, if the City was not satisfied with the change, it could be re-striped back to the five-lane section after an adequate test period.

As such, it is recommended by the Department of Public Works that the City support MDOT's recommendation for the Perry Street Road diet.

***WHEREAS***, the City of Pontiac has received a request from the Michigan Department of Transportation to perform a road diet on Perry Street (I-75 Business Loop), effectively taking the roadway from a current five-lane section to a three-lane section; and,

***WHEREAS***, the materials presented by MDOT show that there will be minimal delay caused to the motoring public, and,

***WHEREAS***, this change will also create a safer environment for both motorists, bicyclists and pedestrians; and,

***WHEREAS***, the change consists of only pavement markings which can be changed back to a five-lane section after a trial period;

***NOW, THEREFORE, BE IT RESOLVED*** that the Pontiac City Council pass a resolution authorizing the Michigan Department of Transportation to perform a road diet on Perry Street (I-75 Business Loop)

JVB

Attachments



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
**DEPARTMENT OF TRANSPORTATION**  
OAKLAND TRANSPORTATION SERVICE CENTER

KIRK T. STEUDLE  
DIRECTOR

October 17, 2018

Dr. Deirdre Waterman, Mayor  
City of Pontiac  
47450 Woodward Avenue  
Pontiac, MI 48342

Re: Perry Street Road Diet

Dear Dr. Waterman:

The Michigan Department of Transportation (MDOT) seeks the City of Pontiac's approval to change the operation of Perry Street from Giddings Road to the Woodward Loop by implementing a road diet. Currently, Perry Street is a four-lane road from the Woodward Loop to immediately south of Howard Street and a five-lane road from Howard Street to Giddings Road. With the implementation of a road diet, Perry Street from the Woodward Loop to Giddings Road would become a three-lane road with bike lanes on both bounds. Perry Street would have one lane in each direction with a center left turn lane.

To determine the feasibility of a road diet on this section of Perry Street, MDOT completed a traffic study analyzing existing traffic conditions, future traffic conditions with a road diet and crashes using the last five years of crash data. It was determined that there would be very little change in the level of service of Perry Street. The largest change in delay would occur in the PM peak hour with an additional 20 seconds of delay per vehicle. The level of service would remain at acceptable levels.

The crash analysis showed 17 crashes involving bicyclists and pedestrians. Two fatal pedestrian crashes and one injury pedestrian crash occurred within the limits for the road diet. The pedestrian that was injured was walking in the road on a snowy day. It was observed that pedestrians walk in the right lanes when the sidewalks are snow covered creating an unsafe condition. The bike lanes provide a safer alternative for pedestrians than walking in the vehicle lane.

Based on the future level of service and pedestrian safety benefits, MDOT recommends a road diet for Perry Street from the Woodward Loop to Giddings Road. If the City approves of the road diet, the operational changes could easily be completed as part of the current resurfacing project. The change is strictly made with pavement markings and does not require any pavement changes. Therefore, Perry Street could easily be converted back to the current conditions in the future if the City was unhappy with how the road diet operates.

Please contact me if you have any questions. I look forward to your response.

Sincerely,

Lori Swanson, PE

Projects & Contracts Administration Engineer

## Introduction

MDOT was asked to evaluate a potential Road Diet as part of an upcoming CPM job (JN 132117) to mill and resurface I-75 BL (Perry Street and Lapeer Road) from the Widetrack/Woodward Loop to Harmon Road in the City of Pontiac and Auburn Hills. The resurfacing will occur in the summer of 2018.

This report highlights the background information necessary to evaluate the potential Road Diet and answer the specific questions included in the Road Diet Checklist for MDOT's Engineering Operating Committee review. The checklist includes questions on the planning, operational, safety, and other mobility considerations that would be needed prior to implementation.

## Background

The FHWA advises that roadways with ADT of 20,000 vehicles per day (vpd) or less may be good candidates for a Road Diet and should be evaluated for feasibility. Average Daily Traffic (ADT) volumes along I-75 BL (Perry Street) south of the M-24 to I-75 Connector are all under the road diet consideration threshold. See Figure 1 below.

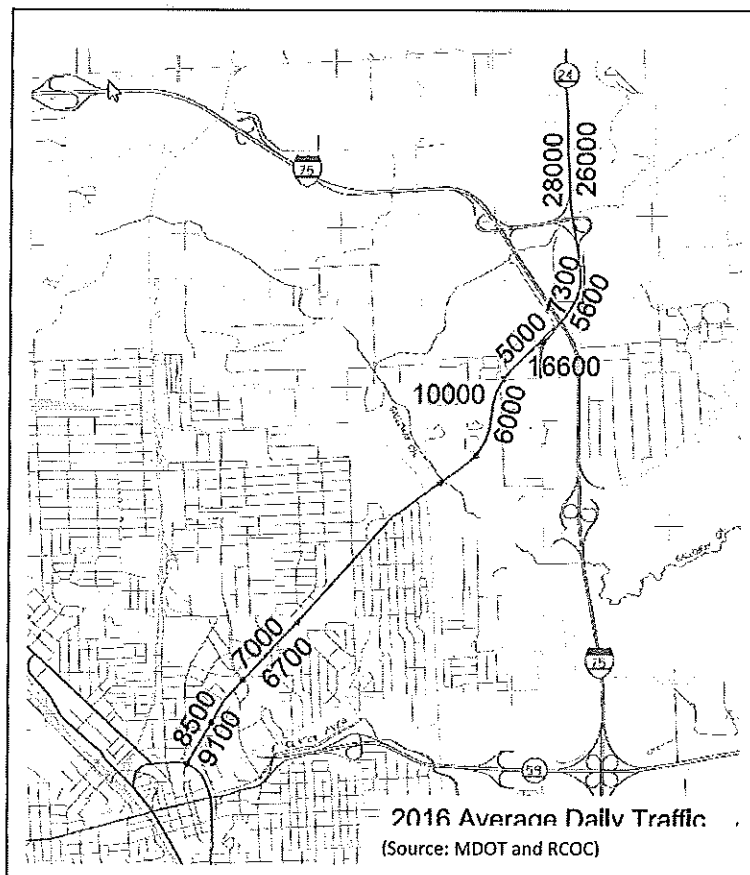


Figure 1. 2016 Average Daily Traffic

Future forecast volumes to the horizon year 2040 are also expected to be near this threshold based on conservative growth assumptions contained in a traffic analysis report for an adjacent project on the Woodward Loop currently in development.

Peak-hour volumes along urban roadways typically represent 8 to 12 percent of the ADT along a roadway.

A 4 lane to 3 lane road diet is:

- Feasible at or below 750 vehicles per hour per direction (vphpd) during the peak hour.
- Cautiously considered between 750 – 875 (vphpd) during the peak hour.
- Likely less feasible above 875 (vphpd) during the peak hour and expect reduced arterial LOS during the peak period.

The daily hourly volumes along Perry North of Widetrack from 2016 in the current 4 lane section are represented in Figures 2 and 3 below.

Figure 2. Northbound I-75 BL Hourly Traffic Volume North of Widetrack Loop

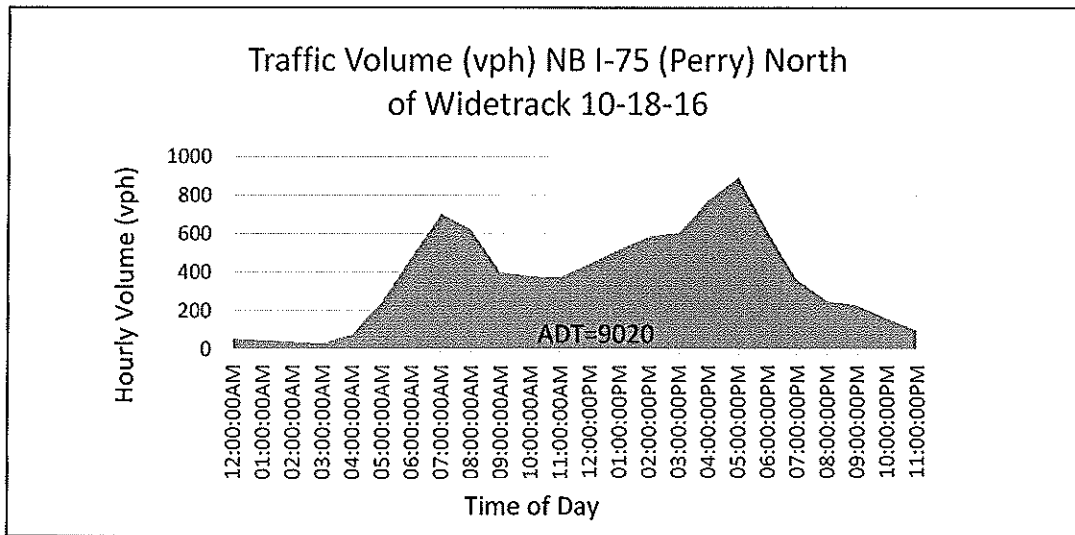
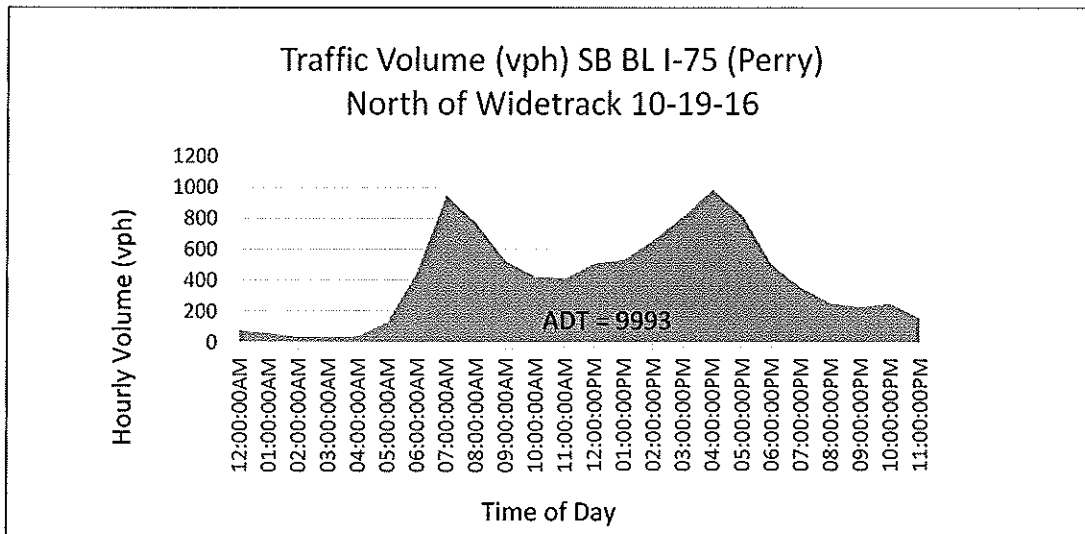


Figure 3. Southbound I-75 BL Hourly Traffic Volume North of Widetrack Loop



The graphs highlight distinct hourly volumes approaching one lane of capacity in the morning and afternoon peak hour along Perry St. today. Any additional demand could be easily accommodated over longer peak periods with minimal impacts to operations.

These locations near Widetrack experience the highest volume of traffic in road segments being considered for a potential Road Diet. These are also the same segments experiencing the most crashes, with the greatest severity of crashes which will be discussed later in the crash analysis.

### **Traffic Operations**

A signal optimization study was completed in this corridor in 2011 utilizing 2008 volumes. It was utilized as a starting point for this analysis. Recent traffic counts and an operational analysis conducted earlier in 2016 was used to factor the 2008 volumes in the Synchro models to 2016 volumes. These new volumes and the existing roadway network were used to establish a 2016 base year Synchro traffic model for the morning, off-peak, and afternoon peak hours.

A 30% growth factor for traffic volumes was used to conservatively establish base year 2016 operations. This factor modified the 2008 peak hour volumes to the point they exceeded the 2040 peak hour volumes forecast from the traffic analysis report mentioned earlier. Therefore no future year 2040 analysis was performed.

The Road Diet Concept was created and tested utilizing the 2016/2040 base year volumes and a road network that included a three-lane roadway section for the road segments between Widetrack and Pontiac Road. This allowed a comparison of the proposed Road Diet Concept to base year/future year conditions.

For the Road Diet Concept, all major intersection turn lanes were left in place to match existing conditions. Right-turn lanes were added at all the side streets for the Road Diet Concept except for the area within the current four lane section from Widetrack to the Glenwood signalized intersection. No modifications to the signals were assumed within the model except for modifying the timing. This included the network offsets and splits based on the proposed geometric changes. The mill and resurface job programmed will not change the alignment and or curbs throughout the project limits. The proposed Road Diet Concept with a three-lane vehicle cross section with bike lanes is anticipated to be implemented with pavement marking and signs only.

Signalized intersections north of Pontiac Road were not considered in this analysis because the volumes anticipated here would likely grow beyond the ability to accommodate a Road Diet approaching the Walton Road and Perry Street signalized intersection and the east-west vehicular demands and turning movements are very heavy. Also, there is an existing safety path on the west side of Perry St. from Walton to Madison that can adequately serve the non-motorized users.

The land uses in the area also suggest the schools and neighboring residential uses south of Walton and Perry would benefit the most from increased non-motorized accessibility and mobility.

The level of service (LOS) results from the Synchro Models are summarized in the tables on the next page. Acceptable traffic operations at LOS D or better are accommodated with the future Road Diet Concept as proposed.



Table 1. AM Peak Level of Service

AM Peak Hour (7:00 - 8:00 am)		Optimized Existing 2016		Road Diet Optimized 2016/2040	
Spot #	Location	Delay (sec/veh)	LOS	Delay (sec/veh)	LOS
63021-004	I-75 BL (Perry) at Woodward	10.1	B	17.5	B
63091-008	I-75 BL (Perry) at Howard	6.1	A	8.0	A
63091-014	I-75 BL (Perry) at Glenwood	17.7	B	28.6	C
63091-010	I-75 BL (Perry) at Montcalm	11.4	B	17.1	B
63091-013	I-75 BL (Perry) at Madison	10.1	B	9.0	A
63091-015	I-75 BL (Perry) at Giddings	9.8	A	12.4	B
63091-016	I-75 BL (Perry) at Pontiac	14.9	B	15.9	B
63091-012	I-75 BL (Perry) at Walton	NA		NA	

Table 2. PM Peak Level of Service

PM Peak Hour (4:00 - 5:00 pm)		Optimized Existing 2016		Road Diet Optimized 2016/2040	
Spot #	Location	Delay (sec/veh)	LOS	Delay (sec/veh)	LOS
63021-004	I-75 BL (Perry) at Woodward	15.8	B	23.6	C
63091-008	I-75 BL (Perry) at Howard	6.8	A	10.1	B
63091-014	I-75 BL (Perry) at Glenwood	20.5	C	41.3	D
63091-010	I-75 BL (Perry) at Montcalm	22.5	C	48.2	D
63091-013	I-75 BL (Perry) at Madison	11.4	B	13.4	B
63091-015	I-75 BL (Perry) at Giddings	7.4	A	9.2	A
63091-016	I-75 BL (Perry) at Pontiac	11.5	B	13.2	B
63091-012	I-75 BL (Perry) at Walton	NA		NA	

Table 3. Off-Peak Level of Service

Off-Peak Hour		Optimized Existing 2016		Road Diet Optimized 2016/2040	
Spot #	Location	Delay (sec/veh)	LOS	Delay (sec/veh)	LOS
63021-004	I-75 BL (Perry) at Woodward	9.8	A	12.4	B
63091-008	I-75 BL (Perry) at Howard	7.8	A	8.9	A
63091-014	I-75 BL (Perry) at Glenwood	13.2	B	18.3	B
63091-010	I-75 BL (Perry) at Montcalm	11.9	B	11.3	B
63091-013	I-75 BL (Perry) at Madison	11.2	B	11.1	B
63091-015	I-75 BL (Perry) at Giddings	5.4	A	8.8	A
63091-016	I-75 BL (Perry) at Pontiac	12.6	B	12.4	B
63091-012	I-75 BL (Perry) at Walton	NA		NA	

System level Measures of Effectiveness (MOEs) were analyzed after the Synchro models were modified using Simtraffic microsimulation for the respective peak hours. The results are shown in the table below for peak hours with and without the Road Diet Concept.

Table 4. Existing and Road Diet System MOEs

MOEs	Existing 2016			Road Diet 2016/2040		
	AM Peak	PM Peak	Off Peak	AM Peak	PM Peak	Off Peak
Total Delay (hr)	67.4	315.1	53.7	65.5	582.1	62.5
Stops	6998	10955	5888	6142	13310	6068
Average Speed (mph)	27	25	28	25	21	28
Total Travel Time (hr)	262.1	570.4	220.0	233.9	812.4	237.9

The PM peak hour shows a bit more congestion than the other peaks after implementation of the Road Diet Concept, but still operates acceptably.

#### Crash Analysis

A detailed crash analysis was conducted for the Road Diet Concept roadway segments under consideration based on the last 5 years of crash data using Roadsoft and the MSP Crash database.

Below is a summary of the 4 lane and 5 lane segments from Widetrack Loop to Walton.

Table 5: Total crash summary and breakdown by type

	Total (5 years)	Rate (per MVM)	Head on and HOLT	Angle	Side Swipe Same	Side Swipe Opp.	Bike and Ped	Rear End	Other*	Severity	
										K/A	B/C/ PDO
4-Lane (0.665 mi)	152	7.12	9 (5.9%)	37 (24.3%)	31 (20.4%)	4 (2.6%)	4 (2.6%)	54 (35.5%)	13 (8.6%)	4	148
5-Lane (2.08 mi)	324	5.69	22 (6.8%)	88 (27.2%)	39 (12.0%)	9 (2.8%)	13 (4.0%)	105 (32.4%)	48 (14.8%)	10	314

\*Fixed object, driveway, miscellaneous, backing

Both the 4-lane and 5-lane sections of Perry Rd have a similar crash type breakdown, with rear ends and angle crashes most common. The 4-lane section has a higher proportion of side swipe crashes which is expected in higher volume similar roadway segments. In implementing the Road Diet Concept, reductions could be realized in left-turn, angle, sideswipe, and rear end crashes. Providing more complete bicycle and pedestrian facilities could change the character of the road and heighten drivers expectations to other road users.

It has been observed that Perry St. is used quite heavily by pedestrians and bicyclists, and providing complete streets and the Road Diet would definitely be a benefit to them. Upon review of the specific UD-10 crash reports drivers of vehicles failed to check or reported not seeing the non-motorized users. If bicycle lanes and pedestrian crosswalks are placed on the road, motorized traffic may be more prepared and expect to see/look for non-motorized traffic.

The crash rate on the 5-lane segment is lower than that on the 4-lane segment; however, there have been 2 fatal and 8 incapacitating injury crashes in the 5-year analysis period on the 5-lane segment as compared to only 4 incapacitating injury crashes on the 4-lane segment.

There were 2 fatal pedestrian crashes on the 5-lane segment. Both occurred in dark-unlighted conditions in which a pedestrian was crossing Perry Road, one at Montcalm and one at Madison signalized intersections. Most other crashes occurred during the afternoon peak hours.

The 4- and 5-lane segments were further broken down into segments between signalized intersections (excluding intersection crashes) to get a better idea of the crash rate in the non-intersection areas. The segments of Perry St. were delineated as follows:

Segment 1: Widetrack to Glenwood (4 lane)

Segment 2: Glenwood to Montcalm

Segment 3: Montcalm to Madison

Segment 4: Madison to Giddings

Segment 5: Giddings to Pontiac

Segment 6: Pontiac to Walton

Table 6. Crash rate summary by segment

Segment	2016 ADT	Segment Length (mi)	Segment Crashes 300' from Int. (5 year total)	300' from Int. Crash Rate (per MVM)
1	17,600	0.55	98	5.55
2	15,000	0.40	63	5.75
3	15,000	0.60	57	3.47
4	15,000	0.47	34	2.64
5	16,000	0.15	7	1.60
6	21,600	0.43	14	0.83

The crash rate is higher in the four-lane section and the 5-lane section closer to downtown Pontiac. As Perry Road gets closer to Walton and I-75, the crash rate decreases significantly.

Table 7. Crash summary breakdown by segment

Segment	Total Crashes	Head on and HOLT	Angle	Side Swipe Same	Side Swipe Opp.	Bike and Ped	Rear End	Other*	Severity	
									K/A	B/C/ PDO
1	98	7	28	16	1	3	33	10	3	95
2	63	4	18	6	2	2	24	7	1	62
3	57	6	11	10	2	4	14	10	2	55
4	34	2	6	6	1	1	7	11	0	34
5	7	0	3	2	1	0	0	1	0	7
6	14	0	3	1	0	0	3	7	0	14

\*Fixed object, driveway, miscellaneous, backing

The crash breakdown shows some clear patterns closer to Widetrack, with more rear end, sideswipe, head on, and non-motorized conflicts. This is to be expected as there is a high concentration of driveways and more potential conflicts in this area, particularly in the 4-lane section. It should be noted that a wide non-motorized path already exists on the west side of Perry Road after Madison, near the schools.

On Segment 1, two of the "A" injury crashes were late night, single vehicle, alcohol related crashes in which each single vehicle ran off the road coming around the slight curve at Chamberlain. The other "A" injury was a rear end crash involving a vehicle stopped to turn onto a neighborhood street.

On Segment 2, the "A" injury crash involved a pedestrian walking on the roadway (in daylight hours, but in snowy conditions) on Perry Road, hit by a vehicle that did not stop. In winter and snowy conditions, sidewalks are often not shoveled and pedestrians commonly walk in the road where it is plowed.

On Segment 3, one "A" injury crash involved a head on collision in the center turn lane when a car crossed head on into the other waiting to turn. The other occurred when a commercial truck was backing out of a gas station, into the road, and a vehicle traveling straight could not stop in time.

#### **Local and Regionwide Considerations**

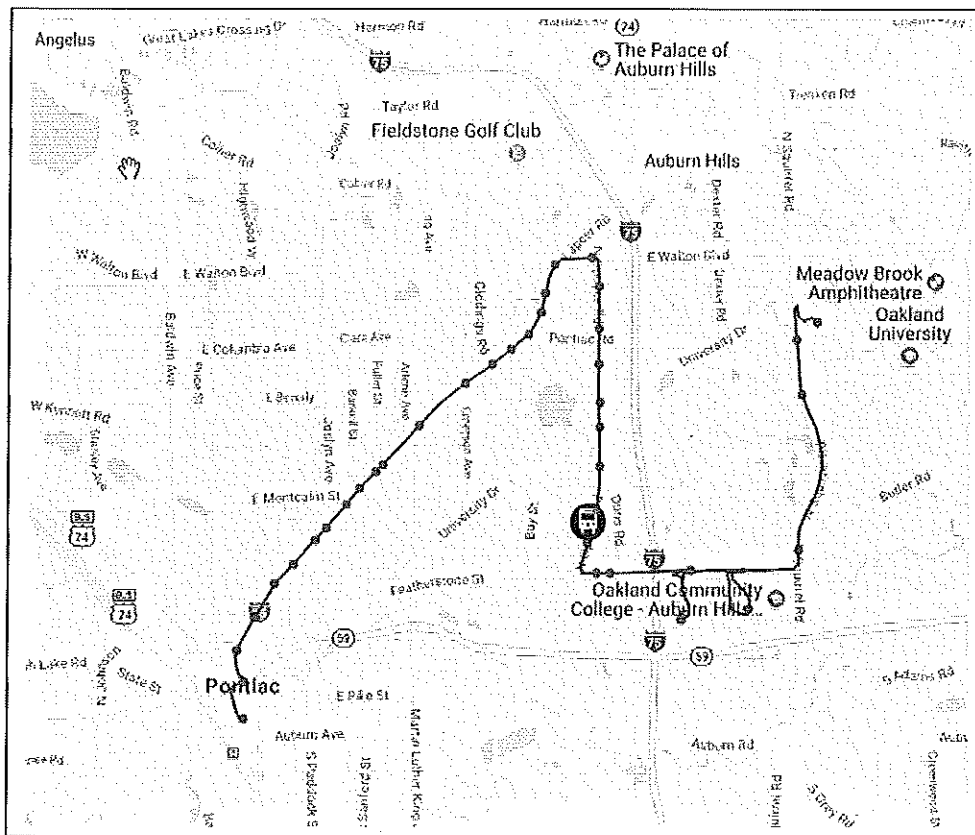
Implementing a road diet on Perry Street is in line with many of the city of Pontiac's near-term plan goals, particularly in encouraging and increasing safety for non-motorized users. The city has developed a collaborative document called "Complete Streets Pontiac" (2017) which highlights improving the community through building complete street infrastructure for the people of Pontiac. Perry Street is one of the main corridors identified in the document as a desired complete street, to have buffered bike lanes, pedestrian facilities, and a bus route (which it currently has). The plan shows "proposed" buffered bike lanes on the section of Perry Street from south of Widetrack/Woodward Ave north to Giddings in the near-term plan, and a desired northern limit to Walton.

Bike lanes along a complete, dieted street would work toward creating a much larger network in Pontiac and provide connections to the existing Clinton River Trail. It would also be a step toward their goals of having a healthier community and calming traffic within the city, making non-motorized transportation safer and more attractive to users. Pontiac's most up-to-date Master Plan is in agreement with the "Complete Streets Pontiac" recommendations and stresses the importance of safe, well-connected non-motorized routes.

In addition to the city of Pontiac, the road diet and implementation of a complete street on Perry Street is also in line with SEMCOG's goals of filling gaps in SE Michigan non-motorized networks and encouraging safe non-motorized travel (see "Bicycle and Pedestrian Travel Plan for Southeast Michigan", 2014).

Transit service and stops will also need to be coordinated to maintain safe loading/unloading accommodations. SMART has a bus route No. 756 with approximately 20 stops along Perry St. which will need to be accommodated. See bus route below.

Figure SMART Bus Route 756



## Conclusion

Therefore, I would recommend a 5 to 3 lane road diet with buffered bike lanes begin in the southbound direction at Giddings Road signal and end northbound also at Giddings Road signalized intersection and proceed to Widetrack or location south of Widetrack within Downtown Pontiac. The 4 lane section of Perry from Widetrack which is approximately 0.7 Miles north to the Glenwood signalized intersection would certainly benefit from a three lane section with bike lanes and should be strongly considered at a minimum as part of JN 132117 mill and resurface. Right turn lanes were eliminated at the side streets in this section to accommodate a continuous bike lane and the low volumes turning right can easily be accommodated from the through lane provided.

Details including resolutions of support from Pontiac City Council and public meetings are also part of MDOT's required Road Diet Checklist. I recommend discussion with the City of Pontiac and Auburn Hills on the potential implementation of any Road Diet Concept early in the design stage.



# CITY OF PONTIAC

## OFFICIAL MEMORANDUM

*Executive Branch*

**TO:** Honorable Council President and City Council Members

**FROM:** Mayor Deirdre Waterman

**DATE:** October 19, 2018

**Cc:** Jane Bais DiSessa, Deputy Mayor, and Portia Fields Anderson, Parks Manager

**RE:** Agenda Item: Resolution to Consider Agreement with Cranbrook Institute of Science for Youth Recreation.

RECEIVED  
2018 OCT 19 PM 1:35  
PONTIAC CITY CLERK

In an effort to provide Pontiac youth with an environment of learning and innovation, the City of Pontiac and Cranbrook Institute would like to develop a collaborative partnership program that will allow Pontiac youth to experience the vest best Cranbrook has to offer. For specific details, a copy of the agreement is attached for your information and review.

As such, the following resolution is recommended:

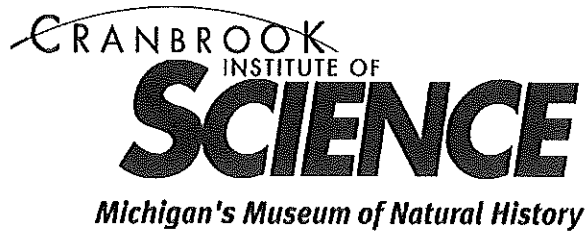
Whereas, this partnership between the City of Pontiac and Cranbrook Institute will provide Pontiac youth with an environment of learning and creating where excellence innovation, collaboration, inclusiveness, stewardship and service are fostered; and

Whereas, this partnership will allow Pontiac youth to access the best Cranbrook Institute has to offer in terms of programing, experiences and collections.

Now therefore, it is resolved that the Mayor be authorized to sign the Pontiac Stem! Agreement with Cranbrook Institute of Science for an amount not to exceed \$33,500.00.

JBD

Attachment



39221 Woodward Ave.  
**Mail Correspondence to:**  
P.O. Box 801  
Bloomfield Hills  
Michigan 48303.0801  
Ph 248.645.3204  
Fx 248.645.3050

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Office of the Director

October 18, 2018

The Honorable Dr. Deirdre Waterman, Mayor of Pontiac  
Pontiac City Council  
47450 Woodward Avenue  
Pontiac, MI 48342

Dear Mayor and Council Members,

Thank you for this tremendous opportunity to partner with the City of Pontiac to provide residents and young people living there with the very best Cranbrook has to offer in terms of programming, experiences, and our collections. On behalf of Cranbrook Institute of Science, I am pleased to submit a request totaling \$33,500 to provide sixteen two-hour sessions at a mutually agreed upon site.

Please accept my personal thanks for your substantial support of Cranbrook and don't hesitate to contact at 248 821-4373 anytime if you'd like to talk. I look forward to a successful year!

Warm regards,

Michael D. Stafford, Ph.D.  
Director  
Cranbrook Institute of Science

# PONTIAC STEM!

with Cranbrook Institute of Science

This Collaborative Partnership Program Agreement is made and entered into this 23rd day of October 2018 between the City of Pontiac, Michigan (herein referred to as "City of Pontiac"), of Pontiac, Michigan, and Cranbrook Educational Community, (herein referred to as "Cranbrook Institute of Science") of Bloomfield Hills, Michigan. In consideration of the mutual covenants herein contained, the parties agree as follows:

## ARTICLE 1. SPECIFIC TERMS AND CONDITIONS

**Overview.** Through this collaborative partnership program, residents and young people living in Pontiac will experience the very best Cranbrook has to offer in terms of our programs, experiences, collections and our grounds. Cranbrook Institute of Science intends to bring the best of Cranbrook to Pontiac, while at the same time bringing Pontiac to Cranbrook. The collaborative partnership program will function year-round and will represent a unique public/private partnership that could easily become a regional and national model. Through the collaborative partnership, a formal relationship between Cranbrook Educational Community and the City of Pontiac will be established.

Cranbrook, one of the world's leading centers of education, science and art, was founded in 1904 by Detroit philanthropists George Booth and Ellen Scripps Booth. Cranbrook's 319-acre campus features the work of world-renowned architects such as Eliel Saarinen, Albert Kahn, Steven Holl, Tod Williams and Billie Tsien, Rafael Moneo, Peter Rose and sculptors Carl Milles, Marshall Fredericks and others. Critics have called Cranbrook "the most enchanted and enchanting setting in America" and in 1989, it was designated a National Historic Landmark. Today, the Cranbrook Educational Community comprises Cranbrook Schools, an Institute of Science and an Academy of Art and Art Museum, as well as the Cranbrook Center for Collections and Research.

Cranbrook has a rich history where education, art, science and notable collections intersect on a national landmark campus. We promote an environment of learning and creating where excellence, innovation, collaboration, inclusiveness, stewardship and service are fostered. As a unique educational institution, we seek to draw art and science together in ways that foster an ability to create something new and original. Cranbrook is a diverse, sustainable community where education is prized, the human spirit is nurtured, and innovation and creativity are valued. Cranbrook can and does challenge minds and transforms lives. We are available to all, and work to serve our guests and audiences on their terms.

Cranbrook Institute of Science is a world-class science and natural history museum with one of the top three mineral and earth science collections in the country, and home to a research quality observatory and planetarium and the top botany, anthropology and related life-sciences collections in the Midwest. The Institute of Science continues to play a significant role in building a scientifically literate public and helps more than 200,000 visitors annually realize that heightened science literacy is vital to all aspects of our lives, and that meaningful discoveries are the natural outgrowth of a curious, questioning mind. Extraordinary, transformational experiences in STEM education (Science, Technology, Engineering and Math) are our primary focus.



The Institute of Science currently serves more than 100,000 diverse K-12 learners each year, the majority of whom live in southeastern Michigan. The Institute of Science is the primary external STEM science provider for Detroit Public Schools Community District, Southfield Public Schools and Flint Community Schools. In addition, the Institute of Science provides world-class STEM programming to students of all ages and backgrounds in more than 100 public school districts annually throughout all of Michigan.

#### **1.1 CRANBROOK INSTITUTE OF SCIENCE -Scope of Services & Deliverables**

**Cranbrook Institute of Science agrees to serve Pontiac students and families in the following ways:**

- Sixteen two-hour sessions at the designated Pontiac site, including two with the Institute's mobile planetarium, Between October 25 and December 31.

#### **1.2 CITY OF PONTIAC -Scope of Services & Deliverables**

- (a) Compensation. City of Pontiac agrees to pay Cranbrook Institute of Science thirty three thousand five hundred dollars (\$33,500) for the services outlined in this Agreement. City of Pontiac shall pay Cranbrook Institute of Science for its services in a single lump sum of \$33,500, due upon execution of this agreement.

City of Pontiac agrees to make checks payable to: Cranbrook Educational Community. All payments should be mailed as follows:

Cranbrook Institute of Science  
City of Pontiac STEM  
Attention: Marlene Jenkins  
Business Officer  
Cranbrook Institute of Science  
P O Box 801  
Bloomfield Hills, Michigan 48303-0801

- (b) Cancellation. City of Pontiac has the right to cancel the Agreement without cost, penalty, or liability for a period of ten (10) days following the date on which the contract is executed. City of Pontiac may cancel the contract by serving a written notice of cancellation to Cranbrook Institute of Science. If mailed, service shall be by certified mail sent to Cranbrook Institute of Science, return receipt requested, and cancellation shall be deemed effective upon the expiration of five (5) calendar days from the date of mailing. Following the ten (10) day cancellation period, City of Pontiac may terminate the Agreement by giving 90 days written notice. In the event of termination after the ten (10) day cancellation period, City of Pontiac shall be liable for services provided by Cranbrook Institute of Science to the effective date of the termination.

- (c) The provisions of this Section 1.2 shall survive termination of this Agreement unless Cranbrook Institute of Science is then in material default of any provision of this Agreement

### **ARTICLE 2 GENERAL TERMS AND CONDITIONS**

**2.1 Term of Agreement.** The term of this Agreement shall be October 23<sup>rd</sup> through December 31<sup>st</sup>, 2018 (the "Initial Term"), except the obligation to make payments pursuant to Section 1.2, unless notice of termination is given by either party pursuant to Section 2.2 or 2.12.

2.2 Termination Without Cause. Cranbrook Institute of Science and the City of Pontiac have the right to terminate the agreement within thirty (30) days written advanced notice.

2.3 Intellectual Property. Nothing in this Agreement or the transactions contemplated hereby shall be construed to create a license or right to use any mark, design or name of any other party to this Agreement without the prior written consent of such party. Each party to this Agreement reserves all rights in its respective names, trademarks, copyrights, and any and all other intellectual property of such party.

2.4 Approval of Advertising and Printed Materials. Neither Cranbrook Institute of Science nor the City of Pontiac shall publish or distribute any printed materials or include reference to the other party or the other party's facilities in any form of advertising without the prior written consent of the other party, which consent shall be granted or withheld in the exercise of such party's sole, unfettered discretion after full review of all such advertising or materials and full information regarding the intended audience for such materials.

2.5 Compliance with Law. The laws of the State of Michigan shall govern this Agreement.

2.6 Workers' Compensation Insurance. Each party shall maintain workers' compensation insurance as required by law covering all their respective employees working in connection with this agreement.

2.7 Commercial Insurance. Cranbrook Institute of Science shall maintain during the term of this Agreement, Comprehensive or Commercial General Personal Injury and Property Damage Liability Insurance in the Combined Single Limit of not less than Two Million Dollars (\$2,000,000) for each occurrence, including, but not limited to, Personal Injury Liability, Broad Form Property Damage Liability, Blanket Contractual Liability and Products Liability, covering only the activities of Cranbrook Institute of Science under this Agreement, and shall provide the City of Pontiac with a certificate of insurance evidencing such policies upon request.

2.8 Quarterly Program/Evaluation Review. Cranbrook Institute of Science and the City of Pontiac representatives shall schedule a meeting in December 2018 to review the program and discuss issues of common concern and program enhancements. Both parties shall provide a written list of the names of its officers, main contact person, staff/employees and directors, together with their individual email addresses and office telephone numbers along with the executed Agreement.

2.9 Indemnification. Except as provided in Section 2.7, unless deemed negligent, Cranbrook Institute of Science and the City of Pontiac indemnify and hold each other harmless for the acts or omissions of the indemnifying party from and against all claims, liability, loss and expense, including reasonable collection expenses, attorney's fees and court costs which may arise because of the acts or omissions of the indemnifying party, its agents or employees in the performance of its obligations under this Agreement.

2.10 Successors and Assigns. The Agreement may not be assigned by either party without the prior written consent of the other.

2.11 Notice. Any notice or communication required or permitted to be given hereunder shall be in writing and served personally, delivered by email, nationally recognized overnight courier, sent by first-class United States mail, United States certified mail, postage prepaid with return receipt requested, addressed to the other party as follows:

To:  
Cranbrook Institute of Science  
39221 Woodward Ave  
P. O. Box 801  
Bloomfield Hills, MI 48303-0801  
Attention: Dr. Michael Stafford  
Director, Cranbrook Institute of Science  
Phone: (248) 645-3204  
Email: mstafford@cranbrook.edu

To:  
City of Pontiac  
47450 Woodward Avenue  
Pontiac, Michigan 48342  
Attention: Deirdre Waterman  
Mayor, City of Pontiac  
Phone: 248.758.3292  
Email: dwaterman@pontiac.mi.us

All such notices and communications shall be deemed to have been duly given when delivered by hand, if personally delivered, or four business days after being deposited in the mail, postage pre-paid, if mailed as aforesaid, or when receipt acknowledged.

2.12 Force Majeure. Neither the City of Pontiac nor Cranbrook Institute of Science shall be liable for the failure to perform its respective obligations hereunder when such failure to perform its respective obligations hereunder is caused by fire, explosion, water, act of God, civil disorder or disturbances, strikes, vandalism, war, riot, sabotage, weather and energy-related closings, governmental rules or regulations, or like causes beyond the reasonable control of such party, or for real or personal property destroyed or damaged due to such causes.

2.13 Termination for Cause. If either party breaches a material provision hereof (a "Default"), the non-breaching party shall give the other party notice of such Default. If the Default is remedied within thirty- (30) days (in the case of failure to make payment when due) or sixty- (60) days in the case of any other Default, the notice shall be deemed withdrawn. If such Default is not remedied within the specified period, the party giving notice shall have the right to terminate the Agreement upon expiration of such remedy period by delivery of written notice of termination. The rights of termination referred to in the Agreement are not intended to be exclusive and are in addition to any other rights available to either party at law or in equity. Either party may terminate this Agreement at any time upon thirty (30) day's prior written notice to the other party.

2.14 Confidentiality. It is understood by both parties, the terms and conditions of this Agreement, are for the exclusive use of the City of Pontiac and shall not be disclosed to anyone without the prior written consent of Cranbrook Institute of Science.

2.15 Entire Agreement. This writing represents the entire agreement and understanding of the parties with respect to the subject matter hereof, and may not be altered or amended except by a written agreement.

2.16 No Partnership. The arrangement presently existing and now defined by this Agreement exists entirely for the convenience of Cranbrook Institute of Science and the City of Pontiac collaborative partnership program and does not constitute a partnership and shall not be deemed to give the other powers of a partner. The City of Pontiac shall retain its independence as an organization and will not officially become a part of Cranbrook Institute of Science in any form.

2.17 Severability. If any term or provision of this Agreement or the application thereof to any person or circumstances shall, to any extent or for any reason be invalid or unenforceable, the remainder of this Agreement and the application of such term or provision to any person or circumstance other than those as to which it is held invalid or unenforceable shall not be affected thereby, and each remaining term and provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

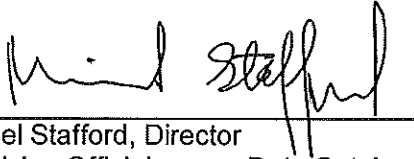
2.18 Amendments to Agreement. All provisions of this Agreement shall remain in effect throughout the term hereof unless the parties agree, in a written document signed by both parties, to amend, add or delete any provision. This Agreement along with the regulations referred to herein, contains all agreements of the parties with respect to matters covered herein and therein, superseding any prior agreements and may not be changed other than by an agreement in writing signed by the parties hereto.

The undersigned representatives of Cranbrook Institute of Science and the City of Pontiac are authorized to enter into this Agreement on behalf of Cranbrook Institute of Science and the City of Pontiac, respectively.

IN WITNESS WHEREOF, the parties hereto have executed the Agreement as of the date first above written.

**CRANBROOK EDUCATIONAL COMMUNITY**  
("Cranbrook Institute of Science")

By:



Dr. Michael Stafford, Director  
Its Authorizing Official

Date October 18, 2018

**CITY OF PONTIAC**

By:

Deirdre Waterman, Mayor  
Its Mayor

Date



## MEMORANDUM

City of Pontiac  
Controller's Office  
47450 Woodward Avenue  
Pontiac, Michigan 48342  
Telephone: (248) 758-3118  
Fax: (248) 758-3197

RECEIVED  
2018 OCT 19 PM 1:15  
PONTIAC CITY CLERK

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DATE : 10/17/2018

TO: Honorable Mayor and City Council

FROM: Danielle Kelley, Plante & Moran - Controller's Office

THROUGH: Jane Bais DiSessa – Deputy Mayor

SUBJECT: Election Wage increase

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As discussed at the 10/9/2018 Finance Subcommittee meeting, the Election department is requesting to increase the wages of certain election positions, decrease to the election supervisor position and add eight voter information workers. These workers will provide voters with information regarding their precinct location and other election matters.

The Controller's office has reviewed the budget and actual expenditures of the elections department and has determined that there is sufficient budget to cover these increases and an amendment from Council is not needed. The reason for this is that expenditures for the August election came under budget. These unspent funds, in addition to an internal amendment from the Clerk's department wage account, is enough to cover the increase.

Attached to this memo and resolution is exhibit A, which provides the support for calculation of that increase and the comparison to the budget.

At this time we are seeking formal approval from the City Council for the increases/decrease and creation of new positions. If Council agrees, please pass the following resolution:

*Whereas, the elections department is requesting the City increase wages of certain election workers to ensure the City of Pontiac is offering competitive wages, decrease the election supervisor position to offset these increases, and requests that eight new information positions be added in order to provide better service to Pontiac voters;*

*Whereas, the increases for each election worker category requested is as follows;*  
*Precinct Chair: Increase from \$175.00 per day to \$200.00 per day*  
*Precinct Co Chair: Increase from \$150.00 per day to \$175.00 per day*  
*Precinct Inspector: Increase from \$125.00 per day to \$150.00 per day*

*Election Supervisor: Decrease from \$250.00 per day to \$200.00 per day*

*Election Information: Create eight positions at \$150.00 per day*

*Now therefore, be it resolved, that the City Council of the City of Pontiac approves the increases/decreases and creation of eight election information positions as requested by the Election department.*

				Original Budget		
Positions	Total Positions	Current Pay Per Day		Budget Worker's		
				Budget Election 1	Budget Election 2	Comp
Precinct Chair	21 \$	175.00	\$	3,675.00	3,675.00	21.32
Precinct Co Chair	21 \$	150.00	\$	3,150.00	3,150.00	18.27
Precinct Inspector	84 \$	125.00	\$	10,500.00	10,500.00	60.90
Equipment Movers (1)	6 \$	200.00	\$	1,200.00	1,200.00	6.96
Equipment Movers (2)	4 \$	50.00	\$	200.00	200.00	1.16
Supervisors	9 \$	250.00	\$	2,250.00	2,250.00	13.05
Absent Voter Count	8 \$	125.00	\$	1,000.00	1,000.00	5.80
AV Chairs	2 \$	150.00	\$	300.00	300.00	1.74
Receiving Board	12 \$	150.00	\$	1,800.00	1,800.00	10.44
Total Budget per Election				\$ 24,075.00	\$ 24,075.00	139.64
				101-191-702.020	101-191-702.020	101-191-719.000

				Election 2 cost with increases		
Positions	Total Positions	Increased/decreased pay per day		Increased Budget		Increase Budget
				Election 2	Training Pay \$20	Worker's Comp
Precinct Chair	21 \$	200.00	\$	4,200.00	420.00	13.40
Precinct Co Chair	21 \$	175.00	\$	3,675.00	420.00	11.88
Precinct Inspector	84 \$	150.00	\$	12,600.00	1,680.00	41.41
Equipment Movers (1)	6 \$	200.00	\$	1,200.00	120.00	3.83
Equipment Movers (2)	4 \$	50.00	\$	200.00	80.00	0.81
Supervisors	9 \$	200.00	\$	1,800.00	180.00	5.74
Absent Voter Count	8 \$	125.00	\$	1,000.00	160.00	3.36
AV Chairs	2 \$	150.00	\$	300.00	40.00	0.99
Receiving Board	12 \$	150.00	\$	1,800.00	240.00	5.92
Information	8 \$	150.00	\$	1,200.00	160.00	3.94
				\$ 27,975.00	\$ 3,500.00	91.28

As of	Incurred 10/15/2018	Election 2 pay Increases	Total Cost	Amended Budget 10/15/2018	Internal
					Amendment Needed
101-191-702.020 Election Wages	19,577.50	31,475.00	51,052.50	48,303.17	2,749.33
101-191-719.000 Worker's Compensation	56.77	91.28	148.05	133.55	14.50
					2,763.83 *

\* Does not require Council amendment.  
Finance/Mayor will amend from Clerk dept wages  
(Clerk position vacant - budgeted for \$85,000)

## Pontiac City Council Resolution



Whereas, Interim/Acting City Clerk Sheila Grandison will return to her position as Deputy City Clerk/Chief Assistant Clerk effective October 29, 2018; and

Whereas, Sheila Grandison no longer being designated as the Interim/Acting City Clerk has created a vacancy for the position of City Clerk; and

Whereas, Article III, Section 3.111 of the Home Rule Charter states the Council shall appoint a City Clerk for an indefinite period; and

Whereas, the Pontiac City Council is appointing Garland S. Doyle to serve as the Interim City Clerk. Currently, Garland S. Doyle serves as the Deputy Director, Community Development Department; and

Whereas, Garland S. Doyle has twenty years of municipal government management experience. He has a Master of Public Administration degree and a Graduate Certificate in Local Government Management. His management, legislative and community development experience and educational background makes him the ideal person to serve as the Interim City Clerk; and

Now Therefore Be It Resolved that the Pontiac City Council does hereby approve Garland S. Doyle to serve as the Interim City Clerk performing the required duties and obligations of the City Clerk beginning on October 29, 2018 with a salary of \$85,000 annually until the Pontiac City Council appoints a City Clerk.