

# PONTIAC CITY COUNCIL

Kermit Williams, District 7  
President  
Randy Carter, District 4  
President Pro Tem



Patrice Waterman, District 1  
Don Woodward, District 2  
Mary Pietila, District 3  
Gloria Miller, District 5  
Dr. Doris Taylor Burks, District 6

*It is this Council's mission "To serve the citizens of Pontiac by committing to help provide an enhanced quality of life for its residents, fostering the vision of a family-friendly community that is a great place to live, work and play."*

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Garland S. Doyle, M.P.A.  
Interim City Clerk

## FORMAL MEETING (AMENDED AGENDA)

April 30, 2019

6:00 P.M.

83<sup>rd</sup> Session of the 10<sup>th</sup> Council

Call to order

Invocation

Pledge of Allegiance

Roll Call

Authorization to Excuse Councilmembers

**Amendments to the Agenda (Move Agenda Item 9 after the Approval of the Minutes; Add Communication from the Mayor Regarding Veto of Resolution 19-137 the Resolution for the City Attorney to Amend Ordinance #2288 to Change how City Council Adopts the Budget from Functional Basis to Line Item Basis; Add Communication from the City Clerk in Response to Mayor's Veto of Resolution 19-137; and Add Resolution to Adopt Resolution 19-137 the Resolution for the City Attorney to Amend Ordinance #2288 to Change how City Council Adopts the Budget from Functional Basis to Line Item Basis over Mayor's Veto.)**

Approval of the Amended Agenda

Approval of the Minutes

1. April 23, 2019

Subcommittee Reports

2. Finance- April 9, 2019
3. Public Safety- April 12, 2019
4. Real Estate- April 12, 2019
5. Law/50<sup>th</sup> District- April 23, 2019

Special Presentations (Each presentation is limited to 10 minutes.)

6. Lakeshore Legal Aid Education Services  
Presentation Presenter: Attorney Diamond Conley
7. Upcoming Changes to the Post Office Retail Station Located at 45 Oakland Avenue  
Presentation Presenter: Vee Spikes, Regional Real Estate Manager, Great Lakes Area, U.S. Postal Service

8. Youth Recreation Program Partnership and Expansion  
Presentation Presenters: Russ Russell and Derrick Coleman.

### **Recognition of Elected Officials**

### **Agenda Address**

### **Agenda Items**

### **Resolution**

9. Resolution for Kevon Davenport

### **Communication to the Mayor**

10. Documents Requested from the Mayor During the Budget Goal Session on April 16, 2019  
(a. **The City Council requested the budget numbers from Oakland County Sheriff in regards to the request for more patrol deputies.** b. **Council President Williams requested that the Mayor provide the Council with a copy of each department's annual report. The Finance Department annual report was distributed at the Council Meeting on April 16, 2019. Planning and Code Enforcement Division annual report was distributed at the Council Meeting on April 23, 2019. The Department of Public Works and Economic Development annual reports are attached.** c. **Council President Williams wanted to know how the administration has been evaluating city service levels.**)

### **Communications from the Mayor**

11. City Credit Card Statement  
(**The City Council adopted a resolution that the Mayor will provide the monthly credit card statements for the prior month to the City Clerk, to be included in the Pontiac City Council Agenda, the first meeting of each month, commencing with the March 5, 2019 Agenda. The City Clerk did not receive the March 2019 statement.**)
12. Check Register for Week Ending March 29, 2019 (This week's register was not included in the report submitted to City Council on April 2, 2019.)
13. Finance Department Report Regarding Mileage Reimbursement Policies for City Employees and City of Pontiac Elected Officials

### **Communication from Office of the City Clerk**

14. Announcing Deputy City Clerk Sheila Grandison has received the Certified Michigan Municipal Clerk (CMMC) Certification. Sheila Grandison, CMMC, Deputy City Clerk.

### **Communication from City Attorney**

15. City of Pontiac Retired Employees Association (CPREA) Update

### **Public Comment**

### **Mayor, Clerk and Council Closing Comments**

### **Adjournment**

# **AMENDMENTS TO THE AGENDA**

**COMMUNICATION  
FROM THE MAYOR  
VETO OF  
RESOLUTION 19-137**

Pontiac City Council Resolution



19-137      Resolution for the City Attorney to Amend Ordinance #2288 to change how City Council adopts the budget from functional basis to line item basis. Moved by Councilperson Taylor-Burks and second by Councilperson Carter.

Whereas, the Pontiac Municipal Code and Pontiac Ordinance No. 2288, sec 4, dated June 27, 2013 provides that the budget shall be adopted on a functional basis for expenditures, rather than on a departmental or line item basis; and,

Whereas, it is in the best interest of the City of Pontiac to amend the current ordinance to allow the budget to be adopted on a line item basis for expenditures rather than on a functional basis; and,

Whereas, money shall not be moved within departments without the Pontiac City Council's approval; and,

Whereas, pursuant to the Pontiac City Charter more specifically, section 4.202, the City Attorney is hereby instructed to amend the ordinance pursuant to the resolution passed by the Pontiac City Council by May 1, 2019.

Now, Therefore, Be, It Resolved, that no more than Ten Thousand (\$10,000.00) Dollars shall be allocated and changed to a different function within a department without the Pontiac City Council's approval and the current 2019-2020 budget shall be adopted by line item for expenditures.

Ayes: Pietila, Taylor-Burks, Waterman, Williams, Woodward, Carter and Miller

No: None

Resolution Passed.

Adopted by Council 4-16-19  
Forwarded to Mayor 4-22-19  
Vetoed by Mayor X  
Written Statement Received \_\_\_\_\_  
Forwarded to the Clerk 4-26-19

*written statement attached, done*

*not certain the resolution was passed*

*W. G. G.*

*Quentin Waterman*

## Mayor Deirdre Waterman

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**From:** Mayor Deirdre Waterman  
**Sent:** Friday, April 26, 2019 4:50 PM  
**To:** Anthony Chubb; Garland Doyle  
**Cc:** Jane Bais-DiSessa; John Clark; Mayor Deirdre Waterman  
**Subject:** RE: April 23, 2019 Council Resolutions

Mr. Doyle, Because you are unwilling to comply with the city attorney's requests he is not able to advise me so that I can make my decisions about my action on the agenda items that you have forwarded me from the April 16 and April 23 meetings. If this impediment continues it will be a detriment to my performing my duties, yes, I gave an oath as well, to the citizens of Pontiac.

Dr. Deirdre Waterman  
Mayor City of Pontiac  
Appointments – (248) 758-3133  
Direct Dial – (248) 758 3181  
Fax – (248) 758-3292  
[www.pontiac.mi.us](http://www.pontiac.mi.us)



**COMMUNICATION  
FROM THE  
CITY CLERK  
IN RESPONSE TO  
MAYOR'S VETO OF  
RESOLUTION 19-137**

GARLAND S. DOYLE, M.P.A.

*Interim City Clerk  
FOIA Coordinator*

SHEILA GRANDISON

*Deputy City Clerk*



OFFICE OF THE CITY CLERK

47450 Woodward Avenue

Pontiac, Michigan 48342

Phone: (248) 758-3200

Fax: (248) 758-3160

**Office of the City Clerk Response to Mayor's Veto of Resolution 19-137  
*Mayor and City Attorney's Request of the Clerk does not Comply with the Charter***

On March 12, 2019, the City Council passed a resolution to replace City Attorney Anthony Chubb of Giarmarco, Mullins & Horton, P.C. with another attorney from the same firm as a consequence of the break-down in the attorney client relationship between the Pontiac City Council and Attorney Chubb. Despite the passage of this resolution, on April 26, 2019, Attorney Chubb order the City Clerk to send all resolutions to him to determine if they are subject to Mayoral veto.

"I informed Attorney Chubb that I took an oath to uphold the Charter. I have and will continue to adhere to that oath. I will not be complying with your request since it is not mandated by the Charter," said Clerk Garland Doyle.

Section 3.112(f) of the Charter states "every ordinance or resolution of the Council, **except quasi-judicial acts of the Council, appointments by the Council, matters relating to the internal organization of the Council or of a ceremonial nature, or such action as may be expressly exempted from veto by other sections of this charter**, shall be presented by the Clerk to the Mayor within four (4) business days after adjournment of the meeting at which the ordinance or resolution is adopted. Nowhere in this section of the Charter is the City Attorney referenced. **"This is a duty of the City Clerk which I have and will continue to fulfill without the needless interference of the City Attorney"** said Clerk Garland Doyle.

The Mayor has since issued a veto of resolution 19-137. Resolution 19-137 provides for the City Attorney to Amend Ordinance #2288 to change how City Council adopts the budget from functional basis to line item basis for the 2019-2020 budget by May 1, 2019. The City Council previously adopted line item budgets until the Emergency Manager imposed the ordinance that changed the process from a line item to a functional budget.

The Mayor provided two explanations for her veto.

1. I am not certain this resolution was passed legally.

**Clerk Doyle response: The resolution was adopted at the April 16, 2019 City Council Meeting. Councilwoman Taylor-Burks made a motion to adopt the resolution and it was seconded by Council President Pro Tem Carter. All seven members of the City Council voted in favor of the resolution.)**



2. "Mr. Doyle, Because you are unwilling to comply with the city attorney's requests he is not able to advise me so that I can make my decisions about my action on the agenda items that you have forwarded me from the April 16 and April 23 meetings. If this impediment continues it will be a detriment to my performing my duties, yes, I gave an oath as well, to the citizens of Pontiac" said Mayor Waterman.

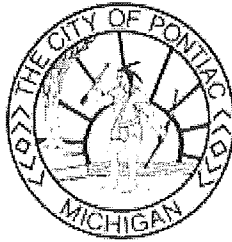
**Clerk Doyle response: It was explained to the Mayor that although the City Attorney was not provided with the resolutions adopted by the City Council (not mandated by the Charter) nothing prevents the Mayor from forwarding the resolutions to the City Attorney if that is her desire during the seven days that the Charter gives the Mayor to consider whether she will issue a veto.**

Therefore, I respectfully disagree that I am impeding the Mayor in performing the Mayor's duties.

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**RESOLUTION  
TO OVERRIDE  
MAYOR'S VETO OF  
RESOLUTION 19-137**

## Pontiac City Council Resolution



### **RESOLUTION ADOPTING RESOLUTION 19-137 RESOLUTION FOR CITY ATTORNEY TO AMEND ORDINANCE #2288 TO CHANGE HOW CITY ADOPTS THE BUDGET FROM FUNCTIONAL BASIS TO LINE ITEM BASIS OVER MAYOR'S VETO**

**WHEREAS,** on April 16, 2019, the City Council of the City of Pontiac passed a resolution for the City Attorney to Amend Ordinance #2288 to change how City Council adopts the budget from functional basis to line item basis; and,

**WHEREAS,** it is in the best interest of the City of Pontiac to amend the current ordinance to allow the budget to be adopted on a line item basis for expenditures rather than on a functional basis; and,

**WHEREAS,** money shall not be moved within departments without the Pontiac City Council's approval; and,

**WHEREAS,** pursuant to the Pontiac City Charter more specifically, section 4.202, the City Attorney is hereby instructed to amend the ordinance pursuant to the resolution passed by the Pontiac City Council by May 1, 2019.

**WHEREAS,** on April 26, 2019, the Mayor vetoed resolution 19-137; and,

**WHEREAS,** pursuant to Pontiac City Charter Provision 3.112 (f), the City Council wishes to reconsider resolution 19-137 over the Mayor's veto. Five (5) affirmative votes are required by Pontiac City Charter Provision 3.112(f),

**NOW, THEREFORE BE IT RESOLVED,** by the Pontiac City Council that the Council hereby adopts the Resolution 19-137 over the Mayor's veto.

**#1**

**MINUTES**

April 23, 2019

**Official Proceedings  
Pontiac City Council  
81<sup>st</sup> Session of the Tenth Council**

A Study Session of the City Council of Pontiac, Michigan was called to order in City Hall, Tuesday, April 23, 2019 at 6:00 p.m. by Council President Kermit Williams.

Call to Order

Roll Call

Members Present: Miller, Pietila, Taylor-Burks, Waterman and Williams.

Members Absent: Carter and Woodward.

Mayor Waterman was absent.

Clerk announced a quorum.

19-138        **Excuse Councilperson Randy Carter and Don Woodward for personal reasons.**

Moved by Councilperson Pietila and second by Councilperson Taylor-Burks.

Ayes: Miller, Pietila, Taylor-Burks, Waterman and Williams

No: None

**Motion Carried.**

Councilman Randy Carter arrived at 6:02 p.m.

19-139        **Motion to amend agenda to remove item #13 (presentation for youth recreation program) and remove for one month item #7 (capital improvements bonds) and item #8 (issuance of bond anticipation notes) from the agenda.** Moved by Councilperson Waterman and second by Councilperson Pietila.

Ayes: Miller, Pietila, Taylor-Burks, Waterman, Williams, and Carter

No: None

**Motion Carried.**

Mayor Waterman arrived at 6:05 p.m.

19-140        **Approval of the Agenda with amendments.** Moved by Councilperson Taylor-Burks and second by Councilperson Pietila.

Ayes: Pietila, Taylor-Burks, Waterman, Williams, Carter and Miller

No: None

**Motion Carried.**

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19-141        **Approval of the meeting minutes of April 16, 2019.** Moved by Councilperson Pietila and second by Councilperson Taylor-Burks.

Ayes: Waterman, Williams, Carter, Miller, Pietila and Taylor-Burks

No: None

**Motion Carried.**

Attorney Clark – Update on CPREA (City of Pontiac Retired Employees Association) will bring back on Tuesday.

Nineteen (19) individuals addressed the body during public comment.

19-142        **Suspend the rules to vote on items #2-#5.** Moved by Councilperson Taylor-Burks and second by Councilperson Miller.

Ayes: Williams, Carter, Miller, Pietila, Taylor-Burks and Waterman

No: None

**Motion Passed.**

19-143        **Resolution not to authorize the Establishment of the Position of Interim Finance Director.** Moved by Councilperson Pietila and second by Councilperson Taylor-Burks.

Whereas, the Pontiac City Charter does not provide for the role of “Interim Finance Director”; and,

Whereas, the Pontiac City Council has not created a position for “Interim Finance Director.”

Now, Therefore, Be It Resolved, that the Pontiac City Council does not approve the position of Interim Finance Director.

Ayes: Carter, Miller, Pietila, Taylor-Burks, Waterman and Williams

No: None

**Resolution Passed.**

19-144        **Motion to call for the vote on Item #3.** Moved by Councilperson Pietila and second by Councilperson Carter.

Ayes: Carter, Miller, Pietila, Taylor-Burks, Waterman and Williams

No: None

**Motion Carried.**

19-145        **Resolution not to authorize a Salary to be paid for the Position of Interim Finance Director.** Moved by Councilperson Pietila and second by Councilperson Taylor-Burks.

Whereas, section 4.301 of the Pontiac City Charter states, “a Finance Department is created in the executive branch of City government. The Finance Director shall have direct supervision over the finance department and the administration of the financial affairs of the City, including the keeping of accounts

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and financial records, the collection of taxes, special assessments and other revenue, and such other duties as may be prescribed by ordinance,” and,

Whereas, section 3.12 of the Pontiac City Charter provides, “no compensation or salary shall be paid to appointees, members of boards or commissions, or employees of the city except as approved by the Council.”

Now, Therefore, Be It Resolved, that the Pontiac City Council does not authorize a salary to be paid for the position of Interim Finance Director and hereby requires that before the position of Finance Director is filled, the Pontiac City Council must determine the salary.

Ayes: Miller, Pietila, Taylor-Burks, Waterman, Williams, Woodward and Carter

No: None

**Resolution Passed.**

19-146 Resolution to not approve the appointment of Hughey Newsome as Interim Finance Director. Council President Kermit Williams requested to amend the **Resolution to approve Mr. Hughey Newsome to serve as Interim Finance Director.** Moved by Councilperson Waterman and second by Councilperson Taylor-Burks.

Whereas, on Tuesday, April 9, 2019, the Pontiac City Council was presented with a resolution from the Mayor to approve the Mayor’s recommendation to appoint Hughey Newsome as Finance Director for the City of Pontiac; and,

Whereas, the resolution stated, “the Mayor has appointed Mr. Hughey Newsome to the position of Finance Director, contingent on Council approval, effective April 15, 2019;” and,

Whereas, on April 9, 2019, the City Council voted and the resolution failed, Hughey Newsome was not confirmed to the position of Finance Director; and,

Whereas, the Mayor in an effort to circumvent the City Council, hired Hughey Newsome on April 17, 2019 as Interim Finance Director; and,

Whereas, the previous Finance Director was employed with the City of Pontiac for approximately five years and was paid, \$121,800.00 annually; and,

Whereas, the Mayor’s request, is to pay Hughey Newsome **\$131,040.00** annually, a salary that exceeds the previous Finance Director’s salary by ten thousand (**\$10,000.00**) dollars; and,

Whereas, the salary request exceeds the budgeted amount and has not been approved by the City Council; and,

Whereas, section 4.106 of the Pontiac City Charter allows the Mayor to appoint a director who serves at the pleasure of the Mayor and with each appointment subject to approval of the Council; and,

Whereas, only if a Mayoral appointment is not disapproved by the Council within 30 days is the appointment is effective.

NOW THEREFORE BE IT RESOLVED that the Pontiac City Council approves Hughey Newsome serving as Interim Finance Director.

Ayes: None

No: Taylor-Burks, Waterman, Williams, Carter, Miller and Pietila

**Resolution Failed.**

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19-147        **Motion to amend resolution to add language that states “for the last 12 months” after “these matters which are currently before the City Council” to authorize the Law Firm of Clark Hill PLC, to provide advice and or a Legal Opinion to the Pontiac City Council in the Matters regarding the Mayor’s recent Appointments, Hires and Unapproved Salaries that are currently before the City Council.** Moved by Councilperson Taylor-Burks and second by Councilperson Miller.

Ayes: Waterman, Williams, Carter, Miller, and Taylor-Burks

No: None

**Motion Carried.**

Councilwoman Mary Pietila was absent during the vote.

19-148        **Resolution to Authorize the Law Firm of Clark Hill PLC, to Provide advice and or a Legal Opinion to the Pontiac City Council in the Matters Regarding the Mayor’s Recent Appointments, Hires and Unapproved Salaries that are Currently before the City Council, for the last 12 months.** Moved by Councilperson Waterman and second by Councilperson Taylor-Burks.

Whereas, in lieu of the Mayor’s recent appointments, hires and unapproved salaries, the City Council has determined that pursuant to section 4.204 of the Pontiac City Charter, these matters, which are currently before Council, for the last 12 months, require an opinion and advice of independent counsel.

Now, Therefore, Be It Resolved, that the Pontiac City Council hereby authorizes the Law Firm of Clark Hill PLC, to provide advice and or a legal opinion.

Ayes: Williams, Carter, Miller, Pietila, Taylor-Burks and Waterman

No: None

**Resolution Passed.**

19-149        **Suspend the Rules to vote on Item # 6.** Moved by Councilperson Taylor-Burks and second by Councilperson Pietila.

Ayes: Carter, Miller, Pietila, Taylor-Burks, Waterman and Williams

No: None

**Motion Carried.**

19-150        **Resolution to approve contract increase for Matthew Neale, Esq., Miller, Canfield, Paddock and Stone, P.L.C. to serve as the Professional Expert-Medical Marihuana not to exceed \$25,000.00 and Authorize the Mayor to Sign the Final Agreement.** Moved by Councilperson Pietila and second by Councilperson Miller.

Whereas, the City of Pontiac has contracted with Matthew Neale, Esq., Miller, Canfield, Paddock and Stone, P.L.C. to provide professional expert assistance to the City Clerk under Ordinance 2357 (B) not to exceed \$10,000, and

Whereas, City Council has to approve contracts over \$10,000, and the City of Pontiac wishes to increase Mr. Neale’s contract not to exceed a total amount of \$25,000.



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Now, Therefore, Be it Resolved, that the City Council of the City of Pontiac approves the contract increase with Matthew Neale, Esq., Miller, Canfield, Paddock and Stone P.L.C. not to exceed \$25,000 and authorizes the Mayor to sign the final contract.

Ayes: Miller, Pietila, Taylor-Burks, Waterman, Williams and Carter

No: None

**Resolution Passed.**

**Council President Kermit Williams left the meeting and turned it over to Pro-Tem Randy Carter.**

19-151        **Suspend the Rules to vote on Items #9 & #10.** Moved by Councilperson Pietila and second by Councilperson Tylor-Burks.

Ayes: Pietila, Taylor-Burks, Waterman, Carter and Miller

No: None

**Motion Carried.**

19-152        **Resolution to Authorize Mayor to sign Grant Award Agreement from the Michigan Department of Treasury-Revenue Sharing and Grants Division, Entitled Downtown Pontiac Phoenix Center Tunnel LED Lighting Upgrades, for the Maximum amount of \$164,020.00.** Moved by Councilperson Pietila and second by Councilperson Taylor-Burks.

WHEREAS, the State of Michigan Department of Treasury has given preliminary notice of its intent to award a Financially Distressed Cities, Villages, and Townships (FDCVT) grant in the amount of \$163,020 toward reimbursement of expenditures required to implement Downtown Pontiac Phoenix Center Tunnel LED Lighting Upgrades, and

WHEREAS, the State of Michigan requires each municipality's governing body to adopt a resolution authorizing participation in the proposed project prior to finalizing the award of grants from the State of Michigan's FDCTV grant program, and

WHEREAS, the City of Pontiac acknowledges that it:

1. Has filed its annual financial report (F65) or audit per the Uniform Budgeting and Accounting Act or the Uniform System of Accounting Act,
2. Has filed its financial plan (deficit elimination plan) per the Glenn Steil State Revenue Sharing Act, as applicable, and
3. Is not delinquent in making payments that are due on loans issued pursuant to the Emergency Municipal Loan Act, and
4. Does not have a payment due and owing to the state

And thus is eligible to participate in a FDCVT grant funded project;

April 23, 2019

NOW, THEREFORE, BE IT RESOLVED THAT the Pontiac City Council hereby authorize participation in the Downtown Pontiac Phoenix Center Tunnel LED Lighting Upgrades and on behalf of the City of Pontiac, authorizes Mayor Deirdre Waterman to provide this resolution indicating its approval to the State of Michigan, and to submit and execute documents requested by the State of Michigan relating to the FDCVT requirements.

Ayes: Taylor-Burks, Waterman, Carter, Miller and Pietila

No: None

**Resolution Passed.**

19-153      **Resolution to Authorize Mayor to sign Grant Award Agreement from the Michigan Department of Treasury-Revenue Sharing and Grants Division, Entitled Downtown Pontiac ADA Accessibility and Sidewalk Infrastructure Improvements, for the Maximum amount of \$200,000.00.**  
Moved by Councilperson Pietila and second by Councilperson Taylor-Burks.

WHEREAS, the State of Michigan Department of Treasury has given preliminary notice of its intent to award a Financially Distressed Cities, Villages, and Townships (FDCVT) grant in the amount of \$200,000 toward reimbursement of expenditures required to implement Downtown Pontiac ADA Accessibility and Sidewalk Infrastructure Improvements, and

WHEREAS, the State of Michigan requires each municipality's governing body to adopt a resolution authorizing participation in the proposed project prior to finalizing the award of grants from the State of Michigan's FDCTV grant program, and

WHEREAS, the City of Pontiac acknowledges that it:

1. Has filed its annual financial report (F65) or audit per the Uniform Budgeting and Accounting Act or the Uniform System of Accounting Act,
2. Has filed its financial plan (deficit elimination plan) per the Glenn Steil State Revenue Sharing Act, as applicable, and
3. Is not delinquent in making payments that are due on loans issued pursuant to the Emergency Municipal Loan Act, and
4. Does not have a payment due and owing to the state

And thus is eligible to participate in a FDCVT grant funded project;

NOW, THEREFORE, BE IT RESOLVED THAT the Pontiac City Council hereby authorize participation in the Downtown Pontiac ADA Accessibility and Sidewalk Infrastructure Improvements and on behalf of the City of Pontiac, authorizes Mayor Deirdre Waterman to provide this resolution indicating its approval to the State of Michigan, and to submit and execute documents requested by the State of Michigan relating to the FDCVT requirements.

April 23, 2019

Ayes: Waterman, Carter, Miller, Pietila and Taylor-Burks  
No: None  
**Resolution Passed.**

**Presentation**

City of Pontiac Census Count Update – **Presentation Presenter: Co-Chair, Rev. Rodney Tolbert, Liberty Missionary Baptist Church**

**Communication to the Mayor**

Documents requested from the Mayor during the Budget Goal Session on April 16, 2019 will be back on next week agenda.

**Communication from Mayor**

City Credit Card Statements will be back on agenda next week.

Received Check Register for the week ending March 29, 2019.

Finance Department Report Regarding Mileage Reimbursement Policies for City Employees and of Pontiac Elected Officials will be on next week agenda.

Received Proclamation in Honor of Pastor Leland and Dr. Yvonne Matlock.

**Communication from Office of the City Clerk**

Received Interim City Clerk Conflict of Interest Disclosure Statement/Affidavit for Medical Marihuana Facility Permit Applications.

President Pro-Tem Randy Carter adjourned the meeting at 8:00 p.m.

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GARLAND S. DOYLE  
INTERIM CITY CLERK

**#2**

**SUB**

**COMMITTEE**

**REPORT**

## FINANCE SUBCOMMITTEE NOTES

April 9, 2019

In attendance:

Council members: Chairperson Patrice Waterman and Gloria Miller

Mayor: Deirdre Waterman

Deputy Mayor: Jane Bais-DiSessa

Plante Moran: Danielle Kelley

Start time: 4:06 p.m.

### AGENDA

#### **New Business**

##### **I. Finance Director Candidate-Hughey Newsome**

- Mr. Newsome is on Council's Agenda for appointment/confirmation for the position of Finance Director with a start date of April 15, 2019.
- Mr. Newsome has been asked to attend the budget goal setting sessions as well as the discussion regarding CPREA, in order to get a jump start.
- Questioned as to how salaries are determined as well as pay scales.
- The HR Manager will be putting out RFP's in order to have a study and compare positions and salaries.

##### **II. Review of the February 2019 financial activities, items of interest:**

- The total cash and investments in all funds for the City as of 2/28/2019 was \$51,031,458. The General fund portion of the total amount of cash is \$18,336,388. The net increase in the balance compared to the previous month is as the result of the receipt of State Shared Revenue of \$1.6M.
- Income tax collections for the current fiscal year is \$8,951,775.23, vs the prior fiscal year \$13,314,704.00 and the difference is \$4,362,928.77.
- Revenue is 4867,000 greater at 2/28/2019 compared to 2/28/2018.
- Expenditures for the first seven months are tracking within budget for the majority of funds. The Cemetery fund is currently at 87% of budget as of 2/28/2019. This was due to necessary repairs and maintenance that were not budgeted. We have completed an analysis of the budget and reviewing it with DPW.
- Still monitoring GM as to the impact and will have a better idea next month.
- Department requests for the FY 2020 budget have been received and a review will be done in the coming weeks and a recommendation will be made to the Mayor.
- Will discuss the possibility of obtaining liquor licenses for downtown restaurants at no cost to the City.

Adjourned: 4:19 pm

**#3**

**SUB**

**COMMITTEE**

**REPORT**

## Public Safety Subcommittee Minutes of April 12, 2019 meeting

Meeting called to order at 9:30

Roll call taken, in attendance was Council ProTem Carter, Councilwoman Pietila, who voted to go into an executive meeting, in the future, any administration staff will be asked to leave as we go into a Subcommittee Executive Session.

Upon reviewing Minutes of the February meeting, there was one correction, regarding the BC's location. Councilman Carter did ask why Joslyn wasn't mentioned in the minutes for speeding, it was pointed out no one mentioned any seeders on Joslyn, as he did not attend March's meeting.

Present were, Fire Chief Lyman, Fire Liaison Wright, Star EMS High Risk Manager Brian Long, SSgt Steve Law, arrived at 10:14, however the Chair was notified by the LT @ 10:45, that SSgt did have a previous apt. and would be in attendance as soon as he was free. Deputy Mayor was also late arrival with no notice. The executive side did sent Mr. James Johnson down to the meeting to take notes, but contributed no conversation, Madame Deputy Mayor informed all of the MMO passing, an inspections would need to take place, which was something we all were aware of, but reminders are always appreciated.

Starr reported that Shannon Kelly and Jeff Richards will continue with the Nar can Training, expanding the marketing aspect.

Starr was contacted to expand the Nar can training in Wayne County, however Bryans Hope pick that up as their time is more flexible.

Starr has 3 new Ambulances, they are Big Box Chassis

Stimulator Training to start on Monday April 15<sup>th</sup> for Star Employees

There are 6 new hires. 1 experienced Paramedic and 5 EMTS who recently graduated.

Car seat checks were on the 18<sup>th</sup> both at Star and Fire Station 1 by the respective departments.

Star's Cal Volume is up, no indication why, calls are recorded as called in.

Neither Star nor The Waterford Regional have encountered and patients with Measles.

There is a New Fire Engine ordered.

There were 160 in attendance for the Zoo Leadership Training,

Booklets regarding Post Fire Practices, including Local Resources from Disaster Relief at Work are being collected,

A collection to assist a 2010 Retiree whose house has burnt to the Ground is in the works.

Annual Fire Repost was passed out.

SSGT Law did provide his contact information, [Laws@oakgov.com](mailto:Laws@oakgov.com) and office phone 248-409-7104

Mr. James Johnson did introduce himself as the Cities Community Relations Specialist. (A new Pontiac employee, we've yet to meet)

The meeting was adjourned at 10:30

# AVERAGE RESPONSE TIMES BY ZIP CODE

	Nov-18	18-Dec	Jan-19	Feb 20-19	19-Mar
<b>48340</b>	<b>6</b>	<b>5.5</b>	<b>5.5</b>	<b>5.4</b>	<b>5.2</b>
<b>48341</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>48342</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>4.8</b>	<b>4.9</b>
<b>48343</b>	<b>5</b>	<b>4.8</b>	<b>4.9</b>	<b>4.8</b>	<b>4.9</b>
<b>Monthly</b>	<b>5.25</b>	<b>5.07</b>	<b>5.1</b>	<b>5.025</b>	<b>5</b>





# WATERFORD REGIONAL FIRE DEPARTMENT

2495 Crescent Lake Road • Waterford, MI 48329

Phone: 248.673.0405 • Fax: 248.674.4095

[www.waterfordmi.gov](http://www.waterfordmi.gov)

**John H. Lyman, Fire Chief • Matthew J. Covey, Deputy Fire Chief • Carl J. Wallace, Fire Marshal**

## MONTHLY FIRE DEPARTMENT REPORT

For the City of Pontiac

March 2019

Total calls - month: 363		Fires: 25	EMS: 215	False Alarms: 29	Other: 94
Total calls - YTD: 1,137		Fires: 57	EMS: 722	False Alarms: 103	Other: 255
Month	Count	Response Times		YTD Count	Response Times
FS-6	Fires – 4	5.54		9	5.57
	EMS – 36	5.08		139	5.48
FS-7:	Fires – 13	5.26		30	5.16
	EMS – 86	4.43		300	4.59
FS-8:	Fires – 4	4.42		10	5.21
	EMS – 53	5.02		160	5.12
FS-9:	Fires – 3	4.35		4	4.36
	EMS – 36	5.02		116	4.34

Fire Injuries to personnel: 0

Fire Injuries to civilian: 1 – minor injury

### Notable events/incidents for month:

New Fire Engine Ordered.

Oakway Chief Leadership Seminar – Approximately 10 Waterford Firefighters attended.

Fires are down nearly 7% from 2018, however total call volume is up over 22% from 2018.

**#4**

**SUB**

**COMMITTEE**

**REPORT**

## REAL ESTATE SUBCOMMITTEE NOTES

April 12, 2019

In attendance:

Council members: Chairman Kermit Waterman, Patrice Waterman and Gloria Miller

Deputy Mayor: Jane Bias-DiSessa

Pastor Kathryn Dessureau

Bishop Layne LaPage Cathedral of Valor

Community Relations Specialist: James John

Start time: Noon

### I. Ewalt Center

- Discussion regarding the parcels that the City currently owns and historically the division of parcels by the Emergency Manager.
- Information regarding ownership of the property and or information from Assessor's Office to be provided at the next meeting.
- Next meeting, Friday May, 17, 2019 at 10:00 am.

Adjourned: 12:51 p.m.

**#5**

**SUB**

**COMMITTEE**

**REPORT**

## **LAW/50<sup>TH</sup> DISTRICT SUB-COMMITTEE NOTES**

**April 23, 2019**

In attendance:

Council members: Chairman Gloria Miller

Mayor: Deirdre Waterman

Community Relations Specialist: James Johnson

Chief Judge: Cynthia Walker

Court Administrator: Lynette Ward

**Start time: 4:04 p.m.**

The Michigan Supreme Court has ordered that all courts must establish a Court Security Committee. The Court Security Committee must meet quarterly.

A Local Administrative order must be in place by September 1, 2019. The City Attorney and Sheriff's Department have been contacted.

Not all courts have security, as some courts up north do not.

The needs have to be assessed.

Johnson Controls went into 50<sup>th</sup> District Court to do an assessment of security and provided a quote. The Court has obtained ten (10) additional parking spaces (at a cost to be paid by the court) for court employees.

A training was attended, and during the training, it was explained that certain court information is privileged and cannot be shared with the Sheriffs or City Attorney. There should be a court file and a separate file for the City Attorney and others as some information regarding LIENS should be shared.

### **MIDC**

Going well all changes made. Citizens don't have to wait as long and court staff has the opportunity to interact with the public.

As for Landlord tenant concerns, refer to Michigan Legal Help.org

Land-lord tenant cases are taken on a case by case basis.

Some ordinances will be reviewed.

Enhanced code enforcement and the dumping ordinance needs to be modified. The fines need to be increased from \$300- \$500 and parks should be closed at night in order to deal with dumping.

The Law/50<sup>th</sup> subcommittee will meet the 4<sup>th</sup> Tuesday every month at 4:00pm unless the Judge cannot make it or there is another reason why the committee cannot meet.

**Adjourned: 4:26pm**

**#6**

**PRESENTATION**



**LAKE SHORE  
LEGAL AID**

## **FREE LEGAL HELP**

*For Low-Income People and Seniors (60+)*

**COUNSEL & ADVOCACY LAW LINE**  
**Call Toll-Free: (888) 783-8190**



VISIT US ONLINE AT  
**[lakeshorelegalaid.org](http://lakeshorelegalaid.org)**

### **OFFICE HOURS**

**Monday, Tuesday and  
Thursday**

9 a m – 5 p m

**Wednesday**

9 a m – 6 p m

**Friday**

9 a m – 1 p m

## **What Type of Legal Aid do We Provide?**

### ***Family matters, including:***

- Domestic Violence Survivor Assistance
- Divorce
- Custody/Parenting Time/Support
- Guardianship/Conservatorship

### ***Housing matters, including:***

- Eviction Defense
- Tenants' Rights
- Habitability/Home Repair
- Access to Adequate Housing
- Land Contract Forfeiture
- Utility Shut-Offs
- Mortgage & Tax Foreclosures

### ***Income matters, including:***

- Public Benefits
- Disability & Age-Related Benefits

### ***Consumer matters, including:***

- Bankruptcy
- Debt Collection
- Debt Counseling
- Unfair Sales Practices
- Credit Reporting/Repair
- Garnishment/Repossession

### ***Miscellaneous matters, including:***

- Wills
- Durable Powers of Attorney-Health
- Durable Powers of Attorney-Finance
- Expungements
- Driver's License Restoration

### ***Education matters:***

- Individual Educational and  
Sec. 504 Plans
- Expulsions and Suspensions

*We are unable to help with criminal law or traffic-related issues.*

**#9**

**RESOLUTION**



### **City of Pontiac Resolution for Kevon Davenport**

**WHEREAS,** It is the sense of this legislative body to honor an outstanding, young adult of remarkable character, who is inspirational and who serves as a role-model to others; and,

**WHEREAS,** Kevon Davenport has the unique distinction and privilege of becoming the first four-time African-American State Wrestling Champion, after winning the 2019 MHSAA State Championship 145lbs; and,

**WHEREAS,** Kevon Davenport is a Pontiac resident and attends Novi Detroit Catholic Central; and,

**WHEREAS,** Kevon Davenport started his career in wrestling at the early age of eight, as he played for the Pontiac Jr. Huskies under coaches Adam Polk, Cisco McKinney, Time Gomez, Marvin McClellan and Jim Hayward; and,

**WHEREAS,** Kevon Davenport's talent did not go unrecognized, as both his parents were eagerly committed and devoted to his development and as a consequence, his father studied the sport and became indoctrinated in wrestling, ultimately becoming his primary coach; and

**WHEREAS,** Kevon Davenport is an exceptional and accomplished wrestler who was taught to always place God first and to maintain great sportsmanship like conduct at all times; and,

**WHEREAS,** Kevon Davenport has won several tournaments and championships, some include: the MYWA State Tournament, Tournament of Champions in Ohio, Liberty Nationals in Missouri, the Grappler Fall Classic, the 2013 and 2014 Monster Medal Championship, the 2014 and 2015 Great Lakes Championship, was the 2016 MHSAA State Champion 119lbs, the 2017 MHSAA State Champion 130lbs, the 2018 MHSAA State Champion 145lbs and on March 2, 2019, recently became the 2019 MHSAA State Champion 145lbs.

**NOW, THEREFORE BE IT RESOLVED,** that the Pontiac City Council, and members of this great community, honor and salute the personal accomplishments and achievements of Kevon Davenport for a job well done and for truly representing the City of Pontiac. Congratulations.

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*Kermit Williams, President*

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*Randy Carter, President Pro-Tem*

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*Patrice Waterman, Councilwoman*

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*Don Woodward, Councilman*

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*Mary Pietila, Councilwoman*

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*Gloria Miller, Councilwoman*

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*Doris Taylor-Burks, Councilwoman*

**#10b**

**COMMUNICATION**



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**Department of Public Works**  
**John V. Balint, Director**

## **2018 Annual Report**

The Department of Public Works mission is to provide for summer and winter road maintenance, park maintenance, sanitation, engineering, city owned public lighting, city-owned traffic control devices, city building and property maintenance, cemeteries, senior citizen centers, and sidewalks.

### **2-191 Created; functions and duties.**

There is hereby created the Department of Public Works, which shall have the responsibility for administering, implementing and carrying out the activities pertaining to:

- (1) Public improvement projects of the City, their design, construction and inspection;
- (2) Streets, sidewalks and rights-of-way, their construction and maintenance;
- (3) Buildings and grounds of City-owned property, their construction and maintenance;
- (4) Electrical services, including such service for all City activities, street lighting and traffic control, their construction, installation, maintenance and operations;
- (5) Signs, their creation, installation, and maintenance;
- (6) Cemeteries, their construction, maintenance, and operation;
- (7) Parks and recreational facilities, their construction, maintenance, and operation;
- (8) Forestry, including acquisition, installation, removal, treatment and maintenance of trees, shrubbery, flowers, grass and other such like growing enhancements and further including the removal of encroachments upon the public right-of-way by such things as well as the monitoring and abatement of diseases or infestations both on public and private property that may adversely affect such growing things;

- (9) Traffic engineering, the maintenance, installation or removal and operation of traffic control devices and determination for need for issuance of traffic control orders;
- (10) Issuance of permits for construction in rights-of-way and inspection of such construction;
- (11) Preparation of petitions for special assessments;
- (12) The use of and activities pertaining to the City's parks, recreation facilities and community centers;
- (13) Facilities for the disposal of and systems for the collection of garbage, rubbish, refuse, and waste matter, their construction, maintenance, and operation;
- (14) Such other additional public works functions as may from time to time be authorized by the Mayor or by ordinance.

(Code 1985, § 2-43.25; Ord. No. 2190, § 1, 12-15-05; Ord. No. 2254, § 1, 4-17-12; Ord. No. 2287, § 1(A), 6-27-13)

## **2018 Calendar Year Accomplishments**

### **Public Works**

#### **Highway Maintenance**

- A. Repaired potholes on major and local streets
  - 1193.89 tons of asphalt purchased totaling \$105,483.70
  - 931.43 tons use on Majors Streets
  - 262.46 tons used on Local streets
- B. Swept all Locals and Majors April 2018. Swept Major Roads only in October of 2018
- C. Cleaned 1299 catch basins
- D. Street Signs
  - Replaced 61 stop signs
  - Replaced 34 Street signs
  - Replaced 44 directional, speed limits and others

#### **Street Lighting**

- A. 119 outages responded to by Great Lakes Electrical
- B. 48 outages reported to DTE
- C. Replaced 185 street lights
- D. Replaced 90 street light poles
- E. 17 poles hit and knocked down

### Sanitation

- A. Sanitation fees reduced for a single family home from **\$26.00 to \$21.00**
- B. DPW serviced 17,271 residential curb side customers
- C. DPW issued 267 violations for unauthorized debris on ROW
- D. Serviced 46 RECAP residents (trash collection for residents with disabilities)

### Forestry

- A. Received 179 Complaints
- B. Removed 23 dangerous trees
- C. Responded to 71 storm damaged tree emergencies
- D. Removed 25 stumps

### Parks

- A. Oakland County Planning began working on 5 Year Parks and Recreation Master Plan.
- B. **Richardson Park – NEP** – Repaired old playscape
- C. **Argyle Park NEP** – New playscape scheduled for installation in spring of 2019
- D. **Beaudette Park – NEP** - New playscape scheduled for installation in spring of 2019
- E. **Hawthorne Park – NEP** – Removal of invasive plants at fishing dock scheduled for spring of 2019
- F. **Mattie Hatchet Park** – New playscape scheduled for installation in spring of 2019
- G. **Oakland Park** – Resurface two basketball courts. Project will begin in Spring of 2019.
- H. **Charlie Harrison Park** – Resurface basketball court in spring of 2019
- I. **Hidden River Park – NEP** – Redesign of egress on West side of park complete as well as repurposing of the fountain as a planter.
- J. **Galloway Park – NEP** – Park design plan to begin Spring 2019.
- K. **The City Assisted with** - 25 Volunteer Cleanup Initiatives:
  - Provided 11 dumpsters at no charge, gloves, trash bags and water for most cleanup provided by the DPW

### Engineering

- A. Issued 844 Right of Way Permits for road and utility inspections
- B. Completed concrete patching project on Orchard Lake Road from Woodward avenue to Voorheis.
- C. Completed resurfacing of Joslyn Road from Perry to Walton. This included upgrading all of the traffic signals in the corridor.
- D. Completed the advanced construction of South Boulevard resurfacing project from Woodward to Dr. Martin Luther King Jr. Boulevard.
- E. Completed resurfacing of Michigan Street
- F. Completed Storm drain outfall inspections and Illicit Discharge Testing
- G. Completed biennial bridge inspections for all bridges within the City

### **Cemeteries**

Both Oak Hill Cemetery and Ottawa Park are under new management with Covenant Cemetery Services.

Performed structural repairs on one of the mausoleums

## **2019 Goals**

### **Public Works**

- A. Begin future planning for a permanent home for DPW
- B. In-source the remainder of plowing operations
- C. In-source the remainder of the Patching for Major Roads and Local Streets
- D. Continue to provide sweeping services in-house
- E. Purchase new plow trucks to begin the phase out of old equipment that is past it's useful service life
- F. Look at in-sourcing additional services such as mowing and additional staff for parks.

### **Parks**

- A. Green initiative - Implement pilot program to replace lighting with solar lights at Galloway Park and Beaudette Park
- B. Make structural repairs at Hawthorne Park Comfort Station- has been closed for 7 years
- C. Remove and replace outdated playground equipment at all parks
- D. Prepare a master plan for all of the City's Major Parks
- E. Find suitable land for MDNR Conversion
- F. Create permanent connection for Clinton River Trail to North Spur thus completing the gap for the Clinton River Trail in the City.

### **Engineering:**

- A. Restripe all major City streets
- B. Clean an additional 2,000 basins
- C. Prepare RFQ for removal of dangerous pedestrian bridges.
- D. Work to fully utilize the GIS based asset management system and document management system.
- E. Design and construction work on Centerpoint Parkway
- F. Reconstruct  
University Drive from Martin Luther King Boulevard to East City Limit
- G. Design and resurfacing of one or two local streets

### **Building Maintenance**

- A. Continue to perform improvement as listed in the Facility Investigation performed in 2016

- B. Install New Windows

**Long Term Goals**

- A. Resurface City Hall parking lot.
- B. Replace aged air conditioning unit at City Hall.
- C. Prepare a master plan for building capital improvement for all City owned buildings.
- D. Prepare a master plan for City-wide tree maintenance.

**The City of Pontiac Department of Public Works strives to provide our Residential and Business customers with punctual and effective services.**

**#10b**

**COMMUNICATION**





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**Department of Economic Development**  
**Rachel Loughrin, Director**

## **2018 Annual Report**

The Department of Economic Development's mission is to make the City of Pontiac a regional model for inclusive innovation and economic growth, fueled by the City's diverse people and businesses. It is our goal to create shared prosperity across the City's seven districts by strengthening neighborhoods and growing good jobs.

### **Functions and duties.**

The Department of Economic Development, shall have the responsibility for administering, implementing and carrying out the activities pertaining to:

- (1) Create jobs
- (2) Attract capital investment and new business to the community
- (3) Strengthen the workforce
- (4) Be familiar with the existing inventory of available buildings and business and residential development sites within the community, both public and private
- (5) Implement programs funded by federal grants from the United States Department of Housing and Urban Development
- (6) Formulate and implement marketing and business attraction strategies
- (7) Assist and retain local industries and commercial enterprises

## **2018 Calendar Year Accomplishments**

### **Programs**

- (1) Monitor and grow the Pontiac Job Pipeline program
- (2) Continued progress in the MEDC Redevelopment Ready program
- (3) Continued participation in the Oakland County One Stop Ready program
- (4) Support and participation with the Oakland County Pontiac Main Street program
- (5) \$3,600,000 award from MDOT in TEDF Category A grant dollars
- (6) 4,000 jobs created and 646 million dollars in investment into the city

## **Notable Projects**

- (1) Williams International - Moved into their new headquarters
- (2) United Shore – moved 2,000 jobs moved into the city in September 2018. The company will hire another 900 employees in 2019.
- (3) Irdeto – International IT security company. Moved into the Riker Building in October 2018, joining 16 other IT companies in the city.
- (4) Aldi grand opening – Village at Bloomfield – December 2018.
- (5) Henry Ford outpatient 83,000 sf medical facility announcement – \$38 million investment.
- (6) Edward Rose Apartments – 432 units at market rate.

## **2019 Departmental Goals**

- (1) Create Policies and Procedures for Economic Development Related Applications: Develop submittal guidelines & processes for incentive programs.
- (2) Formal Review of All Current Incentive Obligations: Work with Finance Division to create a full accounting of all current obligations and determine how and for how long they will affect the City financially.
- (3) Economic Development Website: Create business portal. List of all of our local companies with contact information.
- (4) Marketing Strategy: Develop a marketing strategy to highlight the following;
  - a. Attributes of the City of Pontiac such as new and existing businesses
  - b. Pontiac Jobs Pipeline
  - c. Available land and building opportunities within the City

**#12**

**COMMUNICATION**

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CHECK REGISTER FOR CITY OF PONTIAC  
CHECK DATE FROM 03/23/2019 - 03/29/2019

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Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount	Status
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Bank BOND FIFTH THIRD BOND ACCOUNT

Check Type: Paper Check

03/28/2019	11976	10002889	50th District Court	FFT 3/26/19	1,206.10	Open
03/28/2019	11977	10002889	50th District Court	APPLY 3/28/19	690.00	Open
03/28/2019	11978	BOND	BRENDA BOOTHE	1873830SM	450.00	Open
03/28/2019	11979	BOND	JORDAN LEE	17144566,670N	400.00	Open
03/28/2019	11980	00002208	OAKLAND COUNTY CLERK	CIRCUIT 3/28/19	1,200.00	Open
03/28/2019	11981	BOND	REBECCA BUCALA	170S29481A,B	360.00	Open
03/28/2019	11982	BOND	ROSE THREETS	1771672SM	350.30	Open
Total For 03/28/2019:					4,656.40	
Total Paper Check:					4,656.40	

BOND TOTALS:

Total of 7 Checks:	4,656.40
Less 0 Void Checks:	0.00
Total of 7 Disbursements:	4,656.40

Bank CONS CONSOLIDATED

Check Type: EFT Transfer

03/25/2019	574(E)	10004301	PNC Bank	WFTM19206AG	103.99	Open
				00112136	92.17	Open
				027012	53.66	Open
				027013	53.66	Open
				1-26-19 Bag fee	30.00	Open
				XP9CM9JQY	949.18	Open
				241442	488.62	Open
				#601134	248.27	Open
				30608447	297.49	Open
				584012812480103	1,452.96	Open
				2-19-19	89.00	Open
					3,859.00	
Total For 03/25/2019:					3,859.00	
03/28/2019	573(E)	10003750	WMHIP-W Michigan Health 8890	April 2019	32,131.16	Open
Total For 03/28/2019:					32,131.16	
Total EFT Transfer:					35,990.16	

Check Type: Paper Check

03/27/2019	524115	10004302	Michigan AssociationofCode Enforce-March 28&29,2019		870.00	Open
Total For 03/27/2019:					870.00	

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Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount	Status
03/29/2019	524116	10001957	Ajax Material Corporation	233887	1,596.24	Open
				233888	1,824.12	Open
				233893	413.64	Open
				233894	834.84	Open
				233897	927.72	Open
					<u>5,596.56</u>	
03/29/2019	524117	10004050	Alfred Benesch & Company	131585	62,640.28	Open
03/29/2019	524118	10003733	Alliance Payment Solutions, Inc	317266	511.87	Open
				317318	466.44	Open
					<u>978.31</u>	
03/29/2019	524119	00000050	AT & T	8310007501-0319-	1,293.95	Open
				8310007527298-0319	221.00	Open
				8310007527-0319	(221.00)	Open
					<u>1,293.95</u>	
03/29/2019	524120	00000050	AT & T	248451269503-19	707.29	Open
03/29/2019	524121	00000050	AT & T	287269014755x031719	861.55	Open
03/29/2019	524122	10003274	AT & T Long Distance	821555420-030419	21.07	Open
03/29/2019	524123	10002333	Auto Value - APC Store	613899-313	26.10	Open
03/29/2019	524124	10003936	Belle Tire Distributors, Inc.	32909852	126.73	Open
03/29/2019	524125	00000119	Bostick Truck Center, LLC	120534	330.00	Open
03/29/2019	524126	10004200	Casar Management LC	19-100020	195.00	Open
03/29/2019	524127	00001244	Comcast Cablevision	825-903542484-0319	324.20	Open
03/29/2019	524128	00001244	Comcast Cablevision	52-0812853-0418	191.23	Open
03/29/2019	524129	00000206	Consumers Energy	56051488-0319	2,906.09	Open
				95261074-0319	13.89	Open
				96189951-0318	2,355.58	Open
				96288609-0319	894.51	Open
				96422630-0318	775.75	Open
				96511412-0319	1,691.11	Open
				96873280-0319	23.30	Open
				32886350-0319	112.69	Open
					<u>8,772.92</u>	
03/29/2019	524130	10003084	Curbco, Inc.	50434	35,431.50	Open
				50816	16,252.90	Open
					<u>51,684.40</u>	
03/29/2019	524131	00001310	D/A Central, Inc.	60622	500.00	Open
				60623	1,677.69	Open
				60624	1,343.25	Open
				60625	654.47	Open
				60626	1,425.42	Open
				60627	1,343.35	Open
				60628	4,726.83	Open
				60629	1,314.59	Open
					<u>12,985.60</u>	
03/29/2019	524132	00001353	Detroit Elevator Co.	177919	177.00	Open

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Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount	Status
				177272	170.00	Open
				178559	177.00	Open
					<u>524.00</u>	
03/29/2019	524133	10004015	Detroit Regional Chamber	.330961	3,643.50	Open
03/29/2019	524134	EMP. REIMB	Dwayne Lyons	Lyons,D. 3-22-19	82.36	Open
03/29/2019	524135	10004308	Forester Vine Rochester Auto Wash	153	90.00	Open
03/29/2019	524136	00013036	Giarmarco, Mullins & Horton, P.C.	93194-000B-91	23,921.20	Open
				93194-016B-90	13,453.44	Open
				93194-032B-79	1,100.00	Open
				93194-035B-45	1,879.90	Open
				93194-057B-53	2,150.00	Open
				93194-067B-3	900.00	Open
					<u>43,404.54</u>	
03/29/2019	524137	EMP. REIMB	Gloria Miller	2019March 19&20	135.76	Open
03/29/2019	524138	10000009	Great Lakes Auto Superstore LLC	April 2019	5,833.33	Open
				Utilities 3-28-19	2,366.20	Open
					<u>8,199.53</u>	
03/29/2019	524139	10003901	Greater Pontiac Community Coalitior	2019 Membership	500.00	Open
03/29/2019	524140	00001591	Guardian Alarm Company of Michigan	20099518	134.24	Open
03/29/2019	524141	00001649	Home Depot/Comm. Credit	0023003	35.97	Open
				2034459	82.73	Open
				0023937	154.85	Open
				6024190	99.44	Open
				6024206	116.73	Open
				6024209	294.00	Open
					<u>783.72</u>	
03/29/2019	524142	00001652	Honigman Miller Schwartz & Cohn LLP	1485977	2,573.40	Open
				1457425	6,038.08	Open
					<u>8,611.48</u>	
03/29/2019	524143	10004310	Mass Mailing, LLC	4288	886.22	Open
03/29/2019	524144	00002018	Michigan Assoc Of Mayors	Waterman,D. 2019-03	85.00	Open
03/29/2019	524145	00002044	Michigan Municipal League	19067	325.00	Open
				19060	355.00	Open
					<u>680.00</u>	
03/29/2019	524146	00002044	Michigan Municipal League-MBC-LEO	2019 Membership Dues	35.00	Open
03/29/2019	524147	00002068	Miller Canfield Paddock & Stone,PLC	1430365	6,327.00	Open
				1429613	13,802.25	Open
					<u>20,129.25</u>	
03/29/2019	524148	10004316	National Time & Signal Corporation	134373 - Youth Rec	420.00	Open
03/29/2019	524149	10001088	Nelco Supply Co.	10082401	168.20	Open
				10083306	217.20	Open
				10082402	23.80	Open
					<u>409.20</u>	

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Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount	Status
03/29/2019	524150	00000596	NTH Consultants, Ltd	617826	6,573.72	Open
03/29/2019	524151	00002217	Oakland County Legal News	1680410	93.80	Open
				1680411	93.80	Open
				1680412	72.75	Open
					<u>260.35</u>	
03/29/2019	524152	00000603	Oakland County Treasurer	10420,12125,&12130	1,462.72	Open
03/29/2019	524153	00000603	Oakland County Treasurer	2019-0326Taxes paid	64.83	Open
03/29/2019	524154	00000603	Oakland County Treasurer	2018-09to02-19Traile	5,982.50	Open
03/29/2019	524155	00010232	Oscar W. Larson Company	SRVCE000000678507	250.00	Open
03/29/2019	524156	00012982	PCM Sales Inc	5670385-00-March 19	25,750.00	Open
				900194745	2,208.00	Open
				900196481	1,077.00	Open
				900204378	585.00	Open
				900209403	129.00	Open
				900216870	418.00	Open
				900218391	2,064.00	Open
				900218392	156.00	Open
				900219878	5,484.00	Open
				900222681	52.00	Open
				900220993	252.00	Open
					<u>38,175.00</u>	
03/29/2019	524157	10004007	QRS Court Reporting, LLC	90444	735.00	Open
03/29/2019	524158	00002579	Slade's Printing Company	12-28-2018	390.00	Open
03/29/2019	524159	00012256	Staples Business Advantage	8053147006-0685	32.06	Open
				8053147006-0696	4.95	Open
					<u>37.01</u>	
03/29/2019	524160	00002773	United States Conference Of Mayors	47543	5,269.00	Open
03/29/2019	524161	10003813	Water Resource Commissioner	69413-00-0319	258.29	Open
				80806-02-0319	1,141.83	Open
				81007-00-0319	1,283.43	Open
					<u>2,683.55</u>	
				Total For 03/29/2019:	<u>297,372.67</u>	
				Total Paper Check:	<u>298,242.67</u>	
CONS TOTALS:						
Total of 49 Checks:					334,232.83	
Less 0 Void Checks:					0.00	
Total of 49 Disbursements:					<u>334,232.83</u>	

Bank COURT FIFTH THIRD-COURT OPERATING

Check Type: Paper Check

03/28/2019	7589	10004305	Ameena Razia Sheikh	190128SM	190.00	Open
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03/29/2019 04:47 PM  
User: JPETERS  
DB: Pontiac

CHECK REGISTER FOR CITY OF PONTIAC  
CHECK DATE FROM 03/23/2019 - 03/29/2019

Page: 5/5

Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount	Status
				1873184SM	100.00	Open
				190061SM	150.00	Open
				1873275SM	100.00	Open
				1771115SD	300.00	Open
					<u>840.00</u>	
03/28/2019	7590	BOND	ANNETTE ADAMS	2-22-19	20.00	Open
03/28/2019	7591	BOND	ARIEL GARDNER	2-22-19	106.90	Open
03/28/2019	7592	00000050	AT & T	248857950103	30.99	Open
03/28/2019	7593	10003781	Bruce E. Crossman	1467596SD	200.00	Open
				1873740SM	200.00	Open
				1873899SM	300.00	Open
				190228SM	50.00	Open
				1873553SM	50.00	Open
				18149430OM	100.00	Open
				190373OM	50.00	Open
				190192SM	50.00	Open
				190375OM	50.00	Open
				190157SM	50.00	Open
				190132SM	150.00	Open
				190275SM	50.00	Open
					<u>1,300.00</u>	
03/28/2019	7594	BOND	CARMEN RATLIFF	2-22-19	99.04	Open
03/28/2019	7595	10004223	Court Innovations Incorporated	947	325.00	Open
03/28/2019	7596	10000511	DATA LEGAL	22575	442.91	Open
03/28/2019	7597	10003832	Kameshia D. Gant	1872648SM	280.00	Open
03/28/2019	7598	00010223	Lisa C Watkins Law Office	1873230SM	75.00	Open
				18147661OM	75.00	Open
					<u>150.00</u>	
03/28/2019	7599	BOND	SAMANTHA POWELL	2-22-19	99.05	Open
				Total For 03/28/2019:	<u>3,693.89</u>	
				Total Paper Check:	<u>3,693.89</u>	
					<u><u>3,693.89</u></u>	
COURT TOTALS:						
Total of 11 Checks:					3,693.89	
Less 0 Void Checks:					<u>0.00</u>	
Total of 11 Disbursements:					<u>3,693.89</u>	
<hr/>						
REPORT TOTALS:						
Total of 67 Checks:					342,583.12	
Less 0 Void Checks:					<u>0.00</u>	
Total of 67 Disbursements:					<u>342,583.12</u>	



**#13**

**COMMUNICATION**



## **MEMORANDUM**

**City of Pontiac**

**Controller's Office**

47450 Woodward Avenue

Pontiac, Michigan 48342

Telephone: (248) 758-3118

Fax: (248) 758-3197

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DATE : 4/4/2019

TO: Honorable Mayor and City Council

FROM: Danielle Kelley, Plante & Moran - Controller's Office

THROUGH: Jane Bais DiSessa – Deputy Mayor

SUBJECT: Vehicle Use Reimbursement Policy Memo regarding the Mayor and City Council

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The purpose of this report is to further confirm the City's vehicle use policy:

- **City Employees Vehicle Use Policy**

Section IV - Use of Personal Vehicle for City Business

- A. Employees of the City who use personal vehicles to conduct authorized City business shall be reimbursed at the IRS standard government per mile rate. Employees must submit a mileage reimbursement form to their Director for mileage reimbursement. Requests for reimbursements must be submitted within 30 days in order to be reimbursed for mileage. Use of personal vehicles to conduct authorized City business must be demonstrated to be in the best interest of the City, both economically and/or necessitated by the unavailability of City vehicles. Use of private vehicles on City business for local travel may be approved in exceptional circumstances by the Director. Authorization for such must be received in advance. In such cases, reimbursement paid by the City to the employee will not be paid until complete documentation, including the reimbursement request, proof of mileage, purpose of travel, and Director authorization is received by Finance.

- **Mayor & City Council vehicle use and reimbursement LOCC recommendation**

Per Article VI (General Provisions), Chapter 1 (Personnel Matters), Section 6.104, the LOCC sets the salary and benefits for both City Council and the Mayor. The LOCC recommendations are either approved or denied by City Council resolution each time they are presented.

Based on the LOCC recommendations as noted in the minutes dated May 14, 2015:

- Mayor: "The mayor shall not be entitled to use any City vehicle; however, the mayor shall be entitled to mileage reimbursement in the same manner as the non-union employees of the City."
- City Council: "No part-time Council member shall be entitled to use any City vehicle or receive any stipend for use of a personal vehicle."

Our understanding, in concurrence with the City Attorney, is that the vehicle use and reimbursement benefits for the Mayor and City Council remain in effect in accordance with the 2015 LOCC recommendations unless and until changed by the LOCC.

**#14**

**COMMUNICATION**



# Michigan Association of Municipal Clerks

April 12, 2019

Garland Doyle, Interim City Clerk  
City of Pontiac  
47450 Woodward Avenue  
Pontiac, MI 48342

Dear Clerk Doyle:

The Michigan Association of Municipal Clerks is an organization that promotes and educates Michigan's Clerks. Through our Certified Michigan Municipal Clerk (CMMC) certification program, Clerks are recognized for their knowledge of the multifaceted Clerk's profession. We are pleased to announce that your Deputy City Clerk, Sheila Grandison, has met the program criteria and has attained the prestigious CMMC certification.

Sheila's commitment to education and desire to attain certification clearly defines commitment to the Clerk's profession and your community. On behalf of the Michigan Association of Municipal Clerks Board of Directors, I ask that you join us in congratulating Sheila Grandison for this accomplishment and well deserved recognition.

Sincerely,

A handwritten signature in black ink, appearing to read 'Dan Kasunic', with a stylized flourish at the end.

Dan Kasunic, CMMC/MMC  
MAMC President