

PONTIAC CITY COUNCIL

Kermit Williams, District 7
President
Randy Carter, District 4
President Pro Tem



Patrice Waterman, District 1
Don Woodward, District 2
Mary Pietila, District 3
Gloria Miller, District 5
Dr. Doris Taylor Burks, District 6

It is this Council's mission "To serve the citizens of Pontiac by committing to help provide an enhanced quality of life for its residents, fostering the vision of a family-friendly community that is a great place to live, work and play."

Garland S. Doyle, M.P.A.
Interim City Clerk

SPECIAL MEETING on the BUDGET (AMENDED AGENDA)

June 13, 2019

3:00 P.M.

95th Session of the 10th Council

Call to order

Roll Call

Authorization to Excuse Councilmembers

Amendments to the Agenda (Add Resolution for the Proposed Millage Rate for Fiscal Year 2019-2020)

Approval of the Amended Agenda

Department Hearings

- | | |
|--------------------|-----------|
| 1. Clerk/Elections | 3:00 p.m. |
| 2. Mayor's Office | 3:30 p.m. |
| 3. City Council | 4:00 p.m. |
| 4. Law | 4:30 p.m. |

Public Comment

Adjournment

#1

Clerk/Elections

Budget

Hearing

Position Summary Schedule

Fund	Department	2017-2018 Actual	2018-2019 Budget	2019-2020 Proposed	Increase/ (Decrease)	FY 2021-2024 Proposed	Explanation of Proposed Changes
General Fund	City Council	8.00	8.50	8.00	(0.50)	8.00	Part time Customer Service Rep position removed.
	Mayor	4.00	4.00	5.00	1.00	5.00	Executive Office Assistant position added.
	Finance	4.00	5.00	5.00	-	5.00	
	Income Tax	1.00	1.00	2.00	1.00	2.00	Assistant to Income Tax Administrator position added.
	City Clerk/Elections	4.00	4.00	3.00	(1.00)	3.00	Two part time election worker positions removed.
	Human Resources	1.00	1.00	2.00	1.00	2.00	Moved HR Assistant/CSR HR position from Insurance fund to General fund.
	Treasury	2.50	3.00	3.50	0.50	3.50	Added part time Customer Service Rep position.
	Building Maintenance	3.00	4.00	5.00	1.00	5.00	2 part time equipment maintenance workers positions added.
	Sheriff	1.00	1.00	1.00	-	1.00	
	Crossing Guards	2.00	3.00	3.00	-	3.00	
	Public Works	8.00	10.00	12.00	2.00	12.00	2 Laborer II - Operations positions added.
	Engineer	1.00	3.00	3.00	-	3.00	
	Planning	1.00	3.00	3.00	-	3.00	
	Code Enforcement	-	5.00	5.00	-	5.00	
	Redevelopment & Housing	4.50	5.00	4.50	(0.50)	4.50	Half of Customer Service Representative's time moved to Youth Recreation.
General Fund		45.00	60.50	65.00	4.50	65.00	
Youth Recreation		2.00	3.00	18.00	15.00	18.00	Addition of Youth Recreation Assistant part time employees.
Cable Fund		1.00	1.00	2.00	1.00	2.00	Addition of Assistant to Cable Director position.
Senior Millage Fund		3.00	3.00	4.50	1.50	4.50	Added 3 part time Senior Center Support positions.
Sanitation Fund		0.50	1.50	1.50	-	1.50	
District Court Fund		29.50	35.00	39.50	4.50	39.50	Added 3 Court Clerk positions and 1 Court Clerical position. One existing position was converted to part time.
MIDC Fund		-	2.00	2.00	-	2.00	Positions amended into budget during FY 18-19.
Insurance Fund		1.00	1.00	-	(1.00)	-	Moved HR Assistant/CSR HR position from Insurance fund to General fund.
Grand Total		82.00	107.00	132.50	25.50	132.50	

Proposed City of Pontiac Fees for FY 2019/2020

General/Administration

City Clerk

Death Certificates	\$15.00	Additional Copies \$5.00
Birth Certificates	\$15.00	Additional Copies \$5.00
Notary Service:		
City Residence	\$5.00	Per Page
Non-city residence	\$10.00	Per page
Code of Ordinances:		
Per book		\$250.00
Per supplement service copy of voter files		\$75.00
Copy of Voter files:		
Per disk email option available		\$35.00
Per name (list)		\$0.02
Per name (list) Xerox copies		\$0.04
Per page		\$1.00

Human Resources

Copies of files	\$0.13	Per page
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Income Tax

NSF	\$35.00	Per item
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Planning Department

General

and division	\$600.00
Land platting	\$900.00
Lot split	\$750.00
Lot combination (1st lot combined)	\$100.00
Each additional lot combined	\$50.00
Regulated Use Waiver (1st acre or less)	\$1,000.00
Each additional acre or fraction thereof	\$100.00
Right of Way/Alley Vacation	\$1,500.00
Special Planning Commission meeting	\$2,000.00
Comprehensive Plan - Book w/Map	\$50.00
Map only (color)	\$5.00
Zoning Ordinance Book w/ Map	\$35.00
Map only (colored map w/cd)	\$5.00

Planning Commission

Multiple family dwelling preliminary site plan review	\$500.00
Each additional acre or fraction thereof	\$25.00
Multiple family dwelling final site plan review	\$990.00
Each additional unit	\$100.00
	(Max fee \$10,000.00)
Non-residential preliminary site plan review	\$500.00
Each additional acre or fraction thereof	\$25.00
Non-residential final site plan review	\$990.00
Each additional 1,000 Sq. Ft.	\$100.00
	(Max fee \$10,000.00)
Parking lot or change of use (1 acre or less)	\$600.00
Each additional acre or fraction thereof	\$50.00
Planned unit development	\$1,000.00

Planning Department (Continued)

Administrative Review Fees

Zoning compliance permit	\$150.00
Parking lot change of use (1 acre or less)	\$500.00
Each additional acre or fraction thereof	\$50.00
Special exception permit (1 acre or less)	\$1,000.00
Each additional acre or fraction thereof	\$100.00
Zoning map amendment (1 acre or less)	\$1,350.00
Each additional acre or fraction thereof	\$100.00
Waiver from Woodlands Ordinance	\$750.00
Sign review	\$150.00
Wireless communication facility administrative review	\$1,000.00

Zoning Board of Appeals

Residential (1 & 2 family)	\$300.00
For each additional variance on the same petition	\$100.00
Multiple family and non-residential variance	\$950.00
For each additional variance on the same petition	\$100.00
Use variance (1 acre or less)	\$1,000.00
Each additional acre or fraction thereof	\$100.00
Signage variance	\$750.00

Historic District Commission

Commission review	\$200.00
Special meeting	\$2,000.00

Building Permits

Building	\$75.00 Minimum fee
Estimated Cost of Construction:	
\$200.00 to \$1,000.00	\$75.00
\$1,001.00 to \$500,000.00	\$75.00
	Plus \$20.00 per \$1,000.00 of cost or fraction thereof over \$1,001.00
\$500,001.00 to \$1,500,000.00	\$10,055.00
	Plus \$15.00 per \$1,000.00 of cost or fraction thereof over \$500,001.00
If more than \$1,500,000.00	\$25,040.00
	Plus \$10.00 per \$1,000.00 of cost or fraction thereof over \$1,500,001.00 with no upper limit

Special Inspections:

Inspections, for determining code compliance	\$50.00
Re-inspection of work not ready and re-inspection of a violation that has not been complied with by the expiration notice	\$50.00

Overtime Inspections -

Fee for inspection outside or regular business hours shall be at 1.5 times the hourly rate of the personnel involved, with minimum charge to three hours	
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CONTRACTS / LEA'S SERVICE AGREEMENTS

Vendor/Contractor	Depart Admin Responsible Contact	@ May 08, 2019 Type of Service Contract Title General Ledger Acct Numbers	Cost	Expiration Date
GENERAL FUND 101-				
	ADMIN			
Pontiac School District	Admin	School Liaison Program	\$ 130,000.00	6/30/2019
Robert W. Baird	Admin	Financial Advisory Services		9/30/2019
	Professional Services			
Oakland County	Admin	Interlocal NoHaz Agreement	\$ 6,286.60	1/31/2020
BS &A	Multiple Departments	Computer Program Modules	\$ 45,494.00	2/1/2020
	Professional Services			
Oakland County Sheriff	Admin	Police & Fire Dispatch	\$ 199,446.00	3/31/2021
Martin Baseball Group	Admin	Lease, Jaycee Park		12/7/2021
Waterford Regional Fire	Admin	Fire Protection	\$ 6,645,625.00	1/17/2022
	Professional Services			
Pitney Bowes	Admin	Postage Meter Lease	\$ 3,600.48	12/29/2022
	Professional Services			
Star EMS	Admin	EMS		1/31/2025
Giamarco, Mullins-Horton	Admin	City Attorney - Law Services	\$ 375,000.00	upon notice
	Legal Services		\$ 224,400.00	
Plunkett Cooney	Admin	Bloomfield Park Services	\$ 15,000.00	upon notice
	Legal Services			
Ricoh	Multiple Departments	Copier Maintenance	\$ 1,200.00	upon notice
	Professional Services			
	CLERK			
Oakland County	Clerk	Election Services		2/19/2019
	Professional Services			
	INCOME TAX			
Innovative Software Svcs	Admin	Income Tax	\$ 3,413.00	12/31/2019
	Professional Services			

05/15/2019

BUDGET REPORT FOR CITY OF PONTIAC
Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 MAYOR REC. BUDGET	2020-21 MAYOR REC. BUDGET	2021-22 MAYOR REC. BUDGET	2022-23 MAYOR REC. BUDGET	2023-24 MAYOR REC. BUDGET
SUPPLIES								
101-171-727.000	Office Supplies	16,898	21,041	17,000	17,340	17,686	18,039	18,399
101-171-728.000	Postage	2,700	1,425	1,300	1,326	1,352	1,379	1,406
101-171-730.000	Publications & Maps	319	319	340	346	352	359	366
101-171-731.001	COMPUTER SUPPLIES	3,179	3,179	3,180	3,243	3,307	3,373	3,440
101-171-731.003	COMPUTER EQUIPMENT	2,644	2,644	2,645	2,697	2,750	2,805	2,861
101-171-740.000	Operating Supplies	236	239	1,500	1,530	1,560	1,591	1,622
SUPPLIES		25,976	28,847	25,965	26,482	27,007	27,546	28,094
OTHER SERVICES AND CHARGES								
101-171-807.000	Services - Membership Dues	9,533	9,533	16,540	17,036	17,547	18,073	18,615
101-171-808.171	MAYOR PROJECTS			30,000	30,900	31,827	32,781	33,764
101-171-818.000	Other Professional Services	11,538	44,431	30,000	30,900	31,827	32,782	33,765
101-171-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	4,000	4,839	1,237	1,274	1,312	1,351	1,391
101-171-852.010	SERVICES - CABLE TV/INTERNET	2,283	2,503	4,021	4,141	4,265	4,392	4,523
101-171-861.000	Travel Expenses	4,082	3,000	3,000	3,090	3,182	3,277	3,375
101-171-901.000	Printing and Bindery Service	11,246	11,863	10,000	10,300	10,609	10,927	11,254
101-171-914.000	Insurance Property Coverage	20,786	24,943	20,238	20,845	21,470	22,115	22,778
101-171-942.000	Services - Equipment Rentr Non-City	198	200	200	206	212	218	224
101-171-942.002	COPIER SUPPLIES	676	901	750	772	795	818	842
101-171-957.002	Training Expense	4,990	5,000	5,000	5,150	5,304	5,463	5,626
101-171-957.003	Employee Meals - Commission Food	248	300	1,500	1,545	1,591	1,638	1,687
OTHER SERVICES AND CHARGES		69,580	107,513	122,486	126,159	129,941	133,835	137,844
Totals for dept 171 - Mayor		459,986	599,281	727,563	749,122	771,320	794,179	817,713
Dept 191 - Elections								
PERSONNEL SERVICES								
101-191-702.000	Salaries & Wages	51,947	60,267	55,252	56,909	58,616	60,374	62,185
101-191-702.004	Overtime Wages	21,988	21,988	23,181	23,876	24,592	25,329	26,088
101-191-702.020	SALARIES & WAGES (NON FICA)	50,580	45,578	31,475	32,419	33,391	34,392	35,423
101-191-702.100	MAINTENANCE WAGES	1,008	858	1,596	1,643	1,692	1,742	1,794
101-191-702.104	MAINTENANCE - OVERTIME	2,321	2,321	3,198	3,293	3,391	3,492	3,596
101-191-705.002	Temporary/Part-time Clerical/Tech	325	325					
101-191-715.000	F.I.C.A. - City Contribution	6,596	7,144	6,881	7,087	7,299	7,517	7,742
101-191-716.000	MEDICAL INSURANCE	296	287	18,393	18,944	19,512	20,097	20,699
101-191-717.000	Life Insurance	69	76	730	751	773	796	819
101-191-718.500	MERS EMPLOYER CONTRIBUTIONS	990	1,013	3,897	4,013	4,133	4,256	4,383
101-191-719.000	Workers Compensation Insurance	472	490	2,173	2,238	2,305	2,374	2,445
101-191-719.001	Dental Insurance	150	150	416	428	440	453	466
101-191-721.010	Health Care Waiver	3,854	4,976	7,293	7,511	7,736	7,968	8,207
PERSONNEL SERVICES		140,596	145,473	154,485	159,112	163,880	168,790	173,847
SUPPLIES								

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101-191-727.000	Office Supplies	403	43	2,650	2,703	2,757	2,812	2,868
101-191-728.000	Postage	4,544	8,697	6,000	6,120	6,242	6,366	6,493
101-191-729.001	Printed Forms	2,880	4,754	4,905	5,003	5,103	5,205	5,309
101-191-740.000	Operating Supplies	6,380	6,380	5,150	5,253	5,358	5,465	5,574
SUPPLIES		14,207	19,874	18,705	19,079	19,460	19,848	20,244
OTHER SERVICES AND CHARGES								
101-191-809.000	Services-Elections	17,607	16,000	18,630	19,188	19,763	20,355	20,965
101-191-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	716	860	38	39	40	41	42
101-191-852.010	SERVICES - CABLE TV/INTERNET	349	413	366	376	387	398	409
101-191-861.000	Travel Expenses	153	153	1,030	1,060	1,091	1,123	1,156
101-191-902.005	Public Notices	1,788	1,788	5,150	5,304	5,463	5,626	5,794
101-191-932.010	Services - Maintenance-All Other Eq			2,884	2,970	3,059	3,150	3,244
101-191-942.000	Services - Equipment Rentl Non-City	1,265	1,265	824	848	873	899	925
101-191-957.002	Training Expense	1,677	1,677	5,150	5,304	5,463	5,626	5,794
101-191-957.003	Employee Meals - Commission Food	597	591	824	848	873	899	925
OTHER SERVICES AND CHARGES		24,152	22,747	34,896	35,937	37,012	38,117	39,254
Totals for dept 191 - Elections		178,955	188,094	208,086	214,128	220,352	226,755	233,345
Dept 201 - Accounting								
OTHER SERVICES AND CHARGES								
101-201-818.000	Other Professional Services	257,400	280,800	289,200	297,600	297,600	297,600	306,500
101-201-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	385	460	154	158	162	166	170
101-201-852.010	SERVICES - CABLE TV/INTERNET	419	496	1,097	1,129	1,162	1,196	1,231
OTHER SERVICES AND CHARGES		258,204	281,756	290,451	298,887	298,924	298,962	307,901
Totals for dept 201 - Accounting		258,204	281,756	290,451	298,887	298,924	298,962	307,901
Dept 202 - Income Tax Administration								
PERSONNEL SERVICES								
101-202-702.000	Salaries & Wages	54,120	64,200	113,141	116,535	120,031	123,631	127,339
101-202-715.000	F.I.C.A. - City Contribution	4,509	5,426	9,083	9,355	9,635	9,924	10,221
101-202-716.000	MEDICAL INSURANCE			18,232	18,778	19,341	19,921	20,518
101-202-717.000	Life Insurance	247	469	1,396	1,437	1,480	1,524	1,569
101-202-718.500	MERS EMPLOYER CONTRIBUTIONS			3,150	3,244	3,341	3,441	3,544
101-202-719.000	Workers Compensation Insurance	218	304	450	463	476	490	504
101-202-719.001	Dental Insurance	394	515	652	671	691	711	732
101-202-721.010	Health Care Waiver	5,293	6,874	5,593	5,760	5,932	6,109	6,292
PERSONNEL SERVICES		64,781	77,788	151,697	156,243	160,927	165,751	170,719
SUPPLIES								
101-202-727.000	Office Supplies	39	52	750	765	780	795	810
101-202-728.001	Postage - Large Mailing	28,400	35,001	37,500	38,250	39,015	39,795	40,590

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101-206-818.080	PROF. SERV - BS&A	19,846	19,846	20,310	20,780	21,260	21,750	22,260
101-206-818.090	PROF. SERV.-SHREDDING	160	173	500	515	530	545	561
101-206-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	921	1,024	385	396	407	419	431
101-206-852.010	SERVICES - CABLE TV/INTERNET	699	827	2,924	3,011	3,101	3,194	3,289
101-206-861.004	Services - Travel-Mileage		385	500	515	530	545	561
101-206-876.010	REFUNDS OVER/UNDER PAYMENTS	18						
101-206-901.000	Printing and Bindery Service		5,500	5,500	5,665	5,834	6,009	6,189
101-206-914.000	Insurance Property Coverage	20,786	24,943	23,906	24,623	25,362	26,123	26,906
101-206-942.000	Services - Equipment Rentl Non-City	82	82	150	154	158	162	166
101-206-942.002	COPIER SUPPLES	708	944	1,200	1,236	1,273	1,311	1,350
101-206-957.002	Training Expense			5,500	5,665	5,834	6,009	6,189
101-206-959.000	Miscellaneous Expenses	1,570	1,538	2,388	2,459	2,533	2,609	2,687
OTHER SERVICES AND CHARGES		220,504	263,871	116,713	120,010	123,388	126,852	130,412
Totals for dept 206 - Finance Administration		446,389	549,409	623,760	642,210	661,191	680,726	700,837
Dept 215 - City Clerk								
PERSONNEL SERVICES								
101-215-702.000	Salaries & Wages	103,870	126,485	152,881	157,467	162,191	167,056	172,067
101-215-702.004	Overtime Wages	195	195	685	705	726	747	769
101-215-707.003	CELL PHONE STIPEND	350	350					
101-215-715.000	F.I.C.A. - City Contribution	7,939	6,154	11,695	12,045	12,406	12,778	13,161
101-215-716.000	MEDICAL INSURANCE	14,097	17,625	24,917	25,664	26,433	27,225	28,041
101-215-717.000	Life Insurance	508	968	1,918	1,975	2,034	2,095	2,157
101-215-718.500	MERS EMPLOYER CONTRIBUTIONS	1,939	2,392	8,670	8,930	9,197	9,472	9,756
101-215-719.000	Workers Compensation Insurance	303	368	450	463	476	490	504
101-215-719.001	Dental Insurance	560	818	991	1,020	1,050	1,081	1,113
PERSONNEL SERVICES		129,761	155,355	202,207	208,269	214,513	220,944	227,568
SUPPLIES								
101-215-727.000	Office Supplies	3,197	3,964	3,863	3,940	4,018	4,098	4,179
101-215-728.000	Postage	488	628	1,030	1,050	1,071	1,092	1,113
101-215-731.003	COMPUTER EQUIPMENT			412	420	428	436	444
SUPPLIES		3,685	4,592	5,305	5,410	5,517	5,626	5,736
OTHER SERVICES AND CHARGES								
101-215-816.005	PROFESSIONAL SERVICES - PUBLIC RELATIONS		1,000	1,000	1,030	1,060	1,091	1,123
101-215-816.006	PROFESSIONAL SERVICES -MEDICAL MARIHUANA		25,000					
101-215-818.000	Other Professional Services	7,083	736	1,000	1,030	1,060	1,091	1,123
101-215-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	674	804	654	673	693	713	734
101-215-852.010	SERVICES - CABLE TV/INTERNET	349	413	2,558	2,634	2,713	2,794	2,877
101-215-901.000	Printing and Bindery Service			1,000	1,030	1,060	1,091	1,123
101-215-902.004	Ordinances	34,531	23,000	16,480	16,974	17,483	18,007	18,547
101-215-902.005	Public Notices	8,093	9,000	8,500	8,755	9,017	9,287	9,565

05/15/2019

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101-215-914.000	Insurance Property Coverage	28,061	33,673	25,394	26,156	26,940	27,749	28,581
101-215-942.000	Services - Equipment Rentl Non-City	48	48	103	106	109	112	115
101-215-942.002	COPIER SUPPLIES	1,264	1,685	412	424	436	449	462
101-215-957.002	Training Expense	1,512	2,412	4,120	4,243	4,370	4,501	4,636
OTHER SERVICES AND CHARGES		81,615	97,771	61,221	63,055	64,941	66,885	68,886
Totals for dept 215 - City Clerk		215,061	257,718	268,733	276,734	284,971	293,455	302,190
Dept 228 - Information Technology								
SUPPLIES								
101-228-727.000	Office Supplies	302	302	400	408	416	424	432
101-228-728.000	Postage	10	3					
101-228-731.001	COMPUTER SUPPLIES			4,380	10,000	10,000	10,000	10,000
101-228-731.003	COMPUTER EQUIPMENT	537	3,000	3,000	3,060	3,121	3,183	3,246
SUPPLIES		849	3,305	7,780	13,468	13,537	13,607	13,678
OTHER SERVICES AND CHARGES								
101-228-818.000	Other Professional Services	5,945	7,560	15,000	4,900	4,900	4,900	4,900
101-228-818.063	Prof. Serv-Sarcom	231,750	309,000	310,000	310,000	310,000	310,000	320,000
101-228-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	2,589	3,113	543	559	575	592	609
101-228-852.010	SERVICES - CABLE TV/INTERNET	487	587	1,462	1,505	1,550	1,596	1,643
101-228-914.000	Insurance Property Coverage	15,589	18,707					
101-228-932.012	Services - Maintenance-Comptr Equip	21,041	25,300	25,300	25,450	36,200	37,950	37,950
101-228-942.002	COPIER SUPPLIES		50	50	51	52	53	54
OTHER SERVICES AND CHARGES		277,401	364,317	352,355	342,465	353,277	355,091	365,156
Totals for dept 228 - Information Technology		278,250	367,622	360,135	355,933	366,814	368,698	378,834
Dept 253 - Treasurer								
PERSONNEL SERVICES								
101-253-702.000	Salaries & Wages	110,599	144,368	209,227	215,503	221,968	228,627	235,485
101-253-702.004	Overtime Wages	475	439	439	452	465	478	492
101-253-715.000	F.I.C.A. - City Contribution	8,946	11,434	17,025	17,535	18,061	18,602	19,160
101-253-716.000	MEDICAL INSURANCE	12,123	14,237	13,981	14,400	14,832	15,276	15,734
101-253-717.000	Life Insurance	574	1,173	2,442	2,515	2,590	2,667	2,747
101-253-718.500	MERS EMPLOYER CONTRIBUTIONS	2,280	2,922	5,950	6,128	6,311	6,500	6,695
101-253-719.000	Workers Compensation Insurance	259	326	875	901	928	955	983
101-253-719.001	Dental Insurance	409	541	756	778	801	825	849
101-253-721.010	Health Care Waiver	4,109	6,092	12,886	13,272	13,670	14,080	14,502
PERSONNEL SERVICES		139,774	181,532	263,581	271,484	279,626	288,010	296,647
SUPPLIES								
101-253-727.000	Office Supplies	1,861	709	1,500	1,530	1,560	1,591	1,622
101-253-728.000	Postage	296	353	1,000	1,020	1,040	1,060	1,081

05/15/2019

BUDGET REPORT FOR CITY OF PONTIAC
Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 MAYOR REC. BUDGET	2020-21 MAYOR REC. BUDGET	2021-22 MAYOR REC. BUDGET	2022-23 MAYOR REC. BUDGET	2023-24 MAYOR REC. BUDGET
101-253-728.001	Postage - Large Mailing	13,904	16,904	16,000	16,320	16,646	16,978	17,317
101-253-729.001	Printed Forms	7,701	10,268	8,500	8,670	8,843	9,019	9,199
101-253-731.003	COMPUTER EQUIPMENT			3,000	3,060	3,121	3,183	3,246
SUPPLIES		23,762	28,234	30,000	30,600	31,210	31,831	32,465
OTHER SERVICES AND CHARGES								
101-253-807.000	Services - Membership Dues			300	309	318	327	336
101-253-812.000	Services - Armored Car Services	8,216	9,833	11,000	11,330	11,669	12,019	12,379
101-253-818.000	Other Professional Services			500	515	530	545	561
101-253-818.008	Bank Service Charges	4,372	4,516	5,000	5,150	5,304	5,463	5,626
101-253-818.080	PROF. SERV - BS&A	7,711	7,711	7,840	7,980	8,120	8,260	8,400
101-253-820.008	Services - Security Alarm Systems	2,235	2,605	3,000	3,090	3,182	3,277	3,375
101-253-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	718	851	423	435	448	461	474
101-253-852.010	SERVICES - CABLE TV/INTERNET	715	847	1,097	1,129	1,162	1,196	1,231
101-253-914.000	Insurance Property Coverage	18,188	21,825	15,178	15,633	16,102	16,585	17,083
101-253-942.000	Services - Equipment Rentl Non-City	82	109	200	206	212	218	224
101-253-942.002	COPIER SUPPLIES	139	185	300	309	318	327	336
101-253-957.002	Training Expense			4,400	4,532	4,667	4,807	4,951
101-253-959.000	Miscellaneous Expenses			100	103	106	109	112
OTHER SERVICES AND CHARGES		42,376	48,482	49,338	50,721	52,138	53,594	55,088
Totals for dept 253 - Treasurer		205,912	258,248	342,919	352,805	362,974	373,435	384,200
Dept 255 - MEDICAL MARIHUANA APPLICATIONS								
OTHER SERVICES AND CHARGES								
101-255-804.000	Legal Services			10,500	10,815	11,139	11,473	11,817
OTHER SERVICES AND CHARGES				10,500	10,815	11,139	11,473	11,817
Totals for dept 255 - MEDICAL MARIHUANA APPLICATIONS				10,500	10,815	11,139	11,473	11,817
Dept 257 - Assessor								
PERSONNEL SERVICES								
101-257-819.000	Contractual Temp/PT Labor	1,800	1,800	3,000	3,090	3,182	3,277	3,375
PERSONNEL SERVICES		1,800	1,800	3,000	3,090	3,182	3,277	3,375
SUPPLIES								
101-257-728.000	Postage		11,000	11,000	11,220	11,444	11,672	11,905
SUPPLIES			11,000	11,000	11,220	11,444	11,672	11,905
OTHER SERVICES AND CHARGES								
101-257-818.015	Assessor Svce- Oakland Cnty		409,000	413,270	417,000	421,000	433,908	433,908
101-257-957.002	Training Expense	60	60	75	77	79	81	83
101-257-957.003	Employee Meals - Commission Food			500	515	530	545	561
OTHER SERVICES AND CHARGES		60	409,060	413,845	417,592	421,609	434,534	434,552

Department Budget Request

Elections

Budget Entry - Budget Template: BUDGET CREATION

Mass Footnote Entry Factor Copy Between Levels Options Budget Template Tools Adopt

Load Data... Fund: 101 Department: Account: Project: Account Categories: All Accounts Projects: Hidden Revenues And Expenditures

1. Yearly Budgets

	GL #	Description	2017-18 Activity	2018-19 Amended Budget	2018-19 Activity	2018-19 Projected	2019-20 DEPARTMENT REQ.
E	101-191-702.000	Salaries & Wages	55,356	63,388	51,347	N	0
E	101-191-702.004	Overtime Wages	11,157	21,988	21,988	0	1,000
E	101-191-702.020	SALARIES & WAGES (NON FICA)	46,305	45,578	49,540	0	50,718
E	101-191-702.100	MAINTENANCE WAGES	683	858	933	0	500
E	101-191-702.104	MAINTENANCE - OVERTIME	2,126	2,321	2,321	0	1,196
E	101-191-705.002	Temporary/Part-time Clerical/Tech	1,001	325	325	0	0
E	101-191-715.000	F.I.C.A. - City Contribution	5,908	7,078	6,614	0	6,616
E	101-191-716.000	MEDICAL INSURANCE	297	7,821	292	0	18,787
E	101-191-717.000	Life Insurance	249	419	76	0	370
E	101-191-718.500	MERS EMPLOYER CONTRIBUTIONS	1,216	1,141	1,018	0	1,100
E	101-191-719.000	Workers Compensation Insurance	474	523	467	0	160
E	101-191-719.001	Dental Insurance	271	1,020	150	0	1,004
E	101-191-721.010	Health Care Waiver	7,048	7,515	5,256	0	0
E	101-191-725.000	Sick and Vacation Contribution	-57	0	0	0	0
E	101-191-727.000	Office Supplies	4,051	5,000	43	0	5,150
E	101-191-728.000	Postage	3,049	6,000	4,530	0	16,840
E	101-191-729.001	Printed Forms	14,960	9,676	2,380	0	13,905
E	101-191-731.003	COMPUTER EQUIPMENT	0	0	0	0	0
E	101-191-740.000	Operating Supplies	4,474	6,381	6,380	0	5,150
E	101-191-809.000	Services-Elections	14,557	16,000	15,000	0	21,630
E	101-191-818.000	Other Professional Services	0	0	0	0	0
E	101-191-851.000	SERVICES - COMMUNICATIONS-TEL	854	274	645	0	282
E	101-191-852.010	SERVICES - CABLE TV/INTERNET	460	1,161	310	0	1,196
E	101-191-861.000	Travel Expenses	1,239	1,000	153	0	1,030
E	101-191-882.000	Prof Services - Public Relations	0	0	0	0	0
E	101-191-901.000	Printing and Bindery Service	0	0	0	0	5,000
E	101-191-902.005	Public Notices	1,823	5,000	1,788	0	5,150
E	101-191-914.000	Insurance Property Coverage	0	0	0	0	0
E	101-191-932.010	Services - Maintenance-All Other Ec	242	2,800	0	0	2,884
E	101-191-942.000	Services - Equipment Rent Non-City	777	1,505	1,265	0	824
E	101-191-942.001	Copier Lease	0	0	0	0	0
Total Revenues:			0	0	0	0	0
Total Expenditures:			187,579	220,572	177,189	0	226,466
Net Rev/Exp:			-187,579	-220,572	-177,189	0	-226,466
GL Number: 101-191-959.000			% Changed From 2018-19 Amended: 0.00		Department Total: 0		
Budget Level:			% Changed For All Revenues From 2018-19 Amended: 0.00		Classification Total: 0		
			% Changed For All Expenditures From 2018-19 Amended: 0.00		Department Total % Changed: 0.00		

Audit Entries...

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Clerk

Budget Entry - Budget Template: BUDGET CREATION

Mass Footnote Entry | Factor | Copy Between Levels | Options | Budget Template | Tools | Adopt

Load Data... Fund: 101 Department: 215 Account: All Accounts Project: Projects:Hidden Revenues And Expenditures Account Categories:

1. Yearly Budgets

	GL #	Description	2017-18 Activity	2018-19 Amended Budget	2018-19 Activity	2018-19 Projected	2019-20 DEPARTMENT REQ.
E	101-215-702.000	Salaries & Wages	109,829	126,486	86,903	0	183,200
E	101-215-702.004	Overtime Wages	885	195	195	N	0
E	101-215-707.003	CELL PHONE STIPEND	600	300	350	0	0
E	101-215-715.000	F.I.C.A. - City Contribution	8,618	11,291	6,565	0	13,678
E	101-215-716.000	MEDICAL INSURANCE	6,214	18,176	11,450	0	44,463
E	101-215-717.000	Life Insurance	640	988	354	0	1,198
E	101-215-718.500	MERS EMPLOYER CONTRIBUTIONS	2,087	2,940	1,500	0	3,564
E	101-215-719.000	Workers Compensation Insurance	331	426	254	0	517
E	101-215-719.001	Dental Insurance	672	1,290	475	0	2,294
E	101-215-721.010	Health Care Waiver	3,195	0	0	0	0
E	101-215-727.000	Office Supplies	5,286	3,750	2,973	0	3,863
E	101-215-728.000	Postage	1,542	1,000	471	0	1,030
E	101-215-731.003	COMPUTER EQUIPMENT	752	400	0	0	412
E	101-215-816.005	PROFESSIONAL SERVICES - PUBLIC	0	1,000	0	0	1,000
E	101-215-818.000	Other Professional Services	735	11,000	7,063	0	1,000
E	101-215-818.010	PROFESSIONAL SERVICE PUBLIC R	0	0	0	0	0
E	101-215-851.000	SERVICES - COMMUNICATIONS-TEI	847	274	603	0	282
E	101-215-852.010	SERVICES - CABLE TV/INTERNET	460	1,161	310	0	1,196
E	101-215-901.000	Printing and Bindery Service	0	1,000	0	0	1,000
E	101-215-902.004	Ordinances	14,339	16,000	13,408	0	16,480
E	101-215-902.005	Public Notices	4,477	8,500	7,703	0	8,500
E	101-215-914.000	Insurance Property Coverage	19,348	33,673	22,449	0	25,394
E	101-215-931.001	Services - Building Maintenance	0	0	0	0	0
E	101-215-942.000	Services - Equipment Rent/ Non-City	69	100	48	0	103
E	101-215-942.002	COPIER SUPPLIES	853	900	1,254	0	412
E	101-215-957.002	Training Expense	2,390	4,000	1,512	0	4,120
Total Revenues:			0	0	0	0	0
Total Expenditures:			185,219	244,850	165,956	0	313,706
Net Rev/Exp:			-185,219	-244,850	-165,956	0	-313,706
GL Number: 101-215-707.003							
% Changed From 2018-19 Amended:				-100.00	Department '215' Total: 313,706		
Budget Level: 2019-20 DEPARTMENT REQ				% Changed For All Revenues From 2018-19 Amended:	0.00	Classification 'UNK_EXP' Total: 310,142	
				% Changed For All Expenditures From 2018-19 Amended:	28.12	Dept '215' % Changed: 28.12	

Audit Entries...



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Budget Name: 2019-20 FYE CoP v2 Backup

Budget Start: 07/01/2019

Name: _____

Position:	CITY CLERK (INTERIM)	Base Salary:	85,000.00	Base FTE:	1.00
Department ID:	CLERK	Annual Salary:	88,400.00	Effective FTE:	1.00
Included:	Yes	Total Overtime:	0.00	Total Costs:	32,174.95
Overridden:	Yes	Total Budget:	120,574.95		

Salary Allocation

GL Number	Grant	Percent
101-215-702.000		100.00 %

Budgeted Overtime

GL Number	Grant	Amount

Total Overtime:		0.00

Additional Pay

Pay Code	GL Number	Grant	Amount

Total:			0.00

Expenses

Expense	Amount
LIFE INS EXP	571.20
MEDICARE_ER	1,281.80
SOCSEC_ER	5,480.80
WORKERS COMP	250.00
BCBSM - City	18,232.31
Dental Mutual of Omaha	408.84
MERS DEFINED CONTRIBUTION PLA	5,950.00
Total Expense:	32,174.95

Name: _____

Position:	DEPUTY CITY CLERK	Base Salary:	62,001.00	Base FTE:	1.00
Department ID:	CLERK	Annual Salary:	64,481.04	Effective FTE:	1.00
Included:	Yes	Total Overtime:	0.00	Total Costs:	14,992.57
Overridden:	Yes	Total Budget:	79,473.61		

Salary Allocation

GL Number	Grant	Percent
101-215-702.000		100.00 %

Budgeted Overtime

GL Number	Grant	Amount

Total Overtime:		0.00

Additional Pay

Pay Code	GL Number	Grant	Amount

Total:			0.00

Expenses

Expense	Amount
---------	--------

For Budget Period 07/01/2019 - 06/30/2020

LIFE INS EXP	349.44
MEDICARE_ER	934.98
SOCSEC_ER	3,997.82
WORKERS COMP	200.00
BCBSM - City	6,685.17
Dental Mutual of Omaha	105.24
MERS DEFINED CONTRIBUTION PLA	2,719.92
Total Expense:	14,992.57

Name: ASSISTANT CITY CLERK

Position:	ASSISTANT CITY CLERK	Base Salary:	55,000.00	Base FTE:	1.00
Department ID:	CLERK	Annual Salary:	55,000.00	Effective FTE:	1.00
Included:	Yes	Total Overtime:	0.00	Total Costs:	27,474.81
Overridden:	Yes	Total Budget:	82,474.81		

Salary Allocation

GL Number	Grant	Percent
101-215-702.000		100.00 %

Budgeted Overtime

GL Number	Grant	Amount
		0.00

Additional Pay

Pay Code	GL Number	Grant	Amount
Total:			0.00

Expenses

Expense	Amount
MEDICARE_ER	797.50
SOCSEC_ER	3,410.00
WORKERS COMP	225.00
BCBSM - City	18,232.31
Dental Mutual of Omaha	410.00
LIFE INS - NON MAPE	550.00
MERS DEFINED CONTRIBUTION PLA	3,850.00
Total Expense:	27,474.81

Name: CSR (CLERKS OFFICE)

Position:	CSR (CLERKS OFFICE)	Base Salary:	31,200.00	Base FTE:	1.00
Department ID:	CLERK	Annual Salary:	31,200.00	Effective FTE:	1.00
Included:	Yes	Total Overtime:	0.00	Total Costs:	21,479.11
Overridden:	Yes	Total Budget:	52,679.11		

Salary Allocation

GL Number	Grant	Percent
101-215-702.000		100.00 %

Budgeted Overtime

GL Number	Grant	Amount
Total Overtime:		0.00

Additional Pay

Pay Code	GL Number	Grant	Amount

Total:			----- 0.00

Expenses

Expense	Amount

MEDICARE_ER	452.40
SOCSEC_ER	1,934.40
WORKERS COMP	175.00
BCBSM - City	18,232.31
Dental Mutual of Omaha	410.00
LIFE INS - NON MAPE	275.00

Total Expense:	21,479.11

Grand Totals:

Total Salaries:	239,081.04
Total Overtime:	0.00
Total Costs:	96,121.44
Total Adjustments:	0.00
Total Budget:	335,202.48

Expenses

Expense	Amount
-----	-----
WORKERS COMP	850.00
SOCSEC_ER	14,823.02
MEDICARE_ER	3,466.68
LIFE INS EXP	920.64
MERS DEFINED CONTRIBUTION PLA	12,519.92
BCBSM - City	61,382.10
Dental Mutual of Omaha	1,334.08
LIFE INS - NON MAPE	825.00
Total Expense:	----- 96,121.44

Adjustments

Type	Amount
-----	-----
Overtime	0.00
Other	0.00
Salaries	0.00
Total:	----- 0.00



City of Pontiac

Office of the City Clerk

Garland S. Doyle,
Interim City Clerk

Sheila Grandison,
Deputy City Clerk

Vacant,
Assistant City Clerk
(Effective 7/19 replaces Elections
Specialist)

Customer Service
Representative
(Effective 7/19)

Medical Marihuana Bureau

Garland S. Doyle,
Interim City Clerk

Professional Expert
Application
Matthew Neale, Esq

Professional Expert
Financial Advisor
Open

Hearing Officer
Open

Professional Expert-Financial Advisor to the Interim City Clerk for the City of Pontiac Medical Marihuana Facilities Ordinance No. 2357(B)

The Professional Expert will review the following sections of the application and make recommendations to the Clerk.

1. Business Plan section 8c6
2. Ownership Structure section 8c7
3. Organization chart section 8c8
4. Marketing, advertising and business promotion plan section 8c9
5. Planned Tangible Capital Investment Section 8c10
6. Economic Benefits/Job Creation Section 8c11
7. Financial Structure and Financing Section 8c12
8. Business Goals and Objectives Section 8c13
9. Inventory and Recordkeeping Plan Section 8c22
10. Verification of Minimum Capitalization Section 8c24

Hourly Rate \$60.00 per hour (It is estimated that the expert will be able to review the relevant sections of an applicant's application within 10-11 hours per application.)

Qualifications

1. MBA required; MBA in Finance highly preferred
2. 3-5 years of business consulting or investment (venture capital, investment banking or private equity) experience
3. Business Start Up Experience
4. Outstanding analytical skills, detail-oriented
5. Experience with cash flow modeling and invest valuation techniques
6. Strong written and verbal communication skills
7. CPA preferred but not required

#2

**Mayor's Office
Budget
Hearing**

Position Summary Schedule

Fund	Department	2017-2018 Actual	2018-2019 Budget	2019-2020 Proposed	Increase/ (Decrease)	FY 2021-2024 Proposed	Explanation of Proposed Changes
General Fund	City Council	8.00	8.50	8.00	(0.50)	8.00	Part time Customer Service Rep position removed. ³
	Mayor	4.00	4.00	5.00	1.00	5.00	Executive Office Assistant position added.
	Finance	4.00	5.00	5.00	-	5.00	
	Income Tax	1.00	1.00	2.00	1.00	2.00	Assistant to Income Tax Administrator position added.
	City Clerk/Elections	4.00	4.00	3.00	(1.00)	3.00	Two part time election worker positions removed.
	Human Resources	1.00	1.00	2.00	1.00	2.00	Moved HR Assistant/CSR HR position from Insurance fund to General fund.
	Treasury	2.50	3.00	3.50	0.50	3.50	Added part time Customer Service Rep position.
	Building Maintenance	3.00	4.00	5.00	1.00	5.00	2 part time equipment maintenance workers positions added.
	Sheriff	1.00	1.00	1.00	-	1.00	
	Crossing Guards	2.00	3.00	3.00	-	3.00	
	Public Works	8.00	10.00	12.00	2.00	12.00	2 Laborer II - Operations positions added.
	Engineer	1.00	3.00	3.00	-	3.00	
	Planning	1.00	3.00	3.00	-	3.00	
	Code Enforcement	-	5.00	5.00	-	5.00	
	Redevelopment & Housing	4.50	5.00	4.50	(0.50)	4.50	Half of Customer Service Representative's time moved to Youth Recreation.
General Fund		45.00	60.50	65.00	4.50	65.00	
Youth Recreation		2.00	3.00	18.00	15.00	18.00	Addition of Youth Recreation Assistant part time employees.
Cable Fund		1.00	1.00	2.00	1.00	2.00	Addition of Assistant to Cable Director position.
Senior Millage Fund		3.00	3.00	4.50	1.50	4.50	Added 3 part time Senior Center Support positions.
Sanitation Fund		0.50	1.50	1.50	-	1.50	
District Court Fund		29.50	35.00	39.50	4.50	39.50	Added 3 Court Clerk positions and 1 Court Clerical position. One existing position was converted to part time.
MIDC Fund		-	2.00	2.00	-	2.00	Positions amended into budget during FY 18-19.
Insurance Fund		1.00	1.00	-	(1.00)	-	Moved HR Assistant/CSR HR position from Insurance fund to General fund.
Grand Total		82.00	107.00	132.50	25.50	132.50	

05/15/2019

BUDGET REPORT FOR CITY OF PONTIAC
Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 MAYOR REC. BUDGET	2020-21 MAYOR REC. BUDGET	2021-22 MAYOR REC. BUDGET	2022-23 MAYOR REC. BUDGET	2023-24 MAYOR REC. BUDGET
PERSONNEL SERVICES		191,972	229,159	239,996	247,193	254,606	262,241	270,105
SUPPLIES								
101-101-727.000	Office Supplies	1,265	2,686	3,000	3,060	3,121	3,183	3,246
101-101-728.000	Postage	8	19	6,000	6,120	6,242	6,366	6,493
101-101-730.000	Publications & Maps			4,000	4,080	4,161	4,244	4,328
101-101-731.003	COMPUTER EQUIPMENT	27	1,500	1,500	1,530	1,560	1,591	1,622
SUPPLIES		1,300	4,205	14,500	14,790	15,084	15,384	15,689
OTHER SERVICES AND CHARGES								
101-101-804.000	Legal Services	4,304	5,739	10,000	10,300	10,609	10,927	11,254
101-101-804.018	Legal Services-Giarmarco Mullins	27,133	29,993	33,340	34,340	35,370	36,431	37,523
101-101-805.001	Audit Compliance Fee	47,000	47,000	53,200	53,800	54,400	54,944	55,493
101-101-807.000	Services - Membership Dues	17,291	17,636	17,750	18,282	18,830	19,394	19,975
101-101-808.101	DISTRICT PROJECTS	20,085	181,475	50,000	93,460	96,263	99,150	102,124
101-101-818.000	Other Professional Services	3,297	2,723	100,000	103,000	106,090	109,272	112,550
101-101-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	1,242	1,484	615	633	651	670	690
101-101-852.010	SERVICES - CABLE TV/INTERNET	4,456	4,948	5,849	6,024	6,204	6,390	6,581
101-101-861.000	Travel Expenses	709						
101-101-901.000	Printing and Bindery Service	96	128	1,200	1,236	1,273	1,311	1,350
101-101-914.000	Insurance Property Coverage	41,572	49,886	44,144	45,468	46,832	48,237	49,684
101-101-931.001	Services - Building Maintenance		2,500	2,500	2,575	2,652	2,731	2,812
101-101-942.000	Services - Equipment Rentl Non-City	34	100	120	123	126	129	132
101-101-942.002	COPIER SUPPLES	110	200	200	206	212	218	224
101-101-957.002	Training Expense	985	2,000	2,000	2,060	2,121	2,184	2,249
101-101-959.000	Miscellaneous Expenses	5,862	2,976	15,000	15,450	15,913	16,390	16,881
OTHER SERVICES AND CHARGES		174,176	348,788	335,918	386,957	397,546	408,378	419,522
Totals for dept 101 - City Council		367,448	582,152	590,414	648,940	667,236	686,003	705,316
Dept 171 - Mayor								
PERSONNEL SERVICES								
101-171-702.000	Salaries & Wages	269,173	323,794	401,990	414,049	426,470	439,264	452,441
101-171-707.003	CELL PHONE STIPEND	550	850	600	618	636	655	674
101-171-715.000	F.I.C.A. - City Contribution	21,394	25,673	31,784	32,737	33,719	34,730	35,771
101-171-716.000	MEDICAL INSURANCE	8,497	9,830	38,898	40,064	41,265	42,502	43,777
101-171-717.000	Life Insurance	1,030	1,956	5,083	5,235	5,392	5,553	5,719
101-171-718.500	MERS EMPLOYER CONTRIBUTIONS	4,220	5,031	15,162	15,616	16,084	16,566	17,062
101-171-719.000	Workers Compensation Insurance	815	981	1,275	1,313	1,352	1,392	1,433
101-171-719.001	Dental Insurance	1,374	1,869	1,434	1,477	1,521	1,566	1,612
101-171-721.010	Health Care Waiver	10,407	12,670	12,886	13,272	13,670	14,080	14,502
101-171-819.000	Contractual Temp/PT Labor	46,970	80,267	70,000	72,100	74,263	76,490	78,784
PERSONNEL SERVICES		364,430	462,921	579,112	596,481	614,372	632,798	651,775

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BUDGET REPORT FOR CITY OF PONTIAC
Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 MAYOR REC. BUDGET	2020-21 MAYOR REC. BUDGET	2021-22 MAYOR REC. BUDGET	2022-23 MAYOR REC. BUDGET	2023-24 MAYOR REC. BUDGET
SUPPLIES								
101-171-727.000	Office Supplies	16,898	21,041	17,000	17,340	17,686	18,039	18,399
101-171-728.000	Postage	2,700	1,425	1,300	1,326	1,352	1,379	1,406
101-171-730.000	Publications & Maps	319	319	340	346	352	359	366
101-171-731.001	COMPUTER SUPPLIES	3,179	3,179	3,180	3,243	3,307	3,373	3,440
101-171-731.003	COMPUTER EQUIPMENT	2,644	2,644	2,645	2,697	2,750	2,805	2,861
101-171-740.000	Operating Supplies	236	239	1,500	1,530	1,560	1,591	1,622
SUPPLIES		25,976	28,847	25,965	26,482	27,007	27,546	28,094
OTHER SERVICES AND CHARGES								
101-171-807.000	Services - Membership Dues	9,533	9,533	16,540	17,036	17,547	18,073	18,615
101-171-808.171	MAYOR PROJECTS			30,000	30,900	31,827	32,781	33,764
101-171-818.000	Other Professional Services	11,538	44,431	30,000	30,900	31,827	32,782	33,765
101-171-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	4,000	4,839	1,237	1,274	1,312	1,351	1,391
101-171-852.010	SERVICES - CABLE TV/INTERNET	2,283	2,503	4,021	4,141	4,265	4,392	4,523
101-171-861.000	Travel Expenses	4,082	3,000	3,000	3,090	3,182	3,277	3,375
101-171-901.000	Printing and Bindery Service	11,246	11,863	10,000	10,300	10,609	10,927	11,254
101-171-914.000	Insurance Property Coverage	20,786	24,943	20,238	20,845	21,470	22,115	22,778
101-171-942.000	Services - Equipment Rentl Non-City	198	200	200	206	212	218	224
101-171-942.002	COPIER SUPPLIES	676	901	750	772	795	818	842
101-171-957.002	Training Expense	4,990	5,000	5,000	5,150	5,304	5,463	5,626
101-171-957.003	Employee Meals - Commission Food	248	300	1,500	1,545	1,591	1,638	1,687
OTHER SERVICES AND CHARGES		69,580	107,513	122,486	126,159	129,941	133,835	137,844
Totals for dept 171 - Mayor		459,986	599,281	727,563	749,122	771,320	794,179	817,713
Dept 191 - Elections								
PERSONNEL SERVICES								
101-191-702.000	Salaries & Wages	51,947	60,267	55,252	56,909	58,616	60,374	62,185
101-191-702.004	Overtime Wages	21,988	21,988	23,181	23,876	24,592	25,329	26,088
101-191-702.020	SALARIES & WAGES (NON FICA)	50,580	45,578	31,475	32,419	33,391	34,392	35,423
101-191-702.100	MAINTENANCE WAGES	1,008	858	1,596	1,643	1,692	1,742	1,794
101-191-702.104	MAINTENANCE - OVERTIME	2,321	2,321	3,198	3,293	3,391	3,492	3,596
101-191-705.002	Temporary/Part-time Clerical/Tech	325	325					
101-191-715.000	F.I.C.A. - City Contribution	6,596	7,144	6,881	7,087	7,299	7,517	7,742
101-191-716.000	MEDICAL INSURANCE	296	287	18,393	18,944	19,512	20,097	20,699
101-191-717.000	Life Insurance	69	76	730	751	773	796	819
101-191-718.500	MERS EMPLOYER CONTRIBUTIONS	990	1,013	3,897	4,013	4,133	4,256	4,383
101-191-719.000	Workers Compensation Insurance	472	490	2,173	2,238	2,305	2,374	2,445
101-191-719.001	Dental Insurance	150	150	416	428	440	453	466
101-191-721.010	Health Care Waiver	3,854	4,976	7,293	7,511	7,736	7,968	8,207
PERSONNEL SERVICES		140,596	145,473	154,485	159,112	163,880	168,790	173,847

SUPPLIES

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BUDGET REPORT FOR CITY OF PONTIAC
Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 MAYOR REC. BUDGET	2020-21 MAYOR REC. BUDGET	2021-22 MAYOR REC. BUDGET	2022-23 MAYOR REC. BUDGET	2023-24 MAYOR REC. BUDGET
101-818-717.000	Life Insurance	20	22	294	302	311	320	329
101-818-718.500	MERS EMPLOYER CONTRIBUTIONS	61	77	290	298	306	315	324
101-818-719.000	Workers Compensation Insurance	440	582	1,661	1,710	1,761	1,813	1,867
101-818-719.001	Dental Insurance	65	90	108	111	114	117	120
PERSONNEL SERVICES		9,655	12,930	31,960	32,916	33,899	34,912	35,954
SUPPLIES								
101-818-745.012	Recreation Supplies - Parks	5,295	5,603	10,000	10,200	10,404	10,612	10,824
101-818-746.001	Personal Protective Wear	24	24	1,200	1,224	1,248	1,272	1,297
101-818-749.001	Motor Fuel, Oil & Lubricants		436	1,500	1,530	1,560	1,591	1,622
101-818-749.002	Tools & Supplies	448	1,982	5,000	5,100	5,202	5,306	5,412
101-818-749.005	Equipment Maintenance Supplies		618	2,000	2,040	2,080	2,121	2,163
101-818-776.002	Building Maintenance Supplies	36	36	5,000	5,100	5,202	5,306	5,412
101-818-779.001	Sand & Gravel			5,000	5,100	5,202	5,306	5,412
101-818-780.001	Forestry Supplies			500	510	520	530	540
101-818-780.005	Grounds Maintenance Supplies	937	1,783	2,500	2,550	2,601	2,653	2,706
SUPPLIES		6,740	10,482	32,700	33,354	34,019	34,697	35,388
OTHER SERVICES AND CHARGES								
101-818-808.000	NEIGHBORHOOD PROJECTS	106,548	85,141	100,000	103,000	106,090	109,272	112,550
101-818-816.000	Services - Contracted Construction	4,833	4,835					
101-818-818.000	Other Professional Services	8,330	27,944	50,000	51,500	53,045	54,636	56,275
101-818-818.006	Contractual Mowing Services	59,997	74,720	100,000	103,000	106,090	109,272	112,550
101-818-818.236	PROF. SERVICE - TREE SERVICES	57,015	85,941	125,000	128,750	132,612	136,590	140,687
101-818-822.000	Services-Collected Waste Disposal			3,000	3,090	3,182	3,277	3,375
101-818-914.000	Insurance Property Coverage	1,209	1,451	3,594	3,702	3,813	3,927	4,045
101-818-921.000	Utilities Electricity	2,081	3,544	3,650	3,759	3,871	3,987	4,106
101-818-922.000	Utilities Water & Sewer	4,717	9,559	10,036	10,337	10,647	10,966	11,294
101-818-931.000	Services - Buildings and Grounds			2,500	2,575	2,652	2,731	2,812
101-818-931.002	Services - Ground Maintenance	617	922	2,500	2,575	2,652	2,731	2,812
101-818-942.000	Services - Equipment Rentl Non-City	6,445	8,168	8,000	8,240	8,487	8,741	9,003
OTHER SERVICES AND CHARGES		251,792	302,225	408,280	420,528	433,141	446,130	459,509
Totals for dept 818 - PARKS GROUNDS MAINTENANCE		268,187	325,637	472,940	486,798	501,059	515,739	530,851
Total - Function RECREATION AND CULTURE		341,368	401,782	3,702,440	568,683	585,400	602,610	620,327
Function: OTHER FUNCTIONS								
Dept 861 - Retiree Fringes								
PERSONNEL SERVICES								
101-861-718.002	P&F Pension - City Contribution		2,133,428	1,835,294	1,800,000	1,800,000	1,800,000	1,800,000
101-861-718.007	GRS VEB A - City Contribution				1,500,000	1,500,000	1,500,000	1,500,000
PERSONNEL SERVICES			2,133,428	1,835,294	3,300,000	3,300,000	3,300,000	3,300,000

#3

**City Council
Budget
Hearing**

Position Summary Schedule

Fund	Department	2017-2018 Actual	2018-2019 Budget	2019-2020 Proposed	Increase/ (Decrease)	FY 2021-2024 Proposed	Explanation of Proposed Changes
General Fund	City Council	8.00	8.50	8.00	(0.50)	8.00	Part time Customer Service Rep position removed.
	Mayor	4.00	4.00	5.00	1.00	5.00	Executive Office Assistant position added.
	Finance	4.00	5.00	5.00	-	5.00	
	Income Tax	1.00	1.00	2.00	1.00	2.00	Assistant to Income Tax Administrator position added.
	City Clerk/Elections	4.00	4.00	3.00	(1.00)	3.00	Two part time election worker positions removed.
	Human Resources	1.00	1.00	2.00	1.00	2.00	Moved HR Assistant/CSR HR position from Insurance fund to General fund.
	Treasury	2.50	3.00	3.50	0.50	3.50	Added part time Customer Service Rep position.
	Building Maintenance	3.00	4.00	5.00	1.00	5.00	2 part time equipment maintenance workers positions added.
	Sheriff	1.00	1.00	1.00	-	1.00	
	Crossing Guards	2.00	3.00	3.00	-	3.00	
	Public Works	8.00	10.00	12.00	2.00	12.00	2 Laborer II - Operations positions added.
	Engineer	1.00	3.00	3.00	-	3.00	
	Planning	1.00	3.00	3.00	-	3.00	
	Code Enforcement	-	5.00	5.00	-	5.00	
	Redevelopment & Housing	4.50	5.00	4.50	(0.50)	4.50	Half of Customer Service Representative's time moved to Youth Recreation.
General Fund		45.00	60.50	65.00	4.50	65.00	
Youth Recreation		2.00	3.00	18.00	15.00	18.00	Addition of Youth Recreation Assistant part time employees.
Cable Fund		1.00	1.00	2.00	1.00	2.00	Addition of Assistant to Cable Director position.
Senior Millage Fund		3.00	3.00	4.50	1.50	4.50	Added 3 part time Senior Center Support positions.
Sanitation Fund		0.50	1.50	1.50	-	1.50	
District Court Fund		29.50	35.00	39.50	4.50	39.50	Added 3 Court Clerk positions and 1 Court Clerical position. One existing position was converted to part time.
MIDC Fund		-	2.00	2.00	-	2.00	Positions amended into budget during FY 18-19.
Insurance Fund		1.00	1.00	-	(1.00)	-	Moved HR Assistant/CSR HR position from Insurance fund to General fund.
Grand Total		82.00	107.00	132.50	25.50	132.50	

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BUDGET REPORT FOR CITY OF PONTIAC
Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 MAYOR REC. BUDGET	2020-21 MAYOR REC. BUDGET	2021-22 MAYOR REC. BUDGET	2022-23 MAYOR REC. BUDGET	2023-24 MAYOR REC. BUDGET
101-000-694.009	Event Over and Short	(54)	(24)					
OTHER REVENUE		1,403,173	1,741,395	2,022,068	2,069,490	2,118,271	2,168,460	1,963,839
FINES AND FORFEITS								
101-000-668.000	PDBA PARKING VIOLATION REVENUE	6,667	8,000	8,000	8,080	8,160	8,241	8,323
FINES AND FORFEITS		6,667	8,000	8,000	8,080	8,160	8,241	8,323
INTEREST AND RENTS								
101-000-665.001	Investments Income	341,933	309,357	214,500	218,790	223,165	227,628	232,180
101-000-665.100	UNREALIZED MARKET ADJUSTMENTS	44,413	50,340					
101-000-669.014	Land Lease	27,789	33,273	34,272	34,957	36,359	37,450	38,199
101-000-670.005	City Owned Equipment Rental	71,387	169,387	168,000	171,360	174,787	178,282	181,847
INTEREST AND RENTS		485,522	562,357	416,772	425,107	434,311	443,360	452,226
Totals for dept 000 -		30,369,350	35,833,039	36,877,660	37,833,347	38,816,349	39,664,529	40,279,169
Total - Function Unclassified		30,369,350	35,833,039	36,877,660	37,833,347	38,816,349	39,664,529	40,279,169
Function: TRANSFERS (OUT) AND OTHER SOURCES								
Dept 966 - Transfers To / From Other Funds								
OPERATING TRANSFERS IN								
101-966-699.276	TRANSFER IN FROM FUND 276	16,679	21,395	21,000	21,630	22,278	22,946	23,634
101-966-699.280	TRANSFER IN FROM FUND 280		225,000	275,000	231,750	238,702	245,863	253,239
OPERATING TRANSFERS IN		16,679	246,395	296,000	253,380	260,980	268,809	276,873
Totals for dept 966 - Transfers To / From Other Funds		16,679	246,395	296,000	253,380	260,980	268,809	276,873
Total - Function TRANSFERS (OUT) AND OTHER SOURCES		16,679	246,395	296,000	253,380	260,980	268,809	276,873
TOTAL ESTIMATED REVENUES		30,386,029	36,079,434	37,173,660	38,086,727	39,077,329	39,933,338	40,556,042
APPROPRIATIONS								
Function: GENERAL GOVERNMENT								
Dept 101 - City Council								
PERSONNEL SERVICES								
101-101-702.000	Salaries & Wages	96,250	115,500	209,101	215,374	221,835	228,490	235,344
101-101-704.000	Supervisory Wages	75,385	89,230					
101-101-715.000	F.I.C.A. - City Contribution	13,115	15,606	15,996	16,475	16,969	17,478	18,002
101-101-716.000	MEDICAL INSURANCE	4,686	5,519	6,685	6,885	7,091	7,303	7,522
101-101-717.000	Life Insurance	341	643	1,184	1,219	1,255	1,292	1,330
101-101-718.500	MERS EMPLOYER CONTRIBUTIONS	1,508	1,785	6,300	6,489	6,683	6,883	7,089
101-101-719.000	Workers Compensation Insurance	498	634	625	643	662	681	701
101-101-719.001	Dental Insurance	189	242	105	108	111	114	117

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BUDGET REPORT FOR CITY OF PONTIAC
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GL NUMBER	DESCRIPTION	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 MAYOR REC. BUDGET	2020-21 MAYOR REC. BUDGET	2021-22 MAYOR REC. BUDGET	2022-23 MAYOR REC. BUDGET	2023-24 MAYOR REC. BUDGET
PERSONNEL SERVICES		191,972	229,159	239,996	247,193	254,606	262,241	270,105
SUPPLIES								
101-101-727.000	Office Supplies	1,265	2,686	3,000	3,060	3,121	3,183	3,246
101-101-728.000	Postage	8	19	6,000	6,120	6,242	6,366	6,493
101-101-730.000	Publications & Maps			4,000	4,080	4,161	4,244	4,328
101-101-731.003	COMPUTER EQUIPMENT	27	1,500	1,500	1,530	1,560	1,591	1,622
SUPPLIES		1,300	4,205	14,500	14,790	15,084	15,384	15,689
OTHER SERVICES AND CHARGES								
101-101-804.000	Legal Services	4,304	5,739	10,000	10,300	10,609	10,927	11,254
101-101-804.018	Legal Services-Giarmarco Mullins	27,133	29,993	33,340	34,340	35,370	36,431	37,523
101-101-805.001	Audit Compliance Fee	47,000	47,000	53,200	53,800	54,400	54,944	55,493
101-101-807.000	Services - Membership Dues	17,291	17,636	17,750	18,282	18,830	19,394	19,975
101-101-808.101	DISTRICT PROJECTS	20,085	181,475	50,000	93,460	96,263	99,150	102,124
101-101-818.000	Other Professional Services	3,297	2,723	100,000	103,000	106,090	109,272	112,550
101-101-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	1,242	1,484	615	633	651	670	690
101-101-852.010	SERVICES - CABLE TV/INTERNET	4,456	4,948	5,849	6,024	6,204	6,390	6,581
101-101-861.000	Travel Expenses	709						
101-101-901.000	Printing and Bindery Service	96	128	1,200	1,236	1,273	1,311	1,350
101-101-914.000	Insurance Property Coverage	41,572	49,886	44,144	45,468	46,832	48,237	49,684
101-101-931.001	Services - Building Maintenance		2,500	2,500	2,575	2,652	2,731	2,812
101-101-942.000	Services - Equipment Rentl Non-City	34	100	120	123	126	129	132
101-101-942.002	COPIER SUPPLES	110	200	200	206	212	218	224
101-101-957.002	Training Expense	985	2,000	2,000	2,060	2,121	2,184	2,249
101-101-959.000	Miscellaneous Expenses	5,862	2,976	15,000	15,450	15,913	16,390	16,881
OTHER SERVICES AND CHARGES		174,176	348,788	335,918	386,957	397,546	408,378	419,522
Totals for dept 101 - City Council		367,448	582,152	590,414	648,940	667,236	686,003	705,316
Dept 171 - Mayor								
PERSONNEL SERVICES								
101-171-702.000	Salaries & Wages	269,173	323,794	401,990	414,049	426,470	439,264	452,441
101-171-707.003	CELL PHONE STIPEND	550	850	600	618	636	655	674
101-171-715.000	F.I.C.A. - City Contribution	21,394	25,673	31,784	32,737	33,719	34,730	35,771
101-171-716.000	MEDICAL INSURANCE	8,497	9,830	38,898	40,064	41,265	42,502	43,777
101-171-717.000	Life Insurance	1,030	1,956	5,083	5,235	5,392	5,553	5,719
101-171-718.500	MERS EMPLOYER CONTRIBUTIONS	4,220	5,031	15,162	15,616	16,084	16,566	17,062
101-171-719.000	Workers Compensation Insurance	815	981	1,275	1,313	1,352	1,392	1,433
101-171-719.001	Dental Insurance	1,374	1,869	1,434	1,477	1,521	1,566	1,612
101-171-721.010	Health Care Waiver	10,407	12,670	12,886	13,272	13,670	14,080	14,502
101-171-819.000	Contractual Temp/PT Labor	46,970	80,267	70,000	72,100	74,263	76,490	78,784
PERSONNEL SERVICES		364,430	462,921	579,112	596,481	614,372	632,798	651,775

#4

Law

Budget

Hearing

CONTRACTS / LEA: SERVICE AGREEMENTS

Vendor/Contractor	Depart Admin Responsible Contact	Contract Title Type of Service General Ledger Acct Numbers	Cost	Expiration Date
GENERAL FUND 101-				
	ADMIN			
Pontiac School District	Admin	School Liaison Program	\$ 130,000.00	6/30/2019
Robert W. Baird	Admin	Financial Advisory Services		9/30/2019
	Professional Services			
Oakland County	Admin	Interlocal NoHaz Agreement	\$ 6,286.60	1/31/2020
BS &A	Multiple Departments	Computer Program Modules	\$ 45,494.00	2/1/2020
	Professional Services			
Oakland County Sheriff	Admin	Police & Fire Dispatch	\$ 199,446.00	3/31/2021
Martin Baseball Group	Admin	Lease, Jaycee Park		12/7/2021
Waterford Regional Fire	Admin	Fire Protection	\$ 6,645,625.00	1/17/2022
	Professional Services			
Pitney Bowes	Admin	Postage Meter Lease	\$ 3,600.48	12/29/2022
	Professional Services			
Star EMS	Admin	EMS		1/31/2025
Giamarco, Mullins-Horton	Admin	City Attorney - Law Services	\$ 375,000.00	upon notice
	Legal Services			
Plunkett Cooney	Admin	Bloomfield Park Services	\$ 15,000.00	upon notice
	Legal Services			
Ricoh	Multiple Departments	Copier Maintenance	\$ 1,200.00	upon notice
	Professional Services			
	CLERK			
Oakland County	Clerk	Election Services		2/19/2019
	Professional Services			
	INCOME TAX			
Innovative Software Svcs	Admin	Income Tax	\$ 3,413.00	12/31/2019
	Professional Services			

CONTRACTS / LEA SERVICE AGREEMENTS

Vendor/Contractor	Depart Admin Responsible Contact	Type of Service Contract Title General Ledger Acct Numbers	Cost	Expiration Date
STORM SWR MNTNC 213-				
United Resources	DPW	Storm Sewer Maintenance	\$ 271,142.00	5/15/2019
	DPW	Storm Sewer Maintenance	\$ 677,857.00	
	Professional Services		\$ 158,101.00	
Pipeline Management	DPW	Storm Sewer Maintenance		5/31/2020
	Professional Services			
SANITATION 226-				
United Lawnscape	DPW	Grass Cutting City Properties	80000	10/31/2019
	Professional Services		\$ 9,600.00	
NTH Consultants	DPW	Collier Landfill Monitor & Report	\$ 19,675.00	2/10/2020
	Engineering Services			
Test America	DPW	Collier Landfill Testing Svc	\$ 40,890.00	12/31/2020
	Engineering Services			
Advanced Disposal	DPW	Garbage Collection	\$ 2,950,000.00	6/30/2023
	Professional Services			
CABLE 231-				
Live Stream	Cable	Live Video Streaming	\$ 2,388.00	2/29/2020
	Professional Services			
BUILDING 249-				
Wade Trim	Comm Dvlp	Building Insp - Monthly 2018	\$ 135,500.00	12/31/2019
		Building Insp - Monthly 2019	\$ 138,210.00	
	Professional Services			
Giamarco, Mullins-Horton	Admin	City Attorney - Law Services	\$ 375,000.00	upon notice
	Legal Services		\$ 1,770.00	

CONTRACTS / LEAS SERVICE AGREEMENTS

Vendor/Contractor	Depart Admin Responsible Contact	Type of Service Contract Title General Ledger Acct Numbers	Cost	Expiration Date
DRUG ENFORCEMENT 265-				
Oakland County Sheriff	Finance	Police Patrol	\$ 13,500.00	12/31/2021
	Srvcs-Cell Phone			
DISTRICT COURT 276-				
Casar Management LLC	DPW	Downtown salt & plow	\$ 35,000.00	7/31/2019
	Professional Services		\$ 12,100.00	
United Lawnscape	DPW	Grass Cutting City Properties	80000	10/31/2019
	Professional Services		\$ 821.00	
PARKING FUND 585-				
Giamarco, Mullins-Horton	Admin	City Attorney - Law Services	\$ 375,000.00	upon notice
	Legal Services		\$ 10,900.00	
INSURANCE FUND 659-				
Accident Fund	Finance	Workers Compensation	\$ 81,190.00	7/1/2019
MMRMA	Finance	General Liability & Property	\$ 671,947.00	7/1/2019
Meadowbrook Inc.	Finance	Benefit Consultation	\$ 55,000.00	upon notice
	Legal Services			
Giamarco, Mullins-Horton	Admin	City Attorney - Law Services	\$ 375,000.00	upon notice
	Legal Services		\$ 47,200.00	

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BUDGET REPORT FOR CITY OF PONTIAC
Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 MAYOR REC. BUDGET	2020-21 MAYOR REC. BUDGET	2021-22 MAYOR REC. BUDGET	2022-23 MAYOR REC. BUDGET	2023-24 MAYOR REC. BUDGET
101-253-728.001	Postage - Large Mailing	13,904	16,904	16,000	16,320	16,646	16,978	17,317
101-253-729.001	Printed Forms	7,701	10,268	8,500	8,670	8,843	9,019	9,199
101-253-731.003	COMPUTER EQUIPMENT			3,000	3,060	3,121	3,183	3,246
SUPPLIES		23,762	28,234	30,000	30,600	31,210	31,831	32,465
OTHER SERVICES AND CHARGES								
101-253-807.000	Services - Membership Dues			300	309	318	327	336
101-253-812.000	Services - Armored Car Services	8,216	9,833	11,000	11,330	11,669	12,019	12,379
101-253-818.000	Other Professional Services			500	515	530	545	561
101-253-818.008	Bank Service Charges	4,372	4,516	5,000	5,150	5,304	5,463	5,626
101-253-818.080	PROF. SERV - BS&A	7,711	7,711	7,840	7,980	8,120	8,260	8,400
101-253-820.008	Services - Security Alarm Systems	2,235	2,605	3,000	3,090	3,182	3,277	3,375
101-253-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	718	851	423	435	448	461	474
101-253-852.010	SERVICES - CABLE TV/INTERNET	715	847	1,097	1,129	1,162	1,196	1,231
101-253-914.000	Insurance Property Coverage	18,188	21,825	15,178	15,633	16,102	16,585	17,083
101-253-942.000	Services - Equipment Rentl Non-City	82	109	200	206	212	218	224
101-253-942.002	COPIER SUPPLIES	139	185	300	309	318	327	336
101-253-957.002	Training Expense			4,400	4,532	4,667	4,807	4,951
101-253-959.000	Miscellaneous Expenses			100	103	106	109	112
OTHER SERVICES AND CHARGES		42,376	48,482	49,338	50,721	52,138	53,594	55,088
Totals for dept 253 - Treasurer		205,912	258,248	342,919	352,805	362,974	373,435	384,200
Dept 255 - MEDICAL MARIHUANA APPLICATIONS								
OTHER SERVICES AND CHARGES								
101-255-804.000	Legal Services			10,500	10,815	11,139	11,473	11,817
OTHER SERVICES AND CHARGES				10,500	10,815	11,139	11,473	11,817
Totals for dept 255 - MEDICAL MARIHUANA APPLICATIONS				10,500	10,815	11,139	11,473	11,817
Dept 257 - Assessor								
PERSONNEL SERVICES								
101-257-819.000	Contractual Temp/PT Labor	1,800	1,800	3,000	3,090	3,182	3,277	3,375
PERSONNEL SERVICES		1,800	1,800	3,000	3,090	3,182	3,277	3,375
SUPPLIES								
101-257-728.000	Postage		11,000	11,000	11,220	11,444	11,672	11,905
SUPPLIES			11,000	11,000	11,220	11,444	11,672	11,905
OTHER SERVICES AND CHARGES								
101-257-818.015	Assessor Svce- Oakland Cnty		409,000	413,270	417,000	421,000	433,908	433,908
101-257-957.002	Training Expense	60	60	75	77	79	81	83
101-257-957.003	Employee Meals - Commission Food			500	515	530	545	561
OTHER SERVICES AND CHARGES		60	409,060	413,845	417,592	421,609	434,534	434,552

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BUDGET REPORT FOR CITY OF PONTIAC
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101-265-931.001	Services - Building Maintenance	14,281	18,167	25,750	26,522	27,317	28,136	28,980
101-265-931.002	Services - Ground Maintenance	3,178	3,178	5,000	5,150	5,304	5,463	5,626
101-265-931.003	Services - Building Equip Maint	14,535	19,380	18,000	18,540	19,096	19,668	20,258
101-265-932.008	Services - Maintenance-Fire Exting	1,147	1,147	1,800	1,854	1,909	1,966	2,024
101-265-932.010	Services - Maintenance-All Other Eq			1,500	1,545	1,591	1,638	1,687
101-265-942.000	Services - Equipment Rentl Non-City	558	744	1,030	1,060	1,091	1,123	1,156
OTHER SERVICES AND CHARGES		145,567	204,885	272,751	280,928	289,347	298,017	306,948
Totals for dept 265 - Building Maintenance		226,382	300,464	480,500	494,655	509,226	524,225	539,671
Dept 266 - ATTORNEY								
OTHER SERVICES AND CHARGES								
101-266-804.000	Legal Services	3,565,252	3,577,000	27,000	27,810	28,644	29,503	30,388
101-266-804.018	Legal Services-Glarmarco Mullins	373,028	476,875	345,000	355,350	366,010	376,990	388,300
101-266-818.000	Other Professional Services			15,000	15,450	15,913	16,390	16,881
101-266-942.000	Services - Equipment Rentl Non-City	3	3	5	5	5	5	5
101-266-959.003	Lawsuits			700,000	700,000	700,000	700,000	
OTHER SERVICES AND CHARGES		3,938,283	4,053,878	1,087,005	1,098,615	1,110,572	1,122,888	435,574
Totals for dept 266 - ATTORNEY		3,938,283	4,053,878	1,087,005	1,098,615	1,110,572	1,122,888	435,574
Dept 270 - Personnel Services								
PERSONNEL SERVICES								
101-270-702.000	Salaries & Wages	24,528	34,104	109,047	112,318	115,687	119,157	122,731
101-270-715.000	F.I.C.A. - City Contribution	2,022	2,794	8,900	9,167	9,442	9,725	10,016
101-270-716.000	MEDICAL INSURANCE	77		6,685	6,885	7,091	7,303	7,522
101-270-717.000	Life Insurance	142	355	1,379	1,420	1,462	1,505	1,550
101-270-718.500	MERS EMPLOYER CONTRIBUTIONS	761	1,195	4,434	4,567	4,704	4,845	4,990
101-270-719.000	Workers Compensation Insurance	78	108	375	386	397	408	420
101-270-719.001	Dental Insurance	136	341	991	1,020	1,050	1,081	1,113
101-270-721.010	Health Care Waiver	1,964	3,086	7,293	7,511	7,736	7,968	8,207
101-270-819.000	Contractual Temp/PT Labor			5,000	5,150	5,304	5,463	5,626
PERSONNEL SERVICES		29,708	41,983	144,104	148,424	152,873	157,455	162,175
SUPPLIES								
101-270-727.000	Office Supplies		200	500	510	520	530	540
101-270-728.000	Postage	330	328	500	510	520	530	540
101-270-730.000	Publications & Maps	270	270	500	510	520	530	540
101-270-731.003	COMPUTER EQUIPMENT	9,907	9,819	2,000	2,040	2,080	2,121	2,163
SUPPLIES		10,507	10,617	3,500	3,570	3,640	3,711	3,783
OTHER SERVICES AND CHARGES								
101-270-818.000	Other Professional Services	45,312	92,968	5,000	5,150	5,304	5,463	5,626
101-270-818.080	PROF. SERV - BS&A	4,184	4,184	4,290	4,418	4,500	4,610	4,720

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BUDGET REPORT FOR CITY OF PONTIAC
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Fund 277 - MIDC GRANT FUND								
ESTIMATED REVENUES								
Function: Unclassified								
Dept 000								
STATE GRANTS								
277-000-637.036	MIDC PROJECT REVENUE	596,281	596,281	494,715	503,942	519,226	534,971	551,193
STATE GRANTS		596,281	596,281	494,715	503,942	519,226	534,971	551,193
OPERATING TRANSFERS IN								
277-000-699.276	TRANSFER IN FROM FUND 276	17,635	17,635	17,988	18,347	18,713	19,087	19,468
OPERATING TRANSFERS IN		17,635	17,635	17,988	18,347	18,713	19,087	19,468
Totals for dept 000 -		613,916	613,916	512,703	522,289	537,939	554,058	570,661
Total - Function Unclassified		613,916	613,916	512,703	522,289	537,939	554,058	570,661
TOTAL ESTIMATED REVENUES		613,916	613,916	512,703	522,289	537,939	554,058	570,661
APPROPRIATIONS								
Function: GENERAL GOVERNMENT								
Dept 137 - MIDC GRANT - DISTRICT COURT								
PERSONNEL SERVICES								
277-137-702.000	Salaries & Wages	7,478	9,951	111,767	115,120	118,573	122,130	125,793
277-137-715.000	F.I.C.A. - City Contribution	615	761	9,108	9,381	9,662	9,951	10,249
277-137-719.000	Workers Compensation Insurance	20	20	3,425	3,527	3,632	3,740	3,852
277-137-721.010	Health Care Waiver	561		7,293	7,511	7,736	7,968	8,207
PERSONNEL SERVICES		8,674	10,732	131,593	135,539	139,603	143,789	148,101
SUPPLIES								
277-137-727.000	Office Supplies		1,491	1,500	1,530	1,560	1,591	1,622
SUPPLIES			1,491	1,500	1,530	1,560	1,591	1,622
OTHER SERVICES AND CHARGES								
277-137-804.000	Legal Services	52,536	50,000	279,000	287,370	295,991	304,870	314,016
277-137-818.000	Other Professional Services			365,675	97,850	100,785	103,808	106,922
OTHER SERVICES AND CHARGES		52,536	50,000	644,675	385,220	396,776	408,678	420,938
CAPITAL OUTLAY								
277-137-976.000	Building Additions			92,100				
277-137-977.011	Computer Equipment			40,000				
CAPITAL OUTLAY				132,100				

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BUDGET REPORT FOR CITY OF PONTIAC
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APPROPRIATIONS								
Function: PUBLIC WORKS								
Dept 566 - Parking City								
OTHER SERVICES AND CHARGES								
585-566-914.000	Insurance Property Coverage	17,814	21,377	17,884	18,420	18,972	19,541	20,127
585-566-968.000	Depreciation		46,876	46,876	48,282	49,730	51,221	52,757
	OTHER SERVICES AND CHARGES	17,814	68,253	64,760	66,702	68,702	70,762	72,884
	Totals for dept 566 - Parking City	17,814	68,253	64,760	66,702	68,702	70,762	72,884
	Total - Function PUBLIC WORKS	17,814	68,253	64,760	66,702	68,702	70,762	72,884
Function: RECREATION AND CULTURE								
Dept 564 - Phoenix Center Parking								
OTHER SERVICES AND CHARGES								
585-564-804.000	Legal Services	18,419	75,000					
585-564-804.018	Legal Services-Giarmarco Mullins	4,500	75,000					
585-564-921.000	Utilities Electricity	52,488	54,063	54,062	55,683	57,353	59,073	60,845
585-564-922.000	Utilities Water & Sewer	895	1,514	1,589	1,636	1,685	1,735	1,787
585-564-923.000	Utilities Gas Heat	121	147	185	190	195	200	206
585-564-931.001	Services - Building Maintenance	132,244	106,854	192,000	197,760	203,692	209,802	216,096
585-564-962.022	101 Admin Allocation-To Other Funds	14,557	17,468	13,785	14,198	14,623	15,061	15,512
585-564-968.000	Depreciation		517,985	849,686	875,176	901,431	928,473	956,327
	OTHER SERVICES AND CHARGES	223,224	848,031	1,111,307	1,144,643	1,178,979	1,214,344	1,250,773
CAPITAL OUTLAY								
585-564-974.035	Phoenix Center Projects			16,585,039				
	CAPITAL OUTLAY			16,585,039				
	Totals for dept 564 - Phoenix Center Parking	223,224	848,031	17,696,346	1,144,643	1,178,979	1,214,344	1,250,773
	Total - Function RECREATION AND CULTURE	223,224	848,031	17,696,346	1,144,643	1,178,979	1,214,344	1,250,773
Function: DEBT SERVICE								
Dept 925 - Debt Service								
DEBT SERVICE								
585-925-991.000	Bond Principal			498,271	523,496	549,998	577,842	607,095
585-925-995.001	Interest Expense Bonds			823,101	797,876	771,374	743,530	714,278
585-925-999.000	Paying Agent Fees			15,000	15,000	15,000	15,000	15,000
	DEBT SERVICE			1,336,372	1,336,372	1,336,372	1,336,372	1,336,373
	Totals for dept 925 - Debt Service			1,336,372	1,336,372	1,336,372	1,336,372	1,336,373
	Total - Function DEBT SERVICE			1,336,372	1,336,372	1,336,372	1,336,372	1,336,373

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659-194-702.004	Overtime Wages	287						
659-194-715.000	F.I.C.A. - City Contribution	2,256	2,667					
659-194-716.000	MEDICAL INSURANCE	5,594	6,641					
659-194-717.000	Life Insurance	150	196					
659-194-719.000	Workers Compensation Insurance	95	113					
659-194-719.001	Dental Insurance	189	207					
PERSONNEL SERVICES		41,185	48,679					
OTHER SERVICES AND CHARGES								
659-194-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	96	119					
659-194-852.010	SERVICES - CABLE TV/INTERNET	140	194					
OTHER SERVICES AND CHARGES		236	313					
Totals for dept 194 - Risk Management		41,421	48,992					
Total - Function GENERAL GOVERNMENT		41,421	48,992					
Function: OTHER FUNCTIONS								
Dept 851 - Insurance and Bonds								
OTHER SERVICES AND CHARGES								
659-851-914.000	Insurance Property Coverage	376,346	376,346	675,603	696,633	717,530	739,052	761,222
659-851-915.000	Insurance-City Claim Expense			100,000				
659-851-915.001	Insurance-Other Liability Claims	(424,724)	100,000	100,000				
OTHER SERVICES AND CHARGES		(48,378)	476,346	875,603	696,633	717,530	739,052	761,222
Totals for dept 851 - Insurance and Bonds		(48,378)	476,346	875,603	696,633	717,530	739,052	761,222
Dept 854 - Employee Medical Insurance								
PERSONNEL SERVICES								
659-854-716.000	MEDICAL INSURANCE	521,002	669,537	969,873	999,432	1,029,397	1,060,262	1,092,056
659-854-716.011	Optical & Hearing Insurance	5,598	6,718	17,221	17,737	18,269	18,817	19,382
659-854-717.000	Life Insurance	18,842	22,610	69,751	71,885	74,028	76,235	78,506
659-854-719.001	Dental Insurance	45,823	53,675	20,849	21,470	22,102	22,754	23,423
PERSONNEL SERVICES		591,265	752,540	1,077,694	1,110,524	1,143,796	1,178,068	1,213,367
OTHER SERVICES AND CHARGES								
659-854-804.013	Legal Services-Miller Canfield	84,256	63,739	85,000				
659-854-804.018	Legal Services-Giarmarco Mullins	43,590	50,000	50,000				
659-854-818.000	Other Professional Services	4,500	14,500					
659-854-818.082	PROF SERV. - MEADOWBROOK	35,063	46,883	48,403				
OTHER SERVICES AND CHARGES		167,409	175,122	183,403				
Totals for dept 854 - Employee Medical Insurance		758,674	927,662	1,261,097	1,110,524	1,143,796	1,178,068	1,213,367



CITY OF PONTIAC
OFFICE OF THE EMERGENCY MANAGER
LOUIS H. SCHIMMEL

47450 Woodward Avenue
Pontiac, Michigan 48342
Telephone: (248) 758-3133
Fax: (248) 758-3292

Dated: June 6, 2013

ORDER NO. S-277

**RE: Reaffirming Appointment of the Law Firm of Giarmarco, Mullins, &
Horton, P.C. to Perform All Legal Services for the City Of Pontiac**

**TO: Sherikia Hawkins, City Clerk
Leon Jukowski, Mayor
Pontiac City Council
Pontiac Election Commission
Pontiac Tax Increment Finance Authority
City Department Heads**

The Local Financial Stability and Choice Act (Act 436 of 2012/MCL 141.1541, et. seq.) in Section 10(1) states that "[a]n emergency manager shall issue orders to the appropriate local elected and appointed officials and employees, agents, and contractors of the local government the orders the emergency manager considers necessary to accomplish the purposes of [the] act, including, but not limited to, orders for the timely and satisfactory implementation of a financial and operating plan... or to take actions, or refrain from taking actions, to enable the orderly accomplishment of the financial and operating plan." Any such orders are binding on the local elected and appointed officials and employees, agents, and contractors of the local government to whom they are issued.

Section 12(1) provides that an Emergency Manager may take one or more of the following actions: (g) Make, approve, or disapprove any appropriation, contract, expenditure, or loan, the creation of any new position, or the filling of any vacancy in a position by any appointing authority; (n) Consolidate or eliminate departments of the local government or transfer functions from 1 department to another and appoint, supervise, and, at his or her discretion, remove administrators, including heads of departments other than elected officials; (o) Employ or contract for, at the expense of the local government and with the approval of the state financial authority, auditors and other technical personnel considered necessary to implement this act; (ee) Take any other action or exercise any power or authority of any officer, employee, department, board, commission, or other similar entity of the local government, whether elected or appointed, relating to the operation of the local government. The power of the emergency manager shall be superior to and supersede the power of any of the foregoing officers or entities; and Section 19(2) Except as otherwise provided in this act, during the pendency of

power for and on behalf of the local government under law, charter, and ordinance shall be suspended and vested in the emergency manager.

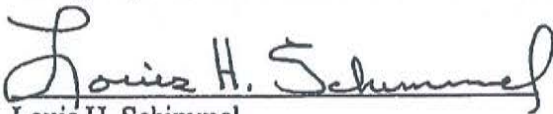
It is hereby ordered:

1. That the Contract for Continuing Legal Services made between the City of Pontiac and the Law Firm of Giarmarco, Mullins, & Horton, P.C. (the "Law Firm"), dated June 6, 2013, is hereby immediately adopted and implemented, and shall have full force and effect.
2. That the Law Firm shall continue to perform all duties and responsibilities of the Law Department for the City of Pontiac, including but not limited to all duties listed in the Contract for Continuing Legal Services executed by and between the City of Pontiac and the Law Firm, dated June 6, 2013.
3. That all terms and conditions of the Law Firm's continued representation of the City of Pontiac shall be governed by the Contract for Continuing Legal Services, executed by and between the City of Pontiac and the Law Firm, dated June 6, 2013.

The Order shall have immediate effect.

Copies of the documents referenced in this Order are to be maintained in the offices of the City Clerk and may be reviewed and/or copies may be obtained upon submission of a written request consistent with the requirements of the Michigan Freedom of Information Act and subject to any exemptions contained in that state statute and subject to any exemptions allowed under that statute (Public Act 442 of 1976, MCL 15.231, et. seq.).

This order is effective as indicated and is necessary to carry out the duties and responsibilities required of the Emergency Manager as set forth in the Local Financial Stability and Choice Act (Act 436 of 2012/MCL 141.15411, et. seq.) and the contract between the Local Emergency Financial Assistance Loan Board and the Emergency Manager.



Louis H. Schimmel
City of Pontiac
Emergency Manager

cc: State of Michigan Department of Treasury

CONTRACT FOR CONTINUING LEGAL SERVICES

This Contract for continuing legal services is made on June 6, 2013, by and between the CITY OF PONTIAC, a Michigan Municipal Corporation (the "City"), whose address is 47450 Woodward Avenue, Pontiac, Michigan 48342 and GIARMARCO, MULLINS, & HORTON, P.C., a Michigan Law Firm ("Law Firm"), whose address is 101 West Big Beaver, 10th Floor, Troy, Michigan 48084.

RECITALS

WHEREAS, on or about October 28, 2011, pursuant to Emergency Manager Executive Order No. S-107, the Law Firm of Giarmarco, Mullins, & Horton, P.C. was appointed to perform "all duties and responsibilities as performed by the Law Department."

WHEREAS, this appointment was made pursuant to Public Act 4 of 2011, and then reconfirmed under Public Act 436 of 2012.

WHEREAS, the Emergency Manager believes the Law Firm should continue to represent the City regarding all legal matters, as defined below.

NOW THEREFORE, the parties to this Contract agree, as follows:

TERMS AND CONDITIONS

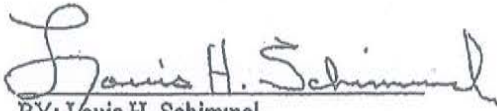
1. Scope of Representation: Law Firm shall represent the City of Pontiac in all matters as properly assigned, and as articulated in the City Charter, including but not limited to:
 - a) Supervising the conduct of all the legal business of the City and its departments;
 - b) Drafting all ordinance proposals or approving them as to form;
 - c) Preparing such leases, deeds, contracts or other papers as may be required by the Mayor, City Council or any department;
 - d) Instituting and conducting, on behalf of the People, all cases arising from the provisions of the charter or ordinances and, when authorized by law, cases arising under state law;
 - e) Defending all actions or proceedings against the City;
 - f) Prosecuting/Defending all civil actions to which the City is a party or in which the City has an interest, when directed to do so by the Emergency Manager or the Mayor; notice of any such action shall immediately be given to the City Council;
 - g) Representing the Emergency Manager, any elective officer or appointee of the City in any action court proceedings involving official duties;

- h) Performing all legal work related to central City services; labor and employment; City prosecutions; tax matters, real estate matters; or any other legal matter; and
 - i) Performing other duties assigned by any Resolution or Order.
- 2. Rate: All duties performed shall be paid at an hourly rate of \$125 dollars, or each part thereof. The hourly rate for MMRMA files is \$135. The rate may only be changed by written agreement of the parties.
 - a. Statements for Legal Services: The Law Firm shall send the City a statement on a monthly basis. The statement shall describe the services rendered and costs incurred to date. The City agrees to pay each statement within 21 days.
 - b. Questions Regarding Statements: Any questions or objections to a bill or statement given by the Law Firm to the City must be made within 60 days of the billing date. If the City fails to raise a question or objection within this time, the City agrees that the bill or statement is accurate and fully due and payable.
 - c. Interest on Late Payments: Any attorney fees or costs advanced that are not paid within 21 days after a statement is submitted to the City will accrue interest at the rate of seven percent per year until paid. Payments shall be applied first to accrued interest, then to costs, and then to attorney fees.
- 3. Expenses: In addition to the fees charged, the City shall pay the Law Firm for all expenses and court costs resulting from the City's legal matters, including, but not limited to, long-distance telephone charges, express mail delivery, copying, mileage, filing fees, service fees, court reporter fees and expert witness fees. Expenses under this Section will be billed and paid by the City as they are actually incurred.
- 4. Termination: This Contract is terminable only by:
 - a. Executive Order of the Emergency Manager;
 - b. Resolution of the City of Pontiac Receivership Transition Advisory Board, if one is appointed pursuant to Section 23 of Public Act 436 of 2012;
 - c. In accordance with the City Charter, and with 90 days' written notice to the Law Firm, but only in the event that the State of Michigan has removed the City from Receivership as defined in Public Act 436 of 2012, including the removal of the Receivership Transition Advisory Board, if one is appointed, and the State, having determined that the City's financial emergency has been rectified, has otherwise ceded and returned all control of the local government back to the City's Mayor and City Council. This third provision (known as "c") shall not apply unless all of the provisions set forth above have been met and fully satisfied.

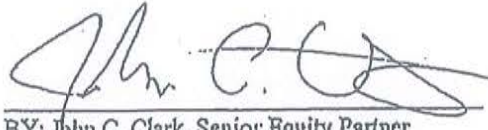
IN WITNESS THEREOF, this Contract is entered into by and between the parties on the 6th day of June, 2013

CITY OF PONTIAC

GIARMARCO, MULLINS & HORTON, P.C.



BY: Louis H. Schimmel
Its: Emergency Manager



BY: John C. Clark, Senior Equity Partner