

PONTIAC CITY COUNCIL

Kermit Williams, District 7
President
Randy Carter, District 4
President Pro Tem



Patrice Waterman, District 1
George Williams, District 2
Mary Pietila, District 3
Gloria Miller, District 5
Dr. Doris Taylor Burks, District 6

It is this Council's mission "To serve the citizens of Pontiac by committing to help provide an enhanced quality of life for its residents, fostering the vision of a family-friendly community that is a great place to live, work and play."

Sheila Grandison, CMC
Deputy City Clerk

STUDY SESSION

October 22, 2019

6:00 P.M.

120th Session of the 10th Council

Call to order

Roll Call

Authorization to Excuse Councilmembers

Amendments to and Approval of the Agenda

Approval of the Minutes

1. October 15, 2019

Public Comment

Discussion

2. Financial Analysis Update regarding the Sheriff's Budget- Directed Patrol Unit (DPU)

Resolutions

City Council

3. Resolution in honor of Brandon Brooks
4. Resolution in honor of Dorian Long
5. Resolution in honor of Elisabeth Rose Semwile
6. Resolution in honor of Jasmine Spurlin
7. Resolution in honor of Kendall Wright
8. Resolution to change the meeting date and time of the City Council Meeting on November 5, 2019 at 6:00 p.m. to November 7, 2019 at 12:00 p.m.

Finance

9. Resolution to authorize the City Clerk to publish the notice in a newspaper of general circulation at least one week before consideration of the proposed budget amendment to increase account number 101-206-702.00 (Finance Administration Salaries & Wages) \$90,000 from \$298,771 to \$388, 771. The increase is due to adjusting the Finance Director's salary from \$50,000 to \$140,000. **(This item relates to item 10.)**

10. Resolution to approve budget amendment in the amount of \$90,000.00 to restore Finance Director's Salary as presented in the Mayor's 2019-2020 Proposed Budget. **(This item was deferred for one week at the October 15, 2019 Council Meeting. This item cannot be approved until after the resolution to authorize the City Clerk to publish the notice of the budget amendment has been approved and one week after the publication of the notice. It takes 5 votes to approve a budget amendment.)**
11. Resolution to authorize the City Clerk to publish the notice in a newspaper of general circulation at least one week before consideration of the proposed budget amendment for Youth Recreation to Increase account 208-756-702.000 (Salaries & Wages) by \$66,290.99; Increase account 208-756-715.000 (F.I.C.A.) by \$5,071.26; Increase Account 208-756.716.000 (Medical Insurance) by \$21,475.37; Increase Account 208-756-717.000 (Life Insurance) by \$838.26; Increase Account 208-756-718.500 (MERS Employer Contribution) by \$3,823.33; Increase Account 208-756-719.000 (Workers Compensation Insurance) by \$3,600.00; Increase Account 208-756-719.001 (Dental Insurance) by \$451.12. Total Increase \$101,550.33. **(This item relates to item 12.)**
12. Resolution to approve budget amendments for fiscal year 2019-2020 to restore the Pontiac Youth and Enrichment Center's (PYREC) Youth Recreation Assistant Manager and Sport's Manager positions to a full-time status. Increase account 208-756-702.000 (Salaries & Wages) by \$66,290.99; Increase account 208-756-715.000 (F.I.C.A.) by \$5,071.26; Increase Account 208-756.716.000 (Medical Insurance) by \$21,475.37; Increase Account 208-756-717.000 (Life Insurance) by \$838.26; Increase Account 208-756-718.500 (MERS Employer Contribution) by \$3,823.33; Increase Account 208-756-719.000 (Workers Compensation Insurance) by \$3,600.00; Increase Account 208-756-719.001 (Dental Insurance) by \$451.12. Total Increase \$101,550.33. **(This item was deferred for one week at the October 15, 2019 Council Meeting. This item cannot be approved until after the resolution to authorize the City Clerk to publish the notice of the budget amendment has been approved and one week after the publication of the notice. It takes 5 votes to approve a budget amendment.)**
13. Renew Resolution to direct City Treasurer to distribute \$18,422.01 of property assessment on the 2019 Winter Tax Rolls as directed by the Water Resources Commissioner **(The motion to approve this resolution failed to get a second on October 15, 2019.)**

Planning

14. Resolution to approve a Lot Split and lot Combination at Glenwood Plaza, 7 S. Glenwood, Parcel Number 64-14-21-383-010.
15. Resolution to refer the text amendment of the Sale of Packaged Liquor Sales to the Planning Commission for review.

Communication from the Mayor

16. The Mayor is seeking to reappoint the following individuals Maria Bermudez, Owen Edwards, Robert Karazim, Dwayne Anthony Lyons, Mark Stone, Renee Voit-Porath and Judy Wilson to the Arts Commission. Reappointments are subject to City Council approval per the City Charter.

Adjournment

#1

MINUTES

October 15, 2019 Formal

**Official Proceedings
Pontiac City Council
119th Session of the Tenth Council**

A Formal Meeting of the City Council of Pontiac, Michigan was called to order in City Hall, Tuesday, October 15, 2019 at 6:00 p.m. by Council President Kermit Williams.

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Members Present: Carter, Miller, Pietila, Taylor-Burks, Waterman and Williams.

Mayor Waterman was absent.

Deputy Mayor was present.

Clerk announced a quorum.

19-507 **Motion to defer item # 7 & item #10 for one week.** Moved by Councilperson Taylor-Burks and second by Councilperson Waterman.

Ayes: Miller, Taylor-Burks, Williams and Carter

No: Pietila

Motion Carried.

Councilperson Waterman was absent during the vote.

19-508 **Motion to move public comment after the City Council District 2 Candidates interviews.** Moved by Councilperson Taylor-Burks and second by Councilperson Pietila.

Ayes: Pietila, Taylor-Burks, Williams and Carter

No: Miller

Motion Carried.

Councilperson Waterman was absent during the vote.

19-509 **Approve the agenda as amended.** Moved by Councilperson Taylor-Burks and second by Councilperson Carter.

Ayes: Taylor-Burks, Waterman, Williams, Carter, Miller and Pietila

No: None

Motion Carried.

October 15, 2019 Formal

19-510 **Approval of meeting minutes for October 8, 2019.** Moved by Councilperson Taylor-Burks and second by Councilperson Waterman.

Ayes: Waterman, Williams, Carter, Miller, Pietila and Taylor-Burks

No: None

Motion Carried.

Subcommittee Reports

Received Department of Public Works (DPW) – October 2, 2019

Point of Privilege – Councilwoman Gloria Miller

Recognition of Elected Officials – H. Bill Maxey – Pontiac Library Board

Agenda Address – Renee Beckley

City Council District 2 Vacancy Interviews – Interim Clerk Garland Doyle read the Interview and Voting Process

Candidate Coleman Yoakum was interviewed via skype.

Candidate George Williams was interviewed.

The following are the City Council Members vote on the candidates.

Council Pro-Tem Randy Carter voted – Neither

Councilwoman Gloria Miller voted – Neither

Councilwoman Mary Pietila voted – George Williams

Councilwoman Doris Taylor-Burks voted – George Williams

Councilwoman Patrice Waterman voted – George Williams

Council President Kermit Williams voted – George Williams

George Williams - 4 votes

Neither- 2 votes

Coleman Yoakum - no votes

George Williams was selected to fill the vacancy because he received the four votes required by the charter.

****Council President Kermit William recess the meeting for 5 minutes****

Fifteen (15) individuals addressed the body during public comment.

Communication

Office of the City Clerk – Medical Marihuana Provisioning Center Application Review, Scoring and Ranking Process (**Council President Williams requested that this item be brought back.**)

Interim City Clerk Doyle stated that it is not necessary for the Building and Fire Departments to have representatives on the scoring team as requested by the City Attorney. The scoring team will only consist of the City Clerk, Planning Manager, Professional Expert-Financial Advisor and the Professional Expert-Legal Advisor.

Councilwoman Gloria Miller and Patrice Waterman left the meeting.

19-511 **Resolution to authorize the Mayor to negotiate terms of a purchase agreement for the acquisition of the property located on 235 Wesson Street and conduct due diligence for the benefit of the City at a cost not to exceed \$45,000 and that it be completed within 60 days.** (This resolution has been updated. The previous version of this resolution failed on August 13, 2019.) Moved by Councilperson Taylor-Burks and second by Councilperson Carter.

Whereas, on or about July 22, 2019 the City of Pontiac was presented with a Real Estate Purchase and Sale Agreement (the “Purchase Agreement”) by PLTC I Realty Investment, LLC, a Michigan limited liability company, for the sale by seller and the purchase by the City of multiple parcels of land consisting of: (i) an 8 acre parcel located at 235 Wesson Street (Tax Parcel Number 14-32-178-003) upon which the Wesson Tennis Club currently operates (“Parcel A”); (ii) 2 vacant lots at the corner of Wesson and Branch Streets (Tax Parcel Number: 14-32-177-005) (“Parcel B”); (iii) a vacant lot at the corner of Houston and Branch Streets (Tax Parcel Number: 14-32-177-014) (“Parcel C”); and (ii) a second vacant lot at the corner of Houston and Branch Streets (Tax Parcel Number: 14-32-177-015) (“Parcel D”) for a recited sale price of \$2,550,000 (collectively, the “Property”).

Whereas, the City Council’s Real Estate Subcommittee referred the Purchase Agreement to the Mayor’s Office for further review.

Whereas, council for the Seller has provided the City Attorney with copies of certain items of due diligence which will not be comprehensively reviewed or vetted without the approval of Council.

Whereas, the Mayor’s Office cannot, without the approval of Council: (i) determine if the purchase price proposed by the seller is appropriate; (ii) negotiate terms and conditions to the Purchase Agreement so that it may be resubmitted to Council for its consideration and execution if so approved; and (iii) undertake all necessary due diligence inspections and investigations as any purchaser of commercial property would undertake to determine the suitability of the property for the City’s contemplated use, which investigations include, without limitation: title and survey review, environmental review and appraisal.

NOW, THEREFORE, IT IS RESOLVED: the Mayor is authorized to negotiate the terms of a purchase agreement for the acquisition of the above-described property for Council’s review and consideration and to conduct or obtain, for the benefit of the City, the following items of due diligence:

- A physical inspection of all improvements located upon the Property;
- Receipt and review of a title insurance commitment (obtained at the Seller’s cost and expense) to ascertain whether the seller has good and marketable title to the Property;

- Obtain:
 - (i) a Phase I Environmental Site Assessment and Report for a cost not to exceed \$3,000.00;
 - (ii) a Phase II Environmental Site Assessment and Report for a cost not to exceed \$12,000.00; and because the property has been environmentally impacted;
 - (iii) a Baseline Environmental Site Assessment for a cost not to exceed \$3,000.00, which would be submitted to the Michigan Department of Environmental Quality of the City proceeded with the purchase of the Property;
 - (iv) a survey of the Property for a cost not to exceed \$4,580.00;
 - (v) an appraisal of the Property for a cost not to exceed \$3,500.00 to determine if the proposed purchase price tendered by the seller is appropriate; and
 - (vi) all related legal fees from the office of the City Attorney (associated with the negotiation of the purchase agreement and review of all items of due diligence) for a cost not to exceed \$15,000.00 (collectively, the "Due Diligence Expenses").
- The aggregate cost of all Due Diligence Expenses is not to exceed \$41,080.00 and all due diligence is too completed within 60 days of the date of this Resolution.

Ayes: Williams

No: Carter, Pietila and Taylor-Burks

Resolution Failed.

19-512 **Resolution to direct City Treasurer to distribute \$26,770.32 of aged special assessment receivable on the 2019 Winter Tax Rolls.** Moved by Councilperson Pietila and second by Councilperson Carter.

Whereas, the Pontiac City Council believes that it is in the best interest of the City, that property owners who receive a direct benefit from the grass cutting, litter cleanup, demo and nuisance ordinance should pay for the benefit;

Now, Therefore, Be It Resolved, that the Pontiac City Council directs that the City Treasurer spread \$26,770.32 of aged special assessment receivable on the 2019 winter tax rolls.

Ayes: Pietila, Tylor-Burks, Williams and Carter

No: None

Resolution Passed.

Mayor Waterman arrived at 8:16 p.m.

19-513 **Resolution to direct City Treasurer to distribute \$18,422.01 of property assessment on the 2019 Winter Tax Rolls as directed by the Water Resources Commissioner** (Council President Pro-Tem Randy Carter requested a map identifying where the parcels are located.) Moved by Councilperson Pietila, no second. Motion fails.

October 15, 2019 Formal

Mayor Waterman, Interim City Clerk Garland Doyle, Legislative Counsel Monique Sharp, Councilwoman Mary Pietila, Councilwoman Doris Taylor-Burks, Council President Pro-Tem Randy Carter and Council President Kermit Williams made closing comments.

Council President Kermit Williams adjourned the meeting at 8:43 p.m.

GARLAND S. DOYLE
INTERIM CITY CLERK

#2

Discussion

City of Pontiac
Schedule of Estimated Impact on New Oakland Sherriff Contract
(including New DPU) on Annual Budget

	A			B		C	D	=A*(145/365)+B *(38/365)+C* (182/365)						
	2018 Old Contract	2019 Current Contract	2020 Current Contract	Proposed Amended Contract Effective 23-Nov-19 2019	Proposed Amended Contract Effective January 1 2020	Proposed Amended Contract Effective January 1 2021	Proposed Revised Pontiac Budget Fiscal Yr 2019-2020	Current Pontiac Budget 2019-2020	Impact on Budget 2019	Mayor Recommended Budget 2020-2021	=(C+D)/2 Proposed Revised Pontiac Budget Fiscal Yr 2020-2021	Impact on Budget 2020		
Professional Services	11,873,009	12,308,012	12,657,921	12,354,373	12,705,210	13,066,844	12,510,894	12,481,805	27,927	12,845,751	12,886,027	40,276		
Oakland County Sheriff														
							Cost Saving Elim Salary		(67,769)					
								Add: DPU Unit	565,706			586,920		
									525,864			627,196		

*Assumes 2.89% increase

#3

RESOLUTION

City of Pontiac Resolution Honoring Brandon Becks

WHEREAS, it is the sense of this legislative body to recognize that with every rising star, there is hope for a better tomorrow and the possibilities of producing exceptional leaders are endless; and,

WHEREAS, Gibraltar Lodge #19, provides annual scholarships to outstanding higher achievers who are committed to pursuing excellence; and,

WHEREAS, Brandon Becks attended West Bloomfield High School and is currently majoring in biology at the University of Toledo in Toledo, Ohio; and,

WHEREAS, Brandon Becks is dedicated to the community and volunteers his time assisting homeless shelters.

NOW, THEREFORE BE IT RESOLVED, that the Pontiac City Council and members of this great community, honor and salute the personal accomplishments and achievements of Brandon Becks for a job well done. Congratulations.

Kermit Williams, President

Randy Carter, President Pro-Tem

Patrice Waterman, Councilwoman

George Williams, Councilman

Mary Pietila, Councilwoman

Gloria Miller, Councilwoman

Doris Taylor-Burks, Councilwoman

#4

RESOLUTION

City of Pontiac Resolution Honoring Dorian Long

WHEREAS, it is the sense of this legislative body to recognize that with every rising star, there is hope for a better tomorrow and the possibilities of producing exceptional leaders are endless; and,

WHEREAS, Queen of Sheba Chapter #15, Order of the Eastern Star, provides annual scholarships to outstanding higher achievers who are committed to pursuing excellence; and,

WHEREAS, Dorian Long attended West Bloomfield High School and is currently a psychology major at Oakland University in Rochester, Michigan; and,

WHEREAS, Dorian Long is dedicated to the community and volunteers at Camp Hosanna, Church summer camp, Habitat for Humanity and tutors at Herrington Elementary.

NOW, THEREFORE BE IT RESOLVED, that the Pontiac City Council and members of this great community, honor and salute the personal accomplishments and achievements of Dorian Long for a job well done. Congratulations.

Kermit Williams, President

Randy Carter, President Pro-Tem

Patrice Waterman, Councilwoman

George Williams, Councilman

Mary Pietila, Councilwoman

Gloria Miller, Councilwoman

Doris Taylor-Burks, Councilwoman

#5

RESOLUTION

City of Pontiac Resolution Honoring Elisabeth Rose Semwile

WHEREAS, it is the sense of this legislative body to recognize that with every rising star, there is hope for a better tomorrow and the possibilities of producing exceptional leaders are endless; and,

WHEREAS, Queen of Sheba Chapter #15, Order of the Eastern Star, provides annual scholarships to outstanding higher achievers who are committed to pursuing excellence; and,

WHEREAS, Elisabeth Rose Semwile attended West Bloomfield High School and is currently a nursing student at Alabama A&M University in Huntsville, Alabama; and,

WHEREAS, Elisabeth Rose Semwile is dedicated to the community and volunteers at Gleaners, Habitat for Humanity, Angel Tree and is a Praise Dancer.

NOW, THEREFORE BE IT RESOLVED, that the Pontiac City Council and members of this great community, honor and salute the personal accomplishments and achievements of Elisabeth Rose Semwile for a job well done. Congratulations.

Kermit Williams, President

Randy Carter, President Pro-Tem

Patrice Waterman, Councilwoman

George Williams, Councilman

Mary Pietila, Councilwoman

Gloria Miller, Councilwoman

Doris Taylor-Burks, Councilwoman

#6

RESOLUTION

City of Pontiac Resolution Honoring Jasmine Spurlin

WHEREAS, it is the sense of this legislative body to recognize that with every rising star, there is hope for a better tomorrow and the possibilities of producing exceptional leaders are endless; and,

WHEREAS, Queen of Sheba Chapter #15, Order of the Eastern Star, provides annual scholarships to outstanding higher achievers who are committed to pursuing excellence; and,

WHEREAS, Jasmine Spurlin attended Pontiac Academy for Excellence and is currently majoring in Game Art at Lawrence Technological University in Southfield, Michigan; and,

WHEREAS, Jasmine Spurlin is dedicated to the community and is a volunteer at a senior living facility.

NOW, THEREFORE BE IT RESOLVED, that the Pontiac City Council and members of this great community, honor and salute the personal accomplishments and achievements of Jasmine Spurlin for a job well done. Congratulations.

Kermit Williams, President

Randy Carter, President Pro-Tem

Patrice Waterman, Councilwoman

George Williams, Councilman

Mary Pietila, Councilwoman

Gloria Miller, Councilwoman

Doris Taylor-Burks, Councilwoman

#7

RESOLUTION

City of Pontiac Resolution Honoring Kendall Wright

WHEREAS, it is the sense of this legislative body to recognize that with every rising star, there is hope for a better tomorrow and the possibilities of producing exceptional leaders are endless; and,

WHEREAS, the Taylor Scholarship provides annual scholarships to outstanding higher achievers who are committed to pursuing excellence; and,

WHEREAS, Kendall Wright was a former student of Pontiac High School International Technology Academy and is currently majoring in mechanical engineering at Grand Valley State University in Allendale, Michigan; and,

WHEREAS, Kendall Wright is dedicated to her church, Southside Church of God, where she serves as an usher, sings on the church's praise team, is a member of the mime ministry and volunteers in the church's community involvement activities.

NOW, THEREFORE BE IT RESOLVED, that the Pontiac City Council and members of this great community, honor and salute the personal accomplishments and achievements of Kendall Wright for a job well done. Congratulations.

Kermit Williams, President

Randy Carter, President Pro-Tem

Patrice Waterman, Councilwoman

George Williams, Councilman

Mary Pietila, Councilwoman

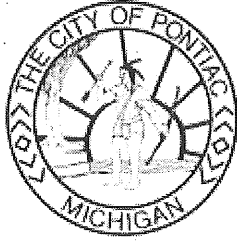
Gloria Miller, Councilwoman

Doris Taylor-Burks, Councilwoman

#8

RESOLUTION

Resolution of the Pontiac City Council



Be It Further Resolved that the Pontiac City Council change the meeting date and time from Tuesday, November 5, 2019 at 6:00 p.m. to Thursday, November 7, 2019 at 12:00 p.m. Noon due to the Election.

#9

RESOLUTION

Resolution of the Pontiac City Council



Whereas, the City of Pontiac timely approved the FY 2019-2020 budget on June 25, 2019; and

Whereas, the adopted FY 2019-2020 General Fund budget includes an appropriation for salaries for personnel in the Finance Department using account number 101-206-702.000; and

Whereas, the appropriation for account number 101-206-702.000 is \$298,771; and

Whereas, section 5.106 of the Charter states "after adoption of the appropriations ordinance, and upon at least one week's notice in a newspaper of general circulation in the City, the Council by a resolution of five members, may amend such ordinance to authorize the transfer of an unused balance appropriated for one purpose to another purpose, or to appropriate available revenues not previously appropriated."; and

Whereas, the proposed appropriation increase is \$90,000 for account number 101-206-702.000 to \$388,771; and

Whereas, the proposed appropriation increase will be used to increase the Finance Director salary from \$50,000 to \$140,000.

Now therefore, be it resolved that the City Council authorizes the City Clerk to publish the notice of the budget amendment in the Oakland Press.

#10

RESOLUTION



CITY OF PONTIAC

OFFICIAL MEMORANDUM

Executive Branch

TO: Honorable Mayor, Council President and City Council Members

FROM: Hughey Newsome, Interim Finance Director

Thru: Office of Deputy Mayor, Jane Bais-DiSessa

DATE: 9/12/2019

RE: **Resolution to Restore the Finance Director's Salary via Amendment to Budget Account that pays Finance Department Salaries.**

The FY 2010-2020 budget as adopted by City Council on June 28, 2019, includes an approved General Fund allocation of \$298,771 for the salaries of personnel working within the Finance Department. The appropriation represents an allocation of \$50,000 set aside to pay the Finance Director's salary, as directed by the City Council during the budget adoption process. As such, effective July 1, 2019, the amount available to pay the Finance Director for his / her during FY 2019-2020 was lowered to \$50,000.

As the outgoing Interim Finance Director, I am very concerned that such a low amount would be inadequate to attract and recruit a qualified replacement Finance Director. Consider that the city cannot advertise for wages higher than what is available in the budget; therefore, there is no way the city can find a permanent Finance Director that is willing to work for more than \$50,000.

Indeed, as the city continues to progress from Emergency Financial Management through recovery and into prosperity, it is paramount that the city has a solid Finance Director to focus on the city's finances.

With that, the Finance Department is requesting that the following budget amendment be performed. This amendment would take money out of General Fund fund balance and restore the line item 101-206-702.000 to \$388,771. This would allow us to recruit a solid person for the role.

Memo - Budget Amendments
November 28, 2018
Page 2 of 2.

As such, with an effective date of proposed effective date of September 10, 2019, the following resolution is recommended:

Whereas, the City of Pontiac timely approved the FY 2019-2020 budget on June 29, 2019; and

Whereas, the adopted FY 2019-2020 General Fund budget includes an appropriation for salaries for personnel in the Finance Department using account number 101-206-702.000; and

Whereas, the appropriation for account number 101-206-702.000 was \$298,771, which represented a cut in the salary for the Finance Director to \$50,000 per year; and

Whereas, the requested appropriation in the Mayor's Recommended budget for account number 101-206-702.000 was \$388,771; and,

Whereas, the General Fund fund balance would have adequate funding available since it was originally available before the reduction by the duly elected City Council;

Now therefore, be it resolved that the City Council of the City of Pontiac approves the budget amendment for the fiscal year 2019-2020 to move \$90,000 from General Fund fund balance to account number 101-206-702.000 as requested by the Mayor.

#11

RESOLUTION

Resolution of the Pontiac City Council



Whereas, the City of Pontiac timely approved the FY 2019-2020 budget on June 25, 2019; and

Whereas, the adopted FY 2019-2020 Youth Recreation Fund budget includes an appropriation for a part-time Youth Recreation Assistant Manager and Sport's Manager at the Pontiac Youth and Enrichment Center's (PYREC); and

Whereas, the Administration is requesting for these two part-time positions to become full-time positions; and

Whereas, section 5.106 of the Charter states "after adoption of the appropriations ordinance, and upon at least one week's notice in a newspaper of general circulation in the City, the Council by a resolution of five members, may amend such ordinance to authorize the transfer of an unused balance appropriated for one purpose to another purpose, or to appropriate available revenues not previously appropriated."; and

Whereas, the proposed appropriation increases are \$66,290.99 for account 208-756-702.000 (Salaries & Wages), \$5,071.26 for account 208-756-715.000 (F.I.C.A.), \$21,475.37 for Account 208-756-716.000 (Medical Insurance), \$838.26 for Account 208-756-717.000 (Life Insurance), \$3,823.33 for Account 208-756-718.500 (MERS Employer Contribution), \$3,600.00 for Account 208-756-719.000 (Workers Compensation Insurance), \$451.12 for Account 208-756-719.001 (Dental Insurance). Total Increase \$101,550.33.

Now therefore, be it resolved that the City Council authorizes the City Clerk to publish the notice of the budget amendment in the Oakland Press.

#12

RESOLUTION



CITY OF PONTIAC

OFFICIAL MEMORANDUM

Executive Branch

TO: Honorable City Council President Kermit Williams, and City Council Members

FROM: Jane Bais DiSessa, Deputy Mayor

CC: Honorable Mayor Deirdre Waterman and Robert Burch, Interim PYREC Manager

DATE: August 29, 2019

RE: Resolution to approve a budget amendment for fiscal year 2019/2020 to allocate a total of \$101,550.33 (includes fringe benefits), from the Youth Recreation Fund's (208) fund balance to Youth Recreation Fund - Recreation Facility Department (756) Personnel Accounts to restore the Pontic Youth and Empowerment Center's (PYREC) Youth Recreation Assistant Manager and Sport's Manager positions to a full-time status.

On November 8, 2016, the Citizens of Pontiac overwhelmingly passed a millage to ensure that the youth of the City of Pontiac have a safe, sustainable, and educational youth and recreation center for the children of Pontiac.

In order to fulfill our obligation to the voters of Pontiac and give our youth the absolute best opportunity to expand their horizons, it is respectfully requested that the City Council reinstate the originally budgeted full-time PYREC positions, known as the "Sports Manager" (\$50,094.24, includes benefits) and the "Assistant Youth Recreation Manager" (\$51,456.09, includes benefits). See attachment for itemized funding costs for these two positions.

The reinstatement of these positions will constitute the necessary staffing levels to ensure the safety of all PYREC participants at any given time in the center. In addition, these positions will provide the administrative support required to develop and implement quality recreational programing. As PYREC continues to grow, proper staffing levels are an essential resource that will help secure the success of Pontiac's recreation and enrichment programs for our youth.

As such, the following resolution is recommended for your consideration:

Whereas, on November 8th 2016 the citizens of Pontiac passed a millage proposition to fund youth recreation services for the citizens of Pontiac; and

Whereas, adequate staffing levels are necessary to help administer the City's growing youth programs; and

Whereas, funding had been previously allocated and approved for full-time staff of a Youth Recreation Assistant Manager and a Sports Manager; and

Whereas, the restoration of these positions will ensure a safe, sustainable, and educational environment for the youth of the City of Pontiac.

NOW THEREFORE be resolved that the City Council hereby approves a budget amendment for fiscal year 2019/2020 to allocate a total of \$101,550.33 (includes fringe benefits), from the Youth Recreation Fund's (208) fund balance to Youth Recreation Fund - Recreation Facility Department (756) Personnel Accounts. The breakout of these funds into accounts is as follows; \$66,290.99 to Salaries and Wages account 208-756-702.00, \$5,071.26 to F.I.C.A – City Contribution account 208-756-715.000, \$21,475.37 to Medical Insurance account 208-756-716.000, \$838.26 to Life Insurance account 208-756-717.000, \$3,823.33 to MERS Employer Contribution account 208-756-718.500, \$3,600 to Workers Compensation Insurance account 208-756-719.000, and lastly \$451.12 to Dental Insurance account 208-756-719.001. The total funds amount of \$101,550.33 are to be used to restore the Pontic Youth and Empowerment Center's (PYREC) Youth Recreation Assistant Manager and Sport's Manager positions to a full-time status.

JDB/JJ

Attachment

Account	Description	Amount
208-756-702.000	Salaries and Wages	\$ 66,290.99
208-756-715.000	F.I.C.A - City Contribution	\$ 5,071.26
208-756-716.000	Medical Insurance	\$ 21,475.37
208-756-717.000	Life Insurance	\$ 838.26
208-756-718.500	MERS Employer Contribution	\$ 3,823.33
208-756-719.000	Workers Compensation Insurance	\$ 3,600.00
208-756-719.001	Dental Insurance	\$ 451.12
	Total	\$ 101,550.33

#13

RESOLUTION



MEMORANDUM

City of Pontiac
Finance Director's Office
47450 Woodward Avenue
Pontiac, Michigan 48342
Telephone: (248) 758-3118
Fax: (248) 758-3197

DATE : 10/3/2019

TO: Honorable Mayor and City Council

FROM: Irwin Williams, CPA, Plante & Moran – Finance Director's Office

THROUGH: Jane Bais DiSessa – Deputy Mayor

SUBJECT: Drain assessment to be levied on Tax Roll

Attached is a summary report from the Water Resource Commissioner's office that shows the Chapter 4 drain assessments to be paid by the City of Pontiac in the amount of \$78,410.54. This total includes \$18,422.01 that should be assessed to property owners that border the related drains and lakes.

There are 7,022 total parcels that would be assessed a charge, 518 non-residential and 6,504 residential parcels. As the attached spreadsheet shows, the majority of residential parcels will be assessed an average drain charge from \$0.12 to \$18.89 for the fiscal year 2019. Only 11 residential parcels will pay an average of \$74.70. The full detailed assessment list is available from the Treasurer's office.

This assessment will be the responsibility of the General Fund in addition to the Chapter 20 and Chapter 4 at large assessments.

If Council agrees that the property assessments should be spread to the tax rolls, then the following resolution would be in order:

Whereas, the Water Resources Commissioner has notified the City of property assessments for nearly 7,022 parcels in the City of Pontiac that specifically benefited the property owner; and,

Whereas, the property assessments to the homeowners in their respective drain districts will have an average assessment between \$0.12 to \$74.70 per parcel, and;

Whereas, the Pontiac City Council believes that it is in the best interest of the City, that property owners who receive a direct benefit from the drain should pay for the benefit;

Now, therefore, be it resolved, that the Pontiac City Council directs that the City Treasurer spread \$18,422.01 of property assessment on the 2019 winter tax rolls by director by the Water Resources Commissioner.

Drain Name	At Large	Non Residential			Residential			Combined Total
		# of Parcels	Average	Total	# of Parcels	Average	Total	
BARTLETT DRAIN	\$ 256.30	75	\$ 6.12	\$ 459.01	647	\$ 0.23	\$ 146.43	\$ 861.74
CRYSTAL LAKE LEVEL	\$ 25,500.00	-	\$ -	\$ -	-	\$ -	\$ -	\$ 25,500.00
GALLOWAY DRAIN	\$ 87.66	4	\$ 66.35	\$ 265.39	75	\$ 1.62	\$ 121.54	\$ 474.59
GALLOWAY LAKE FARMS DRAIN	\$ 245.80	2	\$ 127.96	\$ 255.91	22	\$ 10.56	\$ 232.41	\$ 734.12
JEWEL DRAIN	\$ -	123	\$ 12.46	\$ 1,532.75	1,234	\$ 0.78	\$ 967.25	\$ 2,500.00
JOSEPHINE DRAIN	\$ 2,200.70	-	\$ -	\$ -	57	\$ 5.25	\$ 299.30	\$ 2,500.00
LINDEN DRAIN	\$ 50.86	-	\$ -	\$ -	32	\$ 1.54	\$ 49.14	\$ 100.00
PONTIAC CREEK EXT DRAIN	\$ 3,291.75	35	\$ 82.07	\$ 2,872.37	64	\$ 18.89	\$ 1,208.69	\$ 7,372.81
SINKING BRIDGE DRAIN	\$ 133.25	178	\$ 2.09	\$ 372.51	2,108	\$ 0.12	\$ 258.26	\$ 764.02
SKAE DRAIN	\$ 75.00	4	\$ 10.19	\$ 40.75	1	\$ 1.84	\$ 1.84	\$ 117.59
SYLVAN-OTTER LAKE LEVEL	\$ 22,000.00	6	\$ 50.41	\$ 302.46	367	\$ 2.87	\$ 1,053.82	\$ 23,356.28
TILDEN DRAIN	\$ 1,193.46	14	\$ 17.44	\$ 244.10	284	\$ 5.64	\$ 1,601.64	\$ 3,039.20
TUTTLE DRAIN	\$ -	-	\$ -	\$ -	5	\$ 2.80	\$ 13.98	\$ 13.98
WARD ORCHARD DRAIN	\$ 50.00	7	\$ 30.51	\$ 213.60	2	\$ 2.53	\$ 5.06	\$ 268.66
WATERFORD - MULTI LAKE LEVEL	\$ -	-	\$ -	\$ -	11	\$ 74.70	\$ 821.70	\$ 821.70
WEST END DRAIN	\$ 4,903.75	70	\$ 26.96	\$ 1,887.18	1,595	\$ 2.00	\$ 3,194.92	\$ 9,985.85
Grand Total	\$ 59,988.53	518	\$ 16.31	\$ 8,446.03	6,504	\$ 1.53	\$ 9,975.98	\$ 78,410.54



WRC

WATER RESOURCES COMMISSIONER

Jim Nash

August 29, 2019

The Honorable Rose Wilson
City of Pontiac
47450 Woodward Avenue
Pontiac, MI 48342

Reference: Preliminary 2019 Special Assessments for Oakland County Drains / Lake Level Control Facilities

Dear Ms. Wilson:

This letter is intended to inform you of the special assessment amounts for the operation and maintenance of Oakland County drains and lake level control facilities located in your community. Several reports are attached that provide detailed information regarding the special assessment amounts that will appear on the 2020 winter tax bill for your residents and the amount due from your community.

If your community pays the county drain special assessments from your general fund and does not spread the assessment to the tax rolls, please continue to pay the special assessment amounts as summarized below.

PROJECT CODE AND NAME			AT LARGE	PROPERTY	TOTAL
D1059	BARTLETT DRAIN		\$256.30	\$605.44	\$861.74
L0667	CRYSTAL LAKE LEVEL		\$25,500.00	\$0.00	\$25,500.00
D0115	GALLOWAY DRAIN		\$87.66	\$386.93	\$474.59
D0117	GALLOWAY LAKE FARMS DRAIN		\$245.80	\$488.32	\$734.12
D1107	JEWEL DRAIN		\$0.00	\$2,500.00	\$2,500.00
D0351	JOSEPHINE DRAIN		\$2,200.70	\$299.30	\$2,500.00
D0352	LINDEN DRAIN		\$50.86	\$49.14	\$100.00
D0220	PONTIAC CREEK EXT DRAIN		\$3,291.75	\$4,081.06	\$7,372.81
D0258	SINKING BRIDGE DRAIN		\$133.25	\$630.77	\$764.02
D1045	SKAE DRAIN		\$75.00	\$42.59	\$117.59
L0283	SYLVAN-OTTER LAKE LEVEL		\$22,000.00	\$1,356.28	\$23,356.28
D0350	TILDEN DRAIN		\$1,193.46	\$1,845.74	\$3,039.20
D0326	TUTTLE DRAIN		\$0.00	\$13.98	\$13.98
D1053	WARD ORCHARD DRAIN		\$50.00	\$218.66	\$268.66
L0458	WATERFORD - MULTI LAKE LEVEL		\$0.00	\$821.70	\$821.70
D0313	WEST END DRAIN		\$4,903.75	\$5,082.10	\$9,985.85
		Subtotal:	\$59,988.53	\$18,422.01	\$78,410.54



One Public Works Drive • Building 95 West • Waterford, MI 48328-1907

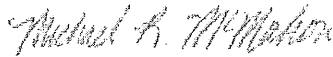
Phone: 248.858.0958 • Fax: 248.858.1066 • www.oakgov.com/water

Please contact Scott Vess, Deputy Oakland County Treasurer, at 248-858-0616 with any questions concerning payment of the special assessment. If you would like to use this letter to pay the assessments then please use the reference above with your community name and send to:

Oakland County Treasurer
1200 N Telegraph Rd Dept 479
Pontiac, MI 48341

Thank you for your attention to this issue.

Sincerely,

A handwritten signature in cursive script that reads "Michael R. McMahon".

Michael R. McMahon, P.E.
Chief Engineer

c: Scott Vess, Oakland County Treasurer's Office

#14

RESOLUTION



CITY OF PONTIAC
Department of Building Safety & Planning
Planning Division

47450 Woodward Ave • Pontiac, Michigan 48342
Telephone: (248) 758-2800

Mayor Deirdre Waterman

TO: HONORABLE MAYOR, COUNCIL PRESIDENT AND CITY COUNCIL

**FROM: VERN GUSTAFSSON – PLANNING MANAGER
THROUGH THE OFFICE OF DEPUTY MAYOR, JANE BAIS-DISESSA**

**SUBJECT: PLSC 19-33 LOT SPLIT/COMBINATION | GLENWOOD PLAZA
SOUTH GLENWOOD AVENUE | PARCEL ID NUMBER: 64-14-21-383-010**

DATE: OCTOBER 11, 2019

APPLICANT

Manuel David Ferraiuolo, 4234 Bald Mountain Road, Auburn Hills, MI 48326

REQUEST

Lot combination and split of five parcels in the Glenwood Plaza to support the proposed Business Park and retail development. At the Planning Commission meeting on August 7, 2019, the Commission did recommend approval to City Council.

LEGAL DESCRIPTION

See attached legal description

RELATIONSHIP TO 2014 MASTER PLAN

The subject site is designated as Entrepreneurial: Industrial, Commercial & Green Future Land Use Category. This Entrepreneurial District is designed to allow a greater range of uses and site configurations for entrepreneurs and investors to take a creative approach to redevelop distressed, under-utilized properties in strategic locations around the City.

RESOLUTIONS FOR APPROVAL

We suggest the City Council consider approval of the Lot Split/Combination Resolution noted below.

**REQUEST FOR A LOT SPLIT/COMBINATION AT GLENWOOD PLAZA
RESOLUTION OF APPROVAL**

WHEREAS, The City is in receipt of a Lot Split/Combination request [PLSC 19-33], submitted by Manuel David Ferraiuolo, and;

WHEREAS, The Pontiac Planning Commission held a Public Hearing on Wednesday, August 7, 2019 in regards to the Lot Split/Combination request, and;

WHEREAS, The Pontiac Planning Commission finds that the Lot Split/Combination on the subject site will not have an adverse effect on the surrounding properties; and

NOW, THEREFORE BE IT RESOLVED that the Lot Split and Lot Combination request submitted by Manuel David Ferraiuolo of existing lots, Parcel Numbers: 64-14-21-383-004, 005, 006 and 007 and 64-14-28-126-047 into two parcels; Parcel A described as, Part of the southwest ¼ of Section 21, T.3N. R.10E., City of Pontiac, Oakland County Michigan and Parcel B described as, Part of the southwest ¼ of Section 21 and part of the northwest ¼ Section 28, T.3N. R.10E., City of Pontiac, Oakland County Michigan, including Lots 87 through 98 of "Assessors Plat No. 145" as recorded in Liber 15, Page 52, Oakland County Records and Lots 18 through 45, Lots 47 through 61 and Lots 64 through 70 of "Wilkinson & Winn's Subdivision" as Recorded in Liber 22, Page 13, Oakland County Records, is hereby approved by the City Council on _____, 2019.



CITY OF PONTIAC
Department of Building Safety & Planning

Mayor Deirdre Waterman

TO: PONTIAC PLANNING COMMISSION

FROM: DONOVAN O. SMITH—CITY PLANNER
DIVISION OF PLANNING

SUBJECT: PLSC 19-33 LOT SPLIT/COMBINATION
LOT SPLIT/COMBINATION
1 S GLENWOOD
PIN: 64 14-21-383-010

DATE: 07/30/2019

APPLICANT:

Manuel David Ferraiuolo, 4234 Bald Mountain Road, Auburn Hills, Mi 48326

REQUEST:

Lot combination and split of (5) parcels in the Glenwood Plaza to support the proposed Business Park configuration and future development.

LEGAL DESCRIPTION:

see attached legal description

RELATIONSHIP TO 2014 MASTER PLAN:

The subject site is designated as Entrepreneurial: Industrial, Commercial & Green Future Land Use Category. These designated Entrepreneurial Districts are designed to allow a greater range of uses and site configurations so that entrepreneurs, residents, neighbors, community groups, investors and other stakeholders might redevelop distressed properties. Entrepreneurial districts are mixed-use designations that create the flexibility for different and mixed-uses.

The Master Plan also encourages the development of urban multiple-family residential housing options that provide different housing choices as compared to single-family rental and homeowner properties and more traditional apartment complex housing that is located not in the downtown with a need for residents to use personal vehicles for most every trip.

PLANNING STAFF FINDINGS:

The subject site conforms with the goals and objectives of the City's Master Plan.

STAFF RECOMMENDATION: Staff recommends approval of the lot split lot combination into the parcels as presented by the applicant



Application for Description Change

City of Pontiac

Office of Land Use and Strategic Planning

47450 Woodward Ave, Pontiac, MI 48342

T: 248.758.2800

F: 248.758.2827

Property/Project Address: Glenwood Plaza - 7 S. Glenwood Ave.

Sidwell Number: 14-21-023-004, 14-21-023-005, 14-21-023-006, 14-21-023-007, 14-21-023-008

Office Use Only

PF Number: _____

Date: 07/03/2019

Instructions: Applications for a description change shall be filed with the Office of Land Use and Strategic Planning. Lot Combinations will require a fee of \$100.00 and an administrative review that will be forwarded to Oakland County. Lot Split applications shall be submitted with a \$750.00 fee (per lot created) at least 30 days before the regularly scheduled Planning Commission Meeting. Incomplete applications will delay the review process.

Owner (please print or type)

Name	Manuel David Ferraiuolo		
Address	4234 Bald Mountain Road		
City	Auburn Hills		
State	Michigan		
ZIP Code	48326		
Telephone	Main: n/a	Cell: 248-214-9236	Fax: n/a
E-Mail	Manni@RubiconCapital.co		

Please check one: ☐ Combination
☒ Split

The subject properties are legally described as follows (include sidwell numbers):

Please see legal descriptions and sidwell numbers attached.

Has this parcel/lot been previously requested for a combination or split? ☐ Yes ☒ No

Additional Requirements (failure to comply will negate this request):

Lot Splits

- Survey – required for lot splits (two copies of a drawing and legal description prepared by a registered land surveyor or professional engineer of all parcels created, drawing showing all existing structures on parcel)
- \$750.00 fee
- Attached proof that all taxes and special assessments are paid
- Attach proof of ownership

Lot Combinations

- Attach proof that all taxes and special assessments are paid
- Attach proof of ownership
- \$100.00 fee (each additional lot - \$50.00)

All parties having any ownership on the above described property MUST sign this application



Signature of Owner

Signature of Owner

Signature of Owner

Signature of Owner

Signature of Owner

Signature of Owner

Signature of Owner

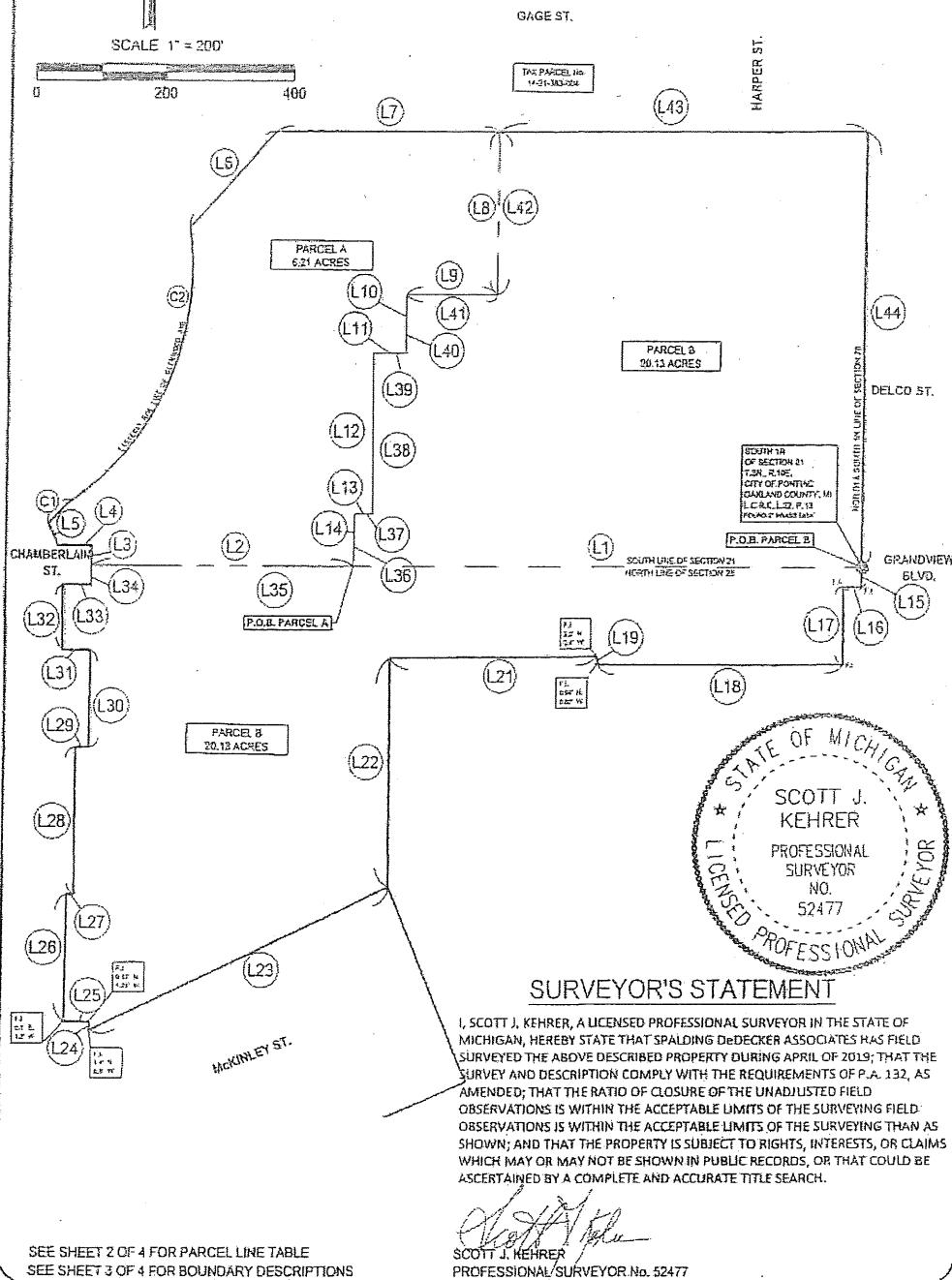
Signature of Owner

State of Michigan
County of Oakland

On this ____ day of _____, A.D., 20____, before me personally appeared the above named person, who being duly sworn, stated he/she has read the foregoing application, by him/her signed, and know the contents thereof, and that the same is true of his/her own knowledge, except as to the matters therein stated to be upon information and belief and so as to those matters he/she believes it to be true

Notary Public, Oakland County, Michigan
My Commission Expires: _____

CERTIFIED SURVEY



SPALDING DeDECKER
Engineers | Surveyors

905 South Blvd. East Phone: (248) 844-5400
Rochester Hills, MI 48307 Fax: (248) 844-5404
www.sda-eng.com

DRAWN: S.PALAZZOLA	DATE: 07-02-19
CHECKED: S.KEHRER	DATE: 07-02-19
MANAGER: M.DEDECKER	SCALE: 1" = 200'
JOB No. SM19-106	SHEET: 1 OF 4
SECTION 21 TOWN 03 NORTH RANGE 10 EAST	
CITY OF PONTIAC OAKLAND COUNTY, MI	

CERTIFIED SURVEY

PARCEL LINE DATA

LINE #	BEARING	DISTANCE
L1	S57°04'10"W	897.36'
L2	S57°04'14"W	498.35'
L3	N2°56'00"W	30.00'
L4	S87°04'14"W	51.89'
L5	N27°21'41"W	36.43'
L6	S38°28'37"W	189.51'
L7	N85°55'08"E	350.67'
L8	S3°11'04"E	253.27'
L9	S86°48'56"W	144.39'
L10	S3°11'04"E	91.00'
L11	S86°48'56"W	53.43'
L12	S3°25'55"E	247.54'
L13	S87°05'24"W	26.52'
L14	N2°21'37"W	79.68'
L15	S3°01'38"E	30.14'
L16	S87°20'41"W	30.00'
L17	S3°01'38"E	120.03'
L18	S87°01'09"W	388.85'
L19	N3°12'51"W	13.33'
L20	N86°23'36"E	245.27'

PARCEL LINE DATA

LINE #	BEARING	DISTANCE
L21	S88°30'33"W	84.11'
L22	S3°11'47"E	351.75'
L23	S51°15'14"W	513.50'
L24	N2°31'30"W	13.15'
L25	S87°04'13"W	40.00'
L26	N2°31'47"W	198.00'
L27	N87°04'13"E	10.27'
L28	N2°55'47"W	225.00'
L29	N87°04'13"E	21.00'
L30	N2°55'47"W	150.00'
L31	S87°04'13"W	43.00'
L32	N2°55'47"W	100.00'
L33	N87°04'13"E	43.00'
L34	N2°55'00"W	29.78'
L35	S87°04'14"W	408.35'
L36	N2°21'37"W	75.68'
L37	S87°05'24"W	26.52'
L38	S3°25'55"E	247.54'
L39	S86°48'56"W	53.43'
L40	S3°11'04"E	91.00'

PARCEL LINE DATA

LINE #	BEARING	DISTANCE
L41	S86°48'56"W	144.39'
L42	S3°11'04"E	253.27'
L43	N86°55'08"E	584.82'
L44	S3°01'28"E	673.72'

PARCEL CURVE DATA

CURVE #	LENGTH	RADIUS	DELTA	CH. BRG.	DIST.
C1	50.37'	269.03'	10°43'40"	S 41°02'45"W	50.29'
C2	482.67'	436.67'	53°27'16"	N 20°02'13"E	458.58'



SPALDING DEDECKER
Engineers | Surveyors

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Rochester Hills, MI 48307 Fax: (248) 844-5404
www.sda-eng.com

DRAWN: S.PALAZZOLA	DATE: 07-02-19
CHECKED: S.KEHRER	DATE: 07-02-19
MANAGER: M.DEDECKER	SCALE: N/A
JOB No. SM19-106	SHEET: 2 OF 4
SECTION 21 TOWN 03 NORTH RANGE 10 EAST	
CITY OF PONTIAC	OAKLAND COUNTY, MI

LEGAL DESCRIPTION

EXISTING LOT DESCRIPTIONS

14-21-383-004

T3N, R10E, SEC 21 PART OF SW 1/4 BEG AT PT DIST N 06-17-00 W 337.50 FT FROM S 1/4 COR, TH S 83-52-00 W 1084.16 FT TO ELY LINE OF GLENWOOD AVE, TH ALG CURVE TO LEFT, RAD 436 FT, CHORD BEARS HWLY, ARC DIST OF 195.83 FT, TH N 38-40-00 E 199.91 FT, TH N 83-52-00 E 934.38 FT, TH S 06-17-00 E 336.22 FT TO BEG 8.08 A

14-21-383-005

T3N, R10E, SEC 21 PART OF SW 1/4 BEG AT PT DIST N 06-17-00 W 243.00 FT FROM S 1/4 COR, TH S 83-52-00 W 341.24 FT, TH S 06-09-00 E 0.50 FT, TH S 83-52-00 W 782.00 FT TO ELY LINE OF GLENWOOD AVE, TH ALG CURVE TO LEFT, RAD 436 FT, CHORD BEARS NELY, ARC DIST OF 102.90 FT, TH N 83-52-00 E 1084.16 FT, TH S 06-17-00 E 94.50 FT TO BEG 2.40 A

14-21-383-006

T3N, R10E, SEC 21 PART OF SW 1/4 BEG AT PT DIST N 06-17-00 W 112.50 FT FROM S 1/4 COR, TH S 83-52-00 W 1233.84 FT TO ELY LINE OF GLENWOOD AVE, TH ALG CURVE TO LEFT, RAD 436 FT, CHORD BEARS NELY, ARC DIST OF 171.50 FT, TH N 83-52-00 E 782.00 FT, TH N 06-09-00 W 0.50 FT, TH N 83-52-00 E 341.24 FT, TH S 06-17-00 E 130.50 FT TO BEG 3.50

14-21-383-007

T3N, R10E, SEC 21 & 28 PART OF SW 1/4 SEC 21, ALSO LOTS 87 TO 98 INCL, PART OF VAC GRANDVIEW BLVD & PART OF VAC OMAR ST, OF 'ASSESSOR'S PLAT NO. 145', ALL DESC AS BEG AT S 1/4 COR OF SEC 21, TH N 06-17-00 W 112.50 FT, TH S 83-52-00 W 1233.84 FT TO ELY LINE OF GLENWOOD AVE, TH ALG CURVE TO RIGHT, RAD 436 FT, CHORD BEARS SWLY, ARC DIST OF 16.83 FT, TH ALG CURVE TO LEFT, RAD 289 FT, CHORD BEARS SWLY, ARC DIST OF 58.80 FT, TH S 30-25-50 E 36.43 FT TO NLY LINE OF 60 FT-WIDE GRANDVIEW BLVD, TH N 83-57-00 E 603.72 FT, TH S 06-03-00 E 170.21 FT, TH N 83-23-20 E 245.27 FT, TH S 06-17-00 E 13.33 FT, TH N 83-57-00 E 389.16 FT, TH N 06-17-00 W 120.00 FT, TH N 83-57-00 E 30.00 FT, TH N 06-17-00 W 30.00 FT TO BEG 4.95 A

14-28-126-047

T3N, R10E, SEC 21 & 28 PART OF SW 1/4 SEC 21, ALSO LOTS 18 TO 45 INCL, LOTS 47 TO 61 INCL, LOTS 64 TO 70 INCL, PART OF VAC GRANDVIEW BLVD, PART OF VAC MC GREGOR AVE & PART OF VAC GILMOUR DR OF 'WILKINSON & WINN'S SUB', ALSO LOTS 30 & 31, PART OF VAC GRANDVIEW BLVD & PART OF VAC OMAR ST OF 'ASSESSOR'S PLAT NO. 145', ALL DESC AS BEG AT PT ON NLY LINE OF VAC 60 FT-WIDE GRANDVIEW BLVD DIST N 06-17-00 W 30.00 FT & S 83-57-00 W 688.72 FT FROM S 1/4 COR OF SEC 21, TH S 83-57-00 W 548.16 FT, TH S 06-03-00 E 60.00 FT TO NE COR OF LOT 45 OF 'WILKINSON & WINN'S SUB', TH S 83-57-00 W 43.00 FT, TH S 06-03-00 E 100.00 FT, TH N 83-57-00 E 43.00 FT, TH S 06-03-00 E 150.00 FT, TH S 83-57-00 W 21.00 FT, TH S 06-03-00 E 225.00 FT, TH S 83-57-00 W 10.27 FT, TH S 05-39-00 E 198.00 FT, TH N 83-57-00 E 40.00 FT, TH S 05-39-00 E 13.15 FT, TH N 58-08-00 E 513.50 FT, TH N 06-19-00 W 351.75 FT TO SW COR OF LOT 30 OF 'ASSESSOR'S PLAT NO. 145', TH N 83-23-20 E 84.11 FT, TH N 06-03-00 W 170.21 FT TO BEG



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Rochester Hills, MI 48307 Fax: (248) 844-5404
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DRAWN: S.PALAZZOLA	DATE: 07-02-19
CHECKED: S.KEHRER	DATE: 07-02-19
MANAGER: M.DEDECKER	SCALE: N/A
JOB No. SM19-106	SHEET: 3 OF 4
SECTION 21 TOWN 03 NORTH RANGE 10 EAST	
CITY OF PONTIAC	OAKLAND COUNTY, MI

LEGAL DESCRIPTION

NEW LOT DESCRIPTIONS

PARCEL A

PARCEL A: PART OF THE SOUTHWEST 1/4 OF SECTION 21, T.3N. R.10E, CITY OF PONTIAC, OAKLAND COUNTY, MICHIGAN.
MORE PARTICULARLY DESCRIBED AS:

COMMENCING AT THE SOUTH 1/4 CORNER OF SECTION 21 THENCE S87°04'14"W ALONG THE SOUTH LINE OF SAID SECTION 21, 807.36' TO THE POINT OF BEGINNING; THENCE CONTINUING ALONG SAID SECTION LINE S87°04'14"W, 408.35' THENCE N02°56'00"W, 30.00'; THENCE S87°03'57"W, 51.89'; THENCE N27°21'41"W TO THE EASTERLY R/W LINE OF GLENWOOD AVENUE 36.43'; THENCE ALONG A CURVE TO THE RIGHT, HAVING A RADIUS OF 269.00', A CENTRAL ANGLE OF 10°43'40", LENGTH OF 50.37' AND WHOSE CHORD BEARS N41°02'45"E, 50.29'; ; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 436.00', A CENTRAL ANGLE OF 63°27'16", LENGTH OF 482.87' AND WHOSE CHORD BEARS N20°02'13"E, 458.58'; THENCE N38°28'37"E TO THE SOUTH LINE OF "THE PLAT OF MODERN HOUSING CORPORATION ADDITION" AS RECORDED IN LIBER 20 OF PLATS, PAGE 22 OF OAKLAND COUNTY RECORDS, 199.91'; THENCE ALONG SAID LINE N86°58'08"E 350.67'; THENCE S03°11'04"E 253.27'; THENCE S86°48'56"W 144.39'; S03°11'04"E, 91.00'; THENCE S86°48'56"W, 53.43'; THENCE S03°25'55"E, 247.54'; THENCE S87°05'24"W, 26.52'; THENCE S02°21'37"E, 79.88' TO THE POINT OF BEGINNING CONTAINING 6.21 ACRES OF LAND MORE OR LESS

PARCEL B

PARCEL B: PART OF THE SOUTHWEST 1/4 OF SECTION 21 AND PART OF THE NORTHWEST 1/4 OF SECTION 28, T.3N. R.10E, CITY OF PONTIAC, OAKLAND COUNTY MICHIGAN, INCLUDING LOTS 87 THROUGH 98 OF "ASSESSOR'S PLAT NO. 145" AS RECORDED IN LIBER 15, PAGE 52, OAKLAND COUNTY RECORDS AND LOTS 18 THROUGH 45, LOTS 47 THROUGH 61 AND LOTS 64 THROUGH 70 OF "WILKINSON & WINN'S SUBDIVISION" AS RECORDED IN LIBER 22, PAGE 13, OAKLAND COUNTY RECORDS,

MORE PARTICULARLY DESCRIBED AS:

BEGINNING AT THE SOUTH 1/4 CORNER OF SECTION 21 COMMON TO THE NORTH 1/4 CORNER OF SECTION 28, THENCE S03°01'08"E ALONG THE NORTH-SOUTH 1/4 LINE OF SAID SECTION 28, 30.14'; THENCE S87°20'40"W TO THE NORTHEAST CORNER OF SAID LOT 98 OF "ASSESSOR'S PLAT NO. 145" 30.00'; THENCE S03°01'08"E ALONG THE EAST LINE OF SAID LOT 98 TO THE SOUTHEAST CORNER OF SAID LOT 98 120.03'; THENCE ALONG THE SOUTH LINE OF SAID LOTS 92 TO 98 OF "ASSESSOR'S PLAT NO. 145" S87°01'09"W, 388.65'; THENCE ALONG WEST LINE OF SAID LOT 92 N03°12'51"W, 13.33' TO THE SOUTHEAST CORNER OF SAID LOT 91 OF "ASSESSOR'S PLAT NO. 145"; THENCE S86°23'36"W ALONG THE SOUTH LINE OF SAID LOTS 87, 89-91 OF "ASSESSOR'S PLAT NO. 145" 245.27' TO THE SOUTHWEST CORNER OF SAID LOT 30 OF "ASSESSOR'S PLAT NO. 145"; THENCE S86°30'33"W 84.11' TO A POINT ON THE EAST LINE OF "WILKINSON & WINN'S SUBDIVISION"; THENCE ALONG SAID LINE S03°11'47"E TO THE SOUTHERLY LINE OF SAID "WILKINSON & WINN'S SUBDIVISION" 351.75'; THENCE ALONG SAID LINE S81°15'14"W, 513.50' TO THE SOUTHWEST CORNER OF LOT 19 OF SAID "WILKINSON & WINN'S SUBDIVISION"; THENCE ALONG THE WEST LINE OF SAID LOT 19 N02°31'30"W, 13.15' TO THE SOUTHEAST CORNER OF LOT 18 OF SAID "WILKINSON & WINN'S SUBDIVISION"; THENCE ALONG THE SOUTH LINE OF SAID LOT 18 S87°04'13"W, 40.00' TO THE SOUTHWEST CORNER OF SAID LOT 18; THENCE ALONG THE WEST LINE OF SAID LOT 18 N02°31'47"W, 198.00' TO THE NORTHWEST CORNER OF SAID LOT 18; THENCE N87°04'13"E, 10.27'; THENCE N02°55'47"W 225.00' TO THE NORTHWEST CORNER OF LOT 61 OF SAID "WILKINSON & WINN'S SUBDIVISION"; THENCE N87°04'13"E, 21.00'; THENCE N02°55'47"W 150.00' TO THE NORTHEAST CORNER OF LOT 46 OF SAID "WILKINSON & WINN'S SUBDIVISION"; THENCE ALONG THE NORTH LINE OF SAID LOT 46 S87°04'13"W 43.00' TO THE NORTHWEST CORNER OF SAID LOT 46; THENCE ALONG THE WEST LINE OF LOT 45 OF SAID "WILKINSON & WINN'S SUBDIVISION" N02°55'47"W, 100.00' TO THE NORTHWEST CORNER OF SAID LOT 45; THENCE ALONG THE NORTH LINE OF SAID LOT 45 N87°04'13"E, 43.00'; THENCE N02°55'00"W, 30.00' TO THE SOUTH LINE OF SECTION 21, THENCE ALONG SAID LINE N87°04'14"E, 408.35'; THENCE N02°21'37"W, 79.88'; THENCE N87°05'24"E, 26.52'; THENCE N03°25'55"W, 247.54'; THENCE N86°48'56"E, 53.43'; THENCE N03°11'04"W, 91.00'; THENCE N86°48'56"E 144.39'; THENCE N03°11'04"W TO THE SOUTH LINE OF "MODERN HOUSING CORPORATION ADDITION" AS RECORDED IN LIBER 20 OF PLATS ON PAGE 27, OAKLAND COUNTY RECORDS, 253.27'; THENCE ALONG SAID SOUTH LINE N86°58'08"E, TO THE NORTH-SOUTH 1/4 LINE OF SECTION 21 584.62'; THENCE S03°01'08"E ALONG SAID NORTH-SOUTH 1/4 LINE 673.72' TO THE POINT OF BEGINNING CONTAINING 20.13 ACRES OF LAND MORE OR LESS.



SPALDING DeDECKER
Engineers | Surveyors

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DRAWN: S.PALAZZOLA	DATE: 07-02-19
CHECKED: S.KEHRER	DATE: 07-02-19
MANAGER: M.DeDECKER	SCALE: N/A
JOB No. SM19-106	SHEET: 4 OF 4
SECTION 21 TOWN 03 NORTH RANGE 10 EAST	
CITY OF PONTIAC OAKLAND COUNTY, MI	

#15

RESOLUTION

Whereas, The City Council directed the City Attorney to make certain modifications to Section 2.515 of the Zoning Ordinance, and

Whereas, City Charter Section 6.802, *Amendment Review Procedure*, requires amendments to the Zoning Ordinance be reviewed by the Planning Commission in a Public Hearing subsequent to a Technical Review by City officials and staff;

Now, Therefore Be It Resolved, the City Council approves the attached proposed text amendment to be directed to the Planning Commission for review.

**CITY OF PONTIAC
ORDINANCE NO. ____**

AN ORDINANCE TO AMEND CITY OF PONTIAC ZONING ORDINANCE SECTION 2.525 REGARDING THE SALE OF PACKAGED LIQUOR SALES.

THE CITY OF PONTIAC ORDAINS:

Article 2 Chapter 5, Section 2.515 – *Retail Sales (packaged alcoholic beverages)* is hereby amended as follows:

2.515 Retail Sales (packaged alcoholic beverages)

A. The property shall be located no less than 500 feet, except as provided in subsection C of this section, from any and all: churches or similar places of worship, parks, playgrounds, daycare facility, pre- and/or K-12 schools. For purposes of this Section, distances shall be measured along the center line of the street or streets of address between two (2) fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the part of the church, park, playground, daycare facility, or school nearest to the contemplated location and from the part of the contemplated location nearest to the church, park, playground, daycare facility or school; and

B. Not more than two properties upon which the retail sale of packaged alcoholic beverages is permitted shall be located within one mile. Any establishment meeting the criteria of subsection C of this section shall be exempt from this spacing calculation.

C. The retail sales of packaged alcoholic beverages within a grocery store or pharmacy with a useable floor area of no less than 10,000 square feet, within which no more than 20 percent of said usable floor area is

devoted to the display, storage, or sale of packaged alcoholic beverages are exempt from the spacing requirements of subsections A and B of this section.

D. Retail alcoholic beverage sales businesses that existed on or before October 16, 2014, may continue to operate legally subject to all the following conditions:

1. All such businesses shall possess a valid Certificate of Occupancy from the City of Pontiac Building Department to operate a business in Pontiac with an effective date on or before October 16, 2014.
2. All such businesses shall possess a valid Specially Designated Merchant (SDM) License or Specially Designated Distributor (SDD) License from the State of Michigan Liquor Control Commission with an effective date on or before October 16, 2014.
3. All such retail alcoholic beverage sales businesses shall be required to obtain and maintain a City of Pontiac business license.
4. All such retail alcoholic beverage sales businesses shall be required to pay City of Pontiac income taxes in accordance with P.A. 284 of 1964 and Municipal Code Chapter 110, Article III.
5. Failure to meet these conditions shall result in municipal code enforcement action.
6. The Planning Commission may waive this Section for all classes of licenses. If an objection is not filed by the church, day care facility, or school within thirty (30) days of written notice provided by the City, the Planning Commission may issue the requested license. If an objection is filed, the Planning Commission shall hold a hearing under rules established by the commission before making a decision on issuing the license.

ADOPTED, APPROVED AND DIRECTED FOR REVIEW BY CITY OFFICIALS, STAFF AND THE PLANNING COMMISSION by the City Council of the City of Pontiac this _____ day of _____, 2019.

Garland Doyle, Interim City Clerk

#16

**COMMUNICATION
FROM THE
MAYOR**



MEMORANDUM

To: Council President Kermit Williams, members of the City Council
From: Mayor Deirdre Waterman
Cc: Deputy Mayor Jane Bais-Disessa
Date: October 18, 2019
Re: Arts Commission Reappointments

Please be advised that I am hereby re-appointing the following members to serve on the Arts Commission.

- Maria Bermudez
- Owen Edwards
- Robert Karazim
- Dwayne Anthony Lyons
- Mark Stone
- Renee Voit-Porath
- Judy Wilson