

October 8, 2019 Approved Minutes

**Official Proceedings
Pontiac City Council
118th Session of the Tenth Council**

A Study Session of the City Council of Pontiac, Michigan was called to order in City Hall, Tuesday, October 8, 2019 at 6:00 p.m. by Council President Kermit Williams.

Call to Order

Roll Call

Members Present: Carter, Miller, Pietila, Taylor-Burks, Waterman and Williams.

Mayor Waterman was present.

Clerk announced a quorum.

19-501 **Motion to add an amended resolution for City Credit Cards.** Moved by Councilperson Miller and second by Councilperson Taylor-Burks.

Ayes: Miller, Taylor-Burks, Waterman, Williams and Carter

No: Pietila

Motion Carried.

19-502 **Approve the agenda as amended.** Moved by Councilperson Taylor-Burks and second by Councilperson Carter.

Ayes: Taylor-Burks, Waterman, Williams, Carter and Miller

No: Pietila

Motion Carried.

19-503 **Approval of meeting minutes for October 1, 2019.** Moved by Councilperson Miller and second by Councilperson Taylor-Burks.

Ayes: Taylor-Burks, Waterman, Williams, Carter, Miller and Pietila

No: None

Motion Carried.

Nine (9) individuals addressed the body during public comment.

Communications

Received statement from the Mayor regarding Veto of Resolution 19-485, resolution to authorize Clark Hill PLC on behalf of the City Council to initiate legal action against Mayor Waterman and all other individuals necessary to enforce the City Council's express rights under the City Charter, including the

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right to adopt resolutions which have the effect of modifying or changing City Ordinances, and to declare the powers and responsibilities of the City Council, the Mayor and the Clerk under City Charter.

Received statement from the Mayor regarding Veto of an Ordinance to amend Chapter 42, "Community Development", to add Article VII, entitled "Community Benefit Agreements" with amendment to add Article VII, entitled "Provisioning Center Community Benefit Agreements".

Received status update regarding City of Pontiac Retired Employees Association (CPREA)

Office of the City Clerk

Received report of Fausone Bohn, LLP Engagement Letter to serve as Professional Expert-City of Pontiac Medical Marihuana Facilities Ordinance 2357(B) (Legal Advisor to the City Clerk)

Received Medical Marihuana Application (Dept. 255) Budget and Provisioning Center Application Fee Calculation.

Received Medical Marihuana Facility Permit Application Instructions for Provisioning Center Applications. (Draft)

Received Cesar Chavez Overlay District Provisioning Center Permit Application. (Draft)

Received Downtown Overlay District Provisioning Center Permit Application. (Draft)

Received Non-Overlay District Provisioning Center Permit Application. (Draft)

Received Walton Blvd. Overlay District Provisioning Center Permit Application. (Draft)

Received City of Pontiac Medical Marihuana Provisioning Centers Scoring Criteria Guide. (Draft)

Provisioning Center Application Review, Scoring and Ranking Process will be back next week.

Planning Commission

Received letter to City Council regarding grant appeal to Joslyn Liquor.

Department of Public Works

Item #15 – Parcel A, B, C, D needs to be identified and not to exceed needs a breakdown of fees for each: Environmental, Attorney and Survey to be implemented in the resolution for next week.

Item #18 – Need map of where the parcels are located.

19-504 **Suspend the Rules.** Moved by Councilperson Taylor-Burks and second by Councilperson Miller.

Ayes: Waterman, Williams, Carter, Miller and Taylor-Burks

No: Pietila

Motion Carried.

19-505 **Resolution to amend Credit Card Policy. (Agenda add-on)** Moved by Councilperson Taylor-Burks and second by Councilperson Carter.

Whereas, on August 12, 2013 the Emergency manager issued and Council approved the Credit Card Policy that continues to be in effect; and,

Whereas, amendments could be made to the credit card policy by a resolution of the Pontiac City Council; and,

Whereas, on about March 6, 2018, the former Finance Director and the Deputy Mayor issued a memorandum expressing a need to update the policies and procedures; and,

Whereas, on March 20, 2018, the City Council passed a resolution to approve an amended Credit Card policy and procedure for the City of Pontiac; and,

Whereas, shortly after the Council passed the resolution, the Finance Director resigned; and,

Whereas, the city's Finance Director is responsible for the city's procurement/credit card issuance, accounting, monitoring, and general compliance of the procurement/credit card procedure and policy; and,

Whereas, according to the City of Pontiac Procurement/Credit Card Policies and Procedures, the Finance Director bears great accountability and oversight; and

Whereas, the current procedure requires the Finance Director to prepare the documentation for the issuance of the city officer or employee's procurement/credit card, the Finance Director must authorize the issuance and authorize the credit limits for each cardholder, the Finance Director and the cardholder's department head are to authorize each purchase by signing or initialing each receipt and expenses must be approved budget items only; and,

Whereas, any items not budgeted, must be authorized by the Finance Director and a city officer or employee must also notify the city's Finance Director if the credit card is lost or stolen; and,

Whereas, in the absence of the Finance Director and in an effort by the City Council to continue promoting transparency, the City Council on February 26, 2019, passed a resolution for the Mayor to provide the City Council with a Monthly Credit Card statement; and,

Whereas, to date, the Mayor has refused to provide the City Council with monthly credit card statements and has indicated that the resolution passed by the City Council was simply a "request."

Now, Therefore, Be It Resolved, that until the position of Finance Director is filled, there will be no use of the City credit card by any city officer and or employee.

Ayes: Williams, Carter, Miller, Taylor-Burks and Waterman

No: Pietila

Resolution Passed.

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19-506 **Motion to interview Mr. Yoakum by Skype or FaceTime to be seen and to see City Council for the first interview.** Moved by Councilperson Taylor-Burks and second by Councilperson Carter.

Ayes: Carter, Miller, Pietila, Tylor-Burks, Waterman and Williams

No: None

Motion Carried.

Council President Kermit Williams adjourned the meeting at 8:00 p.m.

GARLAND S. DOYLE
INTERIM CITY CLERK