

**NOTICE OF SPECIAL PONTIAC CITY COUNCIL MEETING**  
**April 23, 2020**  
**at 9:30 a.m.**

**THE MEETING WILL BE HELD ELECTRONICALLY**

The City Council of the City of Pontiac will hold a study session on April 23, 2020 at 9:30 a.m. This meeting will be held electronically pursuant to the Open Meetings Act and Governor Whitmer's Executive Order 2020-48. The agenda of the study session is attached Pursuant to Executive Order 2020-48, the Pontiac City Council gives notice of the following:

1. **Reason for Electronic Meeting.** The Pontiac City Council is meeting electronically because Executive Order 2020-42 requires that City Hall be closed to the public on the date of the meeting. Therefore, the public cannot be physically present and provide comment in City Hall.
2. **Procedures.** The public may view the meeting electronically through the following method.

<http://pontiac.mi.us/council/pontiactv/index.php>

3. **Public Comment.** For individuals who desire to make a public comment, please submit your name and comment in writing to [publiccomments@pontiac.mi.us](mailto:publiccomments@pontiac.mi.us) no later than 9:30 a.m. on April 23, 2020. Public comments are limited to three (3) minutes. The City Clerk will read your comments during the public comment section of the meeting.
4. **Persons with Disabilities.** Persons with disabilities may participate in the meeting through the methods set forth in paragraph 2. Individuals with disabilities requiring auxiliary aids or services in order to attend electronically should notify the Interim City Clerk, Garland Doyle at (248) 758-3200 or [clerk@pontiac.mi.us](mailto:clerk@pontiac.mi.us) at least 18 hours in advance of the meeting.

Dated: April 21, 2020; Posted at 4:00 PM

Jane Bais DiSessa, Deputy Mayor  
City of Pontiac  
47450 Woodward Ave.  
Pontiac, MI 48342  
Phone: (248) 758-3200



CITY OF PONTIAC  
OFFICE OF THE MAYOR  
DR. DEIRDRE WATERMAN

## **SPECIAL MEETING**

**April 23, 2020 – 9:30 AM**

**City Council Chambers - City Hall, Second Floor  
47450 Woodward Ave., Pontiac, MI 48342**

***A Special Meeting has been called by Mayor Waterman for Thursday, April 23, 2020, at 9:30 AM for a City Council Budget Work session to discuss and receive input for the City Council Departmental budget for FY 2020/2021.***

### **Agenda:**

1. Roll Call.
2. Authorization to Excuse City Council members.
3. Discuss Proposed City Council FY 2020/2021 Annual Budget.
4. Public Comment.
5. Adjournment.



# CITY OF PONTIAC

## OFFICIAL MEMORANDUM

*Executive Branch*

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**TO:** Honorable City Council President Williams and City Council Members

**FROM:** Mayor Deirdre Waterman

**CC:** Anthony Chubb, City Attorney; Garland Doyle, Interim City Clerk; Monique Sharpe, Policy Advisor; Irwin Williams, Interim Finance Director; Danielle Kelley, Plante Moran; and Jane Bais DiSessa, Deputy Mayor

**DATE:** April 21, 2020

**RE:** **Special City Council Meeting to Receive City Council Input for their Departmental Budget FY 2020/2021 – April 23<sup>rd</sup>, 9:30 AM**

For your information and review, attached is a copy of the City Council's proposed departmental budget for FY 2020/2021. The purpose of this special meeting is to obtain City Council's input in your departmental budget for the upcoming fiscal year.

This meeting is being posted in accordance with the Open Meetings Act, and will be held on Thursday, April 23<sup>rd</sup>, 9:30 Am, via "Zoom."

Let me know if any questions arise, or if additional information is needed.

DR

Attachment

City Council	Corrections per	Change to	Currently in BS&A				
	Mayor's approval	Current Salary	% Increase	FY 2021 Finance Rec	Current Salary	\$ Increase	% Increase
Sharpe, Monique	\$ 95,000.00		0.00%	\$ 97,850.00	\$ 95,000.00	\$ 2,850.00	3.00%
Legislative Fiscal Analyst 1				\$ 65,000.00	\$ 65,000.00	\$ -	0.00%
WATERMAN, PATRICE				\$ 16,500.00	\$ 16,500.00	\$ -	0.00%
WILLIAMS, GEORGE				\$ 16,500.00	\$ 16,500.00	\$ -	0.00%
WILLIAMS, KERMIT				\$ 16,500.00	\$ 16,500.00	\$ -	0.00%
BURKS, DORIS				\$ 16,500.00	\$ 16,500.00	\$ -	0.00%
CARTER, RANDOLPH				\$ 16,500.00	\$ 16,500.00	\$ -	0.00%
Miller, Gloria				\$ 16,500.00	\$ 16,500.00	\$ -	0.00%
PIETILA, MARY				\$ 16,500.00	\$ 16,500.00	\$ -	0.00%
				<b>\$ 278,350.00</b>	<b>\$ 275,500.00</b>	<b>\$ 2,850.00</b>	<b>3.00%</b>

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 101 General Fund

Calculations as of 06/30/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 06/30/20	2019-20 PROJECTED ACTIVITY	2020-21 DEPARTMENT REQ. BUDGET	2020-21 FINANCE REC. BUDGET
Dept 101 - City Council						
101-101-702.000	Salaries & Wages	254,850	123,774	228,298	278,350	278,350
101-101-715.000	F.I.C.A. - City Contribution	19,496	9,450	17,365	21,294	21,294
101-101-716.000	MEDICAL INSURANCE	19,125	3,327	5,479	25,416	25,416
101-101-717.000	Life Insurance	1,982	364	639	2,284	2,284
101-101-718.500	MERS EMPLOYER CONTRIBUTIONS	9,404	1,169	1,925	6,507	6,507
101-101-719.000	Workers Compensation Insurance	754	359	591	648	648
101-101-719.001	Dental Insurance	706	61	706	1,297	1,297
101-101-727.000	Office Supplies	5,000	1,734	2,448	2,500	2,500
101-101-728.000	Postage	31,000	2	62	31,000	31,000
101-101-730.000	Publications & Maps	1,000		1,000	1,000	1,000
101-101-731.003	COMPUTER EQUIPMENT	1,500	868	1,500	2,500	2,500
101-101-804.000	Legal Services	80,000	1,416	80,000	125,000	125,000
101-101-804.018	Legal Services-Giarmarco Mullins	25,000	39,070	51,970	10,000	52,000
101-101-805.001	Audit Compliance Fee	53,200	35,000	53,200	53,200	53,800
101-101-807.000	Services - Membership Dues	20,050	19,895	19,895	21,500	21,500
101-101-808.101	DISTRICT PROJECTS	48,000	1,500	1,500	98,000	98,000
101-101-818.000	Other Professional Services	50,000	1,753	5,493	50,000	50,000
101-101-851.000	SERVICES - COMMUNICATIONS-TELEPHON	615	1,079	1,492	1,560	1,560
101-101-852.010	SERVICES - CABLE TV/INTERNET	5,849	4,078	6,190	6,560	6,560
101-101-861.000	Travel Expenses	15,000		15,000	15,000	15,000
101-101-901.000	Printing and Bindery Service	1,200		100	1,200	1,200
101-101-914.000	Insurance Property Coverage	44,144	29,429	44,144	49,055	49,055
101-101-931.001	Services - Building Maintenance	2,500		2,500	2,500	2,500
101-101-942.000	Services - Equipment Rentl Non-Cit	120	19	120	120	120
101-101-942.002	COPIER SUPPLES	200	147	200	200	200
101-101-957.002	Training Expense	2,000	539	2,000	2,000	2,000
101-101-959.000	Miscellaneous Expenses	20,000	1,467	20,000	25,000	25,000
NET OF REVENUES/APPROPRIATIONS - 101 - City Council		(712,695)	(276,500)	(563,817)	(833,691)	(876,291)