

PONTIAC CITY COUNCIL

Kermit Williams, District 7
President
Randy Carter, District 4
President Pro Tem



Patrice Waterman, District 1
Megan Shramski, District 2
Mary Pietila, District 3
Gloria Miller, District 5
Dr. Doris Taylor Burks, District 6

It is this Council's mission "To serve the citizens of Pontiac by committing to help provide an enhanced quality of life for its residents, fostering the vision of a family-friendly community that is a great place to live, work and play."

47450 Woodward Pontiac, MI 48342 Phone: (248) 758-3200
Website: <http://pontiaccityclerk.com/city-council-meetings>

Garland S. Doyle, M.P.A.
Interim City Clerk

STUDY SESSION
242nd Session of the 10th Council
June 29, 2021
6:00 P.M.
Bowens Center
52 Bagley
Pontiac, MI 48341

Call to order

Roll Call

Authorization to Excuse Councilmembers

Approval of the Agenda

Approval of the Minutes

1. June 8, 2021 Formal Meeting
2. June 15, 2021 Special Meeting on the Budget
3. June 15, 2021 Study Session
4. June 21, 2021 Special Meeting on the Budget
5. June 23, 2021 Special Meeting on the Budget
6. June 24, 2021 Special Meeting on the Budget

Public Comment

Agenda Items

Ordinance

7. Adoption of an Ordinance regarding Parking of Commercial Vehicles and Other Specified Vehicles and Equipment on Residential Streets Prohibited; Taxicab Exception; Parking of Commercial Streets for One Hour Permitted; Exceptions; Temporary Parking Motor Homes, Pickup Campers, and Coupled Trailer Coaches on Residential Street Permitted

Resolutions**City Clerk**

8. Resolution to approve the job description of the Assistant City Clerk/Regulatory Analyst
9. Resolution to approve the job description of the Elections/Clerk Specialist

Department of Public Works (DPW)

10. Resolution to approve a one-year extension for Great Lakes Contracting Solutions, LLC for Roadway Maintenance Program
11. Resolution to approve a one-year extension for Great Lakes Power and Light for Street Light Maintenance

Planning

12. Resolution to approve a Specially Designated Merchant (“SDM”) and Class C, ‘Bistro’ Licenses by the petitioner, 47 North, Inc., at 47 N. Saginaw St

Pontiac Youth Recreation and Enrichment Center (PYREC)

13. Emergency Resolution to Mitigate Expected Damages Through an Extension of the Lease Agreement for 825 Golf Drive.

Communications from the City Clerk

14. Municipal Primary Election Update
15. Cesar Chavez Provisioning Centers Appeals to the Medical Marihuana Commission

Adjournment**Upcoming Special Presentations**

July 6, 2021

1. Office of the City Clerk Medical Marihuana Update
2. American Rescue Plan (ARP): Town Hall to Engage Citizen Input

#1

MINUTES

June 8, 2021 Formal

**Official Proceedings
Pontiac City Council
236th Session of the Tenth Council**

Call to order

A Formal Meeting of the City Council of Pontiac, Michigan was called to order electronically, on Tuesday, June 8, 2021 at 6:00 p.m. by Council President Kermit Williams.

Invocation – Councilwoman Patrice Waterman

Pledge of Allegiance

Roll Call

Members Present	Attendance	Location
Carter	Remotely	Pontiac, Oakland County, MI
Miller	Remotely	Pontiac, Oakland County, MI
Pietila	Remotely	Pontiac, Oakland County, MI
Shramski	Remotely	Pontiac, Oakland County, MI
Waterman	Remotely	Pontiac, Oakland County, MI
Williams	Remotely	Pontiac, Oakland County, MI

Mayor Waterman was present.
Clerk announced a quorum.

Excuse Councilmembers

21-164 **Motion to excuse Councilmember Doris Taylor-Burks for personal reasons.** Moved by Councilperson Pietila and second by Councilperson Shramski.

Ayes: Miller, Pietila, Shramski, Waterman, Williams and Carter

No: None

Motion Carried

Point of Privilege – Matt Gibbs

Amendments to the Agenda

21-165 **Motion to remove item #11 (Special presentation for City of Pontiac Emergency Disaster Plan) item #15 (resolution to approve a contract between the City of Pontiac and Philip Clay/Ghebre Selassie to serve as advisors to assess the need and requirements for the City to resume federal aid and foundation grant administration not to exceed \$65,000) and item #16 (resolution to approve a contract between the City of Pontiac and Baker Tilley to serve as advisors and provide training in the management of federal aid and foundation grant administration not to exceed \$65,000) from the agenda.** Moved by Councilperson Waterman and second by Councilperson Miller.

Ayes: Pietila, Shramski, Waterman, Williams, Carter and Miller

No: None

Motion Carried

June 8, 2021 Formal

21-166 **Motion to approve all minutes (item #1 – item #8) as one motion.** Moved by Councilperson Pietila and second by Councilperson Waterman.

Ayes: Shramski, Waterman, Williams, Carter, Miller and Pietila

No: None

Motion Carried

Approval of Amended Agenda

21-167 **Motion to approve Agenda as amended.** Moved by Councilperson Waterman and second by Councilperson Pietila.

Ayes: Waterman, Williams, Carter, Miller, Pietila and Shramski

No: Pietila

Motion Carried

Discussion – Councilwoman Waterman had a question regarding item #10 – the Anti-Dumping Campaign. She stated this item was already discussed in the Budget Hearing. Council President said the administration has some changes on the matter but it is up to the Council if they want to hear them. Councilwoman Waterman said they discussed it at the Budget Hearing and she do not think that much information has changed. Council President asked for a motion to take the item off the agenda.

21-168 **Motion to suspend the rules and remove item #10 (the Anti-Dumping Campaign) from the agenda.** Moved by Councilperson Waterman and second by Councilperson Pietila.

Ayes: Waterman, Williams, Carter, Miller, Pietila and Shramski

No: None

Motion Carried

21-169 **Motion to approve the agenda as finally amended.** Moved by Councilperson Pietila and second by Councilperson Waterman.

Ayes: Williams, Carter, Miller, Pietila, Shramski and Waterman

No: None

Motion Carried

Point of Privilege – Katie Reiter, Office of Senator Rosemary Bayer
James Johnson, Office of Congresswoman Brenda Lawrence

Approval of Minutes

21-170 **Approve special meeting minutes on the Budget for May 24, 2021, May 25, 2021, May 26, 2021, May 27, 2021, June 1, 2021, June 1, 2021 (Study Session), June 2, 2021 and June 3, 2021.** Moved by Councilperson Waterman and second by Councilperson Pietila.

Ayes: Carter, Miller, Pietila, Shramski, Waterman and Williams

No: None

Motion Carried

Subcommittee Report

Received Department of Public Works (DPW) on May 28, 2021

June 8, 2021 Formal

Communications

Received communication for the 10th Pontiac City Council Rules and Procedures

No Recognition of Elected Officials

No Agenda Address

Ordinance

~~21-171-~~

Adoption of an Ordinance regarding Parking of Commercial Vehicles and Other Special Vehicles and Equipment on Residential Streets Prohibited; Taxicab Exception; Parking of Commercial Street for One Hour Permitted; Exceptions; Temporary Parking motor Homes, Pickup Campers, and Coupled Trailer Coaches on Residential Street Permitted. Moved by Councilperson Waterman and second by Councilperson Pietila.

Discussion: Councilwoman Waterman is in agreement with Ordinance but later on stated that she had to call the Sheriff Department on a Camper parking on a residential street. Council President is worried about the enforcement and implementation of the Ordinance. Councilwoman Pietila stated that 2 attorneys, the Captain, 2 sergeants, 2 lieutenants and the DPW department went over this and came up with this Ordinance to control heavy weight equipment on the roads and problems cleaning the roads with the street sweeper because large vehicles parked on the streets. Councilwoman Shramski asked the President what is his pleasure with the Ordinance. Councilmembers agreed to bring this Ordinance back next week with some changes to add longer time for loading and unloading for businesses. Councilwoman Waterman withdrew her motion, Councilwoman Pietila withdrew her second.

Resolution

Cable

~~21-171-~~

Resolution to approve broadcast upgrades with Comcast Cable in the amount of \$16,572.87, and Film tools in the amount of \$149,283.00 to complete the transition from analog to fiber-based broadcasting services. Moved by Councilperson Waterman and second by Councilperson Pietila.

Discussion: Councilwoman Miller said we been working on this for a long time, if we pass it will it happen. Later on, she said if we pass the resolution we are not going to get anything done to the Council Chambers. We should put it together and make sure it gets done. President Williams said all upgrades need to happen at the same time, there is no incentive on fixing the studio if this passes. Councilwoman Waterman ask how are we going to make sure this happen. Who is going to move this forward? There needs to be a timetable on or before August 1, 2021 to get everything going. Councilwoman Shramski said he has but this out to bid several times and this is the first time he is able to put it all together and she would like to vote on this. Matt Gibbs ask is it possible to get a comprehensive list of all the things that needs to happen for the Mayor's office so he will know what does "get it all done means". Council President suggests he gets with Counsel Sharp to get all of the information. Counsel Sharp suggest the Council defer for one week to modify the resolution to include a comprehensive list of what Council expects to be done. Council President said we will defer it for 2 weeks because next week meeting is strictly for the Budget. Councilwoman Waterman withdrew her motion and Councilwoman Pietila withdrew her second.

21-171

Motion to defer item #14 (resolution to approve broadcast upgrades with Comcast Cable in the amount of \$16,572.87, and Film tools in the amount of \$149,283.00 to complete the transition from analog to fiber-based broadcasting services) for two weeks. Moved by Councilperson Waterman and second by Councilperson Pietila.

Ayes: Shramski, Waterman, Williams, Carter, Miller and Pietila
No: None

Motion Carried

Resolutions

Department of Public Works (DPW)

21-172 **Resolution to approve the updated MDOT resolution form 2207B.** Moved by Councilperson Pietila and second by Councilperson Waterman.

Resolved Whereas, the City of Pontiac hereinafter referred to as the "MUNICIPALITY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to conduct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the MUNICIPALITY agrees that:

1. Each party to this Resolution shall remain responsible for any claims arising out of their own acts and/or omission during the performance of this Resolution, as provided by law. This resolution is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of the Agreement.
2. If any of the work performed for the MUNICIPALITY is performed by a contractor, the MUNICIPALITY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the MUNICIPALITY Failure of the MUNICIPALITY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach or its duties to the DEPARTMENT.
3. Any work performed for the MUNICIPALITY by a contractor or subcontractor will be solely as a contractor for the MUNICIPALITY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the MUNICIPALITY, or their subcontractors or any person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the MUNICIPALITY.
4. The MUNICIPALITY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMEN, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgement for money damages.
5. The MUNICIPALITY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the MUNICIPALITY'S facilities according to a PERMIT issued by the DEPARTMENT.
6. With respect to any activities authorized by a PERMIT, when the MUNICIPALITY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit

activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.

7. The incorporation by the DEPARTMENT of this Resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
8. This Resolution shall continue in force from this date until cancelled by the MUNICIPALITY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the MUNICIPALITY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the MUNICIPALITY.

Ayes: Waterman, Williams, Carter, Miller, Pietila and Shramski

No: None

Resolution Passed

Councilwoman Doris Taylor-Burks arrived remotely from Pontiac, Oakland County, MI at 6:54 p.m. but stated she been on the meeting remotely but did not have a chance to let him know until now.

21-173 **Resolution to approve Gallogly Maintenance Agreement between the Road Commission for Oakland County (RCOC) and City of Pontiac for Gallogly Road.** Moved by Councilperson Waterman and second by Councilperson Pietila.

WHEREAS, The City of Pontiac is in receipt of a Grading Maintenance Agreement between the Road Commission for Oakland County (RCOC) and the City of Pontiac to perform grading maintenance activities on Gallogly Road from Newark Road to the northerly City limits for the 2021-22 season; and, WHEREAS, The Department of Public Works and the Law Department has reviewed the subject agreement; and,

WHEREAS, The City of Pontiac would reimburse the RCOC at \$82.66 per grading frequency for said Grading Maintenance Services; and,

NOW, THEREFORE, BE IT RESOLVED, The Pontiac City Council authorizes the Mayor or DPW Director to sign said Grading Maintenance Agreement between the RCOC and the City of Pontiac for work to be performed on Gallogly Road from Newark Road to the northerly Pontiac City Limits.

Ayes: Waterman, Williams, Carter, Miller, Pietila, Shramski and Taylor-Burks

No: None

Resolution Passed

Resolution

Finance

21-174 **Resolution to approve the proposed Tax Millage Rate for Fiscal Year 2021-2022.** Moved by Councilperson Pietila and second by Councilperson Waterman.

Whereas, in accordance with Article VI, Section 2-535 of the City Ordinance entitled Budget Adoption, a public hearing was held on May 18, 2021 regarding the proposed tax rate and

Whereas, the City Council shall not approve proposed tax rate until after the public hearing; and

Whereas, by not less than six days after the notice of public hearing shall adopt an appropriations ordinance, tax rate.

June 8, 2021 Formal

NOW THEREFORE, in accordance with the General Appropriations Act, the City Council of the City of Pontiac authorizes the following FY 2021-2022 Millage Rates to be levied and collected on the general property tax of all real and personal property within the City:

Charter	Operating	11.0503
Charter	Capital Improvement	1.3811
State Law	Sanitation	2.7624
Voted	Senior Services	0.4900
Voted	Youth Center	0.7500

The City Treasurer is hereby authorized to impose a one percent (1%) property tax administration fee for all property taxes due, And a late penalty charge when applicable, in conformance with Section 44 of Public Act 206 of 1893. Additionally, the City Council approves the Master Fee Schedule as attached.

Ayes: Williams, Carter, Miller, Pietila, Shramski, Taylor-Burks and Waterman

No: None

Resolution Passed with changes to Youth Center Millage.

Please see Section 3. Millage Levy, Administration Fee and Penalties after the minutes

Public Comment

One (1) individual made public comment

Mayor, Clerk and Council Closing Comments

Mayor Waterman, Pro-Tem Carter, Councilwoman Shramski, Councilwoman Miller, Councilwoman Pietila, and President Williams made closing comments. Deputy Clerk Grandison, Counsel Monique Sharp, Councilwoman Doris Taylor-Burks and Councilwoman Patrice Waterman had no closing comments.

Adjournment

Council President Kermit Williams adjourned the meeting at 7:11 p.m.

SHEILA R. GRANDISON
DEPUTY CITY CLERK

#2

MINUTES

**Official Proceedings
Pontiac City Council
237th Session of the Tenth Council**

Call to order

A Special Meeting on the Budget of the City Council of Pontiac, Michigan was called to order electronically, on Tuesday, June 15, 2021 at 3:00 p.m. by Council President Kermit Williams.

Roll Call

Members Present

Carter
Pietila
Shramski
Waterman
Williams

Attendance

Remotely
Remotely
Remotely
Remotely
Remotely

Location

Pontiac, Oakland County, MI
Pontiac, Oakland County, MI
Pontiac, Oakland County, MI
Pontiac, Oakland County, MI
Pontiac, Oakland County, MI

Mayor Waterman was present.

Clerk announced a quorum.

Authorization to Excuse Councilmembers

21-175 **Motion to excuse Councilperson Gloria Miller and Doris Taylor-Burks for personal reasons.** Moved by Councilperson Pietila and second by Councilperson Carter.

Ayes: Pietila, Shramski, Waterman, Williams and Carter

No: None

Motion Carried

Councilwoman Miller arrive remotely from Pontiac, Oakland County MI at 4:02 p.m.

Discussion

2021-2022 Proposed Annual Budget – Councilwoman Waterman presented her proposed budget changes to the Council for consideration. The proposed changes are attached as Exhibit A.

Councilwoman Taylor-Burks arrive remotely from Pontiac, Oakland County MI at 4:49 p.m.

Public Comment

No public comment

Adjournment

Council President Kermit Williams adjourned the meeting at 4:58 p.m.

GARLAND S. DOYLE
INTERIM CITY CLERK

Councilwoman Waterman Proposed Budget Changes

Department	GL Number	Description	2021-22 Proposed Change	2021-22 Dept. Req. Budget	2021-22 Mayor Rec. Budget
All Employees across the board	Multiple	Pay Raise/Salary	3% Raise	7% Raise (some departments)	
All Departments across the board	Multiple	COVID Related Expenses	\$5,000		
(6) Restricted Fund	101-756-971.000	\$3,150,000 Land Acq. Of Real Property Recreation Continue to keep under restricted	Keep under restricted funds	N/A	N/A
Put under restricted funds under CDBG	101-690-818.016	\$1,144,149 (still have contract w/ O.C.)	Keep under restricted funds		\$1,144,149 (still have contract w/ O.C.)
(4) City Council	101-101-804.000	Legal Services (Council, legislative & the Fiscal add district)	\$217,000 + \$55,000 = \$272,000	\$180,000.00	\$180,000.00
(4) City Council	101-101-814.018 (possibly 101-101-804.018)	Legal	\$40,000.00	\$70,000.00	\$70,000.00
(4) City Council	101-101-808.101	District Projects	\$98,000.00	\$98,000.00	\$98,000.00
(4) City Council	101-101-809.001	COVID 19 Expenditures	\$5,000.00	\$5,000.00	\$5,000.00
(4) City Council	101-101-818.000	Other Professional Services	\$120,000.00	\$120,000.00	\$120,000.00
(4) City Council	101-101-728.000	Postage (Because of new council)	\$8,000.00	\$8,000.00	\$8,000.00
(4) City Council	101-101-727.000	Office Supplies	\$5,000.00	\$5,000.00	\$5,000.00
(4) City Council	101-101-731.003	Computer Equipment	\$3,000.00	\$3,000.00	\$2,500.00

Department	GL Number	Description	2021-22 Proposed Change	2021-22 Dept. Req. Budget	2021-22 Mayor Rec. Budget
(4) City Council	101-101-818.013	Animal Control Professional Services	\$100,000.00	\$100,000.00	\$100,000.00
(5) Mayor	101-171-702.000	Salaries & Wages	\$364,310.00	\$407,159.00	\$424,750.00
(5) Mayor	101-171-728.000	Postage	\$5,000.00	\$6,395.00	\$6,395.00
(5) Mayor	101-171-808.000	Parks & Neighboring Projects	"Out"	\$50,000.00	\$50,000.00
(5) Mayor	101-171-809.001	COVID 19 Expenditures	\$5,000.00	\$4,470.00	\$4,500.00
(5) Mayor	101-171-901.000	Printing & Bindery Service	\$8,000.00	\$6,867.00	\$10,000.00
(5) Mayor	101-171-818.000	Other Professional Services	\$10,000.00	\$6,135.00	\$25,000.00
(5) Mayor	101-171-861.000	Travel Expenses	\$5,000.00	\$3,742.00	\$6,500.00
(5) Mayor	101-171-957.003	Employee Meals - Commission Food	\$500.00	\$500.00	\$500.00
(7) City Clerk (Elections)	101-191-818.013	Election Grant Expenditures	Councilwoman Waterman - would like a detailed explanation of this account	N/A	N/A
(10) Finance	101-206-702.000	Salaries & Wages	\$311,250 (Removing Dept. Director)	\$487,549.00	\$491,762.00

Department	GL Number	Description	2021-22 Proposed Change	2021-22 Dept. Req. Budget	2021-22 Mayor Rec. Budget
(10) Finance	101-206-818.000	Other Professional Services	\$25,000.00	\$49,532.00	\$36,152.00
(8) City Clerk (Clerk's Office)	101-215-702.000	Salaries & Wages	\$178,375.00	\$178,375.00	\$178,375.00
(45) Attorney	101-266-804.000	Legal Services	\$25,000.00	N/A	N/A
(45) Attorney	101-266-804.018	Legal Services - Giarmarco Mullens	\$50,000.00	\$150,000.00	\$150,000.00
(45) Attorney	101-266-804.021	Legal Services - Prosecutions - Giarmarco	\$250,000.00	\$300,000.00	\$300,000.00
(45) Attorney	101-266-804.022	Legal Services MTT: Giarmarco	Between \$10,000 - \$15,000	\$25,000	\$25,000
(45) Attorney	101-266-804.023	Legal Services Code Enf. - Giarmarco	\$6,500.00	\$15,000.00	\$15,000.00
(45) Attorney	101-266-804.024	Legal Services Lawsuits: Giarmarco	\$20,000.00	\$20,000.00	\$20,000.00
(45) Attorney	101-266-804.025	Legal Services Medical Marihuana - Giarmarco	\$50,000.00	\$50,000.00	\$50,000.00
(45) Attorney	101-266-818.000	Other Professional Services	\$5,000.00	\$95,000.00	\$95,000.00
(46) Personnel	101-270-702.000	Salaries & Wages	\$121,488.00	\$129,000.00	\$138,050.00

Department	GL Number	Description	2021-22 Proposed Change	2021-22 Dept. Req. Budget	2021-22 Mayor Rec. Budget
(46) Personnel	101-270-702.004	Overtime Wages	NO OVERTIME	N/A	\$700.00
(61) Public Safety/Police	101-301-818.000	Other Professional Services	\$4,000.00	\$4,822.00	\$7,500.00
(61) Public Safety/Police	101-301-818.068	Prof. Services - Oakland County Sheriff	\$13,703,215.00	\$13,214,910.00	\$13,703,215.00
(61) Public Safety/Police	101-301-818.069	Prof. Services - Oakland County Sheriff/OT	\$900,000 (Unless Council has change)	\$884,798.00	\$900,000.00
(61) Public Safety/Police	101-301-931.001	Sevices - Building Mainatenance	\$10,000.00	\$17,974.00	\$17,974.00
(61) Public Safety/Police	Need GL # (NEW)	New Traffic Unit DPU Unit (x3)	\$422,598.00	N/A	N/A
(24) Building Mainatenace Engineering	101-447-702.000	Salaries & Wages	\$195,624.00	\$195,624.00	\$195,624.00
(24) Building Mainatenace Engineering	101-447-731.003	Computer Equipment	Between \$10,000 - \$15,000 (Whatever Council Prefers)	\$25,000.00	\$25,000.00
(24) Building Mainatenace Engineering	101-447-806.000	Engineering Services	\$250,000.00	\$500,000.00	\$500,000.00
(24) Building Mainatenace Engineering	101-447-806.004	Plan Review	\$65,000.00	\$90,000.00	\$90,000.00
(24) Building Mainatenace Engineering	101-448-924.001	Utilities Street Lights	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00

Department	GL Number	Description	2021-22 Proposed Change	2021-22 Dept. Req. Budget	2021-22 Mayor Rec. Budget
(26) Public Works Operation	101-458.702.000	Salaries & Wages	\$220,000.00	\$388,688.00	\$388,688.00
(26) Public Works Operation	101-458.702.004	Overtime Wages	\$5,000.00	\$3,705.00	\$3,705.00
(26) Public Works Operation	101-458.818.000	Other Professional Services	\$7,000.00	\$27,500.00	\$27,500.00
(26) Public Works Operation	101-458-932.004	Services - Maintenance Vehicles	\$110,000.00	\$200,000.00	\$200,000.00
(65) Community & Economic Development	101-690-702.000	Salaries & Wages	\$178,601.00	\$270,348.00	\$269,316.00
(65) Community & Economic Development	101-690-818.016	Prof. Services - CDBG Grant Program Take out & put under restrictive	\$1,144,149.00	N/A	\$1,144,149.00
(65) Community & Economic Development	101-690-702.004	Overtime Wages	\$2,981.00	\$6,726.00	\$6,726.00
(67) Planning	101-721-702.000	Salaries & Wages	\$138,560 (can be amended if council prefers)	\$200,743.00	\$212,216.00
(68) Code Enforcement	101-733-702.000	Salaries & Wages	\$266,475 (can be amended if council prefers)	\$330,747.00	\$347,900.00
(68) Code Enforcement	101-733-816.010	Blight Court	\$90,000.00	\$90,000.00	\$90,000.00
(68) Code Enforcement	101-733-818.000	Other Professional Services	\$70,000.00	\$150,000.00	\$100,000.00

Department	GL Number	Description	2021-22 Proposed Change	2021-22 Dept. Req. Budget	2021-22 Mayor Rec. Budget
(27) Parks & Grounds Maintenance	101-818-745.012	Recreation Supplies - Parks	\$70,000.00	\$70,000.00	\$100,000.00
(27) Parks & Grounds Maintenance	101-818-808.000	Parks & Neighboring Projects	\$50,000.00	\$50,000.00	\$100,000.00
(27) Parks & Grounds Maintenance	101-818-818.000	Other Professional Services	\$35,000.00	\$85,000.00	\$85,000.00
(27) Parks & Grounds Maintenance	101-818-746.001	Personal Protective Wear	\$1,800.00	\$2,500.00	\$2,500.00
(27) Parks & Grounds Maintenance	101-818-818.006	Contractual Mowing Services	\$200,000.00	\$450,000.00	\$450,000.00
(27) Parks & Grounds Maintenance	101-818-818.236	Prof. Services - Tree Services	\$125,000.00	\$125,000.00	\$160,000.00
(11) Transfers To/From Other Funds	101-966-999.209	Transfer out to fund 209	\$687,491.00	\$856,352.00	\$895,839.00
(11) Transfers To/From Other Funds	101-966-999.276	Transfer out to fund 276	\$1,850,201.00	\$2,010,191.00	\$2,010,191.00
(28) Public Works Operations	202-458-962.022	101 Admin Allocation - To other funds (Stated that this was salaries?)	\$192,296.00	\$297,801.00	\$297,801.00
(29) Routine Maintenance Roads	202-463-806.000	Engineering Services	\$200,000.00	\$1,400,000.00	\$1,400,000.00
(30) Routine Maintenance Roads	202-463-974.074	Road Construction	\$3,800,000.00	\$5,600,000.00	\$5,600,000.00

Department	GL Number	Description	2021-22 Proposed Change	2021-22 Dept. Req. Budget	2021-22 Mayor Rec. Budget
Traffic Control (Councilwoman Waterman stated that this was operations)	202-485-962.022	Admin?	\$91,414.00	(Can't Find GL # to add...)	
(33) Traffic Control (Councilwoman Waterman stated that this was operations)	203-463-806.000	Engineering Services	\$110,000.00	\$230,000.00	\$230,000.00
Winter Maintenance	203-478-818.245	Prof. Services Snow Removal	Between \$15,000 - \$30,000 (whatever the council prefers)	\$100,000.00	\$100,000.00
(49) Recreation Facility	208-756-851.000	Services - Communications - Telephone	Out since we don't have	N/A	\$5,540.00
(49) Recreation Facility	208-756-852.010	Services Cable TV/Internet	Out since we don't have a facility	N/A	\$3,070.00
(49) Youth Recreation	208-756-820.008	Services - Security Alarm Systems	\$700.00	\$700.00	\$700.00
(48) Youth Recreation	208-756-636.674	Transportation Services	\$84,000 can be held until we get a facility for transportation of our children	\$120,000.00	\$84,000.00
(49) Youth Recreation	208-756-731.003	Computer Equipment	\$5,000.00	\$25,000.00	\$25,000.00
(49) Youth Recreation	208-756-745.000	Recreation Supplies	\$35,000.00	\$35,000.00	\$35,000.00
(49) Youth Recreation	208-756-779.020	Programming	\$50,000 (can be amended)	\$165,000.00	\$165,000.00
(49) Youth Recreation	208-756-818.006	Contractual Mowing Services	\$14,000 (OUT)	\$14,000.00	\$14,000.00

Department	GL Number	Description	2021-22 Proposed Change	2021-22 Dept. Req. Budget	2021-22 Mayor Rec. Budget
(49) Youth Recreation	208-756-941.000	Services - Building & Land Rental	\$180,000 (OUT) out til we find location	\$180,000.00	\$180,000.00
(49) Youth Recreation	208-756-818.037	Contractual Janitorial Services	\$14,000 (OUT)	\$14,000.00	\$14,000.00
(36) Youth Recreation	209-276-818.000	Other Professional Services	\$30,000.00	\$130,000.00	\$130,000.00
(50) Youth Recreation	208-775-702.000	Salaries & Wages	\$30,000.00	\$173,856.00	\$186,023.00
(36) Youth Recreation	209-276-931.001	Services Building Maintenance	\$200,000 out til we get building (Restricted)	\$300,000.00	\$200,000.00
(36) Youth Recreation	208-775-702.004	Overtime Wages	\$15,000.00	\$1,140.00	\$1,140.00
Youth Recreation	208-755-819.000	Contractual Temp PT/Labor	\$25,000.00	\$30,000.00	\$30,000.00
(43) Sanitation Collection	226-528-806.000	Engineering Services	\$100,000.00	\$200,000.00	\$200,000.00
(43) Sanitation Collection	226-528-816.000	Services - Contracted Construction	\$200,000.00	\$500,000.00	\$500,000.00
(43) Sanitation Collection	226-528-818.000	Other Professional Services (Councilwoman Waterman stated she will get this # to you?)	\$0.00	\$30,000.00	\$30,000.00
(39) Sanitation Collection	226-528-957.022	101 Admin Allocation - to other funds	\$208,755.00	\$208,755.00	\$314,430.00

Department	GL Number	Description	2021-22 Proposed Change	2021-22 Dept. Req. Budget	2021-22 Mayor Rec. Budget
?	465-265-974.021	?	\$800,000 Parking; \$400,000 elevator	?	?
Public Works Operations	445-458-977.002	Vehicles	\$1,300,000 out for vehicles	\$1,300,000.00	\$1,300,000.00
(43) Phoenix Center Parking	585-564-818.000	Other Professional Services (Since we no longer own these do we need these?)	\$0.00	N/A	\$150,000.00
(43) Phoenix Center Parking	585-564-804.018	Legal Services - Giarmarco Mullens (Since we no longer own these do we need these?)	\$15,000.00	N/A	\$15,000.00
(43) Phoenix Center Parking	585-564-962.022	101 Admin Allocation to other funds (Since we no longer own these do we need these?)	\$30,495.00	N/A	\$51,390.00

#3

MINUTES

June 15, 2021 Study

**Official Proceedings
Pontiac City Council
238th Session of the Tenth Council**

Call to order

A Study Session of the City Council of Pontiac, Michigan was called to order electronically, on Tuesday, June 15, 2021 at 6:00 p.m. by Council President Kermit Williams.

Roll Call

Members Present	Attendance	Location
Carter	Remotely	Pontiac, Oakland County, MI
Miller	Remotely	Pontiac, Oakland County, MI
Pietila	Remotely	Pontiac, Oakland County, MI
Shramski	Remotely	Pontiac, Oakland County, MI
Taylor-Burks	Remotely	Pontiac, Oakland County, MI
Waterman	Remotely	Pontiac, Oakland County, MI
Williams	Remotely	Pontiac, Oakland County, MI

Mayor Waterman was present.
Clerk announced a quorum.

Approval of the Agenda

21-176 **Motion to approve the Agenda.** Moved by Councilperson Taylor-Burks and second by Councilperson Pietila.

Ayes: Miller, Shramski, Taylor-Burks, Waterman, Williams and Carter
No: Pietila
Motion Carried.

Public Comment

No public comment

Discussion

2021-2022 Proposed Budget

Councilwoman Mary Pietila remotely left the meeting

21-177 **Motion to schedule Special Budget Meeting on June 21, 2021 at 10:00 a.m.** Moved by Councilperson Miller and second by Councilperson Shramski.

Ayes: Shramski, Taylor-Burks, Waterman, Williams, Carter and Miller
No: None
Motion Carried

June 15, 2021 Study

21-178 **Motion to reconsider previous vote.** Moved by Councilperson Carter and second by Councilperson Shramski.

Ayes: Shramski, Taylor-Burks, Waterman, Williams, Carter and Miller

No: None

Motion Carried.

21-179 **Motion to schedule Special Budget Meeting on June 21, 2021 at 10:30 a.m.** Moved by Councilperson Shramski and second by Councilperson Taylor-Burks.

Ayes: Taylor-Burks, Waterman, Williams, Carter, Miller and Shramski

No: None

Motion Carried.

Adjournment

Council President Kermit Williams adjourned the meeting at 6:12 p.m.

GARLAND S. DOYLE
INTERIM CITY CLERK

#4

MINUTES

**Official Proceedings
Pontiac City Council
239th Session of the Tenth Council**

Call to order

A Special Meeting on the Budget of the City Council of Pontiac, Michigan was called to order electronically, on Monday, June 21, 2021 at 10:30 a.m. by Council President Kermit Williams.

Roll Call

Members Present	Attendance	Location
Miller	Remotely	Pontiac, Oakland County, MI
Pietila	Remotely	Pontiac, Oakland County, MI
Shramski	Remotely	Pontiac, Oakland County, MI
Taylor-Burks	Remotely	Pontiac, Oakland County, MI
Waterman	Remotely	Pontiac, Oakland County, MI
Williams	Remotely	Pontiac, Oakland County, MI

Mayor Waterman was present.

Clerk announced a quorum.

Authorization to Excuse Councilmembers

21-180 **Motion to excuse Councilperson Randy Carter personal reasons.** Moved by Councilperson Pietila and second by Councilperson Shramski.

Ayes: Miller, Pietila, Shramski, Taylor-Burks, Waterman and Williams

No: None

Motion Carried

Discussions

Councilwoman Waterman and any other Council Members Proposed Changes to the 2021-2022 Budget
City Clerk Requested Budget Changes

Report

Office of the City Clerk Center for Tech and Civic Life Grant Expenditures Report

Discussions

City of Pontiac Position List

City Clerk Proposed Changes to the Office of the City Clerk List of Fees in the Schedule of Fees

City Council Meeting Location for future budget and regular meetings starting June 22, 2021

Resolution

City Council

21-181 **Motion to schedule Special Meeting on the Budget for Wednesday, June 23, 2021 at 10:00 a.m. and Thursday, June 24, 2021 at 10:00 a.m. at the Bowen Center in Pontiac.** Moved by Councilperson Pietila and second by Councilperson Taylor-Burks.

Ayes: Pietila, Shramski, Taylor-Burks, Waterman, Williams and Miller

No: None

Motion Carried

June 21, 2021 Special Budget

Public Comment

No public comment

Adjournment

Council President Kermit Williams adjourned the meeting at 12:09 p.m.

GARLAND S. DOYLE
INTERIM CITY CLERK

DRAFT

#5

MINUTES

June 23, 2021 Special Budget

**Official Proceedings
Pontiac City Council
240th Session of the Tenth Council**

Call to order

A Special Meeting on the Budget of the City Council of Pontiac, Michigan was called to order at the Bowen Senior Center, 52 Bagley Pontiac, MI 48342 on Wednesday, June 23, 2021 at 10:12 a.m. by Council President Kermit Williams.

Roll Call

Miller, Pietila, Shramski, Taylor-Burks, Waterman and Williams
Mayor Waterman was present.
Clerk announced a quorum.

Authorization to Excuse Councilmembers

21-182 **Motion to excuse Councilperson Randy Carter personal reasons.** Moved by Councilperson Pietila and second by Councilperson Taylor-Burks.

Ayes: Miller, Pietila, Shramski, Taylor-Burks, Waterman and Williams

No: None

Motion Carried

Discussions

City Council Changes to the Proposed 2021-2022 Budget
Personnel List
Budget Ordinance

Resolution

City Council

21-183 **Motion to amend Budget changes to Oakland County Sheriff Services for account number 101-301-818-068 in the amount of \$13,703.215 and account number 101-301-818-069 in the amount of \$547,365.** Moved by Councilperson Waterman and second by Councilperson Taylor-Burks.

Ayes: Pietila, Shramski, Taylor-Burks, Waterman, Williams and Miller

No: None

Motion Carried

21-184 **Motion to amend the Budget to accept the changes proposed by the City Council.**
Moved by Councilperson Waterman and second by Councilperson Pietila.

Ayes: Shramski, Taylor-Burks, Waterman, Williams, Miller and Pietila

No: None

Motion Carried

Public Comment

One (1) individual addressed the body during public comment

Adjournment

June 23, 2021 Special Budget

Council President Kermit Williams adjourned the meeting at 11:32 a.m.

GARLAND S. DOYLE
INTERIM CITY CLERK

DRAFT

#6

MINUTES

June 24, 2021 Special Budget

**Official Proceedings
Pontiac City Council
241st Session of the Tenth Council**

Call to order

A Special Meeting on the Budget of the City Council of Pontiac, Michigan was called to order at the Bowen Senior Center, 52 Bagley Pontiac, MI 48342 on Thursday, June 24, 2021 at 10:15 a.m. by Councilwoman Patrice Waterman.

Roll Call

Miller, Pietila, Shramski and Waterman
Mayor Waterman was present.
Clerk announced a quorum.

Authorization to Excuse Councilmembers

21-185 **Motion to excuse Councilperson Randy Carter, Doris Taylor-Burks and Kermit Williams for personal reasons.** Moved by Councilperson Miller and second by Councilperson Shramski.

Ayes: Miller, Shramski and Waterman
No: Pietila
Motion Failed

Approval of the Agenda

21-186 **Motion to approve the Agenda.** Moved by Councilperson Pietila and second by Councilperson Shramski.

Ayes: Pietila, Shramski, Waterman and Miller
No: None
Motion Carried

Public Comment

One (1) individual addressed the body during public comment

Council President Kermit Williams assumed the chair

Roll Call

Shramski, Taylor-Burks, Waterman, Williams, Miller and Pietila

Council recessed for 10 minutes

Resumed at 11:33 a.m.

Roll Call

Taylor-Burks, Waterman, Williams, Miller, Pietila and Shramski

Ordinance

Finance

21-187 **Adoption of an Ordinance Emergency Ordinance City of Pontiac 2021-2022 General Appropriations Act Ordinance and Fee Schedule with amendment adding fund 285.** Moved by Councilperson Waterman and second by Councilperson Pietila.

June 24, 2021 Special Budget

Ayes: Waterman, Williams, Miller, Pietila, Shramski and Taylor-Burks

No: None

Emergency Ordinance Adopted

Emergency Budget Ordinance attached as Exhibit A.

Adjournment

Council President Kermit Williams adjourned the meeting at 1:30 p.m.

GARLAND S. DOYLE
INTERIM CITY CLERK

DRAFT

Budget Ordinance

Ordinance No.

An Emergency Ordinance to appropriate the sums of money necessary to meet the expenditures set forth in the budget recommended for the operation of the City of Pontiac, Michigan; to defray the debts, expenditures, and liabilities of said City for the fiscal year beginning the first day of July, 2021; to adopt the fee schedule for public records and services for the fiscal year 2021/22.

Whereas, the proposed General Appropriations Act is required to be effective July 1, 2021 so the City can legally operate.

The City of Pontiac Ordains:

Section 1. Title.

This ordinance shall be known as the City of Pontiac 2021-2022 General Appropriations Act.

Section 2. Public Hearing on the Budget.

Pursuant to MCLA 141.412 and .413, notice of a public hearing on the proposed budget was published in The Oakland Press, a newspaper of general circulation on May 25, 2021 and a public hearing on the proposed budget was held on June 1, 2021.

Section 3. Millage Levy, Administration Fee, and Penalties.

The City Council for the City of Pontiac shall authorize the following millages to be levied and collected on the general property tax of all real and personal property within the City upon the current tax roll an allocated millage of 11.0503 operating; 0.7500 youth center; 1.3811 capital improvement; 2.7624 sanitation; 0.4900 senior services. The City Treasurer is hereby authorized to impose a one percent (1%) property tax administration fee for all property taxes due, And a late penalty charge when applicable, in conformance with Section 44 of Public Act 206 of 1893.

Section 4. Adoption of budget by Line item.

The City Council of the City of Pontiac received a five-year budget 2021-22, 2022-23, 2023-24, 2024-25 and 2025-26 fiscal years. The City Council of the City of Pontiac adopts the 2021-2022 fiscal year budgets for the various funds by line item. City officials responsible for the expenditures authorized in the budget may expend City funds up to, but not to exceed, the total appropriation authorized for each line item.

Section 5. Payment of Bills.

Pursuant to the Local Financial Stability and Choice Act and the Accounting Procedures Manual for Local Governments in Michigan, all claims_ (bills) against the City shall be, approved by the Mayor or the Finance Director of the City of Pontiac prior to being paid.

Budget Ordinance (Continued)

Section 6: Budgeted Revenues and Expenditures--Estimated

Total revenues and expenditures, including transfers in and out and other sources, for the various funds of the City of Pontiac beginning July 1, 2021 are \$79,156,163 in revenues and \$83,927,824 in expenditures; as set forth in the 2021-2022 budget as reflected in the budget report dated June 24, 2021.

Section 7: Specific Appropriations.

There are no specific appropriations contained in the budget,

Section 8: Periodic Financial Reports.

The Finance Director shall provide the Mayor and City Council financial reports on a monthly basis.

Section 9: Budget Monitoring and Amending.

Whenever it appears to the Finance Director that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures will exceed an appropriation upon which appropriations from such fund were based, the Finance Director shall present to the Mayor recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both. The Finance Director is hereby authorized to amend an appropriation line item within a fund or department that does not exceed ten thousand dollars (\$10,000) within a fiscal year. Any budget amendments to a line item or department that exceeds ten thousand dollars (\$10,000) within a fiscal year must be approved by the City council prior to amendment. For all transfers in and transfer out between appropriation line items or departments exceeding ten thousand dollars (\$10,000) must be approved by City Council prior to such transfer.

The foregoing obligations are not required if there is an unforeseen expense due to bona- fide emergency, which shall be defined as anything imminent impacting the health and safety of the citizens including building fires, but not including capital improvements.

Section 9a: Budget Format

The Budget shall include the following:

- The City organizational chart
- Organization by Department to include: all positions, titles and salaries, all expenditures in and out of funds, capital outlays, applicable budget amendments, original Department requests, the Mayor's recommended budget, activity through the end of the year, activity to date, prior year budget, and all sources of income for employee salaries..
- All expenditures in and out of funds, capital outlays, applicable budget amendments, original Department requests, the Mayor's recommended budget, activity through the end of the year, activity to date, prior year budget, and all sources of income for employee salaries.

Budget Ordinance (Continued)

Section 10. Severability.

If any section, clause, or provision of this Ordinance shall be declared to be unconstitutional, void, illegal, or ineffective by any Court of competent jurisdiction, such section, clause, or provision declared to be unconstitutional, void, or illegal shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force and effect.

Section 11. Repealer.

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 12. Publication.

The Clerk shall publish this Ordinance in a newspaper of general circulation.

Section 13. Emergency Declaration and Effective Date.

This Ordinance is declared an emergency to allow the City to legally spend money after July 1, 2021 and shall be effective immediately upon adoption.

With revenue and expenditures categorized as herein provided:

<u>Fund</u>				
<u>Number</u>	<u>Appropriation Line Item</u>		<u>Revenues</u>	<u>Expenditures</u>
101	General	\$	44,466,614	\$ 41,564,580
202	Major Streets	\$	6,675,447	\$ 7,387,889
203	Local Streets	\$	1,998,896	\$ 3,931,242
208	Youth Recreation Millage	\$	788,105	\$ 983,042
209	Cemetery Care Fund	\$	616,803	\$ 616,803
212	Senior Activities Millage	\$	358,316	\$ 557,286
226	Sanitation Fund	\$	4,416,684	\$ 4,196,752
231	Cable Fund	\$	125,400	\$ 972,579
239	TIFA District 2	\$	349,988	\$ 652,986
240	TIFA District 3	\$	2,307,313	\$ 2,986,869
243	Brownfield Redeveloping Auth	\$	5,514	\$ 5,150
249	Building Department	\$	3,118,700	\$ 2,178,410
265	Drug Enforcement	\$	40,900	\$ 63,248
276	District Court	\$	3,853,101	\$ 3,853,101
277	MIDC Fund	\$	630,872	\$ 692,925
445	Capital Improvement	\$	1,775,198	\$ 3,106,333
585	Parking	\$	23,400	\$ 1,558,072
659	Insurance	\$	7,111,212	\$ 7,821,857
677	Self-Insurance Wk Comp	\$	493,700	\$ 798,700

Budget Ordinance (Continued)

General Fund - 101

ESTIMATED REVENUES

Property Taxes	8,712,819
Income Taxes	15,161,500
Licenses and Permits	213,400
Federal Grants	25,000
State Grants	10,847,816
Charges for Services	1,082,700
Fines and Forfeits	28,000
Interest and Rents	450,900
Other Revenue	2,123,479
Transfers In and Other Uses	5,821,000
TOTAL ESTIMATED REVENUES	44,466,614

APPROPRIATIONS

General Government	6,742,467
Public Safety	23,431,261
Public Works	3,077,386
Community and Economic Development	2,339,548
Recreation and Culture	593,307
Other Functions	2,516,607
Transfers Out and Other Uses	2,864,004
TOTAL APPROPRIATIONS	41,564,580

General Fund

NET OF REVENUES/APPROPRIATIONS	2,902,034
Estimated Beginning Fund Balance	18,076,641
Estimated Ending Fund Balance	20,978,675

Budget Ordinance (Continued)

Major Street Fund - 202	
ESTIMATED REVENUES	
State Grants	6,068,289
Other Revenue	600,058
Interest and Rents	7,100
TOTAL ESTIMATED REVENUES	6,675,447
APPROPRIATIONS	
Public Works	7,387,889
TOTAL APPROPRIATIONS	7,387,889
Major Street Fund	
NET OF REVENUES/APPROPRIATIONS	(712,442)
Estimated Beginning Fund Balance	5,422,589
Estimated Ending Fund Balance	4,710,147

Local Street Fund - 203	
ESTIMATED REVENUES	
State Grants	1,956,096
Interest and Rents	42,800
TOTAL ESTIMATED REVENUES	1,998,896
APPROPRIATIONS	
Public Works	3,931,242
TOTAL APPROPRIATIONS	3,931,242
Local Street Fund	
NET OF REVENUES/APPROPRIATIONS	(1,932,346)
Estimated Beginning Fund Balance	2,680,876
Estimated Ending Fund Balance	748,530

Budget Ordinance (Continued)

Youth Recreation Millage Fund - 208

ESTIMATED REVENUES	
Property Taxes	515,805
State Grants	38,300
Other Revenue	234,000
TOTAL ESTIMATED REVENUES	788,105
APPROPRIATIONS	
Recreation and Culture	983,042
TOTAL APPROPRIATIONS	983,042
<u>Recreation Millage Fund</u>	
NET OF REVENUES/APPROPRIATIONS	(194,937)
Estimated Beginning Fund Balance	640,235
Estimated Ending Fund Balance	445,298

Cemetery Care Fund - 209

ESTIMATED REVENUES	
Transfers In and Other Uses	616,803
TOTAL ESTIMATED REVENUES	616,803
APPROPRIATIONS	
General Government	616,803
TOTAL APPROPRIATIONS	616,803
<u>Cemetery Care Fund</u>	
NET OF REVENUES/APPROPRIATIONS	-
Estimated Beginning Fund Balance	(211,700)
Estimated Ending Fund Balance	(211,700)

Senior Activities - 212

ESTIMATED REVENUES	
Property Taxes	338,916
State Grants	14,700
Interest and Rents	4,700
TOTAL ESTIMATED REVENUES	358,316
APPROPRIATIONS	
Recreation and Culture	557,286
TOTAL APPROPRIATIONS	557,286
<u>Senior Activities</u>	
NET OF REVENUES/APPROPRIATIONS	(198,970)
Estimated Beginning Fund Balance	925,904
Estimated Ending Fund Balance	726,934

Budget Ordinance (Continued)

Sanitation Fund - 226

ESTIMATED REVENUES

Property Taxes	1,892,123
State Grants	94,000
Charges for Services	2,389,161
Other Revenue	600
Interest and Rents	40,800
TOTAL ESTIMATED REVENUES	4,416,684

APPROPRIATIONS

Public Works	4,196,752
TOTAL APPROPRIATIONS	4,196,752

Sanitation Fund

NET OF REVENUES/APPROPRIATIONS	219,932
Estimated Beginning Fund Balance	6,669,712
Estimated Ending Fund Balance	6,889,644

Cable Revenue - 231

ESTIMATED REVENUES

Charges for Services	118,500
Interest and Rents	6,900
TOTAL ESTIMATED REVENUES	125,400

APPROPRIATIONS

General Government	222,579
Transfer Out	750,000
TOTAL APPROPRIATIONS	972,579

Cable Revenue

NET OF REVENUES/APPROPRIATIONS	(847,179)
Estimated Beginning Fund Balance	1,070,584
Estimated Ending Fund Balance	223,405

Tax Increment Finance Authority District 2 - 239

ESTIMATED REVENUES

Property Taxes	(3,000)
Charges for Services	50,000
Contribution from Primary Government	302,988
TOTAL ESTIMATED REVENUES	349,988

APPROPRIATIONS

Debt Service & Financial Guarantee	652,986
TOTAL APPROPRIATIONS	652,986

Tax Increment Finance Authority District 2

NET OF REVENUES/APPROPRIATIONS	(302,998)
Estimated Beginning Fund Balance	(3,290,860)
Estimated Ending Fund Balance	(3,593,858)

Budget Ordinance (Continued)

Tax Increment Finance Authority District 3 - 240	
ESTIMATED REVENUES	
Property Taxes	1,431,457
State Grants	196,300
Contribution from Primary Government	679,556
TOTAL ESTIMATED REVENUES	2,307,313
APPROPRIATIONS	
Debt Service & Financial Guarantee	2,986,869
TOTAL APPROPRIATIONS	2,986,869
Tax Increment Finance Authority District 3	
NET OF REVENUES/APPROPRIATIONS	(679,556)
Estimated Beginning Fund Balance	(2,374,073)
Estimated Ending Fund Balance	(3,053,629)

Brownfield Redevelopment Authority - 243	
ESTIMATED REVENUES	
Property Taxes	5,514
TOTAL ESTIMATED REVENUES	5,514
APPROPRIATIONS	
Community and Economic Development	5,150
TOTAL APPROPRIATIONS	5,150
Brownfield Redevelopment Authority	
NET OF REVENUES/APPROPRIATIONS	364
Estimated Beginning Fund Balance	341,925
Estimated Ending Fund Balance	342,289

Building Department Fund - 249	
ESTIMATED REVENUES	
Licenses and Permits	2,994,800
Charges for Services	121,300
Interest and Rents	2,600
TOTAL ESTIMATED REVENUES	3,118,700
APPROPRIATIONS	
Public Safety	2,178,410
TOTAL APPROPRIATIONS	2,178,410
Building Department Fund	
NET OF REVENUES/APPROPRIATIONS	940,290
Estimated Beginning Fund Balance	3,907,484
Estimated Ending Fund Balance	4,847,774

Budget Ordinance (Continued)

Drug Enforcement Fund - 265	
ESTIMATED REVENUES	
Fines and Forfeits	40,000
Interest and Rents	900
TOTAL ESTIMATED REVENUES	40,900
APPROPRIATIONS	
Public Safety	63,248
TOTAL APPROPRIATIONS	63,248
Drug Enforcement Fund	
NET OF REVENUES/APPROPRIATIONS	(22,348)
Estimated Beginning Fund Balance	193,941
Estimated Ending Fund Balance	171,593

District Court - 276	
ESTIMATED REVENUES	
Charges for Services	666,200
State Grants	182,900
Fines and Forfeits	755,700
Interest and Rents	1,100
Transfers In and Other Uses	2,247,201
TOTAL ESTIMATED REVENUES	3,853,101
APPROPRIATIONS	
General Government	3,814,254
Transfers Out and Other Uses	38,847
TOTAL APPROPRIATIONS	3,853,101
District Court	
NET OF REVENUES/APPROPRIATIONS	-
Estimated Beginning Fund Balance	138,792
Estimated Ending Fund Balance	138,792

MIDC Fund - 277	
ESTIMATED REVENUES	
State Grants	613,025
Transfers In and Other Uses	17,847
TOTAL ESTIMATED REVENUES	630,872
APPROPRIATIONS	
General Government	692,925
TOTAL APPROPRIATIONS	692,925
MIDC Fund	
NET OF REVENUES/APPROPRIATIONS	(62,053)
Estimated Beginning Fund Balance	262,738
Estimated Ending Fund Balance	200,685

Budget Ordinance (Continued)

PA 48 - Telecommunications Fund - 280		
ESTIMATED REVENUES		
State Grants		-
TOTAL ESTIMATED REVENUES		-
APPROPRIATIONS		
Transfers Out and Other Uses		-
TOTAL APPROPRIATIONS		-
PA 48 - Telecommunications Fund		
NET OF REVENUES/APPROPRIATIONS		-
Estimated Beginning Fund Balance		23,222
Estimated Ending Fund Balance		23,222

Capital Improvement Fund - 445		
ESTIMATED REVENUES		
Property Taxes	957,698	
State Grants	42,500	
Interest and Rents	25,000	
Transfer In	750,000	
TOTAL ESTIMATED REVENUES	1,775,198	
APPROPRIATIONS		
General Government	2,093,333	
Public Safety	500,000	
Public Works	513,000	
TOTAL APPROPRIATIONS	3,106,333	
Capital Improvement Fund		
NET OF REVENUES/APPROPRIATIONS	(1,331,135)	
Estimated Beginning Fund Balance	3,352,989	
Estimated Ending Fund Balance	2,021,854	

Budget Ordinance (Continued)

<u>Parking Fund - 585</u>		
ESTIMATED REVENUES		
Property Taxes	-	
State Grants	-	
Interest and Rents	23,400	
Other Financing Sources	-	
Transfers In and Other Uses	-	
TOTAL ESTIMATED REVENUES	23,400	
APPROPRIATIONS		
Personnel		
Other Services	1,018,374	
Debt Service	407,698	
Personnel Services	132,000	
TOTAL APPROPRIATIONS	1,558,072	
Parking Fund		
NET OF REVENUES/APPROPRIATIONS	(1,534,672)	
Estimated Beginning Net Position	11,046,572	
Estimated Ending Net Position	9,511,900	

<u>Insurance Fund - 659</u>		
ESTIMATED REVENUES		
Charges for Services	6,379,550	
Other Revenue	731,662	
TOTAL ESTIMATED REVENUES	7,111,212	
APPROPRIATIONS		
Other Functions	7,821,857	
TOTAL APPROPRIATIONS	7,821,857	
Insurance Fund		
NET OF REVENUES/APPROPRIATIONS	(710,645)	
Estimated Beginning Fund Balance	1,495,531	
Estimated Ending Fund Balance	784,886	

Budget Ordinance (Continued)

Workers' Compensation Fund - 677	
ESTIMATED REVENUES	
Charges for Services	478,700
Interest and Rents	15,000
TOTAL ESTIMATED REVENUES	493,700
APPROPRIATIONS	
Other Functions	798,700
TOTAL APPROPRIATIONS	798,700
Workers' Compensation Fund	
NET OF REVENUES/APPROPRIATIONS	(305,000)
Estimated Beginning Fund Balance	915,902
Estimated Ending Fund Balance	610,902

Progress for Pontiac ARP Fund - 285**	
Beginning cash	18,858,977
APPROPRIATIONS	
Transfer to General Fund - ARP expenditures	5,800,000
Ending Cash - Unearned revenue - Restricted for American Rescue Plan expenditures	13,058,977
Progress for Pontiac Fund	
NET OF REVENUES/APPROPRIATIONS	-
Estimated Beginning Fund Balance	-
Estimated Ending Fund Balance	-

**Note that any expenditures of the American Rescue Plan funds in this fund need to be appropriated by council prior to use

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
DEPARTMENT: GENERAL REVENUES		
ESTIMATED REVENUES		
Function: Unclassified		
Dept 000		
PROPERTY TAXES		
101-000-403.000	Current Property taxes	7,689,338
101-000-403.002	Property Tax Chargebacks	(25,000)
101-000-403.007	PROPERTY TAXES OVER/SHORT	0
101-000-404.001	Property tax aid in lieu of tax	206,025
101-000-405.000	Property Tax-PY Refunds	1,000
101-000-425.000	Mobile home taxes	1,800
101-000-441.000	LOCAL COMMUNITY STABILIZ	0
101-000-445.000	INTEREST ON TAXES	366,631
101-000-445.004	TRANSFER AFFIDAVIT PENALTIES	87,228
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	385,797
PROPERTY TAXES		8,712,819
INCOME TAXES		
101-000-438.000	City income taxes	16,000,000

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-000-438.001	City income taxes refunds	(838,500)
INCOME TAXES		15,161,500
LICENSES AND PERMITS		
101-000-451.000	BUSINESS LICENSES	85,000
101-000-452.000	PLAN REVIEW CHARGES	24,500
101-000-456.010	VACANT PROPERTY REGISTRATION	50,000
101-000-478.001	MEDICAL MARIHUANA LICENSE FEE	35,000
101-000-478.449	ROW PERMIT	18,900
LICENSES AND PERMITS		213,400
CHARGES FOR SERVICES		
101-000-464.001	Comcast Franchise Fees	276,700
101-000-464.002	AT&T Franchise Fees	95,000
101-000-609.004	NSF FEES	1,300
101-000-610.270	FEES FOR GARNISHMENTS	100
101-000-612.000	Zoning Board Of Appeal	4,500
101-000-613.000	HISTORIC DISTRICT COMMISSION	7,000
101-000-614.005	PLANNING REVIEW FEES	20,000
101-000-615.000	Engineering Inspection	260,600

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)



GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-000-617.001	Site Plan Review	49,900
101-000-617.002	APPLICATION FEES - REHAB	0
101-000-617.003	Special Exception Permit	14,300
101-000-617.004	Zoning Application	28,500
101-000-617.005	Vacation/Dedication	0
101-000-617.006	LAND DIVISION PLAT/LOT SPLIT COMBO FEES	9,400
101-000-617.100	BOARD OF APPEALS APP FEES	0
101-000-617.200	LIBRARY BOARD FILING FEE	0
101-000-617.751	PARK RENTAL PERMIT	2,600
101-000-626.300	FALSE SECURITY ALARM CHARGES	200
101-000-626.371	CHARGES FOR SERVICES - BUILDING	600
101-000-632.371	NUISANCE ABATEMENT - CITY	50,000
101-000-632.372	NUISANCE ABATEMENT-COURT ORDERED	7,000
101-000-636.041	Reimb.-Oakland County Sheriff OT	236,400
101-000-636.215	NOTARY SERVICES	500
101-000-636.266	FOIA RESPONSES	2,000
101-000-636.751	MISCELLANEOUS SERVICES - PARKS	2,500
101-000-641.020	Chemical Breath Test Fees	13,100
101-000-642.000	Charges for Services - Sales	100
101-000-643.006	Sale of Voter List	0

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

0

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-000-643.253	DUPLICATE TAX BILLS	400
	CHARGES FOR SERVICES	1,082,700
FEDERAL GRANTS		
101-000-528.000	FEDERAL GRANTS OTHER	0
101-000-528.001	FEDERAL GRANT - CDBG	0
101-000-532.000	Federal grants others	25,000
FEDERAL GRANTS		25,000
STATE GRANTS		
101-000-539.000	State grants	220,000
101-000-542.000	ATPA STATE GRANT	0
101-000-542.002	RESTAURANT RELIEF GRANT PROGRAM	0
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE T/	260,000
101-000-574.000	STATE SHARED REVENUE	10,323,216
101-000-578.000	State liquor licenses	44,600
STATE GRANTS		10,847,816
OTHER REVENUE		

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-000-636.674	TRANSPORTATION SERVICES	150,000
101-000-636.752	MUNICIPAL SERVICE AGREEMENTS	69,400
101-000-637.300	MISCELLANEOUS REVENUE - SHERIFF	100
101-000-640.005	DPW SUPPORT SERVICE - FROM OTHER FUNI	291,365
101-000-640.022	101 Admin Reimb-From Other Funds	1,451,714
101-000-651.003	CITY EVENTS - DREAM CRUISE	31,900
101-000-651.006	CITY EVENTS	0
101-000-671.000	MISCELLANEOUS REVENUE	0
101-000-671.253	MISCELLANEOUS REVENUE - TREASURER	5,000
101-000-673.001	Sale of Property	0
101-000-675.000	Contribution From Private Source	0
101-000-686.000	REIMBURSEMENTS	0
101-000-686.020	REIMB - PONTIAC SCHOOLS POLICE LIAISON	124,000
101-000-694.009	Event Over and Short	0
OTHER REVENUE		2,123,479
FINES AND FORFEITS		
101-000-655.690	FINES - BLIGHT COURT	20,000
101-000-668.000	PDBA PARKING VIOLATION REVENUE	8,000
FINES AND FORFEITS		28,000

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
		0
INTEREST AND RENTS		0
101-000-665.001	Investments Income	64,500
101-000-669.014	Land Lease	36,400
101-000-670.005	City Owned Equipment Rental	350,000
INTEREST AND RENTS		450,900
Totals for dept 000 -		38,617,614
Function: TRANSFERS (OUT) AND OTHER SOURCES		
Dept 966 - Transfers To / From Other Funds		
OPERATING TRANSFERS IN		
101-966-699.252	TRANSFER IN FROM Fund 252	0
101-966-699.263	TRANSFER IN FROM FUND 263	0
101-966-699.276	TRANSFER IN FROM FUND 276	21,000
101-966-699.279	TRANSFER IN FROM FUND 280	
101-966-699.280	TRANSFER IN FROM FUND 285	5,800,000
OPERATING TRANSFERS IN		5,821,000
Totals for dept 966 - Transfers To / From Other Funds		5,821,000

BUDGET REPORT FOR CITY OF PONTIAC
(YTD Calculations as of 04/30/2021)

0

		FY 2021-22
GL NUMBER	DESCRIPTION	BUDGET
Total - Function TRANSFERS (OUT) AND OTHER SOURCES		21,000
TOTAL ESTIMATED REVENUES		<hr/> 44,438,614

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
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DEPARTMENT: CITY COUNCIL

APPROPRIATIONS

Function: GENERAL GOVERNMENT

Dept 101 - City Council

PERSONNEL SERVICES

101-101-702.000	Salaries & Wages	336,286
101-101-715.000	F.I.C.A. - City Contribution	16,103
101-101-716.000	MEDICAL INSURANCE	6,819
101-101-717.000	Life Insurance	1,373
101-101-718.500	MERS EMPLOYER CONTRIBUTIONS	1,900
101-101-719.000	Workers Compensation Insurance	513
101-101-719.001	Dental Insurance	411
PERSONNEL SERVICES		<u>363,405</u>

SUPPLIES

101-101-727.000	Office Supplies	5,000
101-101-728.000	Postage	8,000
101-101-730.000	Publications & Maps	1,000

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-101-731.003	COMPUTER EQUIPMENT	3,000
SUPPLIES		17,000
OTHER SERVICES AND CHARGES		
101-101-804.000	Legal Services	272,000
101-101-804.018	Legal Services-Giarmarco Mullins	40,000
101-101-805.001	Audit Compliance Fee	54,400
101-101-807.000	Services - Membership Dues	21,500
101-101-808.101	DISTRICT PROJECTS	150,000
	City events - council	40,000
101-101-809.001	COVID 19 EXPENDITURES	5,000
101-101-818.000	Other Professional Services	120,000
101-101-818.013	PROFESSIONAL SERVICES- ANIMAL CONTROL	100,000
101-101-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	1,620
101-101-852.010	SERVICES - CABLE TV/INTERNET	6,270
101-101-861.000	Travel Expenses	2,500
101-101-901.000	Printing and Bindery Service	1,200
101-101-914.000	Insurance Property Coverage	49,055

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-101-931.001	Services - Building Maintenance	2,500
101-101-942.000	Services - Equipment Rentl Non-City	120
101-101-942.001	Copier Lease	850
101-101-942.002	COPIER SUPPLES	200
101-101-957.002	Training Expense	2,000
101-101-959.000	Miscellaneous Expenses	10,000
OTHER SERVICES AND CHARGES		879,215
Totals for dept 101 - City Council		1,259,620

BUDGET REPORT FOR CITY OF PONTIAC
(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
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DEPARTMENT: MAYOR

Dept 171 - Mayor

PERSONNEL SERVICES

101-171-702.000	Salaries & Wages	371,849
101-171-702.004	Overtime Wages	872
101-171-707.003	CELL PHONE STIPEND	600
101-171-715.000	F.I.C.A. - City Contribution	28,938
101-171-716.000	MEDICAL INSURANCE	21,079
101-171-717.000	Life Insurance	5,110
101-171-718.500	MERS EMPLOYER CONTRIBUTIONS	6,455
101-171-719.000	Workers Compensation Insurance	765
101-171-719.001	Dental Insurance	2,401
101-171-721.010	Health Care Waiver	13,366
101-171-819.000	Contractual Temp/PT Labor	15,000
PERSONNEL SERVICES		466,435

SUPPLIES

101-171-727.000	Office Supplies	21,381
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BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-171-728.000	Postage	5,000
101-171-730.000	Publications & Maps	100
101-171-731.001	COMPUTER SUPPLIES	3,180
101-171-731.003	COMPUTER EQUIPMENT	2,000
101-171-740.000	Operating Supplies	2,000
SUPPLIES		<u>33,661</u>

OTHER SERVICES AND CHARGES

101-171-807.000	Services - Membership Dues	16,968
101-171-808.000	PARKS AND NEIGHBORHOOD PROJECTS	0
101-171-808.171	OU INITIATIVE	25,000
101-171-809.001	COVID 19 EXPENDITURES	5,000
101-171-818.000	Other Professional Services	10,000
101-171-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	2,798
101-171-852.010	SERVICES - CABLE TV/INTERNET	5,100
101-171-861.000	Travel Expenses	5,000
101-171-901.000	Printing and Bindery Service	8,000
101-171-914.000	Insurance Property Coverage	27,250
101-171-942.000	Services - Equipment Rentl Non-City	250
101-171-942.001	Copier Lease	1,420

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-171-942.002	COPIER SUPPLES	2,500
101-171-957.002	Training Expense	4,375
101-171-957.003	Employee Meals - Commission Food	500
	OTHER SERVICES AND CHARGES	114,161
	Totals for dept 171 - Mayor	614,257

Dept 756 - RECREATION FACILITY CAPITAL OUTLAY

101-756-971.001 Land Acquisition of Real Property
CAPITAL OUTLAY

Dept 774 - CITY EVENTS

OTHER SERVICES AND CHARGES

101-774-745.002	CITY EVENTS - DREAM CRUISE	10,000
101-774-745.003	CITY EVENTS	30,000
	OTHER SERVICES AND CHARGES	40,000

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
DEPARTMENT: CLERK		
Dept 191 - Elections		
PERSONNEL SERVICES		
101-191-702.000	Salaries & Wages	88,374
101-191-702.002	Temporary Employee Wages	0
101-191-702.004	Overtime Wages	1,500
101-191-702.008	COVID 19 SALARIES	0
101-191-702.020	SALARIES & WAGES (NON FICA)	115,000
101-191-702.100	MAINTENANCE WAGES	1,972
101-191-702.104	MAINTENANCE - OVERTIME	1,080
101-191-705.002	PART-TIME WAGES	35,000
101-191-715.000	F.I.C.A. - City Contribution	5,252
101-191-716.000	MEDICAL INSURANCE	18,795
101-191-717.000	Life Insurance	831
101-191-718.500	MERS EMPLOYER CONTRIBUTIONS	4,315
101-191-719.000	Workers Compensation Insurance	527
101-191-719.001	Dental Insurance	901
101-191-721.010	Health Care Waiver	0
PERSONNEL SERVICES		273,547

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
SUPPLIES		
101-191-727.000	Office Supplies	0
101-191-728.000	Postage	40,000
101-191-729.001	Printed Forms	0
101-191-731.003	COMPUTER EQUIPMENT	1,000
101-191-740.000	Operating Supplies	9,500
SUPPLIES		53,650
OTHER SERVICES AND CHARGES		
101-191-809.000	Services-Elections	20,000
101-191-809.001	COVID 19 EXPENDITURES	5,000
101-191-818.000	Other Professional Services	5,000
101-191-818.013	ELECTION GRANT EXPENDITURES	0
101-191-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	110
101-191-852.010	SERVICES - CABLE TV/INTERNET	190
101-191-861.000	Travel Expenses	0
101-191-882.000	Prof Services - Public Relations	2,500
101-191-901.000	Printing and Bindery Service	8,500
101-191-902.005	Public Notices	10,000

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-191-932.010	Services - Maintenance-All Other Eq	0
101-191-942.000	Services - Equipment Rentl Non-City	820
101-191-957.002	Training Expense	3,500
101-191-957.003	POLLWORKER MEALS - COMMISSION FOOD	6,000
101-191-959.000	Miscellaneous Expenses	0
OTHER SERVICES AND CHARGES		61,620
Totals for dept 191 - Elections		388,817

Dept 215 - City Clerk

PERSONNEL SERVICES

101-215-702.000	Salaries & Wages	185,312
101-215-702.004	Overtime Wages	0
101-215-702.008	COVID 19 SALARIES	0
101-215-705.002	PART-TIME WAGES	10,000
101-215-707.003	CELL PHONE STIPEND	600
101-215-715.000	F.I.C.A. - City Contribution	14,958
101-215-716.000	MEDICAL INSURANCE	32,234
101-215-717.000	Life Insurance	2,863
101-215-718.500	MERS EMPLOYER CONTRIBUTIONS	4,000

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)



GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-215-719.000	Workers Compensation Insurance	429
101-215-719.001	Dental Insurance	1,709
PERSONNEL SERVICES		252,105
SUPPLIES		
101-215-727.000	Office Supplies	5,000
101-215-728.000	Postage	2,500
101-215-731.003	COMPUTER EQUIPMENT	1,000
SUPPLIES		8,500
OTHER SERVICES AND CHARGES		
101-215-807.000	Services - Membership Dues	750
101-215-816.005	PROFESSIONAL SERVICES - PUBLIC RELATION:	1,000
101-215-818.000	Other Professional Services	0
101-215-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	710
101-215-852.010	SERVICES - CABLE TV/INTERNET	560
101-215-861.000	Travel Expenses	1,000
101-215-901.000	Printing and Bindery Service	1,000
101-215-902.004	Ordinances	30,000
101-215-902.005	Public Notices	14,000

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-215-902.006	FOIA	500
101-215-914.000	Insurance Property Coverage	24,640
101-215-942.000	Services - Equipment Rentl Non-City	0
101-215-942.001	Copier Lease	840
101-215-942.002	COPIER SUPPLES	1,500
101-215-957.002	Training Expense	2,500
101-215-959.000	Miscellaneous Expenses	1,000
OTHER SERVICES AND CHARGES		80,000
Totals for dept 215 - City Clerk		340,605

Dept 255 - MARIHUANA REGULATIONS

PERSONNEL SERVICES

101-255-702.000	Salaries & Wages	57,000
101-255-702.009	SALARIES & WAGES - MEDICAL MARIJUANA	0
101-255-715.000	F.I.C.A. - City Contribution	4,361
101-255-716.000	MEDICAL INSURANCE	6,000
101-255-717.000	Life Insurance	750
101-255-718.500	MERS EMPLOYER CONTRIBUTIONS	2,850
101-255-719.000	Workers Compensation Insurance	550

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-255-719.001	Dental Insurance	275
PERSONNEL SERVICES		71,786
SUPPLIES		
101-255-727.000	Office Supplies	1,000
101-255-728.000	Postage	6,000
101-255-731.003	COMPUTER EQUIPMENT	1,000
SUPPLIES		2,500
OTHER SERVICES AND CHARGES		
101-255-804.000	LEGAL SERVICES-SUBSTITUTE COUNSEL	6,750
101-255-804.018	Legal Services-Giarmarco Mullins	0
101-255-804.026	LEGAL SERVICES - LEGAL ADVISOR TO CC	0
101-255-816.005	PROFESSIONAL SERVICES - PUBLIC RELATION:	2,500
101-255-816.006	PROF. SERV. -MED MARIHUANA APPLICATION	0
101-255-816.007	PROF. SERV. -FINANCIAL ADVISOR TO CC	61,020
101-255-816.008	PROF. SERV. -HEARING OFFICER	44,000
101-255-816.011	PROF SERV - PLANNING ADV TO CITY CLERK	60,000
101-255-816.012	PROF SERV-COMPLIANCE LEGAL ADVISOR	63,960
101-255-818.000	Other Professional Services	5,000

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-255-818.012	PROFESSIONAL SERVICES-SECURITY CONSULT	25,000
101-255-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	0
101-255-852.010	SERVICES - CABLE TV/INTERNET	0
101-255-861.000	Travel Expenses	1,000
101-255-901.000	Printing and Bindery Service	5,000
101-255-902.004	Ordinances	5,000
101-255-902.005	Public Notices	2,500
101-255-942.002	COPIER SUPPLES	100
101-255-957.002	Training Expense	1,000
OTHER SERVICES AND CHARGES		301,570
Totals for dept 255 - MARIHUANA REGULATIONS		361,070

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
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DEPARTMENT: FINANCE

Dept 201 - Accounting

OTHER SERVICES AND CHARGES

101-201-818.000	Other Professional Services	297,600
101-201-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	410
101-201-852.010	SERVICES - CABLE TV/INTERNET	560
OTHER SERVICES AND CHARGES		298,570
Totals for dept 201 - Accounting		298,570

Dept 206 - Finance Administration

PERSONNEL SERVICES

101-206-702.000	Salaries & Wages	402,987
101-206-702.004	Overtime Wages	0
101-206-707.003	CELL PHONE STIPEND	300
101-206-715.000	F.I.C.A. - City Contribution	30,146
101-206-716.000	MEDICAL INSURANCE	50,822

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-206-717.000	Life Insurance	5,462
101-206-718.500	MERS EMPLOYER CONTRIBUTIONS	17,964
101-206-719.000	Workers Compensation Insurance	1,395
101-206-719.001	Dental Insurance	2,170
101-206-721.010	Health Care Waiver	2,809
PERSONNEL SERVICES		514,055
SUPPLIES		
101-206-727.000	Office Supplies	4,093
101-206-728.000	Postage	1,342
101-206-731.001	COMPUTER SUPPLIES	800
101-206-731.003	COMPUTER EQUIPMENT	1,000
SUPPLIES		7,235
OTHER SERVICES AND CHARGES		
101-206-807.000	Services - Membership Dues	1,764
101-206-818.000	Other Professional Services	25,000
101-206-818.065	Prof. Serv- P&M - Budget	15,900
101-206-818.080	PROF. SERV - BS&A	21,170
101-206-818.090	PROF. SERV.-SHREDDING	250

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)



GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-206-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	1,010
101-206-852.010	SERVICES - CABLE TV/INTERNET	1,490
101-206-861.004	Services - Travel-Mileage	500
101-206-876.010	REFUNDS OVER/UNDER PAYMENTS	0
101-206-901.000	Printing and Bindery Service	1,000
101-206-914.000	Insurance Property Coverage	27,253
101-206-942.000	Services - Equipment Rentl Non-City	150
101-206-942.001	Copier Lease	1,850
101-206-942.002	COPIER SUPPLES	1,000
101-206-957.002	Training Expense	3,000
101-206-959.000	Miscellaneous Expenses	500
OTHER SERVICES AND CHARGES		101,837
Totals for dept 206 - Finance Administration		623,127

Function: TRANSFERS (OUT) AND OTHER SOURCES

Dept 966 - Transfers To / From Other Funds

APPROPRIATION (OPERATING) TRANSFERS (OUT)

BUDGET REPORT FOR CITY OF PONTIAC
(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-966-999.209	TRANSFER OUT TO FUND 209	687,491
101-966-999.276	TRANSFER OUT TO FUND 276	1,850,201
101-966-999.585	TRANSFER OUT TO FUND 585	0
	APPROPRIATION (OPERATING) TRANSFERS (OUT	2,537,692
	Totals for dept 966 - Transfers To / From Other Funds	2,537,692

Fund 239 - TAX INCREMENT FINANCE AUTHORITY #2

ESTIMATED REVENUES

Function: Unclassified

Dept 000

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
PROPERTY TAXES		
239-000-403.001	Current Property taxes increment	0
239-000-403.002	Property Tax Chargebacks	(3,000)
239-000-441.000	LOCAL COMMUNITY STABILIZATION SHARE T	0
PROPERTY TAXES		(3,000)
CHARGES FOR SERVICES		
239-000-636.002	TIFA SERVICE FEE	50,000
CHARGES FOR SERVICES		50,000
STATE GRANTS		
239-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE T/	0
STATE GRANTS		0
CONTRIBUTION FROM LOCAL UNITS		
239-000-674.101	CONTRIBUTION FROM 101	302,988
CONTRIBUTION FROM LOCAL UNITS		302,988
Totals for dept 000 -		349,988

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

2

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
APPROPRIATIONS		
Function: COMMUNITY AND ECONOMIC DEVELOPMENT		
Dept 739 - Tifa Area # 2 Administration		
OTHER SERVICES AND CHARGES		
239-739-959.000	Miscellaneous Expenses	0
OTHER SERVICES AND CHARGES		0
		0
Totals for dept 739 - Tifa Area # 2 Administration		0
Function: DEBT SERVICE		
Dept 925 - Debt Service		
DEBT SERVICE		
239-925-992.082	DEBT SERV.- 07C TIFA 2 BONDS-99 MARRIOT	305,000
239-925-992.101	FINANCIAL GUARANTEE - GENERAL FUND	302,998
239-925-995.001	Interest Expense Bonds	44,988
DEBT SERVICE		652,986
Totals for dept 925 - Debt Service		652,986
NET OF REVENUES/APPROPRIATIONS - FUND 239		(302,998)

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
BEGINNING FUND BALANCE		(3,290,860)
ENDING FUND BALANCE		(3,593,858)

Fund 240 - TAX INCREMENT FINANCE AUTHORITY #3

ESTIMATED REVENUES

Function: Unclassified

Dept 000

PROPERTY TAXES

240-000-403.001	Current Property taxes increment	1,436,457
240-000-403.002	Property Tax Chargebacks	(5,000)
240-000-441.000	LOCAL COMMUNITY STABILIZATION SHARE T	0
PROPERTY TAXES		1,431,457

STATE GRANTS

240-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE T	196,300
STATE GRANTS		196,300

CONTRIBUTION FROM LOCAL UNITS

240-000-674.101	CONTRIBUTION FROM 101	679,556
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BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
	CONTRIBUTION FROM LOCAL UNITS	679,556
	Totals for dept 000 -	2,307,313
	Total - Function Unclassified	2,307,313
	TOTAL ESTIMATED REVENUES	2,307,313
APPROPRIATIONS		
Function: COMMUNITY AND ECONOMIC DEVELOPMENT		
Dept 730 - Tifa Area # 3 Administration		
OTHER SERVICES AND CHARGES		
240-730-959.000	Miscellaneous Expenses	600
	OTHER SERVICES AND CHARGES	600
DEBT SERVICE		
240-730-992.101	FINANCIAL GUARANTEE - GENERAL FUND	679,556
	DEBT SERVICE	679,556

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
Totals for dept 730 - Tifa Area # 3 Administration		680,156
Total - Function COMMUNITY AND ECONOMIC DEVELOPMENT		680,156
Function: DEBT SERVICE		
Dept 925 - Debt Service		
DEBT SERVICE		
240-925-992.083	DEBT SERV.- 07C TIFA 3 BONDS-2002 BONDS	1,555,000
240-925-995.001	Interest Expense Bonds	751,713
DEBT SERVICE		2,306,713
Totals for dept 925 - Debt Service		2,306,713
Total - Function DEBT SERVICE		2,306,713
TOTAL APPROPRIATIONS		2,986,869
NET OF REVENUES/APPROPRIATIONS - FUND 240		(679,556)
BEGINNING FUND BALANCE		(2,374,073)
ENDING FUND BALANCE		(3,053,629)

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
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Fund 243 - Brownfield Redeveloping Auth

ESTIMATED REVENUES

Function: Unclassified

Dept 000

PROPERTY TAXES

243-000-403.001	Current Property taxes increment	9,514
243-000-403.002	Property Tax Chargebacks	(4,000)
PROPERTY TAXES		5,514

Totals for dept 000 -	5,514
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Total - Function Unclassified	5,514
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TOTAL ESTIMATED REVENUES	5,514
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APPROPRIATIONS

Function: COMMUNITY AND ECONOMIC DEVELOPMENT

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
Dept 732 - BRA Administration		
OTHER SERVICES AND CHARGES		
243-732-818.054	TAX INCREMENT PAYMENT-BROWNFIELD 4	
243-732-959.000	Miscellaneous Expenses	5,150
OTHER SERVICES AND CHARGES		5,150
Totals for dept 732 - BRA Administration		5,150
Total - Function COMMUNITY AND ECONOMIC DEVELOPMENT		5,150
TOTAL APPROPRIATIONS		5,150
NET OF REVENUES/APPROPRIATIONS - FUND 243		364
BEGINNING FUND BALANCE		341,925
ENDING FUND BALANCE		342,289

Fund 659 - Insurance Fund

ESTIMATED REVENUES

Function: Unclassified

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
Dept 000		
CHARGES FOR SERVICES		
659-000-680.001	MEDICAL-EMPLOYEE	230,200
659-000-680.002	Medical-Retiree	292,700
659-000-680.003	MEDICAL-EMPLOYER	995,300
659-000-680.044	Optical/Hearing-Active	2,550
659-000-680.100	MEDICAL - GERS	1,054,400
659-000-680.200	MEDICAL - PFRS	3,732,200
659-000-681.001	Life-Active	72,200
CHARGES FOR SERVICES		6,379,550
OTHER REVENUE		
659-000-671.000	MISCELLANEOUS REVENUE	
659-000-683.001	Dental-Active	57,800
659-000-684.045	General and Property Insurance	673,862
OTHER REVENUE		731,662
Totals for dept 000 -		7,111,212
Total - Function Unclassified		7,111,212

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
TOTAL ESTIMATED REVENUES		7,111,212
APPROPRIATIONS		
Function: GENERAL GOVERNMENT		
Dept 194 - Risk Management		
OTHER SERVICES AND CHARGES		
659-194-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	0
659-194-852.010	SERVICES - CABLE TV/INTERNET	0
OTHER SERVICES AND CHARGES		0
Totals for dept 194 - Risk Management		0
Total - Function GENERAL GOVERNMENT		0
Function: OTHER FUNCTIONS		
Dept 851 - Insurance and Bonds		
PERSONNEL SERVICES		
659-851-716.002	Medical Insurance-EE Contribution	0

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
PERSONNEL SERVICES		0
OTHER SERVICES AND CHARGES		
659-851-914.000	Insurance Property Coverage	676,360
659-851-915.000	Insurance-City Claim Expense	0
659-851-915.001	Insurance-Other Liability Claims	0
OTHER SERVICES AND CHARGES		676,360
Totals for dept 851 - Insurance and Bonds		676,360
Dept 854 - Employee Medical Insurance		
PERSONNEL SERVICES		
659-854-716.000	MEDICAL INSURANCE	1,438,200
659-854-716.011	Optical & Hearing Insurance	10,678
659-854-717.000	Life Insurance	75,026
659-854-719.001	Dental Insurance	64,258
PERSONNEL SERVICES		1,588,162
OTHER SERVICES AND CHARGES		
659-854-804.013	Legal Services-Miller Canfield	185,000

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
659-854-804.018	Legal Services-Giarmarco Mullins	50,000
659-854-818.000	Other Professional Services	10,000
659-854-818.082	PROF SERV. - MEADOWBROOK	48,900
OTHER SERVICES AND CHARGES		293,900
Totals for dept 854 - Employee Medical Insurance		1,882,062
Dept 861 - Retiree Fringes		
PERSONNEL SERVICES		
659-861-716.001	Medical Insurance - Retiree	5,087,409
659-861-718.007	GERS VEBA - City Contribution	176,026
PERSONNEL SERVICES		5,263,435
Totals for dept 861 - Retiree Fringes		5,263,435
Total - Function OTHER FUNCTIONS		7,821,857
TOTAL APPROPRIATIONS		7,821,857
NET OF REVENUES/APPROPRIATIONS - FUND 659		(710,645)

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
	BEGINNING FUND BALANCE	1,495,531
	ENDING FUND BALANCE	784,886

Fund 677 - Self Insurance Workers Compensation

ESTIMATED REVENUES

Function: Unclassified

Dept 000

CHARGES FOR SERVICES

677-000-682.001	WC CITY EMPLOYEE PREMIUM FROM FUNDS	113,519
677-000-682.002	SELF INSURANCE REIMBURSEMENT - ALL OTI	353,140
677-000-682.003	SELF INSURANCE REIMBURSEMENTS - WRC	12,041
	CHARGES FOR SERVICES	478,700

INTEREST AND RENTS

677-000-665.001	Investments Income	15,000
	INTEREST AND RENTS	15,000

Totals for dept 000 -	493,700
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BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
Total - Function Unclassified		493,700
TOTAL ESTIMATED REVENUES		493,700
APPROPRIATIONS		
Function: OTHER FUNCTIONS		
Dept 851 - Insurance and Bonds		
PERSONNEL SERVICES		
677-851-722.005	WORKERS' COMP - PREMIUMS	113,519
677-851-722.308	WORKERS COMP CLAIMS - POLICE	219,561
677-851-722.448	WORKERS COMP CLAIMS - DPW	133,579
677-851-722.591	WORKERS COMP CLAIMS - WRC	12,041
677-851-722.954	WORKERS COMP CLAIMS - GENERAL	20,000
PERSONNEL SERVICES		498,700
OTHER SERVICES AND CHARGES		
677-851-915.050	IBNR DEPOSIT LIABILITY ADJUSTMENT	300,000
OTHER SERVICES AND CHARGES		300,000

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
	Totals for dept 851 - Insurance and Bonds	798,700
	Total - Function OTHER FUNCTIONS	798,700
	TOTAL APPROPRIATIONS	798,700
	NET OF REVENUES/APPROPRIATIONS - FUND 677	(305,000)
	BEGINNING FUND BALANCE	915,902
	ENDING FUND BALANCE	610,902

Fund 280 - PA 48 TELECOMMUNICATION ALLOCATION (ROW)

ESTIMATED REVENUES

Function: Unclassified

Dept 000

STATE GRANTS

280-000-539.480	STATE GRANT - PUBLIC ACT 48 TELECOM	0
	STATE GRANTS	0

Totals for dept 000 -	0
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BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
Total - Function Unclassified		0
TOTAL ESTIMATED REVENUES		0
APPROPRIATIONS		
Function: TRANSFERS (OUT) AND OTHER SOURCES		
Dept 966 - Transfers To / From Other Funds		
APPROPRIATION (OPERATING) TRANSFERS (OUT		
280-966-999.101 TRANSFER OUT TO FUND 101		0
APPROPRIATION (OPERATING) TRANSFERS (OUT		0
Totals for dept 966 - Transfers To / From Other Funds		0
Total - Function TRANSFERS (OUT) AND OTHER SOURCES		0
TOTAL APPROPRIATIONS		0
NET OF REVENUES/APPROPRIATIONS - FUND 280		0

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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		FY 2021-22
GL NUMBER	DESCRIPTION	BUDGET
	BEGINNING FUND BALANCE	<u>23,222</u>
	ENDING FUND BALANCE	23,222

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
DEPARTMENT: INCOME TAX		
Dept 202 - Income Tax Administration		
PERSONNEL SERVICES		
101-202-702.000	Salaries & Wages	74,396
101-202-702.009	SALARIES & WAGES - MEDICAL MARIJUANA	0
101-202-715.000	F.I.C.A. - City Contribution	10,183
101-202-716.000	MEDICAL INSURANCE	18,597
101-202-717.000	Life Insurance	1,774
101-202-718.500	MERS EMPLOYER CONTRIBUTIONS	3,850
101-202-719.000	Workers Compensation Insurance	365
101-202-719.001	Dental Insurance	1,410
101-202-721.010	Health Care Waiver	5,875
PERSONNEL SERVICES		116,450
SUPPLIES		
101-202-727.000	Office Supplies	1,950
101-202-728.001	Postage - Large Mailing	30,000
101-202-731.003	COMPUTER EQUIPMENT	700
101-202-740.000	Operating Supplies	1,500

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
SUPPLIES		34,150
OTHER SERVICES AND CHARGES		
101-202-807.000	Services - Membership Dues	1,500
101-202-818.061	Prof. Serv-Innovative Software Serv	290,000
101-202-818.601	PROF. SERV-INNOV SOFT - DELINQ COLLECTIK	5,000
101-202-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	310
101-202-852.010	SERVICES - CABLE TV/INTERNET	380
101-202-861.000	Travel Expenses	400
101-202-901.000	Printing and Bindery Service	30,000
101-202-914.000	Insurance Property Coverage	10,900
101-202-957.002	Training Expense	1,500
OTHER SERVICES AND CHARGES		339,990
CAPITAL OUTLAY		
101-202-977.005	Furniture & Fixtures	1,800
CAPITAL OUTLAY		1,800
Totals for dept 202 - Income Tax Administration		492,390

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
DEPARTMENT: INFORMATION TECHNOLOGY		
Dept 228 - Information Technology		
SUPPLIES		
101-228-727.000	Office Supplies	1,000
101-228-728.000	Postage	25
101-228-731.001	COMPUTER SUPPLIES	10,000
101-228-731.003	COMPUTER EQUIPMENT	3,000
SUPPLIES		<u>14,025</u>
OTHER SERVICES AND CHARGES		
101-228-818.000	Other Professional Services	10,000
101-228-818.063	Prof. Serv-Sarcom	310,000
101-228-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	1,540
101-228-851.003	SERVICES - OPTEMAN CHARGES	21,850
101-228-852.010	SERVICES - CABLE TV/INTERNET	750
101-228-932.012	Services - Maintenance-Compnr Equip	128,928
101-228-942.001	Copier Lease	1,100
101-228-942.002	COPIER SUPPLES	100
OTHER SERVICES AND CHARGES		<u>474,268</u>

BUDGET REPORT FOR CITY OF PONTIAC
(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
Totals for dept 228 - Information Technology		
		488,293

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER		DESCRIPTION	FY 2021-22 BUDGET
DEPARTMENT: TREASURER			
Dept 253 - Treasurer			
PERSONNEL SERVICES			
101-253-702.000		Salaries & Wages	238,503
101-253-702.004		Overtime Wages	1,780
101-253-702.009		SALARIES & WAGES - MEDICAL MARIJUANA	0
101-253-715.000		F.I.C.A. - City Contribution	18,886
101-253-716.000		MEDICAL INSURANCE	37,154
101-253-717.000		Life Insurance	3,237
101-253-718.500		MERS EMPLOYER CONTRIBUTIONS	14,060
101-253-719.000		Workers Compensation Insurance	570
101-253-719.001		Dental Insurance	2,175
101-253-721.010		Health Care Waiver	13,537
101-253-819.000		Contractual Temp/PT Labor	0
PERSONNEL SERVICES			329,902
SUPPLIES			
101-253-727.000		Office Supplies	1,500
101-253-728.000		Postage	750

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-253-728.001	Postage - Large Mailing	18,000
101-253-729.001	Printed Forms	8,500
101-253-731.003	COMPUTER EQUIPMENT	1,000
SUPPLIES		29,750

OTHER SERVICES AND CHARGES

101-253-807.000	Services - Membership Dues	350
101-253-809.001	COVID 19 EXPENDITURES	0
101-253-812.000	Services - Armored Car Services	14,000
101-253-818.000	Other Professional Services	5,000
101-253-818.008	Bank Service Charges	20,000
101-253-818.080	PROF. SERV - BS&A	8,140
101-253-820.008	Services - Security Alarm Systems	3,000
101-253-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	680
101-253-852.010	SERVICES - CABLE TV/INTERNET	560
101-253-914.000	Insurance Property Coverage	21,802
101-253-942.000	Services - Equipment Rentl Non-City	200
101-253-942.002	COPIER SUPPLES	300
101-253-957.002	Training Expense	2,500
101-253-959.000	Miscellaneous Expenses	50

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-253-959.008	Cash Shortage	25
OTHER SERVICES AND CHARGES		76,607
Totals for dept 253 - Treasurer		436,259
Dept 257 - Assessor		
PERSONNEL SERVICES		
101-257-819.000	Contractual Temp/PT Labor	1,000
PERSONNEL SERVICES		1,000
SUPPLIES		
101-257-728.000	Postage	12,000
SUPPLIES		12,000
OTHER SERVICES AND CHARGES		
101-257-818.015	Assessor Svce- Oakland Cnty	418,805
101-257-957.002	Training Expense	0
101-257-957.003	Employee Meals - Commission Food	0
OTHER SERVICES AND CHARGES		418,805

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
Totals for dept 257 - Assessor		431,805

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)



GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
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DEPARTMENT: PUBLIC WORKS

Dept 265 - Building Maintenance

PERSONNEL SERVICES

101-265-702.000	Salaries & Wages	129,058
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101-265-702.004	Overtime Wages	15,418
101-265-702.008	COVID 19 SALARIES	0
101-265-707.003	CELL PHONE STIPEND	600
101-265-715.000	F.I.C.A. - City Contribution	6,345
101-265-716.000	MEDICAL INSURANCE	12,989
101-265-717.000	Life Insurance	973
101-265-718.500	MERS EMPLOYER CONTRIBUTIONS	1,726
101-265-719.000	Workers Compensation Insurance	3,715
101-265-719.001	Dental Insurance	389

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-265-721.010	Health Care Waiver	10,472
PERSONNEL SERVICES		181,685
SUPPLIES		
101-265-727.000	Office Supplies	
101-265-731.003	COMPUTER EQUIPMENT	1,200
101-265-746.001	Personal Protective Wear	1,200
101-265-749.001	Motor Fuel, Oil & Lubricants	4,200
101-265-749.002	Tools & Supplies	5,000
101-265-749.005	Equipment Maintenance Supplies	1,150
101-265-776.001	Janitorial Supplies	5,000
101-265-776.002	Building Maintenance Supplies	8,000
101-265-779.004	SNOW REMOV SUPPLIES	5,000
SUPPLIES		30,750
OTHER SERVICES AND CHARGES		
101-265-809.001	COVID 19 EXPENDITURES	5,000
101-265-810.000	Services - Inspection Fees	5,000
101-265-818.000	Other Professional Services	2,000
101-265-818.006	Contractual Mowing Services	9,000

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-265-818.037	CONTRACTUAL JANITORIAL SERVICES	0
101-265-818.049	Prof Tech License Fee Reimbur	100
101-265-818.236	PROF. SERVICE - TREE SERVICES	2,575
101-265-818.245	PROF. SERV - SNOW REMOVAL	12,750
101-265-820.008	Services - Security Alarm Systems	0
101-265-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	840
101-265-852.010	SERVICES - CABLE TV/INTERNET	200
101-265-914.000	Insurance Property Coverage	18,000
101-265-921.000	Utilities Electricity	41,200
101-265-922.000	Utilities Water & Sewer	27,150
101-265-923.000	Utilities Gas Heat	23,000
101-265-931.001	Services - Building Maintenance	20,000
101-265-931.002	Services - Ground Maintenance	5,000
101-265-931.003	Services - Building Equip Maint	12,000
101-265-932.000	Equipment Maintenance	0
101-265-932.008	Services - Maintenance-Fire Exting	0
101-265-932.010	Services - Maintenance-All Other Eq	0
101-265-942.000	Services - Equipment Rentl Non-City	0
OTHER SERVICES AND CHARGES		183,815

BUDGET REPORT FOR CITY OF PONTIAC
(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
Totals for dept 265 - Building Maintenance		396,250

Function: PUBLIC WORKS

Dept 445 - DRAINS - PUBLIC BENEFIT

OTHER SERVICES AND CHARGES

101-445-807.000	Services - Membership Dues	5,670
101-445-938.000	Drain Maintenance Oakland Cnty	300,000
101-445-938.010	CLINTON RIVER SPILLWAY ASSESSMENT	6,000
101-445-955.100	MDEQ PERMIT FEES	5,000
OTHER SERVICES AND CHARGES		316,670

Totals for dept 445 - DRAINS - PUBLIC BENEFIT	316,670
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Dept 447 - Engineering

PERSONNEL SERVICES

101-447-702.000	Salaries & Wages	132,228
101-447-702.004	Overtime Wages	2,608
101-447-707.003	CELL PHONE STIPEND	1,200
101-447-715.000	F.I.C.A. - City Contribution	15,841

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-447-716.000	MEDICAL INSURANCE	38,898
101-447-717.000	Life Insurance	2,763
101-447-718.500	MERS EMPLOYER CONTRIBUTIONS	11,906
101-447-719.000	Workers Compensation Insurance	1,800
101-447-719.001	Dental Insurance	2,621
101-447-721.010	Health Care Waiver	7,662
PERSONNEL SERVICES		217,527
SUPPLIES		
101-447-727.000	Office Supplies	1,000
101-447-728.000	Postage	20
101-447-731.003	COMPUTER EQUIPMENT	15,000
101-447-746.001	Personal Protective Wear	1,800
101-447-749.001	Motor Fuel, Oil & Lubricants	3,000
101-447-749.002	Tools & Supplies	5,000
SUPPLIES		25,820
OTHER SERVICES AND CHARGES		
101-447-806.000	Engineering Services	250,000

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-447-806.001	STORMWATER SERVICES	6,000
101-447-806.002	ASSET MANAGEMENT	50,000
101-447-806.004	PLAN REVIEW	65,000
101-447-807.000	Services - Membership Dues	10,000
101-447-818.049	Prof Tech License Fee Reimbur	200
101-447-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	200
101-447-852.010	SERVICES - CABLE TV/INTERNET	600
101-447-861.004	Services - Travel-Mileage	0
101-447-914.000	Insurance Property Coverage	6,850
101-447-955.100	MDEQ PERMIT FEES	5,000
101-447-957.002	Training Expense	2,000
OTHER SERVICES AND CHARGES		395,850
CAPITAL OUTLAY		
101-447-977.008	Special Equipment	15,000
CAPITAL OUTLAY		15,000
Totals for dept 447 - Engineering		654,197

Dept 448 - Street Lighting

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)



GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
PERSONNEL SERVICES		
101-448-702.000	Salaries & Wages	57,648
101-448-702.004	Overtime Wages	11,999
101-448-707.003	CELL PHONE STIPEND	173
101-448-715.000	F.I.C.A. - City Contribution	4,462
101-448-716.000	MEDICAL INSURANCE	1,866
101-448-717.000	Life Insurance	182
101-448-718.500	MERS EMPLOYER CONTRIBUTIONS	981
101-448-719.000	Workers Compensation Insurance	1,093
101-448-719.001	Dental Insurance	111
101-448-721.010	Health Care Waiver	1,546
PERSONNEL SERVICES		80,061
OTHER SERVICES AND CHARGES		
101-448-807.000	Services - Membership Dues	2,400
101-448-924.001	Utilities street lighting	1,000,000
OTHER SERVICES AND CHARGES		1,002,400
Totals for dept 448 - Street Lighting		1,082,461

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
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Dept 458 - PUBLIC WORKS OPERATIONS

PERSONNEL SERVICES

101-458-702.000	Salaries & Wages	471,800
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101-458-702.004	Overtime Wages	5,000
101-458-702.008	COVID 19 SALARIES	0
101-458-702.009	SALARIES & WAGES - MEDICAL MARIJUANA	0
101-458-707.003	CELL PHONE STIPEND	5,400
101-458-715.000	F.I.C.A. - City Contribution	19,520
101-458-716.000	MEDICAL INSURANCE	29,103
101-458-717.000	Life Insurance	3,247
101-458-718.500	MERS EMPLOYER CONTRIBUTIONS	13,385
101-458-719.000	Workers Compensation Insurance	3,594
101-458-719.001	Dental Insurance	2,260
101-458-719.007	WORKERS COMP ALLOCATION	0
101-458-721.010	Health Care Waiver	19,413

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-458-819.000	Contractual Temp/PT Labor	0
PERSONNEL SERVICES		572,722
SUPPLIES		
101-458-727.000	Office Supplies	2,000
101-458-728.000	Postage	0
101-458-731.003	COMPUTER EQUIPMENT	90,000
101-458-746.001	Personal Protective Wear	5,000
101-458-749.001	Motor Fuel, Oil & Lubricants	8,000
101-458-749.005	Equipment Maintenance Supplies	65,000
SUPPLIES		170,000
OTHER SERVICES AND CHARGES		
101-458-809.001	COVID 19 EXPENDITURES	5,000
101-458-818.000	Other Professional Services	7,000
101-458-818.005	Equipment Towing Charges	1,500
101-458-818.080	PROF. SERV - BS&A	1,530
101-458-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	2,220
101-458-852.010	SERVICES - CABLE TV/INTERNET	4,500
101-458-914.000	Insurance Property Coverage	46,280

BUDGET REPORT FOR CITY OF PONTIAC
(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-458-921.000	Utilities Electricity	4,956
101-458-922.000	Utilities Water & Sewer	2,500
101-458-923.000	Utilities Gas Heat	5,300
101-458-931.001	Services - Building Maintenance	750
101-458-932.004	Services - Maintenance-Vehicles	110,000
101-458-941.000	Services - Building & Land Rental	80,000
101-458-942.000	Services - Equipment Rentl Non-City	0
101-458-942.001	Copier Lease	1,200
101-458-942.002	COPIER SUPPLES	600
101-458-957.002	Training Expense	8,000
OTHER SERVICES AND CHARGES		281,336
Totals for dept 458 - PUBLIC WORKS OPERATIONS		1,024,058

Dept 818 - PARKS GROUNDS MAINTENANCE
PERSONNEL SERVICES

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-818-702.000	Salaries & Wages	0

101-818-702.004	Overtime Wages	125
101-818-707.003	CELL PHONE STIPEND	600
101-818-715.000	F.I.C.A. - City Contribution	1,350
101-818-716.000	MEDICAL INSURANCE	3,314
101-818-717.000	Life Insurance	213
101-818-718.500	MERS EMPLOYER CONTRIBUTIONS	473
101-818-719.000	Workers Compensation Insurance	768
101-818-719.001	Dental Insurance	114
101-818-721.010	Health Care Waiver	0
PERSONNEL SERVICES		6,957

SUPPLIES

101-818-745.012	Recreation Supplies - Parks	70,000
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BUDGET REPORT FOR CITY OF PONTIAC
(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-818-746.001	Personal Protective Wear	1,800
101-818-749.001	Motor Fuel, Oil & Lubricants	0
101-818-749.002	Tools & Supplies	7,500
101-818-749.005	Equipment Maintenance Supplies	2,000
101-818-776.002	Building Maintenance Supplies	2,000
101-818-779.001	Sand & Gravel	5,000
101-818-780.001	Forestry Supplies	500
101-818-780.005	Grounds Maintenance Supplies	250
SUPPLIES		<u>89,050</u>
OTHER SERVICES AND CHARGES		
101-818-808.000	PARKS AND NEIGHBORHOOD PROJECTS	50,000
101-818-818.000	Other Professional Services	35,000
101-818-818.006	Contractual Mowing Services	200,000
101-818-818.236	PROF. SERVICE - TREE SERVICES	125,000
101-818-818.245	PROF. SERV - SNOW REMOVAL	6,000
101-818-822.000	Services-Collected Waste Disposal	0
101-818-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	0
101-818-914.000	Insurance Property Coverage	7,650
101-818-921.000	Utilities Electricity	3,650

BUDGET REPORT FOR CITY OF PONTIAC
(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-818-922.000	Utilities Water & Sewer	10,000
101-818-931.000	Services - Buildings and Grounds	2,500
101-818-931.002	Services - Ground Maintenance	2,500
101-818-942.000	Services - Equipment Rentl Non-City	15,000
OTHER SERVICES AND CHARGES		457,300
Totals for dept 818 - PARKS GROUNDS MAINTENANCE		553,307

Fund 202 - MAJOR STREETS

ESTIMATED REVENUES

Function: Unclassified

Dept 000

STATE GRANTS

202-000-539.000	State grants	200,000
202-000-577.000	State gas & weight	5,868,289
STATE GRANTS		6,068,289

OTHER REVENUE

BUDGET REPORT FOR CITY OF PONTIAC
(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
202-000-686.000	REIMBURSEMENTS	600,058
OTHER REVENUE		600,058
INTEREST AND RENTS		
202-000-665.001	Investments Income	7,100
INTEREST AND RENTS		7,100
Totals for dept 000 -		6,675,447
Total - Function Unclassified		6,675,447
Function: TRANSFERS (OUT) AND OTHER SOURCES		
Dept 966 - Transfers To / From Other Funds		
OPERATING TRANSFERS IN		
202-966-699.203	TRANSFER IN FROM FUND 203	0
OPERATING TRANSFERS IN		0
Totals for dept 966 - Transfers To / From Other Funds		0
APPROPRIATIONS		

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
Function: PUBLIC WORKS		
Dept 443 - NONMOTORIZED		
OTHER SERVICES AND CHARGES		
202-443-816.000	Services - Contracted Construction	50,000
	OTHER SERVICES AND CHARGES	50,000
	Totals for dept 443 - NONMOTORIZED	50,000
Dept 458 - PUBLIC WORKS OPERATIONS		
OTHER SERVICES AND CHARGES		
202-458-962.022	101 Admin Allocation-To Other Funds	192,296
202-458-967.010	DPW SUPPORT SERVICES	96,030
	OTHER SERVICES AND CHARGES	288,326
	Totals for dept 458 - PUBLIC WORKS OPERATIONS	288,326
Dept 463 - Rountine Maintenance Roads		
PERSONNEL SERVICES		
202-463-702.000	Salaries & Wages	67,006

BUDGET REPORT FOR CITY OF PONTIAC
(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
202-463-702.002	Temporary Employee Wages	0
202-463-702.004	Overtime Wages	7,291
202-463-707.003	CELL PHONE STIPEND	1,600
202-463-715.000	F.I.C.A. - City Contribution	15,623
202-463-716.000	MEDICAL INSURANCE	26,930
202-463-717.000	Life Insurance	2,438
202-463-718.500	MERS EMPLOYER CONTRIBUTIONS	9,312
202-463-719.000	Workers Compensation Insurance	11,104
202-463-719.001	Dental Insurance	2,115
202-463-721.010	Health Care Waiver	10,400
PERSONNEL SERVICES		<u>153,819</u>
SUPPLIES		
202-463-749.001	Motor Fuel, Oil & Lubricants	3,500
202-463-777.005	STREET LIGHT PARTS & SUPPLIES	90,000
202-463-779.005	Surface Maint. - Temporary Asphalt	70,000
202-463-779.006	Surface Maint. - Permanent Asphalt	75,000
202-463-779.007	Surface Maint. - Permanent Concrete	0
202-463-779.008	Pavement Markings	145,000
202-463-779.009	Other Road Maintenance Supplies	<u>5,000</u>

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
SUPPLIES		388,500
OTHER SERVICES AND CHARGES		
202-463-806.000	Engineering Services	200,000
202-463-806.001	STORMWATER SERVICES	675,000
202-463-816.000	Services - Contracted Construction	150,000
202-463-818.000	Other Professional Services	50,000
202-463-818.006	Contractual Mowing Services	100,000
202-463-818.049	Prof Tech License Fee Reimbur	2,500
202-463-818.230	PROF. SERV - STREETLIGHT REPAIR	100,000
202-463-818.236	PROF. SERVICE - TREE SERVICES	50,000
202-463-818.257	PROF SERV - GUARDRAILS	20,000
202-463-818.260	OTHER PROF. SERV. - STREET PATCHING	200,000
202-463-822.000	Services-Collected Waste Disposal	5,000
202-463-922.000	Utilities Water & Sewer	0
202-463-931.002	Services - Ground Maintenance	15,000
202-463-942.000	Services - Equipment Rentl Non-City	45,000
202-463-943.000	Services - Equip Rentl City-Owned	200,000
202-463-957.002	Training Expense	0
OTHER SERVICES AND CHARGES		1,812,500

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
CAPITAL OUTLAY		
202-463-974.055	TO BE DETERMINED ROAD	
202-463-974.066	HILL STREET	0
202-463-974.070	JOSLYN	0
202-463-974.071	UNIVERSITY DRIVE	0
202-463-974.074	ROAD CONSTRUCTION	3,800,000
202-463-978.000	JOSLYN : PERRY TO WALTON	0
202-463-980.000	UNIVERSITY DRIVE : MLK TO E. CITY LIMIT	0
202-463-982.000	SOUTH BLVD : WOODWARD TO MLK	0
202-463-987.000	PERRY	0
202-463-988.000	MILL	0
CAPITAL OUTLAY		3,800,000
Totals for dept 463 - Rountine Maintenance Roads		6,154,819

Dept 478 - Winter Maintenance

PERSONNEL SERVICES

202-478-702.000	Salaries & Wages	67,006
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BUDGET REPORT FOR CITY OF PONTIAC
(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
202-478-702.004	Overtime Wages	26,557
202-478-707.003	CELL PHONE STIPEND	200
202-478-715.000	F.I.C.A. - City Contribution	9,029
202-478-716.000	MEDICAL INSURANCE	27,196
202-478-717.000	Life Insurance	1,478
202-478-718.500	MERS EMPLOYER CONTRIBUTIONS	4,982
202-478-719.000	Workers Compensation Insurance	6,490
202-478-719.001	Dental Insurance	1,245
202-478-721.010	Health Care Waiver	3,200
PERSONNEL SERVICES		<u>147,383</u>
SUPPLIES		
202-478-779.004	SNOW REMOV SUPPLIES	200,000
202-478-779.009	Other Road Maintenance Supplies	5,000
SUPPLIES		<u>205,000</u>
OTHER SERVICES AND CHARGES		
202-478-818.245	PROF. SERV - SNOW REMOVAL	20,000
202-478-943.000	Services - Equip Rentl City-Owned	150,000
OTHER SERVICES AND CHARGES		<u>170,000</u>

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
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Totals for dept 478 - Winter Maintenance

522,383

Dept 485 - TRAFFIC CONTROL

PERSONNEL SERVICES

202-485-702.000	Salaries & Wages	83,074
202-485-702.004	Overtime Wages	8,000
202-485-707.003	CELL PHONE STIPEND	200
202-485-715.000	F.I.C.A. - City Contribution	1,690
202-485-716.000	MEDICAL INSURANCE	8,927
202-485-717.000	Life Insurance	327
202-485-718.500	MERS EMPLOYER CONTRIBUTIONS	1,632
202-485-719.000	Workers Compensation Insurance	1,086
202-485-719.001	Dental Insurance	425
202-485-721.010	Health Care Waiver	2,000
PERSONNEL SERVICES		107,361

OTHER SERVICES AND CHARGES

202-485-818.000	Other Professional Services	150,000
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BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
202-485-818.014	PROF. SERVICES- TRAFFIC CONTROL STUDY	50,000
202-485-924.003	Utilities traffic signals	65,000
	OTHER SERVICES AND CHARGES	265,000

Fund 203 - Local Streets

ESTIMATED REVENUES

Function: Unclassified

Dept 000

STATE GRANTS

203-000-577.000	State gas & weight	1,956,096
	STATE GRANTS	1,956,096

INTEREST AND RENTS

203-000-665.001	Investments Income	42,800
	INTEREST AND RENTS	42,800

Totals for dept 000 -		1,998,896
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BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
Total - Function Unclassified		1,998,896
TOTAL ESTIMATED REVENUES		1,998,896
APPROPRIATIONS		
Function: PUBLIC WORKS		
Dept 443 - NONMOTORIZED		
CAPITAL OUTLAY		
203-443-974.009	Sidewalks	150,000
CAPITAL OUTLAY		150,000
Totals for dept 443 - NONMOTORIZED		150,000
Dept 458 - PUBLIC WORKS OPERATIONS		
OTHER SERVICES AND CHARGES		
203-458-962.022	101 Admin Allocation-To Other Funds	91,414
203-458-967.010	DPW SUPPORT SERVICES	34,343
OTHER SERVICES AND CHARGES		125,757

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
Totals for dept 458 - PUBLIC WORKS OPERATIONS		125,757

Dept 463 - Rountine Maintenance Roads

PERSONNEL SERVICES

203-463-702.000	Salaries & Wages	67,006
203-463-702.004	Overtime Wages	3,813
203-463-707.003	CELL PHONE STIPEND	200
203-463-715.000	F.I.C.A. - City Contribution	9,269
203-463-716.000	MEDICAL INSURANCE	28,790
203-463-717.000	Life Insurance	1,530
203-463-718.500	MERS EMPLOYER CONTRIBUTIONS	5,238
203-463-719.000	Workers Compensation Insurance	6,428
203-463-719.001	Dental Insurance	1,322
203-463-721.010	Health Care Waiver	2,000
PERSONNEL SERVICES		125,596

SUPPLIES

203-463-749.001	Motor Fuel, Oil & Lubricants	18,000
203-463-749.002	Tools & Supplies	10,000

BUDGET REPORT FOR CITY OF PONTIAC
(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
203-463-777.005	STREET LIGHT PARTS & SUPPLIES	10,000
203-463-779.005	Surface Maint. - Temporary Asphalt	20,000
203-463-779.006	Surface Maint. - Permanent Asphalt	50,000
203-463-779.007	Surface Maint. - Permanent Concrete	0
203-463-779.008	Pavement Markings	0
SUPPLIES		<u>108,000</u>
OTHER SERVICES AND CHARGES		
203-463-806.000	Engineering Services	110,000
203-463-806.001	STORMWATER SERVICES	250,000
203-463-816.000	Services - Contracted Construction	150,000
203-463-818.000	Other Professional Services	20,000
203-463-818.006	Contractual Mowing Services	20,000
203-463-818.230	PROF. SERV - STREETLIGHT REPAIR	15,000
203-463-818.236	PROF. SERVICE - TREE SERVICES	75,000
203-463-818.257	PROF SERV - GUARDRAILS	10,000
203-463-818.260	OTHER PROF. SERV. - STREET PATCHING	175,000
203-463-822.000	Services-Collected Waste Disposal	25,000
203-463-942.000	Services - Equipment Rentl Non-City	30,000
203-463-943.000	Services - Equip Rentl City-Owned	<u>150,000</u>

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
OTHER SERVICES AND CHARGES		1,030,000
CAPITAL OUTLAY		
203-463-974.055	TO BE DETERMINED ROAD	
203-463-974.069	KETTERING	
203-463-974.074	ROAD CONSTRUCTION	2,000,000
203-463-985.000	NEBRASKA : FRANKLIN TO HOWLAND	0
203-463-986.000	IRWIN : SANFORD TO MLK	0
203-463-989.000	HIGHWOOD BLVD.	0
203-463-990.000	FERRY	0
CAPITAL OUTLAY		2,000,000
Totals for dept 463 - Rountine Maintenance Roads		3,263,596

Dept 478 - Winter Maintenance

PERSONNEL SERVICES

203-478-702.000	Salaries & Wages	67,006
203-478-702.004	Overtime Wages	6,853
203-478-707.003	CELL PHONE STIPEND	200

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
203-478-715.000	F.I.C.A. - City Contribution	7,355
203-478-716.000	MEDICAL INSURANCE	18,297
203-478-717.000	Life Insurance	1,154
203-478-718.500	MERS EMPLOYER CONTRIBUTIONS	3,359
203-478-719.000	Workers Compensation Insurance	5,416
203-478-719.001	Dental Insurance	822
203-478-721.010	Health Care Waiver	1,427
PERSONNEL SERVICES		111,889
SUPPLIES		
203-478-749.001	Motor Fuel, Oil & Lubricants	30,000
203-478-779.004	SNOW REMOV SUPPLIES	80,000
SUPPLIES		110,000
OTHER SERVICES AND CHARGES		
203-478-818.245	PROF. SERV - SNOW REMOVAL	70,000
203-478-943.000	Services - Equip Rentl City-Owned	50,000
OTHER SERVICES AND CHARGES		120,000
Totals for dept 478 - Winter Maintenance		341,889

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
Dept 485 - TRAFFIC CONTROL		
SUPPLIES		
203-485-777.002	Traffic Signs	
SUPPLIES		
OTHER SERVICES AND CHARGES		
203-485-818.235	PROF. SERV - STREET SIGNS CONTRACTOR	50,000
OTHER SERVICES AND CHARGES		50,000
Totals for dept 485 - TRAFFIC CONTROL		50,000

Function: TRANSFERS (OUT) AND OTHER SOURCES

Dept 966 - Transfers To / From Other Funds

APPROPRIATION (OPERATING) TRANSFERS (OUT)

203-966-999.202	TRANSFER OUT TO FUND 202	0
APPROPRIATION (OPERATING) TRANSFERS (OUT)		0
		0

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
	Totals for dept 966 - Transfers To / From Other Funds	0
		<u>0</u>
Fund 209 - Cemetery Fund		
ESTIMATED REVENUES		
Function: Unclassified		
Dept 000		
CHARGES FOR SERVICES		
209-000-644.001	Graves	0
	CHARGES FOR SERVICES	<u>0</u>
OPERATING TRANSFERS IN		
209-000-699.101	TRANSFER IN FROM FUND 101	895,839
	OPERATING TRANSFERS IN	<u>895,839</u>
	Totals for dept 000 -	<u>895,839</u>
	Total - Function Unclassified	<u>895,839</u>

BUDGET REPORT FOR CITY OF PONTIAC
(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
TOTAL ESTIMATED REVENUES		895,839

APPROPRIATIONS

Function: GENERAL GOVERNMENT

Dept 273 - Cemetery Ottawa Park

PERSONNEL SERVICES

209-273-702.000	Salaries & Wages	57,648
209-273-702.004	Overtime Wages	12,461
209-273-707.003	CELL PHONE STIPEND	180
209-273-715.000	F.I.C.A. - City Contribution	4,634
209-273-716.000	MEDICAL INSURANCE	1,938
209-273-717.000	Life Insurance	189
209-273-718.500	MERS EMPLOYER CONTRIBUTIONS	1,019
209-273-719.000	Workers Compensation Insurance	1,136
209-273-719.001	Dental Insurance	116
209-273-721.010	Health Care Waiver	1,605
PERSONNEL SERVICES		80,926

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
SUPPLIES		
209-273-749.005	Equipment Maintenance Supplies	15,000
209-273-776.002	Building Maintenance Supplies	2,000
209-273-780.005	Grounds Maintenance Supplies	4,000
		21,000
SUPPLIES		
OTHER SERVICES AND CHARGES		
209-273-818.000	Other Professional Services	30,000
209-273-818.002	PROFESSIONAL SERVICES - COVENANT	19,470
209-273-818.003	PROFESSIONAL SERVICES - TECHNISERVE	3,500
209-273-818.005	Equipment Towing Charges	500
209-273-820.008	Services - Security Alarm Systems	3,500
209-273-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	810
209-273-852.010	SERVICES - CABLE TV/INTERNET	1,620
209-273-914.000	Insurance Property Coverage	2,000
209-273-921.000	Utilities Electricity	8,796
209-273-922.000	Utilities Water & Sewer	30
209-273-923.000	Utilities Gas Heat	2,550
209-273-931.001	Services - Building Maintenance	150,000
209-273-932.004	Services - Maintenance-Vehicles	20,000

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

❏

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
209-273-942.000	Services - Equipment Rentl Non-City	10,000
209-273-943.000	Services - Equip Rentl City-Owned	3,500
	OTHER SERVICES AND CHARGES	256,276
	Totals for dept 273 - Cemetery Ottawa Park	358,202

Dept 276 - Cemetery Oak Hill

PERSONNEL SERVICES

209-276-702.000	Salaries & Wages	57,648
209-276-702.004	Overtime Wages	12,461
209-276-707.003	CELL PHONE STIPEND	180
209-276-715.000	F.I.C.A. - City Contribution	4,634
209-276-716.000	MEDICAL INSURANCE	1,938
209-276-717.000	Life Insurance	189
209-276-718.500	MERS EMPLOYER CONTRIBUTIONS	1,019
209-276-719.000	Workers Compensation Insurance	1,136
209-276-719.001	Dental Insurance	116
209-276-721.010	Health Care Waiver	1,605
	PERSONNEL SERVICES	80,926

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
SUPPLIES		
209-276-749.002	Tools & Supplies	2,500
209-276-749.005	Equipment Maintenance Supplies	5,000
209-276-776.002	Building Maintenance Supplies	1,000
209-276-780.005	Grounds Maintenance Supplies	4,000
SUPPLIES		12,500
OTHER SERVICES AND CHARGES		
209-276-818.000	Other Professional Services	30,000
209-276-818.002	PROFESSIONAL SERVICES - COVENANT	82,150
209-276-818.003	PROFESSIONAL SERVICES - TECHNISERVE	4,000
209-276-818.005	Equipment Towing Charges	1,000
209-276-820.008	Services - Security Alarm Systems	1,250
209-276-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	540
209-276-852.010	SERVICES - CABLE TV/INTERNET	470
209-276-914.000	Insurance Property Coverage	1,100
209-276-921.000	Utilities Electricity	4,111
209-276-922.000	Utilities Water & Sewer	8,019
209-276-923.000	Utilities Gas Heat	4,535

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
209-276-931.001	Services - Building Maintenance	0
209-276-932.004	Services - Maintenance-Vehicles	15,000
209-276-942.000	Services - Equipment Rentl Non-City	10,000
209-276-943.000	Services - Equip Rentl City-Owned	3,000
OTHER SERVICES AND CHARGES		165,175
Totals for dept 276 - Cemetery Oak Hill		258,601
Total - Function GENERAL GOVERNMENT		616,803
TOTAL APPROPRIATIONS		616,803

Fund 226 - Sanitaton Fund

ESTIMATED REVENUES

Function: Unclassified

Dept 000

PROPERTY TAXES

226-000-403.000	Current Property taxes	1,922,123
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BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
226-000-403.002	Property Tax Chargebacks	(30,000)
226-000-441.000	LOCAL COMMUNITY STABILIZATION SHARE T	0
PROPERTY TAXES		1,892,123
CHARGES FOR SERVICES		
226-000-626.050	SANITATION USER FEES	1,075,861
226-000-630.002	Litter Clean-Up	(200)
226-000-630.004	Comrcial & Residntial User Fee-In	1,313,500
CHARGES FOR SERVICES		2,389,161
STATE GRANTS		
226-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE T/	94,000
STATE GRANTS		94,000
OTHER REVENUE		
226-000-686.000	REIMBURSEMENTS	600
OTHER REVENUE		600
INTEREST AND RENTS		
226-000-665.001	Investments Income	40,800

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
INTEREST AND RENTS		40,800
Totals for dept 000 -		4,416,684
Total - Function Unclassified		4,416,684
TOTAL ESTIMATED REVENUES		4,416,684

APPROPRIATIONS

Function: PUBLIC WORKS

Dept 528 - Sanitation Collection

PERSONNEL SERVICES

226-528-702.000	Salaries & Wages	57,648
226-528-702.004	Overtime Wages	1,144
226-528-707.003	CELL PHONE STIPEND	1,200
226-528-715.000	F.I.C.A. - City Contribution	4,406
226-528-716.000	MEDICAL INSURANCE	18,597
226-528-717.000	Life Insurance	650

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)



		FY 2021-22
GL NUMBER	DESCRIPTION	BUDGET
226-528-718.500	MERS EMPLOYER CONTRIBUTIONS	2,184
226-528-719.000	Workers Compensation Insurance	4,499
226-528-719.001	Dental Insurance	524
226-528-719.007	WORKERS COMP ALLOCATION	0
226-528-721.010	Health Care Waiver	1,070
PERSONNEL SERVICES		91,922
SUPPLIES		
226-528-727.000	Office Supplies	500
226-528-728.000	Postage	1,500
226-528-728.001	Postage - Large Mailing	1,500
226-528-729.001	Printed Forms	1,200
226-528-731.003	COMPUTER EQUIPMENT	2,000
226-528-746.001	Personal Protective Wear	1,000
226-528-749.001	Motor Fuel, Oil & Lubricants	4,000
SUPPLIES		11,700
OTHER SERVICES AND CHARGES		
226-528-806.000	Engineering Services	100,000
226-528-816.000	Services - Contracted Construction	200,000

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
226-528-818.000	Other Professional Services	30,000
226-528-818.009	SANITATION SERVICES - ADVANCED	2,967,500
226-528-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	310
226-528-852.010	SERVICES - CABLE TV/INTERNET	820
226-528-914.000	Insurance Property Coverage	12,000
226-528-921.000	Utilities Electricity	1,342
226-528-922.000	Utilities Water & Sewer	249,905
226-528-931.002	Services - Ground Maintenance	30,000
226-528-942.000	Services - Equipment Rentl Non-City	0
226-528-943.000	Services - Equip Rentl City-Owned	30,000
226-528-955.200	LANDFILL CLOSURE-MDEQ EXP	150,000
226-528-957.002	Training Expense	10,000
226-528-962.022	101 Admin Allocation-To Other Funds	208,755
226-528-967.010	DPW SUPPORT SERVICES	102,498
OTHER SERVICES AND CHARGES		4,093,130
Totals for dept 528 - Sanitation Collection		4,196,752
Total - Function PUBLIC WORKS		4,196,752

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
TOTAL APPROPRIATIONS		4,196,752

Fund 445 - Capital Improvements Fund

ESTIMATED REVENUES

Function: Unclassified

Dept 000

PROPERTY TAXES

445-000-403.000	Current Property taxes	962,698
445-000-403.002	Property Tax Chargebacks	(5,000)
445-000-441.000	LOCAL COMMUNITY STABILIZATION SHARE T	0
PROPERTY TAXES		957,698

STATE GRANTS

445-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE T/	42,500
STATE GRANTS		42,500

INTEREST AND RENTS

445-000-665.001	Investments Income	25,000
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BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

2

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
	INTEREST AND RENTS	25,000
	Totals for dept 000 -	1,025,198
	Total - Function Unclassified	1,025,198
Function: TRANSFERS (OUT) AND OTHER SOURCES		
Dept 966 - Transfers To / From Other Funds		
OPERATING TRANSFERS IN		
445-966-699.231	TRANSFER IN FROM FUND 231	750,000
	OPERATING TRANSFERS IN	750,000
	Totals for dept 966 - Transfers To / From Other Funds	750,000
	Total - Function TRANSFERS (OUT) AND OTHER SOURCES	750,000
	TOTAL ESTIMATED REVENUES	1,775,198

APPROPRIATIONS

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
Function: GENERAL GOVERNMENT		
Dept 228 - Information Technology		
CAPITAL OUTLAY		
445-228-977.011	Computer Equipment	23,333
CAPITAL OUTLAY		23,333
Totals for dept 228 - Information Technology		23,333
Dept 265 - Building Maintenance		
CAPITAL OUTLAY		
445-265-974.021	City Hall Lot Repairs	800,000
445-265-976.001	Building Additions & Improvements	400,000
CAPITAL OUTLAY		1,200,000
Totals for dept 265 - Building Maintenance		1,200,000
Dept 273 - Cemetery Ottawa Park		
CAPITAL OUTLAY		
445-273-976.001	Building Additions & Improvements	120,000
CAPITAL OUTLAY		120,000

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
Totals for dept 273 - Cemetery Ottawa Park		120,000
Dept 291 - CABLE		
CAPITAL OUTLAY		
445-291-976.001	Building Additions & Improvements	750,000
CAPITAL OUTLAY		750,000
Totals for dept 291 - CABLE		750,000
Total - Function GENERAL GOVERNMENT		2,093,333
Function: PUBLIC SAFETY		
Dept 301 - POLICE/SHERIFF		
CAPITAL OUTLAY		
445-301-976.001	Building Additions & Improvements	500,000
CAPITAL OUTLAY		500,000
Totals for dept 301 - POLICE/SHERIFF		500,000

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
Dept 336 - FIRE DEPARTMENT		
CAPITAL OUTLAY		
445-336-976.001	Building Additions & Improvements	0
CAPITAL OUTLAY		0
Totals for dept 336 - FIRE DEPARTMENT		0
Total - Function PUBLIC SAFETY		500,000
Function: PUBLIC WORKS		
Dept 448 - Street Lighting		
CAPITAL OUTLAY		
445-448-974.056	STREET LIGHT IMPROVEMENTS	213,000
CAPITAL OUTLAY		213,000
Totals for dept 448 - Street Lighting		213,000
Dept 451 - Construction Road & Bridges		
CAPITAL OUTLAY		
445-451-974.055	TO BE DETERMINED ROAD	300,000

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
	CAPITAL OUTLAY	300,000
	Totals for dept 451 - Construction Road & Bridges	300,000
	Dept 458 - PUBLIC WORKS OPERATIONS	
	OTHER SERVICES AND CHARGES	
445-458-967.010	DPW SUPPORT SERVICES	
	OTHER SERVICES AND CHARGES	
	CAPITAL OUTLAY	
445-458-977.002	VEHICLES	0
	CAPITAL OUTLAY	0
		0
	Totals for dept 458 - PUBLIC WORKS OPERATIONS	0
		0
	Total - Function PUBLIC WORKS	513,000

Function: COMMUNITY AND ECONOMIC DEVELOPMENT

Dept 733 - CODE ENFORCEMENT

CAPITAL OUTLAY

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

2

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
445-733-977.002	VEHICLES	0
CAPITAL OUTLAY		0
Totals for dept 733 - CODE ENFORCEMENT		0
Total - Function COMMUNITY AND ECONOMIC DEVELOPMENT		0
Function: RECREATION AND CULTURE		
Dept 818 - PARKS GROUNDS MAINTENANCE		
CAPITAL OUTLAY		
445-818-976.001	Building Additions & Improvements	0
CAPITAL OUTLAY		0
Totals for dept 818 - PARKS GROUNDS MAINTENANCE		0
Total - Function RECREATION AND CULTURE		0
TOTAL APPROPRIATIONS		3,106,333

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
Fund 585 - Parking Enterprise Fund		
ESTIMATED REVENUES		
Function: Unclassified		
Dept 000		
PROPERTY TAXES		
585-000-403.002	Property Tax Chargebacks	0
PROPERTY TAXES		0
STATE GRANTS		
585-000-539.000	State grants	0
STATE GRANTS		0
INTEREST AND RENTS		
585-000-665.001	Investments Income	23,400
INTEREST AND RENTS		23,400
OPERATING TRANSFERS IN		
585-000-699.101	TRANSFER IN FROM FUND 101	0
OPERATING TRANSFERS IN		0

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
		0
Totals for dept 000 -		23,400
Total - Function Unclassified		23,400
Function: PUBLIC WORKS		
Dept 566 - Parking City		
OPERATING TRANSFERS IN		
585-566-699.101	TRANSFER IN FROM FUND 101	0
OPERATING TRANSFERS IN		0
Totals for dept 566 - Parking City		0
Total - Function PUBLIC WORKS		0
TOTAL ESTIMATED REVENUES		23,400
		0
		0
APPROPRIATIONS		0
Function: PUBLIC WORKS		0

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

2

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
Dept 566 - Parking City		0
PERSONNEL SERVICES		0
585-566-718.100	PENSION EXPENSE - GERS	32,000
585-566-737.000	OPEB EXPENSE	100,000
PERSONNEL SERVICES		132,000
OTHER SERVICES AND CHARGES		
585-566-914.000	Insurance Property Coverage	18,850
585-566-968.000	Depreciation	46,876
OTHER SERVICES AND CHARGES		65,726
Totals for dept 566 - Parking City		197,726
Total - Function PUBLIC WORKS		197,726
Function: RECREATION AND CULTURE		
Dept 564 - Phoenix Center Parking		
OTHER SERVICES AND CHARGES		
585-564-804.000	Legal Services	0
585-564-804.018	Legal Services-Giarmarco Mullins	15,000

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
585-564-818.000	Other Professional Services	0
585-564-921.000	Utilities Electricity	55,684
585-564-922.000	Utilities Water & Sewer	1,589
585-564-923.000	Utilities Gas Heat	194
585-564-931.001	Services - Building Maintenance	0
585-564-962.022	101 Admin Allocation-To Other Funds	30,495
585-564-968.000	Depreciation	849,686
OTHER SERVICES AND CHARGES		952,648
CAPITAL OUTLAY		
585-564-974.035	Phoenix Center Projects	0
CAPITAL OUTLAY		0
		0
Totals for dept 564 - Phoenix Center Parking		952,648
Total - Function RECREATION AND CULTURE		952,648

Function: DEBT SERVICE

Dept 925 - Debt Service

DEBT SERVICE

BUDGET REPORT FOR CITY OF PONTIAC
(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
585-925-992.084	DEBT SERVICE - OTTAWA_PHOENIX CENTER	(36,167)
585-925-995.084	INTEREST EXPENSE OTTAWA_PHOENIX	443,865
DEBT SERVICE		407,698
Totals for dept 925 - Debt Service		407,698
Total - Function DEBT SERVICE		407,698
TOTAL APPROPRIATIONS		1,558,072

BUDGET REPORT FOR CITY OF PONTIAC
(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
DEPARTMENT: ATTORNEY		
Dept 266 - ATTORNEY		
OTHER SERVICES AND CHARGES		
101-266-804.000	Legal Services	25,000
101-266-804.018	Legal Services-Giarmarco Mullins	50,000
101-266-804.021	LEGAL SERVICES PROSECUTIONS - GIARMARCO	250,000
101-266-804.022	LEGAL SERVICES MTT: GIARMARCO	10,000
101-266-804.023	LEGAL SERVICES CODE ENF - GIARMARCO	6,500
101-266-804.024	LEGAL SERVICES LAWSUITS - GIARMARCO	20,000
101-266-804.025	LEGAL SERVICES MEDICAL MARIJUANA - GIARMARCO	50,000
101-266-809.001	COVID 19 EXPENDITURES	5,000
101-266-818.000	Other Professional Services	5,000
101-266-942.000	Services - Equipment Rental Non-City	0
101-266-959.003	SETTLEMENT PAYMENTS	0
OTHER SERVICES AND CHARGES		421,500
Totals for dept 266 - ATTORNEY		421,500

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
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DEPARTMENT: HUMAN RESOURCES

Dept 270 - Personnel Services

PERSONNEL SERVICES

101-270-702.000	Salaries & Wages	121,488
101-270-702.004	Overtime Wages	0
101-270-702.008	COVID 19 SALARIES	0
101-270-715.000	F.I.C.A. - City Contribution	9,880
101-270-716.000	MEDICAL INSURANCE	6,819
101-270-717.000	Life Insurance	1,719
101-270-718.500	MERS EMPLOYER CONTRIBUTIONS	3,266
101-270-719.000	Workers Compensation Insurance	258
101-270-719.001	Dental Insurance	1,297
101-270-721.010	Health Care Waiver	7,662
101-270-967.020	Personnel	0
PERSONNEL SERVICES		152,389

SUPPLIES

101-270-727.000	Office Supplies	1,000
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BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-270-728.000	Postage	500
101-270-730.000	Publications & Maps	350
101-270-731.003	COMPUTER EQUIPMENT	1,500
SUPPLIES		3,350

OTHER SERVICES AND CHARGES

101-270-807.000	Services - Membership Dues	1,000
101-270-809.001	COVID 19 EXPENDITURES	0
101-270-818.000	Other Professional Services	25,000
101-270-818.080	PROF. SERV - BS&A	4,480
101-270-835.001	Services - Physicals	10,000
101-270-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	510
101-270-852.010	SERVICES - CABLE TV/INTERNET	380
101-270-861.004	Services - Travel-Mileage	0
101-270-901.000	Printing and Bindery Service	3,000
101-270-902.001	Recruitment Advertising	10,000
101-270-914.000	Insurance Property Coverage	10,900
101-270-942.000	Services - Equipment Rentl Non-City	0
101-270-942.002	COPIER SUPPLES	0
101-270-957.002	Training Expense	9,000

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-270-957.004	Employment & Promotion Test	1,000
101-270-959.000	Miscellaneous Expenses	500
OTHER SERVICES AND CHARGES		75,770
Totals for dept 270 - Personnel Services		231,509
Function: OTHER FUNCTIONS		
Dept 861 - Retiree Fringes		
PERSONNEL SERVICES		
101-861-718.002	P&F Pension - City Contribution	2,496,607
101-861-718.007	GERS VEBA - City Contribution	
PERSONNEL SERVICES		2,496,607
Totals for dept 861 - Retiree Fringes		2,496,607
Dept 870 - UNEMPLOYMENT COMPENSATION		
PERSONNEL SERVICES		
101-870-723.001	Unemployment Compensation	20,000
PERSONNEL SERVICES		20,000

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
	Totals for dept 870 - UNEMPLOYMENT COMPENSATION	20,000
	Total - Function OTHER FUNCTIONS	<hr/> 2,516,607

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
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DEPARTMENT: YOUTH RECREATION

Fund 208 - YOUTH RECREATION MILLAGE

ESTIMATED REVENUES

Function: Unclassified

Dept 000

PROPERTY TAXES

208-000-403.000	Current Property taxes	518,305
208-000-403.002	Property Tax Chargebacks	(2,500)
PROPERTY TAXES		<u>515,805</u>

STATE GRANTS

208-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE T/	38,300
STATE GRANTS		<u>38,300</u>

OTHER REVENUE

208-000-671.208	WILLIAMS INT EDUCATIONAL FUND	150,000
OTHER REVENUE		<u>150,000</u>

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER		FY 2021-22 BUDGET
Totals for dept 000 -		704,105
Total - Function Unclassified		704,105
Function: RECREATION AND CULTURE		
Dept 756 - RECREATION FACILITY		
OTHER REVENUE		
208-756-636.674	TRANSPORTATION SERVICES	84,000
OTHER REVENUE		84,000
Totals for dept 756 - RECREATION FACILITY		84,000
Total - Function RECREATION AND CULTURE		84,000
TOTAL ESTIMATED REVENUES		788,105

APPROPRIATIONS

Function: RECREATION AND CULTURE

Dept 756 - RECREATION FACILITY

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
PERSONNEL SERVICES		
208-756-702.000	Salaries & Wages	94,604
208-756-702.004	Overtime Wages	1,450
208-756-702.100	MAINTENANCE WAGES	15,503
208-756-702.104	MAINTENANCE - OVERTIME	5,501
208-756-707.003	CELL PHONE STIPEND	525
208-756-715.000	F.I.C.A. - City Contribution	13,067
208-756-716.000	MEDICAL INSURANCE	57,350
208-756-717.000	Life Insurance	2,323
208-756-718.500	MERS EMPLOYER CONTRIBUTIONS	7,918
208-756-719.000	Workers Compensation Insurance	8,074
208-756-719.001	Dental Insurance	1,256
PERSONNEL SERVICES		207,571
SUPPLIES		
208-756-727.000	Office Supplies	5,000
208-756-728.000	Postage	250
208-756-731.003	COMPUTER EQUIPMENT	5,000
208-756-745.000	Recreation Supplies	35,000
208-756-749.001	Motor Fuel, Oil & Lubricants	3,000

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
208-756-776.001	Janitorial Supplies	0
208-756-776.002	Building Maintenance Supplies	0
208-756-776.003	Bldg. Equipment Maint. Supplies	0
208-756-779.004	SNOW REMOV SUPPLIES	0
208-756-779.008	Pavement Markings	0
208-756-779.020	PROGRAMMING	50,000
SUPPLIES		98,250
OTHER SERVICES AND CHARGES		
208-756-809.001	COVID 19 EXPENDITURES	5,000
208-756-818.000	Other Professional Services	199,800
208-756-818.006	Contractual Mowing Services	0
208-756-818.037	CONTRACTUAL JANITORIAL SERVICES	0
208-756-818.245	PROF. SERV - SNOW REMOVAL	0
208-756-818.260	OTHER PROF. SERV. - STREET PATCHING	0
208-756-820.008	Services - Security Alarm Systems	0
208-756-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	0
208-756-852.010	SERVICES - CABLE TV/INTERNET	0
208-756-863.000	FIELD TRIPS	15,000
208-756-883.005	WILLIAMS INTERNATIONAL EDUCATION FUN	150,000

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

2

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
208-756-901.000	Printing and Bindery Service	5,400
208-756-914.000	Insurance Property Coverage	0
208-756-921.000	Utilities Electricity	0
208-756-922.000	Utilities Water & Sewer	0
208-756-923.000	Utilities Gas Heat	0
208-756-931.001	Services - Building Maintenance	0
208-756-931.002	Services - Ground Maintenance	0
208-756-931.003	Services - Building Equip Maint	0
208-756-932.008	Services - Maintenance-Fire Exting	0
208-756-941.000	Services - Building & Land Rental	0
208-756-942.002	COPIER SUPPLES	500
208-756-943.000	Services - Equip Rentl City-Owned	5,000
208-756-962.022	101 Admin Allocation-To Other Funds	10,000
OTHER SERVICES AND CHARGES		390,700
Totals for dept 756 - RECREATION FACILITY		696,521
Dept 774 - CITY EVENTS		
OTHER SERVICES AND CHARGES		
208-774-745.003	CITY EVENTS	9,000

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
	OTHER SERVICES AND CHARGES	9,000
	Totals for dept 774 - CITY EVENTS	9,000
Dept 775 - YOUTH SPORTS		
PERSONNEL SERVICES		
208-775-702.000	Salaries & Wages	179,072
208-775-702.004	Overtime Wages	15,000
208-775-705.002	PART-TIME WAGES	0
208-775-707.003	CELL PHONE STIPEND	1,800
208-775-715.000	F.I.C.A. - City Contribution	13,387
208-775-716.000	MEDICAL INSURANCE	0
208-775-717.000	Life Insurance	0
208-775-719.000	Workers Compensation Insurance	7,762
208-775-719.001	Dental Insurance	0
208-775-819.000	Contractual Temp/PT Labor	25,000
	PERSONNEL SERVICES	242,021
		0

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
SUPPLIES		0
208-775-727.000	Office Supplies	0
208-775-741.000	Awards & Trophies	5,000
208-775-743.000	Uniforms	20,000
208-775-745.000	Recreation Supplies	10,000
208-775-780.005	Grounds Maintenance Supplies	0
SUPPLIES		35,000
OTHER SERVICES AND CHARGES		
208-775-807.000	Services - Membership Dues	500
208-775-943.004	TRANSPORTATION SERVICES	0
OTHER SERVICES AND CHARGES		500
Totals for dept 775 - YOUTH SPORTS		277,521
Total - Function RECREATION AND CULTURE		983,042
TOTAL APPROPRIATIONS		983,042
NET OF REVENUES/APPROPRIATIONS - FUND 208		(194,937)

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
BEGINNING FUND BALANCE		640,235
ENDING FUND BALANCE		445,298

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
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DEPARTMENT: SENIOR ACTIVITIES

Fund 212 - Senior Activities Millage

ESTIMATED REVENUES

Function: Unclassified

Dept 000

PROPERTY TAXES

212-000-403.073	PROPERTY TAX CHARGEBACKS - PETERSON	(1,000)
212-000-403.074	PROPERTY TAX CHARGEBACKS - BOWEN	(1,000)
212-000-403.703	CURRENT PROPERTY TAXES - PETERSON	170,458
212-000-403.704	CURRENT PROPERTY TAXES - BOWEN	170,458
212-000-441.000	LOCAL COMMUNITY STABILIZATION SHARE T	0
PROPERTY TAXES		<u>338,916</u>

STATE GRANTS

212-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE T	14,700
STATE GRANTS		<u>14,700</u>

INTEREST AND RENTS

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)



GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
212-000-665.001	Investments Income	500
212-000-669.703	RENTALS - PETERSON CENTER	4,200
212-000-669.704	RENTALS - BOWEN CENTER	0
INTEREST AND RENTS		4,700
Totals for dept 000 -		358,316
Total - Function Unclassified		358,316
TOTAL ESTIMATED REVENUES		358,316

APPROPRIATIONS

Function: RECREATION AND CULTURE

Dept 813 - Ruth Peterson Senior Citizen Center

PERSONNEL SERVICES

212-813-702.000	Salaries & Wages	68,848
212-813-702.004	Overtime Wages	10,484
212-813-702.100	MAINTENANCE WAGES	12,227
212-813-702.104	MAINTENANCE - OVERTIME	1,116

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
212-813-705.002	PART-TIME WAGES	0
212-813-715.000	F.I.C.A. - City Contribution	7,082
212-813-716.000	MEDICAL INSURANCE	14,957
212-813-717.000	Life Insurance	1,299
212-813-718.500	MERS EMPLOYER CONTRIBUTIONS	623
212-813-719.000	Workers Compensation Insurance	837
212-813-719.001	Dental Insurance	902
212-813-721.010	Health Care Waiver	1,086
PERSONNEL SERVICES		119,461
SUPPLIES		
212-813-727.000	Office Supplies	300
212-813-745.000	Recreation Supplies	1,000
212-813-776.001	Janitorial Supplies	2,000
212-813-776.002	Building Maintenance Supplies	2,500
212-813-776.003	Bldg. Equipment Maint. Supplies	1,500
212-813-779.004	SNOW REMOV SUPPLIES	1,500
SUPPLIES		8,800

OTHER SERVICES AND CHARGES

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
212-813-809.001	COVID 19 EXPENDITURES	5,000
212-813-818.000	Other Professional Services	4,500
212-813-818.006	Contractual Mowing Services	500
212-813-818.037	CONTRACTUAL JANITORIAL SERVICES	11,702
212-813-818.245	PROF. SERV - SNOW REMOVAL	6,500
212-813-820.008	Services - Security Alarm Systems	850
212-813-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	3,770
212-813-852.010	SERVICES - CABLE TV/INTERNET	6,780
212-813-864.000	Truck & Bus Rental	1,000
212-813-914.000	Insurance Property Coverage	14,258
212-813-921.000	Utilities Electricity	9,521
212-813-922.000	Utilities Water & Sewer	5,364
212-813-923.000	Utilities Gas Heat	6,152
212-813-931.001	Services - Building Maintenance	6,000
212-813-931.002	Services - Ground Maintenance	2,500
212-813-931.003	Services - Building Equip Maint	3,000
212-813-932.008	Services - Maintenance-Fire Exting	250
212-813-942.000	Services - Equipment Rentl Non-City	500
212-813-943.000	SERVICES - EQUIP RENTL CITY-OWNED	2,500
212-813-962.022	101 Admin Allocation-To Other Funds	24,930

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

2

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
212-813-967.010	DPW SUPPORT SERVICES	5,053
	OTHER SERVICES AND CHARGES	120,630
CAPITAL OUTLAY		
212-813-974.019	Ruth Pet Lot Replacement	0
CAPITAL OUTLAY		0
Totals for dept 813 - Ruth Peterson Senior Citizen Center		248,891

Dept 814 - Bowen Senior Citizen Center

PERSONNEL SERVICES

212-814-702.000	Salaries & Wages	67,524
212-814-702.004	Overtime Wages	7,350
212-814-702.008	COVID 19 SALARIES	1,000
212-814-702.100	MAINTENANCE WAGES	19,299
212-814-702.104	MAINTENANCE - OVERTIME	1,569
212-814-705.002	PART-TIME WAGES	0
212-814-715.000	F.I.C.A. - City Contribution	7,689
212-814-716.000	MEDICAL INSURANCE	20,759
212-814-717.000	Life Insurance	1,183

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
212-814-718.500	MERS EMPLOYER CONTRIBUTIONS	403
212-814-719.000	Workers Compensation Insurance	1,257
212-814-719.001	Dental Insurance	1,065
212-814-721.010	Health Care Waiver	2,809
PERSONNEL SERVICES		131,907
SUPPLIES		
212-814-727.000	Office Supplies	250
212-814-745.000	Recreation Supplies	4,500
212-814-776.001	Janitorial Supplies	2,500
212-814-776.002	Building Maintenance Supplies	2,500
212-814-776.003	Bldg. Equipment Maint. Supplies	2,000
212-814-779.004	SNOW REMOV SUPPLIES	2,500
212-814-780.005	Grounds Maintenance Supplies	1,000
SUPPLIES		15,250
OTHER SERVICES AND CHARGES		
212-814-806.000	Engineering Services	20,000
212-814-809.001	COVID 19 EXPENDITURES	5,000
212-814-818.000	Other Professional Services	4,500

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
212-814-818.006	Contractual Mowing Services	1,600
212-814-818.037	CONTRACTUAL JANITORIAL SERVICES	21,940
212-814-818.245	PROF. SERV - SNOW REMOVAL	10,000
212-814-820.008	Services - Security Alarm Systems	850
212-814-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	2,890
212-814-852.010	SERVICES - CABLE TV/INTERNET	6,440
212-814-864.000	Truck & Bus Rental	1,500
212-814-914.000	Insurance Property Coverage	14,130
212-814-921.000	Utilities Electricity	10,477
212-814-922.000	Utilities Water & Sewer	3,614
212-814-923.000	Utilities Gas Heat	6,072
212-814-931.001	Services - Building Maintenance	6,000
212-814-931.002	Services - Ground Maintenance	5,000
212-814-931.003	Services - Building Equip Maint	7,000
212-814-932.008	Services - Maintenance-Fire Exting	500
212-814-942.000	Services - Equipment Rentl Non-City	0
212-814-942.002	COPIER SUPPLES	300
212-814-943.000	Services - Equip Rentl City-Owned	3,000
212-814-962.022	101 Admin Allocation-To Other Funds	24,311
212-814-967.010	DPW SUPPORT SERVICES	6,114

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

2

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
	OTHER SERVICES AND CHARGES	161,238
CAPITAL OUTLAY		
212-814-974.043	BOWEN PARKING LOT REPLACEMENT	0
CAPITAL OUTLAY		0
	Totals for dept 814 - Bowen Senior Citizen Center	308,395
	Total - Function RECREATION AND CULTURE	557,286
	TOTAL APPROPRIATIONS	557,286
	NET OF REVENUES/APPROPRIATIONS - FUND 212	(198,970)
	BEGINNING FUND BALANCE	925,904
	ENDING FUND BALANCE	726,934

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
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DEPARTMENT: CABLE

Fund 231 - CABLE FUND

ESTIMATED REVENUES

Function: Unclassified

Dept 000

CHARGES FOR SERVICES

231-000-641.003	AT&T PEG Fees	29,400
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231-000-641.004	Comcast PEG Fees	89,100
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CHARGES FOR SERVICES	118,500
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INTEREST AND RENTS

231-000-665.001	Investments Income	6,900
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INTEREST AND RENTS	6,900
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Totals for dept 000 -	125,400
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Total - Function Unclassified	125,400
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BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
TOTAL ESTIMATED REVENUES		125,400

APPROPRIATIONS

Function: GENERAL GOVERNMENT

Dept 291 - CABLE

PERSONNEL SERVICES

231-291-702.000	Salaries & Wages	74,144
231-291-715.000	F.I.C.A. - City Contribution	5,507
231-291-716.000	MEDICAL INSURANCE	18,597
231-291-717.000	Life Insurance	1,010
231-291-718.500	MERS EMPLOYER CONTRIBUTIONS	2,879
231-291-719.000	Workers Compensation Insurance	835
231-291-719.001	Dental Insurance	886
PERSONNEL SERVICES		103,858

SUPPLIES

231-291-731.001	COMPUTER SUPPLIES	1,000
231-291-731.003	COMPUTER EQUIPMENT	5,100
231-291-735.000	Video Equipment Supplies	2,500

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
231-291-740.000	Operating Supplies	10,000
SUPPLIES		18,600
OTHER SERVICES AND CHARGES		
231-291-818.000	Other Professional Services	5,500
231-291-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	210
231-291-852.010	SERVICES - CABLE TV/INTERNET	560
231-291-901.000	Printing and Bindery Service	100
231-291-914.000	Insurance Property Coverage	8,176
231-291-926.000	UTILITIES CABLE	1,500
231-291-931.113	CABLE/VIDEO EQUIP REPAIRS	500
231-291-957.002	Training Expense	1,000
231-291-962.022	101 Admin Allocation-To Other Funds	16,470
OTHER SERVICES AND CHARGES		34,016
CAPITAL OUTLAY		
231-291-977.005	Furniture & Fixtures	2,000
231-291-977.011	Computer Equipment	66,132
231-291-977.014	Video Equipment	16,573
CAPITAL OUTLAY		84,705

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
Totals for dept 291 - CABLE		222,579
Total - Function GENERAL GOVERNMENT		222,579
Function: TRANSFERS (OUT) AND OTHER SOURCES		
Dept 966 - Transfers To / From Other Funds		
APPROPRIATION (OPERATING) TRANSFERS (OUT		
231-966-999.445	TRANSFER OUT TO FUND 445	750,000
APPROPRIATION (OPERATING) TRANSFERS (OUT		750,000
Totals for dept 966 - Transfers To / From Other Funds		750,000
Total - Function TRANSFERS (OUT) AND OTHER SOURCES		750,000
TOTAL APPROPRIATIONS		994,059
NET OF REVENUES/APPROPRIATIONS - FUND 231		(847,179)
BEGINNING FUND BALANCE		1,070,584
ENDING FUND BALANCE		223,405

BUDGET REPORT FOR CITY OF PONTIAC
(YTD Calculations as of 04/30/2021)

0

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
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BUDGET REPORT FOR CITY OF PONTIAC
(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
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DEPARTMENT: BUILDING INSPECTOR
Fund 249 - BUILDING INSPECTION FUND

ESTIMATED REVENUES

Function: Unclassified

Dept 000

LICENSES AND PERMITS

249-000-456.000	Multi registrations	81,800
249-000-456.001	Single family	220,000
249-000-468.003	Registration Builders	3,500
249-000-468.004	Registration Plumbing	0
249-000-468.005	Registration Reciprocal Heating	1,500
249-000-468.008	Registration Electrical License	3,300
249-000-477.003	Insp Building Permit	1,900,800
249-000-477.004	Insp Plumbing Permit	151,500
249-000-477.005	Insp Heating Permit	323,000
249-000-477.007	Insp Signs Permit	3,700
249-000-477.008	Insp Electrical Permit	256,700
249-000-477.010	Insp Demolition Permit	34,400

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
249-000-477.011	FIRE ALARM PERMIT	14,600
	LICENSES AND PERMITS	2,994,800
CHARGES FOR SERVICES		
249-000-614.005	PLANNING REVIEW FEES	
249-000-614.371	PLAN REVIEW FEE	120,000
249-000-625.016	10% Late Penalty	1,300
	CHARGES FOR SERVICES	121,300
OTHER REVENUE		
249-000-671.000	MISCELLANEOUS REVENUE	
	OTHER REVENUE	0
INTEREST AND RENTS		
249-000-665.001	Investments Income	2,600
	INTEREST AND RENTS	2,600
Totals for dept 000 -		3,118,700
Total - Function Unclassified		3,118,700

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
Function: TRANSFERS (OUT) AND OTHER SOURCES		
Dept 966 - Transfers To / From Other Funds		
OPERATING TRANSFERS IN		
249-966-699.101	TRANSFER IN FROM FUND 101	0
	OPERATING TRANSFERS IN	0
	Totals for dept 966 - Transfers To / From Other Funds	0
	Total - Function TRANSFERS (OUT) AND OTHER SOURCES	0
TOTAL ESTIMATED REVENUES		3,118,700

APPROPRIATIONS

Function: PUBLIC SAFETY

Dept 371 - BUILDING INSPECTION DEPARTMENT

SUPPLIES

249-371-727.000	Office Supplies	2,500
249-371-728.000	Postage	7,500

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
249-371-729.001	Printed Forms	350
249-371-730.000	Publications & Maps	500
249-371-731.003	COMPUTER EQUIPMENT	10,000
SUPPLIES		20,850

OTHER SERVICES AND CHARGES

249-371-804.018	Legal Services-Giarmarco Mullins	4,500
249-371-807.000	Services - Membership Dues	1,000
249-371-813.000	Services - Hearing Officer	1,500
249-371-813.010	SERVICES - BOARD OF APPEALS	4,000
249-371-816.004	SERVICES - FOIA	500
249-371-818.000	Other Professional Services	10,000
249-371-818.001	PROFESSIONAL SERVICES-WADE TRIM	1,742,796
249-371-818.012	PROFESSIONAL SERVICES- MEDICAL MARIJUA	25,000
249-371-818.080	PROF. SERV - BS&A	22,530
249-371-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	2,330
249-371-852.010	SERVICES - CABLE TV/INTERNET	2,790
249-371-942.000	Services - Equipment Rentl Non-City	2,600
249-371-942.001	Copier Lease	1,300
249-371-942.002	COPIER SUPPLES	1,500

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
249-371-962.022	101 Admin Allocation-To Other Funds	287,888
249-371-967.010	DPW SUPPORT SERVICES	47,326
	OTHER SERVICES AND CHARGES	2,157,560
	Totals for dept 371 - BUILDING INSPECTION DEPARTMENT	2,178,410
	Total - Function PUBLIC SAFETY	2,178,410
	TOTAL APPROPRIATIONS	2,178,410
	NET OF REVENUES/APPROPRIATIONS - FUND 249	940,290
	BEGINNING FUND BALANCE	3,907,484
	ENDING FUND BALANCE	4,847,774

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
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DEPARTMENT: PUBLIC SAFETY/POLICE

Function: PUBLIC SAFETY

Dept 301 - POLICE/SHERIFF

PERSONNEL SERVICES

101-301-702.000	Salaries & Wages	0
101-301-702.004	Overtime Wages	0
101-301-702.100	MAINTENANCE WAGES	15,527
101-301-702.104	MAINTENANCE - OVERTIME	15,087
101-301-715.000	F.I.C.A. - City Contribution	4,376
101-301-716.000	MEDICAL INSURANCE	8,767
101-301-717.000	Life Insurance	667
101-301-718.500	MERS EMPLOYER CONTRIBUTIONS	1,001
101-301-719.000	Workers Compensation Insurance	2,522
101-301-719.001	Dental Insurance	220
101-301-721.010	Health Care Waiver	0
PERSONNEL SERVICES		<u>48,167</u>

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
SUPPLIES		
101-301-749.005	Equipment Maintenance Supplies	
101-301-776.001	Janitorial Supplies	3,000
101-301-776.002	Building Maintenance Supplies	4,500
101-301-779.004	SNOW REMOV SUPPLIES	300
SUPPLIES		<u>7,800</u>
OTHER SERVICES AND CHARGES		
101-301-802.001	Registration-Underground Fuel Tank	0
101-301-818.000	Other Professional Services	4,000
101-301-818.006	Contractual Mowing Services	0
101-301-818.037	CONTRACTUAL JANITORIAL SERVICES	0
101-301-818.068	Prof. Serv-Oakland Co. Sheriff	13,703,215
101-301-818.069	Prof. Serv-Oakland Co. Sheriff OT	547,365
101-301-818.245	PROF. SERV - SNOW REMOVAL	15,000
101-301-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	620
101-301-852.010	SERVICES - CABLE TV/INTERNET	2,100

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)



		FY 2021-22
GL NUMBER	DESCRIPTION	BUDGET
101-301-914.000	Insurance Property Coverage	28,040
101-301-921.000	Utilities Electricity	56,145
101-301-922.000	Utilities Water & Sewer	22,854
101-301-923.000	Utilities Gas Heat	14,480
101-301-931.001	Services - Building Maintenance	10,000
101-301-931.003	Services - Building Equip Maint	10,000
101-301-932.000	Equipment Maintenance	150
101-301-932.008	Services - Maintenance-Fire Exting	800
101-301-932.010	Services - Maintenance-All Other Eq	500
OTHER SERVICES AND CHARGES		14,415,269
Totals for dept 301 - POLICE/SHERIFF		14,471,236
Dept 309 - CROSSING GUARDS		
PERSONNEL SERVICES		
101-309-702.019	Wages School Crossing Guards	24,520
101-309-715.000	F.I.C.A. - City Contribution	1,876
101-309-719.000	Workers Compensation Insurance	336
PERSONNEL SERVICES		26,732

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22
		BUDGET
Totals for dept 309 - CROSSING GUARDS		26,732
Dept 325 - COMMUNICATIONS/DISPATCH		
OTHER SERVICES AND CHARGES		
101-325-818.068	Prof. Serv-Oakland Co. Sheriff	382,923
OTHER SERVICES AND CHARGES		382,923
Totals for dept 325 - COMMUNICATIONS/DISPATCH		382,923
Fund 265 - DRUG ENFORCEMENT FUND		
ESTIMATED REVENUES		
Function: Unclassified		
Dept 000		
FINES AND FORFEITS		
265-000-658.316	DRUG FORFEITURES - STATE LAW	40,000
FINES AND FORFEITS		40,000
INTEREST AND RENTS		
265-000-665.001	Investments Income	900

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
INTEREST AND RENTS		900
Totals for dept 000 -		40,900
Total - Function Unclassified		40,900
TOTAL ESTIMATED REVENUES		40,900
APPROPRIATIONS		
Function: PUBLIC SAFETY		
Dept 316 - State Forfeitures		
OTHER SERVICES AND CHARGES		
265-316-818.069	Prof. Serv-Oakland Co. Sheriff OT	40,000
265-316-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	20,000
265-316-962.022	101 Admin Allocation-To Other Funds	3,248
OTHER SERVICES AND CHARGES		63,248
Totals for dept 316 - State Forfeitures		63,248

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
	Total - Function PUBLIC SAFETY	63,248
TOTAL APPROPRIATIONS		63,248
NET OF REVENUES/APPROPRIATIONS - FUND 265		(22,348)
BEGINNING FUND BALANCE		193,941
ENDING FUND BALANCE		171,593

BUDGET REPORT FOR CITY OF PONTIAC
(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
DEPARTMENT: FIRE		
Dept 336 - FIRE DEPARTMENT		
SUPPLIES		
101-336-776.002	Building Maintenance Supplies	3,000
SUPPLIES		<u>3,000</u>
OTHER SERVICES AND CHARGES		
101-336-818.000	Other Professional Services	5,000
101-336-818.075	PROF. SERV-WATERFORD FIRE DEPT	8,481,689
101-336-818.084	PROF. SERV-WATERFORD FIRE DEPT - MED IV	7,676
101-336-914.000	Insurance Property Coverage	8,830
101-336-921.000	Utilities Electricity	3,840
101-336-931.001	Services - Building Maintenance	40,335
OTHER SERVICES AND CHARGES		<u>8,547,370</u>
Totals for dept 336 - FIRE DEPARTMENT		<u>8,550,370</u>

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER		FY 2021-22 BUDGET
DEPARTMENT: COMMUNITY AND ECONOMIC DEVELOPMENT		
Function: COMMUNITY AND ECONOMIC DEVELOPMENT		
Dept 690 - REDEVELOPMENT AND HOUSING		
PERSONNEL SERVICES		
101-690-702.000	Salaries & Wages	189,940
101-690-702.004	Overtime Wages	2,981
101-690-702.011	CDBG SALARY	0
101-690-715.000	F.I.C.A. - City Contribution	19,278
101-690-716.000	MEDICAL INSURANCE	44,013
101-690-717.000	Life Insurance	3,329
101-690-718.500	MERS EMPLOYER CONTRIBUTIONS	14,833
101-690-719.000	Workers Compensation Insurance	6,725
101-690-719.001	Dental Insurance	2,049
101-690-719.007	WORKERS COMP ALLOCATION	0
101-690-721.010	Health Care Waiver	10,100
PERSONNEL SERVICES		293,248
SUPPLIES		
101-690-727.000	Office Supplies	1,250

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-690-728.000	Postage	500
101-690-731.003	COMPUTER EQUIPMENT	5,000
SUPPLIES		6,750

OTHER SERVICES AND CHARGES

101-690-804.016	LEGAL SERVICES-IRON MOUNTAIN	3,600
101-690-807.000	Services - Membership Dues	7,500
101-690-816.003	Services - Demolition	0
101-690-816.009	PROFESSIONAL SERV. - CENSUS	7,000
101-690-816.010	BLIGHT COURT	0
101-690-818.000	Other Professional Services	10,500
101-690-818.013	CENSUS EXPENDITURES	0
101-690-818.016	PROF SERVICES - CDBG GRANT PROGRAM	0
101-690-818.060	Prof. Serv-Wade Trim	0
101-690-818.372	NUISANCE ABATEMENT-COURT ORDERED	0
101-690-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	410
101-690-852.010	SERVICES - CABLE TV/INTERNET	1,880
101-690-861.000	Travel Expenses	0
101-690-901.000	Printing and Bindery Service	150
101-690-902.000	Advertising	0

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

2

GL NUMBER	DESCRIPTION	FY 2021-22
		BUDGET
101-690-914.000	Insurance Property Coverage	16,350
101-690-942.000	Services - Equipment Rentl Non-City	50
101-690-942.002	COPIER SUPPLES	0
101-690-956.239	CONTRIBUTION TO TIFA 2	302,988
101-690-956.240	CONTRIBUTION TO TIFA 3	679,556
101-690-957.002	Training Expense	500
OTHER SERVICES AND CHARGES		1,030,484
Totals for dept 690 - REDEVELOPMENT AND HOUSING		1,330,482

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
DEPARTMENT: PLANNING		
Dept 721 - PLANNING		
PERSONNEL SERVICES		
101-721-702.000	Salaries & Wages	156,265
101-721-702.004	Overtime Wages	0
101-721-702.009	SALARIES & WAGES - MEDICAL MARIJUANA	50,500
101-721-707.003	CELL PHONE STIPEND	600
101-721-715.000	F.I.C.A. - City Contribution	14,284
101-721-716.000	MEDICAL INSURANCE	21,079
101-721-717.000	Life Insurance	2,629
101-721-718.500	MERS EMPLOYER CONTRIBUTIONS	2,757
101-721-719.000	Workers Compensation Insurance	594
101-721-719.001	Dental Insurance	1,141
101-721-721.010	Health Care Waiver	0
PERSONNEL SERVICES		249,849
SUPPLIES		
101-721-727.000	Office Supplies	2,500
101-721-728.000	Postage	3,000

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)



GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-721-729.001	Printed Forms	100
101-721-731.001	COMPUTER SUPPLIES	2,000
101-721-731.003	COMPUTER EQUIPMENT	0
SUPPLIES		7,600
OTHER SERVICES AND CHARGES		
101-721-807.000	Services - Membership Dues	1,500
101-721-809.001	COVID 19 EXPENDITURES	5,000
101-721-818.000	Other Professional Services	15,000
101-721-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	1,100
101-721-852.010	SERVICES - CABLE TV/INTERNET	600
101-721-861.000	Travel Expenses	0
101-721-902.005	Public Notices	6,000
101-721-914.000	Insurance Property Coverage	16,350
101-721-942.000	Services - Equipment Rentl Non-City	250
101-721-942.001	Copier Lease	910
101-721-957.002	Training Expense	900
OTHER SERVICES AND CHARGES		47,610
Totals for dept 721 - PLANNING		305,059

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
DEPARTMENT: CODE ENFORCEMENT		
Dept 733 - CODE ENFORCEMENT		
PERSONNEL SERVICES		
101-733-702.000	Salaries & Wages	340,670
101-733-702.008	COVID 19 SALARIES	1,200
101-733-702.009	SALARIES & WAGES - MEDICAL MARIJUANA	500
101-733-707.003	CELL PHONE STIPEND	600
101-733-715.000	F.I.C.A. - City Contribution	21,574
101-733-716.000	MEDICAL INSURANCE	44,012
101-733-717.000	Life Insurance	4,196
101-733-718.500	MERS EMPLOYER CONTRIBUTIONS	11,234
101-733-719.000	Workers Compensation Insurance	2,028
101-733-719.001	Dental Insurance	3,436
101-733-721.010	Health Care Waiver	16,347
PERSONNEL SERVICES		445,797
SUPPLIES		
101-733-727.000	Office Supplies	1,500
101-733-728.000	Postage	2,500

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)



GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
101-733-731.003	COMPUTER EQUIPMENT	2,000
101-733-746.001	Personal Protective Wear	600
101-733-749.001	Motor Fuel, Oil & Lubricants	1,700
SUPPLIES		8,300
OTHER SERVICES AND CHARGES		
101-733-807.000	Services - Membership Dues	1,000
101-733-816.010	BLIGHT COURT	90,000
101-733-818.000	Other Professional Services	70,000
101-733-818.005	Equipment Towing Charges	500
101-733-818.006	Contractual Mowing Services	40,000
101-733-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	410
101-733-852.010	SERVICES - CABLE TV/INTERNET	2,950
101-733-861.000	Travel Expenses	1,600
101-733-902.005	Public Notices	850
101-733-914.000	Insurance Property Coverage	37,000
101-733-932.004	Services - Maintenance-Vehicles	1,500
101-733-942.002	COPIER SUPPLES	500
101-733-957.002	Training Expense	3,600
OTHER SERVICES AND CHARGES		249,910

BUDGET REPORT FOR CITY OF PONTIAC
(YTD Calculations as of 04/30/2021)

0

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
Totals for dept 733 - CODE ENFORCEMENT		704,007

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
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DEPARTMENT: DISTRICT COURT

Fund 276 - District Court

ESTIMATED REVENUES

Function: Unclassified

Dept 000

CHARGES FOR SERVICES

276-000-602.000	District Court-State Law Costs	137,500
276-000-610.002	Marriage Fees	300
276-000-610.004	Filing Fees - 65%	122,100
276-000-610.007	Jury Duty - Reimbursement	11,500
276-000-610.008	Garnishment - Civil	174,900
276-000-610.009	Probation Officer Fee	53,400
276-000-610.010	State License Clearance Fee	35,700
276-000-610.011	DUIL Evalvation Fee	20,000
276-000-610.012	Traffic Warrant Fees	36,800
276-000-610.018	Court Appointed Attorney Fees	4,600
276-000-610.020	Court Motion Fees	20,800
276-000-617.000	Miscellaneous Fees	31,000

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
276-000-636.000	Miscellaneous Services	7,200
276-000-643.005	Sale of Forms	2,300
276-000-696.003	Victim Right Administration	8,100
CHARGES FOR SERVICES		666,200
STATE GRANTS		
276-000-540.002	State aid for judges wages	182,900
STATE GRANTS		182,900
OTHER REVENUE		
276-000-694.009	Event Over and Short	0
OTHER REVENUE		0
FINES AND FORFEITS		
276-000-656.001	Parking Violations	15,700
276-000-656.002	Fines - Traffic Violations	650,000
276-000-656.006	Traffic Violations Late Fee	69,200
276-000-658.002	Forfeited Bonds	20,800
FINES AND FORFEITS		755,700

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
INTEREST AND RENTS		
276-000-666.001	Interest Earned- Cash Pool	1,100
	INTEREST AND RENTS	1,100
	Totals for dept 000 -	1,605,900
	Total - Function Unclassified	1,605,900
Function: TRANSFERS (OUT) AND OTHER SOURCES		
Dept 966 - Transfers To / From Other Funds		
OPERATING TRANSFERS IN		
276-966-699.101	TRANSFER IN FROM FUND 101	2,010,191
	OPERATING TRANSFERS IN	2,010,191
	Totals for dept 966 - Transfers To / From Other Funds	2,010,191
	Total - Function TRANSFERS (OUT) AND OTHER SOURCES	2,010,191
	TOTAL ESTIMATED REVENUES	3,616,091

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

7

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
APPROPRIATIONS		
Function: GENERAL GOVERNMENT		
Dept 136 - District Court		
PERSONNEL SERVICES		
276-136-702.000	Salaries & Wages	1,471,038
276-136-702.004	Overtime Wages	24,029
276-136-702.008	COVID 19 SALARIES	8,000
276-136-702.100	MAINTENANCE WAGES	16,504
276-136-702.104	MAINTENANCE - OVERTIME	412
276-136-715.000	F.I.C.A. - City Contribution	100,794
276-136-716.000	MEDICAL INSURANCE	369,861
276-136-716.001	Medical Insurance - Retiree	48,000
276-136-717.000	Life Insurance	20,327
276-136-718.006	Employer 401A Contribution	9,930
276-136-718.500	MERS EMPLOYER CONTRIBUTIONS	210
276-136-719.000	Workers Compensation Insurance	14,801
276-136-719.001	Dental Insurance	7,773

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
276-136-721.002	Longevity	14,358
276-136-721.010	Health Care Waiver	14,306
276-136-819.000	Contractual Temp/PT Labor	15,000
PERSONNEL SERVICES		2,135,343
SUPPLIES		
276-136-727.000	Office Supplies	50,000
276-136-728.001	Postage - Large Mailing	42,000
276-136-729.001	Printed Forms	30,000
276-136-731.001	COMPUTER SUPPLIES	1,000
276-136-731.003	COMPUTER EQUIPMENT	5,200
276-136-740.000	Operating Supplies	1,000
276-136-743.000	Uniforms	750
276-136-776.001	Janitorial Supplies	2,000
276-136-776.002	Building Maintenance Supplies	3,500
276-136-779.004	SNOW REMOV SUPPLIES	350
SUPPLIES		135,800
OTHER SERVICES AND CHARGES		
276-136-804.000	Legal Services	35,000

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)



GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
276-136-806.005	JURY DUTY SERVICES	20,000
276-136-807.000	Services - Membership Dues	5,500
276-136-809.001	COVID 19 EXPENDITURES	15,000
276-136-818.000	Other Professional Services	275,000
276-136-818.006	Contractual Mowing Services	1,200
276-136-818.008	Bank Service Charges	14,000
276-136-818.037	CONTRACTUAL JANITORIAL SERVICES	53,858
276-136-818.043	Services - Oakland Cty Police-Traf	200
276-136-818.245	PROF. SERV - SNOW REMOVAL	15,000
276-136-820.000	Services - Security	0
276-136-835.001	Services - Physicals	200
276-136-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	11,530
276-136-851.003	SERVICES - OPTEMAN CHARGES	17,310
276-136-852.010	SERVICES - CABLE TV/INTERNET	8,980
276-136-861.000	Travel Expenses	3,000
276-136-861.004	Services - Travel-Mileage	2,500
276-136-861.006	Services - Travel-Registration	2,000
276-136-914.000	Insurance Property Coverage	199,389
276-136-921.000	Utilities Electricity	35,715
276-136-922.000	Utilities Water & Sewer	13,000

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
276-136-923.000	Utilities Gas Heat	15,000
276-136-931.001	Services - Building Maintenance	26,000
276-136-932.003	Services - Maintenance-Office Mach	2,000
276-136-932.008	Services - Maintenance-Fire Exting	500
276-136-932.012	Services - Maintenance-Comptry Equip	2,000
276-136-942.002	COPIER SUPPLES	1,550
276-136-957.002	Training Expense	3,000
276-136-957.003	Employee Meals - Commission Food	0
276-136-959.000	Miscellaneous Expenses	25,000
276-136-960.001	Books	3,500
276-136-962.022	101 Admin Allocation-To Other Funds	276,098
OTHER SERVICES AND CHARGES		1,083,030
CAPITAL OUTLAY		
276-136-977.005	Furniture & Fixtures	13,000
276-136-977.011	Computer Equipment	25,000
CAPITAL OUTLAY		38,000
APPROPRIATION (OPERATING) TRANSFERS (OUT		
276-136-999.101	TRANSFER OUT TO FUND 101	21,000

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
276-136-999.277	TRANSFER OUT TO FUND 277	17,847
	APPROPRIATION (OPERATING) TRANSFERS (OUT	38,847
	Totals for dept 136 - District Court	3,431,020
Dept 151 - Court Probation		
PERSONNEL SERVICES		
276-151-702.000	Salaries & Wages	263,581
276-151-702.004	Overtime Wages	102
276-151-715.000	F.I.C.A. - City Contribution	19,783
276-151-716.000	MEDICAL INSURANCE	114,873
276-151-717.000	Life Insurance	3,688
276-151-719.000	Workers Compensation Insurance	17,868
276-151-719.001	Dental Insurance	886
276-151-721.010	Health Care Waiver	1,300
	PERSONNEL SERVICES	422,081
SUPPLIES		
276-151-731.003	COMPUTER EQUIPMENT	0
	SUPPLIES	0

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
OTHER SERVICES AND CHARGES		
276-151-942.002	COPIER SUPPLES	0
	OTHER SERVICES AND CHARGES	0
	Totals for dept 151 - Court Probation	422,081
	Total - Function GENERAL GOVERNMENT	3,853,101
	TOTAL APPROPRIATIONS	3,853,101

Fund 277 - MIDC GRANT FUND

ESTIMATED REVENUES

Function: Unclassified

Dept 000

STATE GRANTS

277-000-637.036 MIDC PROJECT REVENUE

613,025

STATE GRANTS

613,025

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
OPERATING TRANSFERS IN		
277-000-699.276	TRANSFER IN FROM FUND 276	17,847
OPERATING TRANSFERS IN		17,847
Totals for dept 000 -		630,872
Total - Function Unclassified		630,872
TOTAL ESTIMATED REVENUES		630,872

APPROPRIATIONS

Function: GENERAL GOVERNMENT

Dept 137 - MIDC GRANT - DISTRICT COURT

PERSONNEL SERVICES

277-137-702.000	Salaries & Wages	122,185
277-137-715.000	F.I.C.A. - City Contribution	6,714
277-137-716.000	MEDICAL INSURANCE	18,587
277-137-717.000	Life Insurance	800

BUDGET REPORT FOR CITY OF PONTIAC

(YTD Calculations as of 04/30/2021)

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GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
277-137-719.000	Workers Compensation Insurance	158
277-137-719.001	Dental Insurance	412
277-137-721.010	Health Care Waiver	7,938
PERSONNEL SERVICES		<u>156,794</u>
SUPPLIES		
277-137-727.000	Office Supplies	<u>1,300</u>
SUPPLIES		1,300
OTHER SERVICES AND CHARGES		
277-137-804.000	Legal Services	533,750
277-137-818.000	Other Professional Services	0
277-137-957.002	Training Expense	0
OTHER SERVICES AND CHARGES		<u>533,750</u>
CAPITAL OUTLAY		
277-137-976.000	Building Additions	
277-137-977.005	Furniture & Fixtures	
277-137-977.011	Computer Equipment	<u>1,081</u>
CAPITAL OUTLAY		1,081

BUDGET REPORT FOR CITY OF PONTIAC
(YTD Calculations as of 04/30/2021)

□

GL NUMBER	DESCRIPTION	FY 2021-22 BUDGET
Totals for dept 137 - MIDC GRANT - DISTRICT COURT		692,925
Total - Function GENERAL GOVERNMENT		692,925
TOTAL APPROPRIATIONS		692,925
NET OF REVENUES/APPROPRIATIONS - FUND 277		(62,053)
BEGINNING FUND BALANCE		262,738
ENDING FUND BALANCE		235,099

Budgeted Positions

Position	Name	FY 2022 Budgeted Salary
City Council		
Council Member	BURKS, DORIS	16,500.00
Council Member	CARTER, RANDOLPH	16,500.00
Council Member	Council Member 1	16,500.00
Council Member	Miller, Gloria	16,500.00
Council Member	PIETILA, MARY	16,500.00
Council Member	WATERMAN, PATRICE	16,500.00
Council Member	WILLIAMS, KERMIT	16,500.00
Legislative Counsel	Sharpe, Monique	100,785.50
Legislative Fiscal Analyst	New Position	65,000.00
Communications & Outreach Spec.	New Position	55,000.00
Mayor		
Deputy Mayor	(pending hire)	116,338.75
Executive Aide	Lyons, Dwayne	69,510.17
Executive Secretary	Veasy, Tamura	69,510.17
Mayor	WATERMAN, DEIRDRE	113,000.00
Income Tax		
Income Tax Administrator	KOSOFSKY, LARRY	74,396.13
Treasury		
City Treasurer	Bawa, Sekar	93,783.56
CSR (Treasury)	Smith, Tajauana	33,100.08
CSR (Treasury)	Whitley, Karen	44,133.44
Deputy Treasurer	Prater, Porche	67,485.60
Finance		
Contract Compliance/Grant Writer	Alexandra Borngesser	66,186.04
Payables and Receivables Manager	PETERS, JANET	61,996.77
Senior Financial Analyst	Felicia Rutledge	75,000.00
Purchasing Specialist	Kesko, Klint	61,800.21
Finance Director	Carrington, Darin	133,900.00

Budgeted Positions

Position	Name	FY 2022 Budgeted Salary
Elections		
Assistant City Clerk/Elections Adminstr	*Williams, Jo Lynn	66,950.00
Elections/Clerk Specialist	*Castro, Mary	21,424.00
Elections Asst. (PT)	New Position	35,000.00
Clerk		
City Clerk (Interim)	DOYLE, GARLAND	95,481.00
Deputy City Clerk	GRANDISON, SHEILA	68,406.83
Elections/Clerk Specialist	Castro, Mary	21,424.00
Customer Service Rep (PT)	New Position	10,000.00
Marihuana Regulations		
Asst. City Clerk/Regulatory Analyst	Starks, Jonathan	57,000.00
Human Resources		
HR Assistant / CSR HR	Vacant	47,487.50
Human Resource Manager	Vacant	74,000.00
Crossing Guards		
Crossing Guard	Vacant	16,200.00
Crossing Guard	Vacant	4,160.00
Crossing Guard	Vacant	4,160.00
Community Development		
Community Relations Specialist	(pending hire)	53,560.00
CSR (Planning)	COX, MIRIAM	44,133.44
ECONOMIC/ COMM. DEV. DIRECTOR	Phillips, Linnette	90,640.00
Planning		
Planning Manager	Gustafsson, Vernon	93,783.56
City Planner	Smith, Donovan	75,026.85
Customer Service Representative	Cade, Carla	37,954.76
Code Enforcement		
Code Enforcement Officer	(pending hire)	42,848.00
Code Enforcement Officer	Henderson, Chris	44,133.44
Code Enforcement Officer	COOPER, TAMARA	48,285.51

Budgeted Positions

FY 2022 Budgeted

Position	Name	Salary
Code Enforcement Officer	*Berens, Matt	44,133.44
Code Enforcement Officer	Mindru, Florin	44,133.44
Code Enforcement Officer	Ortiz, Hector	44,133.44
Code Enforcement Supervisor	Brzozowski, Patrick	71,716.84
Department of Public Works - salaries are spread amongst various departments/funds		
DPW Director	Vacant	92,700.00
Deputy Director DPW	Cooley III, Allen	82,400.00
City Engineer 1	* Siddiqui, Abdul	82,400.00
Accounting Assistant	WESLEY, ANNETTE	45,898.78
CSR (Public Works)	* Cody, Chanitia	55,012.33
Right-of-Way Inspector	JIMENEZ, VINCENTE	50,885.85
Right Of Way / Miss Digg Inspector 1	* Lande, Matt	49,828.43
Building Superintendent	ROBINSON, LARRY	86,479.48
Laborer - Building Maintenance	STEVENS, VICTOR	46,790.02
MAINT. FOREMAN	BRIMM, ERIC	61,451.75
Maintenance Foreman	* Shelton, Robert	48,653.90
Laborer II - Public Works	Talia Harden	46,687.02
Laborer II - Public Works	Locher Jr, Robert	46,790.02
Laborer II - Public Works	Ronnie Evans	46,790.02
Laborer II - Public Works	Thomas, Eric	46,790.02
Laborer II - Operations 2	* Holler, Ryan	46,790.02
Laborer II - Operations 1	* Sykes, Joe	46,790.02
Laborer - Public Works	* Jackson, Frederick	46,790.02
Laborer I	* Jimenez, Gabriel	34,424.08
DPW Litter Pick Up 1	* Hardy, Derek	32,136.00
DPW Assistant	JOHNSON, LEE	25,949.36
Janitor	MURATI, FATIME	33,100.08
Janitor	MURATI, OMER	33,100.08
Maintenance Worker 1	Vacant	32,448.00

Budgeted Positions

Position	Name	FY 2022 Budgeted Salary
Youth Recreation		
Youth Recreation Manager		57,200.00
Assistant Youth Recreation Manager	Burch, Robert	56,650.00
Sports Coordinator 1	* Vacant	37,954.76
Youth Recreation Assistant	* Vale, Denise	14,294.34
Youth Recreation Assistant	Franks, Margaret	14,294.34
Youth Recreation Assistant	Franks, Patricia	14,294.34
Youth Recreation Assistant	* Murph, Charity	18,064.34
Youth Recreation Assistant	Herrera Figueroa, Virginia	14,294.75
Youth Recreation Assistant	* Barnes, Linda	14,294.34
Youth Recreation Assistant	* Napper, Mikal	18,064.34
Youth Recreation Assistant	* Wright, Mykaela	14,294.34
Youth Recreation Assistant	* Vacant	14,294.34
Youth Recreation Assistant	* Vacant	14,294.34
Youth Recreation Assistant	Slaton, Katyla	14,294.34
Youth Recreation Assistant	* Vacant	14,294.34
Senior Center		
Senior Center Specialist	Findley, Deborah	34,424.08
Senior Center Specialist	SIMPSON, LINDA	34,424.08
Senior Center Specialist	Smith, Gladys	34,424.08
Senior Center Support	Braswell, Nathan	33,100.08
Cable		
Cable Director	Brown, Phillip	74,144.18
District Court		
Chief Account Clerk	GARNER, DE CARLA	
Chief Court Officer	FLYE, BRYAN	
Chief Probation Officer	GREER-ALVREZ, RENEE	
Compliance Auditor	KING, LISA	

Budgeted Positions

Position	Name	FY 2022 Budgeted Salary
Court Administrative Assistant	NELSON, MONICA	
Court Administrator	WARD, LYNETTE	
Court Cashier	POWELL, SAMANTHA	
Court Clerk	Vacant	
Court Clerk	Berg, Holly	
Court Clerk	Vacant	
Court Clerk	Raban, Rita	
Court Clerk	Ragatz, Shelby	
Court Clerk	RATLIFF, CARMEN	
Court Clerk	Toure, Fatou	
Court Clerk	Volpe, Maura	
Court Clerk 1	Jones, Gemeka	
Court Clerk 2	Buffa, Samantha	
Court Clerk 3	Hernandez, Kiara	
Court Officer	Denham, David	
Court Officer	EWING, ANTHONY	
Court Officer	Mistretta, Peter	
Court Officer	POLANCO, JUAN	
Court Officer	ZANIN, DAVID	
Court PT Collections Clerk	Vacant	
Court Recorder	JEFFERSON, GWENDOLYN	
Court Recorder	NEILL, WISSETTA	
Court Recorder	VIAZANKO, CONNIE	
Court Recorder	WILKERSON, ALICIA	
District Court Judge	GROSS, RONDA	
District Court Judge	MARTINEZ, MICHAEL	
District Court Judge	Vacant	
District Court Judge	WALKER, CYNTHIA	
Office Manager	Sarr, Awa	
Probation Officer	Seguna, Rachel	

Budgeted Positions

Position	Name	FY 2022 Budgeted Salary
PT Court Clerk	Vacant	
Court Secretary	McKee, Sydney	
Deputy Court Administrator 1	Vacant	
PT Court Secretary	Vacant	
MIDC Fund		
Managed Assigned Counsel	Johnson, Ashley	
MIDC Court Officer	Vacant	
MIDC Court Officer	Vacant	

Proposed City of Pontiac Fees for FY 2021/2022

General/Administration

City Clerk

Notary Service:

City Residence	\$5.00	Per Page
Non-city residence	\$10.00	Per page

Code of Ordinances:

Per book	\$250.00
Per supplement service copy of voter files	\$75.00

List of Voters (Emailed Option)

Per Precinct	\$15.00
Per Voting District	\$40.00
City Wide List	\$270.00
AV returned/received list	\$40.00
Weekly update AV received list	\$10.00

List of Voters (Printed Option)

Per Name	\$0.02
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Xerox Copies – per page	\$1.00
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Human Resources

Copies of files	\$0.13	Per page
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Income Tax

NSF	\$35.00	Per item
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Planning Department

General

Land division	\$600.00
Land platting	\$900.00
Lot split	\$750.00
Lot combination (1st lot combined)	\$100.00
Each additional lot combined	\$50.00
Regulated Use Waiver (1st acre or less)	\$1,000.00
Each additional acre or fraction thereof	\$100.00
Right of Way/Alley Vacation	\$1,500.00
Special Planning Commission meeting	\$2,000.00
Comprehensive Plan - Book w/Map	\$50.00
Map only (color)	\$5.00
Zoning Ordinance Book w/ Map	\$35.00
Map only (colored map w/cd)	\$5.00

Planning Commission

Multiple family dwelling preliminary site plan review	\$500.00
Each additional acre or fraction thereof	\$25.00
Multiple family dwelling final site plan review	\$990.00
Each additional unit	\$100.00
(Max fee \$10,000.00)	
Non-residential preliminary site plan review	\$500.00
Each additional acre or fraction thereof	\$25.00
Non-residential final site plan review	\$990.00
Each additional 1,000 Sq. Ft.	\$100.00
(Max fee \$10,000.00)	

Parking lot or change of use (1 acre or less)	\$600.00
Each additional acre or fraction thereof	\$50.00
Planned unit development	\$1,000.00

Planning Department (Continued)

Administrative Review Fees

Zoning compliance permit	\$150.00
Parking lot change of use (1 acre or less)	\$500.00
Each additional acre or fraction thereof	\$50.00
Special exception permit (1 acre or less)	\$1,000.00
Each additional acre or fraction thereof	\$100.00
Zoning map amendment (1 acre or less)	\$1,350.00
Each additional acre or fraction thereof	\$100.00
Waiver from Woodlands Ordinance	\$750.00
Sign review	\$150.00
Wireless communication facility administrative review	\$1,000.00

Zoning Board of Appeals

Residential (1 & 2 family)	\$300.00
For each additional variance on the same petition	\$100.00
Multiple family and non-residential variance	\$950.00
For each additional variance on the same petition	\$100.00
Use variance (1 acre or less)	\$1,000.00
Each additional acre or fraction thereof	\$100.00
Signage variance	\$750.00

Historic District Commission

Commission review	\$200.00
Special meeting	\$2,000.00

Building Permits

Building	\$75.00 Minimum fee
Estimated Cost of Construction:	
\$200.00 to \$1,000.00	\$75.00
\$1,001.00 to \$500,000.00	\$75.00
	Plus \$20.00 per \$1,000.00 of cost or fraction thereof over \$1,001.00
\$500,001.00 to \$1,500,000.00	\$10,055.00
	Plus \$15.00 per \$1,000.00 of cost or fraction thereof over \$500,001.00
If more than \$1,500,000.00	\$25,040.00
	Plus \$10.00 per \$1,000.00 of cost or fraction thereof over \$1,500,001.00 with no upper limit

Special Inspections:

Inspections, for determining code compliance	\$50.00
Re-inspection of work not ready and re-inspection of a violation that has not been complied with by the expiration notice	\$50.00

Proposed City of Pontiac Fees for FY 2021/2022 (Continued)

Overtime Inspections -

Fee for inspection outside or regular business hours shall be at 1.5 times the hourly rate of the personnel involved, with minimum charge to three hours

Building Permits (Continued)

Administration \$200.00

The inspection fee for work initiated before permit has been issued

Plan review:

\$0 to \$1,000,000 0.0015 of valuation minus \$100.00 minimum

\$1,000,000 to \$5,000,000 \$1,500.00 plus .0005 of evaluation over \$500,000

\$5,000,000 to \$ and up \$3,500.00 plus .0004 of evaluation over \$5,000,000

Plan review of electrical, mechanical and plumbing is 25% of the building plan review fee for each discipline.

Minimum plan review fee \$175.00

Application Fee \$35.00

Special Building Fees:

Permit Extension Fee \$50.00

Contractor Registration \$35.00

Certificate of Occupancy \$200.00

NSF \$35.00

Demolition Permit

First 1000 sq. ft. \$250.00

Each additional 500 sq. ft. \$50.00

NSF \$35.00

Property Maintenance

Property Maintenance Inspection \$200.00

NSF \$35.00

Team Inspection

Per Inspector \$50.00

Re-Inspection \$50.00

NSF \$35.00

Hearing Officer

Special Hearing \$900.00

NSF \$35.00

Board of Appeals

Special Hearing \$900.00
NSF \$35.00

Construction BOA

Filing Fee \$500.00

NSF \$35.00

Electrical Permits

Application Fee \$35.00

New Home \$205.00

Substandard Property/Complete Renovation \$205.00

Minimum Fee \$75.00

Permanent Service for One Phase:

100 Ampere or Less \$37.00

101 to 200 Ampere \$40.00

210 to 400 Ampere \$47.00

Over 400 Ampere \$50.00

Permanent Service for Three Phase:

100 Ampere or Less \$42.00

101 to 200 Ampere \$47.00

201 to 400 Ampere \$52.00

Over 400 Ampere \$55.00

Additional Service -

Each Additional Sub-Service \$30.00

Stand by Power & Generator (One Phase):

100 Ampere or Less \$37.00

101 to 200 Ampere \$40.00

201 to 400 Ampere \$47.00

Over 400 Ampere \$50.00

Automatic Transfer Switch \$35.00

Manual Transfer Switch \$30.00

Stand by Power & Generator (Three Phase):

100 Ampere or Less \$42.00

101 to 200 Ampere \$47.00

201 to 400 Ampere \$52.00

Over 400 Ampere \$55.00

Automatic Transfer Switch \$40.00

Manual Transfer Switch \$35.00

Stand by Power & Generator (Temporary):

60 Ampere Switch \$20.00

100 Ampere Switch \$21.00

200 Ampere Switch \$22.00

400 Ampere Switch \$23.00

600 Ampere Switch \$24.00

800 Ampere Switch \$25.00

Electrical Furnances & Heating Units -

1 - 10 Units in Addition to Circuit Fee \$25.00

Proposed City of Pontiac Fees for FY 2021/2022 (Continued)

Welders and Generators -	
Each in Additions of Circuit Fee	\$25.00
Feeders & Sub-Feeders -	
Up to 50 Feet	\$25.00
Each additional 50 feet or fraction thereof	\$25.00

Electrical Permits (Continued)

Transformers:	
1 KVA Through 100 KVA	\$32.00
101 KVA Through 200 KVA	\$37.00
201 KVA Through 400 KVA	\$40.00
Over 400 KVA	\$47.00
Motors:	
First 1/4 HP up to 10 HP (Up to 7450W)	\$25.00
First 11 HP up to 20 HP (Up to 14920W)	\$26.00
First 21 HP up to 30 HP (Up to 22380W)	\$27.00
First 31 HP up to 40 HP (Up to 29840W)	\$28.00
First 41 HP up to 50 HP (Up to 37300W)	\$29.00
First 51 HP and Up	\$40.00
Each Additional Unit	\$42.00
Mobile Home Electrical Hook-Up -	
Per Unit	\$75.00
Sign Installation & Inspection Before Installation:	
One Sign	\$75.00
Each Additional Sign at Same Location	\$25.00
Fixtures (Smoke Detectors, Power Outlets, Light Fixtures):	
Installation of 1 to 10 Fixtures	\$20.00
Each Additional 10 Fixtures or Fraction Thereof	\$15.00
Lighting Pole & Base Installation	\$25.00
Battery Operated Light/Line Voltage - First 10	\$20.00
Each Additional 10 Fixtures or Fraction Thereof	\$15.00
Exit Light (Each)	\$15.00
Each Circuit	\$15.00
General Repair Permit	\$75.00
Special Electrical Fees:	
Inspection To Determine Code Compliance	\$50.00
Re-Inspection Fee of work not ready, or for a violation not complied with by expiration date of Violation Notice	\$50.00
Fee for Inspection out of Regular Hours at 1.5 times Rate of inspector, with 3 hour minimum charge. (Per Hour)	\$50.00
Permit Extension Fee	\$50.00
Contractor Registration	\$35.00
Work Done Without Permit Penalty	\$200.00
NSF	\$35.00

Mechanical Permits

Application Fee	\$35.00
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New Home	\$205.00
Substandard Property/Complete Renovation	\$205.00
Minimum Fee	\$75.00
Heating Equipment - New or Replacement:	
Over 40,000 to 100,000 BTU Per Hour:	
First 10 Units at Each Occupancy - Each Unit	\$40.00

Mechanical Permits (Continued)

Each Additional Unit Over 10 at Same Occupancy	\$30.00
Over 200,000 to 400,000 BTU Per Hour - Each Unit	\$47.00
Water Heater, Chimney Liner, Fireplace, Fire Dampers	\$32.00
Gas Piping System Permit:	
1 Gas Pressure & Piping Test	\$64.00
Each System (Furnace, Water Heater, Dryer, Range, etc.)	\$32.00
Space Heating/Cooling Distribution System Ductwork:	
Up to 100,000 BTU Fuel Input Per Hour	\$32.00
Over 100,000 to 200,000 BTU Fuel Input Per Hour	\$50.00
Over 200,000 to 400,000 BTU Fuel Input Per Hour	\$60.00
Over 400,000 to 2,000,000 BTU Fuel Input Per Hour	\$75.00
Over 2,000,000 to 5,000,000 BTU Fuel Input Per Hour	\$80.00
Comfort Cooling Equipment & Systems:	
Up to 60,000 BTU (5 Tons) or less (Self Contained Units or Systems):	
First 10 Units at Same Location/Each Unit	\$50.00
Additional Units Over 10 at Same Location/Each Unit	\$32.00
60,000 BTU (5 Tons) to 120,000 BTU (10 Tons)/Each Unit	\$57.00
120,000 BTU (10 Tons) to 600,000 BTU (50 Tons)/Each Unit	\$67.00
600,000 BTU (50 Tons) to 1,500,000 BTU (125 Tons)/Each Unit	\$100.00
Alterations to Each System	\$30.00
Commercial Clothes Dryer for Installation or Replacement:	
1st 5 Units Commercial Clothing Dryer	\$30.00
Each Additional Commercial Clothes Dryer @ Same Location	\$21.00
Liquefied Petroleum Gas System & Storage:	
Over 500 Gallons to 1,200 Gallons	\$42.00
Over 1,200 Gallons	\$47.00
Fire Suppression Systems:	
Inspection of Sprinkler Heads - First 10	\$50.00
Each Additional Heads Over 10	\$5.00
Commercial Hood System:	

Proposed City of Pontiac Fees for FY 2021/2022 (Continued)

Each New or Modified System	\$164.00	Permit Extension Fee	\$50.00
Duct Systems - Installation, Alteration or Additions:		Work Done Without Permit Penalty	\$200.00
Up to 1,000 Cubic Feet Per Minutes of Air	\$27.00	Plan Review Fee	\$175.00
Over 1,000 CFM to 2,000 CFM	\$32.00	Mechanical Contractor Registration	\$15.00
Over 2,000 CFM to 4,000 CFM	\$37.00	Mechanical Board of Appeals	\$900.00
Over 4,000 CFM to 20,000 CFM	\$42.00	NSF	\$35.00
Over 20,000 CFM to 50,000 CFM	\$47.00		
<u>Mechanical Permits (Continued)</u>		<u>Plumbing Permits</u>	
Refrigeration System for Other Than Comfort Cooling -		Application Fee	\$35.00
Self Contained System/Compressor, Activated by		New Home	\$205.00
Motors or Engines:		Substandard Property/Complete Renovation	\$205.00
Up to 5 HP	\$30.00	Minimum Fee	\$75.00
5 HP to 10 HP	\$39.00	Stacks (New Alteration) (Soil, Waste, Vent,	
10 HP to 50 HP	\$49.00	Inside Connection)	\$17.00
50 HP to 1255 HP	\$59.00	Sump & Interceptors, Dishwashers, Tubs,	
Installation Permit - Tank (Fuel Oil or Other):		Catch Basins, Automatic Washers, Drinking	
Above Ground, Not Exceeding 550 Gallons	\$24.00	Fountains, Floor Drains, Food Disposals,	
Below Ground, Not Exceeding 550 Gallons	\$31.00	Grinders, Hose Connections, Humidifiers,	
Over 550 Gallons to 5,000 Gallons	\$42.00	Laundry Trays, Lavatories, Pumps Toilets, Sinks,	
Over 5,000 Gallons to 20,000 Gallons	\$47.00	Soda Fountain or Br, Urinals & Shower Traps (Each)	\$16.00
Over 20,000 Gallons to 50,000 Gallons	\$57.00	Water Heater	\$20.00
Over 50,000 Gallons to 200,000 Gallons	\$70.00	Backflow Preventer	\$5.00
Over 200,000 Gallons	\$95.00	Medical Gas System	\$45.00
Alterations to existing Burner or Furnance	\$40.00	Water Service:	
Air/Exhaust Vents	\$25.00	Water Svs/Dist 1/2"	\$40.00
Each Additional Vent	\$10.00	Water Svs/Dist 3/4"	\$40.00
Air Handling Equipment or Systems:		Water Svs/Dist 1"	\$45.00
Blower, fans and electronic air cleaner, new installation:		Water Svs/Dist 2"	\$50.00
Up to 4,000 CFM	\$25.00	Water Svs/Dist 3"	\$60.00
Over 4,000 CFM to 50,000 CFM	\$40.00	Water Svs/Dist 4"	\$70.00
Heat Recovery Unit/Radiator	\$10.00	Water Svs/Dist Over 4"	\$80.00
Mobile Home Mechanical Hook-Up:		Water Distribution:	
Per Unit	\$75.00	1st 100 Feet	\$80.00
Boiler 200,000 BTU	\$100.00	Each Additional Foot	\$0.10
Piping:		Building Sewer - Size:	
Medical Gas, Process Piping, Hydronic Piping,		Building Sewer & Drain 4"	\$45.00
Refrigeration Piping Each System	\$32.00	Building Sewer & Drain 10"	\$50.00
Pressure Test for Each System	\$32.00	Building Sewer & Drain 12"	\$55.00
Fuel gas, Process, Hydronic, Refrigeration,		Building Sewer & Drain 14"	\$60.00
Commercial Air Conditioning	\$0.05 Processed	Building Sewer & Drain 16"	\$70.00
	Piping Per Foot	Building Sewer & Drain 18"	\$75.00
Special Mechanical Fees:		Storm Sewer:	
Inspection To Determine Code Compliance	\$50.00	Storm & Sanitary 1st 200 Feet	\$80.00
Re-Inspection Fee of work not ready, or for		Storm & Sanitary Additional 100 Feet	\$35.00
a violation not complied with by expiration		Building Sewer to Drain Connection - Building Drain -	
date of Violation Notice	\$50.00	Underground Building Drains/Storm not Over 6"	\$45.00
Fee for Inspection out of Regular Hours at 1.5		Storm Drain -	
times Rate of inspector, with 3 hour		Manholes and Catch Basins	\$16.00
minimum charge.	\$50.00 Per Hour	Plumbing for Mobile Home Hook-Up -	

Proposed City of Pontiac Fees for FY 2021/2022 (Continued)

Per Unit	\$75.00
Special Plumbing Fees:	
Inspection To Determine Code Compliance	\$50.00
Re-Inspection Fee of work not ready, or for a violation not complied with by expiration date of Violation Notice	\$50.00

Plumbing Permits (Continued)

Fee for Inspection out of Regular Hours at 1.5 times Rate of inspector, with 3 hour minimum charge. (Per Hour)	\$50.00
Permit Extension Fee	\$50.00
Contractor Registration	\$15.00
Work Done Without Permit Penalty	\$200.00
NSF	\$35.00

Fire Permit Electrical

Application Fee	\$35.00
Minimum Fee	\$75.00
Circuits for Fire System:	
Each Signaling Device	\$11.00
Each Control Circuit	\$15.00
Each Remote Sensor	\$11.00
Each Main Control Station	\$17.00
Each Speaker & Microphone	\$11.00
Each Amplifier	\$11.00
Each Main Control Center	\$15.00
Each Door or Window Sensor	\$11.00
Each Vibration Sensor	\$11.00
Each Key Station or Remote Station	\$9.00
Each Panic Button	\$11.00
Each Automatic Dialer	\$10.00
Each Pressure Sensor	\$11.00
Each Alarm (Horn, Bell, Etc.)	\$11.00
Each Auxiliary Power Supply	\$10.00
Each Control Panel	\$15.00
Each Pull Station	\$11.00
Each Fire Head and/or Smoke Sensor	\$11.00
Each Telephone Station	\$11.00
Each Doorway Exit Unlocking System	\$9.00
Each Data Gathering, Reporting, Sub Panel	\$15.00
Each Fan, Elevator Interlocked to System	\$14.00
Special Mechanical Fees:	
Inspection To Determine Code Compliance	\$50.00
Re-Inspection Fee of work not ready, or for a violation not complied with by expiration date of Violation Notice	\$50.00
Fee for Inspection out of Regular Hours at 1.5 times Rate of inspector, with 3 hour minimum charge. (Per Hour)	\$50.00
Permit Extension Fee	\$50.00
Contractor Registration	\$35.00

Work Done Without Permit Penalty	\$200.00
NSF	\$35.00

Sign Permit

Application Fee (Non-Refundable)	\$150.00
NSF	\$35.00

Business License

Business Certificate Fee Schedule:	
New License (Requires Team Inspection)	\$160.00
Renew License	\$160.00
Special Event License	\$1,200.00
Non-participating vendor fee	\$1,000.00
Niche Business:	
Arcade and Vending Machines (Per Machine)	\$25.00
Massage Parlor	\$500.00
Newspaper Delivery Receptacle	\$1.00
Sidewalk Café	\$100.00
Taxicab (Per Bond plate)	\$50.00
Taxicab Business	\$100.00
TaxiCab Driver	\$100.00
Public Assembly -	
Amusement Gallery, Dance Hall, Theatre	\$175.00
Transient Housing:	
Hotel/Motel (Per Room - Every Three Years)	\$25.00
Transient Housing(Per Room - Every Three Years)	\$210.00
Non-Profit Organizations -	
Club, Service Organization, Hospitals	\$20.00
Temporary Permit:	
Christmas Tree Sales	\$100.00
Circus or Carnival (Per Week)	\$350.00
Daily Business License (1 Day)	\$150.00
Daily Business License (Each Additional Day)	\$100.00
Fireworks display	\$100.00
Sound (Public Address) (Per three Days)	\$100.00
Sound (Vehicle)	\$100.00
Transient Trader	\$10.00
Going out of Business Sale	\$50.00
Peaceful Assembly	\$75.00
Sound Permit	\$100.00

Businesses Requiring Bonds:

Auctioneer	\$2,500.00
Auctions (Two times the value of auction items)	\$1,000.00 - \$5,000.00
Christmas Tree Sales	\$1,000.00
Circus or Carnival	\$1,000.00
Dry Cleaners	\$1,000.00
Frozen Confectioners (Ice Cream Truck)	\$2,000.00
Junk Dealer	\$1,000.00
Junk Gatherer	\$200.00

Proposed City of Pontiac Fees for FY 2021/2022 (Continued)

Second Hand Dealer	\$2,500.00	Plant Rehabilitation & Industrial	
Newspaper Deliver Receptacle	\$5,000.00	Development Act (PA 198 of 1974)	\$1,500.00
Sidewalk Café	\$300.00	Obsolete Property Rehabilitation Act (OPRA)	
		(PA 146 of 2000)	\$1,500.00
		Payment in Lieu of Tax (PILOT), State Housing	
		Development Authority Act (PA 346 of 1966)	\$1,500.00
		Brownfield Tax Increment Financing (TIF)	
		Brownfield Redevelopment Financing Act	
		(PA 381 of 1996)	\$1,500.00
<u>Rental Registration</u>			
Rental Registration (Per Building)	\$300.00		
Rental Inspection (Per unit)	\$100.00		
Rental Inspection for units 2 - 10, 12 - 20,			
22 - 30, etc. (Per unit)	\$25.00		
<u>Rental Registration (Continued)</u>			
Change of Rental Manager	\$150.00		
Re-inspection Fee	\$50.00		
Annual Tenant Verification Fee	\$10.00		
Rental Complaint When Certified Fee	\$75.00		
NSF	\$35.00		
<u>Ordinance Enforcement</u>			
Blight Court Administration Fee	\$200.00		
Grass Cutting Administration Fee	\$100.00		
Place Property Charges on Tax bill Fee	\$50.00		
Special Clean Up Fee – Right-Away	\$3,000.00		
<u>DPW</u>			
Sanitation - R-O-W Abatements	\$58.70		
Senior Centers:			
Deposits	\$100.00 Refundable		
Rental Fees:			
Repast Dinner Weekdays	\$32.00		
Repast Dinner Weekends – Minimum			
of 4 hours	\$25.00		
Events	\$100.00		
	Weekdays – No minimum hours		
	Weekends – Minimum of 4 hours		
Parks:			
Deposits	\$100.00 Refundable		
Rental Fees	\$35.00 Parks with pavillion		
Porta Johns	\$90.00 Per Event		
Comfort Station	\$50.00 Beaudette Park Only		
<u>Zoning Board of Appeals</u>			
Board of Appeals:			
Application Fee	\$500.00		
Special Hearing			
<u>Special Event Permit</u>			
Non-refundable Administrative Review Fee	\$500.00		
<u>Economic Development (Non-Refundable)</u>			
Commercial Rehabilitation Act			
(PA 210 of 2005)	\$1,500.00		

#7

ORDINANCE

ORDINANCE NO. _____

THE CITY OF PONTIAC ORDAINS:

AN ORDINANCE REGARDING PARKING OF COMMERCIAL VEHICLES AND OTHER SPECIFIED VEHICLES AND EQUIPMENT ON RESIDENTIAL STREETS PROHIBITED; TAXICAB EXCEPTION; PARKING ON COMMERCIAL STREETS FOR TWO HOURS PERMITTED; EXCEPTIONS; TEMPORARY PARKING MOTOR HOMES, PICKUP CAMPERS, AND COUPLED TRAILER COACHES ON RESIDENTIAL STREET PERMITTED.

WHEREAS, it shall be unlawful to park any commercial vehicle, bus, taxicab, trailer (coupled or not), pole trailer (coupled or not), semi-trailer (coupled or not), motor home, pickup camper, trailer coach (coupled or not), recreational equipment, or limousine on any residential street or service drive in the City at any time, including Sundays and holidays, provided, that the owner or lessee of a taxicab may park not more than one operable taxicab on the residential street or service drive within the block of his or her one-family or two-family residence where the residence of such owner or lessee does not have a front yard driveway;

WHEREAS, it shall be unlawful to park any commercial vehicle, bus, taxicab, trailer (coupled or not), pole trailer (coupled or not), semi-trailer (coupled or not), motor home, pickup camper, trailer coach (coupled or not), recreational equipment, or limousine on any commercial street in the City where parking is allowed, for a period longer than two hours, including Sundays and holidays.

WHEREAS, the prohibitions in this section shall not apply to the following:

1. The expeditious loading or unloading, delivery, or pick-up of goods, wares, merchandise, or passengers at an address within the block where the vehicle is parked;
2. The performance of business or commercial service by a licensed contractor or service establishment at an address within the block where the vehicle is parked for the time needed to complete the service, provided, that, while parked, the vehicle shall prominently display a written notice of the location where the service is being performed;
3. The rendering of authorized emergency service, or service by a government agency or public utility;
4. The use of a vehicle at a public works or construction site, while the work is in progress;
5. A vehicle that is disabled pursuant to applicable City Code; or

6. A vehicle that is parked to avoid conflict with law enforcement activity, or in compliance with a traffic control device or direction from a police officer.

This section shall not apply to private passenger vehicles that have commercial license plates, trailers no longer than eight feet in length that are coupled to a permitted vehicle, or pickup trucks or vans that have commercial license plates unless the pickup truck or van has been modified substantially to perform primarily a specific commercial or industrial task. Substantial modification to pickup trucks and vans includes, but is not limited to, the addition of a cherry-picker, hoist, crane, or commercial rack designed for holding glass, but does not include the attachment of a snowplow or standard commercial rack, or enclosures, caps, covers, or boxes attached over the exterior bed of the truck, that are used to hold or carry items including, but not limited to, ladders, work supplies, or tools.

WHEREAS, motor homes, pickup campers, and coupled trailer coaches may be parked on any residential street, for up to 24 hours, only during the loading or unloading of such vehicle for the purpose of trip preparation or trip completion.

I hereby certify this ordinance was brought for a first reading at a meeting of the City Council of the City of Pontiac on the _____ day of _____, 2021.

Garland Doyle, Interim City Clerk

I further hereby certify this ordinance was adopted at a second reading of the ordinance by the City Council of the City of Pontiac on the _____ day of _____, 2021.

Garland Doyle, Interim City Clerk

I further hereby certify that the foregoing is a true copy of the Ordinance as passed by the City Council and was published verbatim in a publication of general circulation on the _____ day of _____, 2021.

Garland Doyle, Interim City Clerk

#8

RESOLUTION



RESOLUTION TO APPROVE THE JOB DESCRIPTION OF THE ASSISTANT CITY CLERK/REGULATORY ANALYST

WHEREAS, the Home Rule Charter of the City of Pontiac Section 3.120 Control of the City Payroll requires that the City Council approve the salary of all appointees and employees.

NOW, THEREFORE IT BE RESOLVED, that the City Council for the City of Pontiac approve the job description and salary of the Assistant City Clerk/Regulatory Analyst.

Assistant City Clerk/Regulatory Analyst

FLSA: Administrative exemption

Summary:

Plan, lead and manage day-to-day operation of the Marihuana Regulations Division under the direction of the City Clerk. Provide summary reports of regulatory initiatives and monitoring metrics for Medical Marihuana Facilities. Act as the liaison for the Marihuana Regulations Division with key departments/divisions such as Income Tax, Treasury, Code Enforcement, Planning Division, DPW, Building and Safety and Waterford Regional Fire; Collaborate with the Professional Experts: Financial Advisor, Planning Advisor, Legal Advisor and Security Consultant to ensure policies and procedures are designed, developed and implemented to ensure compliance. Coordinate the application appeals process.

Supervision

Supervision Received: Works independently under the general supervision of the City Clerk.

Supervision Given: Supervisory responsibilities may be given.

Job Environment

- The environment in City Hall is one of a typical business office environment, with electro-mechanical computer- and telecommunications-related equipment; exposure to noise from shredders, printers, copiers, telephones, and other computer-related equipment.
- Operates PC-based computer system and other office equipment.
- Errors could result in the damage to or loss of information resulting in financial or legal consequences to the City.

Essential Functions

The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment of the position:

- Work directly with the City Clerk to advise strategic direction of the Medical Marihuana Licensing program by leveraging community input, policies, and economic analysis.
- Provide licensee support and education.
- Respond to verbal and written inquiries concerning marihuana laws, regulations and licensing.
- Review applications for permits or renewals; determine if the applications and documentation meet the requirements of the applicable ordinances and its rules; recommends approval or denial based on findings.
- Manage a database of applicants for Medical Marihuana licensing.
- Manage ongoing compliance monitoring and auditing and provide recommendations for corrective actions to the business.
- Conducts on-site inspections and examines records to ensure compliance with the ordinance or set of laws.

- Responds to inquiries from the public regarding possible ordinance violations or applications of law.
- Oversee the intake, documentation, investigation, analysis and remediation of compliance violations and issues; create exhibits for hearings and assist in presenting cases to the commission.
- Determine outcome metrics and develop process for evaluation of Community Benefits Tracking System.
- Monitor compliance of marihuana licensees with community benefits commitments.
- Facilitate and manage compliance committees and workgroups with participants from across the organization and external stakeholders.
- Maintain network of local and state community stakeholders and relevant networks.
- Manage relationship with government regulators at the state level.
- Ensures the preparation of agendas and minutes for City Council meetings and recording of Council actions are timely and accurate in the absence of the Deputy City Clerk.
- Assists the City Clerk and Elections Administrator with elections.
- Completes a broad variety of administrative tasks for the Clerk including: composing and preparing correspondences.
- Prioritizes conflicting needs; handles matters expeditiously, proactively, and follows-through on projects to successful completion; often with deadline pressures.
- Prepare spreadsheets, financial and other reports.
- Coordinate authorization for payments; maintain record of expenditures.
- Serves as Notary Public.
- Perform other duties as assigned.

Recommended Minimal Qualifications

Education, Training, and Experience: Bachelor's degree in accounting, business administration, finance, or public administration and at least one year of municipal government experience.

Education Training and Experience

- Prior compliance issue investigation and/or compliance or internal auditing experience.
- Prior experience working in the office of a municipal clerk.
- Interest and knowledge of the Medical Marihuana industry.

Knowledge, Ability, and Skill:

Knowledge:

- Knowledge of BS & A software; accounting software; inventory software; spreadsheet and word processing software.
- Reasonable knowledge of Ordinance 2357(B) City of Pontiac Medical Marihuana Facilities Ordinance and Ordinance 2363 the zoning ordinance for Medical Marihuana.

Ability:

- Ability to understand, speak, and write in the English language.
- Ability to read and interpret documents and write routine reports and correspondence.
- Ability to read and understand contract language.
- Ability to speak effectively before a group of persons.

- Ability to perform multiple tasks accurately and efficiently under time constraints.
- Ability to work both independently and cooperatively.
- Ability exercise professional judgement and maintain confidentiality when necessary.
- Ability to review several diverse reference sources and select and synthesize data for reports and other forms of correspondence.
- Ability to apply instructions and guidelines in the disposition of problems.
- Ability to make decisions and take necessary actions.
- Ability to maintain composure during stressful situations.
- Ability to efficiently handle multiple tasks requiring a high degree of attention to detail.
- Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations.
- Ability to effectively present information and respond to questions from clients, customers, and the general public.
- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
- Ability to apply concepts such as fractions, percentages, and ratios, as well as, proportions to practical situations.
- Ability to interpret a variety of instructions furnished in written, oral diagram, or scheduled form.

Skills:

- Computer skills that encompass effective use of word processing, spreadsheet, email, and Internet browser software.
- Mathematical skills that encompass concepts such as probability and statistical reference.

Physical Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Minimal physical effort required to perform work under typical office conditions. While performing the duties of this job, the employee is regularly required to sit and stand; use hands to finger, handle, and feel, as well as talk and hear. Must be able to regularly lift and or move items up to ten pounds, occasionally lift items up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

This job description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Salary

Up to \$57,000

#9

RESOLUTION



RESOLUTION TO APPROVE THE JOB DESCRIPTION OF THE ELECTIONS/CLERK SPECIALIST

WHEREAS, the Home Rule Charter of the City of Pontiac Section 3.120 Control of the City Payroll requires that the City Council approve the salary of all appointees and employees.

NOW, THEREFORE IT BE RESOLVED, that the City Council for the City of Pontiac approve the job description and salary of the Elections/Clerk Specialist.

Elections/Clerk Specialist

FLSA: Non-exempt

Summary: The incumbent shall perform administrative level work providing technical and logistical support of the election process and performs city clerk administrative related work as required. The elections/clerk specialist receives significant public contact requiring effective communication and service to the citizens.

Supervision

Supervision Received: Works under the direction of the City Clerk.

Supervision Given: Supervisory responsibilities may be given.

Job Environment

- The environment in City Hall is one of a typical business office environment, with electro-mechanical computer and telecommunications-related equipment; exposure to noise from shredders, printers, copiers, telephones, and other computer-related equipment.
- If representing the City at events outside of the office, the environment may include indoor or outdoor venues, which are subject to environmental conditions beyond the control of management. Noise levels may be elevated at some events.
- Operation of PC-based computer system and other office equipment.
- Has regular, daily contact the public in answering questions and solving problems.
- Has significant access to public information files in the computer systems. Errors could result in the damage to or loss of information resulting in legal consequences to the City.
- The environment in City Hall is one where the noise level is usually low.

Essential Functions

The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment of the position:

- Answer phones, public inquires providing information and assistance regarding elections, policies, and general office procedures.
- Assists the City Clerk with the distribution of notices and required information including letters to Election Commission, Canvassing Board, and newspapers to notify the public of meetings, elections, etc.
- Assists the Clerk's Office with validating petition signatures, issuing, and recording absentee ballots.
- Assist the Clerk's Office with the scheduling and supervision of retention and destruction of election records and documents according to state law.
- Assist the Clerk's Office with the preparation of election calendars, election notices, election worker letters, election forms, and petition packets.
- Maintains an inventory of election materials and orders materials needed for elections.
- Updates voter files by making name and address changes, cancels registrations; military and overseas voters.
- Have knowledge of the Michigan Qualified Voter File.
- Have a general understanding of election laws and procedures.
- Supervise temporary office election assistants
- Completes a broad variety of administrative tasks for the Clerk including: composing and preparing correspondences.
- Prioritizes conflicting needs; handles matters expeditiously, proactively, and follows-through on projects to successful completion; often with deadline pressures.
- Prepare spreadsheets, financial and other reports.
- Coordinate authorization for payments; maintain record of expenditures.

- Assists the City Clerk and Elections Administrator with elections administration.
- Maintains excellent organizational skills.
- Assist the Deputy City Clerk with Freedom of Information Act (FOIA) requests.
- Assist the City Clerk with the duties of official record keeper.
- Serves as Notary Public.
- Manages constituent inquiries.
- Maintains excellent customer service.
- Maintains familiarity with election laws and City ordinances.
- Identifies and monitors City-specific election issues.
- Establishes and maintains effective working relationships with City personnel, and the general public.

Recommended Minimal Qualifications

Education, Training, and Experience: Associate's degree in general studies, business administration, political science, or public administration and previous municipal government experience. In lieu of an Associate's degree, the Clerk/Election Specialist shall have a high school diploma and shall have at least one year of experience working in the office of a municipal clerk. In addition, the Election Specialist must be QVF Certified at time of hire, and obtain Michigan Department of State Certificate of Attendance Election Officials Accreditation Certification within one year of employment.

An employee in this classification must possess upon hire and maintain a valid Michigan Operators license and QVF Certification.

Knowledge, Skills, and Abilities:

Knowledge:

- Knowledge of City charter and City codes relating to elections and all activities of the City Clerk's Office.
- Knowledge of the City's election equipment.
- Knowledge of Michigan constitution, election laws, procedures, and records management.
- Knowledge of principles and practices of public administration and municipal government.
- Knowledge of the Michigan Qualified Voter file.

Ability:

- Ability to understand, speak, and write in the English language.
- Ability to read and interpret documents and write routine reports and correspondence.
- Ability to speak effectively before a group of persons.
- Ability to deal with customers who may become verbally combative in a telephone or personal situation.
- Ability to perform multiple tasks accurately and efficiently under time constraints.
- Ability to work both independently and cooperatively.
- Ability to exercise professional judgment and maintain confidentiality when necessary.
- Ability to apply the overall mission of a department to make executive decisions.
- Ability to review several diverse reference sources and select and synthesize data for reports and other forms of correspondence.
- Ability to apply instructions and guidelines in the disposition of problems.
- Ability to follow complex instructions.
- Ability to type to meet standards in giving out information and referring callers.
- Ability to use diplomacy, discretion, and judgment in giving out information and referring callers.
- Ability to make decisions and take necessary actions.
- Ability to maintain composure during stressful situations.
- Ability to efficiently handle multiple tasks requiring a high degree of attention to detail.

Skills:

- Computer skills that encompass effective use of word processing, spreadsheet, email, and Internet browser software.

Physical Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Minimal physical effort required to perform work under typical office conditions. While performing the duties of this job, the employee is regularly required to sit and stand; must regularly lift and or move items up to ten pounds, frequently lift items up to 25 pounds, and occasionally lift or move items up to 50 pounds; be able to clearly hear constituents when speaking in person or on the telephone. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

This job description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Salary

Up to \$20.60 an hour

#10

RESOLUTION



CITY OF PONTIAC

OFFICIAL MEMORANDUM

Executive Branch

TO: Honorable Mayor, Council President and City Council Members

FROM: Allen H. Cooley III, Deputy Director of DPW

DATE: June 29, 2021

RE: Resolution to approve one-year extension for Great Lakes Contracting Solutions, LLC for Roadway Maintenance Program.

The Department of Public Works is requesting that the City Council approve a one-year extension of the contract for "Roadway Maintenance Program" between the City of Pontiac and Great Lakes Contracting Solutions LLC originally dated June 28, 2018. This agreed upon contract extension shall terminate at midnight June 28, 2022.

WHEREAS, Great Lakes Contracting Services performance over the last twelve months warrants a one-year extension of the initial agreement approved 6/28/2018.

**NOW, THEREFORE, BE
IT RESOLVED,**



The Pontiac City Council authorized the Mayor to extend the Roadway Maintenance Program contract with Great Lakes Contracting for 12 months beginning 6/28/2021 until 6/28/2022.

AHC

Attachments.



DPW CONTRACTOR SCORECARD

Topic:	Score	Targeted Score
Attendance:		
• Employees meet scheduled work hours	10	10
Work Place Accidents:		
• # of Incidents	0/10	10
• Cost of Incidents:	0/10	10
Facility Supervisor Satisfaction:		
• Direct Program	9	10
• Deputy Director	9	10
• DPW Director	8	10
Emergency Response Rating:		
• COVID Response	8	10
Overall Communication and Response:		
• Sr. Management	8	10
• Foreman	8	10
Proposed Program Enhancements:		
• Discounts/cost savings initiatives	8	10
Other Considerations:		
Supplies/Materials/Equipment	9	10
Total Score:	97	110
0-84		Unsatisfactory
85-90	YELLOW	Satisfactory
91-100		Goal Met

#11

RESOLUTION



CITY OF PONTIAC

OFFICIAL MEMORANDUM

Executive Branch

TO: Pontiac City Council

FROM: Deidre Waterman, Mayor, at the request of
Allen H. Cooley III, Deputy Director of DPW

DATE: June 29, 2021

RE: Great Lakes Power & Light Contract Extension

In 2017, the City of Pontiac advertised for "Street Light Maintenance" and awarded a contract to Great Lakes P&L. This contract was a one-year contract with options for years two and three. In the three years working with Great Lakes P&L, they have been a very responsive company to work with. We feel that their work product and ability to respond to outages and repairs is the best we have seen since contracting out the street light maintenance. Additionally, their pricing is also some of the lowest in the area for parts and labor, saving the City money on costly repairs.

Great Lakes P&L has been a trusted contractor for the 3 years of this contract and has done exemplary work repairing our public lighting system. Their knowledge of the City's public lighting system is unmatched and takes time and effort to figure out and understand.

At this time, the original Great Lakes P&L contract has expired. The Department of Public Works is still in need of assistance for "Street Light Maintenance"

We request to extend the current contract with Great Lakes P&L who has agreed to maintain current pricing. We are requesting to extend this contract for a period of 1 year.

Funding for this contract is in the Major Street Fund.

Based upon the above and attached information, it is the recommendation of the Department of Public Works to extend the contract with Great Lakes P&L for 1 year.

WHEREAS, The City of Pontiac has mutually agreed with Great Lakes P&L to extend the contract for 1 year at current rates;

WHEREAS, Great Lakes P&L has done exemplary work over the 3 years of their contract;

WHEREAS, The Department of Public Works is still in need of assistance for "Street Light Maintenance";

NOW, THEREFORE,
BE IT RESOLVED, The Pontiac City Council authorizes the Mayor to extend the contract with Great Lakes P&L until January 1, 2022.

AHC

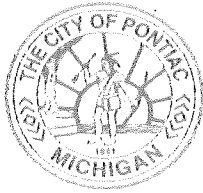


DPW CONTRACTOR SCORECARD

Topic:	Score	Targeted Score
Attendance:		
• Employees meet scheduled work hours	10	10
Work Place Accidents:		
• # of Incidents	0/10	10
• Cost of Incidents:	0/10	10
Facility Supervisor Satisfaction:		
• Direct Program	8	10
• Deputy Director	8	10
• DPW Director	8	10
Emergency Response Rating:		
• COVID Response	8	10
Overall Communication and Response:		
• Sr. Management	8	10
• Foreman	8	10
Proposed Program Enhancements:		
• Discounts/cost savings initiatives	8	10
Other Considerations:		
Supplies/Materials/Equipment	9	10
Total Score:	95	110
0-84	RED	Unsatisfactory
85-90	YELLOW	Satisfactory
91-100	GREEN	Goal Met

#12

RESOLUTION



CITY OF PONTIAC
Department of Building Safety & Planning
PLANNING DIVISION

47450 WOODWARD AVE | PONTIAC, MICHIGAN 48342-5009
TELEPHONE: 248.758.2800

Mayor Deirdre Waterman

**TO: HONORABLE MAYOR WATERMAN, COUNCIL PRESIDENT WILLIAMS &
PONTIAC CITY COUNCIL**

**FROM: VERN GUSTAFSSON, PLANNING MANAGER
PLANNING DIVISION**

**SUBJECT: RLL 20-02 REDEVELOPMENT "BISTRO" LIQUOR LICENSE
47 NORTH INC.
47 N SAGINAW STREET
PARCEL NO. 64-14-29-433-017
C-2 DOWNTOWN DISTRICT**

DATE: JUNE 4, 2021

We seek a Pontiac City Council resolution to approve the Specially Designated Merchant ("SDM") and Class C, 'Bistro' Licenses as requested by the petitioner, 47 North, Inc., 47 N. Saginaw St, and further recommend this application be considered for approval by the Michigan Liquor Control Commission.

Project Background

The applicant came before the Planning Commission on February 5, 2020. The Commission made a motion to approve a Special Exception Permit for a Redevelopment "Bistro" Liquor License at 47 N. Saginaw Street, Parcel No. 64-14-29-433-017. This recommendation was presented to City Council on February 18, 2020 and approved.

Following City approval, the applicant and their attorney have been working with the MLCC to seek approval. MLCC requested the City Council resolution be clarified, which requires the Planning Commission to approve a new motion that states business license name '**47 North Inc.**' not the DBA - The Pontiac's Little Art's Theatre, plus '**comply with the City of Pontiac Ordinance 2366 to allow for redevelopment Liquor licenses and conditions for issuance and operations of the petitioned Specially Designated Merchant [SDM] and Class C, "Bistro" license and MCL 436.1521 a(1)(b)(i)'.**

With MLCC requested modifications highlighted above, Planning Commission unanimously approved a recommendation on June 2, 2021.

Recommend Approval of RLL 20-02 for 47 North Inc. at 47 N Saginaw Street, Parcel No. 64-14-29-433-017. The recommendation would be presented to City Council for Approval to comply with the City of Pontiac Ordinance 2366 for a redevelopment Liquor license and conditions for issuance and operations of the petitioned Specially Designated Merchant [SDM] and Class C, "Bistro" license.

Proposed Resolution

Resolution to approve, as recommended by the Planning Commission, the Specially Designated Merchant ("SDM") and Class C, 'Bistro' Licenses as requested by the petitioner, 47 North, Inc., 47 N. Saginaw St, and further recommend this application be considered for approval by the Michigan Liquor Control Commission. Moved by Councilperson _____ and seconded by Councilperson _____.

Whereas, the City of Pontiac chooses to engage in PA 58, 1998, MCL 436.1521a(1)(b)(i) for issuance of New On-Premises Development District License and establishment of Redevelopment Liquor Licenses in the Tax Increment Finance Authority Act (TIFA) District under Part 3 of Public Act 57 of 2018.

Whereas, 47 North, Inc., Parcel 64-14-29-433-017, 47 N. Saginaw St., has made petition for a Specially Designated Merchant ("SDM") and Class C, 'Bistro' License, and meets eligibility requirements for licensure issuance under MCL 436.1521a(1)(b)(i).

Whereas, the City of Pontiac Planning Commission unanimously approved a recommendation at the February 5, 2020 meeting, that the Class C Bistro License for The Pontiac Little Art's Theatre at 47 N. Saginaw St, be approved for license issuance to the Pontiac City Council. The Pontiac City Council reviewed this request at a meeting on February 18, 2020, and approved and issued a Resolution evidencing such approval.

Whereas, the Michigan Liquor Control Commission requested that the Council's resolution be clarified in certain respects.

Whereas, the City of Pontiac Planning Commission unanimously approved a recommendation at the June 2, 2021 meeting, that the Specially Designated Merchant [SDM] and Class C, Bistro license for 47 North Inc. at 47 N. Saginaw Street be approved for license issuance.

Whereas, 47 North, Inc., 47 N. Saginaw St, shall comply with the City of Pontiac Ordinance 2366 to Allow for Redevelopment Liquor Licenses and Conditions for Issuance and operations of the petitioned Specially Designated Merchant ("SDM") and Class C, 'Bistro' License and MCL 436.1521 a(1)(b)(i).

Therefore, to provide clarification as requested by the MLCC, Be It Resolved, that the petition for Specially Designated Merchant ("SDM") and Class C, 'Bistro' License on behalf of the petitioner, 47 North, Inc., 47 N. Saginaw St, is hereby approved and the City Council further recommends this application be considered for approval by the Michigan Liquor Control Commission.

#13

RESOLUTION



CITY OF PONTIAC

OFFICIAL MEMORANDUM

Executive Branch

TO: Mayor Deirdre Waterman, City Council President Williams and
City Council Members

FROM: Mathew A Gibb, Special Counsel for Economic Development

DATE: 6/17, 2021
For the Council Session of June 22, 2021

RE: EMERGENCY RESOLUTION

**TO MITIGATE EXPECTED DAMAGES THROUGH AN
EXTENSION OF THE LEASE AGREEMENT FOR 825 GOLF DRIVE**

Status of Lease (Option to Purchase) for 825 Golf Drive

The current lease agreement expires by its terms on June 30, 2021. The Council has been asked and has rejected several options regarding the short and long term youth activity at the location:

1. Council rejected the City's option to purchase the property.
2. Council rejected a month to month tenancy.
3. Council rejected a three year lease extension.

Each of these actions was within the Council's discretion, but have left a practical difficulty in closing down the youth activities, finding an alternate location for scheduled and contracted programming, safely storing 20 plus classrooms of donated furniture, musical instruments, instructional material, equipment and other items.

As an example, the Pistons Youth Basketball Camp is scheduled to start and run into the month of July (past our date of mandatory vacating of the premises. Several classrooms are filled with donated musical instruments, etc.

The lease for the property at 825 Golf Dr. included an option to purchase the site, funded by a budget allocation. The commitment allowed for the City to restore Boys and Girls Club activities and bring in Pontiac based non profit partnerships. That, now all must be moved.

There are now three significant issues:

- The City cannot secure an alternate location for the large amount of equipment and items, move out of a 50,000 sq foot facility, and safely vacate the property prior to June 30, 2021.
- The City cannot reprogram youth activities like the "Pistons Basketball Camp", for which there are more than 100 kids signed up, a different location and dates.
- The lease provides that if the City cannot vacate by June 30, 2021, the City will be liable for 150% of the rent, costs of re-letting the property and its delay, and other damages and attorney fees.

To avoid the negative effect of the short term cancellation of programming and the lack of capacity to close and move the 50,000 sq ft center by June 30, 2021, it is recommended that the City offer a one time extension of the lease agreement for three months, allowing the proper wind down process to occur.

DAMAGES: If the City cannot vacate timely, or cannot reprogram services without effect, the City will be faced with potential damages, particularly in the form of hold over costs:

Rent will be due for all periods of continued occupancy at \$39,000/month, plus the costs associated.

Any breach of an agreement for camps and programming may expose the City to additional loss.

PROPOSED RESOLUTION IS ATTACHED



CITY OF PONTIAC CITY COUNCIL

**EMERGENCY RESOLUTION TO MITIGATE DAMAGE AND EXTEND LEASE
AGREEMENT FOR 825 GOLF DRIVE**

AT A REGULAR meeting of the Pontiac City Council of the City of Pontiac, Michigan, held at Pontiac City Hall on _____, 2021, the following resolution was offered by _____ and supported by _____.

Whereas, the City Council has elected to reject the option to purchase the property at 825 Golf Dr pursuant to the lease agreement and likewise rejected the owners offer to continue the lease on either a month to month or three year basis; and

Whereas, the City must vacate the entire premises by June 30, 2021 of be considered a hold over tenant which will cause the city to be charged additional rent and damages; and

Whereas, the property owner is in agreement to grant a three month extension on the lease agreement to continue programming, manage a schedule to close the center, and mitigate additional damages.

NOW THEREFORE, BE IT RESOLVED that the City Council does hereby Authorize the Mayor to review and execute a three (3) month extension to the Lease Agreement for 825 Golf Drive to allow for the City to timely re-program scheduled youth activity, determine a place and process for vacating the premises, and to avoid any extended damages during the extension.

PASSED AND APPROVED BY THE CITY COUNCIL, Pontiac, Michigan, this ____ day of _____, 202.

AYES: _____

NAYS: _____

I, Garland Doyle, Interim Clerk of the City of Pontiac, hereby certify that the above Resolution is a true copy and accurate copy of the Resolution passed by the City Council of the City of Pontiac on _____, 2021.

GARLAND DOYLE, City Clerk

Dated: _____, 2021

**LEASE AGREEMENT
(WITH PURCHASE OPTION)**

This Lease (hereinafter called the "**Lease**" or the "**Agreement**") is entered into as of the 1st day of July 2018, by and between Creative Schools Management, LLC located at 819 Golf Drive, Pontiac, MI (herein called "**Lessor**") and the City of Pontiac located at 47450 Woodward Ave., Pontiac, MI (herein called "**Lessee**"):

WITNESSETH: Lessor and Lessee agree as follows:

THE LEASED PREMISES

Subject to the terms of this Lease, during the Term, Lessor hereby does let and lease to Lessee the entire property known as **825 Golf Drive, Pontiac, MI 48341** (the "**Building**"), including, without limitation, the land and all improvements located thereon (along with the Building, the "**Premises**"). The definition of "Premises" also includes the use of the personal property items listed in the attached **Exhibit A**. Further, the leased Premises also includes the right of Lessee and its visitors to use the ingress/egress road which traverses the Adjacent Parcel (as defined below), and the entire parking lot servicing the Premises and the Adjacent Parcel. A drawing of the Premises, the Adjacent Parcel, the ingress/egress road, and the parking lot servicing the Premises and Adjacent Parcel is attached hereto as **Exhibit B**.

OCCUPANCY

Lessee is to have full and exclusive occupancy of the Premises (except to the extent the ingress/egress road and parking lot are shared with the Adjacent Premises). No other tenants will have any right to occupy the Premises (except to the extent the ingress/egress road and parking lot are shared with the Adjacent Premises)

LESSEE'S UTILITIES / MAINTENANCE

Lessee shall pay all charges for gas, water, sewer, electricity and heating service and all other utilities and services to the Premises (including monthly monitoring costs by ADT).

Lessee shall be responsible for maintenance, repair and replacement of the Building from the interior walls in, including custodial services, supplies, trash removal, a dumpster and disposal.

Lessee shall be responsible for contracting for maintenance of the lawn and landscaping of the leased Premises.

Lessee shall be responsible for snow and ice removal from the pavement, driveways, walkways and parking lots of the leased Premises, along with the shared ingress/egress road servicing the Premises and the Adjacent Parcel. Lessor grants to Lessee an easement over, on, and to the ingress/egress road for the purpose of complying with the maintenance requirements in this paragraph, and also for the purpose of permitting (but not requiring) Lessee to remove snow and ice from the parking lot at the Adjacent Parcel. Lessee's obligation to remove snow and ice from

the ingress/egress road shall cease if Lessor is no longer the owner of the Adjacent Parcel. If the Adjacent Parcel is leased to a third party tenant during the Term, that tenant shall have the obligation to remove snow and ice from the ingress/egress road and from the parking lot at the Adjacent Parcel.

Lessee shall be responsible for payment of regular, scheduled maintenance and minor repairs (\$2,000.00 or less per repair) of the HVAC/boiler units servicing the Building.

The foregoing, collectively, is referred to as Lessee's "Maintenance Obligations."

LESSOR'S MAINTENANCE

Except for the Maintenance Obligations, Lessor shall be responsible for the payment of all sums, and the maintenance, repair, and replacement of the Building and Premises, including, but not limited to the following:

Lessor shall be responsible for the payment of all costs to insure the Building and Premises (copies of policies and certificates shall be made available to Lessee).

Lessor shall be responsible for maintenance, repair, and replacement of the exterior walls of the Building, the roof, and any plumbing or utility lines servicing the Premises from the boundary of the Premises to the point of attachment on or in the Building.

Lessor shall be responsible for major repairs and replacement of the boiler unit servicing the Premises, if necessary.

TERM

The term of this Lease (the "Term") shall commence on **July 1, 2018** ("Commencement Date") and expire on **June 30, 2021** ("Expiration Date").

USE

The leased Premises are to be used and occupied for the purpose of operating a youth educational and recreational facility, and services and purposes reasonably ancillary thereto.

1. Lessee's Obligations

The Lessee hereby hires the leased Premises for the Term, and covenants:

a. Rent

(1) **Base Rent.** Commencing on the Commencement Date and continuing thereafter on or before the first day of each and every successive calendar month during the Term, Lessee shall pay to Lessor, in advance on the first day of each month, without further notice or demand and without offset, rebate, credit or

deduction for any reason whatsoever, the monthly installments of rent as follows ("**Base Rent**"): \$26,000. Total of annual base rent is \$312,000.00.

Base Rent and all other Rent due hereunder shall be paid to Lessor, without deduction or offset, in lawful money of the United States of America. Lessee shall pay the first full month of Base Rent to Lessor upon the mutual execution of this Lease.

(2) **Additional Rent.** In addition to Base Rent, Lessee covenants and agrees to pay as "**Additional Rent**," and without deduction or offset, all other sums payable under this Lease which, for the avoidance of doubt, are: (i) the Maintenance Obligations, (ii) the Reimbursable Expenses (as defined below), (iii) any late fees or interest charges, and (iv) any alterations to the Premises, as permitted hereunder. Base Rent and Additional Rent are sometimes referred to collectively herein as "**Rent**." Unless otherwise provided herein, items of Additional Rent shall become due and payable within five (5) days following written demand from Lessor.

(3) **General.** If at any time payment of the monthly rental amount reserved under this Section is more than five (5) days past due, Lessee shall pay Lessor a late fee in the amount of ten percent (10%) of the amount past due. The parties agree that such a late fee represents a fair and reasonable estimate of the costs Lessor will incur by reason of a late payment. In the event that any monthly rental payment is more than ten (10) days past due, in addition to the late fee, Lessee shall pay Lessor interest on the unpaid amount at the rate of ten percent (10%) per annum commencing on the tenth (10th) day after such payment was due, until such payment is made. Acceptance of the late fee or interest under this Section shall in no event constitute a waiver of Lessee's default with respect to the overdue amount, nor prevent Lessor from exercising any of his rights and remedies.

All checks shall be payable to "**Creative Schools Management, LLC**" and shall be mailed to:

Dr. Carl Byerly
4759 Owasco Court
Clarkston, MI 48348

- b. To use and occupy the leased Premises only for the purposes for which they are intended as per this Lease Agreement.
- c. To comply promptly, at Lessee's sole cost, with all lawful laws, orders, regulations, and ordinances of all municipal, county, state and federal authorities affecting the leased Premises and the cleanliness, safety, occupation, and use of same, including without limitation the Americans with Disabilities Act of 1990 42U.S.C. 12101-12213 (1991), as amended.
- d. To observe all reasonable regulations and requirements of insurance underwriters concerning the use and condition of the leased Premises tending to reduce fire

hazards and insurance rates, and not permit nor allow any rubbish, waste material or products to accumulate on the Premises. In addition, Lessee shall not allow the leased Premises to be used for any improper, immoral, or unlawful purpose, nor shall Lessee cause, maintain or permit any nuisance in, on or about the leased Premises.

- e. Lessee shall keep the leased Premises in a clean, sanitary and safe condition at all times.
- f. If the nature of the Lessee's business requires licensure, Lessee shall keep in effect a valid license to operate the leased Premises for that purpose and provide Lessor with a current copy of the required license.
- g. By accepting delivery of the Premises, Lessee accepts the Premises as suitable for Lessee's intended use and as being in good and sanitary operating order, condition and repair, AS IS, and without representation or warranty by Lessor as to the condition, use or occupancy which may be made thereof (except as may be provided herein). Any exceptions to the foregoing must be by written agreement executed by Lessor and Lessee. Lessee acknowledges that neither Lessor nor any agent nor any employee of Lessor has made any representations, warranty, estimation or promise of any kind or nature whatsoever relating to the physical condition of the Premises, including, by way of example only, the fitness of the Premises for Lessee's intended use or the actual dimensions of the Premises and Lessee expressly warrants and represents that Lessee has relied solely on its own investigation and inspection of the Premises in its decision to enter into this Lease and let the Premises in an "AS-IS" condition.
- h. Lessee shall be liable for and shall pay directly to the taxing authority, prior to delinquency, all taxes levied against Lessee's personal property. If any alteration installed by Lessee or any of Lessee's personal property is assessed and taxed with the Premises, Lessee shall pay such taxes to Lessor within ten (10) days after delivery to Lessee of a statement.
- i. In connection with its operation of the Premises during the Term, Lessee shall:
 - a. Utilize the Premises for education and enrichment programming, whether produced by Lessee or by a third party ("Programming");
 - b. Ensure that the Premises offers Programming by or through an organization that is recognized as a school by the State of Michigan, Department of Education;
 - c. Offer Certificates of Completion for Programming produced by Lessee; and
 - d. Ensure that Programming is performed by instructors of appropriate training and qualification (and, where applicable, with certification as may be required by the State of Michigan, Department of Education).Except as set forth immediately above (or elsewhere in this Lease), Lessee shall have no particular obligations regarding the operation of the Premises.

2. Lessor's Obligations

The Lessor covenants that the Lessee, on payment of the Rent at the time and in the manner aforesaid and performing all the foregoing covenants, shall and may peacefully and quietly have, hold, and enjoy the leased Premises for the Term.

3. **Insurance and Indemnity**

a. **Indemnification/Liability:**

- (i) Lessee shall indemnify, defend (using counsel satisfactory to Lessor in its sole discretion) and hold harmless Lessor, and its affiliates, and their employees, managers, partners, officers, directors, contractors and agents from and against all claims, demands, liabilities, obligations, damages, penalties, causes of action, suits, judgments, and expenses (including attorneys' fees) arising from or related to (i) the occupancy, condition, operation or use of the leased Premises, (ii) any accident, occurrence, injury to or death of persons, or loss of or damage to property occurring on or about the leased Premises, (iii) use or misuse of any portions of the leased Premises by the Lessee or any of Lessee's respective agents, contractors, employees, visitors, and invitees, or (iv) Lessee's failure to perform its obligations under this Lease. The obligations of Lessee under this Section arising by reason of any occurrence taking place during the Term of this Lease shall survive any termination of this Lease.

Lessor shall indemnify, defend (using counsel satisfactory to Lessee in its sole discretion) and hold harmless Lessee, and its affiliates, and their employees, managers, partners, officers, directors, contractors and agents from and against all claims, demands, liabilities, obligations, damages, penalties, causes of action, suits, judgments, and expenses (including attorneys' fees) arising from or related to (i) any accident, occurrence, injury to or death of persons, or loss of or damage to property occurring on or about the leased Premises which is caused by Lessor or its agents (in whole or in part), or (ii) Lessor's failure to perform its obligations under this Lease. The obligations of Lessor under this Section arising by reason of any occurrence taking place during the Term of this Lease shall survive any termination of this Lease.

The Lessor will procure and keep in effect during the Term hereof commercial general liability insurance on an occurrence basis with limits of at least **Two Million Dollars (\$2,000,000.00) per occurrence**, with a **Two Million Dollar (\$2,000,000.00) annual general aggregate**. Such policy shall include coverage for bodily injury, property damage, Premises and operations, personal and advertising injury and contractual liability insurance that covers the indemnification obligations of this Lease.

b. **Commercial Property Insurance:**

Lessor shall procure and pay for commercial property insurance for protection against perils included within the standard form of "all-risks" fire and casualty insurance policy on the Building in an amount not less than one hundred percent (100%) of its full replacement value from time to time during the Term.

c. **Contents/Lessee Improvements:**

Lessee shall be responsible for securing any insurance it deems advisable on its personal property, Lessee improvements, or for business interruption, and Lessor shall have no liability with respect to any loss which might have been covered by such insurance.

4. **Alterations**

Lessee may make no alterations, additions, or improvements to the leased Premises without the Lessor's prior written consent (which shall be given promptly, and not unreasonably withheld); *provided*, however, that Lessor shall be permitted to maintain the Premises in conformance with the requirements of this Lease, and Lessee shall be permitted to make *de minimus* alterations, additions, or improvements to the Premises (less than \$5,000.00 per occurrence). Notwithstanding the foregoing, no structural changes to the Premises shall be made without the Lessor's prior written consent (which shall be given promptly, and not unreasonably withheld). All such alterations, additions and improvements shall be at the expense of the Lessee and Lessee hereby indemnifies and holds Lessor harmless from all costs, liability and loss of any kind and all claims of loss or liability, in any way arising out of or by reason of any such alterations, additions or improvements. Upon vacation of the leased Premises, said improvements, additions and alterations shall, at Lessor's option, become the property of the Lessor. Lessee shall promptly remove all such alterations, additions and improvements required by Lessor to be removed and Lessee shall restore the Premises after such removal to substantially their condition prior to the time such alteration, addition or improvement was made. All furnishings and equipment which are not attached or affixed to the leased Premises made or placed by Lessee upon the leased Premises shall be the property of the Lessee, and the Lessee shall be permitted to remove the same at the end of the Term of this Lease, and Lessee agrees to repair any damage to the Premises or the Building incurred thereby.

If Lessor consents to Lessee's performance of any alteration or addition to the leased Premises ("Work"), Lessee shall ensure that the Work shall be made in accordance with all applicable laws, regulations and the building codes, in a good and workmanlike manner and in quality reasonably satisfactory to Lessor. In addition, prior to commencement of any Work, Lessee must submit to Lessor for approval, which approval Lessor may withhold in its sole and absolute discretion:

- (i) a complete set of plans and specifications prepared and sealed by a registered architect or engineer;
- (ii) a complete set of drawings and specifications for mechanical, electrical and plumbing systems; and

- (iii) a list of the contractors and subcontractors (together, "Contractors") who will perform the Work, together with proof of insurance and performance and labor bonds, in such amounts and with such carriers or sureties as Lessor may reasonably require.

Lessor's approval of the foregoing items (i) through (iii) shall create no responsibility or liability on the part of Lessor for their completeness, design sufficiency or compliance with all laws, rules and regulations of governmental agencies or authorities.

No person shall be entitled to any lien on the leased Premises because of any labor or material furnished to Lessee in connection with any alterations or improvements by Lessee, and nothing in this Lease shall be construed to constitute a consent by Lessor to the creation of any lien. If any lien is filed against the leased Premises as a result of a claim against Lessee for labor or material furnished to Lessee, Lessee shall cause the lien to be discharged of record within fifteen (15) days after filing, or notify the Lessor that there exists a good faith dispute concerning the lien for which Lessee is diligently pursuing resolution. If Lessee fails to cause the lien to be discharged within such time (or fails to notify Lessor of a good faith dispute), Lessor may, without the obligation to do so, payoff the lien and Lessee shall reimburse Lessor for all costs and expenses incurred by Lessor to pay and discharge such lien, including, but not limited to, reasonable attorney fees ("Lien Expense"). Lessee shall indemnify Lessor from any costs, including, but not limited to, reasonable attorney fees, in connection with any such lien.

In the event Lessee fails to reimburse Lessor within thirty (30) days after receipt of Lessor's demand for reimbursement for any Lien Expense incurred by Lessor with respect to any lien ("Delinquency Date"), Lessee shall be required to pay to Lessor, on the Delinquency Date and every thirty (30) days thereafter until Lessor receives such reimbursement, in addition to the amount of such Lien Expense, a late fee in the amount of five percent (5%) of the outstanding amount of the Lien Expense. Acceptance of the late fee or interest under this Section shall in no event constitute a waiver of Lessee's default with respect to the overdue amount, nor prevent Lessor from exercising any of his rights and remedies.

5. **Eminent Domain**

If fifty percent (50%) or more of either the Premises is permanently taken for any public or quasi-public purpose by any lawful governmental power or authority, by exercise of the right of appropriation, inverse condemnation, condemnation or eminent domain, or sold to prevent such taking (each such event being referred to as a "Condemnation"), Lessor may, at its option, terminate this Lease as of the date title vests in the condemning party. If fifty percent (50%) or more of the Premises is taken and if the Premises remaining after such Condemnation, Lessee shall have the right to terminate this Lease as of the date title vests in the condemning party. If either party elects to terminate this Lease as provided herein, such election shall be made by written notice to the other party given within thirty (30) days after the nature and extent of such Condemnation have been finally determined. If neither Lessor nor Lessee elects to terminate this Lease to the extent permitted above, Lessor shall promptly restore the Premises, to the extent of any Condemnation award

received by Lessor, to substantially the same condition as existed prior to such Condemnation, allowing for the reasonable effects of such Condemnation, and a proportionate abatement shall be made to the Base Rent and all other sums owed hereunder corresponding to the time during which, and to the portion of the floor area of the Premises (adjusted for any increase thereto resulting from any reconstruction) of which, Lessee is deprived on account of such Condemnation and restoration, as reasonably determined by Lessor. Except as expressly provided in the immediately preceding sentence with respect to abatement of Base Rent, Lessee shall have no claim against Lessor for, and hereby releases Lessor and Lessor's agents from responsibility for and waives its entire claim of recovery for any cost, loss or expense suffered or incurred by Lessee as a result of any Condemnation, whether permanent or temporary, or the repair or restoration of the Premises following such Condemnation, including any cost, loss or expense resulting from any loss of use of the whole or any part of the Premises and/or any inconvenience or annoyance occasioned by such Condemnation, repair or restoration.

Lessor shall be entitled to any and all compensation, damages, income, rent, awards, or any interest therein whatsoever which may be paid or made in connection with any Condemnation, and Lessee shall have no claim against Lessor for the value of any unexpired term of this Lease or otherwise; provided, however, that Lessee shall be entitled to receive any award separately allocated by the condemning authority to Lessee for Lessee's relocation expenses or the value of Lessee's property (specifically excluding fixtures, alterations and other components of the Premises which under this Lease or by law are or at the expiration of the Term will become the property of Lessor), provided that such award does not reduce any award otherwise allocable or payable to Lessor.

6. **Taxes**

Any real property taxes assessed against the leased Premises shall be paid by Lessor; provided, however, that if the Premises loses its status as a school, and as a result, loses any favorable tax exemptions, the parties agree to split the cost of any increase in real property taxes (however, Lessee's contribution shall be capped at \$5,000.00 per year).

7. **Assignment and Subletting**

Lessee covenants that it will not assign, sell, mortgage or in any manner transfer or encumber this Lease or any interest herein, or sublet the leased Premises or any part or parts thereof or grant any concession or license or otherwise permit occupancy of all or any part thereof by others without in each case first obtaining the prior written consent of Lessor, which consent shall be given promptly and shall not be unreasonably withheld. The consent by Lessor to an assignment or subletting shall not in any way be construed to release Lessee from obtaining the express consent of the Lessor to any further assignment or subletting of any part of the leased Premises nor shall the collection of rent by Lessor from any assignee, sub-lessee or other occupant be deemed a waiver of this covenant or the acceptance of the assignee, sub-lessee or occupant as a lessee hereunder or a release of Lessee from the further performance by Lessee of the covenants in this Lease on Lessee's part to be performed. Whether or not Lessor consents to any proposed assignment or

sublease, Lessee shall pay Lessor's reasonable attorneys' fees and costs incurred by Lessor (not to exceed \$1000) in evaluating any proposed assignment or sublease within thirty (30) days after written request by Lessee. Notwithstanding the foregoing, Lessee shall be permitted to assign or sublet space at the Premises to such of its affiliates or partners as might be necessary in order to comply with requirements of Section 1(i).

Without limitation as to other reasonable grounds for withholding consent, the parties hereby agree that it shall be reasonable under this Lease and under any applicable law for Lessor to withhold consent to any proposed assignment or sublease where one or more of the following apply: The transferee intends to use the Premises for purposes which are not permitted under this Lease; the transferee is a governmental agency or an instrumentality thereof (other than the City of Pontiac, Michigan); or the transferee is not a party of sufficient financial worth and/or financial stability in light of the responsibilities to be undertaken in connection with the transfer on the date consent is requested.

For purposes of this Lease, an assignment shall also include (i) if Lessee is a partnership, the withdrawal or change, voluntary, involuntary or by operation of law, of fifty percent (50%) or more of the partners, or transfer of fifty percent (50%) or more of partnership interests, within a twelve (12)-month period, or the dissolution of the partnership without immediate reconstitution thereof, and (ii) if Lessee is a closely held corporation (*i.e.*, whose stock is not publicly held and not traded through an exchange or over the counter), (A) the dissolution, merger, consolidation or other reorganization of Lessee or (B) the sale or other transfer of an aggregate of fifty percent (50%) or more of the voting shares of Lessee (other than to immediate family members by reason of gift or death), within a twelve (12)-month period, or (C) a mortgage, hypothecation or pledge which results in a change in control of an aggregate of fifty percent (50%) or more of the voting shares of Lessee.

8. **Default**

The occurrence of any one or more of the following events (hereinafter referred to as "Events of Default") shall constitute a breach of this Lease by Lessee:

- a. if Lessee shall fail to pay rent or any other sum when and as the same becomes due and payable;
- b. if Lessee shall fail to perform or observe any other term hereof to be performed or observed by Lessee under this Lease;
- c. if Lessee shall make a general assignment for the benefit of creditors, or shall admit in writing its inability to pay its debts as they become due or shall file a petition in bankruptcy, or shall be adjudicated as insolvent or shall file a petition in any proceeding seeking any reorganization, arrangements, composition, readjustment, liquidation, dissolution or similar relief under any present or future statute, law or regulation, or shall file an answer admitting or fail timely to contest or acquiesce in the appointment of any trustee, receiver or liquidator of Lessee or any material part of its properties;

- d. if this Lease or any estate of Lessee hereunder shall be levied upon under any attachment or execution and such attachment or execution is not vacated within thirty (30) days;
- e. if Lessee vacates, abandons or deserts the leased Premises or Lessee fails to fully occupy the leased Premises for more than thirty (30) consecutive days; or
- f. if there is a revocation, termination or other invalidation of any permit, license or authorization with respect to Lessee's use and/or occupancy of the leased Premises, including, but not limited to, certificates of occupancy, business licenses or charters.

Upon the occurrence of an Event of Default: (i) for an Event of Default under 8a, Lessor shall provide Lessee with written notice of said Event of Default, and Lessee shall have seven (7) days to cure same; (ii) for an Event of Default under 8a through 8f, Lessor shall provide Lessee with written notice of said Event of Default, and Lessee shall have thirty (30) days to cure same (unless a cure cannot reasonably be effectuated in 30 days, in which case the time to cure shall be extended for a reasonable amount of time; provided, however, that Lessee is diligently pursuing a cure).

9. **Remedies**

Upon the occurrence of an uncured Event of Default, in addition to any other remedies which may be available to Lessor, Lessor may, at his option, after providing to Lessee any notice required under Michigan Law, do one or more of the following:

- a. Terminate this Lease and, upon such termination, this Lease shall come to an end and expire upon Lessor's termination, but Lessee shall remain liable for any damages Lessor may incur by reason of any default of the Lessee to comply with the terms and conditions of this Lease; and/or
- b. Either with or without terminating this Lease, Lessor may immediately or at any time after the uncured Event of Default or after the date upon which this Lease shall expire, reenter the leased Premises or any part thereof, without notice, either by summary proceedings or by any other applicable action or proceeding, (without being liable to indictment, prosecution or damages therefore), and may repossess the leased Premises and remove any and all of Lessee's property and effects from the leased Premises; and/or
- c. Either with or without terminating this Lease, Lessor may relet the whole or any part of the leased Premises from time to time, either in the name of Lessor or otherwise, to such tenant or tenants, for such term or terms ending before, on or after the expiration of this Lease, at such rental or rentals and upon such other conditions, which may include concessions and free rent periods, as Lessor, in its sole discretion, may determine. In the event of any such reletting, Lessor shall not be liable for the failure to collect any rental due upon any such reletting, and no

such failure shall operate to relieve Lessee of any liability under this Lease or otherwise to affect any such liability; and Lessor may make such repairs, replacements, alterations, additions, improvements, decorations and other physical changes in and to the leased Premises as Lessor, in its sole discretion, considers advisable or necessary in connection with any such reletting or proposed reletting, without relieving Lessee of any liability under this Lease or otherwise affecting such liability; provided, however, that Lessor shall, at all times, make a commercially reasonable effort to mitigate its damages; and/or

- d. Accelerate all Rent due for the balance of the Term of this Lease and declare the same to be immediately due and payable; and/or
- e. Lessor shall have the right to recover all amounts payable by Lessee hereunder as they become due and all other damages incurred by Lessor as a result of an uncured Event of Default including, without limitation, attorney's fees and costs; and/or
- f. Lessor may exercise any other right or remedy available at law or in equity.

10. **Controlling Law; No Other Lease or Representatives**

This Lease shall be governed by the laws of the State of Michigan. There are no understandings, Leases, representations, or warranties, expressed or implied, other than those set forth in a written addendum or supplement executed simultaneously herewith, or as herein set forth fully or incorporated by specific reference, respecting this Lease or any real or personal property leased hereunder.

11. **Non-Waiver; Modifications**

No waiver of any provision of this Lease, or a breach thereof, shall be construed as a continuing waiver, nor shall it constitute a waiver of any other provision or breach. The acceptance of part (but not all) of a rent installment(s) due Lessor hereunder shall not constitute a waiver of default hereunder for nonpayment of rent. The acceptance of all or part of a rent installment(s) due Lessor hereunder shall not constitute a waiver of any other type of default hereunder. No modification, alteration and/or amendment of this Lease shall be binding upon the other party hereto, unless the same shall be reduced to writing and signed by the party against whom it is sought to be enforced.

12. **Notices**

Whenever under this Lease provision is made for notice of any kind, unless otherwise expressly herein provided, it shall be in writing and shall be served personally, sent by registered or certified mail, with postage prepaid, or sent by Federal Express or other similar next business day air courier. Notice shall be deemed given upon personal delivery or one (1) business day following deposit with an air courier to the address of Lessor or Lessee, as the case may be, as stated below, or such other address as either of

the parties may subsequently designate in writing by notice to the other party in the manner required herein:

To the Lessor at:

**Dr. Carl Byerly
4759 Owasco Court
Clarkston, MI 48348**

To the Lessee at: **The Premises**

With a required copy to:

**Paul A. Thursam, Esq.
Giarmarco, Mullins & Horton, P.C.
101 W. Big Beaver Rd., Suite 1000
Troy, MI 48084**

13. Purchase Option

Lessor hereby grants Lessee an option to purchase the Premises (the "**Purchase Option**") during the periods commencing as of April 1, 2019 and ending on June 30, 2019, and commencing as of January 1, 2021 and ending on June 30, 2021 (each an "**Option Period**"), on the terms and conditions set forth herein.

a. Consideration. The consideration for the Purchase Option will be the execution of this Lease. The parties expressly acknowledge and agree that such consideration is of significant value and that, based upon such adequate consideration, the Purchase Option is valid and fully enforceable.

b. Limitation on Option/Exercise of Option to Purchase. The Purchase Option shall be valid only if, at the time of exercise of the Purchase Option and as of the Close of Escrow (defined below), Lessee is not then in default under the Lease (following any applicable notice and cure period). If such condition is met (or expressly waived by Lessor), Lessee may, subject to the provisions of this Section, purchase the Premises by delivering to Lessor not more than two hundred seventy (270) days and not less than ninety (90) days advance written notice prior to the date selected by Lessee for the purchase of the Premises of the election to purchase ("**Exercise Notice**") in accordance with the notice provisions set forth herein. For clarity, the date selected by Lessee for the purchase of the Premises must occur during the Option Period.

c. Purchase Price. The purchase price for the Premises under the Purchase Option dated April 1, 2019 and ending on June 30, 2019 is \$3,150,000.00 The purchase price for the Premises under the Purchase Option dated January 1, 2021 and ending on June 30, 2021 is \$2,850,000.00 (each a "**Purchase Price**", as applicable). The Purchase Price will be paid, in full, in cash at Close of Escrow (as hereafter defined).

d. Escrow. Within thirty (30) days of the Exercise Notice, the parties will open escrow with the commercial escrow office of Lessor's choice ("**Escrow Holder**"). Lessor and Lessee will execute and deliver to Escrow Holder, in a timely manner, all escrow instructions and other documents reasonably necessary to consummate the transaction contemplated by the exercise of this Purchase Option.

e. Title. On the Closing, Lessor will convey title to the Premises together with all appurtenances, easements, development rights, contract rights, permits, tangible and intangible property relating to the Premises, mineral, oil, gas and other hydrocarbon substances on, in or under the land, and all air and water rights, beneficial easements, and rights of way pertaining thereto by good and sufficient Warranty deed, along with a bill of sale in the form and containing warranties in accordance with the customs in the County in which the Premises is located (the "**County**"), free and clear of all liens and encumbrances (except as waived by Lessee), but otherwise in its AS IS, WHERE IS, condition. Current real property taxes shall be prorated on a due date basis as of midnight on the date of Closing, as though said taxes were paid in advance.

f. Costs and Expenses. Any costs incurred through Escrow shall be allocated to Lessor or Lessee hereunder in the manner customary in the County. Lessor shall be responsible for payment of any transfer taxes, and for the cost of the title policy, conveying title to the Premises in the condition required in the Option Purchase Agreement (defined below) which, at a minimum, shall include: (i) a policy amount not less than the Purchase Price, and (ii) a policy delivered without standard exceptions (except as may be waived by Lessee).

g. Close of Escrow. For purposes of this Agreement, "**Closing**" and "**Close of Escrow**" will be defined as the date that the deed conveying title to the Premises is delivered to Lessee.

h. Execution of Option Purchase Agreement. Within thirty (30) days after the Exercise Notice, Lessor and Lessee shall negotiate in good faith and enter into a purchase agreement completed in accordance with this Section ("**Option Purchase Agreement**"). The amount of deposit shall be Three Hundred Thousand Dollars (\$300,000.00). The Option Purchase Agreement shall permit Lessee, within a 45-day period, to conduct due diligence of the Premises, title, environmental, survey, and any other matters customary for the purchase of real property, and the deposit shall be refundable to Lessee until the time for due diligence investigation expires.

i. Termination of Lease on Close of Escrow. After the delivery of the Exercise Notice, this Lease will continue in full force and effect until the Close of Escrow, and on the Close of Escrow, this Lease will terminate and the parties will be released from all future liabilities and obligations accruing under this Lease, except those which, by the provisions of this Lease, expressly survive the expiration or termination of the Term. Notwithstanding anything to the contrary contained in this Lease or the definitive purchase agreement, if the Close of Escrow is not consummated for any reason, including

default by Lessee, this Lease will remain in full force and effect. If the Close of Escrow is not consummated on account of a default by Lessee hereunder or under the Option Purchase Agreement, then for the avoidance of doubt, Lessee's right to the applicable Purchase Option shall automatically extinguish.

j. Memorandum of Option. Lessee shall be permitted, at its expense, to prepare and record with the appropriate Register of Deeds office a Memorandum of Option memorializing the agreements of the parties set forth in this Section. Any such recording shall not reference the Purchase Price.

k. Easement and Parking. Lessor is the owner of the immediately adjacent parcel, 819 Golf Drive (the "Adjacent Parcel"). As part of the consummation of the Purchase Option, Lessor and Lessee agree to execute an Easement and Maintenance Agreement that will provide, among other terms: (i) that Lessee shall be granted a perpetual, non-exclusive easement over the ingress/egress servicing the Premises, and the cost of maintaining the easement shall be shared by the Lessee and the owner of the Adjacent Parcel; and (ii) the creation of an perpetual, non-exclusive easement over and on the parking lot shared by the Premises and the Adjacent Parcel, which easement shall permit the visitors of both parcels to park anywhere on the parking lot (but maintenance shall not be shared; the parcels shall be responsible for the maintenance and repair of their respective portions of the parking lot). The Easement and Maintenance Agreement shall be recorded at Lessee's expense at the Close of Escrow. Lessor shall not sell, assign, or otherwise transfer any ownership in or to the Adjacent Parcel unless and until the Easement and Maintenance Agreement shall be prepared and recorded.

14. Damage / Destruction

If the Premises is damaged in whole or part by fire or other insured casualty, Lessor will give Lessee notice of the time which will be needed to repair such damage, as determined by Lessor in its sole discretion, and the election (if any) which Lessor has made according to this Section. Such notice will be given no later than the forty-fifth (45th) day (the "**Notice Date**") after the fire or other insured casualty.

a. If the Premises is damaged in whole or part by fire or other insured casualty to an extent which may be repaired within ninety (90) days after the commencement of repair, as determined by Lessor, Lessor will repair the damage to the extent of available insurance proceeds. In that event this Lease will continue in full force and effect except that Base Rent will be abated on a pro rata basis from the date of the fire or other insured casualty until the date of the substantial completion of such repairs (the "**Repair Period**") in proportion to the rentable square footage of the Premises which Lessee is unable to use during the Repair Period. There will be a similar abatement in the event the Building is not repaired to substantially the same condition as before the damage. Notwithstanding the foregoing, Lessor shall not be obligated to repair any damage which occurs within the last twenty-four (24) months of the Term, and if Lessor so elects not to repair, this Lease shall terminate on the Notice Date; provided, however, that Lessee shall automatically be granted a Purchase Option exercisable within seven

(7) days of receiving written notice of Lessor's election not to repair.

b. If the Premises is damaged in whole or part by fire or other insured casualty to an extent which may not be repaired within ninety (90) days after the commencement of repair with available insurance proceeds, but which may be repaired within one hundred eighty (180) days after the commencement of repair with available insurance proceeds, as determined by Lessor, then, at Lessor's option, Lessor may repair such damage to the Premises. If Lessor elects to repair such damage, Base Rent will be abated during the Repair Period in proportion to the rentable square footage of the Premises which Lessee is unable to use during the Repair Period. There will be a similar abatement in the event the Building is not repaired to substantially the same condition as before the damage. If Lessor does not elect to repair such damage, this Lease will terminate on the Notice Date.

c. If the Premises is damaged in whole or part by fire or other insured casualty to an extent which cannot be repaired within one hundred eighty (180) days after the commencement of repair with available insurance proceeds, as determined by Lessor, then Lessor may cancel this Lease as of the date of such damage by written notice given to Lessee on or before the Notice Date. If the Premises is damaged in whole or part by fire or other insured casualty to an extent which cannot be repaired within one hundred eighty (180) days after the commencement of repair, as determined by Lessor, then Lessee may cancel this Lease as of the date of such damage by written notice given to Lessor within ten (10) days after Lessor's delivery of a notice that the repairs cannot be made within such one hundred eighty 180 days. If neither Lessor nor Lessee so elects to cancel this Lease, Lessor will repair the Premises, and Base Rent will be abated during the Repair Period in proportion to the rentable square footage of the Premises which Lessee is unable to use during the Repair Period. There will be a similar abatement in the event the Building is not repaired to substantially the same condition as before the damage.

d. Notwithstanding the provisions of subsections (a), (b) or (c) above, (i) if the proceeds of insurance are insufficient to pay for the repair of any damage to the Premises, or if the Premises is damaged in whole or in part by an uninsured casualty, Lessor will have the option to repair such damage or terminate this Lease as of the date of such casualty by written notice to Lessee on or before the Notice Date; and (ii) if any such damage by fire or other casualty is the result of the willful misconduct, negligence or wrongful failure to act of Lessee or Lessee Parties, there will be no abatement of Base Rent as otherwise provided for in this Section, and Lessee shall pay, at Lessee's sole cost and expense, to Lessor upon demand, the difference between the cost of repairing the damage and the insurance proceeds received by Lessor, and Lessee shall not have any right to terminate this Lease. Lessor shall be deemed to have complied with the requirements of this Section as to the time of completion of repairs so long as Lessor makes diligent effort to complete the repairs in a reasonable amount of time. Lessor shall not be liable to Lessee or its employees, agents, contractors, invitees or customers for loss or damage to merchandise, tenant improvements, fixtures, automobiles, furniture, equipment, computers, files or other property located at the Premises (except

for Lessor's indemnification obligations set forth in Section 3). Lessee shall repair or replace all of Lessee's property and any Alterations at Lessee's sole cost and expense to the extent of insurance proceeds. Lessee acknowledges that it is Lessee's sole responsibility to obtain adequate insurance coverage to compensate Lessee for damage to Lessee's property and Alterations.

15. **Successors and Assigns**

This Lease and each of the covenants, conditions, and Leases contained herein shall be binding upon each of the parties and upon their respective successors, representatives and assigns, subject to the provisions as to assignment, and the benefits shall inure to each of the parties and to their respective permitted successors, representatives and assigns.

16. **No Representations**

Lessee acknowledges that no representation, verbal or written, has been made by any broker, agent or employee of Lessor regarding the condition of the improvements on the Premises. This Lease is not made in reliance upon any representation whatsoever, except as may be provided herein.

17. **Security Deposit**

The Lessor herewith acknowledges the receipt of 1 month of rent (\$25,000.00), which he is to retain as security for the faithful performance of all of the covenants, conditions, and terms of this Lease, but in no event shall the Lessor be obliged to apply the same upon rents or other charges in arrears or upon damages for the Lessee's failure to perform said covenants, conditions, and terms; the Lessor may so apply the security at his option; and the Lessor's right to the possession of the Premises for non-payment of rent or for any other reason shall not in any event be affected by reason of the fact that the Lessor holds this security. The said sum, if not applied toward payment of rent in arrears or toward the payment of damages suffered by the Lessor by reason of the Lessee's breach of the covenants, conditions, and Leases of this Lease, is to be returned to the Lessee when this Lease is terminated, according to the terms, but in no event is the said security to be returned until the Lessee has vacated the Premises and delivered possession to the Lessor. In the event that the Lessor repossesses himself of the leased Premises because of the Lessee's default or because of the Lessee's failure to carry out the covenant, conditions, and terms of this Lease, the Lessor may apply the said security upon all damages suffered to the date of said repossession and may retain the said security to apply upon such damages as may be suffered or shall accrue thereafter by reason of the Lessee's default or breach. The Lessor shall not be obliged to keep the said security as a separate fund, but may mix the said security with its own funds nor shall Lessor be required to obtain or account for any interest on said funds.

18. **Headings**

The headings of this Lease are for purposes of reference only and shall not limit or define

the meaning of any provisions of this Lease.

19. **Hazardous Materials**

- a. Lessee shall be fully responsible, at its own expense, for compliance with all laws and/or regulations governing the handling of Hazardous Materials or other substances used or stored on the Premises in connection with Lessee's business conducted therein. All hazardous or potentially Hazardous Materials shall be stored in proper containers and shall be further protected against spills by secondary containment facilities. Lessee shall not spill, introduce, discharge or bury any Hazardous Materials, substance or contaminant of any kind in, on, or under the Premises or any portion thereof or any adjacent Premises or into the ambient air. Lessee shall not permit the discharge of any Hazardous Materials into the sanitary or storm sewer or water system serving the Premises or any adjacent Premises or into any municipal or other governmental water system or storm and/or sanitary sewer system. Lessee shall employ all appropriate safeguards and procedures necessary or appropriate to protect such systems from contamination. Lessee shall undertake, at its expense, any necessary and/or appropriate cleanup process in connection with any breach of the foregoing covenants, and without limiting Lessee's other indemnity or insurance obligations under this Lease. Lessee shall indemnify and hold harmless Lessor from and against all liability whether direct, indirect, consequential or otherwise, arising from any incident or occurrence on or about the Premises or any adjacent Premises pertaining to Hazardous Materials which results from the acts or omissions of Lessee, its agents, employees or invitees, during the Term hereof. The obligations of Lessee under this section shall survive the termination of this Lease.
- b. "Hazardous Materials" shall include, without limitation, any chemical or other material which is or may become injurious to the public health, safety or welfare, or to the environment, flammable explosives, petroleum fractions, pesticides, radioactive materials, regulated substances, hazardous or toxic substances, contaminating pollutants or related or similar materials, including by way of example, substances or materials defined by any federal, state or local environmental law, ordinance, rule or regulation, including, without limitation, the Comprehensive Environmental Response, Compensation and Liability Act of 1980, the Hazardous Materials Transportation Act, the Resource Conservation and Recovery Act, the Federal Insecticide, Fungicide, and Rodenticide Act or the Michigan Environmental Response Act, and the regulations adopted and publications promulgated pursuant thereto, all as amended.

20. **Asbestos**

Lessee understands and agrees that it is Lessee's obligation to comply with those portions of Michigan's Asbestos in Educational Facilities Act ("AEFA"), the Federal Asbestos Hazard Emergency Response Act ("AHERA"), the Federal Occupational Safety and

Health Act ("OSHA") and the Michigan Occupational Safety and Health Act ("MIOSHA") which apply to it, including any and all regulations promulgated thereunder regulating asbestos-containing materials in any fashion whatsoever (collectively, the "Asbestos Regulations") with respect to the leased Premises. All obligations of Lessee under the Asbestos Regulations shall be performed by asbestos abatement contractors or such other persons as are trained and licensed to inspect, evaluate and abate asbestos-containing materials, or those materials that are suspected or presumed to contain asbestos. Lessee hereby indemnifies, defends and holds Lessor harmless from all costs, liability and loss of any kind and all claims of loss or liability, in any way arising out of or by reason of Lessee's failure to comply with this Section and/or the Asbestos Regulations. Lessor represents and warrants that, as of the date of this Lease, the Building is in compliance with the Asbestos Regulations. Lessor hereby indemnifies, defends and holds Lessee harmless from all costs, liability and loss of any kind and all claims of loss or liability, in any way arising out of or by reason of Lessor's breach of the foregoing sentence.

21. **Signs**

Lessee has permission to erect an exterior sign on the property of the leased Premises advertising the Lessee's intended use. The size, type, design, legend, and location must be in compliance with all applicable laws and restrictions of record, including but not limited to, all applicable city ordinances. Lessee hereby acknowledges and agrees to maintain, at Lessee's sole cost and expense, any sign erected by Lessee pursuant to this Section in good repair and working order at all times. In addition, Lessee hereby agrees to indemnify, defend and hold Lessor harmless (using counsel of Lessor's choice) from and against any cost, expense, claim or liability, including reasonable attorneys' fees, arising from or related to any sign erected by Lessee on the leased Premises or the maintenance thereof.

22. **Lessor's Cure**

All covenants, terms and conditions to be performed by Lessee under any of the terms of this Lease shall be at its sole cost and expense and without any abatement of rent. If Lessee shall fail to pay any sum of money, other than the payment of Rent, required to be paid by it hereunder or shall fail to perform any other act on its part to be performed hereunder, Lessor may, but shall not be obligated so to do, and without waiving or releasing Lessee from any obligations of Lessee, make any such payment or perform any such other act on Lessee's part to be made or performed as in this Lease provided. Lessee shall reimburse all sums so paid by Lessor and all necessary incidental costs related thereto ("Reimbursable Expenses") within fifteen (15) days of receipt of written notice from Lessor ("Delinquency Date") of the amount due. In the event Lessee fails to reimburse Lessor after receipt of Lessor's demand for Reimbursable Expenses, Lessee shall be required to pay to Lessor, on the Delinquency Date and every thirty (30) days thereafter until Lessor receives such reimbursement, in addition to the amount of such costs, a late fee in the amount of ten percent (10%) of the outstanding amount of the cost. Acceptance of the late fee or interest under this Section shall in no event constitute a

waiver of Lessee's default with respect to the overdue amount, nor prevent Lessor from exercising any of his rights and remedies.

All Reimbursable Expenses shall be deemed Additional Rent, and Lessor shall have (in addition to any other right or remedy of Lessor) the same rights and remedies in the event of the nonpayment thereof by Lessee as in the case of default by Lessee in the payment of rent.

23. **Lessor's Rights and Non-liability**

- Lessor shall have the right from time to time, with at least 24-hours notice to Lessee, to inspect the leased Premises to confirm Lessee's compliance with this Lease.
- Lessor shall not be responsible or liable to Lessee for:
 - any loss or damage that may be occasioned by or through the acts or omissions of persons occupying adjoining parcels; or
 - any loss or damage resulting to Lessee or its property from theft or a failure of the security systems, if any, in the structures or improvements on the leased Premises; or
 - or any damage or loss of property within the leased Premises from any cause other than solely by reason of the willful acts or omissions of Lessor or its agents, or Lessor's default under this Lease beyond any applicable cure period, and no such occurrence shall be deemed to be an actual or constructive eviction from the leased Premises or result in an abatement of rents.

If Lessor shall fail to perform any covenant, term or condition of this Lease upon Lessor's part to be performed, Lessee shall give Lessor notice of such default and ten (10) days in which to cure such default; provided, if such cure cannot be reasonably completed within such 10-day period, then Lessor shall have such additional time as necessary to cure so long as Lessor commences to cure within such 10-day period and diligently prosecutes such cure to completion. If as a consequence of such default, Lessee shall recover a money judgment against Lessor, such judgment shall be satisfied only against the right, title and interest of Lessor in the leased Premises and out of rents or other income from the leased Premises by Lessor, or out of the consideration received by Lessor from the sale or other disposition of all or any part of Lessor's right, title and interest in the leased Premises, and Lessor shall not be liable for any deficiency. Under no circumstances shall any present or future partner of Lessor (if Lessor is a partnership), future member or manager in Lessor (if Lessor is a limited liability company), affiliate of Lessor, or trustee or beneficiary (if Lessor or any partner or member of Lessor is a trust) (collectively, "**Lessor Parties**"), have any liability for the performance of Lessor's obligations under this Lease. Notwithstanding any contrary provision herein, neither Lessor nor the Lessor Parties shall be liable under any circumstances for injury or damage to, or interference with Lessee's business, or consequential damages, including, but not limited to, loss of profits, loss of rents or other revenues, loss of business opportunity, loss of goodwill or loss of use, in each case, however occurring; provided, however, that the foregoing limitation shall not apply to Lessor's indemnification obligations herein.

24. **Transfer of Leased Premises by Lessor Prohibited**

As long as Lessee's Purchase Options (or any one of them) remain outstanding, Lessor shall have no right to sell, assign, or otherwise transfer its interest in the Premises without Lessee's consent. If such a sale, assignment, or transfer is permitted by Lessee, Lessor shall automatically be relieved of any obligations or liabilities on the part of Lessor accruing from and after the date of such transfer and Lessee covenants and agrees to recognize the transferee as the Lessor under this Lease. Under no circumstances will Lessee permit a sale, assignment, or transfer of any interest in the Premises unless Lessee's Purchase Options as described herein are preserved.

25. **Subordination and Non-Disturbance**

This Lease and the rights of the Lessee hereunder are hereby made subject to and subordinate to all mortgages now or hereafter placed upon the leased Premises. Lessee covenants and agrees to execute and deliver on demand an instrument or instruments subordinating this Lease to the lien of any such mortgage or mortgages. In addition, Lessee agrees that, upon the request of Lessor or any mortgagee of Lessor, Lessee shall execute a commercially reasonable estoppel certificate on demand in form satisfactory to Lessor or any mortgagee of Lessor. Further, Lessee agrees to attorn to Lessor's lender in the event of a foreclosure. In exchange for Lessee's subordination and attornment as provided in this Section, Lessor agrees (on its behalf and on behalf of its lender) that Lessee's possession of the Premises under this Lease and Lessee's rights and privileges thereunder shall not be diminished or interfered with by Lessor's lender, and Lessee's occupancy of the Premises shall not be disturbed by Lessor's lender during the Term of the Lease or any extensions or renewals thereof. Both Lessee and Lessor agree that they will cooperate in executing a commercially reasonable Subordination and Non-Disturbance Agreement at the request of Lessor's lender.

26. **Attorneys' Fees**

If either party hereto fails to perform any of its obligations under this Lease or if any dispute arises between the parties hereto concerning the meaning or interpretation of any provision of this Lease, then the defaulting party or the party not prevailing in such dispute, as the case may be, shall pay any and all costs and expenses incurred by the other party on account of such default and/or in enforcing or establishing its rights hereunder, including, without limitation, court costs and reasonable attorneys' fees and disbursements.

27. **Holdover**

Lessee shall surrender the Premises to Lessor upon the expiration or earlier termination of this Lease in good order and condition, reasonable wear and tear excepted, and otherwise in compliance with the terms of this Lease. Any holding over after the expiration of the Term, without the express written consent of Lessor, shall constitute an

Event of Default and, without limiting Lessor's remedies provided in this Lease, such holding over shall be construed to be a tenancy at sufferance, at a rental rate equal to one hundred fifty percent (150%) of the Base Rent last due in this Lease, plus Additional Rent, and shall otherwise be on the terms and conditions herein specified, so far as applicable; provided, however, that in no event shall any renewal or expansion option, option to purchase, or other similar right or option contained in this Lease be deemed applicable to any such tenancy at sufferance. If the Premises are not surrendered at the end of the Term or sooner termination of this Lease, Lessee shall indemnify, defend and hold Lessor harmless from and against any and all loss, direct or indirect damages or liability resulting from delay by Lessee in so surrendering the Premises including, without limitation, any loss or liability resulting from any claim against Lessor made by any succeeding tenant or prospective tenant founded on or resulting from such delay and losses to Lessor due to lost opportunities to lease any portion of the Premises to any such succeeding tenant or prospective tenant, together with, in each case, actual attorneys' fees and costs.

28. **Jury Waiver**

LESSOR AND LESSEE ACKNOWLEDGE THAT THE RIGHT TO TRIAL BY JURY IS A CONSTITUTIONAL ONE, BUT THAT IT MAY BE WAIVED. EACH PARTY, AFTER CONSULTING (OR HAVING HAD THE OPPORTUNITY TO CONSULT) WITH COUNSEL OF THEIR CHOICE KNOWINGLY AND VOLUNTARILY, AND FOR THEIR MUTUAL BENEFIT, WAIVES ANY RIGHT TO TRIAL BY JURY IN THE EVENT OF LITIGATION REGARDING THE PERFORMANCE OR ENFORCEMENT OF, OR IN ANY WAY RELATED TO THIS LEASE.

29. **Brokers**

Lessor and Lessee each represents and warrants to the other that neither it nor its officers or agents nor anyone acting on its behalf has dealt with any real estate broker in the negotiating or making of this Lease, and each party agrees to indemnify and hold harmless the other from any claim or claims, and costs and expenses, including attorneys' fees, incurred by the indemnified party in conjunction with any such claim or claims of any other broker or brokers to a commission in connection with this Lease as a result of the actions of the indemnifying party.

30. **Financial Statements**

Within ten (10) days after Lessor's request, Lessee shall deliver to Lessor the then current financial statements of Lessee (including interim periods following the end of the last fiscal year for which annual statements are available, if such statements are prepared), prepared or compiled by a certified public accountant, including a balance sheet and profit and loss statement for the most recent prior year.

31. **Mortgagee Protection**

If, in connection with obtaining financing for the Premises or any portion thereof, Lessor's lender or investor shall request reasonable, *de minimus* modifications to this Lease, Lessee shall not unreasonably withhold, delay or defer its consent to such modifications, provided that such modifications do not adversely affect Lessee's rights or increase Lessee's obligations under this Lease. Lessee shall give to any trust deed or mortgage holder ("**Holder**") at the same time as it is given to Lessor, a copy of any notice of default given to Lessor, provided that, prior to such notice, Lessee has been notified, in writing (by way of notice of assignment of rents and leases, or otherwise) of the address of such Holder. Lessee further agrees that if Lessor shall have failed to cure such default within the time provided for in this Lease, then the Holder shall have an additional twenty (20) days after expiration of such period, or after receipt of such notice from Lessee, whichever shall last occur within which to cure such default or if such default cannot be cured within that time, then such additional time as may be necessary if within such twenty (20) days, any Holder has commenced and is diligently pursuing the remedies necessary to cure such default (including, but not limited to, commencement of foreclosure proceedings, if necessary to effect such cure), in which event this Lease shall not be terminated.

32. **Construction**

This Lease shall be construed and interpreted in accordance with the laws of the State where the Premises is located. No rule of construction to the effect that any ambiguities are to be resolved against the drafting party shall be employed in the interpretation of this Lease, including the Exhibits attached hereto. All captions in this Lease are for reference only and shall not be used in the interpretation of this Lease. Whenever required by the context of this Lease, the singular shall include the plural, the masculine shall include the feminine, and vice versa. If any provision of this Lease shall be determined to be illegal or unenforceable, such determination shall not affect any other provision of this Lease and all such other provisions shall remain in full force and effect. Neither this Lease, nor any memorandum, affidavit or other writing with respect thereto, shall be recorded by Lessee or by any one acting through, under or on behalf of Lessee, and the recording thereof in violation of this provision shall make this Lease null and void at Lessor's election.

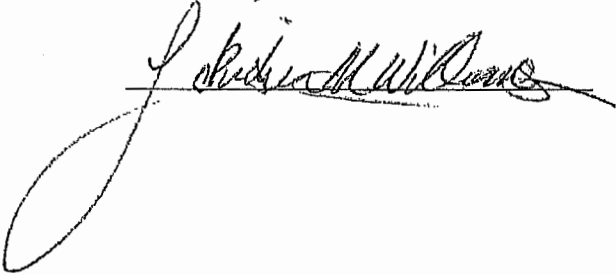
33. **Counterparts**

This Lease may be executed in multiple counterparts, each of which shall be deemed an original and all of which shall constitute one and the same instrument. This Lease may be executed by Lessor or Lessee and delivered to the other party in PDF, facsimile or similar electronic format shall be binding on the party delivering the executed document with the same force and effect as the delivery of a printed copy of the document with an original ink signature.

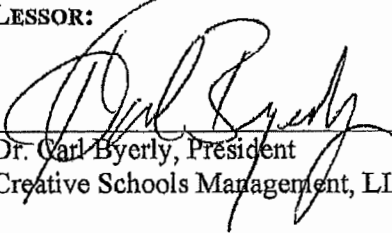
[SIGNATURE PAGE FOLLOWS]

In witness whereof, the parties hereto have executed this Lease the day and year first written above.

IN THE PRESENCE OF:



LESSOR:



Dr. Carl Byerly, President
Creative Schools Management, LLC

IN THE PRESENCE OF:

LESSEE:

City of Pontiac
Mayor

In witness whereof, the parties hereto have executed this Lease the day and year first written above.

IN THE PRESENCE OF:

LESSOR:

Dr. Carl Byerly, President
Creative Schools Management, LLC

IN THE PRESENCE OF:

LESSEE:

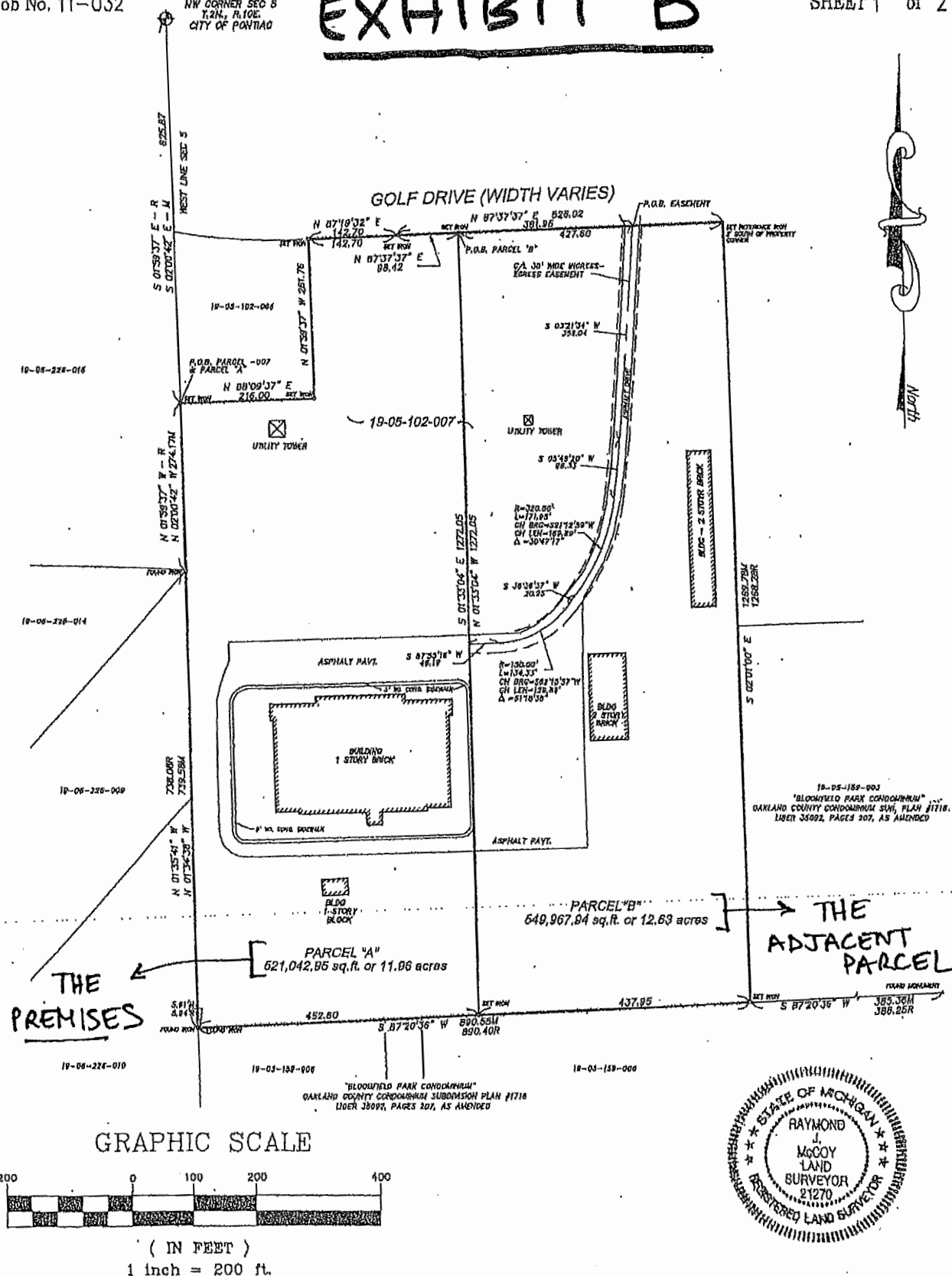
Shirley R. Alford

Shirley R. Alford
City of Pontiac
Mayor

EXHIBIT A

1. Principal Office - Conference Table with 4 padded chairs and 4 wooden chairs
2. Tech Room - 3 wood tables
3. Front Office - Steel Desk with 2 wood chairs and file cabinet
4. Gym - 2 Vending Machines and 2 glass display cases; sound system; scoreboard
5. Front office - Wood desk and 3 chairs
6. Front Office - 2 wood tables and 2 wood chairs
7. Front Office - Wood Table, 4 wood chairs, moon table 7 tall cabinet
8. Front East Classroom - 10 Rectangular Wood tables (4 belong to JIA) and 70 small elementary plastic chairs
9. Room 18 - 3 file cabinets, 2 teacher desks, & 5 student desks
10. Room 106 -
 - A. 35 Elementary Desk / Chair combo units
 - B. 22 Elementary Blue plastic chairs
 - C. 26 Elementary Gray small hard plastic chairs
 - D. 10 Middle School Hard Plastic chairs
 - E. 15 Upper Elem. Adjustable desks
 - F. 2 science lab tables
 - G. 3 Steel Office Desks
 - H. 2 Middle School Desk / Chair combo units
 - I. 3 File Cabinets
 - J. 2 Wooden Classroom Tables
11. Choir Room - 2 Pianos, Choir risers (4 sections) 12 music stands
12. Band Room - 1 Piano and Music storage cabinet
13. Dance Room - Ballet Bars (4 sets) and File cabinet
14. Fireplace Room - 4 large book shelves, 2 wooden office desks, 4 wood chairs & 1 wood table
15. Room 210 - Wooden teacher desk and 4 moon shaped tables
16. Room 208 - 17 Middle School desk / chair combo units, teacher's desk & file cabinet
17. Room 209 - 12 Middle School Chairs (peach color) & wooden teacher desk
18. Room 206 - (25 Middle School desk / chair combo units belong to JIA) , Adult wood desks and file cabinet
19. Room 207 - 5 wood science tables
20. Room 205 - 11 Middle School desk / chair combo units
21. Room 203 - Wood Table
22. Room 201 - (computer lab) 7 computer tables (assorted) (2 belong to JIA) & 20 chairs
23. Teacher's lounge - refrigerator, 4 wood tables, microwave 7 20 chairs
24. Kitchen - 2 commercial gas stoves, etc.?

EXHIBIT B



LEGAL DESCRIPTION PARCEL 19-05-102-007

PART OF THE NORTHWEST 1/4 OF SECTION 5, T.2N., R.10E., CITY OF PONTIAC, OAKLAND COUNTY MICHIGAN, DESCRIBED AS FOLLOWS; BEGINNING AT A POINT ON THE WEST LINE OF SAID SECTION 5, SAID POINT BEING S02°00'42"E (RECORDED AS S01°59'37"E), 825.87 FEET FROM THE NORTHWEST CORNER OF SAID SECTION 5; THENCE N89°09'37"E, 216.00 FEET; THENCE N01°59'37"W, 281.76 FEET; THENCE N87°19'32"E, 142.70 FEET; THENCE N87°37'37"E, 528.02 FEET; THENCE S02°01'00"E, 1289.78 FEET (RECORDED AS 1288.28 FEET), TO A POINT ON THE NORTH LINE OF "BLOOMFIELD PARK CONDOMINIUM" OAKLAND COUNTY CONDOMINIUM PLAN NO. 1718 AS RECORDED IN LIBER 35092, PAGE 207 OAKLAND COUNTY RECORDS, AS AMENDED; THENCE S87°20'36"W ALONG THE NORTH OF SAID "BLOOMFIELD PARK CONDOMINIUM", 890.65 FEET (RECORDED AS 890.40 FEET) TO A POINT; SAID POINT BEING 5.81 FEET (RECORDED AS 5.94 FEET) FROM THE WEST LINE OF SAID SECTION 5; THENCE N01°34'38"W, 739.68 FEET (RECORDED AS N01°35'41"W, 738.08 FEET) TO A POINT ON THE WEST LINE OF SAID SECTION 5; THENCE N02°00'42"W ALONG SAID WEST LINE, 274.17 FEET (RECORDED AS N01°59'37"W); TO THE POINT OF BEGINNING. CONTAINING 24.88 ACRES AND SUBJECT TO EASEMENTS AND RIGHTS OF WAY OF RECORD.

LEGAL DESCRIPTION PARCEL "A" - THE PREMISES

PART OF THE NORTHWEST 1/4 OF SECTION 5, T.2N., R.10E., CITY OF PONTIAC, OAKLAND COUNTY MICHIGAN, DESCRIBED AS FOLLOWS; BEGINNING AT A POINT ON THE WEST LINE OF SAID SECTION 5, SAID POINT BEING S02°00'42"E (RECORDED AS S01°59'37"E), 825.87 FEET FROM THE NORTHWEST CORNER OF SAID SECTION 5; THENCE N89°09'37"E, 216.00 FEET; THENCE N01°59'37"W, 281.76 FEET; THENCE N87°19'32"E, 142.70 FEET; THENCE N87°37'37"E, 528.02 FEET; THENCE S01°33'04"E, 1272.05 FEET, TO A POINT ON THE NORTH LINE OF "BLOOMFIELD PARK CONDOMINIUM" OAKLAND COUNTY CONDOMINIUM PLAN NO. 1718 AS RECORDED IN LIBER 35092, PAGE 207 OAKLAND COUNTY RECORDS, AS AMENDED; THENCE S87°20'36"W ALONG THE NORTH OF SAID "BLOOMFIELD PARK CONDOMINIUM", 452.60 FEET TO A POINT, SAID POINT BEING 5.81 FEET (RECORDED AS 5.94 FEET) FROM THE WEST LINE OF SAID SECTION 5; THENCE N01°34'38"W, 739.68 FEET (RECORDED AS N01°35'41"W, 738.08 FEET) TO A POINT ON THE WEST LINE OF SAID SECTION 5; THENCE N02°00'42"W ALONG SAID WEST LINE, 274.17 FEET (RECORDED AS N01°59'37"W); TO THE POINT OF BEGINNING. CONTAINING 11.88 ACRES AND SUBJECT TO EASEMENTS AND RIGHTS OF WAY OF RECORD.

LEGAL DESCRIPTION PARCEL "B" - THE ADJACENT PARCEL

PART OF THE NORTHWEST 1/4 OF SECTION 5, T.2N., R.10E., CITY OF PONTIAC, OAKLAND COUNTY MICHIGAN, DESCRIBED AS FOLLOWS; BEGINNING AT A POINT LOCATED S02°00'42"E (RECORDED AS S01°59'37"E), 825.87 AND N89°09'37"E, 216.00 FEET AND N01°59'37"W, 281.76 FEET AND N87°19'32"E, 142.70 FEET AND N87°37'37"E, 528.02 FEET FROM THE NORTHWEST CORNER OF SAID SECTION 5; THENCE CONTINUING N87°37'37"E, 427.60; THENCE S02°01'00"E, 1289.78 FEET (RECORDED AS 1288.28 FEET), TO A POINT ON THE NORTH LINE OF "BLOOMFIELD PARK CONDOMINIUM" OAKLAND COUNTY CONDOMINIUM PLAN NO. 1718 AS RECORDED IN LIBER 35092, PAGE 207 OAKLAND COUNTY RECORDS, AS AMENDED; THENCE S87°20'36"W ALONG THE NORTH OF SAID "BLOOMFIELD PARK CONDOMINIUM", 437.95 FEET; THENCE N01°33'04"W, 1272.05 FEET TO THE POINT OF BEGINNING. CONTAINING 12.83 ACRES AND SUBJECT TO EASEMENTS AND RIGHTS OF WAY OF RECORD.

LEGAL DESCRIPTION 30' WIDE INGRESS-EGRESS EASEMENT

PART OF THE NORTHWEST 1/4 OF SECTION 5, T.2N., R.10E., CITY OF PONTIAC, OAKLAND COUNTY MICHIGAN, DESCRIBED AS FOLLOWS; BEGINNING AT A POINT LOCATED S02°00'42"E (RECORDED AS S01°59'37"E), 825.87 AND N89°09'37"E, 216.00 FEET AND N01°59'37"W, 281.76 FEET AND N87°19'32"E, 142.70 FEET AND N87°37'37"E, 528.02 FEET FROM THE NORTHWEST CORNER OF SAID SECTION 5; THENCE S03°21'34"W, 352.04; THENCE S05°48'20"W, 86.33 FEET TO A POINT OF CURVE; THENCE ALONG THE ARC OF A CURVE TO THE RIGHT 171.95 FEET, SAID CURVE HAVING A RADIUS OF 320.00 FEET, A CENTRAL ANGLE OF 30°47'17", AND A CHORD BEARING S21°12'59"W, 189.89 FEET; THENCE S38°36'37"W, 20.28 FEET TO A POINT OF CURVE, THENCE ALONG THE ARC OF A CURVE TO THE RIGHT 134.33 FEET, SAID CURVE HAVING A RADIUS OF 150.00 FEET, A CENTRAL ANGLE OF 51°18'38", AND A CHORD BEARING S62°15'57"W, 129.89 FEET; THENCE S87°55'18"W, 46.19 FEET TO THE POINT OF ENDING.

Raymond J. McCoy
Registered Land Surveyor # 21270



#14

**Communication
from the
City Clerk**



VOTE PONTIAC MATTERS

Absentee Voting has begun for the
Municipal Primary Election
August 3, 2021
in-person absentee voting available
Monday-Friday 8:30 a.m.-4:30 p.m.
in the Office of the City Clerk

Garland Doyle
Interim City Clerk



Office of the City Clerk

7 Drive Up Ballot Drop Boxes

Locations

Bowens Center 52 Bagley 48341 – District 1

City Hall 47450 Woodward 48342 – District 7

Fire Station 787 W Huron 48341 – District 2

Herrington Elementary 541 Bay 48342 – District 5

Kennedy/Owen School 1700 Baldwin 48340 – District 4

Ruth Peterson Center 990 Joslyn – District 6

Walt Whitman Elementary 125 W Montcalm 48342 – District 3

Hours

24 Hours Daily

24 Hours Daily

24 Hours Daily

Mon. – Fri. 6:00a.m. – 6:00p.m.

24 Hours Daily

24 Hours Daily

24 Hours Daily

- Voters can drop their ballots in any of the drop boxes.



Website: <http://pontiaccityclerk.com>



Pontiac City Clerk



PontiacClerk



Pontiac City Clerk



Pontiac City Clerk

#15

**Communication
from the
City Clerk**



OFFICE OF THE CITY CLERK
MEDICAL MARIHUANA DIVISION

47450 Woodward Avenue
Pontiac, Michigan 48342
Phone: (248) 758-3200
Fax: (248) 758-3160

MEMORANDUM

TO: Honorable Mayor and City Council

FR: Garland S. Doyle, Interim City Clerk 

DA: June 25, 2021

RE: Cesar Chavez Applicants Appeals to the Medical Marihuana Commission

The Office of the City Clerk received three appeals on June 21, 2021 that it needs to forward to the Medical Marihuana Commission. Appeals were received from the following:

1. The Dixie Depot
2. Larren Investments
3. PGSH Holdings, LLC

The problem is the Mayor has not disclosed the members of the Marihuana Commission to the public. The Commission is a four member public body and its meetings have to be open to the public. The Commission has not met to establish its rules. The rules must be approved by the City Council prior to the Clerk being able to forward the appeals to the Commission.

The Clerk will not be able to issue conditional approvals to the Cesar Chavez Provisioning Center applicants until after the Medical Marihuana Commission hears the three applicant appeals.

The Clerk announced the initial Cesar Chavez rankings on March 2, 2021.

Office of the City Clerk Cesar Chavez Appeal Process

Pontiac City Clerk make a decision on the provisioning center applications on March 2, 2021



Applicant submits written appeal to Pontiac City Clerk within 14 days by March 16, 2021.



Grewal Law PLLC Appeals Hearing Officer



Hearing officer conducted hearings on appeals on April 26, 2021 and made a recommendation to Pontiac City Clerk, who makes a decision on the matter. The Clerk issued his final decision on May 21, 2021.



Applicants may further submit a written appeal to medical marihuana commission within 30 days by June 21, 2021.

A Fair and Transparent Process

Medical Marihuana Commission Appeal Form

Application Name _____

Application Number _____

Application Name _____

Application Number _____



CITY OF PONTIAC MEDICAL MARIHUANA COMMISSION

Following a denial of an application by the City Clerk after review by the Hearing Officer, an appellant who wishes to appeal the denial of its application may further appeal to the medical marihuana commission by filing a written statement fully setting forth the grounds for appeal within 30 days after notice of the denial has been mailed to the appellant. Written statements of appeal must be filed by mail or in person with the City Clerk's office. The medical marihuana commission shall only overturn a decision or finding of the City Clerk if it finds such decision or finding to be arbitrary or capricious and not supported by material, substantial, and competent facts on the whole record considered by the City Clerk in arriving at such decision or finding.

Please note the Medical Marihuana Commission is a public body. Any documents that you submit as a part of your appeal to Medical Marihuana Commission are public and subject to disclosure in accordance with the Freedom of Information Act (FOIA). The hearing officer recommendation and the Clerk's decision on your appeal will be submitted to the Medical Marihuana Commission and therefore will subject to public disclosure.

Please use the appeal form below if you are submitting an appeal to the Medical Marihuana Commission. You can only appeal to the Medical Marihuana Commission after you have received a decision letter from the City Clerk about your hearing officer appeal.

Medical Marihuana Facility Permit Application Medical Marihuana Commission Appeal Form

Appellant Name (Applicant)		Address	
City	State	Zip Code	
Appellant's Representative or Contact Person for Purposes of Appeal			
Phone Number		Email Address	

Appellant Representative or Contact Person
Print Name _____ Signature _____ Date _____

Written Statement of Appeal

*If You Require Additional Space, You May Attach An Addendum. All Attachments To This Appeal Form Should Be Clearly Labeled With Your Appellant (Application) Name and Application Number

For Office of the City Clerk Use Only

Hearing Officer Appeal Hearing Date _____
Clerk Decision Letter Date _____

A Fair and Transparent Process

Cesar Chavez Overlay District



Provisioning Centers (No more than 5 Provisioning Centers will be selected in this district)

A Fair and Transparent Process

Cesar Chavez Overlay District Provisioning Centers Applications Rankings

- 1) Rize Cannabis
 - 2) West Fort Holdings LLC
 - 3) Greenhouse Farms Pontiac LLC
 - 4) Caesars Garden
-
- 5) The Cured Leaf TC Inc
 - 6) Yellow Tail Ventures Inc
 - 7) Larren Investments LLC
 - 8) PGSH Holdings LLC
 - 9) U-Versity Medz
 - 10) Pure Life Solutions II LLC
 - 11) Misty Mee LLC
 - 12) Southeast Provisioning Center LLC
 - 13) Top Hill Compassion Center LLC
 - 14) OP Holdings II LLC
 - 15) The Dixie Depot
 - 16) Prime 7 LLC
 - 17) Herb Wealth LLC

Provisioning Center Application Rankings were announced on March 2, 2021

Note: Rankings are preliminary. They are subject to appeal.

A Fair and Transparent Process

Cesar Chavez Overlay District Provisioning Centers Applications Rankings

- 1) Rize Cannabis
 - 2) West Fort Holdings LLC
 - 3) Greenhouse Farms Pontiac LLC
 - 3) Yellow Tail Ventures Inc
-
- 5) Caesars Garden
 - 6) The Cured Leaf TC Inc
 - 7) Larren Investments LLC
 - 8) PGSH Holdings LLC
 - 9) U-Versity Medz
 - 10) Pure Life Solutions II LLC
 - 11) Misty Mee LLC
 - 12) Southeast Provisioning Center LLC
 - 13) Top Hill Compassion Center LLC
 - 14) OP Holdings II LLC
 - 15) The Dixie Depot
 - 16) Prime 7 LLC
 - 17) Herb Wealth LLC

Updated Ranking List Release Date: May 21, 2021
as result of Hearing Officer Appeals

A Fair and Transparent Process