## PONTIAC CITY COUNCIL

Kermit Williams, District 7 President Randy Carter, District 4 President Pro Tem



Patrice Waterman, District 1 Megan Shramski, District 2 Mary Pietila, District 3 Gloria Miller, District 5 Dr. Doris Taylor Burks, District 6

It is this Council's mission "To serve the citizens of Pontiac by committing to help provide an enhanced quality of life for its residents, fostering the vision of a family-friendly community that is a great place to live, work and play."

47450 Woodward Pontiac, MI 48342 Phone: (248) 758-3200 Website: <u>http://pontiaccityclerk.com/city-council-meetings</u> Garland S. Doyle, M.P.A. Interim City Clerk

## STUDY SESSION 250<sup>th</sup> Session of the 10<sup>th</sup> Council August 24, 2021 at 6:00 P.M. Bowens Center 52 Bagley Pontiac, MI 48341

Call to order

Roll Call

## Authorization to Excuse Councilmembers

## Approval of the Agenda

## **Approval of the Minutes**

1. August 17, 2021

## **Public Comment**

#### **Agenda Items**

## **Closed Session**

City Attorney

2. Resolution from the City Attorney and counsel of record that request a closed session pursuant to MCL 15.268(e) to discuss pending litigation of Blackwell v City of Pontiac.

## Special Presentations (Special Presentations are limited to 10 minutes.)

- 3. City Council Parliamentarian Presentation Presenter: Eleanor "Coco" Siewert
- 4. Code Enforcement Illegal Dumping Campaign Presentation Presenters: Mayor Waterman and Patrick Brzozowski, Code Enforcement Manager
- 5. Pontiac Youth Recreation and Enrichment Center (PYREC) Extended Summer Program Presentation Presenters: Mayor Waterman and Robert Burch, PYREC

#### Ordinances

6. Adoption of an Emergency Ordinance for Extension of Supplemental Pension Payment for City of Pontiac Police and Fire Retirees

7. Adoption of an Emergency Ordinance for Extension of Supplemental Pension Payment for City of Pontiac General Employees' Retirement System Retirees

#### Resolutions

#### **City Clerk**

8. Resolution to approve the agreement between the City and Dykema Gossett PLLC to serve as the Hearing Officer in accordance with Ordinance 2357 (B) City of Pontiac Medical Marihuana Facilities Ordinance. John Fraser, Esq. will serve as the primary Hearing Officer at a cost not to exceed \$45,000 and authorizes the Mayor to sign the agreement. Mr. Fraser was formerly with Grewal Law PLLC.

#### **Department of Public Works (DPW)**

9. Resolution to approve the agreement between the City and Asphalt Specialist, Inc. for \$395,309.00 for the 2021 Community Development Block Grant (CDBG) Pontiac Senior Centers Parking Lot Replacement Project for \$620,373.38 for the 2021 Clinton River Trail Maintenance and Safety Improvements Project

## Planning

10. Resolution to approve a Zoning Map Amendment request ZMA 21-04 for Parcel No. 64-17-33-407-035, 036, and 037 to amend the current site zoning R-1 One Family Dwelling to C-1 Local Business.

#### Adjournment

## **Upcoming Special Presentations**

September 7, 2021

- 1. Medical Marihuana Application Process Update
- 2. Reducing the Digital Divide

# #1 MINUTES

## Official Proceedings Pontiac City Council 249<sup>th</sup> Session of the Tenth Council

#### Call to order

A Formal Meeting of the City Council of Pontiac, Michigan was called to order at the Bowens Senior Center, 52 Bagley Pontiac, MI 48342 on Tuesday, August 17, 2021 at 6:10 p.m. by Council President Kermit Williams.

**Invocation – Pastor Payton** 

Pledge of Allegiance

**Roll Call** 

Members Present - Carter, Miller, Pietila, Shramski, Taylor-Burks, Waterman and Williams

Mayor Waterman was present. A quorum was announced.

#### Amendments to and Approval of the Agenda

21-254 Motion to defer item #7 (Resolution to approve the city entering into an agreement with Amistee Air Duct Cleaning and Insulation to perform air duck Cleaning services at all cityowned buildings not to exceed \$79,060.00) to DPW subcommittee. Moved by Councilperson Waterman and second by Councilperson Shramski.

> Ayes: Miller, Pietila, Shramski, Taylor-Burks, Waterman, Williams and Carter No: None Motion Carried

21-255 Motion to approve the agenda as amended. Moved by Councilperson Pietila and second by Councilperson Shramski.

Ayes: Pietila, Shramski, Taylor-Burks, Waterman, Williams, Carter and Miller No: None Motion Carried

#### **Approval of the Minutes**

21-256 Motion to approve meeting minutes for August 10, 2021. Moved by Councilperson Taylor-Burks and second by Councilperson Carter.

Ayes: Waterman, Williams, Miller, Shramski and Taylor-Burks No: None Motion Carried

Subcommittee Reports Received Law 50<sup>th</sup> District Court Received Public Safety

**Recognition of Elected Officials – None** 

1

Agenda Address – None

Resolutions

**Department of Public Works (DPW)** 

21-257 Resolution to approve agreement between the City and Anglin Civil, LLC for \$620, 373.38 for the 2021 Clinton River Trail Maintenance and Safety Improvement Projects. Moved by Councilperson Pietila and second by Councilperson Shramski.

Whereas, the City of Pontiac, through resolution 20-364, has shown its support for maintenance and safety improvements along the Clinton River Trail and has allocated \$10,000 in matching funds for a grant from the Ralph C. Wilson Jr. Trails Maintenance Fund; and

Whereas, the Friends of the Clinton River Trail (FCRT), a Michigan nonprofit corporation, leveraged the \$10,000 Pontiac matching funds and worked with project partners including the City of Sylvan Lake, Community Foundation of Southeast Michigan, Pontiac Funders Collaborative, Community Foundation of Greater Rochester, Trinity Health-St. Joseph Mercy Oakland and Oakland County to secure the remainder of the funds necessary for this project; and

Whereas, funds are being held in a non-endowed account at the Community Foundation of Greater Rochester, which will act in a fiduciary capacity for this project; and Whereas, utilization of the Clinton River Trail has increased significantly as a consequence of the COVID-19 pandemic making it more urgent to complete the needed maintenance improvements; and Whereas, FCRT worked with City staff to prepare an Invitation to Bid, and the City has solicited bids; and

Whereas, the City of Pontiac has advertised and received responses to a Request for Proposal for the 2021 Clinton River Trail Maintenance and Safety Improvements project on June 17, 2021, publicly opened bids, and a bid tabulation was prepared and reviewed; and

Whereas, the City identified the low bidder as Anglin Civil, LLC, and references of the low bidder were checked and found acceptable.

Now, Therefor Be It Resolved, The Pontiac City Council authorizes the Mayor to enter into a contract with Anglin Civil, LLC for \$620,373.38 for the 2021 Clinton River Trail Maintenance and Safety Improvements Project.

Be It Further Resolved, as the project progresses, the Pontiac City Council requires the City Engineer to review and approve all invoices and forward all said invoices to FCR T for payment from their account at the Community Foundation of Greater Rochester. The City Engineer is further tasked to determine said invoices are disbursed in timely fashion by the Community Foundation of Greater Rochester and that sufficient funds are available to ensure the City of Pontiac is not obligated for funds beyond the \$10,000 allocated per resolution 20-364.

> Ayes: Williams, Miller, Shramski, Taylor-Burks and Waterman No: None **Resolution Passed**

21-258 Resolution to approve agreement between the City and Audia Concrete Construction, Inc. for \$473,760.00 for the Fiscally Distressed Cities, Villages and Townships Downtown Sidewalks Project. Moved by Councilperson Waterman and second by Councilperson Pietila.

Whereas, the City of Pontiac has advertised and received responses to a Request For Proposal for the 2021 FDCVT Downtown Sidewalks Project on July 8, 2021, and publically opened bids; and

Whereas, a bid tabulation was prepared and reviewed, and;

Whereas, the City identified the low bidder as Audia Concrete Construction, Inc., and references of the low bidder checked and found acceptable.

Now, Therefore, Be It Resolved, The Pontiac City Council authorizes the Mayor to enter into a contract with Audia Concrete Construction, Inc. for \$473,760.00 for the 2021 FDCVT Downtown Sidewalks Project with an additional \$76,240.00 allocated as contingency for vaults encountered during construction.

Ayes: Waterman, Williams, Carter, Miller, Pietila, Shramski, and Taylor-Burks No: None Resolution Passed

21-259 Resolution to approve a contract between the City and Catskill Remedial Contracting for \$287,020.30 for the Collier Road Landfill Stormwater Spillway Repairs project. Moved by Councilperson Pietila and second by Councilperson Taylor-Burks.

Whereas, the City of Pontiac has advertised and received responses to a Request For Proposal for the Collier Road Landfill Stormwater Spillway Repairs project on July 15, 2021, and publically opened bids; and

Whereas, a bid tabulation was prepared and reviewed, and;

Whereas, the City identified the low bidder as Catskill Remedial Contracting, and references of the low bidder checked and found acceptable.

Now, Therefore, Be It Resolved, The Pontiac City Council authorizes the Mayor to enter into a contract with Catskill Remedial Contracting for \$287,020.30 for the Collier Road Landfill Stormwater Spillway Repairs project.

Ayes: Williams, Carter, Miller, Pietila, Shramski, Taylor-Burks and Waterman No: None **Resolution Passed** 

## Mayor's Office

**Resolution to approve Mayor's appointment of Mark Holland as Deputy Mayor.** Moved by Councilperson Pietila and second by Councilperson Waterman. Councilperson Pietila removed her motion and Councilperson Waterman removed her second. 21-260 **Resolution to approve Mayor's appointment of Mark Holland as Deputy Mayor with amend language without prejudice.** Moved by Councilperson Waterman and second by Taylor-Burks.

Whereas, pursuant to City Charter Section 4.106 the Mayor has the authority to appoint a Deputy Mayor; and

Whereas, the Deputy Mayor position is currently not filled; and

Whereas, the Mayor has introduced the appointment of Mr. Holland as Deputy Mayor; and

Whereas, Mr. Holland is imminently qualified to fulfill the position of Deputy Mayor;

Now, Therefore, Be It Resolved, the City Council hereby approves of the appointment of Mr. Mark Holland as the Deputy Mayor for the City of Pontiac without prejudice.

Ayes: None No: Miller, Pietila, Shramski, Taylor-Burks, Waterman, Williams, and Carter **Resolution Failed** 

## **Public Comment**

Four (8) individuals addressed the body during public comment

## Mayor, Clerk and Council Closing Comments

Mayor Waterman, Interim City Clerk Doyle, Legislative Counsel Sharpe, Councilwoman Taylor-Burks Councilwoman Shramski, Councilwoman Miller, Pro Tem Carter and Council President Williams made closing comments.

#### Adjournment

Council President Kermit Williams adjourned the meeting at 7:30 p.m.

Jo Lynn Williams Assistant City Clerk

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# #2 CLOSED SESSION

## **Pontiac City Council Resolution**

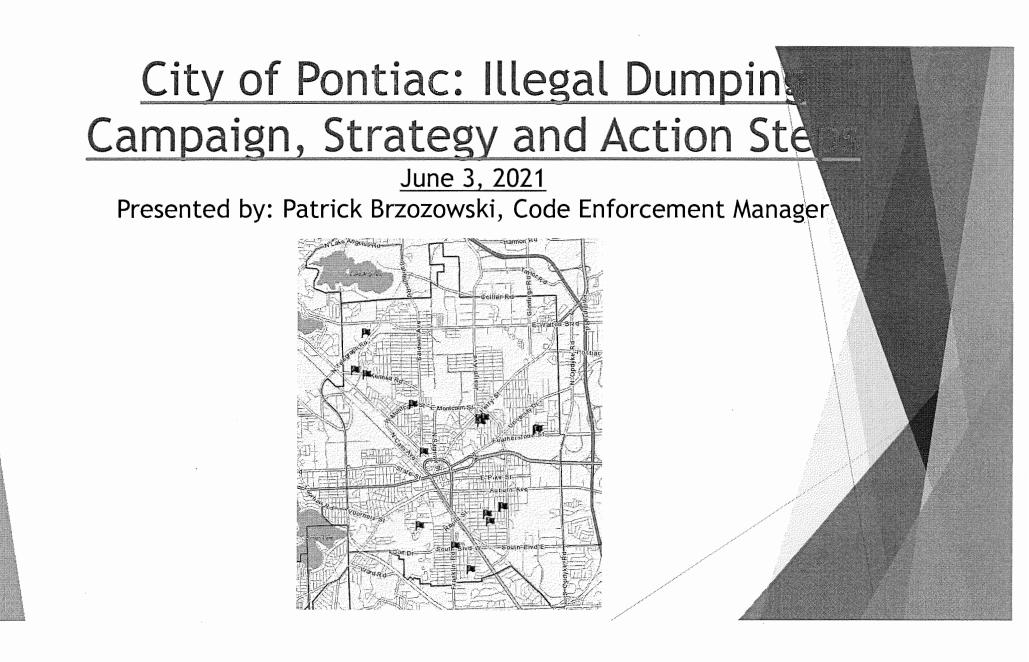


Whereas, the Michigan Open Meetings Act allows a public body to go into closed session to discuss specific pending litigation; and

Whereas, the City Attorney and defense counsel wish to address the City Council on new activity in a pending matter;

Now, Therefore, Be It Resolved by the Pontiac City Council that it recess into closed session to discuss an attorney-client privileged memorandum pending litigation as permitted by the Open Meetings Act at MCL 15.268. The City Attorney and counsel of record request a closed session pursuant to MCL 15.268(e) to discuss pending litigation Blackwell v. City of Pontiac.

# #4 SPECIAL PRESENTATION



# Campaign Strategy

## Inventory & Analysis

Identify Campaign Funding Source and City-Wide Dumping Locations 1

## Collaborate & Develop

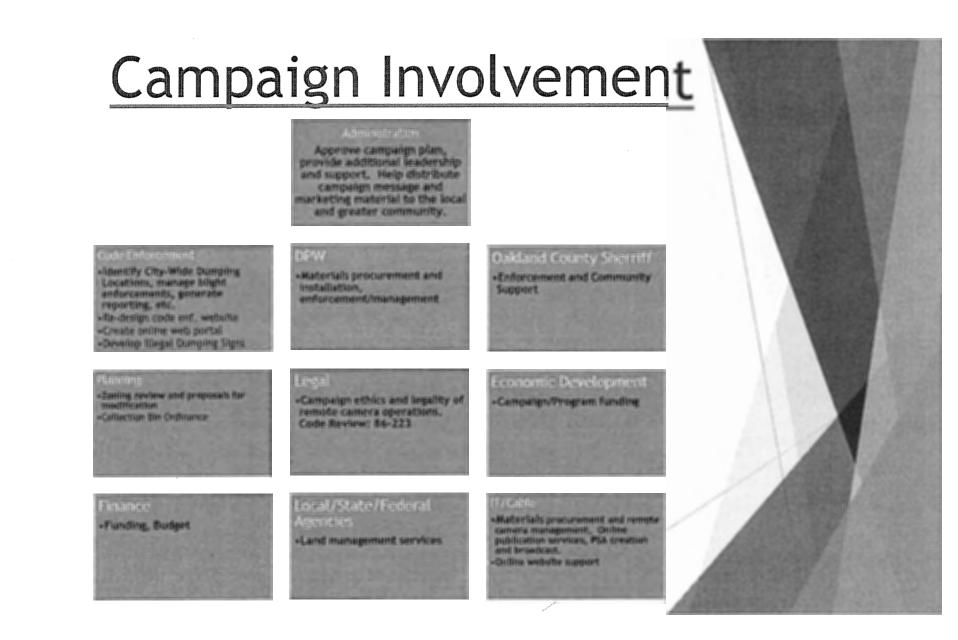
- Establish Collaborative City Service Partnership 2 \*\* DPW, Sheriffs Office, School District, Library, Downtown Business Association, Oakland County Treasury, MI Land Bank, WRC, MDOT. etc.
- Create Rewards/Incentive Program for residents to catch illegal dumping Develop Standardized Signage, look into Billboard creation/marketing 3
- 4
- Enhance website and City Services 5
- Research Ethnicity and Feasibility of adding cameras 6

## **Advertise**

- Develop PSA/Flyer Info to post on Social Media, City Website, etc. 7
- Broadcast PSA on Cable Channel 8
- 9 Present to Council
- 10 Present to Districts at District Meetings

## Enforcement

11 Setup regular inspections for Code Staff and DPW Partnership



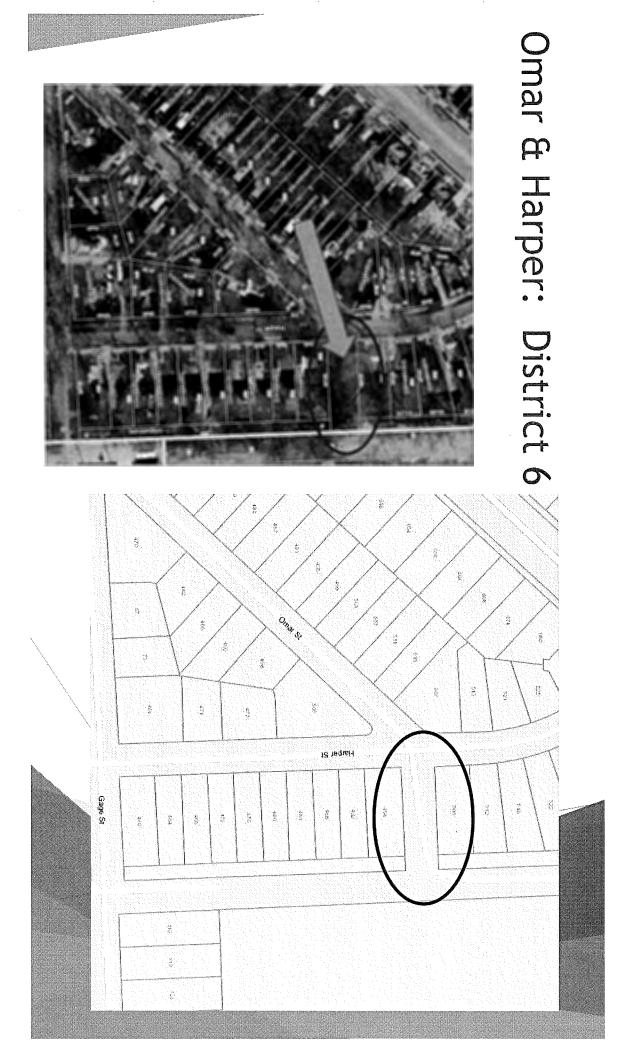
# Illegal Dumping Campai

## 1. Inventory & Analysis

# Pontiac A

Identify Campaign Funding Source and City-Wide Dumping Locations Identify Illegal Dumping Properties:

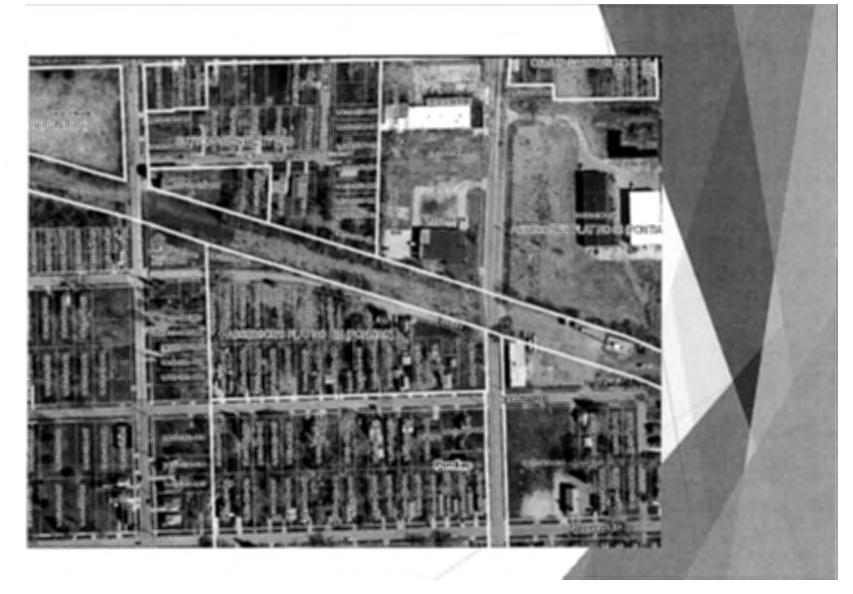
					Area
#	Location	Owner	Address	Parcel No.	(acres)
1	Sarasota Ave	ETERNAL MOTHER TEMPLE	551 W KENNETT	14-18-376-001	16.48
2	Elm St	n/a	n/a	n/a	n/a
3	Crystal Lake	HANTZ PONTIAC 1, LLC	535 BRANCH	14-32-326-001	26.8
4	Sanderson Ave	A/S PROPERTY TAX GROUP - 8TH FLOOR	CASS	14-29-502-027	4.92
5	Osmun St (1)	MILLER, MARCUS	432 OSMUN ST	14-33-278-001	0.11
6	Osmun St (2)	MILLER, MARCUS	436 OSMUN ST	14-33-278-003	0.11
7	Osmun St (3)	MILLER, MARCUS	440 OSMUN ST	14-33-278-004	0.11
8	Featherstone Dr (2	PARKING PROPERTIES LLC	1059 FEATHERSTON	14-22-334-010	12.2
9	FRANKLIN RD	DENHA, CHRISTOPHER	388 FRANKLIN RD	19-05-226-031	0.12
10	Prospect	HARRIS JR, DAVID	PROSPECT	14-33-405-017	0.13
11	NE Hawthorne Parl	PONTIAC SCHOOL DISTRICT	1351 N TELEGRAPH	14-18-201-001	18.96
12	W Kennett Rd	NORTH TELEGRAPH ASSOCIATES LLC	585 W KENNETT RD	14-18-351-012	3.99
13	Walt Whitman Sch	PONTIAC BD OF EDUCATION	125 W MONTACAL	14-20-326-004	16.03
14	Omar and Harper	n/a	n/a	n/a	n/a
15	Joslyn and Linda Vi	.n/a	n/a	n/a	n/a
				1	manage Street St



# Sarasota Ave: District 3

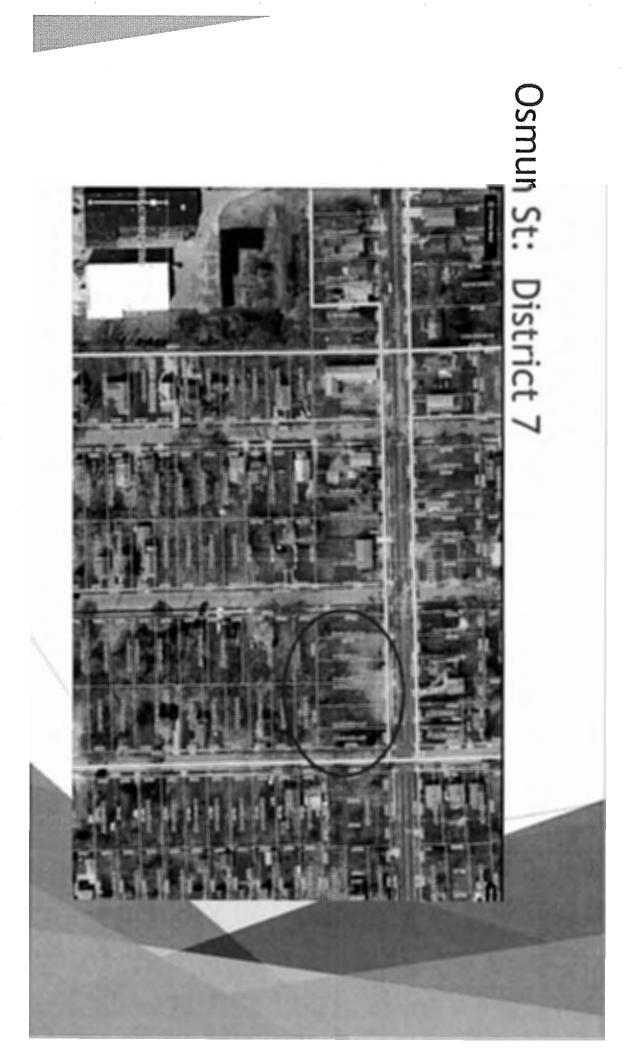


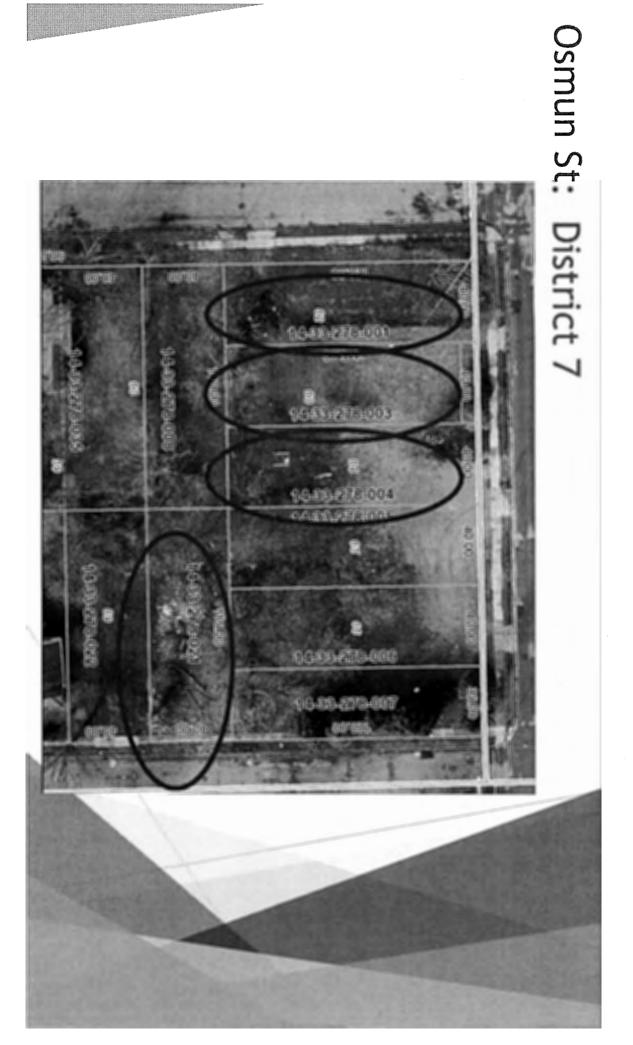
# Elm St: District 7



Im St: District 7 He II. -









# Illegal Dumping Campaig Pontiac M

# Steps 2-6: Collaborate and Develop

- 2. Establish Collaborative City Service Partnerships: DPW, Sheriffs Office, School District, Library, Downtown Business Association, Oakland County Treasury, WRC, MDOT, etc.
- 3. Create Rewards/Incentive Program for residents to catch illegal dumping
- 4. Develop Signage (Big enough, clear enough, billboards?)
- 5. Enhance website and City Services
- 6. Research Ethnicity and Feasibility of adding cameras

# Illegal Dumping Campain

2. Establish Collaborative City Service Partnership

Partnerships with Other Local Organizations

- Local Businesses and Industries
- Local Solid Waste and Recycling Companies
- Recreational and Fitness Clubs
- Garden Clubs, Beautification Committees
- Rotary, other Civic Clubs
- Local Green Organizations
- Youth Organizations
- AmeriCorps
- Oakland University

# Illegal Dumping Campai

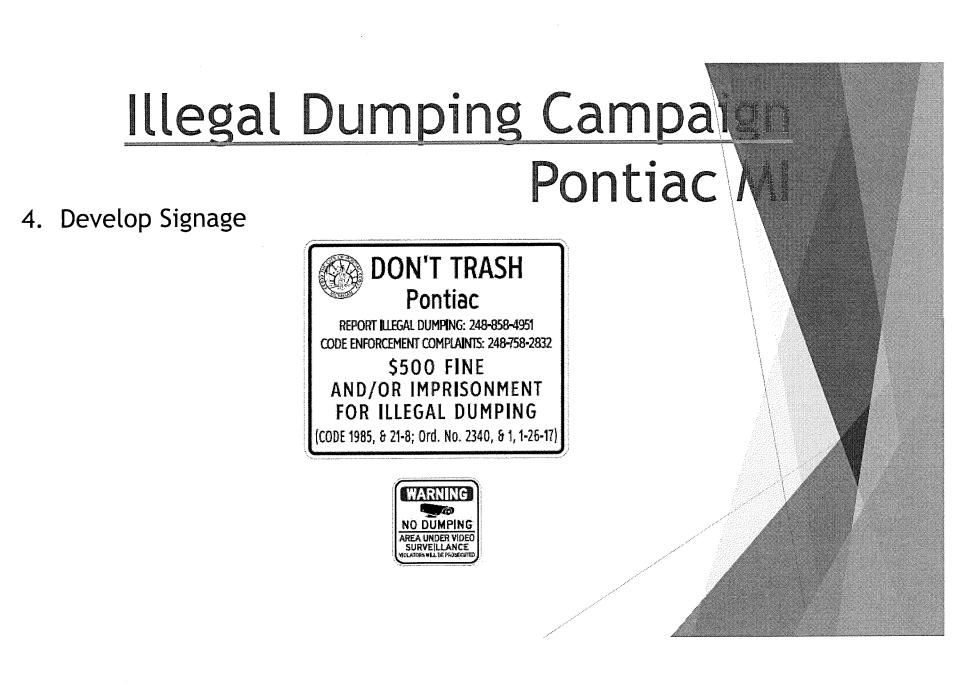
- 2. Establish Collaborative City Service Partnership
  - Partnerships with Other State/Local Organizations
  - MDEQ (Compliance, Field, Grants, ER Staff)
  - MDOT (Litter Coordinators)
  - MDNR (Grants)
  - SEMCOG
  - Oakland County/Regional Recycling Coalition

# Illegal Dumping Campai Pontiac

# 4. Develop Signage

- Must have appropriate size dimensions
- Standardized Pole/Sign setup
- Sign needs to be clear and easy to understand





# Illegal Dumping Campai

Pontiac

## 5. Enhance website and City Services

- Create online Enforcement Portal
- Update Code Enforcement & ABH webpages
- Partner with AmeriCorps to establish a Blight Cleanup Crew
- Institute free dumpster and supplies policy

# Illegal Dumping Campa

6. Research Ethnicity and Feasibility of adding cameras

# Example: City of Saginaw

https://www.mlive.com/news/sagi naw-bay-city/2020/12/saginawinstalls-surveillance-cameras-tocurb-illegal-dumping-in-city.html

# Saginaw installs surveillance cameras to curb illegal dumping in city

Updated Dec 10, 2020; Posted Dec 10, 2020



A security camera shown on the side of an artigationy and Oracle Brewing in Old Town Saginaw. Henry Taylor

SAGINAW. MI — Officials in Saginaw have installed two new surveillance cameras with an eye toward deterring illegal dumping of refuse.

The cameras were installed as part of an initiative to increase enforcement of dumping violations within the city.

Since September 2020, several surveillance cameras have been installed throughout the city in remote areas prone to illegal dumping. Each camera is equipped with a high-dynamic range to provide enhanced visibility for bright and dark areas.

In cooperation with the Saginaw County Prosecutor's Office, the city is pursuing charges against several suspects in illegal dumping cases.

# Illegal Dumping Campais Pontiac M

# Steps 7-10: Advertise

- Develop PSA/Flyer Info to post on Social Media, City Website, etc.
- Broadcast PSA on Cable Channel
- Present to Council
- Present to Districts at District Meetings

# Illegal Dumping Campa Pontiac

# 7. Advertise

Public information and outreach efforts to prevent and advise on illegal dumping:

- Electronic Media web site, social media, etc.
- Traditional Media radio, print, television, billboards, etc.
- Hard Copy Pamphlets and Brochures
- School/Youth Outreach Programs
- Festivals, Events, Clean Up Days, etc.

# Illegal Dumping Campain Pontiac M

# 7. Advertise

Public information and outreach efforts to prevent and advise on illegal dumping:

# HOW CAN I HELP FIGHT BLIGHT?

- Call to report blight in your neighborhood
- Volunteer to help our crew at a cleanup site
- Organize your own team of volunteers for a cleanup
- Call 911 immediately if you see someone illegally dumping •

# Illegal Dumping Campai

## 11. Enforcement

# Pontiac

Work with DPW, Oakland County Sherriff, and County/State agencies to regulate and enforce the previsions of our City Codes.

Currently, we have four major sections of code in which addresses the illegal dumping of materials within the City:

1.) Chapter 86; OFFENSES AND MISCELLANEOUS PROVISIONS. ARTICLE VI. OFFENSES AGAINST PROPERTY, DIVISION 2. LITTERING: 86-223 Dumping or removing material onto or from public or private property; penalty. 86-224 Litter on vacant lots.

86-226 Litter on occupied or unoccupied property; evictions; vacations. 86-227 Owner to maintain premises free of litter.

2.) ARTICLE I. IN GENERAL, DIVISION 1. GENERALLY:
22-2 Adoption by reference
International Property Maintenance Code; Sanitation & Responsibility
22-3 Penalties for violation

3.) ARTICLE I. IN GENERAL, DIVISION 3. BLIGHT VIOLATION HEARINGS
 22-28.02 Blight violations
 22-28.07 Blight violation penalties

4.) ARTICLE II. NUISANCES, DIVISION 1. GENERALLY:58-37 Nuisance conditions enumerated58-38 Public nuisance dust condition; abatement procedure

# Illegal Dumping Campai Pontiac

## ARTICLE VI. OFFENSES AGAINST PROPERTY DIVISION 1. GENERALLY

86-223 Dumping or removing material onto or from public or private property; penalty.

(a) Earth or other materials shall not be dumped, placed on or removed from any premises unless the express, written permission of the owner of such land is obtained and exhibited on request of the enforcing officer by the operator of the vehicle used for loading, transporting or dumping such material. Such permission shall be subject to zoning regulations and to the requirement that no nuisance shall be created.

(b) The provision of this section <u>shall apply to any vehicle owner</u> or individual who causes or permits <u>any dumping</u> in violation of this section. In any proceeding arising from violation of the provisions of this section, it shall be a rebuttable presumption that the individual or owner of the vehicle is that corporation, partnership or individual in whose name the vehicle is registered, or to whom the license plates are issued, or whose name appears on the body of the vehicle, and that the owner of the vehicle was the person who caused or permitted the vehicle to dump in violation of this section.

(c) The <u>Police Department</u>, the <u>Building Department</u>, and/or the <u>Department of Public Works</u> shall investigate the complaint of any witness to an allegedly unauthorized dump upon being provided the identity or description of the individual or the name on the vehicle or the license plate number of the vehicle.

(d) Any individual or vehicle owner convicted for violation of this section shall be <u>punished by a fine of not less than \$300.00</u> and not exceeding <u>\$500.00 or by imprisonment for a period not exceeding 90 days</u>, or <u>by both such fine and imprisonment</u>, in the discretion of the court, and/or community service may be ordered at the discretion of the court. (Code 1985, § 21-8; Ord. No. 2340, § 1, 1-26-17)

# Questions?

# #5 SPECIAL PRESENTATION



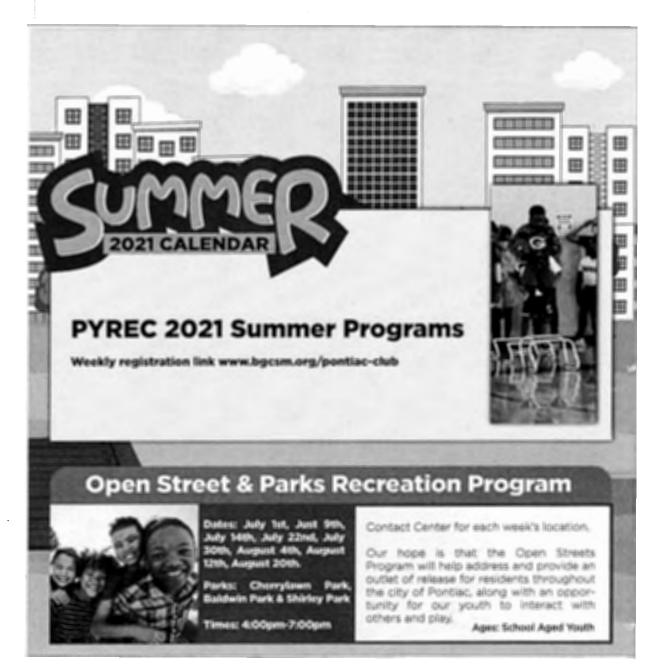
STEAM

In service to our community.

Mayor Deirdre Waterman



Pontiac Yout Recreation & Enrichment Programs





#### Sound Booth by Charity Music

Our program partner Charity Music displays a variety of musical instruments for children to explore. Percussion, string, and electronic instruments are available to bring out youth's musical talents.

#### **Girl Scouts**

Leadership development and enrichment programs for girls.

Age(s): 5-14

#### **Greatness Camp**

Greatness Camp will provide Summer Scholar Enrichment for Pontiac Middle/High School Students to address the learning loss caused by the PANDEMIC. Program highlights include: Financial Literacy, scholarships, grants, college admission process, time management, critical thinking, collaboration, leadership skills.

### Youth for Unity

Age(s): 6-16

Youth for Unity consists of a comprehensive, broad-based set of programmatic interventions. Youth for Unity encourages diversity and confronts biases. This club helps Club members appreciate themselves as unique and special individuals. It also allows members to understand our society's diversity, recognize bias and unfairness, and take personal accountability in confronting discrimination.

Age(s): 6-9



### **Chess Club**

Beginners will be taught basic rules, and how to checkmate. More experienced players will learn different opening and defense strategies.

Age(s): 8-16



#### Dance

Dancers will learn proper stretching techniques and exercises and incorporate strengthening movements to help build proper muscle strength and coordination needed for dance. This class is a combination of various types of dance that challenges dancers to use choreography and movement to interpret music and express emotion.

Age(s): All School Aged

#### STEAM

Customized STEAM (Science, Technology, Engineering, Arts & Mathematics) programs. This program includes fun, hands-on science experiments and so much more.

Age(s): All School Aged



Arts & Crafts

Age(s): 6-11

Grade(s): 6-12

Experience different forms of art and various crafts with a skilled instructor. A chance to explore your creativity!

Age(s): All School Aged

### **Health Series for Kids**

Elementary aged youth learn more about choosing healthy foods and being physically active. Children learn healthy behaviors through interactive activities, food tastings, and nutrition-themes physical activity breaks.

PYREC 2021 Summer Programs Weekly Registration Link www.bgcsm.org/pontiac-club



### Programming for all school age youth

	LOCATION	NS:				
	Murphy Park: New Birth Church: UWM Sports Comple: Lancaster Village Apt		Ave, 48340 5. 48341	Beaudette Park: New Bethel Church: Trinity Church: Woodside Church:	786 Orchard Lake 174 Branch St. 48 113 Wesson St. 48 830 Auburn Ave.	341 3341
	MON	TUE	WED	THUR	FRI	SAT
August 16th-21st August 9th-14th	New Birth Bam-Spm Murphy Park Summer Program 9:00-3:00pm Greatness Camp at New Birth 12-3:30pm Basketball Academy Camp w/PA 4:30-6:30pm Golf at PYREC 825 Golf Dr. 5:00pm-Spm Murphy Park Summer Program 9:00-3:00pm Greatness Camp at New Birth 12-2:30pm Basketball Academy Camp at Woodide Bible Church 4:30-6:30pm Soccer/Futsal at UWM 4:300-5:30pm	Murphy Park Summer Program 9:00-3:00pm Lancaster Village 3pm-5pm Greatnass Camp at Trinity Church 12-2:30pm Teeball (Baseball Baoudette Park 5pm-7pm Murphy Park Summer Program 9:00-3:00pm Lancaster Village 3pm-5pm Greatnass Camp at Trinity Church 12-2:30pm Teeball (Baseball Baoudette Park 5pm-7pm	Murphy Park Summer Program 9:00-3:00pm Trinity Missionary Baptist Bam-Spm Greatnass Camp at Trinity Church 12-2:30pm PYREC 825 Golf Dr. 4:00-6:00pm Soccer at UWM 4pm-Spm Murphy Park Summer Program 9:00-3:00pm Soccer at UWM 4pm-Spm Baskatball Academy Camp PYREC 825 Golf Dr. 4:00-6:00pm Soccer at UWM 4pm-Spm	Murphy Park Summer Program 9:00-3:00pm Lancaster Village 3pm-Spm Teeball/Baseball Baaudatti Park 5pm-7pm Golf PYREC 825 Golf Dr. 5:30-6:30pm Murphy Park Summer Program 9:00-3:00pm Lancaster Village 3pm-Spm Baldwin Park 4-7pm Teeball/Baseball Baaudatte Park Spm-7pm Golf PYREC 825 Golf Dr. 5:30-6:30pm	New Bathel Bam-Spm Murphy Park Summer Program 3:00-3:00pm Community Day New Bethel Bam-Spm Greatnass Camp at New Bethel Church 12-2:30pm Shirley Park 4-7pm Basketball Academy Camp PYREC 825 Gelf Dr. 4:00-8:00pm Greatnass Camp at New Bethel Church 12-2:30pm Greatnass Camp at New Bethel Church 12-2:30pm	Soccer at UWM 1:00-2:30pm
August 23rd-28th	New Birth Bam-Spm Murphy Park Summer Program 9:00-3:00pm Greatness Camp at New Birth 12-2:30pm Bastetball Academy Camp w/PAL at Woodside Church 4:30-6:30pm Soccey/Futsal at UWM 4:00pm-Spm Golf at PYREC 825 Golf Dr. 5:30-6:30pm	Murphy Park Summer Program 9:00-3:00pm Lancaster Village 3pm-5pm Teeball/Baseball Beaudette Park Spm-7pm	Murphy Park Summer Program Sto 3:00pm Trinity Missionary Baptist Bam-Spm Greatnass Camp at Trinity Church 12-2:30pm Basketball Academy Camp Basketball Academy Camp PYREC 825 Golf Dr. 4:00-8:00pm Soccer at UWM 4pm-6pm	Murphy Park Summer Program S:00-3:00pm Lancter Village 3pm-Spm Teeball/Baceball Baaudatta Park Spm-7pm Golf PYREC 825 Golf Dr. 5:30-6:30pm	New Bathol Bam-Spm Murphy Park Summer Program 9:00-3:00pm Community Day- New Birth Bam-Spm Greatnass Camp at New Bothel Church 12-2:30pm Shirley Park 4-7pm Basketball Academy Camp PYTEC 825 Golf Dr. 4:00-6:00pm	Soccor at UWM 1:00-2:30pm

Starting September 7th until September 30th, 2021 Church Programs at New Birth Church, Trinity Church & New Bethel Church, program hours will be Monday-Friday 3pm-7pm.

## #6 ORDINANCE



### CITY OF PONTIAC OFFICIAL MEMORANDUM

RE:	Emergency Ordinance for Extension of Supplemental Pension
DATE:	August 18, 2021
FROM:	Darin Carrington, Finance Director
TO:	Honorable City Council President Williams and City Council Members

Payment for Police & Fire Retirees

Currently, certain Police & Fire retirees receive a supplemental pension payment in the amount of \$400 per month. This payment is provided to those retirees that retired before August 22, 1996. The \$400 Supplemental Payment is set to expire on August 31, 2021. The City has been working with the newly established VEBA in getting the health care benefits for eligible retirees and other individuals. However, the New VEBA will not have the health care benefits available to retirees by the originally planned date of September 1, 2021. In order to avoid the Supplemental Payment ending before the VEBA is able to provide the planned health care benefits, we would like to extend the Supplemental Payment beyond the August 31<sup>st</sup> expiration date and we are submitting this ordinance.

An actuarial study has been done as required by state law and a copy of the study has been provided to City Council. Given the critical nature of these payments to these retirees, we are requesting an extension of the Supplemental Payments. Our request is to continue the payments until December 31, 2021 or until the New VEBA begins providing the health care benefits to the retirees, whichever comes first.

As such, the following resolution is requested for your consideration:

Whereas, the temporary increase to certain members of the Police & Fire Retirement System isset to expire on August 31, 2021; and,

Whereas, the City Council desires that this temporary increase continues no longer than December 31, 2021; and,

Whereas, such ordinance, if approved, will take effect from September 1, 2021 and expire on December 31, 2021 or when the New VEBA start providing health insurance to eligible retirees, whichever comes first, and,

Whereas, the Pontiac City Council considers this an emergency of health and safety.

Now therefore, an Ordinance to provide limited increase in pension payments for certain members of the Police & Fire Retirement System is hereby approved.

### Ordinance No. 2369

An ordinance to provide for a limited increase in pension payments for certain members of the Police & Fire Retirement System ("PFRS").

Whereas, the temporary increase to certain members of the PFRS is set to expire on August 31, 2021; and,

Whereas, the City Council desires that this temporary increase continues for no longer than December 31, 2021

Whereas, such ordinance if approved will take effect from September 1, 2021 and expire on December 31,2021, or when the New VEBA begins providing the health care benefits to the eligible retirees, whichever comes first, and,

Whereas, the Pontiac City Council considers this an emergency. The City of Pontiac ordains:

Section 1. Amendments.

The Police & Fire Retirement System ordinance shall be amended to read as follows:

a. Section 92-122.2 shall be amended to add the following language: Temporary Pension Increase: "All persons who retired before August 22, 1996, and who are receiving retirement benefits as of August 1, 2021 and who enter pay status through December 1, 2021, shall be entitled to receive an increase in their monthly allowance of four hundred dollars (\$400.00) per month beginning September 1, 2021 through December 31, 2021, or when the New VEBA begins providing the health care benefits to the eligible retirees, whichever comes first."

Section 2. Severability.

If any section, or provision of this Ordinance shall be declared to be unconstitutional, void, illegal, or ineffective by any Court of competent jurisdiction, such section, clause or provision declared to be unconstitutional, void or illegal shall thereby cease to be a part of this Ordinance, but the remainder of the Ordinance shall stand and be in full force and effect.

Section 3. Repealer.

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extentnecessary to give this Ordinance full force and effect.

Section 4. Publication.

The Clerk shall publish this Ordinance in a newspaper of general circulation.

Section 5. Emergency Declaration and Effective Date.

This Ordinance is declared an emergency of health and safety to allow the pension recipients to collect the increase authorized in this Ordinance on the date identified in this Ordinance and shall be effective immediately upon adoption by the City Council.

## #7 ORDINANCE



### CITY OF PONTIAC OFFICIAL MEMORANDUM

RE:	RE: Emergency Ordinance for Extension of Supplemental Pensi	
DATE:	August 18, 2021	
FROM:	Darin Carrington, Finance Director	
TO:	Honorable City Council President Williams and City Council Members	

**Payment for GERS Retirees** 

Currently, General Employees Retirement System (GERS) retirees receive a supplemental pension payment in the amount of \$400 per month. The Supplemental Payment is set to expire on August 31, 2021. The City has been working with the newly established VEBA in getting the health care benefits for eligible retirees and other individuals. However, the New VEBA will not have the health care benefits available to retirees by the originally planned date of September 1, 2021. In order to avoid the Supplemental Payment ending before the VEBA is able to provide the planned health care benefits, we would like to extend the Supplemental Payment beyond the August 31<sup>st</sup> expiration date and we are submitting this ordinance.

An actuarial study has been done as required by state law and a copy of the study has been provided to City Council. Given the critical nature of these payments to these retirees, we are requesting an extension of the Supplemental Payments. Our request is to continue the payments until December 31, 2021 or until the New VEBA begins providing the health care benefits to the retirees, whichever comes first.

As such, the following resolution is requested for your consideration:

Whereas, the temporary increase to members of the GERS pension system is set to expire on August 31, 2021; and,

Whereas, the City Council desires that this temporary increase continues no longer than December 31, 2021; and,

Whereas, such ordinance, if approved, will take effect from September 1, 2021 and expire on December 31, 2021 or when the New VEBA start providing health insurance to eligible retirees, whichever comes first, and,

Whereas, the Pontiac City Council considers this an emergency.

Now therefore, an Ordinance to provide limited increase in pension payments to members of the General Employee Retirement System (GERS) is hereby approved.

### Ordinance No. 2346

An ordinance to provide for a limited increase in pension payments for certain members of the General Employee Retirement System ("GERS").

Whereas, the temporary increase in pension payments to members of the GERS pension system is set to expire on August 31, 2021; and,

Whereas, the City Council desires that this temporary increase continues for no longer than December 31, 2021

Whereas, such ordinance if approved will take effect from September 1, 2021 and expire on December 31,2021, or when the New VEBA begins providing the health care benefits to the eligible retirees, whichever comes first, and,

Whereas, the Pontiac City Council considers this an emergency. The City of Pontiac ordains:

Section 1. Amendments.

The General Employee Retirement System ordinance shall be amended to read as follows:

a. Section 17.6 shall be amended to add the following language: <u>Temporary Pension Increase</u>: "All persons who are receiving retirement benefits as of August 1, 2021 and who enter pay status through December 1, 2021, shall be entitled to receive an increase in their monthly allowance of four hundred dollars (\$400.00) per month beginning September 1, 2021 through December 31, 2021, or when the New VEBA begins providing the health care benefits to the eligible retirees, whichever comes first."

### Section 2. Severability.

If any section, or provision of this Ordinance shall be declared to be unconstitutional, void, illegal, or ineffective by any Court of competent jurisdiction, such section, clause or provision declared to be unconstitutional, void or illegal shall thereby cease to be a part of this Ordinance, but the remainder of the Ordinance shall stand and be in full force and effect.

Section 3. Repealer.

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extentnecessary to give this Ordinance full force and effect.

Section 4. Publication.

The Clerk shall publish this Ordinance in a newspaper of general circulation.

Section 5. Emergency Declaration and Effective Date.

This Ordinance is declared an emergency of health and safety to allow the pension recipients to collect the increase authorized in this Ordinance on the date identified in this Ordinance and shall be effective immediately upon adoption by the City Council.

## #8 RESOLUTION

### **Resolution of the Pontiac City Council**



WHEREAS, the voters of the City of Pontiac approved the City of Pontiac Medical Marihuana Facilities Ordinance (Ordinance 2357 (B)) in 2018, and;

WHEREAS, Ordinance 2357 (B) section 9 gives the Clerk the authority to "award permits "to any applicant for a permit to operate a grower, processor, secure transporter, or safety compliance", and;

WHEREAS, Ordinance 2357 (B) section 9 states that the Clerk "shall assess, evaluate, score and rank each application based upon a scoring and ranking procedure developed by the clerk" for provisioning center applications, and;

WHEREAS, Ordinance 2357 (B) section 16 states that "any applicant or permittee aggrieved by the denial or revocation of a permit or adverse decision under this ordinance may appeal to the clerk, who shall appoint a hearing officer to hear and evaluate the appeal and make a recommendation to the clerk", and:

WHEREAS, the Clerk has appointed John Fraser, Esq. formerly of the law firm of Grewal Law, PLLC to serve as the hearing officer under Ordinance 2357(B) at a cost not to exceed \$45,000.00, and;

WHEREAS, John Fraser, Esq. is now an associate with Dykema Gossett PLLC; and

WHEREAS, the Clerk has now appointed John Fraser, Esq. and the law firm of Dykema Gossett PLLC to serve as the hearing officer under Ordinance 2357(B) at a cost not to exceed \$45,000.00, and;

WHEREAS, other attorneys of the Dykema Gossett, PLLC may serve as the hearing officer if necessary and;

NOW, THEREFORE, BE IT RESOLVED, the Pontiac City Council approves the agreement between the City of Pontiac and Dykema Gossett, PLLC to serve as the Hearing Officer under Ordinance 2357(B) at a cost not to exceed \$45,000.00 and authorizes the Mayor to sign the agreement.

Dykema Gossett PLLC Capitol View 201 Townsend Street, Suite 900 Lansing, MI 48933 WWW.DYKEMA.COM Tel: (517) 374-9100 Fax: (517) 374-9191

John W. Fraser Direct Dial: (517) 374-9140 Direct Fax: (866) 497-6396 Email: JWFraser@dykema.com

August 19, 2021

Garland S. Doyle, M.P.A., CNP Interim City Clerk City of Pontiac 47450 Woodward Ave Pontiac, MI 48342

Re: Engagement

Dear Mr. Doyle:

We are pleased to confirm the retention of Dykema Gossett PLLC ("we" or the "Firm") as legal counsel to assist the City of Pontiac (collectively, "Client" or "You") to serve as a Hearing Officer for pending Provisioning Center Applications in the Non-Overlay and Walton Boulevard Zoning Districts (the "Matter"). This letter and the enclosed Standard Terms of Representation describe the basis on which our Firm will provide these services. You will be our principal client contact for this Matter. If you have questions concerning any of the information provided in this letter, I welcome your call.

**Client**. For purposes of this engagement, and for present and future conflicts of interest purposes, our client is the City of Pontiac, and not any of their parents, subsidiaries, affiliates, partners, or individual owners, officers, directors, managers, employees, or agents, unless we otherwise agree in writing and/or in a separate engagement letter. Accordingly, representation of the Client in this Matter will not give rise to any conflict of interest in the event other clients of the Firm are adverse to any of such other entities or persons affiliated with the Client.

**Scope of Engagement.** In the course of the Representation, we will provide legal advice to the City Clerk, in his official capacity, in connection with his duties under the City of Pontiac Medical Marihuana Facilities Ordinance 2357(B) (hereinafter "the Ordinance") and matters related thereto. This includes legal advice with regard to applications for marihuana permits in the City of Pontiac, including but not limited to (1) serving as a hearing officer for the purposes of hearing appeals of medical marihuana facility applicants in accordance with the Ordinance; (2) hearing and deciding appeals in the role of the hearing officer; (3) drafting written proposals for decision for the Client following each appeal hearing; and (4) consulting with the Client for the purpose of drafting rules regarding the appropriate format for hearing officer appeal hearings consistent with the Ordinance.

California | Illinois | Michigan | Minnesota | Texas | Washington, D.C.

August 19, 2021 Page 2

We will NOT provide any service or advice other than legal advice. This Engagement is limited to providing the hearing officer services outlined above for the Non-Overlay and Walton Boulevard Zoning Districts.

**Conflict of Interest, Disclosure, and Waiver**. The Firm agrees that it will not review, analyze, grade, or hear the appeal on any application for any (1) organization, (2) individual with an ownership interest in an organization, or (3) individual submitting an application for a marihuana facility license with the City of Pontiac that it has previously represented in any capacity. To the extent permissible pursuant to the Michigan Rules of Professional Conduct, the Firm further agrees that it will provide disclosure of any such previous representation including (1) the client previously represented, (2) the nature of the representation, and (3) the time period of the previous representation. Such disclosure shall be updated on an ongoing basis as necessary.

The Firm has been retained by clients in the marihuana industry, including some of which have sought licensure in the City of Pontiac. The Firm is not terminating its relationship with any clients should it turn out that the client has applied in Pontiac. It will disclose the relationship to the City of Pontiac and advise the City of Pontiac to use another law firm to serve as "Hearing Officer" to review any matter relating to that client.

The Firm has been or may be retained by other clients from time to time who may be adverse to the City of Pontiac in matters unrelated to the Representation covered by this limited Engagement. The City of Pontiac hereby waives any conflict that may arise in the Firm's representation of other clients in such matters and agrees not to disqualify the Firm from such representation, provided that such matters are not substantially related to any matter in which the Firm represents the City of Pontiac or on a matter in which the City of Pontiac has provided us with confidential information material to the matter.

**Fees; Costs; Payment.** In order to manage costs, I will be principally responsible for the Representation. Other attorneys and professional staff may be utilized as appropriate. My curriculum vitae has been sent separately. Hourly rates shall be:

\$200 per hour for John W. Fraser and other attorneys \$100 per hour for non-attorney staff

This engagement shall not exceed \$45,000.00 unless otherwise agreed upon by the parties in writing. Invoices will be addressed to the City of Pontiac, c/o Interim City Clerk Garland Doyle, 47450 Woodward Ave., Pontiac, MI 48342. Annual increases in attorney rates are the norm. Out of pocket expenses, if any, will be sent directly to the Client for payment, or we will pay those expenses and invoice the Client for the expense. A detailed invoice will be provided on a monthly

August 19, 2021 Page 3

basis and due within 30 days. Interest at 1% per month is charged to late payments. If necessary, costs of collection, including attorney fees, are chargeable to the Client.

**Standard Terms of Representation.** Additional information regarding fees and other important matters appear in the enclosed Standard Terms of Representation, which are incorporated as part of this letter and which you should review carefully before agreeing to our engagement.

**Federal Law**. As you are aware, marihuana is currently still illegal under federal law. The laws of the State of Michigan and the City of Pontiac that allow for medical marihuana are not recognized by the federal government or by federal law enforcement authorities. State and local law has no effect on applicable federal laws, which may impose criminal and civil penalties for the possession, transportation, sale, or distribution of marihuana or for any activity related to marihuana products, services, businesses, or other activities. We are not providing any advice with respect to any federal law, including federal marihuana laws, implicated by the City of Pontiac's decision to regulate and license medical marihuana facilities.

**Other Legal Matters.** We are Special Counsel to the Client, and we only represent the Client to the extent provided herein. We will not provide advice, including legal advice, on any matter outside the scope of this letter. Client should contact its General Counsel or the City Attorney on any matters falling outside the scope of this Representation.

**Review and Acceptance.** You are encouraged to consult with other counsel on any of the terms of this letter and the attachments, including the waiver provisions thereof.

Please indicate your acceptance of the terms of this letter and the Standard Terms of Representation by signing and returning a copy of this letter to me. If you do not sign and return this letter, but use our services, such use shall be considered your acceptance of this engagement letter and the enclosed Standard Terms of Representation.

Dykema

August 19, 2021 Page 4

We are delighted that you have chosen to refer this Matter to us, and we look forward to continuing to work with you.

Sincerely,

DYKEMA GOSSETT PLLC

John W. Fraser

AGREED TO:

The City of Pontiac By: Deirdre Waterman Its: Mayor

Dated: August \_\_\_\_, 2021

California | Illinois | Michigan | Minnesota | Texas | Washington, D.C.

### John W. Fraser

Lansing 201 Townsend Street Suite 900 Lansing, MI 48933

### Areas Of Practice

Cannabis Law Government Policy & Practice

Bar Admissions Michigan, 2015

### Court Admissions

U.S. Court of Appeals for the Sixth Circuit

U.S. District Court for the Eastern District of Michigan

U.S. District Court for the Western District of Michigan

U.S. District Court for the District of Colorado

U.S. District Court for the Southern District of Indiana

### Education

- Michigan State University College of Law, J.D., summa cum laude, 2015
  - 4.0 GPA
  - Jurisprudence Achievement Awards [Highest Grade] in Mortgages; Law & Interpretation; Federal Jurisdiction; Antitrust Law; Copyright Law; Constitutional Law II; Equity; Property; Contracts; and Research, Writing & Analysis
  - Michigan State Law Review, Managing Editor



John W. Fraser is an associate in Dykema's Lansing office and serves as the Michigan Team Leader of Dykema's Cannabis Practice. John's practice focuses on cannabis law, business law, general litigation, and appellate law.

John regularly advises and assists entrepreneurs seeking to operate cannabis-related businesses within Michigan's legal and regulatory framework. He currently serves as the Chairperson of the Cannabis Law Section of the State Bar of Michigan. In addition, John is an adjunct professor of law at Western Michigan University Cooley Law School where he teaches a course on Medical Marijuana and the Law. He also regularly lectures and presents on cannabis law topics to attorneys and the community.

John's practice primarily consists of counseling entrepreneurs, investors, patients, caregivers, municipal governments, and other attorneys on matters of cannabis law. John has been retained to serve as an expert witness and consultant in cases involving cannabis businesses to assist the parties and the court in breaking down and navigating complex cannabis-related legal issues. John focuses his representation by setting clear goals with clients at the outset and then working aggressively and creatively to meet those goals.

John has litigated cases in trial courts throughout the State of Michigan and has argued cases before the Michigan Court of Appeals and the Michigan Supreme Court. John's litigation skills have been recognized by his peers, as he was named a Top 5 Lawyer Under 35 by the Ingham County Bar Association and was recognized as a Pioneer by the State Bar of Michigan's Marijuana Law Section for his efforts in the published Michigan Court of Appeals opinion in *People v. Manuel*.

John earned his Bachelor of Science, *cum laude*, from Central Michigan University with a double major in Philosophy and Political Science and a minor in English. John graduated from Michigan State University College of Law, *summa cum laude*, with a 4.0 GPA, ranked first in his class. During law school, John served as a Managing Editor of the Michigan State Law Review and also served as a teaching assistant for Professors Bruce Ching and Philip Pucillo.

### **Memberships & Involvement**

State Bar of Michigan

John W. Fraser (Cont.)

 Central Michigan University, B.S., *cum laude*, 2011

 Philosophy and Political Science

- Ingham County Bar Association
- American Bar Association
- · Federal Bar Association Eastern District of Michigan Chapter
- Cannabis Law Section, State Bar of Michigan
- Criminal Defense Attorneys of Michigan
- International Cannabis Bar Association

### **Community/Civic Activities**

- Volunteer Judge 1L RWA Oral Arguments, Michigan State University College of Law (2016-present).
- Volunteer Judge Moot Court Class Oral Advocacy Competition, Michigan State University College of Law (2015-present).
- National Multiple Sclerosis Society Team Captain of Team Fraser for Walk MS Lansing (2013-Present).
- · Featured Professor on Marijuana Law People's Law School

### **Awards & Recognition**

- Recognized by Super Lawyers® as a Rising Star, 2020
- Recognized by the Ingham County Bar Association as a Top 5 Lawyer Under 35, March 2018
- Recognized by the Marijuana Law Section of the State Bar of Michigan as a Pioneer in the area of marijuana law, 2018

# #9 RESOLUTION



### CITY OF PONTIAC OFFICIAL MEMORANDUM

TO: Honorable Mayor, Council President and City Council Members

**FROM:** Abdul H. Siddiqui, City Engineer

**DATE:** August 24, 2021

## **RE:** 2021 CDBG Pontiac Senior Centers Parking Lot Replacement – Asphalt Specialists, Inc.

The City of Pontiac received and publicly opened bids for the referenced improvement project on Thursday, August 5, 2021. The project involves the reconstruction of parking lots at the Bowens and Ruth Peterson Senior Centers. The parking lots at these centers are in a dangerous condition and need to be reconstructed, including sidewalk and sewer work.

A total of three (3) bids were received for the project in the amounts as follows:

1.	Asphalt Specialists, Inc. (ASI)	\$395,309.90
2.	Gibraltar Construction	\$418,082.60
3.	Great Lakes Contracting	\$429,296.35

The Engineering Division has reviewed the proposals and references submitted by all contractors and based on the attached is recommending the award to the low bidder, ASI.

Construction is scheduled to start in mid-September with anticipated completion at Bowens by the end of October and at Ruth Peterson by mid-November.

Funding for the project will be through a Community Development Block Grant (CDBG), administered by Oakland County, in the amount of \$265,000.00, with the remainder of the contract being paid out of account 445-265-974.021 (City Hall Lot Repairs).

Based upon the above information, it is recommendation of the Department of Public Works that the 2021 CDBG Pontiac Senior Centers Parking Lot Replacement project be awarded to ASI, in the amount of \$395,309.90.

WHEREAS,	the City of Pontiac has advertised and received responses to a Request For Proposal for the 2021 CDBG Pontiac Senior Centers Parking Lot Replacement project on August 5, 2021, and publically opened bids; and
WHEREAS,	a bid tabulation was prepared and reviewed, and;
WHEREAS,	the City identified the low bidder as Asphalt Specialists, Inc. (ASI), and references of the low bidder checked and found acceptable, and;

WHEREAS, the funding for the project will be through a Community Development Block Grant in the amount of \$265,000.00 with the remaining funds identified in the Capital Improvements Fund.

NOW, THEREFORE,

BE IT RESOLVED, The Pontiac City Council authorizes the Mayor to enter into a contract with ASI for \$395,309.90 for the 2021 CDBG Pontiac Senior Centers Parking Lot Replacement project.

### AGREEMENT

THIS AGREEMENT, made this	s day of	, 20 , by and
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between the City of Pontiac, Oakland County, Michigan, party of the first part, hereafter

called the City, and Asphalt Specialists, Inc. , party of the second part,

hereinafter called the Contractor:

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned:

1. The CONTRACTOR shall commence and complete the construction of:

### 2021 CDBG Pontiac Senior Centers Parking Lot Replacement

in full conformance with the Contract Documents as enumerated in Article 6 of this Agreement.

2. The CONTRACTOR shall furnish all of the material, supplies, tools, equipment, labor and other services necessary for the construction and completion of the PROJECT described herein, excepting those things which are specifically stipulated in the contract documents to be furnished or done by the City.

3. The CONTRACTOR shall commence the work required by the CONTRACT DOCUMENTS on or before the date stipulated in the NOTICE TO PROCEED and will complete the same on or before November 15, 2021. Time shall be considered to be of the essence of this Contract.

4. The CONTRACTOR agrees to perform all of the WORK described in the CONTRACT DOCUMENTS and comply with the terms therein for the contract price of:

### \$ 395,309.90

unless the contract price is duly changed by the contract documents.

5. The CITY shall pay to the CONTRACTOR in the manner and at such times as set forth in the General Conditions such amounts as required by the CONTRACT DOCUMENTS.

6. The term "CONTRACT DOCUMENTS" means and includes the following:

A. AGREEMENT

B. BID BOND

C. PERFORMANCE BOND

D. LABOR AND MATERIAL BOND

- E. MAINTENANCE BOND
- F. CHANGE ORDER (Pursuant to General Conditions, Section 9)
- G. ADDENDA:

No. \_\_\_\_\_, dated \_\_\_\_\_\_, 20 \_\_\_\_\_.

No. \_\_\_\_, dated \_\_\_\_\_, 20 \_\_\_\_.

No. \_\_\_\_\_, dated \_\_\_\_\_\_, 20 \_\_\_\_.

- H. ADVERTISEMENT
- I. INSTRUCTIONS TO BIDDERS
- J. BIDDER'S PROPOSAL (Incl. final Compliance Plan as accepted by OWNER)
- K. GENERAL CONDITIONS (Incl. SUPPLEMENTAL GENERAL CONDITIONS and SPECIAL CONDITIONS (if any))
- L. SPECIFICATIONS (Incl. SUPPLEMENTAL SPECIFICATIONS and SPECIAL PROVISIONS (if any))
- M. PLANS (As listed in Schedule of Drawings)
- N. NOTICE OF AWARD
- O. NOTICE TO PROCEED

This agreement, together with other documents enumerated in this ARTICLE 6, which said other documents are as fully a part of the Contract as if hereto attached or herein repeated, forms the Contract between the parties hereto. In the event that any provision in any component part of this Contract conflicts with any provision of any other component part, the provision of the component part first enumerated in this ARTICLE 6 shall govern, except as otherwise specifically stated.

7. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in  $\underline{\text{five } (5)}$  copies, each of which shall be deemed an original, on the date first above written.

## CONTRACT AGREEMENT BETWEEN THE CITY OF PONTIAC AND CONTRACTOR

### 2021 FDCVT DOWNTOWN SIDEWALKS PROJECT

### CONTRACTOR: ASPHALT SPECIALISTS, INC.

In witness whereof, the parties have executed this agreement the day and year last written below.

### WITNESSES:

1)		By:	
2)	,	Its	

### **CITY OF PONTIAC**

WITNESSES:	DEPARTMENT OF PUBLIC WORKS	
1)	By: Allen Cooley Its: Acting Director	Date
WITNESSES:	DEPARTMENT OF FINANCE	
1)	By: Darin Carrington Its: Finance Director	Date
WITNESSES:	RISK MANAGEMENT DIVISION	
1)	By: Its: Risk Management Administrator	Date
WITNESSES:	OFFICE OF THE MAYOR	
1) 2)	By: Dierdre Waterman Its: Mayor	Date
Approved as to form:		
Bv		

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, City Attorney

# #10 RESOLUTION



### CITY OF PONTIAC Department of Building Safety & Planning PLANNING DIVISION 47450 Woodward Ave | Pontiac, Michigan 48342 TELEPHONE: 248.758.2800

### Mayor Deirdre Waterman

### TO: HONORABLE MAYOR WATERMAN, COUNCIL PRESIDENT WILLIAMS & PONTIAC CITY COUNCIL

FROM: VERN GUSTAFSSON | PLANNING MANAGER

 SUBJECT:
 ZMA 21-04
 ZONING MAP AMENDMENT

 DOLOR KONJA C/O FOUR BROTHERS REAL ESTATE HOLDINGS, LLC
 327 MIDWAY AVE | 64-17-33-407-035, 036, & 037

 R-1 SINGLE FAMILY DWELLING DISTRICT TO C-1 LOCAL BUSINESS

DATE: AUGUST 17, 2021

The City of Pontiac is in receipt of application ZMA 21-04 for a Zoning Map Amendment [rezoning] per Section 6.802 of the Zoning Ordinance for parcel numbers 64-17-33-407-035, 036, & 037. The subject site is located at the intersection of Midway Ave. and S. Sanford St. The subject property is currently zoned R-1 One Family Dwelling, the applicant requests a rezoning to C-1 Local Business zoning district, and proposes a neighborhood grocery store in the current abandoned building. At the August 4, 2021 meeting of the Planning Commission, they recommended approval of this request to the Pontiac City Council.

### **Master Plan**

According to the City's 2014 Master Plan Update any new economic prospects on which to build upon sustainable residential neighborhoods with local commercial is a major land use objective. It is with this spirit that is embedded in the Master Plan update.

The subject site is planned as Traditional Neighborhood Residential. These areas allow a range of building styles and uses with the local business & commercial uses located on select corridors. This Future Land Use designation includes most of the City's traditional residential neighborhoods.

### Existing Zoning Districts

Properties to the north, east, south and west are zoned R-1 One Family Dwelling zoning district. The current residential zoning in the area is consistent with the City of Pontiac Master Plan Update.

### **Rezoning Criteria**

The Pontiac City Council must consider the following criteria [section 6.804] that apply to the rezoning application in making findings, recommendations, and a decision to amend the Official Zoning Map [Section 6.804]. Additionally, the section also stipulates that the Pontiac City Council may also consider other factors that are applicable to this application. To assist in the evaluation of these criteria, we offer the following findings of fact for your consideration.

- 1. The Zoning Map Amendment request is consistent with the goals, policies and objectives of the Pontiac Master Plan Update and consistency with recent development trends in the area was also considered.
- The proposed Zoning Map Amendment is compatible with potential uses allowed in the proposed C-1 Local Business zoning district with surrounding uses and zoning in terms of land suitability, impacts on the environment, density, nature of use, traffic impacts, aesthetics, and infrastructure.
- The capacity of the City's utilities and services are sufficient to accommodate proposed uses permitted in the C-1 Local Business zoning district without compromising the health, safety and welfare of the City.
- 4. The capability of the street system can accommodate safe and efficient additional traffic generated by uses permitted in the requested C-1 Local Business zoning district.
- The boundaries of the requested C-1 Local Business zoning district is reasonable in relationship to surroundings and construction on the site will be able to meet the dimensional regulations for the C-1 zoning district.
- 6. The rezoning is appropriate for the requested C-1 Local Business zoning district and is more appropriate from the City's perspective than other commercial zoning districts.
- 7. The request is for a specific use [neighborhood grocery store]. Rezoning the land is more appropriate than amending the list of permitted or special land uses in the current R-1 One Family Dwelling zoning district.
- 8. The requested rezoning will not create an incompatible zone in the Neighborhood.

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### ZMA 21-04 – Zoning Map Amendment Parcel: 64-17-33-407-035, 036, & 037

### Resolution

*Whereas,* The City has received an application for a Zoning Map Amendment at 327 Midway Ave identified as PIN 64-17-33-407-035, 036, & 037 from Dolor Konja c/o Four Brothers Real Estate Holdings, LLC for the rezoning of the aforementioned parcel; and

Whereas, The Planning Division has reviewed the applicant's rezoning request in regards to the City's Master Plan Update and the request conforms to the goals and vision contained within the plan; and

*Whereas,* The Planning Division has reviewed the applicant's rezoning request and the requirements set forth by Section 6.804 of the Zoning Ordinance. The Planning Division has determined the aforementioned request and proposed intended use of the property complies with the City of Pontiac Zoning Ordinance; and

*Whereas,* In accordance with the procedures outlined in the Zoning Ordinance, Sections 6.802 as it relates to Zoning Map Amendments, the request has undergone the required: Technical Review, Public Hearing, and Planning Commission Recommendation; and

*Whereas,* On August 4, 2021, a Public Hearing was held, and in consideration of public opinion, the Planning Commission recommends City Council to approve the Zoning Map Amendment request for 327 Midway Ave, approving the change from the current R-1 One Family Dwelling zoning district to C-1 Local Business zoning district; and

*Now Therefore, Be It Resolved,* That the City Council for the City of Pontiac approve the Planning Commission recommendation for the Zoning Map Amendment (ZMA 21-04) request for 327 Midway Ave, also known as Parcel No. 64-17-33-407-035, 036, & 037 to amend the zoning from R-1 One Family Dwelling to C-1 Local Business zoning district.

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### Application for Zoning Map Amendment

### City of Pontiac

Office of Land Use and Strategic Planning

47450 Woodward Ave, Pontiac, MI 48342

T: 248.758.2800 F: 248.758.2827

Property/Project Address: 327 Midway Ave

Sidwell Number: 14-33-407-035, 14-33-407-036, 14-33-407-037

Office Use Only PF Number:

Date: 6-28-21

Instructions: Completed applications with appropriate fee shall be submitted to the Office of Land Use and Strategic Planning at least 30 days prior to the regularly scheduled Planning Commission meeting. Applications must be complete in all respects with supporting documents such as site plan, property survey etc. Planning staff will schedule the application for consideration by the Planning Commission in accordance with the attached schedule. Incomplete applications will delay the review process.

### Applicant (please print or type)

Name	Dolor Konja C/o: Four Brothers Real Estate Holdings, LLC.		
Address	6213 Malvern Dr.		
City	Troy		
State	Mi		
ZIP Code	48098		
Telephone	Main: 248.977.3191 Cell: 619.251.0145 Fax:		
E-Mail	dave@abitofhope.net		

### Project and Property Information

Name of Proposed Development: Unc's Market Place

The subject property is location at 327 Midway Ave on the N/S/E/W side of S. Sanford St. between South Blvd and Osman

The property is zoned: Residential

Proposed Zoning District: \_\_\_\_\_

It is proposed that the property will be used as: Conventional Grocery Market with only Beer & Wine.

The subject property is legally described as follows (include sidwell numbers):

14-33-407-035, 14-33-407-036, 14-33-407-037

### **Property Owner Information**

Name	Dolor Konja C/o: Four Brothers Real Estate Holdings, LLC.		
Address	6213 Malvern Dr.		
City	Тгоу		
State	Mi		
ZIP Code	48098		
Telephone	Main: 248.977.3191	Cell: 619.251.0145	Fax:
E-Mail dave@abitofhope.net			

Are you the X Owner Agent/rep. of the owner

The proposed will be used for the following purpose (provide as much detail as possible with photographs, sketches, site plans, written documents, etc.).

Histrionically the property has operated for Decades as a Liquor Store. Our intent is to relabel the image and convert the location to a family orientated

Market Place, offering staples like full-line of groceries, produce, fresh meats, fresh-cut dell meats, Beer & Wine and additional product's

& services commonly found in typical grocery store. We believe, by default, this proposed conversion will benefit the public.

It's no secret this region of Pontiac is in dire need of such a proposed operation. Moreover, we believe the proposed operation will

Especially service those client's which have no means of transportation. Lastly, I was the owner and operator of GTM located on MLK & Perry

as then...We strive to participate in community programs & events. My objective is to offer the same approach here.

Sate the reason for the Zoning Map Amendment, particularly the manner in which the City will benefit if the amendment is approved and why such change will not be detrimental to the public welfare and/or the property rights of other persons located in the vicinity of the site.

Offer a a family orientated Market Place, offering staples like full-line of groceries, produce, fresh meats, fresh-cut deli meats, Beer & Wine and additional product's

& services commonly found in typical grocery store. I strongly believe the rezoning Shall NOT be detrimental to the public.

In Fact, the proposed use shall only enhance the local area thus providing a much need destination to meet the day-to-day grocery needs, etc... Additionally, Histrionically a well operated grocery has only improved values in the vicinity.

Signature of Owner

Signature of Applicant

Other

State of Michigan County of Oakland

On this  $\frac{1}{2}$  day of  $\frac{1}{2}$   $\frac{1}{2}$ ,  $\frac{1}{2}$ ,  $\frac{1}{2}$ , before me personally appeared the above named person, who being duly sworn, stated he/she has read the foregoing application, by him/her signed, and know the contents thereof, and that the same is true of his/her own knowledge, except as to the matters  $\gamma$ therein stated to be upon information and belief and so as to those matters he/she believes it to be true.

anie Strichland Nothry Public, Oakland County, Michigan My Commission Expires:

Janis Strickland Notary Public of Michigan Oakland County Expires 09/10/2022 Acting in the County of