

PONTIAC CITY COUNCIL

Mike McGuinness, District 7
President

William A. Carrington, District 6
President Pro Tem



Melanie Rutherford, District 1
Brett Nicholson, District 2
Mikal Goodman, District 3
Kathalee James, District 4
William Parker, Jr., District 5

It is this Council's mission "To serve the citizens of Pontiac by committing to help provide an enhanced quality of life for its residents, fostering the vision of a family-friendly community that is a great place to live, work and play."

47450 Woodward Pontiac, MI 48342

Phone: (248) 758-3200

Garland S. Doyle, M.P.A.
City Clerk

43rd Session of the 11th Council

August 4, 2022 at 6:00 P.M.

Meeting Location: City Council Chambers 47450 Woodward Pontiac, MI 48342

Meeting Agenda

Call to Order

Invocation

Pledge of Allegiance to the Flag of the United States

Moment of Silence

Roll Call

Authorization to Excuse Councilmembers from the Meeting

Amendments to and Approval of the Agenda

Approval of the Consent Agenda

July 26, 2022 City Council Meeting Minutes

Special Presentations

1. Roadkill/Woodward Dream Cruise Updates
Presentation Presenter: Donovan Smith, City Planner
2. Forensic Audit Findings

Recognition of Elected Officials

Agenda Address (Two Minutes Time Limit)

Agenda Items

Ordinance

3. Adoption of an Ordinance Amendment to the Fee Schedule as Adopted in the City of Pontiac Fiscal Year 2022-23 Budget

Resolution

Department of Public Works (DPW)

4. Resolution to Authorize the Department of Public Works Director to actively bid and purchase needed snow removal trucks with an amount not to exceed \$80,000 per truck

Public Comment (Three Minutes Time Limit)

Closed Session

City Council

5. Resolution to go into Closed Session to discuss forensic audit findings and legal impact of those findings.

Closing Comments

Mayor Greimel (Seven Minutes Time Limit)

Clerk and City Council (Three Minutes Time Limit)

Adjournment

CONSENT AGENDA

**Official Proceedings
Pontiac City Council
42nd Session of the Eleventh Council**

Call to order

A Meeting of the City Council of Pontiac, Michigan was called to order at the City Hall Council Chambers, 47450 Woodward Ave Pontiac, MI 48342 on Tuesday, July 26, 2022 at 6:03 p.m. by Council President Mike McGuinness.

Invocation – Pastor Roger Jackson, Providence Missionary Baptist Church, Pontiac Michigan

Pledge of Allegiance to the Flag of the United States

Moment of Silence

Roll Call

Members Present – William Carrington, Mikal Goodman, Kathalee James, Mike McGuinness, Brett Nicholson and William Parker, Jr.

Mayor Greimel was present.
A quorum was announced.

Councilwoman Melanie Rutherford arrived at 6:08 p.m.

Amendments to and Approval of the Agenda

Motion to approve the agenda. Moved by Councilperson Parker and second by Councilperson Carrington. Discussion.

Motion to add-on a special presentation regarding State Funding Announcement by State Representative Brenda Carter to the agenda. Moved by Councilperson Parker and second by Councilperson Goodman.

Ayes: James, McGuinness, Nicholson, Parker, Rutherford, Carrington and Goodman

No: None

Motion Carried

The vote was taken to approve the agenda as amended.

Ayes: Goodman, James, McGuinness, Nicholson, Parker, Rutherford and Carrington

No: None

Motion Carried

Consent Agenda

22-199 **Resolution to approve the consent agenda for July 26, 2022.** Moved by Councilperson Rutherford and second by Councilperson Carrington.

Whereas, the City Council has reviewed the consent agenda for July 26, 2022.

Now, Therefore, Be It Resolved that the City Council approves the consent agenda for July 26, 2022 including July 19, 2022 City Council Meeting Minutes.

Ayes: McGuinness, Nicholson, Parker, Rutherford, Carrington, Goodman and James

No: None

Resolution Passed

Special Presentation

State Funding Announcement by State Representative Brenda Carter (**Agenda Add-on**)

Discussions

Art Dunlap Park Enhancement Opportunities

Galloway Lake Park Easement Concerns

Elizabeth Dension Forth Mural by Artist Zach Curtis

Recognition of Elected Officials – Christopher Ford from Congressman Levin's Office

Agenda Address

1. Deirdre Waterman addressed item #2
2. Gloria Miller addressed items #2 and #7
3. Larry Jasper addressed item #2

Agenda Items

Ordinance

An Ordinance Amendment to the Fee Schedule as Adopted in the City of Pontiac Fiscal Year 2022-23 Budget. Moved by Councilperson Goodman and second by Councilperson Parker. Discussion. Council received as a first reading.

Resolution

City Clerk

22-200

Resolution to approve a New Position – Chief Assistant Clerk. Moved by Councilperson Nicholson and second by Councilperson Rutherford.

In accordance with section 3.202 of the City Charter "The Clerk may, with approval of Council, appoint a chief assistant who serves at the pleasure of the Clerk and performs the duties of the Office in the absence or disability of the Clerk", and

Whereas, the City Clerk is requesting that the position of Chief Assistant Clerk be added to the city with a salary range of \$71,000 - \$85,000.

Now Therefore, Be It Resolved that the Pontiac City Council hereby approves the creation of the following position – Chief Assistant Clerk.

Ayes: Parker, Rutherford, Carrington, Goodman, James, McGuinness and Nicholson

No: None

Resolution Passed

City Council

22-201

Resolution Commemorating Frank Russell with Honorary Renaming of Earlmoor Boulevard with Frank Russell Boulevard. Moved by Councilperson Rutherford and second by Councilperson Nicholson.

Whereas, Mr. Roosevelt Frank "Bones" Russell was born on August 17, 1949 and tragically passed away at age 72 on September 6, 2021; and

Whereas, during his life, Mr. Russell had an enduring, positive impact on the City of Pontiac and our residents and significantly contributed to our community; and

Whereas, Mr. Russell was a star basketball player at Pontiac Central High School and at the University of Detroit-Mercy, and played in the National Basketball Association for the Chicago Bulls during the 1972-1973 season; and

Whereas, his younger brothers Larry Russell, Campy Russell, and Walker Russell similarly reached high levels of college and professional basketball success, with a strong family legacy of achievement and dedication; and

Whereas, Mr. Russell earned a law degree, opened the Youth Development Institute in Pontiac, chaired the City of Pontiac's employment diversity program, worked for three decades for Oakland County Human Resources, and established and published The Pontiac Times newspaper in our community; and Whereas, his proactive leadership in Pontiac extended to youth recreation for many years, serving as a coach and mentor, he also led the Oakland Community College men's basketball team, and was inducted into the University of Detroit-Mercy Hall of Fame; and

Whereas, Mr. Russell grew up on Earlmooor Boulevard, and the Russell family still owns property on that street which had a prominent place in their family for generations; and

Whereas, from time to time the Pontiac City Council may wish to commemorate a City facility, street, or other asset by means of a plaque, naming it after a person, or some other honor; and

Whereas, a City street may have an honorary designation may be established that would be an additional identifiable moniker for the street; now,

Therefore, Be It Resolved, the Pontiac City Council hereby commemorates the life, legacy, and impactful community contributions of Mr. Roosevelt Frank Russell; and further

Resolved, the City Council establishes the honorary renaming of the entire length of Earlmooor Boulevard in the City of Pontiac to be Frank Russell Boulevard; and further

Resolved, the intention is for Earlmooor Boulevard to remain the permanent legal name, but for Frank Russell Boulevard to be the honorary additional identifiable moniker now and in perpetuity; and further Resolved, the City Council charges the Administration and City Staff with the task of installing honorary street name signage on every existing street sign pole along Earlmooor Boulevard; and further

Resolved, the City Council encourages the Administration and City Staff to explore the feasibility of designing and installing an accompanying wayside marker in the vicinity of Frank Russell Boulevard celebrating Mr. Russell's life and community impact, so that future generations can know the inspiration behind the name.

Ayes: Rutherford, Carrington, Goodman, James, McGuinness, Nicholson and Parker

No: None

Resolution Passed

Grants

22-202

Resolution to approve the Acceptance of an \$80,000 Grant Award from the Community Foundation for Southeast Michigan in Support of the Digital Workplace Upgrade Project. Moved by Councilperson Goodman and second by Councilperson Nicholson.

Whereas, the City of Pontiac was awarded an \$80,000 grant from the Community Foundation for Southeast Michigan, and;

Whereas, the grant is for the purpose of upgrading the City of Pontiac's current data management system and digital workspace to office 365, and;

Whereas, the grant award from Community Foundation for Southeast Michigan does not have a matching requirement, and;

Whereas, the Community Foundation for Southeast Michigan requires an executed grant agreement to disburse the funds, and;

Now, Therefore Be It Resolved, that the City Council hereby authorizes the Mayor Tim Greimel to execute the grant agreement for the grant award in the amount of \$80,000 from the Community Foundation for Southeast Michigan in support of the Digital Workspace Upgrade Project.

Ayes: Carrington, Goodman, James, McGuinness, Nicholson, Parker and Rutherford

No: None

Resolution Passed

22-203 **Resolution to approve the Agreement with Grindline for the Design and Construction of the Pontiac Skate Project at Oakland Park. This is a grant-funded project. Moved by Councilperson Carrington and second by Councilperson Goodman.**

WHEREAS, The Pontiac Skate Park Project was awarded \$250,000 in matching funds from 'The Skate Park Project' (formerly known as the Tony Hawk Foundation) for the construction of a free public skate park in addition to \$50,000 to fund project design costs that specifically intend to lessen the environmental impact of the skate park. With the use of these matching funds, the Pontiac Skate Park Project and the City of Pontiac will be able to build a 10,000 square foot concrete skate park in Pontiac by November 2022.

WHEREAS, The Pontiac Skate Park Project independently raised \$70,000 in pursuit of \$250,000 in matching funds awarded, the Oakland County Commission committed half of the matching requirement in the amount of \$125,000, leaving \$55,000 committed by the City of Pontiac in support of this matching grant. The City's finance contribution to this project was approved by the Pontiac City Council on January 5th, 2022.

WHEREAS, The City has selected Oakland Park as the site of the skatepark for a myriad of reasons including feedback from the community, proximity to public transit, a central location, available space, and alignment with the City's DNR-Approved Parks and Recreation Master Plan.

WHEREAS, The City of Pontiac executed a Request for Proposal per City policy and proposals were submitted on Thursday June 23rd, 2022. Proposals were reviewed by a representative from the Pontiac Skatepark Project, an engineer from Nowak and Fraus, and the City Planner.

WHEREAS, After careful review of the proposals, adherence to the RFP, and overall services and costs, the City's Executive Administration recommends the approval of the Design/Build contract with Grindline for the construction of the grant funded skatepark.

NOW THEREFORE, be it resolved that the Pontiac City Council approves the contract for services with Grindline for the design and construction of the Pontiac Skatepark.

Ayes: Goodman, James, McGuinness, Nicholson, Parker, Rutherford and Carrington

No: None

Resolution Passed

Finance

~~22-193~~ **Resolution to Approve Budget Amendments for Fiscal Year 2022-23 Transferring \$25,750 in Funding out of the General Fund Balance GL Account 101-000-390.000 and a Total of \$25,750 is Transferred to the General Fund GL Account 101-228-818.063 – Professional Services and Transferring \$293,340 out of the Building Inspection Fund Balance GL Account 249-000-396.000 and a Total of \$293,340 is Transferred to Building Inspection Fund GL Account 249-371-818.001 – Professional Services-Wade Trim. Moved by Councilperson Rutherford and second by Councilperson Parker. Discussion.**

Motion to table Resolution to approve Budget Amendments above to after Resolution to approve Zoning Map Amendment 22-06. Moved by Councilperson Goodman and second by Councilperson Rutherford.

Ayes: McGuinness, Nicholson, Parker, Rutherford, Carrington, Goodman and James

No: None

Motion Carried

Mayor's Office

22-204

Resolution to approve the appointment of Alexandra Borngesser to Serve as the Director of Grants. Moved by Councilperson Rutherford and second by Councilperson Nicholson.

WHEREAS, in accordance with Article IV, Chapter 1, Section 4.106 the Mayor may appoint for each department of the executive branch a director who serves at the pleasure of the Mayor as head of the department; and

WHEREAS, in accordance with Article IV, Chapter 1, Section 4.106 such appointment is subject to the approval of Council; and

WHEREAS, Alexandra Borngesser has the experience and professionalism necessary to serve as the Director of Grants; and

WHEREAS, Alexandra Borngesser has been providing these services for the city for the past year;

NOW THEREFORE, BE IT RESOLVED, in accordance with the appointment procedures provided by law and the City Charter, Ms. Alexandra Borngesser is formally appointed, effective immediately, as the Director of Grants for the City of Pontiac a will receive the budgeted salary of \$92,700.00 for this position.

Ayes: Nicholson, Parker, Rutherford, Carrington, Goodman, James and McGuinness

No: None

Resolution Passed

Planning

22-197

Resolution to approve Zoning Map Amendment [ZMA 22-06] at Lots 4 & 5 of Parcel 64-14-19-426-013 and 64-14-19-426-003 from C-3 Corridor Commercial to M-1 Light Manufacturing zoning district to only allow Medical Marihuana Grow and Processing use. Moved by Councilperson Goodman and second by Councilperson James. (Second reading)

Whereas, the City has received an application for a Zoning Map Amendment identified as Lots 4 & 5 of Parcel 64-14-19-426-013 and Parcel 64-14-19-426-003 from B.Y. O. P. Properties Cesar Chavez, LLC for the rezoning of the aforementioned parcels; and

Whereas, The Planning Division has reviewed the applicant's rezoning request in regards to the City's Master Plan and the request conforms to the goals and vision contained within the plan; and

Whereas, The Planning Division has reviewed the applicant's rezoning request and the requirements set forth by Section 6.804 of the Zoning Ordinance and the Planning Division has determined the aforementioned request and proposed intended use of the property complies with the City of Pontiac Zoning Ordinance; and

Whereas, In accordance with the procedures outlined in the Zoning Ordinance, Sections 6.802 as it relates to Zoning Map Amendments, the request has undergone the required: Technical Review, Public Hearing, and Planning Commission recommendation; and

Whereas, On July 6, 2022, a Public Hearing was held, and in consideration of public opinion, the Planning Commission recommends City Council to approve the Zoning Map Amendment from C-3 Corridor Commercial zoning district to M-1 Light Manufacturing zoning district; and

Now, Therefore, Be It Resolved, that the City Council for the City of Pontiac approve the Planning Commission recommendation for the Zoning Map Amendment [ZMA 22-06] request for Lots 4 & 5 Parcel 64-14-19-426-013 and parcel 64-14-19-426-003 to amend the current site zoning from C-3 Corridor Commercial to M-1 Light Manufacturing zoning district.

Ayes: Parker, Rutherford, Goodman, James, McGuinness and Nicholson

No: Carrington

Resolution Passed

Finance Cont.

Motion to amend the Resolution to Approve Budget Amendments for Fiscal Year 2022-23 Transferring \$25,750 in Funding out of the General Fund Balance GL Account 101-000-390.000 and a Total of \$25,750 is Transferred to the General Fund GL Account 101-228-818.063 – Professional Services and Transferring \$293,340 out of the Building Inspection Fund Balance GL Account 249-000-396.000 and a Total of \$293,340 is Transferred to Building Inspection Fund GL Account 249-371-818.001 – Professional Services-Wade Trim. Moved by Councilperson Goodman and second by Councilperson Nicholson.

Whereas, in order to fund 1 month of the professional services contract for IT at a cost of \$27,500, the Administration proposes to allocate ~~\$27,500~~ \$25,750 in funding out of the General Fund Balance GL Account 101-000-390.000 and ~~\$27,500~~ \$25,750 be transferred to the General Fund GL Account 101-228-818.063 – Professional Services; and

Ayes: Rutherford, Carrington, Goodman, James, McGuinness, Nicholson and Parker

No: None

Motion Carried

22-193 **Amended Resolution to Approve Budget Amendments for Fiscal Year 2022-23 Transferring \$25,750 in Funding out of the General Fund Balance GL Account 101-000-390.000 and a Total of \$25,750 is Transferred to the General Fund GL Account 101-228-818.063 – Professional Services and Transferring \$293,340 out of the Building Inspection Fund Balance GL Account 249-000-396.000 and a Total of \$293,340 is Transferred to Building Inspection Fund GL Account 249-371-818.001 – Professional Services-Wade Trim.** Moved by Councilperson Goodman and second by Councilperson James.

Whereas, the City of Pontiac timely approved the FY 2022-23 budget on June 22, 2022 and;

Whereas, in order to fund 1 month of the professional services contract for IT at a cost of \$27,500, the Administration proposes to allocate \$25,750 in funding out of the General Fund Balance GL Account 101-000-390.000 and \$25,750 be transferred to the General Fund GL Account 101-228-818.063 – Professional Services; and

Whereas, in order to fund 2 months of the professional services contract for Building Department at a cost of \$293,340, the Administration proposes to allocate \$293,340 out of the Building Inspection Fund GL Account 249-000-396.000 and transfer \$293,340 to the Building Inspection Fund GL Account 249-371-818.001 – Professional Services-Wade Trim.

NOW THEREFORE Be It Resolved, that the City Council hereby approves the amendment for the Fiscal Year 2022-23 Budget as requested by the Administration transferring \$25,750 in funding out of the General Fund Balance GL account 101-000-390.000 and a total of \$25,750 is transferred to the General Fund GL Account 101-228-818.063 – Professional Services and transferring \$293,340 out of the Building Inspection Fund Balance GL Account 249-000-396.000 and a total of \$293,340 is transferred to Building Inspection Fund GL Account 249-371-818.001 – Professional Services-Wade Trim.

Ayes: James, McGuinness, Nicholson, Parker, Rutherford, Carrington and Goodman

No: None

Resolution Passed

Public Comment

1. Billie Swazer
2. Renee Beckley
3. Darlene Clark

5. Larry Jasper

Communications

City Council and Mayor's Office

Mayor, Clerk and Council Closing Comments

Mayor Greimel, Clerk Doyle, Councilman Parker, Councilwoman James, Council President Pro-Tem Carrington, Councilman Goodman, Councilman Nicholson, Councilwoman Rutherford and Council President McGuinness made closing comments.

Adjournment

Motion to adjourn the meeting. Moved by Councilperson Goodman and second by Councilperson Rutherford.

Ayes: Carrington, Goodman, James. McGuinness, Nicholson, Parker and Rutherford

No: None

Motion Carried

Council President Mike McGuinness adjourned the meeting at 9:45 p.m.

Garland S. Doyle
City Clerk

#3

ORDINANCE

ORDINANCE NO. _____

AN AMENDMENT TO THE FEE SCHEDULE AS ADOPTED IN THE CITY OF PONTIAC FY 2022-2023 BUDGET.

The City of Pontiac Ordains:

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ORDINANCE NO. _____

AN AMENDMENT TO THE FEE SCHEDULE AS ADOPTED IN THE CITY OF PONTIAC FY 2022-2023 BUDGET.

The City of Pontiac Ordains:

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Proposed City of Pontiac Fees for FY 2022/2023

General/Administration		
City Clerk		
Notary Service:		
City Residence	\$5.00	per page
Non-city residence	\$10.00	per page
Code of Ordinances:		
Per book	\$250.00	
Per supplement service copy of voter files	\$75.00	

Copy of Voter files:		
Per disk email option available Citywide Voter List (email option)	\$35270.00	
Per Voting District (email option)	\$40.00	
Per name (list) Precinct (email option)	\$	
	155.00	
	0.02	
Per name (list) Xerox copies	\$0.04	
Per name (Xerox copies)	\$0.024	
Per page	\$1.00	

Xerox Copies		
Per page	\$1.00	

Human Resources		
Copies of files	\$0.13	Per page
Income Tax		
NSF	\$35.00	Per item

Planning Department		
General		
Land division	\$600.00	
Land platting	\$900.00	
Lot split	\$750.00	
Lot combination (1st lot combined)	\$100.00	
Each additional lot combined	\$50.00	
Regulated Use Waiver (1st acre or less)	\$1,000.00	
Each additional acre or fraction thereof	\$100.00	
Right of Way/Alley Vacation	\$1,500.00	
Special Planning Commission meeting	\$2,000.00	
Comprehensive Plan - Book w/Map 8 1/2 x 11	\$50.00	
Map only (color)	\$5.00	
Zoning Ordinance Book w/ Map 8 1/2 x 11	\$35.00	
Map only (colored map w/ed) Zoning map 11 x 17	\$5.00	

Planning Commission		
Special Meeting	\$2,000.00	

Multiple family dwelling preliminary site plan review	\$500.00
Each additional acre or fraction thereof	\$25.00
Multiple family dwelling final site plan review	\$990.00
Each additional unit	\$100.00
	(Max fee \$10,000.00)
Non-residential preliminary site plan review	\$500.00
Each additional acre or fraction thereof	\$25.00
Non-residential final site plan review	\$990.00
Each additional 1,000 Sq. Ft.	\$100.00
	(Max fee \$10,000.00)

Planning Department (Continued)	
Parking lot or change of use (1 acre or less)	\$600.00
Each additional acre or fraction thereof	\$50.00
Planned unit development	\$1,000.00

Administrative Review Fees	
Zoning compliance permit	\$150.00
Parking lot change of use (1 acre or less)	\$500.00
Each additional acre or fraction thereof	\$50.00
Special exception permit (1 acre or less)	\$1,000.00
Each additional acre or fraction thereof	\$100.00
Conditional zoning map amendment	\$600.00
Zoning map amendment (1 acre or less)	\$1,350.00
Each additional acre or fraction thereof	\$100.00
Waiver from Woodlands Ordinance	\$750.00
Sign review	\$150.00
Wireless communication facility administrative review	\$1,000.00

Zoning Board of Appeals	
Special Meeting	\$2,000.00
Residential (1 & 2 family)	\$300.00
For each additional variance on the same petition	\$100.00
Multiple family and non-residential variance	\$950.00
For each additional variance on the same petition	\$100.00
Use variance (1 acre or less)	\$1,000.00
Each additional acre or fraction thereof	\$100.00
Signage variance	\$750.00

Historic District Commission	
Special Meeting	\$2,000.00
Administrative Review	\$50.00
Commission review/Review	\$200.00
Special meeting	\$2,000.00

Building Permits	
Building	\$75.00 Minimum fee
Estimated Cost of Construction:	
\$200.00 to \$1,000.00	\$75.00
\$1,001.00 to \$500,000.00	\$75.00

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Proposed City of Pontiac Fees for FY 2022/2023

Plus \$20.00 per \$1,000.00 of cost or fraction thereof over \$1,001.00

\$500,001.00 to \$1,500,000.00 \$10,055.00

Plus \$15.00 per \$1,000.00 of cost or fraction thereof over \$500,001.00

If more than \$1,500,000.00 \$25,040.00

Plus \$10.00 per \$1,000.00 of cost or fraction thereof over \$1,500,001.00 with no upper limit

Special Inspections:

Inspections, for determining code compliance \$50.00

Building Permits (Continued)

Re-inspection of work not ready and re-inspection of a violation that has not been complied with by the expiration notice \$50.00

Building Permits (Continued)

Overtime Inspections --

Fee for inspection outside ~~or of~~ regular business hours shall be at 1.5 times ~~the hourly rate of the personnel rate of inspector involved~~, with 3 hour minimum charge, ~~to three hours (per hour)~~

Building Permits (Continued)

Administration \$200.00

The inspection fee for work initiated before permit has been issued

Plan review:

\$0 to \$1,000,000 0.0015 of valuation minus \$100.00 minimum

\$1,000,000 to \$5,000,000 \$1,500.00 plus .0005 of evaluation over \$500,000

\$5,000,000 to \$ and up \$3,500.00 plus .0004 of evaluation over \$5,000,000

Plan review of electrical, mechanical and plumbing is 25% of the building plan review fee for each discipline.

Minimum plan review fee \$175.00

Application Fee \$35.00

Special Building Fees:

Permit Extension Fee \$50.00

Contractor Registration \$35.00

Certificate of Occupancy \$200.00

NSF \$35.00

Demolition Permit

First 1000 sq. ft. \$250.00

Each additional 500 sq. ft. \$50.00

NSF \$35.00

Application to remove from dangerous building list \$500.00

Property Maintenance

Property Maintenance Inspection \$200.00

NSF \$35.00

Team Inspection

Per Inspector Full Team \$350.00

Re-Inspection Per Inspector \$50.00

NSF \$35.00

Hearing Officer

Special Hearing \$900.00

NSF \$35.00

Board of Appeals

Special Hearing \$900.00

NSF \$35.00

Construction BOA

Filing Fee \$500.00

NSF \$35.00

Electrical Permits

Application Fee \$35.00

New Home \$205.00

Substandard Property/Complete Renovation \$205.00

Minimum Fee \$75.00

Permanent Service for One Phase:

100 Ampere or Less \$37.00

101 to 200 Ampere \$40.00

210 to 400 Ampere \$47.00

Over 400 Ampere \$50.00

Permanent ~~service~~ Service for Three Phase:

100 Ampere or Less \$42.00

101 to 200 Ampere \$47.00

201 to 400 Ampere \$52.00

Over 400 Ampere \$55.00

Additional Service -

Each Additional Sub-Service \$30.00

Stand by Power & Generator (One Phase):

100 Ampere or Less \$37.00

101 to 200 Ampere \$40.00

201 to 400 Ampere \$47.00

Over 400 Ampere \$50.00

Automatic Transfer Switch \$35.00

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Proposed City of Pontiac Fees for FY 2022/2023

Manual Transfer Switch	\$30.00
Stand by Power & Generator (Three Phase):	
100 Ampere or Less	\$42.00
101 to 200 Ampere	\$47.00
201 to 400 Ampere	\$52.00
Over 400 Ampere	\$55.00
Automatic Transfer Switch	\$40.00
Manual Transfer Switch	\$35.00
Stand by Power & Generator (Temporary):	
60 Ampere Switch	\$20.00
100 Ampere Switch	\$21.00
200 Ampere Switch	\$22.00
400 Ampere Switch	\$23.00
600 Ampere Switch	\$24.00
800 Ampere Switch	\$25.00
Electrical Furnaces <u>Furnaces</u> & Heating Units -	
1 - 10 Units in Addition to Circuit Fee	\$25.00
Welders and Generators -	
Each in Additions of Circuit Fee	\$25.00

Electrical Permits (Continued)

Feeders & Sub-Feeders -	
Up to 50 Feet	\$25.00
Each additional 50 feet or fraction thereof	\$25.00

Electrical Permits (Continued)

Transformers:	
1 KVA Through 100 KVA	\$32.00
101 KVA Through 200 KVA	\$37.00
201 KVA Through 400 KVA	\$40.00
Over 400 KVA	\$47.00

Motors:	
First 1/4 HP up to 10 HP (Up to 7450W)	\$25.00
First 11 HP up to 20 HP (Up to 14920W)	\$26.00
First 21 HP up to 30 HP (Up to 22380W)	\$27.00
First 31 HP up to 40 HP (Up to 29840W)	\$28.00
First 41 HP up to 50 HP (Up to 37300W)	\$29.00
First 51 HP and Up	\$40.00
Each Additional Unit	\$42.00

Mobile Home Electrical Hook-Up -	
Per Unit	\$75.00

Sign Installation & Inspection Before Installation:	
One Sign	\$75.00
Each Additional Sign at Same Location	\$25.00

Fixtures (Smoke Detectors, Power Outlets, Light Fixtures):	
Installation of 1 to 10 Fixtures	\$20.00
Each Additional 10 Fixtures or Fraction Thereof	\$15.00
Lighting Pole & Base Installation	\$25.00
Battery Operated Light/Line Voltage - First 10	\$20.00
Each Additional 10 Fixtures or Fraction Thereof	\$15.00

Exit Light (Each)	\$15.00
Each Circuit	\$15.00
General Repair Permit	\$75.00
Special Electrical Fees:	
Inspection To Determine Code Compliance	\$50.00
Re-Inspection Fee of work not ready, or for a violation not complied with by expiration date of Violation Notice	\$50.00
<u>Fee for inspection outside of regular business hours shall be at 1.5 times rate of inspector, with 3-hour minimum charge. (per hour)</u>	
<u>Fee for Inspection out of Regular Hours at 1.5 times Rate of inspector, with 3-hour minimum charge. (Per Hour)</u>	\$50.00
Permit Extension <u>Extension</u> Fee	\$50.00
Contractor Registration	\$35.00
Work Done Without Permit Penalty	\$200.00
NSF	\$35.00

Mechanical Permits

Application Fee	\$35.00
New Home	\$205.00
Substandard Property/Complete Renovation	\$205.00
Minimum Fee	\$75.00
Heating Equipment - New or Replacement:	
Over 40,000 to 100,000 BTU Per Hour:	
First 10 Units at Each Occupancy - Each Unit	\$40.00
Each Additional Unit Over 10 at <u>same occupancy</u>	
<u>Same Occupancy</u>	\$30.00
Over 200,000 to 400,000 BTU Per Hour -	
Each Unit	\$47.00
Water Heater, Chimney Liner, Fireplace, Fire Dampers	\$32.00
Gas Piping System Permit:	
1 Gas Pressure & Piping Test	\$64.00
Each System (Furnace, Water Heater, Dryer, Range, etc.)	\$32.00
Space Heating/Cooling Distribution System Ductwork:	
Up to 100,000 BTU Fuel Input Per Hour	\$32.00
Over 100,000 to 200,000 BTU Fuel Input Per Hour	\$50.00
Over 200,000 to 400,000 BTU Fuel Input Per Hour	\$60.00
Over 400,000 to 2,000,000 BTU Fuel Input Per Hour	\$75.00
Over 2,000,000 to 5,000,000 BTU Fuel Input Per Hour	\$80.00
Comfort Cooling Equipment & Systems:	
Up to 60,000 BTU (5 Tons) or less (Self Contained Units or Systems):	
First 10 Units at Same Location/Each Unit	\$50.00

Proposed City of Pontiac Fees for FY 2022/2023

Additional Units Over 10 at Same Location/Each Unit	\$32.00
60,000 BTU (5 Tons) to 120,000 BTU (10 Tons)/Each Unit	\$57.00
120,000 BTU (10 Tons) to 600,000 BTU (50 Tons)/Each Unit	\$67.00
600,000 BTU (50 Tons) to 1,500,000 BTU (125 Tons)/Each Unit	\$100.00
Alterations to Each System	\$30.00
Commercial Clothes Dryer for Installation or Replacement:	
1st 5 Units Commercial Clothing Dryer	\$30.00
Each Additional Commercial Clothes Dryer @ Same Location	\$21.00
Liquefied Petroleum Gas System & Storage:	
Over 500 Gallons to 1,200 Gallons	\$42.00
Over 1,200 Gallons	\$47.00
Fire Suppression Systems:	
Inspection of Sprinkler Heads - First 10	\$50.00
Each Additional Heads Over 10	\$5.00

Mechanical Permits (Continued)

Commercial Hood System:	
Each New or Modified System	\$164.00
Duct Systems - Installation, Alteration or Additions:	
Up to 1,000 Cubic Feet Per Minutes of Air	\$27.00
Over 1,000 CFM to 2,000 CFM	\$32.00
Over 2,000 CFM to 4,000 CFM	\$37.00
Over 4,000 CFM to 20,000 CFM	\$42.00
Over 20,000 CFM to 50,000 CFM	\$47.00
<u>RTU's (roof top units) up to 100,000 BTU</u>	<u>\$125.00</u>
<u>200,000 to 400,000 BTU</u>	<u>\$150.00</u>
<u>Over 400,000 to 2,000,000 BTU</u>	<u>\$175.00</u>
<u>2,000,000 to 5,000,000 BTU</u>	<u>\$200.00</u>

Refrigeration System for Other Than Comfort Cooling - <u>Self-Contained</u> Self-Contained System/Compressor, Activated by	
Motors or Engines:	
Up to 5 HP	\$30.00
5 HP to 10 HP	\$39.00
10 HP to 50 HP	\$49.00
50 HP to 125S HP	\$59.00
Installation Permit - Tank (Fuel Oil or Other):	
Above Ground, Not Exceeding 550 Gallons	\$24.00
Below Ground, Not Exceeding 550 Gallons	\$31.00
Over 550 Gallons to 5,000 Gallons	\$42.00
Over 5,000 Gallons to 20,000 Gallons	\$47.00
Over 20,000 Gallons to 50,000 Gallons	\$57.00

Over 50,000 Gallons to 200,000 Gallons	\$70.00
Over 200,000 Gallons	\$95.00
Alterations to existing Burner or Furnance Furnace	\$40.00
Air/Exhaust Vents	\$25.00
Each Additional Vent	\$10.00
Air Handling Equipment or Systems:	
Blower, fans and electronic air cleaner, new Installation:	
Up to 4,000 CFM	\$25.00
Over 4,000 CFM to 50,000 CFM	\$40.00
Heat Recovery Unit/Radiator	\$10.00
Mobile Home Mechanical Hook-Up:	
Per Unit	\$75.00
Boiler 200,000 BTU	\$100.00
Piping:	
<u>Plumbing</u> , Medical Gas, Process Piping, Hydronic Piping, Refrigeration Piping Each System	<u>\$3245.00</u>
Pressure Test for Each System	\$32.00
Fuel gas, Process, Hydronic, Refrigeration, Commercial Air Conditioning	\$0.05 Processed Piping Per Foot

Special Mechanical Fees:	
Inspection To Determine Code Compliance	\$50.00
Re-Inspection Fee of work not ready, or for a violation not complied with by expiration date of Violation Notice	\$50.00
Fee for Inspection out of Regular Hours at 1.5 times Rate of inspector, with 3 hour minimum charge.	\$50.00 Per Hour
Permit Extension Fee	\$50.00
Work Done Without Permit Penalty	\$200.00
Plan Review Fee	\$175.00
Mechanical Contractor Registration	\$15.00
Mechanical Board of Appeals	\$900.00
NSF	\$35.00

Fee for inspection outside of regular business hours shall be at 1.5 times rate of inspector, with 3-hour minimum charge. (per hour)

Plumbing Permits

Application Fee	\$35.00
New Home	\$205.00
Substandard Property/Complete Renovation	\$205.00
Minimum Fee	\$75.00
Stacks (New Alteration) (Soil, Waste, Vent, Inside Connection)	\$17.00
Sump & Interceptors, Dishwashers, Tubs, Catch Basins, Automatic Washers, Drinking	

Proposed City of Pontiac Fees for FY 2022/2023

Fountains, Floor Drains, Food Disposals,
Grinders, Hose Connections, Humidifiers,
Laundry Trays, Lavatories, Pumps Toilets, Sinks,
Soda Fountain or Br, Urinals & Shower Traps (Each) \$16.00

Water Heater \$2032.00
Backflow Preventer \$5.00
Medical Gas System \$45.00

Pressure test each system \$32.00

Water Service:

Water Svs/Dist 1/2" \$40.00
Water Svs/Dist 3/4" \$40.00
Water Svs/Dist 1" \$45.00
Water Svs/Dist 2" \$50.00
Water Svs/Dist 3" \$60.00
Water Svs/Dist 4" \$70.00
Water Svs/Dist Over 4" \$80.00

Water Distribution:

1st 100 Feet \$80.00
Each Additional Foot \$0.10

Plumbing Permits (Continued)

Building Sewer - Size:

Building Sewer & Drain 4" \$45.00
Building Sewer & Drain 10" \$50.00
Building Sewer & Drain 12" \$55.00
Building Sewer & Drain 14" \$60.00
Building Sewer & Drain 16" \$70.00
Building Sewer & Drain 18" \$75.00

Storm Sewer:

Storm & Sanitary 1st 200 Feet \$80.00
Storm & Sanitary Additional 100 Feet \$35.00

Building Sewer to Drain Connection - Building Drain -

Underground Building Drains/Storm not Over 6" \$45.00

Storm Drain -

Manholes and Catch Basins \$16.00

Plumbing for Mobile Home Hook-Up -

Per Unit \$75.00

Special Plumbing Fees:

Inspection To Determine Code Compliance \$50.00
Re-Inspection Fee of work not ready, or for a
violation not complied with by expiration
date of Violation Notice \$50.00

Fee for Inspection out of Regular Hours at
1.5 times Rate of inspector, with 3 hour
minimum charge. (Per Hour) \$50.00

Permit Extension Fee \$50.00
Contractor Registration \$15.00
Work Done Without Permit Penalty \$200.00

NSF \$35.00

Fee for inspection outside of regular business hours shall
be at 1.5 times rate of inspector, with 3-hour minimum
charge. (per hour)

Fire Permit Electrical

Application Fee \$35.00
Minimum Fee \$75.00

Circuits for Fire System:

Each Signaling Device \$11.00
Each Control Circuit \$15.00
Each Remote Sensor \$11.00
Each Main Control Station \$17.00
Each Speaker & Microphone \$11.00
Each Amplifier \$11.00
Each Main Control Center \$15.00
Each Door or Window Sensor \$11.00
Each Vibration Sensor \$11.00
Each Key Station or Remote Station \$9.00
Each Panic Button \$11.00
Each Automatic Automatic Dialer \$10.00

Fire Permit Electrical (Continued)

Each Pressure Sensor \$11.00
Each Alarm (Horn, Bell, Etc.) \$11.00
Each Auxiliary Auxiliary Power Supply \$10.00
Each Control Panel \$15.00
Each Pull Station \$11.00
Each Fire Head and/or Smoke Sensor \$11.00
Each Telephone Station \$11.00
Each Doorway Exit Unlocking System \$9.00
Each Data Gathering, Reporting, Sub Panel \$15.00
Each Fan, Elevator Interlocked to System \$14.00

Special Mechanical Fees:

Inspection To Determine Code Compliance \$50.00
Re-Inspection Fee of work not ready, or
for a violation not complied with by
expiration date of Violation Notice \$50.00
Fee for Inspection out of Regular Hours at
1.5 times Rate of inspector, with 3 hour
minimum charge. (Per Hour) \$50.00
Permit Extension Extension Fee \$50.00
Contractor Registration \$35.00
Work Done Without Permit Penalty \$200.00

NSF \$35.00

Fee for inspection outside of regular business hours shall
be at 1.5 times rate of inspector, with 3-hour minimum
charge. (per hour)

Sign Permit

Proposed City of Pontiac Fees for FY 2022/2023

Application Fee (Fee (Non-Refundable))	\$150.00
NSF	\$35.00

Business License

Business Certificate Fee Schedule:	
New License (Requires Team Inspection)	\$160.00 \$50.00
Renew License	\$160.00 \$25.00
Special Event License	\$1,200.00 \$500.00
Mobile Vendor License	\$75.00
Renew License	\$25.00
Non-participating vendor fee	\$1,000.00
Niche Business:	
Arcade and Vending Machines (Per Machine)	\$25.00
Massage Parlor	\$500.00
Newspaper Delivery Receipt	\$1.00
Sidewalk Café	\$100.00
Taxicab (Per Bond plate)	\$50.00
Taxicab Business	\$100.00
TaxiCab Driver	
Public Assembly	
Amusement Gallery, Dance Hall, Theatre	\$175.00
Transient Housing:	
Hotel/Motel (Per Room - Every Three Years)	\$25.00
Transient/Transitional Housing (Per Room - Every Three Years)	\$210.00
Non-Profit Organizations -	
Club, Service Organization, Hospitals	\$20.00
Temporary Permit License:	
Administrative Plan Review Fee	\$500.00
Christmas Tree Sales	\$100.00
Circus or Carnival (Per Week)	\$350.00
Daily Business License (1 Day)	\$150.00
Daily Business License (Each Additional Day)	\$100.00
Fireworks display	\$100.00
Peddler Solicitor License	\$100.00
Sound (Public Address) (Per three Days)	\$100.00
Sound (Vehicle)	\$100.00
Transient Trader	\$10.00
Going out of Business Sale	\$50.00
Peaceful Assembly	\$75.00
Sound Permit	\$100.00
Businesses Requiring Bonds:	
Auctioneer	\$2,500.00
Auctions (Two times the value of auction items)	\$1,000.00 - \$5,000.00
Christmas Tree Sales	\$1,000.00
Circus or Carnival	\$1,000.00
Dry Cleaners	\$1,000.00
Frozen Confectioners (Ice Cream Truck)	\$2,000.00

Junk Dealer	\$1,000.00
Junk Gatherer	\$200.00
Second Hand Dealer	\$2,500.00
Newspaper Deliver Receipt	\$5,000.00
Sidewalk Café	\$300.00

Rental Registration

Rental Registration (Per Building)	\$300.00
Rental Inspection (Per unit)	\$100.00
Rental Inspection for units 2 - 10, 12 - 20, 22 - 30, etc.	
(Per unit)	\$25.00
Change of Rental Manager	\$150.00
Re-inspection Fee	\$50.00
Annual Tenant Verification Fee Reschedule Fee (Limit One)	\$10.00
Rental Complaint When Certified Fee	\$75.00
NSF	\$35.00

Ordinance Enforcement

Blight Court Administration Fee	\$200.00
Grass Cutting Administration Fee	\$100.00
Place Property Charges on Tax bill Fee	\$50.00

DPW

Sanitation - R-O-W Abatements	\$58.70
First Offense	\$300.00
Second Offense	\$500.00
Senior Centers:	
Deposits	\$100.00 Refundable
(if no extra fees are incurred by event and renter abides by the contract)	
Sanitation Fee	\$100.00
Rental Fees:	
Repat Fees:	
Repat Dinner Weekdays - Minimum of 4 hours	\$35.00
Repat Dinner Weekends - Minimum of 4 hours	\$250.00
Meeting Fees:	
Weekdays-per hour (no deposit)	\$35.00
Meeting Fee Weekends - Minimum of 4 hours	\$50.00
Government Body Meetings	Free
Event Fees:	
Weekdays - No minimum hours Minimum of 4 hours	\$100.00
Weekends - Minimum of 4 hours Additional Hours per hour, up to 6 hours or close of the center	\$50.00
Weekends - Minimum of 4 hours	\$100.00

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Proposed City of Pontiac Fees for FY 2022/2023

Additional Hours
per hour, up to 6 hours or close of the center \$50.00

Parks:
Deposits \$100.00 Refundable
Rental Fees \$35.00 Parks with pavilion
~~Porta Johns~~ \$230.00 Per Event

Comfort Station At Beaudette Park Only
\$50.00 on weekdays and \$150.00 on weekends
(Cost to City is equal to one employee (Laborer II) four hours of overtime. To open and close the comfort station on a weekend or after hours.)

ROW
Permit Fee \$50.00
Plus associated inspection and bonding cost

Zoning Board of Appeals

Board of Appeals:
Application Fee \$500.00
Special Hearing

Special Event Permit Licenses

Special Event (Non-refundable) Administrative Review
Fee \$500.00

Community Event (Non-refundable) Administrative Fee
\$100.00

Peaceful Assembly (Non-refundable)
Administrative Fee \$100.00

Parade License (Non-refundable) Administrative Fee \$400.00

Hidden River Entertainment Plaza Use/License per Day
\$300.00

Residential Street Parking – 1st Pass No Charge
Additional Pass \$10.00

Spectator Parking
Administrative Fee \$500.00
\$100.25 per car – Based on Lot Capacity
(Calculation)
Sanitation Charge \$600.00

City Hall Lawn Seating
During Special Events Only \$25.00

Pontiac Parking Space Reservation
During Special Events Only \$25.00

Mobile Vendor Registration

During Special Events Only \$50.00

Economic Development – (Non-Refundable)

Commercial Rehabilitation Act
(PA 210 of 2005) \$1,500.00
Plant Rehabilitation & Industrial
Development Act (PA 198 of 1974) \$1,500.00
Obsolete Property Rehabilitation Act (OPRA)
(PA 146 of 2000) \$1,500.00
Payment in Lieu of Tax (PILOT), State Housing
Development Authority Act (PA 346 of 1966) \$1,500.00
Brownfield Tax Increment Financing (TIF)
Brownfield Redevelopment Financing Act
(PA 381 of 1996) \$1,500.00

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RESOLUTION



CITY OF PONTIAC

OFFICIAL MEMORANDUM

Department of Public Works

TO: Pontiac City Council

FROM: Al Cooley III, Interim Director of DPW

CC: Mayor Tim Greimel and Deputy Mayor Khalfani Stephens

DATE: July 28, 2022

RE: **Authorize Purchase through Bid: Two Dump/Plow Trucks**

As the Administration works to continue insourcing efforts. The Department of Public Works along with the Mayor's office are working towards reinstating internal snow removal services. In order to accomplish this goal, the Department of Public works is requesting the approval of two additional trucks to support the lane miles of streets within the city.

Under the adopted FY 22/23 budget, \$470,000 was allocated for vehicle purchases under the Major Street Fund, 202-463-977.002.

Currently, there is a two to three-year turnaround time to purchase a customized snow removal truck with an approximate cost of \$300,000 per truck. Due to time and budget constraints, the Department of Public Works staff determined it would be more cost effective to purchase preowned municipal trucks that meet the city's specifications through a bid process.

The Department of Public Works requests approval to purchase two used trucks from other municipalities via a bid process not to exceed \$80,000 per truck. As such, the following resolution is included for your consideration.



RESOLUTION

WHEREAS, the City of Pontiac Department of Public Works will bid to purchase two dump/plow trucks with an amount not to exceed \$80,000 per truck.

WHEREAS, it is necessary to have these vehicles for proper snow removal operations.

WHEREAS, funds to support the purchase of these vehicles were adopted in the FY 22/23 budget under the Major Street Fund, 202-463-977.002.

NOW, THEREFORE, BE IT IS RESOLVED, the Pontiac City Council authorizes the Department of Public Works Director to actively bid and purchase needed Snow removal trucks with an amount not to exceed \$80,000 per truck.