

PONTIAC CITY COUNCIL

Mike McGuinness, District 7
President
William A. Carrington, District 6
President Pro Tem



Melanie Rutherford, District 1
Brett Nicholson, District 2
Mikal Goodman, District 3
Kathalee James, District 4
William Parker, Jr., District 5

It is this Council's mission "To serve the citizens of Pontiac by committing to help provide an enhanced quality of life for its residents, fostering the vision of a family-friendly community that is a great place to live, work and play."

47450 Woodward Pontiac, MI 48342

Phone: (248) 758-3200

Garland S. Doyle, M.P.A., City Clerk

54th Session of the 11th Council

October 11, 2022 at 6:00 P.M.

Meeting Location: City Council Chambers 47450 Woodward Pontiac, MI 48342

Meeting Agenda

Call to Order

Invocation

Pledge of Allegiance to the Flag of the United States

Moment of Silence

Roll Call

Authorization to Excuse Councilmembers from the Meeting

Amendments to and Approval of the Agenda

Approval of the Consent Agenda

- A. September 30, 2022 Communications, Engagement and Operations Subcommittee Meeting Minutes
- B. October 3, 2022 Economic Development, Housing & Planning Subcommittee Meeting Minutes
- C. October 4, 2022 City Council Meeting Minutes

Subcommittee Reports

1. Communications, Engagement & Operations - Chair Goodman
2. Economic Development, Housing & Planning - Chair McGuinness
3. Facilities & Property - Chair Carrington
4. Finance & Personnel - Chair Nicholson
5. Law & The Courts - Chair Parker
6. Parks, Recreation & Public Works - Chair James
7. Public Safety, Health & Wellness - Chair Carrington

Recognition of Elected Officials

Agenda Address (Two Minutes Time Limit)

Agenda Items

Resolutions

City Council

8. Resolution Adopting a Formal Land Acknowledgement.

50th District Court

9. Resolution to Approve the Michigan Indigent Defense Commission D50 Fiscal Year 2023 Grant Contract.

Finance

10. Resolution to Approve the Extension of the Contract with Compone Administrators thru December 31, 2022.

Human Resources (HR)

11. Resolution to Approve the Appointment of Paula Bridges as Communications Director.

Treasury

12. Resolution to Approve Drain Assessment to be Levied on 2022 Winter Tax Roll.

Public Comment (Three Minutes Time Limit)

Communications

City Council

13. The Pontiac City Council has recognized October 2022 as Breast Cancer Awareness Month.
14. Oakland County and Pontiac Community Foundation Now Accepting Grant Applications for the Healthy Good Access Grant Program; Nonprofit Food Assistance Programs and Educational Institutions Eligible to Apply for Grants of up to \$50,000 to Provide Food for Oakland County Residents Struggling to Feed Their Families.
15. Thankful Hearts Annual Collection Drive for Coats and Toys Underway, Contact Ruth Montague at (248) 563-3191 for more information, including how to donate new or gently used coats and jackets, or if you know of children in need of coats
16. Washington Events Wealth, Health & Self-Care Conference “Master Reset 2022,” October 13, 2022 from 5:00 to 9:30 pm, held at the M1 Concourse Event Center, 1 Concourse Drive, Pontiac 48341; for more information, visit whscc.washingtoneventsllc.com
17. Oakland Schools Education Foundation Comedy Fundraiser, October 13, 2022 at 8:00 pm, held at the Flagstar Stand Theatre, 12 N. Saginaw Street, Pontiac 48342; for more information, visit osedfoundation.org
18. Pontiac High School Boys Varsity Football Game Versus Ferndale High School, October 14, 2022 at 7:00 pm, held at the Pontiac High School Stadium, 1051 Arlene Avenue, Pontiac 48340
19. Gallery 46 Open Call for Artists for their Exhibit Celebrating Hispanic Heritage, Exhibit Runs September 16 through October 16, 2022, held at 46 N. Saginaw Street, Pontiac 48342, email 46northsaginaw@gmail.com for information
20. Pontiac High School Boys Varsity Football Game Versus Garden City High School, October 21, 2022 at 7:00 pm, held at the Pontiac High School Stadium, 1051 Arlene Avenue, Pontiac 48340
21. Elf Magic Fundraiser for the Holiday Extravaganza Parade, October 27, 2022 from 5:00 to 9:00 pm, held at the Shark Club, 6665 Highland road, Waterford 48327; for more information visit holidayextravaganza.org
22. Oakland County Treasurer Virtual Land Auction Final Round, October 28, 2022, visit tax-sale.info online for more information
23. Pontiac Farmers Market Healthy Halloween and Oakland History Center Harvest Festival, October 30th, 2022 from 1:00 to 4:00 pm, held at Oakland History Center, 405 Cesar E. Chavez Avenue, Pontiac 48342

24. Councilwoman Melanie Rutherford Presents Trick or Treat for District One, October 30th, 2022 from 4:00 to 6:00 pm, held at 456 Alton Street, Pontiac 48341
25. E-Community Outreach Services Trunk or Treat, October 30th, 2022 from 5:00 to 8:00 pm, held at UWM Sports Complex, 867 South Boulevard East, Pontiac 48342
26. Oakland County Water Resources Commission Water Residential Assistance Program (WRAP) and Low Income Water Residential Assistance Program (LIWRAP) resources available for Pontiac residents to assist with water bills, visit waynemetrol.org/WRAP or call (248) 983-5656 for more information
27. Pontiac Night Riders Motorcycle Club Free Annual Kiddie Spooky Party, October 31, 2022 from 6:00 to 9:00 pm, held at 339 Raeburn, Pontiac 48342
28. 2022 Fran Anderson Making a Difference Scholarship Essay Competition Deadline is November 1, 2022 at 12:00 pm; Pontiac students can earn a \$1,000 scholarship; for more information visit holidayextravaganza.org
29. CARE House of Oakland County CARE Night Gala, November 4, 2022 at 6:00 pm, held at The Treasury, 30 N. Saginaw Street, Pontiac 48342; for more information visit carehouse.org
30. 2022 General Election is held on Tuesday, November 8, 2022 and polling locations are open from 7:00 am to 8:00 pm
31. The Art Experience Glimpse & Glimmer Annual Gala, November 17, 2022, held at the Flagstar Strand Theatre, 12 N. Saginaw Street, Pontiac 48342
32. Annual Holiday Tree Lighting Ceremony, December 2, 2022 outside of the District Courthouse, Downtown Pontiac
33. Annual Holiday Extravaganza Parade, December 3, 2022 along Cesar Chavez Avenue, Oakland Avenue, and Saginaw Street in Downtown Pontiac
34. Oakland History Center Holiday Open House, December 10 and 11, 2022 from 12:00 to 4:00 pm each day, held at the Oakland History Center, 405 Cesar E. Chavez Avenue, Pontiac 48342
35. CARE House of Oakland County Seeds of Hope Tour, December 13, 2022 from 12:00 to 1:00 pm, located at 44765 Woodward Avenue, Pontiac 48341

Mayor's Office

36. Pontiac Youth Recreation Fall Youth Programs Registration Underway, Visit pontiacrecreation.recdesk.com for more information, programming this fall includes: Bitty Basketball, Elementary Girls Basketball, Chess Club, Indoor Tennis, Dance, Martial Arts, Flag Football, Music, E-Sports, young Authors, Etiquette Class, Cooking and Baking Class, VR Virtual Reality, Edu-Tainment, German Language Courses, Spanish Language Courses, Japanese Language Courses, Biochemistry, Dissection, and Fashion & Entertainment Club

Closing Comments

Mayor Greimel (Seven Minutes Time Limit)
Clerk and City Council (Three Minutes Time Limit)

Adjournment

CONSENT AGENDA A

**PONTIAC CITY COUNCIL
COMMUNICATIONS, ENGAGEMENT AND OPERATIONS
SUBCOMMITTEE SEPTEMBER 30, 2022 MEETING MINUTES**

Meeting held at Pontiac City Hall, 47450 Woodward Avenue, Pontiac, Michigan
in the City Council Conference Room.

In attendance:

Council members: Chairman, Councilman Goodman and Councilman Parker

Mayor: Tim Greimel

Deputy Mayor: Khalfani Stephens

IT: Ken Martin

Legislative Counsel: Monique Sharpe

The meeting started at 4:00 p.m.

AGENDA ITEMS

Standing Updates:

- Cable Department Updates
- I.T. Updates
- Microsoft 365 Update
- Website Update
- Any issues or concerns?
- City Communications, Branding and Marketing Updates
- Communications Director and PR/Event Position Updates
- Upcoming City Events
- Internal Council Operations Questions/Concerns
- Items for Future Consideration by the Subcommittee

Public Comment: There were no requests for public comment.

Adjournment: The meeting ended at 5:20 p.m.

CONSENT AGENDA B

**PONTIAC CITY COUNCIL ECONOMIC DEVELOPMENT,
HOUSING & PLANNING SUBCOMMITTEE
OCTOBER 3, 2022 MEETING MINUTES**

Held at Pontiac City Hall, Legislative Conference Room
47450 Woodward Avenue, Pontiac, Michigan 48342

In Attendance:

Council President Mike McGuinness
Councilman Brett Nicholson
Mayor Tim Greimel
Deputy Mayor Khalfani Stephens
Community Development Director Rachel Loughrin
Code Enforcement Manager Jack McIntyre
Building Official Mike Wilson
Housing Commission Communications Natalie Broda
Legislative Counsel Monique Sharpe

MEETING CALLED TO ORDER AT 9:02 a.m.

STATUS UPDATES REVIEWED:

Residential Developments Status

1. Pontiac State Bank Building, 28 N. Saginaw Street (*District One*)
2. The Shores at Crystal Lake, Branch Street and Environs (*District One*)
3. American House, 1957 S. Telegraph Road (*District One*)
4. 24 at Bloomfield Apartments, 2083 S. Telegraph Road (*District One*)
5. Westwood Apartments, 817 Golf Drive (*District One*)
6. Expanded Phase of Westwood Apartments Submitted, Golf Drive (*District One*)
7. Oakland Press Building Redevelopment, W. Huron Street (*District One*)
8. The Shores at Stonegate Pointe (*District Two*)
9. Fieldstone Village Expansion (*District Five*)
10. Galloway Lake Estates New Construction (*District Five*)
11. Brady Lane New Construction (*District Five*)
12. Little Grace Village, Grace Centers of Hope (*District Six*)
13. Carriage Place Renovation Project (*District Seven*)
14. Woodland Heights Apartments, 120 N. Edith Street (*District Seven*)
15. Community Housing Network Unity Part (*District Seven*)
16. West Manor Reconstruction, 245 S. Paddock Street (*District Seven*)

Commercial Developments Status

1. Ottawa Towers, 51111 Woodward Avenue and 31 E. Judson Street (*District One*)
2. Workspace Pontiac Downtown, 2 and 4 N. Saginaw Street (*District One*)
3. Nature's Remedy Pontiac Provisioning Center, Orchard Lake Road (*District One*)
4. McLaren Oakland Hospital Parking Structure Prospective Work (*District One*)
5. M1 Concourse Complex, 1 Concourse Drive (*District One*)
6. Pontiac Transportation Museum, 250 W. Pike (*District One*)
7. RISE Pontiac Commercial District, Vanguard Drive (*District Two*)
8. Webster Community Center, 640 W. Huron (*District Two*)

9. West Huron Mini Storage, 761 W. Huron (*District Two*)
10. Centro Multicultural La Familia at Former Wever School, New York Avenue (*District Four*)
11. Baldwin Avenue Quick Stop, 1272 Baldwin (*District Four*)
12. Taco Bell Restaurant at Walton Boulevard near Laurel (*District Four*)
13. Joslyn and Walton Provisioning Center, 529 E. Walton Boulevard (*District Four*)
14. Glenwood Plaza Redevelopment, 1 S. Glenwood Avenue (*District Six*)
15. Touchless Car Wash at Joslyn and Second Avenue (*District Six*)
16. Market at Midway and Sanford, 327 Midway Avenue (*District Seven*)
17. East Pike Car Storage, 145 E. Pike Street (*District Seven*)

Industrial and Warehouse Developments

1. Lawrence Industries, 108 W. Lawrence (*District One*)
2. Get Your Greens, 645 S. Old Telegraph Road (*District One*)
3. BYOP Properties Cesar Chavez LLC, Cesar Chavez Avenue at Kinney Road (*District Three*)
4. Former General Motors Parking Lot Repurposing, Baldwin Road (*District Three*)
5. Former Kennett Road Landfill Redevelopment, North Telegraph Road (*District Four*)
6. Public Storage Expansion, 788 E. Walton (*District Five*)
7. Tatro Michigan at Glenwood Site, N. of Montcalm (*District Six*)
8. Oakland Logistics Park, Opdyke Road (*District Seven*)
9. Etkin Self-Storage Facility, 3111 Centerpoint Parkway (*District Seven*)
10. Crown Enterprises Batch Concrete Plant, Bradford Drive (*District Seven*)
11. Small-Scale Industrial Park Concept Interest (*Location Not Yet Determined*)

RETURNING BUSINESS ITEMS:

- Administration Reorganization of Community Development Department Progress
- Hiring Progress for Open Community Development Positions, Staff Capacity
- Pontiac Master Plan Update Process, Economic Development Grant-Funded Assistance
- Planning Commission, Zoning Board of Appeals, Historic District Comm. Appointments, Training
- Batch 17 Demolitions Progress Update, Prospect of Forthcoming Demolition Needs
- Status on 404 Highland Avenue Out of Compliance Structure
- Status on Rosshire Court Complex Dangerous Eyesore, Clarity on Path Forward
- Status on 529 E. Walton Boulevard High-Profile Eyesore
- Status on Maynard Court Previous Concerns Brought to Mayor, Council
- Status on 118 and 120 University Drive, Dangerous and High-Profile Eyesore
- Perdue School Site Property Securing, Prospective Redevelopment Status
- Oakland County Land Bank Initiative, Implications for Pontiac and our Vacant Properties
- Administration Intention to Request Council to Approve Abatement Special Assessments
- Administration Requests for New Planning Ordinances, or Ordinance Amendments:
 - Minor R-1 Zoning Amendments from Staff
 - Donation Collection Bins Regulation
 - Sign Ordinance Minor Modifications
 - Addressing Shipping Containers
 - Form-Based Code on Accessory Units

NEW BUSINESS:

- Acquiring Noise Decibel Detection Equipment for Noise Ordinance Enforcement

PUBLIC COMMENT: Opportunity for Public Comment offered. No requests for public comment.

MEETING ADJOURNED AT 10:15 a.m.

CONSENT AGENDA C

**Official Proceedings
Pontiac City Council
53rd Session of the Eleventh Council**

Call to order

A Meeting of the City Council of Pontiac, Michigan was called to order at the City Hall Council Chambers, 47450 Woodward Ave Pontiac, MI 48342 on Tuesday, October 4, 2022 at 6:03 p.m. by Council President Pro-Tem William Carrington.

Invocation – Pastor Kathy Dessureau, Boulevard Church, Pontiac Michigan

Pledge of Allegiance to the Flag of the United States

Moment of Silence

Roll Call

Members Present – William Carrington, Mikal Goodman, Kathalee James, Brett Nicholson and William Parker, Jr.

Mayor Greimel was present.

Deputy Mayor Stephens was present.

A quorum was announced.

Excuse Councilmembers

Motion to excuse Council President Mike McGuinness and Councilmember Melanie Rutherford for personal reasons. Moved by Councilperson Goodman and second by Councilperson Nicholson.

Ayes: Goodman, James, Nicholson, Parker and Carrington

No: None

Motion Carried

Amendments to and Approval of the Agenda

Motion to remove item #3 (Resolution to approve Contract ESRI ArcGIS Enterprise (Geographic Information System) Software Licensing for \$23,000 in year one and \$10,500 the following years. Will be used by both Public Works and Planning) from the agenda. Moved by Councilperson Goodman and second by Councilperson Parker.

Ayes: James, Nicholson, Parker, Carrington and Goodman

No: None

Motion Carried

Motion to remove item #5 (Resolution to Authorize the City Clerk to publish the proposed Budget Amendment to increase the appropriation in the amount of \$200,000 to the Capital Improvement Fund 445-447-806-002 – Asset Management account) from the agenda. Moved by Councilperson Goodman and second by Councilperson Nicholson.

Ayes: Nicholson, Parker, Carrington, Goodman and James

No: None

Motion Carried

Motion to approve the agenda as amended. Moved by Councilperson Parker and second by Councilperson Goodman.

Ayes: Nicholson, Parker, Carrington, Goodman and James

No: None

Motion Carried

Consent Agenda

22-263 **Resolution to approve the consent agenda for October 4, 2022.** Moved by Councilperson Goodman and second by Councilperson Parker.

Whereas, the City Council has reviewed the consent agenda for October 4, 2022.

Now, Therefore, Be It Resolved that the City Council approves the consent agenda for October 4, 2022 including the September 23, 2022 Facilities & Property Subcommittee Meeting Minutes, September 26, 2022 Law & The Courts Subcommittee Meeting Minutes, September 26, 2022 Parks, recreation & Public Works Subcommittee Meeting Minutes and September 27, 2022 City Council Meeting Minutes.

Ayes: Parker, Carrington, Goodman, James and Nicholson

No: None

Resolution Passed

Recognition of Elected Officials – Kermit Williams, Vice Chair, Charter Revision Commission

Agenda Address

1. Chuck Johnson addressed item #4
2. Dr. Deirdre Waterman addressed items #6 & #43

Agenda Items

Resolutions

City Council

22-264 **Resolution Recognizing Indigenous Peoples Day.** Moved by Councilperson Goodman and second by Councilperson Parker.

WHEREAS, Indigenous Peoples have lived upon this land since time immemorial and thrived as sovereign nations before the Italian explorer Christopher Columbus voyaged to the place now known as the Americas; and,

WHEREAS historians have largely agreed that Columbus did not “discover” the Americas as indigenous people were already here, nor was he the first European to reach the “New World”; and

WHEREAS, by resisting the occupation of sacred lands indigenous people were enslaved, murdered, and forcibly removed from ancestral lands; and,

WHEREAS, their populations were decimated through genocide, cultural erasure, and other unspeakable crimes, to support European colonization of the Americas, including the Trans-Atlantic Slave Trade; and, WHEREAS, the idea of Indigenous Peoples' Day was first proposed in 1977 by a delegation of Native Nations to the United Nations-sponsored International Conference on Discrimination Against Indigenous Populations in the Americas; and,

WHEREAS, in 1990, representatives from 120 Indigenous Nations at the First Continental Conference on 500 Years of Indian Resistance unanimously passed a resolution to transform Columbus Day into an opportunity to reveal historic truths about pre-existing Indigenous cultures and Peoples that have survived a violent colonization process and continue to exist and thrive in present day America; and

WHEREAS, the Tribal Council of the Grand Traverse Band of Ottawa and Chippewa Indians has passed a resolution: (1) officially recognizing Indigenous People's Day on the second Monday in October; (2) stating that Indigenous People's Day shall be used to reflect upon the ongoing struggles of indigenous peoples on this land; and (3) to celebrate the thriving cultures and value that the Odawa, Ojibwe, Potawatomi and other indigenous peoples contribute to society; and,

WHEREAS, the United Nations Rights of Indigenous Peoples Declaration adopted in 2006 confirms the right of indigenous peoples to self-determination, recognizes subsistence rights and rights to lands, territories and resources; recognizes that indigenous peoples deprived of their means of subsistence and development are entitled to just and fair redress; outlaws discrimination against indigenous peoples; and promotes their full and effective participation in all matters that concern them, as well as their right to remain distinct and to pursue their own visions of economic and social development; and,

WHEREAS, the United States endorsed the United Declaration on the Rights of Indigenous Peoples on December 16, 2010, and Article 15 of that declaration states:

- Indigenous Peoples have the right to the dignity and diversity of their cultures, traditions, histories, and aspirations, which shall be appropriately reflected in education and public information.

- States should take effective measures, in consultation and cooperation with the Indigenous Peoples concerned, to combat prejudice and eliminate discrimination and to promote tolerance, understanding, and good relations among Indigenous Peoples and all other segments of society; and,

WHEREAS, the recognition and acknowledgement of Indigenous People's Day would officially acknowledge the atrocities, genocide and ancestral land displacement inflicted upon the original inhabitants of the land we now refer to as the City of Pontiac by the English, French, and American invaders; and

WHEREAS, the City of Pontiac acknowledges the occupation of the ancestral, traditional and contemporary lands of the Anishinabe-Three Fires Confederacy of Odawa, Ojibwe and Potawatomi Indigenous Nations; and,

WHEREAS, the City of Pontiac acknowledges the harms and irreplaceable loss to our collective humanity for the acts committed against our indigenous family; and,

WHEREAS, the City of Pontiac understands that government and other public institutions must include and reflect the experiences of Native Peoples and uplift our country's indigenous roots, history, and contributions; and

WHEREAS, the City of Pontiac officially acknowledges and affirms the sovereignty of these nations and the Seven Grandfather Teachings: Truth, Humility, Respect, Love, Honesty, Courage, and Wisdom; and,

WHEREAS, in honor of these 7 teachings as being dependent upon and inseparable from the health and survival of trees, water, soil, plants, insects, and animals the City of Pontiac will commit to sustaining the current natural woodlands, meadows, wetlands and greenspaces in our parks and trails; and

NOW, THEREFORE, BE IT RESOLVED, The Pontiac City Council and Mayor's understands colonization not as an historic event but as an ongoing structure predicated on the elimination of Indigenous life and land, and contends that the celebration of Christopher Columbus and his alleged "discovery" of Indigenous lands celebrates the colonization and dispossession of Indigenous peoples throughout the Americas; and,

BE IT FURTHER RESOLVED, that the Pontiac City Council hereby recognizes the second Monday in October every year also as Indigenous Peoples' Day in the City Of Pontiac; and

BE IT FURTHER RESOLVED, that the City of Pontiac shall strike from City calendars and websites all references to Columbus Day and replace them with Indigenous People's Day; and

BE IT FURTHER RESOLVED, that the City of Pontiac shall utilize the second Monday in October as an opportunity to reflect upon the ongoing struggles of Indigenous people of this land, to celebrate the thriving cultures and values of the Indigenous Peoples of our region, and to stand in solidarity with Indigenous peoples elsewhere; and,

BE IT FURTHER RESOLVED, that Indigenous People's Day shall be used to reflect upon the ongoing struggles of indigenous peoples on this land and to celebrate and learn from the thriving cultures and values that the Odawa, Ojibwe, Potawatomi, and other indigenous peoples contribute to communities throughout Michigan, the United States of America, and the world; and

BE IT IS FURTHER RESOLVED that the City of Pontiac encourages other businesses, organizations and public entities to recognize Indigenous People's Day on Monday October 10, 2022.

Ayes: Carrington, Goodman, James, Nicholson and Parker

No: None

Resolution Passed

22-265 **Resolution Recognizing Diwali Festival of Lights.** Moved by Councilperson Nicholson and second by Councilperson Goodman.

Whereas, for millions of Indian-Americans, Diwali is a time for thanksgiving and prayer for health, knowledge, and peace; and,

Whereas, Diwali, a festival of great significance to Indian-Americans, is celebrated annually by Hindus, Sikhs, Jains, and others throughout the United States; and,

Whereas, Diwali is a festival of lights, during which celebrants light small oil lamps, place them around the home, and pray for health, knowledge, and peace; and,

Whereas, celebrants of Diwali believe that the rows of lamps symbolize the light within the individual that rids the soul of the darkness of ignorance; and,

Whereas, Diwali falls on the last day of the last month in the lunar calendar and is celebrated as a day of thanksgiving and the beginning of the New Year for many Hindus; and,

Whereas for Hindus, Diwali is a celebration of the belief that light triumphs over darkness, and good triumphs over evil; and,

Whereas, for Sikhs, Diwali is honored as the day on which the sixth founding Sikh guru, Guru Hargobind, was released from captivity by the Mughal Emperor Jehangir; and,

Whereas, for Jains, Diwali marks the anniversary of the attainment of Nirvana by Lord Mahavira, the last of the Tirthankaras (founders of the Jain philosophy); and,

Whereas, Diwali is a celebration of great importance in Indian-American communities throughout the United States, Michigan, and Oakland County; now,

Therefore Be It Resolved, that the Pontiac City Council recognizes Diwali the historical and cultural significance of Diwali; and,

Be It Further Resolved, that in observance of Diwali, the festival of lights, Pontiac City Council expresses its deepest respect for Indian-Americans and the Indian diaspora throughout the world on this significant occasion.

Ayes: Carrington, Goodman, James, Nicholson and Parker

No: None

Resolution Passed

Department of Public Works (DPW)

22-266 **Resolution to approve Bid and Purchase of Two Pickup Trucks.** Move by Councilperson James and second by Councilperson Nicholson.

Whereas, the City of Pontiac DPW will bid to purchase 2 pickup trucks with a not to exceed amount of \$20,000 per truck, and

Whereas, it is necessary to have vehicles for normal DPW operations,

Now, Therefore, Be It Resolved, the Pontiac City Council authorizes the DPW Director to actively bid and purchase needed pickup trucks with a not to exceed amount of \$20,000 per truck.

Ayes: James, Nicholson, Parker, Carrington and Goodman
No: None
Resolution Passed

Mayor's Office

22-267 **Resolution Releasing Past Option to Purchase 825 Golf Drive Site, Recorded with Oakland County.** Moved by Councilperson Goodman and second by Councilperson Nicholson.

WHEREAS, A Memorandum of Option to Purchase Real Estate (the "Memorandum") was recorded at Libor 52123 Page 755 of the Oakland County Records.

WHEREAS, the City of Pontiac chose not to exercise the purchase option

WHEREAS, the City of Pontiac hereby wishes to release the Purchase Option and acknowledges that the Memorandum is null and void,

NOW, THEREFORE, IT IS RESOLVED the City of Pontiac authorizes the signature of the Release of Option to Purchase Real Estate.

Ayes: Nicholson, Parker, Rutherford, Carrington, Goodman and James
No: None
Resolution Passed

Public Comment

1. JoAnn Green
2. Quincy Stewart
3. M. Bill Maxey
4. Blair McGowan
5. Michael Kobylak
6. Billie Swazer
7. Jean Matthews
8. Dr. Deirdre Waterman
9. Darlene Clark
10. Gloria Miller
11. Kermit Williams
12. James Sabich
13. Chuck Johnson
14. Pastor Kathy Dessureau

Communications

City Council and Mayor's Office

Mayor, Clerk and Council Closing Comments

Mayor Greimel, Clerk Doyle, Councilman Nicholson, Councilman Goodman, Councilwoman James, Councilman Parker and Council President Pro-Tem Carrington made closing comments.

Adjournment

Motion to adjourn the meeting. Moved by Councilperson Goodman and second by Councilperson Parker.

Ayes: Nicholson, Parker, Carrington, Goodman and James
No: None
Motion Carried

October 4, 2022 Draft

Council President Pro-tem William Carrington adjourned the meeting at 8:04 p.m.

Garland S. Doyle
City Clerk

DRAFT

#8

RESOLUTION



PONTIAC CITY COUNCIL RESOLUTION

ADOPTING A FORMAL LAND ACKNOWLEDGEMENT

WHEREAS, A Land Acknowledgment is a formal statement that recognizes and respects Indigenous Peoples as traditional stewards of this land and the enduring relationship that exists between Indigenous Peoples and their traditional territories.

WHEREAS, a formal statement of a land acknowledgment is a proper method to recognize the traditions of Indigenous peoples and ancestral land;

WHEREAS, a land acknowledgment is a practice that honors and respects contemporary Indigenous peoples' connection to their ancestral lands;

WHEREAS, a land acknowledgment serves as a reminder and a reflection on the impacts of colonialism, past and present;

WHEREAS, a land acknowledgment recognizes Indigenous peoples' voices that have been devalued in past contexts;

WHEREAS, a land acknowledgment is a way to show both gratitude and appreciation for those who were first on the land and encourages a broadening of awareness of Indigenous peoples; and

WHEREAS, it is encouraged that formal land acknowledgments be performed at introductions of public and ceremonial events: Now,

THEREFORE BE IT RESOLVED that the Pontiac City Council honors the legacy of Indigenous peoples who inhabited the land before the establishment of the City of Pontiac and recognizes their significance and ongoing contributions to the City of Pontiac; and

FURTHER RESOLVED that the Pontiac City Council adopts the following Land Acknowledgement:

"Pontiac resides on the ancestral, traditional, and contemporary lands of the Anishinaabe, also known as the Three Fires Confederacy, comprised of the Ojibwe, Odawa, and Potawatomi. The land was ceded in the 1807 Treaty of Detroit and makes up southeast Michigan.

In recognizing the history and respecting the sovereignty of Michigan's Indian Nations, The City of Pontiac honors the heritage of Indigenous communities and their significant role in shaping the course of this region. Further, we recognize the wrongs done to those forcibly removed from their Homelands and commit to fostering an environment of inclusion that is responsive to the needs of First Peoples through our words, policies, and actions."

and calls on other City Governmental Agencies to encourage formal land acknowledgments, whether verbal or written, before public or ceremonial events.

PONTIAC CITY COUNCIL

Mike McGuinness, *Council President*

Mikal Goodman, *Councilmember*

Brett Nicholson, *Councilmember*

Melanie Rutherford, *Councilmember*

Pontiac, Michigan

October 11, 2022

William A. Carrington, *President Pro Tem*

Kathalee James, *Councilmember*

William Parker, Jr., *Councilmember*



#9

RESOLUTION



CITY OF PONTIAC

OFFICIAL MEMORANDUM

Executive Branch

TO: Honorable Mayor, Council President and City Council Members

FROM: Ashley Johnson, Managed Assigned Counsel Executive
Paulette Loftin, Managed Assigned Counsel

CC: Honorable Judge Cynthia Walker, Lynnette Ward, Court Administrator

DATE: October 3, 2022

RE: Agenda Item: Michigan Indigent Defense Commission Fiscal Year 2023 Grant Contract

As discussed at the September 26, 2022 Law/50th District Court Subcommittee meeting, the City has been awarded a total authorized Budget of \$612,793.81 for the MIDC Fiscal Year (FY23) which runs October 1, 2022 to September 30, 2023. The State FY23 MIDC Grant Contribution is \$594,629.76; the Local Share Contribution is \$18,164.05.

At this time, we are seeking formal approval of the MIDC FY23 Grant Contract and budget. Attached to this memo and resolution is exhibit A, Fiscal Year 2023 Grant Contract.

The 50th District Court Administrator, the Chief Judge, the Executive Staff, the City Council Law/50th District Court Subcommittee, and the MIDC based on the 50th District Court needs, have reviewed the MIDC FY20 Grant Contract. This grant contract only utilizes the funds provided under the grant.

As such, the following resolution is respectfully recommended for City Council consideration:

WHEREAS, The Michigan Indigent Defense Commission (MIDC) has the City of Pontiac grant funding in the amount of \$594,629.76 for the period of October 1, 2022 through September 30, 2023.

WHEREAS, The total program budget is \$612,793.81, which includes the required local share contribution by the City of Pontiac in the amount of \$18,164.05.

WHEREAS, The FY2023 grant award is \$612,793.81, more than the previous year's award.

WHEREAS, The award provides funding to the 50th District Court for the purpose of continuing to bring indigent defense systems into compliance with the first four minimum indigent defense standards, MCL 780.993(6); and

WHEREAS, The Michigan Indigent Defense Commission Act (MIDC Act), MCL 780.981, et al., requires local funding units to take over the delivery of indigent defense systems, MCL 780.983(g) and MCL 780.993(10) as specified in standards 1 – 5.

WHEREAS, The City of Pontiac is the local funding unit for the 50th District Court.

WHEREAS, The MIDC Act requires the City of Pontiac to create an annual compliance plan and cost analysis required to deliver indigent defense services in compliance with the approved MIDC standards, MCL 780.993(3).

WHEREAS, The MIDC Act requires the MIDC to appropriate funds and provide grant monies to local funding units for the costs in excess of the local share to continue to provide indigent defense services that comply with the minimum standards established by the MIDC, MCL 780.993(6).

WHEREAS, The grant award funds the following positions within 50th District Court: one (1) MIDC Executive position, one (1) Contract MIDC Attorney Coordinator position, and two (2) part time MIDC Court Officers.

WHEREAS, The grant agreement has completed the grant review process in accordance with the Pontiac City Council Procedures.

NOW, THEREFORE,
BE IT RESOLVED, The City Council approves the MIDC FY 2023 Grant Contract with an authorized total budget of \$612,793.81.

GRANT BETWEEN
THE STATE OF MICHIGAN
MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC)
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS (LARA)
AND
City of Pontiac

GRANTEE/ADDRESS:

Name: Khalfani Stephens
Title: Deputy Director
Address: 47450 Woodward Ave., Pontiac, MI 48342
Phone: (248) 758-3322

GRANTOR/ADDRESS:

Michigan Indigent Defense Commission
Department of Licensing and Regulatory Affairs
611 W. Ottawa St.
Lansing, MI 48933
(517) 657-3060

GRANT PERIOD:

From: 10/01/2022 to 09/30/2023

TOTAL AUTHORIZED BUDGET: \$612,793.81

State Grant Contribution:	\$594,629.76
Local Share Contribution:	\$18,164.05

ACCOUNTING DETAIL: Accounting Template No.: 6411113T032

SIGMA Vendor Code: CV0048137

GRANT

This is Grant # E20230088-00 between the Michigan Indigent Defense Commission (Grantor), and City of Pontiac (Grantee), subject to terms and conditions of this grant agreement (Agreement).

1.0 Statement of Purpose

The purpose of this Grant is to provide funding to assist the Grantee (also referred to as local funding unit) to comply with the Compliance Plan and Cost Analysis approved by the MIDC for the provision of indigent criminal defense services through the minimum standards approved by LARA on May 22, 2017 and October 29, 2020, and the process described in the Michigan Indigent Defense Commission Act (MIDC Act). The funding for this grant is contingent upon an appropriation by the Legislature that is signed by the Governor. Consistent with the MIDC Act, in the event that the funds appropriated apply to less than all of the minimum standards, the funding unit will not be required to fully comply with all of the minimum standards. In the event that an appropriation is insufficient to fully fund this grant, the amount of the grant will be reduced by the Grantor and the funding unit will not be required to fully comply with the minimum standards the original approved grant was designed to allow.

1.1 Definitions

- A. Budget means the detailed statement of estimated costs approved as the Grantee's Cost Analysis and required to implement the Compliance Plan.
- B. Budget Category means the aggregate of all funds in each of the high-level categories within the approved Cost Analysis.
- C. Compliance Plan or Plan is the plan submitted by the local funding unit and approved by the MIDC that specifically addresses how the Grantee shall meet the approved minimum standards established by the MIDC.
- D. Cost Analysis is a statement of the types of expenditures and funding necessary to bring Grantee's indigent defense system into compliance with the approved minimum standards established by the MIDC, including a statement of the funds in excess of the Grantee's local share as defined under the MIDC Act and as outlined in the Compliance Plan.
- E. MIDC Act means the Michigan Indigent Defense Commission Act, Public Act 93 of 2013, MCL 780.991 et seq., as amended, enacted for the purpose of creating the Michigan Indigent Defense Commission and creating minimum standards for the local delivery of indigent criminal defense services that meet the constitutional requirements for the effective assistance of counsel.
- F. Subgrantee means a governmental agency or other legal entity to which an MIDC subgrant is awarded by the Grantee. Attorneys representing indigent defendants, including both public defenders and attorneys contracted to represent indigent defendants, public defender office employees, judges, magistrates, court personnel, and professional service contract vendors shall not be considered subgrantees.
- G. "Substantial Change" to a Compliance Plan is a change to the Plan or Cost Analysis that alters the method of meeting the objectives of the standard(s) in the approved Plan.

1.2 Statement of Work

The Grantee agrees to undertake, perform, and complete the services described in its approved Compliance Plan and in accordance with the MIDC Act, specifically Standards 1 through 5. The Parties to this Agreement enter into this Agreement to facilitate the process described in the MIDC Act, which controls or supersedes any terms of this Agreement. Consistent with the Act and when applicable, an indigent criminal defense system shall comply with the terms of this Agreement in bringing its system into compliance with the minimum standards established by the MIDC within 180 days after receiving funds from the MIDC. Grantee may exceed 180 days for compliance with a specific item needed to meet minimum standards as set forth in the Act. Grantee's Compliance Plan, as submitted and approved by the MIDC, addresses the prescribed methods Grantee has chosen to provide indigent criminal defense services pursuant to MCL 780.993(3). Any substantial changes to the work described in the Compliance Plan must be submitted to the MIDC for approval as set forth in this Agreement prior to any changes being implemented. All provisions and requirements of this Agreement shall apply to any agreements the Grantee may enter into in furtherance of its obligations under this Agreement and Grantee shall be responsible for the performance of any Subgrantee work, as defined in subsection 1.1.

1.3 Detailed Budget

- A. This Agreement does not commit the State of Michigan (State) or the Department of Licensing and Regulatory Affairs (LARA) to approve requests for additional funds at any time.
- B. If applicable, travel expenses will not be reimbursed at rates greater than the State Travel Rates, without the prior written consent of the MIDC.
- C. The Grantee agrees that all funds are to be spent as detailed in the Budget, unless a budget adjustment request is approved. See section 1.3(E).
- D. Grantee will maintain a restricted fund within their Local Chart of Accounts for the sole purpose of accounting for the expenses and revenue sources for operation of this grant and the local adult indigent defense system.
- E. All requests for a budget adjustment or substantial changes to the Grantee's Compliance Plan will be submitted quarterly with the Grantee's quarterly report. MIDC staff shall respond to a request in writing within 30 days of receipt.
 - 1) Budget adjustments less than or equal to 5% of the Budget Category total, including adjustments between Budget Categories, do not require approval by MIDC staff, but must be reported quarterly in the next financial status report.
 - 2) A Budget adjustment involving greater than 5% of the aggregate of all funding within a Budget Category requires prior written approval by MIDC Staff and must be reported to the MIDC as soon after the Grantee is aware of the necessity of the Budget adjustment and reported in the Grantee's quarterly report.
 - 3) Any substantial change to a Compliance Plan requires prior approval by MIDC staff and MIDC Commission.

1.4 Payment Schedule

The maximum amount of grant assistance approved is \$594,629.76 (Five Hundred Ninety Four Thousand Six Hundred Twenty Nine and 76/100)

Grantee must report and certify to Grantor by October 31st of each year the balance of any unexpended indigent defense grant funds from the prior fiscal year grant plus any interest earned on the advancement of the state grant funds in the previous fiscal year. Any funds from the previous fiscal year contained in an approved extension of the previous fiscal year's grant for projects that will be completed after September 30, 2022, will be carried over into the current fiscal year and shall not be considered unexpended funds, nor be included in the balance of unexpended funds. The current fiscal year indigent defense grant funds advanced will be reduced by the amount of unexpended funds from the prior fiscal year's grant by reducing the 2nd and 3rd disbursement equally. The maximum amount of grant assistance approved includes the unexpended funds reported from the previous fiscal year.

An initial advance of 25% of the State Grant shall be made to the Grantee upon receipt by the Grantor of a signed Agreement. The Grantor shall make subsequent disbursements of up to 25% of the total state grant amount in accordance with the following schedule:

Initial Advance of 25% of total grant – Within 15 days of receipt of executed agreement

25% disbursement – January 15, 2023

25% disbursement – April 15, 2023

25% disbursement – July 15, 2023 (final payment)

The above schedule of disbursement of funds is contingent upon receipt of quarterly reporting as addressed in this section and section 1.5 of this document. Any disputed matters shall not cause delay in remitting any disbursements or in issuing a grant contract and funds for the next fiscal year. Disputed matters shall be acted on independently from undisputed matters. The financial status report (FSR) report must be submitted on the form provided by the MIDC/LARA and indicate:

Grant funds received to date;

Expenditures for the reporting period by budget category; and;

Cumulative expenditures to date by budget category;

The quarterly FSR must be supported and accompanied by documentation of those grant funded expenditures incurred for the reporting period, including but not limited to:

- The general ledger for the restricted local indigent defense fund, including a detailed expenditure report with all expenditure detail within the budget categories, which must include documentation of payments to contract attorneys either by individual invoice or by report of payments made, by attorney;

- All invoices related to experts and investigators;
- All invoices related to construction; and
- Personnel detail including full-time equivalency of any grant funded positions, including total compensation for that position;

Upon request, Grantee shall provide the MIDC with additional documentation/verification of expenditures under the grant within 30 days of the making of the request. Any additional documentation/verification of expenditures shall not delay issuance of a grant contract or grant disbursements. Grantee's documentation of expenditures shall be maintained according to record retention policies for audit purposes in order to comply with this Agreement. Grantee will be held to the full contribution of the Local Share within the original one-year grant period.

The quarterly FSR and standards compliance report as addressed in Section 1.5, shall be provided in accordance with the following schedule:

Initial FSR and compliance report for 10/1/21–12/31/21 – January 31, 2022

2nd FSR and compliance report for 1/1/22-3/31/22 – April 30, 2022

3rd FSR and compliance report for 4/1/22-6/30/22 – July 31, 2022

Final FSR and compliance report for 7/1/22-9/30/22 – October 31, 2022

1.5 Monitoring and Reporting Program Performance

- A. **Monitoring.** The Grantee shall monitor performance to assure that time schedules are being met and projected work is being accomplished.
- B. **Quarterly Reports.** The Grantee shall submit to the Grantor quarterly program reports on compliance with the minimum standards and participate in follow up and evaluation activities. Compliance reports include narrative responses containing a description of the Grantee's compliance with Standards 1-5, identifying problems or delays, actual, real or anticipated and any significant deviation from the approved Compliance Plan. Grantee will use its best efforts to provide data relevant to assessing compliance as contained in the compliance reporting template requested by MIDC. If Grantee is unable to provide the information requested by the report, Grantee will demonstrate in writing the steps taken to assess what information is currently available and how to retrieve it. Grantee also agrees to work with MIDC research staff to seek additional options or ideas for the collection and retrieval of this information.

PART II - GENERAL PROVISIONS

2.1 Project Changes

Grantee must obtain prior written approval for substantial changes to the compliance plan from Grantor.

2.2 Delegation

Grantee must notify the MIDC at least 90 calendar days before any proposed delegation with reasonable detail about Subgrantee and the nature and scope of the activities delegated. If any obligations under this Grant are delegated, Grantee must: (a) be the sole point of contact regarding all contractual project matters, including payment and charges for all Grant activities; (b) make all payments to the Subgrantee; and (c) incorporate the terms and conditions contained in this Grant in any subgrant with Subgrantee. Grantee remains responsible for the completion of the Grant activities and compliance with the terms of this Grant.

2.3 Program Income

To the extent that it can be determined that interest was earned on advances of funds, such interest shall be recorded in the Grantee's restricted indigent defense fund and included in the quarterly FSRs. The grant award shall not be increased by the amount of interest earned. Any grant funds attributable to interest and not spent at the end of the grant period shall be returned to the State or included in future grant awards from the MIDC consistent with MCL 780.993(15).

2.4 Share-in-savings

Grantor expects to share in any cost savings realized by Grantee in proportion of the grant funds to the local share.

2.5 Purchase of Equipment

The purchase of equipment must be made pursuant to Grantee's established purchasing policy and if not specifically listed in the Budget, Grantee must have prior written approval of Grantor. Equipment is defined as non-expendable personal property having a useful life of more than one year. Such equipment shall be retained by Grantee unless otherwise specified at the time of approval.

2.6 Accounting

Grantee must establish and maintain a restricted indigent defense fund in its local chart of accounts to record all transactions related to the Grant. The restricted fund will not lapse to the local general fund at the close of Grantee's fiscal year. Grantee shall adhere to the Generally Accepted Accounting Principles and shall maintain records which will allow, at a minimum, for the comparison of actual outlays with budgeted amounts. Grantee's overall financial management system must ensure effective control over and accountability for all indigent defense funds received. Where the Grantee uses a nonprofit entity to provide indigent defense services as contemplated in its compliance plan and cost analysis, the Grantee shall ensure that the contract or agreement defining the nonprofit entities relationship allows for reasonable access, in its sole discretion, to financial records for monitoring by the Grantee and its representatives. Accounting records must be supported by source documentation of expenditures including, but not limited to, balance sheets, general

ledgers, payroll documents, time sheets and invoices. The expenditure of state funds shall be reported by line item and compared to the Budget.

2.7 Records Maintenance, Inspection, Examination, and Audit

Grantor or its designee may audit Grantee and the restricted indigent defense fund account to verify compliance with this Grant. Grantee must retain and provide to Grantor or its designee upon request, all financial and accounting records related to the Grant through the term of the Grant and for 7 years after the latter of termination, expiration, or final payment under this Grant or any extension ("Audit Period"). If an audit, litigation, or other action involving the records is initiated before the end of the Audit Period, Grantee must retain the records until all issues are resolved.

Within 10 calendar days of providing notice, Grantor and its authorized representatives or designees have the right to enter and inspect Grantee's premises or any other places where Grant activities are being performed, and examine, copy, and audit all records related to this Grant. Grantee must cooperate and provide reasonable assistance. If any financial errors have occurred, the amount in error must be reflected as a credit or debit on subsequent disbursements until the amount is paid or refunded. Any remaining balance must be reported by Grantee to Grantor by October 31 of each year as required under the MIDC Act.

This Section applies to Grantee, any parent, affiliate, or subsidiary organization of Grantee, and any subgrantee that performs Grant activities in connection with this Grant.

2.8 Competitive Bidding

Grantee agrees that all procurement transactions involving the use of state funds shall be conducted in a manner that provides maximum open and free competition, consistent with Grantee's purchasing policies. Sole source contracts should be negotiated to the extent that such negotiation is possible. Attorney contracts for representation of indigent or partially indigent defendants, and contracts for managed assigned counsel coordinators, are exempt from a competitive bid process but must meet standard internal procurement policies, as applicable.

3.0 Liability

The State is not liable for any costs incurred by Grantee before the start date or after the end date of this Agreement. Liability of the State is limited to the terms and conditions of this Agreement and the total grant amount.

3.1 Safety

Grantee and all subgrantees are responsible for ensuring that all precautions are exercised at all times for the protection of persons and property. Safety provisions of all Applicable Laws and building and construction codes shall be observed. Grantee and every subgrantee are responsible for compliance with all federal, state, and local laws and regulations in any manner affecting the work or performance of this Agreement and shall at all times carefully observe and comply with all rules, ordinances, and regulations. Grantee, and all subgrantees shall secure all necessary certificates and permits from municipal or other public authorities as may be required in connection with the performance of this Agreement.

3.2 Indemnification

Each party to the Grant must seek its own legal representation and bear its own legal costs; including judgments, in any litigation which may arise from the performance of this Grant and/or Agreement. It is specifically understood and agreed that neither party will indemnify the other party in any such litigation.

3.3 Failure to Comply and Termination

A. Failure to comply with duties and obligations under the grant program as set forth in Public Act 93 of 2013, as amended, is subject to the procedures contained in sections 15 and 17 of the Act.

B. Termination for Convenience

Grantor may immediately terminate this Grant in whole or in part without penalty and for any reason, including but not limited to, appropriation or budget shortfalls. If Grantor terminates this Grant for convenience, Grantor will pay all reasonable costs for approved Grant responsibilities. If the parties cannot agree to the cost to be paid by the Grantor, the parties shall attempt to resolve the dispute by mediation pursuant to MCL 780.995. Grantee's duty to comply with MIDC standards is limited to funding covering the cost of compliance as set forth in the Act.

3.4 Conflicts and Ethics

Grantee will uphold high ethical standards and is prohibited from: (a) holding or acquiring an interest that would conflict with this Grant; (b) doing anything that creates an appearance of impropriety with respect to the award or performance of the Grant; (c) attempting to influence or appearing to influence any State employee by the direct or indirect offer of anything of value; or (d) paying or agreeing to pay any person, other than employees and consultants working for Grantee, any consideration contingent upon the award of the Grant. Grantee must immediately notify Grantor of any violation or potential violation of this Section. This Section applies to Grantee, any parent, affiliate, or subsidiary organization of Grantee, and any subgrantee that performs Grant activities in connection with this Grant.

3.5 Non-Discrimination

Under the Elliott-Larsen Civil Rights Act, 1976 PA 453, MCL 37.2101 to 37.2804, and the Persons with Disabilities Civil Rights Act, 1976 PA 220, MCL 37.1101, et seq., Grantee and its subgrantees agree not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. Breach of this covenant is a material breach of this Grant.

3.6 Unfair Labor Practices

Under MCL 423.324, the State may void any Grant with a grantee or subgrantee who appears on the Unfair Labor Practice register compiled under MCL 423.322.

3.7 Force Majeure

Neither party will be in breach of this Grant because of any failure arising from any disaster or act of God that are beyond its control and without its fault or negligence. Each party will use commercially reasonable efforts to resume performance. Grantee will not be relieved of a breach or delay caused by its subgrantees except where the MIDC determines that an unforeseeable condition prohibits timely compliance pursuant to MCL 780.993, Sec. 13(11).

4.0 Certification Regarding Debarment

Grantee certifies, by signature to this Agreement, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal or state department or agency. If Grantee is unable to certify to any portion of this statement, Grantee shall attach an explanation to this Agreement.

4.1 Illegal Influence

Grantee certifies, to the best of its knowledge and belief that:

- A. No federal appropriated funds have been paid nor will be paid, by or on behalf of Grantee, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan or cooperative agreement.
- B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this grant, the Grantee shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- C. Grantee shall require that the language of this certification be included in the award documents for all grants or subcontracts and that all subrecipients shall certify and disclose accordingly.

The State has relied upon this certification as a material representation. Submission of this certification is a prerequisite for entering into this Agreement imposed by 31 USC 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Grantee certifies, to the best of its knowledge and belief that no state funds have been paid nor will be paid, by or on behalf of Grantee, to any person for influencing or attempting to influence an officer or employee of any state agency, a member of the Legislature, or an employee of a member of the Legislature in connection with the awarding of any state contract, the making of any state grant, the making of any state

loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any state contract, grant, loan or cooperative agreement.

4.2 Governing Law

This Grant is governed, construed, and enforced in accordance with Michigan law, excluding choice-of-law principles. All claims relating to, or arising out of, this Grant are governed by Michigan law, excluding choice-of-law principles. Any dispute arising from this Grant must be resolved as outlined in Sec. 15 of PA93 of 2013, as amended.

4.3 Disclosure of Litigation, or Other Proceeding

Grantee must notify Grantor within 14 calendar days of receiving notice of any litigation, investigation, arbitration, or other proceeding (collectively Proceeding) that arises during the term of the Grant against a public defender office, an attorney employed by a public defender office, or an attorney contracted to perform indigent defense functions funded by the Grantee that involves: (a) a criminal Proceeding; (b) a civil Proceeding involving a claim that, after consideration of Grantee's insurance coverages, would adversely affect Grantee's viability; (c) a civil Proceeding involving a governmental or public entity's claim or written allegation of fraud related to performance of the Grant; or (d) a Proceeding challenging any license that an attorney practicing on behalf of a public defender office or an attorney practicing pursuant to a contract to perform indigent defense functions for Grantee is required to possess in order to perform under this Grant.

4.4 Assignment

Grantee may not assign this Grant to any other party without the prior approval of Grantor. Upon notice to Grantee, Grantor, in its sole discretion, may assign in whole or in part, its rights or responsibilities under this Grant to any other party. If Grantor determines that a novation of the Grant to a third party is necessary, Grantee will agree to the novation, provide all necessary documentation and signatures, and continue to perform its obligations under the Grant.

4.5 Entire Grant and Modification

This Grant is the entire agreement and replaces all previous agreements between the parties for the Grant activities. Pursuant to the MIDC Act, the MIDC shall promulgate policies necessary to carry out its powers and duties. The MIDC may also provide guides, instructions, informational pamphlets for the purpose of providing guidance and information with regard to the Grant and MIDC policies. This Agreement supersedes all terms of MIDC policies, guides, instructions, informational pamphlets and any other explanatory material that is in conflict with the Agreement. This Agreement may not be amended except by a signed written agreement between the parties.

4.6 Grantee Relationship

Grantee assumes all rights, obligations, and liabilities set forth in this Grant. Grantee, its employees, and its agents will not be considered employees of the State. No partnership or joint venture relationship is created by virtue of this Grant. Grantee,

and not Grantor or the State of Michigan, is responsible for the payment of wages, benefits, and taxes of Grantee's employees. Prior performance does not modify Grantee's status as an independent grantee.

4.7 Dispute Resolution

The parties will endeavor to resolve any Grant dispute in accordance with section 15 of Public Act 93 of 2013. The dispute will be referred to the parties' respective representatives or program managers. Such referral must include a description of the issues and all supporting documentation. The parties will continue performing while a dispute is being resolved, unless the dispute precludes performance or performance would require Grantee to spend in excess of the Local Share as defined by MCL 780.983(h).

5.0 Severability

If any part of this Grant is held invalid or unenforceable, by any court of competent jurisdiction, that part will be deemed deleted from this Grant and the severed part will be replaced by agreed upon language that achieves the same or similar objectives. The remaining Grant will continue in full force and effect.

5.1 Signatories

The signatories warrant that they are empowered to enter into this Agreement and agree to be bound by it.

Signature:

,
Bureau of Finance and Administrative Services
Department of Licensing and Regulatory Affairs
State of Michigan

Date:

Signature:

,
Michigan Indigent Defense Commission
Department of Licensing and Regulatory Affairs
State of Michigan

Date:

Signature:

Representative: ,

Date:

Funding Unit: City of Pontiac

GRANT NO. E20230088-00

MISCELLANEOUS RESOLUTION #20XXX

BY: Ashley Johnson, Michigan indigent Defense Commission Executive

IN RE: FY 2023 MICHIGAN INDIGENT DEFENSE COMMISSION GRANT PROGRAM ACCEPTANCE

To the Pontiac City Council

Chairperson, Ladies and Gentlemen:

WHEREAS the Michigan Indigent Defense Commission (MIDC) has awarded the City of Pontiac grant funding in the amount of \$594,629.76 for the period of October 1, 2022 through September 30, 2023; and WHEREAS the total program budget is \$612,793.81, which includes the required local share contribution by the City of Pontiac in the amount of \$18,164.05; and

WHEREAS the FY2023 grant award is \$612,793.81, more than the previous year's award; and

WHEREAS the award provides funding to the 50th District Court for the purpose of continuing to bring indigent defense systems into compliance with the first four minimum indigent defense standards, MCL 780.993(6); and

WHEREAS the Michigan Indigent Defense Commission Act (MIDC Act), MCL 780.981, et al., requires local funding units to take over the delivery of indigent defense systems, MCL 780.983(g) and MCL 780.993(10) as specified in standards 1 – 5; and

WHEREAS the City of Pontiac is the local funding unit for the 50th District; and

WHEREAS the MIDC Act requires the City of Pontiac to create an annual compliance plan and cost analysis required to deliver indigent defense services in compliance with the approved MIDC standards, MCL 780.993(3); and

WHEREAS the MIDC Act requires the MIDC to appropriate funds and provide grant monies to local funding units for the costs in excess of the local share to continue to provide indigent defense services that are in compliance with the minimum standards established by the MIDC, MCL 780.993(6); and

WHEREAS the grant award funds the following positions within 50th District Court: one (1) MIDC Executive position, one (1) Contract MIDC Attorney Coordinator position, and two (2) MIDC Court Officers; and

WHEREAS the grant agreement has completed the grant review process in accordance with the Pontiac City Council Procedures.

NOW THEREFORE BE IT RESOLVED that the Pontiac City Council accept the FY 2023 Michigan Indigent Defense Commission Grant Program from the Michigan Department of Licensing and Regulatory Affairs in the amount of \$594,629.76 for the period of October 1, 2022 through September 30, 2023.

BE IT FURTHER RESOLVED to continue the following positions within District Court: one (1) MIDC Executive position, one (1) Contract MIDC Attorney Coordinator position, and two (2) MIDC Court Officers.

BE IT FURTHER RESOLVED that the City Council President is authorized to execute the grant contract and that the Deputy Mayor may approve any grant extensions or amendments, within fifteen percent (15%) of the original award, which are consistent with the original agreement as approved.

BE IT FURTHER RESOLVED acceptance of this grant does not obligate the City to any future commitment and continuation of this program is contingent upon continued future levels of grant funding.

BE IT FURTHER RESOLVED the MIDC budget for FY 2023 is to reflect the Grant Contract with an authorized budget of \$612,793.81.

Chairperson, on behalf of the MIDC Executive, I move the adoption of the foregoing resolution.

#10

RESOLUTION



CITY OF PONTIAC

OFFICIAL MEMORANDUM

Executive Branch

TO: Honorable Mayor, Council President, and City Council Members

FROM: Alicia Martin, Purchasing Manager

DATE: September 28, 2022

RE: Contract Extensions – Compone Administrators

The City of Pontiac is obligated to pay a third-party administrator (TPA) to provide managed care services for City employees who were injured during the time the City of Pontiac was self-insured. We anticipate the annual cost to be \$173,606.26; however, the price will be based on the amount and level of care required for the injured worker. We request an extension for the existing contract, which will expire **on December 31, 2022**, to allow time to conduct the competitive bid process for the TPA.

WHEREAS, The City of Pontiac requires approval for TPA contract extension, expiring December 31, 2022.

WHEREAS, the existing contract was operating on a month-to-month basis;

WHEREAS, Securing Compone services is advantageous to the City in that TPA services will remain in effect, as mandated by the State, until the contract expires and the competitive bid process is complete.

NOW, THEREFORE,
BE IT RESOLVED, that the City Council hereby authorizes Mayor Tim Greimel, to execute the agreement for continued TPA services with Compone Administrators.

AM

COMPONE

ADMINISTRATORS

First Amendment To the Service Contract

This First Amendment to that certain Service Contract dated effective as of January 1, 2015 by and between City of Pontiac ("Client") and CompOne Administrators, Inc. ("COMPONE");

WITNESSETH

WHEREAS, the parties wish to extend the term and modify the pricing of their Agreement as set forth herein;

NOW THEREFORE, the parties hereby agree as follows:

1. Extend the term of the contract through December 31, 2022.
2. Schedule III (B) Terms of Cancellation or Non-Renewal of the Agreement shall be replaced with the following:
 - A. In addition to all other rights and remedies available to COMPONE under this Agreement and at law, COMPONE may terminate this Agreement and discontinue Claims Administration Services upon notice to CLIENT and approval from the Michigan Workers' Disability Compensation Agency if:
 - (i). CLIENT fails to make adequate funds available for the daily maintenance and indemnity needs, as well as settlement of claims and Loss Adjustment Expenses. At no time shall COMPONE be liable or obligated to make any payments of any type or character on behalf of CLIENT out of its own funds;
 - B. Continuation of Services. In the event this Agreement is terminated or non-renewed, COMPONE will continue to administer any qualified claims or losses remaining open, for the term of the then-current Agreement, provided that CLIENT shall continue to make adequate funds available for the payment of such qualified claims or losses and any allocated loss expenses. If not set forth in Exhibit A, the additional fee for this service shall be negotiated and agreed upon prior to the effective date of termination. If the parties fail to reach agreement regarding the additional fee for this service, or CLIENT fails to make adequate funds available for payment of qualified claims or losses and any allocated expenses, CLIENT agrees to obtain a claims transfer agreement executed by CLIENT and another claims service provider, and present the claims transfer agreement to COMPONE for execution



within thirty (30) of such failure, and to reimburse COMPONE for any and all costs of any nature whatsoever incurred by COMPONE in administering the qualified claims during the period prior to acceptance of the claims transfer agreement by the Michigan Workers' Disability Compensation Agency, or other release of COMPONE by the Michigan Workers' Disability Compensation Agency for its claims handling obligations. COMPONE shall continue to handle claims until relieved of its obligation by the Michigan Workers' Disability Compensation Agency. At no time shall COMPONE be liable or obligated to make any payments, out of COMPONE's own funds, of any type or character on behalf of CLIENT, including benefits CLIENT is legally required to provide to its employees.

3. The portion of the Agreement entitled Contract for Services – Schedule V Services and Fees is hereby revised to replace the previous service fees with the fees stated in Exhibit A.
4. All other terms of the Agreement shall remain in force and unchanged. Any conflicts between this Amendment #1 and the original Agreement, including prior executed amendments, shall be superseded by the terms provided herein.

In witness whereof, the parties have executed this amendment to be effective as of October 1, 2022

<u>City of Pontiac</u>	<u>CompOne Administrators, Inc.</u>
<u>CLIENT</u>	<u>COMPONE</u>
By: _____	By: _____
Title: <u>Deputy Mayor</u>	Title: <u>Bruce T. Stubbs</u>
	<u>Executive Vice President/COO</u>
Date: _____	Date: _____
Address: <u>47450 Woodward Ave</u>	Address: <u>39500 High Pointe Blvd, #400</u>
<u>Pontiac MI 48342</u>	<u>Novi MI 48375</u>
_____	_____



EXHIBIT A

Contract Term: Through 12/31/2022

Item	Term	Charge
Claims Management	Annual Fee	\$300 per claim for each year or partial year in which claim remains open

Annual Fee: CompOne's Annual Fee quotation is a guaranteed flat annual fee and applies to claims administration services provided during the 12 month contract term. Any additional administration beyond the 12 month contract term will be subject to an additional negotiated flat annual fee or other mutually agreed upon rate structure.

Workers' Compensation Definitions:

Indemnity Claim: Any claim resulting in lost time, litigation, serious injury, fractures, severe burns, cumulative trauma, chemical exposure, subrogation, or death.

Medical Only: Claims for minor injuries with no lost time, no litigation, no subrogation activity and that are expected to resolve in less than six months with medical treatment. Two (2) point contact with employer and medical provider. Medical only files automatically convert to Advance Medical only claim pricing at 6 months or when they reach \$3,500 in paid medical expenses.

Record Only: The recording in CompOne's system of an incident that at some point in the future may have the potential to develop into a claim. Record Only claims will be identified as such upon presentation to CompOne and will have no adjuster/examiner involvement.



Managed Care Services

Expert medical management remains a major contributor to mitigating Workers' Compensation claim costs. Services are charged at the Market rate for services. See attached most recent published Market Rate for Manageability, our Managed Care Division.

Safety & Loss Prevention

Item	Term	Charge
Safety Consulting	N/A	\$0 Included
Additional Hours	Upon request	\$150 per hour \$1200 per day

IT/RMIS Fees

Item	Term	Charge
Exit Data Services	Data: Claim, transactions, notes, images (standard formats)	\$2,500 at Exit Customization work @ \$245 per Hour



COMPONE
ADMINISTRATORS

CompOne Administrators, Inc.
AbsencePlus Administrators



39500 High Pointe Blvd.
Suite 400
Novi, MI 48375

Invoice

DATE	9/27/2022
INVOICE #	178243
TERMS	Due on receipt
P.O.#	
Account #	

BILL TO
City of Pontiac 47450 Woodward Ave. Pontiac, MI 48342

DATE	DESCRIPTION	AMOUNT DUE
9/27/2022	Loss-Fund Reimbursement for Payments Issued September 2022	3,513.73
	<i>Angela Benitez 9/28/22</i>	

CompOne Administrators, Inc. Phone 248-344-2267,
Fax 248-675-4630 E-Mail: kridenour@compone.net

Total Due to Loss Fund

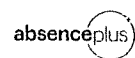
\$3,513.73

Payments/Credits

\$0.00

Balance Due

\$3,513.73



Statement

Date
9/27/2022

To:	
City of Pontiac 47450 Woodward Ave. Pontiac, MI 48342	

Amount Due	Amount Enc.
\$173,606.26	

Date	Transaction				Amount	Balance
08/31/2022	Balance forward					163,685.37
09/01/2022	INV #178115. Due 09/01/2022. LF Pymts 08/22				6,407.16	170,092.53
09/27/2022	INV #178243. Due 09/27/2022. LF Pymts 09/22				3,513.73	173,606.26
CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due	
3,513.73	6,407.16	163,685.37	0.00	0.00	\$173,606.26	

From 09/01/22
Through 09/30/22

Payment Register

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COMPONE
ADMINISTRATORS

City of Pontiac

Dept Name	Payee Name	Issue Date	Payment Group	Payment Type	Check Number	Check From Date	Check To Date	Amount	Trans Type	Claim Number	Party Name	Contract Year
122 DPW& S Administration	STRAITH HOSP FOR SPECIAL SURG	09/02/22	Medical	OFFICE VISIT-CONSULTATION	3817	08/11/22	08/11/22	\$125.81	Check	9000798465	FORTUNE, MARY	2009
	MANAGEABILITY INC	09/12/22	Expense	Bill Review - Audit Fees	3818	08/01/22	08/31/22	\$8.50	Check	9000798465	FORTUNE, MARY	2009
	COMPONE ADMINISTRATORS INC	09/12/22	Expense	PX Mgt Fee	3820	08/25/22	08/25/22	\$120.27	Check	9000798465	FORTUNE, MARY	2009
	CARLISLE MEDICAL INC	09/12/22	Medical	Prescription Drug Services	3821	08/25/22	08/25/22	\$302.73	Check	9000798465	FORTUNE, MARY	2009
107 Forestry & Grounds	MANAGEABILITY INC	09/12/22	Expense	Bill Review - Audit Fees	3818	08/01/22	08/31/22	\$13.48	Check	9000597932	MACIAS JR, ANTONIO	2005
107 Forestry & Grounds	STRAITH HOSPITAL FOR SPECIAL SURG	09/12/22	Medical	OFFICE VISIT-CONSULTATION	3819	08/05/22	08/05/22	\$136.27	Check	9000597932	MACIAS JR, ANTONIO	2005
City of Pontiac	KENNETH MAJORS	09/02/22	Indemnity	Temporary Total	3816	08/30/22	09/05/22	\$23.59	Check	0080-0134-90-0010	MAJORS, KENNETH	1990
City of Pontiac	KENNETH MAJORS	09/12/22	Indemnity	Temporary Total	3822	09/06/22	09/12/22	\$23.59	Check	0080-0134-90-0010	MAJORS, KENNETH	1990
City of Pontiac	KENNETH MAJORS	09/19/22	Indemnity	Temporary Total	3825	09/13/22	09/19/22	\$23.59	Check	0080-0134-90-0010	MAJORS, KENNETH	1990
City of Pontiac	KENNETH MAJORS	09/23/22	Indemnity	Temporary Total	3826	09/20/22	09/26/22	\$23.59	Check	0080-0134-90-0010	MAJORS, KENNETH	1990
117 Police	PHARMASCRIPOT OF MI	09/19/22	Medical	Prescriptions	3823	08/09/22	08/15/22	\$2,605.61	Check	0000256860	PITTMAN, EDWARD	1993
117 Police	NEURORESTORATIVE MI	09/19/22	Medical	Transportation Reimbursement	3824	07/25/22	07/25/22	\$106.70	Check	0000256860	PITTMAN, EDWARD	1993
117 Police Total								\$3,513.73				

COMPONE

ADMINISTRATORS

City of Pontiac

Dept Name	Payee Name	Issue Date	Payment Group	Payment Type	Check Number	Check From Date	Check To Date	Amount	Trans Type	Claim Number	Party Name	Contract Year
Net Payments												
	Indemnity							\$94.36				
	Medical							\$3,277.12				
	Expense							\$142.25				
	Rehab							\$0.00				
	Grand Total							\$3,513.73				

Payment Register

From 09/01/22
Through 09/30/22

City of Pontiac

Dept Name	Payee Name	Issue Date	Payment Group	Payment Type	Check Number	Check From Date	Check To Date	Amount	Trans Type	Claim Number	Party Name	Contract Year
122 DPW & Administration	STRAITH HOSP FOR SPECIAL SURG	09/02/22	Medical	OFFICE VISIT-CONSULTATION	3017	08/11/22	09/11/22	\$126.91	Check	9000789-405	FORTUNE, MARY	2009
122 DPW & Administration	MANAGEABILITY INC	09/12/22	Expense	BI Review- Audit Fee	3018	08/11/22	09/01/22	\$8.50	Check	9000789-405	FORTUNE, MARY	2009
122 DPW & Administration	MANAGEABILITY INC	09/12/22	Expense	PX Vld Fee	3020	08/25/22	09/01/22	\$120.27	Check	9000789-405	FORTUNE, MARY	2009
122 DPW & Administration	CHARLIE MEDICAL INC	09/12/22	Medical	Prescription Drug Services	3021	08/25/22	09/01/22	\$302.73	Check	9000789-405	FORTUNE, MARY	2009
107 Facility & Grounds	MANAGEABILITY INC	09/12/22	Expense	BI Review- Audit Fee	3018	08/11/22	09/01/22	\$13.48	Check	9000597832	MACIAS JR, ANTONIO	2005
107 Facility & Grounds	STRAITH HOSPITAL FOR SPECIAL SURG	09/12/22	Medical	OFFICE VISIT-CONSULTATION	3019	08/02/22	09/01/22	\$138.27	Check	9000597832	MACIAS JR, ANTONIO	2005
City of Pontiac	KENNETH MAJORS	09/02/22	Indemnity	Temporary Total	3018	08/02/22	09/01/22	\$23.59	Check	0080-0134-80-0010	MAJORS, KENNETH	1990
City of Pontiac	KENNETH MAJORS	09/12/22	Indemnity	Temporary Total	3022	09/02/22	09/12/22	\$23.59	Check	0080-0134-80-0010	MAJORS, KENNETH	1990
City of Pontiac	KENNETH MAJORS	09/12/22	Indemnity	Temporary Total	3023	09/13/22	09/12/22	\$23.59	Check	0080-0134-80-0010	MAJORS, KENNETH	1990
City of Pontiac	KENNETH MAJORS	09/23/22	Indemnity	Temporary Total	3025	09/20/22	09/26/22	\$23.59	Check	0080-0134-80-0010	MAJORS, KENNETH	1990
117 Police	PHARMASCRIPOT OF MI	09/16/22	Medical	Prescriptions	3028	08/09/22	09/16/22	\$2,805.91	Check	0000226860	PITTMAN, EDWARD	1993
117 Police	NEURORESTORATIVE MI	09/16/22	Medical	Transportation Reimbursement	3024	07/25/22	07/26/22	\$108.70	Check	0000226860	PITTMAN, EDWARD	1993
117 Police Total									\$3,813.73			
Trans Type									Amount			
Paid Reimb									\$0.00			
Voided									\$0.00			
Check									\$3,813.73			
City of Pontiac Grand Total									\$3,813.73			

Indemnity	\$94.38
Medical	\$3,277.12
Expense	\$142.25
Reimb	\$0.00
Grand Total	\$3,513.75

Net Payments

COMPONE
ADMINISTRATORS

CompOne Administrators, Inc.
AbsencePlus Administrators



39500 High Pointe Blvd.
Suite 400
Novi, MI 48375

Invoice

DATE	7/29/2022
INVOICE #	177938
TERMS	Due on receipt
P.O.#	
Account #	

BILL TO
City of Pontiac 47450 Woodward Ave. Pontiac, MI 48342

DATE	DESCRIPTION	AMOUNT DUE
7/29/2022	Loss-Fund Reimbursement for Payments Issued July 2022	4,105.37

CompOne Administrators, Inc. Phone 248-344-2267,
Fax 248-675-4630 E-Mail: kridenour@compone.net

Total Due to Loss Fund

\$4,105.37

Payments/Credits

\$0.00

Balance Due

\$4,105.37

From 07/01/22
Through 07/31/22

Payment Register

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COMPONE
ADMINISTRATORS

City of Pontiac

Dept Name	Payee Name	Issue Date	Payment Group	Payment Type	Check Number	Check From Date	Check To Date	Amount	Trans Type	Claim Number	Party Name	Contract Year
122 DPW& S Administration	CARLISLE MEDICAL INC	07/11/22	Medical	Prescription Drug Services	3788	06/16/22	06/16/22	\$8.38	Check	9000798465	FORTUNE, MARY	2009
122 DPW& S Administration	STRAITH HOSPITAL FOR SPECIAL	07/11/22	Medical	OFFICE VISIT-CONSULTATION	3789	06/16/22	06/16/22	\$188.61	Check	9000798465	FORTUNE, MARY	2009
122 DPW& S Administration	MANAGEABILITY INC	07/11/22	Expense	Bill Review - Audit Fees	3791	06/01/22	06/30/22	\$8.50	Check	9000798465	FORTUNE, MARY	2009
122 DPW& S Administration	CARLISLE MEDICAL INC	07/25/22	Medical	Prescription Drug Services	3799	06/26/22	06/26/22	\$308.12	Check	9000798465	FORTUNE, MARY	2009
107 Forestry & Grounds	COMPONE ADMINISTRATORS INC	07/01/22	Expense	PX Mgt Fee	3786	06/08/22	06/08/22	\$23.43	Check	9000597932	MACIAS JR, ANTONIO	2005
107 Forestry & Grounds	CARLISLE MEDICAL INC	07/01/22	Medical	Prescription Drug Services	3787	06/08/22	06/08/22	\$25.55	Check	9000597932	MACIAS JR, ANTONIO	2005
107 Forestry & Grounds	CARLISLE MEDICAL INC	07/11/22	Medical	Prescription Drug Services	3788	06/19/22	06/19/22	\$286.02	Check	9000597932	MACIAS JR, ANTONIO	2005
107 Forestry & Grounds	ASCENSION GENESYS HOSPITAL	07/11/22	Medical	HOSPITAL OUTPATIENT	3790	04/21/22	04/21/22	\$356.99	Check	9000597932	MACIAS JR, ANTONIO	2005
107 Forestry & Grounds	COMPONE ADMINISTRATORS INC	07/11/22	Expense	PX Mgt Fee	3792	06/19/22	06/19/22	\$3.70	Check	9000597932	MACIAS JR, ANTONIO	2005
107 Forestry & Grounds	COMPONE ADMINISTRATORS INC	07/25/22	Expense	PX Mgt Fee	3798	07/05/22	07/07/22	\$87.60	Check	9000597932	MACIAS JR, ANTONIO	2005
City of Pontiac	KENNETH MAJORS	07/01/22	Indemnity	Temporary Total	3785	06/28/22	07/04/22	\$23.59	Check	0080-0134-90-0010	MAJORS, KENNETH	1990
City of Pontiac	KENNETH MAJORS	07/11/22	Indemnity	Temporary Total	3793	07/05/22	07/11/22	\$23.59	Check	0080-0134-90-0010	MAJORS, KENNETH	1990
City of Pontiac	KENNETH MAJORS	07/15/22	Indemnity	Temporary Total	3794	07/12/22	07/18/22	\$23.59	Check	0080-0134-90-0010	MAJORS, KENNETH	1990
City of Pontiac	KENNETH MAJORS	07/25/22	Indemnity	Temporary Total	3797	07/19/22	07/25/22	\$23.59	Check	0080-0134-90-0010	MAJORS, KENNETH	1990
117 Police	PHARMASCRIP OF MI	07/25/22	Medical	Prescriptions	3795	06/15/22	06/23/22	\$2,619.61	Check	0000256860	PITTMAN, EDWARD	1993
117 Police	NEURORESTORATIVE MI	07/25/22	Medical	Transportation Reimbursement	3796	06/28/22	06/28/22	\$94.50	Check	0000256860	PITTMAN, EDWARD	1993

117 Police Total \$4,105.37

Trans Type	Amount
Paid	\$0.00
Reimb	
Voided	\$0.00
Check	\$4,105.37
City of Pontiac Grand Total	\$4,105.37

COMPONE
ADMINISTRATORS

Payment Register

From 07/01/22
Through 07/31/22

City of Pontiac

Dept Name	Payee Name	Issue Date	Payment Group	Payment Type	Check Number	Check From Date	Check To Date	Amount	Trans Type	Claim Number	Party Name	Contract Year
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Payment Register

COMPONE
ADMINISTRATORS

From 07/01/22
Through 07/31/22

City of Pontiac

Dept Name	Payee Name	Issue Date	Payment Group	Payment Type	Check Number	Check From Date	Check To Date	Amount	Trans Type	Claim Number	Party Name	Contract Year
Net Payments												
	Indemnity							\$94.36				
	Medical							\$3,887.78				
	Expense							\$123.23				
	Rehab							\$0.00				
	Grand Total							\$4,105.37				

Payment Register

From 07/01/22
Through 07/31/22

City of Pontiac

Dept Name	Payee Name	Issue Date	Payment Group	Payment Type	Check Number	Check From Date	Check To Date	Amount	Treat Type	Claim Number	Party Name	Contract Year
122 DPW&S Administration	CARLISLE MEDICAL INC	07/11/22	Medical	Prescription Drug Services	3788	06/16/22	06/16/22	\$4.36	Check	8000789409	FORTUNE, MARY	2009
122 DPW&S Administration	STRATH HOSPITAL FOR SPECIAL	07/11/22	Medical	OFFICE VISIT-CONSULTATION	3789	06/16/22	06/16/22	\$188.81	Check	8000789409	FORTUNE, MARY	2009
122 DPW&S Administration	WANGHEABILITY INC	07/11/22	Expense	BI Review - Audit Fee	3791	06/17/22	06/17/22	\$8.50	Check	8000789409	FORTUNE, MARY	2009
122 DPW&S Administration	CARLISLE MEDICAL INC	07/02/22	Medical	Prescription Drug Services	3789	06/28/22	06/28/22	\$308.12	Check	8000789409	FORTUNE, MARY	2009
107 Facility & Grounds	COMPTON ADMINISTRATORS INC	07/01/22	Expense	PX Mgt Fee	3787	06/08/22	06/08/22	\$23.43	Check	8000587832	MACHAS JR, ANTONIO	2005
107 Facility & Grounds	CARLISLE MEDICAL INC	07/01/22	Medical	Prescription Drug Services	3788	06/08/22	06/08/22	\$25.45	Check	8000587832	MACHAS JR, ANTONIO	2005
107 Facility & Grounds	ASCENSION GENESYS HOSPITAL	07/11/22	Medical	Prescription Drug Services	3788	06/16/22	06/16/22	\$288.02	Check	8000587832	MACHAS JR, ANTONIO	2005
107 Facility & Grounds	COMPTON ADMINISTRATORS INC	07/11/22	Expense	HOSPITAL OUTPATIENT	3780	04/21/22	04/21/22	\$356.89	Check	8000587832	MACHAS JR, ANTONIO	2005
107 Facility & Grounds	CARLISLE MEDICAL INC	07/01/22	Medical	PX Mgt Fee	3782	06/16/22	06/16/22	\$3.70	Check	8000587832	MACHAS JR, ANTONIO	2005
107 Facility & Grounds	COMPTON ADMINISTRATORS INC	07/01/22	Expense	PX Mgt Fee	3785	07/05/22	07/05/22	\$87.80	Check	8000587832	MACHAS JR, ANTONIO	2005
City of Pontiac	KENNETH MAJORS	07/01/22	Indemnity	Temporary Total	3788	06/28/22	07/04/22	\$23.59	Check	0000-0134-80-0010	MAJORS, KENNETH	1980
City of Pontiac	KENNETH MAJORS	07/11/22	Indemnity	Temporary Total	3793	07/05/22	07/11/22	\$23.59	Check	0000-0134-80-0010	MAJORS, KENNETH	1980
City of Pontiac	KENNETH MAJORS	07/11/22	Indemnity	Temporary Total	3794	07/12/22	07/11/22	\$23.59	Check	0000-0134-80-0010	MAJORS, KENNETH	1980
117 Police	PHARMASCRIPOT OF MI	07/25/22	Medical	Prescriptions	3795	06/15/22	06/25/22	\$2,619.61	Check	0000258860	PITTMAN, EDWARD	1993
117 Police	NEURORESTARTATIVE MI	07/25/22	Medical	Therapofitment Reimbursement	3798	06/25/22	06/25/22	\$84.00	Check	0000258860	PITTMAN, EDWARD	1993
117 Police Total									\$4,196.27			
Total									\$4,196.27			
Total Rmb									\$0.00			
Total Void									\$0.00			
Total Check									\$4,196.27			
City of Pontiac Grand Total									\$4,196.27			

Ind Payments	
Indemnity	\$84.36
Medical	\$3,897.78
Expense	\$123.23
Rehab	\$0.00
Grand Total	\$4,105.37



Statement

Date
7/29/2022

To:
City of Pontiac 47450 Woodward Ave. Pontiac, MI 48342

					Amount Due	Amount Enc.
					\$4,105.37	
Date	Transaction				Amount	Balance
06/30/2022	Balance forward					0.00
07/05/2022	INV #177830. Due 07/05/2022. LF Pymts 06/22				5,903.95	5,903.95
07/11/2022	PMT #177830. LF Pymts 06/22				-5,903.95	0.00
07/29/2022	INV #177938. Due 07/29/2022. LF Pymts 07/22				4,105.37	4,105.37

COMPONE
ADMINISTRATORS

CompOne Administrators, Inc.
AbsencePlus Administrators



39500 High Pointe Blvd.
Suite 400
Novi, MI 48375

Invoice

DATE	9/1/2022
INVOICE #	178115
TERMS	Due on receipt
P.O.#	
Account #	

BILL TO
City of Pontiac 47450 Woodward Ave. Pontiac, MI 48342

DATE	DESCRIPTION	AMOUNT DUE
9/1/2022	Loss-Fund Reimbursement for Payments Issued August 2022	6,407.16

CompOne Administrators, Inc. Phone 248-344-2267,
Fax 248-675-4630 E-Mail: kridenour@compone.net

Total Due to Loss Fund

\$6,407.16

Payments/Credits

\$0.00

Balance Due

\$6,407.16

From 08/01/22
Through 08/01/22

Payment Register

City of Pontiac

Dept Name	Payee Name	Issue Date	Payment Group	Payment Type	Check Number	Check From Date	Check To Date	Amount	Trans Type	Chain Number	Party Name	Contract Year
122 DPW&S Administration	COMPONE ADMINISTRATORS INC	08/01/22	Expense	PX Mgt Fee	3800	08/28/22	08/28/22	\$118.92	Check	9000784463	FORTUNE, MARY	2009
122 DPW&S Administration	MANAGEABILITY INC	08/01/22	Expense	Bill Review - Auditees	3802	07/01/22	07/01/22	\$17.25	Check	9000784463	FORTUNE, MARY	2009
122 DPW&S Administration	CARLISLE MEDICAL INC	08/15/22	Medical	Prescription Drug Services	3807	07/20/22	07/20/22	\$303.13	Check	9000784463	FORTUNE, MARY	2009
122 DPW&S Administration	COMPONE ADMINISTRATORS INC	08/15/22	Expense	PX Mgt Fee	3808	07/20/22	07/20/22	\$118.97	Check	9000784463	FORTUNE, MARY	2009
107 Firearm & Grounds	MANAGEABILITY INC	08/01/22	Expense	Bill Review - Auditees	3802	07/01/22	07/01/22	\$9.21	Check	9000597832	MAGIAS JR, ANTONIO	2005
107 Firearm & Grounds	CARLISLE MEDICAL INC	08/09/22	Medical	Prescription Drug Services	3803	07/05/22	07/07/22	\$807.55	Check	9000597832	MAGIAS JR, ANTONIO	2005
107 Firearm & Grounds	CARLISLE MEDICAL INC	08/09/22	Medical	Prescription Drug Services	3803	07/09/22	07/09/22	\$440.13	Check	9000597832	MAGIAS JR, ANTONIO	2005
107 Firearm & Grounds	CARLISLE MEDICAL INC	08/09/22	Medical	Prescription Drug Services	3803	07/16/22	07/16/22	\$386.02	Check	9000597832	MAGIAS JR, ANTONIO	2005
107 Firearm & Grounds	COMPONE ADMINISTRATORS INC	08/09/22	Expense	PX Mgt Fee	3805	07/18/22	07/18/22	\$3.70	Check	9000597832	MAGIAS JR, ANTONIO	2005
107 Firearm & Grounds	ADVANCE	08/15/22	Medical	Prescription Drug Services	3807	07/28/22	07/28/22	\$16.08	Check	9000597832	MAGIAS JR, ANTONIO	2005
107 Firearm & Grounds	COMPONE ADMINISTRATORS INC	08/29/22	Expense	OFFICE VISIT-CONSULTATION	3810	07/12/21	07/12/21	\$162.87	Check	9000597832	MAGIAS JR, ANTONIO	2005
107 Firearm & Grounds	COMPONE ADMINISTRATORS INC	08/29/22	Expense	PX Mgt Fee	3812	08/04/22	08/05/22	\$97.33	Check	9000597832	MAGIAS JR, ANTONIO	2005
107 Firearm & Grounds	CARLISLE MEDICAL INC	08/29/22	Medical	Prescription Drug Services	3813	08/04/22	08/05/22	\$1,547.19	Check	9000597832	MAGIAS JR, ANTONIO	2005
107 Firearm & Grounds	CARLISLE MEDICAL INC	08/29/22	Medical	Prescription Drug Services	3813	08/04/22	08/05/22	\$326.02	Check	9000597832	MAGIAS JR, ANTONIO	2005
City of Pontiac	KENNETH MAJORS	09/01/22	Indemnity	Temporary Total	3801	07/28/22	08/01/22	\$23.39	Check	0085-0134-66-0010	MAJORS, KENNETH	1990
City of Pontiac	KENNETH MAJORS	09/09/22	Indemnity	Temporary Total	3809	08/03/22	08/03/22	\$23.39	Check	0085-0134-66-0010	MAJORS, KENNETH	1990
City of Pontiac	KENNETH MAJORS	09/15/22	Indemnity	Temporary Total	3811	08/09/22	08/10/22	\$23.39	Check	0085-0134-66-0010	MAJORS, KENNETH	1990
City of Pontiac	KENNETH MAJORS	09/29/22	Indemnity	Temporary Total	3814	08/18/22	08/22/22	\$23.39	Check	0085-0134-66-0010	MAJORS, KENNETH	1990
City of Pontiac	KENNETH MAJORS	09/29/22	Indemnity	Temporary Total	3815	08/23/22	08/23/22	\$23.39	Check	0085-0134-66-0010	MAJORS, KENNETH	1990
117 Police	ASSOC IN PHYS MED AND REHAB	09/09/22	Medical	OFFICE VISIT-CONSULTATION	3804	07/14/22	07/14/22	\$149.82	Check	0000226860	PITTMAN, EDWARD	1993
117 Police	PHARMASCRIPOT OF MI	09/15/22	Medical	Prescriptions	3809	07/15/22	07/15/22	\$2,878.81	Check	0000226860	PITTMAN, EDWARD	1993
									117 Police Total			
									\$8,407.16			

From 08/01/22
Through 08/31/22

Payment Register

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COMPONE
ADMINISTRATORS

City of Pontiac

Dept Name	Payee Name	Issue Date	Payment Group	Payment Type	Check Number	Check From Date	Check To Date	Amount	Trans Type	Claim Number	Party Name	Contract Year
122 DPW& S Administration	COMPONE ADMINISTRATORS INC	08/01/22	Expense	PX Mgt Fee	3800	06/26/22	06/26/22	\$118.92	Check	9000798465	FORTUNE, MARY	2009
122 DPW& S Administration	MANAGEABILITY INC	08/08/22	Expense	Bill Review - Audit Fees	3802	07/01/22	07/31/22	\$17.25	Check	9000798465	FORTUNE, MARY	2009
122 DPW& S Administration	CARLISLE MEDICAL INC	08/15/22	Medical	Prescription Drug Services	3807	07/26/22	07/26/22	\$305.13	Check	9000798465	FORTUNE, MARY	2009
122 DPW& S Administration	COMPONE ADMINISTRATORS INC	08/15/22	Expense	PX Mgt Fee	3808	07/26/22	07/26/22	\$119.67	Check	9000798465	FORTUNE, MARY	2009
107 Forestry & Grounds	COMPONE ADMINISTRATORS INC	08/01/22	Expense	PX Mgt Fee	3800	07/08/22	07/08/22	\$9.21	Check	9000597932	MACIAS JR, ANTONIO	2005
107 Forestry & Grounds	MANAGEABILITY INC	08/08/22	Expense	Bill Review - Audit Fees	3802	07/01/22	07/31/22	\$8.50	Check	9000597932	MACIAS JR, ANTONIO	2005
107 Forestry & Grounds	CARLISLE MEDICAL INC	08/08/22	Medical	Prescription Drug Services	3803	07/05/22	07/07/22	\$607.95	Check	9000597932	MACIAS JR, ANTONIO	2005
107 Forestry & Grounds	CARLISLE MEDICAL INC	08/08/22	Medical	Prescription Drug Services	3803	07/08/22	07/08/22	\$440.13	Check	9000597932	MACIAS JR, ANTONIO	2005
107 Forestry & Grounds	CARLISLE MEDICAL INC	08/08/22	Medical	Prescription Drug Services	3803	07/16/22	07/16/22	\$286.02	Check	9000597932	MACIAS JR, ANTONIO	2005
107 Forestry & Grounds	COMPONE ADMINISTRATORS INC	08/08/22	Expense	PX Mgt Fee	3805	07/16/22	07/16/22	\$3.70	Check	9000597932	MACIAS JR, ANTONIO	2005
107 Forestry & Grounds	CARLISLE MEDICAL INC	08/15/22	Medical	Prescription Drug Services	3807	07/28/22	07/28/22	\$16.09	Check	9000597932	MACIAS JR, ANTONIO	2005
107 Forestry & Grounds	ADVA-Net	08/15/22	Medical	OFFICE VISIT-CONSULTATION	3810	01/12/21	01/12/21	\$152.87	Check	9000597932	MACIAS JR, ANTONIO	2005
107 Forestry & Grounds	COMPONE ADMINISTRATORS INC	08/29/22	Expense	PX Mgt Fee	3812	08/04/22	08/05/22	\$97.33	Check	9000597932	MACIAS JR, ANTONIO	2005
107 Forestry & Grounds	COMPONE ADMINISTRATORS INC	08/29/22	Expense	PX Mgt Fee	3812	08/12/22	08/12/22	\$3.70	Check	9000597932	MACIAS JR, ANTONIO	2005
107 Forestry & Grounds	CARLISLE MEDICAL INC	08/29/22	Medical	Prescription Drug Services	3813	08/04/22	08/05/22	\$1,047.19	Check	9000597932	MACIAS JR, ANTONIO	2005
107 Forestry & Grounds	CARLISLE MEDICAL INC	08/29/22	Medical	Prescription Drug Services	3813	08/12/22	08/12/22	\$286.02	Check	9000597932	MACIAS JR, ANTONIO	2005
City of Pontiac	KENNETH MAJORS	08/01/22	Indemnity	Temporary Total	3801	07/26/22	08/01/22	\$23.59	Check	0080-0134-90-0010	MAJORS, KENNETH	1990
City of Pontiac	KENNETH MAJORS	08/08/22	Indemnity	Temporary Total	3806	08/02/22	08/08/22	\$23.59	Check	0080-0134-90-0010	MAJORS, KENNETH	1990
City of Pontiac	KENNETH MAJORS	08/15/22	Indemnity	Temporary Total	3811	08/09/22	08/15/22	\$23.59	Check	0080-0134-90-0010	MAJORS, KENNETH	1990
City of Pontiac	KENNETH MAJORS	08/29/22	Indemnity	Temporary Total	3814	08/16/22	08/22/22	\$23.59	Check	0080-0134-90-0010	MAJORS, KENNETH	1990
City of Pontiac	KENNETH MAJORS	08/29/22	Indemnity	Temporary Total	3815	08/23/22	08/29/22	\$23.59	Check	0080-0134-90-0010	MAJORS, KENNETH	1990

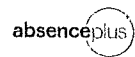
Payment Register

COMPONE
ADMINISTRATORS

From 08/01/22
Through 08/31/22

City of Pontiac

Dept Name	Payee Name	Issue Date	Payment Group	Payment Type	Check Number	Check From Date	Check To Date	Amount	Trans Type	Claim Number	Party Name	Contract Year
Net Payments												
	Indemnity							\$117.95				
	Medical							\$5,910.93				
	Expense							\$378.28				
	Rehab							\$0.00				
	Grand Total							\$6,407.16				



Statement

Date
9/1/2022

To:
City of Pontiac 47450 Woodward Ave. Pontiac, MI 48342

						Amount Due	Amount Enc.
						\$170,092.53	
Date	Transaction					Amount	Balance
07/31/2022	Balance forward						4,105.37
08/02/2022	INV #177972. Due 08/02/2022. VP Agreement - Edward Pittman					159,580.00	163,685.37
09/01/2022	INV #178115. Due 09/01/2022. LF Pymts 08/22					6,407.16	170,092.53
CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due		
6,407.16	159,580.00	4,105.37	0.00	0.00	\$170,092.53		

COMPONE
ADMINISTRATORS

CompOne Administrators, Inc.
AbsencePlus Administrators



39500 High Pointe Blvd.
Suite 400
Novi, MI 48375

Invoice

DATE	7/29/2022
INVOICE #	177938
TERMS	Due on receipt
P.O.#	
Account #	

BILL TO
City of Pontiac 47450 Woodward Ave. Pontiac, MI 48342

DATE	DESCRIPTION	AMOUNT DUE
7/29/2022	Loss-Fund Reimbursement for Payments Issued July 2022	4,105.37

CompOne Administrators, Inc. Phone 248-344-2267,
Fax 248-675-4630 E-Mail: kridenour@compone.net

Total Due to Loss Fund

\$4,105.37

Payments/Credits

\$0.00

Balance Due

\$4,105.37

#11

RESOLUTION



CITY OF PONTIAC

OFFICIAL MEMORANDUM

Executive Branch

TO: Council President Michael McGuinness and Pro Tem William Carrington

FROM: Tim Greimel, Mayor

DATE: October 11, 2022

RE: **Appointment of Communications Director Department Head**

With the new fiscal year, the City of Pontiac programmed funds to create a Communications Department. This department will be responsible for the coordination of all City communication functions including, but not limited to, media relations, marketing, social media, city website, newsletters, video broadcasting, public relations, special projects, and ensure that department budgets and expenditures are monitored in conjunction with staff. This individual will serve to ensure that goals identified in the city's strategic plan are implemented and effectively communicate activities, experiences, and information to all Pontiac residents as such the following resolution is being submitted for your consideration and approval.

WHEREAS, The City of Pontiac has created a Communications Department with the passing of the FY22-23 budget and;

WHEREAS, The City of Pontiac currently has no Director overseeing that department and;

WHEREAS, Paula Bridges has been nominated by the Mayor for the positions of Director of Communications and;

WHEREAS Paula Bridges has 30 years of expertise and diversified experience providing communication services in the public sector and;

WHEREAS, Paula Bridges is highly qualified to lead the department;

NOW, THEREFORE,
BE IT RESOLVED, The Pontiac City Council approves Ms. Paula Bridges to be the Director of Communications for the City of Pontiac.

Paula Bridges

24641 Gardner St., Detroit, MI 48237
Phone: 248-571-7375 ~ pbridges616@gmail.com

Executive Profile

Veteran Communications Director, Spokesperson, Court Services Director, Public Relations Manager and Media FOIA Manager. Expertise in the areas of media relations, social media/web management, crisis communications and inter-governmental affairs. Emmy award-winning broadcast Anchor and Reporter, news/feature/corporate communications Writer, Public Relations and Marketing professional. Possesses strong ability to problem solve and achieve successful outcomes on tight deadlines, within budget while collaborating with and managing internal/external teams.

Skill Highlights

- | | | |
|----------------------------|-------------------------------|----------------------------------|
| • Public Relations | • Speech Writer | • Civil Process |
| • Marketing Communications | • Customer Service Management | • Budget and Contract Management |
| • Media Relations | • Intergovernmental Affairs | • FOIA Management |
| • Corp. Communications | • Event Planning | • Notary (Michigan) |
| • Executive Management | • Social Media Messaging | • Licensed Realtor |
| • Spokesperson | • Court Services | |
| • Copy Editing | | |

Core Accomplishments

Developed pandemic protocols for reinstating weekly public meetings.

- Developed health safety mitigation procedures to reinstate weekly public gatherings in public space in 2021.
- Coordinated input from health department, courts and Sheriff's Office to ensure highest level of precaution.

Reduced overtime costs related to Court Services/Civil Process and FOIA activities 100% and 80% respectively.

- Streamlined Civil Process office functions during first year in tenure to reduce OT by Clerical Staff 100%
- Developed coordinated effort to streamline process of responding to daily FOIA requests.
- Coordinated the review and movement of FOIA activities from local departments to headquarters to reduce late responses.

Developed and launched new Recruitment Video and website www.sheriffconnect.com.

- Issued RFP, selected video production team, wrote script and produced filming of agency's initial Recruitment video to energize hiring process (09/2021)
- Launched new SheriffConnect platform and presentation (02/2021)
- Created agency focus, template and all initial content in collaboration with IT Director (2012)
- Maintained content and presentation of information, photos and supportive materials.

Brand Creation and Implementation

- Launched effective new brand for Chicago's largest community college District.
- Successfully pitched the brand strategy to the institution's Chancellor, Board of Directors and college Presidents.
- Implemented campaign comprising radio, print and transit mediums to promote new brand leading in to Fall semester which led to a 30% increase in student enrollment.

Experience

Public Information Officer / PRA Manager

10/2022 to Current

Los Angeles County Office of Education

Downey, CA

- Conduct media relations and messaging for largest regional K-12 education system in nation.
- Facilitate information dissemination for Central District to 80 partner school districts in county.
- Manage internal and external public relations for internal departments; manage C-Suite communications, create talking points, create copy for op-eds, speeches, taped messages, etc.
- Schedule and facilitate social media messaging on platforms—FB, IG, Twitter, YouTube and website and provide appropriate images.
- Facilitate earned media opportunities (print, radio and television); coordinate press interaction.
- Coordinate crisis communications as needed; participate in creating/executing Strategic Comms Plan.
- Manage Public Records Act responses.

Communications Director and Media FOIA Manager

08/2009 to 6/2016 and 2/2021 to 10/2021

Wayne County Sheriff's Office

Detroit, MI

- Serve as Spokesperson for third largest law enforcement agency in Michigan.
- Facilitate information dissemination on agency activities to local, state and national media outlets.
- Create and managed messaging, stakeholder interaction, presentation and content of agency website.
- Update Website (WordPress) and coordinate all Social Media messaging and activity.
- Supervised daily assignments and activities of Deputy Director of Public Information.
- Generate and coordinate media presence of Sheriff and WCSO personnel.
- Facilitate news coverage of programs, activities and community engagement of WCSO personnel.
- Serve as Emcee and Host of WCSO public functions and ceremonies.
- Produce promotional videos and literature informing citizens of mission, products and services.
- Serve as inter- and intra-agency liaison on all matters of media exposure on behalf of the WCSO.
- Wrote speeches, talking points, op-ed pieces and any literature promoting agency missives.

Court Services Director/Deputy Chief

02/2018 to 02/2021

Wayne County Sheriff's Office

Detroit, MI

- Director/Deputy Chief of operations involving civil process service and asset forfeiture
- Managed weekly public Mortgage and Judicial Foreclosure auctions.
- Oversaw Issuance of deeds to third party purchasers of foreclosed properties.
- Managed surplus fund distribution process to public and reconcile daily register receipts.
- Supervised Civil Process clerical staff, field service officers and office manager activities.
- Scheduled office staff coverage of operations.
- Assisted Sheriff and Headquarters with media response and related projects.
- Served as head liaison for inter-related activities with Treasurer's Office and Register of Deeds.

Licensed Professional Realtor

04/2016 to 11/2021

Keller Williams Market Center West Bloomfield Farmington Hills

Farmington Hills, MI

Primary Anchor and Reporter

03/2006 to 08/2009

WPSD

Paducah, KY

- Primary Anchor for 6 & 10 p.m. and solo Anchor FOX at 9 newscast.
- Edited rundowns daily and assist producers with program content.
- Researched, investigated, wrote, reported and published daily reports for broadcast and the web.
- Taped daily promos, special sweeps reports and weekly franchises geared toward youth issues.
- Appeared at public events and also host annual Easter Seals/Lions Club Telethon.

Paula Bridges

(cont.)

Weekend Anchor and Reporter

11/2003 to 03/2006

WRCB

Chattanooga, TN

- Weekend Anchor and General Assignment Reporter.
- Performed live daily reports at 5:00, 5:30 and 6:00 p.m. and other reporting assignments as needed.
- Executive Producer and Host of weekly public affairs program.
- Appeared at public events for station promotional opportunities.

Director of Marketing and Public Relations

11/2001 to 11/2003

City Colleges of Chicago

Chicago, IL

- Developed, managed and coordinated comprehensive communications policies. Spokesperson
- Collaborated with executive team to develop strategic communications plans.
- Managed \$1.5 million budget comprising personnel and advertising/marketing expenditures.
- Maintained community presence with promotional and advertising vehicles to increase enrollment.
- Fulfilled local media requests for information.
- Managed internal and external public relations staff activities.
- Created new brand strategies and marketing materials to fulfill hiring and enrollment goals.
- Developed and produced annual publications and serve as Host of CCC City Connection (WYCC).

Public Information Officer/2nd Deputy Chief

05/1999 to 11/2001

Detroit Police Department

Detroit, MI

- Facilitated internal and external communications for Detroit Police Department.
- Served as local and national media liaison regarding DPD law enforcement efforts.
- Appeared on-camera and in print as department spokesperson.
- Implemented directives of Chief of Police and representatives of the Mayor.
- Fulfilled FOIA and local news requests and arranged details for news coverage.
- Developed communication strategies in conjunction with local and federal law enforcement agencies.
- Compiled content, display materials and facilitating printing/distribution of Annual Report.

Morning News Anchor, Reporter, Health Reporter, Public Affairs Host

07/1996 to 05/1999

WLNS

Lansing, MI

News Writer/Relief Producer and Public Affairs Intern

07/1993 to 05/1994

WWJ

Southfield, MI

Editorial Assistant/Sales Assistant

09/1992 to 06/1996

Detroit News/Detroit Newspaper Agency

Detroit, MI

Legal Secretary

10/1990 to 10/1991

Law Offices of Lawrence Walker and Michael Sharpe

Detroit, MI

Technical Writer/Graphic Illustrator

06/1989 to 7/1990

General Physics (Contracted to General Motors Corporation)

Troy, MI

Marketing Assistant/Typist

07/1984 to 06/1989

Clayton Environmental Consultants, Inc.

Novi, MI

Education

Master of Arts: Communications, 2012

Wayne State University, Detroit, MI

Bachelor of Arts: Journalism, 1994

Wayne State University, Detroit, MI

Paula Bridges

(cont.)

Affiliations and Accomplishments

- Emmy Award (Television, 2009)
- Detroit Urban League Board of Directors (1999-2001 and 2014-2016)
- Freelance Writer, Detroit News and Presence Magazine
- National Association of Black Journalists
- NAACP
- Life Member National Urban League
- Executive Editor, "The National Medical Association Demands Equal Opportunity: Nothing More, Nothing Less" By Dr. Charles H. Wright
- National Organization of Black Law Executives (2009)

PAULA BRIDGES

Demonstrated Expertise (partial list)

Communications, Administration and Intergovernmental Activities:

- Issue agency statements to the press and social media as needed; write/facilitate publishing of media releases, opinion page editorials and letters; and communicate crises communication as needed.
- Represented agency leader, executive team and personnel in media activities—print and broadcast—and formulated a singular voice on their behalf to convey their pursuit of the mission.
- Coordinated with org leadership to develop messaging to present to stakeholders and in community settings.
- Collaborated with inter and intra-agency members to share procedural knowledge and feedback on matters involving the agency and activities.
- Served as Spokesperson and responded to interview requests from local/state/national media.
- Created Covid-19 mitigation protocols for reinstating in-person foreclosure auction activity.
- Managed Court Services personnel and activity in daily interaction with the public and other judicial or legal representatives.
- Reconciled daily receipts of cash register for daily deposit in financial institution.
- Investigated consumer complaints regarding procedures or personnel error to rectify situation satisfactorily.
- Compiled frequent reports on overtime use, register errors prompting refunds on files and also oversaw requests to receive surplus funds from auction activity.
- Gathered details from individual departments to craft a plan to address inquiries from media, respond to public FOIA requests, legislators, civic representatives, community organizers and business owners.
- Met with legislative reps in Wayne County, Mackinac, Lansing, Springfield, IL and Washington, D.C. to discuss agency initiatives and budget needs.
- Responded to citizen requests for information, disseminate details on agency activity involving activities, programs, special events and expenditures.
- Provide executive administrative support to the heads of various units within the organization upon request.
- Supervise subordinates (as few as 3 to as many as 20) on Communications assignments and information dissemination within the organization and to the public.

- Create and edit administrative correspondence to ensure adherence to correct styles of punctuation, diction and Associated Press Style.

Public Relations and Marketing:

- Develop marketing literature for distribution within the organization and to the public (such as the Citizens Services Brochure (WCSO), Culinary Arts brochures, Gift Certificates trifold or Career Opportunities at CCC (City Colleges), and creation of the Annual Report (DPD).
- Facilitate promotional advertising (shrink wraps on buses, advertising placards on buses and at stops, hard copy marketing propaganda and fliers, marketing leave behinds bearing logos such as golf tees/markers, clothing, hats, coffee mugs, etc.
- Facilitate Radio/TV/Print ad buys within budget constraints.
- Design and create brand strategy for print/broadcast advertising. Also write scripts relating to brand creation for radio and television ad copy.
- Meet with community groups to discuss the mission of the agency and engage individual interaction to promote support for the organization.
- Serve as amateur photographer to capture agency activity in real time for use on social media and also to build archive of photographs for use in promotional materials.
- Facilitate town-hall style meetings, emcee special events, help organize social activities in the field for leadership to engage with stakeholders throughout the organization's sphere of influence.
- As a seasoned reporter and broadcast host I also produce programs for radio and tv involving the agency leader, including arranging call in guests and topics for discussion.
- Write Scripts, Proclamations, Letters of Bereavement for leaders and personnel to present at community events.
- Arrange opportunities for leadership to appear in print and in broadcast media to discuss the mission and how the organization is operating responsibly.

Issues and Crisis Management:

- Serve as designated Spokesperson in the absence of the agency leader(s).
- Gather details relating to incidents or acts involving personnel to update leadership and also craft messaging to relay to media, stakeholders and personnel. • Create Speaker's Bureau to designate appropriate media response and ensure speakers are prepared.
- Continuously consult with leader(s) to maintain fluid knowledge of procedures and department activities.

- Serve on-call seven days a week to gather information in the event of critical incidents and respond immediately to media inquiries.
- Manage Media FOIA activity to ensure prompt, complete responses and also to generate a plan of response in the event the FOIA request evolves into a media story or issue for other stakeholders.
- Prepare leadership with details, data and any other supportive materials or information so they may relay the information to stakeholders and media with confidence and acumen.
- Forecast and monitor issues in the news and the public so that leaders may be prepared to respond with updated information during meetings and in interviews.
- Consult with agency legal counsel to ensure that agency response is commensurate with protocol.

Social Media:

- Developed and/or maintain agency website (2012 and also 2021) to update content (WordPress), promote events and news appearances, important contact numbers and ways to interact with agency officer holders.
- Present information promoting agency commitment to the mission in real time on different platforms including Facebook, Instagram, YouTube, agency website, etc.
- Establish protocols for information to be presented and engage organization personnel in offering ideas for content and improvement.
- Determine effectiveness of social media effort by monitoring SEO feedback and other means of measurement.

Professional References for Paula Bridges

Michael T. Turner
Chief of Staff, Wayne County Sheriff's Office
313-224-0632
Mturner6@waynecounty.com
Former Supervisor
Known since 2009

Lathea Smyles
CEO, Sta Phocused Productions
708-473-7842
Lathea@mail.com
Former Producer
Known since 2002

Wayne Watson, Ph.D.
Chancellor, City Colleges of Chicago
312-533-1015
wdpwatson@hotmail.com
Former Supervisor, Head of College System
Known since 2001

Felecia Henderson
Director of Cultural Competency, Maynard Institute
313-303-0216
Feleciah89@gmail.com
Former Editor
Known since 1987

Donnell White
Chief Diversity Officer and Director of Strategic Partnerships, TCF Bank
313-218-1819
donnellrwhite@gmail.com
Known since 2009

ADDITIONAL WORK SAMPLES:

Link to a (recent) [Landing Page](#) I created for an April event on behalf of District Office.

Link to a (recent) [Landing Page](#) I created for an Educator Appreciation Series.

Link to Sheriff's Office Recruitment video I facilitated production of on an *extremely* limited budget:

<https://drive.google.com/file/d/1pbKnZW4zSJOVmV3uudWHkqrO7L5xOqhB/view>

Link to video that presents just a few clips from my time as a news anchor:

<https://youtu.be/HPdB3fubOb0>

URL of agency website which I reformatted in February 2021:

<https://www.sheriffconnect.com/>

Link to local cable program several years ago in which I was speaking on behalf of the agency about law enforcement activity:

<https://youtu.be/Q9vrQU8tHmE>

News Coverage on Press Conference I convened in February 2021 to announce installation of air purifying equipment to fight Covid-19:

<https://www.detroitnews.com/story/news/local/wayne-county/2021/02/25/wayne-county-sheriffs-officials-unveil-anti-covid-air-system/4556622001/>

<https://www.clickondetroit.com/news/local/2021/02/25/wayne-county-officials-unveils-new-covid-air-technology-to-help-slow-spread-in-jails/>

Other news items:

<https://detroit.cbslocal.com/2010/10/24/raid-on-blind-pig-yields-10-arrests/>

<https://www.csmonitor.com/The-Culture/Family/2013/0715/Officer-pulls-over-car-delivers-passenger-s-baby>



Media Alert

www.waynecounty.com/sheriff

RAPHAEL WASHINGTON
Sheriff

CONTACT: PAULA BRIDGES
313.753.0510

EMBARGOED until February 25, 2021

Wayne County Sheriff's Office Installs Integrated Viral Protection (IVP) Biodefense Indoor Air Protection System™

***First** correctional agency in the U.S. to install air quality technology proven to catch and kill actual Sars-CoV-2 (virus causing COVID-19)*

Detroit, Michigan (February 25, 2021) – The Wayne County Sheriff's Office has announced the installation of the Integrated Viral Protection (IVP) indoor biodefense system in all three of its jail divisions, the Road Patrol and Sheriff's Headquarters. IVP is the world's only biodefense system proven to destroy COVID-19 (99.999%) and anthrax spores (99.98%) instantaneously. IVP has approval by the FDA for sale during the COVID-19 pandemic for emergency use.

This is the first correctional facility in the U.S. to install IVP's innovative air purifying technology and through the 2020 CARES Act, the WCSO has acquired 12 large units for highly trafficked areas and 10 room units, *all of which are mobile and purify air instantaneously*. An estimated 816 personnel work in the three jails and administrative buildings with roughly 1,018 inmates in physical custody.

"Ensuring the health and safety of our personnel, clerical staff and inmate population is our highest priority," said Sheriff Raphael Washington. "The pandemic has challenged us to take every precaution possible and these systems are just another tool we can use to maintain that commitment to reducing health threats now and in the future. It is likely mitigation efforts are here to stay."

The system was designed by IVP founder and inventor, Monzer Hourani, who has a background in physics, science and engineering. It works by forcing air through a heated filter that captures and eliminates contaminants with one pass, without changing the ambient air temperature. IVP has been endorsed by the American Society of Mechanical Engineers as one of five top technologies in the world to combat COVID-19, and was recently named as a newsmaker of the year by the *Engineering News Record*.

"IVP is helping people breathe with confidence and more safely reopen our economy with proven solutions that raise the quality of indoor air," said Dr. Garrett Peel, IVP co-founder. "By following the CDC guidelines and providing clean, pathogen-free air in buildings, we are using science to engineer our way out of this public health crisis."



Media Alert

www.waynecounty.com/sheriff

(continued)

The IVP system installation is the latest in the battle against the spread of COVID-19 in the WC Jails which has been hailed as an example of excellence by the Centers for Disease Control. Former Sheriff Benny N. Napoleon was on the forefront of implementing stringent mitigation protocols as early as March 2020. He insisted on heightened sanitization efforts, mandatory masking, and continuous COVID-19 testing for personnel. He also ensured that jail executives worked closely with the Chief Judge of 3rd Judicial Circuit to reduce the inmate population and thus prevent community spread.

"Sadly, Sheriff Napoleon succumbed to COVID-19 in December. But prior to his passing, he continuously researched options for increasing health safety and I know he would have insisted this ground-breaking technology be installed to enhance mitigation efforts throughout the organization," said Sheriff Washington. "We will continue pursuing every option available until this health threat is eliminated."



About Integrated Viral Protection (IVP)

Integrated Viral Protection Solutions, LP (IVP) was created by Monzer Hourani in April 2020, to respond to the COVID-19 global pandemic and to foster research, development, and deployment of technologies that offer biodefense solutions to mitigate transmission of biological threats in indoor environments. At the heart of this award-winning biodefense design is a proprietary heated mesh that works in conjunction with legacy air filtration found in HVAC systems. The resulting suite of products will offer proven in-line mitigation for the airborne transmission of COVID-19 indoors. This technology has been recognized by the American Society of Mechanical Engineers as a top innovation of 2020 for fighting Covid-19, and Hourani is recognized by Engineering News Record as a top newsmaker.

The Biodefense Indoor Air Protection System is first line prevention technology against environmentally (airborne) mediated transmission of SARS-CoV-2. The heated biodefense filter can be retrofitted into commercial and home HVAC systems and/or deployed as a mobile unit equipped with powerful filtration capability.

For more information, please visit www.ivpair.com.

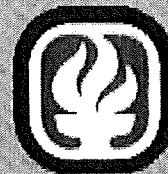
For Office of the Wayne County Sheriff contact:
Paula Bridges, pbridges@waynecounty.com: 313-753-0510

For IVP contact:
Lauren Velasco, lauren@commongroundpr.com: 847-567-4322

Maggie Teson, maggiet@commongroundpr.com: 636-222-2927

NEWS RELEASE

Communications Department
Elizabeth Graswich, Executive Director



Los Angeles County
Office of Education

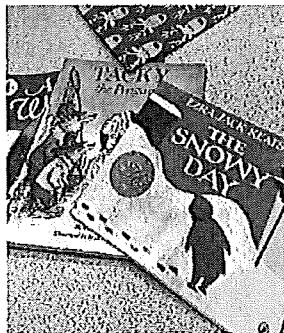
CONTACT: Paula Bridges, LACOE PIO, 562-774-6725 bridges_paula@lacoe.edu

LACOE EDUCATORS HELP CENTRAL JUVENILE HALL STUDENTS SHARE JOY AT CHRISTMAS

Students separated from their little ones gift story books and letters of love.

Los Angeles, CA – This holiday, some Los Angeles County Central Juvenile Hall students felt a bit more connected to the families they were missing—particularly their own infants and toddlers. That's because Principal Michael Massa, Ed.D, and his staff came up with a way to help students cope with being apart. They coordinated a donation of books and stuffed animals from community partners so the young parents could give them to their little ones at Christmas. Dr. Massa said the effort embodies the whole child approach his team, and LACOE, strives to achieve.

"When we get to know the student's case and hear about their story and their families, it puts a responsibility on us if we really are going to show the kids we care and that we care enough to follow up with action," said Dr. Massa. "Giving them an opportunity to be a parent and do something nice for their own child is as much of a learning experience as anything else we can teach them."



The students selected storybooks, penned letters from the heart and wrapped them carefully with love. One 15-year-old student acknowledged a few bad choices led to her current situation, something she regrets and intends to grow from. She also said she appreciates what the staff and donors did because it helps her continue to bond with her nine-month-old.

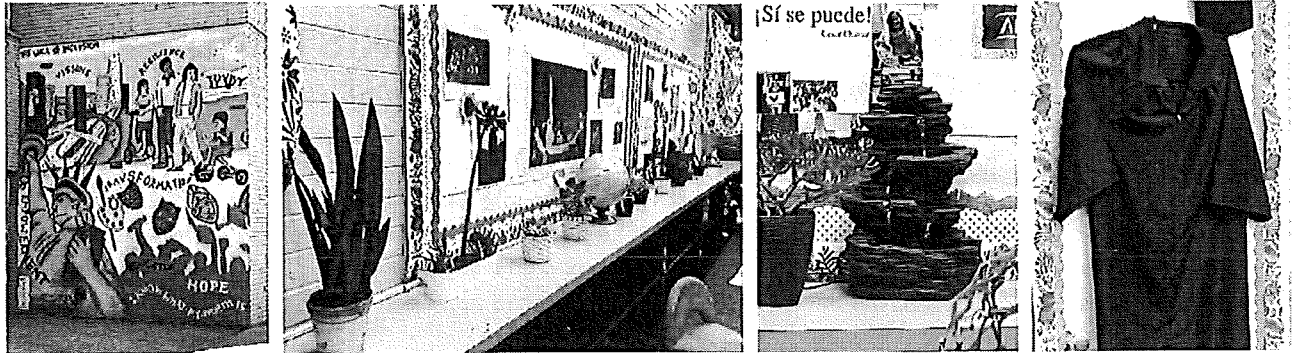
"We sometimes make bad choices because we're still teenagers," said the female student. "But, doing this, we still have a chance to let our kids know we still love them and want to do good and be there for them no matter what or where we are."

CJHS proactively promotes student mental health and wellbeing, something Superintendent Debra Duardo, MSW, Ed.D., advocates as essential to academic success. In January, LACOE welcomes [Alicia Garoupa-Bollinger](#) the new Chief of Wellness and Student Services.

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CHJS has also implemented a Wellness Center run by Counselor Teresa Wainwright where students can talk about things of concern to them. The center is often a first stop for incoming students or those returning from court or meeting with legal representatives. Graduating students can get their photos taken there also. But mostly, the Wellness Center is a place of respite where students relax, tend to plants they've potted or just decompress in a quiet space.



Wainwright, who meets more often with boys because they're housed in the same building and represent a higher percentage of the student body, says talking to and encouraging students is something educators consider vital.

"We tell kids that they need to be good parents, but how are we showing them," asked Wainwright. "We explain 'you know, it's hard and I don't expect you to know everything, but we can help you.'"

Dr. Massa and his team also delivered the care packages to the students' homes, about 20 or so, so that the children would have a gift from mom or dad at Christmas. The 15-year-old we talked to said she truly appreciated the donations from the community partners. But it was the letter she wrote to her little one that she felt would have the most impact on them both:

"Merry Christmas Son. Hope you have a wonderful Christmas. Sadly, I won't be there, it's hard. Just remember I love you so much, forever will. I am trying my best to be the best mom, just all this drama is not letting me. My son I miss you so much my beautiful boy. I'm making it to your birthday, I'm going to try. You changed my life once I had you. I left all that gang violence for you. I want the best for you son. Don't make my mistakes. Hope you like my presents in your stocking. You're very special to me son. Merry Christmas Handsome, Love Mom"

-more-

NEWS RELEASE

Communications Department
Elizabeth Graswich, Executive Director



Los Angeles County
Office of Education

CONTACT: Paula Bridges, LACOE PIO, 562-774-6725 bridges_paula@laoe.edu

LA COUNTY OFFICE OF ED. LAUNCHES COMMUNITY SCHOOLS TOOLKIT TO HELP DISTRICTS IMPLEMENT MODEL EARNING HIGH MARKS AT THE FEDERAL, STATE LEVEL

Series of four virtual training sessions to begin January 20, 2022.

Downey (January 12, 2022) Governor Gavin Newsom's proposed budget contains critical and laudable K-12 initiatives. Education leaders in LA County commend the robust focus on education and recognize Community Schools as a viable strategy toward achieving many of the state's measures targeting support for our students and schools.

Through its Community Schools Initiative, the Los Angeles County Office of Education (LACOE) launched an unprecedented partnership with county agencies and school districts to improve the academic, emotional, and physical well-being of students. The goal is to ensure that schools serve as hubs within communities for services and supports for our children and families.

Today, LACOE announced an amplification of this effort with the release of "Developing Community Schools in Los Angeles: A Toolkit for School and District Leaders."

"There has never been a better opportunity for school districts to recognize the benefits of the Community Schools model and look towards its implementation," Los Angeles County Superintendent of Schools Debra Duardo said. "To this end, we developed this toolkit to help guide school leaders as they embark on this journey of school transformation. The goal is for this to be one of many resources at their disposal."

While the Community Schools model is not new, it gained traction as an effective means to mitigate the social and learning impacts brought about by the pandemic, emphasizing a need for increased student services. U.S. Department of Education Secretary Miguel Cardona applauds the concept and announced details today of a federal grant program for Full-Service Community Schools.

"The last two years have taught us how critical schools can be in providing wraparound supports to students and families—such as access to mental health services, basic needs, and high-quality academic instruction," said Secretary Cardona. "When schools are at the center of our neighborhoods and communities, children, youth, and families benefit."

The LACOE model, currently operating in 15 high schools throughout LA County, provides districts with staff who coordinate a variety of resources including assessing school and community needs, mapping assets, securing new partners and facilitating formal partnership agreements. It also seeks to develop processes that ensure seamless delivery of services and support.

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About LACOE Juvenile Court Schools

LACOE Juvenile Court Schools offer individualized teaching and support to young people who have been temporarily relocated from their homes and schools for a variety of reasons and enrolled in residential placements. The program provides educational services to some 1,200 students daily at 11 sites, which includes juvenile halls, probation camps and a residential treatment program.

LACOE's award-winning Road To Success Academies model of instruction that engages youth in thematic, interdisciplinary learning. They are fully accredited by the Western Association of Schools and Colleges. Credits and diplomas earned in JCS are accepted at all high schools, colleges and universities. The primary mission is to improve the literacy skills of all students, as these skills are the gateway to learning, employment and full engagement as a citizen. Educators endeavor to ensure that students have full access to the state's standards-based curriculum that will lead to high school graduation and also provide the special support students need to succeed in meeting the curriculum standards.

For more information on Juvenile Court Schools [click here](#).

NEWS RELEASE

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Office of Education

CONTACT: Paula Bridges, LACOE PIO, 562-774-6725 bridges_paula@laoe.edu

LA County Schools Superintendent Applauds LA County Board of Supervisors For Focus on Deleting the Divide

Supt. Debra Duardo supports move to make broadband more accessible, affordable.

Downey, CA – On Tuesday, November 16, the Los Angeles County Board of Supervisors moved to approve a motion on developing the infrastructure necessary to provide low-income residents in the County with affordable, high quality and high speed, sustainable internet service. The Los Angeles County Office of Education supports this decision for the impact it will have on households struggling with the obstacles of high internet fees and limited availability.

"This is a positive step forward in helping LA County students and families continue to access consistent connectivity that has become critical for school and essential services. For many families, paying for food and medicine takes precedence over having internet access. With a plan on the horizon to increase coverage and make access more affordable—particularly for underserved communities—we anticipate families will have more options to tap into online resources. I applaud this decision and look forward to partnering with LA County officials as we work to increase technology opportunities for students and their families." Los Angeles County Superintendent of Schools Debra Duardo, MSW, Ed.D.

In 2020, LACOE received a \$17.2 million allotment from the County Board of Supervisors to bridge the Digital Divide and help students connect to their schools and teachers in a safe and secure instructional environment. That disbursement led to serving 55 school districts with the distribution of:

- 11,000 iPads
- 36,000 Chromebooks
- 32,000 Hot Spots

Fulfilling this urgent need revealed that far more was needed to get even more LA County students online. With an estimated 364,000 homes lacking access to broadband, today's decision takes a major step in deleting the digital divide in our districts.

(continued)

A recent RAND Education and Labor study found that Community Schools have grown steadily since 2014 and have been proven effective in producing significant positive results for students and their families. For example, in the last semester at LA County Community Schools:

- Bellflower MS/HS opened a Virtual Parent Center as a one-stop shop for parents/caregivers to access educational and community resources
- Azusa Community Schools opened a thrift store available to students and parents that provided school supplies, clothing, shoes, and toiletries
- John Glenn High School and Southeast Academy joined forces to kick off their inaugural Food/Resource Drive-thru, distributing 300 food kits to local families
- Morningside High School partnered with the National Alliance on Mental Illness (NAMI) to host a six-week Spanish-language parent training program to gain insight into mental illness and learn strategies to support children coping with mental illness or disability
- Littlerock High School kicked off a home delivery service that provides 300 participant families with a 21-pound box of shelf stable food items each month

LACOE's Community Schools Initiative is uniquely positioned to further the reach of the California Community Schools Partnership Program, which was initiated in 2021 with a \$3 billion investment. The goal of this grant funding is to help every high-poverty school in California become a community school within the next five years. LACOE secured \$3 million in funding under this program to expand services.

LACOE's "Developing Community Schools in Los Angeles: A Toolkit for School and District Leaders" has been crafted to serve as a guide (rather than a prescriptive step-by-step manual) to assist school and district leaders in implementing Community Schools on a campus or throughout a district. Implementation of Community Schools will (and should) vary depending on the school and individual needs and priorities.

Beginning in January, LACOE will host a series of four training sessions on the new toolkit ([click here to register](#)):

January 20, 2022	10 a.m. – Noon	Introduction to the Community Schools Playbook
February 9, 2022	10 a.m. – Noon	Elements of Implementation
March 9, 2022	10 a.m. – Noon	Tools and Resources
March 30, 2022	10 a.m. – Noon	Data Collection

An overview of the community school model is available here: [L.A. County Community Schools: Overview](#).

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#12

RESOLUTION



MEMORANDUM

City of Pontiac

Treasurer

47450 Woodward Avenue
Pontiac, Michigan 48342
Telephone: (248) 758-3064
Fax: (248) 758-3177

DATE: 10/05/2022

TO: Honorable Mayor and City Council

FROM: Porche Prater, Treasurer

SUBJECT: Drain assessment to be levied on Tax Roll

Attached is a summary report from the Water Resource Commissioner's office that shows the Chapter 4 drain assessments to be paid by the City of Pontiac in the amount of \$54,097.07. This total includes \$15,274.88 that should be assessed to property owners that border the related drains and lakes.

There are 5,536 total parcels that would be assessed a charge, 390 non-residential and 5,146 residential parcels. As the table given below shows, the 99% of residential parcels will be assessed an average drain charge from \$0.03 to \$20.00 for the fiscal year 2022. Only 14 residential parcels will pay an average of \$97.12. The full detailed assessment list is available at the Treasurer's office.

This assessment will be the responsibility of the General Fund in addition to the Chapter 20 and Chapter 4 at large assessments.

If Council agrees that the property assessments should be spread to the tax rolls, then the following resolution would be in order:

Whereas, the Water Resources Commissioner has notified the City of property assessments for nearly 5,536 parcels in the City of Pontiac that specifically benefited the property owner; and,

Whereas, the property assessments to the homeowners in their respective drain districts will have an average assessment between \$0.57 to \$88.00 per parcel, and;

Whereas, the Pontiac City Council believes that it is in the best interest of the City, that property owners who receive a direct benefit from the drain should pay for the benefit;

Now, therefore, be it resolved, that the Pontiac City Council directs that the City Treasurer spread \$15,274.88 of property assessment on the 2022 winter tax rolls by director by the Water Resources Commissioner.

Drain Name	At Large	Residential			Non-Residential			Combined Total	
		No of Parcels	Average	Total	No of Parcels	Average	Total	No of Parcels	Total
BARTLETT DRAIN	640.75	641	1.12	365.9	75	15.3	1147.7	716	2,154.35
CRYSTAL LAKE LEVEL	17,500.00							0	17,500.00
GALLOWAY DRAIN	175.33	88	10.98	243.38	4	127.56	510.22	92	928.93
PONTIAC CREEK EXT DRAIN	1,645.88	63	25.65	569.16	33	45.66	1506.86	96	3,721.90
SINKING BRIDGE DRAIN	1,066.00	2110	3.23	2002.08	179	17.39	2989.29	2289	6,057.37
SYLVAN-OTTER LAKE LEVEL	15,200.00	368	50.92	1676.36	6	30.09	180.54	374	17,056.90
TILDEN DRAIN	596.73	284	3.53	800.77	14	8.72	122.02	298	1,519.52
WARD ORCHARD DRAIN	36.00	2	3.64	3.64	7	21.97	153.79	9	193.43
WATERFORD - MULTI LAKE LEVEL		11	264.36	969.32				11	969.32
WEST END DRAIN	1,961.50	1,579.00	3.20	1269.82	72	10.6	763.28	1651	3,994.60
	\$38,822.19	5146	1.54	\$7,900.43	390	\$ 18.91	7373.70	5536	\$54,097.07



WRC

WATER RESOURCES COMMISSIONER

Jim Nash

September 27, 2022

The Honorable Porche Prater
City of Pontiac
47450 Woodward Avenue
Pontiac, MI 48342

Reference: Preliminary 2022 Special Assessments for Oakland County Drains / Lake Level Control Facilities

Dear Ms. Prater,

This letter is intended to inform you of the special assessment amounts for the operation and maintenance of Oakland County drains and lake level control facilities located in your community. Several reports are attached that provide detailed information regarding the special assessment amounts that will appear on the 2023 winter tax bill for your residents and the amount due from your community.

If your community pays the county drain special assessments from your general fund and does not spread the assessment to the tax rolls, please continue to pay the special assessment amounts as summarized below.

PROJECT CODE AND NAME			AT LARGE	PROPERTY	TOTAL
D1059	BARTLETT DRAIN		\$640.75	\$1,513.60	\$2,154.35
L0667	CRYSTAL LAKE LEVEL		\$17,500.00	\$0.00	\$17,500.00
D0115	GALLOWAY DRAIN		\$175.33	\$753.60	\$928.93
D0220	PONTIAC CREEK EXT DRAIN		\$1,645.88	\$2,076.02	\$3,721.90
D0258	SINKING BRIDGE DRAIN		\$1,066.00	\$4,992.12	\$6,058.12
L0283	SYLVAN-OTTER LAKE LEVEL		\$15,200.00	\$1,856.90	\$17,056.90
D0350	TILDEN DRAIN		\$596.73	\$922.79	\$1,519.52
D1053	WARD ORCHARD DRAIN		\$36.00	\$157.43	\$193.43
L0458	WATERFORD - MULTI LAKE LEVEL		\$0.00	\$969.32	\$969.32
D0313	WEST END DRAIN		\$1,961.50	\$2,033.10	\$3,994.60
		Subtotal:	\$38,822.19	\$15,274.88	\$54,097.07

Please contact Scott Vess, Deputy Oakland County Treasurer, at 248-858-0616 with any questions concerning payment of the special assessment. If you would like to use this letter to pay the assessments, then please use the reference above with your community name and send to:

Oakland County Treasurer
1200 N Telegraph Rd Dept 479
Pontiac, MI 48341

Thank you for your attention to this issue.

Sincerely,

A handwritten signature in cursive script that reads "Michael R. McMahon".

Michael R. McMahon, P.E.
Chief Engineer

c: Scott Vess, Oakland County Treasurer's Office

#14

COMMUNICATION

HEALTHY FOOD ACCESS GRANT



Providing Critical Food Assistance Funding

Nonprofit food assistance organizations & educational institutions with an operating budget under \$20 million dollars are eligible to apply for grants of up to \$50,000 to provide food for Oakland County residents struggling to feed their families.

Join Pontiac Community Foundation and Oakland County for an informational webinar on October 6 at 2:00 pm. To register scan the QR code. This webinar will be recorded and posted on the grant webpage.



DAVID COULTER
OAKLAND COUNTY EXECUTIVE



PONTIAC
COMMUNITY FOUNDATION

Request proposals and application materials at pontiaccommunityfoundation.org
For questions about the grant program, email PCF at sarah@pontiaccommunityfoundation.org