

**Official Proceedings  
Pontiac City Council  
62<sup>nd</sup> Session of the Eleventh Council**

**Call to order**

A Meeting of the City Council of Pontiac, Michigan was called to order at the City Hall Council Chambers, 47450 Woodward Ave Pontiac, MI 48342 on Tuesday, December 6, 2022 at 6:00 p.m. by Council President Mike McGuinness.

**Invocation** – Rev. Kathalee James, Eastside Church of God, Pontiac Michigan

**Pledge of Allegiance to the Flag of the United States**

**Moment of Silence**

**Roll Call**

**Members Present** – William Carrington, Mikal Goodman, Kathalee James, Mike McGuinness, Bret Nicholson and William Parker, Jr.

Mayor Greimel was present  
A quorum was announced.

**Excuse Council Members**

**Motion to excuse Councilwoman Melanie Rutherford for personal reasons.** Moved by Councilperson Parker and second by Councilperson Carrington.

Ayes: Carrington, Goodman, James, McGuinness, Nicholson and Parker  
No: None

**Motion Carried**

**Amendments to and Approval of the Agenda**

**Motion to approve the agenda.** Moved by Councilperson Carrington and second by Councilperson Parker.

Ayes: Goodman, James, McGuinness, Nicholson, Parker and Carrington  
No: None

**Motion Carried**

**Consent Agenda**

22-323 **Resolution to approve the consent agenda for December 6, 2022.** Moved by Councilperson Nicholson and second by Councilperson Parker.

Whereas, the City Council has reviewed the consent agenda for December 6, 2022.  
Now, Therefore, Be It Resolved that the City Council approves the consent agenda for December 6, 2022 including the November 29, 2022 City Council Meeting Minutes.

Ayes: James, McGuinness, Nicholson, Parker, Carrington and Goodman  
No: None

**Resolution Passed**

**Recognition of Elected Officials – None**

**Agenda Address**

1. Dr. Deidre Waterman addressed items #5 & #7

**Agenda Items**

**Resolutions**

DPW

22-324 **Resolution to approve Notre Dame Preparatory Marist Academy Public Right of Way Usage Request.** Moved by Councilperson Nicholson and second by Councilperson Goodman.

WHEREAS, Notre Dame Preparatory Marist Academy is concerned about the safety of students crossing the road between their two campuses and;

WHEREAS, Notre Dame Preparatory Marist Academy has offered to pay for the installation and maintenance of safety devices and;

WHEREAS, The City's engineer team has determined that the proposed devices are appropriate;

NOW, THEREFORE,

BE IT RESOLVED, The Pontiac City Council approves entering into an agreement with Notre Dame Preparatory Marist Academy to allow the same to install and maintain at their costs safety devices to cross Giddings road between their facilities.

Ayes: McGuinness, Nicholson, Parker, Carrington, Goodman and James

No: None

**Resolution Passed**

Finance

22-325 **Resolution to approve the proposed Budget Amendment for Budget Year 2022-2023, Increase the budget appropriation in the General Fund GL account 101-201-818-000 – Other Professional Service in the amount of \$80,000.** Moved by Councilperson Parker and second by Councilperson Goodman.

WHEREAS City council appropriated \$120,000 to pay for the Forensic audit service and to hire a Consulting firm as needed to assist the Finance staff to prepare the work papers and schedules for the year end audits as well as to assist Finance staff on special projects; and,

WHEREAS, the current appropriation in the amount of \$120,000 in the 101 – General Fund GL account 101-201-818.000 is not sufficient to cover the expenditure for the entire Budget Year; and,

WHEREAS, this requested increase in appropriation reduce the fund balance in the amount of \$80,000; and,

WHEREAS, in order to ensure that the budgeted appropriations in compliance with the City's Charter, the Budget Ordinance and the State Law, the Administration is proposing a budget amendment for the 101-General Fund; and,

WHEREAS, the administration is increasing the appropriation in the amount of \$80,0000 in the 101-General Fund GL account 101-201-818.000.

NOW THEREFORE, BE RESOLVED, that the City Council approves the proposed budget amendment for Fiscal Year 2022-23 as requested by the Administration as given below:

<b>Budget Year 2022-23</b>			
<b>GL Account</b>	<b>Original Budget</b>	<b>Requested Increase</b>	<b>Amended Budget</b>
<b>Appropriation</b>			
101-201-818.000 - Other Professional Services	<b>\$ 120,000</b>	<b>\$ 80,000</b>	<b>\$ 200,000</b>

Ayes: Nicholson, Parker, Carrington, Goodman, James and McGuinness

No: None

**Resolution Passed**

Human Resources (HR)

**Motion to amend Resolution to approve the updated Title VI Non-Discrimination Plan for the City of Pontiac to reflect \$80,000 not \$80,000.** Moved by Councilperson Goodman and second by Councilperson Nicholson.

Ayes: Parker, Carrington, Goodman, James, McGuinness and Nicholson

No: None

**Motion Carried**

22-322 **Resolution to approve the amended updated Title VI Non-Discrimination Plan for the City of Pontiac.** Moved by Councilperson Carrington and second by Councilperson Rutherford. **(This item was postponed from last week 11/29/2022)**

WHEREAS, in accordance with Title VI non-discrimination laws in regard to providing appropriate access to services and activities provided by federal agencies and recipients of federal assistance, the Title VI Non-Discrimination Plan was drafted to define how the City of Pontiac will proactively work to ensure that no individual faces discrimination and how; and the steps for individuals to aggrieve such discrimination if it exists.

WHEREAS, every individual has the right to be treated fairly and without partiality; and that no individual should be denied an opportunity to participate in federally financially assisted services their due to their race, color or national origin.

NOW, THEREFORE, BE IT RESOLVED that the Pontiac City Council approve and adopts the Title VI Plan for the City of Pontiac.

Ayes: Carrington, Goodman, James, McGuinness, Nicholson and Parker

No: None

**Resolution Passed**

22-326 **Resolution to authorize the City Clerk to publish the proposed Budget Amendment for Budget Year 2022-2023, Increase the budget appropriation in the following General Fund GL accounts 101-270-702-000 salaries and wages, 101-270-715-000 F. I.C.A., 101-270-716-000 Medical Insurance, 101-270-717-000 Life Insurance, 101-270-718-500 MERS Employer Contributions, 101-270-719-000 Workers Compensation Insurance, 101-270-719-001 Dental Insurance.** Moved by Councilperson Parker and second by Councilperson Goodman.

WHEREAS City council approved the creation of a new position of Payroll Clerk; and,

WHEREAS, funding needs to be appropriated for that position; and,

WHEREAS, this budget amendment will decrease the fund balance in the Fund 101 – General Fund by \$32,726;

NOW THEREFORE, BE RESOLVED, that the City Council hereby authorizes the City Clerk to publish in a newspaper the proposed budget amendment for Fiscal Year 2022-23 as requested by the Administration as given below:

Increase the budget appropriation in the following GL accounts:

101-270-702.000	salaries and wages	\$21,500
101-270-715.000	F.I.C.A.	\$1,645
101-270-716.000	Medical Insurance	\$7,863
101-270-717.000	Life Insurance	\$330
101-270-718.500	MERS Employer Contributions	\$1,075
101-270-719.000	Workers Compensation Insurance	\$43
101-270-719.001	Dental Insurance	\$270

Total requested increase in the budget appropriation \$32,726

Ayes: Carrington, Goodman, James, McGuinness, Nicholson and Parker

No: None

**Resolution Passed**

22-327 **Resolution establishing the position of Payroll Clerk.** Moved by Councilperson Carrington and second by Councilperson Parker.

WHEREAS, The City of Pontiac has been working to modernize the Human Resource (HR) Department and;

WHEREAS, The City of Pontiac has increased its workforce by over 30% and is still growing and;

WHEREAS, The City has determined that additional assistance is needed in the HR area to complete assignments competently;

NOW, THEREFORE, BE IT RESOLVED, The Pontiac City Council approves the addition of Payroll clerk to the list of city positions with an inaugural salary of \$43,000.

Ayes: Goodman, James, McGuinness, Nicholson, Parker and Carrington

No: None

**Resolution Passed**

Treasury

22-328 **Resolution to authorize the City Clerk to publish the proposed budget amendment for Budget year 2022-2023, temporary / part-time labor – treasury, Increase the budget appropriation in the following General Fund GL account 101-253-819-000 Contractual Temp/PT Labor by \$6,000.** Moved by Councilperson Carrington and second by Councilperson Parker.

WHEREAS City council appropriated funds for part time/ temporary work in the treasurer’s office; and, WHEREAS, that funding needs to be increased to cover the cost of providing a temporary worker until the department was completely staffed; and

WHEREAS, the department is now fully staffed; and

WHEREAS, this budget amendment will decrease the fund balance in the Fund 101-General Fund by \$6,000;

NOW THEREFORE, BE RESOLVED, that the City Council hereby authorizes the City Clerk to publish in a newspaper the proposed budget amendment for Fiscal Year 2022-23 as requested by the Administration as given below:

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Increase the budget appropriation in the following GL account:

101-253-819.000 Contractual Temp/ PT Labor \$6,000

Ayes: James, McGuinness, Nicholson, Parker, Carrington and Goodman

No: None

**Resolution Passed**

### **Ordinance**

**City of Pontiac Adult-Use Marihuana Business Ordinance (First reading).** Moved by Councilperson Goodman and second by Councilperson Nicholson.

### **Discussion**

Community Development Block Grant 2023 Program Year

### **Public Comment**

1. Melisa Moussa
2. Kelle Porter
3. Zack Utley
4. Darlene Fowlkes
5. David Gunsberg
6. Dr. Deirdre Waterman

### **Recess**

Council President McGuinness called for a two (2) minute recess at 8:41 p.m.

Council President McGuinness concluded recess at 8:43 p.m. and proceeded with the meeting

### **Closed Session**

22-329 **Resolution to go into Closed Session at 8:46 p.m. to discuss Real Estate Negotiations.** Moved by Councilperson Parker and second by Councilperson Nicholson.

Whereas, section 8 (d) of the Michigan Open Meetings Act provides that a public body may meet in Closed Session to consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.

Now, Therefore, Be It Resolved, the City Council will proceed in Closed Session pursuant to Section 8 (d) of the Open Meetings Act, MCL 15.268 (d) to review and discuss to consider the purchase of certain real property.

Ayes: Nicholson, Parker, Carrington, Goodman, James and McGuinness

No: None

**Resolution Passed**

Councilwoman Kathalee James left the meeting at 10: 20 p.m.

**Motion to come out of Closed Session at 10:20 p.m.** Moved by Councilperson Nicholson and second by Councilperson Parker.

Ayes: Parker, Carrington, Goodman, McGuinness and Nicholson

No: None

**Motion Carried**

**\*Minutes corrected as a result of Resolution 23-15b approved on January 10, 2023.\***

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**Communications**

City Council and Mayor's Office

**Mayor, Clerk and Council Closing Comments**

Mayor Greimel, Councilman Goodman, Council President Pro-Tem Carrington and Council President Mike McGuinness made closing comments.

**Adjournment**

**Motion to adjourn the meeting.** Moved by Councilperson Goodman and second by Councilperson Nicholson.

Ayes: Carrington, Goodman, McGuinness, Nicholson and Parker

No: None

**Motion Carried**

Council President Mike McGuinness adjourned the meeting at 10:25 p.m.

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Sheila R. Grandison  
Deputy City Clerk