

Violation Steps

- Code Enforcement receives a verbal or electronic complaint or a Code Enforcement Officer identifies a code enforcement issue during daily inspections
- Code Enforcement Officer speaks with taxpayer of record/owner/tenant to notify responsible party of a code compliance issue and provides cure period – ranges from three to 30 days
- Code Enforcement Officer conducts re-inspection to verify violation has been corrected
- If Yes, case is closed and record inserted in City's property database/If No, Code Enforcement Officer sends written Official Warning Notice to responsible party with cure date
- After cure period, Code Enforcement Officer conducts re-inspection to verify violation has been corrected
- If Yes, case closed and record inserted into City's property database/If No, the Code Enforcement Officer may warn responsible party or issue a Civil Infraction Citation that includes a fine
- If the property owner appeals the Civil Infraction Citation, the case is scheduled to be held in front of a 50th District Court Judge during an Administrative Hearing
- If the responsible party does not attend the Administrative Hearing, a bench warrant will be issued for non-appearance
- Additional fines and fees may be levied by the Judge

***Outdoor Storage and
Junk, Trash, or Debris***



Why Code Enforcement

The Code Enforcement Division of the Building Safety and Planning Department strives to keep Pontiac beautiful through ensuring that all residents and property owners respect each other by maintaining their properties in a safe and attractive manner while supporting tax base growth.

All properties within the City must be maintained free of nuisances that may impact their neighbors.

Remember, Code Enforcement is here to help. Working together will prevent blight in our neighborhoods and throughout Pontiac and further influence and enhance the quality of life in our City.



Building Safety and Planning Department
Code Enforcement Division
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CITY OF PONTIAC, MICHIGAN

CODE ENFORCEMENT



**PROPERTY MAINTENANCE /
PERMITS & LICENSING /
ZONING ORDINANCE
VIOLATIONS**

**BUILDING SAFETY AND PLANNING DEPARTMENT
CODE ENFORCEMENT DIVISION
47450 WOODWARD AVENUE
PONTIAC, MI 48243**

248.758.28XX

WWW.PONTIAC.MI.US/CODEENFORCEMENT



Code Enforcement Officers

**Office Hours
8 AM – 9 AM
4 PM – 5 PM**

Code Enforcement Violations

Partial listing of activities that could result in court costs and fines—

- 1) Tall Grass and Noxious Weeds—uncut grass over 8 inches tall
- 2) Inoperable or Unregistered Vehicles
- 3) Blight—poorly maintained properties
- 4) Outdoor Storage of indoor items or old dis-used items
- 5) Junk, Trash, or Debris left in yard
- 6) Sidewalks covered with snow/ice 24 hours after snowstorm
- 7) Vehicles Parked on Grass
- 8) Dead, Diseased, or Hazardous Trees
- 9) Dangerous Buildings—fire-damaged, open to trespass
- 10) Rodent or Bug Infestation
- 11) Commercial Vehicles in Residential Area
- 12) Overgrown/Unkempt Landscaping
- 13) Annual Business Licenses
- 14) Unregistered Residential Rentals or Vacant Properties



Vehicles on the Lawn

FREQUENTLY ASKED QUESTIONS

Why does Pontiac engage in Code Enforcement? The City wants to ensure that all residents, property owners, and visitors are able to enjoy their properties without looking at deteriorated buildings or have poorly maintained properties affect their property values or quality of life. Maintaining a property in a safe and attractive appearance is acting as a good neighbor to those living or working around you.

If I receive a Notice of Violation letter, what should I do? Work to correct the violation(s) before the date listed on the letter. DO NOT WAIT UNTIL THE LAST MINUTE. If you require additional time, please contact the Code Enforcement Officer by telephone or in person to request additional time to cure the violation. If you are making progress on correcting the issue, it is likely that additional time will be granted. Please remember that certain corrective actions require proper permits.



Inoperable Vehicles

How much are Code Enforcement tickets? First offense is \$100, second offense is \$300, and third and subsequent offenses are \$500 each. Tickets may be written each day the offense is not addressed.



What are the issues that Code Enforcement most regularly faces? Most of the items are related to property maintenance issues including: 1) not cutting the grass; 2) parking inoperable vehicles at properties, 3) parking vehicles on unpaved areas and in front yards; 4) not maintaining the main structure and other structures including garages in good repair including chip



Tall Grass



ping paint and deteriorated trim; 5) maintaining cleanliness of property including no garbage or debris in yards; and 6) not shoveling snow in winter time. Code Enforcement is concerned with many other items including businesses operating without the property licenses and permits, registration of vacant properties, renting unregistered residential properties.

Where may I park my car? All vehicles stored outside must be parked on a permanently paved (asphalt, concrete, brick, or other solid dustless surface) driveway. All vehicles must be in operable condition and have a current year tab on their license plate.