



Fourth Program Year CAPER

The CPMP Consolidated Annual Performance and Evaluation Report includes Narrative Responses to CAPER questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

GENERAL

Executive Summary

Program Year 4 CAPER Executive Summary response:

The City of Pontiac is an entitlement community and participating jurisdiction for the following federal programs: Community Development Block Grant (CDBG) program, the HOME Investment Partnership (HOME) program. These federal programs are administered through the United States Department of Housing and Urban Development (HUD) and granted to the City of Pontiac on a formula basis. As part of the federal requirements the City of Pontiac must provide a performance and evaluation report to HUD on all of the program year's activities ninety days after the end of the program year. The Consolidated Annual Performance and Evaluation Report (CAPER) combine the reporting requirements for all three of the federal programs into one document. The following report is of the activities, beneficiaries and expenditures for the fiscal year 2014 program year, which is from July 1, 2014 to June 30, 2015.

The City of Pontiac prepared an Annual Plan. The purpose of the CAPER is to evaluate how the entitlement community is reaching its goals overall as defined in the Consolidated Plan developed for FY2007 to 2012 and the Annual Plan for FY2012. The CAPER is a review of the funded activities for the FY2014 program year and how they performed and met their stated goals and objective.

The City did not receive or expend any CDBG funding.

During the fiscal year (July 1, 2014 to June 30, 2015), the Federal Program Division directly expended \$29,000.00 (unaudited) in HOME Funds during the reporting period. Of this amount, \$0 in HOME program administration funds was expended towards staff hours for HOME activities.

General Questions

1. Assessment of the one-year goals and objectives:
 - a. Describe the accomplishments in attaining the goals and objectives for the reporting period.
 - b. Provide a breakdown of the CPD formula grant funds spent on grant activities for each goal and objective.
 - c. If applicable, explain why progress was not made towards meeting the goals and objectives.
2. Describe the manner in which the recipient would change its program as a result of its experiences.
3. Affirmatively Furthering Fair Housing:
 - a. Provide a summary of impediments to fair housing choice.
 - b. Identify actions taken to overcome effects of impediments identified.
4. Describe Other Actions in Strategic Plan or Action Plan taken to address obstacles to meeting underserved needs.
5. Leveraging Resources
 - a. Identify progress in obtaining "other" public and private resources to address needs.
 - b. How Federal resources from HUD leveraged other public and private resources.
 - c. How matching requirements were satisfied.

Program Year 4 CAPER General Questions response:

During the Consolidated Planning process the City of Pontiac identified five goals to address the City's needs as part of the City's Strategic Plan. These five goals are as follows:

1. Infrastructure-streets, sidewalks and lighting
2. Rehabilitation of existing housing
3. Code Enforcement and Demolition
4. Downtown Revitalization
5. Economic Development

During the FY2014 Program year, the City identified the following activities and funding for these goals.

The City paid off the balance of construction costs for two new homes (\$29,000.00).

All 2010, 2011 and 2012 HOME funds have been transferred to Oakland County for administration. Oakland County will administer the rehabilitation program for Pontiac residents. This will address goal number two of Rehabilitation of existing housing.

Create Suitable Living Environment – The City did not receive any new CDBG funding as 2013 funds were issued directly to Oakland County. The City did not use any previously granted funds

Expenditures during the reporting period by goal by program are detailed below:

Goal #1	\$-0-
Goal #2	\$-0-
Goal #3	\$-0-
Goal #4	\$-0-
Goal #5	\$-0-

Identified impediments to fair housing include a lack of education on housing issues and housing rights in the community; the lack of decent, affordable rental housing units in the City, particularly for larger families; and the need to increase housing choice for low-income persons including providing for homeownership opportunities.

Federal Programs Division staff continued to provide copies of Fair Housing brochures to persons who visit our office and City Hall by having copies available in our office and in the Information rack on the first lobby area of City Hall.

The greatest obstacle to meeting underserved needs in our community is the lack of the necessary financial resources to fully address all of the needs of the community. Due to the continued annual decrease in property values and the amount of deferred maintenance on many homes, it is extremely difficult to operate homebuyer programs due to the amount of subsidy required to make the homes affordable.

Because the City was focused on spending previously granted funds, no effort was made to identify any other sources of funding; the City did not have any match requirements.

In the HOME program, the HOME fund does not pay 100% of any project so that the non-profit housing organization, or in some cases, the CHDO must be able to obtain some other form of financing to complete a project. In addition, the HOME funds left in the homes as homebuyer subsidies do not cover the sales price of the homes. The homebuyer must be able to provide \$1,000 toward the purchase price and qualify for the primary mortgage on the property.

Managing the Process

1. Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.

Program Year 4 CAPER Managing the Process response:

During the program year, the City did not take any steps to guide the City in closing the locally administered programs.

Citizen Participation

1. Provide a summary of citizen comments.

The public hearing on October 5, 2015 was called to order at 9:00 a.m. by City Administrator and Community Development Director Joseph M. Sobota, M.P.A. No public comments received, and the hearing was closed at 9:00 a.m.

2. In addition, the performance report provided to citizens must identify the Federal funds made available for furthering the objectives of the Consolidated Plan. For each formula grant program, the grantee shall identify the total amount of funds available (including estimated program income), the total amount of funds committed during the reporting period, the total amount expended during the reporting period, and the geographic distribution and location of expenditures. Jurisdictions are encouraged to include maps in describing the geographic distribution and location of investment (including areas of minority concentration). The geographic distribution and expenditure requirement may also be satisfied by specifying the census tracts where expenditures were concentrated.

The funds identified throughout this report were expended in CDBG eligible areas throughout the City of Pontiac.

Institutional Structure

1. Describe actions taken during the last year to overcome gaps in institutional structures and enhance coordination.

Program Year 4 CAPER Institutional Structure response:

During FY 2012, The Federal Program Division joined the Oakland County Consortium and all 2010, 2011 and 2012 HOME funds are now administered by Oakland County on behalf of the city of Pontiac.

Monitoring

1. Describe how and the frequency with which you monitored your activities.
 2. Describe the results of your monitoring including any improvements.
 3. Self Evaluation
 - a. Describe the effect programs have in solving neighborhood and community problems.
 - b. Describe progress in meeting priority needs and specific objectives and help make community's vision of the future a reality.
 - c. Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate-income persons.
 - d. Indicate any activities falling behind schedule.
 - e. Describe how activities and strategies made an impact on identified needs.
 - f. Identify indicators that would best describe the results.
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- g. Identify barriers that had a negative impact on fulfilling the strategies and overall vision.
- h. Identify whether major goals are on target and discuss reasons for those that are not on target.
- i. Identify any adjustments or improvements to strategies and activities that might meet your needs more effectively.

Program Year 4 CAPER monitoring response:

During the reporting period, the City completed monitoring of Oakland County as a subrecipient of the City's HOME funds for years 2010 through 2012. No issues were discovered.

The City of Pontiac is continuing to feel the negative impacts of high unemployment, home foreclosures and disinvestment in our community. With the level of funding in the City and the lack of private investment, it has been very difficult for the City to stay ahead of the problems in our community. While the City has been making a large amount of progress with our demolition program, demolishing over the past year the number of vacant and abandoned homes continues to increase.

Lead-based Paint

1. Describe actions taken during the last year to evaluate and reduce lead-based paint hazards.

Program Year 4 CAPER Lead-based Paint response:

During the reporting period, the City did not undertake any new housing rehabilitation activities that involved lead based paint; however, in the home improvement project administered by Oakland County, any lead-based paint identified during the surveys were abated.

HOUSING

Housing Needs

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe Actions taken during the last year to foster and maintain affordable housing.

Program Year 4 CAPER Housing Needs response:

The City did not take any actions as all funds had been previously expended.

Specific Housing Objectives

1. Evaluate progress in meeting specific objective of providing affordable housing, including the number of extremely low-income, low-income, and moderate-income renter and owner households comparing actual accomplishments with proposed goals during the reporting period.
2. Evaluate progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households comparing actual accomplishments with proposed goals during the reporting period.
3. Describe efforts to address "worst-case" housing needs and housing needs of persons with disabilities.

Program Year 4 CAPER Specific Housing Objectives response:

As part of the City's Consolidated Plan, the City had identified one goal relating directly to housing issues: Rehabilitation of existing housing. During the reporting period, all HOME 2010, 2011 and 2012 HOME funds were administered by Oakland County under an Interlocal Agreement. The data is included as additional information.

Public Housing Strategy

1. Describe actions taken during the last year to improve public housing and resident initiatives.

Program Year 4 CAPER Public Housing Strategy response:

During the most unprecedented financial crisis and economic disruption, the Pontiac Housing Commission affirms its belief that decent and affordable housing is a fundamental building block for healthy families and communities and that promoting it must be the agency's initiative.

Critical to that task is to become a transformed, proactive, and vibrant public housing program that is responsive to local housing needs, and addresses the substantial backlog in public housing capital improvements, sustains public housing operations, and positions the agency to become a platform that fosters access to new partners who can bring additional resources and expertise to address the human service needs of residents.

Due to the fact that the housing industry is now receiving 82% percent of the Operating Fund formula eligibility, while HCV administrative fee is funded at only 69 percent, such cuts have prompted immediate actions resulting in the HA's to furlough and reduce staff. The importance of streamlining administrative practices is paramount in the success of public housing in the community to assure that proper updated policies and procedures are adopted and maintained.

The PHC has focused on deployment of resources to produce benefits commensurate with its cost, such as with efforts to end chronic homelessness, linking community-

based employment support and rent incentives, supporting assets buildings for working families, and helping avoid evictions. The requirement of the PHC administration to support this approach would be to integrate with administration of other social services, decisions about low-income housing development, and streamlining functions that will allow for accountability both locally and nationally. Recent appropriations for the most part have provided funding to address additional repairs that accrue each year, but not enough funding to significantly reduce maintenance backlog.

As a foundation for this new public housing paradigm over the next 3 years, the PHC proposed a strategy with the following interdependent objectives:

- *Attract new private and public capital investment to ensure safe, high-quality housing for residents by eliminating the substantial capital backlog and providing for future needs.*
- *Maintain our commitment to decent, safe housing at rents affordable to the current mix of residents and advance our fair housing goals.*
- *Expand the supply of affordable rental homes in area we serve.*
- *Placing the agency on a sound financial footing by providing for an appropriate funding structure that supports the agency's operating cost, allows for adequate replacement reserves, and provides opportunities to recapitalize to meet future needs.*
- *Over the next 5 years, use Capitalization funds in excess of \$1,000,000.00 to improve on the structural site of Public Housing Units in the community (Increase Modernization & Capital Planning to update building amenities).*
- *Attract private developers to building high quality housing within the community, and promote investments through the opportunities such as disposition/application, to enrich senior/disabled housing for all public housing developments.*

Barriers to Affordable Housing

1. Describe actions taken during the last year to eliminate barriers to affordable housing.

Program Year 4 CAPER Barriers to Affordable Housing response:

There are several barriers that prevent community residents from finding and keeping housing that is affordable to them. These barriers include education, lack of affordable housing in the community and lack of financial resources. In addition to education, the lack of affordable decent housing units for purchase has been a barrier. The City has been working with our nonprofit organizations to develop new single family housing for sale in our community at affordable prices.

HOME/ American Dream Down Payment Initiative (ADDI)

1. Assessment of Relationship of HOME Funds to Goals and Objectives
 - a. Evaluate progress made toward meeting goals for providing affordable housing using HOME funds, including the number and types of households served.
2. HOME Match Report
 - a. Use HOME Match Report HUD-40107-A to report on match contributions for the period covered by the Consolidated Plan program year.
3. HOME MBE and WBE Report
 - a. Use Part III of HUD Form 40107 to report contracts and subcontracts with Minority Business Enterprises (MBEs) and Women's Business Enterprises (WBEs).
4. Assessments
 - a. Detail results of on-site inspections of rental housing.
 - b. Describe the HOME jurisdiction's affirmative marketing actions.
 - c. Describe outreach to minority and women owned businesses.

Program Year 4 CAPER HOME/ADDI response:

During the reporting period, the City of Pontiac did not perform any on-site inspections of rental housing. The City has an ordinance that requires all rental units in the City to be inspected at least once every three years or upon change of tenant, whichever comes first; hence, we have no schedule when these inspections will be performed. The City plays no role in affirmative marketing actions to fill vacancies in HOME-assisted units. The City does not engage in outreach to minority and women owned businesses as the City does not have any contracts to award.

HOMELESS

Homeless Needs

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Identify actions taken to address needs of homeless persons.
2. Identify actions to help homeless persons make the transition to permanent housing and independent living.
3. Identify new Federal resources obtained from Homeless SuperNOFA.

Program Year 4 CAPER Homeless Needs response:

During the program year, the City did not engage in any homeless needs strategy as the City was closing out local administration of federal funds.

Specific Homeless Prevention Elements

1. Identify actions taken to prevent homelessness.

Program Year 4 CAPER Specific Housing Prevention Elements response:

During the program year, the City did not engage in any specific homeless prevention strategy as the City was closing out local administration of federal funds.

Emergency Shelter Grants (ESG)

1. Identify actions to address emergency shelter and transitional housing needs of homeless individuals and families (including significant subpopulations such as those living on the streets).
2. Assessment of Relationship of ESG Funds to Goals and Objectives
 - a. Evaluate progress made in using ESG funds to address homeless and homeless prevention needs, goals, and specific objectives established in the Consolidated Plan.
 - b. Detail how ESG projects are related to implementation of comprehensive homeless planning strategy, including the number and types of individuals and persons in households served with ESG funds.
3. Matching Resources
 - a. Provide specific sources and amounts of new funding used to meet match as required by 42 USC 11375(a)(1), including cash resources, grants, and staff salaries, as well as in-kind contributions such as the value of a building or lease, donated materials, or volunteer time.
4. State Method of Distribution
 - a. States must describe their method of distribution and how it rated and selected its local government agencies and private nonprofit organizations acting as subrecipients.
5. Activity and Beneficiary Data
 - a. Completion of attached Emergency Shelter Grant Program Performance Chart or other reports showing ESGP expenditures by type of activity. Also describe any problems in collecting, reporting, and evaluating the reliability of this information.
 - b. Homeless Discharge Coordination
 - i. As part of the government developing and implementing a homeless discharge coordination policy, ESG homeless prevention funds may be used to assist very-low income individuals and families at risk of becoming homeless after being released from publicly funded institutions such as health care facilities, foster care or other youth facilities, or corrections institutions or programs.
 - c. Explain how your government is instituting a homeless discharge coordination policy, and how ESG homeless prevention funds are being used in this effort.

Program Year 4 CAPER ESG response:

The City of Pontiac did not receive any Emergency Shelter Grant funds during the reporting period.

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Assessment of Relationship of CDBG Funds to Goals and Objectives
 - a. Assess use of CDBG funds in relation to the priorities, needs, goals, and specific objectives in the Consolidated Plan, particularly the highest priority activities.
 - b. Evaluate progress made toward meeting goals for providing affordable housing using CDBG funds, including the number and types of households served.
 - c. Indicate the extent to which CDBG funds were used for activities that benefited extremely low-income, low-income, and moderate-income persons.
2. Changes in Program Objectives
 - a. Identify the nature of and the reasons for any changes in program objectives and how the jurisdiction would change its program as a result of its experiences.
3. Assessment of Efforts in Carrying Out Planned Actions
 - a. Indicate how grantee pursued all resources indicated in the Consolidated Plan.
 - b. Indicate how grantee provided certifications of consistency in a fair and impartial manner.
 - c. Indicate how grantee did not hinder Consolidated Plan implementation by action or willful inaction.
4. For Funds Not Used for National Objectives
 - a. Indicate how use of CDBG funds did not meet national objectives.
 - b. Indicate how did not comply with overall benefit certification.
5. Anti-displacement and Relocation – for activities that involve acquisition, rehabilitation or demolition of occupied real property
 - a. Describe steps actually taken to minimize the amount of displacement resulting from the CDBG-assisted activities.
 - b. Describe steps taken to identify households, businesses, farms or nonprofit organizations who occupied properties subject to the Uniform Relocation Act or Section 104(d) of the Housing and Community Development Act of 1974, as amended, and whether or not they were displaced, and the nature of their needs and preferences.
 - c. Describe steps taken to ensure the timely issuance of information notices to displaced households, businesses, farms, or nonprofit organizations.

6. Low/Mod Job Activities – for economic development activities undertaken where jobs were made available but not taken by low- or moderate-income persons
 - a. Describe actions taken by grantee and businesses to ensure first consideration was or will be given to low/mod persons.
 - b. List by job title of all the permanent jobs created/retained and those that were made available to low/mod persons.
 - c. If any of jobs claimed as being available to low/mod persons require special skill, work experience, or education, provide a description of steps being taken or that will be taken to provide such skills, experience, or education.
 7. Low/Mod Limited Clientele Activities – for activities not falling within one of the categories of presumed limited clientele low and moderate income benefit
 - a. Describe how the nature, location, or other information demonstrates the activities benefit a limited clientele at least 51% of whom are low- and moderate-income.
 8. Program income received
 - a. Detail the amount of program income reported that was returned to each individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.
 - b. Detail the amount repaid on each float-funded activity.
 - c. Detail all other loan repayments broken down by the categories of housing rehabilitation, economic development, or other.
 - d. Detail the amount of income received from the sale of property by parcel.
 9. Prior period adjustments – where reimbursement was made this reporting period for expenditures (made in previous reporting periods) that have been disallowed, provide the following information:
 - a. The activity name and number as shown in IDIS;
 - b. The program year(s) in which the expenditure(s) for the disallowed activity(ies) was reported;
 - c. The amount returned to line-of-credit or program account; and
 - d. Total amount to be reimbursed and the time period over which the reimbursement is to be made, if the reimbursement is made with multi-year payments.
 10. Loans and other receivables
 - a. List the principal balance for each float-funded activity outstanding as of the end of the reporting period and the date(s) by which the funds are expected to be received.
 - b. List the total number of other loans outstanding and the principal balance owed as of the end of the reporting period.
 - c. List separately the total number of outstanding loans that are deferred or forgivable, the principal balance owed as of the end of the reporting period, and the terms of the deferral or forgiveness.
 - d. Detail the total number and amount of loans made with CDBG funds that have gone into default and for which the balance was forgiven or written off during the reporting period.
 - e. Provide a List of the parcels of property owned by the grantee or its subrecipients that have been acquired or improved using CDBG funds and that are available for sale as of the end of the reporting period.
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11. Lump sum agreements
 - a. Provide the name of the financial institution.
 - b. Provide the date the funds were deposited.
 - c. Provide the date the use of funds commenced.
 - d. Provide the percentage of funds disbursed within 180 days of deposit in the institution.
12. Housing Rehabilitation – for each type of rehabilitation program for which projects/units were reported as completed during the program year
 - a. Identify the type of program and number of projects/units completed for each program.
 - b. Provide the total CDBG funds involved in the program.
 - c. Detail other public and private funds involved in the project.
13. Neighborhood Revitalization Strategies – for grantees that have HUD-approved neighborhood revitalization strategies
 - a. Describe progress against benchmarks for the program year. For grantees with Federally-designated EZs or ECs that received HUD approval for a neighborhood revitalization strategy, reports that are required as part of the EZ/EC process shall suffice for purposes of reporting progress.

Program Year 4 CAPER Community Development response:

The City developed five goals and objectives as part of the City's Consolidated Plan 2011-2015.

Goal # 1. Infrastructure-streets, sidewalks and lighting: During the reporting period, the City did not engage in any such projects.

Goal #2 Rehabilitation of existing housing: During the reporting period, the City did not engage in any such projects, and thus did not use CDBG funds to meet the goals for providing affordable housing as identified in the Consolidated Plan.

Goal #3 Code Enforcement and Demolition: During the reporting period, the City did not engage in any such projects, and thus did not use CDBG funds to meet the goals for providing affordable housing as identified in the Consolidated Plan.

Goal #4. Downtown Revitalization- During the reporting period, the City did not engage in any such projects.

Goal# 5. Economic Development- During the reporting period, the City did not engage in any such projects.

During the reporting period, there were no funds that were used for activities that did not meet a national objective of the CDBG program. Based on the CDBG Financial Summary Report PR26, the City of Pontiac provided a 100.00% low/mod benefit for our projects.

During the FY'14 program year, the City did not participate in any activities that involved voluntary or involuntary displacement of our citizens. The City expressly does not allow its subrecipients to purchase occupied housing units and create displaced households. The City also did not undertake any acquisition projects that

might create displacement. The City's demolition programs targets only substandard, vacant housing. Based on the nature of the program and condemnation of the housing, none of the structures will have been occupied by households for a period of approximately 180 days prior to the demolition. As soon as a property is condemned in the City of Pontiac, the property must be vacated within 10 days and if the reasons for condemnation are serious enough, the vacation may be immediate.

Housing rehabilitation is the only other activity that has the potential for temporary relocation. During the reporting period, the City did not operate its housing rehabilitation program, but contracted with Oakland County to operate the program on the City's behalf.

During the reporting period, there were no occasions in which the City had to notify any persons or households about the possibility of displacement due to a CDBG funded activity.

Low/Mod Job Activities: There were no funded activities that involved economic development and job creation activities.

During FY2014, there were no projects which involved presumed benefit clientele.

Loans and Other Receivables – There were no loans receivable or any active programs.

During the reporting period, the Federal Programs received \$150.00 (unaudited) on program income from the sale of CDBG owned property.

The City has no unliquidated obligations under Public Services.

The following is the list of parcels currently under ownership of the Federal Programs Division:

Sidwell Number	Address/Location
1 14-20-454-009	71 Foster, Foster & Tregents Add., N43 Ft of Lot 7, Blk 7
2 14-28-407-009	N. Roselawn, 40x119, Auburn Gardens No. 2, Lot 42
3 14-30-478-022	16 Thorpe
4 14-30-478-054	500 West Huron Street
5 14-32-129-012	4 and 6 Lee Court, Assessor's Plat No. 128, Lot 85 & 86
6 14-32-130-007	12 Walnut, Assessor's Plat No. 128, Lot 92
7 14-32-130-011	28 Walnut, Assessor's Plat No. 128, Lot 96
8 14-32-130-016	3 Lee Ct., 14/16 Walnut, Assessor's Plat No. 128, Lot 90 & 93
9 14-32-130-017	5 Lee Ct., 20 Walnut, Assessor's Plat No. 128, Lots 89&94
10 14-32-130-018	8 & 23 Lee Ct., Assessor's Plat No. 128, Lots 87 & 88
11 14-32-132-004	Walnut, Rotary Park, Assessor's Plat No. 128, Lots 97 & 110
12 14-32-133-005	13 Walnut, Assessor's Plat No. 128, Lot 144
13 14-32-133-006	17 Walnut, Assessor's Plat No. 128, Lot 143
14 14-32-133-009	29 Walnut, Assessor's Plat No. 128, Lot 140
15 14-32-133-030	Harris, Assessor's Plat No. 128, Lot 148

16	14-32-133-034	Walnut, Assessor's Plat No. 128, part Lot 136
17	14-32-137-006	Beaudette, Chapman & Hartung Add, part Lot 49
18	14-32-201-031	195 Orchard Lake, Assessor's Plat No. 66, Lot 2 part
19	14-33-104-011	Alfred Court, 22x68, Assessor's Plat No. 133, part Lot 76
20	14-33-104-012	Alfred Court, 38x68, Assessor's Plat No. 133, part Lot 77
21	14-33-183-001	S Jessie, 128x154, Ferry Addition, Lot 162 part
22	14-33-208-017	234 S. Shirley, 43x85, Cloverdale Addition, Lot 6
23	14-33-278-021	S. Anderson, 40x115, Osmun Gardens, Lot 68
24	14-33-404-033	Prospect, 70x150,
25	14-34-105-014	Seward, 50x147, East Park, Lot 83

The City of Pontiac does not have any lump sum agreements at this time or during the FY2014 program year.

Antipoverty Strategy

1. Describe actions taken during the last year to reduce the number of persons living below the poverty level.

Program Year 4 CAPER Antipoverty Strategy response:

During the program year, the City did not engage in any antipoverty strategy as the City was closing out local administration of federal funds.

NON-HOMELESS SPECIAL NEEDS

Non-Homeless Special Needs

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Identify actions taken to address special needs of persons that are not homeless but require supportive housing, (including persons with HIV/AIDS and their families).

Program Year 4 CAPER Non-homeless Special Needs response:

During the program year, the City did not engage in any non-homeless special needs strategy as the City was closing out local administration of federal funds.

Specific HOPWA Objectives

*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Overall Assessment of Relationship of HOPWA Funds to Goals and Objectives
Grantees should demonstrate through the CAPER and related IDIS reports the progress they are making at accomplishing identified goals and objectives with HOPWA funding. Grantees should demonstrate:

- a. That progress is being made toward meeting the HOPWA goal for providing affordable housing using HOPWA funds and other resources for persons with HIV/AIDS and their families through a comprehensive community plan;
 - b. That community-wide HIV/AIDS housing strategies are meeting HUD's national goal of increasing the availability of decent, safe, and affordable housing for low-income persons living with HIV/AIDS;
 - c. That community partnerships between State and local governments and community-based non-profits are creating models and innovative strategies to serve the housing and related supportive service needs of persons living with HIV/AIDS and their families;
 - d. That through community-wide strategies Federal, State, local, and other resources are matched with HOPWA funding to create comprehensive housing strategies;
 - e. That community strategies produce and support actual units of housing for persons living with HIV/AIDS; and finally,
 - f. That community strategies identify and supply related supportive services in conjunction with housing to ensure the needs of persons living with HIV/AIDS and their families are met.
 2. This should be accomplished by providing an executive summary (1-5 pages) that includes:
 - a. Grantee Narrative
 - i. Grantee and Community Overview
 - (1) A brief description of your organization, the area of service, the name of each project sponsor and a broad overview of the range/type of housing activities and related services
 - (2) How grant management oversight of project sponsor activities is conducted and how project sponsors are selected
 - (3) A description of the local jurisdiction, its need, and the estimated number of persons living with HIV/AIDS
 - (4) A brief description of the planning and public consultations involved in the use of HOPWA funds including reference to any appropriate planning document or advisory body
 - (5) What other resources were used in conjunction with HOPWA funded activities, including cash resources and in-kind contributions, such as the value of services or materials provided by volunteers or by other individuals or organizations
 - (6) Collaborative efforts with related programs including coordination and planning with clients, advocates, Ryan White CARE Act planning bodies, AIDS Drug Assistance Programs, homeless assistance programs, or other efforts that assist persons living with HIV/AIDS and their families.
 - ii. Project Accomplishment Overview
 - (1) A brief summary of all housing activities broken down by three types: emergency or short-term rent, mortgage or utility payments to prevent homelessness; rental assistance; facility based housing, including development cost, operating cost for those facilities and community residences
 - (2) The number of units of housing which have been created through acquisition, rehabilitation, or new construction since 1993 with any HOPWA funds
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- (3) A brief description of any unique supportive service or other service delivery models or efforts
 - (4) Any other accomplishments recognized in your community due to the use of HOPWA funds, including any projects in developmental stages that are not operational.
- iii. Barriers or Trends Overview
 - (1) Describe any barriers encountered, actions in response to barriers, and recommendations for program improvement
 - (2) Trends you expect your community to face in meeting the needs of persons with HIV/AIDS, and
 - (3) Any other information you feel may be important as you look at providing services to persons with HIV/AIDS in the next 5-10 years
 - b. Accomplishment Data
 - i. Completion of CAPER Performance Chart 1 of Actual Performance in the provision of housing (Table II-1 to be submitted with CAPER).
 - ii. Completion of CAPER Performance Chart 2 of Comparison to Planned Housing Actions (Table II-2 to be submitted with CAPER).

Program Year 4 CAPER Specific HOPWA Objectives response:

During the reporting period, the City of Pontiac did not receive any HOPWA funds.

OTHER NARRATIVE

Include any CAPER information that was not covered by narratives in any other section.

The City of Pontiac contracted with Oakland County to serve as a subrecipient to administer the City's 2010, 2011, and 2012 HOME improvement program. Oakland County began to receive applications on April 4, 2012 and inspections began April 26, 2012. From the period starting May 1, 2012 through June 30, 2015, the following report has been provided:

Application Status

412 applications received

133 applications approved

10 applications in process

279 applications denied (47-over income; 80-equity; 28-taxes; 7-title issues; 6-too many repairs; 6-not owner occupied; 76-other; 29-homeowner not responding to tech)

50 applications were considered priority and equity exceptions (such as no heat, sewer/septic issue, no water, roof leaks).

Construction Status

160 inspected

126 houses bid

10 houses currently under construction
93 houses complete, 18 of which W/MBE

Financial Status

Average rehab cost per house - \$22,566
Total amount reserved to Oakland County - \$1,367,288.89
Total funds committed - \$1,358,042.70
Total funds disbursed - \$1,338,707.70



PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	73,980.30
02 ENTITLEMENT GRANT	0.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	150.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	74,130.30

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	0.00
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	0.00
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	0.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	0.00
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	74,130.30

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	0.00
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	0.00
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	0.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITTING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	0.00
--	------

28	PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29	PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30	ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31	TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	0.00
32	ENTITLEMENT GRANT	0.00
33	PRIOR YEAR PROGRAM INCOME	0.00
34	ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35	TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	0.00
36	PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	0.00%
PART V: PLANNING AND ADMINISTRATION (PA) CAP		
37	DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	0.00
38	PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39	PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40	ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41	TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	0.00
42	ENTITLEMENT GRANT	0.00
43	CURRENT YEAR PROGRAM INCOME	0.00
44	ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45	TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	0.00
46	PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	0.00%

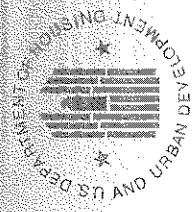
LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17
Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18
Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19
Report returned no data.

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27
Report returned no data.

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37
Report returned no data.



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Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Summary of Accomplishments

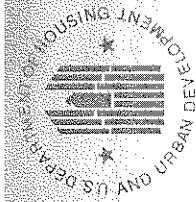
Program Year: 2014

DATE: 09-14-15
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PONTIAC

Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open		Open Activities		Completed		Program Year		Total Activities	
		Count	Disbursed	Count	Disbursed	Count	Disbursed	Count	Disbursed	Count	Disbursed
Housing	Rehab; Single-Unit Residential (14A)	1	\$0.00	0	\$0.00	1	\$0.00	1	\$0.00	1	\$0.00
Grand Total	Total Housing	1	\$0.00	0	\$0.00	1	\$0.00	1	\$0.00	1	\$0.00



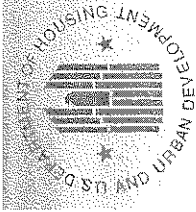
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PONTIAC

CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Housing	Rehab; Single-Unit Residential (14A)	Housing Units	0	0	0
Grand Total	Total Housing		0	0	0
			0	0	0



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CDBG Beneficiaries by Racial / Ethnic Category

No data returned for this view. This might be because the applied filter excludes all data.



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CDBG Beneficiaries by Income Category

No data returned for this view. This might be because the applied filter excludes all data.



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Integrated Disbursement and Information System
HOME Summary of Accomplishments

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PONTIAC

Home Disbursements and Unit Completions

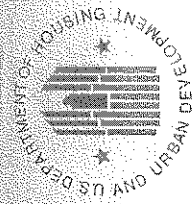
Activity Type	Disbursed Amount	Units Completed	Units Occupied
First Time Homebuyers	\$69,949.43	2	2
Total, Homebuyers and Homeowners	\$69,949.43	2	2
Grand Total	\$69,949.43	2	2

Home Unit Completions by Percent of Area Median Income

Activity Type	Units Completed			
	51% - 60%	61% - 80%	Total 0% - 60%	Total 0% - 80%
First Time Homebuyers	1	1	1	2
Total, Homebuyers and Homeowners	1	1	1	2
Grand Total	1	1	1	2

Home Unit Reported As Vacant

Activity Type	Reported as Vacant
First Time Homebuyers	0
Total, Homebuyers and Homeowners	0
Grand Total	0



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HOME Summary of Accomplishments
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Home Unit Completions by Racial / Ethnic Category

First Time Homebuyers

	Units Completed -	
	Completed	Hispanics
Black/African American	2	0
Total	2	0

Total, Homebuyers and Homeowners

	Units Completed -		Grand Total	
	Completed	Hispanics	Completed	Hispanics
Black/African American	2	0	2	0
Total	2	0	2	0

Annual Performance Report HOME Program

U.S. Department of Housing
and Urban Development
Office of Community Planning
and Development

OMB Approval No. 2506-0171
(exp. 8/31/2009)

Public reporting burden for this collection of information is estimated to average 2.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

This form is intended to collect numeric data to be aggregated nationally as a complement to data collected through the Cash and Management Information (C/MI) System. Participants should enter the reporting period in the first block. The reporting period is October 1 to September 30. Instructions are included for each section if further explanation is needed.

Submit this form on or before December 31.	This report is for period (mm/dd/yyyy)		Date Submitted (mm/dd/yyyy)
Send one copy to the appropriate HUD Field Office and one copy to: HOME Program, Rm 7176, 451 7th Street, S.W., Washington D.C. 20410	Starting 10/01/2013	Ending 09/30/2014	09/14/2015

Part I Participant Identification

1. Participant Number	2. Participant Name City of Pontiac		
3. Name of Person completing this report Joseph M. Sobota		4. Phone Number (Include Area Code) 248-758-3129	
5. Address 47450 Woodward	6. City Pontiac	7. State MI	8. Zip Code 48342

Part II Program Income

Enter the following program income amounts for the reporting period: in block 1, enter the balance on hand at the beginning; in block 2, enter the amount generated; in block 3, enter the amount expended; and in block 4, enter the amount for Tenant-Based rental Assistance.

1. Balance on hand at Beginning of Reporting Period	2. Amount received during Reporting Period	3. Total amount expended during Reporting Period	4. Amount expended for Tenant-Based Rental Assistance	5. Balance on hand at end of Reporting Period (1 + 2 - 3) = 5
0	0	0	0	0

Part III Minority Business Enterprises (MBE) and Women Business Enterprises (WBE)

In the table below, indicate the number and dollar value of contracts for HOME projects completed during the reporting period.

	a. Total	Minority Business Enterprises (MBE)				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
A. Contracts						
1. Number	0	0	0	0	0	0
2. Dollar Amount	0	0	0	0	0	0
B. Sub-Contracts						
1. Number	0	0	0	0	0	0
2. Dollar Amount	0	0	0	0	0	0
	a. Total	b. Women Business Enterprises (WBE)	c. Male			
C. Contracts						
1. Number	0	0	0			
2. Dollar Amount	0	0	0			
D. Sub-Contracts						
1. Number	0	0	0			
2. Dollar Amounts	0	0	0			

Part IV Minority Owners of Rental Property

In the table below, indicate the number of HOME assisted rental property owners and the total dollar amount of HOME funds in these rental properties assisted during the reporting period.

	a. Total	Minority Property Owners				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
1. Number	0	0	0	0	0	0
2. Dollar Amount	0	0	0	0	0	0

Part V Relocation and Real Property Acquisition

Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition. The data provided should reflect only displacements and acquisitions occurring during the reporting period.

	a. Number	b. Cost				
1. Parcels Acquired	0	0				
2. Businesses Displaced	0	0				
3. Nonprofit Organizations Displaced	0	0				
4. Households Temporarily Relocated, not Displaced	0	0				
Households Displaced	a. Total	Minority Business Enterprises (MBE)				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
5. Households Displaced - Number	0	0	0	0	0	0
6. Households Displaced - Cost	0	0	0	0	0	0