



Mayor Tim Greimel

CITY OF PONTIAC

Planning & Zoning Division
City Hall - 47450 Woodward Avenue
Pontiac, Michigan 48342-5009
248-758-2800 | FAX 248-758-2827

Vern Gustafsson
Planning Manager
Donovan Smith
City Planner

Zoning Verification Request

Email completed form to PontiacPZD@Pontiac.mi.us
(ALL FIELDS ARE REQUIRED, INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED)

Name: _____

Company: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Email: _____

Property Information: Commercial Residential

Property Address: _____

Tax Parcel Number(s): _____ [Find your Property Tax ID online](#)

(Cont.) _____

Current Use: _____ Proposed Use: _____

Requested information: *(Check all that apply)*

- Zoning category Permitted Uses Development/Site Plan(s)
- Adjacent property zoning Historic District Overlay Districts
- Rebuild Structure Variances, Special Exceptions, Zoning Conditions

Other: _____

Choose a payment option: *The cost for a zoning verification/buildable lot letter is \$150.00 per address/parcel. Additional fees apply to copies of plan(s) and document(s). You will be notified of total amount due and payment must be made prior to assignment.*

- Cash *(must be in person)* Check *(payable to City of Pontiac)* Credit Card *(must be in person)*

Applicant Signature: _____ Date: _____

The turnaround time for all requests varies depending on the research requirement, and can range from 1-3 weeks.

The non-refundable application fee should be paid to the "City of Pontiac" at the Treasurer's Office on the first floor of City Hall or by mail to 47450 Woodward Ave, Pontiac, Michigan 48342

Any request for information regarding building code violations, building permits, certificates of occupancy, and property maintenance violations must be submitted in the form of an Open Public Records Act "OPRA" request through the City of Pontiac of the Municipal Clerk.