

# City of Pontiac, Michigan



## Proposed Budgets

**2016-17 Fiscal Year**

**2017-18 Fiscal Year**

[www.pontiac.mi.us](http://www.pontiac.mi.us)

248-758-3000

## Contents

Community Profile .....	3
Organizational Chart .....	4
Budget Process.....	5
Description of Funds Subject to Appropriation .....	7
Description of Activities, Services, and Functions .....	10
Budget Message – Mayor .....	11
Future Plans.....	14
Long Term Goals.....	14
2016 Ongoing Projects .....	16
Long-Term Goals .....	17
Capital Projects .....	18
Debt Obligations .....	27
Proposed Tax Rates to Support 2016-17 Budget.....	30
Performance Dashboard.....	31
Trends .....	32
Budgeted Third Party Services with Direct Cost to the City.....	36
Services Provided by other Governments at No Cost to the City .....	37
Staffing Levels .....	38
Cost of Employees.....	39
Glossary.....	44
Budget Summary, 2016-17 and 2017-18 Fiscal Year.....	Appendix A
Proposed General Appropriations Ordinance, 2016-17 Fiscal Year.....	Appendix B
Proposed Resolution of Intent for the 2017-18 Fiscal Year.....	Appendix C

## Community Profile

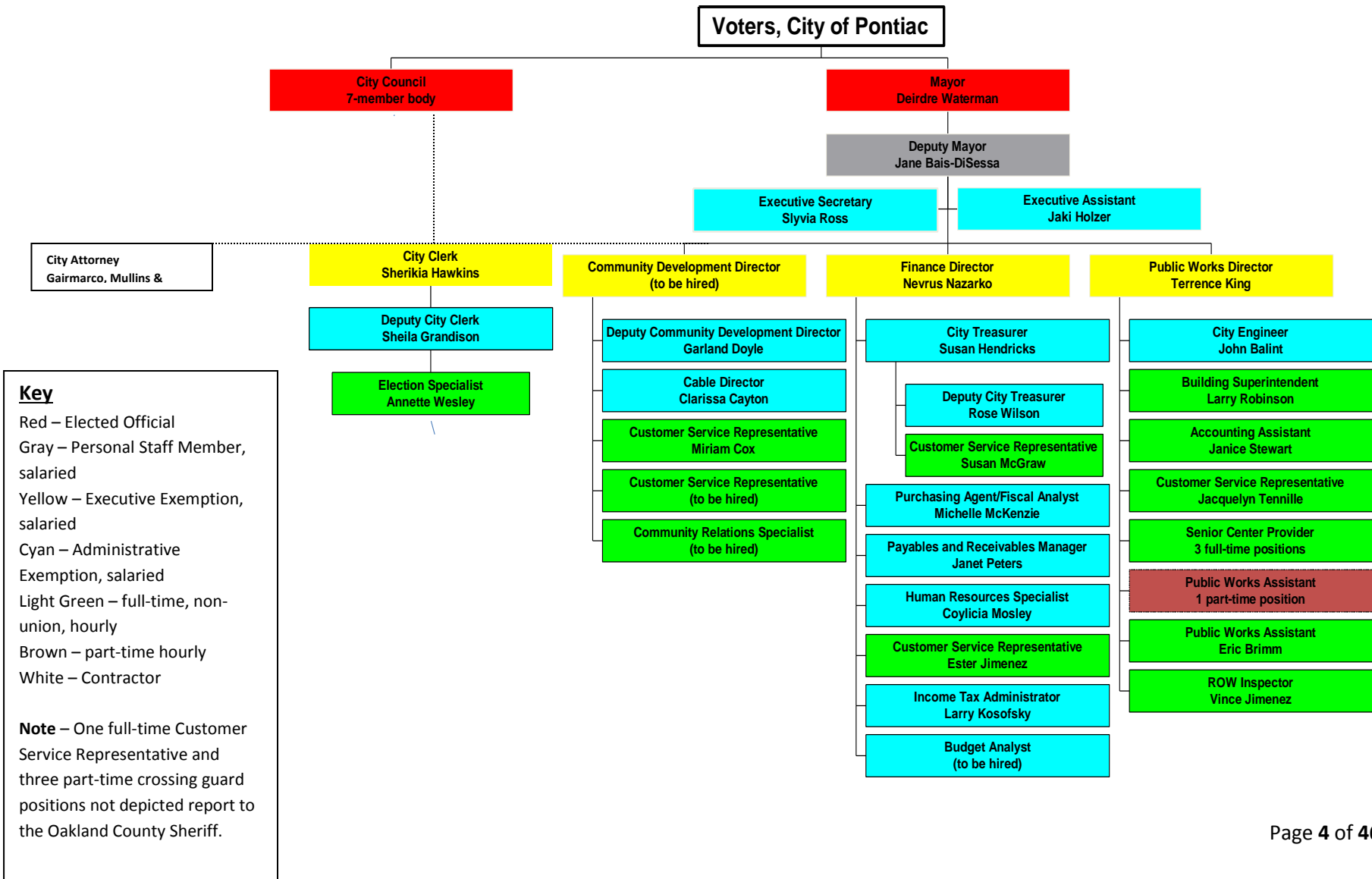
The City of Pontiac, incorporated in 1861, is a 20-square mile city, the county seat of Oakland County, Michigan. The 2010 census reported a population of 59,515. Pontiac is organized as a home rule city under the laws of the State of Michigan and is operating under a city charter amended and effective May 3, 1982. The city charter establishes a strong-mayor form of government with a part-time seven-member city council elected in districts. The mayor appoints all department heads with confirmation by the city council to be made within 30 days, except the city clerk whom is appointed by the city council. The city council as a body or any council member is expressly prohibited from providing any order or direction, either publicly or privately, to any employee or appointee of the executive branch. The mayor must attend all city council meetings. The mayor has the authority to veto resolutions or ordinances adopted by the city council, with limited exceptions.

Since July 1, 2009, the City of Pontiac's finances have been under the superintending control of the State of Michigan because of a financial emergency; technically, the City is considered in "receivership" under Public Act 436 of 2012. The State of Michigan appointed three successive emergency financial managers/emergency managers to address the causes of the financial emergency and develop a fiscal and operating plan that aligns the City's expenditures with realistic projected revenues. The City's revenue base decreased nearly fifty percent over a span of six years, making the fiscal problems more challenging to address. Since the appointment of the first emergency financial manager, the City's operating structure has radically changed and has resulted in improved service delivery at a lower cost to the tax payers. The City has gone from a traditional operating model of services provided directly by city employees who receive benefits in addition to salary to an operating model of services provided either by neighboring government agencies or by private contractors that specialize in providing such service at a lower cost. These service providers are monitored by a small group of city employees.

On August 19, 2013, the last emergency manager of the City of Pontiac tendered his resignation to the governor. Before his departure, the emergency manager issued a final order (S-334) which delegated day-to-day administrative responsibilities to a city administrator who reports directly to the transition advisory board that the governor appointed. On March 31, 2016, the position of City Administrator was eliminated, and the day-to-day administrative responsibilities have been returned to the Mayor. A limited number of actions taken by the mayor and city council are still subject to review and approval by the city transition advisory board. The final order was last amended March 31, 2016. Copies of all orders issued by the last emergency manager are available on the City's website.

# Organizational Chart

City of Pontiac Organization Chart - Proposed July 1, 2016



**Key**

- Red – Elected Official
- Gray – Personal Staff Member, salaried
- Yellow – Executive Exemption, salaried
- Cyan – Administrative Exemption, salaried
- Light Green – full-time, non-union, hourly
- Brown – part-time hourly
- White – Contractor

**Note** – One full-time Customer Service Representative and three part-time crossing guard positions not depicted report to the Oakland County Sheriff.

## Budget Process

The budget process in the city charter in Section 5.102 is outlined as follows:

- The department heads are to provide to the mayor their budget estimates and requests.
- By May 30, the mayor is required to present to the city council a proposed budget and a proposed annual appropriations ordinance. The budget is to be balanced.
- According to the Budget Hearings of Local Governments Act (MCL 141.411 *et seq.*), the city council shall advertise in a newspaper of general circulation that the council will hold a public hearing on the proposed budget and tax rate to support the budget. Notice of the hearing must be published at least six days before the hearing.
- The city charter requires that an ordinance, except an emergency ordinance, is published in a newspaper of general circulation before the effective date. An emergency ordinance must still be published. The mayor has the ability to issue a full veto or a line-item veto of the proposed budget ordinance. For a normal ordinance, the clerk shall present the mayor the proposed budget ordinance within four business days after the ordinance is adopted. Upon receipt, the mayor has seven calendar days to issue his veto or sign the ordinance, except the mayor shall notify the clerk within 24 hours of the receipt of an emergency ordinance of his intention to veto. The council has seven days from receipt of the veto to consider an override.

The Code of Ordinances further directs the City's budget process as follows:

- On or before March 15 in each year, the finance director shall distribute the budget request packet to each department head, whom shall return the completed budget request packet to the finance director on or before April 1 in each year. Budget estimates are to be completed for the two ensuing fiscal years.
- On or before April 15 in each year, the finance director shall transmit the departmental requests to the mayor, who may revise or alter the estimates, and then shall return a copy of a balanced budget as revised to the finance director for tabulation on or before May 1 each year along with a list clearly indicating the changes the mayor made in order to arrive at a balanced budget.
- The finance director shall recalculate the balanced budget proposed by the mayor and shall inform the mayor of any inconsistencies.
- On or before May 15 in each year, the mayor shall submit to the city council the proposed budget and appropriations ordinance for the ensuing two fiscal years and the proposed tax rate for the ensuing fiscal year. The proposed budgets shall be balanced. The mayor shall provide a budget message with the proposed budgets that identifies revenues, expenditures, and significant revenues and significant expenditures.
- On or before June 2, the City Council shall authorize and publish a notice of public hearing on the proposed budget and tax rate and shall introduce the proposed appropriation ordinance at a City Council meeting.

- The City Council shall not amend the proposed appropriation ordinance or tax rate until after the public hearing. The City Council shall be permitted to make unlimited amendments to the budget subsequent to the public hearing on the budget and before its adoption.
- By June 9 and no less than six days after the notice of public hearing on the proposed budget for the ensuing fiscal year and tax rate is published and the proposed appropriation ordinance had been introduced at a City Council meeting, the City Council shall hold a public hearing on the proposed budget and proposed tax rate and shall adopt an appropriations ordinance and tax rate. The budget shall be adopted on a functional basis for expenditures, rather than on a departmental or line item basis. A second resolution of intent will also be adopted for the budget for the second ensuing fiscal year; this resolution has no legal authority.
- At the meeting wherein the City Council adopts the appropriations ordinance, the Council shall adopt a resolution setting user fees for the ensuing fiscal year. Such fees shall be amended or waived by the City Council from time to time during the fiscal year only upon recommendation from the Finance Director and Mayor.
- The Transition Advisory Board must approve the budget before July 1.

The 2016-17 projected budget was initially prepared by the mayor and presented to the city council in May of 2015, but was not officially adopted. During the course of the 2015-16 fiscal year, the mayor worked with department heads to revise budget estimates and is presenting the formal 2016-17 budget for approval.

For the 2016-17 and 2017-18 budget process, the finance director submitted the departmental budget requests to the mayor on April 15. The mayor met with the finance director and the department heads during the month of April to review the requests. On April 22, the mayor completed her review of the budget requests and submitted a proposed budget to the finance director. The mayor's proposed budget was submitted to the city council on April 29.

Under the charter, the budget is amended using the same process used to amend an ordinance, unless the appropriations ordinance permits a different method. The mayor is responsible for monitoring the budget and proposing budget amendments as necessary. The city council is permitted to amend the budget with the approval only of the transition advisory board such should body still exist.

During the fiscal year, the finance director will present monthly revenue and expenditure reports to the city council to the same detail level as the adopted budget. The finance director will also present monthly balance sheets. These financial reports will be discussed with the city council finance committee.

## Description of Funds Subject to Appropriation

The City has prepared the budget in accordance with generally accepted accounting principles (GAAP). All funds of the City uses modified accrual accounting, except enterprise and internal service funds which use full accrual accounting. The following funds are subject to appropriation in this budget document:

**General Fund:** The General Fund is the main operating fund of the City as nearly all of the City's daily operations are funded by the General Fund. The General Fund accounts for and reports all financial resources that are not accounted for and reported in another fund. The General Fund derives its revenue from three major sources: city income tax, state revenue sharing, and property taxes. In addition, certain functions in the General Fund are supported by user fees. Every municipal government in Michigan has a General Fund.

**Permanent Funds:** Permanent funds are used to account for resources that are legally restricted to the extent that only earnings, and principal, may be used for purposes that support the reporting government's programs – that is, for the benefit of the government or its citizenry. The City's permanent funds reflected in this budget are:

- **Cemetery Fund** – This fund is used to account for money held by the City for the perpetual care of the cemetery. Under the contract with the management company, the City is responsible for repairing all items in disrepair before the date that the management company assumed management responsibility for the cemetery.

**Special Revenue Funds:** Special revenue funds are used to account for and to report the proceeds of specific revenue sources that are restricted or committed to spending for purposes specified by an external source. The City's special revenue funds reflected in this budget are:

- **Major Street Fund** - Gas tax revenue distributed by the State of Michigan to the City which is restricted to construct and maintain streets classified as "major" in the City. Applicable legislation: Public Act 51 of 1951.
- **Local Street Fund** - Gas tax revenue distributed by the State of Michigan to the City which is restricted to construct and maintain streets classified as "local" in the City. Applicable legislation: Public Act 51 of 1951.
- **Senior Activities Fund** - Property tax revenue levied specifically for the operation of facilities that primarily benefit senior citizens. The City funds operations at the Ruth Peterson and Robert Bowen senior centers. This millage was approved by voters on November 7, 2006 and expires in 2016. Applicable legislation: Public Act 39 of 1976.
- **Sanitation Fund** - Property tax revenue and user fees levied specifically for the collection and disposal of garbage in the City and the operation of the City's landfill. Applicable legislation: Public Act 298 of 1917.
- **Cable Fund** - Fees paid by subscribers to cable and internet service provided by Comcast and AT&T which are restricted for use by the City to maintain and operate a cable television studio. Applicable legislation: Public Act 480 of 2006.

- **Tax Increment Finance Authority Area #2 Fund** - Property tax revenues on specific parcels captured for the sole purpose of supporting a specific development plan. These funds are supervised by the Tax Increment Finance Authority, which is considered a component unit of the City in the City's financial statements. Applicable legislation: Public Act 450 of 1980.
- **Tax Increment Finance Authority Area #3 Fund** - Property tax revenues on specific parcels captured for the sole purpose of supporting a specific development plan. These funds are supervised by the Tax Increment Finance Authority, which is considered a component unit of the City in the City's financial statements. Applicable legislation: Public Act 450 of 1980.
- **Brownfield Redevelopment Authority Fund** - Property tax revenues on specific parcels captured for the sole purpose of reimbursing developers for costs incurred for redeveloping brownfields in the City. The City has three active brownfield plans: USF Holland, Saginaw Street Industrial, and Lafayette Lofts. These funds are supervised by the Brownfield Redevelopment Authority, which is considered a component unit of the City in the City's financial statements. Applicable legislation: Public Act 381 of 1996.
- **Building Department Fund** - Fund supported by user fees paid by applicants for construction code permits, rental inspections, and business licenses along with a supplement from the General Fund as the fees do not cover the cost of providing the construction code services. This fund is created for the 2015-16 fiscal year to address the note deficiency identified in the City's annual financial report because of the City's failure to properly calculate the actual cost for provide construction code services.
- **Drug Enforcement Fund** - Funds seized from drug dealers under federal and state law that can be used for specific law enforcement purposes. Applicable legislation: Public Act 368 of 1978.
- **District Court Fund** - Fund used to support the operating expenditures of the 50th District Court. The 50th District Court is an agency of the State of Michigan that is funded by the City of Pontiac.
- **Public Act 48 Telecommunications Fund** - Fees paid by telecommunications providers to the State of Michigan which are restricted for use by the City for maintenance of rights of way. Applicable legislation: Public Act 48 of 2002.

**Capital Project Funds:** Capital project funds are used to account for and report the financial resources that are restricted, committed, or assigned to be used on capital outlays, including the construction or acquisition of facilities and other capital assets.

- **Capital Improvement Fund** - Property tax revenue levied specifically for the construction and acquisition of capital outlays. This millage is authorized by the City charter.

**Debt Service Funds:** Debt service funds are used to account for and report financial resources that are restricted, committed, or assigned only for principal and interest payments for issued debt. The City has no debt service funds.



**Proprietary Funds:** Proprietary funds are used to account for and report financial resources that receive significant support from user fees and charges. Proprietary funds do not require an adopted budget under state law, but the City has chosen to adopt budgets for such funds. Proprietary funds are accounted for on a full accrual basis rather than a modified accrual basis.

- **Parking Enterprise Fund** - Fund supported by user fees paid by users of City owned and operated parking lots and the Phoenix Center garage. The City no longer operates any parking lots and has closed the Phoenix Center because operating revenues did not support operations, let alone capital needs. An appropriation is made for the demolition of the Phoenix Center and the subsequent sale of the land and disposition of the proceeds of the sale. The Parking Fund will be closed upon the demolition of the Phoenix Center.

**Internal Service Funds:** Internal Service Funds are proprietary funds that are used to report any activity that provides goods or services to other funds, departments, or agencies of the City and its component units or to other governments on a cost-reimbursement basis. Internal service funds are budgeted and reported in the full accrual basis.

- **Self Insurance Workers Compensation Fund** - Used to report the financial resources committed to pay all expenses associated with workers compensation claims against the City before July 1, 2012.
- **Employee Sick and Vacation Fund** - Used to accrue cash to pay off earned but unused sick and vacation time by City employees upon their retirement or separation from the City.
- **Insurance Fund** - Used to report the financial resources committed to pay the health, dental, and life insurance expenses of the City's active employees who receive such benefits and the City's retirees and to pay the property and general liability insurance expenses of the City and associated administrative costs.

**Fiduciary Funds:** Fiduciary funds are used to account for and report financial resources that the City holds as a trustee or agent on behalf of an outside party that cannot be used by the City to support the City's own programs; therefore, fiduciary funds are not budgeted. Fiduciary funds used by the City include the Tax Collection Fund, Payroll Fund, and Fire Insurance Withholding Fund.

## Description of Activities, Services, and Functions

### General Government

- Operations under this category include the city council, mayor, clerk, attorney, human resources, assessing, income tax, information technology, treasurer, finance administration, and building maintenance. These are the core roles that are required for a government to function.

### Public Safety

- Operations under this category include police, fire, building safety, and crossing guards. These are the roles that a city uses to keep the public safe.

### Public Works

- Operations under this category include DPW administration, engineering, and street lighting which are funded by the General Fund and road construction, summer road maintenance, winter road maintenance, and traffic control which are funded by a grant from the State of Michigan (Act 51).

### Community Development

- Operations under this category include contributions to the Tax Increment Finance Authority to offset the shortfall of tax captures to make bond payments, organization and record management of the former Pontiac Growth Group and Federal Programs Office, management of City property sales, planning and zoning, and proactive economic development initiatives.

### Recreation and Culture

- Operations under this category include expenses related to park maintenance and the historic district commission.

### Other Functions

- Operations under this category include funding for retiree pension and insurance benefits.

### Debt Service

- This is the area that reflects payments on outstanding bonds. The City no longer has General Fund debt.

### Transfers Out

- These are diversions of money in the General Fund to support activities in other funds that do not have enough revenue to cover basic operations. This includes transfers out to support the 50th District Court.

## Budget Message – Mayor



# CITY OF PONTIAC OFFICE OF THE MAYOR

47450 Woodward Avenue  
Pontiac, Michigan 48342  
Telephone: (248) 758-3133  
Fax: (248) 758-3292

April 29, 2016

Dear Honorable City Council Members and Citizens of Pontiac:

As Mayor of the City of Pontiac, I am submitting for your consideration are the Annual Budgets for fiscal years 2017 and 2018. The fiscal year for both budgets begins on July 1<sup>st</sup> and ends on June 30<sup>th</sup>. Additionally, as mandated by the State of Michigan, with the exception of the Senior Activities Fund, all funds are structurally balanced, and are based on estimated revenues, expenditures, and available fund balances.

Both budgets encompass the collective work of the many elected officials, decision makers, and staff who have contributed their field of expertise to its development. As shown below, both budget plans reflect the administrative priorities that we have collectively set through the several significant documents adopted by the City, including most notably:

1. Moving Pontiac Forward, one strategic plan of economic recovery.
2. 2014 revised Master Plan. This is in addition to many hours of City Council meetings, subcommittee meetings, and stakeholder sessions held throughout the City.

### **PRIORITIES:**

1. Expedite economic recovery through the implementation of various economic development projects.
2. Use of the strategic implementation plan as developed by the Economic Recovery Report to the EDA.
3. Strengthen the City's neighborhoods by improving City services.
4. Support higher education by developing a partnership with Oakland University.
5. Attract new employment opportunities by implementing the City's "One Stop" business permitting program.
6. Enhance the quality of live by creating an arts collaborative and activating an Arts Commission.
7. Address urban decay through blight removal and eradication of vacant buildings throughout the City.

8. Improve property values through vacant land development.
9. Create a healthier physical environment by rejuvenating the City's park system.

The proposed budgets are significant in being the first plans submitted post the years of Emergency Manager assigned budgets and City Administrator management. The economic indicators listed on this fiscal summary also demonstrate a healthy fund balance which exceeds the benchmark set by the State Treasury as part of the criteria for the City to move out of receivership. For a City that was still considered to be in financial distress when I took office in January 2014, this is a major accomplishment. This revitalized economic picture certainly encourages the forecast for our City.

Of course, the City still faces significant challenges, for example, the litigation issues (retirement, Phoenix Center). It is of ultimate concern that these matters receive favorable disposition to avoid upending the City's newly established success. To that end, we are working diligently to provide an appropriate disposition for these matters.

The FY 2017 and 2018 Budgets as presented, reflect my policy priorities. These policies were defined during my campaign for public office and furthered by the work of the transition committees and other groups who are in collaboration to achieve mutual goals. The Economic Recovery Plan for the City of Pontiac is complete. With Dan Hunter, Oakland County's Deputy Director of Economic Development and Community Affairs, we co-chaired the broad committee and submitted the final report to the EDA by May 31 of last year. This study was funded by a grant from the Economic Development Agency (EDA) as well as support from Oakland County. As shown below, the planned pillars enumerated in this plan also echo the strategic initiatives for this City:

**PLANNED PILLARS:**

- a. Educate and develop the workforce.
- b. Advance strategic growth areas.
- c. Enhance the local brand and image.
- d. Improve the local quality of life.
- e. Promote development in priority areas.
- f. Align and empower the implementers.

The FY 2017 budget focuses on these six Planned Pillars by incorporating the following operational and organizational improvements:

- Allocate educational/training funds to permit City staff to stay abreast on important legislative issues impacting their specific area of expertise.

- Continue to fund the two additional Sheriff Deputies to improve public safety services, response time, and continue to move the crime rate down.
- Secure funding to fix some long needed improvements in our infrastructure such as: Featherstone Bridge, Joslyn Road, and LED streetlight conversion.
- Identify funds to provide matching grant dollars for potential economic and capital improvement projects.
- Fund additional clerical and community development staff to enhance city services.

The principle of a shared vision and a shared prosperity is another Mayoral priority incorporated throughout these budgets. As the community recovers from the period of financial distress, with a stronger balance sheet, it is our intent that the prosperity of this recovery should be shared also with our citizens who were affected by the downturn. Implementation of this strategy is seen in several line items, most particularly in the line item by which general fund subsidy would support not just a reduction in the business fees, but also a reduction in the permit licensing fees that affect the economics of the average citizen. It is also reflected in the allotment which can be assigned to strategically planned initiatives aimed at strengthening neighborhoods.

Given the City's enhanced position of financial stabilization, economic and community development become the key indicators by which the City can provide growth as well as the amenities of a livable, sustainable community. The proposed budgets assign functional capacity as well as funding for the key priority areas in those departments. The budgetary plans realign some areas of responsibility in economic and community development. These include the senior programming and senior enhanced activities which are now staffed by our senior services director and senior providers. Staffing would also be enhanced by redefining the role of the Community Relations Specialist. Although blight and nuisance abatement are still focal points of interest, other priority areas of interest for community development include:

1. Recruitment, support and retention efforts for business and entrepreneurs.
2. A functioning citizen response system to supplement communication with City Hall and staff attentiveness to citizen needs.
3. Liaison for communicating with and strengthening our neighborhood groups.
4. Providing recreation and other quality community programs.
5. A functional unit for implementing key initiatives of the economic recovery plan.

The proposed budgets also reflect the monetary support for consensus strategic objectives. These objectives have been formulated through the many meetings with citizens, city council, civic, and business groups, and in particular, from the crafting of the economic recovery plan for the City. The monetary support for implementation of these consensus strategic objectives is an

indication of their policy importance to Pontiac's revitalization. This plan will form the strategic implementation for the City as it is drafted.

The proposed budgets verify a fiscal policy that supports the priority interest areas with funding support. Without funding support, any proposed plan of community development would otherwise be merely a wish list on paper.

### **City Clerk:**

The office of City Clerk also functions as the secretary to the City Council. The 2016 goals cited by the department include:

#### **Future Plans**

1. Enhance voter education.
2. Increase voter turnout.
3. Redesign the City Clerk's website for improved user experience.
4. Expand voter language services.
5. Continue to improve operational processes and enhance our services through efficient and effective methods and solutions to ensure an organization that is customer-focused, proactive, consistent, and responsible.

#### **Long Term Goals**

1. Update election booths and election signage.
2. Update election storage room to maximize on wasted space.
3. Incorporate modern technology with agenda packets with the ultimate goal being to become more of a paperless organization. (In progress)
4. An allocation of funds for professional development to assist and support staff to increase their skill and knowledge base of City Clerk and election functions.
5. Upgrade to all new voting equipment. (On State Level In Progress)
6. Train all staff and election workers on new voting equipment.

### **Department of Public Works (DPW):**

The 2016 DPW department goals funded in this budget are as follows:

#### **Parks**

1. Green initiative – implement Pilot Program to replace lights with solar lights at Galloway Park and Beaudette Park.
2. Make structural repairs at Hawthorne Park which has been closed for seven years.
3. Remove and replace outdated playground equipment at all parks.

## **Engineering**

1. Reconstruct N. Saginaw between Woodward and Montcalm.
2. Replacement of Featherstone Bridge.
3. Design of Joslyn Avenue resurfacing project from Perry to Walton.
4. Design and reconstruct Paddock Street from Auburn to Osman.
5. Re-stripe all major City streets.
6. Clean an additional 2,000 basins.
7. Complete storm water master plan.
8. Prepare RFQ or removal of dangerous pedestrian bridges.
9. Replace fallen decorative street lighting in downtown.
10. Installation of a GIS based asset management system and document management system.

## ***City Facilities***

1. Structural repairs to City Hall.
2. Security and fire alarm system upgrade for City Hall and Sheriff Sub-Station.

## ***Long Term Goals***

1. Resurface City hall parking lot.
2. Replace aged air conditioning unit at City Hall.
3. Realign contractor evaluations to assure we are receiving effective service.

## **Finance Department**

The Finance Department goals for calendar year 2016 are:

1. Enhance the City's financial reputation by continuing to secure "clean" audit opinions and strive to achieve recognition on financial reporting from the GFOA.
2. Continue to work on improving the City's credit rating by implementing the necessary policies and financial reporting goals that are desirable by credit institutions. The goal is to have the City rated by Standard and Poor's or Moody's as soon as the OPEB liability is settled.
3. Will continue to increase the investment portfolio by signing up with various investment institutions to maximize and diversify and earning potential of investment earnings. The goal is to minimize the cash on hand at such level that maximizes the daily earnings.
4. Continue to reconcile and invoice the delinquent income tax accounts for further increase in compliance and additional revenue to the City. Start filing misdemeanor cases in the 50<sup>th</sup> District Court on delinquent accounts.

5. Consolidate the two payroll databases (Court and the City) in one in order to streamline accounting and reporting functions.
6. Evaluate the banking services and issue an RFP for these services to achieve maximum benefit at a lower cost to the City.
7. Utilize the new parking collections methods and software to assure timely and accurate reporting and payments to the PDDBA.
8. Finalize all the outstanding issues with WRC on past receivables including the outstanding collections around the spinoff time.
9. Provide accurate, timely and appropriate financial and budget reporting to City staff, administrative, elected officials, RTAB, and citizens.
10. Review and update, as necessary, financial policies such as the fund balance policy, purchasing policy and the petty cash policy.
11. Review and update, as necessary, all financial processes such as accounts payable, payroll, and municipal court.
12. Continue to improve network security analysis and remediate potential security holes.
13. Continue to work with Oakland County Treasurer to obtain detailed accounts of outstanding delinquent taxes and assessments.
14. Work with Assessing Department (Oakland County) and Community development for better updates on the demolitions and update to the assessing records.
15. Upgrade the City Council to Tablets to maximize their time and cut down on paperwork printed documents.

### **Community Development Department**

The goals of the Community Development Department for 2016 are:

#### **2016 Ongoing Projects**

1. Close out NSP-1.
2. Close out CDBG.
3. Organize the files of the former Pontiac Growth Group.
4. Complete environmental assessment to allow sale of Ewalt Center.
5. Reconcile brownfield district captures and disburse accordingly.
6. Close TIFA #4.
7. Request Council to adopt blight court.
8. Reduce business license fee again.
9. Adopt clear tax incentive policies.
10. Ensure all planning commissioners, zoning board of appeals members, and elected officials attend all four levels of One Stop Ready program.
11. Upgrade studio facilities in Pontiac in conjunction with the School District.
12. Review all departmental ordinances, fees, forms, and procedures.
13. Adopt ordinances to implement master plan (presently being drafted).



14. Prepare a capital improvement plan
15. Fully implement online permit application and inspection scheduling.
16. Dedicate appropriate parcels as ROW.

### **Long-Term Goals**

1. Implement live web stream capabilities.
2. Fund proactive nuisance abatement program (done in part with 15-16 budget).
3. Sell all city-owned commercially zoned vacant lots.
4. Dispose all city-owned residentially zoned vacant lots.
5. Digitize all building records.
6. Place Cable Office on backup generator.
7. Establish a public access studio in City Hall.

Overall this budget reflects the City's needs, supports initiatives to enhance growth and to provide a livable, sustainable environment for a culturally and economically diverse community. As the City emerges from a period of retrenchment and rediscovery, we can be guided by a new collective vision for the stability of our future.

In closing, I would like to express my appreciation to the City's outstanding workforce who in spite of the City's economic challenges, strive to provide dependable City services. I would also like to commend the Executive Staff for their contributions in the preparation of this budget document and for this adherence to committed service to the citizens of the City.

Thank you also to the City Council President and Council members for your leadership. Through a cooperative effort, we can continue to plan and build the City's path towards economic security.

Respectfully submitted,

Dr. Deirdre Waterman  
Mayor

## Capital Projects

The City defines a capital asset as a purchase that will have a lifespan of at least one year and has a total cost of the following minimum amounts:

<u>Asset Class</u>	<u>Minimum</u>
Land	\$ 10,000.00
Land Improvements	\$ 25,000.00
Buildings and Building Improvements	\$ 50,000.00
Machinery and Equipment	\$ 10,000.00
Vehicles	\$ 20,000.00
Office Machines	\$ 10,000.00
Office Furniture	\$ 10,000.00
Intangible Assets	\$ 10,000.00

Additionally, an expenditure can be considered capital if the result will increase the expected life of the asset and improve its use.

The capital plan is prepared by the director of community development with input from the director of the department of public works and the finance director. Over the next five years, the City is focusing the use of its capital improvement millage for upgrade to the City's street lights. Major and Local Street Funds will be used to match grants obtained to repair several bridges and roads. As of the preparation of this document, no costs have been incurred for any of these projects.

### **The following capital projects were provided in the 2015-16 budget, but are not yet completed as of April 29, 2016:**

#### **General Fund**

- Asset management system for city engineer, includes software, server, and computers (\$106,000). The system will allow the city engineer to more efficiently monitor the City's infrastructure and plan for maintenance and repairs. Estimated operating costs after the system is installed are \$10,000 per year.

#### **Senior Activities Fund**

- Ruth Peterson Center parking lots, complete resurfacing (\$37,530). The lots are in a serious state of disrepair causing flooding and potential safety hazards. Maintenance costs will be minimal.
- Ruth Peterson Center roof replacement (\$90,000). Failure to replace the roof will result in serious damage to the facility which will increase maintenance costs.
- Ruth Peterson Center air conditioning unit replacements (\$40,000). A new unit will improve the climate in the building and is expected to be more energy efficient than the current unit, but lower energy costs will probably be offset by rate increases.

- Ruth Peterson Center window replacement (\$65,000). Window replacements have not demonstrated a reduction in energy costs, but will make the facility more appealing to customers.
- Ruth Peterson Center tuck pointing (\$35,000). Water seeping through the walls causes additional damage to the facility. This repair should negate the need for other maintenance costs.
- Robert Bowens Center parking lot, asphalt resurfacing and catch basin repair (\$172,110). The lots are in a serious state of disrepair causing flooding and potential safety hazards. Maintenance costs will be minimal.

### **Cable Fund**

- School District theatre (\$134,002). This investment will create another filming venue for the School District and the City. The District will be responsible for all operating expenditures.
- School District WHRC studio (\$123,980). This investment will create another filming venue for the School District and the City. The District will be responsible for all operating expenditures.
- School District WHRC editing room (\$11,800). Equipment is necessary to allow the District to broadcast on AT&T U-Verse. Since both the District and City will have the same equipment, the governmental agencies will be able to enter into a back-up services agreement if staffing needs should arise. The District will be responsible for all operating expenditures.
- School District WHRC master control room (\$62,694). Equipment is necessary to allow the District to broadcast on AT&T U-Verse. Since both the District and City will have the same equipment, the governmental agencies will be able to enter into a back-up services agreement if staffing needs should arise. The District will be responsible for all operating expenditures.
- City council chambers (\$271,798). A complete renovation of the city council chambers will be done including audience seating, lighting, and sound system which will result in a better display to the viewing audience and a more comfortable public area. The operating costs will be minimal and will be the responsibility of the City.
- City hall small studio (\$112,929). This will improve the taping facilities in the new basement studio. The operating costs will be minimal and will be the responsibility of the City.
- Contingency (\$71,000). Added in the event of cost overruns.

### **Capital Projects Fund**

- City hall stairs and landing repairs (\$81,000). This includes the removal of the existing granite, removal of sandstone wall and the two planters. Existing granite and sandstone to be salvaged for reuse. Cleaning of granite and sandstone, repair of existing concrete base, repairing any damaged concrete walls, and preparation of new surface for the reinstallation of the sandstone and granite. Filling of joints at the perimeter including new backer rod and sealant and new mortar for the reinstalled sandstone and granite. Engineering and inspection included in this cost. There are no future operating costs associated with these repairs.

- City hall machine room repairs (\$25,000). This includes demolition, crack injections, new exterior brick veneer, new steel lintels, and engineering and inspection. There are no operating costs associated with these repairs.
- City hall generator additions (\$25,000). The city hall experiences power outages too frequently and is unable to provide appropriate levels of service to the public, especially during an emergency. Operating costs will be the cost of natural gas when the system is used.
- City hall alarm upgrades (\$160,000). The alarm system in city hall needs improvements. Future operating costs will include required annual maintenance and inspections.
- City building complex electric meter separation (\$10,000). Several facilities are served by one electric meter. A strong possibility exists that the city hall is providing electric service to structures that used to be part of the City but have long been separated. A partial separation was done several years ago, but the electric costs still appear too high. This item may result in utility savings for the City.
- Repairs to exterior and steps of sheriff substation (\$125,000). The stairs of the substation are separating from the building. These repairs are necessary to maintain the integrity of the facility. There are no operating costs associated with these repairs.
- Computer security (\$15,000). PCM has identified the need to upgrade computer security. Estimated operating costs are minimal.

**The following projects are requested to be funded in the 2016-17 budget:**

**Major Street Fund**

- Featherstone bridge (\$522,294). The Featherstone Bridge just west of Opdyke is in a state of significant disrepair. 95% of the project will be paid by the State of Michigan through its Critical Bridge Program. As of June 30, 2016, the City projects having incurred \$65,432 of the estimated total cost of \$595,432 that is the responsibility of the City. Estimated operating costs are minimal after the bridge is reconstructed.
- N. Saginaw (\$484,000). Saginaw, north of the Loop, had a PASER rating of 2 in 2013. The project's costs are being defrayed in part by the Federal Aid Committee. As of June 30, 2016, the City projects having incurred \$171,123 of the estimated \$655,123 total cost that is the responsibility of the City. Included in the amount is \$20,000 for a signal upgrade. Estimated operating costs are minimal after the road is reconstructed.
- Paddock from Central to Grandview, 12,305 feet (\$1,600,000); estimated cost for flexible reconstruction is \$1,800,000, less \$200,000 spent in the 2015-16 fiscal year. The 2014 PASER rating is Poor.
- Franklin Blvd between south city limit and Rapid, 6,245 feet (\$160,000); total estimated cost for two-inch overlay is \$385,842. As of June 30, 2016, the City is projected to have incurred \$225,842 for the project. The 2013 PASER ratings range from 2 to 5.

- Joslyn (Perry to Beverly): The City as is scheduled to receive funds from the National Highway Performance Program to offset the cost of the resurfacing of Joslyn Road. The grant is for \$1,500,000 with a required 20% match (\$300,000). PE for this project will be approximately \$140,000 and CE approximately \$180,000. This brings the total City contribution for Joslyn (Perry to Beverly) to \$620,000.
- Joslyn (Beverly to Walton): The City is scheduled to receive funds from the National Highway Performance Program in 2018/2019 for this section of Joslyn. Due to efficiencies gained by constructing both sections of Joslyn at one time, the City would like to advance construct this section in 2017, and received reimbursement for the work in 2018/2019. The total grant for this project is \$1,500,000 with a required 20% match (\$300,000). PE or this project will be approximately \$140,000 and CE approximately \$180,000. This brings the City's total contribution, before reimbursement to \$2,120,000.
- Centerpoint Parkway (\$136,201). The construction of a new plant by Challenge Mfg. necessitated the need for road repairs and reconfigured turning lanes on Centerpoint Parkway between Opdyke and the northern boundary of the Challenge property. Centerpoint Parkway had a PASER rating of 5 in 2013. The project is being funded primarily with a grant from the MEDC. The City's portion of the cost is 20% of the project and preliminary and construction engineering, which is estimated to total \$136,201. Estimated operating costs are minimal after the repairs are completed. During the preparation phase, the City discovered that a flaw exists with the current roadway in the entire Centerpoint complex, and that the roads in the entire complex need to be replaced at an estimated cost of six million dollars; however, the City is working with the Michigan Department of Transportation to cover this cost.
- Woodward Loop Phase I, conversion of Mill, Pike, and Lawrence to two-way (\$150,000). The conversion of the Woodward Loop to two-way traffic is a long-term goal identified in the City's master plan and divided into three phases. The City is projected to incur \$100,000 as of June 30, 2016 for the \$250,000 cost for the first phase of the conversion. The total cost of the project is estimated to be \$15.7 million in 2035 dollars. More detailed information contained at the end of the Capital Projects section.

#### **Local Street Fund**

- Hill Street (\$594,000). Had a PASER rating of Poor in 2014. Construction type to be determined. Total cost of project is \$594,000, including preliminary and construction engineering.
- Terry, near Dresden (\$355,500). Had a PASER rating of Poor in 2014. Construction type to be determined. Total cost of project is \$594,000, including preliminary and construction engineering.
- Dresden, near Terry (\$97,600). Had a PASER rating of Poor in 2014. Construction type to be determined. Total cost of project is \$97,600, including preliminary and construction engineering.

## Capital Projects Fund

- Complete repair of city hall parking lot (\$290,000). The parking lot for city hall buckled during the winter of 2014 causing several sections to be closed for safety reasons.
- City hall air conditioning units, three in total (\$75,000). The air conditioning units that serve city hall have outlived their useful lives and constantly require maintenance. The replacement will reduce maintenance costs and potentially energy costs as well, which will be offset by rate increases.
- Servers (\$25,000). The servers will have reached the end of its useful life. This is part of a standard replacement plan.
- Digital storage (\$40,000). The back-up storage unit will have reached the end of its useful life. This is part of a standard replacement plan.
- Demolition of pedestrian bridge over Auburn Road (\$35,000). This small bridge is no longer in use and is a liability to the City.
- Conversion of City-owned streetlights to LED (\$751,200). The City is spending nearly \$285,000 annually in its Major Street Fund maintaining the City-owned streetlights. The plan is to convert the lights to LED and potentially transferring the assets to DTE, thus freeing the funds for other street maintenance activities. If City-owned lights are converted to LED, the City is expected to save an additional \$90,000 per year in the General Fund. If the assets are transferred to DTE, the City will save at least \$140,000 in the Major and Local Street Funds but could increase General Fund expenditures by about \$60,000 per year.

## Parking Fund

- Demolition of the Phoenix Center in accordance with Order S-334 (\$1,982,300).

## **The following projects are requested to be funded in the 2017-18 budget:**

### Major Street Fund

- City contribution to repair Opdyke Road as part of the Tri-Party program (\$77,000).
- University Drive from Martin Luther King to the eastern city limits, length and type of construction to be determined, is estimated at \$1,900,000, including preliminary engineering and construction engineering. The PASER rating in 2013 ranged from 2 to 6.

### Local Street Fund

- Michigan from Eastway to Belmont, 5,975 feet, flexible reconstruction, (\$1,224,135), including preliminary and construction engineering. Michigan had a PASER rating of Poor in 2014.

### **Capital Projects Fund**

- Computer backup system (\$20,000). The existing equipment will have reached the end of its useful life.
- Network switches (\$25,000). The existing switches will have reached the end of their useful lives.

### **The following projects are requested to be funded in the 2018-19 budget:**

#### **Local Street Fund**

- Kettering from Madison to Perry (\$225,000). Had a PASER rating of Poor in 2014. Construction type to be determined. Total cost of project is \$225,000, including preliminary and construction engineering.

### **The following projects are requested to be funded in the 2019-20 budget:**

#### **Major Street Fund**

- Featherstone Road from Martin Luther King to Opdyke, length and type of construction to be determined, is estimated at \$2,375,000, preliminary engineering is \$220,000, and construction engineering is \$280,000. The PASER rating in 2013 was between 4 and 6.

### **The following projects are requested to be funded in the 2020-21 budget:**

#### **Capital Projects Fund**

- PC upgrade (\$100,000). The existing computers will have reached the end of their useful life.
- VOIP telephone system (\$75,000). The existing phone system will have reached the end of its useful life.
- Demolition of pedestrian bridge over M-59 near the Silverdome (\$750,000). A few years ago, emergency repairs were made on this bridge spanning M-59. The bridge is no longer in use and is a liability to the City.

### **The following projects are requested to be funded in the 2021-22 budget:**

- No projects have been identified at this time.

**The following capital projects have been identified by the 50<sup>th</sup> District Court as critical, but no amount or funding source has been identified:**

**50<sup>th</sup> District Court Fund**

- Repair of employee parking lot.
- Repair to roof.
- Purchase of emergency generator.
- HVAC/boiler replacement.
- Construction of covered and secured entrance for prisoner transport vehicles.
- Modifications to entrance/elevator based on secure prisoner entrance.

**The following capital projects have been designated as critical, but no funding source has been identified:**

**Road Repairs**

- 2017-18, Martin Luther King Jr., Blvd. segments from South Blvd. to Elm and University Dr. to Perry, 7,370 feet; estimated costs vary from \$2,797,961 for a mill and overlay to \$5,040,000 for a rigid reconstruction. Before a temporary fix in 2014, the 2013 PASER rating was 3.
- 2017-18, South Boulevard from Martin Luther King to Woodward, length and type of construction to be determined, is estimated at \$1,400,000, preliminary engineering is \$90,000, and construction engineering is \$110,000. The PASER rating in 2013 was 2 to 8.
- 2018-19, Columbia from Baldwin to the western limits, length and type of construction to be determined, is estimated at \$3,200,000. The 2013 PASER ratings range from 6 to 10.
- 2018-19, Perry Street from Water to Woodward, 2,450 feet, flexible reconstruction (\$975,753). The PASER rating in 2013 was 5.
- 2018-19, Giddings, between Perry and Walton; rough estimate is \$845,000. The 2013 PASER rating is 3.
- 2018-19, Orchard Lake from Voorheis to Woodward, length and type of construction to be determined, is estimated at \$1,700,000, preliminary engineering is \$150,000, and construction engineering is \$205,000. The PASER rating in 2013 ranged from 5 to 6.
- 2018-19, Mill Street from University to Water, 1,400 feet; estimated cost for rigid reconstruction is \$2,145,000. The 2013 PASER ratings range from 3 to 5.
  
- 2019-20, E. Pike Street, inside the Loop, 2,590 feet; estimated cost for rigid reconstruction is \$1,126,789. The 2013 PASER rating is 2.
- 2019-20, E. Pike Street segments from Marshall to NB Woodward and SB Woodward to Williams, 6,555 feet; estimated cost for flexible reconstruction is \$2,326,458. The 2013 PASER rating is 2.



- S. Saginaw (\$400,000). This value is an estimate included by the Emergency Manager in the budget to restore the intersection of Saginaw with Orchard Lake/Auburn. The road is to be restored upon demolition of the Phoenix Center. Estimated operating costs are minimal after the road is constructed.

## **Equipment**

- Two new pick-up trucks for DPW (\$60,000). The pick-up trucks will be used by the sanitation inspector and DPW assistant as they perform their duties around town. The existing vehicles are over 7-years old and are requiring regular repair. One of the vehicles does not operate well on snow-covered roads. This purchase will reduce maintenance costs.

## **The following capital projects were and will continue to be submitted to the Oakland County Federal Aid Committee for funding assistance, and will not be implemented until funding has been secured:**

### **Road Repairs**

- Pike Street from Franklin Street to Marshall Street, 9,145 feet; estimated cost is \$3,453,247. The 2013 PASER ratings range from 2 to 4.
- Mill Street from University Drive to Huron Street, 260 feet; estimated cost is \$99,316. The 2013 PASER rating is 5.

## **The following capital projects were and will continue to be submitted to the State of Michigan for funding assistance, and will not be implemented until funding has been secured:**

### **Road Repairs**

- Centerpoint Parkway, from South Blvd. to site of Challenge, Mfg. (\$500,000). The 2013 PASER rating between 6 and 7.
- Ring Road (\$1,000,000). The 2014 PASER rating is Poor.
- Conversion of the Woodward Loop to two-way travel. On June 28, 2013, Parsons Brinckerhoff issued the Downtown Pontiac Transportation Assessment, a document available on the City's web site and incorporated into the City's master plan in 2014. The road is part of the State-trunk line, so MDOT approval will be required for phases II and III. The plan is calling for the elimination of the Woodward Loop and the restoration of two-way travel. The plan was divided into three phases as described below:

<b>Time Frame and Improvements</b>	<b>Design Costs 2012 Dollars</b>	<b>Right-of-Way Cost</b>	<b>Construction 2012 Dollars</b>	<b>Construction 2035 Dollars</b>
1 to 3 years; signage, two-way internal streets	84,000	NA	840,000	2,100,000
3 to 10 years; signage, two-way internal streets, south gateway to Cesar Chavez	300,000	needed for 400'	3,000,000	7,400,000
over 10 years; south Gateway to Ceasar Chavez	250,000	NA	2,500,000	6,200,000
<b>TOTALS</b>	<b>634,000</b>	<b>TBD</b>	<b>6,340,000</b>	<b>15,700,000</b>

No funding sources have been identified, but a Business Improvement District is being considered.

The City will also be conducting an evaluation survey of all of the streets in Pontiac in order to identify and prioritize streets to be repaired in future years. Due to the significant financial demands for various road repairs in Pontiac, the City must identify funding sources outside of the Major and Local Street funds. One possibility is to request the voters to approve a dedicated millage to fund road repairs.

## Debt Obligations

When the City issues debt, the City is admitting that the City does not have the current financial resources to pay for a function of government at the time of use or purchase and has chosen to pay off the cost of such use or function over time, with interest. As debt levels increase, the City has fewer resources to use to pay for current expenditures.

The following bonds previously issued by the Tax Increment Finance Authority are the City's responsibility as of July 1, 2016:

### TIFA 2 2007 C Bond

**Original Issue Amount \$1,315,000:**

Fiscal Year Ending	Principal	Interest	Total
June 30, 2017	<u>185,000.00</u>	<u>6,937.50</u>	<u>191,937.50</u>
<b>\$</b>	<u><u>185,000.00</u></u>	<u><u>6,937.50</u></u>	<u><u>191,937.50</u></u>

### TIFA 2 2007 C Bond

**Original Issue Amount \$3,280,000:**

Fiscal Year Ending	Principal	Interest	Total
June 30, 2017	275,000.00	106,631.26	381,631.26
June 30, 2018	280,000.00	96,318.76	376,318.76
June 30, 2019	295,000.00	85,118.76	380,118.76
June 30, 2020	305,000.00	73,318.76	378,318.76
June 30, 2021	315,000.00	60,737.50	375,737.50
June 30, 2022	305,000.00	44,987.50	349,987.50
June 30, 2023	305,000.00	29,737.50	334,737.50
June 30, 2024	<u>305,000.00</u>	<u>14,487.50</u>	<u>319,487.50</u>
<b>\$</b>	<u><u>2,385,000.00</u></u>	<u><u>511,337.54</u></u>	<u><u>2,896,337.54</u></u>

## TIFA 3 2007 C Bond

Original Issue Amount \$24,450,000:

Fiscal Year Ending	Principal	Interest	Total
June 30, 2017	800,000.00	968,643.76	1,768,643.76
June 30, 2018	1,025,000.00	938,643.76	1,963,643.76
June 30, 2019	1,065,000.00	897,643.76	1,962,643.76
June 30, 2020	1,105,000.00	855,043.76	1,960,043.76
June 30, 2021	1,155,000.00	809,462.50	1,964,462.50
June 30, 2022	1,555,000.00	751,712.50	2,306,712.50
June 30, 2023	1,680,000.00	673,962.50	2,353,962.50
June 30, 2024	1,410,000.00	589,962.50	1,999,962.50
June 30, 2025	1,520,000.00	522,987.50	2,042,987.50
June 30, 2026	1,630,000.00	450,787.50	2,080,787.50
June 30, 2027	1,745,000.00	373,362.50	2,118,362.50
June 30, 2028	1,565,000.00	290,475.00	1,855,475.00
June 30, 2029	1,570,000.00	220,050.00	1,790,050.00
June 30, 2030	1,675,000.00	149,400.00	1,824,400.00
June 30, 2031	<u>1,645,000.00</u>	<u>74,025.00</u>	<u>1,719,025.00</u>
	<b>\$ <u>21,145,000.00</u></b>	<b><u>8,566,162.54</u></b>	<b><u>29,711,162.54</u></b>

The bond payments are due in annual installments of \$590,000 to \$1,985,000 through the year 2031 with interest rates at 3.5% to 5.0%. The tax increment finance authority receives its revenues from a tax increment finance district that captures certain city, county, school, community college, and other property taxes. Because tax revenue captures are not anticipated to be able to cover debt payments, the City's General Fund is obligated to make up the difference. This will be accomplished by a contribution from the General Fund Community Development function to the Tax Increment Finance Authority.

Under GASB 70, the City is required to record a liability in the TIFA funds to repay the General Fund for funds contributed by the General Fund to cover the bond payments. As of June 30, 2015, TIFA 2 owes the General Fund \$1,143,487.52 and TIFA 3 owes the General Fund \$206,082.00. The tax captures in each district will remain in effect until each district captures enough funds to repay the General Fund.

In the fiscal year ended June 30, 2013, the City set aside \$296,000 and to pay the accrued sick time of police officers who separated from the City in 2011. The City agreed to pay these officers their sick time upon application for retirement as a condition of the agreement to allow the Oakland County Sheriff to patrol Pontiac. Payments will be made over the next several years as former officers apply for retirement. The City has chosen to pay accrued sick and vacation time as current employees separate

from the City using current available resources rather than from the Sick and Vacation Fund once the Sick and Vacation fund is fully expended. As of June 30, 2015, total liability was recorded at \$508,046, of which \$117,409 was considered due in one year.

In addition to the bond issue, the City also has other debt obligations that it does not intend to make nor is required to make under the law, but are required to be recorded and reported on the government wide financial statements. The first debt obligation is the net obligation for other post employment benefits which total \$66,069,846 as of June 30, 2015. Cumulatively, the balance of the City's other post employment benefits have an unfunded actuarial accrued liability total of \$206,639,713, inclusive of the liability reported government wide. The City Council has not yet identified a funding source to cover this liability.

## Proposed Tax Rates to Support 2016-17 Budget

The following are the proposed tax rates to support the budget for the 2016-17 fiscal year (still subject to Headlee Rollback limitations):

<b>Millage</b>	<b>Original Rate</b>	<b>2015 Rate</b>	<b>2016 Allowed</b>	<b>2016 Proposed</b>
<b>Operating</b>	12.0000	11.2737	11.2737	11.2737
<b>Capital Improvement</b>	1.5000	1.4091	1.4091	1.4091
<b>Sanitation</b>	3.0000	2.8183	2.8183	2.8183
<b>Senior Services</b>	0.5000	0.5000	0.5000	0.5000

State law permits a Home Rule City like Pontiac to levy up to 20.0000 mills under its charter. The Charter authorizes the Operating and Capital Improvement millages. The City of Pontiac has permission to levy an additional 7.3172 mills should the voters approve an amendment to the city charter and override the Headlee Amendment.

The Senior Services levy expires on December 31, 2016 and would need to be renewed by vote of the people.

Because the millage reduction factor for 2016 is not available until May of 2016, the millage rate to support the 2016-17 fiscal year budget cannot be calculated; however, the City is assuming that all millage rates levied by the City will remain constant. The city council will be required to hold a public hearing on the proposed tax rates in June of 2016 before adopting the rates.

## Performance Dashboard

	2013	2014	Trend	Performance
<b>Fiscal Stability</b>				
Annual General Fund expenditures per capita	\$1,281	\$458	-64.3%	Positive
Fund Balance as % of annual General Fund expenditures	1.1%	18.8%	1544.4%	Positive
Unfunded pension & OPEB liability, as a % of annual General Fund revenue	1090%	443%	-59.4%	Positive
Debt burden per capita	\$445	\$439	-1.3%	Positive
Percentage of road funding provided by the General Fund	0.0%	0.0%	#DIV/0!	#DIV/0!
Ratio of pensioners to employees	35.33	32.42	-8.2%	Positive
Number of services delivered via cooperative venture	5	5	0.0%	Neutral
<b>Economic Strength</b>				
% of community with access to high speed broadband	100%	100%	0.0%	Neutral
% of community age 25+ with Bachelor's degree or higher	12%	12%	0.0%	Neutral
Average age of critical infrastructure (years)	8.2	8.3	2.3%	Negative
<b>Public Safety</b>				
Violent crimes per thousand	35	30	-12.0%	Positive
Property crimes per thousand	55	47	-13.4%	Positive
Traffic injuries or fatalities	338	323	-4.4%	Positive
<b>Quality of Life</b>				
Miles of sidewalks and non-motorized paths/trails as a factor of total miles of local/major roads & streets	1.33	1.33	0.0%	Neutral
Percent of General Fund expenditures committed to arts, culture and recreation	0.8%	0.6%	-23.9%	Neutral
Acres of parks per thousand residents	15.4	15.5	0.1%	Neutral
Percent of community being provided with curbside recycling	0%	0%	#DIV/0!	#DIV/0!

## Trends

### General Fund's Revenues, Expenditures, Other Items, Annual Change in Fund Balance, and Fund Balance at the End of the Fiscal Year and Project Fund Balance in Future Years.

Year End 6/30/2016 through 6/30/2018 are estimated. The City's Fund Balance Policy calls for 15% of unassigned fund balance in the General Fund.

<u>Year End</u>	<u>Total Revenues</u>	<u>Total Expenditures</u>	<u>Other Sources (Uses) and Special Items</u>	<u>Change in Fund Balance</u>	<u>Fund Balance (end of year)</u>
6/30/2018	\$ 31,576,889	\$ 30,825,573	\$ (741,516)	\$ 9,800	\$ 9,800,117
6/30/2017	\$ 30,978,034	\$ 30,211,578	\$ (2,572,902)	\$ (1,806,446)	\$ 9,790,317
6/30/2016	\$ 31,891,087	\$ 28,427,993	\$ (2,625,024)	\$ 838,070	\$ 11,596,763
6/30/2015	\$ 33,607,912	\$ 27,561,562	\$ (419,173)	\$ 5,627,177	\$ 10,758,693
6/30/2014	\$ 31,220,024	\$ 27,367,455	\$ 403,864	\$ 4,256,433	\$ 5,131,516
6/30/2013	\$ 32,119,565	\$ 76,744,023	\$ 48,925,135	\$ 4,300,677	\$ 875,083
6/30/2012	\$ 38,709,018	\$ 39,958,067	\$ (2,731,277)	\$ (3,980,326)	\$ (3,425,594)
6/30/2011	\$ 35,632,707	\$ 29,482,321	\$ (1,506,455)	\$ 4,643,931	\$ 554,732
6/30/2010	\$ 37,806,348	\$ 36,994,403	\$ (111,073)	\$ 700,872	\$ (4,089,199)
6/30/2009	\$ 43,473,421	\$ 41,046,081	\$ (209,454)	\$ 2,217,886	\$ (4,790,071)
6/30/2008	\$ 48,826,048	\$ 46,193,123	\$ (3,562,642)	\$ (929,717)	\$ (7,007,957)
6/30/2007	\$ 45,761,033	\$ 47,487,525	\$ (238,545)	\$ (1,965,037)	\$ (6,078,240)
6/30/2006	\$ 47,361,896	\$ 50,110,618	\$ 30,333,066	\$ 27,584,344	\$ (4,113,203)
6/30/2005	\$ 48,936,199	\$ 55,834,525	\$ (3,953,252)	\$ (10,851,578)	\$ (31,697,547)

### Trend of State Equalized Value and Taxable Value in the City of Pontiac and Total Property Taxes Levied by the City across All Funds.

<u>Year</u>	<u>State Equalized Value</u>	<u>Taxable Value</u>
<b>2016</b>	\$ 780,411,200	\$ 685,234,517
<b>2015</b>	\$ 740,671,720	\$ 680,032,000
<b>2014</b>	\$ 700,458,220	\$ 663,762,170
<b>2013</b>	\$ 607,058,490	\$ 574,588,690
<b>2012</b>	\$ 840,440,760	\$ 791,583,260
<b>2011</b>	\$ 980,172,850	\$ 907,996,950
<b>2010</b>	\$ 1,339,878,320	\$ 1,177,478,710
<b>2009</b>	\$ 1,674,413,280	\$ 1,377,212,650
<b>2008</b>	\$ 1,952,517,700	\$ 1,472,949,920
<b>2007</b>	\$ 1,986,819,560	\$ 1,437,075,310
<b>2006</b>	\$ 1,970,814,650	\$ 1,403,513,742
<b>2005</b>	\$ 1,897,656,450	\$ 1,325,354,962



**Summer and Winter Millage Rates for Pontiac Property Owners**

<i>Tax Season</i>	<i>2006</i>	<i>2007</i>	<i>2008</i>	<i>2009</i>	<i>2010</i>
<i>Fiscal Year</i>	<i>FY07</i>	<i>FY08</i>	<i>FY09</i>	<i>FY10</i>	<i>FY11</i>
<b><i>CITY - SUMMER TAX BILL</i></b>					
City Operating	11.2737	11.2737	9.9068	11.2737	11.2737
Capital Improvement	1.4091	1.4091	1.4091	1.4091	1.4091
Refuse Collection	2.8183	2.8183	2.8183	2.8183	2.8183
Debt	2.4700				
<b><i>CITY TOTAL</i></b>	<b>17.9711</b>	<b>15.5011</b>	<b>14.1342</b>	<b>15.5011</b>	<b>15.5011</b>
LIBRARY					
		1.0000	1.0000	1.0000	1.0000
SENIORS					
		0.5000	0.5000	0.5000	0.5000
MINOR RECREATION					
		0.5000			<b>1.5000</b>
POLICE					
		0.8172			
<b><i>TOTAL CITY VOTED</i></b>	<b>-</b>	<b>2.8172</b>	<b>1.5000</b>	<b>1.5000</b>	
SCHOOL DISTRICT					
					18.0000
Operating Nonhomestead	18.0000	18.0000	18.0000	18.0000	2.1800
Debt	1.3500	1.3500	1.7400	1.8500	
STATE EDUCATION TOTAL	6.0000	6.0000	6.0000	6.0000	6.0000
OAKLAND INTERMEDIATE SCHOOL DISTRICT					
Operating	0.2003	0.2003	0.2003	0.2003	0.2003
Special Education	2.5456	2.5456	2.5456	2.5456	2.5456
Vocational Education	0.6231	0.6231	0.6231	0.6231	0.6231
<b>INTERMEDIATE SCHOOL TOTAL</b>	<b>3.3690</b>	<b>3.3690</b>	<b>3.3690</b>	<b>3.3690</b>	<b>3.3690</b>
OAKLAND COMMUNITY COLLEGE					
Operating	1.5844	1.5844	1.5844	1.5844	1.5844
CHAPTER 20 DRAINS					
	-				
COUNTY					
Operating	2.8000	4.1900	4.1900	4.1900	4.1900
CITY LAW SUITS					
ORDERED DEBT					
ORDERED DEBT					
<b><i>TOTAL JULY TAX RATE HOMESTEAD</i></b>	<b>30.2745</b>	<b>30.6217</b>	<b>28.3276</b>	<b>33.9945</b>	<b>30.6445</b>
<b><i>TOTAL JULY TAX RATE NON HOMESTEAD</i></b>	<b>48.2745</b>	<b>48.6217</b>	<b>46.3276</b>	<b>51.9945</b>	<b>48.6445</b>

<i>Tax Season</i>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
<i>Fiscal Year</i>	<b>FY12</b>	<b>FY13</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>
<b>CITY - SUMMER TAX BILL</b>					
City Operating	11.2737	11.2737	11.2737	11.2737	11.2737
Capital Improvement	1.4091	1.4091	1.4091	1.4091	1.4091
Refuse Collection	2.8183	2.8183	2.8183	2.8183	2.8183
Debt					
<b>CITY TOTAL</b>	<b>15.5011</b>	<b>15.5011</b>	<b>15.5011</b>	<b>15.5011</b>	<b>15.5011</b>
LIBRARY	1.0000	1.0000	1.0000	1.0000	1.0000
SENIOR SERVICES	0.5000	0.5000	0.5000	0.5000	0.5000
<b>TOTAL CITY VOTED</b>	<b>1.5000</b>	<b>1.5000</b>	<b>1.5000</b>	<b>1.5000</b>	<b>1.5000</b>
SCHOOL DISTRICT					
Operating Nonhomestead	18.0000	18.0000	18.0000	18.0000	18.0000
Debt	2.2500	3.0500	3.8700	3.8700	-
MESSA Judgment - 2013			0.3071	0.3424	0.3424
STATE EDUCATION TOTAL	6.0000	6.0000	6.0000	6.0000	6.0000
OAKLAND INTERMEDIATE SCHOOL DISTRICT					
Operating	0.2003	0.2003	0.2003	-	0.1999
Special Education	2.5456	2.5456	2.5456	2.5456	2.5420
Vocational Education	0.6231	0.6231	0.6231	0.6231	0.6214
<b>INTERMEDIATE SCHOOL TOTAL</b>	<b>3.3690</b>	<b>3.3690</b>	<b>3.3690</b>	<b>3.1687</b>	<b>3.3633</b>
OAKLAND COMMUNITY COLLEGE					
Operating	1.5844	1.5844	1.5844	1.5844	1.5819
CHAPTER 20 DRAINS					
COUNTY					
Operating	4.1900	4.1900	4.1900	4.1900	4.0900
CITY LAW SUITS					
ORDERED DEBT	0.0470				
ORDERED DEBT	0.0070	0.0542			
<b>TOTAL JULY TAX RATE HOMESTEAD</b>	<b>34.4485</b>	<b>35.2487</b>	<b>36.3216</b>	<b>36.1566</b>	<b>32.3787</b>
<b>TOTAL JULY TAX RATE NON HOMESTEAD</b>	<b>52.4485</b>	<b>53.2487</b>	<b>54.3216</b>	<b>54.1566</b>	<b>50.3787</b>

<i><b>Tax Season</b></i>	<i><b>2006</b></i>	<i><b>2007</b></i>	<i><b>2008</b></i>	<i><b>2009</b></i>	<i><b>2010</b></i>
<i><b>Fiscal Year</b></i>	<i><b>FY07</b></i>	<i><b>FY08</b></i>	<i><b>FY09</b></i>	<i><b>FY10</b></i>	<i><b>FY11</b></i>
<b>WINTER TAX BILL</b>					
COUNTY					
Operating	1.3900				
Parks & Recreation	0.2415	0.2415	0.2415	0.2415	0.2415
Huron Clinton Authority	0.2146	0.2146	0.2146	0.2146	0.2146
SMART	0.5900	0.5900	0.5900	0.5900	0.5900
ZOO AUTHORITY			0.1000	0.1000	0.1000
ART INSTITUTE					
CITY LAW SUITS					
ORDERED DEBT					0.18
ORDERED DEBT					0.04
<b>TOTAL DECEMBER TAX RATE</b>	<b>2.4361</b>	<b>1.0461</b>	<b>1.1461</b>	<b>1.1461</b>	<b>1.3661</b>

<i><b>Tax Season</b></i>	<i><b>2011</b></i>	<i><b>2012</b></i>	<i><b>2013</b></i>	<i><b>2014</b></i>	<i><b>2015</b></i>
<i><b>Fiscal Year</b></i>	<i><b>FY12</b></i>	<i><b>FY13</b></i>	<i><b>FY14</b></i>	<i><b>FY15</b></i>	<i><b>FY16</b></i>
<b>WINTER TAX BILL</b>					
COUNTY					
Operating					
Parks & Recreation	0.2415	0.2415	0.2415	0.2415	0.2410
Huron Clinton Authority	0.2146	0.2146	0.2146	0.2146	0.2146
SMART	0.5900	0.5900	0.5900	1.0000	0.9998
ZOO AUTHORITY	0.1000	0.1000	0.1000	0.1000	0.0998
ART INSTITUTE	0.2000	0.2000	0.2000	0.2000	0.1996
CITY LAW SUITS					
ORDERED DEBT	0.0470				
ORDERED DEBT	0.0070				
<b>TOTAL DECEMBER TAX RATE</b>	<b>1.4001</b>	<b>1.3461</b>	<b>1.3461</b>	<b>1.7561</b>	<b>1.7548</b>

## Budgeted Third Party Services with Direct Cost to the City

The City has contracted with the following vendors to provide the following services to the City:

Vendor	Service	2016-17	2017-18
<b>General Fund</b>			
Oakland County Sheriff	police patrol	\$ 10,929,065	\$ 11,257,237
Oakland County Sheriff	police overtime	\$ 695,196	\$ 716,952
Oakland County Sheriff	police and fire dispatch	\$ 156,983	\$ 163,663
TBD	janitorial - substation	\$ 38,400	\$ 38,400
Waterford Township	fire protection	\$ 6,645,625	\$ 6,978,210
Star EMS	emergency medical service	\$ -	\$ -
Wade Trim	code enforcement	\$ 375,000	\$ 375,000
Wade Trim	planning	\$ 114,000	\$ 114,000
TBS	tree maintenance	\$ 126,500	\$ 127,500
Innovative Software	income tax collection	\$ 340,000	\$ 360,000
Oakland County	assessing	\$ 405,000	\$ 420,000
Plante Moran	accounting	\$ 256,250	\$ 262,655
Plante Moran	budget	\$ 10,000	\$ 10,000
PCM	information technology	\$ 306,000	\$ 310,000
Rehman	external audit	\$ 75,000	\$ 75,000
Giamarco, Mullins & Horton	city attorney	\$ 375,000	\$ 375,000
TBD	janitorial - City Hall	\$ 40,000	\$ 42,000
TBD	salting and plowing - City Hall/Sheriff	\$ 40,000	\$ 45,000
Plunkett Cooney	Bloomfield Park services	\$ 15,000	\$ 15,000
TBD	civil engineering	\$ 216,290	\$ 225,000
Detroit Memorial Park	cemeteries	\$ -	\$ -
TBD	grass cutting, city property	\$ 88,000	\$ 87,100
	<b>GENERAL FUND TOTAL</b>	<b>\$ 21,247,309</b>	<b>\$ 21,997,717</b>
<b>Major and Local Street Funds</b>			
Road Commission for Oakland County	salting and plowing	\$ 225,000	\$ 225,000
TBD	pothole patching	\$ 135,500	\$ 135,500
TBD	storm sewer maintenance	\$ 1,020,000	\$ 1,020,000
TBD	ROW repairs	\$ 136,201	\$ -
TBD	engineering	\$ 125,000	\$ -
TBD	street sweeping	\$ 200,000	\$ 280,000
TDE Group	salting and plowing	\$ 145,000	\$ 155,000
TBD	downtown salting and plowing	\$ 35,000	\$ 35,000
TBD	street light maintenance	\$ 140,000	\$ 135,000
TBD	traffic signal maintenance	\$ 77,000	\$ 75,000
TBD	road striping	\$ 150,000	\$ 150,000
TBD	street and traffic signs	\$ 131,300	\$ 105,000
TBD	trees in ROW	\$ 32,500	\$ 15,000
TBD	grass cutting, right-of-way	\$ 50,000	\$ 42,500
	<b>MAJOR AND LOCAL STREET FUNDS TOTAL</b>	<b>\$ 2,602,501</b>	<b>\$ 2,373,000</b>
<b>Sanitation Fund</b>			
Advanced Disposal	garbage collection	\$ 3,397,500	\$ 3,397,500
	<b>SANITATION FUND TOTAL</b>	<b>\$ 3,397,500</b>	<b>\$ 3,397,500</b>
<b>Building Inspection Fund</b>			
Wade Trim	construction code enforcement	\$ 1,624,558	\$ 1,476,000
	<b>BUILDING INSPECTION FUND TOTAL</b>	<b>\$ 1,624,558</b>	<b>\$ 1,476,000</b>

## Services Provided by other Governments at No Cost to the City

The City has absolved itself of all control over each of the following services which are now provided by the following government agencies. As a result, these services are now provided at no cost to the City. Any questions or concerns about the following services should be directed to the government agency as listed. The City sold its water and sanitary sewer systems to Oakland County.

<b><u>Provider</u></b>	<b><u>Service</u></b>	<b><u>Telephone Number</u></b>
Oakland County	animal control	248-391-4102
Water Resources Commission	soil erosion and sedimentation control	248-858-5389
Water Resources Commission	water and sewer emergencies	248-624-6366
Water Resources Commission	water and sewer services	248-858-1110
Oakland County Clerk	birth and death certificates	248-858-0571
Oakland County	HOME improvement program	248-858-5401
SMART	senior citizen commuter bus service	866-962-5515

## Staffing Levels

The following staffing levels are represented by function in the proposed budget:

Function	Full Time Employees				Part-Time Employees				
	Ended	Amended	Proposed	Proposed	Ended	Amended	Proposed	Proposed	
	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	
City Council	0	0	0	0	7	7	7	7	
City Administrator	2	2	0	0	0	0	0	0	
Mayor	2	3	4	4	0	0	0	0	
Finance/Budget	1	1	2	2	0	0	0	0	
Accounts Payable	1	1	1	1	0	0	0	0	
Income Tax	1	1	1	1	0	0	0	0	
City Clerk	3	3	3	3	0	0	0	0	
Human Resources/Insurance	1	1	2	2	1	1	0	0	
Purchasing	0.6	0.6	0.6	0.6	0	0	0	0	
Risk Management	0.1	0.1	0.1	0.1	0	0	0	0	
Payroll	0.3	0.3	0.3	0.3	0	0	0	0	
Treasurer	3	3	3	3	0	0	0	0	
Building Maintenance	1	1	1	1	0	0	0	0	
Sheriff	1	1	1	1	0	0	0	0	
Crossing Guards	0	0	0	0	3	3	3	3	
Department of Public Works	5	5	5	5	1	1	1	1	
Engineer	1	1	1	1	0	0	0	0	
Redevelopment and Housing	1	2	5	5	0	0	0	0	
Cable	1	1	1	1	0	0	0	0	
Senior Centers	3	3	3	3	0	0	0	0	
<b>Totals:</b>	<b>28</b>	<b>30</b>	<b>34</b>	<b>34</b>	<b>12</b>	<b>12</b>	<b>11</b>	<b>11</b>	
<b>District Court</b>	<b>Totals:</b>	<b>32</b>	<b>32</b>	<b>31</b>	<b>31</b>	<b>2</b>	<b>4</b>	<b>4</b>	<b>4</b>

Beginning July 1, 2016, the position of City Administrator is eliminated from the budget, and the Executive Assistant position was assigned to the Mayor. The positions of Community Development Director, Community Relations Specialist, and Customer Service Representative will join the Community Development Department in Redevelopment and Housing. In addition, the Mayor added an Executive Secretary position in the spring of 2016. The Finance Director is looking to add a full-time position of Budget Analyst to the Finance Department.

# Cost of Employees

## City Employees for 2016-17 Fiscal Year

Finance	Hendricks	City Treasurer	80,000	18,436	98,436	No
Finance	Jimenez	Customer Service Representative	36,101	9,348	45,449	No
Finance	Kosofsky	Income Tax Administrator	60,000	17,361	77,361	No
Finance	McCraw	Customer Service Representative	31,320	11,194	42,514	No
Finance	McKenzie	Purchasing Agent/Fiscal Analyst	50,000	24,081	74,081	No
Finance	Mosley	Human Resources Specialist	60,000	15,782	75,782	No
Finance	Nazarko	Finance Director	120,000	35,516	155,516	No
Finance	Peters	Payables and Receivables Manager	50,000	13,936	63,936	No
Finance	Vacant	Fiscal Analyst	55,000	25,828	80,828	No
Finance	Wilson	Deputy City Treasurer	50,000	11,078	61,078	Yes
Mayor	DiSessa	Deputy Mayor	107,000	44,405	151,405	No
Mayor	Holzer	Executive Assistant	60,000	11,851	71,851	No
Mayor	Ross	Executive Secretary	60,000	11,344	71,344	No
Mayor	Vacant	Community Relations Specialist	50,000	25,081	75,081	No
Mayor	Vacant	Customer Service Representative	31,320	22,290	53,610	No
Mayor	Waterman	Mayor	100,000	14,805	114,805	No
Public Works	Balint	City Engineer	80,000	16,200	96,200	No
Public Works	Brimm	DPW Assistant	38,835	16,439	55,274	No
Public Works	Howard	Senior Center Director	25,056	11,522	36,578	No
Public Works	Jimenez	Right-of-Way Inspector	41,760	27,100	68,860	No
Public Works	Johnson	DPW Assistant	22,620	3,697	26,317	No
Public Works	King	DPW Director	90,000	25,462	115,462	No
Public Works	Robinson	Building Superintendent	70,720	28,398	99,118	Yes
Public Works	Simpson	Senior Center Specialist	18,792	13,654	32,446	No
Public Works	Stevens	Senior Services Provider	20,587	15,494	36,081	No
Public Works	Stewart	Accounting Assistant	50,315	12,894	63,209	Yes
Public Works	Tennille	Customer Service Representative	45,173	14,962	60,135	No
Sheriff	Butler	Crossing Guard	4,000	350	4,350	No
Sheriff	Hardy	Crossing Guard	4,000	350	4,350	No
Sheriff	Reis	Customer Service Representative	45,173	13,361	58,534	No
Sheriff	Vacant	Crossing Guard	4,000	350	4,350	No
					2,742,764	

**50th District Court Employees for 2016-17 Fiscal Year**

<u>Dept.</u>	<u>Last Name</u>	<u>Title</u>	<u>Regular Salary</u>	<u>Fringes</u>	<u>Total Cost</u>	<u>Pension</u>	<u>Retiree Health Care</u>
Court	Adams	Court Clerk	40,302	24,737	65,039	Yes	Yes
Court	Bell	Court Officer	41,743	19,547	61,290	Yes	Yes
Court	Best	Chief Account Clerk	40,776	25,955	66,731	Yes	Yes
Court	Bickerstaff	Part Time	15,600	1,470	17,070	No	No
Court	Chamberlain	Court Clerk	36,259	10,377	46,636	Yes	Yes
Court	Chandler	Court Officer	41,743	19,706	61,449	Yes	Yes
Court	Escobar	Court Clerk I	36,259	9,429	45,688	Yes	Yes
Court	Ewing	Court Warrant Officer	41,743	24,825	66,568	Yes	Yes
Court	Flye	Chief Court Officer	58,444	9,252	67,696	Yes	Yes
Court	Garner	Court Clerk I	36,247	26,056	62,303	Yes	Yes
Court	Gracey	Court Warrant Officer	41,739	19,777	61,516	Yes	Yes
Court	Greer-Alvarez	Chief Probation Officer	61,615	27,212	88,827	Yes	Yes
Court	Gross	District Court Judge	45,724	6,963	52,687	Yes	Yes
Court	Huff	Probation Officer I	51,507	21,079	72,586	Yes	Yes
Court	Ivezaj	Part Time	15,600	1,238	16,838	No	No
Court	Jefferson	Court Clerk	36,811	16,718	53,529	Yes	Yes
Court	King	Compliance Auditor	59,987	5,787	65,774	Yes	Yes
Court	Martinez	District Court Judge	45,724	21,761	67,485	Yes	Yes
Court	Martinez-Orza	Court Clerk	35,182	10,489	45,671	Yes	Yes
Court	Neal	Part Time	15,600	1,238	16,838	No	No
Court	Neill	Court Recorder	49,255	21,523	70,778	Yes	Yes
Court	Nelson	Court Assistant	32,739	9,331	42,070	No	Yes
Court	Perry	Part Time	15,600	1,238	16,838	No	No
Court	Polanco	Court Warrant Officer	41,743	26,452	68,195	Yes	Yes
Court	Powell	Court Clerk	36,120	22,515	58,635	Yes	Yes
Court	Ratliff	Court Clerk I	36,259	15,126	51,385	Yes	Yes
Court	Sellers	Court Secretary	35,725	5,661	41,386	Yes	Yes
Court	Thomas	District Court Judge	45,724	14,111	59,835	Yes	Yes
Court	Thompson	Court Clerk	36,259	11,627	47,886	Yes	Yes
Court	Viazanko	Court Recorder	44,152	7,645	51,797	Yes	Yes
Court	Walker	District Court Judge	45,724	10,631	56,355	Yes	Yes
Court	Ward	Court Administrator	103,000	24,697	127,697	Yes	Yes
Court	Wilkerson	Court Recorder	46,475	10,854	57,329	Yes	Yes
Court	Zanin	Court Officer	41,743	25,722	67,465	Yes	Yes
Court	Vacant	Court Clerk	33,512	20,530	54,042	Yes	Yes
					1,973,914		



**City Employees for 2017-18 Fiscal Year**

<u>Dept.</u>	<u>Last Name</u>	<u>Title</u>	<u>Regular Salary</u>	<u>Fringes</u>	<u>Total Cost</u>	<u>Retiree Health Care</u>
Clerk	Grandison	Deputy City Clerk	51,500	11,655	63,155	No
Clerk	Hawkins	City Clerk	82,400	20,588	102,988	No
Clerk	Wesley	Clerical Assistant	32,136	12,617	44,753	No
Comm. Dev.	Cayton	Cable Director	66,950	30,407	97,357	Yes
Comm. Dev.	Cox	Customer Service Representative	25,708	8,578	34,286	No
Comm. Dev.	Doyle	Deputy Comm. Development Dir.	72,100	29,341	101,441	No
Comm. Dev.	Vacant	Community Development Director	103,000	18,776	121,776	No
Council	Carter	Council person	15,000	1,191	16,191	No
Council	Holland	Council person	15,000	1,191	16,191	No
Council	Pietila	Council person	15,000	1,191	16,191	No
Council	Taylor Burks	Council person	15,000	1,191	16,191	No
Council	Waterman	Council person	15,000	1,191	16,191	No
Council	Williams	Council person	15,000	1,191	16,191	No
Council	Woodward	Council person	15,000	1,191	16,191	No
Finance	Hendricks	City Treasurer	82,400	18,955	101,355	No
Finance	Jimenez	Customer Service Representative	37,042	9,477	46,519	No
Finance	Kosofsky	Income Tax Administrator	61,800	11,183	72,983	No
Finance	McCraw	Customer Service Representative	32,136	9,750	41,886	No
Finance	McKenzie	Purchasing Agent/Fiscal Analyst	51,500	23,774	75,274	No
Finance	Mosley	Human Resources Specialist	61,800	13,635	75,435	No
Finance	Nazarko	Finance Director	123,600	36,287	159,887	No
Finance	Peters	Payables and Receivables Manager	51,500	14,230	65,730	No
Finance	Vacant	Fiscal Analyst	56,650	26,225	82,875	No
Finance	Wilson	Deputy City Treasurer	51,500	18,132	69,632	Yes
Mayor	DiSessa	Deputy Mayor	107,000	52,286	159,286	No
Mayor	Holzer	Executive Assistant	61,800	15,753	77,553	No
Mayor	Ross	Executive Secretary	61,800	11,647	73,447	No
Mayor	Vacant	Community Relations Specialist	51,500	25,456	76,956	No
Mayor	Vacant	Customer Service Representative	32,136	22,563	54,699	No
Mayor	Waterman	Mayor	100,000	14,869	114,869	No
Public Works	Balint	City Engineer	82,400	16,494	98,894	No
Public Works	Brimm	DPW Assistant	40,000	13,729	53,729	No
Public Works	Howard	Senior Center Director	25,708	11,594	37,302	No
Public Works	Jimenez	Right-of-Way Inspector	42,848	27,334	70,182	No
Public Works	Johnson	DPW Assistant	22,620	3,697	26,317	No
Public Works	King	DPW Director	92,700	25,770	118,470	No
Public Works	Robinson	Building Superintendent	72,842	32,115	104,957	Yes
Public Works	Simpson	Senior Center Specialist	19,281	13,704	32,985	No
Public Works	Stevens	Senior Services Provider	21,123	14,842	35,965	No
Public Works	Stewart	Accounting Assistant	51,982	9,343	61,325	Yes
Public Works	Tennille	Customer Service Representative	46,349	13,070	59,419	No
Sheriff	Butler	Crossing Guard	4,000	350	4,350	No
Sheriff	Hardy	Crossing Guard	4,000	350	4,350	No
Sheriff	Reis	Customer Service Representative	46,349	13,041	59,390	No
Sheriff	Vacant	Crossing Guard	4,000	350	4,350	No
					2,799,464	

**50th District Court Employees for 2017-18 Fiscal Year**

<u>Dept.</u>	<u>Last Name</u>	<u>Title</u>	<u>Regular Salary</u>	<u>Fringes</u>	<u>Total Cost</u>	<u>Pension</u>	<u>Retiree Health Care</u>
Court	Adams	Court Clerk	41,512	24,923	66,435	Yes	Yes
Court	Bell	Court Officer	42,996	19,768	62,764	Yes	Yes
Court	Best	Chief Account Clerk	41,999	26,155	68,154	Yes	Yes
Court	Bickerstaff	Part Time	15,600	1,470	17,070	No	No
Court	Chamberlain	Court Clerk	37,347	10,450	47,797	Yes	Yes
Court	Chandler	Court Officer	42,996	19,799	62,795	Yes	Yes
Court	Escobar	Court Clerk I	37,347	9,567	46,914	Yes	Yes
Court	Ewing	Court Warrant Officer	42,996	25,055	68,051	Yes	Yes
Court	Flye	Chief Court Officer	60,198	9,385	69,583	Yes	Yes
Court	Garner	Court Clerk I	37,335	25,433	62,768	Yes	Yes
Court	Gracey	Court Warrant Officer	42,991	19,866	62,857	Yes	Yes
Court	Greer-Alvarez	Chief Probation Officer	63,464	27,504	90,968	Yes	Yes
Court	Gross	District Court Judge	45,724	7,018	52,742	Yes	Yes
Court	Huff	Probation Officer I	53,053	20,309	73,362	Yes	Yes
Court	Ivezaj	Part Time	15,600	1,238	16,838	No	No
Court	Jefferson	Court Clerk	37,916	17,041	54,957	Yes	Yes
Court	King	Compliance Auditor	61,786	5,944	67,730	Yes	Yes
Court	Martinez	District Court Judge	45,724	20,728	66,452	Yes	Yes
Court	Martinez-Orza	Court Clerk	36,238	9,442	45,680	Yes	Yes
Court	Neal	Part Time	15,600	1,238	16,838	No	No
Court	Neill	Court Recorder	50,733	21,790	72,523	Yes	Yes
Court	Nelson	Court Assistant	33,722	9,463	43,185	No	Yes
Court	Perry	Part Time	15,600	1,238	16,838	No	No
Court	Polanco	Court Warrant Officer	42,996	29,842	72,838	Yes	Yes
Court	Powell	Court Clerk	37,204	22,720	59,924	Yes	Yes
Court	Ratliff	Court Clerk I	37,347	19,378	56,725	Yes	Yes
Court	Sellers	Court Secretary	36,797	5,819	42,616	Yes	Yes
Court	Thomas	District Court Judge	45,724	14,226	59,950	Yes	Yes
Court	Thompson	Court Clerk	37,347	11,738	49,085	Yes	Yes
Court	Viazanko	Court Recorder	45,477	6,944	52,421	Yes	Yes
Court	Walker	District Court Judge	45,724	9,772	55,496	Yes	Yes
Court	Ward	Court Administrator	103,000	24,752	127,752	Yes	Yes
Court	Wilkerson	Court Recorder	47,868	11,022	58,890	Yes	Yes
Court	Zanin	Court Officer	42,996	26,030	69,026	Yes	Yes
Court	Vacant	Court Clerk	34,517	20,761	55,278	Yes	Yes
					2,013,302		

Fringes include any overtime that is allocated to a particular employee based on history.

The base pay of city council members is \$15,000 per year. Compensation of the city council and the mayor is established by the Local Officers Compensation Commission which is scheduled to meet on April 18, 2017. Their minutes are available on the City's web site.

The cost to the City of employee health insurance is limited by law. The union employees of the 50th District Court are entitled to full coverage of all insurance costs through June 30, 2016, while all other employees of the City and the non-union employees of the Court whom receive insurance benefits must

share in the cost of the insurance benefits. With the fiscal year beginning July 1, 2016, the Court union employees will be required to share in the cost of health insurance.

## Glossary

**Abate** - To suppress or end a nuisance (such as weed abatement).

**Accrual Basis of Accounting** - A method of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows.

**Activity** - Cost center within a fund or department to which specific expenses are to be allocated.

**Assessed Valuation** - The estimated value placed upon real and personal property by the City Assessor. Assessed value is required to be at 50% of true cash value.

**Annual Appropriation Ordinance** - The final City operating budget as approved by the city council. It reflects the City's operating budget at the beginning of the fiscal year on July 1<sup>st</sup>.

**Appropriations** - Money set aside by formal action by city council for specific governmental expenditures.

**Balanced Budget** - A budget in which revenues are at least equal to expenditures. It refers to a budget that has no budget deficit, but could possibly have a budget surplus.

**Budget Ordinance** - An ordinance adopting and approving a budget for the fiscal year beginning July 1<sup>st</sup>.

**Budgetary Control** - The level at which expenditures cannot legally exceed the appropriated amounts.

**Capital Outlay** - A disbursement of money, which results in the acquisition of or addition to fixed assets. The item must have a minimum purchase price as determined by City management and have a useful life of more than 1 year.

**Census** - The official process of counting the number of people in a country, city, or town and collecting demographic information.

**Contingency** - An estimated amount of funds needed for deficiency or emergency purposes. An annual appropriation to cover short falls in revenue and/or underestimation of expenditures. Under Michigan law, to be used, contingencies must be moved to a more distinctive appropriation by a budget amendment.

**Contractual Services** - Expenditures resulting from services that the City receives from an outside company.

**Debt Service** - The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

**Expenditure** - Represents the money going out from the government to pay for the services or functions and facilities the government provides for its jurisdiction.

**Expense** - The cost of goods delivered and services rendered, whether paid or unpaid in the Enterprise Funds.

**Fund** - An independent fiscal and accounting entity with a self-balancing set of accounts for the purpose of carrying on specific activities or attaining certain objectives.

**Fund Balance** - The excess of an entity's assets over liabilities. A negative fund balance is sometimes called a deficit.

**GAAP** - Abbreviation for Generally Accepted Accounting Principles.

**GASB** - The Governmental Accounting Standards Board, which provides direction in accounting and reporting requirements for units of government. A number following the term indicates the pronouncement.

**Headlee Override** - A Headlee override is a vote by the electors to return the millage to the amount originally authorized via charter, state statute, or a vote of the people, and is necessary to counteract the effects of the Headlee Rollback.

**Headlee Rollback** - A term resulting from the 1978 passage of the Headlee Amendment to the Constitution of the State of Michigan. The Headlee Amendment requires a local unit of government to reduce its millage when annual growth on existing property is greater than the rate of inflation. As a consequence, the local unit's millage rate is "rolled back" so that the resulting growth in property tax revenue, community-wide, is no more than the rate of inflation.

**Legacy Costs** - Costs incurred by the City in prior years under different leadership. These costs consist primarily of obligations to pay health care costs for retirees.

**Liabilities** - Debt or other legal obligations arising out of transactions in the past, which must be liquidated, renewed or refunded at some future date. The term does not include encumbrances.

**Long Term Debt** - Debt with a maturity of more than one year.

**Maturities** - The date on which the principal or stated values of investments or debt obligation mature and may be reclaimed.

**Modified Accrual Basis of Accounting** - Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar obligations, which should be recognized when due.

**Operating Deficit** - An excess of expenditures over revenue for a certain time period such as one fiscal year. The City's fiscal year runs from July 1<sup>st</sup> – June 30<sup>th</sup> each year.

**Ordinance** - A law or rule made by an authority such as a city government.

**Revenue** - The amount of monies available for all of the City's functions.

**Revenue Shortfall** - Projected revenues are less than expected.

**Structural Deficit** – An underlying imbalance in government revenues and expenditures. When this situation exist, operating revenues do not support the cost of operations without one-time revenue sources and results in the current revenue structure (e.g., taxes, fees, and other sources), not being sufficient to maintain services at the current level.

**Property Tax Chargeback** - The amount of uncollected property taxes invoiced by the County Treasurer to the City for uncollected real property taxes at least two years delinquent.

**Property Tax Rate** - The percentage of the value of a property to be paid as a tax. It is also known as a millage rate or mill (which is also one-thousandth of a currency unit). To calculate the property tax, the City will multiply the taxable value of the property by the mill rate and then divide by 1,000. For example, a property with a taxable value of \$50,000 located in a City with a mill rate of 20 mills would have a property tax bill of \$1,000 per year.

**SEV** - Abbreviation for State Equalized Value which is one half of a property's true cash value.

**Taxable Value** - This is a value used as a base for levying property taxes. The increase to taxable value each year is limited to the lesser of the actual market increase, the rate of inflation as established by the inflation rate multiplier, or 5%, whichever is less. When property changes ownership, the value returns to 50% of true cash value.

**Transition Advisory Board** – A four-member board appointed by the governor under Public Act 436 of 2012 that is charged with monitoring the activities and decisions of the city; also referred to as the TAB.

ACCOUNT CLASSIFICATION	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 PROJECTED ACTIVITY	2016-17 MAYOR REC. Y BUDGET	2016-17 COUNCIL ADOPTED BUDGET	2017-18 MAYOR REC. BUDGET
Function: Unclassified							
401	TAXES	19,352,111	18,149,668	19,198,829	18,661,993	18,661,993	18,817,000
450	LICENSES AND PERMITS	2,737,834	575,000	715,000	830,000	830,000	867,000
501	FEDERAL GRANTS	0	0	4,540	0	0	0
539	STATE GRANTS	9,406,715	9,757,084	9,540,000	9,415,000	9,415,000	9,642,000
600	CHARGES FOR SERVICES	601,978	411,260	545,989	465,280	465,280	513,400
655	FINES AND FORFEITS	4,135	156,000	68,000	164,000	164,000	164,000
664	INTEREST AND RENTS	184,283	145,525	167,150	192,641	192,641	221,063
671	OTHER REVENUE	1,320,856	1,627,276	1,651,579	1,249,120	1,249,120	1,352,426
NET OF REVENUES/APPROPRIATIONS - Unclassified		33,607,912	30,821,813	31,891,087	30,978,034	30,978,034	31,576,889
Function: GENERAL GOVERNMENT							
701	PERSONNEL SERVICES	954,029	1,450,736	1,353,151	1,559,687	1,610,735	1,623,911
726	SUPPLIES	159,577	179,924	188,661	173,000	158,000	170,790
800	OTHER SERVICES AND CHARGES	2,020,879	2,559,751	2,435,329	2,655,512	2,372,581	2,905,974
NET OF REVENUES/APPROPRIATIONS - GENERAL GOVERNMENT		(3,134,485)	(4,190,411)	(3,977,141)	(4,388,199)	(4,141,316)	(4,700,675)
Function: PUBLIC SAFETY							
701	PERSONNEL SERVICES	184,428	348,544	90,517	341,211	341,211	352,505
726	SUPPLIES	30,797	3,500	3,500	3,625	3,625	3,125
800	OTHER SERVICES AND CHARGES	19,527,235	18,403,811	18,277,196	18,906,877	18,906,877	19,361,738
970	CAPITAL OUTLAY	10,300	0	0	0	0	0
NET OF REVENUES/APPROPRIATIONS - PUBLIC SAFETY		(19,752,760)	(18,755,855)	(18,371,213)	(19,251,713)	(19,251,713)	(19,717,368)
Function: PUBLIC WORKS							
701	PERSONNEL SERVICES	272,092	320,416	370,404	440,366	440,366	400,141
726	SUPPLIES	4,879	17,056	11,355	6,680	6,680	3,500
800	OTHER SERVICES AND CHARGES	1,025,961	1,135,891	1,091,432	1,476,261	1,476,261	1,359,324
970	CAPITAL OUTLAY	0	106,000	106,000	0	0	0
NET OF REVENUES/APPROPRIATIONS - PUBLIC WORKS		(1,302,932)	(1,579,363)	(1,579,191)	(1,923,307)	(1,923,307)	(1,762,965)
Function: COMMUNITY AND ECONOMIC DEVELOPMENT							
701	PERSONNEL SERVICES	99,692	250,204	237,934	389,636	389,636	386,304
726	SUPPLIES	1,403	9,100	9,100	5,100	5,100	4,600
800	OTHER SERVICES AND CHARGES	781,553	2,005,099	1,819,109	1,890,398	1,890,398	1,669,769
NET OF REVENUES/APPROPRIATIONS - COMMUNITY AND ECONOI		(882,648)	(2,264,403)	(2,066,143)	(2,285,134)	(2,285,134)	(2,060,673)
Function: RECREATION AND CULTURE							
701	PERSONNEL SERVICES	4,704	12,164	12,381	5,587	5,587	6,135
726	SUPPLIES	22,925	37,550	50,050	58,850	55,732	11,000
800	OTHER SERVICES AND CHARGES	120,806	374,051	329,951	525,162	525,162	466,757
NET OF REVENUES/APPROPRIATIONS - RECREATION AND CULT		(148,435)	(423,765)	(392,382)	(589,599)	(586,481)	(483,892)
Function: OTHER FUNCTIONS							
701	PERSONNEL SERVICES	2,340,302	2,042,923	2,041,923	1,773,627	1,773,627	2,100,000
NET OF REVENUES/APPROPRIATIONS - OTHER FUNCTIONS		(2,340,302)	(2,042,923)	(2,041,923)	(1,773,627)	(1,773,627)	(2,100,000)
Function: TRANSFERS (OUT) AND OTHER SOURCES							
699	OPERATING TRANSFERS IN	203,801	240,000	221,066	240,000	240,000	240,000
999	APPROPRIATION (OPERATING) TRANSFER	622,974	2,658,312	2,846,090	2,812,902	2,812,902	981,516
NET OF REVENUES/APPROPRIATIONS - TRANSFERS (OUT) AND		(419,173)	(2,418,312)	(2,625,024)	(2,572,902)	(2,572,902)	(741,516)
NET OF REVENUES/APPROPRIATIONS - FUND 101		5,627,177	(853,219)	838,070	(1,806,447)	(1,556,446)	9,800
BEGINNING FUND BALANCE		5,131,516	10,758,703	10,758,703	11,596,773	11,596,773	10,040,327
ENDING FUND BALANCE		10,758,693	9,905,484	11,596,773	9,790,326	10,040,327	10,050,127

ACCOUNT CLASSIFICATION	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 PROJECTED ACTIVITY	2016-17 MAYOR REC. Y BUDGET	2016-17 COUNCIL ADOPTED BUDGET	2017-18 MAYOR REC. BUDGET
Function: GENERAL GOVERNMENT							
699	OPERATING TRANSFERS IN	0	0	0	250,000	250,000	0
800	OTHER SERVICES AND CHARGES	0	0	0	75,000	75,000	75,000
NET OF REVENUES/APPROPRIATIONS - GENERAL GOVERNMENT		0	0	0	175,000	175,000	(75,000)
NET OF REVENUES/APPROPRIATIONS - FUND 150		0	0	0	175,000	175,000	(75,000)
	BEGINNING FUND BALANCE	0	0	0	0	0	175,000
	ENDING FUND BALANCE	0	0	0	175,000	175,000	100,000



ACCOUNT CLASSIFICATION	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 PROJECTED ACTIVITY	2016-17 MAYOR REC. Y BUDGET	2016-17 COUNCIL ADOPTED BUDGET	2017-18 MAYOR REC. BUDGET
Function: Unclassified							
539	STATE GRANTS	3,376,840	3,460,000	3,718,170	4,038,588	4,038,588	4,463,673
600	CHARGES FOR SERVICES	326	0	170,696	0	0	0
664	INTEREST AND RENTS	1,027	1,000	7,500	1,000	1,000	0
671	OTHER REVENUE	10,912	0	29,242	0	0	0
NET OF REVENUES/APPROPRIATIONS - Unclassified		3,389,105	3,461,000	3,925,608	4,039,588	4,039,588	4,463,673
Function: PUBLIC WORKS							
701	PERSONNEL SERVICES	32,465	121,507	110,483	36,372	36,372	36,706
726	SUPPLIES	195,210	127,199	207,199	220,000	220,000	232,500
800	OTHER SERVICES AND CHARGES	1,783,614	2,170,131	1,806,571	2,009,762	2,009,762	1,931,067
970	CAPITAL OUTLAY	801,699	1,195,241	976,775	6,112,495	6,112,495	1,977,000
NET OF REVENUES/APPROPRIATIONS - PUBLIC WORKS		(2,812,988)	(3,614,078)	(3,101,028)	(8,378,629)	(8,378,629)	(4,177,273)
Function: TRANSFERS (OUT) AND OTHER SOURCES							
699	OPERATING TRANSFERS IN	0	200,000	1,990,000	750,000	750,000	786,000
999	APPROPRIATION (OPERATING) TRANSFER	471,100	471,000	471,000	471,000	471,000	471,000
NET OF REVENUES/APPROPRIATIONS - TRANSFERS (OUT) AND		(471,100)	(271,000)	1,519,000	279,000	279,000	315,000
NET OF REVENUES/APPROPRIATIONS - FUND 202		105,017	(424,078)	2,343,580	(4,060,041)	(4,060,041)	601,400
BEGINNING FUND BALANCE		2,849,210	2,954,230	2,954,230	5,297,810	5,297,810	1,237,769
ENDING FUND BALANCE		2,954,227	2,530,152	5,297,810	1,237,769	1,237,769	1,839,169

ACCOUNT CLASSIFICATION	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 PROJECTED ACTIVITY	2016-17 MAYOR REC. Y BUDGET	2016-17 COUNCIL ADOPTED BUDGET	2017-18 MAYOR REC. BUDGET
Function: Unclassified							
539	STATE GRANTS	1,345,759	1,000,000	1,274,378	1,230,451	1,230,451	1,359,764
664	INTEREST AND RENTS	0	500	7,000	500	500	7,000
NET OF REVENUES/APPROPRIATIONS - Unclassified		1,345,759	1,000,500	1,281,378	1,230,951	1,230,951	1,366,764
Function: PUBLIC WORKS							
701	PERSONNEL SERVICES	33,234	79,089	69,149	39,014	39,014	38,100
726	SUPPLIES	34,785	47,250	61,999	70,000	70,000	72,000
800	OTHER SERVICES AND CHARGES	1,052,850	1,170,310	634,060	1,473,300	1,473,300	1,383,276
970	CAPITAL OUTLAY	161,456	438,262	513,262	1,122,100	1,122,100	1,299,135
NET OF REVENUES/APPROPRIATIONS - PUBLIC WORKS		(1,282,325)	(1,734,911)	(1,278,470)	(2,704,414)	(2,704,414)	(2,792,511)
Function: TRANSFERS (OUT) AND OTHER SOURCES							
699	OPERATING TRANSFERS IN	471,100	471,000	471,000	1,471,000	1,471,000	471,000
NET OF REVENUES/APPROPRIATIONS - TRANSFERS (OUT) AND		471,100	471,000	471,000	1,471,000	1,471,000	471,000
NET OF REVENUES/APPROPRIATIONS - FUND 203		534,534	(263,411)	473,908	(2,463)	(2,463)	(954,747)
BEGINNING FUND BALANCE		1,731,173	2,265,707	2,265,707	2,739,615	2,739,615	2,737,152
ENDING FUND BALANCE		2,265,707	2,002,296	2,739,615	2,737,152	2,737,152	1,782,405

ACCOUNT CLASSIFICATION	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 PROJECTED ACTIVITY	2016-17 MAYOR REC. Y BUDGET	2016-17 COUNCIL ADOPTED BUDGET	2017-18 MAYOR REC. BUDGET
Function: Unclassified							
401	TAXES	303,826	288,516	288,046	288,516	288,516	294,000
664	INTEREST AND RENTS	14,234	10,200	16,000	9,600	9,600	16,000
671	OTHER REVENUE	544	0	400	0	0	0
NET OF REVENUES/APPROPRIATIONS - Unclassified		318,604	298,716	304,446	298,116	298,116	310,000
Function: RECREATION AND CULTURE							
701	PERSONNEL SERVICES	97,196	158,515	137,724	134,339	134,339	137,879
726	SUPPLIES	9,107	21,748	15,888	10,480	10,480	13,000
800	OTHER SERVICES AND CHARGES	198,166	302,082	307,158	170,495	170,495	191,623
970	CAPITAL OUTLAY	327	439,640	439,640	0	0	0
NET OF REVENUES/APPROPRIATIONS - RECREATION AND CULTURE		(304,796)	(921,985)	(900,410)	(315,314)	(315,314)	(342,502)
NET OF REVENUES/APPROPRIATIONS - FUND 212		13,808	(623,269)	(595,964)	(17,198)	(17,198)	(32,502)
BEGINNING FUND BALANCE		994,066	1,007,874	1,007,874	411,910	411,910	394,712
ENDING FUND BALANCE		1,007,874	384,605	411,910	394,712	394,712	362,210

ACCOUNT CLASSIFICATION	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 PROJECTED ACTIVITY	2016-17 MAYOR REC. Y COUNCIL BUDGET	2016-17 ADOPTED BUDGET	2017-18 MAYOR REC. BUDGET
Function: Unclassified							
401	TAXES	159	(250)	(250)	0	0	0
664	INTEREST AND RENTS	693	0	1,100	0	0	0
NET OF REVENUES/APPROPRIATIONS - Unclassified		852	(250)	850	0	0	0
Function: PUBLIC WORKS							
726	SUPPLIES	9,941	20,400	20,400	0	0	0
800	OTHER SERVICES AND CHARGES	137,950	364,156	268,690	100,000	100,000	0
NET OF REVENUES/APPROPRIATIONS - PUBLIC WORKS		(147,891)	(384,556)	(289,090)	(100,000)	(100,000)	0
NET OF REVENUES/APPROPRIATIONS - FUND 213		(147,039)	(384,806)	(288,240)	(100,000)	(100,000)	0
BEGINNING FUND BALANCE		546,212	399,174	399,174	110,934	110,934	10,934
ENDING FUND BALANCE		399,173	14,368	110,934	10,934	10,934	10,934

ACCOUNT CLASSIFICATION	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 PROJECTED ACTIVITY	2016-17 MAYOR REC. Y BUDGET	2016-17 COUNCIL ADOPTED BUDGET	2017-18 MAYOR REC. BUDGET
Function: Unclassified							
401	TAXES	1,485,089	1,495,345	1,529,610	1,545,345	1,545,345	1,550,000
600	CHARGES FOR SERVICES	3,012,738	2,305,000	2,895,141	2,305,000	2,305,000	1,965,000
664	INTEREST AND RENTS	2,728	1,050	7,100	1,050	1,050	7,000
NET OF REVENUES/APPROPRIATIONS - Unclassified		4,500,555	3,801,395	4,431,851	3,851,395	3,851,395	3,522,000
Function: PUBLIC WORKS							
701	PERSONNEL SERVICES	30,068	72,595	45,330	38,189	38,189	38,542
726	SUPPLIES	4,105	6,290	4,290	3,261	3,261	3,290
800	OTHER SERVICES AND CHARGES	3,432,620	4,726,347	4,462,587	4,134,131	4,134,131	4,214,232
NET OF REVENUES/APPROPRIATIONS - PUBLIC WORKS		(3,466,793)	(4,805,232)	(4,512,207)	(4,175,581)	(4,175,581)	(4,256,064)
NET OF REVENUES/APPROPRIATIONS - FUND 226		1,033,762	(1,003,837)	(80,356)	(324,186)	(324,186)	(734,064)
BEGINNING FUND BALANCE		3,747,112	4,780,875	4,780,875	4,700,519	4,700,519	4,376,333
ENDING FUND BALANCE		4,780,874	3,777,038	4,700,519	4,376,333	4,376,333	3,642,269

ACCOUNT CLASSIFICATION	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 PROJECTED ACTIVITY	2016-17 MAYOR REC. Y COUNCIL BUDGET	2016-17 ADOPTED BUDGET	2017-18 MAYOR REC. BUDGET
Function: Unclassified							
600	CHARGES FOR SERVICES	154,867	130,000	165,000	152,000	152,000	180,000
664	INTEREST AND RENTS	1,076	0	3,000	0	0	2,500
NET OF REVENUES/APPROPRIATIONS - Unclassified		155,943	130,000	168,000	152,000	152,000	182,500
Function: GENERAL GOVERNMENT							
701	PERSONNEL SERVICES	87,818	88,837	88,837	94,640	94,640	97,358
726	SUPPLIES	19,937	13,500	13,500	21,208	21,208	18,000
800	OTHER SERVICES AND CHARGES	28,705	84,888	112,015	18,784	18,784	45,299
970	CAPITAL OUTLAY	3,017	788,203	760,000	0	0	0
NET OF REVENUES/APPROPRIATIONS - GENERAL GOVERNMENT		(139,477)	(975,428)	(974,352)	(134,632)	(134,632)	(160,657)
NET OF REVENUES/APPROPRIATIONS - FUND 231		16,466	(845,428)	(806,352)	17,368	17,368	21,843
BEGINNING FUND BALANCE		1,081,441	1,097,907	1,097,907	291,555	291,555	308,923
ENDING FUND BALANCE		1,097,907	252,479	291,555	308,923	308,923	330,766

ACCOUNT CLASSIFICATION	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 PROJECTED ACTIVITY	2016-17 MAYOR REC. Y COUNCIL BUDGET	2016-17 COUNCIL ADOPTED BUDGET	2017-18 MAYOR REC. BUDGET
Function: Unclassified							
401	TAXES	(100,144)	136,223	247,114	204,688	204,688	248,900
600	CHARGES FOR SERVICES	38,000	38,000	38,000	38,000	38,000	38,000
671	OTHER REVENUE	636,712	395,297	293,272	330,882	330,882	89,419
NET OF REVENUES/APPROPRIATIONS - Unclassified		574,568	569,520	578,386	573,570	573,570	376,319
Function: DEBT SERVICE							
990	DEBT SERVICE	1,149,138	569,520	569,520	573,570	573,570	376,319
NET OF REVENUES/APPROPRIATIONS - DEBT SERVICE		(1,149,138)	(569,520)	(569,520)	(573,570)	(573,570)	(376,319)
NET OF REVENUES/APPROPRIATIONS - FUND 239		(574,570)	0	8,866	0	0	0
BEGINNING FUND BALANCE		(568,919)	(1,143,488)	(1,143,488)	(1,134,622)	(1,134,622)	(1,134,622)
ENDING FUND BALANCE		(1,143,489)	(1,143,488)	(1,134,622)	(1,134,622)	(1,134,622)	(1,134,622)

ACCOUNT CLASSIFICATION	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 PROJECTED ACTIVITY	2016-17 MAYOR REC. Y BUDGET	2016-17 COUNCIL ADOPTED BUDGET	2017-18 MAYOR REC. BUDGET
Function: Unclassified							
401	TAXES	1,285,952	1,165,455	1,223,925	1,145,915	1,145,915	1,242,800
671	OTHER REVENUE	100,000	519,948	590,853	622,729	622,729	720,844
NET OF REVENUES/APPROPRIATIONS - Unclassified		1,385,952	1,685,403	1,814,778	1,768,644	1,768,644	1,963,644
Function: TRANSFERS (OUT) AND OTHER SOURCES							
699	OPERATING TRANSFERS IN	548,529	0	0	0	0	0
NET OF REVENUES/APPROPRIATIONS - TRANSFERS (OUT) AND		548,529	0	0	0	0	0
Function: DEBT SERVICE							
990	DEBT SERVICE	1,767,631	1,766,557	1,766,557	1,768,644	1,768,644	1,963,644
NET OF REVENUES/APPROPRIATIONS - DEBT SERVICE		(1,767,631)	(1,766,557)	(1,766,557)	(1,768,644)	(1,768,644)	(1,963,644)
NET OF REVENUES/APPROPRIATIONS - FUND 240		166,850	(81,154)	48,221	0	0	0
BEGINNING FUND BALANCE		(125,941)	40,909	40,909	89,130	89,130	89,130
ENDING FUND BALANCE		40,909	(40,245)	89,130	89,130	89,130	89,130





ACCOUNT CLASSIFICATION	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 PROJECTED ACTIVITY	2016-17 MAYOR REC. Y BUDGET	2016-17 COUNCIL ADOPTED BUDGET	2017-18 MAYOR REC. BUDGET
Function: Unclassified							
401	TAXES	37,362	30,828	30,891	33,220	33,220	33,220
NET OF REVENUES/APPROPRIATIONS - Unclassified		37,362	30,828	30,891	33,220	33,220	33,220
Function: COMMUNITY AND ECONOMIC DEVELOPMENT							
800	OTHER SERVICES AND CHARGES	42,285	231,828	252,769	33,220	33,220	33,220
NET OF REVENUES/APPROPRIATIONS - COMMUNITY AND ECONOI		(42,285)	(231,828)	(252,769)	(33,220)	(33,220)	(33,220)
NET OF REVENUES/APPROPRIATIONS - FUND 243		(4,923)	(201,000)	(221,878)	0	0	0
BEGINNING FUND BALANCE		226,864	221,941	221,941	63	63	63
ENDING FUND BALANCE		221,941	20,941	63	63	63	63

ACCOUNT CLASSIFICATION	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 PROJECTED ACTIVITY	2016-17 MAYOR REC. Y BUDGET	2016-17 COUNCIL ADOPTED BUDGET	2017-18 MAYOR REC. BUDGET
Function: Unclassified							
450	LICENSES AND PERMITS	0	2,935,000	1,981,900	1,825,100	1,825,100	1,977,600
600	CHARGES FOR SERVICES	0	15,000	80,125	15,000	15,000	73,000
664	INTEREST AND RENTS	0	0	200	0	0	250
NET OF REVENUES/APPROPRIATIONS - Unclassified		0	2,950,000	2,062,225	1,840,100	1,840,100	2,050,850
Function: PUBLIC SAFETY							
726	SUPPLIES	0	52,900	45,225	39,500	39,500	49,000
800	OTHER SERVICES AND CHARGES	0	2,836,565	2,135,793	1,913,502	1,913,502	2,018,897
NET OF REVENUES/APPROPRIATIONS - PUBLIC SAFETY		0	(2,889,465)	(2,181,018)	(1,953,002)	(1,953,002)	(2,067,897)
Function: TRANSFERS (OUT) AND OTHER SOURCES							
699	OPERATING TRANSFERS IN	0	40,000	118,793	112,902	112,902	17,400
NET OF REVENUES/APPROPRIATIONS - TRANSFERS (OUT) AND		0	40,000	118,793	112,902	112,902	17,400
NET OF REVENUES/APPROPRIATIONS - FUND 249		0	100,535	0	0	0	353
BEGINNING FUND BALANCE		0	0	0	0	0	0
ENDING FUND BALANCE		0	100,535	0	0	0	353



ACCOUNT CLASSIFICATION	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 PROJECTED ACTIVITY	2016-17 MAYOR REC. Y BUDGET	2016-17 COUNCIL ADOPTED BUDGET	2017-18 MAYOR REC. BUDGET
Function: Unclassified							
501	FEDERAL GRANTS	89,822	0	0	0	0	0
NET OF REVENUES/APPROPRIATIONS - Unclassified		89,822	0	0	0	0	0
Function: COMMUNITY AND ECONOMIC DEVELOPMENT							
800	OTHER SERVICES AND CHARGES	29,000	0	0	0	0	0
NET OF REVENUES/APPROPRIATIONS - COMMUNITY AND ECONOI		(29,000)	0	0	0	0	0
NET OF REVENUES/APPROPRIATIONS - FUND 263		60,822	0	0	0	0	0
BEGINNING FUND BALANCE		(60,822)	0	0	0	0	0
ENDING FUND BALANCE		0	0	0	0	0	0

ACCOUNT CLASSIFICATION	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 PROJECTED ACTIVITY	2016-17 MAYOR REC. Y BUDGET	2016-17 COUNCIL ADOPTED BUDGET	2017-18 MAYOR REC. BUDGET
Function: Unclassified							
655	FINES AND FORFEITS	45,212	40,000	35,837	40,000	40,000	40,000
664	INTEREST AND RENTS	579	0	550	0	0	500
NET OF REVENUES/APPROPRIATIONS - Unclassified		45,791	40,000	36,387	40,000	40,000	40,500
Function: PUBLIC SAFETY							
800	OTHER SERVICES AND CHARGES	54,696	68,000	68,000	68,000	68,000	68,000
NET OF REVENUES/APPROPRIATIONS - PUBLIC SAFETY		(54,696)	(68,000)	(68,000)	(68,000)	(68,000)	(68,000)
NET OF REVENUES/APPROPRIATIONS - FUND 265		(8,905)	(28,000)	(31,613)	(28,000)	(28,000)	(27,500)
BEGINNING FUND BALANCE		275,019	266,114	266,114	234,501	234,501	206,501
ENDING FUND BALANCE		266,114	238,114	234,501	206,501	206,501	179,001

ACCOUNT CLASSIFICATION	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 PROJECTED ACTIVITY	2016-17 MAYOR REC. Y BUDGET	2016-17 COUNCIL ADOPTED BUDGET	2017-18 MAYOR REC. BUDGET
Function: Unclassified							
539	STATE GRANTS	182,896	182,896	182,896	182,896	182,896	182,896
600	CHARGES FOR SERVICES	696,249	788,250	648,250	693,250	693,250	758,700
655	FINES AND FORFEITS	1,110,734	996,715	1,085,215	979,000	979,000	1,025,500
664	INTEREST AND RENTS	2,198	0	1,000	0	0	0
671	OTHER REVENUE	(15,089)	(6,910)	(6,910)	(7,200)	(7,200)	(6,910)
NET OF REVENUES/APPROPRIATIONS - Unclassified		1,976,988	1,960,951	1,910,451	1,847,946	1,847,946	1,960,186
Function: GENERAL GOVERNMENT							
699	OPERATING TRANSFERS IN	0	0	1,027,297	0	0	0
701	PERSONNEL SERVICES	2,083,035	2,268,694	2,353,247	1,971,922	1,971,922	2,037,439
726	SUPPLIES	72,628	95,880	95,880	84,932	84,932	89,800
800	OTHER SERVICES AND CHARGES	449,928	501,188	491,160	513,929	513,929	725,063
970	CAPITAL OUTLAY	8,020	19,501	19,501	22,000	22,000	22,000
999	APPROPRIATION (OPERATING) TRANSFER	23,460	34,000	25,000	50,000	50,000	50,000
NET OF REVENUES/APPROPRIATIONS - GENERAL GOVERNMENT		(2,637,071)	(2,919,263)	(1,957,491)	(2,642,783)	(2,642,783)	(2,924,302)
Function: TRANSFERS (OUT) AND OTHER SOURCES							
699	OPERATING TRANSFERS IN	622,974	958,312	0	800,000	800,000	964,116
NET OF REVENUES/APPROPRIATIONS - TRANSFERS (OUT) AND		622,974	958,312	0	800,000	800,000	964,116
NET OF REVENUES/APPROPRIATIONS - FUND 276		(37,109)	0	(47,040)	5,163	5,163	0
BEGINNING FUND BALANCE		84,144	47,040	47,040	0	0	5,163
ENDING FUND BALANCE		47,035	47,040	0	5,163	5,163	5,163

ACCOUNT CLASSIFICATION	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 PROJECTED ACTIVITY	2016-17 MAYOR REC. Y BUDGET	2016-17 COUNCIL ADOPTED BUDGET	2017-18 MAYOR REC. BUDGET
Function: Unclassified							
539	STATE GRANTS	168,925	190,000	196,066	190,000	190,000	190,000
NET OF REVENUES/APPROPRIATIONS - Unclassified		168,925	190,000	196,066	190,000	190,000	190,000
Function: TRANSFERS (OUT) AND OTHER SOURCES							
999	APPROPRIATION (OPERATING) TRANSFER	168,925	190,000	196,066	190,000	190,000	190,000
NET OF REVENUES/APPROPRIATIONS - TRANSFERS (OUT) AND		(168,925)	(190,000)	(196,066)	(190,000)	(190,000)	(190,000)
NET OF REVENUES/APPROPRIATIONS - FUND 280		0	0	0	0	0	0
BEGINNING FUND BALANCE		0	0	0	0	0	0
ENDING FUND BALANCE		0	0	0	0	0	0



ACCOUNT CLASSIFICATION	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 PROJECTED ACTIVITY	2016-17 MAYOR REC. Y BUDGET	2016-17 COUNCIL ADOPTED BUDGET	2017-18 MAYOR REC. BUDGET
Function: Unclassified							
401	TAXES	812,171	809,155	811,317	809,155	809,155	809,155
600	CHARGES FOR SERVICES	0	170,000	0	170,000	170,000	40,000
664	INTEREST AND RENTS	90	0	5,000	0	0	5,000
671	OTHER REVENUE	0	60,000	0	0	0	0
NET OF REVENUES/APPROPRIATIONS - Unclassified		812,261	1,039,155	816,317	979,155	979,155	854,155
Function: GENERAL GOVERNMENT							
970	CAPITAL OUTLAY	16,375	316,000	316,000	430,000	430,000	45,000
NET OF REVENUES/APPROPRIATIONS - GENERAL GOVERNMENT		(16,375)	(316,000)	(316,000)	(430,000)	(430,000)	(45,000)
Function: PUBLIC SAFETY							
970	CAPITAL OUTLAY	0	125,000	125,000	0	0	0
NET OF REVENUES/APPROPRIATIONS - PUBLIC SAFETY		0	(125,000)	(125,000)	0	0	0
Function: PUBLIC WORKS							
970	CAPITAL OUTLAY	564,240	2,430,260	72,869	786,200	786,200	0
NET OF REVENUES/APPROPRIATIONS - PUBLIC WORKS		(564,240)	(2,430,260)	(72,869)	(786,200)	(786,200)	0
Function: TRANSFERS (OUT) AND OTHER SOURCES							
699	OPERATING TRANSFERS IN	0	1,500,000	0	650,000	650,000	0
999	APPROPRIATION (OPERATING) TRANSFER	0	0	290,000	750,000	750,000	786,000
NET OF REVENUES/APPROPRIATIONS - TRANSFERS (OUT) AND		0	1,500,000	(290,000)	(100,000)	(100,000)	(786,000)
NET OF REVENUES/APPROPRIATIONS - FUND 445		231,646	(332,105)	12,448	(337,045)	(337,045)	23,155
BEGINNING FUND BALANCE		430,323	661,970	661,970	674,418	674,418	337,373
ENDING FUND BALANCE		661,969	329,865	674,418	337,373	337,373	360,528

ACCOUNT CLASSIFICATION	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 PROJECTED ACTIVITY	2016-17 MAYOR REC. Y BUDGET	2016-17 COUNCIL ADOPTED BUDGET	2017-18 MAYOR REC. BUDGET
Function: Unclassified							
401	TAXES	7,015	(1,000)	(1,400)	(1,500)	(1,500)	0
600	CHARGES FOR SERVICES	85,875	85,875	116,684	115,875	115,875	0
664	INTEREST AND RENTS	7,961	0	14,000	7,000	7,000	0
671	OTHER REVENUE	0	0	500	0	0	0
NET OF REVENUES/APPROPRIATIONS - Unclassified		100,851	84,875	129,784	121,375	121,375	0
Function: PUBLIC WORKS							
701	PERSONNEL SERVICES	360,968	0	0	0	0	0
800	OTHER SERVICES AND CHARGES	44,970	45,000	44,970	44,970	44,970	0
NET OF REVENUES/APPROPRIATIONS - PUBLIC WORKS		(405,938)	(45,000)	(44,970)	(44,970)	(44,970)	0
Function: RECREATION AND CULTURE							
800	OTHER SERVICES AND CHARGES	604,890	2,777,940	794,474	2,776,549	2,776,549	0
NET OF REVENUES/APPROPRIATIONS - RECREATION AND CULTURE		(604,890)	(2,777,940)	(794,474)	(2,776,549)	(2,776,549)	0
NET OF REVENUES/APPROPRIATIONS - FUND 585		(909,977)	(2,738,065)	(709,660)	(2,700,144)	(2,700,144)	0
BEGINNING FUND BALANCE		14,734,194	15,929,629	15,929,629	15,219,969	15,219,969	12,519,825
FUND BALANCE ADJUSTMENTS		2,105,412	0	0	0	0	0
ENDING FUND BALANCE		15,929,629	13,191,564	15,219,969	12,519,825	12,519,825	12,519,825

ACCOUNT CLASSIFICATION	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 PROJECTED ACTIVITY	2016-17 MAYOR REC. Y BUDGET	2016-17 COUNCIL ADOPTED BUDGET	2017-18 MAYOR REC. BUDGET
Function: Unclassified							
664	INTEREST AND RENTS	317	0	1,200	0	0	0
671	OTHER REVENUE	36,552	0	0	0	0	0
NET OF REVENUES/APPROPRIATIONS - Unclassified		36,869	0	1,200	0	0	0
Function: OTHER FUNCTIONS							
701	PERSONNEL SERVICES	36,552	0	0	0	0	0
NET OF REVENUES/APPROPRIATIONS - OTHER FUNCTIONS		(36,552)	0	0	0	0	0
NET OF REVENUES/APPROPRIATIONS - FUND 629		317	0	1,200	0	0	0
BEGINNING FUND BALANCE		0	317	317	1,517	1,517	1,517
ENDING FUND BALANCE		317	317	1,517	1,517	1,517	1,517

ACCOUNT CLASSIFICATION	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 PROJECTED ACTIVITY	2016-17 MAYOR REC. Y BUDGET	2016-17 COUNCIL ADOPTED BUDGET	2017-18 MAYOR REC. BUDGET
Function: Unclassified							
664	INTEREST AND RENTS	761	900	2,500	2,500	2,500	3,000
671	OTHER REVENUE	495,751	915,420	546,744	1,162,775	1,162,775	1,539,151
NET OF REVENUES/APPROPRIATIONS - Unclassified		496,512	916,320	549,244	1,165,275	1,165,275	1,542,151
Function: GENERAL GOVERNMENT							
701	PERSONNEL SERVICES	34,474	45,398	43,058	45,352	45,352	46,520
726	SUPPLIES	35	1,100	1,100	100	100	100
800	OTHER SERVICES AND CHARGES	4,400	619	619	611	611	626
NET OF REVENUES/APPROPRIATIONS - GENERAL GOVERNMENT		(38,909)	(47,117)	(44,777)	(46,063)	(46,063)	(47,246)
Function: OTHER FUNCTIONS							
701	PERSONNEL SERVICES	93,752	368,743	(156,205)	617,769	617,769	653,711
800	OTHER SERVICES AND CHARGES	2,189	824,933	(413,983)	885,006	885,006	1,340,440
NET OF REVENUES/APPROPRIATIONS - OTHER FUNCTIONS		(95,941)	(1,193,676)	570,188	(1,502,775)	(1,502,775)	(1,994,151)
NET OF REVENUES/APPROPRIATIONS - FUND 659		361,662	(324,473)	1,074,655	(383,563)	(383,563)	(499,246)
BEGINNING FUND BALANCE		2,284,048	2,645,708	2,645,708	3,720,363	3,720,363	3,336,800
ENDING FUND BALANCE		2,645,710	2,321,235	3,720,363	3,336,800	3,336,800	2,837,554

ACCOUNT CLASSIFICATION	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 PROJECTED ACTIVITY	2016-17 MAYOR REC. Y BUDGET	2016-17 COUNCIL ADOPTED BUDGET	2017-18 MAYOR REC. BUDGET
Function: Unclassified							
664	INTEREST AND RENTS	1,268	1,400	6,000	6,900	6,900	6,000
671	OTHER REVENUE	197,157	476,961	232,386	477,196	477,196	390,000
NET OF REVENUES/APPROPRIATIONS - Unclassified		198,425	478,361	238,386	484,096	484,096	396,000
Function: OTHER FUNCTIONS							
701	PERSONNEL SERVICES	379,812	481,561	546,833	489,323	489,323	519,789
800	OTHER SERVICES AND CHARGES	(433,360)	0	0	0	0	0
NET OF REVENUES/APPROPRIATIONS - OTHER FUNCTIONS		53,548	(481,561)	(546,833)	(489,323)	(489,323)	(519,789)
NET OF REVENUES/APPROPRIATIONS - FUND 677		251,973	(3,200)	(308,447)	(5,227)	(5,227)	(123,789)
BEGINNING FUND BALANCE		469,838	721,811	721,811	413,364	413,364	408,137
ENDING FUND BALANCE		721,811	718,611	413,364	408,137	408,137	284,348
ESTIMATED REVENUES - ALL FUNDS		51,492,383	52,867,899	54,195,491	53,867,367	53,867,367	53,307,367
APPROPRIATIONS - ALL FUNDS		44,927,894	60,873,409	52,484,093	63,434,150	63,184,149	55,097,664
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		6,564,489	(8,005,510)	1,711,398	(9,566,783)	(9,316,782)	(1,790,297)
BEGINNING FUND BALANCE - ALL FUNDS		34,003,036	42,672,956	42,672,956	44,384,354	44,384,354	35,067,572
FUND BALANCE ADJUSTMENTS - ALL FUNDS		2,105,412	0	0	0	0	0
ENDING FUND BALANCE - ALL FUNDS		42,672,937	34,667,446	44,384,354	34,817,571	35,067,572	33,277,275

## Ordinance No. 2336

**An Ordinance to appropriate the sums of money necessary to meet the expenditures set forth in the budget recommended for the operation of the City of Pontiac, Michigan; to defray the debts, expenditures, and liabilities of said City for the fiscal year beginning the first day of July, 2016.**

Whereas, the proposed General Appropriations Act is required to be effective July 1, 2016 so the City can legally operate.

The City of Pontiac Ordains:

### **Section 1. Title.**

This ordinance shall be known as the City of Pontiac 2016-2017 General Appropriations Act.

### **Section 2. Public Hearing on the Budget.**

Pursuant to MCLA 141.412 and .413, notice of a public hearing on the proposed budget was published in The Oakland Press, a newspaper of general circulation on Saturday, June 4, 2016 and a public hearing on the proposed budget was held on Thursday, June 9, 2016.

### **Section 3. Millage Levy, Administration Fee, and Penalties.**

The City Council for the City of Pontiac shall cause to be levied and collected the general property tax on all real and personal property within the City upon the current tax roll an allocated millage of 11.2737 operating; 1.4091 capital improvement; 2.8183 sanitation; .5000 senior services. The City Treasurer is hereby authorized to impose a one percent (1%) property tax administration fee for all property taxes due, and a late penalty charge when applicable, in conformance with Section 44 of Public Act 206 of 1893.

### **Section 4. Adoption of budget by Function.**

The City Council of the City of Pontiac adopts the 2016-2017 fiscal year budgets for the various funds by function. City officials responsible for the expenditures authorized in the budget may expend City funds up to, but not to exceed, the total appropriation authorized for each function.

### **Section 5. Payment of Bills.**

Pursuant to the Local Financial Stability and Choice Act and the Accounting Procedures Manual for Local Governments in Michigan, all claims (bills) against the City shall be, approved by the Finance Director of the City of Pontiac prior to being paid.

**Section 6: Estimated Revenues and Expenditures**--Estimated total revenues and expenditures, including transfers in and out and other sources, for the various funds of the City of Pontiac beginning July 1, 2016 are:

<u>Fund Number</u>	<u>Fund</u>	<u>Revenues/Other</u>	<u>Expenditures/Other</u>
101	General	\$ 31,218,034.00	\$ 32,774,480.00
150	Cemetery Perpetual Care Fund	\$ 250,000.00	\$ 75,000.00
202	Major Street	\$ 4,789,588.00	\$ 8,849,629.00
203	Local Street	\$ 2,701,951.00	\$ 2,704,414.00
212	Senior Activities	\$ 298,116.00	\$ 315,314.00
213	Chapter 20 Drain	\$ -	\$ 100,000.00
226	Sanitation Fund	\$ 3,851,395.00	\$ 4,175,581.00
231	Cable	\$ 152,000.00	\$ 134,632.00
239	TIFA District 2	\$ 573,570.00	\$ 573,570.00
240	TIFA District 3	\$ 1,768,644.00	\$ 1,768,644.00
243	Brownfield Redevelopment Authority	\$ 33,220.00	\$ 33,220.00
249	Building Department	\$ 1,953,002.00	\$ 1,953,002.00
265	Drug Enforcement	\$ 40,000.00	\$ 68,000.00
276	District Court	\$ 2,647,946.00	\$ 2,642,783.00
280	Public Act 48	\$ 190,000.00	\$ 190,000.00
445	Capital Improvement	\$ 1,629,155.00	\$ 1,966,200.00
585	Parking	\$ 121,375.00	\$ 2,821,519.00
659	Insurance	\$ 1,165,275.00	\$ 1,548,838.00
677	Self-Insurance Wk Comp	\$ 484,096.00	\$ 489,323.00

with expenditure authorization by function as herein provided:

### **General Fund -101**

#### ESTIMATED REVENUES

Taxes	18,661,993
Licenses and Permits	830,000
Federal Grants	0
State Grants	9,415,000
Charges for Services	465,280
Fines and Forfeits	164,000
Interest and Rents	192,641
Other Revenue	<u>1,249,120</u>
<b>TOTAL ESTIMATED REVENUES</b>	<b>30,978,034</b>
Transfers In and Other Uses	240,000

#### APPROPRIATIONS

General Government	4,141,316
Public Safety	19,251,713
Public Works	1,923,307
Community and Economic Development	2,285,134
Recreation and Culture	586,481
Other Functions	<u>1,773,627</u>
<b>TOTAL APPROPRIATIONS</b>	<b>29,961,578</b>
Transfers Out and Other Uses	2,812,902

General Fund	NET OF REVENUES/APPROPRIATIONS	(1,556,446)
	Estimated Beginning Fund Balance	11,596,773
	Estimated Ending Fund Balance	10,040,327

**Cemetery Perpetual Care Fund - 150**

ESTIMATED REVENUES

Interest and Rents		0
	TOTAL ESTIMATED REVENUES	0
Transfers In and Other Sources		250,000

APPROPRIATIONS

General Government		75,000
	TOTAL APPROPRIATIONS	75,000
Transfers Out and Other Uses		0

Cemetery Perpetual Care Fund	NET OF REVENUES/APPROPRIATIONS	175,000
	Estimated Beginning Fund Balance	0
	Estimated Ending Fund Balance	175,000

**Major Street Fund - 202**

ESTIMATED REVENUES

State Grants		4,038,588
Interest and Rents		1,000
	TOTAL ESTIMATED REVENUES	4,039,588
Transfers In and Other Sources		750,000

APPROPRIATIONS

Public Works		8,378,629
	TOTAL APPROPRIATIONS	8,378,629
Transfers Out and Other Uses		471,000

Major Street Fund	NET OF REVENUES/APPROPRIATIONS	(4,060,041)
	Estimated Beginning Fund Balance	5,297,810
	Estimated Ending Fund Balance	1,237,769

**Local Street Fund - 203**

ESTIMATED REVENUES

State Grants		1,230,451
Interest and Rents		500
	TOTAL ESTIMATED REVENUES	1,230,951
Transfers In and Other Sources		1,471,000



APPROPRIATIONS		
Public Works		2,704,414
	TOTAL APPROPRIATIONS	2,704,414
Transfers Out and Other Uses		0

	<b>Local Street Fund</b>	<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>(2,463)</b>
		<b>Estimated Beginning Fund Balance</b>	<b>2,739,615</b>
		<b>Estimated Ending Fund Balance</b>	<b>2,737,152</b>

**Senior Activities - 212**

ESTIMATED REVENUES		
Taxes		288,516
Interest and Rents		<u>9,600</u>
	TOTAL ESTIMATED REVENUES	298,116
Transfers In and Other Sources		0

APPROPRIATIONS		
Recreation and Culture		315,314
	TOTAL APPROPRIATIONS	315,314
Transfers Out and Other Uses		0

	<b>Senior Activities Fund</b>	<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>(17,198)</b>
		<b>Estimated Beginning Fund Balance</b>	<b>411,910</b>
		<b>Estimated Ending Fund Balance</b>	<b>394,712</b>

**Chapter 20 Drain Fund - 213**

ESTIMATED REVENUES		
Taxes		<u>0</u>
	TOTAL ESTIMATED REVENUES	0
Transfers In and Other Sources		0

APPROPRIATIONS		
Public Works		100,000
	TOTAL APPROPRIATIONS	100,000
Transfers Out and Other Uses		0

	<b>Chapter 20 Drain Fund</b>	<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>(100,000)</b>
		<b>Estimated Beginning Fund Balance</b>	<b>110,934</b>
		<b>Estimated Ending Fund Balance</b>	<b>10,934</b>

**Sanitation Fund - 226**

ESTIMATED REVENUES

Taxes		1,545,345
Charges for Services		2,305,000
Interest and Rents		<u>1,050</u>
	TOTAL ESTIMATED REVENUES	3,851,395
Transfers In and Other Sources		0

APPROPRIATIONS

Public Works		<u>4,175,581</u>
	TOTAL APPROPRIATIONS	4,175,581
Transfers Out and Other Uses		0

	<b>NET OF</b>	
<b>Sanitation Fund</b>	<b>REVENUES/APPROPRIATIONS</b>	<b>(324,186)</b>
	<b>Estimated Beginning Fund</b>	
	<b>Balance</b>	<b>4,700,519</b>
	<b>Estimated Ending Fund Balance</b>	<b>4,376,333</b>

**Cable Fund - 231**

ESTIMATED REVENUES

Charges for Services		<u>152,000</u>
	TOTAL ESTIMATED REVENUES	152,000
Transfers In and Other Sources		0

APPROPRIATIONS

General Government		<u>134,632</u>
	TOTAL APPROPRIATIONS	134,632
Transfers Out and Other Uses		0

	<b>NET OF</b>	
<b>Cable Fund</b>	<b>REVENUES/APPROPRIATIONS</b>	<b>17,368</b>
	<b>Estimated Beginning Fund</b>	
	<b>Balance</b>	<b>291,555</b>
	<b>Estimated Ending Fund Balance</b>	<b>308,923</b>

**Tax Increment Financing Authority**

**District 2 - 239**

ESTIMATED REVENUES

Taxes		204,688
Charges for Services		38,000
Other Revenue		<u>330,882</u>
	TOTAL ESTIMATED REVENUES	573,570
Transfers In and Other Sources		0

APPROPRIATIONS		
Debt Service		<u>573,570</u>
	TOTAL APPROPRIATIONS	573,570
Transfers Out and Other Uses		0
	<b>NET OF</b>	
<b>Tax Increment Financing District 2 Fund</b>	<b>REVENUES/APPROPRIATIONS</b>	<b>0</b>
	Estimated Beginning Fund Balance	(1,134,622)
	Estimated Ending Fund Balance	(1,134,622)

**Tax Increment Financing Authority**  
**District 3 - 240**

ESTIMATED REVENUES		
Taxes		1,145,915
Other Revenue		<u>622,729</u>
	TOTAL ESTIMATED REVENUES	1,768,644
Transfers In and Other Sources		0

APPROPRIATIONS		
Debt Service		<u>1,768,644</u>
	TOTAL APPROPRIATIONS	1,768,644
Transfers Out and Other Uses		0
	<b>NET OF</b>	
<b>Tax Increment Financing District 3 Fund</b>	<b>REVENUES/APPROPRIATIONS</b>	<b>0</b>
	Estimated Beginning Fund Balance	89,130
	Estimated Ending Fund Balance	89,130

**Brownfield Redevelopment Authority**  
**- 243**

ESTIMATED REVENUES		
Taxes		<u>33,220</u>
	TOTAL ESTIMATED REVENUES	33,220
Transfers In and Other Sources		0

APPROPRIATIONS		
Community and Economic Development		<u>33,220</u>
	TOTAL APPROPRIATIONS	33,220
Transfers Out and Other Uses		0
	<b>NET OF</b>	
<b>Brownfield Redevelopment Authority Fund</b>	<b>REVENUES/APPROPRIATIONS</b>	<b>0</b>
	Estimated Beginning Fund Balance	63
	Estimated Ending Fund Balance	63

### **Building Department Fund - 249**

ESTIMATED REVENUES		
Licenses and Permits		1,825,100
Charges for Services		15,000
Fines and Forfeits		<u>0</u>
	TOTAL ESTIMATED REVENUES	1,840,100
Transfers In and Other Sources		112,902
APPROPRIATIONS		
Public Safety		<u>1,953,002</u>
	TOTAL APPROPRIATIONS	1,953,002
Transfers Out and Other Uses		0
	<b>NET OF</b>	
<b>Building Department Fund</b>	<b>REVENUES/APPROPRIATIONS</b>	<b>0</b>
	<b>Estimated Beginning Fund</b>	
	<b>Balance</b>	<b>0</b>
	<b>Estimated Ending Fund Balance</b>	<b>0</b>

### **Drug Enforcement Fund - 265**

ESTIMATED REVENUES		
Fines and Forfeits		<u>40,000</u>
	TOTAL ESTIMATED REVENUES	40,000
Transfers In and Other Sources		0
APPROPRIATIONS		
Public Safety		<u>68,000</u>
	TOTAL APPROPRIATIONS	68,000
Transfers Out and Other Uses		0
	<b>NET OF</b>	
<b>Drug Enforcement Fund</b>	<b>REVENUES/APPROPRIATIONS</b>	<b>(28,000)</b>
	<b>Estimated Beginning Fund Balance</b>	<b>234,501</b>
	<b>Estimated Ending Fund Balance</b>	<b>206,501</b>

### **District Court Fund - 276**

ESTIMATED REVENUES		
State Grants		182,896
Charges for Services		693,250
Fines and Forfeits		979,000
Other Revenue		<u>(7,200)</u>
	TOTAL ESTIMATED REVENUES	1,847,946
Transfers In and Other Sources		800,000
APPROPRIATIONS		
General Government		<u>2,642,783</u>
	TOTAL APPROPRIATIONS	2,642,783
Transfers Out and Other Uses		0

District Court Fund	<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>5,163</b>
	Estimated Beginning Fund Balance	<b>0</b>
	Estimated Ending Fund Balance	<b>5,163</b>

**PA 48 Telecommunications Fund -  
280**

ESTIMATED REVENUES		
State Grants		<u>190,000</u>
	TOTAL ESTIMATED REVENUES	190,000
Transfers In and Other Sources		0

APPROPRIATIONS		
Public Works		<u>0</u>
	TOTAL APPROPRIATIONS	0
Transfers Out and Other Uses		190,000

<b>PA 48 Telecommunications Fund</b>	<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>0</b>
	Estimated Beginning Fund Balance	<b>0</b>
	Estimated Ending Fund Balance	<b>0</b>

**Capital Improvement Fund - 445**

ESTIMATED REVENUES		
Taxes		809,155
Charges for Services		170,000
Other Revenue		<u>0</u>
	TOTAL ESTIMATED REVENUES	979,155
Transfers In and Other Sources		650,000

APPROPRIATIONS		
General Government		430,000
Public Safety		0
Public Works		<u>786,200</u>
	TOTAL APPROPRIATIONS	1,216,200
Transfers Out and Other Uses		750,000

<b>Capital Improvement Fund</b>	<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>(337,045)</b>
	Estimated Beginning Fund Balance	<b>674,418</b>
	Estimated Ending Fund Balance	<b>337,373</b>

**Parking Fund - 585**

## ESTIMATED REVENUES

Taxes		<b>(1,500)</b>
Charges for Services		115,875
Interest and Rents		<u>7,000</u>

TOTAL ESTIMATED REVENUES		121,375
--------------------------	--	---------

Transfers In and Other Sources		0
--------------------------------	--	---

## APPROPRIATIONS

Public Works		44,970
Recreation and Culture		<u>2,776,549</u>

TOTAL APPROPRIATIONS		2,821,519
----------------------	--	-----------

Transfers Out and Other Uses		0
------------------------------	--	---

	<b>NET OF</b>	
<b>Parking Fund</b>	<b>REVENUES/APPROPRIATIONS</b>	<b>(2,700,144)</b>
	<b>Estimated Beginning Fund Balance</b>	<b>15,219,969</b>
	<b>Estimated Ending Fund Balance</b>	<b>12,519,825</b>

**Insurance Fund - 659**

## ESTIMATED REVENUES

Interest and Rents		2,500
Other Revenue		<u>1,162,775</u>

TOTAL ESTIMATED REVENUES		1,165,275
--------------------------	--	-----------

Transfers In and Other Sources		0
--------------------------------	--	---

## APPROPRIATIONS

General Government		46,063
Other Functions		<u>1,502,775</u>

TOTAL APPROPRIATIONS		1,548,838
----------------------	--	-----------

Transfers Out and Other Uses		0
------------------------------	--	---

	<b>NET OF</b>	
<b>Insurance Fund</b>	<b>REVENUES/APPROPRIATIONS</b>	<b>(383,563)</b>
	<b>Estimated Beginning Net Assets</b>	<b>3,720,363</b>
	<b>Estimated Ending Net Assets</b>	<b>3,336,800</b>

**Self-Insurance Workers'  
Compensation Fund -677**

## ESTIMATED REVENUES

Interest and Rents		6,900
Other Revenue		<u>477,196</u>

TOTAL ESTIMATED REVENUES		484,096
--------------------------	--	---------

Transfers In and Other Sources		0
--------------------------------	--	---

APPROPRIATIONS		
Other Functions		489,323
	TOTAL APPROPRIATIONS	489,323
Transfers Out and Other Uses		0
<b>Self-Insurance Worker's Compensation</b>	<b>NET OF</b>	
<b>Fund</b>	<b>REVENUES/APPROPRIATIONS</b>	<b>(5,227)</b>
	<b>Estimated Beginning Net Assets</b>	<b>413,364</b>
	<b>Estimated Ending Net Assets</b>	<b>408,137</b>

**Section 7. Specific Appropriations.**

There are no specific appropriations contained in the budget.

**Section 8. Periodic Financial Reports.**

The Finance Director shall provide the Mayor and City Council financial reports on a monthly basis.

**Section 9. Budget Monitoring and Amending.**

Whenever it appears to the Mayor that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures will exceed an appropriation upon which appropriations from such fund were based, the Mayor shall present to the Finance Director recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both. The Finance Director is hereby authorized to amend accounts within functions in a fund and among functions in a fund during the fiscal year provided that such amendments do not change the total revenues or total expenditures for the fund as approved by the City Council, including transfers in and out. If the total revenues or the total expenditures, including transfers in and out and other sources and uses within a single fund must be changed, then the Mayor and Finance Director shall present such amendment to the City Council for approval.

**Section 10. Severability.**

If any section, clause, or provision of this Ordinance shall be declared to be unconstitutional, void, illegal, or ineffective by any Court of competent jurisdiction, such section, clause, or provision declared to be unconstitutional, void, or illegal shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force and effect.

**Section 11. Repealer.**

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

**Section 12. Publication.**

The Clerk shall publish this Ordinance in a newspaper of general circulation.

**Section 13. Emergency Declaration and Effective Date.**

This Ordinance is declared an emergency to allow the City to legally spend money after July 1, 2016 and shall be effective immediately upon adoption and approval by the Transition Advisory Board.