

CITY OF PONTIAC VEBA TRUST

October 15, 2021

**RE: City of Pontiac VEBA Trust
Open Enrollment for Retiree Medical / Dental / Vision Benefits**

Dear Pontiac Retiree:

As you know, the City of Pontiac and the City of Pontiac Retired Employees Association (CPREA) entered into a Settlement Agreement. The key terms of the settlement are that the City of Pontiac VEBA Trust (VEBA) was created to provide health care to all eligible City of Pontiac retirees, both Police and Fire and General employees. The Police and Fire VEBA Trust will merge into the VEBA. Further, excess funding from the City of Pontiac General Employees' Retirement System will also be used to fund the VEBA.

Update on the work of the VEBA:

The VEBA Trust was created in March 2020. The VEBA has been conducting meetings since Fall 2020. The VEBA has taken many steps to fulfill requirements of the Settlement Agreement and Trust Agreement. This includes the creation of policies, selection and hiring of certain plan professionals, and other actions designed to implement the provision of retiree health care benefits to eligible City of Pontiac retirees.

The VEBA hired BeneSys, Inc. ("BeneSys") to act as the Third Party Administrator for the VEBA Trust. BeneSys serves as the third party administrator for numerous pension systems and retiree health care trusts, including the Pontiac Police & Fire Retirement System and Pontiac Police & Fire VEBA Trust. Communications to the VEBA can be mailed to BeneSys P.O. Box 4565, Troy, MI 48099-4565. VEBA meetings are similarly held at BeneSys: 700 Tower Dr., Ste. 300, Troy, MI 48098. If you receive communications from the VEBA with the above return address, it is being sent by BeneSys, Inc. as the agent of the VEBA.

The VEBA selected Manquen Vance as Insurance Agent:

Additionally, the VEBA selected Manquen Vance as the agent to procure medical, prescription, dental, and vision benefits pursuant to the terms of the CPREA v. City of Pontiac Settlement Agreement. Manquen Vance is a firm located in Troy, Michigan, which implements retiree health care benefits for many retiree health plans and municipal entities in Michigan.

On September 27, 2021, the VEBA resolved to select Manquen Vance to implement the provision of Blue Cross Blue Shield of Michigan medical plan benefits with an enhanced prescription drug formulary (this includes vision) and Delta Dental plan benefits and to initiate the open enrollment process with a goal of providing benefits effective February 1, 2022.

Manquen Vance and BeneSys are working with the VEBA and other plan professionals to enroll retirees for coverage.

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Health Insurance Enrollment Process:

- **Enrollment Kits:**

In early November, on behalf of the VEBA, Manquen Vance and BeneSys will contact you to enroll in the VEBA. The communication will consist of a packet of forms called an Enrollment Kit and will be distributed via mail, the City of Pontiac website, and <https://www.ourbenefitoffice.com/CityOfPontiac/Benefits> to provide you the necessary details for enrollment. You can fill out the required information on the forms and submit them right away as instructed. You also have the option of attending an enrollment meeting in person or on Zoom to receive information and assistance with the forms.

- **Enrollment Meetings:**

We invite you to attend open house meetings to be held on November 17, 2021 and December 1, 2021 at Bowens Center, 52 Bagley St., Pontiac, MI 48341 via in-person and Zoom. **See attached meeting schedule.** The purpose of these meetings will be to discuss the implementation of retiree health care benefits and to obtain vital information from you in order to expedite the open enrollment process.

Warning: You must make a benefit election during the Open Enrollment period to receive benefits for 2022 by December 10, 2021. If you fail to enroll during the Open Enrollment period, you will not be able to enroll until the following year. Please watch your mail for an Open Enrollment packet to come in early November.

Should you have any questions about this letter please do not hesitate to contact the Eligibility Department at BeneSys at (248) 641-4990.

Very truly yours,

City of Pontiac VEBA Trust

Claudia Filler, Chairperson
Mayor Deirdre Waterman, Vice Chairperson
Lon Britton, Secretary
N.Z. Bryant
Darin Carrington
Walter Moore
Linda D. Watson

Enclosure
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CITY OF PONTIAC VEBA TRUST

MEETING SCHEDULE

OPEN ENROLLMENT FOR RETIREE MEDICAL, DENTAL, AND VISION BENEFITS

November 17, 2021

- Live in person - 10:00 a.m. to 2:00 p.m.

Location: Bowens Center
52 Bagley St.
Pontiac, MI 48341

- Zoom – 4:00 p.m. to 6:00 p.m.

Link: <https://us06web.zoom.us/j/83811618848?pwd=MGpZZk1CaXFhQUtvczBFaU9DTTVhdz09>

Phone: (312) 626-6799
Meeting ID: 838 1161 8848
Passcode: 537645

December 1, 2021

- Zoom – 12:00 p.m. to 2:00 p.m.

Link: <https://us06web.zoom.us/j/89127539721?pwd=cmZoLzluc0k4dW01QU1kcHpGL3pjZz09>

Phone: (312) 626-6799
Meeting ID: 891 2753 9721
Passcode: 525047

- Live in person – 4:00 p.m. to 7:00 p.m.

Location: Bowens Center
52 Bagley St.
Pontiac, MI 48341

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