

**PONTIAC CHARTER REVISION COMMISSION**

**Chair, Tameka Ramsey**  
**Vice Chair, Kermit Williams**  
**Norbert Burrows**  
**Gill Garrett**  
**Bryan Killian**  
**Lucy Payne**  
**Scott Stewart**  
**Bruce Turpin**  
**Jose Ybarra III**



47450 Woodward Ave. Pontiac, MI 48342 Phone: (248) 758-3200 Website: <http://www.pontiac.mi.us>  
Sheila Grandison, MiPMC, Deputy City Clerk

**19<sup>th</sup> Session**  
**MEETING AGENDA**  
**October 26, 2023, at 6:00 p.m.**  
**Meeting Location: City Council Chambers**  
**Pontiac City Hall**  
**47450 Woodward Ave. Pontiac, MI 48342**

- I. Call to Order**
- II. Roll Call**
- III. Authorization to Excuse Commissioners**
- IV. Amendments to and Approval of the Agenda**
- V. Approval of the Minutes**  
October 12, 2023
- VI. Public Comment**
- VII. Schedule Work Session with Sugar Law Firm November 18, 2023**
- VIII. Schedule Additional Meetings**
- IX. Amendments to the 2013 Charter**
- X. Closing Comments**
- XI. Adjournment**

**V.**

# **Minutes**

**Official Proceedings  
2022 Pontiac Charter Revision Commission  
18<sup>th</sup> Session**

**Call to order**

A Meeting of the 2022 Charter Revision Commission of Pontiac, Michigan was called to order by Vice Chair Kermit Williams at the City Hall Council Chambers, 47450 Woodward Ave Pontiac, MI 48342 on Thursday, October 12, 2023, at 6:04 p.m.

**Roll Call**

**Members Present** – Gill Garrett, Bryan Killian, Lucy Payne, Scott Stewart, Bruce Turpin, and Kermit Williams.

A quorum was announced.

**Excuse Commissioners**

23-66            **Motion to excuse Commissioners Chair Tameka Ramsey, Commissioner Norbert Burrows, and Jose Ybarra III for personal reasons.** Moved by Commissioner Stewart and second by Commissioner Garrett.

Ayes: Garrett, Killian, Payne, Stewart, Turpin, and Williams

No: None

**Motion Carried**

**Amendments and or Approval of the Agenda**

23-67            **Motion to approve the agenda.** Moved by Commissioner Garrett and second by Commissioner Killian.

Ayes: Killian, Payne, Stewart, Turpin, Williams, and Garrett

No: None

**Motion Carried**

**Approval of the Minutes**

23-68            **Motion to approve meeting minutes from September 28, 2023.** Moved by Commissioner Garrett and second by Commissioner Stewart.

Ayes: Payne, Stewart, Turpin, Williams, Garrett, and Killian

No: None

**Motion Carried**

**Public Comment – None**

**Amendments to the 2013 Charter**

23-69            **Motion to table Article III Legislative Branch, Chapter 1 -City Council, Section 3.103 – Beginning of Term for further discussion about stagger-terms.** Moved by Commissioner Stewart and second by Commissioner Garrett.

Ayes: Stewart, Turpin, Williams, Garrett, Killian, and Payne

No: None

**Motion Carried**

23-70           **Motion to table Article III, Legislative Branch, Chapter 1 -City Council, Section 3.104 – Organizational Meeting for further discussion.** Moved by Commissioner Stewart and second by Commissioner Garrett.

Ayes: Stewart, Turpin, Williams, Garrett, Killian, and Payne

No: None

**Motion Carried**

23-71           **Motion to table amend Article III, Legislative Branch, Chapter 1 -City Council, Section 3.116 – Relations with Executive Branch for further discussion.** Moved by Commissioner Killian and second by Commissioner Stewart.

Ayes: Williams, Garrett, Killian, and Stewart

No: Turpin, and Payne

**Motion Caried**

23-72           **Motion to amend Article III, Legislative Branch, Chapter 1 -City Council, Section 3.117 – Investigative Powers.** Moved by Commissioner Stewart and second by Commissioner Garrett.

The council may subpoena witness, administer oaths, take testimony, and require the production of evidence in any matter pending before it. To enforce a subpoena or order for production of evidence or to impose any penalty prescribed for failure to obey a subpoena or order, the Council shall apply to the appropriate court and or appropriate board or commission and powering investigative powers to the appropriate board or commission.

Ayes: Williams, Garrett, Killian, Stewart, and Turpin

No: None

**Motion Carried**

Commissioner Payne was absent for the vote.

23-73           **Motion to amend Article III, Legislative Branch, Chapter 1 -City Council, Section 3.118 – Vacancies.** Moved by Commissioner Stewart and second by Commissioner Garrett.

A vacancy on the Council may be filled by appointment of a registered elector of the City or district affected by a majority of Council members remaining. The appointee serves out the unexpired term or until a successor is elected. However, the term of a member may not be extended by resignation and subsequent appointment.

Ayes: Garrett, Killian, Stewart, Turpin and Williams

No: None

**Motion Carried**

Commissioner Payne was absent for the vote.

23-74           **Motion to keep Article III, Legislative Branch, Chapter 1 -City Council, Section 3.119 – Effect of Absences as is.** Moved by Commissioner Garrett and second by Commissioner Stewart.

Ayes: Garrett, Killian, Stewart, Turpin, and Williams

No: None

**Motion Carried**

Commissioner Payne was absent for the vote.



23-75           **Motion to amend Article III, Legislative Branch, Chapter 1 -City Council, Section 3.120 – Control of City Payroll.** Moved by Commissioner Garrett and second by Commissioner Stewart.

No compensation or salary shall be paid to appointees, members of boards or commissions, volunteers, or employees of the City except as approved by the Council, **if it is determined that a violation has occurred of this provision, the monetary amount paid would be refunded from the Mayor's salary no less than two pay periods after the violation has been certified.**

Ayes: Garrett, Killian, Stewart, Turpin, and Williams

No: None

**Motion Carried**

Commissioner Payne was absent for the vote.

23-76           **Motion to keep Article III, Legislative Branch, Chapter 1 -City Council, Section 3.121 – Bonds as is.** Moved by Commissioner Stewart and second by Commissioner Garrett.

Ayes: Killian, Payne, Stewart, Turpin, Williams, and Garrett

No: None

**Motion Carried**

23-77           **Motion to amend Article III, Legislative Branch, Chapter 2-City Clerk, Section 3.201 – Functions and Duties of the Clerk (a.)** Moved by Commissioner Payne and second by Commissioner Stewart.

- (a) The clerk shall be clerk of the council and shall attend all meetings of the council and keep a permanent journal of its proceedings in the English language **and Spanish.**

Ayes: Payne, Stewart, Williams, Garrett, and Killian

No: Turpin

**Motion Carried**

23-78           **Motion after reviewing the City Clerk Section of the Charter, have a formal discussion on a Charter Revision Section added to the Charter itself.** Moved by Commissioner Stewart and second by Commissioner Garrett.

Ayes: Stewart, Turpin, Williams, Garrett, Killian, and Payne

No: None

**Motion Carried**

23-79           **Motion to amend Article III, Legislative Branch, Chapter 2-City Clerk, Section 3.201 – Functions and Duties of the Clerk adding line (k.)** Moved by Commissioner Stewart and second by Commissioner Garrett.

**(k) And the Clerk shall exercise other powers and duties as provided by law, this Charter, Ordinance, or Resolution.**

Ayes: Stewart, Turpin, Williams, Garrett, Killian, and Payne

No: None

**Motion Carried**

23-80            **Motion to keep Article III, Legislative Branch, Chapter 2-City Clerk, Section 3.202 – Chief Assistant Clerk as is.** Moved by Commissioner Stewart and second by Commissioner Killian.

Ayes: Turpin, Williams, Garrett, Killian, Payne, and Stewart

No: None

**Motion Carried**

23-81            **Motion to add Chapter 3 to outline a department for City Council.** Moved by Commissioner Stewart and second by Commissioner Killian.

Ayes: Williams, Garrett, Killian, Payne, Stewart, and Turpin

No: None

**Motion Carried**

**Closing Comments** – Commissioner Gill Garrett, Commissioner Scott Stewart, Commissioner Bryan Killian, Commissioner Bruce Turpin, Commissioner Lucy Payne made closing comments.

**Adjournment**

Vice-Chair Kermit Williams adjourned the meeting at 8:24 p.m.

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Sheila R. Grandison  
Deputy City Clerk