

PONTIAC CHARTER REVISION COMMISSION

Chair, Tameka Ramsey
Vice Chair, Kermit Williams
Norbert Burrows
Gill Garrett
Bryan Killian
Lucy Payne
Scott Stewart
Bruce Turpin
Jose Ybarra III



47450 Woodward Ave. Pontiac, MI 48342 Phone: (248) 758-3200 Website: <http://www.pontiac.mi.us>
Jonathan Starks, MiPMC, Deputy City Clerk

23rd Session

MEETING AGENDA

November 30, 2023, at 6:00 p.m.

Meeting Location: Council Chambers 2nd Floor
Pontiac City Hall
47450 Woodward Ave. Pontiac, MI 48342

- I. Call to Order**
- II. Roll Call**
- III. Authorization to Excuse Commissioners**
- IV. Amendments to and Approval of the Agenda**
- V. Approval of the Minutes**
November 16, 2023
- VI. Public Comment**
- VII. Mayor Tim Greimel Recommendations**
- VIII. Amendments to the 2013 Charter – Start at Article VI, General Provisions, Chapter 1**
Personnel Matters, Section 6.102 -Employee Serving in Management
- IX. Upcoming Meeting Dates – 12/14/2023 at 6:00 p.m.**
- X. Schedule Additional Meeting Dates**
- XI. Closing Comments**
- XII. Adjournment**

V.

MINUTES

November 16, 2023, Draft

**Official Proceedings
2022 Pontiac Charter Revision Commission
22nd Session**

Call to order

A Meeting of the 2022 Charter Revision Commission of Pontiac, Michigan was called to order by Chair Tameka Ramsey at the City Hall Council Chambers, 47450 Woodward Ave Pontiac, MI 48342 on Thursday, November 16, 2023, at 6:00 p.m.

Roll Call

Members Present – Norbert Burrows, Lucy Payne, Tameka Ramsey, Bruce Turpin, and Kermit Williams.

A quorum was announced.

Excuse Commissioners

23-152 **Motion to excuse Commissioners Gill Garrett, Byran Killian, Scott Stewart and Jose Ybarra III for personal reasons.** Moved by Commissioner Williams and second by Commissioner Payne.

Ayes: Payne, Ramsey, Turpin, Williams, and Burrows

No: None

Motion Carried

Amendments and or Approval of the Agenda

23-153 **Motion to add table items from section 4.307, 4.308, 4.504, 5.201, and 5.205 to the agenda.** Moved by Commissioner Williams and second by Commissioner Turpin.

Ayes: Payne, Ramsey, Turpin, Williams, and Burrows

No: None

Motion Carried

23-154 **Motion to approve the agenda as amended.** Moved by Commissioner Williams and second by Commissioner Turpin.

Ayes: Payne, Ramsey, Turpin, Williams, and Burrows

No: None

Motion Carried

Approval of the Minutes

23-155 **Motion to approve meeting minutes from November 9, 2023.** Moved by Commissioner Williams and second by Commissioner Payne.

Ayes: Ramsey, Turpin, Williams, Burrows, and Payne

No: None

Motion Carried

Public Comment – Mayor Tim Greimel shared his point of view and will return with recommendations to the Revision of the City Charter on Section 4.504, 5.201, and 5.205.

Amendments to the 2013 Charter

~~23-156~~ **Motion to amend Article IV Executive Branch, Chapter 3 – Finance Department, Section 4.307 – Assessment Division. (City Assessor)** Moved by Commissioner Williams and second by Commissioner Burrows. Discussion about the title of this section. Commissioner Williams rescind his motion and Commissioner Burrows rescind his second.

Commissioner Gill Garrett arrived at 6:20 p.m.

Commissioner Scott Stewart arrived at 6:25 p.m.

Commissioner Jose Ybarra III arrived at 6:30 p.m.

23-156 **Motion to amend and add language to title in Article IV Executive Branch, Chapter 3 – Finance Department, Section 4.307 – Assessment Division. (City Assessor)** Moved by Commissioner Williams and second by Commissioner Stewart.

Assessment Division, City Assessor or Assessment Services

The City shall maintain a City Assessor, **or the city may contract for assessment services.**

~~A division of Assessment may be created in the Finance Department. The Mayor, with the approval of the Council, may appoint a City Assessor for a term of six (6) years. If such mayoral appointment is not disapproved by the Council within 30 days, the appointment is effective. The City Assessor may be removed by the Mayor for cause only.~~

Ayes: Turpin, Williams, Ybarra III, Burrows, Garrett, Payne, and Sewart

No: Ramsey

Motion Carried

23-157 **Motion to keep Article IV Executive Branch, Chapter 3 – Finance Department, Section 4.308 – Assessor's Duties as is.** Moved by Commissioner Williams and second by Commissioner Stewart.

Ayes: Williams, Ybarra III, Burrows, Garrett, Payne, Ramsey, Stewart, and Turpin

No: None

Motion Carried

23-158 **Motion to keep Article IV Executive Branch, Chapter 3 – Accounting Controls and Audits, Section 5.301 – Accounting as is.** Moved by Commissioner Stewart and second by Commissioner Williams.

Ayes: Ybarra III, Burrows, Garrett, Payne, Ramsey, Stewart, Turpin, and Williams

No: None

Motion Carried

23-159 **Motion to keep Article IV Executive Branch, Chapter 3 – Accounting Controls and Audits, Section 5.302 – Payments as is.** Moved by Commissioner Stewart and second by Commissioner Ybarra III.

Ayes: Burrows, Garrett, Payne, Ramsey, Stewart, Turpin, Williams, and Ybarra III

No: None

Motion Carried

23-160 **Motion to keep Article IV Executive Branch, Chapter 3 – Accounting Controls and Audits, Section 5.303 – Cash Management as is.** Moved by Commissioner Stewart and second by Commissioner Garrett.

Ayes: Garrett, Ramsey, Stewart, Turpin, Williams, Ybarra III, and Burrows
No: Turpin
Abstain: Payne
Motion Carried

23-161 **Motion to keep Article IV Executive Branch, Chapter 3 – Accounting Controls and Audits, Section 5.304 – Establishing Funds as is.** Moved by Commissioner Turpin and second by Commissioner Payne.

Ayes: Payne, Ramsey, Stewart, Turpin, Williams, Ybarra III, Burrows, and Garrett
No: None
Motion Carried

23-162 **Motion to keep Article IV Executive Branch, Chapter 3 – Accounting Controls and Audits, Section 5.305 – Annual Independent Audit as is.** Moved by Commissioner Williams and second by Commissioner Burrows.

Ayes: Payne, Ramsey, Stewart, Turpin, Williams, Ybarra III, Burrows, and Garrett
No: None
Motion Carried

23-163 **Motion to table Article IV Executive Branch, Chapter 4 – Assessment of Taxes, Section 5.401 – Assessment of Property; Subject of Taxation for further discussion.** Moved by Commissioner Williams and second by Commissioner Burrows.

Ayes: Ramsey, Stewart, Turpin, Williams, Ybarra III, Burrows, Garrett, and Payne
No: Payne
Motion Carried

23-164 **Motion to table Chapter 5 and Chapter 6 for further discussion and recommendation from Mayor Tim Greimel.** Moved by Commissioner Stewart and second by Commissioner Williams.

Ayes: Stewart, Turpin, Williams, Ybarra III, Burrows, Garrett, Payne, and Ramsey
No: None
Motion Carried

23-165 **Motion to table Article VI General Provisions, Chapter 1, Section 6.101 -Affirmative Action for further discussion with Sugar Law Firm on Saturday, November 18, 2023, at 9:00 a.m.** Moved by Commissioner Williams and second by Commissioner Stewart.

Ayes: Turpin, Williams, Ybarra III, Burrows, Garrett, Payne, and Stewart
No: Ramsey
Motion Carried

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23-166 **Motion to stop amendments and start at section 6.102 at the next meeting and move on to upcoming meeting dates.** Moved by Commissioner Williams and second by Commissioner Stewart.

Ayes: Williams, Ybarra III, Burrows, Garrett, Payne, Ramsey, Stewart, and Turpin

No: None

Motion Carried

23-167 **Motion to add a meeting on November 30, 2023, at 6:00 p.m.** Moved by Commissioner Stewart and second by Commissioner Williams.

Ayes: Ybarra III, Burrows, Garrett, Payne, Ramsey, Stewart, Turpin, and Williams

No: None

Motion Carried

Closing Comments – Commissioner Lucy Payne, Commissioner Bruce Turpin, Commissioner Jose Ybarra III, and Commissioner Norbert Burrows made closing comments.

Adjournment

Chair Tameka Ramsey adjourned the meeting at 8:28 p.m.

Sheila R. Grandison
Deputy City Clerk