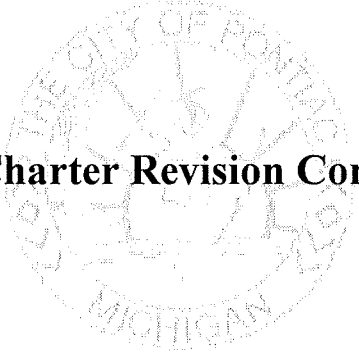




Pontiac Charter Revision Commission

Tameka Ramsey, Chairperson
Kermit Williams, Vice Chairperson
Norbert Burrows
Gill Garrett
Bryan E. Killian

Lucy Payne
Scott Stewart
Bruce Turpin, DDS
Jose Ybarra, III

47450 Woodward Ave. Pontiac, MI 48342 Phone: (248) 758-3200 Website: <http://www.pontiac.mi.us>
Sheila Grandison, MiPMC, Deputy City Clerk

13th Session
MEETING AGENDA
June 22, 2023 at 6:00 p.m.
Meeting Location: City Council Chambers
Pontiac City Hall
47450 Woodward Ave. Pontiac, MI 48342

- I. Call to Order**
- II. Roll Call**
- III. Authorization to Excuse Commissioners**
- IV. Amendments to and Approval of the Agenda**
- V. Approval of the Minutes**
May 25, 2023
- VI. Public Comment**
- VII. Clerk Presentation**
- VIII. Sugar Law Presentation**
- IX. Closing Comments**
- X. Adjournment**

Minutes

**Official Proceedings
2022 Pontiac Charter Revision Commission
12th Session**

Call to order

A Meeting of the 2022 Charter Revision Commission of Pontiac, Michigan was called to order by Vice Chair Kermit Williams at the City Hall Council Chambers, 47450 Woodward Ave Pontiac, MI 48342 on Thursday, May 25, 2023, at 6:24 p.m.

Roll Call

Members Present – Norbert Burrows, Gill Garrett, Brian Killian, Kermit Williams, and Jose Ybarra III

A quorum was announced.

Excuse Commissioners

23-17 **Motion to excuse Commissioners Lucy Payne, Tameka Ramsey, Scott Stewart, and Bruce Turpin for personal reasons.** Moved by Commissioner Garrett and second by Commissioner Ybarra III.

Ayes: Garrett, Killian, Williams, Ybarra III, and Burrows

No: None

Motion Carried

Amendments and or Approval of the Agenda

23-18 **Motion to add communications from Tiffany Tilley, Chief Assistant Clerk.** Moved by Commissioner Ybarra III and second by Commissioner Garrett.

Ayes: Killian, Williams, Ybarra III, Burrows, and Garrett

No: None

Motion Carried

23-19 **Motion to approve the agenda as amended.** Moved by Commissioner Garrett and second by Commissioner Killian.

Ayes: Williams, Ybarra III, Burrows, Garrett, and Killian

No: None

Motion Carried

Approval of the Minutes

23-20 **Motion to approve meeting minutes from April 27, 2023.** Moved by Commissioner Killian and second by Commissioner Ybarra III.

Ayes: Williams, Ybarra III, Burrows, Garrett, and Killian

No: None

Motion Carried

Agenda Items

Subcommittee Reports

1. Rules & Planning – No report
2. Outreach – No report

3. Personnel – No report
4. Research – No report

Commissioners would like for the Personnel Subcommittee to set up training for the Commission.

Discussion

Tiffany Tilley, Chief Assistant Clerk (Agenda add-on)

Public Comment

1. Veronica Taylor
2. Rick David

Closing Comments –Commissioner Jose Ybarra III, Commissioner Norbert Burrows, Commissioner Gill Garrett, Commissioner Brian Killian, and Vice Chair Kermit Williams made closing comments.

Adjournment

Vice Chair Kermit Williams adjourned the meeting at 7:03 p.m.

Sheila R. Grandison
Deputy City Clerk

Clerk Presentation



CHARTER REVISION COMMISSION PRESENTATION

June 22, 2023

Presented by the Office of the City Clerk
Garland Doyle, M.P.A, MiPMC, City Clerk



Agenda

State Law - Act 279 of 1909

Commission's Timeline

Training

Recommendations

The Home Rule City Act (Excerpt) Act 279 of 1909

117.18 Incorporation revision of charter, procedure, commission, advisory vote; incorporation of provision in original charter granted by legislature

Sec. 18. "A proposed revised charter, as originally submitted or resubmitted with amendments, shall be submitted not to exceed 3 times to the qualified electors of the city. If the charter is rejected 3 times, or if no revised charter is adopted during 3 years following the adoption of the proposition to revise, then the charter revision commission shall terminate and cease to exist. A new proposal to revise may be adopted at any time after termination of a charter revision commission."



Commission's Timeline

August 2021 – Pontiac voters approved the following ballot question “Shall the 1982 Charter for the City of Pontiac be revised by a Charter Commission to be selected by the electorate”

According to state law Charter Commissions have three (3) years from the time voters approve a charter revision to revise a charter. This means a charter revision must be approved by August 2024.

Pontiac did not elect Charter Commissioners at the same time the ballot question was approved. Nor did they elect them in November 2021 because the ballot question was approved after the deadline for candidates to file to run for office. Charter Commissioners could not be elected until the next election May 2022.

May 2022 – Special Election
Charter Commissioners elected. Charter Commissioners have until August 2024 to submit a charter revision to the voters for their approval.

June 6, 2022 – The Charter Commission begins meeting to revise the City Charter.

June 2023 – The Charter Commission has been meeting for over a year now.



Commission's Timeline

Next Steps

Prior to submitting a charter revision to the voters, the document must be approved by the Governor.

July - December 2023 – The Charter Commission to work on developing and finalizing a charter revision document.

Jan 2024 – Charter Commission to submit the document to the Governor for her approval. If the document is approved by the Governor, then it can be placed on the ballot at an upcoming election for voters to vote up or down.

Upcoming Elections

May 2024

August 2024



Training

SUGAR LAW CENTER FOR ECONOMIC & SOCIAL JUSTICE

- | | | | |
|----|--|----|--|
| 1) | Overview of the MI Home Rule Cities Act & MI Constitution (local government) | 5) | Conducting Charter Meetings and Evaluating Proposals |
| 2) | Role and Authority of the Charter Commission | 6) | Requirements for Charter Revisions Approval |
| 3) | Charter Revisions and Charter Amendments | 7) | Overcoming Challenges in Your Charter Revision Process |
| 4) | Charter Review Timeline | 8) | Concluding and Winding Down Charter Revision Process an Operations |

Recommendations

Overall Recommendations	Options	
• Attendance is going to be a factor in the success of this Commission. • Increase meeting times to two hours. • Move meetings from monthly to bi-weekly. • Select Trainer • Decide on and approve training dates. • Choose Legal Counsel before they are needed. • Establish additional Community Outreach and Engagement. • Work on the revisions of two Article's per meeting.	• Option A – increase to two meetings in August, two-hour trainings are conducted at each, spending 30-60 mins on new business discussing methods for Revision. This will give Sep. – Dec. to revise Charter. • Option B – increase to two meetings per month. Hold separate meetings for trainings. Have two to three days of training in one week in August. This will still give Sep. – Dec. to revise Charter, and more time during meetings to determine methods for Revision. • Option C – increase meetings to weekly for August, the first two for trainings and the last two for business to determine methods for Revision. Then move to bi-weekly for Sep. – Dec.	Completing revisions by the end of 2023 will give the Commission the needed time to share it with the Community and for the Governor's approval.



Summary

Completing the Charter revisions in 2023 is very feasible if the Charter works together and stays focused. It may seem overwhelming, but it is very doable. With the help of trainers, legal counsel, and support of the Clerk's Office it can get done.

Thank You
