

February 8, 2024, Approved Minutes

**Official Proceedings
2022 Pontiac Charter Revision Commission
31st Session**

Call to order

A Meeting of the 2022 Charter Revision Commission of Pontiac, Michigan was called to order by Vice-Chair Kermit Williams at the City Hall Council Chambers, 47450 Woodward Ave Pontiac, MI 48342 on Thursday, February 8, 2024, at 6:05 p.m.

Roll Call

Members Present – Norbert Burrows, Gill Garrett, Bryan Killian, Lucy Payne, Bruce Turpin, and Kermit Williams.

A quorum was announced.

Excuse Commissioners

24-192 **Motion to excuse Commissioner Tameka Ramsey, Scott Stewart, and Ybarra III for personal reasons.** Moved by Commissioner Killian and second by Commissioner Garrett.

Ayes: Garrett, Killian, Payne, Turpin, Williams, and Burrows

No: None

Motion Carried

Amendments and or Approval of the Agenda

24-193 **Motion to approve the agenda.** Moved by Commissioner Garrett and second by Commissioner Turpin.

Ayes: Killian, Payne, Turpin, Williams, Burrows, and Garrett

No: None

Motion Carried

Minutes

24-194 **Motion to approve the minutes for January 27, 2024, and February 1, 2024.** Moved by Commissioner Killian and second by Commissioner Burrows.

Ayes: Payne, Turpin, Williams, Burrows, Garrett, and Killian

No: None

Motion Carried

Public Comment – None

Amendments to the 2013 Charter

24-195 **Motion to amend Article II, Elections, Section 2.105 (2) – Election Commission.** Moved by Commissioner Garrett and second by Commissioner Killian.

2. ~~City Attorney, A Non-Attorney~~ employee of the city to be appointed by the Mayor.

Ayes: Turpin, Williams, Burrows, Garrett, Killian, and Payne

No: None

February 8, 2024, Approved Minutes

Motion Carried

24-196 **Motion to add last sentence in Article II, Elections, Section 2.105 – Election Commission.** Moved by Commissioner Payne and second by Commissioner Garrett.

~~The City Clerk shall serve as chair of the Election Commission.~~

Ayes: Turpin, Williams, Burrows, Garrett, Killian, and Payne

No: None

Motion Carried

24-197 **Motion to add “census” in Article II, Elections, Section 2.106 – Electoral Districts and Re-Appportionment.** Moved by Commissioner Garrett and second by Commissioner Killian.

In no event shall the population of any district vary by more than 1% from that of any other district, based upon the most recent official United States decennial ~~census~~.

Ayes: Turpin, Williams, Burrows, Garrett, Killian, and Payne

No: None

Motion Carried

24-198 **Motion to strike Article III – Legislative Branch, Chapter 1 – Council, Section 3.102 - District Representation: Term of Office.** Moved by Commissioner Garrett and second by Commissioner Burrows.

Each member of the Council elected under this charter shall serve for (4) years and until a successor qualifies. The Council shall be the sole judge of the ~~election and~~ qualification of its members.

Ayes: Williams, Burrows, Garrett, Killian, Payne, and Turpin

No: None

Motion Carried

24-199 **Motion to strike Article III – Legislative Branch, Chapter 1 – Council, Section 3.105 - Meetings.** Moved by Commissioner Garrett and second by Commissioner Payne.

However, any special meeting at which all members of the Council are present or have given written consent shall be a legal meeting for all purposes set forth in the notice. ~~without such written notice.~~

Ayes: Burrows, Garrett, Killian, Payne, Turpin, and Williams

No: None

Motion Carried

24-200 **Motion to strike Article III – Legislative Branch, Chapter 1 – Council, Section 3.111 – Appointment of the Clerk.** Moved by Commissioner Garrett and second by Commissioner Payne.

The Clerk is removable by five (5) members of the Council. ~~or Council President and three additional members of Council.~~

Ayes: Garrett, Killian, Payne, and Turpin

No: Burrows, and Williams

Motion Carried

February 8, 2024, Approved Minutes

24-201 **Motion to amend Article III – Legislative Branch, Chapter 1 – Council, Section 3.112 (f) – Ordinance Procedure.** Moved by Commissioner Killian and second by Commissioner Garrett.

An emergency ordinance may be adopted on the day it is introduced, publication of a summary thereof before adoption is not required, and an emergency ordinance may be given immediate effect **after posting of a notice of adoption at city hall.**

Ayes: Payne, Ramsey, Stewart, Turpin, and Ybarra III
No: None
Motion Carried

24-202 **Motion to amend Article III – Legislative Branch, Chapter 1 – Council, Section 3.113 – Transfer of City Property: Contracts.** Moved by Commissioner Payne and second by Commissioner Killian.

The City may not sell, lease, exchange, or in any way dispose of any real property of the City **without approval, after public notice and hearing, by resolution of the council.**

Ayes: Killian, Payne, Turpin, Williams, Burrows, and Garrett
No: None
Motion Carried

24-203 **Motion to table Article III – Legislative Branch, Chapter 1 – Council, Section 3.115 – Staff for legal counsel review.** Moved by Commissioner Garrett and second by Commissioner Killian.

Ayes: Turpin, Williams, Burrows, Garrett, and Killian
No: Payne
Motion Carried

24-204 **Motion to amend Article III – Legislative Branch, Chapter 1 – Council, Section 3.117 – Effective of Absences.** Moved by Commissioner Garrett and second by Commissioner Killian.

The Council may subpoena witnesses, administer oaths, take testimony, and require the production of evidence in any matter pending before it. To enforce a subpoena or order for production of evidence or to impose any penalty prescribed for failure to obey a subpoena or order, the Council shall apply to the appropriate court and/or appropriate board or commission and **empowered with** investigative powers to the appropriate board or commission.

Ayes: Turpin, Williams, Burrows, Garrett, Killian, and Payne
No: None
Motion Carried

24-205 **Motion to amend Article III – Legislative Branch, Chapter 1 – Council, Section 3.119 – Investigative Powers.** Moved by Commissioner Garrett and second by Commissioner Killian.

Absence from five (5) regular meetings during one full **calendar** year shall operate to vacate the seat of a Council member, unless the absence is excused by the Council by resolution setting forth the excuse and entered upon the journal.

Ayes: Turpin, Williams, Burrows, Garrett, Killian, and Payne
No: None
Motion Carried

Commented [SS1]: Attorney Comments: Sale or no lease unless required by ordinance? Not all . . . As written, the City may not sell, lease, or exchange or in any way dispose of any real property. What about with vote of electors?

**Review at 2/8 meeting - any proposed language?

Commented [SS2]: Attorney Comments: Sale or no lease unless required by ordinance? Not all . . . As written, the City may not sell, lease, or exchange or in any way dispose of any real property. What about with vote of electors?

**Review at 2/8 meeting - any proposed language?

Commented [SS3]: Attorney Comments: Sale or no lease unless required by ordinance? Not all . . . As written, the City may not sell, lease, or exchange or in any way dispose of any real property. What about with vote of electors?

**Review at 2/8 meeting - any proposed language?

Commented [SS4]: Attorney Comments: Sale or no lease unless required by ordinance? Not all . . . As written, the City may not sell, lease, or exchange or in any way dispose of any real property. What about with vote of electors?

**Review at 2/8 meeting - any proposed language?

February 8, 2024, Approved Minutes

Ayes: Turpin, Williams, Burrows, Garrett, Killian, and Payne
No: None
Motion Carried

24-206 **Motion to amend Article III – Legislative Branch, Chapter 1 – Council, Section 3.201 (i) – Functions and Duties of the Clerk.** Moved by Commissioner Payne and second by Commissioner Garrett.

i) **The clerk shall** ensure safekeeping, retention, and public accessibility of documents in accordance with law.

Ayes: Turpin, Williams, Burrows, Garrett, Killian, and Payne
No: None
Motion Carried

24-207 **Motion to keep Council instead of City Council throughout the whole Charter.** Moved by Commissioner Garrett and second by Commissioner Payne.

Ayes: Garrett, Killian, and Payne
No: Williams, Burrows, and Turpin
Motion Failed

24-208 **Motion to keep City Council instead of Council throughout the whole Charter.** Moved by Commissioner Turpin, and second by Commissioner Burrows.

Ayes: Burrows, Turpin, and Williams
No: Garrett, Killian, and Payne
Motion Failed

24-209 **Recall the motion to keep Council instead of City Council throughout the whole Charter.** Moved by Commissioner Garrett and second by Commissioner Payne.

Ayes: Burrows, Garrett, Payne, Turpin, and Williams
No: Killian
Motion Carried

24-210 **Motion to amend Article IV- Executive Branch, Chapter 1- Mayor, Section 4.101 – The Mayor.** Moved by Commissioner Payne and second by Commissioner Turpin.

a. Shall have established a primary residence in the City for two years immediately preceding the filing deadline for the office and shall maintain a primary ~~Pontiac~~ **City** residence.

Ayes: Garrett, Killian, Payne, Turpin, and Williams
No: Burrows
Motion Carried

24-211 **Motion to amend Article IV- Executive Branch, Chapter 1- Mayor, Section 4.106 – Appointment of Department Heads: Failure to Act on Appointments.** Moved by Commissioner Burrows and second by Commissioner Payne.

Commented [SS5]: Attorney Comments: Sale or no lease unless required by ordinance? Not all . . . As written, the City may not sell, lease, or exchange or in any way dispose of any real property. What about with vote of electors?

****Review at 2/8 meeting - any proposed language?**

February 8, 2024, Approved Minutes

If a mayoral appointment is not ~~dis~~ approved by the Council within 30 calendar days after the submission of the appointment to the Council, then the Mayor ~~have~~ **has** the right to re-submit the approval of denied candidate or bring forth another candidate to Council. ~~The interim appointee may not serve more than 65 days without Council approval.~~

Ayes: Killian, Payne, Turpin, Williams, Burrows, and Garrett

No: None

Motion Carried

24-212 **Motion to amend Article IV- Executive Branch, Chapter 1- Mayor, Section 4.107 c – Duties of Department Heads.** Moved by Commissioner Garrett and second by Commissioner Burrows.

- c. Shall perform **other** duties ~~as~~ consistent with job description.

Ayes: Payne, Turpin, Williams, Burrows, Garrett, and Killian

No: None

Motion Carried

24-213 **Motion to amend Article IV – Executive Branch, Chapter 2, City Attorney, Section 4.202 c – Duties of City Attorney.** Moved by Commissioner Garrett and second by Commissioner Burrows.

- c. May draft ordinance proposals and approve **language** as to form as directed by City Council.

Ayes: Turpin, Williams, Burrows, Garrett, Killian, and Payne

No: None

Motion Carried

24-214 **Motion to amend Article IV – Executive Branch, Chapter 2, City Attorney, Section 4.202 d – Duties of City Attorney.** Moved by Commissioner Garrett and second by Commissioner Turpin.

- d. Preparing and ~~approving~~ **advising on** leases, deeds, contracts, or other papers as may be required by the Mayor, Council, or any department.

Ayes: Turpin, Williams, Burrows, Garrett, and Payne

No: None

Motion Carried

Commissioner Killian was absent for the vote.

24-215 **Motion to amend Article IV – Executive Branch, Chapter 3, Finance Department, Section 4.301 – Finance Department.** Moved by Commissioner Payne and second by Commissioner Burrows.

A Finance Department is created in the executive branch of City government.

The Head of the Finance Department shall have direct supervision over the finance department and the administration of the financial affairs of the City, including **but not limited to** the keeping of accounts and financial records, the collection of taxes, special assessments and other revenue, the communication of financial records to Mayor and Council and such other duties as may be prescribed by ordinance.

Ayes: Turpin, Williams, Burrows, Garrett, Killian, and Payne

February 8, 2024, Approved Minutes

No: None
Motion Carried

24-216 **Motion to amend Article IV – Executive Branch, Chapter 3, Finance Department, Section 4.304 – Centralized Purchasing: Competitive Bidding.** Moved by Commissioner Garrett and second by Commissioner Payne.

The City may contract only with persons or firms that are equal opportunity employers and observe the principles set forth in Section 6.101 of this Charter. The Council shall enact a purchasing ordinance. ~~that ensures competitive bidding for all bids on all goods and services.~~

Ayes: Williams, Burrows, Garrett, Payne, and Turpin
No: Killian
Motion Carried

24-217 **Motion to amend Article IV – Executive Branch, Chapter 3, Finance Department, Section 4.307 – Assessment Division, City Assessor, or Assessment.** Moved by Commissioner Burrows and second by Commissioner Killian.

The City shall ~~maintain~~ **appoint** a City Assessor or the City may contract for assessment services.

Ayes: Burrows, Garrett, Killian, Payne, Turpin, and Williams
No: None
Motion Carried

24-218 **Motion to amend Article V – Financial Procedures, Chapter 1, Budget, Section 5.102 – Mayoral Budget and Appropriation Ordinance.** Moved by Commissioner Garrett and second by Commissioner Payne.

At least ~~thirty (30) sixty (60) days ninety (90) days~~ **seventy-five (75) days** before the end of each fiscal year, the Mayor shall prepare and submit to the Council a proposed annual budget and proposed annual appropriation ordinance for the next fiscal year.

Ayes: Burrows, Garrett, Killian, Payne, Turpin, and Williams
No: None
Motion Carried

24-219 **Motion to amend Article IV- Executive Branch, Chapter 1- Mayor, Section 4.102 b – Duties of the Mayor.** Moved by Commissioner Payne and second by Commissioner Turpin.

- b. Presenting the proposed annual balanced budget at least ~~90 days~~ **75 days** prior to the start of the new fiscal year as provided by ordinance, this Charter and law; and

Ayes: Garrett, Killian, Payne, Turpin, Williams, and Burrows
No: None
Motion Carried

24-220 **Motion to amend Article VI – General Provisions, Chapter 1 – Personnel Matters, Section 6.106 (2) – Conflict of Interest.** Moved by Commissioner Payne and second by Commissioner Burrows.

February 8, 2024, Approved Minutes

(2) Any elective officer, appointee, or employee who has a ~~substantial~~ **1%** financial interest, direct or indirect or by reason of ownership of a ~~substantial~~ **1%** amount of stock in any corporation, in any contract with the City or in the sale of any land, materials, supplies or services to the City or to a contractor supplying the City, shall make known that interest and shall refrain from voting upon or otherwise participating as an elective officer, appointee, or employee in the making or performance of the contract or sale.

Commented [SS6]: Attorney Comment: What is "substantial"? Should be clear, make 1%?

**Review on 2/8

Ayes: Killian, Payne, Turpin, Williams, Burrows, and Garrett

No: None

Motion Carried

24-221 **Motion to table Article VI – General Provisions, Chapter 1 – Personnel Matters, Section 6.106 (b) – Conflict of Interest for legal counsel review.** Moved by Commissioner Killian and second by Commissioner Garrett.

Ayes: Payne, Turpin, Williams, Garrett, and Killian

No: None

Motion Carried

Commissioner Burrows was absent for the vote.

Vice-Chair Kermit Williams recessed at 8:05 p.m.

Meeting reconvened at 8:15 p.m.

24-222 **Motion to accept the concept of the language of the Park Land Charter addition submitted by Councilwoman Kathalee James subject to the legal advice of Mr. Christ.** Moved by Commissioner Garrett and second by Commissioner Payne.

Ayes: Turpin, Williams, Burrows, Garrett, Killian, and Payne

No: None

Motion Carried

24-223 **Motion to amend Article VI – General Provisions, Chapter 4 – Initiative and Referendum, Section 6.403 – Referendum.** Moved by Commissioner Killian and second by Commissioner Garrett.

No ordinance, except an emergency ordinance, shall take effect before 10 days after adoption. If, within these 10 days, ~~400~~ **500** registered electors of the City file with the Clerk a notice in writing of their intention to circulate a petition for referring the ordinance to the electors for their adoption or rejection, then the ordinance does not become effective until 30 days after its adoption.

Ayes: Turpin, Williams, Burrows, Garrett, Killian, and Payne

No: None

Motion Carried

24-224 **Motion to amend Article VI – General Provisions, Chapter 4 – Initiative and Referendum, Section 6.403 – Referendum.** Moved by Commissioner Killian and second by Commissioner Garrett.

February 8, 2024, Approved Minutes

If, within the 30 days, however, petitions protesting the ordinance signed by registered electors of the City equal in number to at least 10% of the electors voting at the preceding City ~~general~~ **presidential** election are presented to the Council, the ordinance is suspended from taking effect.

Ayes: Williams, Burrows, Garrett, Killian, Payne, and Turpin
No: None
Motion Carried

24-225 **Motion to amend Article VI – General Provisions, Chapter 4 – Initiative and Referendum, Section 6.403 – Referendum.** Moved by Commissioner Garrett and second by Commissioner Burrows.

No ordinance, except an emergency ordinance, shall take effect before 10 days after adoption. If, within these 10 days, 100 registered electors of the City file with the Clerk a notice in writing of their intention to circulate a petition for referring the ordinance to the electors for their adoption or rejection, then the ordinance does not become effective until ~~30 days~~ **20-days** after its adoption. If, within these ~~30 days,~~ **20-days,** petitions containing the number of signatures required by this Charter are not filed in accordance with such written notice, the ordinance shall become effective upon the expiration of the ~~30-day~~ **20-day** period. If, within the ~~30 days,~~ **20-days,** however, petitions protesting the ordinance signed by registered electors of the City equal in number to at least 10% of the electors voting at the preceding City general election are presented to the Council, the ordinance is suspended from taking effect.

Ayes: Burrows, Garrett, Payne, Turpin, Williams
No: None
Motion Carried

24-226 **Motion to table Article VI – General Provisions, Chapter 5 – Franchises, Licenses and Permits: Municipal Utilities, Section 6.513 – Restrictions on Transfer of Municipality Owned Utilities for legal counsel review.** Moved by Commissioner Garrett and second by Commissioner Burrows.

Ayes: Burrows, Garrett, Payne, Turpin, and Williams
No: None
Motion Carried
Councilman Killian was absent for the vote.

24-227 **Motion to amend Article VI – General Provisions, Chapter 8 – Boards and Commissions, Section 6.802 – Public Engagement Philosophy.** Moved by Commissioner Garrett and second by Commissioner Payne.

(b) The City of Pontiac ~~shall~~ **may** establish and maintain various Boards and Commissions to advise, assist, and oversee specific areas of municipal governance. These bodies shall serve as essential components of the city's decision-making and policy development process. Boards and Commissions may be established by Ordinance and in accordance with provisions within this Charter.

Ayes: Payne
No: Garrett, Killian, Turpin, Williams, and Burrows
Motion Failed

February 8, 2024, Approved Minutes

24-228 **Motion to amend Article VI – General Provisions, Chapter 8 – Boards and Commissions, Section 6.808 – Youth Commission.** Moved by Commissioner Garrett and second by Commissioner Burrows.

The City Council may establish a Youth Commission by ordinance for individuals between 13-18 years old **at the time of appointment** with appointees with two (2) year terms eligible for reappointment. The purpose of the Youth Commission may be to discuss policy issues that affect youth in the city, inclusive of identifying a youth policy platform, and identifying leadership pathways for youth in city government. Formal roles on the Youth Commission will be rotated every two (2) years.

Ayes: Killian, Payne, Turpin, Williams, Burrows, and Garrett

No: None

Motion Carried

24-229 **Motion to amend Article VI – General Provisions, Chapter 8 – Boards and Commissions, Section 6.809 a – Charter Review Board.** Moved by Commissioner Garrett and second by Commissioner Payne.

(a) The City Council shall establish a Charter Review Board in the first three (3) months following approval of this charter. The Charter Review Board shall be established every five (5) years and at any time the City Council, by a vote of a majority of its members and ordinance, **may** call for such a Board.

Ayes: Payne, Turpin, Williams, Burrows, Garrett, and Killian

No: None

Motion Carried

24-230 **Motion to amend Article VI – General Provisions, Chapter 8 – Boards and Commissions, Section 6.809 e – Charter Review Board.** Moved by Commissioner Garrett and second by Commissioner Burrows.

The Charter Review Board shall report its findings and recommendations regarding revisions to the Charter, if any, within one (1) year of appointment. ~~to the City Council.~~ ~~City~~ Council may, at its discretion, submit any of the proposed amendments, in whole or in part, to a vote of the people in the manner provided for by applicable laws and statutes.

Ayes: Turpin, Williams, Burrows, Garrett, and Payne

No: None

Motion Carried

Commissioner Killian was absent during the vote.

24-231 **Motion to amend Article VII – Ethics and Public Integrity, Chapter 2 – Office of Public Integrity, Section 7.202 a – Appointment, Removal, Term of Office, and Vacancy.** Moved by Commissioner Garrett and second by Commissioner Payne.

The Public Integrity Officer shall be appointed by a majority of Council members **with concurrence of the Mayor in writing within 5 days of Council approval** serving for a term of six (6) years.

Ayes: Turpin, Williams, Burrows, Garrett, Killian, and Payne

No: None

Motion Carried

February 8, 2024, Approved Minutes

24-232 **Motion to amend Article VII – Ethics and Public Integrity, Chapter 3 – Board of Ethics, Section 7.301 d – Board of Ethics Creation and Membership.** Moved by Commissioner Garrett and second by Commissioner Payne.

- a. One (1) shall be appointed by the Election Commission; **by a 4/5 vote of members serving;**

Ayes: Turpin, Williams, Burrows, Garrett, Killian, and Payne

No: None

Motion Carried

24-233 **Motion to amend Article II, Elections, Section 2.107 – Candidates for Nomination.** Moved by Commissioner Garrett and second by Commissioner Payne.

Nominating petitions of a candidate seeking nomination to a City Council at-large seat shall contain the signatures of at least ~~450~~ **250** and not more than ~~250~~ **400** registered electors of the City. Nominating petitions of a candidate for nomination to a City Council district seat shall contain the signatures of at least 100 and not more than 150 registered electors from that district.

Ayes: Burrows, Garrett, Payne, and Turpin

No: Williams, and Killian

Motion Carried

24-234 **Motion to amend Article III – Legislative Branch, Chapter 1 – Council, Section 3.102 - District Representation: Term of Office.** Moved by Commissioner Payne and second by Commissioner Turpin.

The member from each district shall be nominated and elected by the electors of the district. One (1) Council member at-large shall be nominated and elected by the electors of the entire City **except for Council members already serving at the time this Charter is approved in 2024.** To be eligible for the office of Council member for a district, a person must have been a resident of that district in question for one year immediately before the filing deadline for the office. To be eligible for the office of Council member at-large, a person must have been a resident of the City for one year immediately before the filing deadline for the office. Each member of the Council elected under this Charter shall serve for (4) years and until a successor qualifies. The Council shall be the sole judge of the ~~election and~~ qualification of its members.

Ayes: Burrows, Garrett, Killian, Payne, Turpin, and Williams

No: None

Motion Carried

24-235 **Motion to amend Article III – Legislative Branch, Chapter 1 – Council, Section 3.104 – Organizational Meeting.** Moved by Commissioner Payne and second by Commissioner Garrett.

The procedural and organizational rules for the Council shall be established by the Council at that first meeting of the new term. The rules shall establish who presides at meetings of the Council in the absence of the Council President and President ProTem. The rules shall be written and accessible to the **public and may be amended by the majority of Council.**

Ayes: Burrows, Garrett, Killian, Payne, Turpin, and Williams

No: None

Motion Carried

February 8, 2024, Approved Minutes

24-236 **Motion to amend Article III – Legislative Branch, Chapter 1 – Council, Section 3.105 – Meetings.** Moved by Commissioner Payne and second by Commissioner Garrett.

The Council shall meet at such times as prescribed by ordinance or resolution, except that it shall meet regularly not less than twice per month. The Mayor, or any two (2) members of the Council may call special meetings of the Council, posted in accordance with the Michigan Open Meetings Act, and written notice is given to each member, **and to the Mayor and Deputy Mayor**, served personally, electronically, or left at the **individual** place of residence at least eighteen (18) hours prior to the meeting time. However, any special meeting at which all members of the Council are present or have given written consent shall be a legal meeting for all purposes set forth in the notice.

Ayes: Garrett, Payne, Turpin, Williams, and Burrows

No: Killian

Motion Carried

24-237 **Motion to amend Article III – Legislative Branch, Chapter 3 – Department of Council, Section 3.304 a – Accountability and Cooperation.** Moved by Commissioner Garrett and second by Commissioner Payne.

(a) The Department shall be accountable to the Council and shall provide regular reports on the **Department's** activities, budget utilization, and any other relevant matters as required by the Council.

Ayes: Killian, Payne, Turpin, Williams, Burrows, and Garrett

No: None

Motion Carried

24-238 **Motion to amend Article III – Legislative Branch, Chapter 3 – Department of Council, Section 3.305 – Funding.** Moved by Commissioner Killian and second by Commissioner Payne.

The ~~City shall~~ **Council may** allocate sufficient funds in the city budget to ensure the effective functioning of the Department. The Department shall manage its resources efficiently and effectively, ensuring responsible use of public funds.

Ayes: Payne, Turpin, Williams, Burrows, Garrett, and Killian

No: None

Motion Carried

24-239 **Motion to amend Article IV – Executive Branch, Chapter 1 – Mayor, Section 4.102 – Duties of the Mayor.** Moved by Commissioner Garrett and second by Commissioner Burrows.

The Mayor possesses all powers and duties inherent in being the chief executive officer of the executive branch, including, **but not limited to:**

Ayes: Turpin, Williams, Burrows, Garrett, Killian, and Payne

No: None

Motion Carried

24-240 **Motion to have Mr. Christ flesh out language in the transitional provision to have orientation and training for city elected officials.** Moved by Commissioner Payne and second by Commissioner Burrows.

February 8, 2024, Approved Minutes

Ayes: Turpin, Williams, Burrows, Garrett, Killian, and Payne
No: None
Motion Carried

24-241 **Motion to have 2024 Charter instead of 2024 Charter Revision Amendments as the heading of every page of the Charter.** Moved by Commissioner Payne and second by Commissioner Garrett.

Ayes: Turpin, Williams, Burrows, Garrett, Killian, and Payne
No: None
Motion Carried

24-242 **Motion to amend Article V - Financial Procedures, Chapter 4, Assessment of Taxes, Section 5.402 – Board of Review.** Moved by Commissioner Payne and second by Commissioner Burrows.

A majority of the board shall constitute a quorum for the transaction of business, but a less number may adjourn from day to day. The Board of Review shall review and equalize the assessment roll of the City. **With notice to the property owner**, on its own motion, with good cause shown, it may reduce or increase the valuation of any property found on the roll and shall add thereto any taxable property in the City omitted therefrom. The City's Assessor, or their designee, shall attend all meetings of the Board of Review.

Ayes: Williams, Burrows, Garrett, Killian, Payne, and Turpin
No: None
Motion Carried

24-243 **Motion to amend Article VI – General Provisions, Chapter 1, Personnel Matters, Section 6.104 – Vacancy.** Moved by Commissioner Garrett and second by Commissioner Killian.

The position of any elective officer or appointee shall become vacant upon death, resignation, **absences**, permanent disability, removal from City residence or, in the case of a Council member, removal from district residence, or dismissal from the position in any manner authorized by Law and this Charter.

Ayes: Burrows, Garrett, Killian, Payne, Turpin, and Williams
No: None
Motion Carried

24-244 **Motion to amend Article VI – General Provisions, Chapter 5, Franchises, Licenses and Permits: Municipal Utilities, Section 6.511 – Vacancy.** Moved by Commissioner Payne and second by Commissioner Garrett.

The City may, by resolution, require any person or firm holding a franchise from the City to allow the use of its tracks, poles, internet, and wires by any other person or firm to which the City shall grant a franchise, subject to reasonable regulations and upon the payment of a reasonable rental therefor, **to the extent authorize at law.**

Ayes: Burrows, Garrett, Killian, Payne, Turpin, and Williams
No: None
Motion Carried

February 8, 2024, Approved Minutes

24-245 **Motion to amend Article VI – General Provisions, Chapter 6, Separately Incorporated Bodies, Section 6.602 – Conflicts Prohibited.** Moved by Commissioner Payne and second by Commissioner Killian.

No person shall serve on the governing body of any authority or agency referred to in Section 6.601 when a conflict of interest as defined in Section 6.107 of this Charter exists, **except as authorize by law.**

Ayes: Garrett, Killian, Payne, Turpin, Williams, and Burrows

No: None

Motion Carried

24-246 **Motion to move the Saturday, February 10, 2024, meeting from 10:00 a.m. to 9:00 a.m.** Moved by Commissioner Turpin and second by Commissioner Payne.

Ayes: Payne, Turpin, Williams, Burrows, and Garrett

No: None

Abstain: Killian

Motion Carried

Closing Comments – None

Commented [SS7]: Tabled at Dec. 14 meeting - legal interpretation

Adjournment

Vice Chair Kermit Williams adjourned the meeting at 10:54 p.m.

Sheila R. Grandison
Deputy City Clerk