

**Official Proceedings  
2022 Pontiac Charter Revision Commission  
32<sup>nd</sup> Session**

**Call to order**

A Meeting of the 2022 Charter Revision Commission of Pontiac, Michigan was called to order by Vice-Chair Kermit Williams at the City Hall Council Chambers, 47450 Woodward Ave Pontiac, MI 48342 on Saturday, February 10, 2024, at 9:18 a.m.

**Roll Call**

**Members Present** – Norbert Burrows, Lucy Payne, Bruce Turpin, Kermit Williams, and Jose Ybarra III.

A quorum was announced.

**Excuse Commissioners**

24-247        **Motion to excuse Commissioner Gill Garrett, Bryan Killian, Tameka Ramsey, and Scott Stewart for personal reasons.** Moved by Commissioner Ybarra III and second by Commissioner Payne.

Ayes: Payne, Turpin, Williams, Ybarra III, and Burrows

No: None

**Motion Carried**

**Amendments and or Approval of the Agenda**

24-248        **Motion to approved agenda.** Moved by Commissioner Payne and second by Commissioner Ybarra III.

Ayes: Payne, Turpin, Williams, Ybarra III, and Burrows

No: None

**Motion Carried**

**Approval of Minutes**

24-249        **Motion to approve the minutes for February 3, 2024.** Moved by Commissioner Payne and second by Commissioner Ybarra III.

Ayes: Payne, Turpin, Williams, Ybarra III, and Burrows

No: None

**Motion Carried**

**Public Comment** – None

**Amendments to the 2013 Charter**

24-250        **Motion to amend Article III, Legislative Branch, Chapter 1, Council - Section 3.104 – Organizational Meeting.** Moved by Commissioner Payne and second by Commissioner Ybarra III.

The rules shall be written and accessible to the public and may be amended by the majority of Council. The rules shall address Council governance, Council orientation, Council communication and coordination with City administration and such other information Council deems appropriate.

Ayes: Turpin, Williams, Ybarra III, Burrows, and Payne  
No: Killian  
**Motion Carried**

24-251 **Motion to amend Article III, Legislative Branch, Chapter 1, Council - Section 3.113 – Transfer of City Property: Contracts.** Moved by Commissioner Ybarra III and second by Commissioner Turpin.

The city shall not sell, transfer, or divert to any other use park land unless approved by a majority of electors. Park land shall include any public park, public recreation area or public playground area owned by the City, within the City.

Ayes: Turpin, Williams, Ybarra III, Burrows, and Payne  
No: None  
**Motion Carried**

24-252 **Motion to amend Article III, Legislative Branch, Chapter 1, Council - Section 3.115 – Staff.** Moved by Commissioner Burrows and second by Commissioner Payne.

The Council may, within appropriations provided in the budget, appoint staff or contract for services. Staff or persons engaged pursuant to contract serve at the pleasure of the Council and shall take direction from Council and not be under direct supervision of the Mayor, appointee of the Mayor or other staff from the executive branch.

Ayes: Turpin, Williams, Ybarra III, Burrows, and Payne  
No: None  
**Motion Carried**

24-253 **Motion to amend Article VI, General Provisions, Chapter 1, Personnel Matters, Section 6.103 – Local Officers’ Compensation Commission.** Moved by Commissioner Turpin and second by Commissioner Burrows.

Notwithstanding any other provision of this Charter, the compensation of elective officers may be revised pursuant to law by the Local Officers’ Compensation Commission which shall be established by ordinance.

Ayes: Williams, Ybarra III, Burrows, Payne, and Turpin  
No: None  
**Motion Carried**

24-254 **Motion to amend Article VI, General Provisions, Chapter 1, Personnel Matters, Section 6.106 b – Conflict of Interest.** Moved by Commissioner Ybarra III and second by Commissioner Payne.

An elective City officer or an appointee who is a relative of an applicant for employment by the City being the individual’s parent, grandparent, child, grandchild, sibling, or spouse thereof, shall immediately be disqualified from, and shall not participate in any way in, the hiring process for that applicant. After complaint made by any City resident, referred to the Office of Public Integrity, and, if litigated, it is determined by a court of competent jurisdiction, that, in the hiring of any person, this provision was violated, the employment of such person shall be a nullity, and such violation shall be cause for a recall or

dismissal of the City officer or appointee involved. Further, a city officer or appointee violating this provision is guilty of a misdemeanor subject to a fine of \$500.00, or imprisonment of 90 days or both.

Ayes: Ybarra III, Burrows, Payne, Turpin, and Williams

No: None

**Motion Carried**

24-255 **Motion to amend Article VI, General Provisions, Chapter 5, Franchises, Licenses, and Permits: Municipal Utilities, Section 6.513 – Restrictions on Transfer of Municipality Owned Utilities.** Moved by Commissioner Ybarra III and second by Commissioner Payne.

The City may make a contract to purchase, operate and maintain any public utility property for supplying heat, light, power, or water to the City and its inhabitants. No contract to **sell or transfer and City utility** shall bind the City unless a proposition therefor receives the affirmative vote of 3/5 of the electors voting thereon at a regular or special election.

Ayes: Burrows, Payne, Turpin, Williams, and Ybarra III

No: None

**Motion Carried**

24-256 **Motion to amend Article VII, Ethics and Public Integrity, Chapter 2, Office of Public Integrity, Section 7.207 – Funding: Office Staffing.** Moved by Commissioner Ybarra III and second by Commissioner Burrows.

The budget of the Office of Public Integrity shall be separate from the budgets of other City agencies. The Council shall annually appropriate funds **in an amount not less than the budgeted amount for the purchasing department**, sufficient to enable the Office of Public Integrity to fulfill its duties and responsibilities as outlined in this Charter.

Ayes: Payne, Williams, Ybarra III, and Burrows

No: Turpin

**Motion Carried**

24-257 **Motion to amend Article VI, General Provisions, Chapter 1, Personnel Matters, Section 6.108 – Removal for Cause.** Moved by Commissioner Ybarra III and second by Commissioner Turpin.

Any appointee subject to removal for cause may be removed by the appointing authority for lack of qualifications, incompetency, neglect of duties, misconduct, conviction of a felony, or a violation of this Charter. **or any job-related ordinance, rule or regulation.** An appointee may not be removed under this subsection without an opportunity for a public hearing before the appointing authority. A copy of the charges shall be furnished at least 10 days in advance of the hearing.

Ayes: Payne, Turpin, Williams, Ybarra III, and Burrows

No: None

**Motion Carried**

24-258 **Resolution to approve the 2024 Proposed Charter.** Moved by Commissioner Ybarra III, and second by Commissioner Turpin.

February 10, 2024, Approved Minutes

Be It Resolves, the 2022 Pontiac City Charter Revision Commission pass a resolution to approve the 2024 Proposed Charter.

Ayes: Turpin, Williams, Ybarra III, Burrows, and Payne

No: None

**Resolution Passed**

24-259 **Motion to have legal counsel Mr. Christ prepare the 2024 proposed charter, once he receive the final approved version to make any necessary grammatical correction of a non-substitutive matter prior to submitting it to the Attorney General and Governor.** Moved by Commissioner Ybarra III, and second by Commissioner Payne.

Ayes: Turpin, Williams, Ybarra III, Burrows, and Payne

No: None

**Motion Carried**

Closing Comments – Commissioner Lucy Payne, Commissioner Turpin, Commissioner Jose Ybarra III, Commissioner Norbert Burrows, and Commissioner Kermit Williams

**Adjournment**

Vice Chair Kermit Williams adjourned the meeting at 10:06 a.m.

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Sheila R. Grandison  
Deputy City Clerk