

PONTIAC CITY COUNCIL

President Mike McGuinness, District 7
Pro Tem William A. Carrington, District 6
Melanie Rutherford, District 1
Brett Nicholson, District 2
Mikal Goodman, District 3
Kathalee James, District 4
William Parker, Jr., District 5



Garland S. Doyle, M.P.A., MiPMC, City Clerk

Phone: (248) 758-3200

127th Session of the 11th Council – Tuesday, January 23, 2024, at 6:00 p.m.

Meeting Location: City Council Chambers, Pontiac City Hall, 47450 Woodward Pontiac, Michigan 48342

MEETING AGENDA

Call to Order

Invocation

Pledge of Allegiance to the Flag of the United States

Moment of Silence

Roll Call of Councilmembers

Authorization to Excuse Councilmembers from the Meeting

Amendments to and Approval of the Agenda

Approval of the Consent Agenda

A. January 16, 2024, City Council Meeting Minutes

Subcommittee Reports

1. Communications, Engagement & Operations
2. Economic Development, Housing & Planning
3. Facilities & Property
4. Finance & Personnel
5. Law & The Courts
6. Parks, Recreation & Public Works
7. Public Safety, Health & Wellness

Recognition of Elected Officials

Agenda Address (Two Minutes Time Limit)

Agenda Items

Resolutions

City Council

8. Resolution Honoring the Life and Service of Mary Roberson

Mayor's Office

9. Resolution Approving Implementation of Pay Ranges from Wage and Compensation Study for City of Pontiac Directors and Managers Positions

Treasury Division

10. Resolution to Approve the Policy and Guidelines for Granting a Hardship Exemption from Payment of Property Taxes

Public Comment (Three Minutes Time Limit)

Closed Session

11. Resolution to proceed in closed session to consider matters exempt from discussion or disclosure by state or federal law in accordance with MCL 15.268(h)

Public Communications

City Council

12. Oakland University Center for Public Humanities Presents "Spreading the Word: Revisiting Dr. Johnetta Brazzell and the Pontiac Oral History Archive," Thursday, January 25, 2024, at 12:00 pm, held at 242 Kresge Library (the Nyberg Room) on Oakland University's campus, as well as with a Zoom virtual option. Dr. Brazzell conducted interviews in the 1970s with elderly African American residents of Pontiac, Michigan. This event will highlight Johnetta Brazzell and her work, as well as important new work emerging from this oral history collection. For more information, contact the Center for Public Humanities at humanities@oakland.edu.
13. Next District Four Community Council Meeting is Thursday, January 25, 2024 at 6:00 pm, Held at New Mount Moriah International Church, 313 E. Walton Boulevard, Pontiac 48340. For more information, contact Pontiac City Councilwoman Kathalee James.
14. "Solitary Shorts," a Series of Short Stories About Solitary Confinement and Humane Solutions, Thursday, January 25, 2024 with Doors Opening at 6:00 pm and Screenings Starting at 7:00 pm. Held at Pontiac's Little Art Theatre (The PLAT), 47 N. Saginaw Street in Downtown Pontiac. Part of the University of Michigan LSA Prison Creative Arts Project.
15. Notre Dame Prep Presents Chitty Chitty Bang Bang Jr. on Friday, January 26, 2024 at 7:00 pm and Saturday, January 27, 2024 at 3:00 and 7:00 pm. The theatre is at 12 N. Saginaw Street in Downtown Pontiac; contact their Box Office for ticket information.
16. Learn How to Care for an Orchid or Staghorn Fern, Saturday, January 27, 2024 from 10:00 am to 1:00 pm, held at Goldner Walsh Garden and Home, 559 Orchard Lake Road, Pontiac 48341. Visit goldnerwalsh.com or visit or call the store for more information.
17. Next District One Monthly Meeting is Saturday, January 27, 2024 from 3:00 to 5:00 pm, held at the Alley Cat, 31 N. Saginaw Street in Downtown Pontiac. For more information, contact Pontiac City Councilwoman Melanie Rutherford.
18. Call to Solidarity Meeting, Thursday, February 8, 2024 from 9:00 am to 12:00 pm, held at Oakland Community Health Network, 5505 Corporate Drive, Troy, Michigan 48098. This series convenes individuals and organizations in Oakland County with a shared interest to identify solutions for the mental health needs of our community members through increasing knowledge of services, breaking down the stigma surrounding mental health, and homelessness.
19. The Piano Men: Ultimate Tribute to Billy Joel and Elton John at the Flagstar Strand Theatre, Saturday, February 10, 2024 at 7:30 pm. The theatre is at 12 N. Saginaw Street in Downtown Pontiac; contact their Box Office for ticket information.
20. The Motown Sounds of Touch Performs at the Flagstar Strand Theatre, Saturday, February 10, 2024 at 7:30 pm. The theatre is at 12 N. Saginaw Street in Downtown Pontiac; contact their Box Office for ticket information.

21. Pontiac Eastside Community Meeting, Serving District Seven, is Monday, February 12, 2024 from 7:00 to 9:00 pm, held at Prospect Missionary Baptist Church, 351 Prospect Street, Pontiac 48341. For more information, contact Pontiac City Council President Mike McGuinness.
22. Accent Pontiac Winter Showcase Concert, Thursday, February 15, 2024 at 5:30 pm, held at the Crofoot Ballroom, 1 S. Saginaw Street in Downtown Pontiac
23. The Steel Drivers Concert at the Flagstar Strand Theatre, Friday, February 16, 2024. Doors Open at 7:00 pm, Show at 8:00 pm. Tickets are now available. The Strand is at 12 N. Saginaw in Downtown Pontiac.
24. Pontiac District Six Community Meeting, Thursday, February 22, 2024 from 5:00 to 6:30 pm, held at Ruth Peterson Senior Center, 990 Joslyn Road, Pontiac 48340. For more information, contact Pontiac City Council President Pro Tem William Carrington at (248) 758-3014 or wcarrington@pontiac.mi.us
25. The Prince Project Performs at the Flagstar Strand Theatre, Friday, February 23, 2024 at 7:30 pm. The theatre is at 12 N. Saginaw Street in Downtown Pontiac; contact their Box Office for ticket information.
26. Next District Two Monthly Community Advisory Meeting is Monday, February 26, 2024 at 7:00 pm, Held at Goldner Walsh Garden and Home, 559 Orchard Lake Road, Pontiac 48341. For more information, contact City Councilman Brett Nicholson.
27. Greater Pontiac Community Coalition Committee of Fifty Meeting, Tuesday, February 27, 2024 at 8:30 am, held at Welcome Missionary Baptist Church, 143 Oneida Road, Pontiac 48341. For more information, contact Ann Porterfield at greaterpontiaccommunity@gmail.com
28. StArt Youth Theatre Presents "Disney Lion King Jr." at the Flagstar Strand Theatre, March 1-9, 2024. The theatre is at 12 N. Saginaw Street in Downtown Pontiac; contact their Box Office for ticket information.
29. "Music for the Soul," a Benefit Concert for Accent Pontiac, Sunday, March 10, 2024 at 6:00 pm, held at the Flagstar Strand Theatre, 12 N. Saginaw Street in Downtown Pontiac
30. Pontiac Regional Chamber Prosperity Pontiac 2024 Dinner, held Wednesday, March 13, 2024 from 5:30 to 8:30 pm at the Centerpoint Marriott, 3600 Centerpoint Parkway, Pontiac 48341. Tickets are \$70 for Chamber Members, or \$85, or included with a \$125 individual membership to the Chamber. Contact the Pontiac Regional Chamber for more information.
31. The Psychology of Serial Killers, March 15, 2024, at 8:00 pm, held at the Flagstar Strand Theatre, 12 N. Saginaw Street in Downtown Pontiac. For more information and to purchase tickets, visit flagstarstrand.com or call the box office at (248) 309-6445.
32. "Brushed Aside" Art Sale and Fundraiser, March 16, 2024 in the studio at The Art Experience, 175 S. Saginaw Street in Downtown Pontiac
33. Comedian Paula Poundstone Performs, Saturday, April 13, 2024, at 8:00 pm, held at the Flagstar Strand Theatre, 12 N. Saginaw Street in Downtown Pontiac. For more information and to purchase tickets, visit flagstarstrand.com or call the box office at (248) 309-6445.
34. Glenn Miller Orchestra Performs, Sunday, April 14, 2024, at 8:00 pm, held at the Flagstar Strand Theatre, 12 N. Saginaw Street in Downtown Pontiac. For more information and to purchase tickets, visit flagstarstrand.com or call the box office at (248) 309-6445.
35. Tuske Performs, Wednesday, April 24, 2024, at 8:00 pm, held at the Flagstar Strand Theatre, 12 N. Saginaw Street in Downtown Pontiac. For more information and to purchase tickets, visit flagstarstrand.com or call the box office at (248) 309-6445.

36. Pontiac Skate Park Ribbon Cutting, Friday, May 3, 2024

37. Eaglemania Performs, Friday, May 3, 2024, at 8:00 pm, held at the Flagstar Strand Theatre, 12 N. Saginaw Street in Downtown Pontiac. For more information and to purchase tickets, visit flagstarstrand.com or call the box office at (248) 309-6445.

Mayor's Office

38. Pontiac Youth Recreation Winter Programs are Underway, Contact (248) 758-3037 or visit pontiacrecreation.recdesk.com for more information. Programs include Baking Class, Kickboxing, The Voice, Mentoring, Robotics, Tutoring, Boxing, 3D Printing, Intermediate Band, Digital Content, and More.
39. Pontiac Youth Recreation Winter Fest is Saturday, January 20, 2024 from 5:00 to 8:00 pm, held at the Pontiac City Hall Grounds, Featuring Ice Skating, Smores, Shopping, Polar Express Ride, Music, Food, Hot Chocolate
40. Tenant Rights Town Hall Meetings Held Saturday, January 20, 2024 from 11:00 am to 1:00 pm at the Robert Bowens Senior Center, 52 Bagley Street in Pontiac, on Monday, January 29, 2024 from 5:30 to 7:00 pm also at the Bowens Center, and Thursday, February 1, 2024 from 11:00 am to 1:00 pm at Pontiac City Hall
41. Pontiac Youth Recreation Annual Daddy-Daughter Dance is Saturday, February 10, 2024
42. Pontiac Youth Recreation Spring Bash and Egg Hunt is Saturday, March 23, 2024
43. City of Pontiac is Currently Hiring for Multiple Positions and Encourages Pontiac Residents to Apply: Building Maintenance Foreman, Building Maintenance Laborer, Building Technician, Chief Assistant Clerk, Code Enforcement Officer, Events Coordinator, Grant Accountant, Public Works Director, Public Works Director's Assistant, Public Works Foreman, Public Works Laborer I, Public Works Laborer II, Youth Recreation Instructor
44. Our 50th District Court is Also Hiring, with Openings for a Full-Time Court Clerk, a Full-Time Court Officers, and a Part-Time Court Magistrate. Pontiac Residents are Encouraged to Apply.

City Clerk's Office

45. The City Clerk's Office is hiring Election Day Inspectors for the Presidential Primary Election on February 27, 2024 contact Mary Castro for more information at (248) 758-3008
46. Absentee Ballots for the Presidential Primary Election on February 27, 2024 are available in the City Clerk's beginning January 18, 2024. The Clerk's Office Hours are 8:30 a.m.-4:30 p.m. Mon-Fri

Closing Comments

Mayor Greimel (Seven Minutes Time Limit)
Clerk and City Council (Three Minutes Time Limit)

Adjournment

CONSENT AGENDA

A

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**Official Proceedings
Pontiac City Council
126th Session of the Eleventh Council**

Call to order

A Regular Meeting of the City Council of Pontiac, Michigan was called to order at the City Hall Council Chambers, 47450 Woodward Ave Pontiac, MI 48342 on Tuesday, January 16, 2024, at 6:02 p.m. by Council President Mike McGuinness.

Invocation – Minister Veronica Taylor – Pontiac, Michigan

Pledge of Allegiance to the Flag of the United States

Moment of Silence

Roll Call

Members Present – Mikal Goodman, Kathalee James, Mike McGuinness and William Parker Jr.

Mayor Tim Greimel was absent.
Deputy Mayor Khalfani Stephens was present.
A quorum was announced.

Excuse Councilmember

Motion to excuse Councilmembers William Carrington, Brett Nicholson and Melanie Rutherford for personal reasons. Moved by Councilperson Goodman and second by Councilperson Parker.

Ayes: Goodman, James, McGuinness and Parker

No: None

Motion Carried

Amendments to and Approval of the Agenda

Motion to approve the agenda. Moved by Councilperson Parker and second by Councilperson Goodman. Discussion.

Motion to move item #16 Resolution to authorize the approval of the Mayor or Mayor Designee to execute the City of Pontiac’s Contractor Agreement to hire a Procurement Professional, provided by the Procurement Consulting Group, LLC (PCG) before item #9 Resolution to appoint Patrick Mueller as the official representative to the NoHaz Advisory Board to work with Oakland County and Local Business Development Division as needed to plan the NoHaz program for 2024 and add a Discussion for Winter Weather Preparation. Moved by Councilperson Goodman and second by Councilperson Parker.

Ayes: James, McGuinness, Parker and Goodman

No: None

Motion Carried

Motion to remove Subcommittee Reports from the agenda & postpone for one week. Moved by Councilperson Parker and second by Councilperson James.

Ayes: McGuinness, Parker, Goodman and James

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No: None
Motion Carried

The vote was taken to approve the agenda as amended.

Ayes: Goodman, James, McGuinness and Parker
No: None
Motion Carried

Councilman Pro-Tem William Carrington arrived at 6:13 p.m.

Consent Agenda

24-9 **Resolution to approve the consent agenda for January 16, 2024.** Moved by Councilperson Parker and second by Councilperson James.

WHEREAS, the City Council has reviewed the consent agenda for January 16, 2024.
NOW, THEREFORE, BE IT RESOLVED that the City Council approves the consent agenda for January 9, 2024, including the January 8, 2024, Economic Development, Housing & Planning Subcommittee Meeting Minutes and January 9, 2024, City Council Meeting Minutes.

Ayes: Parker, Carrington, Goodman, James and McGuinness
No: None
Resolution Passed

Recognition of Elected Officials

- 1. Veronica Taylor, Precinct Delegate
- 2. Kermit Williams, Vice Chair, Charter Revision Commission

Agenda Address

- 1. Dr. Deirdre Waterman addressed item #8
- 2. Beatrice Wright addressed items #10, #11, #12, #13 & #14
- 3. Carlton Jones addressed item #8
- 4. Kermit Williams
- 5. Darlene Clark addressed items #9, #13 & #14

Agenda Items

Resolutions

City Council

24-10 **Resolution Honoring the Life and Service of Paul Smith Wilson.** Moved by Councilperson Carrington and second by Councilperson Parker.

WHEREAS, The Pontiac City Council would like to pay proper tribute to Paul Smith Wilson, an extraordinary man characterized by a commitment to service, a distinguished military career and a legacy of leadership and dedication in both his professional and personal endeavors; and,
 WHEREAS, Mr. Paul Wilson was born on February 18, 1945, in Tampa, Florida and departed this life on December 31, 2023 in Detroit Michigan; and,
 WHEREAS, Mr. Paul Wilson was a man of discipline and action he proudly served in the United States Army, then earning an undergraduate degree from Wayne State University and a master's degree from Central State University; and,
 WHEREAS, Mr. Paul Wilson enjoyed a distinguished career at General Motors for 40 years; and,
 WHEREAS, Mr. Paul Wilson enjoyed the loving companionship of his wife for several wonderful decades; and was also deeply devoted to his family, as he always endeavored to remain true to family

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values of the highest order; and,

WHEREAS, Mr. Paul Wilson was a devoted member of Newman A.M.E. Church; and lived a life of generosity and community engagement; and,

NOW, THEREFORE BE IT RESOLVED, that the members of the Pontiac City Council and this community will greatly miss Paul Smith Wilson as he leaves behind an indelible legacy of integrity, compassion and loyalty in private life and diligence and dedication in all his chosen endeavors; and we give our sincerest condolences to the family and friends of Paul Smith Wilson.

Ayes: Parker, Carrington, Goodman, James and McGuinness

No: None

Resolution Passed

Purchasing Division

24-11 **Resolution to authorize the approval of the Mayor or Mayor Designee to execute the City of Pontiac's Contractor Agreement to hire a Procurement Professional, provided by the Procurement Consulting Group, LLC (PCG).** Moved by Councilperson James and second by Councilperson Parker.

WHEREAS, The Purchasing Division needs procurement expert services and support to keep up with the demands of efficiently processing solicitation of goods and services; and

WHEREAS, Procurement Consulting Group LLC, will provide services that will assist the Purchasing Division including but not limited to contract organization, strategic planning, and vendor onboarding; and

WHEREAS, the Purchasing Manager requests that the City Council approve entering into a contract with Procurement Consulting Group LLC for a procurement consultant to assist and support the Purchasing Division with its procurement processes.

NOW, THEREFORE BE IT RESOLVED THAT, the Pontiac City Council approves the Mayor or his Designee to enter into a contract with Procurement Consulting Group, LLC to provide a procurement consultant to assist the Purchasing Division with professional services in an amount not to exceed \$57,750.

Ayes: Carrington, Goodman, James, McGuinness and Parker

No: None

Resolution Passed

Motion to suspend the rules to change order of the agenda. Moved by Councilperson Carrington and second by Councilperson Goodman.

Ayes: Carrington, Goodman, James, McGuinness and Parker

No: None

Motion Carried

Resolutions

Purchasing Division

24-12 **Resolution to authorize the approval of the Mayor or Deputy Mayor to execute the Statement of Work dated December 29, 2023, Number PS-04754, to procure the OpenGov cloud-based purchasing software.** Moved by Councilperson Carrington and second by Councilperson Parker.

WHEREAS, The Purchasing Division is seeking to upgrade its software solutions to increase efficiency and optimize its operations; and

WHEREAS, acquiring a license for cloud based OpenGov software will provide the necessary tools that will assist the Purchasing Division with improving its supplier relations, solicitation management and

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service evaluations; and,

WHEREAS, through a cooperative agreement, the Purchasing division can acquire an OpenGov software license, in accordance with Pontiac Municipal Code 2-523, through Vertosoft, an authorized reseller of the OpenGov software.

NOW, THEREFORE, BE IT RESOLVED THAT, the Pontiac City Council authorizes the Mayor or his Designee to enter into a 3-year, 6 month contract for OpenGov cloud-based software for the Purchasing Division.

Ayes: Goodman, James, McGuinness, Parker and Carrington

No: None

Resolution Passed

Department of Public Works (DPW)

24-13 **Resolution to appoint Patrick Mueller as the official representative to the NoHaz Advisory Board to work with Oakland County and Local Business Development Division as needed to plan the NoHaz program for 2024.** Moved by Councilperson Carrington and second by Councilperson Parker.

WHEREAS, the northern cities, villages, and townships in Oakland County are committed to protection of the natural environment and preventing toxic materials from entering our waterways and landfill resources; and

WHEREAS, the improper handling and disposal of toxic and poisonous household chemicals also poses a health risk to our citizens; and

WHEREAS, recognizing there is a need to provide regular and easily accessible household hazardous waste collection services to North Oakland County residents; and

WHEREAS, collection events for household hazardous waste have become widely accepted as the best way to provide citizens with a safe method of disposal of these toxic and poisonous household chemicals, and for the communities to realize the economies of scale; and

WHEREAS, Oakland County, through its Planning and Local Business Development Division, has joined these northern Oakland County communities in creating the North Oakland Household Hazardous Waste Consortium (NoHaz), and

WHEREAS, the NoHaz Consortium has developed a household hazardous waste collection program, and

WHEREAS, a NoHaz Interlocal Agreement has been drafted to address necessary legal, liability, and responsibility issues for both the County and the participating communities, and identifies Oakland County's role in administering and managing the NoHaz program, and,

WHEREAS, the NoHaz Interlocal agreement establishes a NoHaz advisory board to assist and advise Oakland County in the development of the NoHaz program; and

WHEREAS, this Interlocal Agreement will not result in any fees to Pontiac residents by the City participating in NoHaz events in 2024, and

WHEREAS, that the Pontiac City Council hereby appoints Acting Department of Public Works Director Patrick Muller as the City's official representative to the NoHaz Advisory Board, to work with the Oakland County Planning and Local Business Development Division as needed to plan the NoHaz program for 2024.

NOW THEREFORE BE IT RESOLVED that the Pontiac City Council hereby approves the 2024 NoHaz Interlocal Agreement and appoints Acting DPW Director Patrick Muller as the City of Pontiac's official representative on the NoHaz Advisory Board.

BE IT FURTHER RESOLVED that the Pontiac City Council authorizes the Mayor or his Designee to execute the 2024 No Haz Interlocal Agreement.

Ayes: James, McGuinness, Parker, Carrington and Goodman

No: None

Resolution Passed

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Finance Department

24-14 **Resolution authorizing the City Clerk to Publish Notice of Proposed Budget Amendment for the Fiscal Year 2023-2024 – Increase of \$89,285 in Budget Appropriations for General Ledger Account 101-233-818.000 (Professional Services) for Purchasing Division OpenGov Software and Purchasing Consultant.** Moved by Councilperson Carrington and second by Councilperson James.

WHEREAS, the Purchasing Division is in need of support staff and industry software to aid in the efficient and timely processing of solicitations for goods and services; and
WHEREAS, the Purchasing Manager is requesting a budget amendment for FY 2023-2024 to pay for a license for OpenGov software and to hire a procurement consultant; and
WHEREAS, the Purchasing Manager is requesting a procurement consultant to review existing policies, engage in strategic planning and recommend operational solutions; and
WHEREAS, the Proposed Budget Amendment requires an increase in the fund balance by \$89,285 for the OpenGov software and the procurement consultant;
NOW, THEREFORE, BE IT RESOLVED, that the Pontiac City Council hereby authorizes the City Clerk to publish notice of the Purchasing Department's Proposed Budget Amendment to increase appropriations in General Fund (Purchasing) 101-233-818.000 in an amount not to exceed \$89,285 for FY 2023-2024.

Ayes: McGuinness, Parker, Carrington, Goodman and James

No: None

Resolution Passed

Grants and Philanthropy Department

24-15 **Resolution to approve the execution of a grant agreement with the Michigan Economic Development Corporation (MEDC) for an award in the amount of \$5,000,000 to support a downtown initiative to pay down debt related to the Phoenix Center in the City of Pontiac.** Moved by Councilperson Parker and second by Councilperson Carrington.

WHEREAS, the City of Pontiac has been awarded \$5,000,000 assigned to support a downtown initiative to pay down debt related to the Phoenix Center in the City of Pontiac; and,
WHEREAS, this award was made possible by the generous support and advocacy of Senator Jeremy Moss; and,
WHEREAS, the award will extinguish all debt owed to North Bay Drywall, Inc. Profit Sharing Plan and Trust, which is related to the original purchase of the Phoenix Center; and,
WHEREAS, in August of 2023, the City of Pontiac executed a memorandum of agreement for the Pontiac Redevelopment Project between the County of Oakland and the City of Pontiac; and,
WHEREAS, the memorandum of agreement outlined the City's responsibilities, and, in section 5 item A, the agreement indicated that the City was responsible for extinguishing and paying any current outstanding debt obligations on the Phoenix Center Parking Garage within 30 days of receipt of the grant from the MEDC; and,
WHEREAS, the grant award does not have a matching requirement; and,
WHEREAS, the City agrees to submit documentation of the expenditures of funds in accordance with the agreement and submit progress reports in a form and to the satisfaction of the MEDC, that provides at a minimum the status of the project and an accounting of all funds expended on Grant Activities; and,
WHEREAS, during the Term, and for seven (7) years after the Ending Date, the Grantee shall maintain reasonable records, including evidence that the services were performed and the identity of all individuals paid for such services, and shall allow access to those records by the MEDC or their authorized representative at any time during this period.
THEREFORE, BE IT RESOLVED that the Pontiac City Council hereby authorizes the Mayor Tim Greimel to execute the agreement between The City of Pontiac and the Michigan Economic Development Corporation for an award in the amount of \$5,000,000, and to take any action required to execute the deliverables of the grant funded project.

Ayes: Parker, Carrington, Goodman, James and McGuinness
No: None
Resolution Passed

24-16 **Resolution to authorize the City Clerk to publish notice of the proposed budget amendment for Fiscal Year 2023-24 to increase budgeted revenues in the amount of \$5,000,000 to account 101-000-558.000 STATE GRANTS – MEDC, and appropriations in the amount of \$5,000,000 to account 101-925-992.084 DEBT SERVICE - OTTAWA_PHOENIX CENTER.**
Moved by Councilperson Parker and second by Councilperson James.

WHEREAS, the City of Pontiac was awarded \$5,000,000 to support a downtown initiative to pay down debt related to the Phoenix Center in the City of Pontiac; and,
WHEREAS, the award will extinguish all debt owed to North Bay Drywall, Inc. Profit Sharing Plan and Trust, which is related to the original purchase of the Phoenix Center; and,
WHEREAS, in August of 2023, the City of Pontiac executed a memorandum of agreement for the Pontiac Redevelopment Project between the County of Oakland and the City of Pontiac; and,
WHEREAS, the memorandum of agreement outlined the City’s responsibilities, and, in section 5 item A, the agreement indicated that the City was responsible for extinguishing and paying any current outstanding debt obligations on the Phoenix Center Parking Garage within 30 days of receipt of the grant from the MEDC; and,
WHEREAS, the grant award does not have a matching requirement.
THEREFORE, BE IT RESOLVED, that the City Council hereby authorizes the City Clerk to publish the proposed budget amendment to increase budgeted revenues in the amount of \$5,000,000 to account 101-000-558.000 STATE GRANTS – MEDC, and appropriations in the amount of \$5,000,000 to account 101-925-992.084 DEBT SERVICE - OTTAWA_PHOENIX CENTER.

Ayes: Parker, Carrington, Goodman, James and McGuinness
No: None
Resolution Passed

Mayor’s Office
24-17 **Resolution to approve Sheriff Substation Facility Interview Room Modifications.**
Moved by Councilperson Carrington and second by Councilperson James.

WHEREAS, the equipment in the Pontiac Substation interview rooms requires audiovisual recording equipment upgrades because it is either non-operational or noncompliant; and
WHEREAS, not upgrading the equipment will result in the Pontiac Substation violating the Michigan Commission on Law Enforcement Standards (MCOLES) and the Public Act 479 of 2012; and
WHEREAS, American Video is a sole source supplier for local hardware and software reseller for interview room video and audio recording in Michigan.
NOW, THEREFORE, BE IT RESOLVED THAT, the City Council authorizes entering into a contract with American Video Transfer Inc. to upgrade the Pontiac Police Substation three interview rooms at a cost estimate not to exceed \$40,000.

Ayes: Carrington, Goodman, James, McGuinness and Parker
No: None
Resolution Passed

24-18 **Resolution to approve Sheriff Substation Facility Window Modifications.** Moved by Councilperson Carrington and second by Councilperson Parker.

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WHEREAS, the Pontiac Police Substation has many damaged window blinds on the second floor which presents security risks during law enforcement activities; and

WHEREAS, window tint ensures identity protection and promotes security internally and externally; and

WHEREAS, purchasing window tint for the Pontiac Police Substation's second floor is more cost effective than replacing the window blinds because it will avoid customization expenses for the window air conditioning units and will create energy savings through temperature regulation;

NOW, THEREFORE, BE IT RESOLVED THAT, the City Council authorizes the approval of window tint services to the second floor of the Pontiac Police Substation with a cost not to exceed \$15,000.

Ayes: Carrington, Goodman, James, McGuinness and Parker

No: None

Resolution Passed

Public Comment

1. Dr. Deirdre Waterman
2. Beatrice Wright
3. Carlton Jones
4. Pastor Kathy Dessureau
5. Darlene Clark
6. Min. Veronica Taylor

Discussion

Winter Weather Preparation

Communications

City Council, Mayor's Office & City Clerk's Office

Mayor, Clerk and Council Closing Comments

Deputy Mayor Khalfani Stephens, Councilman William Parker Jr., Councilwoman Kathalee James, Councilman Mikal Goodman, Council President Pro-Tem William Carrington, and Council President Mike McGuinness made closing comments.

Adjournment

Motion to adjourn the meeting. Moved by Councilperson Carrington and second by Councilperson Parker.

Ayes: Goodman, James, McGuinness, Parker, and Carrington

No: None

Motion Carried

Council President Mike McGuinness adjourn the meeting at 8:20 p.m.

Garland S. Doyle
City Clerk

#8

RESOLUTION



CITY OF PONTIAC RESOLUTION Honoring the Life & Service of Ms. Mary Roberson

WHEREAS, the City of Pontiac has been blessed to have many dedicated community members serve in professional capacities to protect and improve the quality of life for all residents; and,

WHEREAS, Ms. Mary Roberson was a longtime resident of Pontiac, Michigan and worked for the City of Pontiac for 26 years in multiple roles, particularly in the Community Development Department, and served as Pontiac Municipal Employees Association's President; and,

WHEREAS, the City of Pontiac is better today because of her years of caring service, one of many positive traits learned from her parents Reverend Samuel Edwards, Sr. and Lillie Edwards and passed on to her children, grandchildren, and great-grandchildren; and,

WHEREAS, Ms. Roberson passed away on January 10, 2024 at the age of 73, which is a tragic loss for her family and our entire community, though her amazing legacy will surely endure; now,

THEREFORE, BE IT RESOLVED, that the Pontiac City Council and Pontiac Mayor Tim Greimel hereby acknowledges the life and service of Ms. Mary Roberson, and mourns her passing; and further

RESOLVED, the Pontiac City Council, the Mayor of Pontiac, and the entire City of Pontiac extends our deepest sympathies to the family, friends, neighbors, and colleagues of Ms. Roberson; and further

RESOLVED, we celebrate the life and impact of Ms. Roberson, and salute her years of admirable service to the City of Pontiac.

PONTIAC CITY COUNCIL • Pontiac, Michigan • January 23, 2024

Mike McGuinness, Council President

Mikal Goodman, Councilmember

Brett Nicholson, Councilmember

Melanie Rutherford, Councilmember

William A. Carrington, President Pro Tem

Kathalee James, Councilmember

William Parker, Jr., Councilmember

with Tim Greimel, Mayor

#9

RESOLUTION



Office of the Mayor, Human Resources Department

TO: Pontiac City Council

FROM: Mayor Tim Greimel, Khalfani Stephens, Deputy Mayor

CC: Melinda Durakovic, Human Resources Director

DATE: January 23, 2024

RE: Proposed Wage Pay Bands

In Fall 2023, the Executive and Legislative branches determined that it was necessary to complete a comprehensive wage and compensation analysis (“Study”) to ensure that the City is competitive in the current marketplace for talent.

The City worked with Clark Hill Law Firm and Consultants GovHR to complete this task. Based on the outcome of the Study, the following actions are being proposed:

1. The City will adopt a pay-band policy based on job duty scores. (See Attachment)
 - a. The work that GovHR performed establishes wage ranges for city positions.
 - b. The target recruiting salary for any position will be the 25th percentile of the pay range with acknowledgement that the Executive branch has discretion to adjust the wages based on years of experience, training/certifications, other specific knowledge-based skills necessary for the position, and/or for employee retention or attracting talent in a competitive market.
2. Using the Study, non-union salaries will be immediately moved to no less than the 25th percentile.
3. Union wages will be addressed at the next bargaining date.

The purpose of enacting this process is for the City of Pontiac to remain competitive when recruiting new talent and retaining current staff.

While most obvious, salary is only one component of total compensation. Pontiac currently has several appealing fringe benefits it currently offers. For example, the City provides three (3) health insurance plans with two (2) being employer-paid. Basic dental and eye coverage also at no cost to employees. Additionally, a consulting firm is reviewing the City’s retirement plans to provide better options. Employees receive fourteen (14) paid holidays and the vacation policy is under review as well.

Although not compensation per se, remote work and alternative work arrangement (AWA) plans are also under consideration. Recommendations on work plans are expected to be brought before the subcommittee in late spring.

Based upon the information provided here, it is recommended that these changes take effect immediately. Budget amendments will be forthcoming in February to account for the increased wages and benefits costs. So that the changes are not retroactive, it is further recommended that the salaries be changed before the budget amendments take effect.



CITY OF PONTIAC CITY COUNCIL

CITY OF PONTIAC RESOLUTION TO APPROVE THE RECOMMENDED PAY BANDS AND TO AUTHORIZE IMMEDIATE IMPLEMENTATION

- WHEREAS,** the City of Pontiac engaged with Clark Hill Law Firm and GovHR to complete a Wage and Compensation Study, and
- WHEREAS,** the results from the study proposed the creation of job classification rankings and the creation of pay bands; and
- WHEREAS,** offering the 25th percentile of the pay bands with discretion for the Executive branch to adjust the wages based on years of experience, training/certifications, other specific knowledge-based skills necessary for the position, and/or for employee retention or attracting talent in a competitive market.
- WHEREAS,** Non-union salaries will be immediately moved to no less than the 25th percentile.
- WHEREAS,** Union wages will be addressed at the next bargaining date.
- WHEREAS,** the City of Pontiac wishes to immediately implement the proposed pay band adjustments for current employees and new hires subject to the referenced guidelines herein.

NOW, THEREFORE BE IT IS RESOLVED that the Pontiac City Council accepts the creation of the proposed pay bands based on the GovHR Wage Study and analysis;

BE IT FURTHER RESOLVED that the Pontiac City Council approves and authorizes the Executive branch to do all things necessary to fully implement wage

adjustments within the proposed pay-bands immediately, including but not limited to changing the compensation of current affected positions before the corresponding budget amendments take effect.

Table 3 - Proposed Pay Ranges

Proposed Pay Ranges		
Grade	Minimum	Maximum
17	107,000	168,000
16	98,000	150,000
15	89,000	132,000
14	81,000	126,000
13	73,000	114,000
12	67,100	104,000
11	61,000	95,000
10	55,000	86,000
9	47,867	71,801
8	43,124	64,685
7	38,850	58,275
6	35,000	52,500

Position:	New Grade
Deputy Mayor	17
City Attorney	16
Community Development Director	15
City Clerk	15
Court Administrator	15
Finance Director	15
Director of Parks and Recreation	15
Director DPW	15
Director of Grants & Philanthropy	15
Human Resources Director	15
Communications Director	15
City Engineer/Manager	15
Building Official	14
Chief of Staff	14
DPW Superintendent	14
Planning Manager	14
Senior Accountant / Controller	14
Economic Development Manager	14
Treasurer	14
Purchasing Manager	13
Parks Manager	13
Senior Planner	13
Code Enforcement Manager	13
Network Engineer	13

Deputy Director DPW	13
Planner II	13
Income Tax Administrator	13
Youth Recreation Manager	12
Building Inspector (multiple incumbents)	12
Electrical Inspector	12
Mech/Plumbing	12
Senior Accountant / Internal Controls	12
Grant Accountant	12
Deputy Treasurer	12
Cable Director	12
Accounts Payable/ Receivable Manager	12
Code Enforcement Assistant Manager	11
Youth Recreation Assistant Manager	11
Senior Center Manager	11

#10

RESOLUTION



CITY OF PONTIAC
OFFICIAL MEMORANDUM

Department of Finance-City Treasurer

TO: Honorable City Council

FROM: Mayor Tim Greimel, and Deputy Mayor Khalfani Stephens

CC: Porche Prater, Treasurer
Tim Sadowski, Finance Director

DATE: January 23, 2024

RE: Resolution for the Pontiac City Council to Approve Establishing Policy and Guidelines for Granting a Hardship Exemption from Payment of Property Taxes

In accordance with Chapter 4, Section 5.414 of Pontiac City Charter, the City Treasurer is responsible for the collection of property taxes.

Relatedly, MCL 211.7u of Public Act 253 of 2020 obligates local municipalities to determine the rules that the Board of Review utilizes in granting hardship property tax reductions for principal homes.

As such, the governing body must adopt all guidelines prior to the Board of Review granting property tax reductions to homeowners.

The City Treasurer has updated the City of Pontiac's poverty exemption policy in alignment with Public Act 253 for FY 2023-2024 for City Council's consideration and formal approval.



PONTIAC CITY COUNCIL

Resolution _____

Of the Council of the City of Pontiac, Michigan Establishing the Policy and Guidelines for Granting an Exemption from Payment of Property Taxes

WHEREAS, Public Act 253 of 2020 ("Act"), requires the governing body of each city and township to determine and make available to the public the policy and guidelines the Board of Review utilizes in granting reductions in property assessments due to limited income and assets, referred to as "Poverty Exemptions;" and

WHEREAS, it is the intent of the Council to adopt guidelines in compliance with the Act; and

WHEREAS, that to be eligible for a poverty exemption, a person shall do all of the following on an annual basis:

1. Be an owner of and occupy as a principal residence the property for which an exemption is requested.
2. The subject property must be classified as a single-family residential parcel or residential condominium property with a valid homeowner's Principal Residence Exemption (PRE) currently in effect.
3. Submit completed Form 5737 Application for MCL 211.7u Poverty Exemption and Form 5739 Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty.
4. Submit the most recent year's copies of the following **for all persons residing in the homestead**:
 - a. Produce a valid driver's license or Michigan State Identification card for all persons residing in the household.
 - b. Federal Income Tax Return-1040, 1040A or 1040E and Michigan Income Tax Return- MI 1040, MI1040A or MI1040EZ.
 - c. Senior Citizens Homestead Property Tax Form MI-1040CR-1 or General Homestead Property Tax Claim MI-1040CR-4.
 - d. Benefit Statement from ADC, Pension, Retirement, Social Security Administration and/or Michigan Social Services as to money paid to you during previous year. (along with a signed form 4988).
5. Produce a copy of the deed, land contract or other evidence of parcel ownership of all real property owned by the applicant if requested by the Board of Review; and

WHEREAS, that applicant(s) must complete the application form in its entirety and return to the Treasurer's or Equalization Office. Any application submitted to the Board of Review which has not been filled out in its entirety shall be denied by the Board of Review. Appeals of said denial shall be made to the Michigan Tax Tribunal; and

WHEREAS, that applicant(s) may apply for Poverty Exemption to only one session of the Board of Review (March, July, or December) and any appeal of the Board's decision shall be made to the Michigan Tax Tribunal; and

WHEREAS, that the Board of Review can request any other additional information including additional tax returns, financial statements, land contracts, personal or family trust documents, vehicle titles and any other records or affidavits that the Board may deem necessary in order to make a poverty exemption determination, asset limit determination or income level determination; and

WHEREAS, that completed applications may be brought to the Board of Review on the day of an appointment, but to have timely consideration by the Board, the application-with supporting documents-should be made available to the Board one (1) week prior to the meeting date; and

WHEREAS, that applications may be reviewed and acted upon by the Board of Review without applicant(s) being present. However, the Board may request that any or all applicants be physically present to respond to any questions the Board of Review may have. This means that an applicant may be called to appear on short notice; and

WHEREAS, that the Board of Review shall follow the policy and guidelines set forth above when granting and denying poverty exemptions. The same standards shall apply to each taxpayer within the city claiming the poverty exemption for the assessment year; and

WHEREAS, that the allowed reduction for hardship exemption shall be 25%, 50%, 75%, or 100% of Taxable Value of the homestead for the tax year and at their discretion, the Board may approve full or partial exemption if deemed appropriate; and

WHEREAS, that the applicant's total household income cannot exceed 125% of the most current Federal Poverty Guidelines set forth by the U.S. Department of Health and Human Services as established by the State Tax Commission-to be updated annually; and

WHEREAS, that a poverty exemption shall not be granted to any applicant whose assets exceed \$100,000. An applicant's homestead and principal vehicle shall be excluded from consideration as an asset. All other property, including from all other persons residing in the household, shall be included as an asset. Property shall include, but is not limited to cash, savings, stocks, mutual funds, insurance commodities, coin collections, art, motor vehicles, recreation vehicles, etc.; and

WHEREAS, that any reduction in the State Equalized Value of a property is granted for one year only and must be applied for and reviewed annually based on the applicant's current situation; and

WHEREAS, PA 191 of 2023 amends both MCL 211.7u and MCL 211.53b to allow the July and December Board of Review to grant a poverty exemption, as a qualified error, for the

immediately preceding year on the principal residence of a person who establishes eligibility as requires by Section 7u if an exemption was not on the assessment toll and was not previously denied.; and

BE IT FURTHER RESOLVED that a person filing a poverty exemption claim is not prohibited from also appealing the assessment on the property for which that claim is made before the March Board of Review in the same year and the July and December Board of Review as a qualified error, for the immediately preceding year.

NOW THEREFORE BE IT RESOLVED, in accordance with Public Act 253 of 2020, the Pontiac City Council approves the 2024 Policy and Guidelines for granting an exemption from payment of property taxes.

Introduced and Passed at a regular meeting of the Pontiac City Council on _____.

VOTE: DECISION ENTERED HERE

RESOLUTION DECLARED ADOPTED.

_____, Clerk

I, _____,
duly authorized Clerk for the City of
Pontiac, do hereby certify that the
foregoing is a true and correct copy of a
motion adopted by the City Council at a
regular meeting duly called and held on
_____,
2024, in the City of Pontiac, Oakland
County, Michigan.

POVERTY GUIDELINES

For Use in 2024 Assessments

US Department of Health & Human Services

Size of Family Unit	Poverty Guidelines	City of Pontiac's Adopted Guidelines 1.25x the federal poverty guidelines
1	\$14,580	\$18,225
2	\$19,720	\$24,650
3	\$24,860	\$31,075
4	\$30,000	\$37,500
5	\$35,140	\$43,925
6	\$40,280	\$50,350
7	\$45,420	\$56,775
8	\$50,560	\$63,200
For each additional person	\$5,140	\$6,425

ASSETS- A hardship exemption shall not be granted to any applicant whose assets exceed \$100,000. An applicant's homestead and principal vehicle shall be excluded from consideration as an asset.

Assets include all other property, including from all other persons residing in the household. Property shall include, but is not limited to: cash, savings, stocks, mutual funds, certificates of deposit, insurance commodities, coin collections, boats, jewelry, art, motor vehicles, recreation vehicles, second homes, cottages or any other saleable real property or other tangible items.



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

GRETCHEN WHITMER
GOVERNOR

RACHAEL EUBANKS
STATE TREASURER

Bulletin No. 21 of 2023
December 19, 2023
July and December Boards of Review

TO: Assessing Officers and Equalization Directors
FROM: Michigan State Tax Commission
SUBJECT: July and December Boards of Review

Bulletin 13 of 2022 is rescinded.

This Bulletin is intended to provide an overview of key information related to July and December Boards of Review. Additional information regarding Board of Review authority can be found in the [State Tax Commission Board of Review Q&A](#).

JULY AND DECEMBER BOARDS OF REVIEW MEETINGS

The July Board of Review meets on the Tuesday following the third Monday in July. An alternative start date may be approved by resolution of the assessment jurisdiction's governing body but the alternate date must be during the same week.

The December Board of Review meets on the Tuesday following the second Monday in December. An alternative start date may be approved by resolution of the assessment jurisdiction's governing body, but it has to be the alternative date must be during this the same week.

Hours for meetings held in July and December may be established by the Boards of Review.

There are no specific notice requirements for the July and December Boards, but public bodies must always post meeting notices in accordance with the Open Meetings Act.

The Boards of Review cannot go into a closed session and meet privately to discuss poverty exemption appeals, disabled veteran's exemptions, or any other appeal. Information contained in documents provided to Boards of Review that is exempt should be redacted before being provided to the Board.

JULY AND DECEMBER BOARDS OF REVIEW ACTIONS AND DECISIONS

Form 4031, *July/December Board of Review Affidavit*, is required by law to be used for any actions of the July and December Board of Review.

Form 3128 (L-4035a) must be completed by the Board of Review and made a part of the Board of Review records whenever a change is made to an individual parcel of property which causes a change in Taxable Value.

MCL 211.53b states that for the July and December meetings

The board of review shall file an affidavit within 30 days relative to the qualified error with the proper officials and all affected official records shall be corrected. If the qualified error results in an overpayment or underpayment, the rebate, including any interest paid, shall be made to the taxpayer or the taxpayer shall be notified and payment made within 30 days of the notice. A rebate shall be without interest.

If the other changes authorized by statute are made by the July and December meetings of the Board of Review, the taxpayer shall be notified of the change in writing, in the manner prescribed by the statute that authorizes the change.

AUTHORITY OF THE JULY AND DECEMBER BOARDS OF REVIEW

The July and December Boards of Review have different authorities than the March Board of Review. The authority for July and December Board of Review action is stated in MCL 211.53b. The July and December Board of Review can take action regarding qualified errors verified by the assessor (MCL 211.53b(1), (8)). The July and December Board of Review can also take action under MCL 211.53b regarding a poverty exemption for the current year under MCL 211.7u; a qualified agricultural property exemption under MCL 211.ee for the current year, which has been denied by the assessor; a qualified agricultural property exemption under MCL 211.ee that was not on the assessment roll for the current year and one prior year; or a qualified forest property exemption under MCL 211.7jj[1] that was not on the assessment roll for the current year and one prior year.

In addition, other statutes, such as MCL 211.7b related to the disabled veteran's exemption, and MCL 211.7ss related to the eligible development property exemption, provide authority for the July and December Board of Review to take action.

Poverty Exemption

Poverty exemption applications can be heard at the March, July, or December Board of Review (this applies to a current year exemption, not an exemption for the immediate preceding year which can only be heard by the July and December Board of Review as a qualified error). However, once a poverty exemption is considered by a Board of Review, it may not be reconsidered by a later Board of Review in the same year. For example, if a poverty exemption is denied at the July Board of Review, it may not be

reconsidered at the December Board of Review, even if new information is presented. The Board of Review is required to follow the policy and guidelines adopted by the governing body of the local unit. The Board of Review **cannot** deviate from these adopted policies and guidelines.

PA 191 of 2023 amends both MCL 211.7u and MCL 211.53b to allow the July and December Board of Review to grant a poverty exemption, as a qualified error, for the immediately preceding year on the principal residence of a person who establishes eligibility as required by Section 7u if an exemption was not on the assessment roll and was not previously denied.

See Bulletin 22 of 2023 for more information on the poverty exemption.

Qualified Agricultural Exemption

The July and December Boards of Review may review a denial by the Assessor of a Qualified Agricultural Property Exemption, pursuant to MCL 211.7ee(6), for the current year if the exemption was not in existence for the previous year (the Board of Review may review the denial of a new application for property which is claimed to qualify by May 1 of the current year). The appeal must be filed at the July meeting unless the school does not make a summer levy or the Board of Review does not meet in July. This authority only applies to new exemptions and if the assessor denies the continuation of a previously existing exemption, the July and/or December Board of Review does not have jurisdiction.

Under MCL 211.7ee(6), if property met the requirements to be Qualified Agricultural Property on or before May 1 of the year or years for which the exemption is claimed, and there has not been a previous denial of the exemption for that immediately preceding year, the owner may file an appeal to the July or December Board of Review of the current year requesting that the Qualified Agricultural Exemption be granted for the immediately preceding year and/or for the current year.

See the State Tax Commission Qualified Agricultural Property Exemption Guidelines for more information.

Qualified Forest Exemption

The July and December Boards of Review may correct the omission of a Qualified Forest Exemption that was approved by the Department of Agriculture and Rural Development but was mistakenly omitted from the roll, for the current year and the immediately preceding year.

Disabled Veteran's Exemption

Public Acts 150, 151, and 152 of 2023 were signed by the Governor on October 19, 2023. The Acts remove the authority of the Boards of Review to review and approve disabled veterans exemptions. All applications for a disabled veterans exemption are to be reviewed and approved or denied by the assessor.

Public Act 152 amends MCL 211.53b to allow the July or December Board of Review to consider a denial by a Board of Review in 2023 of an exemption claimed by the unremarried surviving spouse for the 2023 tax year only. This means that the 2023 December Board of Review and 2024 July and December Boards of Review can hear claims for a 2023 disabled veterans exemption if the unremarried surviving spouse requested an exemption at a 2023 Board of Review and was denied.

More information on the Disabled Veterans Exemption can be found on the State Tax Commission website under the Disabled Veterans Exemption Section.

Eligible Development Property Exemption

The July and December Boards of Review may review a denial by the Assessor of an Eligible Development Property Exemption for the current year only. An owner may file an appeal with the July Board of Review for summer taxes or, if there is not a summer levy of school operating taxes, with the December Board of Review.

See the State Tax Commission Bulletin 24 of 2013 for more information.

Qualified Errors

The July and December Boards of Review may correct Qualified Errors for the current year plus the immediately preceding year that have been previously verified by the Assessor. Qualified errors are defined in MCL 211.53b(6) as:

- a) A clerical error relative to the correct assessment figures, the rate of taxation, or the mathematical computation relating to the assessing of taxes.
- b) A mutual mistake of fact.
- c) An adjustment under section 27a(4) (taxable value) or an exemption under section 7hh(3)(b) (qualified start-up business exemption). Note: a correction under 27a(4) can be made for the current year and up to three preceding years.
- d) An error of measurement or calculation of the physical dimensions or components of the real property being assessed.
- e) An error of omission or inclusion of a part of the real property being assessed.
- f) An error regarding the correct taxable status of the real property being assessed.
- g) An error made by the taxpayer in preparing the statement of assessable personal property under section 19.
- h) An error made in the denial of a claim of exemption for personal property under section 9o.

- i) Any of the following errors regarding the disabled veteran's exemption in MCL 211.7b:
 - 1) An error made by the local tax collecting unit in the processing of a timely filed exemption affidavit.
 - 2) A delay in the determination by the United States Department of Veterans Affairs that a veteran is permanently and totally disabled as a result of military service and entitled to veterans' benefits at the 100% rate.
 - 3) **For tax year 2023 only**, a denial by the Board of Review of an exemption claimed by the unremarried surviving spouse.

- j) An exemption under section 7u(10), for the immediately preceding tax year only, if the exemption was not on the assessment roll and was not denied for that tax year. A claim for exemption must be filed with the board of review on a form prescribed by the state tax commission and provided by the local assessing unit, accompanied by supporting documentation establishing eligibility for the exemption for that immediately preceding tax year under the criteria in section 7u(2) and any other supporting documentation as may be required by the state tax commission.

More information on Qualified Errors can be found in Bulletin 14 of 2022 available on the [State Tax Commission website](#).

No Authority

The July and December Boards of Review **do not** have authority over the following:

- The July and December Boards of Review cannot reconsider any matter which was previously decided by a Board of Review.
- A denial by the assessor, an auditing county, or the Department of Treasury of a Principal Residence Exemption.
- A denial by the assessor of the continuation for the current year of a Qualified Agricultural Property Exemption where the exemption was in existence for the previous year.
- The July and December Boards of Review cannot review the classification determinations made by the assessor and/or by the March Board of Review.
- The July and December Boards of Review cannot consider changes in valuation (true cash value) which are not the result of the correction of a qualified error.
- The July and December Boards of Review cannot recap a Taxable Value where a purchaser of Qualified Agricultural Property files a late Affidavit (after the close of the March Board of Review in the year of the transfer).

- The July and December Boards of Review cannot approve an Eligible Manufacturing Personal Property Exemption, a Small Business Taxpayer Exemption, or a Qualified Heavy Equipment Rental Personal Property Exemption.
- The March, July and December Boards of Review may not consider any aspect of a delayed uncapping of Taxable Value.
- The July and December Boards of Review cannot approve a Poverty Exemption for any year prior to the current year, unless presented as a Qualified Error for the immediately preceding tax year only and the exemption was not on the assessment roll and was not denied for that tax year.
- The July and December Boards of Review cannot review a denial by the Department of Agriculture and Rural Development of a Qualified Forest Exemption.

#11

RESOLUTION

CITY OF PONTIAC
Oakland County, Michigan

RESOLUTION TO PROCEED IN CLOSED SESSION TO CONSIDER MATTERS EXEMPT FROM
DISCUSSION OR DISCLOSURE BY STATE OR FEDERAL LAW IN ACCORDANCE WITH
MCL 15.268(h)

RESOLUTION # ----

Minutes of a regular meeting of the City Council for the City of Pontiac, held City Hall,
47450 Woodward Ave, Pontiac, MI on January 23, 2024 at 6:00 p.m. or thereafter, local time.

The following resolution was offered by Council member _____ and
supported by Council member: _____

WHEREAS, the Michigan Open Meetings Act provides that a public body may meet in
Closed Session to consider material exempt from discussion or disclosure by state or federal
statute; and

WHEREAS, the referenced discussion is the subject of attorney-client privilege and is exempt from
disclosure and may be discussed in Closed Session pursuant to MCL 15.268(h) of the Open
Meetings Act.

NOW THEREFOR BE IT RESOLVED, the City Council will proceed in Closed Session
pursuant to Section 8(h) of the Open Meetings Act.

YEAS: Council Members _____

NAYS: Council Members _____

ABSTAIN: Council Members _____

RESOLUTION DECLARED ADOPTED.

Garland Doyle, Clerk
City of Pontiac

