

# PONTIAC CITY COUNCIL

**Mike McGuinness, District 7**  
**President**  
**William A. Carrington, District 6**  
**President Pro Tem**



**Melanie Rutherford, District 1**  
**Brett Nicholson, District 2**  
**Mikal Goodman, District 3**  
**Kathalee James, District 4**  
**William Parker, Jr., District 5**

*It is this Council's mission "To serve the citizens of Pontiac by committing to help provide an enhanced quality of life for its residents, fostering the vision of a family-friendly community that is a great place to live, work and play."*

47450 Woodward Pontiac, MI 48342 Phone: (248) 758-3200 Sheila Grandison, MiPMC, CMC, Deputy City Clerk

**94<sup>th</sup> Session of the 11<sup>th</sup> Council**  
**June 20, 2023, at 6:00 P.M.**

**Meeting Location: City Council Chambers 47450 Woodward Pontiac, MI 48342**  
**Meeting Agenda**

**Call to Order**

**Invocation**

**Pledge of Allegiance to the Flag of the United States**

**Moment of Silence**

**Roll Call**

**Authorization to Excuse Councilmembers from the Meeting**

**Amendments to and Approval of the Agenda**

**Approval of the Consent Agenda**

- A. June 13, 2023, City Council Meeting Minutes
- B. Resolution approving CBRE Real Estate Services Contract Extension
- C. Resolution approving \$179,070 Workers Compensation Commercial Insurance with The Huttenlocher Group Annual Renewal

**Recognition of Elected Officials**

**Agenda Address (Two Minutes Time Limit)**

**Agenda Items**

**Ordinances**

1. Zoning Ordinance Text Amendment to Amend Article 2, Chapter 5, Section 2.502, to Amend Article 2 Chapter 5, Section 2.506, Add Article 2, Chapter 5, Section 2..507, Amend Article 3, Chapter 2, Section 3.203, Amend Article 4, Chapter 2, Section 4.206 (a0 (3), and Amend Article 7, Chapter 2, Section 7.201 – Residential Ordinance. **(Second Reading Postponed from June 6, 2023, City Council Meeting)**
2. Municipal Code Ordinance Text Amendment for Article XXV, Chapter 26 (Transient Housing) to Clarify Article XXV Transient Housing Facilities. **(Second Reading Postponed from June 6, 2023, City Council Meeting)**

**Resolutions**

**Finance**

3. Resolution to approve the proposed budget amendment for the Budget Year 2022-2023. Reduce the budget appropriations in Fund 202 – Major Streets and Fund 203 – Local Streets.

4. Resolution to approve the proposed budget amendment for the Budget Year 2022-2023. Increase budget appropriation in the following GL accounts: 101-202-818.061 – Prof. Serv. Innovative Software Serv. - \$65,000, Decrease the budget appropriation in the following GL account: 101-202-702.000 – Salaries & Wages - (\$65,000).
5. Resolution to approve the proposed budget amendment for the Budget Year 2022-2023. Increase the budget appropriation in the following GL accounts: 208-756-779.020 – Programming \$10,000, Decrease the budget appropriation in the following GL account: 208-756-922.000 – Utilities Water & Sewer (\$10,000). **(Youth Recreation)**

#### Mayor's Office

6. Resolution for approval of M1 Cars Under the Stars Fireworks Display on June 25, 2023.
7. Resolution for approval of the Fireworks Display held on July 1, 2023, in the parking lot of City Hall operated by Antonio Paramo.

#### Purchasing

8. Resolution for approval to award the bid and execute a contract with G&A Cleaning, Inc. for the City's Janitorial Services at Robert Bowens Senior Center, Ruth Peterson Senior Center, 50<sup>th</sup> District Courthouse, and Oakland County Sheriff Substation not to exceed \$158,304 plus the purchase of cleaning supplies.

#### Public Comment (Three Minutes Time Limit)

#### Ordinances Continued

9. Adoption of an Ordinance to appropriate the sums of money necessary to meet the expenditures set forth in the budget recommended for the operation of the City of Pontiac, Michigan: to defray the debts, expenditures, and liabilities of said City for the fiscal year beginning the first day of July 2023. **(Second Reading)**

#### Communications

#### City Council

10. Kennedy School Greenhouse is Now Open for Sales this Season, Open School Days from 10:00 a.m. to 1:00 p.m., located at Kennedy School, 1500 Baldwin Avenue, Pontiac 48340.
11. Friends of the Pontiac Parks Association are hiring two Seasonal Part-Time Supervisors for their Junior Pontiac Park Ranger Program. The job will pay \$20 per hour, five hours per day, twenty-five hours per week. To apply, or to get more information, call (248) 425-4663.
12. Walk-N-Talk the "Doc," Honor Community Health Walking Club, Every Wednesday from May 17<sup>th</sup> to September 27, 2023, held at Wisner memorial Stadium, 441 Cesar E. Chavez, Pontiac 48342. For more information call (248) 724-7600.
13. Residents who are behind in paying their water bills or facing a service shut-off can get help from a partnership between the Oakland County Water Resources Commission and OLSHA. Those who qualify could get up to \$1,500 in payments on their water bills and stop a shut-off plan. This program is temporary and expires on September 30, 2023. Schedule an appointment with OLHSA to sign up by calling (248) 209-2600 or emailing [info@olhsa.org](mailto:info@olhsa.org).
14. Pontiac School District is seeking Mentors, Your Help is Needed for the Structured and Comprehensive Mentoring Program to Support Students at All Grade Levels, Email [communications@pontiacschools.org](mailto:communications@pontiacschools.org) for more information.

15. Kaleidoscope, a Celebration of LGBTQ+ Artists and Designers, Exhibit at the Pontiac Creative Arts Center Runs June 17 through July 23, 2023.
16. M1 Concourse Cars Under the Stars Fireworks Spectacular, June 25, 2023, starting at 5:00 p.m. with fireworks at dusk, held at M1 Concourse at South Boulevard and Woodward Avenue in Pontiac.
17. 40th Anniversary Celebration of the Pontiac Fiero, Happening July 12-16 Throughout Pontiac and at the CenterPoint Pontiac Marriott.
18. Elam Family and Friends Block Party, July 15, 2023, from 11:00 a.m. to 7:00 p.m., held at 485 S. Sanford, Pontiac 48341.
19. Annual Summer Ice Cream Social, July 29 and 30, 2023 from 12:00 p.m. to 4:00 p.m. each day, free admission, and free ice cream, held at the Oakland History Center, 405 Cesar E. Chavez Avenue, Pontiac 48342.
20. Pontiac Theatre IV Auditions for Aladdin, Jr. on July 30, 2023, from 3:00 p.m. to 6:00 p.m., July 31 from 6:00 to 8:00 pm, and August 1 from 6:00 p.m. to 8:00 p.m. Contact Director Laura Johns at [redskyatnight35@aol.com](mailto:redskyatnight35@aol.com) for more information.
21. 2023 Memorial VFW/AMVETS Classic Car Show, August 12, 2023, starting at 2:00 p.m., held at VFW Post 1370, 800 Cesar E. Chavez Avenue, Pontiac 48340, contact Keith Marbutt at (248) 425-4410.
22. M1 Concourse Cruise-In and Woodward Dream Parade, August 19, 2023, at 8:00 a.m., held at M1 Concourse, South Boulevard and Woodward Avenue in Pontiac.
23. Car Show in Downtown Pontiac During the Woodward Dream Cruise, as part of the M1 Concourse Woodward Dream Show, August 19, 2023, from 10:30 a.m. to 11:30 a.m., on North Saginaw Street between Pike and Huron Streets.
24. Pontiac Second Annual Praise Festival, August 27, 2023, from 2:00 p.m. to 7:00 p.m., held at Wisner Stadium Track Field on Cesar Chavez Avenue in Pontiac.

### **Closing Comments**

Mayor Greimel (Seven Minutes Time Limit)  
Clerk and City Council (Three Minutes Time Limit)

### **Adjournment**

# **CONSENT AGENDA**

# **A**

June 13, 2023, Draft

**Official Proceedings  
Pontiac City Council  
93<sup>rd</sup> Session of the Eleventh Council**

**Call to order**

A Meeting of the City Council of Pontiac, Michigan was called to order at the City Hall Council Chambers, 47450 Woodward Ave Pontiac, MI 48342 on Tuesday, June 13, 2023, at 6:00 p.m. by Council President Mike McGuinness.

**Invocation** – Pastor Christopher Johnson, All Saints Episcopal Church Pontiac, Michigan

**Pledge of Allegiance to the Flag of the United States**

**Moment of Silence**

**Roll Call**

**Members Present** – William Carrington, Mikal Goodman, Kathalee James, Mike McGuinness, Brett Nicholson, and William Parker, Jr.

Mayor Greimel was present.  
A quorum was announced.

**Excuse Councilmembers**

**Motion to excuse Councilwoman Melanie Rutherford for personal reasons.** Moved by Councilperson Nicholson and second by Councilperson Parker.

Ayes: Carrington, Goodman, James, McGuinness, Nicholson, and Parker  
No: None

**Motion Carried**

**Amendments to and Approval of the Agenda**

**Motion to approve the agenda.** Moved by Councilperson Parker and second by Councilperson Carrington. Discussion.

**Motion to remove item G (resolution extending contract for CBRE Real Estate Services) from the consent agenda.** Moved by Councilperson Carrington and second by Councilperson Nicholson.

Ayes: James, McGuinness, Nicholson, Parker, Carrington, and Goodman  
No: None

**Motion Carried**

The vote was taken to approve the agenda as amended.

Ayes: Goodman, James, McGuinness, Nicholson, Parker, and Carrington.  
No: None

**Motion Carried**

**Consent Agenda**

23-226 (A-H) **Resolution to approve the consent agenda for June 13, 2023.** Moved by Councilperson Goodman and second by Councilperson Carrington.

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Whereas, the City Council has reviewed the consent agenda for June 13, 2023.

NOW, THEREFORE, BE IT RESOLVED that the City Council approves the consent agenda for June 13, 2023, including June 5, 2023, Economic Development Subcommittee Meeting Minutes, June 6, 2023, City Council Meeting Minutes, June 8, 2023, Finance & Personnel Subcommittee Meeting Minutes, June 8, 2023, Public Safety Health & Wellness Subcommittee Meeting Minutes, Resolution Honoring the Life of Brian Peters, Resolution Honoring the Life of Hazel Cadd, Report on Phoenix Center, Amphitheatre Cleanup Costs, and Report on General Motors' Community Impact Donations to Pontiac Non-profits.

**23-226 (E) Resolution Honoring the Life of Brian Peters.** Moved by Councilperson Goodman and second by Councilperson Carrington.

Whereas, the City of Pontiac, Michigan has been privileged to have many exemplary employees work for the City of Pontiac over the decades, whose hard work and dedication directly improved the quality of life for our citizens; and,

Whereas, Mr. Brian Peters worked for the City of Pontiac for 25 years, starting in 1970, serving with dedication and commitment throughout those years and directly improving the quality of life and protecting the wellbeing of Pontiac residents; and,

Whereas, Mr. Peters worked as a police officer in the Pontiac Police Department and rose to the position of Captain in the City's Police Department; and,

Whereas Mr. Peters recently passed away at the age of 74 following a three-year battle with cancer, which is a tremendous loss for both his family and our community; now, therefore be it

Resolved, the Pontiac City Council in partnership with Mayor Tim Greimel hereby mourns the passing of Mr. Brian Peters; and further Resolved, the Pontiac City Council expresses our deepest gratitude for Mr. Peters' dedicated service to our City and to the citizens whose lives he protected and enriched; and further Resolved, he will be remembered by this Council and the Pontiac community as a dedicated and hardworking person who made a positive difference in our City for many years; and further Resolved, the City of Pontiac extends our deepest sympathies to his family, friends, neighbors, and colleagues.

**23-226 (F) Resolution Honoring the Life of Hazel Cadd.** Moved by Councilperson Goodman and second by Councilperson Carrington.

Whereas, the City of Pontiac, Michigan has been privileged to have many exemplary civic volunteers serve on City Boards and Commissions over the decades, whose hard work and dedication has contributed to improving the quality of life in Pontiac; and,

Whereas, Ms. Hazel L. Cadd was an active resident and community volunteer of Pontiac and served on the Planning Commission of the City for many years, as well as on the Pontiac Board of Education; and,

Whereas, the volunteer service by Ms. Cadd demonstrated her spirit of service to others and her deep passion about her City of Pontiac; and, Whereas, Ms. Cadd passed away on June 5, 2023 at the age of 70, which is a tremendous loss to her community, family, friends, neighbors, past professional colleagues, and past colleagues on the Boards and Commissions on which she served; now,

Therefore, Be It Resolved, the Pontiac City Council, Pontiac Mayor Tim Greimel, and the entire City of Pontiac hereby mourns the passing Ms. Hazel L. Cadd; and further,

Resolved, the City Council expresses our deepest gratitude for Ms. Cadd's dedicated service to our City and to the Citizens of Pontiac, whose lives were enriched because of her willingness to help and be involved; and further,

Resolved, the City Council also honors the sacrifices her family made for Ms. Cadd to be able to share her precious time to serve others in our community; and further,

Resolved, the City Council and the entire community will remember her work, her personality, her spirit, her dedication, and her willingness to help others; and further,

Resolved, we extend our deepest sympathies to her family, friends, and colleagues.

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Ayes: McGuinness, Nicholson, Parker, Carrington, Goodman, and James.

No: None

**Resolution Passed**

**Subcommittee Reports**

- 1. Communications, Engagement & Operations
- 2. Economic Development, Housing & Planning
- 3. Facilities & Property
- 4. Finance & Personnel
- 5. Law & The Courts
- 6. Parks, Recreation & Public Works
- 7. Public Safety, Health & Wellness

**Recognition of Elected Officials**

- 1. Kermit Williams, Vice Chairperson, Charter Revision Commission
- 2. Julia Ruffin, Oakland County Water Resources Commissioner Jim Nash’s Office

**Agenda Address**

- 1. Dr. Deirdre Waterman addressed item #19.
- 2. Julia Ruffin addressed items #8 & #19
- 3. Carlton jones addressed item #2.
- 4. Darlene Clark addressed items #8, & #9.

**Agenda Items**

**Ordinance**

**Motion to postpone Adoption of a Municipal Code Ordinance Text Amendment to Amend Article 2, Chapter 94, Section 26 (Refuse containers and yard waste containers, specifications) to add Subsection (g) regarding regulation of waste containers storage for two weeks. (Second Reading) Moved by Councilperson Nicholson and second by Councilperson Carrington.**

Ayes: Nicholson, Parker, Carrington, Goodman, James, and McGuinness

No: None

**Motion Carried**

**Resolutions**

City Council

23-227

**Resolution Commemorating Attorney Elbert Hatchett with Honorary Renaming of Johnson Street.** Moved by Councilperson Parker and second by Councilperson Goodman

Whereas, Mr. Elbert Leroy Hatchett was born on July 24, 1936, and passed away at age 84 on April 8, 2021; and,

Whereas, during his life, Attorney Hatchett had an enduring, positive impact on the City of Pontiac and our residents, and significantly contributed to our community; and, Whereas, he was a brilliant legal mind and champion for civil rights, and from a young age was a leader in the local chapter of the National Association for the Advancement of Colored People, commonly known by their NAACP acronym; and, Whereas, Attorney Hatchett, along with Attorney William Waterman, led the legal challenge to the School District of the City of Pontiac’s racially discriminatory hiring and personnel practices, and the administrative segregation regarding the boundaries for school assignments in our community in the 1960s and 1970s; and,

Whereas, Attorney Hatchett masterfully argued the case in federal court and, in an outcome with significant impact on local, state, and federal civil rights legal precedent, was successful in the case’s outcome; and,

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Whereas, Attorneys Hatchett and Waterman were central in the cause of achieving a more racially integrated and socially just City of Pontiac and State of Michigan; and, Whereas, a City street may have an honorary designation established that would be an additional identifiable moniker for the street, as well as a reflection of the community impact and significant achievements of an individual or entity; now, Therefore, Be It Resolved, the Pontiac City Council hereby commemorates the life, legacy, and impactful community contributions of Attorney Elbert Hatchett; and further

Resolved, the City Council establishes the honorary renaming of the entire length of Johnson Street in the City of Pontiac to be Elbert Hatchett Avenue; and further Resolved, the intention is for Johnson Street to remain the permanent legal name, but for Elbert Hatchett Avenue to be the honorary additional identifiable moniker now and in perpetuity; and further Resolved, the City Council charges the Administration and City Staff with the task of installing honorary street name signage on the existing street sign poles along Johnson Streets where it is practical; and further Resolved, the City Council encourages the Administration and City Staff to explore the feasibility of designing and installing an accompanying wayside marker in the vicinity of Elbert Hatchett Avenue celebrating Attorney Hatchett's life and community impact, so that future generations can know the inspiration behind the name; and further Resolved, we remember and celebrate Attorney Hatchett's amazing life and dynamic legacy, with his consequentially positive reshaping of the City of Pontiac.

Ayes: Parker, Carrington, Goodman, James, McGuinness, and Nicholson

No: None

**Resolution Passed**

Department of Public Works (DPW)

23-228 **Resolution for Orchard Lake Road and Bridge Replacement (MDOT Agreement) – Orchard Lake Closure.** Moved by Councilperson Carrington and second by Councilperson Nicholson.

WHEREAS, The City of Pontiac has determined the need to replace the existing bridge on Orchard Lake Road over the Clinton River and reconstruct the roadway from Old Telegraph to approximately 340' East of Edward Street. and,

WHEREAS, the City of Pontiac has requested that MDOT administer the contract and funding for the above said project and,

WHEREAS The MDOT requires the establishment of a contract between the City of Pontiac and MDOT prior to awarding bids,

NOW, THEREFORE IT IS RESOLVED: that CONTRACT No. 23-5147, Control Section STU 63000; BHT 63000, Job Number 214183CON; 214713CON, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION and the CITY OF PONTIAC is hereby accepted and the Pontiac City Council authorizes Tim Greimel, Mayor to sign the said contract.

Ayes: Carrington, James, McGuinness, Nicholson, and Parker

No: None

**Resolution Passed**

Councilman Goodman was absent during the vote.

23-229 **Resolution to approve and authorize the DTE easement for the power transformer and networking project between the Library, City Hall, and the Sheriff Building.** Moved by Councilperson Nicholson and second by Councilperson Carrington.

WHEREAS, The City of Pontiac has determined the need to improve the power feed layout for the campus located at 47450 Woodward and,

WHEREAS, DTE has identified the location for the new power cabinet on the north side of the sheriff building on the north side of the campus fronting on Pike Street, and,

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WHEREAS the establishment of a permanent easement is required to allow for future maintenance and repair,  
NOW, THEREFORE IT IS RESOLVED: that the City of Pontiac approves the attached easement and authorizes the mayor to execute said easement.

Ayes: Carrington, James, McGuinness, Nicholson, and Parker  
No: None  
**Resolution Passed**  
Councilman Goodman was absent during the vote.

Finance

~~23-230-~~ **Resolution to approve the proposed Fee Schedule for FY 2023-2024. (Postponed from June 6, 2023, City Council Meeting)** Moved by Councilperson Rutherford and second by Councilperson Parker. Discussion.

**Motion to amend proposed Fee Schedule for FY 2023-2024 by adding Income Tax/Treasury above NSF - \$35.00.** Moved by Councilperson James and second by Councilperson Carrington.

Ayes: James, McGuinness, Nicholson, Parker, Carrington, and Goodman  
No: None  
**Motion Carried**

**Motion to amend proposed Fee Schedule for FY 2023-2024 to add Chicken Coup Inspection fee - \$25.00 under Ordinance Enforcement.** Moved by Councilperson McGuinness and second by Councilperson Carrington.

Ayes: McGuinness, Nicholson, Parker, Carrington, Goodman, and James  
No: None  
**Motion Carried**

23-230 **Resolution to approve the amended proposed Fee Schedule for FY 2023-2024. (Postponed from June 6, 2023, City Council Meeting)** Moved by Councilperson Rutherford and second by Councilperson Parker.

WHEREAS, the City of Pontiac must pass a yearly fee schedule; and,  
WHEREAS, the City of Pontiac executive team has reviewed the former fee schedule, and;  
WHEREAS, the City of Pontiac executive team has made suggested changes to the schedule based on the cost to provided services and the services to be provided and;  
WHEREAS, the City of Pontiac City Council has reviewed those changes, and;  
WHEREAS, the City of Pontiac City Council has made additional changes,  
NOW THEREFORE, BE IT RESOLVED that the Pontiac City Council hereby adopts the proposed fee schedule to be in effect for the 2023/ 2024 fiscal year from July 1, 2023, through June 30, 2024.

Ayes: Goodman, James, McGuinness, Nicholson, Parker, and Carrington  
No: None  
**Resolution Passed**

**\*\*See Fiscal Year 2023-2024 Fee Schedule as Exhibit A after the minutes\*\***

23-231 **Resolution to approve the proposed budget amendment for Budget Year 2022-2023. Move the Code Enforcement Division budget appropriations from Fund 101 – General Fund, to**

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**Fund 249 -Building Inspection Fund.** Moved by Councilperson Nicholson and second by Councilperson Parker.

WHEREAS, in the current FY 2023, the City Council appropriated \$1,327,672 for the Code Enforcement division in the 101-General Fund.; and,

WHEREAS, since the Code Enforcement operation is a part of the Building Inspection function, it is more logical to appropriate the funds for Code Enforcement operations in the 249-Building Inspection fund; and,

WHEREAS, this budget amendment moves the appropriation to the General Fund from the Parking Enterprise fund to satisfy the debt payment in the current fiscal year;

**NOW THEREFORE, BE RESOLVED,** the Pontiac City Council approves this budget amendment that moves the appropriation from the 101-General Fund to the 249-Building Inspection Fund in the current fiscal year as given below:

Increase the budget appropriation in the following GL accounts:

**Dept 371 – Building Inspection Department:**

249-371-702.000	Salaries & Wages	562,719.00
249-371-702.004	Overtime Wages	25,000.00
249-371-707.003	CELL PHONE STIPEND	600.00
249-371-715.000	F.I.C.A. - City Contribution	36,200.00
249-371-716.000	MEDICAL INSURANCE	68,000.00
249-371-717.000	Life Insurance	4,000.00
249-371-718.500	MERS Employer Contributions	12,000.00
249-371-719.000	Workers Compensation Insurance	2,000.00
249-371-719.001	Dental Insurance	4,000.00
249-371-721.010	Health Care Waiver	20,000.00
249-371-727.000	Office Supplies	3,500.00
249-371-728.000	Postage	4,000.00
249-371-731.003	COMPUTER EQUIPMENT	12,000.00
249-371-746.001	Personal Protective Wear	1,000.00
249-371-749.001	Motor Fuel, Oil & Lubricants	4,500.00
249-371-807.000	Services - Membership Dues	2,000.00
249-371-816.010	BLIGHT COURT	15,000.00
249-371-818.000	Other Professional Services	315,000.00
249-371-818.005	Equipment Towing Charges	500.00
249-371-818.006	Contractual Mowing Services	70,000.00
249-371-852.010	SERVICES - CABLE TV/INTERNET	2,640.00
249-371-902.005	Public Notices	1,000.00
249-371-914.000	Insurance Property Coverage	41,013.00
249-371-932.004	Services - Maintenance-Vehicles	1,500.00
249-371-942.002	COPIER SUPPLIES	500.00
249-371-957.002	Training Expense	44,000.00
249-371-977.002	VEHICLES	75,000.00
Total Dept 371 – Building Inspection Department		<b>1,327,672.00</b>

Decrease the budget appropriation in the following GL account:

**Dept 733 – Code Enforcement**

101-733-702.000	Salaries & Wages	(562,719.00)
101-733-702.004	Overtime Wages	(25,000.00)
101-733-707.003	CELL PHONE STIPEND	(600.00)
101-733-715.000	F.I.C.A. - City Contribution	(36,200.00)
101-733-716.000	MEDICAL INSURANCE	(68,000.00)

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101-733-717.000	Life Insurance	(4,000.00)
101-733-718.500	MERS EMPLOYER CONTRIBUTIONS	(12,000.00)
101-733-719.000	Workers Compensation Insurance	(2,000.00)
101-733-719.001	Dental Insurance	(4,000.00)
101-733-721.010	Health Care Waiver	(20,000.00)
101-733-727.000	Office Supplies	(3,500.00)
101-733-728.000	Postage	(4,000.00)
101-733-731.003	COMPUTER EQUIPMENT	(12,000.00)
101-733-746.001	Personal Protective Wear	(1,000.00)
101-733-749.001	Motor Fuel, Oil & Lubricants	(4,500.00)
101-733-807.000	Services - Membership Dues	(2,000.00)
101-733-816.010	BLIGHT COURT	(15,000.00)
101-733-818.000	Other Professional Services	(315,000.00)
101-733-818.005	Equipment Towing Charges	(500.00)
101-733-818.006	Contractual Mowing Services	(70,000.00)
101-733-852.010	SERVICES - CABLE TV/INTERNET	(2,640.00)
101-733-902.005	Public Notices	(1,000.00)
101-733-914.000	Insurance Property Coverage	(41,013.00)
101-733-932.004	Services - Maintenance-Vehicles	(1,500.00)
101-733-942.002	COPIER SUPPLIES	(500.00)
101-733-957.002	Training Expense	(44,000.00)
101-733-977.002	VEHICLES	(75,000.00)
Total Dept 733 – Code Enforcement		<b>(1,327,672.00)</b>

Ayes: Nicholson, Parker, Carrington, Goodman, James, and McGuinness

No: None

**Resolution Passed**

23-232      **Resolution to authorize the City Clerk to publish the proposed budget amendment for the Budget year 2022-2023. Increase budget appropriation in the following GL Account 226-528-8183.009 – Sanitation Services - \$400,000. Decrease in Sanitation Fund Balance - \$400,000.**  
Moved by Councilperson James and second by Councilperson Goodman.

WHEREAS, the City Council appropriated \$3,138,400 in the current fiscal year (FY 2023) in the fund 226-Sanitation Fund to cover the cost of trash pickup services.; and,

WHEREAS, more appropriation is necessary to pay the remaining invoices through June 2023; and,  
WHEREAS, this budget amendment decreases the fund balance in the 226-Sanitation fund; and,  
NOW THEREFORE, BE RESOLVED, that the City Council hereby authorizes the City Clerk to publish in a newspaper the proposed budget amendment for Fiscal Year 2022-23 as requested by the Administration as given below:

Increase budget appropriation in the following GL accounts:

226-528-818.009 – Sanitation Services	\$400,000
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Ayes: Parker, Carrington, Goodman, James, McGuinness, and Nicholson

No: None

**Resolution Passed**

Mayor’s Office

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~~23-233~~ **Resolution for the Mayor or his authorized designee to execute the appropriation intergovernmental agreement to join SEMCOG.** Moved by Councilperson Parker and second by Councilperson Goodman. Discussion.

**Motion to add Councilman Mikal Goodman as the Delegate, and Community Development Director Rachel Loughrin as the Alternate to SEMCOG for the City of Pontiac.** Moved by Councilperson Parker and second by Councilperson Carrington.

Ayes: Carrington, Goodman, James, McGuinness, Nicholson, and Parker

No: None

**Motion Carried**

23-233 **Amended Resolution for the Mayor or his authorized designee to execute the appropriation intergovernmental agreement to join SEMCOG.** Moved by Councilperson Parker and second by Councilperson Goodman.

WHEREAS,

SEMCOG, the Southeast Michigan Council of Governments, has organized and has adopted Bylaws; and

WHEREAS,

the City Council of the City of Pontiac recognizes the benefits it may receive and the benefits that it may confer in voluntarily consulting with other units of local government in Southeast Michigan as to policies, problems, and plans that are of mutual interest and concern. The City Council of the City of Pontiac has voted to join SEMCOG on June 13, 2023; and

WHEREAS,

the cost for Pontiac to join SEMCOG is \$8,968 for one year,

NOW, THEREFORE,

BE IT RESOLVED

the following official representatives to SEMCOG, the Southeast Michigan Council of Governments has been designated:

DELEGATE: (the delegate must be an elected official)

Name: Mikal Goodman

Title: Pontiac City Councilman

BE IT FURTHER

RESOLVED:

ALTERNATE: (the alternate may be an elected official, staff, or individual selected by the member)

Name: Rachel Loughrin

Title: Community Development Director

BE IT FURTHER

RESOLVED:

that the Mayor or his designee is authorized to execute the appropriate agreements to join SEMCOG.

Ayes: Carrington, Goodman, James, McGuinness, Nicholson, and Parker

No: None

**Resolution Passed**

Purchasing

23-234 **Resolution for approval to award the bid and execute a contract with HS & S, LLC., doing business as the Haven Group for CPA's & Advisors for the City's Annual Audit Services in the amount of \$87,500.** Moved by Councilperson Nicholson and second by Councilperson Goodman.

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WHEREAS, The Purchasing Manager has ensured that the purchase is following the City's municipal code, Division II. Purchasing, Section 2-517, 2-518, and 2-519 pertaining to major purchases.

WHEREAS, the Purchasing Manager is requesting approval to execute a City contract with H S & S, LLC doing business as the Haven Group CPAs & Advisors;

NOW, THEREFORE, The Pontiac City Council approves the Mayor or Mayor Designee to execute a City contract with the H S & S, LLC doing business as the Haven Group CPAs & Advisors as stated herein.

Ayes: Goodman, James, Nicholson, Parker, and Carrington

No: McGuinness

**Resolution Passed**

23-235 **Resolution for approval to award the bid and execute a contract with the Pontiac Community Foundation for the M1 Mobility Transportation Program for \$169,970.** Moved by Councilperson Parker and second by Councilperson James.

WHEREAS, The Purchasing Manager has ensured that the purchase is following the City's municipal code, Division II. Purchasing, Section 2-517, 2-518, and 2-519 pertaining to major purchases.

WHEREAS, the Purchasing Manager is requesting approval to execute a City contract with the Pontiac Community Foundation for its M1 Mobility Transportation Program.

NOW, THEREFORE, The Pontiac City Council approves the Mayor or Mayor Designee to execute a City contract with the Pontiac Community Foundation stated herein.

Ayes: McGuinness, Nicholson, Parker, Carrington, and Goodman

No: None

Abstain: James

**Resolution Passed**

23-236 **Resolution for approval to award the bid and execute an agreement with Enterprise Fleet Management, Inc. via The Sourcewell Cooperative Purchasing Program – not to exceed amount. The Contract amount will be \$53,602.** Moved by Councilperson Nicholson and second by Councilperson Parker.

WHEREAS, The Purchasing Manager has ensured that the purchase is following the City's municipal code, Division II. Purchasing, Section 2-517, 2-518, and 2-519 pertaining to major purchases.

WHEREAS, the Purchasing Manager is requesting approval to execute a City contract with Enterprise Fleet Management, Inc.

NOW, THEREFORE, The Pontiac City Council approves the Mayor or Mayor Designee to execute a City contract with Enterprise Fleet Management, Inc. as stated herein.

Ayes: McGuinness, Nicholson, Parker, Carrington, Goodman, and James

No: None

**Resolution Passed**

#### **Public Comment**

1. Beatrice Wright

June 13, 2023, Draft

2. Carlton Jones
3. Dr. Deirdre Waterman
4. Darlene Clark
5. Pastor Kathy Dessureau

Council recess for five minutes at 8:38 p.m.

The meeting resumed at 8:48 p.m.

### **Ordinance Continued**

**Adoption of an Ordinance to appropriate the sums of money necessary to meet the expenditures set forth in the budget recommended for the operation of the City of Pontiac, Michigan: to defray the debts, expenditures, and liabilities of said City for the fiscal year beginning the first day of July 2023. (Second Reading)** Moved by Councilperson Nicholson and second by Councilperson Carrington. Discussion.

**Motion to amend the Budget Ordinance to add \$200,000 to account 101-270-818.000 for Personnel Services – Other Professional Services, for a total of \$275,000.** Moved by Councilperson Nicholson and second by Councilperson Parker.

Ayes: Parker, Carrington, James, McGuinness, and Nicholson

No: Goodman

**Motion Carried**

**Motion to amend the Budget Ordinance to add \$250,000 to account 445-265-976.001 for Building Maintenance – Building Additions and Improvements – Court Parking Lot.** Moved by Councilperson Goodman and second by Councilperson Parker.

Ayes: Goodman, James, and Parker

No: Carrington, McGuinness, and Nicholson

**Motion Failed**

**Motion to amend the Budget Ordinance to add \$100,000 to account 101-690-818.000 for Redevelopment & Housing – Other Professional Services – for a total of \$200,000 for a Housing Study.** Moved by Councilperson James and second by Councilperson Nicholson.

Ayes: Carrington, Goodman, James, McGuinness, Nicholson, and Parker

No: None

**Motion Carried**

**Motion to amend the Budget Ordinance to add \$250,000 to account 101-699-818.000 for Grants Management & Philanthropy - Other Professional Services for a total of \$300,000 for Homeless Programs.** Moved by Councilperson Parker and second by Councilperson Goodman.

Ayes: Goodman, McGuinness, Nicholson, and Parker

No: James, and Carrington

**Motion Carried**

**Motion to amend the Budget Ordinance to increase \$10,000 to account 101-102-957.002 – Charter Commission – Training Expenses for a total of \$15,000 and increase \$10,000 to account 101-102-804.027 – Charter Commission – Legal Services for a total of \$25,000.** Moved by Councilperson McGuinness and second by Councilperson Goodman.

June 13, 2023, Draft

Ayes: James, McGuinness, Nicholson, Parker, Carrington, and Goodman  
No: None

**Motion Carried**

**Motion to amend the Budget Ordinance to increase \$65,000 to account 101-690-702.000 – Redevelopment Housing – Salaries and Wages – Housing Escrow Account Manager.** Moved by Councilperson Goodman and second by Councilperson Parker.

Ayes: Carrington, and Goodman  
No: McGuinness, Nicholson, Parker, and James

**Motion Failed**

**Motion to amend the Budget Ordinance to increase \$100,000 to account 101-733-818.000 – Code Enforcement – Other Professional Services for Animal Control.** Moved by Councilperson James and second by Councilperson Parker.

Ayes: Nicholson, Parker, Carrington, Goodman, James, and McGuinness  
No: None

**Motion Carried**

**Motion to amend the Budget Ordinance to add \$65,000 to account 101-265-702.000 Building Maintenance for Salaries and Wages.** Moved by Councilperson Parker and second by Councilperson Goodman.

Ayes: Parker, Goodman, James, McGuinness, and Nicholson  
No: Carrington

**Motion Carried**

Councilman Goodman was excused from the meeting.

**Motion to Postpone for one week the Adoption of an Ordinance to appropriate the sums of money necessary to meet the expenditures set forth in the budget recommended for the operation of the City of Pontiac, Michigan: to defray the debts, expenditures, and liabilities of said City for the fiscal year beginning the first day of July 2023. (Second Reading)** Moved by Councilperson Carrington and second by Councilperson Nicholson.

Ayes: Carrington, James, McGuinness, Nicholson, and Parker  
No: None

**Motion Carried**

### **Communications**

City Council and Mayor's Office

### **Mayor, Clerk and Council Closing Comments**

Mayor Tim Greimel, Deputy Mayor Khalfani Stephens, Councilman William Parker Jr., Councilwoman Kathalee James, Councilman Brett Nicholson, Council President Pro-Tem William Carrington, and Council President Mike McGuinness made closing comments.

### **Adjournment**

**Motion to adjourn the meeting.** Moved by Councilperson Nicholson and second by Councilperson Carrington.

June 13, 2023, Draft

Ayes: Carrington, James, McGuinness, Nicholson, and Parker

No: None

**Motion Carried**

Council President Mike McGuinness adjourn the meeting at 10:11 p.m.

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Garland S. Doyle  
City Clerk

DRAFT

ORDINANCE NO. 2414

**AN AMENDMENT TO THE FEE SCHEDULE AS ADOPTED IN THE CITY OF PONTIAC FY 2023-2024 BUDGET.**

**The City of Pontiac Ordains:**

**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]**

# Proposed City of Pontiac Fees for FY 2023/2024

## General/Administration

### City Clerk

Notary Service:		
City Residence	\$5.00	per page
Non-city residence	\$10.00	per page

Code of Ordinances:		
Per book		\$250.00
Per supplement service copy of voter files		\$75.00

Copy of Voter files:		
Citywide Voter List (email option)		\$270.00
Per Voting District (email option)		\$40.00
Per Precinct (email option)		\$15.00
Per name (Xerox copies)		\$0.02
Per page		\$1.00

<b><u>Xerox Copies</u></b>		
Per page		\$1.00

<b><u>Human Resources</u></b>		
Copies of files	\$0.13	Per page

<b><u>Income Tax/Treasury</u></b>		
NSF	\$35.00	Per item

## COMMUNITY DEVELOPMENT DEPARTMENT

### BUILDING DIVISION

#### Building Permits

Application Fee		\$35.00
Building		\$75.00 Minimum fee
Estimated Cost of Construction:		
\$200.00 to \$1,000.00		\$75.00
\$1,001.00 to \$500,000.00		\$75.00
Plus \$20.00 per \$1,000.00 of cost or fraction thereof over \$1,001.00		
\$500,001.00 to \$1,500,000.00		\$10,055.00
Plus \$15.00 per \$1,000.00 of cost or fraction thereof over \$500,001.00		
If more than \$1,500,000.00		\$25,040.00
Plus \$10.00 per \$1,000.00 of cost or fraction thereof over \$1,500,001.00 with no upper limit		

Special Inspections		
Inspections, for determining code compliance		\$50.00
Re-inspection of work not ready and re-inspection of a violation that has not been complied with by the expiration notice		\$50.00

Overtime Inspections		
Fee for inspection outside of regular business hours shall be at 1.5 times rate of inspector, with 3-hour minimum charge. (Per hour)		
Administration		\$200.00

The inspection fee for work initiated before permit has been issued

Plan review:	
\$0 to \$1,000,000	0.0015 of valuation minus \$100.00 minimum
\$1,000,000 to \$5,000,000	\$1,500.00 plus .0005 of evaluation over \$500,000
\$5,000,000 to \$ and up	\$3,500.00 plus .0004 of evaluation over \$5,000,000

Plan review of electrical, mechanical, and plumbing is 25% of the building plan review fee for each discipline.

Minimum plan review fee \$175.00

Certificate of Occupancy	\$200.00
<b>Special Building Fees:</b>	
Permit Extension Fee	\$50.00
Contractor Registration	\$35.00

**NOTE: Fee for inspection outside of regular business hours shall be at 1.5 times rate of inspector, with 3-hour minimum charge. (Per hour)**

<b><u>Demolition Permit</u></b>	
First 1000 sq. ft.	\$250.00
Each additional 500 sq. ft.	\$50.00
Application to remove from dangerous building list	\$500.00

<b><u>Property Maintenance Inspection</u></b>	
Property Maintenance Inspection	\$200.00

<b><u>Team Inspection</u></b>	
Full Team	\$350.00
Per Inspector	\$50.00

<b><u>Hearing Officer</u></b>	
Special Hearing	\$900.00

<b><u>Board of Appeals</u></b>	
Special Hearing	\$900.00

<b><u>Construction BOA</u></b>	
Filing Fee	\$500.00

<b><u>Rehabilitation Agreement</u></b>	
Administration Fee	\$250.00

<b><u>Sign Permit</u></b>	
Application Fee (Non-Refundable)	\$150.00

<b><u>Electrical Permits</u></b>	
Application Fee	\$35.00
New Home	\$205.00
Substandard Property/Complete Renovation	\$205.00
Minimum Fee	\$75.00
Permanent Service for One Phase:	
100 Ampere or Less	\$37.00
101 to 200 Ampere	\$40.00
210 to 400 Ampere	\$47.00
Over 400 Ampere	\$50.00

Permanent service for Three Phase:	
100 Ampere or Less	\$42.00
101 to 200 Ampere	\$47.00

## Proposed City of Pontiac Fees for FY 2023/2024

201 to 400 Ampere	\$52.00	Battery Operated Light/Line Voltage - First 10	\$20.00
Over 400 Ampere	\$55.00	Each Additional 10 Fixtures or Fraction Thereof	\$15.00
Additional Service -		Exit Light (Each)	\$15.00
Each Additional Sub-Service	\$30.00	Each Circuit	\$15.00
Stand by Power & Generator (One Phase):		General Repair Permit	\$75.00
100 Ampere or Less	\$37.00	Special Electrical Fees:	
101 to 200 Ampere	\$40.00	Inspection To Determine Code Compliance	\$50.00
201 to 400 Ampere	\$47.00	Re-Inspection Fee of work not ready, or for a violation not complied with by expiration date of Violation Notice	\$50.00
Over 400 Ampere	\$50.00	Fee for inspection outside of regular business hours shall be at 1.5 times rate of inspector, with 3-hour minimum charge. (per hour)	\$50.00
Automatic Transfer Switch	\$35.00	Permit Extension Fee	\$50.00
Manual Transfer Switch	\$30.00	Contractor Registration	\$35.00
Stand by Power & Generator (Three Phase):		Work Done Without Permit Penalty	\$200.00
100 Ampere or Less	\$42.00	<u>NOTE: Fee for inspection outside of regular business hours shall be at 1.5 times rate of inspector, with 3-hour minimum charge. (Per hour)</u>	
101 to 200 Ampere	\$47.00	<b><u>Mechanical Permits</u></b>	
201 to 400 Ampere	\$52.00	Application Fee	\$35.00
Over 400 Ampere	\$55.00	New Home	\$205.00
Automatic Transfer Switch	\$40.00	Substandard Property/Complete Renovation	\$205.00
Manual Transfer Switch	\$35.00	Minimum Fee	\$75.00
Stand by Power & Generator (Temporary):		Heating Equipment - New or Replacement:	
60 Ampere Switch	\$20.00	Over 40,000 to 100,000 BTU Per Hour:	
100 Ampere Switch	\$21.00	First 10 Units at Each Occupancy - Each Unit	\$40.00
200 Ampere Switch	\$22.00	Each Additional Unit Over 10 at same occupancy	\$30.00
400 Ampere Switch	\$23.00	Over 200,000 to 400,000 BTU Per Hour -	
600 Ampere Switch	\$24.00	Each Unit	\$47.00
800 Ampere Switch	\$25.00	Water Heater, Chimney Liner, Fireplace, Fire Dampers	\$32.00
Electrical Furnaces & Heating Units -		Gas Piping System Permit:	
1 - 10 Units in Addition to Circuit Fee	\$25.00	1 Gas Pressure & Piping Test	\$64.00
Welders and Generators -		Each System (Furnace, Water Heater, Dryer, Range, etc.)	\$32.00
Each in Additions of Circuit Fee	\$25.00	Space Heating/Cooling Distribution System Ductwork:	
Feeders & Sub-Feeders -		Up to 100,000 BTU Fuel Input Per Hour	\$32.00
Up to 50 Feet	\$25.00	Over 100,000 to 200,000 BTU Fuel Input Per Hour	\$50.00
Each additional 50 feet or fraction thereof	\$25.00	Over 200,000 to 400,000 BTU Fuel Input Per Hour	\$60.00
Transformers:		Over 400,000 to 2,000,000 BTU Fuel Input Per Hour	\$75.00
1 KVA Through 100 KVA	\$32.00	Over 2,000,000 to 5,000,000 BTU Fuel Input Per Hour	\$80.00
101 KVA Through 200 KVA	\$37.00	Comfort Cooling Equipment & Systems:	
201 KVA Through 400 KVA	\$40.00	Up to 60,000 BTU (5 Tons) or less (Self Contained Units or Systems):	
Over 400 KVA	\$47.00	First 10 Units at Same Location/Each Unit	\$50.00
Motors:		Additional Units Over 10 at Same Location/Each Unit	\$32.00
First 1/4 HP up to 10 HP (Up to 7450W)	\$25.00	60,000 BTU (5 Tons) to 120,000 BTU (10 Tons)/Each Unit	\$57.00
First 11 HP up to 20 HP (Up to 14920W)	\$26.00		
First 21 HP up to 30 HP (Up to 22380W)	\$27.00		
First 31 HP up to 40 HP (Up to 29840W)	\$28.00		
First 41 HP up to 50 HP (Up to 37300W)	\$29.00		
First 51 HP and Up	\$40.00		
Each Additional Unit	\$42.00		
Mobile Home Electrical Hook-Up -			
Per Unit	\$75.00		
Sign Installation & Inspection Before Installation:			
One Sign	\$75.00		
Each Additional Sign at Same Location	\$25.00		
Fixtures (Smoke Detectors, Power Outlets, Light Fixtures):			
Installation of 1 to 10 Fixtures	\$20.00		
Each Additional 10 Fixtures or Fraction Thereof	\$15.00		
Lighting Pole & Base Installation	\$25.00		

## Proposed City of Pontiac Fees for FY 2023/2024

120,000 BTU (10 Tons) to 600,000 BTU (50 Tons)/Each Unit	\$67.00
600,000 BTU (50 Tons) to 1,500,000 BTU (125 Tons)/Each Unit	\$100.00
Alterations to Each System	\$30.00
Commercial Clothes Dryer for Installation or Replacement: 1st 5 Units Commercial Clothing Dryer	\$30.00
Each Additional Commercial Clothes Dryer @ Same Location	\$21.00
Liquefied Petroleum Gas System & Storage: Over 500 Gallons to 1,200 Gallons	\$42.00
Over 1,200 Gallons	\$47.00
Fire Suppression Systems: Inspection of Sprinkler Heads - First 10	\$50.00
Each Additional Heads Over 10	\$5.00
Commercial Hood System: Each New or Modified System	\$164.00
Duct Systems - Installation, Alteration or Additions: Up to 1,000 Cubic Feet Per Minutes of Air	\$27.00
Over 1,000 CFM to 2,000 CFM	\$32.00
Over 2,000 CFM to 4,000 CFM	\$37.00
Over 4,000 CFM to 20,000 CFM	\$42.00
Over 20,000 CFM to 50,000 CFM	\$47.00
RTU's (roof top units) up to 100,000 BTU	\$125.00
200,000 to 400,000 BTU	\$150.00
Over 400,000 to 2,000,000 BTU	\$175.00
2,000,000 to 5,000,000 BTU	\$200.00
Refrigeration System for Other Than Comfort Cooling - Self-Contained System/Compressor, Activated by Motors or Engines: Up to 5 HP	\$30.00
5 HP to 10 HP	\$39.00
10 HP to 50 HP	\$49.00
50 HP to 1255 HP	\$59.00
Installation Permit - Tank (Fuel Oil or Other): Above Ground, Not Exceeding 550 Gallons	\$24.00
Below Ground, Not Exceeding 550 Gallons	\$31.00
Over 550 Gallons to 5,000 Gallons	\$42.00
Over 5,000 Gallons to 20,000 Gallons	\$47.00
Over 20,000 Gallons to 50,000 Gallons	\$57.00
Over 50,000 Gallons to 200,000 Gallons	\$70.00
Over 200,000 Gallons	\$95.00
Alterations to existing Burner or Furnace	\$40.00
Air/Exhaust Vents	\$25.00
Each Additional Vent	\$10.00
Air Handling Equipment or Systems: Blower, fans and electronic air cleaner, new installation: Up to 4,000 CFM	\$25.00
Over 4,000 CFM to 50,000 CFM	\$40.00
Heat Recovery Unit/Radiator	\$10.00
Mobile Home Mechanical Hook-Up: Per Unit	\$75.00
Boiler 200,000 BTU	\$100.00

Piping: Plumbing, Medical Gas, Process Piping, Hydronic Piping, Refrigeration Piping Each System	\$45.00
Pressure Test for Each System	\$32.00
Fuel gas, Process, Hydronic, Refrigeration, Commercial Air Conditioning	\$0.05 Processed Piping Per Foot
Special Mechanical Fees: Inspection To Determine Code Compliance	\$50.00
Re-Inspection Fee of work not ready, or for a violation not complied with by expiration date of Violation Notice	\$50.00
Fee for Inspection out of Regular Hours at 1.5 times Rate of inspector, with 3 hour minimum charge.	\$50.00 Per Hour
Permit Extension Fee	\$50.00
Work Done Without Permit Penalty	\$200.00
Plan Review Fee	\$175.00
Mechanical Contractor Registration	\$15.00
Mechanical Board of Appeals	\$900.00
<u>NOTE: Fee for inspection outside of regular business hours shall be at 1.5 times rate of inspector, with 3-hour minimum charge. (Per hour)</u>	
<b>Plumbing Permits</b> Application Fee	\$35.00
New Home	\$205.00
Substandard Property/Complete Renovation	\$205.00
Minimum Fee	\$75.00
Stacks (New Alteration) (Soil, Waste, Vent, Inside Connection)	\$17.00
Sump & Interceptors, Dishwashers, Tubs, Catch Basins, Automatic Washers, Drinking Fountains, Floor Drains, Food Disposals, Grinders, Hose Connections, Humidifiers, Laundry Trays, Lavatories, Pumps Toilets, Sinks, Soda Fountain or Br, Urinals & Shower Traps (Each)	\$16.00
Water Heater	\$32.00
Backflow Preventer	\$5.00
Medical Gas System	\$45.00
Pressure test each system	\$32.00
Water Service: Water Svs/Dist 1/2"	\$40.00
Water Svs/Dist 3/4"	\$40.00
Water Svs/Dist 1"	\$45.00
Water Svs/Dist 2"	\$50.00
Water Svs/Dist 3"	\$60.00
Water Svs/Dist 4"	\$70.00
Water Svs/Dist Over 4"	\$80.00
Water Distribution: 1st 100 Feet	\$80.00
Each Additional Foot	\$0.10
Building Sewer - Size: Building Sewer & Drain 4"	\$45.00

## Proposed City of Pontiac Fees for FY 2023/2024

Building Sewer & Drain 10"	\$50.00
Building Sewer & Drain 12"	\$55.00
Building Sewer & Drain 14"	\$60.00
Building Sewer & Drain 16"	\$70.00
Building Sewer & Drain 18"	\$75.00
<b>Storm Sewer:</b>	
Storm & Sanitary 1st 200 Feet	\$80.00
Storm & Sanitary Additional 100 Feet	\$35.00
Building Sewer to Drain Connection - Building Drain - Underground Building Drains/Storm not Over 6"	\$45.00
<b>Storm Drain -</b>	
Manholes and Catch Basins	\$16.00
<b>Plumbing for Mobile Home Hook-Up -</b>	
Per Unit	\$75.00
<b>Special Plumbing Fees:</b>	
Inspection To Determine Code Compliance	\$50.00
Re-Inspection Fee of work not ready, or for a violation not complied with by expiration date of Violation Notice	\$50.00
Fee for Inspection out of Regular Hours at 1.5 times Rate of inspector, with 3 hour minimum charge. (Per Hour)	\$50.00
Permit Extension Fee	\$50.00
Contractor Registration	\$15.00
Work Done Without Permit Penalty	\$200.00
<u>NOTE: Fee for inspection outside of regular business hours shall be at 1.5 times rate of inspector, with 3-hour minimum charge. (Per hour)</u>	

### **Fire Permit Electrical**

Application Fee	\$35.00
Minimum Fee	\$75.00
<b>Circuits for Fire System:</b>	
Each Signaling Device	\$11.00
Each Control Circuit	\$15.00
Each Remote Sensor	\$11.00
Each Main Control Station	\$17.00
Each Speaker & Microphone	\$11.00
Each Amplifier	\$11.00
Each Main Control Center	\$15.00
Each Door or Window Sensor	\$11.00
Each Vibration Sensor	\$11.00
Each Key Station or Remote Station	\$9.00
Each Panic Button	\$11.00
Each Automatic Dialer	\$10.00
Each Pressure Sensor	\$11.00
Each Alarm (Horn, Bell, Etc.)	\$11.00
Each Auxiliary Power Supply	\$10.00
Each Control Panel	\$15.00
Each Pull Station	\$11.00
Each Fire Head and/or Smoke Sensor	\$11.00
Each Telephone Station	\$11.00
Each Doorway Exit Unlocking System	\$9.00
Each Data Gathering, Reporting, Sub Panel	\$15.00

Each Fan, Elevator Interlocked to System	\$14.00
<b>Special Mechanical Fees:</b>	
Inspection To Determine Code Compliance	\$50.00
Re-Inspection Fee of work not ready, or for a violation not complied with by expiration date of Violation Notice	\$50.00
Fee for Inspection out of Regular Hours at 1.5 times Rate of inspector, with 3 hour minimum charge. (Per Hour)	\$50.00
Permit Extension Fee	\$50.00
Contractor Registration	\$35.00
Work Done Without Permit Penalty	\$200.00
<u>NOTE: Fee for inspection outside of regular business hours shall be at 1.5 times rate of inspector, with 3-hour minimum charge. (Per hour)</u>	

### **CODE ENFORCEMENT DIVISION**

Blight Court Administration Fee	\$200.00
Grass Cutting Administration Fee	\$100.00
Place Property Charges on Tax Bill Fee	\$50.00
<b>Transient Housing:</b>	
Hotel/Motel (Per Room - Every Three Years)	\$25.00
Transitional Housing (Per Room - Every Three Years)	\$210.00
<b>Non-Profit Organization Events</b>	
Club, Service Organization, Hospitals	\$20.00
<b>Temporary License:</b>	
Christmas Tree Sales	\$100.00
Circus or Carnival (Per Week)	\$350.00
Daily Business License (1 Day)	\$150.00
Daily Business License (Each Additional Day)	\$100.00
Fireworks Display	\$100.00
Peddler Solicitor License	\$100.00

### **Ordinance Enforcement**

Chicken Coop Inspection Fee	\$25.00
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### **Business License**

<b>Business Certificate Fee Schedule:</b>	
New License (Requires Team Inspection)	\$50.00
Renew License	\$25.00
Mobile Vendor License	\$75.00
Renew License	\$25.00

### **Rental Registration**

Rental Registration (Per Building)	\$300.00
Rental Inspection (Per unit)	\$100.00
Rental Inspection for units 2 - 10, 12 - 20, 22 - 30, etc. (Per unit)	\$25.00
Change of Rental Manager	\$150.00
Re-inspection Fee	\$50.00
Reschedule Fee (Limit One)	\$10.00

# Proposed City of Pontiac Fees for FY 2023/2024

## ECONOMIC DEVELOPMENT DIVISION

Commercial Rehabilitation Act (PA 210 of 2005)	\$1,500.00
Plant Rehabilitation & Industrial Development Act (PA 198 of 1974)	\$1,500.00
Obsolete Property Rehabilitation Act (OPRA) (PA 146 of 2000)	\$1,500.00
Payment in Lieu of Tax (PILOT), State Housing Development Authority Act (PA 346 of 1966)	\$1,500.00
Brownfield Tax Increment Financing (TIF) Brownfield Redevelopment Financing Act (PA 381 of 1996)	\$1,500.00

## PLANNING DIVISION

### General

Land Platting	\$1,000.00
Lot Split	\$750.00
Lot Combination (1st lot combined)	\$500.00
Each additional lot combined	\$75.00
Right of Way/Alley Vacation	\$1,500.00

### Planning Commission

Special Meeting	\$2,500.00
Multiple Family Dwelling Preliminary Site Plan Review	\$500.00
Each additional acre or fraction thereof	\$50.00
Multiple Family Dwelling Final Site Plan Review	\$990.00
Per unit fee	\$100.00
	(Max fee \$10,000.00)
Non-Residential Preliminary Site Plan Review	\$500.00
Each additional acre or fraction thereof	\$25.00
Non-residential final site plan review	\$990.00
Each additional 1,000 Sq. Ft.	\$100.00
	(Max fee \$15,000.00)
Planned Unit Development (MUD)	\$2,500.00
Each additional acre or fraction thereof	\$100.00
Zoning Map Amendment (Rezone) (1 acre or less)	\$1,600.00
Each additional acre or fraction thereof	\$100.00
Special exception permit (1 acre or less)	\$1,000.00
Each additional acre or fraction thereof	\$200.00

NOTE: There shall be a charge of 50% of the full review fee for the third and each subsequent review

### Administrative Review Fees

Zoning Compliance Letter	\$200.00
Waiver from Woodlands Ordinance	\$1,000.00
Sign Review (Per sign)	\$150.00
Wireless Communication Facility Review	\$750.00
Accessory Structures (Including fences)	\$150.00
Plot Plan Review (1 & 2 family)	\$300.00
Administrative Site Plan Review	\$500.00
Special Event License	\$500.00

NOTE: There shall be a charge of 50% of the full review fee for the third and each subsequent review

## Zoning Board of Appeals

Special Meeting	\$2,500.00
Residential (1 & 2 family)	\$400.00
For each additional variance on the same petition	\$100.00
Multiple Family and Non-Residential Variance	\$1,000.00
For each additional variance on the same petition	\$100.00
Use Variance (1 acre or less)	\$1,500.00
Each additional acre or fraction thereof	\$100.00
Appeal to ZBA	\$500.00

## Historic District Commission

Special Meeting	\$2,500.00
Administrative Review	\$100.00
Commission Review	\$200.00

## DPW

Sanitation - R-O-W Abatements	\$58.70
First Offense	\$300.00
Second Offense	\$500.00

### Senior Centers:

Deposits	\$100.00 Refundable
(if no extra fees are incurred by event and renter abides by the contract)	

Sanitation Fee	\$100.00
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### Rental Fees:

#### Repast Fees:

Repast Dinner Weekdays – Minimum of 4 hours	\$35.00
Repast Dinner Weekends – Minimum of 4 hours	\$50.00

#### Meeting Fees:

Weekdays-per hour (no deposit)	\$35.00
Meeting Fee Weekends—Minimum of 4 hours	\$50.00
Government Body Meetings	Free

#### Event Fees:

Weekdays – Minimum of 4 hours	\$100.00
Additional Hours	
per hour, up to 6 hours or close of the center	\$50.00
Weekends– Minimum of 4 hours	\$100.00
Additional Hours	
per hour, up to 6 hours or close of the center	\$50.00

### Parks:

Deposits	\$100.00 Refundable
Rental Fees	\$35.00 Parks with pavilion
Porta Johns	\$230.00 Per Event

Comfort Station	At Beaudette Park Only
	\$50.00 on weekdays and \$150.00 on weekends

### ROW

Permit Fee	\$50.00
	Plus associated inspection and bonding cost

## Event Licenses

## Proposed City of Pontiac Fees for FY 2023/2024

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Special Event Administrative Fee	\$500.00
Community Event Administrative Fee	\$100.00
Peaceful Assembly Administrative Fee	\$100.00
Parade License (Non-refundable) Administrative Fee	\$400.00
Hidden River Entertainment Plaza Use/License Per Day	\$300.00
Spectator Parking Administrative Fee	\$500.00
\$100 per car – Based on Lot Capacity (Calculation)	
Sanitation Charge	\$600.00
City Hall Lawn Seating During Special Events Only	\$25.00
Pontiac Parking Space Reservation During Special Events Only	\$25.00
Mobile Vendor Registration During Special Events Only	\$50.00

# **CONSENT AGENDA B**



# CITY OF PONTIAC

## OFFICIAL MEMORANDUM

*Executive Branch*

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**TO:** Honorable Mayor, Council President, and City Council Members

**FROM:** Alicia Martin, Purchasing Manager  
Allen H. Cooley, Jr., Department of Public Works Director

**DATE:** June 15, 2023

**RE:** **Requesting Council's Approval to Amend CBRE, Inc. as the Real Estate Broker Service provider to procure a facility for DPW**

The facility that the Department of Public Works (DPW) was leasing expired in May of 2023. The owner of that facility provided a temporary lease space for DPW to retain its equipment until a new facility is procured. As a result, the City will need to retain the real estate broker services of CBRE, Inc. past the expiration date of May 1, 2023, indicated in the agreement. The initial agreement expiration date should have indicated "until successful completion of services," instead of May 1, 2023. CBRE, Inc. will continue to work with DPW to locate a new facility to house all DPW's equipment and offices.

WHEREAS, The Purchasing Division has completed its due diligence by conducting the competitive bid process for Real Estate Broker Services in accordance with the City's municipal code, Division II. Purchasing, Section 2-519;

WHEREAS, The Purchasing Manager is requesting that Council executes an amendment with CBRE, Inc. to amend CBRE's services;

NOW, THEREFORE,  
BE IT RESOLVED The Pontiac City Council approves the contract extension for CBRE, Inc. and authorizes the Mayor to execute the extension.

AM



CONTRACT DOCUMENT  
FOR

CITY OF PONTIAC  
Real Estate Broker Services

**CITY OF PONTIAC – DEPARTMENT OF FINANCE**

**PURCHASING DIVISION**

**Contract Expiration Date: May 1, 2023**

**Contract – 3% Commission from Seller**

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This Contract effective as of February 8, 2023 ("Contract"), between the CITY OF PONTIAC, a Municipal corporation, whose address is 47450 Woodward Ave., Pontiac, Michigan ("City"), and CBRE, Inc., a Delaware Foreign Profit Corporation, whose address is 2000 Town Center, Suite 2200, Southfield, Michigan 48075 ("Contractor"). In this Contract, either the City or Contractor may also be referred to individually as a "Party" or jointly as the "Parties".

This Contract is organized and divided into the following "Section" or "Sections" for the convenience of the Parties.

SECTION 1. CONTRACT DOCUMENTS AND DEFINITIONS

SECTION 2. CONTRACT EFFECTIVE DATE AND TERMINATION

SECTION 3. SCOPE OF CONTRACTOR'S SERVICES

SECTION 4. CITY PAYMENT OBLIGATION FOR CONTRACTOR'S SERVICES

SECTION 5. CONTRACTOR ASSURANCES AND WARRANTIES

SECTION 6. CONTRACTOR PROVIDED INSURANCE AND INDEMNIFICATION

SECTION 7. GENERAL TERMS AND CONDITIONS

In consideration of the mutual promises, obligations, representations, and assurances in this Contract, the Parties agree to the following:

**§1. CONTRACT DOCUMENTS AND DEFINITIONS**

The following words and expressions when printed with the first letter capitalized as shown herein, whether used in the singular or plural, possessive or non-possessive, and/or either within or without quotation marks, shall be defined and interpreted as follows:

**1.1.** "City" means the City of Pontiac, a Michigan Municipal Corporation, its council, elected officials and officers, departments and "City Agent" as defined below.

**1.2.** "City Agent" means all elected and appointed officials, directors, council members, employees working on behalf of the City, volunteers, representatives, and/or any such persons' successors (whether such person act or acted in their personal representative or official capacities), and/or any persons acting by, through, under, or in concert with any of them. "City agent" shall also include any person who was a "City

agent" anytime during the term of this Contract but, for any reason, is no longer employed, appointed, or elected and serving as an Agent.

- 1.3. "Contract Administrator" or "City Representative" means the individual by the City to act as a liaison between the City and the Contractor. Any questions or problems the Contractor may have concerning the work under this Contract should be directed to this individual.
- 1.4. "Contract Documents" means the following documents which are included and fully incorporated into this Contract:
  - 1.4.1 **Exhibit A: Request for Proposal**
  - 1.4.2 **Exhibit B: Scope of Services (See Exhibit A – RFP)**
  - 1.4.3 **Exhibit C: Addendums**
- 1.5. "Contractor Employee" means without limitation, any employees, officers, directors, members, managers, trustees, volunteers, attorneys, and representatives of Contractor, and also includes any Contractor licensees, concessionaires, contractors, subcontractors, independent contractors, contractor's suppliers, subsidiaries, joint ventures or partners, and/or any such persons, successors or predecessors, employees, (whether such persons act or acted in their personal, representative or official capacities), and/or any and all persons acting by, through, under, or in concert with any of the above. "Contractor Employee" shall also include any person who was a Contractor Employee at anytime during the term of this contract but, for any reason, is no longer employed, appointed, or elected in that capacity.
- 1.6. "Subcontractor" includes only those having a direct contact with the Contractor in the way of labor. One who merely furnishes material to the Contractor is not included in this definition.
- 1.7. "Claims" means any alleged losses, claims, complaints, demands for relief or damages, suits, causes of action, proceedings, judgments, deficiencies, liability, penalties, litigation, costs, and expenses, including, but not limited to, reimbursement for reasonable attorney fees, witness fees, court costs, investigation expenses, litigation expenses, amounts paid in settlement, and/or other amounts or liabilities of any kind which are imposed on, incurred by, or asserted against the City, or for which the City may become legally and/or contractually obligated to pay or defend against, whether direct, indirect or consequential, whether based upon any alleged violation of the federal or the state constitution, any federal or state statute, rule, regulation, or any alleged violation of federal or state common law, whether any such claims are brought in law or equity, tort, contract, or otherwise, and/or whether commenced or threatened.
- 1.8. "Day" means any calendar day, which shall begin at 12:00:00 a.m. and end at 11:59:59 p.m.
- 1.9. "Working Day" means any calendar day except Saturday, Sunday, and legal holidays as determined by the City.
- 1.10. "Written Notice" shall be considered properly served if delivered in person to the Contractor, or to a member or office of his/her company; also if delivered at, or sent by registered mail to, the last known business address of the Contractor.
- 1.11. "Intellectual Property" means any developments, improvements, designs, innovation, and materials that may be the subject of a trademark/service mark, copyright or patent, trade secrets or Proprietary Information.
- 1.12. "Proprietary Information" means ideas, concepts, inventions and processes related to the development and operation of computer software and systems such as source code, object code, security procedures and passwords.

## §2. CONTRACT EFFECTIVE DATE AND TERMINATION

- 2.1. The effective date of this Contract shall be as stated on the first page of this Contract, and unless otherwise terminated or canceled as provided below, it shall end at 11:59:59 p.m. on the "Contract Expiration Date" shown on the first page of this Contract, at which time this Contract expires without any further act or notice of either Party being required. The Parties are under no obligation to renew or extend this Contract after Contract Expiration Date. Notwithstanding the above, under no circumstances shall this Contract be effective and binding and no payments to the Contractor shall be due or owing for any Contractor services until and unless:
- 2.1.1. This Contract is signed by a Contractor Employee, legally authorized to bind the Contractor.
- 2.1.2. Any and all Contractor Certificates of Insurance and any other conditions precedent to the Contract have been submitted and accepted by the City.
- 2.1.3. This Contract is signed by the City of Pontiac Mayor or his designee, as provided for on the signature page of this Contract, who shall be the final signatory to this Contract.
- 2.2. The City may terminate and/or cancel this Contract (or any part thereof) at any time during the term, any renewal, or any extension of this Contract, upon Thirty (30) days written notice to the Contractor, for any reason, including convenience without incurring obligation or penalty of any kind. Notwithstanding the above, if the City is being reimbursed for any cost or expenses incurred under this Contract by any third party, including any Federal, State or local governmental agency, and any such third party funding is terminated, the City may terminate, end or cancel this Contract immediately upon written notice to the Contractor. The effective date for termination or cancellation shall be clearly stated in the written notice.
- 2.3. The City's sole obligation in the event of termination is for payment for actual services rendered by the Contractor before the effective date of termination. Under no circumstances shall the City be liable for any future loss of income, profits, any consequential damages or any loss of business opportunities, revenues, or any other economic benefit Contractor may have realized but for the termination and/or cancellation of this Contract. The City shall not be obligated to pay Contractor any cancellation or termination fee if this Contract is cancelled or terminated as provided herein.
- 2.5. Under no circumstances shall the City be obligated to pay the contractor for any Services rendered or Goods delivered which have not been invoiced, as required herein, within sixty (60) days of the date such Goods were actually delivered to the City or Services were actually rendered pursuant to this Contract.

## 3. SCOPE OF CONTRACTOR'S SERVICES

- 3.1 The Contractor shall provide Real Estate Broker Services to the City of Pontiac. The Contractor shall perform all work identified in **Exhibits A**.
- The Contractor will forward all questions, as they arise, to the Deputy Mayor, Khalfani Stephens and Interim Director of DPW Allen Cooley, III, via email to: [KStephens@pontiac.mi.us](mailto:KStephens@pontiac.mi.us) and [ACooley@pontiac.mi.us](mailto:ACooley@pontiac.mi.us).

- 3.2 Quality Control. The Contractor shall institute and maintain throughout the contract period a properly documented quality control program designed to ensure that the services are provided at all times and in all respects in accordance with the contract. The program shall include providing daily supervision and conducting frequent inspections of the Contractor's staff and ensuring that accurate records are maintained describing the disposition of all complaints. The records so created shall be open to inspection by the City.
- 3.3 City property. The Contractor will be responsible for the proper custody and care of any City-owned property furnished for the Contractor's use in connection with the performance of this contract. The Contractor will reimburse, replace or restore the City for any loss or damage, normal wear and tear excepted.

#### 4. CITY PAYMENT OBLIGATIONS FOR CONTRACTOR'S SERVICES

- 4.1. Except as otherwise expressly provided for in this Contract, the City's sole financial obligation to the Contractor for any services under this Contract shall be:
- 4.1.1. In no event, shall the City's amount due and owing the Contractor for any and all services rendered exceed the amount identified as the "NOT TO EXCEED AMOUNT" on the first page of this Contract. In the event the Contractor can reasonably foresee the total billings for its services will exceed this "NOT TO EXCEED AMOUNT", the Contractor shall provide the City with notice of this contingency at least fifteen (15) Days before this event.
- 4.1.2 The Contractor shall submit an invoice to the City which shall itemize all amounts due and/or owing by the City under this Contract, as the date of the invoice. The City shall have no obligation to make payment until a proper invoice of service is submitted. The City reserves the right to make partial payments on account of the amount due the Contractor as the work progresses.
- 4.1. Method of Payment. Method of Payment as specified in **Exhibit A**. Contractor shall invoice on a monthly basis, in accordance with section 2.6 of the RFP, for services completed, no later than the 5<sup>th</sup> of each month, until the Scope of Services are complete. Contractor must email all invoices to [accountspayable@pontiac.mi.us](mailto:accountspayable@pontiac.mi.us) for processing. Final payment for the work performed under this Contract shall not be made until all work is satisfactorily performed and final clean-up has been performed. Contractor will be paid 30 days after completion of work as outlined in the Scope of Services after submission of a valid invoice.
- 4.2. Under no circumstances shall the City be responsible for any cost, fee, fine, penalty, or direct, indirect, special, incidental or consequential damages incurred or suffered by Contractor in connection with or resulting from the Contractor's providing any services under this Contract.
- 4.3. The City has the right to offset any amounts due and owing to the Contractor should the City incur any cost associated with this Contract that is the obligations of Contractor under this Contract. This includes withholding payment in the amount of any City

provided equipment, or supplies (if applicable) that are not returned by Contractor upon completion of the services provided under this Contract.

- 4.4. This Contract does not authorize any in-kind services by either Party, unless expressly provided herein.
- 4.5. Change Order Process. Changes in the Contract, Contract price or Scope of Work shall only occur in writing via a "Contract Change Order". Contract Change Orders shall be used to reflect additions to, reductions in, or changes to the Scope of Work (Exhibit A).
- 4.6. Ownership of documents and work papers. The City shall own all documents, files, reports, work papers and working documentation, electronic or otherwise, created in connection with the project which is the subject of this contract, except for the Contractor's internal administrative and quality assurance files and internal project correspondence. The Contractor shall deliver such documents and work papers to the City upon termination or completion of the contract.

## 5. CONTRACTOR'S ASSURANCES, WARRANTIES AND DEFAULT

- 5.1. The Contractor certifies that all statements, assurances, records, and materials submitted to City in connection with securing this Contract have been truthful, complete and accurate in all respects. The Contractor agrees and understands that any material false statement, representation or omission made in connection with its seeking or obtaining this Contract may be grounds for canceling or terminating this Contract and/or debaring the Contractor from future City contracts. The City's right to cancel this Contract as provided herein shall be in addition to any other rights the City has to terminate or cancel this Contract.
- 5.2. Service Warranty. Contractor warrants that all services performed hereunder will be performed in a manner that complies with all applicable laws, statutes, regulations, ordinances, and professional standards.
- 5.3. Business and Professional Licenses. The Contractor will obtain and maintain at all times during the term of this Contract all applicable business and professional licenses necessary to provide the contracted services.
- 5.4. Equipment and Supplies. The Contractor is responsible for providing equipment and supplies required to complete the specified services under the Contract unless otherwise expressly set forth in the Contract.
- 5.5. Taxes. The Contractor shall pay, its own local, state and federal taxes, including without limitation, social security taxes, and unemployment compensation taxes. The City shall not be liable to or be required to reimburse the Contractor for any federal, state and local taxes or fees of any kind.
- 5.6. Contractor's Incidental Expenses. Except as otherwise expressly provided in this Contract, the Contractor shall be solely responsible and liable for all costs and

expenses incident to the performance of all services for the City including, but not limited to, any professional dues, association fees, license fees, fines, taxes, and penalties.

- 5.7. Taxes. Contractor agrees to contact the City of Pontiac Income Tax Division, Audit and Compliance Section, 47450 Woodward, Pontiac, Michigan 48342, to establish reporting and withholding obligations under the City of Pontiac Income Tax Ordinance. Contractors will require the same of all subcontractors employed to perform any work in the City of Pontiac.

Web page URL: [http://www.pontiac.mi.us/departments/income\\_tax/index.php](http://www.pontiac.mi.us/departments/income_tax/index.php)

Tax forms URL: [http://www.pontiac.mi.us/departments/income\\_tax/tax\\_forms.php](http://www.pontiac.mi.us/departments/income_tax/tax_forms.php)

- All contributions, taxes or premiums (including interest and penalties thereon) which may be payable under the Unemployment Insurance Law of any State, the Federal Social Security Act, Federal, State, County and/or Municipal Tax Withholding Act, Federal, State, County and/or Municipal Tax Withholding Laws, or any other law, measured upon the payroll of or required to be withheld from employees by whomsoever employed or engaged in the work to be performed and furnished under this contract.

5.8. Contractor Employees.

- 5.9.1 The Contractor shall employ and assign qualified Contractor Employees as necessary and appropriate to provide the services under this Contract. Contractor shall ensure all Contractor Employees have all the necessary knowledge, skill, and qualifications necessary to perform the required services and possess any necessary licenses, permits, certificates, and governmental authorizations as may be required by law.
- 5.9.2 The Contractor shall solely control, direct, and supervise all Contractor Employees with respect to all Contractor obligations under this Contract. The Contractor will be solely responsible for and fully liable for the conduct and supervision of any Contractor Employee.
- 5.9.3 (If Applicable) All Contractor Employees shall wear and display appropriate City provided identification at all times while working on City premises. The Contractor shall return all City provided identification when any of the following situations occur: (1) Upon completion of the last day of work provided under this Contract; (2) when a Contractor Employee has completed the work under this Contract; or (3) when a Contractor Employee no longer works for Contractor.
- 5.9.4 All Contractor Employees assigned to work under this Contract may, at the City's discretion, be subject to a security check and clearance by the City.

- 5.9. Contractor Employee-Related Expenses. All Contractor Employees shall be employed at the Contractor's sole expense (including employment-related taxes and insurance) and the Contractor warrants that all Contractor Employees shall fully comply with and adheres to all of the terms of this Contract. The Contractor shall be solely and completely liable for any and all applicable Contractor Employee's federal, state, or local payment withholdings or contributions and/or any and all Contractor Employee related pension or welfare benefits plan contribution under federal or state law. The Contractor shall indemnify and hold the City harmless for all Claims against the City by any Contractor Employee, arising out of any contract for hire or employer-employee relationship between the Contractor and any Contractor Employee, including, but not limited to, Worker's Compensation, disability pay or other insurance of any kind.
- 5.10. Full Knowledge of Service Expectations and Attendant Circumstances. The Contractor warrants that before submitting its bid and entering into this Contract, it had a full opportunity to review the proposed services, examine all measurements, dimensions, and existing conditions of the work area for this Contract and to review all City requirements and expectations under this Contract. The Contractor is responsible for being adequately and properly prepared to execute and perform this Contract. The Contractor has satisfied itself in all material respects that it will be able to perform all obligations under the Contract as specified herein.
- 5.11. Independent Contractor. The Contractor's Relationship to the City is that of an Independent Contractor. Nothing in this Contract is intended to establish an employer-employee relationship between the City and either the Contractor or any Contractor Employee. All Contractor Employees assigned to provide services under this Contract by the Contractor shall, in all cases, be deemed employees of the Contractor and not employees, agents or sub-contractors of the City.
- 5.12. Default. In addition, to a breach of the terms of any condition or warranty set forth in this Contract, the following events shall constitute a default of Contractor:
- Fails to supply complete labor and supervision in sufficient time and quantity to meet the City's progress schedule, as it may be modified.
  - Causes stoppage or delay of, or interference with, the project.
  - Fails to promptly pay its employees for work on the project.
  - Fails to pay worker's compensation or other employee benefits, withholding or any other taxes.
  - Fails to comply with the safety provisions of the Contract or with any safety order, regulation or requirement of any governing authority having jurisdiction over this project.

- Makes unauthorized changes in supervisory personnel without Notice to Contract Administrator.
- Fails in performance or observance of any of the provisions of the contract.
- Files a voluntary petition in bankruptcy or is adjudicated insolvent; obtains an order for relief under Section 301 of the Bankruptcy Code; files any petition or fails to contest any petition filed seeking any reorganization or similar relief under any laws relating to bankruptcy, insolvency or other relief of debtors; seeks or consents to or is acquiescent in the appointment of a trustee, receiver or liquidator of any of its assets or property; makes an assignment for the benefit of creditors; or Makes an admission, in writing, of its inability to pay its debts as they became due.

5.13. Then City, after giving Contractor written or oral (subsequently confirmed in writing) Notice of such default and forty-eight (48) hours within which to cure such default, shall have the right to exercise any one or more of the following remedies:

- Require that Contractor utilize, at its own expense, additional labor, overtime labor (including Saturday and Sunday work) and additional shifts as necessary to overcome the consequences of any delay attributable to Contractor's default.
- Remedy the default by whatever means City may deem necessary or appropriate, including, but not limited to, correcting, furnishing, performing or otherwise completing the work, or any part thereof, by itself or through others (utilizing where appropriate any materials and equipment previously purchased for that purpose by Contractor) and deducting the cost thereof from any monies due or to become due to Contractor hereunder;
  - After giving Contractor an additional forty-eight (48) hours written (or oral, subsequently confirmed in writing) notice, terminate this Contract, without thereby waiving or releasing any rights or remedies against Contractor or its sureties, and, by itself or through others, take possession of the work, and all materials, equipment facilities, tools, scaffolds and appliances of Contractor relating to the work, for the purposes of costs and other damages under the contract and for the breach thereof; and
  - Recover all reasonable attorneys' fees suffered or incurred by City by reason of, or as a result of, Contractor's default.

## 6. CONTRACTOR PROVIDED INSURANCE AND INDEMNIFICATION

6.1. Indemnification. The Contractor shall indemnify and hold the City harmless from any and all Claims which are incurred by or asserted against the City by any person or entity, alleged to have been caused or found to arise, from the acts, performances, errors, or omissions of the Contractor or Contractor's Employees, including, without limitation, all Claims relating to injury or death of any person or damage to any property.

- 6.1.1 The indemnification rights contained in this Contract are in excess and over and above any valid and collectible insurance rights/policies. During the term of this Contract, if the validity or collectability of the Contractor's insurance is disputed by the insurance company, the Contractor shall indemnify the City for all claims asserted against the City and if the insurance company prevails, the Contractor shall indemnify the City for uncollectible accounts.
- 6.1.2 The Contractor shall have no rights against the City for any indemnification (e.g., contractual, equitable, or by implication), contribution, subrogation, and/or any other right to be reimbursed by the City except as expressly provided herein.
- 6.1.3 The Contractor waives and releases all actions, liabilities, loss and damage including any subrogated rights it may have against the City based upon any Claim brought against the City suffered by a Contractor Employee.

6.1. Contractor Provided Insurance.

- At all times during this Contract, including renewals or extensions, Contractor shall obtain and maintain insurance according to the specifications and requirements set forth in **Exhibit A, Section 2.10** Bonds and Insurance.

7. GENERAL TERMS AND CONDITIONS

7.1. Cumulative Remedies. A Party's exercise of any remedy shall not preclude the exercise of any other remedies, all of which shall be cumulative. A Party shall have the right, in its sole discretion, to determine which remedies are to be exercised and in which order.

7.2. Survival of Terms and Conditions. The following terms and conditions shall survive and continue in full force beyond the termination and/or cancellation of this Contract (or any part thereof) until the terms and conditions are fully satisfied or expire by their very nature:

- "CONTRACTOR'S ASSURANCES AND WARRANTIES";
- "CONTRACTOR PROVIDED INSURANCE AND INDEMNIFICATION";
- "Audit";
- "Severability";
- "Governing Law/Consent To Jurisdiction And Venue"; and
- "Survival of Terms And Conditions".

7.3. City Right to Suspend Services. Upon written notice, the City may suspend performance of this Contract if Contractor has failed to comply with federal, state, or local laws, or any requirements contained in this Contract. The right to suspend services is in addition to the City's right to terminate and/or cancel this Contract. The City shall incur no penalty, expense, or liability to Contractor if the City suspends services under this Section.

- 7.4. No Third-Party Beneficiaries. Except as provided for the benefit of the Parties or except as specifically set forth in the Contract, this Contract does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to be indemnified, right to be subrogated to the Parties' rights in this Contract, and/or any other right, in favor of any other person or entity.
- 7.5. Compliance with Laws. Contractor shall comply with all federal, state, and local laws, statutes, ordinances, regulations, insurance policy requirements, and requirements applicable to its activities under this Contract, including zoning and building codes and MIOSHA guidelines.
- 7.6. Permits and Licenses. Contractor shall be responsible for obtaining and maintaining throughout the term of this Contract all licenses, permits, certificates, and governmental authorizations necessary to perform all of its obligations under this Contract and to conduct business under this Contract. Upon request by the City, Contractor shall furnish copies of any permit, license, certificate or governmental authorizations necessary to provide services under this Contract. The Contractor shall deliver all certificates of inspection to the City, if applicable.
- The Contract Administrator or designee shall act as inspector for this project.
  - The inspector shall have access to the Work under this Contract.
- 7.7. Discrimination. Contractor shall not discriminate against any employee or applicant for employment because of sex, race, religion, color, national origin, or handicap in violation of State and Federal law.
- Contractor shall promptly notify the City of any complaint or charge filed and/or determination by any Court or administrative agency of illegal discrimination by Contractor.
  - The City, in its discretion, may consider any illegal discrimination described above as a breach of this Contract and may terminate or cancel this Contract immediately with notice.
- 7.8. Reservation of Rights. This Contract does not, and is not intended to impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the City.
- 7.9. Force Majeure. Notwithstanding any other term or provision of this Contract, neither Party shall be liable to the other for any failure of performance hereunder if such failure is due to any cause beyond the reasonable control of that Party and that Party cannot reasonably accommodate or mitigate the effects of any such cause. Such cause shall include, without limitation, acts of God, fire, explosion, vandalism, any law, order, regulation, direction, action, or request of the United States government or of any other government, national emergencies, insurrections, riots, wars, strikes, lockouts, work stoppages, or other labor difficulties. Reasonable notice shall be given to the affected Party of any such

event. The Contractor is expected, through insurance or alternative temporary or emergency service arrangements, to continue its obligations under this contract in the event of a reasonably anticipated, insurable business risk such as business interruption and/or any insurable casualty or loss.

- 7.10. Conflict of Interest. Pursuant to Public Act 317 and 318 of 1968, as amended (MCL 15.321, et seq.), no contracts shall be entered into between the City, including all agencies and departments thereof, and any City Agent. To avoid any real or perceived conflict of interest, Contractor shall identify any Contractor Employee or relative of Contractor's Employees who are presently employed by the City. Contractor shall give the City notice if there are any City Agents or relatives of City Agents who are presently employed by Contractor.
- 7.11. Grant Compliance. If any part of this Contract is supported or paid for with any state or federal funds granted to the City, the Contractor shall comply with all applicable grant requirements.
- 7.12. Contract Administrator. Each Party may designate an employee or agent to act as Contract Administrator. The City's Contract Administrator shall be responsible for such activities as monitoring deliverables and funding, addressing the quality of services provided by the Contractor, reviewing invoices and submitting requests to the City's procurement authority for any contract modification in accordance with terms of this Contract.
- 7.13. Access and Records. Contractor will maintain accurate books and records in connection with the services provided under this Contract for thirty-six (36) months after end of this Contract, and provide the City with reasonable access to such book and records.
- 7.14. Audit. Contractor shall allow the City's Finance Director Division, or an independent auditor hired by the City, to perform finance compliance audits with the authority to access all pertinent records and interview any Contractor Employee throughout the term of this Contract, and for a period of three years after final payment.
- Contractor shall explain any audit finding, questionable costs, or other Contract compliance deficiencies to the City within thirty (30) business days of receiving the draft audit report. Contractor's written response shall include all necessary documents and information that refute the draft audit report, and an action plan to resolve the audit findings. A copy of the Contractor's response will be included in the final report. Failure by the Contractor to respond in writing within thirty (30) business days shall be deemed acceptance of the draft audit report, and will be noted in the final report.
- 7.15. Delegation /Subcontract/Assignment.
- The Contractor shall not assign, delegate, or subcontract any part of this Contract without the prior written consent of the City.
  - The rights and obligations under this Contract shall not be diminished in any manner by assignment, delegation or subcontract.

- Any assignment, delegation, or subcontract by Contractor must include a requirement that the assignee, delegee, or subcontractor will comply with the rights and obligations contained in this Contract.
  - The Contractor shall remain primarily liable for all work performed by any subcontractors. The Contractor shall remain liable to the City for any obligations under the Contract not completely performed or incorrectly performed by any Contractor delegee or subcontractor.
  - The Contractor shall be fully responsible to the City for the acts and omissions of its subcontractors.
  - Should a subcontractor fail to provide the work as required by the Contract, the Contractor shall contract with another entity to perform the work in a timely manner. Any additional costs associated with securing a competent subcontractor and performing the required work shall be the sole responsibility of the Contractor.
  - If any part of the Contractor's services depends upon the work of any other contractor or subcontractor, the Contractor shall inspect and promptly report to the City any defects in such work that shall render it unsuitable. The failure to inspect and report shall constitute an acceptance of the other contractor's or subcontractor's services.
- 7.16. This Contract cannot be sold. The City reserves the right to let other contracts in connection with this Work even if of like character to the Work under this Contract. The Contractor shall coordinate his work with theirs.
- 7.17. Contractor Bankruptcy. In the event that a Petition in Bankruptcy is filed and there is an assignment of this Contract by a Court, the City may declare this Contract null and void.
- 7.18. Non Exclusive Contract. No provision in this Contract limits, or is intended to limit, in any way the Contractor's right to offer and provide its services to the general public, other business entities, municipalities, or governmental agencies during or after the term of this Contract. Similarly, this Contract is a non-exclusive agreement and the City may freely engage other persons to perform the same work that the Contractor performs. Except as provided in this Contract, this Contract shall not be construed to guarantee the Contractor or any Contractor Employee any number of fixed or certain number or quantity of hours or services to be rendered to the City.
- 7.19. No Implied Waiver. Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any right or remedy under this Contract shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Contract. No waiver of any term, condition, or provision of this Contract, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Contract. No waiver by either Party shall subsequently affect its right to require strict performance of this Contract.
- 7.20. Severability. If a court of competent jurisdiction finds a term, condition, or provision of this Contract to be illegal or invalid, then the term, condition, or provision shall

be deemed severed from this Contract. All other terms, conditions, and provisions of this Contract shall remain in full force and effect. Notwithstanding the above, if Contractor's promise to indemnify or hold the City harmless is found illegal or invalid, Contractor shall contribute the maximum it is permitted to pay by law toward the payment and satisfaction of any Claims against the City.

**7.21.** Captions. The section and subsection numbers, captions, and any index to such sections and subsections contained in this Contract are intended for the convenience of the reader and are not intended to have any substantive meaning and shall not be interpreted to limit or modify any substantive provisions of this contract. Any use of the singular or plural number, any reference to the male, female, or neuter genders, and any possessive or nonpossessive use in this contract shall be deemed the appropriate plurality, gender or possession as the context requires.

**7.22.** Notices. Notices given under this Contract shall be in writing and shall either be personally delivered, sent by express delivery service, certified mail, or first class U.S. mail postage prepaid, and addressed to the person listed below. Notice will be deemed given when one of the following occur: (1) the date of actual receipt; (2) the next business day when notice is sent express delivery service or personal delivery; or (3) three days after mailing first class or certified U.S. mail

For the Contractor: Anne P. Raham  
Midwest Regional Manager  
CBRE, Inc.  
Public Institutions and Education Solutions  
2000 Town Center, Suite 2200  
Southfield, MI 48075  
E: [anne.rahm@cbre.com](mailto:anne.rahm@cbre.com)  
P: (313) 808-0717

For the City: Khalfani Stephens  
Deputy Mayor  
47450 Woodward Ave.  
Pontiac, MI 48342  
E: [KStephens@pontiac.mi.us](mailto:KStephens@pontiac.mi.us)  
P: (248) 758-3322

Allen Cooley, III  
Interim Director of DPW  
47450 Woodward Ave.  
Pontiac, MI 48342  
E: [ACooley@pontiac.mi.us](mailto:ACooley@pontiac.mi.us)  
P: (248) 758-3617

**7.23.** Contract Modifications or Amendments. Any modifications, amendments, waivers, or releases to this Contract must be in writing and agreed to by both Parties. Unless otherwise agreed, the modification, amendment, waiver, or release shall be signed by an expressly authorized Contractor Employee and by

the same person who signed the Contract for the City or other City Agent as authorized by the City.

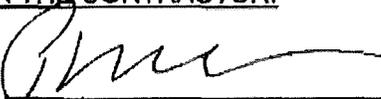
- 7.24.** Precedence of Documents. In the event of a conflict between the terms and conditions in any of the documents comprising this Contract, the conflict shall be resolved as follows:
- The terms and conditions contained in this main Contract document shall prevail and take precedence over any allegedly conflicting provisions in all other Exhibits and documents.
- 7.25.** Governing Laws/Consent to Jurisdiction and Venue. This Contract shall be governed, interpreted, and enforced by the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any Claim arising under or related to this Contract shall be brought in the Sixth Judicial Circuit Court of the State of Michigan, the 50th District Court of the State of Michigan, or the United States District Court for the Eastern District of Michigan, Southern Division, as dictated by the applicable jurisdiction of the court. Except as otherwise required by law or court rule, venue is proper in the courts set forth above. The choice of forum set forth above shall not be deemed to preclude the enforcement of any judgment obtained in such forum or taking action under this Contract to enforce such judgment in any appropriate jurisdiction.
- 7.26.** Contractor Use of Confidential Information. The Contractor and/or Contractor Employees shall not reproduce, provide, disclose, or give access to Confidential Information to any third party, or to any Contractor Employee not having a legitimate need to know any such information and data, and shall not use the Confidential Information for any purpose other than performing its services under this Contract. Notwithstanding the foregoing, Contractor may disclose the Confidential Information if required by law, statute or other legal process; provided that Contractor (i) gives City prompt written notice of an impending disclosure, (ii) provides reasonable assistance to City in opposing or limiting the disclosure, and (iii) makes only such disclosure as is compelled or required.
- This Contract imposes no obligation upon Contractor with respect to any Confidential Information which Contractor can establish by legally sufficient evidence: (i) was in the possession of, or was known by Contractor, prior to its receipt from the City, without an obligation to maintain its confidentiality; or (ii) is obtained by Contractor from a third party having the right to disclose it, without an obligation to keep such information confidential.
  - As used in this Contract, Confidential Information means all information that the City is required or permitted by law to keep confidential.
- 7.27.** Contractor Use of City Licensed Software. Except as otherwise set forth in the Exhibits A and C, in order for the Contractor to perform its services under this Contract, the City may permit Contractor or Contractor Employees to access certain copyrighted Software licensed to the City. Contractor or Contractor Employees shall not: transfer, remove, use, copy, or otherwise provide or make available any such copyrighted Software or Documentation to any other person or entity, for any purpose, without the prior written consent of the City and/or the licensor. Furthermore, neither the Contractor nor Contractor Employee shall

produce a source listing, decompile, disassemble, or otherwise reverse engineer any copyrighted Software. Neither the Contractor nor Contractor Employee shall use any copyrighted software contrary to the provisions of any applicable Software license agreement or state or federal law.

7.28. Entire Contract. This Contract represents the entire Contract and understanding between the Parties. This Contract supersedes all other prior oral or written understandings, communications, agreements or Contracts between the Parties. The language of this Contract shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

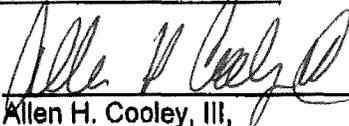
The undersigned executes this Contract on behalf of Contractor and the City, and by doing so legally obligates and binds Contractor and the City to the terms and conditions of this Contract.

FOR THE CONTRACTOR:

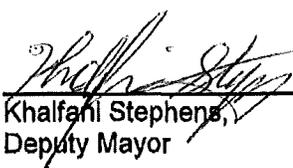
BY:   
Name Paul Van Devender  
Title Managing Director

DATE: Feb 10, 2023

FOR THE CITY OF PONTIAC:

BY:   
Allen H. Cooley, III,  
Interim Director of DPW

DATE: 2-14-23

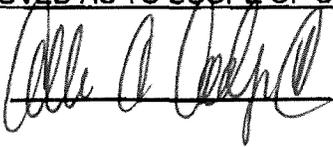
BY:   
Khalfani Stephens,  
Deputy Mayor

DATE: 2-14-23

BY:   
Tim Greimel, Mayor.

DATE: Feb 22, 2023

APPROVED AS TO SCOPE OF CONTRACTOR SERVICES:

BY: 

DATE: 3/2/23

**Exhibit A**  
**Request for Proposal**

CONFIDENTIAL



City of Pontiac  
Finance Department, Purchasing Division  
47450 Woodward Avenue, Pontiac, MI 48342.

## REQUEST FOR PROPOSALS

FOR

## REAL ESTATE BROKER SERVICES FOR COMMERCIAL PROPERTY

SOLICITATION No. 23-206-001

PRE-PROPOSAL CONFERENCE	DEADLINE FOR PROPOSALS
<p><b>Friday, January 27, 2023</b> <b>Time: 11-11:45 am EST</b> <b>Via Zoom Invite</b> (See inside instructions for meeting link)</p>	<p><b>Friday, February 3, 2023</b> <b>Time: No later than 4 pm, EST</b> (See inside instructions about uploading proposal to BidNet)</p>
<p><b>The Public Opening will be held virtual via Zoom invitation.</b> <b>Please refer to Section 1.3, D for more information.</b></p>	

**Special Note:**

**Time is of the essence and the City of Pontiac will facilitate an expedited solicitation process!**

## NOTICE TO CONTRACTORS AND SCOPE OF SERVICES

The City of Pontiac is seeking Real Estate Broker Services. The City of Pontiac is issuing this Request for Proposal (RFP) as a result. The awarded Contractor will need to lead the City in its search for a commercial/industrial property that can accommodate the existing Department of Public Works fleet and equipment. The current location housing the existing fleet and equipment is approximately 5,000 square feet. The new property must provide at least 5,000 square feet with room to expand.

<b>Solicitation Process Milestone Schedule</b>	
Solicitation Posted	<b>Monday, January 23, 2023</b>
Pre-Proposal Conference Date, Location & Time	<b>Friday, January 27, 2023 (11-11:45 am) EST– via Zoom Meeting</b>
Deadline to Submit Questions	<b>Tuesday, January 31, 2023 @ 4 pm EST</b>
Deadline to Respond to Questions via BidNet	<b>Wednesday, February 1, 2023 @ 4 pm EST</b>
Deadline for Proposal Submission via BidNet & Public Opening	<b>Friday, February 3, 2023 @ 4 pm EST</b> (submission deadline) <b>Public Opening will occur at 4:30 pm EST via Zoom Link provided to Contractors who RSVP</b>
Notice of Intent to Award	<b>Friday, February 10, 2023</b>
Notice of Award	<b>To Be Determined</b>

### 1. SCOPE OF SERVICES

The Contractor who receives the award will lead the City in finding a commercial or industrial property for sale that will accommodate the following:

- Indoor garage space tall enough to work on equipment with raised beds of 16' to 20' tall and 14' overhead doors.
- Office space around 5000 sq. ft. with room to expand.
- A salt barn with a retaining pad and this runoff must run to the sanitary sewer, not storm water drains, per State regulations.
- Five (5) acres of property to start for outdoor storage of equipment, sand, gravel, cold patch, millings, light poles, trash containers, posts for parks, MH and CB covers, large roll-off dumpsters for scrap steel, trash, and debris picked up from ROW.
- Property must be fenced and electronically gated for security and safety.
- An existing fuel station on-site so.
- Building will have after-hours activity, so a commercial area would work best not to cause issues with residents. Centrally located would be great.
- Room to expand operations (growth) within the property space.

The City may elect to award multiple contracts and divide the work if a split award helps accomplish the work, accommodate timelines and/or is in the best interest of the City. The City, in cooperation with the Contractor, will establish timelines and a final scope of work through the Contract negotiation process.

No proposal submitted may be withdrawn for at least ninety (90) days after the actual opening of the proposal.

General specifications, description and conditions upon which the bid proposal is to be based are available via solicitations posted on the City of Pontiac's Purchasing web page:

Purchasing: <http://www.pontiac.mi.us/departments/finance/purchasing.php>

Please refer to the website for any addendums that may be issued. Purchasing recommends that respondents who submit proposals before the deadline are advised to continue monitoring the City's Purchasing web page for any addendums and notices that may be issued. Respondents may click on the MITN link on the Purchasing web page to access the City's BidNet web page, where all the City's solicitations and related documents are available.

The City reserves the right to cancel this solicitation, reject any or all proposals, to waive any irregularities, and further reserves the right to accept any proposal or parts of proposals that it deems to best serve the interest of the City.

If you have any questions regarding the solicitation process, please contact the Purchasing Manager (also referred to herein as Purchasing Agent") by sending an email to [Purchasing@pontiac.mi.us](mailto:Purchasing@pontiac.mi.us). Questions pertaining to the Scope of Work must be submitted electronically using BidNet. Responses to questions submitted will be posted to BidNet as an addendum.

## **2. INSTRUCTIONS TO CONTRACTORS**

### **2.1 Response Format**

Proposals should be organized in the sequence outlined below, in a professional manner, and is clear and concise. The proposal should demonstrate the contractor's ability to satisfy the requirements of the RFP.

Contractors should include the items below within the proposal and in the following order:

- A. Contractor's Certification Page and Receipt of Addendums (Attachment A).** Addendums are the City's clarification or modification to the RFP. The vendor must sign the RFP Vendor's Certificate page. The individual signing on behalf of the Contractor must be an officer, manager, partner or other person legally authorized to bind the Contractor to the proposal.

- B. Contract Terms Acceptance.** The Contractor must provide a written statement that the Contractor will accept the terms of the City contract included with the proposal. Comments or requests for changes with regard to the contract terms and conditions must be included with the proposal. The willingness or ability of the City to accept or negotiate such suggested changes will be considered on a case-by-case basis. If a proposal contains requests for contract modifications, the decision to reject, accept, or further negotiate requested changes will be at the City's sole discretion. If the contractor normally seeks legal review of contract terms, this process should occur **prior** to proposal submission.
- C. Form of Entity and Certificate of Good Standing.** The Contractor must provide a description of the Contractor's form of entity (i.e., corporation, partnership, non-profit corporation, LLC, etc.) and the state of the Contractor's organization. If the Contractor is organized in a state other than Michigan or a country other than the United States of America, the Contractor shall comply with all laws concerning conducting business in Michigan, such as registration as a foreign entity with the Michigan Secretary of State. If laws require the Contractor to register with the Michigan Secretary of State (whether as a Michigan entity or as a Non-Michigan entity), the Contractor shall do so before submitting its response to the RFP. The Contractor should include a copy of certificates of good standing from the state of its incorporation or organization and, if required to register, in Michigan. Certificates of good standing shall be dated 30 calendar days or newer from the date of the Contractor's RFP proposal.
- D. W-9.** The Contractor must include a completed and signed IRS Form W-9, signed within the last 30 calendar days.
- E. Contact Information.** The Contractor must provide a list identifying and providing contact information for the engagement manager, account manager or single point-of-contact for all matters pertaining to the contract resulting from the contract if awarded.
- F. Litigation Disclosure.** The Contractor must provide a list identifying any litigation in which the Contractor is involved or has been involved in the 18 months before the date of the RFP response submittal.
- G. Executive Summary.** The Contractor must provide an executive summary condensing and highlighting the contents of the proposal. The executive summary should provide the reader with an overall understanding of the proposal and the Contractor's approach and methodology, and should include descriptions of the following:
- a. The Contractor's current contractual workload from the perspective of how the Contractor's obligation to other clients may impact the performance of the work specified herein.

- b. The Contractor's approach for managing acquisition or allocation of resources, and the ongoing management of those resources, and the management of deliverables during the term of the contract if awarded.
  - c. The administrative approach and project management techniques that the Contractor expects to employ during the contract term to ensure the coordination and timeliness of the work, the managerial techniques and tools proposed to control the work, and the methodologies proposed to enhance communications between the Contractor and the City.
- H. **Suggested Scope and Timeline.** Contractor must provide a suggested Scope of Work with a suggested timeline.
- I. **Market Appraisal.** Contractor must provide a market appraisal that illustrates the existing real estate market conditions for the City of Pontiac and surrounding cities not more than 10-15 miles from the City of Pontiac. The Scope should include any data analysis pertaining to the current real estate market in Pontiac, in addition to valuation methods, and final value estimate.
- J. **Price Guarantee.** Contractor must provide a statement that any submitted response and costs will remain valid for 90 days after the proposal due date or until the contract is executed, whoever comes first.
- K. **References.** The Contractor should provide the last three projects of equal size and scope regardless of outcome for reference. Unexplained gaps in performance, service or like size project may result in proposals being disqualified. References should include (i) principal contact name, telephone number, and email, (ii) a brief description of work performed for each reference, and (iii) the timeframe for the work performed. The City reserves the right, at its discretion, to contact any organization or individual that may have knowledge of the Contractor for the purpose of verifying the information provided by the Contractor. The City will check references only as a method of determining the responsibility of responsive Contractor.
- L. **Technical Proposal.** The contractor must provide a technical proposal that presents a full and complete description of how the Contractor proposes to meet the requirements set forth in the Scope of Services (Section 3.2). The Contractor should address the requirements in the same sequence they are found in this RFP. Contractors should first repeat, in writing, the language from the RFP that describes which section of the RFP requirement to which the Contractor is responding (including the RFP section number). Then the Contractor should provide the response to that requirement. In addition, the Vendor should provide a detailed explanation of the proposed solution and indicate that the Contractor will comply with the complications set forth. Contractor's must submit the technical proposal via BidNet (Envelope 1).

- M. **Price Proposal.** The price proposal must be separated from all other proposal components. The Contractor must indicate a proposed percentage (%) of commission based on the City's ideal property's selling price. Contractor's must submit the price proposal via BidNet (Envelope 2).
- N. **Proposal Submission.** A Contractor proposal package should consist of:
- a. **An electronic version of Technical Proposal in addition to Section 1.1, Letters A-L** uploaded to BidNet. There are two envelopes for this solicitation in BidNet; one is for the Technical Proposal and the other is for the Price Proposal. Please upload the Technical Proposal and associated responses for Section 1.1, Letters A-L as one document. Upload the Price Proposal as a separate document. Supporting documents and additional attachments may be uploaded separately. **Please do not exceed the upload of four (4) files (save one file for confidential information if applicable and as described in Section 1.3, E of this solicitation)** for this solicitation; one file the Technical Proposal, one file for the Price Proposal, and one file for all supporting documents or attachments. **Hardcopy, emailed or faxed submissions will not be accepted** due to the aggressive timeline of this solicitation.
  - b. It is the Contractor's responsibility to ensure that the City receives the proposal before the proposal submission deadline indicated in the Solicitation Process Milestone Schedule located on page 1 of this solicitation.

## 2.2 **Examination and Selection of Proposals**

Before submitting a qualifications proposal, respondents shall carefully examine the specifications and shall fully inform themselves as to all existing conditions and limitations. Proposals **may** be subjected to a multi-state evaluation and selection process. The City may choose to ask clarification questions in writing and include the additional information gathered in the evaluation process.

### A. **Proposal Review (Stage One)**

The first stage will begin with a review of the response to the RFP. Proposals not meeting mandatory or minimum requirements will not be considered. Incomplete proposals may not be considered. Proposals not deemed within the competitive range will not be considered. The City may disqualify a Vendor for any reason without explanation. A short list of proposals will move into the next stage of the evaluation.

### B. **Presentation and Interviews (Stage Two)**

Stage two may consist of interviews to clarify proposal content and offerings, discuss potential statements of work, and interviews of proposing Contractors for experience and best suited City partner.

### C. References (Stage Three)

References will be checked to address issues raised during the demonstrations, interviews, and product testing or to answer detailed questions not yet resolved.

### 2.3 Administrative Information

- A. Modifications and Clarifications.** In the event that it becomes necessary to revise any part of this RFP, the City will publish an addendum on the BidNet web page for the City of Pontiac. The City's BidNet page is [City of Pontiac - Bid Opportunities and RFPs | BidNet Direct](#). It is the Contractor's responsibility to carefully and regularly monitor BidNet for any such postings. The City will NOT send out notification regarding updates.
- B. Vendor Inquiries.** Unless otherwise noted, Contractors must email inquiries concerning this RFP to obtain clarification of requirements. The City will neither accept nor answer inquiries the City receives after the deadline indicated in the Solicitation Process Milestone Schedule. Email all inquiries to [Purchasing@pontiac.mi.us](mailto:Purchasing@pontiac.mi.us). Clearly identify your inquiries. Responses to Vendors' Inquiries will be published as an addendum on BidNet.
- C. RFP Contact.** The City's Representative for this RFP is Alicia Martin, Purchasing Manager. The City's Representative will be the sole point of contact for Contractors with regard to this RFP. Contractors will direct all communications concerning the RFP to the City Representative at the email provided in this Section 1.3. Contractors will not contact City personnel in reference to this RFP and may not rely on verbal or written statements by City personnel concerning this RFP, except as otherwise provided in this RFP.
- D. Public Opening.** The Public Opening of Proposals will occur on the date and at the time reflected in the Solicitation Process Milestone Schedule located on page 1 of this solicitation. The Public Opening of Proposals will be held by the Purchasing Manager. The Contractor must RSVP no less than 48 hours prior to the Close Date of February 3, 2023 in order to receive the link to access the opening. The RSVP must be emailed to [Purchasing@pontiac.mi.us](mailto:Purchasing@pontiac.mi.us). The Public Opening will only disclose the names of all Contractors who submitted a proposal for valuation by the City.
- E. Confidential/Proprietary Information.** The City is a public entity whose records are subject to [Michigan's Freedom of Information Act \(FOIA\), MCL 15.231 et seq.](#) Once the City awards a contract, then all proposal, whether successful or not, will become public records subject to inspection to public inspection in accordance with FOIA. For this reason, the City requests that Contractors DO NOT submit in their proposals information that they consider trade secrets, or otherwise confidential or sensitive commercial, financial, personal or security-related ("Confidential Information") except as absolutely

necessary to respond to the RFP. **Contractors who decide that they need to submit Confidential Information in order to effectively respond to the RFP will follow this process:**

- a. Package the Confidential Information that is necessary to the RFP response in a file that is separate from the remainder of the RFP response.
- b. Mark the file with "Confidential Information" or similar words.
- c. Review the remainder of the proposal and ensure that it contains no Confidential Information.
- d. Include a statement in the proposal that (1) identifies the separately packed information marked "Confidential Information," and (2) describes the basis on which the Contractor wishes to exempt the content of the package from public inspection under FOIA.

Following this process may protect some Confidential Information from public disclosure to the extent allowed by FOIA and other applicable law. The City does not guarantee that following this process will in fact protect Confidential Information from FOIA disclosure.

**F. Expense Preparing Proposal.** The City will NOT reimburse firms for any expense incurred while preparing proposals in response to this RFP. Submission of a proposal indicates acceptance by the firm of the conditions contained in this RFP unless clearly and specifically noted in the submitted proposal and confirmed in the written contract between the City and the selected firm.

**G. City Rights.** The City reserves the right to reject any or all proposals and to select and engage that firm deemed to best meet the City's needs, cost and other factors considered. The City reserves the right to waive any irregularity on non-compliance in any proposal, **including proposals submitted after the prescribed deadline.** During the evaluation process, the City reserves the right, where it may serve the City's best interest, to request additional information or clarifications, or to allow correction of errors or omissions.

- a. The City reserves the right to retain all proposals submitted and to use any ideas in any proposal regardless of whether that firm is selected. Submission of a proposal indicates acceptance by the firm of the conditions contained in this request for proposal, unless clearly specifically noted in the proposal submitted and confirmed in the written contract between the City and the selected firm.

## **2.4 Basis of Award**

The City will make awards to the Contractor whose acceptable offer will be the most advantageous to the City. An evaluation team, composed of representatives of the City, will evaluate proposals on a variety of quantitative and qualitative criteria. Upon receipt of proposals, the City will review to determine whether the proposal is acceptable or non-acceptable based on quality of information submitted in Section 1.1 of this solicitation and the following:

- a. Responsiveness of submittal to the RFP. The Contractor has submitted a proposal that is fully comprehensive, inclusive, and conforms in all respects to the RFP and all of its requirements, including all forms and substance (**weighted value of 15%**).
- b. Experience. Contractor's proven proficiency in the successful completion of similar projects (**weighted value of 30%**).
- c. Understanding of Scope of Work and Objectives. Contractor's ability to demonstrate a thorough understanding of the City's goals pertaining to this specific solicitation (**weighted value of 20%**).
- d. Approach and Methodology. Contactor has provided a clear interpretation of the City's objectives in regard to the Scope of Work, and a fully comprehensive plan to achieve successful completion (**weighted value of 25%**).
- e. Cost proposal (**weighted value of 10%**). Contractors ability to clearly convey the commission structure and other associated costs.

### 3. TERMS AND CONDITIONS

#### 3.1 Laws and Municipal Ordinances, Permits

The respondent be fully informed of all laws and municipal ordinances and regulations in any manner affecting those engaged or employed in the work, or equipment and materials used in the work, and all others and any decrees of bodies or tribunals having any jurisdiction or authority over the same. The respondent shall at all items observe and comply with all such existing laws, codes, ordinances, regulations, orders, and decrees. In particular, all work shall be in compliance with the laws of the State of Michigan, City ordinances, as well as all other bodies having jurisdictional authority.

The Contractor shall be responsible for obtaining and paying for any and all permits that may be required for this project and shall be responsible for arranging all required inspections if needed.

#### 3.2 Non-Discrimination

The respondent agrees to comply with the Federal Civil Rights Act of 1964 as amended; the Federal Civil Rights Act of 1991 as amended; the Americans with Disabilities Act of 1990 as amended; the Elliott-Larsen Civil Rights Act, Article 2, Act no. 453, Public Act of 1976 as amended; the Michigan Handicapper's Civil Rights Act, Article 2, Act no. 220, Public Act of 1976, as amended and all other applicable federal, state and local laws and regulations. Specifically, Contractors and subcontractors are required not to discriminate against any employee or applicant for employment with respect to such person's hire, tenure, terms, conditions, or

privileges of employment, or any matter directly or indirectly related to employment because of such person's height, weight, race, color, religion, national origin, ancestry, age, marital status, sex or disability, as defined by law. Breach of this covenant may be regarded as a material breach of the contract.

### **3.3 Indemnification**

The Contractor shall indemnify, save and hold harmless, protect, and exonerate the City, its commissioners, board members, officers, employees, agents, representatives, and the State of Michigan, to the extent no greater than its relative degree of fault.

### **3.4 Jurisdictional Authority**

This contract shall be governed by and construed according to the laws of the State of Michigan and the successful respondent consents to the jurisdiction and venue of the courts in Oakland County, Michigan and of the United States District Court for the Eastern District, Southern Division.

### **3.5 Severability**

The successful respondent will agree that the Contract is the completed and exclusive statement of the Contract between the parties. A judicial or administrative declaration on the invalidity of any one or more of the provisions of the Contract shall not invalidate the remaining provisions of this agreement.

### **3.6 Sales Tax**

The City, by statute, is exempt from the State Sales and Use Tax, and Federal Excise Tax; therefore, all fees shall not include tax.

### **3.7 Income Taxes**

Contractor agrees to contact City of Pontiac Income Tax Division, Audit and Compliance Section, 47450 Woodward, Pontiac, Michigan, 48342, telephone (248) 758-3092, to establish reporting and withholding obligations under the City of Pontiac income tax ordinance. Contractor will require the same of all subcontractors employing labor under this contract. Contractor is required to withhold City of Pontiac income tax from wages paid to:

- a. Pontiac resident employees regardless of where they work for the employer; and
- b. Nonresident employees for work performed in the City.

Contractor is also required to file Pontiac income tax returns and to report and pay income tax on the net profits earned by the contractor in the City of Pontiac. Contractor is not eligible for

the award if they have not filed or paid corporate and employee income tax to the City of Pontiac.

Web page URL: [http://www.pontiac.mi.us/departments/income\\_tax/index.php](http://www.pontiac.mi.us/departments/income_tax/index.php)

Tax forms URL: [http://www.pontiac.mi.us/departments/income\\_tax/tax\\_forms.php](http://www.pontiac.mi.us/departments/income_tax/tax_forms.php)

### 3.8 Compensation and Payment

All invoices submitted against the contract must identify the work performed in detail. Items not properly invoiced will not be paid. It is the vendor's responsibility to ensure delivery of invoice(s) to the City. Invoices must meet the following conditions for payment:

- a. Price on invoice must correspond to the pricing listed on purchase order and/or contract.
- b. Contractor must submit price lists in accordance with proposal requirements.
- c. All invoices will be original.
- d. Invoices will prominently display the requisition or purchase order number, if applicable.
- e. Invoices will be signed by the individual responsible for authorizing contract payments for the City of Pontiac.

**Original** invoice **must** be emailed to the City of Pontiac, Accounts Payable Division. The division's email is [accountspayable@pontiac.mi.us](mailto:accountspayable@pontiac.mi.us). Payment Terms are Net 30.

### 3.9 General Conditions

It is the responsibility of the respondent to review General Conditions as specified. All funds must be quoted in US dollars

### 3.10 Minor Deviations

Specifications referred to herein are used to indicate desired type, and/or construction, and/or operation or services rendered. Other products and/or services may be offered if deviations from specifications are minor and if all deviations are properly outlined and stated in the proposal document. Failure to outline all deviations may be grounds for rejection of your proposal.

The decision of the City of Pontiac, acting through the Purchasing Agent, shall be final as to what constitutes acceptable deviations from specifications.

### 3.11 Bonds and Insurance

Receipt of bonds and/or insurance is part of the process of determining which respondent may be recommended for award to the City Administrator. If cause is found to change the recommendation that your company be awarded the contract, or if the City Administrator does not approve the recommendation, the City shall not be liable for any costs incurred by you in the solicitation process, including the cost of acquiring bonds and/or insurance.

The Contractor, and any and all of their subcontractors, shall not commence work under this contract until they have obtained the insurance required under this paragraph. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan. All coverages shall be with insurance carriers acceptable to City of Pontiac. The limits required below do not limit the liability of the Contractor. All deductibles and SIRs are the responsibility of the Contractor.

**Workers' Compensation Insurance:** The Contractor shall procure and maintain during the life of this contract, Workers' Compensation Insurance, including Employers' Liability Coverage, in accordance with all applicable statutes of the State of Michigan.

**Commercial General Liability Insurance:** The Contractor shall procure and maintain said insurance during the life of this contract, for: Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$ 3,000,000 per occurrence and aggregate. Coverage shall include the following extensions:

- a. Contractual Liability;
- b. Products and Completed Operations;
- c. Independent Contractors Coverage;
- d. Broad Form General Liability Extensions or equivalent, if not already included.

**Motor Vehicle Liability:** The Contractor shall procure and maintain during the life of this contract Motor Vehicle Liability Insurance, including Michigan No-Fault Coverages, with limits of liability not less than \$3,000,000 per occurrence combined single limit for Bodily Injury, and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.

**Additional Insured:** Commercial General Liability and Motor Vehicle Liability, as described above, shall include an endorsement stating the following shall be ***Additional Insureds***. The City of Pontiac, all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and board members, including employees and volunteers thereof. It is understood and agreed by naming the City of Pontiac as additional insured, coverage afforded is considered to be primary and any other insurance the City of Pontiac may have in effect shall be considered secondary and/or excess.

**Cancellation Notice:** Workers' Compensation Insurance, Commercial General Liability Insurance, and Motor Vehicle Liability Insurance, as described above, shall be endorsed to state the following: "It is understood and agreed Thirty (30) days, ten (10) days for non-payment of

premium, Advance Written Notice of Cancellation, Non-Renewal, Reduction, and/or Material Change shall be sent to: Risk Manager, City of Pontiac, 47450 Woodward Avenue, Pontiac, MI 48342.

**Proof of Insurance Coverage:** The Contractor shall provide the City of Pontiac, at the time the contracts are returned by him/her for execution, a Certificate of Insurance as well as the required endorsements. In lieu of required endorsements, if applicable, a copy of the policy sections where coverage is provided for additional insured and cancellation notice would be acceptable. Copies or certified copies of all policies mentioned above shall be furnished, if so requested.

If any of the above coverages expire during the term of this contract, the Contractor shall deliver renewal certificates and/or policies to the City of Pontiac at least ten (10) days prior to the expiration date.

### **3.12 Subcontracting**

The City of Pontiac **will not allow subcontracting** for this agreement unless a request to do so is made by the City. All persons working on this project shall be employees of the Contractor as defined by law.

### **4. NON-ASSIGNMENT OR TRANSFER**

The service provided for by Contractor shall not be sub-contracted, assigned or transferred by the Contractor, unless with express written permission by the City of Pontiac Mayor.

### **5. CITY RULES**

Employees of Contractor shall comply with all instructions, and regulations issued by representatives of the City of Pontiac.

### **6. TERM OF CONTRACT**

The contract will commence once executed and continue until a property is obtained for the Department of Public Works. The City anticipates that the Contractor who receives the contract award will complete the **Scope of Work no later than April 21, 2023.**

The contractor shall disclose all projects for private development that may be in conflict with other City projects before execution of the contract.

The City's acceptance of a proposal and approval of the award of a contract shall not constitute a formed contract and the acceptance of a proposal and award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written contract acceptable to the City.

**Attachment A**  
**Contractor's Certification Page and Receipt of Addendums**

Attention: City of Pontiac

The individual indicated below shall be the daily single-point-of-contact and the primary point of contact to resolve any issues, clarify cost, clarify schedule, and answer any questions. This individual will be the project lead for the execution of the Scope of Work indicated therein until the Scope of Work is completed.

**STATEMENT OF CERTIFICATIONS AND ASSURANCES**

The Offeror does, hereby, expressly affirm, declare, confirm, certify, and assure ALL of the following:

1. The Offeror has thoroughly reviewed this RFP, sample contract, and all pertinent appendices, exhibits, and attachments included as part thereof, and that we fully understand all elements required for the full completion of the project as defined therein.
2. The Offeror further certifies that, if selected as the successful Contractor, we will enter into the contract agreement included with this RFP.
3. The prices in Contractor's proposal have been arrived at independently without collusion, consultation, communication, or agreement for the purposes of restricting competition as to any matter relating to such prices with any other contractors or with any other competitor.
4. The prices quoted in Contractor's proposal have not been and will not be knowingly disclosed directly or indirectly by respondent to any other contractor or competitor prior to the final date and time for submission of such proposal.
5. No attempt has been made or will be made by respondent to induce any other person, partnership, or corporation to submit or not to submit a proposal for the purpose of restricting competition.
6. The Response submitted in response to the RFP shall remain valid for a least 60 days subsequent to the date of the Response Opening and thereafter in accordance with any contract pursuant to the RFP.

By signature below, the signatory certifies legal authority to bind the responding entity to the provisions of this RFP and any contract awarded pursuant to it. The Owner may, at its sole discretion and at any time, require evidence documenting the signatory's authority to be personally bound or to legally bind the responding entity.

**DO NOT SIGN THIS DOCUMENT IF YOU ARE NOT LEGALLY AUTHORIZED TO DO SO BY  
THE ENTITY RESPONDING TO THIS RFP.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_ EIN \_\_\_\_\_

Title \_\_\_\_\_

Name of Firm \_\_\_\_\_

**Exhibit B**

**[Refer to Scope of Services in RFP]**

**ORIGINAL**

**CBRE TECHNICAL PROPOSAL TO CITY OF PONTIAC FOR**

# **REAL ESTATE BROKER SERVICES FOR COMMERCIAL PROPERTY**

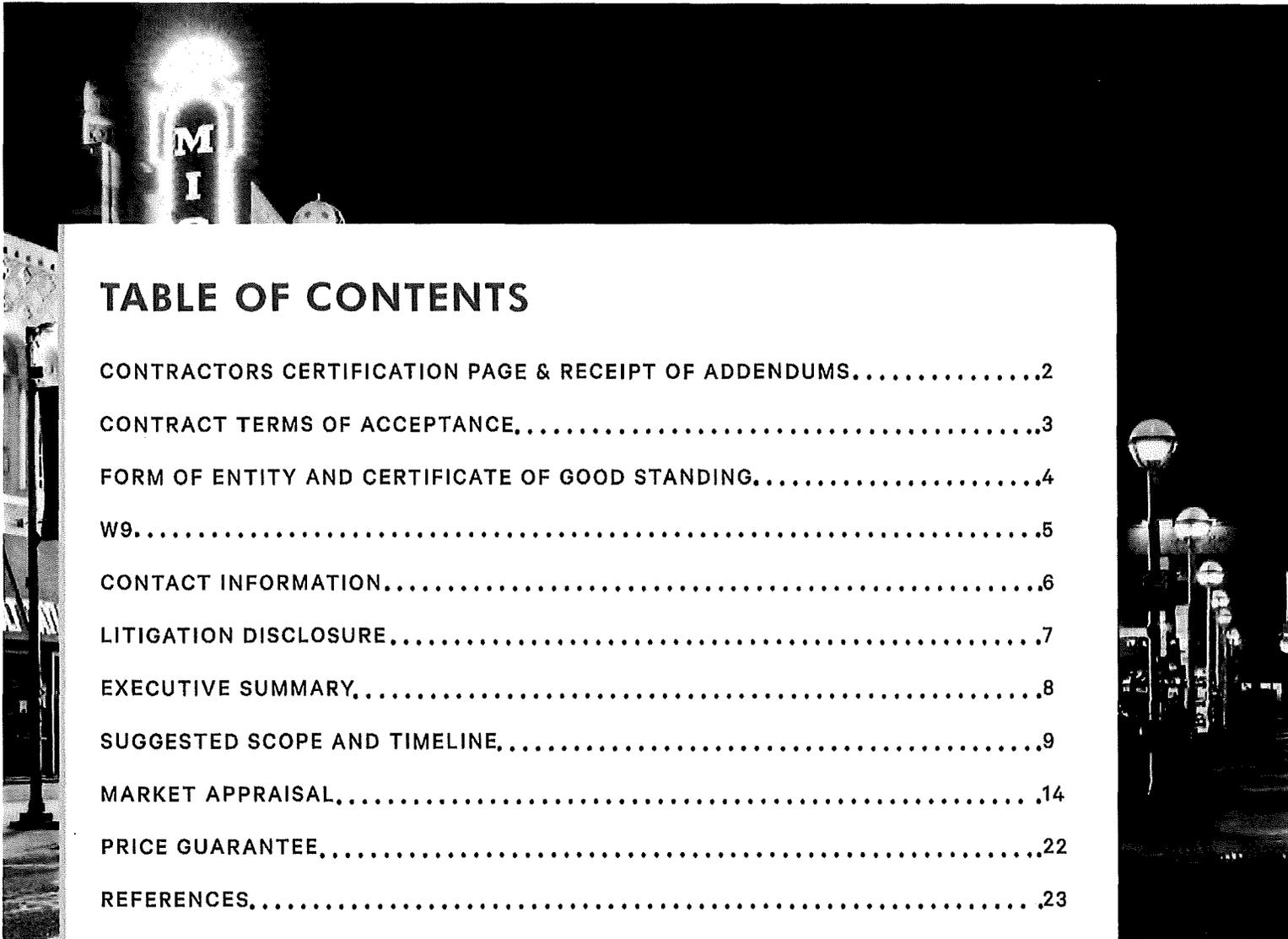
**SOLICITATION NO. 23-206-001**



**FEBRUARY 3, 2023**

**CITY OF PONTIAC: THE HEART OF OAKLAND COUNTY**

**CBRE**



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CBRE © 2023 All Rights Reserved. All information included in this proposal pertaining to CBRE—including but not limited to its operations, employees, technology and clients—are proprietary and confidential, and are supplied with the understanding that they will be held in confidence and not disclosed to third parties without the prior written consent of CBRE. This letter/proposal is intended solely as a preliminary expression of general intentions and is to be used for discussion purposes only. The parties intend that neither shall have any contractual obligations to the other with respect to the matters referred herein unless and until a definitive agreement has been fully executed and delivered by the parties. The parties agree that this letter/proposal is not intended to create any agreement or obligation by either party to negotiate a definitive lease/purchase and sale agreement and imposes no duty whatsoever on either party to continue negotiations, including without limitation any obligation to negotiate in good faith or in any way other than at arm's length. Prior to delivery of a definitive executed agreement, and without any liability to the other party, either party may (1) propose different terms from those summarized herein, (2) enter into negotiations with other parties and/or (3) unilaterally terminate all negotiations with the other party hereto. CBRE and the CBRE logo are service marks of CBRE, Inc. and/or its affiliated or related companies in the United States and other countries. All other marks displayed on this document are the property of their respective owners.

# SECTION 2.1 A CONTRACTOR'S CERTIFICATION PAGE & RECEIPT OF ADDENDUMS (ATTACHMENT A)

## Attachment A Contractor's Certification Page and Receipt of Addendums

Attention: City of Pontiac

The individual indicated below shall be the daily single-point-of-contact and the primary point of contact to resolve any issues, clarify cost, clarify schedule, and answer any questions. This individual will be the project lead for the execution of the Scope of Work indicated therein until the Scope of Work is completed.

### STATEMENT OF CERTIFICATIONS AND ASSURANCES

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By signature below, the signatory certifies legal authority to bind the responding entity to the provisions of this RFP and any contract awarded pursuant to it. The Owner may, at its sole discretion and at any time, require evidence documenting the signatory's authority to be personally bound or to legally bind the responding entity.

**DO NOT SIGN THIS DOCUMENT IF YOU ARE NOT LEGALLY AUTHORIZED TO DO SO BY THE ENTITY RESPONDING TO THIS RFP.**

Signature DocuSigned by: Paul VanDevender Date 1/26/2023  
F86F8B02A2C749A...

Printed Name Paul VanDevender EIN 6502417071

Title Managing Director

Name of Firm CBRE

## SECTION 2.1 B CONTRACT TERMS ACCEPTANCE

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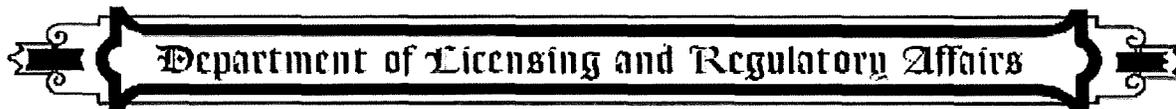
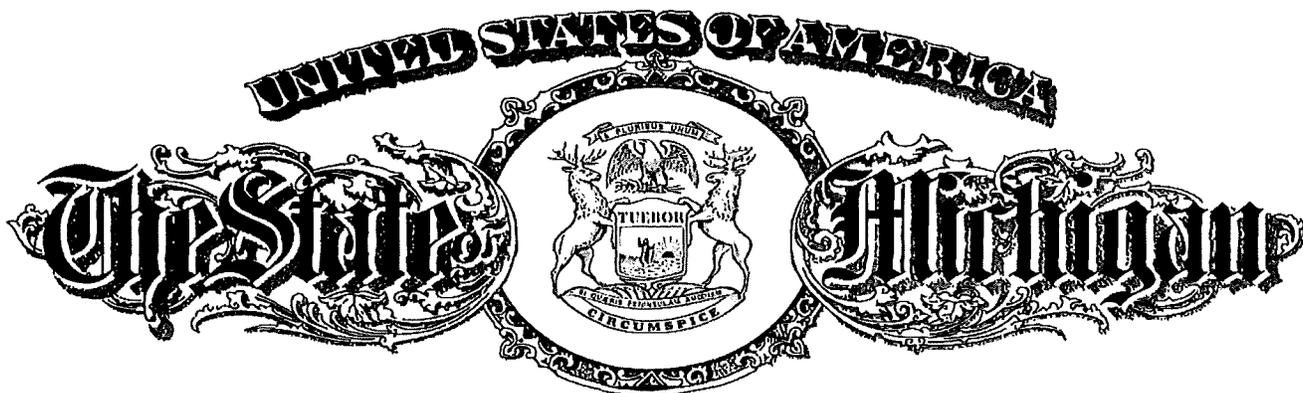
CBRE requests that the following language be added to any resulting contract:

In the event that our Agreement or any particular engagement to provide the Services ends without a signed transaction, within 30 days of that ending, CBRE shall provide the City with a list of all parties with whom CBRE was engaged in active negotiations with respect to leases or other transactions for which fees could be earned under this Agreement. CBRE shall also provide the City with written evidence of such negotiations. If within one year after such expiration or termination date, the City enters into any agreement of sale, lease, sublease or other written agreement with a party on such list for which a fee would have been earned hereunder, CBRE shall earn the fee provided for under this Agreement to the same extent as if the Services had not expired or terminated. Upon the expiration of the one year period, CBRE may present to the City for its consideration an extension of the fee protection period for any existing transactions which remain active and imminent. The City shall not be obligated to extend such period, but the Parties shall negotiate in good faith a fair compensation arrangement for the work performed by CBRE (or its Subagents) prior to termination. This paragraph shall survive the termination or expiration of our Agreement.

In addition, CBRE's insurance carriers will not provide 30 days notice of cancellation and/or modification to third parties such as CBRE clients or vendors. CBRE can provide such notice as a material term of the agreement.



SECTION 2.1 C  
FORM OF ENTITY & CERTIFICATE OF GOOD  
STANDING



Lansing, Michigan

*This is to Certify That*

**CBRE, INC.**

*a(n) Delaware FOREIGN PROFIT CORPORATION,  
was validly authorized on July 29 , 1980 to transact business in Michigan, and that said corporation  
holds a valid certificate of authority to transact business in this state.*

*This certificate is issued pursuant to the provisions of 1972 PA 284 to attest to the fact that the corporation is  
in good standing in Michigan as of this date and is duly authorized to transact in this state any business set  
forth in its application which a domestic corporation formed under this act may lawfully conduct.*

*This certificate is in due form, made by me as the proper officer, and is entitled to have full faith and credit  
given it in every court and office within the United States.*



*In testimony whereof, I have hereunto set my hand,  
in the City of Lansing, this 1st day of February , 2023.*

*Linda Clegg*

Linda Clegg, Director

Corporations, Securities & Commercial Licensing Bureau

Sent by electronic transmission

Certificate Number: 23020007410

# SECTION 2.1 D W-9

Form **W-9**  
(Rev. October 2018)  
Department of the Treasury  
Internal Revenue Service

## Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
See Specific Instructions on page 3.

<b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. CBRE, Inc.	
<b>2</b> Business name/disregarded entity name, if different from above	
<b>3</b> Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> <input type="checkbox"/> Other (see instructions) ► _____	<b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
<b>5</b> Address (number, street, and apt. or suite no.) See instructions. P.O. Box 15531, Location Code 2085	Requester's name and address (optional)
<b>6</b> City, state, and ZIP code Chicago, IL 60696	
<b>7</b> List account number(s) here (optional)	

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
OR									
Employer identification number									
9	5		2	7	4	3	1	7	4

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person ►

*Elise Page*

Date ► 1/5/23

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (Interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What Is backup withholding, later.*

## SECTION 2.1 E CONTACT INFORMATION

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## SECTION 2.1 F LITIGATION DISCLOSURE

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As a global firm with more than 105,000 employees, from time to time CBRE is involved in litigation incidental to its business. As a public company, any material litigation is disclosed in our SEC filings. In the company's opinion, no litigation to which CBRE is currently a party, if decided adverse to the company, is likely to have a materially adverse effect on CBRE's ability to perform for the City of Pontiac. CBRE has never had a public sector contract terminated for cause.



# SECTION 2.1 G

## EXECUTIVE SUMMARY

### YOUR GOALS

Pontiac is a proud city with a rich legacy in Michigan. We understand that revitalization, economic development, workforce development, and other citizen services are top of mind for the City. Real estate contributes to this mission by establishing the places people and businesses need to thrive. A world-class brokerage partner like CBRE will be an important catalyst to achieving your mission and continuing to provide a nurturing environment for our students.

CBRE will seek to refine our understanding of your desired locations, site selection requirements, and existing demographic data to support an efficient and effective search process. The market for land is competitive and dynamic, requiring a partner like CBRE, with the scale, market knowledge, and proven processes to help achieve your vision.

### OUR SOLUTIONS

CBRE offers Pontiac the area's leading commercial real estate services platform. Our local area team of 125+ brokers, research, marketing, mapping, and other support staff represent some of the area's leading entities on their property needs. Our Public Institutions & Education Solutions (PIES) practice brings proven success representing public sector clients nationwide on their most pressing real estate projects.

One of the priorities for Pontiac on this assignment will be an ability to access both on- and off-market opportunities to acquire land. CBRE identifies and engages owners of on- and off-market properties by leveraging our deep network in the area and the entrepreneurialism of our brokers. Our leadership in the Pontiac service area means that we have a better understanding of the competitive landscape for acquisitions and more information about acquisition targets before they even hit the market.

The CBRE team is ready to support your acquisition needs as a purchaser throughout the acquisition process. Our approach to acquisitions is grounded in careful planning and preparation to ensure that the City's operational and financial goals are met, and that the solution is executed seamlessly and with minimal risk to the organization. Our experience with similar public sector clients means we can represent the City with no learning curve.

### THE CBRE DIFFERENCE

- + We establish your financial, operational and qualitative criteria and build consensus on site selection needs before engaging the market.
- + We identify viable alternatives in the market and leverage them to negotiate better deal terms for the City of Pontiac
- + We integrate market insight from our colleagues across multiple service lines, markets and product types, as appropriate, to fully vet all opportunities and potential challenges.
- + We negotiate from a position of strength on our clients' behalf to secure superior economics, concessions and flexibility to meet their needs.

# SECTION 2.1 H

## SUGGESTED SCOPE AND TIMELINE

### SIGNIFICANT STEPS

- Review Pontiac's desired goals for the project including ultimate purpose for acquiring property, site selection criteria, and any timing priorities or constraints
- Review Pontiac's geographical search parameters
- Prepare a comprehensive market study of available properties (on and off-market), along with an interpretation and assessment of relevant market trends
- Recommend off-market opportunities for potential acquisition
- Conduct preliminary due diligence investigation of each potential property's suitability for the proposed use
- Analyze potential site plans and their corresponding feasibility for desired uses
- Confidentially contact property owners to confirm availability and pricing expectations on potential sites
- Assist Pontiac in determining appropriate shortlist of candidate properties by preparing presentations comparing alternatives
- Develop offer strategy based on market activity and due diligence information received
- Prepare letter of intent substantiating the offer; manage counter-offer process if any and communicate with seller in accordance with jointly developed CBRE and City strategy
- Communicate with the seller on behalf of Pontiac to obtain and review all necessary due diligence information, manage any notice periods and critical dates to Pontiac's advantage, obtain any necessary 3rd party reports, and prepare to execute the purchase and sale agreement
- If any items arise during due diligence that may be of concern, work with the City to review them and suggest remedies such as cures by the seller, price reductions, or other measures
- Concurrently work on behalf of the City and with its legal counsel to prepare and negotiate the final purchase and sale agreement (PSA) that will govern the final sale following the due diligence period
- Assist in developing, communicating, negotiating, and presenting offers, counteroffers, and notices that relate to the offers and counteroffers until a purchase agreement is signed and all contingencies are satisfied or waived



# SUGGESTED SCOPE AND TIMELINE, CONT.

We understand that our role will be to provide support to the City of Pontiac's staff in analyzing, negotiating, and closing on the purchase of properties the City is interested in acquiring. To that end, CBRE will complete the below scope of work:

## IDENTIFY AND QUALIFY POTENTIAL PROPERTY

We will begin our engagement by meeting with the City to discuss your desired goals in the acquisition process and to understand your site selection criteria.

Thoughtful strategy *starts with the right questions.*



*Why are you looking to acquire property?*



*In what parts of the City are you interested in purchasing?*



*Do you have a budget in mind?*



*What do you plan to do with the properties once purchased?*



*Are you seeking land, buildings, or both?*



*How quickly do the transaction(s) need to be completed?*



*What size property are you looking for?*



*How many properties are you looking to buy?*



*Is leasing property an option?*

Following our discussion and complete understanding of your priorities and needs, the team will begin by preparing a comprehensive market study of available properties. CBRE will identify available sites through a combination of on and off-market sources. For example, with our access to American Industrial Real Estate Association (AIR), CoStar, and other listing services, CBRE will present a list of publicly for-sale properties for the City's consideration.

However, the real value of our brokerage professionals is in our ability to go beyond publicly listed sites and instead in our ability to probe our contacts and market intelligence for sites that may be unlisted or that are not yet on the market.

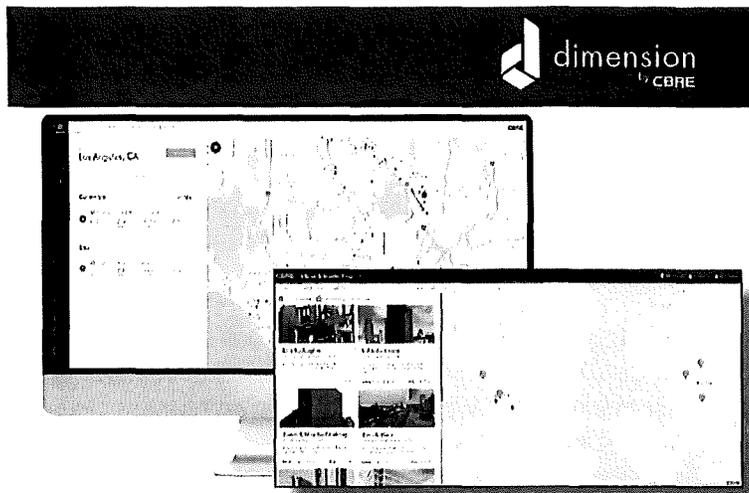
We are in the market every day, building relationships, scouting properties, and meeting owners, developers, and community members to ensure we have our fingers on the pulse of Pontiac-area real estate. Matt Osiecki and Joe Kemp have built a network of relationships with property owners poised to sell. With this network at its fingertips, Pontiac has a significant advantage in the market.

# SUGGESTED SCOPE AND TIMELINE, CONT.

Following our gathering of information, CBRE will present the available options to the Pontiac team and develop a preliminary shortlist for further due diligence.

Using CBRE's proprietary Dimension platform, we will prepare customized maps showing the properties, the relative advantages and disadvantages to their locations, and their interactivity with their locations such as proximity to major transit corridors, population centers, power infrastructure, etc.

With Dimension, Pontiac can visualize the impact of potential acquisition decisions and more easily narrow down a short list of qualified properties with confidence and data on your side.



**WE HARNESS THE POWER OF MAPS AND DEMOGRAPHICS TO VISUALLY UNDERSTAND A LOCATION AND ITS IMPACT ON YOUR STRATEGY**

## CONDUCT DUE DILIGENCE ON EACH PROPERTY

Following the shortlisting of sites of particular interest to Pontiac, CBRE will conduct due diligence investigation of each potential property suitability for the City's intended use.

Below is a check list of the items that may be reviewed in preparation of purchase. These items may vary based on the nature of the asset (ie vacant land versus improved land, etc). CBRE will review them along with your primary experts (attorneys, consultants, inspectors, etc) and provide our opinion to the City on the impact to site value and negotiation strategy.

### TITLE REPORT

- land
- improvements

### SURVEY

- zoning
- utilities to the site
- land area calculation
- easements
- covenants
- conditions and restrictions

### ENVIRONMENTAL ISSUES

- Phase I reports
- Phase II reports

### BUILDING SPECIFICATIONS

(IF APPLICABLE)

- approximate areas and source and method of measurement
- building footprint
- site plan
- exterior structure description
- foundations/framing/windows
- roofing/age
- interior finishes
- pending capital requirements
- HVAC/electrical/emergency generators/lifesafety

### PARKING

- asphalt conditions report
- total number of stalls
- number of handicapped stalls
- revenue from parking

### THIRD PARTY CONTRACTS / AGREEMENTS

- maintenance (elevators, roofs, HVAC etc.)

### OPERATING INFORMATION

- tenant leases (if any)
- recent operating statements
- annual budget

# SUGGESTED SCOPE AND TIMELINE, CONT.

## NEGOTIATE THE REAL ESTATE TRANSACTION ON SELECTED PROPERTIES TO MINIMIZE THE CITY OF PONTIAC'S OVERALL COST

We understand that acquiring quality property at low prices is important to the City and its taxpayers and stakeholders. Throughout the process we will continually seek ways to maximize your value on the acquisition and find leverage points in the negotiation.

CBRE will create and maintain a competitive environment throughout the acquisition process. Creating anxiety among bidders by carefully controlling information (while complying with public sector requirements) is a key element of this process. We pride ourselves on running clean and defensible negotiations and transaction strategies that withstand scrutiny and public attention. The team will solicit draft transaction documents from selected sellers, analyze offers and counteroffers and provide like kind comparisons of seller terms to recommend the optimal path for the City.

CBRE will assist the City with the purchase negotiation process by:

- Recommending offer and counter-offer approaches based on market data and our knowledge of owner pain points and potential competing offers
- Recommending a shortlisting process that leverages seller anxiety about potentially losing an offer and maintains the City's information advantage

Our process incorporates information such as:

<b>OWNER PROFILE</b>	<b>PROPERTY STATUS</b>	<b>MARKET CONDITIONS</b>
Is the ownership an individual or institution? What is the ownership's financial capabilities and reputation	What amount of debt exists on the property, if any? What percentage of the facility is vacant and for how long? Does the owner have lease rollover exposure and/or deferred capital maintenance?	Do current conditions regarding absorption, asking prices, and cap rates favor buyers or sellers? Are there other active buyers whose requirements are competitive with the City's?

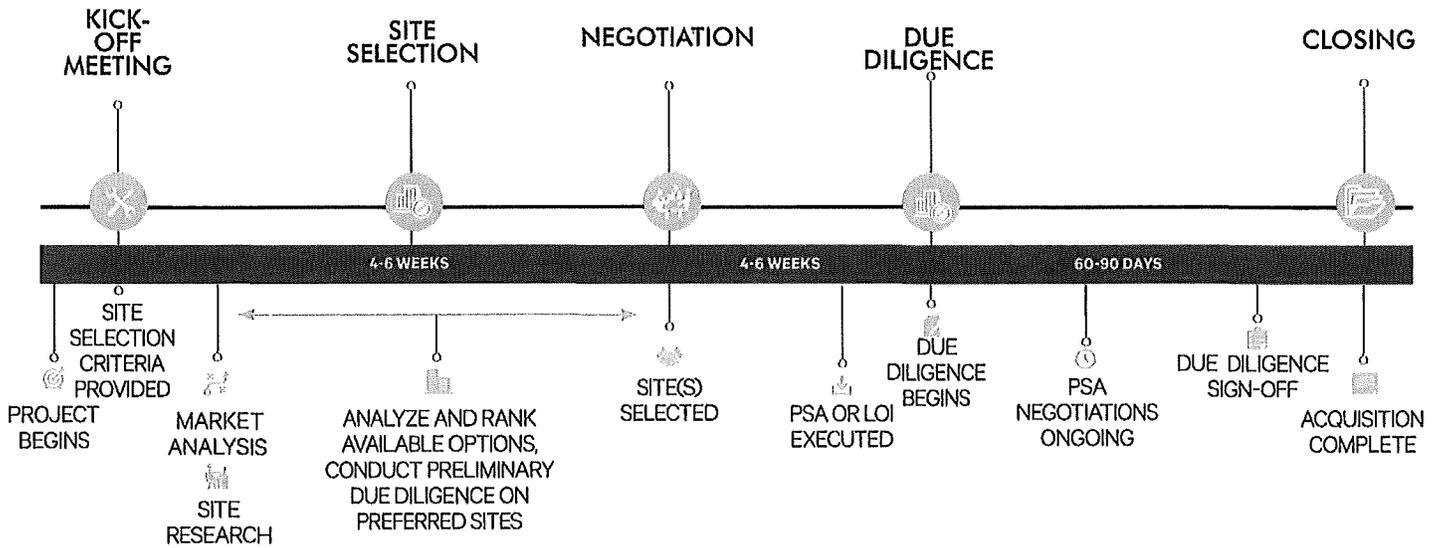
CBRE will work with the City's legal counsel to prepare purchase agreements that reflect the agreed upon terms. The team will also ensure that any issues that were uncovered during the due diligence period are reflected in purchase documents. In addition, we work side by side with our clients' counsel over working sessions, document reviews, and line by line comparisons to ensure the documents envision potential complications and provide a road map for each party. Our approach is to engage early and often to ensure our transaction documents comply with any of Pontiac's statutory requirements and will withstand all scrutiny.

Finally, CBRE will be your complete partner throughout the closing process, coordinating execution of all transaction documents, partnering with the City's project team in Council meetings, staff communication, and other stakeholder management tasks at the direction and discretion of the City on an as-needed basis. This may include in-person participation, drafting presentations or other documents/materials, and/or other tasks to support the City in closing the best deal.

# SUGGESTED SCOPE AND TIMELINE, CONT.

## WORK PLAN

We anticipate the below workplan and timeline as a guide to our activities on this assignment, subject to refinement based on our preliminary discussions with the City.



# SECTION 2.1 | MARKET APPRAISAL

CBRE Research delivers authoritative global thought leadership and deep local market intelligence to clients and colleagues around the world. Powered by the industry's leading data and analytics platform and the forecasting strength of CBRE Economic Advisors, our 500 researchers deploy expertise across property types, industries and economics to deliver results for investors and occupiers.

CBRE's Research team conducted a real estate market study of the City of Pontiac and those cities not more than 15 miles from the City of Pontiac:

## PONTIAC INDUSTRIAL SUBMARKET REPORT

### Inventory

The Pontiac submarket has 16,095,204 square feet (sq. ft.) of industrial product across 150 buildings. Warehouse/distribution and manufacturing are the most common subtypes, with 6.75 million sq. ft. and 5.47 million sq. ft. of product, respectively. The submarket contains over 2.11 million sq. ft. of R&D/Flex product type across 13 buildings. Other industrial product accounts for 1.44 million sq. ft. of the market. The submarket delivered Oakland Logistics Center this year, adding over 710,000 sq. ft. of industrial product to the market.

### Net Absorption

In Q4 2022, the Pontiac industrial submarket posted 67,500 sq. ft. of positive net absorption. The annual net absorption figure stands at 871,296 sq. ft, the bulk of which came in the third quarter. The Pontiac industrial submarket has not posted negative net absorption since Q3 2020, and the market saw 3.8 million sq. ft. of positive net absorption in 2021.

### Average Asking Lease Rate

The average asking lease rate in Q4 2022 was \$5.75 per sq. ft. Overall, the yearly average asking lease rate was \$4.68 per sq. ft. This figure is in line with the 2021 annual average asking lease rate (\$4.45 per sq. ft.) and the 2020 annual average asking lease rate (\$4.57 per sq. ft.).

16,095,204 Inventory SF	1.2% Q4 2022 Vacancy Rate
67,500 Q4 2022 Net Absorption (SF)	1.7% YTD 2022 Vacancy Rate
871,296 YTD 2022 Net Absorption (SF)	1.2% Q4 2022 Availability Rate
\$4.68 Average Asking Lease Rate	1.8% YTD 2022 Availability Rate

# SECTION 2.1 I MARKET APPRAISAL, CONT.

## PONTIAC INDUSTRIAL SUBMARKET REPORT, CONT.

### Vacancy

In Q4 2022, overall vacancy decreased 40 basis points (bps), quarter over quarter, to 1.2%, marking an annual low. The overall vacancy rate for the year sits at 1.7%. Vacancy has steadily decreased every quarter since Q1 2021.

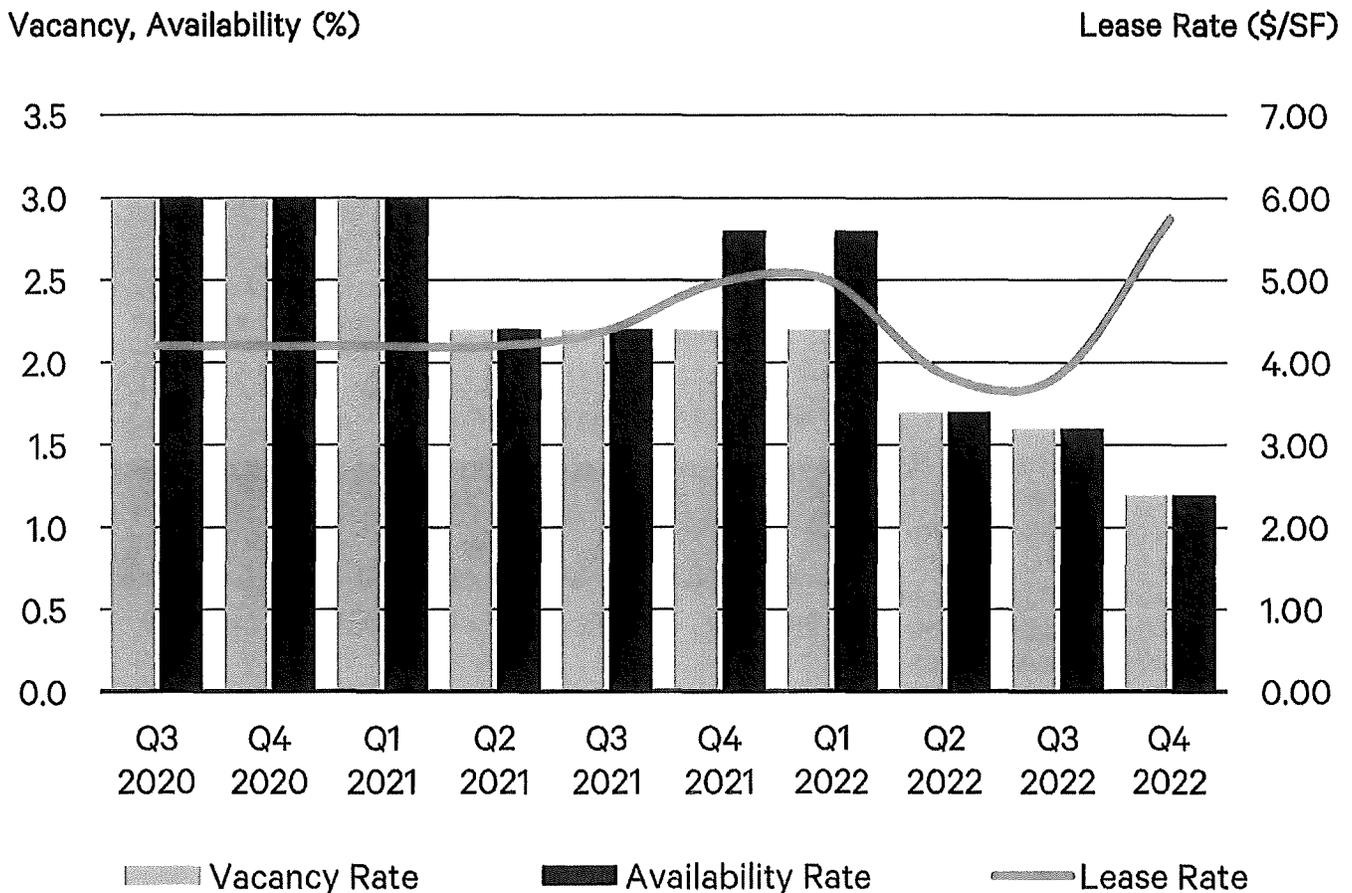
### Availability

Overall availability dipped 40 bps, quarter over quarter, to 1.2% in Q4 2022. Year over year, availability rests at 1.8%. Availability has remained at or below 3.0% since Q3 2020. The last three quarters of 2022 posted sub 2.0% availability rates.

### Construction

Over the past three years, two industrial projects have delivered in Pontiac. In addition to the Oakland Logistics Center, a 3.80 million sq. ft. BTS project completed in Q2 2021.

FIGURE 1: Vacancy, Availability, and Average Asking Lease Rate



# SECTION 2.1 I MARKET APPRAISAL, CONT.

## PONTIAC LAND SUBMARKET REPORT

### Inventory

The city of Pontiac boasts over 1,436 acres (AC) of land spread across 209 properties. The average land property size is 6.94 acres. Commercial zoned land accounts for 651.74 acres across 155 properties. Industrial land is spread across 38 properties for a total of 695.55 acres. The average size of an industrial land property is 18.30 acres. Pontiac currently has 89.24 acres of residential land over 16 properties.

### Land Value

Since Feb. 1, 2021, the city of Pontiac has seen 5,073.5 acres of land sold across 169 separate transactions. Over the past two years, land has sold for approximately \$43,560 per acre. The average sale is for roughly 29.8 acres and costs buyers around \$1.2 million. On average, land in Pontiac has sold 4.0% above the asking price. Over the past two years, sales volume equaled \$135 million. Time to sell is roughly 37.5 months. The largest transaction occurred in Q3 2022 for 3,827 acres of agricultural land.

### Industrial Land

Since Feb. 1, 2021, 9.2 million sq. ft. of industrial land has sold across 21 properties in the city of Pontiac. Over the past two years, industrial land has sold for roughly \$87,120 per acre. The average sale is for about 10.1 acres of land and buyers can expect to spend around \$1.0 million. On average, industrial land in Pontiac has sold 9.1% below asking price. Over the past two years, sales volume equalled \$14.3 million. Time to sell is roughly 28.1 months. The largest industrial land sale was in Q4 2021, when the County of Oakland sold 40.80 acres for \$3.7 million.

### Land Listings

Today, Pontiac landowners have put 202.0 acres of land across 43 properties up for sale. Of the 43 properties listed, 33 are commercial, six are industrial, and four are residential. The average land project size is 4.70 acres, and the average industrial land site is 6.62 acres. On average, the asking price per acre for land sites with disclosed prices is between \$286,471 and \$303,417. Prices are not disclosed for any industrial land sites currently listed for sale in Pontiac. Please contact Anne Rahm or Matt Osiecki for further inquiry.

209  
Inventory (units)

1,437  
Inventory (AC)

6.94  
Average Land Size (AC)

695.55  
Industrial Land (AC)

9.1%  
Cap Rate

\$43,560  
Average Sale Price per AC

\$1.2M  
Average Sale Price

37.5  
Average Months to Sale

FIGURE 2: Land by Property Subtype

Land Type	Inventory (Units)	Inventory (AC)	Average Land Size (AC)
Industrial	38	695.55	18.30
Commercial	155	651.74	4.26
Residential	16	89.24	5.58

# SECTION 2.1 I MARKET APPRAISAL, CONT.

## LAKE ORION & STERLING HEIGHTS INDUSTRIAL SUBMARKET REPORT

### Lake Orion

The Lake Orion submarket has 2,649,988 sq. ft. of industrial product spread across 43 buildings. Warehouse/distribution and manufacturing are the largest property subtypes in the area with 1,507,973 sq. ft. and 873,267 sq. ft. of product, respectively. Today, only 14,450 sq. ft. of manufacturing product is available in Lake Orion. Average asking lease rates have risen 20.0% since Q1 2020.

**\$7.50**  
Lake Orion Lease Rate

### Sterling Heights

The Sterling Heights submarket has 529 buildings containing 29,379,839 sq. ft. of industrial product. Manufacturing is by far the largest property subtype with 23,016,309 sq. ft. of inventory. The average asking lease rate for manufacturing product is \$7.76 per sq. ft. Additionally, Sterling Heights has a large R&D/Flex presence with over 1.3 million sq. ft of product in the market. Sterling Heights has posted sub 1.0 vacancy rates since Q1 2020. Availability has stayed under 1.0% since Q3 2021.

**\$8.04**  
Sterling Heights Lease Rate

**29,379,839**  
Sterling Heights Inventory

FIGURE 3: Map of 15-Mile Radius of Pontiac, MI

	Inventory	Q4 2022 Net Absorption (SF)	YTD 2022 Net Absorption (SF)	Vacancy (%)	Availability (%)	Avg. Asking Lease Rate (\$)
Pontiac	16,095,204	67,500	871,296	1.2	1.2	\$4.68
Lake Orion	2,649,988	-	-	0.0	0.5	\$7.50
Sterling Heights	29,379,839	(24,197)	(165,461)	0.6	0.8	\$8.04
Milford	493,820	-	18,847	0.0	0.0	\$6.95
Novi	10,351,855	(42,037)	(32,104)	3.4	4.0	\$11.81

# SECTION 2.1 I MARKET APPRAISAL, CONT.

## MILFORD & NOVI INDUSTRIAL SUBMARKET REPORT

### Milford

The Milford industrial submarket is limited to 25 buildings and 493,820 sq. ft. of product. Lease rates have increased 20.9% since Q1 2021. Manufacturing space is prominent in Milford, accounting for 350,191 sq. ft. of the market. Net absorption for the year was positive and there is currently no availability or vacancy in the market.

3.4%  
Novi Vacancy Rate

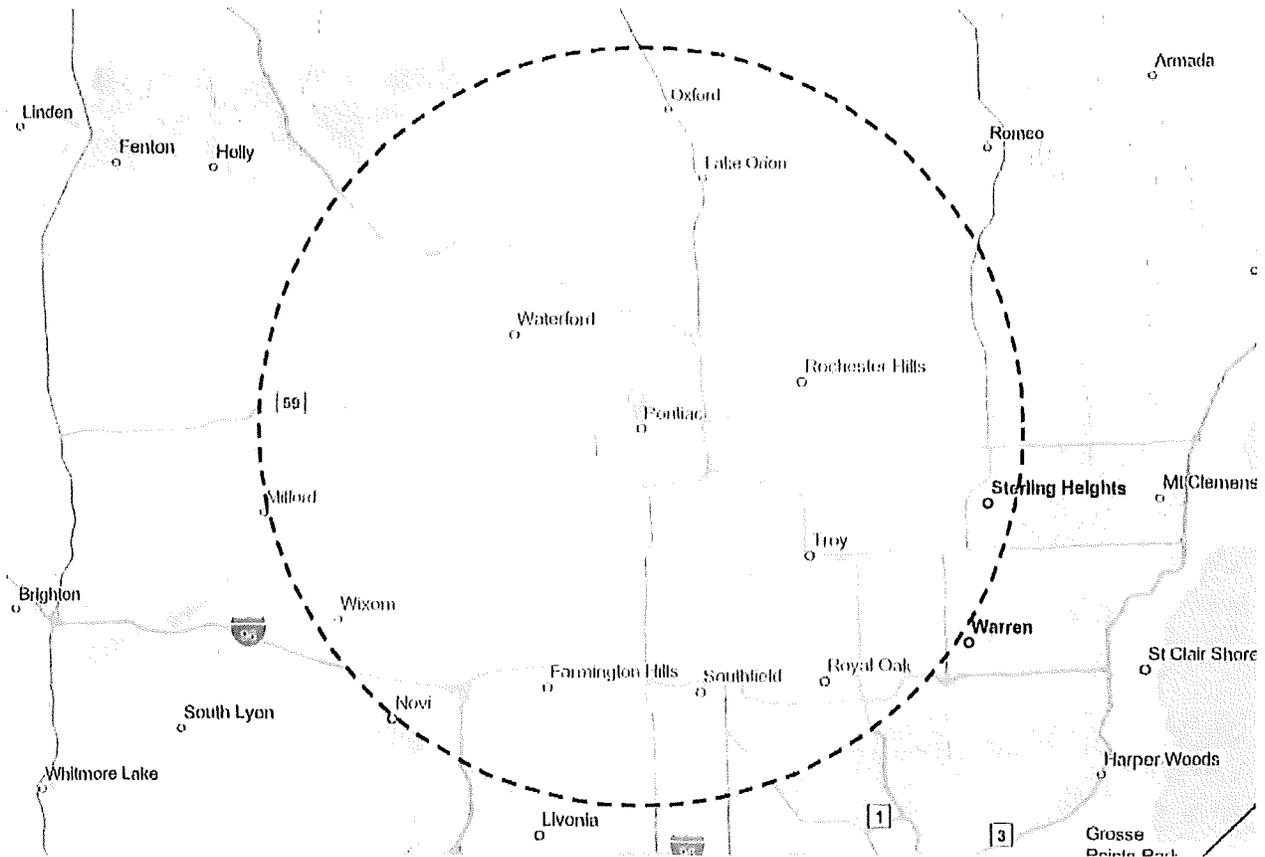
### Novi

The Novi industrial submarket has 10,351,855 sq. ft. of product. The market is evenly distributed between the manufacturing, R&D/Flex, and warehouse/distribution property subtypes. Respectively, the subtypes account for 3.94 million sq. ft., 3.85 million sq. ft., and 2.41 million sq. ft. Over the past two years, the average asking lease rate has jumped 10.8% to \$11.81 per sq. ft. Availability dropped from 7.6% in Q1 2022 to 4.0% in Q4 2022 for a YTD 2022 availability rate of 5.0%. Vacancy has remained at or below 4.0% since Q3 2021.

4.0%  
Milford Availability Rate

\$11.81  
Novi Lease Rate

FIGURE 4: Map of 15-Mile Radius of Pontiac, MI



# SECTION 2.1 I MARKET APPRAISAL, CONT.

## LAKE ORION & STERLING HEIGHTS LAND SUBMARKET REPORT

### Lake Orion Land

#### Land Value

Since Feb. 1, 2021, Lake Orion has seen 24.7 acres of land sold across eight separate transactions. Over the past two years, land has sold for approximately \$415,326 per acre, on average. The average sale is for roughly 2.8 acres. On average, land in Pontiac has sold 6.3% below the asking price. Over the past two years, sales volume equaled \$3.5 million. Time to sell is roughly 46.5 months. Over the past two years, only commercial and residential land sites have sold.

**\$3.5M**

Lake Orion Sales Volume

**\$415,326**

Average Sale Price per AC

#### Commercial Land

Since Feb. 1, 2021, 17.24 acres of commercial land has sold across seven properties in the city of Lake Orion. Over the past two years, commercial land has sold for roughly \$449,017 per acre. The average sale is for about 2.5 acres of land and buyers can expect to spend around \$1.0 million. On average, commercial land in Pontiac has sold 12.4% below asking price. Over the past two years, sales volume equaled \$2.4 million. Time to sell is roughly 45.8 months.

**\$586K**

Average Sale Price

**46.5**

Average Months to Sale

#### Land Listings

Today, Lake Orion landowners have put 41.5 acres of land across nine properties up for sale. Of the nine properties listed, eight are commercial and one is industrial. The industrial site is listed at \$3.0 million for 22.3 acres, or roughly \$134,529 per acre. The average commercial land project is 2.4 acres. Commercial land sites are listed between \$227,777 per acre and \$759,333 per acre. On average, the asking price per acre for commercial land sites with disclosed prices is \$574,900 per acre.

**\$449,017**

Average Commercial Sale Price Per AC

### Sterling Heights Land

#### Land Value

Since Feb. 1, 2021, Novi has seen 43.0 acres of land sold across 17 separate transactions. Over the past two years, land with disclosed sale prices has sold for approximately \$207,496 per acre. The average sale is for roughly 2.5. On average, land in Sterling Heights has sold 6.9% below the asking price. Over the past two years, sales volume equaled \$1.6 million. Time to sell is roughly 40.2 months. The largest transaction occurred in Q3 2021 for 5.3 acres of residential land.

**\$1.6M**

Sterling Heights Sale Volume

**\$207,496**

Average Sale Price per AC

#### Commercial Land

Since Feb. 1, 2021, 34.4 acres of commercial land has sold across 15 properties in Sterling Heights. Over the past two years, commercial land has sold for roughly \$207,496 per acre. The average sale is for about 2.3 acres of land. On average, commercial land in Pontiac has sold 6.9% below asking price. Time to sell is roughly 45.3 months.

**\$533K**

Average Sale Price

**40.2**

Average Months to Sale

#### Land Listings

Today, Sterling Heights landowners have put 249.5 acres of land across 40 properties up for sale. Of the 40 properties listed, 33 are commercial, four are industrial, and three are residential. The average land project size is 4.70 acres, and the average industrial land site is 6.2 acres. The asking price per acre for industrial land sites with disclosed prices is between \$528,155 and \$840,425.

**\$207,496**

Average Commercial Sale Price Per AC

# SECTION 2.1 I MARKET APPRAISAL, CONT.

## MILFORD & NOVI LAND SUBMARKET REPORT

### Milford Land

#### Land Value

Over the past two years, only three land sites have sold in the city of Milford. There is a large disparity in land values. The average price per acre of sold land ranges from \$23,415 per acre and \$150,000 per acre. The average sale price per acre is \$85,835. All three sites that have sold since Feb. 1, 2021, are commercial projects. Over the past two years, land sales volume in Milford equaled \$1.5 million. Time to sell is roughly 81.9 months.

#### Commercial Land

Since Feb. 1, 2021, 72.3 acres of commercial land sold across three properties in the city of Milford. On average, commercial land in Pontiac has sold 9.1% below asking price. The largest commercial land sale came in Q2 2021, when a private seller sold 36.3 acres for \$850,000.

#### Land Listings

Today, there are three land listings in the city of Milford. All listings are for industrial land. The properties range from 3.2 acres to 29.7 acres. The asking price per acre for land sites with disclosed prices is between \$130,000 and \$204,000. There is a total of 39.9 acres of industrial land sites on the market.

### Novi Land

#### Land Value

Since Feb. 1, 2021, the city of Novi has seen 63.2 acres of land sold across 12 separate transactions. Over the past two years, land has sold for approximately \$191,140 per acre. The average sale is for roughly 5.3 acres. All sales since Feb. 1, 2021, have been commercial land sites. On average, land in Novi has sold 16.2% above the asking price. Over the past two years, sales volume equaled \$7.7 million. Time to sell is roughly 49.4 months.

#### Commercial Land

Over the past two years, all land sold in Novi has been commercial land. Commercial sites have sold for an average of \$191,140 per acre. The average sale price is \$1.1 million. The largest commercial land sale was in Q4 2021, when a 21.0-acre site on Haggerty Rd sold for \$1.8 million.

#### Land Listings

Today, Novi landowners have put 84.0 acres of land across 12 properties up for sale. All sites listed for sale are industrial projects. The average project size is 7.0 acres. The average asking price per acre for industrial land sites with disclosed prices is \$341,429. Asking prices per acre for industrial land range between \$101,190 and \$271,739.

\$1.5M

Milford Sales Volume

\$85,835

Average Sale Price per AC

\$750K

Average Sale Price

81.9

Average Months to Sale

\$85,835

Average Commercial Sale  
Price Per AC

\$7.7M

Novi Sale Volume

\$191,140

Average Sale Price per AC

\$1.1M

Average Sale Price

49.4

Average Months to Sale

\$191,140

Average Commercial Sale  
Price Per AC

# SECTION 2.1 I

## MARKET APPRAISAL, CONT.

In conjunction with this proposal our team ran a preliminary search for options market wide that could accommodate your needs. We understand that the City would prefer to own, but we researched for sale for your review.

### FOR SALE

Address	Sale Price	SF	Land Area
NE Corner of Auburn Rd & Opdyke Rd Pontiac	\$1,130,800	-	5 AC
20 Franklin Pontiac	\$995,000	46,080 SF	3 AC
501 Glenwood Pontiac	Not Disclosed	44,000 SF	4 AC
24-56 Osmun St Pontiac	\$1,700,000	48,259 SF	3.84 AC



## SECTION 2.1 J PRICE GUARANTEE

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CBRE agrees that any submitted response and costs will remain valid the earlier of 90 days after the proposal due date or until the contract is executed, whichever comes first.

# SECTION 2.1 K REFERENCES

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Name	Title	Contact Info	Work Completed
Joe Gacioch	City Manager City of Ferndale	248-546-2399 jgacioch@ferndalemi.gov	Matt Osiecki & Joe Kemp: Opinion of value for several properties, listing of properties and purchase of redevelopment property
Mark Myers	City Administrator City of Norton Shores	248-798-4391 markm@nortonShores.org	Anne Rahm: Land assemblage and disposition of city-owned properties for residential development
Lawrence A Gawthrop	Chief Financial & Administrative Officer Mott Community College	810-762-0525 larry.gawthrop@mcc.edu	Anne Rahm: Disposition of satellite campus

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# CASE STUDIES



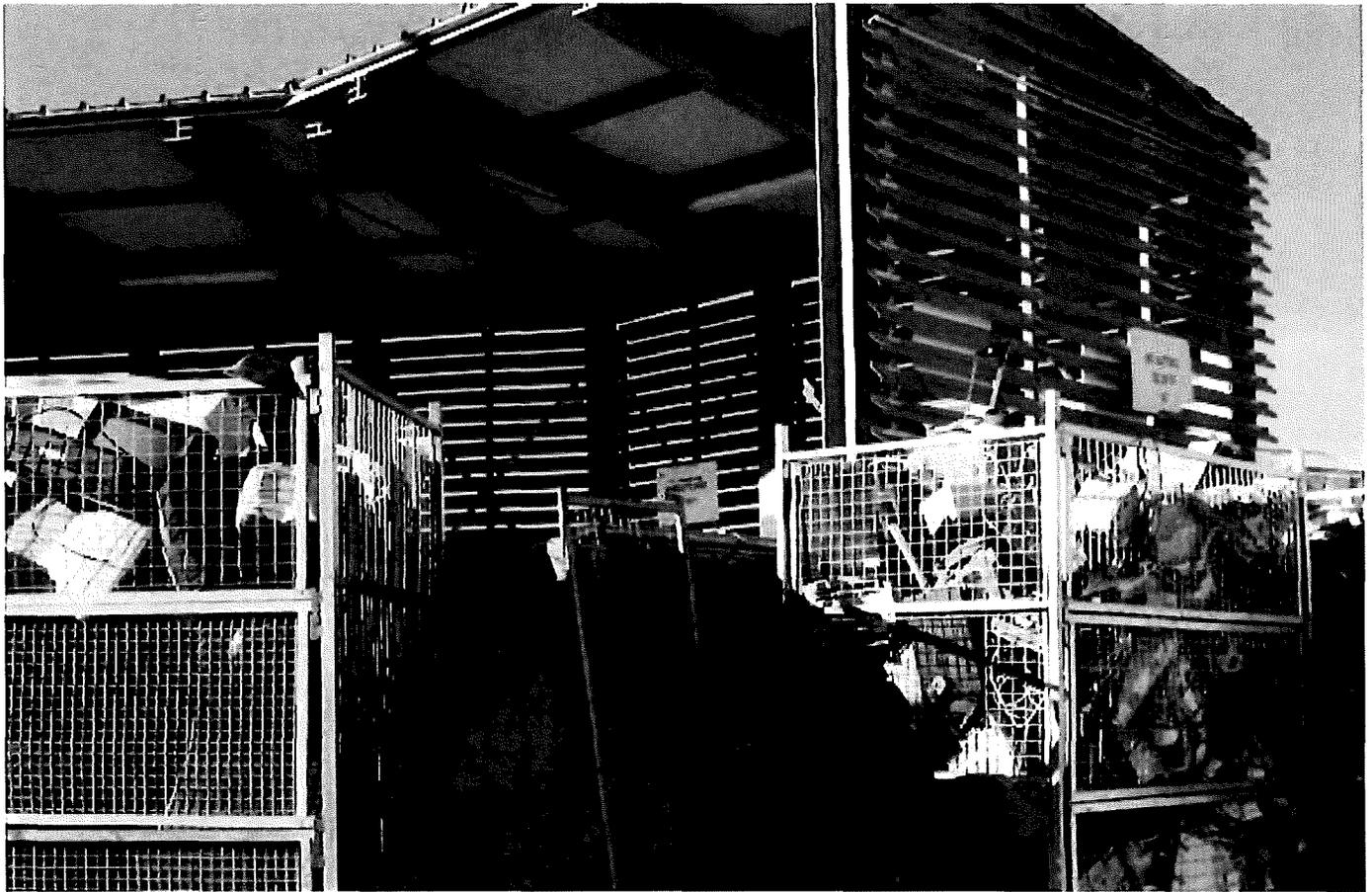
<b>Client</b>	City of Norton Shores, MI
<b>Challenge</b>	The City of Norton Shores, Michigan engaged CBRE following a competitive procurement to represent it in the disposition of several parcels in the former Eastowne Centre site. The City had purchased the properties in lieu of foreclosure following an unsuccessful development attempt by a private company. Eastowne Centre forms an integral part of the City's Seminole PlacePlan, which encourages mixed-use buildings, increased walkability and creation of public spaces. The City was seeking beneficial development on the parcels to complement the PlacePlan.
<b>Solution</b>	CBRE met with the City to fully understand the sites' history, the City's goals, and provide our perspective of the market for the properties. The City had originally intended to market seven parcels; in order to create a more attractive offering to potential investors, CBRE recommended and implemented a plan to engage with adjacent property owners to successfully assemble five additional properties, making this a 12 parcel opportunity. By doing so, the future buyer would have more acreage to build upon and mitigate potential opposition from nearby property owners. Following the assemblage, CBRE created customized marketing materials for the properties, designed to showcase them in their best light and demonstrate the possibilities and potential at Eastowne. The team marketed the properties widely achieving wide regional visibility and provided regular updates to City Council.
<b>Result</b>	As a result of CBRE's marketing efforts, the City received multiple offers and accepted a competitive offer from a developer to purchase the sites and redevelop them as part of the mixed uses at the site. The properties will be redeveloped for restaurants, general retail, and apartments uses.

# CASE STUDIES



<b>Client</b>	Mott Community College
<b>Challenge</b>	Mott Community College is a public community college in with locations in Flint, Michigan and satellite sites in the surrounding area. Following an Internal consultation process, Mott's leadership decided to engage a broker to represent it in the disposition of its satellite campus in Howell, MI. The site had been a custom-built facility including 13,300 square feet of office and conference rooms and 25,900 square feet of well-maintained, clean industrial/flex/warehouse space
<b>Solution</b>	After extensive due diligence, CBRE prepared a customized marketing campaign for the site, focusing on local chambers of commerce, local economic development organizations, and industrial users in the submarket and broader region. Our campaign generated significant interest including six tours and triple digit document views and clicks.
<b>Result</b>	Ultimately CBRE delivered three competitive offers to the College and was able to increase the final sale price by approximately 10% following intense negotiations and valuation efforts demonstrating the value of existing equipment on site. The final selected buyer, a light manufacturing company, will use the site as its new headquarters, generating local economic development through increased employment opportunities and tax base. Mott will use the revenue from the sale to continue its academic and operational mission in Flint with a more streamlined portfolio.

# CASE STUDIES



<b>Client</b>	Ramsey County, MN
<b>Challenge</b>	Ramsey County conducted an extensive study and community engagement work to evaluate how it provides household hazardous waste (HHW) services to its residents with the goal of ensuring better service to and increased participation by County residents. As a result the County decided to develop an Environmental Service Center ("ESC") and engaged CBRE following a competitive procurement to represent it in the acquisition of a suitable site.
<b>Solution</b>	CBRE began the assignment by reviewing the County's existing owned portfolio to determine if appropriate sites were already owned by the County. When no existing sites proved suitable, the team began to cast a wider net, using public listing services and CBRE's Research capability and market knowledge to identify properties for sale that would satisfy the 17 acre need.
<b>Result</b>	CBRE has presented multiple options to the County for its consideration and is currently in the evaluation, due diligence, and shortlisting stage of the site selection process. Following County concurrence on the shortlist of preferred sites, CBRE will represent the County in the negotiation and transaction execution.

ORIGINAL

CBRE TECHNICAL PROPOSAL TO CITY OF PONTIAC FOR

# REAL ESTATE BROKER SERVICES FOR COMMERCIAL PROPERTY

SOLICITATION NO. 23-206-001



**PONTIAC**

The HEART of Oakland County

*Thank you!*

February 3, 2023

CITY OF PONTIAC: THE HEART OF OAKLAND COUNTY

**CBRE**

ORIGINAL

CBRE PRICE PROPOSAL TO CITY OF PONTIAC FOR

# REAL ESTATE BROKER SERVICES FOR COMMERCIAL PROPERTY



February 3, 2023

CITY OF PONTIAC: THE HEART OF OAKLAND COUNTY

**CBRE**

## SECTION M. PRICE PROPOSAL

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The price proposal must be separated from all other proposal components. The Contractor must indicate a proposed percentage (%) of commission based on the City's ideal property's selling price. Contractor's must submit the price proposal via BidNet (Envelope 2).

### Acquisition Fees:

If CBRE represents the City of Pontiac in the acquisition of property, we will pursue a market rate commission of 3% from the seller as is customary in acquisitions.

### Lease or Sublease:

In the event CBRE represents the City of Pontiac as a tenant, our commission shall be paid by the landlord. Assuming there is a cooperating or listing broker then CBRE would expect 3% of the aggregate net rent for years 1-5 and 1.5% for years 6-10.

ORIGINAL

CBRE PRICE PROPOSAL TO CITY OF PONTIAC FOR

# REAL ESTATE BROKER SERVICES FOR COMMERCIAL PROPERTY



**PONTIAC**

The HEART of Oakland County

*Thank you!*

February 3, 2023

CITY OF PONTIAC: THE HEART OF OAKLAND COUNTY

**CBRE**

**Exhibit C**  
**Addendums**



47450 Woodward Ave., Pontiac, MI 48342 – E-mail – [Purchasing@pontiac.mi.us](mailto:Purchasing@pontiac.mi.us)

**Addendum No. 1**

January 24, 2023

Dear Contractors:

RE: **Solicitation No. 23-206-001 – Real Estate Broker Services for Commercial or Industrial Properties**

The modifications for the Real Estate Broker Services for Commercial or Industrial Properties RFP are below.

1. **Title of Solicitation**

The City is seeking a commercial or industrial property and has established the title **Real Estate Broker Services for Commercial or Industrial Property**.

2. **Zoom Link for Pre-Proposal Conference**

The Zoom Link for the Pre-Proposal Conference was not included in the RFP.

The Zoom Link, Meeting ID, and Passcode for the Pre-Proposal Conference scheduled on **Friday, January 27, 2023**, at 11:00 AM Eastern Time (US and Canada) is as follows:

Join Zoom Meeting -

<https://us05web.zoom.us/j/88437993382?pwd=Nnh4d2JONzhPUnpjVXZhTE9DS2h3Zz09>

Meeting ID: 884 3799 3382

Passcode: 7azVtC

3. **RFP Public Opening Reference**

Section 1.3, D, referenced for the Public Opening in the RFP, needs to be corrected. The correct Section is 2.3, D.

Feel free to email [purchasing@pontiac.mi.us](mailto:purchasing@pontiac.mi.us) if there are any questions regarding this addendum.

Kind regards,

A handwritten signature in black ink that reads "Alicia Martin".

Alicia Martin  
Purchasing Manager



47450 Woodward Ave., Pontiac, MI 48342 – E-mail – [Purchasing@pontiac.mi.us](mailto:Purchasing@pontiac.mi.us)

### **Addendum No. 2 and 3**

January 30, 2023

Dear Contractors:

**RE: Solicitation No. 23-206-001 – Real Estate Broker Services for Commercial or Industrial Properties**

The modifications for the Real Estate Broker Services for Commercial or Industrial Properties RFP are below.

#### **1. Sample Contract**

The Sample Contract is now available to view on the City of Pontiac's Purchasing web page and on the BidNet site as a document. A contractor must be a registered user of the BidNet site in order to access solicitation documents.

#### **2. Pre-bid Conference**

The Pre-Bid Conference held on Friday, January 27, 2023 at 11 am EST was not mandatory. The mandatory requirement in the RFP is an error. Contractors who did not attend the Conference are allowed to submit a proposal.

#### **3. Proposal Submission**

Contractors may submit a proposal via email to [purchasing@pontiac.mi.us](mailto:purchasing@pontiac.mi.us) if the Contractor is unable to submit a proposal using BidNet. Contractors must submit a proposal by the deadline indicated in the RFP. All other proposal requirements remain the same.

Feel free to email [purchasing@pontiac.mi.us](mailto:purchasing@pontiac.mi.us) if there are any questions regarding this Addendum.

Kind regards,

A handwritten signature in cursive script that reads "Alicia R. Martin".

Alicia Martin  
Purchasing Manager

## Questions & Answers - 1

Solicitation 23-206-001 - Real Estate Broker Services  
Buying Organization City of Pontiac

No	Question/Answer	Question Date
Q1	<b>Question: Location Question</b> Is it required that the new location be within the City of Pontiac?  <b>Answer:</b> The City of Pontiac wants the property to be within the City of Pontiac.	01/31/2023
Q2	<b>Question: Location Question</b> Could you locate to a site less than 5 acres if it satisfied most of the other requirements?  <b>Answer:</b> Only if there was the ability to purchase surrounding land at a later date to expand.	01/31/2023



**FINANCE DEPARTMENT, PURCHASING DIVISION**

47450 Woodward Ave., Pontiac, MI 48342 • P: (248) 758-3120 • E: purchasing@pontiac.mi.us

February 14, 2023

Anne P. Raham  
Midwest Regional Manager  
CBRE, Inc.  
Public Institutions and Education Solutions  
2000 Town Center, Suite 2200  
Southfield, MI 48075

Dear Anne P. Raham:

**Re: Bid Award for Real Estate Broker Services – RFP – 23-206-001**

The City of Pontiac has considered CBRE’s proposal submitted on February 3, 2023 in response to the City’s Real Estate Broker Services Request for Proposal.

**YOU ARE HEREBY NOTIFIED** that your firm is awarded the bid and accepts the following proposed arrangement:

1. Purchase of Real Estate – A market rate of 3% commission from the seller
2. Lease or Sublease – 3% commission assuming there is a cooperating or listing broker

**YOU ARE REQUIRED**, by the Terms and Conditions of the RFP, to execute a contract and furnish a Certificate of Insurance (on an ACORD Form). Please include the City of Pontiac and its employees as additional insured in all relevant insurance policies in accordance with Section 3.11 of the RFP. We request that your firm provide this information within ten (10) calendar days of receiving this Notice.

CITY OF PONTIAC

Alicia Martin  
Purchasing Manager

ACCEPTANCE OF NOTICE

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_



**CONSENT  
AGENDA  
C**



Tim Greimel, Mayor  
Khalfani Stephens, Deputy Mayor

**TO:** Honorable Council President and Members of the City Council  
**FROM:** Mayor Tim Greimel and Deputy Mayor Khalfani Stephens  
**DATE:** June 16, 2022  
**RE:** Worker Compensation Commercial Insurance Renewal for fiscal year 2023-2024

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**Honorable City Council:**

The City maintains insurance policies to both protect the City and to ensure that the City is in compliance with federal, state and local laws and regulations. Under state law, the City is required to maintain workers compensation insurance. This insurance provides coverage to City employees against bodily harm and injuries due to a work-related incident. The City's policy is with the Accident Fund and the proposed policy will cover a term from July 1, 2023 through June 30, 2024.

Attached are the new renewal agreements and respective premiums for our Workers Compensation Insurance for fiscal year July 1, 2023 to June 30, 2024.

Steve Fledgar of Huttenlocher Group is the City's broker of record and assists the City with our risk management and insurance coverages. Mr. Fledgar is not directly compensated by the City but does work on the City's behalf and serves in an official capacity as the City's broker. The recently adopted budget for FY 2023-24 made appropriations for these insurance policies.

After meeting with our agent and reviewing the quoted premium, a recommendation is being made to accept the new agreement:

- The premium on the Workers Compensation Insurance is slightly higher this fiscal year than the previous one. (\$179,070 in 2023-2023 vs. \$115,658 in 2022-2023). One reason for the increase is the experience modification (rated factor), which goes up if the employer has claims in any given year. Another reason, rates dictate the premium and they are pre-set based on the occupations and the number of employees; there is not much room for changes. In addition, Accident Fund is the main provider that produces such underwriting in the State of Michigan.

As such, based upon the above and attached information it is recommended that the Council pass the following resolution:

**Resolution to renew Worker Compensation Commercial Insurance for fiscal year 2023-2024**

**WHEREAS,** the City of Pontiac is required and has determined it needs to maintain certain types of insurance coverages; and

**WHEREAS,** the City has policies that provide Workers Compensation insurance, and this coverage will expire on June 30, 2023, the Administration has lined up policies for the next fiscal year; and

**WHEREAS,** the Huttenlocher Group, the City's Insurance agent has presented the City with a renewal proposal for Workers Compensation Insurance for coverage beginning July 1, 2023;

**NOW, THEREFORE, BE IT RESOLVED**

that the City Council hereby approves the workers compensation proposal from the Accident Fund of Michigan for a premium of \$179, 070 to cover the fiscal year beginning July1, 2023 through June 30, 2024.

# Workers Compensation Commercial Insurance Proposal

Prepared for:

## City of Pontiac

47450 Woodward  
Pontiac, MI 48342

Proposed Term:

7/1/2023 TO 7/1/2024

Presented by:

**Steven J. Fladger**  
Vice President



This presentation is designed to provide an overview of the insurance coverages we prepared for your review. This proposal is meant to facilitate a general understanding of your insurance needs and should not be construed as a legal interpretation of the insurance policies in place or presented within. Please refer to the actual policies for details on coverages, conditions and exclusions that will govern in the event of a loss.

# Table of Contents

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The information contained herein is intended to serve only as a brief outline of the various insurance coverages. To avoid misunderstanding or misinterpretation as to the full scope of protection afforded, reference must be made to the respective policies for complete coverage details.

POLICIES MAY BE SUBJECT TO AUDIT

## Service Team

Name Title	Phone Number	E-Mail Address
Steven J. Fladger Vice President	(248) 706-4842	<a href="mailto:stevenf@hutzenlochergroup.com">stevenf@hutzenlochergroup.com</a>
Shari Pieper Sr. Client Service Manager	(248) 706-4816	<a href="mailto:sharip@hutzenlochergroup.com">sharip@hutzenlochergroup.com</a>
Cherie Warstler Service Assistant	(248) 706-4814	<a href="mailto:cheriew@hutzenlochergroup.com">cheriew@hutzenlochergroup.com</a>

Agency Contact Information	
Main Office Telephone Number	248-681-2100
Fax Number	248-681-0362
Website	<a href="http://www.hgway.com">www.hgway.com</a>
Agency Address	1007 W. Huron St Waterford, MI 48328

## Workers' Compensation

Issuing Company	Policy Term
Accident Fund General Insurance Company	7/1/2023 to 7/1/2024

### Named Insured(s)

First Named Insured
City of Pontiac
Additional Named Insured
50 <sup>th</sup> District Court

### Locations

Loc #	Address
1	47450 Woodward Ave, Pontiac, MI 48342
2	55 Wesson, Pontiac, MI 48341
3	70 N Saginaw, Pontiac, MI 48342

### Coverage Detail

Workers' Compensation and Employers Liability	Limit
Each Accident	\$1,000,000
Disease – Policy Limit	\$1,000,000
Disease – Each Employee	\$1,000,000

Loc	Classification	State	Code	Expiring Payroll	Renewal Payroll from 2021 Audit	Expiring Rate	Renewal Rate
1	Electrical Wiring	MI	5190	0	0	3.43	3.14
1	Street Or Road Maintenance	MI	5509	486,174	394,205	5.65	5.65
1	Cable TV Co-All Other Employees	MI	7600	0	0	6.55	6.54
1	Radio Or TV Station	MI	7610	69,888	69,888	.81	.75
1	Police Officers	MI	7720	449,596	407,836	6.25	6.25
1	Bus Or Taxi- Garage Employees	MI	8395	72,980	72,980	4.67	4.18
1	Clerical Office Employee	MI	8810	3,168,674	3,061,142	.18	.19
1	Recreation Dept Empl/Safety Officer	MI	8868	237,461	237,462	.99	.39
1	Janitorial Services	MI	9015	164,294	541,330	4.86	4.86
1	Park, Municipal	MI	9102	81,612	168,773	3.95	3.88
1	Cemetery Operations	MI	9220	0	0	6.51	6.34
1	Civil Defense Workers	MI	9410	0	781,996	1.72	1.71
<b>TOTAL PAYROLL</b>				<b>\$4,730,680</b>	<b>\$5,735,612</b>		

MI	Renewal Premium
Total manual premium	\$104,309
Specific Waiver of Subrogation	\$100
Employer Liability Increased Limits (0.020)	\$2,086
<b>Experience Modification 2020 (.89) 2021 (1.23) 2022 (1.62) 2023 (1.99)</b>	<b>+\$105,430</b>
Premium Discount (.9160)	(\$16,177)
Renewal Credit (.96)	(\$8,477)
Scheduled Credit (.95)	(10,172)
Expense Constant	\$250
TRIA	\$1,147
Catastrophe	\$574
<b>Total Estimated Annual Premium</b>	<b>\$179,070</b>

## Marketing Summary 2023

CARRIER	RESULT
MTM Insurance Company	Declined-Loss ratio/nature of business
Liberty Mutual Insurance Co.	Declined-Loss ratio
Key Risk Insurance Co.	Declined-Loss ratio
Bitco Insurance Co.	Declined-Loss ratio

## Premium Summary / Comparison

Policy Term: 7/1/2023 to 7/1/2024

Coverage	2022/2023 Expiring Premium	2022/2023 Renewal Premium
Workers' Compensation	\$115,658	\$179,070
	<b>Experience Mod 1.62</b>	<b>Experience Mod 1.99</b>



**#1**

**ORDINANCE**

Mark Yandrick  
Planning Manager  
myandrick@pontiac.mi.us  
248-758-2824



Community Development  
Department  
Planning Division  
47450 Woodward Avenue  
Pontiac, MI 48342

TO: Planning Commission

FROM: Mark Yandrick, Planning Manager

DATE: May 10, 2023, Updated June 15, 2023

RE: Staff Report: Zoning Amendments, Code Enforcement and Group Homes

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**Executive Summary:**

City Staff propose three (3) Zoning Map Amendments to modify and clean up the language within the regulations within the City's zoning code. These proposals strengthen the language of the existing code and do not propose any modifications from the City's Master Plan. These amendments include amendments to the following sections of the code:

1. Establish unlicensed residential facilities as a land use and the regulations for this use.
2. Amend Section 2.506 to increase the separation distance between State Licensed Residential Facilities, Unlicensed Residential Facilities or Boarding and/or Lodging House.
3. Amend Section 7.201 to clarify definitions.

Planning Commission recommended APPROVAL of these Zoning Map Amendments to City Council, 6-0, with three (3) conditions of approval.

The first reading was held on May 23, 2023. City Council considered the amendments on June 6, 2023 that bifurcated the original amendments to separate the ordinance amendments from transient housing with those of animals and livestock. While the Zoning Text Amendments of animals and livestock were approved on June 6, 2023, the second reading for transient homes is schedule for June 20, 2023.

**Overview:**

City Staff periodically propose amendments to the City's zoning code to clean up and strengthen some of the existing land use regulations. This opportunity often allows small positive changes based on the City's experience and expertise in creating or amending regulations to become more enforceable, create a more transparent process or resolve a community issue with a new regulation. These smaller changes are more immediate in nature rather than waiting for a comprehensive review and update, which is anticipated to occur after a Master Plan is adopted or amended.

A municipal code change is concurrently proposed to create the registration process and annual inspection of the State-Licensed and unlicensed group homes as well as boarding houses. The standards would be similar to the City's rental inspection process.

**Updates Since June 6, 2023 meeting**

Based on City Council comments from the previous reading, Staff has amended the unlicensed residential facilities to include the R-3 zoning district, along with the R-4 zoning district, which was previously proposed. Both zoning districts would require special exception approval by the Planning Commission to operate.

Additionally, staff has added language that an unlicensed residential facility and/or home and boarding house needs to register with the City in 90 days after adoption. If they do not apply, it will be considered a

grandfathered use as it will be established as an existing use in the City.

### **Proposal**

#### **Item 2: Unlicensed Residential Facilities and Homes**

Currently, there is not a definition or establishment of an unlicensed residential facility. These are uses that operate like a State Licensed Facility or Home but do not have a licensure of the State of Michigan. The City is concerned about the number and cluster of these uses in the City, as well as the poor living conditions in some of these facilities, as code enforcement has addressed in recent years.

This proposal establishes unlicensed residential land use. It also restricts the land use to the Multiple Family Dwelling Elevator Apartment (R-4) zoning district and requires a Special Exception permit.

The code establishes the unlicensed residential facilities would need to have an annual permit and building inspection to ensure compliance with all City ordinances.

Existing facilities may remain as they would become legal nonconforming but would be required to have an annual permit and building inspection to ensure compliance with all City ordinances.

#### **Item 3: State Licensed Residential Facilities and Homes**

Due to an increased demand state licensed residential facilities in the City, staff proposes amending the minimum separation distance.

Currently, state licensed residential facilities must be located 500' apart. This proposal increases that to one-half (½) mile or 2,640'. State licenses residential facilities have an important role to individuals, families, and society as a whole. Many state licenses facilities do not negatively impact a neighborhood, but the City wants to avoid a cluster of them, which could have an impact. The City's desire is to ensure they are evenly distributed throughout the City. This disbursement prevents any negative impact to health, safety and well-being of neighborhoods around them. These amendments will prevent future clustering of state licensed residential facilities which will strengthen neighborhoods.

This amendment would not impact any existing properly licensed facilities. Those may continue to operate under the zoning code requirements when the facility was approved.

#### **Item 4: Definitions (Section 7.201)**

Lastly, the City proposes the addition of definition of Dwelling Unit, which is not defined in the code. Additionally, several definition references to *household* are replaced by *family* for clarity. Lastly, some Michigan Code Language references have been updated to reflect current state codes.

***Dwelling Unit.*** *A single unit of residence occupied by a family. Examples of dwelling units include: a single-family home; an apartment unit within an apartment building; and in other types of dwellings in which sleeping accommodations are provided but toileting or cooking facilities are shared by a family.*

***Unlicensed Residential Facility.*** *Any structure used for multi-family residential purposes which is used, operated, or financed in a manner similar to a State Licensed Residential Facility as defined below, but*

*which is not licensed by the State of Michigan. Such unlicensed residential facilities, to the extent permitted by law, are permitted only in District R-4 by special exemption permit.*

**Summary:**

These amendments aim to improve regulations and clarity for the keeping of animals in the City and to provide more definition and clarity for group homes and residential facilities within the zoning code.

**Recommendation, Zoning Text Amendment:**

Planning Commission recommends APPROVAL, 6-0, of the ordinance for this Zoning Code Text Amendments with the following three (3) conditions related to the Chickens and Livestock, which was already approved by City Council

**MOTION**

**Attachments:**

Proposed Ordinance, Redlined

MOTION SHEET



CITY OF PONTIAC

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ORDINANCE No. \_\_\_\_\_

AN ORDINANCE TO AMEND THE CITY OF PONTIAC ZONING ORDINANCE TO INCLUDE LIMITATION OF ANIMALS PER HOUSEHOLD AND ADD PERMISSIBLE REQUIREMENTS TO ALLOW CHICKENS AND HENS, MODIFY THE DISTANCE BETWEEN STATE LICENSED RESIDENTIAL FACILITIES, AND TO AMEND THE GENERAL DEFINITIONS AS FOLLOWS:

ARTICLE 2, CHAPTER 2, SECTION 2.204, TABLE 2

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ARTICLE 2, CHAPTER 5, SECTION 2.502

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ARTICLE 2, CHAPTER 5, SECTION 2.506

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ARTICLE 2, CHAPTER 5, SECTION 2.507

ARTICLE 7, CHAPTER 2, SECTION 7.201

The City of Pontiac Ordains:

Amend Article 2, Chapter 2, Section 2.204, Table 2 to add unlicensed residential facilities as a special exception use in District R-3;

Amend Article 2, Chapter 5, Section 2.502 – Boarding or Lodging Houses;

Amend Article 2, Chapter 5, Section 2.506 – State Licensed Residential Facilities is amended to modify the distance between state licensed facilities;

Add Article 2, Chapter 5, Section 2.507 – Unlicensed Residential Facilities;

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Amend Article 7, Chapter 2, Section 7.201 – Residential Uses is amended to clarify definitions.

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 \* Special Exception Permit Uses  
 Outside the Medical Marihuana Overlay Districts      ● Principal Permitted Uses in the Medical Marihuana Overlay Districts

USE	Residential Districts (A)				Mixed Use Districts				Industrial Districts			DEVELOPMENT STANDARD
	R-1	R-2	R-3	C-O	C-1	C-2	C-3	C-4	M-1	M-2	IP-1	
Mixed Use Building – residential with non-residential				○ ○ ■ ■ ■								Section 2.501
Boarding or Lodging House				○ ○								Section 2.502

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 Marihuana Overlay Districts

USE	Residential Districts (A)			Mixed Use Districts				Industrial Districts			DEVELOPMENT STANDARD	
	R-1	R-2	R-3	C-1	C-2	C-3	C-4	M-1	M-2	IP-1		
	1	2	3	1	2	3	4	1	2	1		
Multiple Family Manor House (3-4 units)			○	■		○						Section 2.503
Multiple Family Apartment Building (3+ units)				■		○		■				Section 2.504
One Family Dwelling Unit			■	■	■	■						Section 2.505
State Licensed Residential Facility <u>and/or</u> Home (6 or fewer clients)			■	■	■	■						Section 2.506
State Licensed Residential Facility <u>and/or</u> Home (7 or more clients)				○	○	○						Section 2.506
Unlicensed Residential Facility <u>and/or</u> Home				○								Section 2.507
Townhouse (3+ units)			○	■	○	○	○					Section 2.507
Two Family Dwelling Unit			■	■								Section 2.505
<b>Commercial, Office, and Service Uses</b>												
Automobile Service (Commercial)						○		○	○	■	■	Section 2.509
Bakery or Confectionary			○		■	■	■	■				Section 2.510
Bank or Financial Institution			○		■	■	■	■				
Bar, Tavern, or Alcohol Service Establishment					■	■	■	■				
Business Service Establishment					■	■	■	■				
Child Care Center or Day Care Center			○	○	○	■	○	■	■			Section 2.511
Funeral Home or Mortuary					■	■	■					
Gallery or Studio			○	■	■	■	■	■	■	■	■	
<b>Lodging Uses</b>												
<i>Bed &amp; Breakfast</i>	○	○	○	○	○	○	■					Section 2.512
<i>Inn</i>				○	○	■	■	■				
<i>Hotel</i>					■	■	■					

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\* Special Exception Permit Uses

Outside the Medical Marihuana Overlay  
Districts

● Principal Permitted Uses in the Medical  
Marihuana Overlay Districts

USE	Residential Districts (A)			Mixed Use Districts				Industrial Districts			DEVELOPMENT STANDARD	
	R-1	R-2	R-3	C-1	C-2	C-3	C-4	M-1	M-2	IP-1		
	1	2	3	1	2	3	4	1	2	1		
Learning Center			○	■	■	■	■	■				
Medical Clinic					○	■	○					
Medical Marihuana Grower (D)									●	●	●	Section 2.545
Medical Marihuana Processor (D)									●	●	●	Section 2.546
Medical Marihuana Provisioning Centers (D)					*	●	●*	*	●	●		Section 2.547
Medical Marihuana Safety Compliance Facility (D)					*	●	●*	*	●*	●*	●	Section 2.548
Medical Marihuana Secure Transporter (D)					*	●	●*	*	●*	●*	●	Section 2.549
Office			○	■	■	■	■	■				
Pawn Shops				○	○	○	○					Section 2.513
Personal Service Establishment			○	■	■	■	■	■				
Pet Boarding Facility					■		■	■	■	■	■	Section 2.532
Place of Assembly (<50 persons at maximum occ.)			○	○	■	■	■	■	■	■	■	Occupancy determined by fire code
Place of Assembly (51+ persons at maximum occ.)					○	■	■	■	■	■		
Restaurant			○	○	■	■	■	■				Only on A or B Street
Retail Sales												
<i>Small indoor – up to 5,000 sq. ft.</i>			○		■	■	■	■				
<i>Medium indoor – 5,001 – 75,000 sq. ft.</i>					■	■	■	■				
<i>Large indoor – no area limit</i>								■				
<i>Unlimited outdoor</i>							○	○	■	■		Section 2.514

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Outside the Medical Marihuana Overlay Districts

● Principal Permitted Uses in the Medical Marihuana Overlay Districts

USE	Residential Districts <sup>(1)</sup>			Mixed Use Districts				Industrial Districts			DEVELOPMENT STANDARD	
	R-1	R-2	R-3	C-O	C-1	C-2	C-3	C-4	M-1	M-2		IP-1
	Retail Sales (packaged alcoholic beverages)				○	○	○	○				
Sexually Oriented Businesses									○	○	○	Section 2.508
Workshop/Showroom				○	■	■		■	■	■	Section 2.516	
<b>Industrial Uses</b>												
Automobile Service (Industrial)							○	■	■	○		
Heliport									○	○		
<b>Manufacturing, Fabrication and Processing</b>												
<i>Light</i>								■	■	■	■	Section 2.517
<i>General</i>									○	■	○	Section 2.517
<i>Heavy</i>										○	Section 2.518	
Mini-Warehouse							○	■	■		Section 2.519	
Movie and Television Production Facility						■	○	■	■	■		
Outdoor Storage or Outdoor Yard (major)									○	○	○	Section 2.520
Recycling Center									○	■		
Recycling Plant or Scrap Processing										○		
Research Facility (general)									■	■	■	
Research Facility (major)									○	■	○	
Salvage Yards/Resource Recovery Facilities/Junk Yards										○		
Service and Repair (industrial)									■	■	■	
Terminal, Public Transportation	○	○	○	○	■	■	■	■	■	■	■	
Terminal, Freight									■	■	○	
<b>Wholesale Storage/Distribution</b>												
<i>Nontoxic, nonhazardous materials</i>							■	■	■	■		

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Outside the Medical Marihuana Overlay Districts

● Principal Permitted Uses in the Medical Marihuana Overlay Districts

USE	Residential Districts <sup>(M)</sup>			Mixed Use Districts				Industrial Districts			DEVELOPMENT STANDARD	
	R-1 <sup>(A)</sup>	R-2	R-3	C-O	C-1	C-2	C-3	C-4	M-1	M-2		IP-1
<i>Toxic or hazardous materials</i>											○ ■ ○	
<b>Community, Education and Institution uses</b>												
Assisted Living Facility		○	○	○	■	■	■					Section 2.521
Cemetery or Crematorium	○	○	○		○				○	○	○	Section 2.522
Community Center Building		■	■	■								
Community Service Facility		○	○	○	○		○		■	■		Section 2.523
Cultural or Municipal Use	○	○	■	■	■	■	■	■	■	■	■	
Hospital						■	■					
Nursing Home		○	○	○	■	■	■					Section 2.521
Private Club, Fraternal Organization, or Lodge Hall				○	○	■	■					Only permitted along A or B street
Public Parking Lot/Structure						○	○	○				
Religious Institution	○	○	○	■	■	■	■	■	■	■	■	Section 2.524
School, College or University	○	○	○	○	○	○	○	○				Only permitted along A or B street
School, Primary or Secondary	○	○	○	○	■	■	■					
School, Vocational					■	■	■	■	■	■	■	
Utility (minor)		■	■	■	■	■	■	■	■	■	■	
Utility (major)	○	○	○	○	○	○	○	○	○	■	■	
<b>Recreation Uses</b>												
Golf Course	○	○	○									
Private Recreation												
<i>Small Indoor</i>					■	■	■		■	■	○	
<i>Large Indoor</i>					○	○	○	○	■	■	○	

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Outside the Medical Marihuana Overlay  
Districts

● Principal Permitted Uses in the Medical  
Marihuana Overlay Districts

USE	Residential Districts <sup>(M)</sup>			Mixed Use Districts				Industrial Districts			DEVELOPMENT STANDARD	
	R-1	R-2	R-3	C-O	C-1	C-2	C-3	C-4	M-1	M-2		IP-1
Small Outdoor	○	○	○	○					■	■	○	Section 2.525
Large Outdoor					○	○	■	○	■	■	○	Section 2.526
Park or Recreation Facility	■	■	■	■	■	■	■	■	■	■	■	
<b>Animal and Agriculture Uses</b>												
Agriculture, Urban	■	■	■	■	■	■	■	■	■	■	■	Section 2.527
Bee Keeping	■	■	■									Section 2.528
Community Gardens	■	■	■									Section 2.529
Greenhouse or Nursery					○			■	■	■	■	Section 2.530
Kennels									■	■	■	Section 2.531
Veterinary Hospital or Clinic					■				■	■		Section 2.533
<b>Accessory, Temporary, and Other Uses</b>												
Accessory Building or Structure	■	■	■	■	■	■	■	■	■	■	■	Section 2.205.C
Boarders or Roomers (up to 2 per d.u.)	■	■	■	■								Section 2.534
Drive-Through Facility (accessory to any principal use)					○	○	○	■				Section 2.535
Helipad						○	○		○	○	○	
Home Occupation	■	■	■	■	■	■	■					Section 2.536
Mobile Food Vehicle Vendor	○	○	○	■	■	■	■	■	■	■	■	Section 2.544
Outdoor Retail Sales (accessory to a permitted use)					○	○	■	■	■	■	■	Section 2.537
Outdoor Retail Sales (temporary or seasonal)				■	■	■	■	■	■	■	■	Section 2.538
Outdoor Sidewalk or Patio Dining (accessory to a permitted use)				○	○	■	■	■	■			Section 2.539

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 Outside the Medical Marihuana Overlay Districts    ● Principal Permitted Uses in the Medical Marihuana Overlay Districts

USE	Residential Districts <sup>(A)</sup>			Mixed Use Districts				Industrial Districts			DEVELOPMENT STANDARD	
	R-1 <sup>(B)</sup>	R-2	R-3	C-O	C-1	C-2	C-3	C-4	M-1	M-2		IP-1
	Outdoor Storage (accessory to a permitted use)				○	○	○	■	■	■		■
Sustainable Energy Generation												
<i>Small Wind Energy System</i>	■	■	■	■	■	■	■	■	■	■	■	Section 2.541
<i>Utility Wind Energy System</i>										○		Section 2.541
<i>Solar Energy System</i>	■	■	■	■	■	■	■	■	■	■	■	Section 2.541
Temporary and Special Events	■	■	■	■	■	■	■	■	■	■	■	Section 2.542
Temporary Construction Facilities	■	■	■	■	■	■	■	■	■	■	■	
Wireless Telecommunication Facilities	○	○	○	○	○	○	○	○	○	■	■	Section 2.543 <sup>1</sup>

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**2.502 Boarding or Lodging House.**

A. **Location.** Such uses may only be located along an A or B street.

A-B. **Separation of Facilities.** New Boarding and/or Lodging Houses shall be located a minimum of ~~1,500 feet~~ 1/2 mile from any other Boarding and/or Lodging House, State Licensed Residential Facility, or Unlicensed Residential Facility, as measured between the nearest points on the property lines of the lots in question. The Planning Commission may permit a smaller separation between such facilities upon determining that such action will not result in an excessive concentration of such facilities in a single neighborhood or in the City overall.

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B-C. **Other Applicable Regulations.** Such uses shall comply with the requirements of Sections 26-1311 through 26-1343 of the Code of Ordinances.

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<sup>1</sup> These section designations will need to be adjusted to accommodate the introduction of new section 2.507.

**2.506 State Licensed Residential Facilities and Homesy.**

State licensed residential facilities and/or homes, as defined by this Ordinance and as licensed by the State of Michigan, shall comply with the following requirements<sup>1</sup>.

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A. **Licensing.** In accordance with applicable state laws, all State Licensed Residential Facilities and/or Homes shall be registered with or licensed by the State of Michigan; and shall comply with applicable standards for such facilities.

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B. **Compatibility with Neighborhood.** Any State Licensed Residential Facility and/or Home and the property included therewith shall be maintained in a manner consistent with the visible characteristics of the neighborhood in which it is located.

C. **Separation of Facilities with 7 or More Residents.** New State Licensed Residential Facilities and/or Homes with 7 or more residents shall be located a minimum of 1,500 feet<sup>1/2</sup> mile 500 feet from any other State Licensed Residential Facility and/or Home, Boarding and/or Lodging house, or Unlicensed Residential Facility and/or Home with 7 or more residents, as measured between the nearest points on the property lines of the lots in question. The Planning Commission may permit a smaller separation between such facilities upon determining that such action will not result in an excessive concentration of such facilities in a single neighborhood or in the City overall.

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D. **Group Child Day Care Homes.** In addition to the preceding subsection, the following regulations shall apply to all group child day care homes (with more than 6 but fewer than 12 residents), as defined in this Ordinance.

1. **Pick-Up and Drop-Off.** Adequate areas shall be provided for employee and resident parking, and pick-up and drop-off of children or adults, in a manner that minimizes pedestrian-vehicle conflicts and allows maneuvers without affecting traffic flow on the public street.

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2. **Hours of Operation.** Group child day care homes shall not operate more than 16 hours per day.

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E. **Adult Foster Care Congregate Facilities and Adult Foster Care Large Group Homes** may only be located on sites that have at least 80 feet of frontage on an A or B street.

F. **Zoning Compliance Permit Required.** A change in use of property from any other use to a state licensed residential facility shall be considered a change of use for which a zoning compliance permit shall be required as provided in Section 6.701 of this ordinance. The building official shall inspect the premises where the proposed use is to be located; and shall

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issue a zoning compliance permit only if the premises meet the requirements of this ordinance and all other Codes and Ordinances of the city as applied to the proposed use.

Thereafter, such premises shall be inspected by the building official annually, and if any violations of this ordinance or any other Code or Ordinance of the city are found to exist that are not corrected within reasonable time after notice thereof to the licensee of the facility, the zoning compliance permit shall be terminated, and the building official shall report such violations to the state licensing agency for the facility, and may take any other enforcement measures permitted by law. A fee shall be charged for the inspections provided for herein, the amount of which shall be as set from time to time by resolution of the City Council.

**2.507 Unlicensed Residential Facility and/or Home.**

Unlicensed Residential Facilities and/or Home as defined by this Ordinance shall comply with the following requirements.

**A. Compatibility with Neighborhood.** Any Unlicensed Residential Facility and/or Home and the property included therewith shall be maintained in a manner consistent with the visible characteristics of the neighborhood in which it is located.

**B. Separation of Facilities.** New Unlicensed Residential Facilities and/or Home shall be located a minimum of ~~1,500 feet~~ ½ mile from any other Unlicensed Residential Facility and/or Home, State Licensed Residential Facility and/or Home or Boarding and/or Lodging House, as measured between the nearest points on the property lines of the lots in question. The Planning Commission may permit a smaller separation between such facilities/homes upon determining that such action will not result in an excessive concentration of such facilities/homes in a single neighborhood or in the City overall.

**C. Zoning Compliance Permit Required.** A change in use of property from any other use to a Unlicensed Residential Facility and/or Home shall be considered a change of use for which a zoning compliance permit shall be required as provided in Section 6.701 of this ordinance. The building official shall inspect the premises where the proposed use is to be located and shall issue a zoning compliance permit only if the premises meet the requirements of this ordinance and all other Codes and Ordinances of the city as applied to the proposed use.

Thereafter, such premises shall be inspected by the building official annually, and if any violations of this ordinance or any other Code or Ordinance of the city are found to exist that are not corrected within reasonable time after notice thereof to the licensee of the facility and/or home, the zoning compliance permit shall be terminated, and the building official shall report such violations to the state licensing agency for the facility, and may take any other

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enforcement measures permitted by law. A fee shall be charged for the inspections provided for herein, the amount of which shall be as set from time to time by resolution of the City Council.

**D. Nonconforming Use of Land.** An Unlicensed Residential Facility and/or Home shall be considered a Nonconforming Use of Land as defined herein if the proprietor of said facility and/or home registers that facility and or home as a transient housing facility and/or home in accordance with Ordinance 26-1337 within 120 days of the adoption of Ordinance 26-1337. Failure to register in accordance with Ordinance 26-1337 shall result in a presumption that the facility and/or home was not a lawful use at the effective date of the amendment of the instant Ordinance.

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#### 7.201 Residential Uses.

The following is a description of the uses listed in Section 2.203.

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**A. Boarding or Lodging House.** A dwelling having one kitchen and used for the purpose of providing meals or lodging a period of 2 or more weeks for pay or compensation of any kind to more than two persons other than members of the family occupying the dwelling.

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**A-B. Dwelling Unit.** A single unit of residence other than a Boarding or Lodging House as defined above which occupied by a family. Examples of dwelling units include: a single-family home; an apartment unit within an apartment building; and in other types of dwellings in which sleeping accommodations are provided but toileting or cooking facilities are shared by a family.

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**B-C. Mixed Use Building.** A building containing a mixture of residential and non-residential uses.

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**D. Multiple Family Manor House (3-4 units).** A building containing 3 or 4 dwelling units that has a size, scale, and outward appearance consistent with that of a one family house.

~~C.~~

**D. Multiple Family Apartment Building (3+ units).** A building used exclusively for residential purposes containing five or more residential dwelling units. A multiple-family structure where units are available for lease or rent for periods of less than one month shall be considered a lodging use.

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F. **One Family Dwelling Unit.** A building designed exclusively for residential occupancy by not more than household family.

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G. **Unlicensed Residential Facility and/or Home.** Any structure used for multi-family residential purposes which is used, operated, or financed in a manner similar to a State Licensed Residential Facility and/or Home as defined below, but which is not licensed by the State of Michigan. Such unlicensed residential facilities and/or homes, to the extent permitted by law, are permitted only in District R-4 by special exemption permit.

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F.

F.H. **State Licensed Residential Facility and/or Home.** Any structure constructed for residential purposes that is licensed by the State of Michigan pursuant to Michigan Public Act 116 of 1973 (the Child Care Licensing Act) or Michigan Public Act 218 of 1979 (the Adult Foster Care Facility Licensing Act). This definition includes adult foster care facilities, foster family homes, foster family group homes, family day care homes, and group day care homes.

Note that wherever the term "private home" is used in the state licensed residential facilities and/or homes definitions, it shall mean a private residence in which the licensee or registrant permanently resides as a member of the household, which residency is not contingent upon caring for children or employment by a licensed or approved child placing agency.

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1. **Foster care** means the provision of supervision, personal care, or and protection in addition to room and board, for 24 hours a day, five or more days a week, and for two or more consecutive weeks for compensation.

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2. **Adult foster care facility** means a residential structure that is licensed to provide foster care, but not continuous nursing care, for unrelated adults over the age of 17. Adult foster care facilities are subject to all applicable provisions, definitions, and regulations of Michigan Public Act 218 of 1979, as amended (MCL 400.701 et seq.).

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a. The following types of adult foster care facilities are provided for by this Ordinance:

b. **Adult foster care family home** means a private home with the approved capacity to receive not more than six adults to be provided with foster care. The adult foster care family home licensee shall be a member of the household and an occupant of the residence.

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c. Adult foster care small group home means an adult foster care facility with the approved capacity to receive not more than 12 adults to be provided with foster care. Facilities with the approved capacity for seven or more adults are subject to conditional use approval.

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d. Adult foster care large group home means an adult foster care facility with the approved capacity to receive at least 13 but not more than 20 adults to be provided with foster care. Facilities are subject to conditional use approval.

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e. Adult foster care facility does not include any of the following:

f. A licensed child caring institution, children's camp, foster family home, or foster family group home, subject to the limitations contained in section 3(4f) of Michigan Public Act 218 of 1979, as amended (MCL 400.703)

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g. A licensed foster family home that has a person who is 18 years of age or older placed in the foster family home under section 5(7) of Michigan Public Act 116 of 1973, as amended (MCL 722.115).

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h. An establishment commonly described as an alcohol or a substance abuse rehabilitation center; a residential facility for persons released from or assigned to adult correctional institutions; a maternity home; or a hotel or rooming house that does not provide or offer to provide foster care.

i. A veterans' facility created by 1885 PA 152, MCL 36.1 to 36.12.

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3. Adult foster care congregate facility means an adult foster care facility with the approved capacity to receive more than 20 adults to be provided with foster care. Facilities are subject to conditional use approval.

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4. Family day care home means a private home in which one but fewer than seven minor children are received for care and supervision for periods of less than 24 hours a day, unattended by a parent or legal guardian, except children related to an adult member of the family by blood, marriage, or adoption. Family day care home includes a home in which care is given to an unrelated minor child for more than four weeks during a calendar year.

5. Foster family home means a private home in which one but not more than four minor children, who are not related to an adult member of the household by blood or marriage, or who are not placed in the household under the Michigan adoption code,



G.I. **Townhouse (3+ units).** A building containing three or more dwelling units where each dwelling unit is divided by a party wall extending the full height of the building with no visible separation between walls or roof, and where dwelling units have a horizontal separation but not a vertical separation. Each townhouse dwelling is capable of individual use and maintenance without trespassing on adjoining dwellings and access, and utilities and service facilities are independent for each dwelling. Each dwelling unit has a first-floor entrance into the unit directly from the exterior of the building.

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H.J. **Two Family Dwelling Unit.** A building designed exclusively for residential occupancy by two households/families with the character of a single-family structure, and with separate kitchen, sleeping, and sanitary facilities for each household/family.

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I move to approve the second reading of the Amendments to City of Pontiac Zoning Ordinance to amend Article 2, Chapter 2, Section 2.204, Table 2, amend Article 2, Chapter 5, Section 2.502 (Boarding or Lodging Houses), amend Article 2, Chapter 5, Section 2.506 (State Licensed Residential Facilities and/or Homes), add Article 2, Chapter 5, Section 2.507 (Unlicensed Residential Facilities and/or Homes), and amend Article 7, Chapter 2, Section 7.201 (Residential Uses) with the following amendments:

Amend Table 2 to require an unlicensed residential facility and/home as a special exception approval in the Multi-Family Dwelling Unit Zoning District (R-3)

Amend Sections 2.502, 2.506, and 2.507 to state that the buffer distance between new state-licensed residential facilities and homes, unlicensed residential facilities and boarding houses to 1500’.

Amend Section 2.507 to state that an Unlicensed Residential Facility and/or Home shall be considered a Nonconforming Use of Land as defined herein if the proprietor of said facility and/or home registers that facility and or home as a transient housing facility and/or home in accordance with Ordinance 26-1337 within 120 days of the adoption of Ordinance 26-1337. Failure to register in accordance with Ordinance 26-1337 shall result in a presumption that the facility and/or home was not a lawful use at the effective date of the amendment of the instant Ordinance.

Remove any and all amendments to section 3.203 as the same are no longer necessary due to the changes above.

and direct the City Clerk to publish said Ordinance in accordance with state law.

**#2**

**ORDINANCE**

CITY OF PONTIAC

ORDINANCE No. \_\_\_\_\_

AN ORDINANCE TO AMEND THE CITY OF PONTIAC MUNICIPAL CODE TO CLARIFY ARTICLE XXV TRANSIENT HOUSING:

The City of Pontiac Ordains:

Amend Article XXV, Chapter 26- Transient Housing is amended to clarify obligations of owners of transient housing facilities.

Chapter 26  
BUSINESSES<sup>1</sup>

ARTICLE XXV. TRANSIENT HOUSING<sup>1</sup>

**DIVISION 1. IN GENERAL**

**26-1311 Scope of article.**  [SHARE](#) 

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The provisions of this article shall apply to all structures utilized exclusively or in part for transient housing. Every portion of a building or premises used or intended to be used for transient housing purposes, shall comply with the provisions of this article, irrespective of when such building was constructed, altered or repaired, except as provided in this article.

(Ord. No. 2080, § 1, 7-23-98)

**26-1312 Purpose of article.**  [SHARE](#) 

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The existence of fire hazards, inadequate equipment or maintenance, inadequate provision for light and air, lack of proper heating, unsanitary conditions and overcrowding of transient housing facilities, constitute a menace to the safety, health or welfare of their occupants and/or the general public. The existence of such conditions, factors or characteristics adversely affect public safety, health and welfare and lead to the continuation, extension and aggravation of urban blight. Adequate protection of the public, therefore, requires the establishment and enforcement of minimum transient housing standards by:

- (1) Establishing minimum standards for basic equipment and facilities for light, ventilation, space heating, sanitation and safety from fire; space, use and location; safe and sanitary maintenance; and cooking equipment in all transient housing facilities located in the city;
- (2) Fixing the responsibilities of owners, operators, and occupants of transient housing facilities located in the city;
- (3) Requiring all transient housing facilities included in this ordinance to register with the City's Planning Department;
- (4) Requiring all transient housing facilities included in this ordinance to obtain a certificate of compliance; and
- (5) Providing for administration, enforcement and penalties.

(Ord. No. 2080, § 1, 7-23-98)

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**26-1313 Rules of construction.**  SHARE 

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- (a) Where terms are not defined in the Transient Housing Code, they shall have the meanings prescribed to them as in the Housing or Building Code or Zoning Ordinance as adopted and amended by the City.
- (b) Where terms are not defined under the provisions of this article or under the provisions of the Housing or Building Code or Zoning Ordinance, they shall have prescribed to them their ordinarily accepted meanings as their context in this article may imply.
- (c) Terms used in this article shall be construed as though they were followed by the words "or any part thereof."

(Ord. No. 2080, § 1, 7-23-98)

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**26-1314 Enforcement.**  SHARE 

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The provisions of this article shall be enforced by the administrator of the building and safety engineering division and his duly authorized representatives. They shall be authorized to enter, during normal business hours, for purposes of enforcement of this article, any building or premises for which registration is required or for which a certificate of compliance has been

applied. A certificate of compliance can be denied, revoked or suspended if entry to the building where registration is required or the certificate of compliance will be in effect, is refused during normal business hours.

(Ord. No. 2080, § 1, 7-23-98)

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**26-1315 Emergency order; vacation; compliance.**  SHARE 

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(a) Whenever the administrator of the building and safety engineering division finds that an emergency exists where a violation of this article creates an imminent peril to the health or safety of the occupants of any transient housing facility, he shall proceed immediately to issue an order reciting the existence of the emergency and order such remedial action as necessary to meet the emergency.

(b) If necessary, to protect the health and/or safety of the residents, the administrator of the building and safety engineering division shall order that the premises be vacated immediately and that such premises shall not be reoccupied until the emergency order is complied with or executed.

(c) Notwithstanding any other provisions of this article, an emergency or remedial order shall be effective immediately and complied with in the time and manner prescribed in such order.

(Ord. No. 2080, § 1, 7-23-98)

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**26-1316 Provision complementary and supplemental.**  SHARE 

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The provisions of this article, together with other relevant provisions of any other chapter or section of this Code, or the provisions authorized or required by state law, and any and all provisions thereof relative to the licenses, permits, registrations, businesses, trades, occupations, premises or anything connected therewith shall be construed to be complementary and supplemental to each other so far as relevant, and unless otherwise prescribed or inconsistent herewith, shall constitute a part of the regulations and conditions applicable generally to any particular certificate of compliance in the same manner as though these provisions were fully written into each separate article, division or section.

(Ord. No. 2080, § 1, 7-23-98)

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**26-1317 Definitions.**  SHARE 

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(a) For the purpose of this ordinance the following terms, phrases, words, and their derivations shall have the meaning given herein. When not inconsistent with the context, words used in the present tense include the future, words in the plural number include the singular number, and words in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

Adult foster care facility (AFC), as described by Public Act 218 of 1979, as amended, means a governmental or nongovernmental establishment licensed by the state to provide foster care to adults. Subject to section 26a (1), adult foster care facility includes facilities and foster care family homes for adults who are aged, mentally ill, developmentally disabled, or physically handicapped who required supervision on an ongoing basis but who do not require continuous nursing care.

Adult foster care family home means a private residence with the approved capacity to receive six or fewer adults to be provided with foster care for five or more days a week and for two or more consecutive weeks. The AFC family home licensee shall be a member of the household, and an occupant of the residence.

Adult foster care small group home means an AFC facility other than a AFC family home, with approved capacity to receive six or fewer adults to be provided foster care.

Boarding or rooming house, means dormitory, lodging house or tourist house means any building occupied in such a manner that certain rooms are occupied by three or more persons for sleeping and living purposes, and with or without exclusive bathroom facilities, but without exclusive cooking or kitchen accommodations.

Certificate of compliance means a certificate issued by the city’s building and safety engineering division, indicating that transient or rental housing is in compliance with all of the applicable provisions of this Code and with other codes and ordinances of the city.

Convalescence home or nursing home means a temporary or permanent dwelling unit or building for gradual return to health after illness or impairment; a private hospital for the care of the aged or chronically ill; a home for the care of children or the aged or infirm, or place of rest for those suffering bodily disorders, wherein two or more persons are cared for. Said home shall conform and qualify for license under state law, as well as with all applicable provisions of the codes and ordinances of the city, as amended.

Dormitory. See “boarding house.”

Family means an individual or two or more persons related by blood, marriage or adoption, together with not more than two other persons, or group of not more than five persons who need not be related by blood or marriage, living together in one house under one head, whose relationship is of a permanent and distinct domestic character, as a single housekeeping unit.

Halfway house means a state funded and/or licensed facility where people who have left an institution, such as a hospital or correctional institution are helped to readjust to the outside world, prior to their full release from supervision.

Housing Code means chapter 22, article VI, sections 22-411 through section 22-850 of this Code.

Independent living facility means a facility for persons preparing to end their stay in a supervised living arrangement, such as three-quarter or halfway housing facility.

Landlord means an owner, lessor, or sublessor of the rental dwelling unit or transient housing facility, or the property of which it is a part and, in addition, means a person authorized to exercise any aspect of the management of the premises, including a person who, directly or indirectly, acts as a rental agent, receives rent or any part thereof, other than a bona fide purchaser, and who has no obligation to deliver the whole of such receipts to another person, as defined in the Landlord and Tenant Relationships Act 348 of 1972, as amended.

Nursing home. See “convalescence home or nursing home.”

Occupant means any person, including owner or operator, living and/or sleeping in the transient housing facility or dwelling unit.

Operator means any person who has charge, care or control of a multiple-family dwelling or transient housing facility in which dwelling units or rooming units are let or offered for occupancy.

Owner means the person owning the premises or lesser estate therein, a mortgage or vendee in possession, assignee or rents, receiver, executor, trustee, lessee or other person or entity in control of a building or their duly authorized agents; the last person listed on the latest local tax assessor’s roll.

Rehabilitation center mean a temporary, transitional or permanent dwelling unit or transient housing facility with a program to restore a handicapped person (for example) to useful life through education and therapy.

Rooming house. See “boarding house.”

Rooming unit means any room or group of rooms used or intended to be used for living and sleeping purposes, and with or without exclusive bathroom facilities, but without exclusive cooking or kitchen accommodations.

Single room occupancy (SRO) means a unit for occupancy by a single individual capable of independent living, which contains food preparation and sanitary facilities. For purposes of this ordinance, in any SRO situation the landlord provides a key to the room so that the resident can come and go as they please. While not a transient housing facility by definition, a certificate of compliance is required for rental dwellings, including SROs, by the Housing Code at section 22-764 for multiple family housing configurations and section 22-806 for one or two family housing configurations.

Sleeping unit. See “rooming unit.”

*State Licensed Residential Facility* means any structure constructed for residential purposes that is licensed by the State of Michigan pursuant to Michigan Public Act 116 of 1973 (the Child Care Licensing Act) or Michigan Public Act 218 of 1979 (the Adult Foster Care Facility Licensing Act). This definition includes adult foster care facilities, foster family homes, foster family group homes, family day care homes, and group day care homes.

Note that wherever the term “*private home*” is used in the state licensed residential facilities definitions, it shall mean a private residence in which the licensee or registrant permanently resides as a member of the household, which residency is not contingent upon caring for children or employment by a licensed or approved child placing agency.

Three-quarter house means a facility not funded or licensed by the state, where people who may have left an institution such as a hospital or correctional institution, are helped to readjust to the outside world.

Transient housing means any building or structure kept, used or maintained as, or held out to the public to be an inn, hotel, motel, bed and breakfast, dormitory, convalescence or nursing home,

boarding or rooming house, rooming unit, lodging or tourist house, or the various forms of transitional housing, where rooms are occupied by persons for sleeping and living purposes, and with or without exclusive bathroom facilities, but without exclusive cooking or kitchen facilities.

Transitional housing is a type of transient housing such as adult foster care facility, child foster care, group home, halfway house, three-quarter house, unlicensed residential facility, state licensed residential facility, residential substance abuse facility, residential correctional facility, independent living facility both subsidized and non-subsidized or place regardless of designation where a person may enter into a contract for living arrangements, whether or not through a referral agency. Residents may or may not have an individual room, or may or may not have keys to the facility. Residents may participate in the chores or other activities as a condition of their living in the facility. Daily activities, chores, appointments, medications, meals and such may be coordinated by staff for residents. In many cases there is a staff person present in the facility, although their presence may not be on a 24 hour basis.

*Unlicensed Residential Facility* means any structure used for multi-family residential purposes which is used, operated, or financed in a manner similar to a State Licensed Residential Facility as defined below, but which is not licensed by the State of Michigan.

(Ord. No. 2080, § 1, 7-23-98)

## DIVISION 2. REQUIREMENTS

### **26-1318 Application of existing codes and ordinances.** SHARE

All transient housing facilities shall comply in all respects to the applicable provisions of the Building Codes, Housing Code and Zoning Ordinance as adopted and amended by the City.

(Ord. No. 2080, § 1, 7-23-98)

### **26-1319 Application of zoning ordinance.** SHARE

Transient housing facilities, other than hotels, motels, convalescent or nursing homes are permitted by the zoning ordinance as boarding or rooming houses, which may be located within a R-3, R-4, C-0, C-1, C-2, C-3, M-1 or M-2 district only if granted a special exception permit and site plan approval by the planning commission; and in most cases, a regulated use waiver by city council (see section 9.7 of the Zoning ordinance). An exception is adult foster care facilities,

duly licensed by the state as a family home or small group home, with maximum client capacities of six or less persons, pursuant to state law which are to be permitted whenever residential uses are otherwise permitted without need of said special exception permit.

(Ord. No. 2080, § 1, 7-23-98)

**26-1320 Annual inspections.**  [SHARE](#) 

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Every transient housing facility operated or maintained in the city shall be inspected by the city at least once every year. Such inspections shall cover all matters pertaining to the sanitary conditions of the bathrooms, rooms, beds and bedding, including the ventilation of all rooms, and also all rooms occupied by the employees, to ascertain the condition of such rooms with respect to light, heat, ventilation and general sanitation. The investigation shall be sufficiently accurate and complete to ascertain that the building, premises and parts thereof comply in all respects with this Code, the ordinances of the city and the laws of the state.

(Ord. No. 2080, § 1, 7-23-98)

**26-1321 Cleanliness of premises; owner's responsibility.**  [SHARE](#) 

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(a) Every transient housing facility in the city and every part thereof shall be clean and free from any accumulation of dirt, filth, garbage or other matter, in or on such facility, or in the yard, court, passage area or alley connected with or belonging to such facility.

(b) The owner or keeper of a transient housing facility or part thereof shall thoroughly cleanse all the rooms, passages, stairs, floors, windows, doors, walls, ceilings, bathrooms, privies, cesspools and drains to the satisfaction of the city and as often as shall be required by or in accordance with any regulation or order of this Code, or applicable law or ordinance, and as often as may be necessary to keep and maintain each and every portion of such facility in a sanitary and healthful condition.

(Ord. No. 2080, § 1, 7-23-98)

**26-1322 Repair and maintenance required.**  [SHARE](#) 

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Every transient housing facility and every part thereof shall be kept in good repair, as determined solely by the administrator of the building and safety engineering division and his/her duly authorized representatives.

(Ord. No. 2080, § 1, 7-23-98)

**26-1323 Fire extinguishers.**  SHARE 

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There shall be provided at least one approved five-pound or larger dry chemical fire extinguisher rated at least 2A, 20B, C, with travel distance to any extinguisher not to exceed 75 feet, and at least one extinguisher for every 2,500 square feet or less of floor area on each floor. Fire extinguishers shall be placed in convenient locations in a public hallway and shall always be in condition for use. Other fire extinguishers may be required by other ordinances of the city and shall be provided and maintained by the owner and approved by the fire department.

(Ord. No. 2080, § 1, 7-23-98)

**26-1324 Garbage and refuse receptacles.**  SHARE 

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Every transient housing facility shall have proper and suitable conveniences and/or receptacles for receiving garbage and other refuse matter.

(Ord. No. 2080, § 1, 7-23-98)

**26-1325 Bedding and linens.**  SHARE 

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All beds for the accommodation of guests in any transient housing facility shall be provided with a sufficient supply of clean bedding and with clean sheets. Each sheet shall be at least 81 inches wide and 99 inches long. All beds shall be provided with clean sheets as often as the beds are assigned to different persons, and at least semi-weekly.

(Ord. No. 2080, § 1, 7-23-98)

**26-1326 Towels required.**  SHARE 

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Each transient housing facility having a public washroom shall keep at all times a sufficient supply of individual clean towels in a place in sight of, and easily accessible to, its guests. At least two clean towels shall be supplied daily to each guestroom and at least one clean towel shall be supplied daily to each guest.

(Ord. No. 2080, § 1, 7-23-98)

**26-1327 Water closets; disinfection.**  SHARE 

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All water closets and urinals in, or used in connection with, any transient housing facility shall be disinfected as often as may be necessary to keep them in a sanitary condition.

(Ord. No. 2080, § 1, 7-23-98)

**26-1328 Compliance, development and operating requirements.**  [SHARE](#) 

To qualify for and to maintain Registration in good standing, each transient housing facility shall be developed, equipped, managed and operated as follows:

- (1) The layout, development and facilities shall conform to the standards and requirements of this Code, and all other valid ordinances of the city and laws of the state.
- (2) The facility shall be in the charge of a local resident agent who shall be available and responsible at all times for maintaining the grounds, buildings and facilities in a sanitary, safe, healthful, orderly and usable condition.
- (3) There shall be an office or room for the manager where incoming occupants will be documented and where the documentation shall be maintained in approved form and kept available at all times for inspection by representatives of the city and law enforcement officers.
- (4) No person known to be suffering from a reportable disease as defined by the state health department shall be given accommodation at any transient housing facility. The manager shall immediately notify the county health department of any illness in the facility which is believed to be reportable.
- (5) Hot and cold running water shall be available at all times at lavatory, bath and shower fixtures.
- (6) Water supply and sewage disposal facilities shall be maintained and operated so as to perform their function.
- (7) Each sleeping unit shall be furnished with beds and bedding which shall be in good condition, clean and adequate to maintain body comfort.
- (8) Each occupant of a sleeping unit shall be furnished with soap and at least one clean, freshly laundered bath towel daily.

(9) A comfortable temperature shall be maintained in sleeping units, which shall be furnished with safe, convenient and adequate heating facilities for use by occupants as necessary.

(10) During hours of darkness, adequate lighting shall be maintained at all buildings and on the site.

(11) Fire extinguishers shall be maintained in a filled and workable condition.

(12) Parking facilities, as required by code, shall be installed and maintained.

(13) The manager shall comply with such other health and sanitation rules and regulations that have been adopted under the powers granted the state, county or city regarding such occupancy.

(14) The Registered premises and its use shall at all times comply with all applicable federal, state, county and city laws and regulations.

(Ord. No. 2080, § 1, 7-23-98)

**26-1329 Directory required.**  [SHARE](#) 

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All such establishments subject to Registration under this article shall keep a directory in which there shall be set forth in ink the name and last permanent address and signature of each occupant, the number of the room to be occupied by each occupant, and the name and address of any persons to be notified in case of emergency. Registration under a false name is prohibited. The directory shall be available at all times to city officials, law enforcement officers and health officers.

(Ord. No. 2080, § 1, 7-23-98)

**26-1330 Overcrowding prohibited.**  [SHARE](#) 

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Occupancy in any sleeping unit of a transient housing facility in excess of the maximum capacity of beds therein, according to their design, is prohibited.

(Ord. No. 2080, § 1, 7-23-98)

**26-1331 Sanitary conditions and general maintenance.**  [SHARE](#) 

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(a) Bathroom or bathrooms, which afford privacy to a person inside such room, containing a bathtub or shower washbasin or flush water closet and complying with such other requirements as are set forth elsewhere in this Code, shall be supplied for each six persons or less residing within a transient housing facility, except that in an establishment where rooms are let only to males, flush urinals may be substituted for not more than one-half the required number of water closets.

(b) All bathrooms in a transient housing facility shall be so located within the structure as to be directly accessible from a common hall or passageway which is either on the same floor as, or is one floor above or below, all rooming units they are designed to service, and which hallway is directly accessible to the occupants of all such rooming units without passing through any part of any other rooming unit or dwelling unit.

(c) All bathrooms and water closet compartments in a transient housing facility shall be provided with an inside lock.

(d) All furniture and furnishings in a transient housing facility shall be maintained in safe and sound condition, in good repair, and upholstery and coverings shall be kept clean and free of rips and tears. Windows shall be provided, where necessary, with blinds, draw drapes, curtains or shades to provide occupants with privacy.

(Ord. No. 2080, § 1, 7-23-98)

**26-1332 Exit lights and night lights.**  SHARE 

All exits in the transient housing facility shall be clearly identified as exits with internally illuminated exit signs having the word "exit" in plainly legible letters not less than six inches high with the principal strokes of the letters not less than three-quarter inch wide. Night lights shall be provided in all common areaways and hallways.

(Ord. No. 2080, § 1, 7-23-98)

**26-1333 Use of basement or attic as sleeping room; conditions.**  SHARE 

(a) No room in a basement or attic or third floor of a wooden building used as a transient housing facility shall be occupied or converted for occupancy as a sleeping room without a special written permit from the city.

(b) No permit shall be issued under subsection (a) of this section unless the following conditions are complied with:

- (1) Such room shall be at least seven feet high in every part from the floor to the ceiling.
- (2) The ceiling of such room shall be in every part at least three feet six inches above the surface of the street or ground outside of or adjoining such room.
- (3) There shall be appurtenant to such room the use of a water closet.
- (4) At least one of the rooms of the apartment of which such room is an integral part shall have a window opening directly to the street or yard, of at least 12 square feet in size clear of the sash frame, and which shall open readily for purposes of ventilation.
- (5) The lowest floor shall be waterproof and dampproof.
- (6) Such room shall have sufficient light and ventilation, shall be well drained and dry, and shall be fit for human habitation.

(c) Attic rooms or the third floor of a wooden building used as a transient housing facility shall comply with the following:

- (1) No less than two independent means of egress shall be provided, one of which shall be an interior stairway and the other may be a fire escape or another interior stairway.
- (2) Both means of egress shall be directly accessible to all occupants of the floor without going through a private room or apartment.
- (3) All interior stairs shall be enclosed at the third floor to prevent the spread of smoke, and shall be provided with self-closing doors. These doors shall swing in the direction of egress and have a latch or other fastening device which includes a knob, handle, panic bar, or other simple type of releasing device, the method of operation of which is obvious, even in darkness.
- (4) All provisions of the state housing law shall be complied with as to window area, ceiling height and room size.
- (5) Such floor shall not be converted for or occupied by more than six sleeping rooms.

(Ord. No. 2080, § 1, 7-23-98)

**26-1334 Walls and ceilings.**  SHARE 

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The walls and ceilings of every building registered as a transient housing facility shall be thoroughly cleaned and/or redecorated at least once every year.

(Ord. No. 2080, § 1, 7-23-98)

**26-1335 Illegal acts on premises.**  SHARE 

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No owner or local agent of any transient housing facility or rooming unit under this article shall knowingly permit any illegal act to be carried on upon the premises for which such license has been issued. Any illegal act occurring on the premises which comes to the knowledge of the owner or local agent of any transient housing facility or rooming unit shall be immediately reported by the owner or local agent to the police department.

(Ord. No. 2080, § 1, 7-23-98)

**26-1336 Lodger's responsibilities.**  SHARE 

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(a) The lodger of every establishment registered under the terms of this article shall be responsible for the cleanliness of any part of the building under his exclusive control and shall maintain such premises as well as personal belongings in a sanitary and orderly condition at all times.

(b) No tenant of any establishment registered under this article shall sublet the room he rents or house additional persons not listed as an occupant in the owner's Directory without the consent of the owner or local agent and execution of the owner or local agent's Directory.

(c) No tenant or any occupant of an establishment registered under this article shall create a nuisance in such establishment by becoming intoxicated or by the creation of undue noise or by the destruction or defacing of property, or by creating or maintaining an insanitary condition upon or about the premises, or by carrying on any unlawful business or pursuit upon such premises.

(d) Violation of any of the provisions of this article shall be deemed sufficient causes for the summary eviction of the tenant by the enforcing official, if after proper notice such tenant fails to comply with the provisions of this article.

(Ord. No. 2080, § 1, 7-23-98)

### **DIVISION 3. REGISTRATION**

#### **26-1337 Registration required.**

The owner of any transient housing facility shall register each facility, and all rooming units contained within the facility, with the City, and shall designate a person as the responsible local agent who shall be legally responsible for the operation of the registered transient housing facility, and who shall also be responsible for providing access to such premises for making the inspections necessary to insure compliance with the terms of this article as well as the Building Code, the Housing Code, and the City of Pontiac's Zoning Ordinance. A Certificate of Compliance shall not be issued if the registration provisions of this article are not complied with.

#### **26-1338 Registration forms and fees.**

Applications for registration shall be made on such forms and in accordance with such instructions as may be provided by the Planning Department and shall include at least the following information:

- (a) The name, address and telephone number of the applicant.
- (b) The names, addresses and telephone numbers of all owners of the transient housing facility.
- (c) The name, local address and telephone number of the responsible local agent.
- (d) The address of, and number of rooming units in, each transient housing facility.
- (e) An authorization appointing a responsible local agent, signed by both the owner and the responsible local agent.
- (f) The driver's license number or Social Security number of the applicant, owner or local agent who is completing the registration form.

An initial registration fee for each transient housing facility shall be paid at the time of registration. The City Council shall, by resolution, set the registration fee and the inspection fee applicable to a certificate of compliance. No post office boxes will be accepted as legal

addresses. Upon registration, the Planning Department shall inform applicants of certificate of compliance requirements.

#### **26-1339 Registration Term and Renewals.**

(a) Registration of all transient housing facilities and rooming units, including existing facilities, shall be made prior to the use or occupancy of any transient housing facilities and rooming units. Any new owner shall register in accordance with this chapter and shall apply for a certificate of compliance for each rental unit or rental dwelling. Registration will be valid for a one-year period commencing on the registration application date and expiring one year from date of issue.

(b) A renewal fee shall be established by resolution of the City Council, which shall be paid at the time of the registration of the transient housing facility and rooming unit, the transfer of ownership, or registration renewal, which fee shall also include the transfer of the certificate of compliance, if applicable.

(c) Failure to register or renew a transient housing facility and rooming unit within 30 days, or any other violation of this section, shall be a municipal civil infraction. The requirements of this section are in addition to, and not in lieu of, all other city ordinances, rules, and regulations. The offense shall be subject to a one hundred dollar (\$100.00) fine for each day the transient housing facility and/or rooming unit remains unregistered or that the registration is expired and subject to any other costs authorized by the court pursuant to MCL 600.8727, MCL 600.8375, or state law. As authorized by MCL 600.8731, in the event such fines and costs are not paid within thirty days, then they may become a lien on the property and be placed on the tax roll, or result in a suit for collection of judgment.

(d) Any person, entity or owner who fails for a period of six consecutive months to register or renew a rental dwelling or rental unit shall be guilty of a misdemeanor punishable by ninety days imprisonment and/or a fine not to exceed five hundred dollars (\$500.00).

#### **26-1340 Responsible Local Agent.**

The responsible local agent shall be a person, including a representative of a corporation, partnership, firm, joint venture, trust association, organization or other entity, having his or her place of residence in the County of Oakland or within a fifty-mile radius of the City of Pontiac,

and shall be designated by the owner as responsible for operating such premises in compliance with all provisions of the City of Pontiac codes and ordinances. The owner may act as the responsible local agent, provided that he or she resides in the County of Oakland or within a fifty-mile radius of the City of Pontiac. All official notices of the City may be issued to the responsible local agent, and any notice so issued shall be deemed to have been issued upon the owner of record.

#### **DIVISION 4. CERTIFICATE OF COMPLIANCE**

##### **26-1341 Certificate of compliance required for transient housing.** SHARE

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No person shall, directly or indirectly, operate, or cause to be operated, conduct, maintain or manage, within the city, any transient housing facility, without first having obtained a certificate of compliance, as described in this article, from the city's department of community development.

(Ord. No. 2080, § 1, 7-23-98)

##### **26-1342 State or other license; no exemption.** SHARE

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The fact that a license has been granted to any person by the state, county or other agency to engage in the operation, conduct, maintenance or management of any housing facility shall not exempt such person from procuring a certificate of compliance from the city, if such certificate of compliance is required by this article, or any other provision of this Code.

(Ord. No. 2080, § 1, 7-23-98)

##### **26-1343 Compliance prerequisite to issuance.** SHARE

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No certificate of compliance, required by this article, shall be issued to any person who is required to procure a license, permit or other form of approval from the state or the county, until such person shall submit evidence that the required state or county license or permit has been issued and that all fees pertaining thereto have been paid. Furthermore, no certificate of compliance required by this article shall be issued to any person until the requirements of this article are fulfilled.

(Ord. No. 2080, § 1, 7-23-98)

##### **26-1344 Fees.** SHARE

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Fees for application for a certificate of compliance and related inspections, as required by this article, shall be established by the city council by resolution upon adoption of the annual budget and may be amended from time to time. Fees shall be payable at the time of application.

(Ord. No. 2080, § 1, 7-23-98; Ord. No. 2259, § 1, 4-25-12)

**26-1345 Expiration date.**  SHARE

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(a) The certificate of compliance year shall terminate at midnight, three years from the date of issuance.

(b) The expiration date of each license shall be indicated on the face thereof.

(Ord. No. 2080, § 1, 7-23-98; Ord. No. 2259, § 1, 4-25-12)

**26-1346 Right to appeal; procedure.**  SHARE

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(a) When litigation is not pending before any court of competent jurisdiction on the subject matter, any owner or person who is aggrieved with the ruling or decision of the administrator of the building and safety engineering division in any matter relative to the interpretation of the provisions of this article may appeal to the Board of Appeals upon paying the appropriate fee.

(b) The appeal provided for under subsection (a) shall be filed with the administrator of the building and safety engineering division, in writing, within 30 days of the date of the rendition of the decision of interpretation.

(c) Appeals shall be heard and decided by the Board of Appeals under this article. A hearing shall be held at a reasonable time as determined by the Board of Appeals, not more than 30 days after the appeal is filed, and may be adjourned from time to time at the discretion of the Board of Appeals.

(d) The appellant shall have right to appear in person or by agent or attorney and present any relevant, oral or documentary evidence. The administrator of the building and safety engineering division shall also have the right to present oral or documentary evidence.

(e) The city clerk or his/her duly authorized agent shall serve as secretary to the Board of Appeals under this article.

(f) At the conclusion of the hearing, a decision shall be rendered in accordance with the majority vote of the Board of Appeals present and voting.

(Ord. No. 2080, § 1, 7-23-98; Ord. No. 2259, § 1, 4-25-12)

**26-1347 Penalties.**  [SHARE](#) 

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Violations of any provisions of this article herein adopted shall be deemed a municipal civil infraction, punishable by a fine of not less than \$100.00, plus any costs, damages, expenses, and other sanctions. This article is further subject to the repeat offender provisions of this Code. This provision states that increased civil fines may be imposed for repeated violations by a person of any requirement or provision of this article. As used in this article, “repeat offense” means a second (or any subsequent) municipal civil infraction violation of the same requirement or provision (i) committed by a person and (ii) for which the person admits responsibility or is determined to be responsible. The increased fine for a repeat offense under this article shall be as follows:

- (1) The fine for any offense which is a first repeat offense shall be no less than \$300.00, plus costs.
- (2) The fine for any offense which is a second repeat offense or any subsequent repeat offense shall be no less than \$500.00, plus costs.

Further, each day on which any violation of this article continues constitutes a separate offense and shall be subject to penalties or sanctions as a separate offense. In addition to any other remedies available at law, the city may bring in the local district court an injunction or other process against a person or company to restrain, prevent, or abate any violation of this article.

(Ord. No. 2080, § 1, 7-23-98)

**26-1348—26-1365 Reserved.**

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**#3**

# **RESOLUTION**



Finance

# CITY OF PONTIAC

## OFFICIAL MEMORANDUM

**TO:** Honorable City Council President and City Council

**FROM:** Sekar Bawa, Senior Accountant

**CC:** Timothy Sadowski, Finance Director, Mayor Tim Greimel, Khalfani Stephens, Deputy Mayor

**DATE:** May 31, 2023

**RE:** **Council Resolution to approve the proposed budget amendment for the Budget Year 2022-2023.**

**Reduce the budget appropriations in Fund 202 – Major Streets and Fund 203 – Local Streets.**

The DPW department has been working without adequate Engineering and other staff for the last two fiscal years. Further, due to COVID pandemic, external professional engineering services were also in short supply. The DPW department will not be able to complete all the Major Street (Fund 202) and Local Streets (Funds 203) projects by June 30 of the current fiscal year (2023) for which funds City Council appropriated funds.

DPW director is planning to complete these projects in the upcoming budget year and the budget request for the FY 2023-24 includes the necessary funding for these incomplete projects.

This budget amendment reduces the appropriations in the Fund 202 and Fund 203 as given below:

**Fund 202 - Major Streets**

**Dept 463 - Routine Maintenance Roads**

202-463-777.005	STREET LIGHT PARTS & SUPPLIES	(40,000)
202-463-779.003	SURFACE MAINTENANCE - ASHPHALT	(40,000)
202-463-779.008	Pavement Markings	(130,000)
202-463-779.009	Other Road Maintenance Supplies	(4,000)
202-463-806.000	Engineering Services	(910,000)
202-463-806.001	STORMWATER SERVICES	(100,000)
202-463-816.000	Services - Contracted Construction	(400,000)
202-463-818.000	Other Professional Services	(2,000)
202-463-818.006	Contractual Mowing Services	(15,100)
202-463-818.236	PROF. SERVICE - TREE SERVICES	(20,000)

202-463-818.257	PROF SERV - GUARDRAILS	(20,000)
202-463-818.260	OTHER PROF. SERV. - STREET PATCHING	(80,000)
202-463-931.002	Services - Ground Maintenance	(15,000)
202-463-942.000	Services - Equipment Rent Non-City	(37,000)
202-463-977.002	VEHICLES	(370,000)
<b>Dept 478 - Winter Maintenance</b>		
202-478-749.001	Motor Fuel, Oil & Lubricants	(18,500)
202-478-779.004	SNOW REMOV SUPPLIES	(15,000)
202-478-779.009	Other Road Maintenance Supplies	(5,000)
<b>Dept 485 - TRAFFIC CONTROL</b>		
202-485-777.001	Traffic Signals	(55,000)
<b>Net Reduction in Fund 202 Appropriations</b>		<b>(2,276,600)</b>

### **Fund 203 - Local Streets**

<b>Dept 443 - NONMOTORIZED</b>		
203-443-816.000	Services - Contracted Construction	(30,000)
<b>Dept 463 - Routine Maintenance Roads</b>		
203-463-779.006	Surface Mount. - Permanent Asphalt	(20,000)
203-463-806.001	STORMWATER SERVICES	(300,000)
203-463-806.002	ASSET MANAGEMENT	(64,000)
203-463-816.000	Services - Contracted Construction	(150,000)
203-463-818.000	Other Professional Services	(15,000)
203-463-818.230	PROF. SERV - STREETLIGHT REPAIR	(10,000)
203-463-818.260	OTHER PROF. SERV. - STREET PATCHING	(50,000)
203-463-942.000	Services - Equipment Rental Non-City	(25,000)
203-463-974.074	ROAD CONSTRUCTION	(245,847)
<b>Dept 478 - Winter Maintenance</b>		
203-478-719.000	Workers Compensation Insurance	(18,000)
203-478-779.004	SNOW REMOV SUPPLIES	(30,000)
203-478-818.245	PROF. SERV - SNOW REMOVAL	(25,000)
<b>Net Reduction in Fund 203 Appropriations</b>		<b>(982,847)</b>



**Council Resolution to approve the proposed budget amendment for Budget Year 2022-2023,**

**Reduce the budget appropriations in Fund 202 – Major Streets and Fund 203 – Local Streets.**

---

WHEREAS, the DPW department has been working without adequate Engineering and other staff for the last two fiscal years. Further, due to COVID pandemic, external professional engineering services were also in short supply; and,

WHEREAS the DPW department will not be able to complete all the Major Street (Fund 202) and Local Streets (Funds 203) projects by June 30 of the current fiscal year (2023) for which funds City Council appropriated funds; and,

WHEREAS DPW director is planning to complete these projects in the upcoming budget year and the budget request for the FY 2023-24 includes the necessary funding for these incomplete projects.

**NOW THEREFORE, BE RESOLVED,** the City Council approves this budget amendment that reduces the appropriations in the Fund 202 and Fund 203 as given below:

**Fund 202 - Major Streets**

**Dept 463 - Routine Maintenance Roads**

202-463-777.005	STREET LIGHT PARTS & SUPPLIES	(40,000)
202-463-779.003	SURFACE MAINTENANCE - ASPHALT	(40,000)
202-463-779.008	Pavement Markings	(130,000)
202-463-779.009	Other Road Maintenance Supplies	(4,000)
202-463-806.000	Engineering Services	(910,000)
202-463-806.001	STORMWATER SERVICES	(100,000)
202-463-816.000	Services - Contracted Construction	(400,000)
202-463-818.000	Other Professional Services	(2,000)
202-463-818.006	Contractual Mowing Services	(15,100)
202-463-818.236	PROF. SERVICE - TREE SERVICES	(20,000)
202-463-818.257	PROF SERV - GUARDRAILS	(20,000)
202-463-818.260	OTHER PROF. SERV. - STREET PATCHING	(80,000)
202-463-931.002	Services - Ground Maintenance	(15,000)
202-463-942.000	Services - Equipment Rent Non-City	(37,000)
202-463-977.002	VEHICLES	(370,000)

**Dept 478 - Winter Maintenance**

202-478-749.001	Motor Fuel, Oil & Lubricants	(18,500)
202-478-779.004	SNOW REMOV SUPPLIES	(15,000)
202-478-779.009	Other Road Maintenance Supplies	(5,000)

**Dept 485 - TRAFFIC CONTROL**

202-485-777.001	Traffic Signals	(55,000)
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**Net Reduction in Fund 202 Appropriations (2,276,600)**

**Fund 203 - Local Streets**

**Dept 443 - NONMOTORIZED**

203-443-816.000	Services - Contracted Construction	(30,000)
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**Dept 463 - Routine Maintenance Roads**

203-463-779.006	Surface Mount. - Permanent Asphalt	(20,000)
203-463-806.001	STORMWATER SERVICES	(300,000)
203-463-806.002	ASSET MANAGEMENT	(64,000)
203-463-816.000	Services - Contracted Construction	(150,000)
203-463-818.000	Other Professional Services	(15,000)
203-463-818.230	PROF. SERV - STREETLIGHT REPAIR	(10,000)
203-463-818.260	OTHER PROF. SERV. - STREET PATCHING	(50,000)
203-463-942.000	Services - Equipment Rental Non-City	(25,000)
203-463-974.074	ROAD CONSTRUCTION	(245,847)

**Dept 478 - Winter Maintenance**

203-478-719.000	Workers Compensation Insurance	(18,000)
203-478-779.004	SNOW REMOV SUPPLIES	(30,000)
203-478-818.245	PROF. SERV - SNOW REMOVAL	(25,000)

**Net Reduction in Fund 203 Appropriations (982,847)**

**#4**

# **RESOLUTION**



# CITY OF PONTIAC

## OFFICIAL MEMORANDUM

Finance

**TO:** Honorable City Council President and City Council

**FROM:** Sekar Bawa, Senior Accountant

**CC:** Timothy Sadowski, Finance Director, Mayor Tim Greimel, Khalfani Stephens, Deputy Mayor

**DATE:** May 31, 2023

**RE:** Council Resolution to approve the proposed budget amendment for the Budget Year 2022-2023.

<b>Increase budget appropriation in the following GL accounts:</b>		
	<b>101-202-818.061 – Prof. Serv. Innovative Software Serv.</b>	<b>\$65,000</b>
<b>Decrease the budget appropriation in the following GL account:</b>		
	<b>101-202-702.000 – Salaries &amp; Wages</b>	<b>(\$65,000)</b>

The City Council appropriated \$300,000 in the current fiscal year (FY 2023) for Professional Services (Innovative Software Service) under the Income Tax Administration division in the General Fund. More funding (\$65,000) is necessary to pay the bills through June. The cost increase is due to a greater number of returns processed in the current year.

As the Deputy Income Tax Administrator position is vacant, the City Council can decrease the appropriations in the Salaries & Wages account by the same amount.

This budget amendment moves the appropriations within the General Fund as given below:

Increase budget appropriation in the following GL accounts:

101-202-818.061 – Prof. Serv. Innovative Software Serv. \$65,000

Decrease the budget appropriation in the following GL account:

101-202-702.000 – Salaries & Wages (\$65,000)



**Council Resolution to approve the proposed budget amendment for Budget Year 2022-2023,**

<b>Increase budget appropriation in the following GL accounts:</b>	
101-202-818.061 – Prof. Serv. Innovative Software Serv.	\$65,000
<b>Decrease the budget appropriation in the following GL account:</b>	
101-202-702.000 – Salaries & Wages	(\$65,000)

WHEREAS the City Council appropriated \$300,000 in the current fiscal year (FY 2023) for Professional Services (Innovative Software Service) under the Income Tax Administration division in the General Fund; and,

WHEREAS more funding (\$65,000) is necessary to pay the bills through June; and,

WHEREAS the cost increase is due to a greater number of returns processed in the current year; and,

WHEREAS the Deputy Income Tax Administrator position is vacant, the City Council can decrease the appropriations in the Salaries & Wages account by the same amount; and,

WHEREAS this budget amendment moves the appropriation within the General Fund.

**NOW THEREFORE, BE RESOLVED**, that the City Council hereby approves the proposed budget amendment for Fiscal Year 2022-23 as requested by the Administration as given below:

Increase budget appropriation in the following GL accounts:	
101-202-818.061 – Prof. Serv. Innovative Software Serv.	\$65,000
Decrease the budget appropriation in the following GL account:	
101-202-702.000 – Salaries & Wages	(\$65,000)

**#5**

# **RESOLUTION**



# CITY OF PONTIAC

## OFFICIAL MEMORANDUM

Finance

**TO:** Honorable City Council President and City Council

**FROM:** Sekar Bawa, Senior Accountant

**CC:** Timothy Sadowski, Finance Director, Mayor Tim Greimel, Khalfani Stephens, Deputy Mayor

**DATE:** June 2, 2023

**RE:** Council Resolution to approve the proposed budget amendment for the Budget Year 2022-2023.

<b>Increase budget appropriation in the following GL accounts:</b>	
208-756-779.020 – Programming	\$10,000
<b>Decrease the budget appropriation in the following GL account:</b>	
208-756-922.00 – Utilities Water & Sewer	(\$10,000)

The City Council appropriated \$62,500 in the current fiscal year (FY 2023) for Programming in the Youth Recreation Fund. More funding (\$10,000) is necessary to pay the bills through June. The cost increase is due to additional programming activity in the current year.

As there is no building for the Youth Recreation fund, the City Council can remove the appropriations from the Utilities Water & Sewer account.

This budget amendment moves the appropriations within the Youth Recreation Fund as given below:

Increase budget appropriation in the following GL accounts:	
208-756-779.020 – Programming	\$10,000
Decrease the budget appropriation in the following GL account:	
208-756-922.00 – Utilities Water & Sewer	(\$10,000)



**Council Resolution to approve the proposed budget amendment for Budget Year 2022-2023,**

<b>Increase budget appropriation in the following GL accounts:</b>	
208-756-779.020 – Programming	<b>\$10,000</b>
<b>Decrease the budget appropriation in the following GL account:</b>	
208-756-922.00 – Utilities Water & Sewer	<b>(\$10,000)</b>

WHEREAS the City Council appropriated \$62,500 in the current fiscal year (FY 2023) for Programming in the Youth Recreation Fund; and,

WHEREAS more funding (\$10,000) is necessary to pay the bills through June; and,

WHEREAS the cost increase is due to additional programming activity in the current year; and,

WHEREAS since, there is no building for the Youth Recreation fund, the City Council can remove the appropriations from the Utilities Water & Sewer account; and,

WHEREAS this budget amendment moves the appropriation within the Youth Recreation Fund.

**NOW THEREFORE, BE RESOLVED**, that the City Council hereby approves the proposed budget amendment for Fiscal Year 2022-23 as requested by the Administration as given below:

Increase budget appropriation in the following GL accounts:	
208-756-779.020 – Programming	\$10,000
Decrease the budget appropriation in the following GL account:	
208-756-922.00 – Utilities Water & Sewer	(\$10,000)

**#6**

# **RESOLUTION**



Tim Greimel, Mayor  
Khalfani Stephens, Deputy Mayor

**TO:** Honorable Council President and Members of the City Council

**FROM:** Mayor Tim Greimel and Deputy Mayor Khalfani Stephens

**DATE:** June 14, 2022

**RE:** Resolution to approve an application for Cars Under the Stars fireworks display at M1 Concourse on June 25, 2023

---

**Honorable City Council:**

**WHEREAS**, the City has received an application for a permit for Cars Under the Stars Fireworks Spectacular fireworks display to be held at M1 Concourse- 1 Concourse Drive, Pontiac, MI, 48341 on June 25, 2023; and

**WHEREAS**, the Michigan Fireworks Safety Act (Public Act 256 of 2011) requires the legislative body of the City to authorize the permit application; and

**WHEREAS**, Gen-X Pyrotechnics of White Lake, Michigan has agreed to provide pyrotechnics for the event, and has furnished proof of insurance in an amount necessary and approved by the City's insurance agent of record; and

**WHEREAS**, the application has been reviewed by Fire Department personnel and a determination has been made that the pyrotechnic operator and location meet the department's requirements for a fireworks display.

**THEREFORE, BE IT RESOLVED** that the City Council does hereby approve the application for a fireworks display at M1 Concourse- 1 Concourse Drive, Pontiac, MI, 48341 on June 25, 2023 and authorizes the City Clerk to execute the application on behalf of the City.

**#7**

# **RESOLUTION**



Tim Greimel, Mayor  
Khalfani Stephens, Deputy Mayor

**TO:** Honorable Council President and Members of the City Council

**FROM:** Mayor Tim Greimel and Deputy Mayor Khalfani Stephens

**DATE:** June 15, 2022

**RE:** Resolution to approve an application for fireworks display held in the parking lot of City Hall on July 1, 2023

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**Honorable City Council:**

**WHEREAS**, the City has received an application for a permit for Antonio Paramo, operator, of fireworks display held in the parking lot of City Hall on July 1, 2023; and

**WHEREAS**, the Michigan Fireworks Safety Act (Public Act 256 of 2011) requires the legislative body of the City to authorize the permit application; and

**WHEREAS**, Antonio Paramo, operator of Pontiac, Michigan has agreed to provide pyrotechnics for the event, and has furnished proof of insurance in an amount necessary and approved by the City's insurance agent of record; and

**WHEREAS**, the application has been reviewed by Fire Department personnel and a determination has been made that the pyrotechnic operator and location meet the department's requirements for a fireworks display.

**THEREFORE, BE IT RESOLVED** that the City Council does hereby approve the application for a fireworks display operated by Antonio Paramo held in the parking lot of City Hall on July 1, 2023 and authorizes the City Clerk to execute the application on behalf of the City.

**#8**

# **RESOLUTION**



# CITY OF PONTIAC

## OFFICIAL MEMORANDUM

*Executive Branch*

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**TO:** Honorable Mayor, Council President, and City Council Members

**FROM:** Alicia Martin, Purchasing Manager  
Allen H. Cooley, Jr., Department of Public Works (DPW) Director

**DATE:** 6/7/2023, for Session 6/20/2023

**RE:** REQUEST FOR COUNCIL'S APPROVAL TO AWARD THE BID AND EXECUTE AN AGREEMENT WITH G&A CLEANING, INC. THE NOT TO EXCEED AMOUNT (CONTRACT AMOUNT) WILL BE \$158,304 IN ADDITION TO THE PURCHASE OF CLEANING SUPPLIES.

The Director of the Department of Public Works (DPW) requests the Council's approval to award the bid to and execute a contract with G&A Cleaning, Inc.

The City of Pontiac requires ongoing janitorial services for four (4) existing City facilities, which are the Sheriff's Department, 50th District Court, Robert Bowens Senior Center, and Ruth Peterson Senior Center. City Hall will continue to be maintained by City personnel at this time. The Purchasing Division facilitated the competitive bid process, in concert with the DPW Building Superintendent, for Janitorial Services. The solicitation was posted on 4/11/2023 and closed on 5/9/2023. A total of 51 firms partially or completely downloaded the solicitation documents. A total of 15 firms firm submitted a bid (see bid tabulation – Exhibit A). Purchasing personnel verified the firms' licensing and insurance to ensure that they meet the City's licensing and insurance requirements. As a result, the Purchasing Manager request that Council approves a bid award and contract execution for the following firm:

- o G&A Cleaning, Inc. (Warren, MI)

The City of Pontiac will execute an agreement with only those contractors who receive a City of Pontiac Income Tax Clearance in accordance with 110-71 Uniform city income tax ordinance.

WHEREAS, The Purchasing Manager has ensured that the purchase is following the City's municipal code, Division II. Purchasing, Section 2-517, 2-518, and 2-519 pertaining to major purchases.

WHEREAS, the Purchasing Manager is requesting approval to execute a City contract with G&A Cleaning, Inc.;

NOW, THEREFORE, The Pontiac City Council approves the Mayor or Mayor Designee to execute a City contract with G&A Cleaning, Inc. as stated herein.

AM



**Janitorial and Custodial Services Sol. No. 23-814-001**

City of Pontiac						
Interview tabulations (1-10 scale, 10 being the highest )						
FINALIST						
	<u>Soft touch Cleaning</u>	<u>ABM</u>	<u>NISOU</u>	<u>G&amp;A Cleaning</u>	<u>Wilkins Pro Clean</u>	<u>Core Cleaning</u>
TIME DATE STAMP	5/9/23 11:30 AM	5/3/23 9:20 AM	5/9/23 1:20 PM	5/9/23 11:25 AM	5/3/23 3:55 PM	5/3/23 10:55 AM
SEALED BID	Yes	Yes	Yes	Yes	Yes	Yes
ORGANIZED FORMAT	YES	YES	Yes	YES	Yes	YES
ATTACHMENT "A" PRICE PROPOSAL	YES	YES	Yes	YES	Yes	YES
WRITTEN STATEMENT ACCEPTANCE	Yes	Yes	Yes	YES	Yes	Yes
Certificate of GOOD STANDING	Yes	Yes	Yes	Yes	Yes	Yes
ATTACHMENT "B" COMPLETED	YES	YES	Yes	YES	Yes	YES
ATTACHMENT "C" COMPETITIVE BID	YES	Yes	Yes	YES	Yes	YES
CONTACT INFORMATION	YES	YES	Yes	YES	Yes	YES
QUALIFICATIONS & EXPERIENCE	YES	YES	Yes	YES	Yes	Yes
SCOPE & TIMELINE	YES	Yes	Yes	Yes	YES	Yes
PRICE GUARANTEE	YES	Yes	Yes	YES	YES	YES
REFERENCES	YES	YES	Yes	YES	YES	YES
<b>COSTS PER MONTH</b>						
CITY HALL	\$ 7,967.20	\$ 8,660.00	\$ 8,225.00	\$ 8,434.00	\$ 6,950.00	\$ 6,440.00
SHERRIFF DEPT.	\$ 3,983.60	\$ 4,330.00	\$ 4,590.00	\$ 4,513.00	\$ 3,500.00	\$ 6,133.00
50th DISTRICT COURT	\$ 3,983.60	\$ 4,021.00	\$ 4,390.00	\$ 4,213.00	\$ 3,500.00	\$ 4,922.00
ROBERT BOWENS CENTER	\$ 1,195.08	\$ 1,875.00	\$ 2,050.00	\$ 2,333.00	\$ 3,500.00	\$ 1,548.00
RUTH PETERSON CENTER	\$ 1,195.08	\$ 1,875.00	\$ 2,065.00	\$ 2,133.00	\$ 3,500.00	\$ 1,685.00
DPW OFFICE - TBD	\$ 3,983.60	\$ 1,875.00	TBD	TBD	TBD	TBD
YOUTH REC. CENTER - TBD	\$ 6,373.76	\$ 4,700.00	TBD	TBD	TBD	TBD
<b>TOTAL PER MONTH</b>	<b>\$ 10,357.36</b>	<b>\$ 12,101.00</b>	<b>\$ 13,095.00</b>	<b>\$ 13,192.00</b>	<b>\$ 14,000.00</b>	<b>\$ 14,288.00</b>
<b>TOTAL PER YEAR</b>	<b>\$ 124,288.32</b>	<b>\$ 145,212.00</b>	<b>\$ 157,140.00</b>	<b>\$ 158,304.00</b>	<b>\$ 168,000.00</b>	<b>\$ 171,456.00</b>
Supervisor (PER HOUR)	\$ 29.00	\$ 35.00	\$ 30.00	\$ 18.00	\$ 18.00	\$ 35.00
LABOR - EACH (PER HOUR)	\$ 23.00	\$ 30.00	\$ 23.00	\$ 15.00	\$ 16.00	\$ 30.00
<b>NOT INCLUDED IN TOTAL</b>						
	Score 5, Young company with only a few employees. Will hire people for the city. The owners would be hands on until they can get people in place for the city. New to Striping and Waxing floors, regular basic cleaning, getting into large accounts. Carpet and windows would need to be sub-contracted. Not enough experience with larger buildings and commerical buildings.	SCORE 8, All answers were solid examples of what the city is looking for. Offered suggestions and has worked with the city in the past. Offers 57 services outside the standard scope of work. All supplies are a cost plus, based on the cities needs. Nation wide franchise company servicing neighboring municipalites and schools. Company was part of the current Janitorial	Score 7+, Good strong large company, lots of technology, photos will be sent to manager to make sure cleaning is up to city standards. Cross training of employees and teams to rotate employees. All equipment is newer, outsouces outside windows, able to strip and wax floors. Will provide and thing the city needs for a fee. Can hire existing staff in needed. Has	Score 9, Family owned business, offers employees a fair wage to keep turn over low, training programs to meet the City's needs. Uses Green products. Back up employees with floaters for all city buildings. Strip and Wax is a large part of the business. Account manager will be the contact for the city with random bi-weekly visits , uses new techology quiet vacuums. Offered to hire existing janitorial staff. In house carpet cleaning, outside windows, and restoration services. Seems to be what the city needs for Janitorial service.	Score 5+, Smaller company with experience in the home cleaning. Just began expanding into commerical cleaning with two municipalities. Owers will be the contact for the city. Sub-contracting the strip and waxing for the floors. No second story outside windows. Strong background check. Company was not a fit for the City of Pontiac's needs.	Score 5, Large Company with lots of technology for monitoring the employees. Uses more chemical products than green products (no acid products). Overlap employees for training. General Manager will be as needed. Cleans large factories and schools. Offers union employees. Offers restoration programs. Strip and wax, carpet cleaning, outside windows as needed for a fee. Company was larger than the city needs, pushed more technology than cleaning services. Did not seem to offer the services the city was looking for.

**#9**

**ORDINANCE**

# Budget Ordinance

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## Ordinance No. XXXX

**An Ordinance to appropriate the sums of money necessary to meet the expenditures set forth in the budget recommended for the operation of the City of Pontiac, Michigan; to defray the debts, expenditures, and liabilities of said City for the fiscal year beginning the first day of July 2023.**

Whereas, the proposed General Appropriations Act is required to be effective July 1, 2023 so the City can legally operate.

The City of Pontiac Ordains:

### **Section 1. Title.**

This ordinance shall be known as the City of Pontiac 2023-2024 General Appropriations Act.

### **Section 2. Public Hearing on the Budget.**

Pursuant to MCLA 141.412 and .413, notice of a public hearing on the proposed budget was published in the Oakland Press, a newspaper of general circulation on May 16, 2023 and a public hearing on the proposed budget was held on May 30, 2023.

### **Section 3. Millage Levy, Administration Fee, and Penalties.**

The City Council for the City of Pontiac shall authorize the following millages to be levied and collected on the general property tax of all real and personal property within the City upon the current tax roll an allocated millage of 10.9132 operating; 1.4519 youth center; 1.3639 capital improvement; 2.7281 sanitation; 0.4839 senior services and additional voted operating millage of 1.0868. The City Treasurer is hereby authorized to impose a one percent (1%) property tax administration fee for all property taxes due, a three (3%) late penalty charge when applicable and a one percent (1%) monthly interest charge when applicable in conformance with Section 44 of Public Act 206 of 1893.

### **Section 4. Adoption of budget by Function.**

The City Council of the City of Pontiac received a recommended budget on May 1, 2023 from Mayor Tim Greimel. The administration has requested changes through City Council requests during various public presentations by the departments. The City Council of the City of Pontiac adopts the 2023-2024 fiscal year budgets for the various funds by department. City officials responsible for the expenditures authorized in the budget may expend City funds up to, but not to exceed, the total appropriation authorized for each department.

### **Section 5. Payment of Bills.**

Pursuant to the Local Financial Stability and Choice Act and the Accounting Procedures Manual for Local Governments in Michigan, all claims (bills) against the City shall be, approved by the Finance Director of the City of Pontiac prior to being paid.

# Budget Ordinance (Continued)

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**Section 6: Budgeted Revenues and Expenditures**--Estimated total revenues and expenditures, including transfers in and out and other sources, for the various funds of the City of Pontiac beginning July 1, 2023 are \$98,987,242 in revenues and \$107,741,407 in expenditures.

**Section 7. Specific Appropriations.**

There are no specific appropriations contained in the budget.

**Section 8. Periodic Financial Reports.**

The Finance Director shall provide the Mayor and City Council financial reports on a monthly basis.

**Section 9. Budget Monitoring and Amending.**

Whenever it appears to the Finance Director that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures will exceed an appropriation upon which appropriations from such fund were based, the Finance Director shall present to the Mayor recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both. The Finance Director is hereby authorized to amend a department that does not exceed ten thousand dollars (\$10,000) within a fiscal year. Any budget amendments to a department that exceeds ten thousand dollars (\$10,000) within a fiscal year must be approved by the City council prior to amendment. For all transfers in and transfer out between appropriation departments exceeding ten thousand dollars (\$10,000) must be approved by City Council prior to such transfer.

**Section 10. Severability.**

If any section, clause, or provision of this Ordinance shall be declared to be unconstitutional, void, illegal, or ineffective by any Court of competent jurisdiction, such section, clause, or provision declared to be unconstitutional, void, or illegal shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force and effect.

**Section 11. Repealer.**

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

**Section 12. Publication.**

The Clerk shall publish this Ordinance in a newspaper of general circulation.

**Section 13. Emergency Declaration and Effective Date.**

This Ordinance is declared an emergency to allow the City to legally spend money after July 1, 2023 and shall be effective immediately upon adoption.

## Budget Ordinance (Continued)

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With revenue and expenditures categorized by fund as herein provided:

<u>Fund</u> <u>Number</u>	<u>Fund</u>		<u>Revenues</u>		<u>Expenditures</u>
101	General	\$	51,443,316	\$	54,862,300
202	Major Streets	\$	7,053,756	\$	9,681,225
203	Local Streets	\$	2,138,868	\$	2,632,204
208	Youth Recreation Millage	\$	2,157,857	\$	1,761,753
209	Cemetery Care Fund	\$	616,803	\$	742,449
212	Senior Activities Millage	\$	490,141	\$	795,694
226	Sanitaton Fund	\$	5,808,591	\$	5,691,941
231	Cable Fund	\$	134,844	\$	358,658
232	VEBA Retiree Healthcare Opt Out	\$	-	\$	500,000
239	TIFA District 2	\$	319,488	\$	474,531
240	TIFA District 3	\$	2,144,210	\$	2,195,774
243	Brownfield Redeveloping Auth	\$	-	\$	-
249	Building Department	\$	2,670,816	\$	4,069,244
263	Home Buyers Assistance Fund	\$	-	\$	-
265	Drug Enforcement	\$	42,488	\$	42,353
276	District Court	\$	4,471,816	\$	4,471,816
277	MIDC Fund	\$	2,428,356	\$	2,428,356
284	Opiod Settlement	\$	-	\$	-
285	ARPA	\$	5,816,199	\$	5,816,199
445	Capital Improvement	\$	1,831,524	\$	3,277,095
585	Parking	\$	-	\$	-
629	Employees Sick & Vacation Pay	\$	-	\$	-
659	Insurance	\$	8,939,162	\$	7,460,808
677	Self-Insurance Wk Comp	\$	479,007	\$	479,007

# Budget Ordinance (Continued)

<b>General Fund - 101</b>	
<b>ESTIMATED REVENUES</b>	
General Revenues	51,443,316
Tranfers In	-
<b>TOTAL ESTIMATED REVENUES</b>	<b>51,443,316</b>
<b>APPROPRIATIONS</b>	
City Council	887,103
Charter Comission	122,383
Mayor	1,016,690
Elections	428,687
Accounting	200,000
Income Tax Administration	777,621
Finance Administration	652,745
City Clerk	373,704
Communications	658,893
Information Technology	534,480
Purchasing	203,247
Treasurer	459,300
Marihuana Regulations	432,206
Assessor	453,000
Building Maintenance	556,597
Attorney	1,373,665
Personnel Services	696,542
Sheriff	17,384,886
Dispatch	414,130
Fire	9,334,166
Drains	516,670
Engineering	1,669,429
Street Lighting	1,000,000
Public Works	1,150,311
Winter Maintenance	34,400
Redevelopment and Housing	737,522
Grant Management and Philanthropy	1,544,515
Planning	636,362
Code Enforcement	170,000
Parks Grounds Maintenance	1,608,831
Retiree Fringes	4,000,000
Unemployment Compensation	50,000
Debt Service	978,478
Transfers Out and Other Uses	3,805,737
<b>TOTAL APPROPRIATIONS</b>	<b>54,862,300</b>
<b>General Fund</b>	
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>(3,418,984)</b>
<b>Estimated Beginning Fund Balance</b>	<b>28,712,649</b>
<b>Estimated Ending Fund Balance</b>	<b>25,293,665</b>

## Budget Ordinance (Continued)

<b>Major Street Fund - 202</b>	
ESTIMATED REVENUES	
General Revenues	7,053,756
Tranfers In	-
TOTAL ESTIMATED REVENUES	7,053,756
APPROPRIATIONS	
Nonmotorized	50,000
Public Works	801,399
Routine Maintenance Roads	7,920,795
Winter Maintenance	589,031
Traffic Control	320,000
TOTAL APPROPRIATIONS	9,681,225
<b>Major Street Fund</b>	
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>(2,627,469)</b>
<b>Estimated Beginning Fund Balance</b>	<b>4,183,794</b>
<b>Estimated Ending Fund Balance</b>	<b>1,556,325</b>

<b>Local Street Fund - 203</b>	
ESTIMATED REVENUES	
General Revenues	2,138,868
Tranfers In	-
TOTAL ESTIMATED REVENUES	2,138,868
APPROPRIATIONS	
Nonmotorized	150,000
Public Works	248,878
Routine Maintenance Roads	1,662,795
Winter Maintenance	420,531
Traffic Control	150,000
TOTAL APPROPRIATIONS	2,632,204
<b>Local Street Fund</b>	
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>(493,336)</b>
<b>Estimated Beginning Fund Balance</b>	<b>1,553,240</b>
<b>Estimated Ending Fund Balance</b>	<b>1,059,904</b>

## Budget Ordinance (Continued)

<b>Youth Recreation Millage Fund - 208</b>	
ESTIMATED REVENUES	
General Revenues	2,157,857
Tranfers In	-
TOTAL ESTIMATED REVENUES	2,157,857
APPROPRIATIONS	
Recreation Facility	1,761,753
City Events	0
Youth Sports	0
TOTAL APPROPRIATIONS	1,761,753
<b>Recreation Millage Fund</b>	
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>396,104</b>
<b>Estimated Beginning Fund Balance</b>	<b>1,241,767</b>
<b>Estimated Ending Fund Balance</b>	<b>1,637,871</b>

<b>Cemetery Care Fund - 209</b>	
ESTIMATED REVENUES	
General Revenues	-
Tranfers In	616,803
TOTAL ESTIMATED REVENUES	616,803
APPROPRIATIONS	
Cemetery Ottawa Park	434,874
Cemetery Oak Hill	307,575
TOTAL APPROPRIATIONS	742,449
<b>Cemetery Care Fund</b>	
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>(125,646)</b>
<b>Estimated Beginning Fund Balance</b>	<b>(847,448)</b>
<b>Estimated Ending Fund Balance</b>	<b>(973,094)</b>

<b>Senior Activities - 212</b>	
ESTIMATED REVENUES	
General Revenues	490,141
Tranfers In	-
TOTAL ESTIMATED REVENUES	490,141
APPROPRIATIONS	
Ruth Peterson Senior Citizen Center	0
Bowen Senior Citizen Center	0
Senior Citizen Programs (Combined)	795,694
TOTAL APPROPRIATIONS	795,694
<b>Senior Activities</b>	
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>(305,553)</b>
<b>Estimated Beginning Fund Balance</b>	<b>674,340</b>
<b>Estimated Ending Fund Balance</b>	<b>368,787</b>

## Budget Ordinance (Continued)

<b>Sanitation Fund - 226</b>	
ESTIMATED REVENUES	
General Revenues	5,808,591
Tranfers In	-
TOTAL ESTIMATED REVENUES	5,808,591
APPROPRIATIONS	
Sanitation Collection	5,691,941
TOTAL APPROPRIATIONS	5,691,941
<b>Sanitation Fund</b>	
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>116,650</b>
<b>Estimated Beginning Fund Balance</b>	<b>6,779,075</b>
<b>Estimated Ending Fund Balance</b>	<b>6,895,725</b>

<b>Cable Revenue - 231</b>	
ESTIMATED REVENUES	
General Revenues	134,844
Tranfers In	-
TOTAL ESTIMATED REVENUES	134,844
APPROPRIATIONS	
Cable	358,658
TOTAL APPROPRIATIONS	358,658
<b>Cable Revenue</b>	
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>(223,814)</b>
<b>Estimated Beginning Fund Balance</b>	<b>709,226</b>
<b>Estimated Ending Fund Balance</b>	<b>485,412</b>

<b>VEBA Retiree Healthcare Opt Out Revenue - 232</b>	
ESTIMATED REVENUES	
General Revenues	-
Tranfers In	-
TOTAL ESTIMATED REVENUES	-
APPROPRIATIONS	
Cable	500,000
TOTAL APPROPRIATIONS	500,000
<b>Cable Revenue</b>	
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>(500,000)</b>
<b>Estimated Beginning Fund Balance</b>	<b>3,500,000</b>
<b>Estimated Ending Fund Balance</b>	<b>3,000,000</b>

## Budget Ordinance (Continued)

<b>Tax Increment Finance Authority District 2 - 239</b>	
ESTIMATED REVENUES	
General Revenues	164,445
Tranfers In	155,043
TOTAL ESTIMATED REVENUES	319,488
APPROPRIATIONS	
Debt Service & Financial Guarantee	474,531
TOTAL APPROPRIATIONS	474,531
<b>Tax Increment Finance Authority District 2</b>	
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>(155,043)</b>
<b>Estimated Beginning Fund Balance</b>	<b>(3,653,007)</b>
<b>Estimated Ending Fund Balance</b>	<b>(3,808,050)</b>

<b>Tax Increment Finance Authority District 3 - 240</b>	
ESTIMATED REVENUES	
General Revenues	1,948,399
Tranfers In	195,811
TOTAL ESTIMATED REVENUES	2,144,210
APPROPRIATIONS	
Financial Guarantee	195,811
Debt Service	1,999,963
TOTAL APPROPRIATIONS	2,195,774
<b>Tax Increment Finance Authority District 3</b>	
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>(51,564)</b>
<b>Estimated Beginning Fund Balance</b>	<b>(537,136)</b>
<b>Estimated Ending Fund Balance</b>	<b>(588,700)</b>

<b>Brownfield Redevelopment Authority - 243</b>	
ESTIMATED REVENUES	
General Revenues	-
Tranfers In	-
TOTAL ESTIMATED REVENUES	-
APPROPRIATIONS	
BRA Administration	-
TOTAL APPROPRIATIONS	-
<b>Brownfield Redevelopment Authority</b>	
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>-</b>
<b>Estimated Beginning Fund Balance</b>	<b>328,232</b>
<b>Estimated Ending Fund Balance</b>	<b>328,232</b>

## Budget Ordinance (Continued)

<b><u>Building Department Fund - 249</u></b>	
ESTIMATED REVENUES	
General Revenues	2,670,816
Tranfers In	-
TOTAL ESTIMATED REVENUES	2,670,816
APPROPRIATIONS	
Building Inspections	4,069,244
TOTAL APPROPRIATIONS	4,069,244
<b>Building Department Fund</b>	
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>(1,398,428)</b>
<b>Estimated Beginning Fund Balance</b>	<b>3,804,460</b>
<b>Estimated Ending Fund Balance</b>	<b>2,406,032</b>

<b><u>Home Buyers Assistance Fund - 263</u></b>	
ESTIMATED REVENUES	
General Revenues	-
Tranfers In	-
TOTAL ESTIMATED REVENUES	-
APPROPRIATIONS	
Community Development	-
TOTAL APPROPRIATIONS	-
<b>Home Buyers Assistance Fund</b>	
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>-</b>
<b>Estimated Beginning Fund Balance</b>	<b>23,638</b>
<b>Estimated Ending Fund Balance</b>	<b>23,638</b>

## Budget Ordinance (Continued)

<b><u>Drug Enforcement Fund - 265</u></b>		
ESTIMATED REVENUES		
General Revenues		42,488
Tranfers In		-
	TOTAL ESTIMATED REVENUES	42,488
APPROPRIATIONS		
Public Safety		42,353
	TOTAL APPROPRIATIONS	42,353
<b>Drug Enforcement Fund</b>		
	<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>135</b>
	<b>Estimated Beginning Fund Balance</b>	<b>144,418</b>
	<b>Estimated Ending Fund Balance</b>	<b>144,553</b>

<b><u>District Court - 276</u></b>		
ESTIMATED REVENUES		
General Revenues		1,633,736
Tranfers In		2,838,080
	TOTAL ESTIMATED REVENUES	4,471,816
APPROPRIATIONS		
District Court		4,095,756
Court Probation		376,060
	TOTAL APPROPRIATIONS	4,471,816
<b>District Court</b>		
	<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>-</b>
	<b>Estimated Beginning Fund Balance</b>	<b>338,705</b>
	<b>Estimated Ending Fund Balance</b>	<b>338,705</b>

<b><u>MIDC Fund - 277</u></b>		
ESTIMATED REVENUES		
General Revenues		2,407,149
Tranfers In		21,207
	TOTAL ESTIMATED REVENUES	2,428,356
APPROPRIATIONS		
District Court		2,428,356
	TOTAL APPROPRIATIONS	2,428,356
<b>MIDC Fund</b>		
	<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>-</b>
	<b>Estimated Beginning Fund Balance</b>	<b>2,053</b>
	<b>Estimated Ending Fund Balance</b>	<b>2,053</b>

## Budget Ordinance (Continued)

<b><u>Opioid Settlement Fund - 284</u></b>	
ESTIMATED REVENUES	
General Revenues	-
Tranfers In	-
TOTAL ESTIMATED REVENUES	-
APPROPRIATIONS	
General Government	0
TOTAL APPROPRIATIONS	-
<b>PA 48 - Telecommunications Fund</b>	
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>-</b>
<b>Estimated Beginning Fund Balance</b>	<b>194,282</b>
<b>Estimated Ending Fund Balance</b>	<b>194,282</b>

<b><u>ARPA Fund - 285</u></b>	
ESTIMATED REVENUES	
General Revenues	5,816,199
Tranfers In	-
TOTAL ESTIMATED REVENUES	5,816,199
APPROPRIATIONS	
General Government	0
Public Works	591,004
Grant Management and Philanthropy	5,225,195
TOTAL APPROPRIATIONS	5,816,199
<b>Capital Improvement Fund</b>	
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>-</b>
<b>Estimated Beginning Fund Balance</b>	<b>-</b>
<b>Estimated Ending Fund Balance</b>	<b>-</b>

## Budget Ordinance (Continued)

<b>Capital Improvement Fund - 445</b>	
ESTIMATED REVENUES	
General Revenues	1,784,053
Tranfers In	-
<b>TOTAL ESTIMATED REVENUES</b>	<b>1,784,053</b>
APPROPRIATIONS	
Information Technology	46,400
Building Maintenance	0
Cemetery Ottawa Park	125,000
Cemetery Oak Hill	125,000
Cable	0
Sheriff	400,000
Fire	0
Street Lighting	320,000
Construction Road & Bridges	900,000
Public Works	750,000
Grant Management and Philanthropy	460,695
Recreation	0
<b>TOTAL APPROPRIATIONS</b>	<b>3,127,095</b>
<b>Capital Improvement Fund</b>	
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>(1,343,042)</b>
<b>Estimated Beginning Fund Balance</b>	<b>2,659,836</b>
<b>Estimated Ending Fund Balance</b>	<b>1,316,794</b>

<b>Parking Fund - 585</b>	
ESTIMATED REVENUES	
General Revenues	-
Tranfers In	-
<b>TOTAL ESTIMATED REVENUES</b>	<b>-</b>
APPROPRIATIONS	
Phoenix Center Parking	-
Parking City	-
Debt Service	-
<b>TOTAL APPROPRIATIONS</b>	<b>-</b>
<b>Parking Fund</b>	
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>-</b>
<b>Estimated Beginning Net Position</b>	<b>11,396,563</b>
<b>Estimated Ending Net Position</b>	<b>11,396,563</b>

## Budget Ordinance (Continued)

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<b>Insurance Fund - 659</b>	
ESTIMATED REVENUES	
General Revenues	8,939,162
Tranfers In	-
TOTAL ESTIMATED REVENUES	8,939,162
APPROPRIATIONS	
Risk Management	356,015
Insurance and Bonds	(56,772)
Employee Medical Insurance	1,681,393
Recreation	5,480,172
TOTAL APPROPRIATIONS	7,460,808
<b>Insurance Fund</b>	
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>1,478,354</b>
<b>Estimated Beginning Fund Balance</b>	<b>1,959,169</b>
<b>Estimated Ending Fund Balance</b>	<b>3,437,523</b>

<b>Workers' Compensation Fund - 677</b>	
ESTIMATED REVENUES	
General Revenues	479,007
Tranfers In	-
TOTAL ESTIMATED REVENUES	479,007
APPROPRIATIONS	
Insurance and Bonds	479,007
TOTAL APPROPRIATIONS	479,007
<b>Workers' Compensation Fund</b>	
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>-</b>
<b>Estimated Beginning Fund Balance</b>	<b>998,232</b>
<b>Estimated Ending Fund Balance</b>	<b>998,232</b>

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 101 General Fund  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
ESTIMATED REVENUES											
Dept 000											
101-000-402.000	CURRENT PROPERTY TAXES			7,075,892		7,995,757	7,995,757		7,995,757	7,995,757	
101-000-403.000	Current Property taxes	7,696,381	8,076,784		8,177,742		(8,177,742)	(100.00)			
101-000-403.002	Property Tax Chargebacks	28,604	21,604	(106,321)	(10,000)	(5,000)	5,000	(50.00)	(5,000)	(5,000)	
101-000-403.007	PROPERTY TAXES OVER/SHORT										
101-000-404.001	Property tax aid in lieu of tax	225,560	216,507		210,394	217,000	6,606	3.14	217,000	217,000	
101-000-405.000	Property Tax-PY Refunds	(4,080)	3,165	298	(2,000)	(2,000)			(2,000)	(2,000)	
101-000-410.000	CURRENT PERSONAL PROPERTY TAXES			2,596,240		2,596,240	2,596,240		2,596,240	2,596,240	
101-000-411.000	DELINQUENT REAL PROPERTY TAXES					381,253	381,253		381,253	381,253	
101-000-412.000	DELINQUENT PERSONAL PROPERTY					121,595	121,595		121,595	121,595	
101-000-425.000	Mobile home taxes	2,668	2,405	2,039	2,600	2,285	(315)	(12.12)	2,285	2,285	
101-000-433.000	COMMERCIAL FACILITIES TAX			22,572		22,572	22,572		22,572	22,572	
101-000-437.000	INDUSTRIAL FACILITY TAX			29,901		29,900	29,900		29,900	29,900	
101-000-438.000	CITY INCOME TAX	16,508,088	18,204,995	20,760,694	18,355,555	19,200,000	844,445	4.60	19,200,000	19,200,000	
101-000-438.001	CITY INCOME TAX REFUNDS	(1,390,053)	(915,038)	(971,114)	(1,000,000)	(1,000,000)			(1,000,000)	(1,000,000)	
101-000-445.000	INTEREST ON TAXES	334,984	311,866	126,316		348,124	311,866	(36,258)	(10.42)	311,866	
101-000-445.004	TRANSFER AFFIDAVIT PENALTIES	91,610	106,170		100,000	106,000	6,000	6.00	106,000	106,000	
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	401,651	430,916		417,406	493,675	76,269	18.27	493,675	493,675	
101-000-451.000	BUSINESS LICENSES	95,740	99,530	38,520	85,000	45,000	(40,000)	(47.06)	45,000	45,000	
101-000-452.000	PLAN REVIEW CHARGES	150			24,500	100	(24,400)	(99.59)	100	100	
101-000-456.010	VACANT PROPERTY REGISTRATION	27,000	19,500	47,500	17,500	36,500	208.57	54.00	54,000	54,000	
101-000-464.001	Comcast Franchise Fees	449,269	434,114	402,590	444,000	404,940	(39,060)	(8.80)	404,940	404,940	
101-000-464.002	AT&T Franchise Fees	84,428	68,374	59,948	72,000	61,500	(10,500)	(14.58)	61,500	61,500	
101-000-478.001	MEDICAL MARIHUANA LICENSE FEE	40,000									
101-000-478.449	ROW PERMIT	12,400	16,600	11,305	18,900	13,400	(5,500)	(29.10)	13,400	13,400	
101-000-513.000-OCARPA	FEDERAL GRANT SANITARY STORM SWR				500,000	500,000			500,000	500,000	
101-000-528.000	FEDERAL GRANTS OTHER	2,903,215	120,000								
101-000-532.000	Federal grants others	24,890	10,696								
101-000-532.000-Crystl	Federal grants others			24,335	19,372	10,000	(9,372)	(48.38)	10,000	10,000	
101-000-532.000-FBI-OT	Federal grants others				220,000	260,000	40,000	18.18	260,000	260,000	
101-000-539.000	State grants	258,227	271,258								
101-000-542.002	RESTAURANT RELIEF GRANT PROGRAM	80,000									
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHAR	270,552	175,044	131,124	260,000	175,044	(84,956)	(32.68)	175,044	175,044	
101-000-574.000	STATE TAXES - STATE REVENUE SHAR	10,801,198	11,732,797	8,113,263	11,528,102	12,492,813	964,711	8.37	12,492,813	12,492,813	
101-000-578.000	State liquor licenses	41,051	48,023	47,312	50,000	47,312	(2,688)	(5.38)	47,312	47,312	
101-000-582.000-MMHPRK	GRANTS FROM OAKLAND COUNTY				100,000	100,000			100,000	100,000	
101-000-582.000-PONART	GRANTS FROM OAKLAND COUNTY				100,000	100,000			100,000	100,000	
101-000-609.004	NSF FEES	3,623	385	793	1,300	800	(500)	(38.46)	800	800	
101-000-610.270	FEES FOR GARNISHMENTS	35									
101-000-612.000	Zoning Board Of Appeal	6,000	3,050	11,150	4,500	3,000	(1,500)	(33.33)	3,000	3,000	
101-000-613.000	HISTORIC DISTRICT COMMISSION	2,700	2,550	3,550	3,500	2,500	(1,000)	(28.57)	2,500	2,500	
101-000-614.005	PLANNING REVIEW FEES			18,540							
101-000-615.000	Engineering Inspection	290,221	217,600	77,406	180,000	217,600	37,600	20.89	217,600	217,600	
101-000-617.001	Site Plan Review	13,290	28,000	3,040	20,000	28,000	8,000	40.00	28,000	28,000	
101-000-617.003	Special Exception Permit	4,000	7,000	12,100	6,000	7,000	1,000	16.67	7,000	7,000	
101-000-617.004	Zoning Application	36,000	50,900	57,714	40,000	50,900	10,900	27.25	50,900	50,900	
101-000-617.005	Vacation/Dedication			5,450							
101-000-617.006	LAND DIVISION PLAT/LOT SPLIT COMB	8,500	6,400	12,350	5,000	6,400	1,400	28.00	6,400	6,400	
101-000-617.100	BOARD OF APPEALS APP FEES	1,500	1,500		1,000	1,500	500	50.00	1,500	1,500	
101-000-617.200	LIBRARY BOARD FILING FEE	700									
101-000-617.751	PARK RENTAL PERMIT	5,833	5,600	5,600	4,000	5,600	1,600	40.00	5,600	5,600	
101-000-626.300	FALSE SECURITY ALARM CHARGES	10	50	45	200		(200)	(100.00)			
101-000-632.371	NUISANCE ABATEMENT - CITY	59,594	46,387	50,695	60,000	60,000			60,000	60,000	
101-000-632.372	NUISANCE ABATEMENT-COURT ORDERED	1,390	75,045	79,426	25,000	25,000			25,000	25,000	
101-000-636.041	Reimb.-Oakland County Sheriff OT	200,928	496,306	221,813	400,000	400,000	(360,000)	(90.00)	400,000	400,000	
101-000-636.215	NOTARY SERVICES	595	565	575	500	500			500	500	
101-000-636.253	MISCELLANEOUS SERVICES - ONLINE LC	667									
101-000-636.266	FOIA RESPONSES	304	1,310	383	2,000	250	(1,750)	(87.50)	250	250	
101-000-636.441	MISCELLANEOUS SERVICES - DPW	(10,500)									
101-000-636.751	MISCELLANEOUS SERVICES - PARKS	1,423	885	515	2,000	1,000	(1,000)	(50.00)	1,000	1,000	
101-000-636.760	MUNICIPAL SERVICE AGREEMENTS	45,000	25,000	113,701	70,131	107,451	37,320	53.21	107,451	107,451	
101-000-637.300	MISCELLANEOUS REVENUE - SHERIFF	189	619	30	500	500			500	500	
101-000-640.005	DPW SUPPORT SERVICE - FROM OTHER 1	294,711	291,365	293,304	291,365	293,304	1,939	0.67	293,304	293,304	
101-000-640.022	101 Admin Reimb-From Other Funds	1,164,680	1,451,714	1,456,356	1,451,714	2,093,162	641,448	44.19	2,208,857	2,208,857	
108 CITY WIDE COST ALLOCATION PLAN											
101-000-641.020	Chemical Breath Test Fees	240									
101-000-642.000	Charges for Services - Sales	1	28	19							
101-000-643.006	Sale of Voter List	1,259	1,075	310	1,200	1,200			1,200	1,200	
101-000-643.215	COPIES OF PUBLIC RECORDS			13							
101-000-643.253	DUPLICATE TAX BILLS	331	749	550	500	500			500	500	
101-000-646.000	ADULT-USE MARIHUANA LICENSE FEE					400,000	400,000		400,000	400,000	
101-000-647.000	MEDICAL MARIHUANA LICENSE FEE					150,000	150,000		150,000	150,000	
101-000-651.003	CITY EVENTS - DREAM CRUISE		1,850	6,150		2,000	2,000		2,000	2,000	
101-000-651.006	CITY EVENTS	(2,240)									
101-000-655.690	FINES - BLIGHT COURT	34,570	65,470	22,281	45,000	45,000			45,000	45,000	





BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 101 General Fund  
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LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
<b>APPROPRIATIONS</b>											
Dept 191 - Elections											
101-191-702.020	SALARIES & WAGES (NON FICA)	7,374	68,997	66,430	70,000	40,000	(30,000)	(42.86)	70,000	70,000	
101-191-705.002	PART-TIME WAGES	3,209	23,185	9,657	9,657	10,000	343	3.55	24,000	24,000	
101-191-715.000	F.I.C.A. - City Contribution	10,868	11,291	5,207	7,250	9,827	2,577	35.54	11,099	11,099	
101-191-716.000	MEDICAL INSURANCE			4,525	14,676	23,550	8,874	60.47	23,550	23,550	
101-191-716.011	Optical & Hearing Insurance					20	20	100.00	20	20	
101-191-717.000	Life Insurance	388	294	23	452	1,856	1,404	310.62	1,856	1,856	
101-191-718.500	MERS EMPLOYER CONTRIBUTIONS	2,363	2,134	889	5,318	4,289	(1,029)	(19.35)	4,814	4,814	
101-191-719.000	Workers Compensation Insurance	336	442	93	496	2,000	1,504	303.23	2,000	2,000	
101-191-719.001	Dental Insurance	195	148	204	228	1,136	908	398.25	1,136	1,136	
101-191-723.001	Unemployment Compensation			1,666							
101-191-725.000	Sick and Vacation Contribution	(260)	1,596			1,136	1,136	100.00	1,136	1,136	
101-191-727.000	Office Supplies	1,573		1,277	2,500		(2,500)	(100.00)			
101-191-728.000	Postage	28,671	23,112	21,620	30,000	20,000	(10,000)	(33.33)	25,000	25,000	
101-191-729.001	Printed Forms	394									
101-191-731.003	COMPUTER EQUIPMENT		1,160	4,070	1,000	1,000			4,000	4,000	
101-191-740.000	Operating Supplies	4,962	16,729	11,962	43,600	30,000	(13,600)	(31.19)	30,000	30,000	
101-191-807.000	Services - Membership Dues			390	750		(750)	(100.00)			
101-191-809.000	Services-Elections	15,000	24,011	19,118	30,000	10,000	(20,000)	(66.67)	25,000	25,000	
101-191-809.001	COVID 19 EXPENDITURES		84		1,000		(1,000)	(100.00)			
101-191-818.000	Other Professional Services	4,281				50,000	50,000	100.00	50,000	50,000	
101-191-818.013	ELECTION GRANT EXPENDITURES	273,425	3,667								
101-191-851.000	SERVICES - COMMUNICATIONS-TELEPHON	602	582	134							
101-191-852.010	SERVICES - CABLE TV/INTERNET	471	63								
101-191-861.000	Travel Expenses		647	1,000	1,000				1,000	1,000	
101-191-882.000	Prof Services - Public Relations	600									
101-191-901.000	Printing and Bindery Service	4,260	4,540	8,500	8,500	8,500			10,000	10,000	
101-191-902.005	Public Notices		4,731	10,000	10,000	10,000			10,000	10,000	
101-191-942.000	Services - Equipment Rentl Non-Cit	609	609	305	820		(820)	(100.00)			
101-191-957.002	Training Expense	2,327	2,695	(679)	6,000	6,000			8,000	8,000	
101-191-957.003	POLLWORKER MEALS - COMMISSION FOOT		3,648	4,812	5,000	5,000			5,000	5,000	
101-191-959.000	Miscellaneous Expenses	244									
Totals for dept 191 - Elections		449,419	307,225	210,845	342,028	354,029	12,001	3.51	428,687	428,687	
Dept 201 - Accounting											
101-201-818.000	Other Professional Services	296,200	417,500	292,753	440,000	200,000	(240,000)	(54.55)	200,000	200,000	
101-201-851.000	SERVICES - COMMUNICATIONS-TELEPHON	543	794	201	800		(800)	(100.00)			
101-201-852.010	SERVICES - CABLE TV/INTERNET	566	76								
101-201-942.001	Copier Lease		27								
Totals for dept 201 - Accounting		297,309	418,397	292,954	440,800	200,000	(240,800)	(54.63)	200,000	200,000	
Dept 202 - Income Tax Administration											
101-202-702.000	Salaries & Wages	72,296	74,722	66,612	196,628	202,330	5,702	2.90	202,330	202,330	
101-202-702.008	COVID 19 SALARIES		2,000								
101-202-702.009	SALARIES & WAGES - MEDICAL MARIJU	135									
101-202-705.002	PART-TIME WAGES				20,000	5,000	(15,000)	(75.00)	5,000	5,000	
101-202-715.000	F.I.C.A. - City Contribution	5,731	6,071	2,940	16,532	15,479	(1,053)	(6.37)	15,479	15,479	
101-202-716.000	MEDICAL INSURANCE				30,552	23,550	(7,002)	(22.92)	23,550	23,550	
101-202-716.011	Optical & Hearing Insurance					30	30	100.00	30	30	
101-202-717.000	Life Insurance					2,784	2,784	100.00	2,784	2,784	
101-202-718.500	MERS EMPLOYER CONTRIBUTIONS				6,000	8,258	2,258	37.63	8,258	8,258	
101-202-719.000	Workers Compensation Insurance	227	240	116	720	3,000	2,280	316.67	3,000	3,000	
101-202-719.001	Dental Insurance	525	526	260	1,685	1,704	19	1.13	1,704	1,704	
101-202-721.010	Health Care Waiver	5,816	6,031	5,342	6,111	6,500	389	6.37	6,500	6,500	
101-202-723.001	Unemployment Compensation			2,592							
101-202-725.000	Sick and Vacation Contribution		9,589			1,986	1,986	100.00	1,986	1,986	
101-202-727.000	Office Supplies	1,603	792	444	3,000	3,000			3,000	3,000	
101-202-728.001	Postage - Large Mailing	21,058	34,371	28,214	45,000	45,000			45,000	45,000	
101-202-731.003	COMPUTER EQUIPMENT	195			4,000	6,000	2,000	50.00	6,000	6,000	
101-202-740.000	Operating Supplies		2,476	2,726	4,000	5,000	1,000	25.00	5,000	5,000	
101-202-807.000	Services - Membership Dues	1,454	1,522	1,472	3,000	4,500	1,500	50.00	4,500	4,500	
101-202-818.000	Other Professional Services					25,000	25,000	100.00	25,000	25,000	
101-202-818.061	Prof. Serv-Innovative Software Ser	288,051	300,583	240,221	300,000	350,000	50,000	16.67	350,000	350,000	
101-202-818.601	PROF. SERV-INNOV SOFT - DELING COI		5,000		5,000	5,500	500	10.00	5,500	5,500	
101-202-851.000	SERVICES - COMMUNICATIONS-TELEPHON	432	794	201							
101-202-852.010	SERVICES - CABLE TV/INTERNET	189	25								
101-202-861.000	Travel Expenses		172	136	500	500			500	500	
101-202-901.000	Printing and Bindery Service	34,426	31,873	12,653	38,500	40,000	1,500	3.90	40,000	40,000	
101-202-914.000	Insurance Property Coverage	10,901	10,877	12,036	12,035	12,500	465	3.86	12,500	12,500	
101-202-957.002	Training Expense				12,000	5,000	(7,000)	(58.33)	5,000	5,000	
101-202-977.005	Furniture & Fixtures				4,000	5,000	1,000	25.00	5,000	5,000	
Totals for dept 202 - Income Tax Administration		443,039	487,664	375,965	709,263	777,621	68,358	9.64	777,621	777,621	
Dept 206 - Finance Administration											
101-206-702.000	Salaries & Wages	229,736	368,988	336,426	498,214	508,032	9,818	1.97	446,726	446,726	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 101 General Fund  
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LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
<b>APPROPRIATIONS</b>											
Dept 206 - Finance Administration											
PAYROLL ACCOUNTANT - NEW POSITION											
REALLOCATED GRANT ACCOUNTANT TO FUND 101 DEPARTMENT 699 GRANTS MANAGEMENT											
101-206-702.008	COVID 19 SALARIES		3,333	855	1,800	2,200	400	22.22	1,900	1,900	
101-206-707.003	CELL PHONE STIPEND	714	1,306								
101-206-715.000	F.I.C.A. - City Contribution	17,403	29,498	16,380	38,915	38,865	(50)	(0.13)	34,175	34,175	
101-206-716.000	MEDICAL INSURANCE	2,820		9,457	53,466	58,875	5,409	10.12	47,100	47,100	
101-206-716.011	Optical & Hearing Insurance					60	60		60	60	
101-206-717.000	Life Insurance					5,568	5,568		4,640	4,640	
101-206-718.500	MERS EMPLOYER CONTRIBUTIONS	9,502	20,632	13,316	31,697	20,736	(10,961)	(34.58)	17,870	17,870	
101-206-719.000	Workers Compensation Insurance	480	939	378	1,014	6,000	4,986	491.72	5,000	5,000	
101-206-719.001	Dental Insurance	236	363	620	1,764	3,408	1,644	93.20	2,840	2,840	
101-206-721.010	Health Care Waiver	5,792	12,970	5,307	12,106	3,108	(8,998)	(74.33)	3,108	3,108	
101-206-723.001	Unemployment Compensation			10,715							
101-206-725.000	Sick and Vacation Contribution		28,772			4,985	4,985		4,926	4,926	
101-206-727.000	Office Supplies	2,472	1,656	1,771	3,000	3,250	250	8.33	3,250	3,250	
101-206-728.000	Postage	1,494	1,603	48	1,200	1,200			1,200	1,200	
101-206-731.001	COMPUTER SUPPLIES	390		597		1,000			1,000	1,000	
101-206-731.003	COMPUTER EQUIPMENT					1,000			3,000	3,000	
101-206-807.000	Services - Membership Dues	1,765	845	571	1,300	1,525	225	17.31	1,525	1,525	
101-206-818.000	Other Professional Services	205,738	39,553	3,736	15,000	20,000	5,000	33.33	20,000	20,000	
101-206-818.065	Prof. Serv- P&M - Budget	15,540	15,900								
101-206-818.080	PROF. SERV - BS&A	15,756	16,277		21,170	13,500	(7,670)	(36.23)			
REALLOCATED TO FUND 101 DEPARTMENT 228 INFORMATION TECHNOLOGY											
101-206-818.090	PROF. SERV.-SHREDDING	145			250	250			250	250	
101-206-819.000	Contractual Temp/PT Labor			9,162	38,800	40,000	1,200	3.09			
FOOTNOTE AMOUNTS:											
REALLOCATED TO FUND 101 DEPARTMENT 270 PERSONNEL SERVICES											
101-206-851.000	SERVICES - COMMUNICATIONS-TELEPHON	1,141	1,588	401	1,600		(1,600)	(100.00)			
101-206-852.010	SERVICES - CABLE TV/INTERNET	943	127								
101-206-914.000	Insurance Property Coverage	27,253	27,192	24,072	24,071	30,000	5,929	24.63	30,000	30,000	
101-206-942.000	Services - Equipment Rentl Non-Cit	93	93	46	150	175	25	16.67	175	175	
101-206-942.001	Copier Lease	2,221	2,961								
101-206-942.002	COPIER SUPPLIES	357	1,049								
101-206-957.002	Training Expense		120	2,698	24,000	24,000			24,000	24,000	
101-206-959.000	Miscellaneous Expenses	373	303								
Totals for dept 206 - Finance Administration		542,274	576,516	436,556	771,317	789,737	18,420	2.39	652,745	652,745	
Dept 215 - CITY CLERK (GENERAL)											
101-215-702.000	Salaries & Wages	205,158	211,496	208,110	192,381	205,864	13,483	7.01	204,859	204,859	
101-215-702.004	Overtime Wages		1,340	2,021							
101-215-702.008	COVID 19 SALARIES	2,631	4,797								
101-215-707.003	CELL PHONE STIPEND	550	570	280	600		(600)	(100.00)			
101-215-715.000	F.I.C.A. - City Contribution	15,876	16,454	7,611	17,205	16,861	(344)	(2.00)	15,672	15,672	
101-215-716.000	MEDICAL INSURANCE	22,998	23,036	15,770	52,307	52,307			29,438	29,438	
101-215-716.011	Optical & Hearing Insurance					25	25		25	25	
101-215-717.000	Life Insurance		160	23	2,863	2,863			2,320	2,320	
101-215-718.500	MERS EMPLOYER CONTRIBUTIONS	4,257	4,812	3,903	5,641	8,403	2,762	48.96	8,403	8,403	
101-215-719.000	Workers Compensation Insurance	606	622	289	714	2,500	1,786	250.14	2,500	2,500	
101-215-719.001	Dental Insurance	1,352	1,199	740	1,709	1,709			1,420	1,420	
101-215-723.001	Unemployment Compensation			9,507							
101-215-725.000	Sick and Vacation Contribution		26,893			2,020	2,020		1,970	1,970	
101-215-727.000	Office Supplies	2,032	4,962	4,102	7,000	7,000			7,000	7,000	
101-215-728.000	Postage	1,282	1,458	2,283	2,500	2,500			2,500	2,500	
101-215-731.003	COMPUTER EQUIPMENT				1,000		(1,000)	(100.00)			
101-215-807.000	Services - Membership Dues		680	370	750	1,000	250	33.33	1,000	1,000	
101-215-809.002	CHARTER COMMISSION		41								
101-215-816.005	PROFESSIONAL SERVICES - PUBLIC RE		1,000		2,500	2,500			2,500	2,500	
101-215-851.000	SERVICES - COMMUNICATIONS-TELEPHON	1,030	1,588	1,180							
101-215-852.010	SERVICES - CABLE TV/INTERNET	471	63								
101-215-851.000	Travel Expenses		935	967	1,000	1,000			1,000	1,000	
101-215-901.000	Printing and Bindery Service	409	413								
101-215-902.004	Ordinances	24,968	6,635	16,665	20,000	20,000			20,000	20,000	
101-215-902.005	Public Notices	9,782	9,702	16,080	25,000	25,000			25,000	25,000	
101-215-902.006	FOIA		102	(330)	500	1,000			1,000	1,000	
101-215-914.000	Insurance Property Coverage	24,637	24,582	33,096	33,097	35,000	1,903	5.75	33,097	33,097	
101-215-932.000	Equipment Maintenance				1,500	1,500			1,500	1,500	
101-215-942.000	Services - Equipment Rentl Non-Cit	54	54	27							
101-215-942.001	Copier Lease	1,006	1,342								
101-215-942.002	COPIER SUPPLIES	514	1,178		1,500	1,500			1,500	1,500	
101-215-957.002	Training Expense	2,156	720	3,688	16,000	10,000	(6,000)	(37.50)	10,000	10,000	
101-215-959.000	Miscellaneous Expenses		475	290	1,000	1,000			1,000	1,000	
Totals for dept 215 - CITY CLERK (GENERAL)		321,769	347,309	326,672	387,767	401,552	13,785	3.55	373,704	373,704	
Dept 227 - COMMUNICATIONS											

BUDGET REPORT FOR CITY OF PONTIAC  
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GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE			
<b>APPROPRIATIONS</b>														
<b>Dept 227 - COMMUNICATIONS</b>														
101-227-702.000	Salaries & Wages					276,987	276,987		276,987	276,987				
101-227-715.000	F.I.C.A. - City Contribution					21,189	21,189		21,189	21,189				
101-227-716.000	MEDICAL INSURANCE					43,550	43,550		43,550	43,550				
101-227-716.011	Optical & Hearing Insurance					60	60		60	60				
101-227-717.000	Life Insurance					3,482	3,482		3,482	3,482				
101-227-718.500	MERS EMPLOYER CONTRIBUTIONS					11,079	11,079		11,079	11,079				
101-227-719.000	Workers Compensation Insurance					3,752	3,752		3,752	3,752				
101-227-719.001	Dental Insurance					2,131	2,131		2,131	2,131				
101-227-725.000	Sick and Vacation Contribution					2,663	2,663		2,663	2,663				
101-227-727.000	Office Supplies					3,500	3,500		3,500	3,500				
101-227-728.000	Postage					30,000	30,000		30,000	30,000				
101-227-731.001	COMPUTER SUPPLIES					1,000	1,000		1,000	1,000				
101-227-731.003	COMPUTER EQUIPMENT					4,500	4,500		4,500	4,500				
101-227-740.000	Operating Supplies					10,000	10,000		10,000	10,000				
101-227-818.000	Other Professional Services					50,000	50,000		50,000	50,000				
101-227-901.000	Printing and Bindery Service					175,000	175,000		175,000	175,000				
101-227-914.000	Insurance Property Coverage					12,000	12,000		12,000	12,000				
101-227-957.002	Training Expense					8,000	8,000		8,000	8,000				
Totals for dept 227 - COMMUNICATIONS						658,893	658,893		658,893	658,893				
<b>Dept 228 - Information Technology</b>														
101-228-702.000	Salaries & Wages			78,929	178,452	210,893	32,441	18.18	210,893	210,893				
101-228-702.000-CFS365	Salaries & Wages				12,500		(12,500)	(100.00)						
101-228-702.004	Overtime Wages			33										
101-228-707.003	CELL PHONE STIPEND					3,300	3,300		3,300	3,300				
101-228-715.000	F.I.C.A. - City Contribution				13,652	16,134	2,482	18.18	16,134	16,134				
101-228-716.000	MEDICAL INSURANCE				28,000	23,550	(4,450)	(15.89)	23,550	23,550				
101-228-716.011	Optical & Hearing Insurance					30	30		30	30				
101-228-717.000	Life Insurance					2,784	2,784		2,784	2,784				
101-228-718.500	MERS EMPLOYER CONTRIBUTIONS			1,272	8,923	8,608	(315)	(3.53)	8,608	8,608				
101-228-719.000	Workers Compensation Insurance					3,000	3,000		3,000	3,000				
101-228-719.001	Dental Insurance					1,704	1,704		1,704	1,704				
101-228-721.010	Health Care Waiver			4,127		6,190	6,190		6,190	6,190				
101-228-723.001	Unemployment Compensation			7,089										
101-228-725.000	Sick and Vacation Contribution					2,070	2,070		2,070	2,070				
101-228-727.000	Office Supplies	197	8	956	1,000	1,000			1,000	1,000				
101-228-728.000	Postage	4	2											
101-228-731.001	COMPUTER SUPPLIES	2,253	6,023	1,752	10,000	10,000			10,000	10,000				
101-228-731.001-CFS365	COMPUTER SUPPLIES			11,071	30,000	30,000			22,143	22,143				
101-228-731.003	COMPUTER EQUIPMENT	5,713	2,989	2,919	3,000	3,000			3,000	3,000				
101-228-818.000	Other Professional Services	8,275	20,292	9,939	12,000	12,000			12,000	12,000				
101-228-818.000-CFS365	Other Professional Services			28,274	37,500	18,401	(19,099)	(50.93)						
101-228-818.063	Prof. Serv-Sarcom	309,000	309,000	25,750	25,750		(25,750)	(100.00)						
101-228-818.080	PROF. SERV - BS&A								38,394	38,394				
REALLOCATED TO DEPARTMENT 228 INFORMATION TECHNOLOGY FROM FINANCE ADMINISTRATION, TREASURER, PERSONNEL SERVICES AND PUBLIC WORKS														
101-228-851.000	SERVICES - COMMUNICATIONS-TELEPHO	1,546	1,938	33,312	27,621	35,000	7,379	26.72	35,000	35,000				
101-228-852.010	SERVICES - CABLE TV/INTERNET	566	76		16,030	16,030			16,030	16,030				
101-228-914.000	Insurance Property Coverage					12,000	12,000		12,000	12,000				
101-228-932.012	Services - Maintenance-Comptr Equ:	31,120	65,894	28,286	102,800	64,650	(38,150)	(37.11)	64,650	64,650				
101-228-942.001	Copier Lease	1,214	1,619	19,164	24,552	30,000	5,448	22.19	30,000	30,000				
101-228-942.002	COPIER SUPPLIES	75	161											
101-228-957.002	Training Expense			3,327	12,000	12,000			12,000	12,000				
Totals for dept 228 - Information Technology						359,963	408,002	256,200	543,780	522,344	(21,436)	(3.94)	534,480	534,480
<b>Dept 233 - Purchasing</b>														
101-233-702.000	Salaries & Wages					124,509	124,509		124,509	124,509				
101-233-707.003	CELL PHONE STIPEND					600	600		600	600				
101-233-715.000	F.I.C.A. - City Contribution					9,526	9,526		9,526	9,526				
101-233-716.000	MEDICAL INSURANCE					23,550	23,550		23,550	23,550				
101-233-716.011	Optical & Hearing Insurance					20	20		20	20				
101-233-717.000	Life Insurance					1,856	1,856		1,856	1,856				
101-233-718.500	MERS EMPLOYER CONTRIBUTIONS					5,082	5,082		5,082	5,082				
101-233-719.000	Workers Compensation Insurance					2,000	2,000		2,000	2,000				
101-233-719.001	Dental Insurance					1,136	1,136		1,136	1,136				
101-233-725.000	Sick and Vacation Contribution					1,222	1,222		1,222	1,222				
101-233-727.000	Office Supplies					3,000	3,000		3,000	3,000				
101-233-728.000	Postage					5,000	5,000		5,000	5,000				
101-233-731.003	COMPUTER EQUIPMENT					1,200	1,200		1,200	1,200				
101-233-807.000	Services - Membership Dues					546	546		546	546				
101-233-818.000	Other Professional Services					7,000	7,000		7,000	7,000				
101-233-901.000	Printing and Bindery Service					1,000	1,000		1,000	1,000				
101-233-914.000	Insurance Property Coverage					8,000	8,000		8,000	8,000				
101-233-957.002	Training Expense					8,000	8,000		8,000	8,000				
Totals for dept 233 - Purchasing						203,247	203,247		203,247	203,247				

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GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
<b>APPROPRIATIONS</b>											
<b>Dept 253 - Treasurer</b>											
101-253-702.000	Salaries & Wages	221,423	178,679	179,013	233,521	240,292	6,771	2.90	240,292	240,292	
101-253-702.004	Overtime Wages	2,813	2,810	2,067	3,000	3,000			3,000	3,000	
101-253-702.008	COVID 19 SALARIES		5,208								
101-253-702.009	SALARIES & WAGES - MEDICAL MARIJU	77									
101-253-715.000	F.T.C.A. - City Contribution	18,481	15,369	7,284	19,594	18,607	(987)	(5.04)	18,607	18,607	
101-253-716.000	MEDICAL INSURANCE			7,133	30,730	23,550	(7,180)	(23.36)	23,550	23,550	
101-253-716.011	Optical & Hearing Insurance					40			40	40	
101-253-717.000	Life Insurance					3,712			3,712	3,712	
101-253-718.500	MERS EMPLOYER CONTRIBUTIONS	11,370	7,385	6,626	9,374	9,928	554	5.91	9,928	9,928	
101-253-719.000	Workers Compensation Insurance	538	548	227	720	4,000	3,280	455.56	4,000	4,000	
101-253-719.001	Dental Insurance	525	132	142	2,175	2,272	97	4.46	2,272	2,272	
101-253-721.010	Health Care Waiver	18,074	15,304	11,174	14,079	14,976	897	6.37	14,976	14,976	
101-253-723.001	Unemployment Compensation	71	3,268	8,341							
101-253-725.000	Sick and Vacation Contribution		3,268			2,358	2,358		2,358	2,358	
101-253-727.000	Office Supplies	1,263	1,105	1,567	1,500	1,700	200	13.33	1,700	1,700	
101-253-728.000	Postage	557	239		600	600			600	600	
101-253-728.001	Postage - Large Mailing	22,783		19,035	14,000	22,000	8,000	57.14	22,000	22,000	
101-253-729.001	Printed Forms	10,423	15,995	4,998	8,500	5,000	(3,500)	(41.18)	5,000	5,000	
101-253-731.003	COMPUTER EQUIPMENT	744	837	1,834	2,452	2,400	(52)	(2.12)	2,400	2,400	
101-253-807.000	Services - Membership Dues	210	254	297	350	950	600	171.43	950	950	
101-253-809.001	COVID 19 EXPENDITURES	460									
101-253-812.000	Services - Armored Car Services	11,601	13,092	11,455	14,000	13,000	(1,000)	(7.14)	13,000	13,000	
101-253-818.000	Other Professional Services	60	51	170	1,000	1,000			1,000	1,000	
101-253-818.008	Bank Service Charges	40,861	43,952	43,734	40,000	50,000	10,000	25.00	50,000	50,000	
101-253-818.080	PROF. SERV - BS&A	7,948	7,971	8,033	8,170	8,334	164	2.01			
101-253-819.000	REALLOCATED TO FUND 101 DEPARTMENT 228 INFORMATION TECHNOLOGY										
	Contractual Temp/PT Labor		16,220	16,182	16,000	6,000	(10,000)	(62.50)			
101-253-820.008	REALLOCATED TO FUND 101 DEPARTMENT 270 PERSONNEL SERVICES										
101-253-851.000	Services - Security Alarm Systems	856				1,000	1,000		1,000	1,000	
101-253-852.010	SERVICES - COMMUNICATIONS-TELEPHO	987	1,402	421		500	500		500	500	
101-253-914.000	SERVICES - CABLE TV/INTERNET	943	127								
101-253-942.000	Insurance Property Coverage	21,802	21,754	18,048	18,053	20,000	1,947	10.78	20,000	20,000	
101-253-942.001	Services - Equipment Rentl Non-Cit	93	93	46	200	200			200	200	
101-253-942.002	Copier Lease		16								
101-253-957.002	COPIER SUPPLIES	1,160	1,342		1,690	1,690			1,690	1,690	
101-253-959.000	Training Expense	423	454	2,132	16,000	16,000			16,000	16,000	
101-253-959.008	Miscellaneous Expenses				50	500	450	900.00	500	500	
	Cash Shortage				25	25			25	25	
<b>Totals for dept 253 - Treasurer</b>		<b>396,546</b>	<b>353,607</b>	<b>349,959</b>	<b>455,783</b>	<b>473,634</b>	<b>17,851</b>	<b>3.92</b>	<b>459,300</b>	<b>459,300</b>	
<b>Dept 255 - MARIHUANA REGULATIONS</b>											
101-255-702.000	Salaries & Wages		57,426	28,452	58,710	64,680	5,970	10.17	136,000	136,000	
101-255-702.008	COVID 19 SALARIES		2,000								
101-255-702.009	SALARIES & WAGES - MEDICAL MARIJU	669									
101-255-715.000	F.T.C.A. - City Contribution		4,532	2,170	4,361	4,948	587	13.46	10,404	10,404	
101-255-716.000	MEDICAL INSURANCE				4,420	11,775	7,355	166.40	23,550	23,550	
101-255-716.011	Optical & Hearing Insurance					10			20	20	
101-255-717.000	Life Insurance					928			1,856	1,856	
101-255-718.500	MERS EMPLOYER CONTRIBUTIONS		1,337	589	1,283	2,640	1,357	105.77	5,240	5,240	
101-255-719.000	Workers Compensation Insurance		172	83	257	1,000	743	289.11	2,000	2,000	
101-255-719.001	Dental Insurance		229	113	275	568	293	106.55	1,136	1,136	
101-255-727.000	Office Supplies	83	401		1,000	1,000			1,000	1,000	
101-255-728.000	Postage	309	409		6,000	1,000	(5,000)	(83.33)	1,000	1,000	
101-255-731.003	COMPUTER EQUIPMENT				1,000		(1,000)	(100.00)			
101-255-804.020	LEGAL SERVICES - HEARING OFFICER 1	4,000									
101-255-804.026	LEGAL SERVICES - LEGAL ADVISOR TO	21,040									
101-255-807.000	Services - Membership Dues			75	750		(750)	(100.00)			
101-255-816.005	PROFESSIONAL SERVICES - PUBLIC REJ				1,000	1,000			1,000	1,000	
101-255-816.007	PROF. SERV - FINANCIAL ADVISOR TO	25,380	2,220			30,000	30,000		30,000	30,000	
101-255-816.008	PROF. SERV. -HEARING OFFICER	11,301	46,635			60,000	60,000		60,000	60,000	
101-255-816.011	PROF SERV - PLANNING ADV TO CITY (	31,725	43,875			76,000	76,000		76,000	76,000	
101-255-816.012	PROF SERV-COMPLIANCE LEGAL ADVISOI		17,850			50,000	50,000		50,000	50,000	
101-255-816.013	PROF SERV - MARIHUANA COMMISSION					5,000	5,000		5,000	5,000	
101-255-818.000	Other Professional Services		3,452	276	5,000	100,000	95,000	1,900.00	5,000	5,000	
101-255-818.012	PROFESSIONAL SERVICES-SECURITY COI	4,800	6,300			12,000	12,000		12,000	12,000	
101-255-861.000	Travel Expenses		802	653	1,000	1,000			1,000	1,000	
101-255-901.000	Printing and Bindery Service		2,849	33	5,000	5,000			4,000	4,000	
101-255-957.002	Training Expense		650	2,055	4,000	4,000			6,000	6,000	
<b>Totals for dept 255 - MARIHUANA REGULATIONS</b>		<b>99,307</b>	<b>191,139</b>	<b>34,499</b>	<b>94,056</b>	<b>432,549</b>	<b>338,493</b>	<b>359.88</b>	<b>432,206</b>	<b>432,206</b>	
<b>Dept 257 - Assessor</b>											
101-257-728.000	Postage	10,271	10,301								
101-257-818.015	Assessor Svce- Oakland Cnty	411,394	419,499		431,369	453,000	21,631	5.01	453,000	453,000	
101-257-819.000	Contractual Temp/PT Labor	2,200	2,400	2,400	3,600	3,600					

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 101 General Fund  
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LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
<b>APPROPRIATIONS</b>											
Dept 257 - Assessor											
REALLOCATED TO FUND 101 DEPARTMENT 270 PERSONNEL SERVICES											
Totals for dept 257 - Assessor		423,865	432,200	2,400	434,969	456,600	21,631	4.97	453,000	453,000	
Dept 265 - Building Maintenance											
101-265-702.000	Salaries & Wages	118,710	126,299	417,825	127,257	75,725	(51,532)	(40.49)	75,725	140,725	65,000
ADDITIONAL ONE (1) FULL-TIME JANITORIAL EMPLOYEE UNDER DPW											
101-265-702.004	Overtime Wages	14,070	32,485	75,152	17,813	20,000	2,187	12.28	20,000	20,000	
101-265-702.008	COVID 19 SALARIES	1,282	8,000								
101-265-707.003	CELL PHONE STIPEND	650	620	3,350	600	780	180	30.00	780	780	
101-265-715.000	F.I.C.A. - City Contribution	10,706	12,646	11,136	8,452	5,794	(2,658)	(31.45)	5,794	5,794	
101-265-716.000	MEDICAL INSURANCE	7,842	8,271	5,896	9,983	16,485	6,502	65.13	16,485	16,485	
101-265-716.011	Optical & Hearing Insurance					14	14		14	14	
101-265-717.000	Life Insurance	(55)	46	158	936	1,300	364	38.89	1,300	1,300	
101-265-718.500	MERS EMPLOYER CONTRIBUTIONS	3,437	3,884	5,345	1,178	2,949	1,771	150.34	2,949	2,949	
101-265-719.000	Workers Compensation Insurance	10,564	11,025	2,934	4,752	1,400	(3,352)	(70.54)	1,400	1,400	
101-265-719.001	Dental Insurance	879	709	205	1,188	796	(392)	(33.00)	796	796	
101-265-721.010	Health Care Waiver			16,253							
101-265-723.001	Unemployment Compensation			29,096							
101-265-725.000	Sick and Vacation Contribution	(4,124)	5,406			709	709		709	709	
101-265-727.000	Office Supplies			40	500	500			500	500	
101-265-731.003	COMPUTER EQUIPMENT		268		2,000	2,000			2,000	2,000	
101-265-743.000	Uniforms				3,120	3,120			3,120	3,120	
101-265-746.001	Personal Protective Wear	708	1,020	1,178	1,800	3,125	1,325	73.61	3,125	3,125	
101-265-749.001	Motor Fuel, Oil & Lubricants	5,750	4,021	2,320	5,000	10,000	5,000	100.00	10,000	10,000	
101-265-749.002	Tools & Supplies	4,609	5,005	4,602	6,000	7,000	1,000	16.67	7,000	7,000	
101-265-749.005	Equipment Maintenance Supplies	305	1,193	745	1,150	1,200	50	4.35	1,200	1,200	
101-265-776.001	Janitorial Supplies	4,944	6,259	7,641	10,000	15,000	5,000	50.00	15,000	15,000	
101-265-776.002	Building Maintenance Supplies	3,736	7,826	6,482	8,000	8,000			8,000	8,000	
101-265-779.004	SNOW REMOV SUPPLIES		668	722	1,000	2,000	1,000	100.00	2,000	2,000	
101-265-809.001	COVID 19 EXPENDITURES	21,644	150	90	500	500			500	500	
101-265-810.000	Services - Inspection Fees	170									
101-265-818.000	Other Professional Services	250	1,396	16,332	23,000	50,000	27,000	117.39	50,000	50,000	
101-265-818.006	Contractual Mowing Services	6,706	6,216	3,885	9,000	9,000	(9,000)	(100.00)			
101-265-818.037	CONTRACTUAL JANITORIAL SERVICES				2,000		(2,000)	(100.00)			
101-265-818.049	Prof Tech License Fee Reimbur	90	90		100	200	100	100.00	200	200	
101-265-818.236	PROF. SERVICE - TREE SERVICES		1,400		2,500	3,000	500	20.00	3,000	3,000	
101-265-818.245	PROF. SERV - SNOW REMOVAL	16,788	17,782	2,564	12,500		(12,500)	(100.00)			
101-265-851.000	SERVICES - COMMUNICATIONS-TELEPHONI	921	926	740							
101-265-852.010	SERVICES - CABLE TV/INTERNET	189	25								
101-265-914.000	Insurance Property Coverage	17,786	17,005	34,752	34,748	36,000	1,252	3.60	36,000	36,000	
101-265-921.000	Utilities Electricity	39,857	40,896	30,875	42,436	45,000	2,564	6.04	45,000	45,000	
101-265-922.000	Utilities Water & Sewer	24,507	20,735	17,447	28,508	30,000	1,492	5.23	30,000	30,000	
101-265-923.000	Utilities Gas Heat	23,226	29,181	24,126	24,150	28,000	3,850	15.94	28,000	28,000	
101-265-931.001	Services - Building Maintenance	3,422	14,796	22,990	35,000	40,000	5,000	14.29	40,000	40,000	
101-265-931.002	Services - Ground Maintenance	4,650	5,000	700	5,000	5,000			5,000	5,000	
101-265-931.003	Services - Building Equip Maint	7,965	4,319	5,533	12,000	20,000	8,000	66.67	20,000	20,000	
101-265-932.000	Equipment Maintenance					10,000	10,000		10,000	10,000	
101-265-932.008	Services - Maintenance-Fire Exting	476	532			2,000	2,000		2,000	2,000	
101-265-943.000	Services - Equip Rentl City-Owned					20,000	20,000		20,000	20,000	
101-265-957.002	Training Expense					24,000	24,000		24,000	24,000	
Totals for dept 265 - Building Maintenance		352,660	396,100	751,114	442,171	491,597	49,426	11.18	491,597	556,597	65,000
Dept 266 - ATTORNEY											
101-266-702.000	Salaries & Wages					110,000	110,000		110,000	110,000	
101-266-715.000	F.I.C.A. - City Contribution					8,415	8,415		8,415	8,415	
101-266-716.000	MEDICAL INSURANCE					20,000	20,000		20,000	20,000	
101-266-716.011	Optical & Hearing Insurance					30	30		30	30	
101-266-717.000	Life Insurance					220	220		220	220	
101-266-718.500	MERS EMPLOYER CONTRIBUTIONS					7,700	7,700		7,700	7,700	
101-266-719.000	Workers Compensation Insurance					1,100	1,100		1,100	1,100	
101-266-719.001	Dental Insurance					1,500	1,500		1,500	1,500	
101-266-725.000	Sick and Vacation Contribution					2,200	2,200		2,200	2,200	
101-266-727.000	Office Supplies					2,000	2,000		2,000	2,000	
101-266-728.000	Postage					500	500		500	500	
101-266-804.000	Legal Services	65,250	36,034								
101-266-804.018	LEGAL SERVICES	196,762	160,216	134,525	160,000	700,000	540,000	337.50	700,000	700,000	
101-266-804.021	LEGAL SERVICES PROSECUTIONS	362,126	360,270	244,305	250,000	325,000	75,000	30.00	325,000	325,000	
101-266-804.022	LEGAL SERVICES MTT	42,771	68,319	96,380	175,000	50,000	(125,000)	(71.43)	50,000	50,000	
101-266-804.023	LEGAL SERVICES CODE ENF	12,627	22,980	2,025	70,000	25,000	(45,000)	(64.29)	25,000	25,000	
101-266-804.024	LEGAL SERVICES LAWSUITS	23,235	9,997	330	20,000	20,000			20,000	20,000	
101-266-804.025	LEGAL SERVICES MEDICAL MARIJUANA	23,070	30,705	13,545	50,000	100,000	50,000	100.00	100,000	100,000	
101-266-809.001	COVID 19 EXPENDITURES	4,455									
101-266-818.000	Other Professional Services	110,900	46,254								
101-266-942.000	Services - Equipment Rentl Non-Cit	4	4	2							





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<b>APPROPRIATIONS</b>											
Dept 447 - Engineering											
101-447-901.000	Printing and Bindery Service				500	500			500	500	
101-447-914.000	Insurance - Property Coverage	6,813	6,798	18,048	18,053	20,000	1,947	10.78	20,000	20,000	
101-447-943.000	Services - Equip Rentr City-Owned					80,000	80,000		80,000	80,000	
101-447-955.100	MDEQ PERMIT FEES					5,000			5,000	5,000	
101-447-957.002	Training Expense	5,000	5,000	5,000	5,000						
101-447-977.008	Special Equipment	60	80	2,462	32,000	40,000	8,000	25.00	40,000	40,000	
	Totals for dept 447 - Engineering	11,672	12,400	16,300	15,000	15,000			15,000	15,000	
	Totals for dept 447 - Engineering	1,094,409	1,063,302	792,404	1,451,420	1,669,429	218,009	15.02	1,669,429	1,669,429	
Dept 448 - Street Lighting											
101-448-702.000	Salaries & Wages	52,655	36,811	864	37,459		(37,459)	(100.00)			
101-448-702.004	Overtime Wages	10,740	8,350	95	6,091		(6,091)	(100.00)			
101-448-707.003	CELL PHONE STIPEND	195	183	12	240		(240)	(100.00)			
101-448-715.000	F.I.C.A. - City Contribution	4,941	3,565	77	3,332		(3,332)	(100.00)			
101-448-716.000	MEDICAL INSURANCE	2,097	1,256	29	1,257		(1,257)	(100.00)			
101-448-717.000	Life Insurance	191	168	4	182		(182)	(100.00)			
101-448-718.500	MERS EMPLOYER CONTRIBUTIONS	1,063	401	8	325		(325)	(100.00)			
101-448-719.000	Workers Compensation Insurance	1,381	1,928	45	2,600		(2,600)	(100.00)			
101-448-719.001	Dental Insurance	121	92	2	98		(98)	(100.00)			
101-448-721.010	Health Care Waiver	1,756		46	1,992		(1,992)	(100.00)			
101-448-725.000	Sick and Vacation Contribution	2,370	(2,373)								
101-448-924.001	Utilities street lighting	942,755	952,932	893,943	1,000,000	1,000,000			1,000,000	1,000,000	
	Totals for dept 448 - Street Lighting	1,020,265	1,005,038	895,125	1,053,576	1,000,000	(53,576)	(5.09)	1,000,000	1,000,000	
Dept 458 - PUBLIC WORKS OPERATIONS											
101-458-702.000	Salaries & Wages	120,851	103,746	208,479	296,799	339,392	42,593	14.35	339,392	339,392	
101-458-702.004	Overtime Wages	8,303	19,013	30,265	26,714	30,000	3,286	12.30	30,000	30,000	
101-458-702.008	COVID 19 SALARIES	109	5,067								
101-458-707.003	CELL PHONE STIPEND	745	753	1,352	2,010	4,800	2,790	138.81	4,800	4,800	
101-458-715.000	F.I.C.A. - City Contribution	10,201	10,039	12,537	22,993	25,964	2,971	12.92	25,964	25,964	
101-458-716.000	MEDICAL INSURANCE	4,236	1,741	6,632	37,608	37,680	72	0.19	37,680	37,680	
101-458-716.011	Optical & Hearing Insurance					58	58		58	58	
101-458-717.000	Life Insurance	161	263	72	1,872	5,383	3,511	187.55	5,383	5,383	
101-458-718.500	MERS EMPLOYER CONTRIBUTIONS	7,211	3,140	4,129	8,958	13,853	4,895	54.64	13,853	13,853	
101-458-719.000	Workers Compensation Insurance	4,755	3,565	4,074	9,504	5,800	(3,704)	(38.97)	5,800	5,800	
101-458-719.001	Dental Insurance	126	139	625	2,376	3,295	919	38.68	3,295	3,295	
101-458-721.010	Health Care Waiver	1,454	3,682	11,453	11,051	18,106	7,055	63.84	18,106	18,106	
101-458-723.000	Unemployment Compensation			7,280							
101-458-725.000	Sick and Vacation Contribution	2,203	(743)			3,330	3,330		3,330	3,330	
101-458-727.000	Office Supplies	1,612	1,452	2,322	3,000	3,000			3,000	3,000	
101-458-728.000	Postage	39	44		250	150	(100)	(40.00)	150	150	
101-458-731.003	COMPUTER EQUIPMENT	20,022	9,955	19,791	50,000	40,000	(10,000)	(20.00)	40,000	40,000	
101-458-743.000	Uniforms					10,000	10,000		10,000	10,000	
101-458-745.003	CITY EVENTS		5,571	5,241	10,000	20,000	10,000	100.00	20,000	20,000	
101-458-746.001	Personal Protective Wear	2,699	4,062	9,469	20,000	15,000	(5,000)	(25.00)	15,000	15,000	
101-458-749.001	Motor Fuel, Oil & Lubricants	2,660	8,410	14,751	10,000	15,000	5,000	50.00	15,000	15,000	
101-458-749.005	Equipment Maintenance Supplies	90,713	81,845	78,115	90,050	150,000	59,950	66.57	150,000	150,000	
101-458-809.001	COVID 19 EXPENDITURES	1,622	3,675	1,656	2,000	2,000			2,000	2,000	
101-458-818.000	Other Professional Services	5,551	6,024	7,847	10,000	20,000	10,000	100.00	20,000	20,000	
101-458-818.005	Equipment Towing Charges	595	830	918	1,500	2,500	1,000	66.67	2,500	2,500	
101-458-818.080	PROF SERV - BSGA	1,476	1,524		1,560	1,560					
	REALLOCATED TO FUND 101 DEPARTMENT 228 INFORMATION TECHNOLOGY										
101-458-819.000	Contractual Temp/PT Labor			5,719	9,950	10,000	50	0.50			
	REALLOCATED TO FUND 101 DEPARTMENT 270 PERSONNEL SERVICES										
101-458-851.000	SERVICES - COMMUNICATIONS-TELEPHO	1,533	1,323	334							
101-458-852.010	SERVICES - CABLE TV/INTERNET	3,568	2,785	2,813							
101-458-914.000	Insurance Property Coverage	46,280	47,532	101,160	101,155	102,000	845	0.84	102,000	102,000	
101-458-921.000	Utilities Electricity	5,690	3,803	5,096	4,956	5,000	44	0.89	5,000	5,000	
101-458-922.000	Utilities Water & Sewer	1,832	1,896	1,510	2,500	2,500			2,500	2,500	
101-458-923.000	Utilities Gas Heat	3,740	5,616	8,595	5,300	5,500	200	3.77	5,500	5,500	
101-458-931.001	Services - Building Maintenance	478	856								
101-458-932.004	Services - Maintenance-Vehicles	50,079	59,500	62,953	100,010	150,000	49,990	49.99	150,000	150,000	
101-458-941.000	Services - Building & Land Rental	70,000	70,000	70,000	80,000	80,000			80,000	80,000	
101-458-942.000	Services - Equipment Rentr Non-Cit	4	4	2							
101-458-942.001	Copier Lease	1,214	1,619								
101-458-942.002	COPIER SUPPLIES	541	914								
101-458-957.002	Training Expense	2,000	2,050	2,250	39,800	40,000	200	0.50	40,000	40,000	
	Totals for dept 458 - PUBLIC WORKS OPERATIONS	474,303	471,695	687,440	961,916	1,161,871	199,955	20.79	1,150,311	1,150,311	
Dept 478 - Winter Maintenance											
101-478-702.000	Salaries & Wages	13,787	5,815		44,561	29,400	(15,161)	(34.02)	29,400	29,400	
101-478-702.004	Overtime Wages	1,542	433		89	5,000	4,911	5,517.98	5,000	5,000	
101-478-715.000	F.I.C.A. - City Contribution	1,161	472		3,416		(3,416)	(100.00)			
	Totals for dept 478 - Winter Maintenance	16,490	6,720		48,066	34,400	(13,666)	(28.43)	34,400	34,400	

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<b>APPROPRIATIONS</b>											
<b>Dept 690 - REDEVELOPMENT AND HOUSING</b>											
101-690-702.000	Salaries & Wages	126,686	106,155	150,464	295,841	323,096	27,255	9.21	323,096	323,096	
101-690-702.004	Overtime Wages	9,564	972	1,040	750	1,000	250	33.33	1,000	1,000	
101-690-702.008	COVID 19 SALARIES		3,684								
101-690-707.003	CELL PHONE STIPEND				600	3,000	2,400	400.00	3,000	3,000	
101-690-715.000	F.I.C.A. - City Contribution	11,157	8,878	4,560	21,675	24,792	3,117	14.38	24,792	24,792	
101-690-716.000	MEDICAL INSURANCE			1,401	15,276	29,438	14,162	92.71	29,438	29,438	
101-690-716.011	Optical & Hearing Insurance					45	45		45	45	
101-690-717.000	Life Insurance					4,176	4,176		4,176	4,176	
101-690-718.500	MERS EMPLOYER CONTRIBUTIONS	978	2,479	1,417	10,896	13,228	2,332	21.40	13,228	13,228	
101-690-719.000	Workers Compensation Insurance	419	343	134	360	4,500	4,140	1,150.00	4,500	4,500	
101-690-719.001	Dental Insurance	229	168	113	456	2,556	2,100	460.53	2,556	2,556	
101-690-721.010	Health Care Waiver	12,275	7,650	3,984	5,844	6,216	372	6.37	6,216	6,216	
101-690-723.001	Unemployment Compensation			7,655							
101-690-725.000	Sick and Vacation Contribution	503	(1,086)			3,170	3,170		3,170	3,170	
101-690-727.000	Office Supplies		303	(102)	1,000	1,500	500	50.00	1,500	1,500	
101-690-728.000	Postage		2			1,500	1,500		1,500	1,500	
101-690-730.000	Publications & Maps					2,000	2,000		2,000	2,000	
101-690-731.001	COMPUTER SUPPLIES					500	500		500	500	
101-690-731.003	COMPUTER EQUIPMENT			4,425	6,500	2,000	(4,500)	(69.23)	2,000	2,000	
101-690-731.003-CEN-25	COMPUTER EQUIPMENT	6,072									
101-690-731.003-CEN-65	COMPUTER EQUIPMENT	3,523									
101-690-804.016	LEGAL SERVICES-IRON MOUNTAIN	3,721	4,466	4,521	10,000		(10,000)	(100.00)			
101-690-807.000	Services - Membership Dues				1,820	12,905	11,085	609.07	12,905	12,905	
101-690-816.003	Services - Demolition		23,195	(275)	125		(125)	(100.00)			
101-690-816.009	PROFESSIONAL SERV. - CENSUS	5,470									
101-690-816.010	BLIGHT COURT	11,896									
101-690-818.000	Other Professional Services	18,270	104,880	37,477	44,375	100,000	55,625	125.35	100,000	200,000	100,000
\$50,000 FOR INCENTIVES/SPLIT TAX RATE STUDY ADDITIONAL \$100,000 ADDED TO HOUSING STUDY - NEW TOTAL \$150,000											
101-690-818.000-COUNTY	Other Professional Services	75,095									
101-690-818.013	CENSUS EXPENDITURES	39,168	1,197	1,120							
101-690-818.017	PROF SERVICES -KABOOM GRANT EXPEI		7,625								
101-690-818.035	PARKING MANAGEMENT					50,000	50,000		50,000	50,000	
101-690-851.000	SERVICES - COMMUNICATIONS-TELEPHO	329	265	67							
101-690-852.010	SERVICES - CABLE TV/INTERNET	754	210								
101-690-861.004	Services - Travel-Mileage					4,000	4,000		4,000	4,000	
101-690-901.000	Printing and Bindery Service	97				800	800		800	800	
101-690-902.000	Advertising	1,750	1,069								
101-690-914.000	Insurance Property Coverage	16,352	16,315	6,024	6,018	20,000	13,982	232.34	20,000	20,000	
101-690-942.000	Services - Equipment Rentl Non-Ci	39	39	19	50	100	50	100.00	100	100	
101-690-942.002	COPIER SUPPLIES		1,404		500		(500)	(100.00)			
101-690-956.239	CONTRIBUTION TO TIFA 2	325,698	235,543								
101-690-956.240	CONTRIBUTION TO TIFA 3	228,952	1,637,378								
101-690-957.002	Training Expense	590		983	12,000	24,000	12,000	100.00	24,000	24,000	
101-690-971.000	Land Purchase			26,890	27,400		(27,400)	(100.00)			
101-690-977.005	Furniture & Fixtures					3,000	3,000		3,000	3,000	
<b>Totals for dept 690 - REDEVELOPMENT AND HOUSING</b>		<b>899,587</b>	<b>2,163,134</b>	<b>251,917</b>	<b>461,486</b>	<b>637,522</b>	<b>176,036</b>	<b>38.15</b>	<b>637,522</b>	<b>737,522</b>	<b>100,000</b>
<b>Dept 699 - GRANT MANAGEMENT AND PHILANTHROPY</b>											
101-699-702.000	Salaries & Wages			128,890	312,700	321,768	9,068	2.90	381,100	381,100	
REALLOCATED GRANT ACCOUNTANT FROM FUND 101 DEPARTMENT 206 FINANCE ADMINISTRATION											
101-699-707.003	CELL PHONE STIPEND			500					1,200	1,200	
101-699-715.000	F.I.C.A. - City Contribution			2,803	23,250	24,616	1,366	5.88	29,155	29,155	
101-699-716.000	MEDICAL INSURANCE			1,203	38,000	23,550	(14,450)	(38.03)	35,325	35,325	
101-699-716.011	Optical & Hearing Insurance					40	40		50	50	
101-699-717.000	Life Insurance					3,712	3,712		4,640	4,640	
101-699-718.500	MERS EMPLOYER CONTRIBUTIONS			3,616	15,500	13,134	(2,366)	(15.26)	15,244	15,244	
101-699-719.000	Workers Compensation Insurance			42		4,000	4,000		5,000	5,000	
101-699-719.001	Dental Insurance			92		2,272	2,272		2,840	2,840	
101-699-721.010	Health Care Waiver			6,461		14,976	14,976		14,976	14,976	
101-699-723.001	Unemployment Compensation			8,921							
101-699-725.000	Sick and Vacation Contribution					3,158	3,158		3,665	3,665	
101-699-727.000	Office Supplies			143	2,500	2,500			2,500	2,500	
101-699-731.001	COMPUTER SUPPLIES			448	5,000	3,000	(2,000)	(40.00)	3,000	3,000	
101-699-731.003	COMPUTER EQUIPMENT					3,000	3,000		3,000	3,000	
101-699-740.000	Operating Supplies		100	120	2,500	2,500			3,320	3,320	
101-699-745.003	CITY EVENTS					5,000	5,000		5,000	5,000	
101-699-808.000-MMHPRK	PARKS AND NEIGHBORHOOD PROJECTS				100,000	100,000			100,000	100,000	
101-699-818.000	Other Professional Services					50,000	50,000		50,000	300,000	250,000
\$250,000 ALLOCATED TO ASSIST WITH HOMELESS											
101-699-818.000-OCARPA	Other Professional Services				250,000	250,000			250,000	250,000	
101-699-818.017-KABOOM	PROF SERVICES -KABOOM GRANT EXPEI			6,425	48,875	43,250	(5,625)	(11.51)			
101-699-901.000	Printing and Bindery Service					2,500	2,500		2,500	2,500	



BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 101 General Fund  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
<b>APPROPRIATIONS</b>											
Dept 733 - CODE ENFORCEMENT											
101-733-957.002	Training Expense		1,215								
Totals for dept 733 - CODE ENFORCEMENT		492,817	458,404	4,172					70,000	170,000	100,000
Dept 751 - PARKS AND RECREATION											
101-751-702.000	Salaries & Wages				95,000		(95,000)	(100.00)			
101-751-715.000	F.I.C.A. - City Contribution				7,268		(7,268)	(100.00)			
101-751-716.000	MEDICAL INSURANCE				14,000		(14,000)	(100.00)			
101-751-718.500	MERS EMPLOYER CONTRIBUTIONS				4,750		(4,750)	(100.00)			
101-751-719.000	Workers Compensation Insurance				350		(350)	(100.00)			
101-751-818.000	Other Professional Services		120,000								
Totals for dept 751 - PARKS AND RECREATION			120,000		121,368		(121,368)	(100.00)			
Dept 774 - CITY EVENTS											
101-774-745.002	CITY EVENTS - DREAM CRUISE	23,000	7,881	(50)							
101-774-745.003	CITY EVENTS	30,226	91,644	80,369	70,000		(70,000)	(100.00)			
Totals for dept 774 - CITY EVENTS		53,226	99,525	80,319	70,000		(70,000)	(100.00)			
Dept 818 - PARKS GROUNDS MAINTENANCE											
101-818-702.000	Salaries & Wages			75,836	349,290	598,488	249,198	71.34	598,488	598,488	
101-818-702.004	Overtime Wages			10,984	26,714	30,000	3,286	12.30	30,000	30,000	
101-818-707.003	CELL PHONE STIPEND			548	2,010	5,190	3,180	158.21	5,190	5,190	
101-818-715.000	F.I.C.A. - City Contribution			6,020	22,993	45,785	22,792	99.13	45,785	45,785	
101-818-716.000	MEDICAL INSURANCE			7,193	37,608	69,473	31,865	84.73	69,473	69,473	
101-818-716.011	Optical & Hearing Insurance					85	85		85	85	
101-818-717.000	Life Insurance			127	1,872	7,888	6,016	321.37	7,888	7,888	
101-818-718.500	MERS EMPLOYER CONTRIBUTIONS			1,866	8,578	21,838	13,260	154.58	21,838	21,838	
101-818-719.000	Workers Compensation Insurance			4,613	9,504	8,500	(1,004)	(10.56)	8,500	8,500	
101-818-719.001	Dental Insurance			472	2,376	4,828	2,452	103.20	4,828	4,828	
101-818-721.010	Health Care Waiver			3,451	11,051	18,106	7,055	63.84	18,106	18,106	
101-818-723.001	Unemployment Compensation			1,171							
101-818-725.000	Sick and Vacation Contribution	(1,411)	4,157			5,250	5,250		5,250	5,250	
101-818-731.003	COMPUTER EQUIPMENT			1,204	2,000		(2,000)	(100.00)			
101-818-743.000	Uniforms					3,650	3,650		3,650	3,650	
101-818-745.012	Recreation Supplies - Parks	1,028	1,958	2,285	68,000	100,000	32,000	47.06	100,000	100,000	
101-818-746.001	Personal Protective Wear	1,045	1,340	87	2,000	4,750	2,750	137.50	4,750	4,750	
101-818-749.001	Motor Fuel, Oil & Lubricants				10,000	15,000	5,000	50.00	15,000	15,000	
101-818-749.002	Tools & Supplies	8,689	5,770	3,685	7,500	10,000	2,500	33.33	10,000	10,000	
101-818-749.005	Equipment Maintenance Supplies		135	1,111	2,000	5,000	3,000	150.00	5,000	5,000	
101-818-776.001	Janitorial Supplies	50				2,000	2,000		2,000	2,000	
101-818-776.002	Building Maintenance Supplies	60	1,120		10,000	20,000	10,000	100.00	20,000	20,000	
101-818-779.001	Sand & Gravel		615	4,238	5,000	10,000	5,000	100.00	10,000	10,000	
101-818-779.004	SNOW REMOV SUPPLIES			364	6,000	6,000			6,000	6,000	
101-818-780.001	Forestry Supplies		25	500	500	1,000	500	100.00	1,000	1,000	
101-818-780.005	Grounds Maintenance Supplies	264	223	237	250	100,000	99,750	39,900.00	100,000	100,000	
101-818-808.000	PARKS AND NEIGHBORHOOD PROJECTS	46,997	1,547	3,461	50,000	50,000			50,000	50,000	
101-818-818.000	Other Professional Services	23,921	9,115	12,183	31,000	35,000	4,000	12.90	35,000	35,000	
101-818-818.000-MIHLTH	Other Professional Services					150,000	150,000		150,000	150,000	
101-818-818.006	Contractual Mowing Services	363,696	342,840	213,356	350,000						
101-818-818.236	PROF. SERVICE - TREE SERVICES	103,239	40,495	16,210	100,000	100,000			100,000	100,000	
101-818-822.000	Services-Collecte Waste Disposal					2,500	2,500		2,500	2,500	
101-818-851.000	SERVICES - COMMUNICATIONS-TELEPHON										
101-818-914.000	Insurance Property Coverage	7,651	7,246	972	7,571	12,000	4,429	58.50	12,000	12,000	
101-818-921.000	Utilities Electricity	2,141	2,080	1,506	3,650	7,000	3,350	91.78	7,000	7,000	
101-818-922.000	Utilities Water & Sewer	10,165	8,281	6,367	10,500	10,500			10,500	10,500	
101-818-931.000	Services - Buildings and Grounds	250	1,150	772	2,500	2,500			2,500	2,500	
101-818-931.002	Services - Ground Maintenance	1,350	150		2,500	2,500			2,500	2,500	
101-818-931.005	SERVICES-LINEAR PARK MAINTENANCE				5,000	5,000			5,000	5,000	
101-818-932.004	Services - Maintenance-Vehicles					20,000	20,000		20,000	20,000	
101-818-942.000	Services - Equipment Rentl Non-Cit	13,259	14,543	6,240	15,000	15,000			15,000	15,000	
101-818-943.000	Services - Equip Rentl City-Owned					100,000	100,000		100,000	100,000	
101-818-957.002	Training Expense				1,280	4,000	4,000		4,000	4,000	
Totals for dept 818 - PARKS GROUNDS MAINTENANCE		582,479	442,790	390,995	1,166,967	1,608,831	441,864	37.86	1,608,831	1,608,831	
Dept 861 - Retiree Fringes											
101-861-718.002	P4F Pension - City Contribution	2,248,844	2,496,606	3,709,236	3,819,003	4,000,000	180,997	4.74	4,000,000	4,000,000	
101-861-718.007	GRS VERA - City Contribution	182,051									
Totals for dept 861 - Retiree Fringes		2,430,895	2,496,606	3,709,236	3,819,003	4,000,000	180,997	4.74	4,000,000	4,000,000	
Dept 870 - UNEMPLOYMENT COMPENSATION											
101-870-723.001	Unemployment Compensation	14,872	52,455	14,044	50,000	50,000			50,000	50,000	
Totals for dept 870 - UNEMPLOYMENT COMPENSATION		14,872	52,455	14,044	50,000	50,000			50,000	50,000	
Dept 925 - Debt Service											
101-925-992.084	DEBT SERVICE - OTTAWA_PHOENIX CEM.		294,233	106,868	663,700	703,935	40,235	6.06	703,935	703,935	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 101 General Fund  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
APPROPRIATIONS											
Dept 925 - Debt Service											
LAST PAYMENT 01/04/2028- PRINCIPAL OUTSTANDING \$4,972,468 - ORIGINAL ISSUE AMOUNT \$5,600,000											
101-925-995.084	INTEREST EXPENSE OTTAWA_PHOENIX	443,865	863,848	314,777	274,543	(40,234)	(12.78)	274,543	274,543		
Totals for dept 925 - Debt Service		738,098	970,716	978,477	978,478	1		978,478	978,478		
Dept 966 - Transfers To / From Other Funds											
101-966-999.209	TRANSFER OUT TO FUND 209		616,803	616,803	616,803			616,803	616,803		
101-966-999.239	TRANSFER OUT TO FUND 239		173,686	173,686	155,043	(18,643)	(10.73)	155,043	155,043		
101-966-999.240	TRANSFER OUT TO FUND 240		536,081	536,081	195,811	(340,270)	(63.47)	195,811	195,811		
101-966-999.276	TRANSFER OUT TO FUND 276	1,241,683	1,872,667	2,300,000	2,765,873	465,873	20.26	2,765,873	2,838,080	72,207	
101-966-999.445	TRANSFER OUT TO FUND 445			340,739		(340,739)	(100.00)				
Totals for dept 966 - Transfers To / From Other Funds		1,241,683	1,872,667	3,626,570	3,967,309	3,733,530	(233,779)	(5.89)	3,733,530	3,805,737	72,207
TOTAL APPROPRIATIONS		37,221,309	41,769,234	33,753,862	49,044,600	53,903,806	4,859,206	9.91	54,055,093	54,862,300	807,207
NET OF REVENUES/APPROPRIATIONS - FUND 101		6,144,799	1,353,159	20,555,349	5,357,718	(3,055,078)	(8,412,796)	(157.02)	(2,611,777)	(3,418,984)	(807,207)

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 202 MAJOR STREETS  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
<b>ESTIMATED REVENUES</b>											
Dept 000											
202-000-539.000	State grants	3,211,187									
202-000-539.001	STATE GRANT PA-252 ROADS		129,110								
202-000-577.000	State gas & weight	5,919,720	6,371,844	4,995,169	6,263,332	7,024,958	761,626	12.16	7,024,958	7,024,958	
202-000-665.001	Investments Income	5,290	(8,800)	30,781		28,798	28,798		28,798	28,798	
202-000-686.000	REIMBURSEMENTS	193,436	472,206	623,968							
Totals for dept 000 -		9,329,633	6,964,360	5,649,918	6,263,332	7,053,756	790,424	12.62	7,053,756	7,053,756	
<b>TOTAL ESTIMATED REVENUES</b>		9,329,633	6,964,360	5,649,918	6,263,332	7,053,756	790,424	12.62	7,053,756	7,053,756	
<b>APPROPRIATIONS</b>											
Dept 443 - NONMOTORIZED											
202-443-816.000	Services - Contracted Construction		487,173		50,000	100,000	50,000	100.00	50,000	50,000	
Totals for dept 443 - NONMOTORIZED			487,173		50,000	100,000	50,000	100.00	50,000	50,000	
Dept 458 - PUBLIC WORKS OPERATIONS											
202-458-962.022	101 Admin Allocation-To Other Funct	192,286	297,801	298,992	299,000	705,375	406,375	135.91	705,375	705,375	
202-458-967.010	10% CITY WIDE COST ALLOCATION PLAN DWP SUPPORT SERVICES	96,030	96,030	96,024	96,030	96,024	(6)	(0.01)	96,024	96,024	
Totals for dept 458 - PUBLIC WORKS OPERATIONS		288,316	393,831	395,016	395,030	801,399	406,369	102.87	801,399	801,399	
Dept 463 - Rountine Maintenance Roads											
202-463-702.000	Salaries & Wages	160,919	163,822	52,270	190,617	259,739	69,122	36.26	259,739	259,739	
202-463-702.004	Overtime Wages	11,824	14,223	6,573	16,317	19,000	2,683	16.44	19,000	19,000	
202-463-702.008	COVID 19 SALARIES		6,000								
202-463-707.003	CELL PHONE STIPEND	1,034	1,047	318	1,440	3,600	2,160	150.00	3,600	3,600	
202-463-715.000	F.I.C.A. - City Contribution	13,941	14,774	4,651	15,991	19,870	3,879	24.26	19,870	19,870	
202-463-716.000	MEDICAL INSURANCE	1,051	1,515	4,963	27,201	28,260	1,059	3.89	28,260	28,260	
202-463-717.000	Life Insurance	191	169	55	1,346	4,037	2,691	199.93	4,037	4,037	
202-463-718.500	MERS EMPLOYER CONTRIBUTIONS	5,939	6,016	1,325	5,728	10,390	4,662	81.39	10,390	10,390	
202-463-719.000	Workers Compensation Insurance	11,354	7,616	3,399	6,831	1,350	(5,481)	(80.24)	1,350	1,350	
202-463-719.001	Dental Insurance	1,018	1,002	360	1,708	2,471	763	44.67	2,471	2,471	
202-463-721.010	Health Care Waiver	10,433	10,925	2,528	8,288	13,580	5,292	63.85	13,580	13,580	
202-463-725.000	Sick and Vacation Contribution	968	(832)		2,498	2,498			2,498	2,498	
202-463-749.001	Motor Fuel, Oil & Lubricants	1,113	4,116	13,470	24,900	20,000	(4,900)	(19.68)	20,000	20,000	
202-463-749.002	Tools & Supplies			3,525	10,000	20,000	10,000	100.00	10,000	10,000	
202-463-777.005	STREET LIGHT PARTS & SUPPLIES	43,337	82,195	35,982	50,000	100,000	50,000	100.00	90,000	90,000	
202-463-779.003	SURFACE MAINTENANCE - ASPHALT			51,813	100,000	140,000	40,000	40.00	140,000	140,000	
202-463-779.005	Surface Maint. - Temporary Asphalt	8,375	120,045								
202-463-779.006	Surface Maint. - Permanent Asphalt	14,143	23,768								
202-463-779.008	Pavement Markings	1,950	75,671	10,925	15,000	145,000	130,000	866.67	145,000	145,000	
202-463-779.009	Other Road Maintenance Supplies	423	4,293	714	1,000	5,000	4,000	400.00	5,000	5,000	
202-463-806.000	Engineering Services	779,622	1,087,405	1,237,832	1,500,000	500,000	(1,000,000)	(66.67)	1,560,000	1,560,000	
202-463-806.001	STORMWATER SERVICES	489,771	421,858	279,406	400,000	500,000	25.00	300,000	300,000	300,000	
202-463-816.000	Services - Contracted Construction		27,835	57,713	100,000	500,000	400,000	400.00	300,000	300,000	
202-463-818.000	Other Professional Services	3,437	2,700	2,228	3,000	5,000	2,000	66.67	5,000	5,000	
202-463-818.006	Contractual Mowing Services	108,772	108,538	68,229	100,000	(100,000)	(100.00)	(100.00)			
202-463-818.230	PROF. SERV - STREETLIGHT REPAIR	132,536	208,814	142,238	150,000	200,000	50,000	33.33	150,000	150,000	
202-463-818.236	PROF. SERVICE - TREE SERVICES		1,950	25,813	30,000	50,000	20,000	66.67	50,000	50,000	
202-463-818.257	PROF SERV - GUARDRAILS					40,000	40,000	20.00	20,000	20,000	
202-463-818.260	OTHER PROF. SERV. - STREET PATCHI	265,153	144,115	64,273	120,000	200,000	80,000	66.67	180,000	180,000	
202-463-822.000	Services-Collected Waste Disposal		25	1,410	5,000	21,000	16,000	320.00	21,000	21,000	
202-463-942.000	Services - Equipment Rentl Non-Cit	18,950	54,100	11,152	13,000	15,000	2,000	15.38	10,000	10,000	
202-463-943.000	Services - Equip Rentl City-Owned	108,080	88,877	34,495	200,000	250,000	50,000	25.00	150,000	150,000	
202-463-974.074	ROAD CONSTRUCTION	1,090,368	1,138,234	2,441,614	4,100,000	2,000,000	(2,100,000)	(51.22)	3,900,000	3,900,000	
202-463-974.074-BLDWIN	ROAD CONSTRUCTION	59,056	14,041								
202-463-974.074-CENTER	ROAD CONSTRUCTION	2,763,852	230,833								
202-463-974.074-MILL S	ROAD CONSTRUCTION			103,425							
202-463-974.074-MLKSIG	ROAD CONSTRUCTION	30,934	14,565								
202-463-974.074-UNI DR	ROAD CONSTRUCTION	79,662									
202-463-974.074-WALTON	ROAD CONSTRUCTION	143,920	374,501								
202-463-977.002	VEHICLES			97,542	100,000	500,000	400,000	400.00	500,000	500,000	
Totals for dept 463 - Rountine Maintenance Roads		6,362,151	4,454,731	4,760,241	7,297,367	5,575,795	(1,721,572)	(23.59)	7,920,795	7,920,795	
Dept 478 - Winter Maintenance											
202-478-702.000	Salaries & Wages	59,016	51,622	30,942	127,078	173,159	46,081	36.26	173,159	173,159	
202-478-702.004	Overtime Wages	11,366	10,642	4,322	11,156	13,000	1,844	16.53	13,000	13,000	
202-478-707.003	CELL PHONE STIPEND	295	277	198	890	2,400	1,410	142.42	2,400	2,400	
202-478-715.000	F.I.C.A. - City Contribution	5,556	4,982	2,792	10,822	13,247	2,425	22.61	13,247	13,247	
202-478-716.000	MEDICAL INSURANCE	2,412	1,258	3,318	18,134	18,840	706	3.89	18,840	18,840	
202-478-717.000	Life Insurance	191	169	38	897	2,692	1,795	200.11	2,692	2,692	
202-478-718.500	MERS EMPLOYER CONTRIBUTIONS	1,063	562	791	3,769	6,927	3,158	83.79	6,927	6,927	
202-478-719.000	Workers Compensation Insurance	1,852	2,843	2,157	33,054	2,900	(30,154)	(91.23)	2,900	2,900	
202-478-719.001	Dental Insurance	121	92	227	1,139	1,648	509	44.69	1,648	1,648	
202-478-721.010	Health Care Waiver	2,661	3,050	1,587	5,526	9,053	3,527	63.83	9,053	9,053	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 202 MAJOR STREETS  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
<b>APPROPRIATIONS</b>											
Dept 478 - Winter Maintenance											
202-478-725.000	Sick and Vacation Contribution		(1,405)			1,665	1,665		1,665	1,665	
202-478-749.001	Motor Fuel, Oil & Lubricants	1,738		13,608	10,000	30,000	20,000	200.00	28,500	28,500	
202-478-779.004	SNOW REMOV SUPPLIES	194,480	197,889	234,109	235,000	270,000	35,000	14.89	260,000	260,000	
202-478-779.009	Other Road Maintenance Supplies			891		5,000	5,000		5,000	5,000	
202-478-818.245	PROF. SERV - SNOW REMOVAL	21,956	29,041								
202-478-943.000	Services - Equip Rentl City-Owned	112,281	133,952	10,679	150,000	150,000			50,000	50,000	
Totals for dept 478 - Winter Maintenance		414,988	434,974	305,659	607,565	700,531	92,966	15.30	589,031	589,031	
Dept 485 - TRAFFIC CONTROL											
202-485-702.000	Salaries & Wages	71,405	60,215	9,300	62,707	65,842	3,135	5.00			
202-485-702.004	Overtime Wages	11,401	10,688	440	8,456	8,879	423	5.00			
202-485-707.003	CELL PHONE STIPEND	295	277	18	360	378	18	5.00			
202-485-715.000	F.I.C.A. - City Contribution	7,024	5,620	746	5,444	5,716	272	5.00			
202-485-716.000	MEDICAL INSURANCE	4,363	2,982	1,182	3,117	3,273	156	5.00			
202-485-717.000	Life Insurance	191	169	4	182	191	9	4.95			
202-485-718.500	MERS EMPLOYER CONTRIBUTIONS	1,145	479	47	410	431	21	5.12			
202-485-719.000	Workers Compensation Insurance	2,047	3,750	547	1,086	1,140	54	4.97			
202-485-719.001	Dental Insurance	240	198	59	212	223	11	5.19			
202-485-721.010	Health Care Waiver	2,661	2,834	74	3,214	3,375	161	5.01			
202-485-725.000	Sick and Vacation Contribution	2,550	(2,065)								
202-485-777.001	Traffic Signals			73,410	95,000	175,000	80,000	84.21	150,000	150,000	
202-485-777.002	Traffic Signs			51	40,000	60,000	20,000	50.00	50,000	50,000	
202-485-818.000	Other Professional Services	175,749	138,814								
202-485-818.014	PROF. SERVICES- TRAFFIC CONTROL S	38,294	39,136	52,016	75,000	75,000			25,000	25,000	
202-485-818.220	PROF. SERV-CN RAILWAY	18,092	3,015	3,100	3,100	3,100			20,000	20,000	
202-485-924.003	Utilities traffic signals	68,151	68,553	60,282	70,000	75,000	5,000	7.14	75,000	75,000	
Totals for dept 485 - TRAFFIC CONTROL		403,608	334,665	201,276	368,288	477,548	109,260	29.67	320,000	320,000	
<b>TOTAL APPROPRIATIONS</b>		<b>7,469,063</b>	<b>6,105,374</b>	<b>5,662,192</b>	<b>8,718,250</b>	<b>7,655,273</b>	<b>(1,062,977)</b>	<b>(12.19)</b>	<b>9,681,225</b>	<b>9,681,225</b>	
<b>NET OF REVENUES/APPROPRIATIONS - FUND 202</b>		<b>1,860,570</b>	<b>858,986</b>	<b>(12,274)</b>	<b>(2,454,918)</b>	<b>(601,517)</b>	<b>1,853,401</b>	<b>(75.50)</b>	<b>(2,627,469)</b>	<b>(2,627,469)</b>	

BUDGET REPORT FOR CITY OF PONTIAC

Fund: 203 Local Streets

2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
<b>ESTIMATED REVENUES</b>											
Dept 000											
203-000-577.000	State gas & weight	1,801,412	1,934,303	1,517,061	2,087,777	2,132,569	44,792	2.15	2,132,569	2,132,569	
203-000-665.001	Investments Income	11,357	(7,846)	5,039		6,299	6,299		6,299	6,299	
203-000-671.000	MISCELLANEOUS REVENUE			156							
Totals for dept 000 -		1,812,769	1,926,457	1,522,256	2,087,777	2,138,868	51,091	2.45	2,138,868	2,138,868	
<b>TOTAL ESTIMATED REVENUES</b>		1,812,769	1,926,457	1,522,256	2,087,777	2,138,868	51,091	2.45	2,138,868	2,138,868	
<b>APPROPRIATIONS</b>											
Dept 443 - NONMOTORIZED											
203-443-816.000	Services - Contracted Constructio			127,200	120,000	200,000	80,000	66.67	150,000	150,000	
203-443-974.009	Sidewalks	111,509	221,209								
Totals for dept 443 - NONMOTORIZED		111,509	221,209	127,200	120,000	200,000	80,000	66.67	150,000	150,000	
Dept 458 - PUBLIC WORKS OPERATIONS											
203-458-962.022	101 Admin Allocation-To Other Func	91,414	145,149	142,992	143,000	213,886	70,886	49.57	213,886	213,886	
203-458-967.010	10% CITY WIDE COST ALLOCATION PLAN DPW SUPPORT SERVICES	34,343	34,343	34,992	35,000	34,992	(8)	(0.02)	34,992	34,992	
Totals for dept 458 - PUBLIC WORKS OPERATIONS		125,757	179,492	177,984	178,000	248,878	70,878	39.82	248,878	248,878	
Dept 463 - Rountine Maintenance Roads											
203-463-702.000	Salaries & Wages	67,128	53,003	46,843	187,171	259,739	72,568	38.77	259,739	259,739	
203-463-702.004	Overtime Wages	12,061	9,962	6,424	16,325	19,000	2,675	16.39	19,000	19,000	
203-463-702.008	COVID 19 SALARIES		1,359								
203-463-707.003	CELL PHONE STIPEND	295	415	315	1,440	3,600	2,160	150.00	3,600	3,600	
203-463-715.000	F.I.C.A. - City Contribution	6,237	5,103	4,215	16,202	19,870	3,668	22.64	19,870	19,870	
203-463-716.000	MEDICAL INSURANCE	2,412	2,064	5,039	27,202	28,260	1,058	3.89	28,260	28,260	
203-463-717.000	Life Insurance	191	169	55	1,346	4,037	2,691	199.93	4,037	4,037	
203-463-718.500	MERS EMPLOYER CONTRIBUTIONS	1,320	720	1,210	5,728	10,390	4,662	81.39	10,390	10,390	
203-463-719.000	Workers Compensation Insurance	2,529	2,539	3,192	6,831	4,350	(2,481)	(36.32)	4,350	4,350	
203-463-719.001	Dental Insurance	121	92	141	1,708	2,471	763	44.67	2,471	2,471	
203-463-721.010	Health Care Waiver	2,967	2,538	2,330	8,288	13,580	5,292	63.85	13,580	13,580	
203-463-725.000	Sick and Vacation Contribution	1,724	(832)			2,498	2,498		2,498	2,498	
203-463-749.001	Motor Fuel, Oil & Lubricants	42,344	21,203	14,608	15,000	20,000	5,000	33.33	20,000	20,000	
203-463-749.002	Tools & Supplies	9,372	7,417	4,900	10,000	20,000	10,000	100.00	10,000	10,000	
203-463-777.005	STREET LIGHT PARTS & SUPPLIES	6,053	6,006	3,047	10,000	10,000			10,000	10,000	
203-463-779.003	SURFACE MAINTENANCE - ASPHALT					100,000	100,000		75,000	75,000	
203-463-779.005	Surface Maint. - Temporary Asphalt	10,886	44,848	13,097	20,000			(100.00)			
203-463-779.006	Surface Maint. - Permanent Asphalt	20,131	18,283	19,750	30,000			(100.00)			
203-463-806.000	Engineering Services	260,712	245,760	98,396	100,000			(100.00)	50,000	50,000	
203-463-806.001	STORMWATER SERVICES	356,618	272,379	149,102	200,000			(100.00)	100,000	100,000	
203-463-806.002	ASSET MANAGEMENT			16,000		80,000	64,000	400.00	40,000	40,000	
203-463-816.000	Services - Contracted Constructio		36,287	77,493	150,000	300,000	150,000	100.00	150,000	150,000	
203-463-818.000	Other Professional Services	2,300	4,703	2,768	5,000	20,000	15,000	300.00	20,000	20,000	
203-463-818.006	Contractual Mowing Services	27,903	36,369	22,959	50,000			(100.00)			
203-463-818.230	PROF. SERV - STREETLIGHT REPAIR	22,550	35,667	12,012	5,000	20,000	15,000	300.00	10,000	10,000	
203-463-818.236	PROF. SERVICE - TREE SERVICES	1,500	38,023	71,655	75,000	100,000	25,000	33.33	100,000	100,000	
203-463-818.257	PROF SERV - GUARDRAILS			8,086	15,000	20,000	5,000	33.33	20,000	20,000	
203-463-818.260	OTHER PROF. SERV. - STREET PATCHIN	185,136	56,437	7,166	50,000	100,000	50,000	100.00	100,000	100,000	
203-463-822.000	Services-Collected Waste Disposal	36,303	37,067	14,480	25,000	30,000	5,000	20.00	30,000	30,000	
203-463-942.000	Services - Equipment Rentr Non-Cit	10,646	36,598	20,121	25,000	15,000	(10,000)	(40.00)	10,000	10,000	
203-463-943.000	Services - Equip Rentr City-Owned	167,210	128,888	102,669	150,000	200,000	50,000	33.33	150,000	150,000	
203-463-974.074	ROAD CONSTRUCTION	900,290	879,022	493,902	470,000			(100.00)	400,000	400,000	
Totals for dept 463 - Rountine Maintenance Roads		2,156,939	1,982,089	1,206,174	1,693,241	1,402,795	(290,446)	(17.15)	1,662,795	1,662,795	
Dept 478 - Winter Maintenance											
203-478-702.000	Salaries & Wages	53,192	41,025	30,836	127,078	173,159	46,081	36.26	173,159	173,159	
203-478-702.004	Overtime Wages	9,594	8,910	4,313	11,156	13,000	1,844	16.53	13,000	13,000	
203-478-702.008	COVID 19 SALARIES		1,996								
203-478-707.003	CELL PHONE STIPEND	295	345	195	990	2,400	1,410	142.42	2,400	2,400	
203-478-715.000	F.I.C.A. - City Contribution	4,996	4,178	2,782	10,822	13,247	2,425	22.41	13,247	13,247	
203-478-716.000	MEDICAL INSURANCE	2,412	1,258	3,318	18,134	18,840	706	3.89	18,840	18,840	
203-478-717.000	Life Insurance	191	169	38	897	2,692	1,795	200.11	2,692	2,692	
203-478-718.500	MERS EMPLOYER CONTRIBUTIONS	864	386	791	3,769	6,927	3,158	83.79	6,927	6,927	
203-478-719.000	Workers Compensation Insurance	2,081	2,539	2,147	4,554	2,900	(1,654)	(36.32)	2,900	2,900	
203-478-719.001	Dental Insurance	281	92	227	1,139	1,648	509	44.69	1,648	1,648	
203-478-721.010	Health Care Waiver	2,487	2,724	1,573	5,526	9,053	3,527	63.83	9,053	9,053	
203-478-725.000	Sick and Vacation Contribution	1,738	(1,405)			1,665	1,665		1,665	1,665	
203-478-749.001	Motor Fuel, Oil & Lubricants		32,176			20,000	20,000		20,000	20,000	
203-478-749.002	Tools & Supplies					10,000	10,000		5,000	5,000	
203-478-779.004	SNOW REMOV SUPPLIES	30,593	43,064	67,673	70,000	120,000	50,000	71.43	100,000	100,000	
203-478-818.245	PROF. SERV - SNOW REMOVAL	65,457	138,587	137							
203-478-943.000	Services - Equip Rentr City-Owned	49,828	54,232	4,737	50,000	75,000	25,000	50.00	50,000	50,000	
Totals for dept 478 - Winter Maintenance		224,009	330,276	118,767	304,065	470,531	166,466	54.75	420,531	420,531	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 203 Local Streets  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
APPROPRIATIONS											
Dept 485 - TRAFFIC CONTROL											
203-485-818.235	PROF. SERV - STREET SIGNS CONTRAC	54,179	65,448	60,368	100,000	150,000	50,000	50.00	150,000	150,000	
	Totals for dept 485 - TRAFFIC CONTROL	54,179	65,448	60,368	100,000	150,000	50,000	50.00	150,000	150,000	
TOTAL APPROPRIATIONS		2,672,393	2,778,514	1,690,493	2,395,306	2,472,204	76,898	3.21	2,632,204	2,632,204	
NET OF REVENUES/APPROPRIATIONS - FUND 203		(859,624)	(852,057)	(168,237)	(307,529)	(333,336)	(25,807)	8.39	(493,336)	(493,336)	



BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 208 YOUTH RECREATION MILLAGE  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
APPROPRIATIONS											
Dept 775 - YOUTH SPORTS											
208-775-702.000	Salaries & Wages	36,604	103,230	70,543	204,918		(204,918)	(100.00)			
208-775-702.004	Overtime Wages			162	10,000		(10,000)	(100.00)			
208-775-702.008	COVID 19 SALARIES		5,489								
208-775-715.000	F.I.C.A. - City Contribution	2,800	8,116	5,380	13,500		(13,500)	(100.00)			
208-775-716.000	MEDICAL INSURANCE			4,598	9,600		(9,600)	(100.00)			
208-775-718.500	MERS EMPLOYER CONTRIBUTIONS			120							
208-775-719.000	Workers Compensation Insurance	35	2,957	2,561	7,800		(7,800)	(100.00)			
208-775-719.001	Dental Insurance			264							
208-775-725.000	Sick and Vacation Contribution		349								
208-775-741.000	Awards & Trophies		143								
208-775-743.000	Uniforms	1,713	552								
208-775-745.000	Recreation Supplies		460	12,646	12,000		(12,000)	(100.00)			
208-775-807.000	Services - Membership Dues	150									
208-775-819.000	Contractual Temp/PT Labor	1,763	3,420	9,845	10,000		(10,000)	(100.00)			
	Totals for dept 775 - YOUTH SPORTS	43,065	124,716	106,119	267,818		(267,818)	(100.00)			
TOTAL APPROPRIATIONS											
		767,421	569,305	569,021	1,166,830	1,749,108	582,278	49.90	1,761,753	1,761,753	
NET OF REVENUES/APPROPRIATIONS - FUND 208											
		377,507	127,604	728,089	294,470	51,799	(242,671)	(82.41)	396,104	396,104	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 209 Cemetery Fund  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
<b>ESTIMATED REVENUES</b>											
Dept 000											
209-000-644.001	Graves	26,275	30,002	7,137							
209-000-686.002	REIMBURSEMENTS - PREPAID CEMETERY			25,437							
209-000-699.101	TRANSFER IN FROM FUND 101			616,803	616,803	616,803			616,803	616,803	
Totals for dept 000 -		26,275	30,002	649,377	616,803	616,803			616,803	616,803	
<b>TOTAL ESTIMATED REVENUES</b>		26,275	30,002	649,377	616,803	616,803			616,803	616,803	
<b>APPROPRIATIONS</b>											
Dept 273 - Cemetery Ottawa Park											
209-273-702.000	Salaries & Wages	52,655	39,711	11,935	42,164	63,538	21,374	50.69	63,538	63,538	
209-273-702.004	Overtime Wages	10,740	9,090	1,917	6,755	8,000	1,245	18.43	8,000	8,000	
209-273-707.003	CELL PHONE STIPEND	195	215	84	351	837	486	138.46	837	837	
209-273-715.000	F.I.C.A. - City Contribution	4,942	3,875	1,084	3,313	4,864	1,551	46.82	4,864	4,864	
209-273-716.000	MEDICAL INSURANCE	2,097	1,258	1,200	4,935	8,125	3,190	64.64	8,125	8,125	
209-273-717.000	Life Insurance	191	169	32	248	1,003	755	304.44	1,003	1,003	
209-273-718.500	MERS EMPLOYER CONTRIBUTIONS	1,063	397	274	1,011	2,521	1,510	149.36	2,521	2,521	
209-273-719.000	Workers Compensation Insurance	1,381	2,449	997	1,257	1,080	(177)	(14.08)	1,080	1,080	
209-273-719.001	Dental Insurance	121	92	76	314	614	300	95.54	614	614	
209-273-721.010	Health Care Waiver	1,756	2,105	514	1,381	2,716	1,335	96.67	2,716	2,716	
209-273-723.001	Unemployment Compensation			9							
209-273-725.000	Sick and Vacation Contribution	2,018	(1,469)			606	606		606	606	
209-273-749.002	Tools & Supplies					5,000	5,000		5,000	5,000	
209-273-749.005	Equipment Maintenance Supplies	11,047	1,111	2,849	10,000	10,000			10,000	10,000	
209-273-776.002	Building Maintenance Supplies	678	2,431	1,909	2,000	5,000	3,000	150.00	5,000	5,000	
209-273-780.005	Grounds Maintenance Supplies	2,578	1,138	3,658	9,000	10,000	1,000	11.11	10,000	10,000	
209-273-818.000	Other Professional Services	8,381	4,574	6,565	70,000	50,000	(20,000)	(28.57)	110,000	110,000	
ROLL \$60,000 FOR PAVING/GRADING PROJECT NOT COMPLETED IN 22/23											
209-273-818.002	PROFESSIONAL SERVICES - COVENANT	33,157	16,300	11,414	20,000	20,000			20,000	20,000	
209-273-818.003	PROFESSIONAL SERVICES - TECHNISERV	3,245	3,245	3,035	3,500	3,500			3,500	3,500	
209-273-818.005	Equipment Towing Charges	100	125	500	500	500			500	500	
209-273-820.008	Services - Security Alarm Systems	2,828	2,710	2,729	3,500	3,900	400	11.43	3,900	3,900	
209-273-851.000	SERVICES - COMMUNICATIONS-TELEPHON	565									
209-273-852.010	SERVICES - CABLE TV/INTERNET	1,494	2,136	2,089	2,130	2,130			2,130	2,130	
209-273-914.000	Insurance Property Coverage	1,959	1,867	1,320	1,317		(1,317)	(100.00)			
209-273-921.000	Utilities Electricity	11,110	13,219	12,822	13,240	13,240			13,240	13,240	
209-273-922.000	Utilities Water & Sewer	20		30			(30)	(100.00)			
209-273-923.000	Utilities Gas Heat	2,243	2,804	3,218	2,700	2,700	22	0.82	2,700	2,700	
209-273-931.001	Services - Building Maintenance	4,949	9,689	14,221	100,000	50,000	(50,000)	(50.00)	135,000	135,000	
ROLL \$85,000 FOR ROOF NOT COMPLETED IN 22/23											
209-273-932.004	Services - Maintenance-Vehicles	4,818	1,237	208	10,000	10,000			10,000	10,000	
209-273-942.000	Services - Equipment Rentl Non-Cit	1,172			10,000	5,000	(5,000)	(50.00)	5,000	5,000	
209-273-943.000	Services - Equip Rentl City-Owned	4,102	5,686	1,615	5,000	5,000			5,000	5,000	
Totals for dept 273 - Cemetery Ottawa Park		171,605	126,164	85,774	324,624	289,874	(34,750)	(10.70)	434,874	434,874	
Dept 276 - Cemetery Oak Hill											
209-276-702.000	Salaries & Wages	52,655	36,815	8,101	33,843	42,359	8,516	25.16	42,359	42,359	
209-276-702.004	Overtime Wages	10,740	8,393	1,294	6,488	8,000	1,512	23.30	8,000	8,000	
209-276-707.003	CELL PHONE STIPEND	195	183	58	339	558	219	64.60	558	558	
209-276-715.000	F.I.C.A. - City Contribution	4,942	3,569	740	3,191	3,241	50	1.57	3,241	3,241	
209-276-716.000	MEDICAL INSURANCE	2,097	1,258	806	4,725	5,417	692	14.65	5,417	5,417	
209-276-717.000	Life Insurance	191	169	23	240	669	429	178.75	669	669	
209-276-718.500	MERS EMPLOYER CONTRIBUTIONS	1,063	402	184	982	1,681	699	71.18	1,681	1,681	
209-276-719.000	Workers Compensation Insurance	1,381	2,144	674	1,218	720	(498)	(40.89)	720	720	
209-276-719.001	Dental Insurance	121	92	52	304	409	105	34.54	409	409	
209-276-721.010	Health Care Waiver	1,756	1,725	349	1,381	1,811	430	31.14	1,811	1,811	
209-276-725.000	Sick and Vacation Contribution	2,018	(1,770)			404	404		404	404	
209-276-749.002	Tools & Supplies	448	182	64	2,500	5,000	2,500	100.00	5,000	5,000	
209-276-749.005	Equipment Maintenance Supplies	637	426	438	5,000	10,000	5,000	100.00	10,000	10,000	
209-276-776.002	Building Maintenance Supplies	318	1,538	854	1,000	10,000	9,000	900.00	10,000	10,000	
209-276-780.005	Grounds Maintenance Supplies	2,980	2,787	3,251	9,000	10,000	1,000	11.11	10,000	10,000	
209-276-818.000	Other Professional Services	37,192	37,192	10,586	80,000	50,000	(30,000)	(37.50)	50,000	50,000	
209-276-818.002	PROFESSIONAL SERVICES - COVENANT	75,999	77,500	62,500	82,000	82,000			82,000	82,000	
209-276-818.003	PROFESSIONAL SERVICES - TECHNISERV	3,245	3,245	3,035	4,000	4,000			4,000	4,000	
209-276-818.005	Equipment Towing Charges	250	250	1,000	1,000	500	(500)	(50.00)	500	500	
209-276-820.008	Services - Security Alarm Systems	904	926	1,126	1,250	1,250			1,250	1,250	
209-276-851.000	SERVICES - COMMUNICATIONS-TELEPHON	642	535	298	550	550			550	550	
209-276-852.010	SERVICES - CABLE TV/INTERNET	340	567	327	590	590			590	590	
209-276-914.000	Insurance Property Coverage	1,037	993	864	862				862	862	
209-276-921.000	Utilities Electricity	1,305	1,944	492	9,807	10,000	193	1.97	10,000	10,000	
209-276-922.000	Utilities Water & Sewer	4,480	2,798	2,456	8,019	8,019			8,019	8,019	
209-276-923.000	Utilities Gas Heat	2,312	2,676	1,935	4,535	4,535			4,535	4,535	
209-276-931.001	Services - Building Maintenance	5,075		6,206	25,000	25,000			25,000	25,000	
209-276-932.004	Services - Maintenance-Vehicles	200	88	475	10,000	10,000			10,000	10,000	
209-276-942.000	Services - Equipment Rentl Non-Cit	1,582	1,435	900	10,000	5,000	(5,000)	(50.00)	5,000	5,000	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 209 Cemetery Fund  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
APPROPRIATIONS											
Dept 276 - Cemetery Oak Hill											
209-276-943.000	Services - Equip Rentl City-Owned	1,125	3,047	527	5,000	5,000			5,000	5,000	
	Totals for dept 276 - Cemetery Oak Hill	182,508	191,109	108,615	312,824	307,575	(5,249)	(1.68)	307,575	307,575	
TOTAL APPROPRIATIONS											
		354,113	317,273	194,389	637,448	597,449	(39,999)	(6.27)	742,449	742,449	
NET OF REVENUES/APPROPRIATIONS - FUND 209											
		(327,838)	(287,271)	454,988	(20,645)	19,354	39,999	(193.75)	(125,646)	(125,646)	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 212 Senior Activities Millage

2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
<b>ESTIMATED REVENUES</b>											
Dept 000											
212-000-402.000	CURRENT PROPERTY TAXES			307,747		323,135	323,135		323,135	323,135	
212-000-403.073	PROPERTY TAX CHARGEBACKS - PETERSK	2,489	744	(1,108)	(500)		500	(100.00)			
212-000-403.074	PROPERTY TAX CHARGEBACKS - BOWEN	2,489	744	(1,108)	(500)		500	(100.00)			
212-000-403.703	CURRENT PROPERTY TAXES - PETERSON	170,741	183,551	(30)	177,438		(177,438)	(100.00)			
212-000-403.704	CURRENT PROPERTY TAXES - BOWEN	170,741	183,551	(30)	177,438		(177,438)	(100.00)			
212-000-410.000	CURRENT PERSONAL PROPERTY TAXES			114,866		107,846	107,846		107,846	107,846	
212-000-411.000	DELINQUENT REAL PROPERTY TAXES					16,156	16,156		16,156	16,156	
212-000-412.000	DELINQUENT PERSONAL PROPERTY					5,392	5,392		5,392	5,392	
212-000-433.000	COMMERCIAL FACILITIES TAX			1,001		1,001	1,001		1,001	1,001	
212-000-437.000	INDUSTRIAL FACILITY TAX			1,326		1,325	1,325		1,325	1,325	
212-000-532.000-OCSCMG	Federal grants others			294,000	294,000		(294,000)	(100.00)			
212-000-532.003	NEXTFLY INITIATIVE GRANT				90,000		(90,000)	(100.00)			
212-000-573.000	LOCAL COMMUNITY STABILIZATION SHARI	17,246	35,286	10,377	18,402	35,286	16,884	91.75	35,286	35,286	
212-000-665.001	Investments Income	1,156	(6,423)	(973)			(2,500)	(100.00)			
212-000-669.703	RENTALS - PETERSON CENTER			6,555	2,500		(2,500)	(100.00)			
212-000-669.704	RENTALS - BOWEN CENTER			8,680	2,500		(2,500)	(100.00)			
212-000-675.000	Contribution From Private Source			300							
Totals for dept 000 -		364,862	397,453	741,603	761,278	490,141	(271,137)	(35.62)	490,141	490,141	
<b>TOTAL ESTIMATED REVENUES</b>		<b>364,862</b>	<b>397,453</b>	<b>741,603</b>	<b>761,278</b>	<b>490,141</b>	<b>(271,137)</b>	<b>(35.62)</b>	<b>490,141</b>	<b>490,141</b>	
<b>APPROPRIATIONS</b>											
Dept 813 - Ruth Peterson Senior Citizen Center											
212-813-702.000	Salaries & Wages	67,371	101,661	97,391	90,550	127,314	36,764	40.60			
212-813-702.004	Overtime Wages	2,099	7,623	15,438	5,219	6,000	781	14.96			
212-813-702.008	COVID 19 SALARIES		5,082								
212-813-707.003	CELL PHONE STIPEND			131	120	990	870	725.00			
212-813-715.000	F.I.C.A. - City Contribution	5,142	8,576	3,669	8,279	10,122	1,843	22.26			
212-813-716.000	MEDICAL INSURANCE	11,497	13,429	8,650	15,555	31,793	16,238	104.39			
212-813-717.000	Life Insurance			99	78	2,506	2,428	3,112.82			
212-813-718.500	MERS EMPLOYER CONTRIBUTIONS	220	390	627	2,516	15,125	12,609	501.15			
212-813-719.000	Workers Compensation Insurance		205	333	550	837	2,700	222.58			
212-813-719.001	Dental Insurance		392	458	241	456	1,534	1,078	236.40		
212-813-721.010	Health Care Waiver	1,813	2,840	1,446							
212-813-723.001	Unemployment Compensation			6,166							
212-813-725.000	Sick and Vacation Contribution	(1,312)	2,541			1,198	1,198				
212-813-727.000	Office Supplies	430	223	57	300	300					
212-813-745.000	Recreation Supplies		1,008	782	10,000	5,000	(5,000)	(50.00)			
212-813-776.001	Janitorial Supplies	556	1,031	1,064	2,000	6,000	4,000	200.00			
212-813-776.002	Building Maintenance Supplies	1,548	2,178	1,181	2,500	3,000	500	20.00			
212-813-776.003	Bldg. Equipment Maint. Supplies		716	93	1,500	2,000	500	33.33			
212-813-779.004	SNOW REMOV SUPPLIES			420	1,500	1,500					
212-813-809.001	COVID 19 EXPENDITURES	6,755	431	1,285	5,000	1,000	(4,000)	(80.00)			
212-813-818.000	Other Professional Services		3,281	293	(4,500)	4,500	9,000	(200.00)			
212-813-818.000-OCSCMG	Other Professional Services				150,000		(150,000)	(100.00)			
212-813-818.006	Contractual Mowing Services	736	512	320	500	500					
212-813-818.037	CONTRACTUAL JANITORIAL SERVICES	19,504	19,504	17,472	20,702		(20,702)	(100.00)			
212-813-818.245	PROF. SERV - SNOW REMOVAL	6,550	6,906	1,417	6,500	6,500					
212-813-820.008	Services - Security Alarm Systems	846	762	874	850	850					
212-813-851.000	SERVICES - COMMUNICATIONS-TELEPHON	2,875	2,304	2,077	3,350	3,350					
212-813-852.010	SERVICES - CABLE TV/INTERNET	6,173	6,636	6,714	6,220	6,220					
212-813-864.000	Truck & Bus Rental			400	1,000	6,000	5,000	500.00			
212-813-914.000	Insurance Property Coverage	14,258	14,083	20,136	20,140	20,140					
212-813-921.000	Utilities Electricity	5,115	7,372	6,769	10,477	10,477					
212-813-922.000	Utilities Water & Sewer	3,774	4,296	3,638	5,364	5,364					
212-813-923.000	Utilities Gas Heat	5,032	7,165	7,181	11,152	6,152	(5,000)	(44.84)			
212-813-931.001	Services - Building Maintenance	520	9,495	3,592	60,000	60,000					
212-813-931.002	Services - Ground Maintenance				(2,500)	2,500	5,000	(200.00)			
212-813-931.003	Services - Building Equip Maint		350	118	3,000	5,000	2,000	66.67			
212-813-932.008	Services - Maintenance-Fire Extin	126	80		250	1,000	750	300.00			
212-813-942.000	Services - Equipment Rentl Non-Cit	2		1	500	500					
212-813-942.001	Copier Lease	120	1,475	1,315	1,600	1,600					
212-813-943.000	SERVICES - EQUIP RENTL CITY-OWNED	2,669	3,180	1,274	2,500	2,500					
212-813-962.022	101 Admin Allocation-To Other Func	24,930	24,930	24,996	25,000	24,507	(493)	(1.97)			
212-813-967.010	DPW SUPPORT SERVICES	5,159	5,054	5,100	5,100	5,100					
Totals for dept 813 - Ruth Peterson Senior Citizen Ce:		195,105	265,907	242,977	473,615	390,842	(82,773)	(17.48)			
Dept 814 - BOWENS SENIOR CITIZEN CENTER											
212-814-702.000	Salaries & Wages	46,695	34,337	59,617	106,457	126,314	19,857	18.65			
212-814-702.004	Overtime Wages	1,248	2,856	7,061	2,592	3,000	408	15.74			
212-814-702.008	COVID 19 SALARIES	989	2,000								
212-814-707.003	CELL PHONE STIPEND			85		990	990				
212-814-715.000	F.I.C.A. - City Contribution	3,957	3,227	3,549	7,534	9,893	2,359	31.31			
212-814-716.000	MEDICAL INSURANCE			8,344	21,589	31,793	10,204	47.26			

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 212 Senior Activities Millage  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
<b>APPROPRIATIONS</b>											
Dept 814 - BOWENS SENIOR CITIZEN CENTER											
212-814-717.000	Life Insurance			59	78	2,506	2,428	3,112.82			
212-814-718.500	MERS EMPLOYER CONTRIBUTIONS			219	290	15,125	14,835	5,115.52			
212-814-719.000	Workers Compensation Insurance	149	120	545	396	2,700	2,304	581.82			
212-814-719.001	Dental Insurance			230	99	1,534	1,435	1,449.49			
212-814-721.010	Health Care Waiver	2,781	2,992	2,453	2,922		(2,922)	(100.00)			
212-814-723.001	Unemployment Compensation			1,953							
212-814-725.000	Sick and Vacation Contribution	(1,650)	2,195			1,198	1,198				
212-814-727.000	Office Supplies	50	90	49	250	250					
212-814-745.000	Recreation Supplies	2,428	1,799	1,162	8,500	4,250	(4,250)	(50.00)			
212-814-776.001	Janitorial Supplies	609	1,464	2,071	2,500	6,500	4,000	160.00			
212-814-776.002	Building Maintenance Supplies	390	2,224	373	2,500	3,500	1,000	40.00			
212-814-776.003	Bldg. Equipment Maint. Supplies		339	229	2,000	3,500	1,500	75.00			
212-814-776.005	Event Equipment Maint. Supplies		2,368								
212-814-779.004	SNOW REMOV SUPPLIES	68		874	2,500	2,500					
212-814-780.005	Grounds Maintenance Supplies	89			1,000	2,500					
212-814-806.000	Engineering Services	10,744	45,902	34,138	20,000	20,000	1,500	150.00			
212-814-809.001	COVID 19 EXPENDITURES	8,241	8,273	1,066	5,000	1,000	(4,000)	(80.00)			
212-814-818.000	Other Professional Services	225	1,754	721	4,500	4,500					
212-814-818.000-OCSCMG	Other Professional Services				144,000		(144,000)	(100.00)			
212-814-818.006	Contractual Mowing Services	1,934	1,872	1,170	1,600	1,600					
212-814-818.037	CONTRACTUAL JANITORIAL SERVICES	19,504	19,504	17,878	21,940	21,940					
212-814-818.245	PROF. SERV - SNOW REMOVAL	10,060	10,688	592	10,000	10,000					
212-814-820.008	Services - Security Alarm Systems	846	762	910	950	850	(100)	(10.53)			
212-814-851.000	SERVICES - COMMUNICATIONS-TELEPHONI	3,149	1,912	1,389	2,834	2,834					
212-814-852.010	SERVICES - CABLE TV/INTERNET	6,352	6,907	6,873	6,610	6,060	(550)	(8.32)			
212-814-864.000	Truck & Bus Rental		2,300	2,520	3,000	7,250	4,250	141.67			
212-814-914.000	Insurance Property Coverage	14,130	13,989	8,064	8,062	8,062					
212-814-921.000	Utilities Electricity	6,948	8,732	6,722	8,184	8,184					
212-814-922.000	Utilities Water & Sewer	2,697	2,835	2,871	3,614	3,614					
212-814-923.000	Utilities Gas Heat	4,388	5,863	7,142	8,376	6,376	(2,000)	(23.88)			
212-814-931.001	Services - Building Maintenance	123	1,349	3,045	12,000	15,000	3,000	25.00			
212-814-931.002	Services - Ground Maintenance	1,500			42,350	45,000	2,650	6.26			
212-814-931.003	Services - Building Equip Maint				7,000	10,000	3,000	42.86			
212-814-932.008	Services - Maintenance-Fire Extin	373	357		500	1,500	1,000	200.00			
212-814-942.000	Services - Equipment Rentl Non-Cit	5	5	2							
212-814-942.001	Copier Lease	120	1,435	1,315	1,500	1,500					
212-814-942.002	COPIER SUPPLIES	253	72		300	300					
212-814-943.000	Services - Equip Rentl City-Owned	4,120	5,322	2,360	3,000	3,000					
212-814-962.022	101 Admin Allocation-To Other Func	24,311	24,311	24,996	25,000	24,507	(493)	(1.97)			
212-814-967.010	DPW SUPPORT SERVICES	6,240	6,114	6,192	6,200	6,192	(8)	(0.13)			
Totals for dept 814 - BOWENS SENIOR CITIZEN CENTER		184,066	226,269	218,839	507,727	427,322	(80,405)	(15.84)			
Dept 815 - Senior Cittizen Recreation Programs											
212-815-702.000	SALARIES & WAGES								253,628	253,628	
212-815-702.004	Overtime Wages								9,000	9,000	
212-815-715.000	F.I.C.A. - City Contribution								20,015	20,015	
212-815-716.000	MEDICAL INSURANCE								63,586	63,586	
212-815-717.000	Life Insurance								5,012	5,012	
212-815-718.500	MERS EMPLOYER CONTRIBUTIONS								30,250	30,250	
212-815-719.000	Workers Compensation Insurance								5,400	5,400	
212-815-719.001	Dental Insurance								3,068	3,068	
212-815-725.000	Sick and Vacation Contribution								2,396	2,396	
212-815-727.000	Office Supplies								550	550	
212-815-745.000	Recreation Supplies								5,000	5,000	
212-815-776.001	JANITORIAL SUPPLIES								5,000	5,000	
212-815-776.002	Building Maintenance Supplies								6,500	6,500	
212-815-776.003	Bldg. Equipment Maint. Supplies								5,500	5,500	
212-815-779.004	SNOW REMOV SUPPLIES								4,000	4,000	
212-815-780.005	Grounds Maintenance Supplies								9,500	9,500	
212-815-806.000	Engineering Services								40,000	40,000	
212-815-809.001	COVID 19 EXPENDITURES								1,000	1,000	
212-815-818.000	Other Professional Services								6,500	6,500	
212-815-818.006	Contractual Mowing Services								2,100	2,100	
212-815-818.037	CONTRACTUAL JANITORIAL SERVICES								54,000	54,000	
DUE TO NEW RFP JUST RECEIVED PRICING											
212-815-818.245	PROF. SERV - SNOW REMOVAL								16,500	16,500	
212-815-820.008	Services - Security Alarm Systems								1,700	1,700	
212-815-851.000	SERVICES - COMMUNICATIONS-TELEPHONI								6,184	6,184	
212-815-852.010	SERVICES - CABLE TV/INTERNET								12,280	12,280	
212-815-864.000	Truck & Bus Rental								7,250	7,250	
212-815-914.000	Insurance Property Coverage								28,202	28,202	
212-815-921.000	Utilities Electricity								18,661	18,661	
212-815-922.000	Utilities Water & Sewer								8,978	8,978	
212-815-923.000	Utilities Gas Heat								12,528	12,528	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 212 Senior Activities Millage

2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
APPROPRIATIONS											
Dept 815 - Senior Citizen Recreation Programs											
212-815-931.001	Services - Building Maintenance								22,000	22,000	
212-815-931.002	Services - Ground Maintenance								47,500	47,500	
212-815-931.003	Services - Building Equip Maint								10,000	10,000	
212-815-932.008	Services - Maintenance-Fire Extint								2,500	2,500	
212-815-942.000	Services - Equipment Rentl Non-Cit								500	500	
212-815-942.001	Copier Lease								3,100	3,100	
212-815-943.000	Services - Equip Rentl City-Owned								5,500	5,500	
212-815-962.022	101 Admin Allocation-To Other Func								49,014	49,014	
212-815-967.010	10% CITY WIDE COST ALLOCATION PLAN DPW SUPPORT SERVICES								11,292	11,292	
Totals for dept 815 - Senior Citizen Recreation Prog									795,694	795,694	
TOTAL APPROPRIATIONS		379,171	492,176	461,816	981,342	818,164	(163,178)	(16.63)	795,694	795,694	
NET OF REVENUES/APPROPRIATIONS - FUND 212		(14,309)	(94,723)	279,787	(220,064)	(328,023)	(107,959)	49.06	(305,553)	(305,553)	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 226 Sanitation Fund  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
ESTIMATED REVENUES											
Dept 000											
226-000-402.000	CURRENT PROPERTY TAXES			1,735,397		1,822,166	1,822,166		1,822,166	1,822,166	
226-000-403.000	Current Property taxes	1,925,288	2,070,097		2,000,809		(2,000,809)	(100.00)			
226-000-403.002	Property Tax Chargebacks	20,109	11,343	(28,821)	(5,000)		5,000	(100.00)			
226-000-410.000	CURRENT PERSONAL PROPERTY TAXES			647,590		608,008	608,008		608,008	608,008	
226-000-411.000	DELINQUENT REAL PROPERTY TAXES					91,108	91,108		91,108	91,108	
226-000-412.000	DELINQUENT PERSONAL PROPERTY					30,400	30,400		30,400	30,400	
226-000-433.000	COMMERCIAL FACILITIES TAX			5,643		5,642	5,642		5,642	5,642	
226-000-437.000	INDUSTRIAL FACILITY TAX			7,475		7,474	7,474		7,474	7,474	
226-000-573.000	LOCAL COMMUNITY STABILIZATION SHARI	97,214	11,762	28,390		11,762	11,762		11,762	11,762	
226-000-626.050	SANITATION USER FEES	1,092,609	1,223,964	1,101,494	1,100,000	1,100,000			1,100,000	1,100,000	
226-000-630.002	Litter Clean-Up	2,300		(2,010)							
226-000-630.004	Comrcial & Residntial User Fee-In	1,193,128	975,000	1,300,000	1,300,000	1,300,000			2,100,000	2,100,000	
	THE CITY IS AUTHORIZED TO LEVY THIS SANITATION USER FEE AS NEEDED WHEN THE SANITATION MILLAGE IS NOT SUFFICIENT TO COVER THE COST. THIS USER FEE WILL BE A PART OF THE WINTER TAX AS A SPECIAL ASSESSMENT LEVY.										
226-000-665.001	Investments Income	18,268	(38,392)	34,779		32,031	32,031		32,031	32,031	
226-000-686.000	REIMBURSEMENTS	619									
Totals for dept 000 -		4,349,535	4,253,774	4,829,937	4,395,809	5,008,591	612,782	13.94	5,808,591	5,808,591	
TOTAL ESTIMATED REVENUES		4,349,535	4,253,774	4,829,937	4,395,809	5,008,591	612,782	13.94	5,808,591	5,808,591	
APPROPRIATIONS											
Dept 528 - Sanitation Collection											
226-528-702.000	Salaries & Wages	55,433	40,947	52,468	219,151	265,784	46,633	21.28	265,784	265,784	
226-528-702.004	Overtime Wages	10,739	9,090	6,534	9,873	12,000	2,127	21.54	12,000	12,000	
226-528-702.008	COVID 19 SALARIES		1,381								
226-528-707.003	CELL PHONE STIPEND	195	215	139	600	3,795	3,195	532.50	3,795	3,795	
226-528-715.000	F.I.C.A. - City Contribution	4,113	4,075	4,728	6,246	20,333	14,087	225.54	20,333	20,333	
226-528-716.000	MEDICAL INSURANCE	1,096	1,401	1,982	9,737	48,867	39,130	401.87	48,867	48,867	
226-528-717.000	Life Insurance	191	169	51	488	4,455	3,967	812.91	4,455	4,455	
226-528-717.007	LIFE INSURANCE ALLOCATION				488		(488)	(100.00)			
226-528-718.500	MERS EMPLOYER CONTRIBUTIONS	1,021	415	1,443	2,005	10,596	8,591	428.48	10,596	10,596	
226-528-719.000	Workers Compensation Insurance	2,545	2,382	1,127	2,475	4,800	2,325	93.94	4,800	4,800	
226-528-719.001	Dental Insurance	59	101	126	619	2,727	2,108	340.55	2,727	2,727	
226-528-721.010	Health Care Waiver	1,756	2,105	3,872	2,763	4,527	1,764	63.84	4,527	4,527	
226-528-723.001	Unemployment Compensation			68							
226-528-725.000	Sick and Vacation Contribution	2,371	(867)			2,448	2,448		2,448	2,448	
226-528-727.000	Office Supplies			130	500	500			500	500	
226-528-728.000	Postage				50	150	100	200.00	150	150	
226-528-728.001	Postage - Large Mailing				50	150	100	200.00	150	150	
226-528-729.001	Printed Forms	374			50	150	100	200.00	150	150	
226-528-731.003	COMPUTER EQUIPMENT				2,000	2,000			2,000	2,000	
226-528-743.000	Uniforms					1,000	1,000		1,000	1,000	
226-528-746.001	Personal Protective Wear	213	902	170	2,000	2,000			2,000	2,000	
226-528-749.001	Motor Fuel, Oil & Lubricants	2,892	6,523	3,844	4,000	5,000	1,000	25.00	5,000	5,000	
226-528-806.000	Engineering Services	149,375	419,769	95,691	100,000	100,000			100,000	100,000	
226-528-816.000	Services - Contracted Construction		14,000		50,000	50,000			50,000	50,000	
226-528-818.000	Other Professional Services	45,096	54,000	24,111	30,000	30,000			30,000	30,000	
226-528-818.009	SANITATION SERVICES - ADVANCED	2,834,496	3,237,137	2,903,574	3,138,400	3,138,400			3,900,000	3,900,000	
226-528-851.000	SERVICES - COMMUNICATIONS-TELEPHON	218	265	67	264	264			264	264	
226-528-852.010	SERVICES - CABLE TV/INTERNET	635	461	374	440	440			440	440	
226-528-914.000	Insurance Property Coverage	11,630	11,549	696	698	700	2	0.29	700	700	
226-528-921.000	Utilities Electricity	1,150	450	527	404	1,000	596	147.52	1,000	1,000	
226-528-922.000	Utilities Water & Sewer	235,625	236,270	197,012	262,400	262,400			262,400	262,400	
226-528-931.002	Services - Ground Maintenance	19,031	36,600	27,027	30,000	30,000			30,000	30,000	
226-528-942.000	Services - Equipment Rentl Non-Cit	7	7	3							
226-528-943.000	Services - Equip Rentl City-Owned	34,838	8,014	2,166	30,000	30,000			30,000	30,000	
226-528-955.200	LANDFILL CLOSURE-MDEQ EXP	4,263	180	27,456	150,000	150,000			150,000	150,000	
226-528-957.002	Training Expense				12,000	12,000			12,000	12,000	
226-528-962.022	101 Admin Allocation-To Other Fund	208,755	314,430	316,992	317,000	500,859	183,859	58.00	580,859	580,859	
	10% CITY WIDE COST ALLOCATION PLAN										
226-528-967.010	DW SUPPORT SERVICES	104,630	102,498	102,996	103,000	102,996	(4)		102,996	102,996	
226-528-977.002	VEHICLES				50,000	50,000			50,000	50,000	
Totals for dept 528 - Sanitation Collection		3,732,747	4,504,469	3,775,374	4,537,701	4,850,341	312,640	6.89	5,691,941	5,691,941	
TOTAL APPROPRIATIONS		3,732,747	4,504,469	3,775,374	4,537,701	4,850,341	312,640	6.89	5,691,941	5,691,941	
NET OF REVENUES/APPROPRIATIONS - FUND 226		616,788	(250,695)	1,054,563	(141,892)	158,250	300,142	(211.53)	116,650	116,650	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 231 CABLE FUND  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
ESTIMATED REVENUES											
Dept 000											
231-000-641.003	AT&T PEG Fees	33,771	21,101	49,843	29,000	24,622	(4,378)	(15.10)	24,622	24,622	
231-000-641.004	Comcast PEG Fees	112,317	82,665	74,784	89,000	100,126	11,126	12.50	100,126	100,126	
231-000-665.001	Investments Income	2,519	(6,545)	11,231		10,096	10,096		10,096	10,096	
Totals for dept 000 -		148,607	97,221	135,858	118,000	134,844	16,844	14.27	134,844	134,844	
TOTAL ESTIMATED REVENUES		148,607	97,221	135,858	118,000	134,844	16,844	14.27	134,844	134,844	
APPROPRIATIONS											
Dept 291 - CABLE											
231-291-702.000	Salaries & Wages	72,184	74,853	153,545	210,669	123,868	(86,801)	(41.20)	123,868	123,868	
231-291-702.008	COVID 19 SALARIES		2,000								
231-291-707.003	CELL PHONE STIPEND					1,200	1,200		1,200	1,200	
231-291-715.000	F.I.C.A. - City Contribution	5,441	5,800	5,365	14,200	9,476	(4,724)	(33.27)	9,476	9,476	
231-291-716.000	MEDICAL INSURANCE	18,282	18,312	8,552	40,000	23,550	(16,450)	(41.13)	23,550	23,550	
231-291-716.011	Optical & Hearing Insurance					20	20		20	20	
231-291-717.000	Life Insurance					1,856	1,856		1,856	1,856	
231-291-718.500	MERS EMPLOYER CONTRIBUTIONS	2,875	2,948	3,148	5,500	4,955	(545)	(9.91)	4,955	4,955	
231-291-719.000	Workers Compensation Insurance		885	2,424	850	2,000	1,150	135.29	2,000	2,000	
231-291-719.001	Dental Insurance	888	890	477	1,500	1,136	(364)	(24.27)	1,136	1,136	
231-291-723.001	Unemployment Compensation			7,068							
231-291-725.000	Sick and Vacation Contribution					119,103	119,103		12,386	12,386	
CLERICAL ERROR REDUCED TO 10% OF ACCOUNT 702.000 SALARIES & WAGES											
231-291-727.000	Office Supplies				2,000		(2,000)	(100.00)			
231-291-728.000	Postage		24								
231-291-731.001	COMPUTER SUPPLIES		961	1,021	3,200	3,200			3,200	3,200	
231-291-731.002	Personal Computer Software					2,000	2,000		2,000	2,000	
231-291-735.000	Video Equipment Supplies	6,141	12,112	1,235	10,000	10,000			10,000	10,000	
231-291-740.000	Operating Supplies	1,800			1,000		(1,000)	(100.00)			
231-291-818.000	Other Professional Services	9,646	34,787	4,045	20,000	20,000			20,000	20,000	
231-291-851.000	SERVICES - COMMUNICATIONS-TELEPHON	325	529	134	1,527	527	(1,000)	(65.49)	527	527	
231-291-852.010	SERVICES - CABLE TV/INTERNET	566	76								
231-291-914.000	Insurance Property Coverage	8,176	8,158	6,024	6,018		(6,018)	(100.00)			
231-291-926.000	UTILITIES CABLE	1,413	1,392	1,379	1,500				1,500	1,500	
231-291-957.002	Training Expense				12,000	12,000			12,000	12,000	
231-291-962.022	101 Admin Allocation-To Other Func	16,470	16,470	16,500	16,500	13,484	(3,016)	(18.28)	13,484	13,484	
10% CITY WIDE COST ALLOCATION PLAN											
231-291-976.001	BUILDING ADDITIONS & IMPROVEMENTS			79	6,500	6,500			6,500	6,500	
231-291-977.005	Furniture & Fixtures			274	4,000	4,000			4,000	4,000	
231-291-977.011	Computer Equipment		32,424	6,499	19,200	25,000	5,800	30.21	25,000	25,000	
231-291-977.014	Video Equipment		4,756	74,857	126,839	80,000	(46,839)	(36.93)	80,000	80,000	
Totals for dept 291 - CABLE		145,044	217,377	292,626	503,003	465,375	(37,628)	(7.48)	358,658	358,658	
TOTAL APPROPRIATIONS		145,044	217,377	292,626	503,003	465,375	(37,628)	(7.48)	358,658	358,658	
NET OF REVENUES/APPROPRIATIONS - FUND 231		3,563	(120,156)	(156,768)	(385,003)	(330,531)	54,472	(14.15)	(223,814)	(223,814)	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 232 VEBA RETIREE HEALTHCARE OPT OUT  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
ESTIMATED REVENUES											
Dept 000											
232-000-671.000	MISCELLANEOUS REVENUE		8,000,000								
	Totals for dept 000 -		8,000,000								
TOTAL ESTIMATED REVENUES			8,000,000								
APPROPRIATIONS											
Dept 272 - VEBA OPT OUT											
232-272-956.015	VEBA OPT OUT PAYMENTS		4,000,000	160,000	500,000	500,000			500,000	500,000	
	Totals for dept 272 - VEBA OPT OUT		4,000,000	160,000	500,000	500,000			500,000	500,000	
TOTAL APPROPRIATIONS			4,000,000	160,000	500,000	500,000			500,000	500,000	
NET OF REVENUES/APPROPRIATIONS - FUND 232			4,000,000	(160,000)	(500,000)	(500,000)			(500,000)	(500,000)	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 239 TAX INCREMENT FINANCE AUTHORITY #2

2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
<b>ESTIMATED REVENUES</b>											
Dept 000											
239-000-403.002	Property Tax Chargebacks	40	41		40		(40)	(100.00)			
239-000-573.000	LOCAL COMMUNITY STABILIZATION SHARJ		114,445		111,012	114,445	3,433	3.09	114,445	114,445	
239-000-636.002	TIFA SERVICE FEE	50,000	50,000	50,000	50,000	50,000			50,000	50,000	
239-000-674.101	CONTRIBUTION FROM 101	325,698	185,503	173,686	173,686	155,043	(18,643)	(10.73)	155,043	155,043	
Totals for dept 000 -		375,738	349,989	223,686	334,738	319,488	(15,250)	(4.56)	319,488	319,488	
<b>TOTAL ESTIMATED REVENUES</b>		375,738	349,989	223,686	334,738	319,488	(15,250)	(4.56)	319,488	319,488	
<b>APPROPRIATIONS</b>											
Dept 925 - Debt Service											
239-925-992.082	DEBT SERV.- 07C TIFA 2 BONDS-99 M/	315,000	305,000	305,000	305,000	305,000			305,000	305,000	
	LAST PRINCIPAL PAYMENT 05/01/2024 - ORIGINAL ISSUE AMOUNT \$3,280,000										
239-925-992.101	FINANCIAL GUARANTEE - GENERAL FUNI	325,698	185,503		173,686	155,043	(18,643)	(10.73)	155,043	155,043	
239-925-995.001	Interest Expense Bonds	60,738	44,988	29,738	29,738	14,488	(15,250)	(51.28)	14,488	14,488	
Totals for dept 925 - Debt Service		701,436	535,491	334,738	508,424	474,531	(33,893)	(6.67)	474,531	474,531	
<b>TOTAL APPROPRIATIONS</b>		701,436	535,491	334,738	508,424	474,531	(33,893)	(6.67)	474,531	474,531	
<b>NET OF REVENUES/APPROPRIATIONS - FUND 239</b>		(325,698)	(185,502)	(111,052)	(173,686)	(155,043)	18,643	(10.73)	(155,043)	(155,043)	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 240 TAX INCREMENT FINANCE AUTHORITY #3

2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
<b>ESTIMATED REVENUES</b>											
Dept 000											
240-000-402.000	CURRENT PROPERTY TAXES			1,434,367		1,506,085	1,506,085		1,506,085	1,506,085	
240-000-403.001	Current Property taxes increment	1,543,108	1,549,662		1,637,083		(1,637,083)	(100.00)			
240-000-403.002	Property Tax Chargebacks	(3,945)	61,772		(5,000)		5,000	(100.00)			
240-000-410.000	CURRENT PERSONAL PROPERTY TAXES			192,875		173,587	173,587		173,587	173,587	
240-000-411.000	DELINQUENT REAL PROPERTY TAXES					75,304	75,304		75,304	75,304	
240-000-412.000	DELINQUENT PERSONAL PROPERTY					8,679	8,679		8,679	8,679	
240-000-573.000	LOCAL COMMUNITY STABILIZATION SHARI	196,348	184,744		184,744	184,744	184,744		184,744	184,744	
240-000-674.101	CONTRIBUTION FROM 101	228,952	510,509	536,081	536,081	195,811	(340,270)	(63.47)	195,811	195,811	
Totals for dept 000 -		1,964,463	2,306,687	2,163,323	2,352,908	2,144,210	(208,698)	(8.87)	2,144,210	2,144,210	
<b>TOTAL ESTIMATED REVENUES</b>		1,964,463	2,306,687	2,163,323	2,352,908	2,144,210	(208,698)	(8.87)	2,144,210	2,144,210	
<b>APPROPRIATIONS</b>											
Dept 730 - Tifa Area # 3 Administration											
240-730-992.101	FINANCIAL GUARANTEE - GENERAL FUNI	228,952	510,509		536,081	195,811	(340,270)	(63.47)	195,811	195,811	
Totals for dept 730 - Tifa Area # 3 Administration		228,952	510,509		536,081	195,811	(340,270)	(63.47)	195,811	195,811	
Dept 925 - Debt Service											
240-925-992.083	DEBT SERV.- 07C TIFA 3 BONDS-2002	1,155,000	1,555,000	1,680,000	1,680,000	1,410,000	(270,000)	(16.07)	1,410,000	1,410,000	
	LAST PAYMENT 05/01/2031 - PRINCIPAL OUTSTANDING \$12,760,000 - ORIGINAL ISSUE AMOUNT \$24,450,000										
240-925-995.001	Interest Expense Bonds	809,463	751,713	2,353,963	2,353,963	589,963	(84,000)	(12.46)	589,963	589,963	
Totals for dept 925 - Debt Service		1,964,463	2,306,713	2,353,963	2,353,963	1,999,963	(354,000)	(15.04)	1,999,963	1,999,963	
<b>TOTAL APPROPRIATIONS</b>		2,193,415	2,817,222	2,353,963	2,890,044	2,195,774	(694,270)	(24.02)	2,195,774	2,195,774	
<b>NET OF REVENUES/APPROPRIATIONS - FUND 240</b>		(228,952)	(510,535)	(190,640)	(537,136)	(51,564)	485,572	(90.40)	(51,564)	(51,564)	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 243 Brownfield Redeveloping Auth  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
ESTIMATED REVENUES											
Dept 000											
243-000-403.001	Current Property taxes increment	39,279	38,201		36,638		(36,638)	(100.00)			
243-000-403.002	Property Tax Chargebacks	(22,385)	1,848	1,032	(5,000)		5,000	(100.00)			
	Totals for dept 000 -	16,894	40,049	1,032	31,638		(31,638)	(100.00)			
	TOTAL ESTIMATED REVENUES	16,894	40,049	1,032	31,638		(31,638)	(100.00)			
APPROPRIATIONS											
Dept 732 - BRA Administration											
243-732-818.054	TAX INCREMENT PAYMENT-BROWNFIELD		65,367								
	Totals for dept 732 - BRA Administration		65,367								
	TOTAL APPROPRIATIONS		65,367								
	NET OF REVENUES/APPROPRIATIONS - FUND 243	16,894	(25,318)	1,032	31,638		(31,638)	(100.00)			

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 249 BUILDING INSPECTION FUND

2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
<b>ESTIMATED REVENUES</b>											
Dept 000											
249-000-456.000	Multi registrations	58,900	113,125	126,430	80,000	113,125	33,125	41.41	113,125	113,125	
249-000-456.001	Single family	238,832	182,975	213,010	200,000	182,975	(17,025)	(8.51)	182,975	182,975	
249-000-468.003	Registration Builders	3,225	4,680	5,240	3,500	4,680	1,180	33.71	4,680	4,680	
249-000-468.005	Registration Reciprocal Heating	1,622	1,515	1,860	1,500	1,515	15	1.00	1,515	1,515	
249-000-468.008	Registration Electrical License	3,990	4,965	4,130	3,500	4,965	1,465	41.86	4,965	4,965	
249-000-477.003	Insp Building Permit	2,137,572	1,636,818	935,025	1,500,000	1,636,818	136,818	9.12	1,636,818	1,636,818	
249-000-477.004	Insp Plumbing Permit	173,279	188,413	103,172	180,000	188,413	8,413	4.67	188,413	188,413	
249-000-477.005	Insp Heating Permit	425,584	220,795	99,573	240,000	220,795	(19,205)	(8.00)	220,795	220,795	
249-000-477.007	Insp Signs Permit	3,900	50		2,000	50	(1,950)	(97.50)	50	50	
249-000-477.008	Insp Electrical Permit	293,199	198,440	137,283	200,000	198,440	(1,560)	(0.78)	198,440	198,440	
249-000-477.010	Insp Demolition Permit	11,180	4,005	12,145	10,000	4,005	(5,995)	(59.95)	4,005	4,005	
249-000-477.011	FIRE ALARM PERMIT	9,950	13,850	25,420	14,000	13,850	(150)	(1.07)	13,850	13,850	
249-000-614.005	PLANNING REVIEW FEES	100									
249-000-614.371	PLAN REVIEW FEE	142,881	100,685	64,615	100,000	100,685	685	0.69	100,685	100,685	
249-000-625.016	10% Late Penalty	800	500	675	1,000	500	(500)	(50.00)	500	500	
249-000-665.001	Investments Income	1,823	(8,766)	(1,375)	1,000		(1,000)	(100.00)			
249-000-671.000	MISCELLANEOUS REVENUE	25									
Totals for dept 000 -		3,506,862	2,662,050	1,727,203	2,536,500	2,670,816	134,316	5.30	2,670,816	2,670,816	
<b>TOTAL ESTIMATED REVENUES</b>		<b>3,506,862</b>	<b>2,662,050</b>	<b>1,727,203</b>	<b>2,536,500</b>	<b>2,670,816</b>	<b>134,316</b>	<b>5.30</b>	<b>2,670,816</b>	<b>2,670,816</b>	
<b>APPROPRIATIONS</b>											
Dept 371 - BUILDING INSPECTION DEPARTMENT											
249-371-702.000	Salaries & Wages			508,645	1,232,281	1,765,745	533,464	43.29	1,765,745	1,765,745	
249-371-702.004	Overtime Wages			33,991	25,000	50,000	25,000	100.00	50,000	50,000	
249-371-707.003	CELL PHONE STIPEND				600	23,100	22,500	3,750.00	23,100	23,100	
249-371-715.000	F.I.C.A. - City Contribution			14,339	85,165	138,905	53,740	63.10	138,905	138,905	
249-371-716.000	MEDICAL INSURANCE			10,360	136,000	193,700	193,700	142.43	329,700	329,700	
249-371-716.011	Optical & Hearing Insurance					300	300		300	300	
249-371-717.000	Life Insurance				4,000	27,840	23,840	596.00	27,840	27,840	
249-371-718.500	MERS EMPLOYER CONTRIBUTIONS			10,016	12,975	65,486	52,511	404.71	65,486	65,486	
249-371-719.000	Workers Compensation Insurance			486	2,000	25,000	23,000	1,150.00	25,000	25,000	
249-371-719.001	Dental Insurance			375	4,000	17,040	13,040	326.00	17,040	17,040	
249-371-721.010	Health Care Waiver			14,395	32,000	6,216	(25,784)	(80.58)	6,216	6,216	
249-371-723.001	Unemployment Compensation			32,651							
249-371-725.000	Sick and Vacation Contribution					15,261	15,261		15,261	15,261	
249-371-727.000	Office Supplies	1,970	2,403	4,185	6,000	9,500	3,500	58.33	9,500	9,500	
249-371-728.000	Postage	4,701	3,876		10,500	13,000	2,500	23.81	13,000	13,000	
249-371-729.001	Printed Forms				300	500	200	66.67	500	500	
249-371-730.000	Publications & Maps		493		1,000	1,000			1,000	1,000	
249-371-731.001	COMPUTER SUPPLIES					800	800		800	800	
249-371-731.003	COMPUTER EQUIPMENT	260		17,106	29,000	14,500	(14,500)	(50.00)	14,500	14,500	
249-371-746.001	Personal Protective Wear			409	1,000	2,750	1,750	175.00	2,750	2,750	
249-371-749.001	Motor Fuel, Oil & Lubricants			3,180	4,500	8,500	4,000	88.89	8,500	8,500	
249-371-804.000	Legal Services					36,000	36,000		36,000	36,000	
249-371-804.018	LEGAL SERVICES				4,500	(4,500)		(100.00)			
249-371-807.000	Services - Membership Dues	700	1,386		4,000	4,920	920	23.00	4,920	4,920	
249-371-813.000	Services - Hearing Officer	1,600	2,815	1,432	3,000	3,000			3,000	3,000	
249-371-813.010	SERVICES - BOARD OF APPEALS	2,215	3,421	1,894	4,000	4,000			4,000	4,000	
249-371-816.003	Services - Demolition					300,000	300,000		300,000	300,000	
249-371-816.010	BLIGHT COURT			3,555	15,000	(15,000)		(100.00)			
249-371-818.000	Other Professional Services			189,087	611,850	430,000	(181,850)	(29.72)	430,000	430,000	
249-371-818.001	PROFESSIONAL SERVICES-WADE TRIM	1,708,620	1,742,790	401,070	401,340	(401,340)		(100.00)			
249-371-818.001-AMAZON	PROFESSIONAL SERVICES-WADE TRIM	655,315	200,688								
249-371-818.005	Equipment Towing Charges				500	(500)		(100.00)			
249-371-818.006	Contractual Mowing Services			41,425	70,000	100,000	30,000	42.86	100,000	100,000	
249-371-818.013	PROFESSIONAL SERVICES- ANIMAL CON'					100,000	100,000		100,000	100,000	
249-371-818.080	PROF. SERV - BS&A	22,482	23,108		26,220	1,780	6.79		28,000	28,000	
249-371-851.000	SERVICES - COMMUNICATIONS-TELEPHON	3,537	4,499	1,136	4,480	(4,480)		(100.00)			
249-371-852.010	SERVICES - CABLE TV/INTERNET	4,526	608	2,949	3,840	(3,840)		(100.00)			
249-371-902.005	Public Notices				1,000	(1,000)		(100.00)			
249-371-914.000	Insurance Property Coverage			41,016	41,013	(41,013)		(100.00)			
249-371-931.001	Services - Building Maintenance					48,000	48,000		48,000	48,000	
249-371-932.004	Services - Maintenance-Vehicles			182	1,500	2,600	1,100	73.33	2,600	2,600	
249-371-942.000	Services - Equipment Rentl Non-Cit	2,314	2,314	1,157	2,700	7,500	4,800	177.78	7,500	7,500	
249-371-942.001	Copier Lease	1,095	1,460	1,339	1,500	(1,500)		(100.00)			
249-371-942.002	COPIER SUPPLIES	517	910		2,000	(2,000)		(100.00)			
249-371-957.002	Training Expense			3,194	76,000	84,000	8,000	10.53	84,000	84,000	
249-371-962.022	101 Admin Allocation-To Other Func	287,888	287,888	289,992	290,000	267,081	(22,919)	(7.90)	267,081	267,081	
249-371-967.010	10% CITY WIDE COST ALLOCATION PLAN										
249-371-977.002	DWP SUPPORT SERVICES	48,310	47,326	48,000	48,000	48,000			48,000	48,000	
249-371-977.005	VEHICLES			275,761	75,000	85,000	10,000	13.33	85,000	85,000	
249-371-977.005	Furniture & Fixtures					6,000	6,000		6,000	6,000	
Totals for dept 371 - BUILDING INSPECTION DEPARTMENT		2,751,331	2,325,985	1,953,327	3,273,764	4,069,244	795,480	24.30	4,069,244	4,069,244	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 249 BUILDING INSPECTION FUND  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
APPROPRIATIONS											
Dept 966 - Transfers To / From Other Funds				960,313	960,313		(960,313)	(100.00)			
249-966-999.101	TRANSFER OUT TO FUND 101			960,313	960,313		(960,313)	(100.00)			
	Totals for dept 966 - Transfers To / From Other Funds			960,313	960,313		(960,313)	(100.00)			
TOTAL APPROPRIATIONS											
		2,751,331	2,325,985	2,913,640	4,234,077	4,069,244	(164,833)	(3.89)	4,069,244	4,069,244	
NET OF REVENUES/APPROPRIATIONS - FUND 249											
		755,531	336,065	(1,186,437)	(1,697,577)	(1,398,428)	299,149	(17.62)	(1,398,428)	(1,398,428)	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 263 HOME BUYERS ASSISTANCE  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
ESTIMATED REVENUES											
Dept 000											
263-000-686.263	REIMBURSEMENTS - HOME PROGRAM		20,000	3,722							
	Totals for dept 000 -		20,000	3,722							
TOTAL ESTIMATED REVENUES			20,000	3,722							
NET OF REVENUES/APPROPRIATIONS - FUND 263			20,000	3,722							

BUDGET REPORT FOR CITY OF PONTIAC

Fund: 265 DRUG ENFORCEMENT FUND

2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
<b>ESTIMATED REVENUES</b>											
Dept 000											
265-00-658.316	DRUG FORFEITURES - STATE LAW	34,964	24,184	42,410	30,000	41,853	11,853	39.51	41,853	41,853	
265-000-665.001	Investments Income	230	126	508		635	635		635	635	
Totals for dept 000 -		35,194	24,310	42,918	30,000	42,488	12,488	41.63	42,488	42,488	
<b>TOTAL ESTIMATED REVENUES</b>		35,194	24,310	42,918	30,000	42,488	12,488	41.63	42,488	42,488	
<b>APPROPRIATIONS</b>											
Dept 316 - State Forfeitures											
265-316-818.069	Prof. Serv-Oakland Co. Sheriff OT	38,075	32,606		30,000	32,606	2,606	8.69	32,606	32,606	
265-316-851.000	SERVICES - COMMUNICATIONS-TELEPHO	18,339	9,747		20,000	9,747	(10,253)	(51.27)	9,747	9,747	
265-316-962.022	101 Admin Allocation-To Other Func	2,033	3,248	3,084	3,090		(3,090)	(100.00)			
Totals for dept 316 - State Forfeitures		58,447	45,601	3,084	53,090	42,353	(10,737)	(20.22)	42,353	42,353	
<b>TOTAL APPROPRIATIONS</b>		58,447	45,601	3,084	53,090	42,353	(10,737)	(20.22)	42,353	42,353	
<b>NET OF REVENUES/APPROPRIATIONS - FUND 265</b>		(23,253)	(21,291)	39,834	(23,090)	135	23,225	(100.58)	135	135	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 276 District Court  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
<b>ESTIMATED REVENUES</b>											
Dept 000											
276-000-540.002	State aid for judges wages	154,318	137,172	102,000	137,132	144,031	6,899	5.03	144,031	144,031	
276-000-602.000	District Court-State Law Costs	119,886	133,332	105,575	150,000	139,999	(10,001)	(6.67)	139,999	139,999	
276-000-610.002	Marriage Fees	30	10	10	300	11	(289)	(96.33)	11	11	
276-000-610.004	Filing Fees - 65%	123,224	101,802	82,373	150,000	106,892	(43,108)	(28.74)	106,892	106,892	
276-000-610.007	Jury Duty - Reimbursement	27,720	9,680	1,546	13,140	10,164	(2,976)	(22.65)	10,164	10,164	
276-000-610.008	Garnishment - Civil	134,130	148,965	148,515	200,000	156,413	(43,587)	(21.79)	156,413	156,413	
276-000-610.009	Probation Officer Fee	60,235	61,413	37,960	50,000	64,484	14,484	28.97	64,484	64,484	
276-000-610.010	State License Clearance Fee	44,588	29,010	16,347	15,000	30,461	15,461	103.07	30,461	30,461	
276-000-610.011	DDIL Evaluation Fee	12,127	12,917	7,339	12,500	13,563	1,063	8.50	13,563	13,563	
276-000-610.012	Traffic Warrant Fees	34,975	19,322	19,404	40,000	20,288	(19,712)	(49.28)	20,288	20,288	
276-000-610.018	Court Appointed Attorney Fees	1,145	1,005	578	8,000	1,055	(6,945)	(86.81)	1,055	1,055	
276-000-610.020	Court Motion Fees	20,260	23,760	14,300	22,000	24,948	2,948	13.40	24,948	24,948	
276-000-617.000	Miscellaneous Fees	47,166	30,220	28,946	20,000	31,731	11,731	58.66	31,731	31,731	
276-000-636.000	Miscellaneous Services	6,788	10,824	12,596	8,500	11,365	2,865	33.71	11,365	11,365	
276-000-637.036	MIDC PROJECT REVENUE				25,000		(25,000)	(100.00)			
276-000-643.005	Sale of Forms	178	11	392	2,500	12	(2,488)	(99.52)	12	12	
276-000-656.001	Parking Violations	15,542	22,389	18,562	21,000	23,508	2,508	11.94	23,508	23,508	
276-000-656.002	Fines - Traffic Violations	503,431	687,936	649,034	650,000	722,333	72,333	11.13	722,333	722,333	
276-000-656.006	Traffic Violations Late Fee	72,762	77,190	77,462	60,000	81,050	21,050	35.08	81,050	81,050	
276-000-658.002	Forfeited Bonds	37,134	39,588	17,862	30,000	41,567	11,567	38.56	41,567	41,567	
276-000-666.001	Interest Earned- Cash Pool	544	882	1,503	1,100	926	(174)	(15.82)	926	926	
276-000-694.009	Event Over and Short	84	318	343		334	334		334	334	
276-000-696.003	Victim Right Administration	9,254	8,191	4,983	8,500	8,601	101	1.19	8,601	8,601	
Totals for dept 000 -		1,425,521	1,555,937	1,347,630	1,624,672	1,633,736	9,064	0.56	1,633,736	1,633,736	
Dept 966 - Transfers To / From Other Funds											
276-966-699.101	TRANSFER IN FROM FUND 101	1,600,020	1,872,667	2,300,000	2,300,000	2,765,873	465,873	20.26	2,765,873	2,838,080	72,207
Totals for dept 966 - Transfers To / From Other Funds		1,600,020	1,872,667	2,300,000	2,300,000	2,765,873	465,873	20.26	2,765,873	2,838,080	72,207
<b>TOTAL ESTIMATED REVENUES</b>		<b>3,025,541</b>	<b>3,428,604</b>	<b>3,647,630</b>	<b>3,924,672</b>	<b>4,399,609</b>	<b>474,937</b>	<b>12.10</b>	<b>4,399,609</b>	<b>4,471,816</b>	<b>72,207</b>
<b>APPROPRIATIONS</b>											
Dept 136 - District Court											
276-136-702.000	Salaries & Wages	1,199,627	1,272,463	1,190,151	1,575,552	1,627,208	51,656	3.28	1,627,208	1,627,208	
276-136-702.004	Overtime Wages	17,963	17,526	37,217	30,000	27,000	(3,000)	(10.00)	27,000	27,000	
276-136-702.008	COVID 19 SALARIES	8,168									
276-136-702.100	MAINTENANCE WAGES				16,500	211,794	195,294	1,183.60	211,794	211,794	
276-136-707.003	CELL PHONE STIPEND			805							
276-136-715.000	F.T.C.A. - City Contribution	78,518	84,530	40,715	100,000	105,000	5,000	5.00	105,000	105,000	
276-136-716.000	MEDICAL INSURANCE	280,642	153,866	103,313	370,000	388,500	18,500	5.00	388,500	388,500	
276-136-716.001	Medical Insurance - Retiree				48,000	60,000	12,000	25.00	60,000	60,000	
276-136-717.000	Life Insurance	7,543	7,545	4,073	20,327	21,343	1,016	5.00	21,343	21,343	
276-136-718.006	Employer 401A Contribution	9,667	10,045	5,507	10,858	11,000	142	1.31	11,000	11,000	
276-136-718.500	MERS EMPLOYER CONTRIBUTIONS	479	386	3,263							
276-136-719.000	Workers Compensation Insurance	15,307	10,044	2,199	15,250	160,120	144,870	949.97	160,120	160,120	
276-136-719.001	Dental Insurance	6,718	4,844	5,976							
276-136-721.002	Longevity				12,358	13,000	642	5.20	13,000	13,000	
276-136-721.010	Health Care Waiver	14,616	15,872	8,076	20,000	21,000	1,000	5.00	21,000	21,000	
276-136-723.001	Unemployment Compensation			48,889							
276-136-725.000	Sick and Vacation Contribution	(8,960)	38,711								
276-136-727.000	Office Supplies	54,523	43,765	42,694	50,000	60,000	10,000	20.00	60,000	60,000	
276-136-728.000	Postage	2,667									
276-136-728.001	Postage - Large Mailing	25,889	33,565	31,695	50,000	60,000	10,000	20.00	60,000	60,000	
276-136-729.001	Printed Forms	17,061	9,859	7,501	18,000	12,000	(6,000)	(33.33)	12,000	12,000	
276-136-731.001	COMPUTER SUPPLIES		571	571	2,000	2,000			2,000	2,000	
276-136-740.000	Operating Supplies	53	252		1,000	1,000			1,000	1,000	
276-136-743.000	Uniforms	190	609		750	750			750	750	
276-136-776.001	Janitorial Supplies	40			2,000	2,000			2,000	2,000	
276-136-776.001	Building Maintenance Supplies	2,412	12,969	4,137	5,870	6,000	130	2.21	6,000	6,000	
276-136-779.004	SNOW REMOV SUPPLIES	119		302	350	500	150	42.86	500	500	
276-136-804.000	Legal Services	15,720	20,787	8,157	45,000	45,000			45,000	45,000	
276-136-806.005	JURY DUTY SERVICES	(31)		10,100	20,000	15,000	(5,000)	(25.00)	15,000	15,000	
276-136-807.000	Services - Membership Dues	4,294	2,865	2,755	4,000	5,000	1,000	25.00	5,000	5,000	
276-136-809.001	COVID 19 EXPENDITURES	15,210	702	461	10,000	2,500	(7,500)	(75.00)	2,500	2,500	
276-136-818.000	Other Professional Services	205,560	220,901	250,099	285,000	350,000	65,000	22.81	350,000	350,000	
276-136-818.006	Contractual Mowing Services	1,302	1,032	645	1,500	1,500			1,500	1,500	
276-136-818.008	Bank Service Charges	6,198	7,655	4,012	14,000	10,000	(4,000)	(28.57)	10,000	10,000	
276-136-818.037	CONTRACTUAL JANITORIAL SERVICES				55,000		(55,000)	(100.00)	51,000	51,000	
DUE TO NEW RFP JUST RECEIVED PRICING											
276-136-818.043	Services - Oakland Cty Police-Trai			(431)	200	200			200	200	
276-136-818.245	PROF. SERV - SNOW REMOVAL	8,070	9,500	936	7,500	78,750	71,250	950.00	78,750	78,750	
276-136-819.000	Contractual Temp/PT Labor	13,200	27,050	47,844	35,000	55,000	20,000	57.14	55,000	55,000	
276-136-820.000	Services - Security	682	151	112	150	250	100	66.67	250	250	
276-136-835.001	Services - Physicals				200	250	50	25.00	250	250	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 276 District Court  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
APPROPRIATIONS											
Dept 136 - District Court											
276-136-851.000	SERVICES - COMMUNICATIONS-TELEPHON	13,720	17,943	9,347	18,021	18,922	901	5.00	18,922	18,922	
276-136-851.003	SERVICES - OPTICIAN CHARGES	54,226	39,046	17,389	50,000	52,250	2,250	4.50	52,250	52,250	
276-136-852.010	SERVICES - CABLE TV/INTERNET	8,959	2,359	1,153	1,360	1,428	68	5.00	1,428	1,428	
276-136-861.000	Travel Expenses	17	29		3,000	5,000	2,000	66.67	5,000	5,000	
276-136-861.004	Services - Travel-Mileage	2,015	1,768	2,691	2,000	4,000	2,000	100.00	4,000	4,000	
276-136-861.006	Services - Travel-Registration				2,000	3,000	1,000	50.00	3,000	3,000	
276-136-914.000	Insurance Property Coverage	199,389	198,512	193,656	193,654	203,336	9,682	5.00	203,336	203,336	
276-136-921.000	Utilities Electricity	48,920	35,227	45,380	36,786	38,625	1,839	5.00	38,625	38,625	
276-136-922.000	Utilities Water & Sewer	13,422	8,672	8,205	13,000	13,650	650	5.00	13,650	13,650	
276-136-923.000	Utilities Gas Heat	12,216	14,857	15,555	15,000	15,750	750	5.00	15,750	15,750	
276-136-931.001	Services - Building Maintenance	11,825	23,712	29,519	120,000	50,000	(70,000)	(58.33)	50,000	50,000	
276-136-932.003	Services - Maintenance-Office Macl	3,421	610	697	2,000	2,000			2,000	2,000	
276-136-932.008	Services - Maintenance-Fire Extinc	396	308		500	750	250	50.00	750	750	
276-136-932.012	Services - Maintenance-Comptr Equi				2,000	2,000			2,000	2,000	
276-136-942.001	Copier Lease	478	5,738	5,260	6,300	6,300			6,300	6,300	
276-136-942.002	COPIER SUPPLIES	798	1,329		2,000	3,500	1,500	75.00	3,500	3,500	
276-136-957.002	Training Expense				5,000	7,500	2,500	50.00	7,500	7,500	
276-136-957.003	Employee Meals - Commission Food				1,200	1,000	(200)	(16.67)	1,000	1,000	
276-136-959.000	Miscellaneous Expenses	18,779	60,401	10,918	18,000	20,000	2,000	11.11	20,000	20,000	
276-136-960.001	Books		2,095	5,608	3,000	7,500	4,500	150.00	7,500	7,500	
276-136-962.022	101 Admin Allocation-To Other Func	276,098	276,098	276,096	276,098	163,373	(112,725)	(40.83)	163,373	163,373	
	10% CITY WIDE COST ALLOCATION PLAN										
276-136-977.005	Furniture & Fixtures	1,136	2,487		15,000	5,000	(10,000)	(66.67)	5,000	5,000	
276-136-977.011	Computer Equipment	7,360	3,685	27,475	30,000	45,000	15,000	50.00	45,000	45,000	
276-136-999.101	TRANSFER OUT TO FUND 101	16,225	16,056	21,000	21,000		(21,000)	(100.00)			
276-136-999.277	TRANSFER OUT TO FUND 277	18,005	5,339	18,165	18,165		(18,165)	(100.00)		21,207	21,207
	FY 2024 LOCAL SHARE CONTRIBUTION - MIDC GRANT										
	Totals for dept 136 - District Court	2,710,852	2,724,336	2,549,937	3,681,449	4,023,549	342,100	9.29	4,074,549	4,095,756	21,207
Dept 151 - Court Probation											
276-151-702.000	Salaries & Wages	201,326	170,481	112,351	199,430	206,400	6,970	3.49	206,400	206,400	
276-151-702.004	Overtime Wages	6,450	2,483	116	2,000	2,000			2,000	2,000	
276-151-715.000	F.I.C.A. - City Contribution	14,737	12,307	4,771	20,000	21,000	1,000	5.00	21,000	21,000	
276-151-716.000	MEDICAL INSURANCE	77,695	46,274	11,202	115,000	120,750	5,750	5.00	120,750	120,750	
276-151-717.000	Life Insurance	2,767	2,158	681	4,000	4,200	200	5.00	4,200	4,200	
276-151-719.000	Workers Compensation Insurance	11,799	5,523	191	18,000	18,900	900	5.00	18,900	18,900	
276-151-719.001	Dental Insurance			461	900	945	45	5.00	945	945	
276-151-721.010	Health Care Waiver	1,050			1,300	1,365	65	5.00	1,365	1,365	
276-151-723.001	Unemployment Compensation			3,919							
276-151-725.000	Sick and Vacation Contribution		9,036								
276-151-942.002	COPIER SUPPLIES					500	500		500	500	
	Totals for dept 151 - Court Probation	315,824	248,262	133,692	360,630	376,060	15,430	4.28	376,060	376,060	
TOTAL APPROPRIATIONS		3,026,676	2,972,598	2,683,629	4,042,079	4,399,609	357,530	8.85	4,450,609	4,471,816	21,207
NET OF REVENUES/APPROPRIATIONS - FUND 276		(1,135)	456,006	964,001	(117,407)		117,407	(100.00)	(51,000)		51,000

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 277 MIDC GRANT FUND  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
ESTIMATED REVENUES											
Dept 000											
277-000-571.000-24MIDC	INDIGENT DEFENSE GRANT (MIDC)									2,407,149	2,407,149
277-000-637.036	FY 2024 MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC) GRANT APPLICATION: COMPLIANCE PLAN AND COST ANALYSIS RENEWAL	440,876	496,113	316,852	596,756	627,569	30,813	5.16	627,569		(627,569)
277-000-699.276	MIDC PROJECT REVENUE	18,005	5,339	18,165	18,165		(18,165)	(100.00)		21,207	21,207
	TRANSFER IN FROM FUND 276										
	FY 2024 LOCAL SHARE CONTRIBUTION - MIDC GRANT										
Totals for dept 000 -		458,881	501,452	335,017	614,921	627,569	12,648	2.06	627,569	2,428,356	1,800,787
TOTAL ESTIMATED REVENUES		458,881	501,452	335,017	614,921	627,569	12,648	2.06	627,569	2,428,356	1,800,787
APPROPRIATIONS											
Dept 137 - MIDC GRANT - DISTRICT COURT											
277-137-702.000	Salaries & Wages	60,445	59,700	93,039	62,635	73,162	10,527	16.81	73,162		(73,162)
277-137-702.000-24MIDC	Salaries & Wages									73,162	73,162
	MIDC EXECUTIVE										
277-137-715.000	F.I.C.A. - City Contribution	5,204	5,169	5,349	5,434	5,597	163	3.00	5,597		(5,597)
277-137-715.000-24MIDC	F.I.C.A. - City Contribution									5,615	5,615
277-137-716.011	Optical & Hearing Insurance					22	22		22		(22)
277-137-717.000	Life Insurance					928	928		928		(928)
277-137-717.000-24MIDC	Life Insurance									22	22
277-137-718.500	MERS EMPLOYER CONTRIBUTIONS			2,701		2,444	2,444		2,444		(2,444)
277-137-718.500-24MIDC	MERS EMPLOYER CONTRIBUTIONS									2,444	2,444
277-137-719.000	Workers Compensation Insurance	197	196	192	202	200	(2)	(0.99)	200		(200)
277-137-719.000-24MIDC	Workers Compensation Insurance									133	133
277-137-719.001	Dental Insurance					702	702		702		(702)
277-137-721.010	Health Care Waiver	7,585	7,865	9,714	8,397	8,314	(83)	(0.99)	8,314		(8,314)
277-137-721.010-24MIDC	Health Care Waiver									8,314	8,314
277-137-723.001	Unemployment Compensation			2,768						3,020	3,020
277-137-725.000	Sick and Vacation Contribution		5,339								
277-137-727.000	Office Supplies	1,047	1,304	262	1,200	1,200			1,200		(1,200)
277-137-727.000-24MIDC	Office Supplies									1,200	1,200
277-137-804.000	Legal Services	378,318	421,880	373,113	535,000	535,000			535,000		(535,000)
277-137-804.000-24MIDC	Legal Services										
	\$60,000 FOR MANAGED ASSIGNED COUNSEL ADMINISTRATION									2,311,920	2,311,920
	\$2,226,000 FOR ASSIGNED COUNSEL										
	\$25,920 FOR ARRAIGNMENT SHIFT										
277-137-818.000-24MIDC	Other Professional Services									12,400	12,400
	\$7,000 FOR EXPERTS										
	\$3,000 FOR INVESTIGATORS										
	\$2,400 FOR DATA COLLECTION										
277-137-955.000-24MIDC	INDIRECT COSTS									8,966	8,966
	\$8,966 FOR DE MINIMIS RATE - UP TO 10% RECOUP EXPENSE FOR PERSONNEL										
277-137-957.002-24MIDC	Training Expense									1,160	1,160
	\$1,160 FOR NAPD MEMBERSHIP										
277-137-977.005	Furniture & Fixtures		120								
277-137-977.011	Computer Equipment		5,966								
Totals for dept 137 - MIDC GRANT - DISTRICT COURT		458,882	501,453	487,138	612,868	627,569	14,701	2.40	627,569	2,428,356	1,800,787
TOTAL APPROPRIATIONS		458,882	501,453	487,138	612,868	627,569	14,701	2.40	627,569	2,428,356	1,800,787
NET OF REVENUES/APPROPRIATIONS - FUND 277		(1)	(1)	(152,121)	2,053		(2,053)	(100.00)			

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 284 OPIOID SETTLEMENT FUND  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED & CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
ESTIMATED REVENUES											
Dept 000				194,282							
284-000-685.000	OPIOID SETTLEMENT REVENUE			194,282							
	Totals for dept 000 -			194,282							
TOTAL ESTIMATED REVENUES											
				194,282							
NET OF REVENUES/APPROPRIATIONS - FUND 284											
				194,282							

BUDGET REPORT FOR CITY OF PONTIAC

Fund: 285 ARPA

2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
<b>ESTIMATED REVENUES</b>											
Dept 000											
285-000-532.000-AMPLIF	Federal grants others			60,000		(60,000)	(100.00)				
285-000-532.000-ARPDW	Federal grants others			703,216		(703,216)	(100.00)	591,004	591,004		
285-000-532.000-ARPPRP	Federal grants others			1,193,500		(1,193,500)	(100.00)	1,189,192	1,189,192		
285-000-532.000-ARPPRK	Federal grants others			4,036,000		(4,036,000)	(100.00)	4,036,003	4,036,003		
285-000-532.000-REVLOS	Federal grants others			10,000,000		(10,000,000)	(100.00)				
Totals for dept 000 -				10,000,000	15,992,716	(15,992,716)	(100.00)	5,816,199	5,816,199		
<b>TOTAL ESTIMATED REVENUES</b>				10,000,000	15,992,716	(15,992,716)	(100.00)	5,816,199	5,816,199		
<b>APPROPRIATIONS</b>											
Dept 458 - PUBLIC WORKS OPERATIONS											
285-458-977.007-ARPDW	MOWERS			99,214	99,214	(99,214)	(100.00)				
285-458-977.008-ARPDW	Special Equipment			2,000	2,000	(2,000)	(100.00)				
285-458-977.009-ARPDW	TRAILERS			10,998	10,998	(10,998)	(100.00)				
285-458-977.010-ARPDW	STREET SWEEPERS			295,502	591,004	(591,004)	(100.00)	591,004	591,004		
Totals for dept 458 - PUBLIC WORKS OPERATIONS				405,714	703,216	(703,216)	(100.00)	591,004	591,004		
Dept 699 - GRANT MANAGEMENT AND PHILANTHROPY											
285-699-702.000-ARPHRP	Salaries & Wages			4,308	60,000	(60,000)	(100.00)	55,692	55,692		
285-699-715.000-ARPHRP	F.I.C.A. - City Contribution				4,590	(4,590)	(100.00)	4,590	4,590		
285-699-716.000-ARPHRP	MEDICAL INSURANCE				11,210	(11,210)	(100.00)	11,210	11,210		
285-699-718.500-ARPHRP	MERS EMPLOYER CONTRIBUTIONS				4,200	(4,200)	(100.00)	4,200	4,200		
285-699-728.000-ARPHRP	Postage				10,000	(10,000)	(100.00)	10,000	10,000		
285-699-728.000-ARPPRK	Postage				10,000	(10,000)	(100.00)	10,000	10,000		
285-699-816.101-ARPPRK	PROF SERV - DISTRICT 1				571,429	(571,429)	(100.00)	571,429	571,429		
285-699-816.102-ARPPRK	PROF SERV - DISTRICT 2				571,429	(571,429)	(100.00)	571,429	571,429		
285-699-816.103-ARPPRK	PROF SERV - DISTRICT 3				571,429	(571,429)	(100.00)	571,429	571,429		
285-699-816.104-ARPPRK	PROF SERV - DISTRICT 4				571,429	(571,429)	(100.00)	571,429	571,429		
285-699-816.105-ARPPRK	PROF SERV - DISTRICT 5				571,429	(571,429)	(100.00)	571,429	571,429		
285-699-816.106-ARPPRK	PROF SERV - DISTRICT 6				571,429	(571,429)	(100.00)	571,429	571,429		
285-699-816.107-ARPPRK	PROF SERV - DISTRICT 7				571,429	(571,429)	(100.00)	571,429	571,429		
285-699-818.000-ARPHRP	Other Professional Services				1,100,000	(1,100,000)	(100.00)	1,100,000	1,100,000		
285-699-818.000-ARPPRK	Other Professional Services				15,000	(15,000)	(100.00)	15,000	15,000		
285-699-818.085-AMPLIF	PROFESSIONAL SERV-AMPLIFUND			60,000	60,000	(60,000)	(100.00)				
285-699-901.000-ARPHRP	Printing and Bindery Service				3,000	(3,000)	(100.00)	3,000	3,000		
285-699-901.000-ARPPRK	Printing and Bindery Service				10,000	(10,000)	(100.00)	10,000	10,000		
285-699-902.005-ARPHRP	Public Notices				500	(500)	(100.00)	500	500		
285-699-902.005-ARPPRK	Public Notices				1,000	(1,000)	(100.00)	1,000	1,000		
285-699-956.101-REVLOS	CONTRIBUTION TO GENERAL FUND			10,000,000	10,000,000	(10,000,000)	(100.00)				
Totals for dept 699 - GRANT MANAGEMENT AND PHILANTHRO				10,064,308	15,289,503	(15,289,503)	(100.00)	5,225,195	5,225,195		
<b>TOTAL APPROPRIATIONS</b>				10,470,022	15,992,719	(15,992,719)	(100.00)	5,816,199	5,816,199		
<b>NET OF REVENUES/APPROPRIATIONS - FUND 285</b>				(470,022)	(3)	3	(100.00)				

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 445 Capital Improvements Fund

2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
<b>ESTIMATED REVENUES</b>											
Dept 000											
445-000-402.000	CURRENT PROPERTY TAXES			867,559		910,937	910,937		910,937	910,937	
445-000-403.000	Current Property Taxes	964,262	1,036,626		1,002,085		(1,002,085)	(100.00)			
445-000-403.002	Property Tax Chargebacks	5,972	4,137	(6,252)	(5,000)		5,000	(100.00)			
445-000-410.000	CURRENT PERSONAL PROPERTY TAXES			323,759		303,971	303,971		303,971	303,971	
445-000-411.000	DELINQUENT REAL PROPERTY TAXES					45,546	45,546		45,546	45,546	
445-000-412.000	DELINQUENT PERSONAL PROPERTY					15,198	15,198		15,198	15,198	
445-000-433.000	COMMERCIAL FACILITIES TAX			2,821		2,821	2,821		2,821	2,821	
445-000-437.000	INDUSTRIAL FACILITY TAX			3,737		3,736	3,736		3,736	3,736	
445-000-528.000	FEDERAL GRANTS OTHER				160,000		(160,000)	(100.00)			
445-000-528.000-SKATEP	FEDERAL GRANTS OTHER				125,000		(2,529)	(2.02)			
445-000-573.000	LOCAL COMMUNITY STABILIZATION SHARI	48,607	33,146	23,344		33,146	33,146		33,146	33,146	
445-000-665.001	Investments Income	8,367	(15,700)	4,379		5,474	5,474		5,474	5,474	
445-000-674.101-SKATEP	CONTRIBUTION FROM 101		55,000								
445-000-675.000-SKATEP	Contribution From Private Source				338,224	338,224			338,224	338,224	50,000
445-000-686.000	REIMBURSEMENTS			20,951							
Totals for dept 000 -		1,027,208	1,113,209	1,240,298	1,620,309	1,781,524	161,215	9.95	1,781,524	1,831,524	50,000
Dept 966 - Transfers To / From Other Funds											
445-966-699.101	TRANSFER IN FROM FUND 101				340,739		(340,739)	(100.00)			
Totals for dept 966 - Transfers To / From Other Funds					340,739		(340,739)	(100.00)			
<b>TOTAL ESTIMATED REVENUES</b>		<b>1,027,208</b>	<b>1,113,209</b>	<b>1,240,298</b>	<b>1,961,048</b>	<b>1,781,524</b>	<b>(179,524)</b>	<b>(9.15)</b>	<b>1,781,524</b>	<b>1,831,524</b>	<b>50,000</b>
<b>APPROPRIATIONS</b>											
Dept 228 - Information Technology											
445-228-977.011	Computer Equipment	65,993	21,314	23,666	30,000	46,400	16,400	54.67	46,400	46,400	
Totals for dept 228 - Information Technology		65,993	21,314	23,666	30,000	46,400	16,400	54.67	46,400	46,400	
Dept 265 - Building Maintenance											
445-265-974.021	City Hall Lot Repairs				150,000		(150,000)	(100.00)			
445-265-976.001	BUILDING ADDITIONS & IMPROVEMENTS	86,440	34,009								
Totals for dept 265 - Building Maintenance		86,440	34,009		150,000		(150,000)	(100.00)			
Dept 273 - Cemetery Ottawa Park											
445-273-976.001	BUILDING ADDITIONS & IMPROVEMENTS NEEDED FOR PAVING/GRADING NOT COMPLETED IN 22/23. DIDN'T DO AS A ROLL OVER JUST ADDED FUNDS NEEDED TO 23/24		4,145		115,000	125,000	10,000	8.70	125,000	125,000	
Totals for dept 273 - Cemetery Ottawa Park			4,145		115,000	125,000	10,000	8.70	125,000	125,000	
Dept 276 - Cemetery Oak Hill											
445-276-976.001	BUILDING ADDITIONS & IMPROVEMENTS NEEDED FOR BUCKLAND ROOF AND DEMO OF MAINT. BUILDING NOT DONE IN 22/23				300,000	125,000	(175,000)	(58.33)	275,000	275,000	
Totals for dept 276 - Cemetery Oak Hill					300,000	125,000	(175,000)	(58.33)	275,000	275,000	
Dept 291 - CABLE											
445-291-976.001	BUILDING ADDITIONS & IMPROVEMENTS		228,895	(1,612)							
Totals for dept 291 - CABLE			228,895	(1,612)							
Dept 301 - POLICE/SHERIFF											
445-301-976.001	BUILDING ADDITIONS & IMPROVEMENTS	2,035	36,524	39,695	450,000	400,000	(50,000)	(11.11)	400,000	400,000	
Totals for dept 301 - POLICE/SHERIFF		2,035	36,524	39,695	450,000	400,000	(50,000)	(11.11)	400,000	400,000	
Dept 336 - FIRE DEPARTMENT											
445-336-976.001	BUILDING ADDITIONS & IMPROVEMENTS	1,100									
Totals for dept 336 - FIRE DEPARTMENT		1,100									
Dept 448 - Street Lighting											
445-448-974.056	STREET LIGHT IMPROVEMENTS		129,499		203,000	320,000	117,000	57.64	320,000	320,000	
Totals for dept 448 - Street Lighting			129,499		203,000	320,000	117,000	57.64	320,000	320,000	
Dept 451 - Construction Road & Bridges											
445-451-974.004	SPEED HUMPS & SIGNAGE				599,200		(599,200)	(100.00)			
445-451-974.055	TO BE DETERMINED ROAD					900,000	900,000		900,000	900,000	
Totals for dept 451 - Construction Road & Bridges					599,200	900,000	300,800	50.20	900,000	900,000	
Dept 458 - PUBLIC WORKS OPERATIONS											
445-458-977.002	VEHICLES				500,000	750,000	250,000	50.00	750,000	750,000	
Totals for dept 458 - PUBLIC WORKS OPERATIONS					500,000	750,000	250,000	50.00	750,000	750,000	
Dept 699 - GRANT MANAGEMENT AND PHILANTHROPY											
445-699-976.001-SKATEP	BUILDING ADDITIONS & IMPROVEMENTS			57,529	518,224	460,695	(57,529)	(11.10)	460,695	460,695	
445-699-977.005	Furniture & Fixtures				10,000		(10,000)	(100.00)			
Totals for dept 699 - GRANT MANAGEMENT AND PHILANTHRO				57,529	528,224	460,695	(67,529)	(12.78)	460,695	460,695	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 445 Capital Improvements Fund  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
APPROPRIATIONS											
Dept 756 - RECREATION FACILITY				340,739	340,739		(340,739)	(100.00)			
445-756-971.001	Land Acquisition of Real Property			340,739	340,739		(340,739)	(100.00)			
	Totals for dept 756 - RECREATION FACILITY			340,739	340,739		(340,739)	(100.00)			
TOTAL APPROPRIATIONS											
		155,568	454,386	460,017	3,216,163	3,127,095	(89,068)	(2.77)	3,277,095	3,277,095	
NET OF REVENUES/APPROPRIATIONS - FUND 445											
		871,640	658,823	780,281	(1,255,115)	(1,345,571)	(90,456)	7.21	(1,495,571)	(1,445,571)	50,000

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 585 Parking Enterprise Fund  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
<b>ESTIMATED REVENUES</b>											
Dept 000											
585-000-665.001	Investments Income	20,615	(89,736)	100,016		125,020	125,020				
585-000-671.000	MISCELLANEOUS REVENUE	143,872									
Totals for dept 000 -		164,487	(89,736)	100,016		125,020	125,020				
<b>TOTAL ESTIMATED REVENUES</b>		164,487	(89,736)	100,016		125,020	125,020				
<b>APPROPRIATIONS</b>											
Dept 564 - Phoenix Center Parking											
585-564-804.000	Legal Services	3,028	(100,629)		10,000		(10,000)	(100.00)			
585-564-804.018	LEGAL SERVICES	120,875	34,576								
585-564-818.000	Other Professional Services	261,284									
585-564-818.008	Bank Service Charges		31,565	15,065							
585-564-921.000	Utilities Electricity	39,366			55,684		(55,684)	(100.00)			
585-564-922.000	Utilities Water & Sewer	513	511	439	1,589		(1,589)	(100.00)			
585-564-923.000	Utilities Gas Heat	176	183	158	194		(194)	(100.00)			
585-564-931.001	Services - Building Maintenance	177,196	164,692		75,000		(75,000)	(100.00)			
585-564-962.022	101 Admin Allocation-To Other Fund	30,495	51,390	51,720	51,720		(51,720)	(100.00)			
585-564-968.000	Depreciation	517,985	522,058		850,000		(850,000)	(100.00)			
585-564-974.035	Phoenix Center Projects	7,009,004	(4,561)								
Totals for dept 564 - Phoenix Center Parking		8,159,922	699,785	67,382	1,044,187		(1,044,187)	(100.00)			
Dept 566 - Parking City											
585-566-718.100	PENSION EXPENSE - GERS	127,996	(891,678)								
585-566-737.000	OPEB EXPENSE	(78,243)									
585-566-818.008	Bank Service Charges		17,400								
585-566-914.000	Insurance Property Coverage	18,850	18,679								
585-566-968.000	Depreciation	46,876	42,803								
Totals for dept 566 - Parking City		115,479	(733,336)								
<b>TOTAL APPROPRIATIONS</b>		8,275,401	(33,551)	67,382	1,044,187		(1,044,187)	(100.00)			
<b>NET OF REVENUES/APPROPRIATIONS - FUND 585</b>		(8,110,914)	(56,185)	32,634	(1,044,187)	125,020	1,169,207	(111.97)			

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 629 Employees Sick & Vacation Pay Fund

2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
ESTIMATED REVENUES											
Dept 000											
629-000-665.001	Investments Income	324									
629-000-680.010	Sick and Vacation Contribution	(324)									
Totals for dept 000 -											
TOTAL ESTIMATED REVENUES											
NET OF REVENUES/APPROPRIATIONS - FUND 629											

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 659 Insurance Fund  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
ESTIMATED REVENUES											
Dept 000											
659-000-671.000	MISCELLANEOUS REVENUE	30,000		57,331							
659-000-680.001	MEDICAL-EMPLOYEE	90,816	96,803	50,965	275,000	116,164	(158,836)	(57.76)	116,164	116,164	
659-000-680.002	Medical-Retiree	102,478	16,194	(86)		55,433			55,433	55,433	
659-000-680.003	MEDICAL-EMPLOYER	494,850	321,692	274,939	1,200,000	386,030	(813,970)	(67.83)	1,921,280	1,921,280	
659-000-680.044	ADJUSTED TO ACTUAL VS ESTIMATE FROM FY 2021-2022 ACTIVITY										
	Optical/Hearing-Active	5,988	6,700	3,701	5,000	8,040	3,040	60.80	1,180	1,180	
659-000-680.100	ADJUSTED TO ACTUAL VS ESTIMATE FROM FY 2021-2022 ACTIVITY										
	MEDICAL - GERS	739,866	429,555	32,022	750,000	515,466	(234,534)	(31.27)	515,466	515,466	
659-000-680.200	MEDICAL - PFRS	1,894,889	4,566,810	3,774,465	4,050,000	5,480,172	1,430,172	35.31	5,480,172	5,480,172	
659-000-681.001	Life-Active	20,698	20,334	8,669	25,000	24,401	(599)	(2.40)	24,401	24,401	
659-000-683.001	Dental-Active	34,653	35,295	25,448	55,000	42,354	(12,646)	(22.99)	83,215	83,215	
659-000-684.045	ADJUSTED TO ACTUAL VS ESTIMATE FROM FY 2021-2022 ACTIVITY										
	General and Property Insurance	676,360	673,406	682,188	685,000	808,087	123,087	17.97	741,851	741,851	
	ADJUSTED TO ACTUAL VS ESTIMATE FROM FY 2021-2022 ACTIVITY										
	Totals for dept 000 -	4,090,598	6,196,789	4,909,642	7,045,000	7,436,147	391,147	5.55	8,939,162	8,939,162	
TOTAL ESTIMATED REVENUES											
		4,090,598	6,196,789	4,909,642	7,045,000	7,436,147	391,147	5.55	8,939,162	8,939,162	
APPROPRIATIONS											
Dept 194 - Risk Management											
659-194-818.000	Other Professional Services		296,654			355,985	355,985		355,985	355,985	
659-194-851.000	SERVICES - COMMUNICATIONS-TELEPHO	56									
659-194-852.010	SERVICES - CABLE TV/INTERNET	189	25			30	30		30	30	
659-194-914.000	Insurance Property Coverage			8,460	8,462		(8,462)	(100.00)			
	Totals for dept 194 - Risk Management	245	296,679	8,460	8,462	356,015	347,553	4,107.22	356,015	356,015	
Dept 851 - Insurance and Bonds											
659-851-716.002	Medical Insurance-EE Contribution	(12,985)									
659-851-914.000	Insurance Property Coverage	374,096	382,900	380,022	682,182	459,480	(222,702)	(32.65)	459,480	459,480	
659-851-915.001	Insurance-Other Liability Claims	(286,858)	(430,210)			(516,252)	(516,252)		(516,252)	(516,252)	
	Totals for dept 851 - Insurance and Bonds	74,253	(47,310)	380,022	682,182	(56,772)	(738,954)	(108.32)	(56,772)	(56,772)	
Dept 854 - Employee Medical Insurance											
659-854-716.000	MEDICAL INSURANCE	686,089	783,919	932,279	1,560,000	940,703	(619,297)	(39.70)	1,300,000	1,300,000	
	ADJUSTED TO ACTUAL VS ESTIMATE FROM FY 2021-2022 ACTIVITY										
659-854-716.011	Optical & Hearing Insurance	9,312	10,119	10,002	11,105	12,143	1,038	9.35	12,143	12,143	
659-854-717.000	Life Insurance	68,698	69,530	71,692	75,000	83,436	8,436	11.25	83,436	83,436	
659-854-719.001	Dental Insurance	55,657	61,653	55,277	65,000	73,984	8,984	13.82	73,984	73,984	
659-854-804.013	Legal Services-Miller Canfield	228,401	126,429		40,000	151,715	111,715	279.29	151,715	151,715	
659-854-804.018	LEGAL SERVICES	18,855			10,000		(10,000)	(100.00)			
659-854-818.000	Other Professional Services	4,825	5,150		6,000	6,180	180	3.00	6,180	6,180	
659-854-818.082	PROF SERV. - MEADOWBROOK	46,331	44,946	26,220	50,000	53,935	3,935	7.87	53,935	53,935	
	Totals for dept 854 - Employee Medical Insurance	1,118,168	1,101,746	1,095,470	1,817,105	1,322,096	(495,009)	(27.24)	1,681,393	1,681,393	
Dept 861 - Retiree Fringes											
659-861-716.001	Medical Insurance - Retiree	3,867,659	4,761,373	4,104,936	4,800,000	5,713,648	913,648	19.03	5,480,172	5,480,172	
	ADJUSTED TO ACTUAL VS ESTIMATE FROM FY 2021-2022 ACTIVITY										
	Totals for dept 861 - Retiree Fringes	3,867,659	4,761,373	4,104,936	4,800,000	5,713,648	913,648	19.03	5,480,172	5,480,172	
TOTAL APPROPRIATIONS											
		5,060,325	6,112,488	5,588,888	7,307,749	7,334,987	27,238	0.37	7,460,808	7,460,808	
NET OF REVENUES/APPROPRIATIONS - FUND 659											
		(969,727)	84,301	(679,246)	(262,749)	101,160	363,909	(138.50)	1,478,354	1,478,354	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 677 Self Insurance Workers Compensation

2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
<b>ESTIMATED REVENUES</b>											
Dept 000											
677-000-665.001	Investments Income	1,869	1			1	1		1	1	
677-000-682.001	WC CITY EMPLOYEE PREMIUM FROM FUNI	76,006	75,277	41,501	80,000	90,332	10,332	12.92	313,512	313,512	
	ADJUSTED TO ACTUAL VS ESTIMATE FROM FY 2021-2022 ACTIVITY										
677-000-682.002	SELF INSURANCE REIMBURSEMENT - ALI	182,160	322,248		350,000	386,698	36,698	10.49	163,518	163,518	
	ADJUSTED TO ACTUAL VS ESTIMATE FROM FY 2021-2022 ACTIVITY										
677-000-682.003	SELF INSURANCE REIMBURSEMENTS - WI	826	1,647	920	12,000	1,976	(10,024)	(83.53)	1,976	1,976	
	Totals for dept 000 -	260,861	399,173	42,421	442,000	479,007	37,007	8.37	479,007	479,007	
<b>TOTAL ESTIMATED REVENUES</b>		<b>260,861</b>	<b>399,173</b>	<b>42,421</b>	<b>442,000</b>	<b>479,007</b>	<b>37,007</b>	<b>8.37</b>	<b>479,007</b>	<b>479,007</b>	
<b>APPROPRIATIONS</b>											
Dept 851 - Insurance and Bonds											
677-851-722.005	WORKERS' COMP - PREMIUMS	81,521	74,159	1,753	115,000	88,991	(26,009)	(22.62)	88,991	88,991	
677-851-722.308	WORKERS COMP CLAIMS - POLICE	187,710	200,526	149,136	200,000	240,631	40,631	20.32	240,631	240,631	
677-851-722.448	WORKERS COMP CLAIMS - DPW	27,430	69,749	23,309	140,000	83,699	(56,301)	(40.22)	83,699	83,699	
677-851-722.591	WORKERS COMP CLAIMS - WRC	1,324	1,647	1,432	12,000	1,976	(10,024)	(83.53)	1,976	1,976	
677-851-722.954	WORKERS COMP CLAIMS - GENERAL	1,800	300		10,000	360	(9,640)	(96.40)	360	360	
677-851-915.050	IBNR DEPOSIT LIABILITY ADJUSTMENT	42,548	(74,702)		300,000	63,350	(236,650)	(78.88)	63,350	63,350	
	Totals for dept 851 - Insurance and Bonds	342,333	271,679	175,630	777,000	479,007	(297,993)	(38.35)	479,007	479,007	
<b>TOTAL APPROPRIATIONS</b>		<b>342,333</b>	<b>271,679</b>	<b>175,630</b>	<b>777,000</b>	<b>479,007</b>	<b>(297,993)</b>	<b>(38.35)</b>	<b>479,007</b>	<b>479,007</b>	
<b>NET OF REVENUES/APPROPRIATIONS - FUND 677</b>		<b>(81,472)</b>	<b>127,494</b>	<b>(133,209)</b>	<b>(335,000)</b>		<b>335,000</b>	<b>(100.00)</b>			
<b>ESTIMATED REVENUES - ALL FUNDS</b>											
		75,469,444	82,441,145	93,766,460	105,372,758	88,118,516	8,412,796.00	157.02	97,064,248	98,987,242	807,207.00
<b>APPROPRIATIONS - ALL FUNDS</b>											
		75,765,075	76,822,441	72,097,904	109,162,880	95,761,889	(8,412,796.00)	(157.02)	105,112,206	107,741,407	(807,207.00)
<b>NET OF REVENUES/APPROPRIATIONS - ALL FUNDS</b>		<b>(295,631)</b>	<b>5,618,704</b>	<b>21,668,556</b>	<b>(3,790,122)</b>	<b>(7,643,373)</b>			<b>(8,047,958)</b>	<b>(8,754,165)</b>	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 101 General Fund  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

DEPARTMENT	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
ESTIMATED REVENUES											
000		43,700,469	43,106,337	53,327,898	53,421,005	50,848,728	(2,572,277)	(4.82)	51,443,316	51,443,316	
966	Transfers To / From Other Funds	(334,361)	16,056	981,313	981,313	(981,313)	(100.00)				
TOTAL ESTIMATED REVENUES		43,366,108	43,122,393	54,309,211	54,402,318	50,848,728	(3,553,590)	(6.53)	51,443,316	51,443,316	
APPROPRIATIONS											
101	City Council	475,255	507,791	409,374	772,627	857,103	84,476	10.93	887,103	887,103	
102	CHARTER COMMISSION		2,352	20,623	90,847	102,352	11,505	12.66	102,383	122,383	20,000
171	Mayor	505,241	635,817	593,156	1,031,643	1,026,690	(4,953)	(0.48)	1,016,690	1,016,690	
191	Elections	449,419	307,225	210,845	342,028	354,029	12,001	3.51	428,687	428,687	
201	Accounting	297,309	418,397	292,954	440,800	200,000	(240,800)	(54.63)	200,000	200,000	
202	Income Tax Administration	443,039	487,664	375,965	709,263	777,621	68,358	9.64	777,621	777,621	
206	Finance Administration	542,274	576,516	436,556	771,317	789,737	18,420	2.39	652,745	652,745	
215	CITY CLERK (GENERAL)	321,769	347,309	326,672	387,767	401,552	13,785	3.55	373,704	373,704	
227	COMMUNICATIONS					658,893	658,893			658,893	
228	Information Technology	359,963	408,002	256,200	543,780	522,344	(21,436)	(3.94)	534,480	534,480	
233	Purchasing					203,247	203,247			203,247	
253	Treasurer	396,546	353,607	349,959	455,783	473,634	17,851	3.92	459,300	459,300	
255	MARIHUANA REGULATIONS	99,307	191,139	34,499	94,056	432,549	338,493	359.88	432,206	432,206	
257	Assessor	423,865	432,200	2,400	434,969	456,600	21,631	4.97	453,000	453,000	
265	Building Maintenance	352,660	396,100	751,114	442,171	491,597	49,426	11.18	491,597	556,597	65,000
266	ATTORNEY	1,541,200	888,970	491,112	775,000	1,373,665	598,665	77.25	1,373,665	1,373,665	
270	Personnel Services	192,254	223,544	223,913	379,306	421,942	42,636	11.24	496,542	696,542	200,000
301	POLICE/SHERIFF	13,652,195	15,138,100	7,886,534	15,446,080	17,329,886	1,883,806	12.20	17,384,886	17,384,886	
309	CROSSING GUARDS	74									
325	COMMUNICATIONS/DISPATCH	379,748	382,923	195,737	394,410	414,130	19,720	5.00	414,130	414,130	
336	FIRE DEPARTMENT	8,112,413	8,428,599	8,751,901	8,975,158	9,334,166	359,008	4.00	9,334,166	9,334,166	
445	DRAINS - PUBLIC BENEFIT	91,295	333,192	185,081	516,670	516,670			516,670	516,670	
447	Engineering	1,094,409	1,063,302	792,404	1,451,420	1,669,429	218,009	15.02	1,669,429	1,669,429	
448	Street Lighting	1,020,265	1,005,038	895,125	1,053,576	1,000,000	(53,576)	(5.09)	1,000,000	1,000,000	
458	PUBLIC WORKS OPERATIONS	474,303	471,695	687,440	961,916	1,161,871	199,955	20.79	1,150,311	1,150,311	
478	Winter Maintenance	16,490	6,720	48,066	48,066	34,400	(13,666)	(28.43)	34,400	34,400	
690	REDEVELOPMENT AND HOUSING	899,587	2,163,134	251,917	461,486	637,522	176,036	38.15	637,522	737,522	100,000
699	GRANT MANAGEMENT AND PHILANTHROPY		100	249,664	1,254,325	1,254,976	651	0.05	1,294,515	1,544,515	250,000
721	PLANNING	264,457	319,253	286,665	637,012	636,362	(650)	(0.10)	636,362	636,362	
733	CODE ENFORCEMENT	492,817	458,404	4,172					70,000	170,000	100,000
751	PARKS AND RECREATION		120,000		121,368		(121,368)	(100.00)			
774	CITY EVENTS	53,226	99,525	80,319	70,000		(70,000)	(100.00)			
818	PARKS GROUNDS MAINTENANCE	582,479	442,790	390,995	1,166,967	1,608,831	441,864	37.86	1,608,831	1,608,831	
861	Retiree Fringes	2,430,895	2,496,606	3,709,236	3,819,003	4,000,000	180,997	4.74	4,000,000	4,000,000	
870	UNEMPLOYMENT COMPENSATION	14,872	52,455	14,044	50,000	50,000			50,000	50,000	
925	Debt Service		738,098	970,716	978,477	978,478	1		978,478	978,478	
966	Transfers To / From Other Funds	1,241,683	1,872,667	3,626,570	3,967,309	3,733,530	(233,779)	(5.89)	3,733,530	3,805,737	72,207
TOTAL APPROPRIATIONS		37,221,309	41,769,234	33,753,862	49,044,600	53,903,806	4,859,206	9.91	54,055,093	54,862,300	807,207
NET OF REVENUES/APPROPRIATIONS - FUND 101		6,144,799	1,353,159	20,555,349	5,357,718	(3,055,078)	(8,412,796)	(157.02)	(2,611,777)	(3,418,984)	(807,207)

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 202 MAJOR STREETS  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

DEPARTMENT	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
ESTIMATED REVENUES												
000		9,329,633	6,964,360	5,649,918	6,263,332	7,053,756	790,424	12.62	7,053,756	7,053,756		
TOTAL ESTIMATED REVENUES		9,329,633	6,964,360	5,649,918	6,263,332	7,053,756	790,424	12.62	7,053,756	7,053,756		
APPROPRIATIONS												
443	NONMOTORIZED		487,173		50,000	100,000	50,000	100.00	50,000	50,000		
458	PUBLIC WORKS OPERATIONS	288,316	393,831	395,016	395,030	801,399	406,369	102.87	801,399	801,399		
463	Routine Maintenance Roads	6,362,151	4,454,731	4,760,241	7,297,367	5,575,795	(1,721,572)	(23.59)	7,920,795	7,920,795		
478	Winter Maintenance	414,988	434,974	305,659	607,565	700,531	92,966	15.30	589,031	589,031		
485	TRAFFIC CONTROL	403,608	334,665	201,276	368,288	477,548	109,260	29.67	320,000	320,000		
TOTAL APPROPRIATIONS		7,469,063	6,105,374	5,662,192	8,718,250	7,655,273	(1,062,977)	(12.19)	9,681,225	9,681,225		
NET OF REVENUES/APPROPRIATIONS - FUND 202		1,860,570	858,986	(12,274)	(2,454,918)	(601,517)	1,853,401	(75.50)	(2,627,469)	(2,627,469)		

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 203 Local Streets  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

DEPARTMENT	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
ESTIMATED REVENUES											
000		1,812,769	1,926,457	1,522,256	2,087,777	2,138,868	51,091	2.45	2,138,868	2,138,868	
TOTAL ESTIMATED REVENUES		1,812,769	1,926,457	1,522,256	2,087,777	2,138,868	51,091	2.45	2,138,868	2,138,868	
APPROPRIATIONS											
443	NONMOTORIZED	111,509	221,209	127,200	120,000	200,000	90,000	66.67	150,000	150,000	
456	PUBLIC WORKS OPERATIONS	125,757	179,492	177,984	178,000	248,878	70,878	39.82	248,878	248,878	
463	Routine Maintenance Roads	2,156,939	1,982,089	1,206,174	1,693,241	1,402,795	(290,446)	(17.15)	1,662,795	1,662,795	
478	Winter Maintenance	224,009	330,276	118,767	304,065	470,531	166,466	54.75	420,531	420,531	
485	TRAFFIC CONTROL	54,179	65,448	60,368	100,000	150,000	50,000	50.00	150,000	150,000	
TOTAL APPROPRIATIONS		2,672,393	2,778,514	1,690,493	2,395,306	2,472,204	76,898	3.21	2,632,204	2,632,204	
NET OF REVENUES/APPROPRIATIONS - FUND 203		(859,624)	(852,057)	(168,237)	(307,529)	(333,336)	(25,807)	8.39	(493,336)	(493,336)	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 208 YOUTH RECREATION MILLAGE  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

DEPARTMENT	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
ESTIMATED REVENUES											
000		1,144,928	696,909	1,297,110	1,461,300	1,800,907	339,607	23.24	2,157,857	2,157,857	
TOTAL ESTIMATED REVENUES		1,144,928	696,909	1,297,110	1,461,300	1,800,907	339,607	23.24	2,157,857	2,157,857	
APPROPRIATIONS											
756	RECREATION FACILITY	724,356	443,816	462,902	899,012	1,749,108	850,096	94.56	1,761,753	1,761,753	
774	CITY EVENTS		773								
775	YOUTH SPORTS	43,065	124,716	106,119	267,818		(267,818)	(100.00)			
TOTAL APPROPRIATIONS		767,421	569,305	569,021	1,166,830	1,749,108	582,278	49.90	1,761,753	1,761,753	
NET OF REVENUES/APPROPRIATIONS - FUND 208		377,507	127,604	728,089	294,470	51,799	(242,671)	(82.41)	396,104	396,104	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 209 Cemetery Fund  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

DEPARTMENT	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
ESTIMATED REVENUES											
000		26,275	30,002	649,377	616,803	616,803			616,803	616,803	
TOTAL ESTIMATED REVENUES		26,275	30,002	649,377	616,803	616,803			616,803	616,803	
APPROPRIATIONS											
273	Cemetery Ottawa Park	171,605	126,164	85,774	324,624	289,874	(34,750)	(10.70)	434,874	434,874	
276	Cemetery Oak Hill	182,508	191,109	108,615	312,824	307,575	(5,249)	(1.68)	307,575	307,575	
TOTAL APPROPRIATIONS		354,113	317,273	194,389	637,448	597,449	(39,999)	(6.27)	742,449	742,449	
NET OF REVENUES/APPROPRIATIONS - FUND 209		(327,838)	(287,271)	454,988	(20,645)	19,354	39,999	(193.75)	(125,646)	(125,646)	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 212 Senior Activities Millage  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

DEPARTMENT	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
ESTIMATED REVENUES												
000		364,862	397,453	741,603	761,278	490,141	(271,137)	(35.62)	490,141	490,141		
TOTAL ESTIMATED REVENUES		364,862	397,453	741,603	761,278	490,141	(271,137)	(35.62)	490,141	490,141		
APPROPRIATIONS												
813	Ruth Peterson Senior Citizen Cente	195,105	265,907	242,977	473,615	390,842	(82,773)	(17.48)				
814	BOWENS SENIOR CITIZEN CENTER	184,066	226,269	218,839	507,727	427,322	(80,405)	(15.84)				
815	Senior Cittizen Recreation Prograr								795,694	795,694		
TOTAL APPROPRIATIONS		379,171	492,176	461,816	981,342	818,164	(163,178)	(16.63)	795,694	795,694		
NET OF REVENUES/APPROPRIATIONS - FUND 212		(14,309)	(94,723)	279,787	(220,064)	(328,023)	(107,959)	49.06	(305,553)	(305,553)		

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 226 Sanitation Fund  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

DEPARTMENT	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
ESTIMATED REVENUES											
000		4,349,535	4,253,774	4,829,937	4,395,809	5,008,591	612,782	13.94	5,808,591	5,808,591	
TOTAL ESTIMATED REVENUES		4,349,535	4,253,774	4,829,937	4,395,809	5,008,591	612,782	13.94	5,808,591	5,808,591	
APPROPRIATIONS											
528	Sanitation Collection	3,732,747	4,504,469	3,775,374	4,537,701	4,850,341	312,640	6.89	5,691,941	5,691,941	
TOTAL APPROPRIATIONS		3,732,747	4,504,469	3,775,374	4,537,701	4,850,341	312,640	6.89	5,691,941	5,691,941	
NET OF REVENUES/APPROPRIATIONS - FUND 226		616,788	(250,695)	1,054,563	(141,892)	158,250	300,142	(211.53)	116,650	116,650	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 231 CABLE FUND  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

DEPARTMENT	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
ESTIMATED REVENUES												
000		148,607	97,221	135,858	118,000	134,844	16,844	14.27	134,844	134,844	134,844	
TOTAL ESTIMATED REVENUES		148,607	97,221	135,858	118,000	134,844	16,844	14.27	134,844	134,844	134,844	
APPROPRIATIONS												
291	CABLE	145,044	217,377	292,626	503,003	465,375	(37,628)	(7.48)	358,658	358,658	358,658	
TOTAL APPROPRIATIONS		145,044	217,377	292,626	503,003	465,375	(37,628)	(7.48)	358,658	358,658	358,658	
NET OF REVENUES/APPROPRIATIONS - FUND 231		3,563	(120,156)	(156,768)	(385,003)	(330,531)	54,472	(14.15)	(223,814)	(223,814)	(223,814)	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 232 VEBA RETIREE HEALTHCARE OPT OUT  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

DEPARTMENT	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
ESTIMATED REVENUES											
	000		8,000,000								
TOTAL ESTIMATED REVENUES			8,000,000								
APPROPRIATIONS											
	272 VEBA OPT OUT		4,000,000	160,000	500,000	500,000			500,000	500,000	
TOTAL APPROPRIATIONS			4,000,000	160,000	500,000	500,000			500,000	500,000	
NET OF REVENUES/APPROPRIATIONS - FUND 232			4,000,000	(160,000)	(500,000)	(500,000)			(500,000)	(500,000)	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 239 TAX INCREMENT FINANCE AUTHORITY #2  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

DEPARTMENT	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
ESTIMATED REVENUES											
000		375,738	349,989	223,686	334,738	319,488	(15,250)	(4.56)	319,488	319,488	
TOTAL ESTIMATED REVENUES		375,738	349,989	223,686	334,738	319,488	(15,250)	(4.56)	319,488	319,488	
APPROPRIATIONS											
925	Debt Service	701,436	535,491	334,738	508,424	474,531	(33,893)	(6.67)	474,531	474,531	
TOTAL APPROPRIATIONS		701,436	535,491	334,738	508,424	474,531	(33,893)	(6.67)	474,531	474,531	
NET OF REVENUES/APPROPRIATIONS - FUND 239		(325,698)	(185,502)	(111,052)	(173,686)	(155,043)	18,643	(10.73)	(155,043)	(155,043)	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 240 TAX INCREMENT FINANCE AUTHORITY #3  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

DEPARTMENT	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
ESTIMATED REVENUES											
000		1,964,463	2,306,687	2,163,323	2,352,908	2,144,210	(208,698)	(8.87)	2,144,210	2,144,210	
TOTAL ESTIMATED REVENUES		1,964,463	2,306,687	2,163,323	2,352,908	2,144,210	(208,698)	(8.87)	2,144,210	2,144,210	
APPROPRIATIONS											
730	Tifa Area # 3 Administration	228,952	510,509		536,081	195,811	(340,270)	(63.47)	195,811	195,811	
925	Debt Service	1,964,463	2,306,713	2,353,963	2,353,963	1,999,963	(354,000)	(15.04)	1,999,963	1,999,963	
TOTAL APPROPRIATIONS		2,193,415	2,817,222	2,353,963	2,890,044	2,195,774	(694,270)	(24.02)	2,195,774	2,195,774	
NET OF REVENUES/APPROPRIATIONS - FUND 240		(228,952)	(510,535)	(190,640)	(537,136)	(51,564)	485,572	(90.40)	(51,564)	(51,564)	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 243 Brownfield Redeveloping Auth  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

DEPARTMENT	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
ESTIMATED REVENUES												
000		16,894	40,049	1,032	31,638		(31,638)	(100.00)				
TOTAL ESTIMATED REVENUES		16,894	40,049	1,032	31,638		(31,638)	(100.00)				
APPROPRIATIONS												
732	BRA Administration		65,367									
TOTAL APPROPRIATIONS			65,367									
NET OF REVENUES/APPROPRIATIONS - FUND 243		16,894	(25,318)	1,032	31,638		(31,638)	(100.00)				

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 249 BUILDING INSPECTION FUND  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

DEPARTMENT	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
ESTIMATED REVENUES											
000		3,506,862	2,662,050	1,727,203	2,536,500	2,670,816	134,316	5.30	2,670,816	2,670,816	
TOTAL ESTIMATED REVENUES		3,506,862	2,662,050	1,727,203	2,536,500	2,670,816	134,316	5.30	2,670,816	2,670,816	
APPROPRIATIONS											
371	BUILDING INSPECTION DEPARTMENT	2,751,331	2,325,985	1,953,327	3,273,764	4,069,244	795,480	24.30	4,069,244	4,069,244	
966	Transfers To / From Other Funds			960,313	960,313	(960,313)	(100.00)				
TOTAL APPROPRIATIONS		2,751,331	2,325,985	2,913,640	4,234,077	4,069,244	(164,833)	(3.89)	4,069,244	4,069,244	
NET OF REVENUES/APPROPRIATIONS - FUND 249		755,531	336,065	(1,186,437)	(1,697,577)	(1,398,428)	299,149	(17.62)	(1,398,428)	(1,398,428)	



BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 265 DRUG ENFORCEMENT FUND  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

DEPARTMENT	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
ESTIMATED REVENUES											
000		35,194	24,310	42,918	30,000	42,488	12,488	41.63	42,488	42,488	
TOTAL ESTIMATED REVENUES		35,194	24,310	42,918	30,000	42,488	12,488	41.63	42,488	42,488	
APPROPRIATIONS											
316	State Forfeitures	58,447	45,601	3,084	53,090	42,353	(10,737)	(20.22)	42,353	42,353	
TOTAL APPROPRIATIONS		58,447	45,601	3,084	53,090	42,353	(10,737)	(20.22)	42,353	42,353	
NET OF REVENUES/APPROPRIATIONS - FUND 265		(23,253)	(21,291)	39,834	(23,090)	135	23,225	(100.58)	135	135	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 276 District Court  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

DEPARTMENT	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
ESTIMATED REVENUES												
000		1,425,521	1,555,937	1,347,630	1,624,672	1,633,736	9,064	0.56	1,633,736	1,633,736		
966	Transfers To / From Other Funds	1,600,020	1,872,667	2,300,000	2,300,000	2,765,873	465,873	20.26	2,765,873	2,838,080		72,207
TOTAL ESTIMATED REVENUES		3,025,541	3,428,604	3,647,630	3,924,672	4,399,609	474,937	12.10	4,399,609	4,471,816		72,207
APPROPRIATIONS												
136	District Court	2,710,852	2,724,336	2,549,937	3,681,449	4,023,549	342,100	9.29	4,074,549	4,095,756		21,207
151	Court Probation	315,824	248,262	133,692	360,630	376,060	15,430	4.28	376,060	376,060		
TOTAL APPROPRIATIONS		3,026,676	2,972,598	2,683,629	4,042,079	4,399,609	357,530	8.85	4,450,609	4,471,816		21,207
NET OF REVENUES/APPROPRIATIONS - FUND 276		(1,135)	456,006	964,001	(117,407)		117,407	(100.00)	(51,000)			51,000

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 277 MIDC GRANT FUND  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

DEPARTMENT	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
ESTIMATED REVENUES											
000		458,881	501,452	335,017	614,921	627,569	12,648	2.06	627,569	2,428,356	1,800,787
TOTAL ESTIMATED REVENUES		458,881	501,452	335,017	614,921	627,569	12,648	2.06	627,569	2,428,356	1,800,787
APPROPRIATIONS											
137	MIDC GRANT - DISTRICT COURT	458,882	501,453	487,138	612,868	627,569	14,701	2.40	627,569	2,428,356	1,800,787
TOTAL APPROPRIATIONS		458,882	501,453	487,138	612,868	627,569	14,701	2.40	627,569	2,428,356	1,800,787
NET OF REVENUES/APPROPRIATIONS - FUND 277		(1)	(1)	(152,121)	2,053		(2,053)	(100.00)			



BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 285 ARPA

2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

DEPARTMENT	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
ESTIMATED REVENUES											
000				10,000,000	15,992,716		(15,992,716)	(100.00)	5,816,199	5,816,199	
TOTAL ESTIMATED REVENUES				10,000,000	15,992,716		(15,992,716)	(100.00)	5,816,199	5,816,199	
APPROPRIATIONS											
458	PUBLIC WORKS OPERATIONS			405,714	703,216		(703,216)	(100.00)	591,004	591,004	
699	GRANT MANAGEMENT AND PHILANTHROPY			10,064,308	15,289,503		(15,289,503)	(100.00)	5,225,195	5,225,195	
TOTAL APPROPRIATIONS				10,470,022	15,992,719		(15,992,719)	(100.00)	5,816,199	5,816,199	
NET OF REVENUES/APPROPRIATIONS - FUND 285				(470,022)	(3)		3	(100.00)			

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 445 Capital Improvements Fund  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

DEPARTMENT	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
ESTIMATED REVENUES											
000		1,027,208	1,113,209	1,240,298	1,620,309	1,781,524	161,215	9.95	1,781,524	1,831,524	50,000
966	Transfers To / From Other Funds				340,739		(340,739)	(100.00)			
TOTAL ESTIMATED REVENUES		1,027,208	1,113,209	1,240,298	1,961,048	1,781,524	(179,524)	(9.15)	1,781,524	1,831,524	50,000
APPROPRIATIONS											
228	Information Technology	65,993	21,314	23,666	30,000	46,400	16,400	54.67	46,400	46,400	
265	Building Maintenance	86,440	34,009		150,000		(150,000)	(100.00)			
273	Cemetery Ottawa Park		4,145		115,000	125,000	10,000	8.70	125,000	125,000	
276	Cemetery Oak Hill				300,000	125,000	(175,000)	(58.33)	275,000	275,000	
291	CABLE		228,895	(1,612)							
301	POLICE/SHERIFF	2,035	36,524	39,695	450,000	400,000	(50,000)	(11.11)	400,000	400,000	
336	FIRE DEPARTMENT	1,100									
448	Street Lighting		129,499		203,000	320,000	117,000	57.64	320,000	320,000	
451	Construction Road & Bridges				599,200	900,000	300,800	50.20	900,000	900,000	
458	PUBLIC WORKS OPERATIONS				500,000	750,000	250,000	50.00	750,000	750,000	
699	GRANT MANAGEMENT AND PHILANTHROPY			57,529	528,224	460,695	(67,529)	(12.78)	460,695	460,695	
756	RECREATION FACILITY			340,739	340,739		(340,739)	(100.00)			
TOTAL APPROPRIATIONS		155,568	454,386	460,017	3,216,163	3,127,095	(89,068)	(2.77)	3,277,095	3,277,095	
NET OF REVENUES/APPROPRIATIONS - FUND 445		871,640	658,823	780,281	(1,255,115)	(1,345,571)	(90,456)	7.21	(1,495,571)	(1,445,571)	50,000

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 585 Parking Enterprise Fund  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

DEPARTMENT	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
ESTIMATED REVENUES											
000		164,487	(89,736)	100,016		125,020	125,020				
TOTAL ESTIMATED REVENUES		164,487	(89,736)	100,016		125,020	125,020				
APPROPRIATIONS											
564	Phoenix Center Parking	8,159,922	699,785	67,382	1,044,187		(1,044,187)	(100.00)			
566	Parking City	115,479	(733,336)								
TOTAL APPROPRIATIONS		8,275,401	(33,551)	67,382	1,044,187		(1,044,187)	(100.00)			
NET OF REVENUES/APPROPRIATIONS - FUND 585		(8,110,914)	(56,185)	32,634	(1,044,187)	125,020	1,169,207	(111.97)			



BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 659 Insurance Fund  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

DEPARTMENT	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
<b>ESTIMATED REVENUES</b>											
000		4,090,598	6,196,789	4,909,642	7,045,000	7,436,147	391,147	5.55	8,939,162	8,939,162	
<b>TOTAL ESTIMATED REVENUES</b>		<b>4,090,598</b>	<b>6,196,789</b>	<b>4,909,642</b>	<b>7,045,000</b>	<b>7,436,147</b>	<b>391,147</b>	<b>5.55</b>	<b>8,939,162</b>	<b>8,939,162</b>	
<b>APPROPRIATIONS</b>											
194	Risk Management	245	296,679	8,460	8,462	356,015	347,553	4,107.22	356,015	356,015	
851	Insurance and Bonds	74,253	(47,310)	380,022	682,182	(56,772)	(738,954)	(108.32)	(56,772)	(56,772)	
854	Employee Medical Insurance	1,118,168	1,101,746	1,095,470	1,817,105	1,322,096	(495,009)	(27.24)	1,681,393	1,681,393	
861	Retiree Fringes	3,867,659	4,761,373	4,104,936	4,800,000	5,713,648	913,648	19.03	5,480,172	5,480,172	
<b>TOTAL APPROPRIATIONS</b>		<b>5,060,325</b>	<b>6,112,488</b>	<b>5,588,888</b>	<b>7,307,749</b>	<b>7,334,987</b>	<b>27,238</b>	<b>0.37</b>	<b>7,460,808</b>	<b>7,460,808</b>	
<b>NET OF REVENUES/APPROPRIATIONS - FUND 659</b>		<b>(969,727)</b>	<b>84,301</b>	<b>(679,246)</b>	<b>(262,749)</b>	<b>101,160</b>	<b>363,909</b>	<b>(138.50)</b>	<b>1,478,354</b>	<b>1,478,354</b>	

BUDGET REPORT FOR CITY OF PONTIAC  
Fund: 677 Self Insurance Workers Compensation  
2023-2024 FISCAL YEAR  
LINE ITEM DETAIL

DEPARTMENT	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 06/30/23	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET	2023-24 RECOMMENDED AMT CHANGE	2023-24 RECOMMENDED % CHANGE	2023-24 06-13-23 CC BUDGET	2023-24 06-20-23 CC BUDGET	2023-24 06-20-23 CC AMT CHANGE
ESTIMATED REVENUES											
000		260,861	399,173	42,421	442,000	479,007	37,007	8.37	479,007	479,007	
TOTAL ESTIMATED REVENUES		260,861	399,173	42,421	442,000	479,007	37,007	8.37	479,007	479,007	
APPROPRIATIONS											
851	Insurance and Bonds	342,333	271,679	175,630	777,000	479,007	(297,993)	(38.35)	479,007	479,007	
TOTAL APPROPRIATIONS		342,333	271,679	175,630	777,000	479,007	(297,993)	(38.35)	479,007	479,007	
NET OF REVENUES/APPROPRIATIONS - FUND 677		(81,472)	127,494	(133,209)	(335,000)	335,000	(100.00)				
ESTIMATED REVENUES - ALL FUNDS											
		75,469,444	82,441,145	93,766,460	105,372,758	88,118,516	8,412,796.00	157.02	97,064,248	98,987,242	807,207.00
APPROPRIATIONS - ALL FUNDS											
		75,765,075	76,822,441	72,097,904	109,162,880	95,761,889	(8,412,796.00)	(157.02)	105,112,206	107,741,407	(807,207.00)
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		(295,631)	5,618,704	21,668,556	(3,790,122)	(7,643,373)			(8,047,958)	(8,754,165)	

City of Pontiac														
Budgeted Positions - FY 2023-24														
Location	Position (*Inciates potentially funded by grants)	Allocation	Salary 2023	2024 Salary (3% Increase)	FICA (7.65%)	401A Employer Cost - 718.500 (Estimate 4% of Salary)	Medical Insurance - 716.000 (Exclude Opt-out Eemployees)	Dental (719.001)	Hearing / Optical 716.011	Life Insurance & Short-term Disability & AD&D 717.000	Healthcare Waiver - 721.010	Workers Comp - 719.000	Sick & Vacation Contribution- 725.000 (20/2080-1/1)	Cell phone 707.003
101-101	Council Member	100%	\$ 16,500.00	\$ 16,995.00	\$ 1,300.12	\$ -	\$ -	\$ -	\$ -	\$ -				
101-101	Council Member	100%	\$ 16,500.00	\$ 16,995.00	\$ 1,300.12	\$ -	\$ -	\$ -	\$ -	\$ -				
101-101	Council Member	100%	\$ 16,500.00	\$ 16,995.00	\$ 1,300.12	\$ -	\$ -	\$ -	\$ -	\$ -				
101-101	Council Member	100%	\$ 16,500.00	\$ 16,995.00	\$ 1,300.12	\$ -	\$ -	\$ -	\$ -	\$ -				
101-101	Council Member	100%	\$ 16,500.00	\$ 16,995.00	\$ 1,300.12	\$ -	\$ -	\$ -	\$ -	\$ -				
101-101	Council Member	100%	\$ 16,500.00	\$ 16,995.00	\$ 1,300.12	\$ -	\$ -	\$ -	\$ -	\$ -				
101-101	Council Member	100%	\$ 16,500.00	\$ 16,995.00	\$ 1,300.12	\$ -	\$ -	\$ -	\$ -	\$ -				
101-101	Chief of staff	100%	\$ 103,809.00	\$ 85,000.00	\$ 6,502.50	\$ 3,400.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 817.31	\$ 600.00
101-101	Outreach specialist	100%	\$ 80,000.00	\$ 50,000.00	\$ 3,825.00	\$ 2,000.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 480.77	\$ -
101-101	Office assistant			\$ 40,000.00	\$ 3,060.00									
			\$ 299,309.00	\$ 293,965.00	\$ 22,488.32	\$ 5,400.00	\$ 23,550.00	\$ 1,136.00	\$ 20.00	\$ 1,856.00		\$ 2,000.00	\$ 1,298.08	\$ 600.00
<b>Mayor</b>														
101-171	Mayor	100%	\$ 113,000.00	\$ 116,390.00	\$ 8,903.84	\$ 4,655.60	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 1,119.13	\$ 1,300.00
101-171	Deputy Mayor	100%	\$ 123,600.00	\$ 127,308.00	\$ 9,739.06	\$ 5,092.32	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 1,224.12	\$ 1,300.00
101-171	Executive Assistant	100%	\$ 71,595.00	\$ 73,742.85	\$ 5,641.33	\$ 2,949.71	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 709.07	
101-171	Executive Assistant	100%	\$ 69,510.00	\$ 71,595.30	\$ 5,477.04	\$ 2,863.81	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 688.42	
101-171	Executive Office Coordinator	100%	\$ 55,000.00	\$ 56,650.00	\$ 4,333.73	\$ 2,266.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 544.71	
101-171	Community Relations Specialist	100%	\$ 55,166.00	\$ 56,820.98	\$ 4,346.80	\$ 2,272.84	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 546.36	
101-171	Cummunity Concerns Specialist	100%	\$ 60,000.00	\$ 61,800.00	\$ 4,727.70	\$ 2,472.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 594.23	
				\$ 564,307.13	\$ 43,169.50	\$ 22,572.29	\$ 82,425.00	\$ 3,976.00	\$ 70.00	\$ 6,496.00		\$ 7,000.00	\$ 5,426.03	\$ 2,600.00
<b>Income Tax</b>														
101-202	Income Tax Administrator	100%	\$ 76,628.00	\$ 78,926.84	\$ 6,037.90	\$ 3,157.07	\$ -	\$ 568.00	\$ 10.00	\$ 928.00	\$ 6,500.00	\$ 1,000.00	\$ 758.91	
101-202	Deputy Administrator*	100%	\$ 70,000.00	\$ 72,100.00	\$ 5,515.65	\$ 2,884.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 693.27	
101-202	Income Tax Specialist *	100%	\$ 50,000.00	\$ 51,500.00	\$ 3,939.75	\$ 2,060.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 495.19	
			\$ 196,628.00	\$ 202,526.84	\$ 15,493.30	\$ 8,101.07	\$ 23,550.00	\$ 1,704.00	\$ 30.00	\$ 2,784.00	\$ 6,500.00	\$ 3,000.00	\$ 1,947.37	\$ -
<b>Treasury</b>														
101-253	City Treasurer	100%	\$ 84,460.00	\$ 86,993.80	\$ 6,655.03	\$ 3,479.75	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 836.48	
101-253	Deputy Treasurer	100%	\$ 69,510.00	\$ 71,595.30	\$ 5,477.04	\$ 2,863.81	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 688.42	
101-253	CSR	100%	\$ 45,457.00	\$ 46,820.71	\$ 3,581.78	\$ 1,872.83	\$ -	\$ 568.00	\$ 10.00	\$ 928.00	\$ 6,500.00	\$ 1,000.00	\$ 450.20	
101-253	CSR	100%	\$ 34,093.00	\$ 35,115.79	\$ 2,686.36	\$ 1,404.63	\$ -	\$ 568.00	\$ 10.00	\$ 928.00	\$ 8,475.00	\$ 1,000.00	\$ 337.65	
	Overtime			\$ 3,000.00	\$ 229.50	\$ 120.00	\$ -							
			\$ 233,520.00	\$ 243,525.60	\$ 18,629.71	\$ 9,741.02	\$ 23,550.00	\$ 2,272.00	\$ 40.00	\$ 3,712.00	\$ 14,975.00	\$ 4,000.00	\$ 2,312.75	\$ -
<b>Finance</b>														
101-206	Finance Director	100%	\$ 122,004.00	\$ 125,664.12	\$ 9,613.31	\$ 5,026.56	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 1,208.31	\$ 1,300.00
101-206	Senior Acct./Controller*	100%	\$ 96,820.00	\$ 99,724.60	\$ 7,628.93	\$ 3,988.98	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 958.89	\$ 600.00
101-206	Senior Accountant*	100%	\$ 90,000.00	\$ 92,700.00	\$ 7,091.55	\$ 3,708.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 891.35	
101-206	Payables and Receivables manager	100%	\$ 64,890.00	\$ 66,836.70	\$ 5,113.01	\$ 2,673.47	\$ -	\$ 568.00	\$ 10.00	\$ 928.00	\$ 3,108.00	\$ 1,000.00	\$ 642.66	
101-206	Payroll Supervisor	100%	\$ 60,000.00	\$ 61,800.00	\$ 4,727.70	\$ 2,472.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 594.23	
			\$ 433,714.00	\$ 446,725.42	\$ 34,174.49	\$ 17,869.02	\$ 47,100.00	\$ 2,840.00	\$ 50.00	\$ 4,640.00	\$ 3,108.00	\$ 5,000.00	\$ 4,295.44	\$ 1,900.00
<b>Charter Commission</b>														
101-102	Deputy City Clerk (partial)	50%	\$ 35,230.00	\$ 36,286.90	\$ 2,775.95	\$ 1,451.48	\$ 5,887.50	\$ 284.00	\$ 5.00	\$ 464.00		\$ 500.00	\$ 348.91	
<b>Elections</b>														
101-191	Chief Assistant Clerk (partial)	50%	\$ -	\$ 47,500.00	\$ 3,633.75	\$ 1,900.00	\$ 5,887.50	\$ 284.00	\$ 5.00	\$ 464.00		\$ 500.00	\$ 456.73	
101-191	Election Specialist	100%	\$ -	\$ 52,503.36	\$ 4,016.51	\$ 2,100.13	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 504.84	
101-191	Customer Service Rep (partial)	50%	\$ -	\$ 18,072.60	\$ 1,382.55	\$ 722.90	\$ 5,887.50	\$ 284.00	\$ 5.00	\$ 464.00		\$ 500.00	\$ 173.78	
101-191	Overtime			\$ 3,000.00	\$ 229.50	\$ 90.00								
101-191	Part-Time Wages			\$ 24,000.00	\$ 1,836.00									
			\$ -	\$ 145,075.96	\$ 11,098.31	\$ 4,813.04	\$ 23,550.00	\$ 1,136.00	\$ 20.00	\$ 1,856.00	\$ -	\$ 2,000.00	\$ 1,135.35	\$ -
<b>City Clerk</b>														
101-215	City Clerk	100%	\$ 100,000.00	\$ 103,000.00	\$ 7,879.50	\$ 4,120.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 990.38	\$ 600.00

City of Pontiac														
Budgeted Positions - FY 2023-24														
Location	Position (*Indcates potentially funded by grants)	Allocat ion	Salary 2023	2024 Salary (3% Increase)	FICA (7.65%)	401A Employer Cost - 718.500 (Estimate 4% of Salary)	Medical Insurance - 716.000 (Exclude Opt-out Eemployees)	Dental (719.001)	Hearing / Optical 716.011	Life Insurance & Short-term Disability & AD&D 717.000	Healthcare Waiver - 721.010	Workers Comp - 719.000	Sick & Vacation Contribution- 725.000 (20/2080-1/1)	Cell phone 707.003
101-215	Chief Assistant Clerk (partial)	50%		\$ 47,500.00	\$ 3,633.75	\$ 1,900.00	\$ 5,887.50	\$ 284.00	\$ 5.00	\$ 464.00		\$ 500.00	\$ 456.73	
101-215	Deputy City Clerk (partial)	50%	\$ 35,230.00	\$ 36,286.90	\$ 2,775.95	\$ 1,451.48	\$ 5,887.50	\$ 284.00	\$ 5.00	\$ 464.00		\$ 500.00	\$ 348.91	
101-215	Customer Service Rep (partial)	50%		\$ 18,072.60	\$ 1,382.55	\$ 722.90	\$ 5,887.50	\$ 284.00	\$ 5.00	\$ 464.00		\$ 500.00	\$ 173.78	
			\$ 135,230.00	\$ 204,859.50	\$ 15,671.75	\$ 8,194.38	\$ 29,437.50	\$ 1,420.00	\$ 25.00	\$ 2,320.00	\$ -	\$ 2,500.00	\$ 1,969.80	\$ 600.00
<b>Marihuanu Regulations</b>														
101-255	Deputy City Clerk	100%		\$ 66,000.00	\$ 5,049.00	\$ 2,640.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 634.62	
101-255	Program Analyst	100%		\$ 65,000.00	\$ 4,972.50	\$ 2,600.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 625.00	
101-255	Part-Time Wages	100%		\$ 5,000.00	\$ 382.50									
				\$ 136,000.00	\$ 10,404.00	\$ 5,240.00	\$ 23,550.00	\$ 1,136.00	\$ 20.00	\$ 1,856.00	\$ -	\$ 2,000.00	\$ 1,259.62	\$ -
<b>Purchasing:</b>														
101-233	Purchasing Manager	100%	\$ 70,000.00	\$ 72,100.00	\$ 5,515.65	\$ 2,884.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 693.27	
101-233	PURCASST-PURCHASING ASSISTANT	100%	\$ 51,000.00	\$ 52,530.00	\$ 4,018.55	\$ 2,101.20	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 505.10	
			\$ 121,000.00	\$ 124,630.00	\$ 9,534.20	\$ 4,985.20	\$ 23,550.00	\$ 1,136.00	\$ 20.00	\$ 1,856.00	\$ -	\$ 2,000.00	\$ 1,198.37	\$ -
<b>Information Technology</b>														
101-228	SITS-Senior IT Specialist		\$ 68,000.00	\$ 70,040.00	\$ 5,358.06	\$ 2,801.60	\$ -	\$ 568.00	\$ 10.00	\$ 928.00	\$ 6,189.84	\$ 1,000.00	\$ 673.46	\$ 1,200.00
101-228	IT-NETWORK ENGINEER		\$ 90,000.04	\$ 92,700.04	\$ 7,091.55	\$ 3,708.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 891.35	\$ 1,200.00
101-228	ITHDESK-IT HELP DESK		\$ 46,949.24	\$ 48,357.72	\$ 3,699.37	\$ 1,934.31	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 464.98	\$ 900.00
			\$ 204,949.28	\$ 211,097.76	\$ 16,148.98	\$ 8,443.91	\$ 23,550.00	\$ 1,704.00	\$ 30.00	\$ 2,784.00	\$ 6,189.84	\$ 3,000.00	\$ 2,029.79	\$ 3,300.00
<b>Human Resources</b>														
101-270	HR Generalist	100%	\$ 61,800.00	\$ 63,654.00	\$ 4,869.53	\$ 2,546.16	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 612.06	
101-270	Human Resource Director	100%	\$ 103,000.00	\$ 106,090.00	\$ 8,115.89	\$ 4,243.60	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 1,020.10	\$ 1,300.00
101-270	PAYCL-PAYROLL CLERK	100%	\$ 42,993.60	\$ 44,283.41	\$ 3,387.68	\$ 1,771.34	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 425.80	
101-270	Overtime			\$ 3,000.00	\$ 229.50	\$ 120.00								
			\$ 207,793.60	\$ 217,027.41	\$ 16,602.60	\$ 8,681.10	\$ 35,325.00	\$ 1,704.00	\$ 30.00	\$ 2,784.00	\$ -	\$ 3,000.00	\$ 2,057.96	\$ 1,300.00
<b>Econ/Community Development</b>														
101-690	Community Development Director	50%	\$ 50,000.08	\$ 51,500.08	\$ 3,939.76	\$ 2,060.00	5887 1/2	284	5	464		\$ 500.00	\$ 495.19	\$ 600.00
101-690	Community Development Technician	50%	\$ -	\$ 32,500.00	\$ 2,486.25	\$ 1,300.00	5887 1/2	284	5	464		\$ 500.00	\$ 312.50	
101-690	Economic Development Manager	100%	\$ 90,000.04	\$ 92,700.04	\$ 7,091.55	\$ 3,708.00	\$ -	\$ 568.00	\$ 10.00	\$ 928.00	\$ 3,108.00	\$ 1,000.00	\$ 891.35	\$ 1,200.00
101-690	Economic Development Assistant Manager	100%	\$ -	\$ 70,000.00	\$ 5,355.00	\$ 2,800.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 673.08	\$ 1,200.00
101-690	Economic Development Specialist	100%	\$ 56,822.00	\$ 58,526.66	\$ 4,477.29	\$ 2,341.07	\$ -	\$ 568.00	\$ 10.00	\$ 928.00	\$ 3,108.00	\$ 1,000.00	\$ 562.76	
101-690	Researcher/FOIA Coordinator (CSR)	50%	\$ 19,549.30	\$ 20,135.77	\$ 1,540.39	\$ 805.43	5887 1/2	284	5	464		\$ 500.00	\$ 193.61	
101-690	Overtime			\$ 1,000.00	\$ 76.50	\$ 40.00								
			\$ 216,371.42	\$ 326,362.56	\$ 24,966.74	\$ 13,054.50	\$ 29,437.50	\$ 2,556.00	\$ 45.00	\$ 4,176.00	\$ 6,216.00	\$ 4,500.00	\$ 3,128.49	\$ 3,000.00
<b>Planning</b>														
101-721	Planning Manager	50%	\$ 48,298.51	\$ 49,747.47	\$ 3,805.68	\$ 1,989.90	\$ 5,887.50	\$ 284.00	\$ 5.00	\$ 464.00		\$ 500.00	\$ 478.34	\$ 600.00
101-721	Senior Planner	50%	\$ 38,639.00	\$ 39,798.17	\$ 3,044.56	\$ 1,591.93	\$ 5,887.50	\$ 284.00	\$ 5.00	\$ 464.00		\$ 500.00	\$ 382.67	\$ 600.00
101-721	Planner II	50%	\$ 37,500.00	\$ 38,625.00	\$ 2,954.81	\$ 1,545.00	\$ 5,887.50	\$ 284.00	\$ 5.00	\$ 464.00		\$ 500.00	\$ 371.39	
101-721	Planner I	50%	\$ 27,500.00	\$ 28,325.00	\$ 2,166.86	\$ 1,133.00	\$ 5,887.50	\$ 284.00	\$ 5.00	\$ 464.00		\$ 500.00	\$ 272.36	
101-721	Planning Technican	50%	\$ 19,549.51	\$ 20,135.99	\$ 1,540.40	\$ 805.44	\$ 5,887.50	\$ 284.00	\$ 5.00	\$ 464.00		\$ 500.00	\$ 193.62	
101-721	Overtime			\$ 3,000.00	\$ 229.50	\$ 120.00								
			\$ 171,487.02	\$ 179,631.63	\$ 13,741.82	\$ 7,185.27	\$ 29,437.50	\$ 1,420.00	\$ 25.00	\$ 2,320.00	\$ -	\$ 2,500.00	\$ 1,698.38	\$ 1,200.00
<b>Building</b>														
249-371	Building Official	100%	\$ 109,999.76	\$ 113,299.75	\$ 8,667.43	\$ 4,531.99	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 1,089.42	\$ 600.00
249-371	Building Inspector	100%	\$ 76,960.00	\$ 79,268.80	\$ 6,064.06	\$ 3,170.75	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 762.20	\$ 600.00
249-371	P/T Building Inspector	100%	\$ 62,982.40	\$ 64,871.87	\$ 4,962.70	\$ -	\$ -	\$ -	\$ -	\$ -				
249-371	Electrical Inspector/Plan Reviewer	100%	\$ 76,440.00	\$ 78,733.20	\$ 6,023.09	\$ 3,149.33	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 757.05	\$ 600.00
249-371	Mechanical Inspector/Plan Reviewer	100%	\$ 84,997.12	\$ 87,547.03	\$ 6,697.35	\$ 3,501.88	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 841.80	\$ 600.00
249-371	Plumbing Inspector/Plan Reviewer	100%	\$ 84,997.12	\$ 87,547.03	\$ 6,697.35	\$ 3,501.88	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 841.80	\$ 600.00
249-371	Building Technician (CSR)	100%	\$ 57,220.80	\$ 58,937.42	\$ 4,508.71	\$ 2,357.50	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 566.71	\$ 600.00
249-371	Building Technician (CSR)	100%	\$ 48,048.00	\$ 49,489.44	\$ 3,785.94	\$ 1,979.58	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 475.86	\$ 600.00
249-371	Building Technician (CSR)	100%	\$ 42,993.60	\$ 44,283.41	\$ 3,387.68	\$ 1,771.34	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 425.80	\$ 600.00



City of Pontiac														
Budgeted Positions - FY 2023-24														
Location	Position (*Inciates potentially funded by grants)	Allocat ion	Salary 2023	2024 Salary (3% Increase)	FICA (7.65%)	401A Employer Cost - 718.500 (Estimate 4% of Salary)	Medical Insurance - 716.000 (Exclude Opt-out EEemployees)	Dental (719.001)	Hearing / Optical 716.011	Life Insurance & Short-term Disability & AD&D 717.000	Healthcare Waiver - 721.010	Workers Comp - 719.000	Sick & Vacation- 725.000 (20/2080-1/1)	Cell phone 707.003
101-447	City Engineer	100%	\$100,000.00	\$110,000.00	\$ 8,415.00	\$ 4,400.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 1,057.69	\$1,200.00
101-447	Deputy City Engineer	100%	\$95,000.00	\$97,850.00	\$ 7,485.53	\$ 3,914.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 940.87	\$900.00
101-447	Senoir Assistant Engineer	100%	\$75,000.00	\$77,250.00	\$ 5,909.63	\$ 3,090.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 742.79	\$900.00
101-447	Assistant Engineer	100%	\$63,000.00	\$64,890.00	\$ 4,964.09	\$ 2,595.60	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 623.94	\$900.00
101-447	Gis Tech	100%	\$73,000.00	\$75,190.00	\$ 5,752.04	\$ 3,007.60	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 722.98	
101-447	Senior Engineering Tech.	100%	\$68,000.00	\$70,040.00	\$ 5,358.06	\$ 2,801.60	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 673.46	\$1,200.00
101-447	CRS	100%	\$45,000.00	\$46,350.00	\$ 3,545.78	\$ 1,854.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 445.67	
101-447	Engineering Tech.	100%	\$57,200.00	\$58,916.00	\$ 4,507.07	\$ 2,356.64	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 566.50	\$900.00
101-447	Engineering Tech.	100%	\$57,200.00	\$58,916.00	\$ 4,507.07	\$ 2,356.64	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 566.50	\$900.00
101-447	Engineering Tech.	100%	\$57,200.00	\$58,916.00	\$ 4,507.07	\$ 2,356.64	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 566.50	\$900.00
101-447	Overtime			\$17,199.00	\$ 1,315.72	\$ 687.96								
			\$690,600.00	\$735,517.00	\$56,267.05	\$29,420.68	\$117,750.00	\$5,680.00	\$100.00	\$9,280.00	\$0.00	\$10,000.00	\$6,906.90	\$7,800.00
<b>DPW -Sanitation</b>														
226-528	Sanitation Superintendant	100%	\$80,000.00	\$82,400.00	\$ 6,303.60	\$ 3,296.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 792.31	\$1,200.00
226-528	Sanitation Worker	100%	\$31,200.00	\$32,136.00	\$ 2,458.40	\$ 1,285.44	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 309.00	\$600.00
226-528	Sanitation Worker	100%	\$31,200.00	\$32,229.60	\$ 2,465.56	\$ 1,289.18	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 309.90	\$600.00
226-528	Overtime			\$ 10,367.00	\$ 793.08	\$ 414.68								
			\$142,400.00	\$157,132.60	\$12,020.64	\$6,285.30	\$35,325.00	\$1,704.00	\$30.00	\$2,784.00	\$0.00	\$3,000.00	\$1,411.21	\$2,400.00
				\$ 146,765.60										
<b>DPW -Operations</b>														
Al Cooley III	Director		\$100,700.00	\$ 118,500.00	\$ 9,065.25	\$ 4,740.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 1,139.42	\$1,200.00
Vacant	Deputy Director		\$84,872.00	\$ 110,000.00	\$ 8,415.00	\$ 4,400.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 1,057.69	\$1,200.00
Mendy Wesley	Accounting Assistant		\$56,088.00	\$ 58,892.40	\$ 4,505.27	\$ 2,355.70	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 566.27	
Chanitia Cody	CSR		\$46,800.00	\$ 49,140.00	\$ 3,759.21	\$ 1,965.60	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 472.50	
Vince Jimenez	Maint. Superintendent		\$80,000.00	\$ 93,535.05	\$ 7,155.43	\$ 3,741.40	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 899.38	\$1,200.00
New	Mechanic			\$ 56,600.00	\$ 4,329.90	\$ 2,264.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 544.23	\$900.00
Eric Brimm	Forman		\$63,295.00	\$ 66,459.75	\$ 5,084.17	\$ 2,658.39	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 639.04	\$900.00
New	Laborer II			\$ 54,600.00	\$ 4,176.90	\$ 2,184.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 525.00	\$900.00
Bob Locher	Laborer II		\$52,000.00	\$ 54,600.00	\$ 4,176.90	\$ 2,184.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 525.00	\$900.00
Talia Harden	Laborer II		\$52,000.00	\$ 54,600.00	\$ 4,176.90	\$ 2,184.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 525.00	\$900.00
Bob Shelton	Forman		\$63,295.00	\$ 66,459.75	\$ 5,084.17	\$ 2,658.39	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 639.04	\$900.00
Ryan Holler	Laborer II		\$52,000.00	\$ 54,600.00	\$ 4,176.90	\$ 2,184.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 525.00	\$900.00
Gregory Francisco	Laborer II		\$52,000.00	\$ 54,600.00	\$ 4,176.90	\$ 2,184.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 525.00	\$900.00
Derek Sell	Laborer II		\$52,000.00	\$ 54,600.00	\$ 4,176.90	\$ 2,184.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 525.00	\$900.00
Robert Knight	Laborer II		\$52,000.00	\$ 54,600.00	\$ 4,176.90	\$ 2,184.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 525.00	\$900.00
Theodore Tucker-Bush	Laborer II		\$52,000.00	\$ 54,600.00	\$ 4,176.90	\$ 2,184.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 525.00	\$900.00
Antwuan Kyles	Laborer II		\$52,000.00	\$ 54,600.00	\$ 4,176.90	\$ 2,184.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 525.00	\$900.00
Kenneth Tucker	Laborer II		\$52,000.00	\$ 54,600.00	\$ 4,176.90	\$ 2,184.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 525.00	\$900.00
Andrew Langlois	Laborer II		\$52,000.00	\$ 54,600.00	\$ 4,176.90	\$ 2,184.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 525.00	\$900.00
Dave Leonard	Laborer II		\$52,000.00	\$ 54,600.00	\$ 4,176.90	\$ 2,184.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 525.00	\$900.00
James Williams	Laborer II		\$52,000.00	\$ 54,600.00	\$ 4,176.90	\$ 2,184.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 525.00	\$900.00
Vacant	Laborer II		\$52,000.00	\$ 54,600.00	\$ 4,176.90	\$ 2,184.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 525.00	\$900.00
Vacant	Laborer II		\$52,000.00	\$ 54,600.00	\$ 4,176.90	\$ 2,184.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 525.00	\$900.00
Consey Lavalais	Laborer I		\$36,420.80	\$ 41,600.00	\$ 3,182.40	\$ 1,664.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 400.00	\$600.00
Marlowe Rutland	Laborer I		\$34,000.30	\$ 41,600.00	\$ 3,182.40	\$ 1,664.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 400.00	\$600.00
Vacant	Laborer I		\$34,000.00	\$ 41,600.00	\$ 3,182.40	\$ 1,664.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 400.00	\$600.00
New	Director's Assistant			\$ 70,000.00	\$ 5,355.00	\$ 2,800.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 673.08	\$900.00
New	Mechanic			\$ 56,600.00	\$ 4,329.90	\$ 2,264.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 544.23	\$900.00
New	Laborer I			\$ 41,600.00	\$ 3,182.40	\$ 1,664.00	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00		\$ 1,000.00	\$ 400.00	\$600.00
			\$1,327,471.10	\$1,731,586.95	\$132,466.40	\$69,263.48	\$341,475.00	\$16,472.00	\$290.00	\$26,912.00	\$0.00	\$29,000.00	\$16,649.87	\$24,000.00
	Adjustment for Healthcare waiver (13x\$11,775)						\$ (153,075.00)				\$ 90,530.00			
	DPW amount for Distribution		\$1,327,471.10	\$1,731,586.95	\$132,466.40	\$69,263.48	\$188,400.00	\$16,472.00	\$290.00	\$26,912.00	\$90,530.00	\$29,000.00	\$16,649.87	\$24,000.00

City of Pontiac														
Budgeted Positions - FY 2023-24														
Location	Position (*Incites potentially funded by grants)	Allocation	Salary 2023	2024 Salary (3% Increase)	FICA (7.65%)	401A Employer Cost - 718.500 (Estimate 4% of Salary)	Medical Insurance - 716.000 (Exclude Opt-out EEmployees)	Dental (719.001)	Hearing / Optical 716.011	Life Insurance & Short-term Disability & AD&D 717.000	Healthcare Waiver - 721.010	Workers Comp - 719.000	Sick & Vacation Contribution- 725.000 (20/2080=1/1)	Cell phone 707.003
<b>DPW -Operations Allocations</b>														
202-463-702.000	Major Streets	15%	\$ 259,738.04	\$ 19,869.96	\$ 10,389.52	\$ 28,260.00	\$ 2,470.80	\$ 43.50	\$ 4,036.80	\$ 13,579.50	\$ 4,350.00	\$ 2,497.48	\$ 3,600.00	
202-478-702.000	Major Street Winter	10%	\$ 173,158.70	\$ 13,246.64	\$ 6,926.35	\$ 18,840.00	\$ 1,647.20	\$ 29.00	\$ 2,691.20	\$ 9,053.00	\$ 2,900.00	\$ 1,664.99	\$ 2,400.00	
203-463-702.000	Local Streets	15%	\$ 259,738.04	\$ 19,869.96	\$ 10,389.52	\$ 28,260.00	\$ 2,470.80	\$ 43.50	\$ 4,036.80	\$ 13,579.50	\$ 4,350.00	\$ 2,497.48	\$ 3,600.00	
203-478-702.000	Local Streets Winter	10%	\$ 173,158.70	\$ 13,246.64	\$ 6,926.35	\$ 18,840.00	\$ 1,647.20	\$ 29.00	\$ 2,691.20	\$ 9,053.00	\$ 2,900.00	\$ 1,664.99	\$ 2,400.00	
101-818-702.000	Parks	20%	\$ 346,317.39	\$ 26,493.28	\$ 13,852.70	\$ 37,680.00	\$ 3,294.40	\$ 58.00	\$ 5,382.40	\$ 18,106.00	\$ 5,800.00	\$ 3,329.97	\$ 4,800.00	
101-458-702.000	DPW Operations	20%	\$ 346,317.39	\$ 26,493.28	\$ 13,852.70	\$ 37,680.00	\$ 3,294.40	\$ 58.00	\$ 5,382.40	\$ 18,106.00	\$ 5,800.00	\$ 3,329.97	\$ 4,800.00	
226-528-702.000	Sanitation	5%	\$ 86,579.35	\$ 6,623.32	\$ 3,463.17	\$ 9,420.00	\$ 823.60	\$ 14.50	\$ 1,345.60	\$ 4,526.50	\$ 1,450.00	\$ 832.49	\$ 1,200.00	
209-273-702.000	Ottawa	3%	\$ 51,947.61	\$ 3,973.99	\$ 2,077.90	\$ 5,652.00	\$ 494.16	\$ 8.70	\$ 807.36	\$ 2,715.90	\$ 870.00	\$ 499.50	\$ 720.00	
209-276-702.000	Oakhill	2%	\$ 34,631.74	\$ 2,649.33	\$ 1,385.27	\$ 3,768.00	\$ 329.44	\$ 5.80	\$ 538.24	\$ 1,810.60	\$ 580.00	\$ 333.00	\$ 480.00	
<b>Allocation Total</b>			<b>\$1,731,586.95</b>	<b>\$132,466.40</b>	<b>\$69,263.48</b>	<b>\$188,400.00</b>	<b>\$16,472.00</b>	<b>\$290.00</b>	<b>\$26,912.00</b>	<b>\$90,530.00</b>	<b>\$29,000.00</b>	<b>\$16,649.87</b>	<b>\$24,000.00</b>	
<b>Variance</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>DPW -Building Operations</b>														
Larry Robinson	Building Superintendent		\$89,081.00	\$93,535.05	\$ 7,155.43	\$ 3,741.40	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00	\$ 1,000.00	\$ 899.38	\$1,200.00	
Victor Stevens	Building Laborer		\$48,194.00	\$50,603.70	\$ 3,871.18	\$ 2,024.15	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00	\$ 1,000.00	\$ 486.57	\$900.00	
Fatime Murati	Janitorial		\$34,093.00	\$35,797.65	\$ 2,738.52	\$ 1,431.91	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00	\$ 1,000.00	\$ 344.21		
Derrick Hardy	Janitorial		\$34,093.00	\$35,797.65	\$ 2,738.52	\$ 1,431.91	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00	\$ 1,000.00	\$ 344.21		
Vacant	Janitorial		\$34,093.00	\$35,797.65	\$ 2,738.52	\$ 1,431.91	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00	\$ 1,000.00	\$ 344.21		
Vacant	Janitorial P/T		\$31,200.00	\$17,750.00	\$ 1,357.88	\$ -								
Vacant	Building Forman		\$63,295.00	\$66,459.75	\$ 5,084.17	\$ 2,658.39	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00	\$ 1,000.00	\$ 639.04	\$900.00	
New	Building Laborer		\$50,603.70	\$ 3,871.18	\$ 2,024.15	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00	\$ 1,000.00	\$ 486.57	\$900.00		
New	Janitorial		\$35,797.65	\$ 2,738.52	\$ 1,431.91	\$ 11,775.00	\$ 568.00	\$ 10.00	\$ 928.00	\$ 1,000.00	\$ 344.21			
<b>Allocation Total</b>			<b>\$334,049.00</b>	<b>\$422,142.80</b>	<b>\$32,293.92</b>	<b>\$16,175.71</b>	<b>\$94,200.00</b>	<b>\$4,544.00</b>	<b>\$80.00</b>	<b>\$7,424.00</b>	<b>\$0.00</b>	<b>\$8,000.00</b>	<b>\$3,888.39</b>	<b>\$3,900.00</b>
<b>Variance</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>DPW -Building Operations Allocations</b>														
101-265-702.000	Cityhall	20%	\$ 84,428.56	\$ 6,458.78	\$ 3,235.14	\$ 18,840.00	\$ 908.80	\$ 16.00	\$ 1,484.80	\$ -	\$ 1,600.00	\$ 777.68	\$ 780.00	
101-301-702.100	Police	20%	\$ 84,428.56	\$ 6,458.78	\$ 3,235.14	\$ 18,840.00	\$ 908.80	\$ 16.00	\$ 1,484.80	\$ -	\$ 1,600.00	\$ 777.68	\$ 780.00	
276-136-702.100	Courthouse	10%	\$ 42,214.28	\$ 3,229.39	\$ 1,617.57	\$ 9,420.00	\$ 454.40	\$ 8.00	\$ 742.40	\$ -	\$ 800.00	\$ 388.84	\$ 390.00	
101-336-702.000	Fire	10%	\$ 42,214.28	\$ 3,229.39	\$ 1,617.57	\$ 9,420.00	\$ 454.40	\$ 8.00	\$ 742.40	\$ -	\$ 800.00	\$ 388.84	\$ 390.00	
101-818-702.000	Parks	10%	\$ 42,214.28	\$ 3,229.39	\$ 1,617.57	\$ 9,420.00	\$ 454.40	\$ 8.00	\$ 742.40	\$ -	\$ 800.00	\$ 388.84	\$ 390.00	
212-813-702.100	Ruth Peterson	10%	\$ 42,214.28	\$ 3,229.39	\$ 1,617.57	\$ 9,420.00	\$ 454.40	\$ 8.00	\$ 742.40	\$ -	\$ 800.00	\$ 388.84	\$ 390.00	
212-814-702.100	Robert Bowen	10%	\$ 42,214.28	\$ 3,229.39	\$ 1,617.57	\$ 9,420.00	\$ 454.40	\$ 8.00	\$ 742.40	\$ -	\$ 800.00	\$ 388.84	\$ 390.00	
226-528-702.000	Sanitation	5%	\$ 21,107.14	\$ 1,614.70	\$ 808.79	\$ 4,710.00	\$ 227.20	\$ 4.00	\$ 371.20	\$ -	\$ 400.00	\$ 194.42	\$ 195.00	
209-273-702.000	Ottawa	3%	\$ 12,664.28	\$ 968.82	\$ 485.27	\$ 2,826.00	\$ 136.32	\$ 2.40	\$ 222.72	\$ -	\$ 240.00	\$ 116.65	\$ 117.00	
209-276-702.000	Oakhill	2%	\$ 8,442.86	\$ 645.88	\$ 323.51	\$ 1,884.00	\$ 90.88	\$ 1.60	\$ 148.48	\$ -	\$ 160.00	\$ 77.77	\$ 78.00	
<b>Allocation Total</b>			<b>\$422,142.80</b>	<b>\$32,293.92</b>	<b>\$16,175.71</b>	<b>\$94,200.00</b>	<b>\$4,544.00</b>	<b>\$80.00</b>	<b>\$7,424.00</b>	<b>\$0.00</b>	<b>\$8,000.00</b>	<b>\$3,888.39</b>	<b>\$3,900.00</b>	
<b>Variance</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>DPW -Parks</b>														
101-818	P/T Parks		\$ 15,000.00	\$ 15,750.00	\$ 1,204.88									
101-818	P/T Parks		\$ 15,000.00	\$ 15,750.00	\$ 1,204.88									
<b>Allocation Total</b>			<b>\$30,000.00</b>	<b>\$31,500.00</b>	<b>\$2,409.75</b>									
<b>DPW Grand Total</b>														
101-447-702.000	Engineering		\$735,517.00	\$56,267.05	\$29,420.68	\$117,750.00	\$5,680.00	\$100.00	\$9,280.00	\$0.00	\$10,000.00	\$6,906.90	\$7,800.00	
101-265-702.000	Cityhall		\$ 84,428.56	\$ 6,458.78	\$ 3,235.14	\$ 18,840.00	\$ 908.80	\$ 16.00	\$ 1,484.80	\$ -	\$ 1,600.00	\$ 777.68	\$ 780.00	
101-301-702.100	Police		\$ 84,428.56	\$ 6,458.78	\$ 3,235.14	\$ 18,840.00	\$ 908.80	\$ 16.00	\$ 1,484.80	\$ -	\$ 1,600.00	\$ 777.68	\$ 780.00	
101-458-702.000	DPW Operations		\$ 346,317.39	\$ 26,493.28	\$ 13,852.70	\$ 37,680.00	\$ 3,294.40	\$ 58.00	\$ 5,382.40	\$ 18,106.00	\$ 5,800.00	\$ 3,329.97	\$ 4,800.00	
101-336-702.000	Fire		\$ 42,214.28	\$ 3,229.39	\$ 1,617.57	\$ 9,420.00	\$ 454.40	\$ 8.00	\$ 742.40	\$ -	\$ 800.00	\$ 388.84	\$ 390.00	
101-818-702.000	Parks		\$ 420,031.67	\$ 32,132.42	\$ 15,470.27	\$ 47,100.00	\$ 3,748.80	\$ 66.00	\$ 6,124.80	\$ 18,106.00	\$ 6,600.00	\$ 3,718.81	\$ 5,190.00	
202-463-702.000	Major Streets		\$ 259,738.04	\$ 19,869.96	\$ 10,389.52	\$ 28,260.00	\$ 2,470.80	\$ 43.50	\$ 4,036.80	\$ 13,579.50	\$ 4,350.00	\$ 2,497.48	\$ 3,600.00	
202-478-702.000	Major Street Winter		\$ 173,158.70	\$ 13,246.64	\$ 6,926.35	\$ 18,840.00	\$ 1,647.20	\$ 29.00	\$ 2,691.20	\$ 9,053.00	\$ 2,900.00	\$ 1,664.99	\$ 2,400.00	
203-463-702.000	Local Streets		\$ 259,738.04	\$ 19,869.96	\$ 10,389.52	\$ 28,260.00	\$ 2,470.80	\$ 43.50	\$ 4,036.80	\$ 13,579.50	\$ 4,350.00	\$ 2,497.48	\$ 3,600.00	



City of Pontiac														
Budgeted Positions - FY 2023-24														
Location	Position (*inicates potentially funded by grants)	Allocat ion	Salary 2023	2024 Salary (3% increase)	FICA (7.65%)	401A Employer Cost - 718.500 (Estimate 4% of Salary)	Medical Insurance - 716.000 (Exclude Opt-out EEmployees)	Dental (719.001)	Hearing / Optical 716.011	Life Insurance & Short-term Disability & AD&D 717.000	Healthcare Waiver - 721.010	Workers Comp - 719.000	Sick & Vacation Contribution- 725.000 (20/2080=1/1	Cell phone 707.003
			\$103,232.00	\$112,328.96	\$8,593.17	\$16,380.00	\$29,437.50	\$1,420.00	\$25.00	\$2,320.00	\$0.00	\$2,500.00	\$1,022.39	\$600.00
212-813	DPW			\$42,214.28	\$3,229.39	\$1,617.57	\$9,420.00	\$454.40	\$8.00	\$742.40	\$0.00	\$800.00	\$388.84	\$390.00
	<b>Total Including DPW</b>			\$154,543.24	\$11,822.56	\$17,997.57	\$38,857.50	\$1,874.40	\$33.00	\$3,062.40	\$0.00	\$3,300.00	\$1,411.23	\$990.00
212-814	Senior Center Manager	50%	\$ 25,000.00	\$ 25,750.00	\$ 1,969.88	\$ 2,730.00	\$ 5,887.50	284	\$ 5.00	464		\$ 500.00	\$ 247.60	\$ 600.00
212-814	Senior Center Specialist	50%	\$ 19,728.50	\$ 20,320.36	\$ 1,554.51	\$ 2,730.00	\$ 5,887.50	284	\$ 5.00	464		\$ 500.00	\$ 195.39	
212-814	Senior Center Specialist	50%	\$ 19,728.50	\$ 20,320.36	\$ 1,554.51	\$ 2,730.00	\$ 5,887.50	284	\$ 5.00	464		\$ 500.00	\$ 195.39	
212-814	Senior Center Specialist	50%	\$ 19,728.50	\$ 20,320.36	\$ 1,554.51	\$ 2,730.00	\$ 5,887.50	284	\$ 5.00	464		\$ 500.00	\$ 195.39	
212-814	Senior Center Specialist	50%	\$ 19,046.50	\$ 19,617.90	\$ 1,500.77	\$ 2,730.00	\$ 5,887.50	284	\$ 5.00	464		\$ 500.00	\$ 188.63	
	Overtime			\$ 3,000.00	\$ 229.50	\$ 2,730.00								
			\$103,232.00	\$109,328.96	\$8,363.67	\$16,380.00	\$29,437.50	\$1,420.00	\$25.00	\$2,320.00	\$0.00	\$2,500.00	\$1,022.39	\$600.00