

PONTIAC CITY COUNCIL

President Mike McGuinness, District 7
Pro Tem William A. Carrington, District 6
Melanie Rutherford, District 1
Milanna Jones, District 2
Mikal Goodman, District 3
Kathalee James, District 4
William Parker, Jr., District 5



Garland S. Doyle, M.P.A., MiPMC, City Clerk

Phone: (248) 758-3200

169th Session of the 11th Council – Tuesday, October 22, 2024, at 6:00 p.m.

Meeting Location: City Council Chambers, Pontiac City Hall, 47450 Woodward Pontiac, Michigan 48342

MEETING AGENDA

Call to Order

Invocation

Pledge of Allegiance to the Flag of the United States

Moment of Silence

Roll Call of Councilmembers

Authorization to Excuse Councilmembers from the Meeting

Amendments to and Approval of the Agenda

Approval of the Consent Agenda

- A. Finance and Personnel Subcommittee Meeting Minutes from October 10, 2024
- B. Public Safety Health and Wellness Subcommittee Minutes from October 10, 2024
- C. City Council Meeting Minutes from October 15, 2024
- D. Resolution to Enter into a Long-Term Stormwater Maintenance Agreement with Salah Habbo regarding 1220 Perry Street
- E. Resolution Recognizing Domestic Violence Awareness Month
- F. Resolution to Approve a Contract with Munivate LLC for an Amount Not-To-Exceed \$37,220 To Provide On-Site BS&A Training to the Building and Code Enforcement Division Employees

Recognition of Elected Officials

Agenda Address (Two Minutes Time Limit)

Special Presentations

1. Pontiac General Election Voter Participation
Presenter: Garland Doyle, City Clerk
2. Celebrating the Centennial Birthday of Pontiac Resident Estelle Marshall

Agenda Items

Resolutions

City Clerk

3. Resolution Approving the Proposed Budget Amendments for Fiscal Year 2024-25 to increase budgeted revenues in the amount of \$10,000 contribution from private source to the General Fund in General Ledger Account Number 101-000-675.000 VOTEDU and increase appropriations to the General Ledger Fund in Account Number 101-191-818.013 Election Grant Expenditures – VOTEDU \$10,000 [**This budget**

amendment pertains to Count MI Vote Education Fund dba Voters Not Politicians Education Fund of \$10,000 General Election Grant Funding]

Grants and Philanthropy Department

4. Resolution Approving the Proposed Budget Amendments for Fiscal Year 2024-25 to increase budgeted revenues in the amount of \$70,000 to the General Fund in account 101-000-532.000-OCSCPR-Federal Grants Others; Increase appropriations to the General Fund in account 101-699-818.000-OCSCPR – Other Professional Services **[This budget amendment pertains to Senior Chore Program \$70,000 Grant from the Oakland Livingston Human Service Agency (OLHSA)]**
5. Resolution Approving the Proposed Budget Amendments for Fiscal Year 2024-25 to increase budgeted revenues in the amount of \$2,000,000 to the General Fund in General Ledger Account Number 101-000-532.000-DPPARG – Federal grants others; Increase appropriations to the General Ledger Fund in Account Number 101-699-818.000-DPPARG – Other professional services **[This budget amendment pertains to the \$2,000,000 for the City from the Legislative Earmark Funding from the Community Project Fund (Phoenix Center Site Improvements)]**
6. Resolution Approving the Proposed Budget Amendments for Fiscal Year 2024-25 to increase budgeted revenues in the amount of \$4,116,279 to the General Fund in General Ledger Account Number 202-000-532.000-MLKBRP – Federal grants others; Increase appropriations to the General Ledger Fund in Account Number 202-447-974.000-MLKBRP – Bridge **[This budget amendment pertains to the \$4,116,279 for the City of Pontiac from the Legislative Earmark Funding from the Community Project Fund (Martin Luther King Jr. Blvd Bridge)]**
7. Resolution Approving the Proposed Budget Amendments for Fiscal Year 2024-25 to increase budgeted revenues in the amount of \$750,120 to the General Fund in General Ledger Account Number 101-000-539.000-SPARKG – State Grants and increase appropriations to the General Ledger Fund in Account Number 101-818-818.000-SPARKG – Other Professional Services **[This budget amendment pertains to the \$750,120 from the SPARK Grant Program]**

Economic Development Division

8. Resolution to Authorize the City Clerk to Publish the Proposed Budget Amendment to Establish Budget Appropriations in the Amount of \$1,100,000 to Account 285-699-818.000-Arphrp, \$26,940.60 to Account 285-699-818.000-Arphrp Other Professional Services. **[This proposed budget amendment pertains to the Home Repair Program]**

City Council

9. Resolution Committing General Fund Dollars to Ensure Pontiac Home Repair Program Remaining Home Commitments Completed

Parks and Recreation Department

10. Resolution Requesting City Council Approval to Grant the Mattie Hatchett Construction Project Bid Award to DMC Consultants, Inc. for an Amount Not-to-Exceed \$773,340.43

Purchasing Division

11. Resolution to Authorize Awarding Bids and to Execute Contracts for Tree and Brush Removal within the City of Pontiac

Public Comment (Three Minutes Time Limit)

Discussions

12. Status of Restoring Retiree Benefits for Retired City Employees
13. Status Update on Ernst & Young ARPA Contract Execution

Closed Session

14. Resolution to Proceed in Closed Session to Consider the Purchase or Lease of Real Property and to Discuss Legal Matters Exempt from State or Federal Statute in Accordance with MCL 15.268(d) and (h).

Public Communications

City Clerk

15. First Day of Early Voting Get Out The Vote Celebration at the Pontiac Public Library, Saturday, October 26, 2024. Happening at the Pontiac Public Library, 60 E. Pike Street, Pontiac 48342. From 11:00 am to 4:00 pm. Family fun, food, music, crafts, prize raffles. Presented by the Pontiac Public Library, Delta Sigma Theta

City Council

16. Pontiac School District Virtual Town Hall Meeting, Thursday, October 24, 2024 from 8:30 to 10:00 am, held virtually via Zoom. Open to the community. For more information, including submitting questions, email communications@pontiacschools.org
17. Next District Four Monthly Community Meeting, Thursday, October 24, 2024 at 6:00 pm, held at New Mount Moriah International Church, 313 E. Walton Boulevard, Pontiac 48340. For more information, contact District Four's Councilperson Kathalee James.
18. Pontiac Community Mental Health Fair "Building Trust, Building Community" by All Saints' Episcopal Church, with community partners, Saturday, October 26th from 12:00 to 5:00 pm at All Saints' Episcopal Church, 171 W. Pike Street, Pontiac 48341. Lunch and snacks provided. For more information, call John Houle at (248) 842-1965 or Thomas Lawrence at (248) 881-8210.
19. Fifth Annual Harvest Fest, Saturday, October 26, 2024 from 1:00 to 4:00 pm, at Columbia Avenue Church Parking Lot, located at 64 W. Columbia Avenue, Pontiac 48340.
20. Next District One Community Meeting with Councilwoman Melanie Rutherford, Saturday, October 26, 2024 from 3:00 to 5:00 pm. Held at Alley Cat Café, 31 N. Saginaw Street in Downtown Pontiac. For more information, contact City Councilwoman Melanie Rutherford.
21. Harvest Festival and Haunted Mansion Tours at the Oakland History Center, Sunday, October 27, 2024 from 12:00 to 4:00 pm, 405 Cesar E. Chavez Avenue, Pontiac 48342. Free and open to all. For more information, call or text (248) 410-0702.
22. American Legion Cook-Nelson Post Trunk or Treat, Sunday, October 27, 2024 from 3:00 to 5:00 pm. Decorated cars should arrive by 2:30 pm. All invited to participated. The American Legion is located at 206 Auburn Road, Pontiac 48342.
23. E-Community Outreach Services Fourth Annual Trunk or Treat, in partnership with ReImagine Recreation, Sunday, October 27, 2024 from 5:00 to 7:00 pm, held at UWM Sports Complex, 867 South Boulevard East, Pontiac 48341.
24. Next District Three Monthly Community Meeting, Monday, October 28, 2024 at 5:00 pm, held at Baldwin Center, 212 Baldwin Avenue, Pontiac 48342. For more information, contact District Three's Councilperson Mikal Goodman.
25. Next District Two Advisory Meeting, Monday, October 28, 2024 at 7:00 pm, held at Goldner Walsh, 559 Orchard Lake Road, Pontiac 48341. For more information, contact District Two Councilperson Milanna Jones.
26. Pontiac Communitywide Trunk or Treat Celebration, Sponsored by Oakland County Sheriff Department with the City of Pontiac and Pontiac School District, Wednesday, October 30, 2024 at M1 Concourse in Pontiac.
27. The World Ballet Company Performs Swan Lake at the Flagstar Strand Theatre, Saturday, November 8, 2024,

at 7:00 pm, the Theatre is at 12 N. Saginaw Street in Downtown Pontiac. For more information, visit flagstarstrand.com

28. New Springfield Missionary Baptist Church Anniversary Banquet, November 9, 2024, at 6:00 pm, held at St. George's Cultural Center, 43816 Woodward Avenue, Bloomfield Hills. For tickets, call (248) 332-8242.
29. Oakland County's Historical Society Autumn Auction Affair, Saturday, November 9, 2024 from 6:00 to 9:00 pm, held at the Pontiac Creative Arts Center, 47 Williams Street, Pontiac 48341. Tickets are \$60, or \$50 for Historical Society members; ticket proceeds benefit both the nonprofit Historical Society and the nonprofit Creative Arts Center. For more information, call (248) 338-6732.
30. Everclear Performs at the Flagstar Strand Theatre, Friday, November 15, 2024 at 8:00 pm, held at the Flagstar Strand Theatre, 12 N. Saginaw Street in Downtown Pontiac. For more information, visit flagstarstrand.com
31. Tree of Hope Tree Lighting Ceremony, Friday, December 6, 2024 Outside the 50th District Courthouse in Downtown Pontiac.
32. Holiday Extravaganza Parade, Run Elf Run, and Winter Festival, Saturday, December 7, 2024 in Downtown Pontiac. The Run Elf Run! 5K takes place just before the parade, at 8:00 am.
33. Jingle Bell Run at M1 Concourse in Pontiac, Sunday, December 8, 2024 from 8:00 am to 12:00 pm. For more information, visit m1concourse.com
34. Oakland County's Historical Society Christmas Open House, Sunday, December 8, 2024 from 12:00 to 4:00 pm at the Oakland History Center, 405 Cesar Chavez Avenue, Pontiac 48342. For more information, call (248) 338-6732.

Mayor's Office

35. Master Plan Update Upcoming Opportunities

THURSDAY • NOVEMBER 14 6:00 - 8:00 PM
Town Hall Meeting #2 - with Housing Summit
Welcome Baptist Church • 143 Oneida St

WEDNESDAY • NOVEMBER 20 6:00 - 8:00 PM
Community Meeting #4 - with Housing Summit
Bowens Senior Citizens Center • 52 Bagley

Closing Comments

Mayor Greimel (Seven Minutes Time Limit)
Clerk and City Council (Three Minutes Time Limit)

Adjournment

CONSENT AGENDA A



Pontiac City Council
Finance and Personnel Subcommittee Meeting
October 10, 2024
2:00 PM

Meeting Location: Pontiac City Hall, Legislative Conference Room
47450 Woodward Avenue
Pontiac, Michigan 48342

Committee Members: Kathalee James (Present), William Parker Jr. (Absent), and President Michael McGuinness (Present).

Others Present: Angelita Santiago, Sherikia Hawkins, Shannon Hensel, Melinda Durakovic, Deputy Mayor Khalfani Stephens, Sekar Bawa, and Mayor Tim Greimel.

The meeting commenced at 2:05 p.m.

Update from the Finance Department:

A Review of the September 2024 Financial Activities; Total Cash and Investments; As of September 30, 2024, the total cash and investments across all City funds amounted to \$177,658,430 reflecting an increase of \$10,036,753 from the previous month. This increase is primarily due to the collection of Summer Property Taxes for the City and undisbursed tax collections for other entities such as the County and Schools. Of the total, \$4,496,198 represents undisbursed taxes owed to these entities.

Property Tax Revenue: Property Tax Revenue for the General Fund is performing well, with 106% of the budgeted amount collected through September.

Income Tax Revenue: Collections through September amounted to \$4.87 million indicating an increase of \$271, 830 compared to the same timeframe last year.

General Fund: In the first three months of the current fiscal year, 34.01% of the budgeted revenue has been collected, primarily due to the fact that 106% of the budgeted property taxes have already been received. Most of the September expenditures have not yet been paid. As a result, the report currently reflects only 11.46% of the budgeted expenditures as expended.

Councilman Parker arrived at 2:19 p.m.



Pontiac City Council
Finance and Personnel Subcommittee Meeting
October 10, 2024
2:00 PM

Meeting Location: Pontiac City Hall, Legislative Conference Room
47450 Woodward Avenue
Pontiac, Michigan 48342

Committee Members: Kathalee James (Present), William Parker Jr. (Absent), and President Michael McGuinness (Present).

Update from Human Resources:

There are approximately 180 City Employees. Human resources has an employee engagement committee that has been spearheading activities and events in city hall. The new finance director will be starting on October 28, 2024. The Compensation update is still ongoing with phase II affecting approximately 25-30 positions. The Titan Wealth/Retirement Transition update reflects that all transactions have been completed. Benefit renewals for 2025 are underway. The New PTO/Sick days will be effective February 2025. The policy needs to be realigned for part time and season hourly workers.

No current updates were provided from the Grants and Philanthropy Department.

No current updates were provided from the Economic Development Department.

Lastly, an update was provided by the Administration Department who presented the YTD (Year to Date) of the money spent or obligated. The total awarded funds that were given were \$37,717,953. Total funds appropriated as of September 2024: \$14,028,818. The total funds Committed but unappropriated as of September 2024: \$ 712,280. The remaining balance amount is \$ 761,318 as of today.

There was no one who participated in public comment.

The Meeting adjourned at 3:25 PM.

CONSENT AGENDA B



Pontiac City Council Public Safety Health & Wellness Subcommittee

Minutes

October 10, 2024

4:30 PM

Pontiac City Hall

City Council Conference Room Second Floor

47450 Woodward Avenue

Pontiac, Michigan 48342

Committee Members: William Carrington (Chair), Kathalee James, and Councilperson William Parker

Others Present: John Theut, Sennel Threlkeld, H. Weir, Matthew Nye, and Deputy Mayor Khalfani Stephens.

The Meeting started at 4:32 pm

The first item on the agenda was from the Oakland County sheriff Department with Crime Statistics. Oakland County Sherriff presented a photo and video slide of the current statistics and information on the Flock Safety cameras throughout the city. Information was provided about the hot spots in the city that require more attention. The police are utilizing the S.T.E.M technology (Science Technology Engineering Math) that will provide information on the type, color and a clear view on the people/ person that were in the vehicle at the time the incident/ crime was committed. The department has now implemented zero tolerance for incidents and issuing more tickets in the hope that those individuals that are committing these crimes will seize.

Update from the Waterford Regional Fire Department providing a report for the past 3 months. A request was made to honor and recognize employees for their effort and dedication to the community. The report shows that 997 calls were made to the department in the month of September. STAR EMS also gave statistics on the medical side of things.

Lastly, the director from the Cease Fire program gave information on GVI (Group Violence Intervention) with the implementation on the program that is currently being worked on. The program has partnered with the community, and Oakland County Sheriff t to help reduce the violence in the city. The program is still currently asking for help from the city to advertise the program and hopes to have it running soon.

No public comment



Pontiac City Council Public Safety Health & Wellness Subcommittee

Minutes

October 10, 2024

4:30 PM

Pontiac City Hall

City Council Conference Room Second Floor

47450 Woodward Avenue

Pontiac, Michigan 48342

Committee Members: William Carrington (Chair), Kathalee James, and Councilperson William Parker

Others Present: John Theut, Sennel Threlkeld, H. Weir, Matthew Nye, and Deputy Mayor Khalfani Stephens.

The meeting ended at 5:35 pm

CONSENT AGENDA C

**Official Proceedings
Pontiac City Council
168th Session of the Eleventh Council**

Call to Order

A Regular Meeting of the City Council of Pontiac, Michigan was called to order at the City Hall Council Chambers, 47450 Woodward Ave Pontiac, MI 48342 on Tuesday, October 15, 2024, at 6:00 p.m. by Council President Mike McGuinness.

Invocation – Bishop Theresa Lee

Pledge of Allegiance to the Flag of the United States

Moment of Silence

Roll Call

Members Present – William Carrington, Mikal Goodman, Kathalee James, Milanna Jones, Mike McGuinness, William Parker, Jr., and Melanie Rutherford

Mayor Tim Greinell was present.
A quorum was announced.

Amendments to and Approval of the Agenda

Motion to approve the agenda. Moved by Councilperson Parker and seconded by Councilperson Jones.

Ayes: Carrington, Goodman, James, Jones, McGuinness, Parker and Rutherford

No: None

Motion Carried

24-296 **Resolution to approve the consent agenda.** Moved by Councilperson Carrington and seconded by Councilperson Goodman.

WHEREAS, the City Council has reviewed the consent agenda for October 15, 2024.

NOW, THEREFORE, BE IT RESOLVED that the City Council approves the consent agenda for October 15, 2024, including, Economic Development, Housing, and Planning Subcommittee Meeting Minutes from October 7, 2024, City Council Meeting Minutes from October 8, 2024 including the Closed Session Minutes, Resolution Recognizing Chavez Auto Care for Helping Make Pullover Prevention Clinics a Success and Resolution Recognizing Uncle Jerry's Barbeque for Helping Make Pullover Prevention Clinics a Success.

Ayes: Goodman, James, Jones, McGuinness, Parker, Rutherford and Carrington

No: None

Resolution Passed

24-296 (C) **Resolution Recognizing Chavez Auto Care for Helping Make Pullover Prevention Clinics a Success.** Moved by Councilperson Carrington and seconded by Councilperson Goodman.

WHEREAS, the City of Pontiac is committed to fostering a spirit of volunteerism, compassion, and community engagement to improve the lives of all residents; and,
WHEREAS, the Juma Family and the dedicated mechanics at Chavez Auto Care have gone above and beyond in their service to the community by volunteering their time, skills, and resources to support the last three Pull Over Prevention (POP) Clinics; and,
WHEREAS, their efforts have made a tremendous impact, resulting in the feeding of over 1,500 people, the repair of over 500 cars at no cost to participants, and the connection of thousands of individuals with vital resources and assistance throughout Pontiac and Metro Detroit; and,
WHEREAS, the Juma Family and Chavez Auto Care exemplify the values of generosity and dedication that strengthen our community and serve as an inspiring example of how local businesses and individuals can uplift residents in need; now,
THEREFORE, BE IT RESOLVED that the Pontiac City Council formally acknowledges and extends its deepest appreciation to the Juma Family and the mechanics at Chavez Auto Care for their exceptional volunteerism and unwavering commitment to improving the quality of life for the people of Pontiac and beyond; and further
RESOLVED that the City of Pontiac encourages all residents to recognize and celebrate the contributions of the Juma Family and Chavez Auto Care as a testament to the power of community and solidarity.

Ayes: Goodman, James, Jones, McGuinness, Parker, Rutherford and Carrington

No: None

Resolution Passed

24-296 (D) Resolution Recognizing Uncle Jerry's Barbeque for Helping Make Pullover Prevention Clinics a Success. Moved by Councilperson Carrington and seconded by Councilperson Goodman.

WHEREAS, the City of Pontiac recognizes the importance of community based efforts that provide essential services, care, and nourishment to residents in need; and,
WHEREAS, Angela Allen and the incredible family at Uncle Jerry's BBQ have gone above and beyond in their commitment to the Pullover Prevention (POP) Clinic by providing meals and serving with compassion, care, and dedication; and,
WHEREAS, their efforts have made a tremendous impact, resulting in the feeding of over 1,500 people, the repair of over 500 cars at no cost to participants, and the connection of thousands of individuals with vital resources and assistance throughout Pontiac and Metro Detroit; and,
WHEREAS, the generosity of Uncle Jerry's BBQ has not only sustained individuals at these clinics but also uplifted the spirits of those most vulnerable in our community, demonstrating the power of collective action and community care; now,
THEREFORE, BE IT RESOLVED that the Pontiac City Council formally acknowledges and expresses its deepest appreciation to Angela Allen and the family at Uncle Jerry's BBQ for their outstanding contributions and unwavering dedication to the residents of Pontiac and the greater Metro Detroit area; and further
RESOLVED that the City of Pontiac celebrates their selfless service as a shining example of how local businesses can profoundly impact the community, and encourages all residents to recognize their efforts with gratitude.

Ayes: Goodman, James, Jones, McGuinness, Parker, Rutherford and Carrington

No: None

Resolution Passed

Recognition of Elected Officials – None

Agenda Address

1. Carlton Jones addressed items #1, #3 & #4
2. Dr. Deirdre Waterman addressed items #1 & #6
3. Bishop Theresa Lee addressed item #1
4. Linda Watson addressed item #1
5. Kermit Williams addressed item #17
6. Darlene Clark addressed items #3 & #6

Special Presentations

Pontiac General Election Voter Participation

Presenter: Garland Doyle, City Clerk

Pullover Prevention Clinic Outcomes

Presenter: Councilman Mikal Goodman

Agenda Items

Public Hearing

Public Hearing for Special Exception Denial Appeal for Concrete Crusher at 225 E. Columbia

Council President McGuinness opened the public hearing at 7:32 p.m.

1. Sarath Shanker asks, "Would the prior concern be willing to install a real time noise monitor meter?"
2. Temeka Ramsey voices concern about the noise caused by the machinery. The noise can wake you up in the morning and asks that it not go louder than 45. If its already at 49 then it definitely is already a problem. The dust is a problem but not unbearable. Ramsey voices concern in having a nice quality of life.
3. Chuck Johnson stated that there is a lot of misconception about the view on concrete crushers. Thirty years ago, they were a nightmare but now they are designed by our government agencies to build our roads and highways. This is by a large company and a large operation. Concrete crushers have to be utilized especially in the areas it was designed to be used on. There needs to be more understanding on concrete crushers.
4. Patricia Talsi thanked council for previously denying the crusher application. Neighborhood has concerns and did not want business to begin with. She considers it a negative and has concerns on the noise and the dust.
5. Lonnie Pride has had enough of it. Mr. Pride expresses that he can't keep his house clean due to this.
6. Linda Watson stated they knew when originally coming that there could be no crushing there and had accepted that at that time. Now they are trying to change that and say the city legally required to do this. She is tired of folks coming in and doing things to the city.
7. Dana Polk states that dirt, dust and noise that comes is unbelievable. Their sound study was not done here and was done somewhere else. It feels like they are threatening the community. No one wants this.
8. Carlton Jones stated that it sounds like they stated the crushing would take place somewhere else. They knew the crushing would happen there and did not want to ask permission for it first. "Why bring material to a site that you say you did not want crushing to happen?" They should be conscious of impacting the neighbors.
9. Darlene Clark thanks Mayor for bringing clarity about the contract and for the residents for expressing their opinions. He has enough funds to move that cement. We dealt with the same thing with M1. The people have spoken. She urges to Council to not let district residents see them

- let an attorney to come into the city and change things.
10. Steven Polk has a picture of friend's house not far from the site. His friend has been working with a realtor who told him that he has to take \$50,000 off since he would not be able to sell his home due to the site, being next to pile of concrete. Cars are covered in dust and the noise starts at 5 o'clock in the morning.
 11. Jack King states the dust that comes from the place is unreal. You can not go outside because of the constant dust going throughout the neighborhood. The street going from Baldwin to Columbia is torn apart. They are lying about it not effecting their health.
 12. Theresa Lee states that we need to come together on this. Why have this industrial place in the community? Would you live there? What is in the dust? We cannot allow these corporations come in saying they are doing one thing, end up doing another thing and justify it.

Council President McGuinness closed the Public Hearing at 7:50 p.m.

Motion to suspend the rules to take up Resolution to Deny the Appeal of the Planning Commission Denial of the Special Exception application for a concrete crusher for Parcel 64-14-17-276-005 at 225 E. Columbia Ave. Moved by Councilperson Rutherford and seconded by Councilperson Goodman

Ayes: James, Jones, McGuinness, Parker, Rutherford, Carrington and Goodman

No: None

Motion Carried

Resolutions

Planning Division

24-297

Resolution to Deny the Appeal of the Planning Commission Denial of the Special Exception application for a concrete crusher for Parcel 64-14-17-276-005 at 225 E. Columbia Ave. Moved by Councilperson Rutherford and seconded by Councilperson Carrington. Discussion.

Motion to Amend the Resolution to Deny the Appeal of the Planning Commission Denial of the Special Exception application for a concrete crusher for Parcel 64-14-17-276-005 at 225 E. Columbia Ave. Moved by Councilperson Rutherford and seconded by Councilperson James.

1. It does not meet standard #3 the proposed use shall not change the essential character of the area or adversely affect the development of the surrounding neighborhood based on the fact that it would adversely affect the development of the surrounding neighborhood.
2. It does not meet standard #4 the proposed use shall not be hazardous or disturbing to existing or future uses in the same general vicinity and will be a substantial improvement to the community as a whole based on the fact that it would be disturbing to existing or future uses in the same general vicinity.
3. It does not meet standard #6 not involve uses, activities, processes, materials, and equipment or conditions of operation that will be detrimental to any person, property, or general welfare as a result of producing excess traffic, noise, smoke, fumes, glare, or odors out of proportion to that normally prevailing in the particular district based on the fact that it would be detrimental to any person, property or general welfare as a result of producing excess noise and airborne debris.

Ayes: McGuinness, Parker, Rutherford, Carrington, Goodman, James and Jones

No: None

Motion Carried

24-297 **Resolution to Deny the Appeal of the Planning Commission Denial of the Special Exception application for a concrete crusher for Parcel 64-14-17-276-005 at 225 E. Columbia Ave.**
Moved by Councilperson Rutherford and seconded by Councilperson Carrington.

WHEREAS, the applicant, Mario Vano, on behalf of operator and property owner JADC Ventures, LLC, applied for a Special Exception application to Planning Commission for a gas station and convenience store at 225 E. Columbia (Parcel 64-14-17-276-005).

WHEREAS, the City of Pontiac Planning Commission denied the application on August 7, 2024, by a vote of 6-0, based on standard approval #4, which reviews that the proposed use will Not be hazardous or disturbing to existing or future uses in the same general vicinity and will be a substantial improvement to property in the immediate vicinity and to the community as a whole. This determination finds it is in the best interest of the health, safety, and welfare.

WHEREAS, the applicant filed an appeal on August 16, 2024, to the City of Pontiac Planning Division, within the ten-day window to file an appeal.

WHEREAS, City Council reviews an appeal of the Special Exception, per Article 6.302 (H) of the City of Pontiac Zoning Ordinance

WHEREAS, the City noticed for a public hearing on October 1, 2024 for the October 15 public hearing.

WHEREAS, the City Council held a public hearing on October 15, 2024.

WHEREAS, the City Council deliberated and determined the following:

DENY the appeal and deny the requested special exception permit for a concrete crusher at 225 E. Columbia Ave. based on the following findings of fact:

1. It does not meet standard #3 the proposed use shall not change the essential character of the area or adversely affect the development of the surrounding neighborhood based on the fact that it would adversely affect the development of the surrounding neighborhood.

2. It does not meet standard #4 the proposed use shall not be hazardous or disturbing to existing or future uses in the same general vicinity and will be a substantial improvement to the community as a whole based on the fact that it would be disturbing to existing or future uses in the same general vicinity.

3. It does not meet standard #6 not involve uses, activities, processes, materials, and equipment or conditions of operation that will be detrimental to any person, property, or general welfare as a result of producing excess traffic, noise, smoke, fumes, glare, or odors out of proportion to that normally prevailing in the particular district based on the fact that it would be detrimental to any person, property or general welfare as a result of producing excess noise and airborne debris.

NOW THEREFORE, BE IT RESOLVED by the Pontiac City Council decides the appeal of the Planning Commission denial as follows:

1. It does not meet standard #3 the proposed use shall not change the essential character of the area or adversely affect the development of the surrounding neighborhood based on the fact that it would adversely affect the development of the surrounding neighborhood.

2. It does not meet standard #4 the proposed use shall not be hazardous or disturbing to existing or future uses in the same general vicinity and will be a substantial improvement to the community as a whole based on the fact that it would be disturbing to existing or future uses in the same general vicinity.

3. It does not meet standard #6 not involve uses, activities, processes, inaterials, and equipment or conditions of operation that will be detrimental to any person, property, or general welfare as a result of producing excess traffic, noise, smoke, fumes, glare, or odors out of proportion to that normally prevailing in the particular district based on the fact that it would be detrimental to any person, property or general welfare as a result of producing excess noise and airborne debris.

Ayes: Jones, McGuinness, Parker, Rutherford, Carrington, Goodman and James

No: None

Resolution Passed

Economic Development Division

24-298

Resolution Authorizing Referral of Presbyterian Village Senior Apartments, Townhomes Expansion to Oakland County Brownfield Redevelopment Authority for Review and Consideration. Moved by Councilperson Rutherford and seconded by Councilperson Jones.

WHEREAS, the Oakland County Redevelopment Authority was created by Oakland County pursuant to MCL 125.2651 et seq. to assist jurisdictions like the City of Pontiac; and

WHEREAS, developer Presbyterian Villages of Michigan, a faith-based nonprofit, is proposing a Brownfield project known Oakland Woods III New Construction 9%, located at 380 Opdyke Road, Parcel Number 64-14-34-202-007 (unit 7 of the master deed for Oakland Woods); and

WHEREAS, City of Pontiac desires to have the Oakland County Brownfield Redevelopment Authority review and process the Oakland Woods III New Construction 9% Brownfield Plan; and

WHEREAS, the City of Pontiac acknowledges certain rights that the Oakland County Brownfield Redevelopment Authority has the authority and is prepared to assist the City of Pontiac by reviewing the proposed Oakland Woods III New Construction 9% Brownfield Plan; and

WHEREAS, the City of Pontiac has determined that the Oakland Woods III New Construction 9% located at 380 Opdyke Road will serve as a public benefit to the citizens of Pontiac; and

WHEREAS, if approved the Oakland County Brownfield Redevelopment Authority will collect an administrative fee; and

WHEREAS, the City of Pontiac will have the opportunity to provide public comment on any Brownfield Plan including the amount of the administrative fee to be collected before the Oakland Board of Commissioners formally accepts the project.

NOW THEREFORE BE IT RESOLVED that the City of Pontiac requests that the Oakland County Brownfield Redevelopment Authority undertake review of Oakland Woods III Brownfield Redevelopment Plan and receive an administrative fee to be determined.

Ayes: Parker, Rutherford, Carrington, Goodman, James, Jones and McGuinness

No: None

Resolution Passed

Law Department

24-299

Resolution Approving Opioid Settlement with Target. Moved by Councilperson Goodman and seconded by Councilperson Parker.

WHEREAS, the People of the State of Michigan and its communities have been harmed by misfeasance, nonfeasance, and malfeasance committed by certain entities within the pharmaceutical industry, which conduct caused, or contributed to the existence of, a public nuisance associated with the opioid public health epidemic; and

WHEREAS the City of Pontiac filed a lawsuit to address the public nuisance that is the Opioid Epidemic as a local government sub-division participating litigant within the State of Michigan; and

WHEREAS the Target Corporation and Napoli Shkolnik Law Firm have since negotiated a Master Settlement Agreement (*Exhibit A*), which the City of Pontiac is eligible to participate in as a litigating local government; and

WHEREAS the Agreement contains monetary relief in a to-be-determined amount in a one-time lump sum payment distributed to only participating litigants; and

WHEREAS participation as a litigating government in the Target settlement requires the City to execute the Subdivision Participation and Release Form (*Exhibit B*).

NOW THEREFORE BE IT RESOLVED the Pontiac City Council authorizes the Mayor's Office to

execute and submit the Master Settlement Agreement Target Participation form to participate as a litigating government (*Exhibit B*).

IT IS FURTHER RESOLVED the election, agreement, and authorization in this Resolution are subject to completion of all other necessary actions by the Court and the other parties required to finalize the settlements as described herein.

Ayes: Rutherford, Carrington, Goodman, James, Jones, McGuinness and Parker

No: None

Resolution Passed

Public Comment

1. Carlton Jones
2. Dr. Deirdre Waterman
3. Carol Wilkins
4. Bishop Theresa Lee
5. Linda Watson
6. Darlene Clark

Discussions

Status of Restoring Retiree Benefits for Retired City Employees

Status Update on Ernst & Young ARPA Contract Execution

Redevelop, Revitalize, Reconnect Downtown Pontiac Project Engagement Session, Thursday, October 17, 2024 from 4:00 to 6:00 pm. “Share your stories of the Phoenix Center and cast your vision for the future.” Join the “Walk and Talk” session starting at Pontiac’s Little Art Theatre at 47 N. Saginaw Street in Downtown Pontiac, and plan for a 30 to 45-minute walk (with stationary options also available). Visit MoveTalkPontiac.Eventbrite.com to register and for more information.

Pontiac Community Mental Health Fair “Building Trust, Building Community” by All Saints Episcopal Church, with community partners the City of Pontiac, Nino Salvaggio, Easter Seals, OLHSA, Blue Cross Complete of Michigan. Workshop topics include: PTSD, Depression, Anxiety, Suicide, Family Relationships; Substance Abuse, Community Resources, Domestic Violence. Happening Saturday, October 26th from 12:00 to 5:00 pm at All Saints’ Episcopal Church, 171 W. Pike Street, Pontiac 48341. Lunch and snacks provided. For more information, call John Houle at (248) 842-1965 or Thomas Lawrence at (248) 881-8210.

Subcommittee Reports

Communications, Engagement & Operations
Economic Development, Housing & Planning
Facilities & Property
Finance & Personnel
Law & The Courts
Parks, Recreation & Public Works
Public Safety, Health & Wellness

Public Communications

City Clerk, City Council and Mayor’s Office

October 15, 2024, Draft

Closing Comments

Deputy Mayor Khalfani Stephens, Mayor Tim Greimel, Councilwoman Milanna Jones, Councilman Mikal Goodman, Councilwoman Melanie Rutherford, Council President Pro Tem William Carrington and Council President Mike McGuinness.

Adjournment

Motion to adjourn the meeting. Moved by Councilperson Rutherford and seconded by Councilperson Parker.

Ayes: Carrington, Goodman, James, Jones, McGuinness, Parker and Rutherford

No: None

Motion Carried

Council President Mike McGuinness adjourned the meeting at 9:21 p.m.

Garland S. Doyle
City Clerk

CONSENT AGENDA D



CITY OF PONTIAC

OFFICIAL MEMORANDUM

Department of Public Works

TO: Honorable Pontiac City Council

FROM: Shannon Filarecki, Acting City Engineer
David Goschka, Engineering Supervisor
John Balint, Associate, Hubbell, Roth & Clark, Inc.
Joseph Colainne, Member, Clark Hill

CC: Mayor Tim Griemel
Deputy Mayor Khalfani Stephens

DATE: October 22, 2024

RE: **Resolution to Enter into a Long-Term Stormwater Maintenance Agreement with Salah Habbo**

Pursuant to the City of Pontiac's Municipal Code, Ordinances 118-408 and 118-409, long-term stormwater maintenance agreements are required to be reviewed by the City's Engineering Department with City Council granting final approval. The purpose of the stormwater maintenance agreement is to ensure that the proposed stormwater construction is in compliance with recognized design engineering standards and to expressly outline the property owner's responsibilities for maintaining their stormwater infrastructure into perpetuity.

Salah Habbo submitted a long-term stormwater maintenance plan that the Engineering and Law departments have reviewed for the property located at 1220 N. Perry Street. The long-term maintenance agreement shall run with the land and be binding on the property owner and any successors or assigns in accordance with Section 118-409 of the Pontiac Municipal Code. After revisions, both parties agreed upon the document's contents which is before City Council.

Per Ordinance 118-408, "[m]aintenance agreements shall be approved by City Council prior to final subdivision plat or condominium approval, as applicable, and prior to construction approval. .. " Once executed, The City of Pontiac will issue necessary permits and approvals to authorize Salah Habbo to commence construction on his business, Trademark Liquor.

Once construction is completed, the City's engineering department will approve the construction and confirm that it abides by city and county standards. Following that, Engineering will request that City Council execute the agreement and it will be recorded in the office of the Oakland County Register of Deeds.

Based on the information provided, it is the Engineering Department's recommendation that City Council approve the long-term stormwater maintenance agreement with Salah Habbo for the property located at 1220 N. Perry Street.



CITY OF PONTIAC CITY COUNCIL

RESOLUTION TO ENTER INTO A LONG-TERM STORMWATER MAINTENANCE AGREEMENT WITH SALAH HABBO

WHEREAS, the City of Pontiac requires that a long-term stormwater maintenance agreement be approved between developers and the City as codified in the Pontiac Municipal Code, Ordinances 118-408 and 118-409; and

WHEREAS, the long-term stormwater maintenance agreement must meet City and Oakland County Water Resources Commission Engineering design standards; and

WHEREAS, Salah Habbo has submitted a stormwater maintenance agreement that meets both engineering standards; and

WHEREAS, the agreement shall run with the land and be binding upon the current and future property owner; and

WHEREAS, the Engineering and Legal Departments recommend City Council approval of Salah Habbo's long-term stormwater maintenance agreement.

NOW THEREFORE IT BE RESOLVED that the Pontiac City Council approves the Long-Term Stormwater Maintenance Agreement between Salah Habbo and the City, of Pontiac which will run with the land into perpetuity and be recorded with the Oakland County Register of Deeds pursuant to the Pontiac Municipal Code, Ordinances 118-408 and 118-409.

FOR THE CITY COUNCIL:

APPROVED AS TO FORM:

City Council

City Attorney

Stormwater Management Operations and Maintenance Agreement

This Agreement is made on 9/24/2024, by and between the City of Pontiac, (hereinafter "Community") whose address is 47450 Woodward Ave, Pontiac MI 48341 and ^{5.14} ~~Seem Habbu~~ ^{5.14}, whose address is 1220 N. Perry St. Pontiac, MI 48340, (hereinafter "Owner"). Community and Owner agree as follows:

Article I. The Subject Property.

- 1.1 Owner owns the property located at and commonly known as 1220 N. Perry St. Pontiac, MI 48340 (hereinafter the "Subject Property"). The legal description of the Subject Property is set forth at Exhibit A.

Article II. The Stormwater System.

- 2.1 Owner, in accordance with Oakland County Stormwater Standards and State Municipal Separate Storm Sewer System permit requirements, agrees to install and maintain a Stormwater System on the Subject Property in accordance with approved plans and conditions. The Stormwater System is set forth at Exhibit B.
- 2.2 After construction has been verified and accepted by the Community for the Stormwater System, the Owner shall file with the Community the "as-built" documents showing the design and construction details and shall reference this Agreement.
- 2.3 The Stormwater System will be governed by the terms and conditions in this Agreement.

Article III. The Stormwater O&M Plan.

- 3.1 The Owner shall be solely responsible for the installation, maintenance, and repair of the Stormwater System, drainage easements, and associated landscaping identified in Exhibit B in accordance with the Stormwater Management Operations and Maintenance Plan, hereinafter the "Stormwater O&M Plan" set forth at Exhibit C to this Agreement.
- 3.2 The Stormwater O&M plan is subject to approval by the Community.
- 3.3 The Owner agrees that the Stormwater O&M Plan is intended to and will serve the Subject Property and shall run with the land in perpetuity.
- 3.4 The Owner, at its expense, shall secure from any affected owners of land all easements and releases of right-of-way necessary for implementation of the Stormwater O&M Plan and shall record them with the Oakland County Register of Deeds. These easements and releases of rights-of-way shall not be altered, amended, vacated, released, or abandoned without prior written approval of the Community, which shall not be unreasonably withheld.
- 3.5 No alterations or changes to the Stormwater O&M Plan shall be permitted unless they are deemed to comply with this Agreement and are approved in writing by the Community, approval of which shall not be unreasonably withheld.

3.6 The Owner shall retain the services of a qualified inspector as described in Exhibit C -- Maintenance Requirement 1 to operate and ensure the maintenance of the Stormwater O&M Plan.

3.7 The Owner shall provide to the Community records (logs, invoices, reports, data, etc.) of periodic inspections, maintenance, and repair of the Stormwater System in compliance with the Stormwater O&M Plan on an annual basis to the City Engineer.

3.8 The Community will enforce compliance with the inspection, maintenance and repair records as set forth in 3.7.

Article IV, Access and Enforcement.

4.1 The Community or its designee is authorized to access the property as necessary to conduct inspections of the Stormwater System, assure proper implementation of the Stormwater O&M Plan, or drainage easements to ascertain compliance with the intent of this Agreement. Upon written notification by the Community or their designee of required maintenance or repairs, the Owner shall complete the specified maintenance or repairs within a 90 days. The Owner shall be liable for the failure to undertake any maintenance or repairs so that the public health, safety and welfare shall not be endangered nor shall any damage to public facilities result.

4.2 If the Owner does not keep the Stormwater System in reasonable order and condition, or complete maintenance activities in accordance with the Stormwater O&M Plan, or the reporting required in 3.7 above, the Community is authorized, but not required, to perform the specified inspections, maintenance or repairs in order to preserve the intended functions of the Stormwater System and prevent the Stormwater System from becoming a threat to public health, safety, general welfare or the environment.

4.3 In the case of an emergency, as determined by the Community, no notice shall be required prior to the Community performing emergency maintenance or repairs. The Community may levy actual costs, expenses and a 15% administrative charge of such inspections, maintenance or repairs against the Owner. The Community, at the time of entering upon said Stormwater System for the purpose of maintenance or repair, may file a notice of lien in the office of the Register of Deeds of Oakland County upon the property affected by the lien. If said costs and expenses are not paid by the Owner within 30 days from receipt of demand for payment, the Community may pursue the collection of same through appropriate court action and the Community may seek any and all fees and costs associated with collection of the expenses including attorney fees.

4.4 The Owner hereby conveys to the Community an easement over, on and in the property described in Exhibit A for the purpose of access to the Stormwater System for the inspection, maintenance and repair thereof, should the Owner fail to properly inspect, maintain and repair the Stormwater System.

Article V. Term and Covenants.

5.1 The Owner agrees that this Agreement shall bind all current and future owners of the property. The Owner agrees in the event that the Subject Property is sold, transferred, or leased to provide information to the new owner, operator, or lessee regarding proper inspection, maintenance and repair of the Stormwater System and Stormwater O&M Plan. The information shall accompany the first deed transfer and include Exhibits B and C and this Agreement. The transfer of this information shall also be required with any subsequent sale, transfer or lease of the Subject Property.

5.2 The Owner agrees that the rights, obligations and responsibilities hereunder shall commence upon execution of the Agreement.

Article VI. The Memorandum.

6.1 The Owner shall record with the Oakland County Register of Deeds a Memorandum of Stormwater Management Operations and Maintenance Agreement which serves as notice of this Agreement in a title search, the template for which is set forth at Exhibit D to this Agreement.

Article VII. Claims and Authority.

9.1 The Owner, its agents, representatives, successors and assigns shall defend, indemnify and hold Community harmless from and against any claims, demands, actions, damages, injuries, costs or expenses, hereinafter "Claims", fixed or contingent, known or unknown, arising out of or in any way connected with the design, construction, use, maintenance, repair or operation (or omissions in such regard) of the Stormwater System, appurtenances, connections and attachments thereto which are the subject of this Agreement. This indemnity and hold harmless shall include any costs, expenses and attorney fees incurred by Community in connection with such Claims or the enforcement of this Agreement.

9.2 The parties whose signatures appear below hereby represent and warrant that they have the authority and capacity to sign this agreement and bind the respective parties hereto.

IN WITNESS WHEREOF, The Owner and the Community have executed this agreement on the day and year first above written

Owner

By: SALAH HABBO

Its: OWNER

STATE OF MICHIGAN)

)ss.

MACOMB COUNTY)

The foregoing instrument was acknowledged before me on this 24th day of Sept. 2024 by Salah Habbo the _____ of _____

Susanne Daly
Notary Public

SUSANNE DALY
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF MACOMB
My Commission Expires August 23, 2030
Acting in the County of MACOMB

Memorandum of Stormwater Management Operations and Maintenance Agreement

The "Owner" SALAH HABBEL and the "Community" _____ have entered into a Stormwater Management Operations and Maintenance Agreement dated _____ for real property located in the State of Michigan, County of Oakland, City of _____ and further described as follows:

[real property description]

Commonly known as: _____

Parcel ID: _____

The Stormwater Management Operations and Maintenance Agreement provides for a stormwater management operation and maintenance plan for a stormwater system located on the real property. It authorizes easements for the local community to take enforcement action if the Agreement is breached. This Agreement runs with the land, binds all current and future owners of the real property and serves the real property in perpetuity.

Owner:

By: [Signature]

Its: _____

STATE OF MICHIGAN)

)ss.

MaComb COUNTY)

The foregoing instrument was acknowledged before me on this 24th day of September 2024
2017, by Salah Habbo, the _____ of _____


Notary Public

SUSANNE DALY
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF MACOMB
My Commission Expires August 23, 2030
Acting in the County of Macomb

Recording Fee: \$15.00

Drafted by and Return to:

Explanation of Exhibits

Exhibit A – Legal Description: Provide a legal description and reduced copy map to identify the land parcel(s) affected by this Agreement. This exhibit must be customized for each site. It must include a reference to a Subdivision Plat, Certified Survey number, or Condominium Plat, and a map to illustrate the affected parcel(s).

Exhibit B – Stormwater System Description and Map: Provide a written description and location map of the Stormwater System. This exhibit must be customized for each site. Map scale must be sufficiently large enough to show necessary detail.

Exhibit C – Stormwater O&M Plan: This exhibit explains the basic function of the stormwater management operation and maintenance plan, schedule, and budget providing the minimum specific maintenance activities and frequencies for each practice. The minimum elements of this exhibit include a description of the drainage area and the installed Stormwater System, a description of the specific maintenance activities which should include the following in addition to specific maintenance actions:

- Employee training and duties,
- Routine service requirements,
- Operating, inspection, and maintenance schedules, and
- Detailed construction drawings showing all critical components and their elevations.

The plan must include maintenance tasks and schedules. Refer to the Low Impact Development Manual for Michigan for maintenance task checklists for permanent BMPs and create a table of applicable maintenance tasks and schedules.

Exhibit D – Template for Memorandum of Stormwater Management Operations and Maintenance Agreement: This exhibit contains a template for said Memorandum to be recorded with the County Register of Deeds to put any future owners, or interest holders, on notice of the Stormwater System and the Stormwater System O&M Plan.

Community

By: _____

Its: _____

STATE OF MICHIGAN)

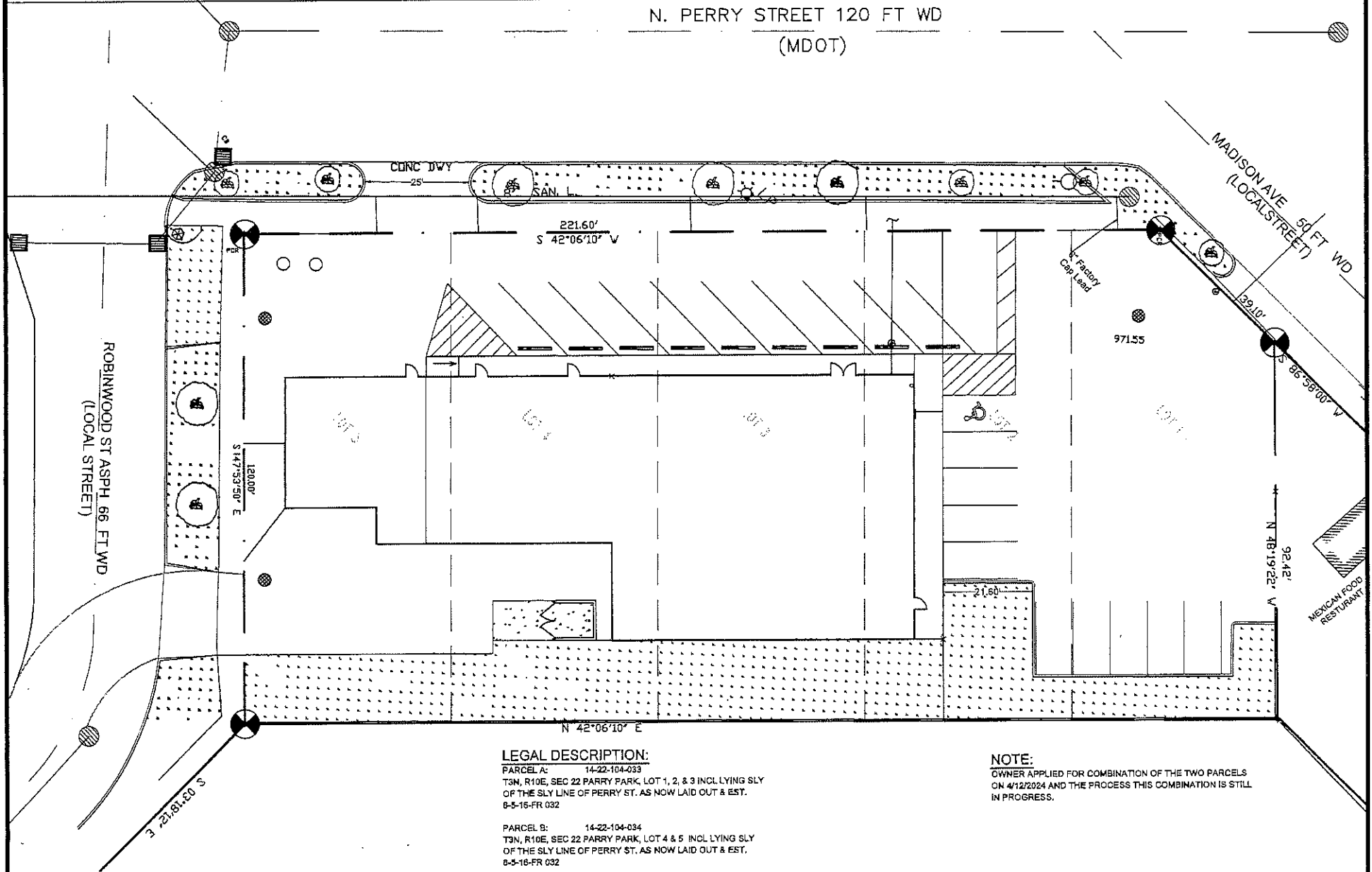
)ss.

_____ COUNTY)

The foregoing instrument was acknowledged before me on this _____ day of _____,
20____, by _____, the _____ of _____.

Notary Public
/

EXHIBIT A LEGAL DESCRIPTION



LEGAL DESCRIPTION:

PARCEL A: 14-22-104-033
T3N, R10E, SEC 22 PARRY PARK, LOT 1, 2, & 3 INCL LYING SLY
OF THE SLY LINE OF PERRY ST. AS NOW LAID OUT & EST.
6-5-16-FR 032

PARCEL B: 14-22-104-034
T3N, R10E, SEC 22 PARRY PARK, LOT 4 & 5 INCL LYING SLY
OF THE SLY LINE OF PERRY ST. AS NOW LAID OUT & EST.
6-5-16-FR 032

NOTE:

OWNER APPLIED FOR COMBINATION OF THE TWO PARCELS
ON 4/12/2024 AND THE PROCESS THIS COMBINATION IS STILL
IN PROGRESS.

N. PERRY STREET 120 FT WD
(MDOT)

MADISON AVE 50 FT WD
(LOCAL STREET)

ROBINWOOD ST ASPH 66 FT WD
(LOCAL STREET)

MEXICAN FOOD RESTAURANT

LOT 1
LOT 2
LOT 3
LOT 4
LOT 5

CONC DWY
25'

221.60'
S 42°06'10" W

30'

971.55'

120.00'
S 147°53'50" E

92.42'
N 48°19'22" W

92.42'
N 42°06'10" E

86°38'00" W

8° Factory
Cap Lead

STORMWATER DESCRIPTION:
THE SITE HAS 2 LINES, ONE IS RUNNING SW FROM CATCH BASIN 1 TO CATCH BASIN 3 AND THE OTHER IS FROM CATCH BASIN 2 TO CATCH BASIN 3 WHICH TAKES THE COLLECTED WATER FROM BOTH LINES TO A STORMCEPTOR THEN TO RESTRICTOR THAT LEADS TO A PUBLIC CATCH BASIN IN ROBINWOOD ST.
IN ADDITION TO THESE TWO LINES THERE IS AN OTHER LINE PARALLEL TO THE FIRST LINE FOR WATER STORAGE PROPOSES.

EXHIBIT B
SCALE: 1"=30'

THE SITE HAS 2 LINES, ONE IS RUNNING SW FROM CATCH BASIN 1 TO CATCH BASIN 3 AND THE OTHER IS FROM CATCH BASIN 2 TO CATCH BASIN 3 WHICH TAKES THE COLLECTED WATER FROM BOTH LINES TO A STORMCEPTOR THEN TO RESTRICTOR THAT LEADS TO A PUBLIC CATCH BASIN IN ROBINWOOD ST. IN ADDITION TO THESE TWO LINES THERE IS AN OTHER LINE PARALLEL TO THE FIRST LINE FOR WATER STORAGE PROPOSES.

EXHIBIT C

STORMWATER OPERATION AND MAINTENANCE PLAN

PERMANENT MAINTENANCE TASKS AND SCHEDULE					
TASKS	COMPONENTS				SCHEDULE
	CATCH BASIN INLET CASINGS	OUTLET CONTROL STRUCTURE	WATER QUALITY UNITS	STORM DETENTION AREAS	
INSPECT FOR SEDIMENT ACCUMULATION	X		X	X	ANNUALLY
REMOVAL OF SEDIMENT ACCUMULATION	X		X	X	EVERY 2 YEARS AS NEEDED
INSPECT FOR FLOATABLES AND DEBRIS	X	X	X	X	ANNUALLY
CLEANING OF FLOATABLES AND DEBRIS	X	X	X	X	ANNUALLY
CLEAN STREETS					SEMI-ANNUALLY
INSPECT STORMWATER SYSTEM COMPONENTS DURING WET WEATHER AND COMPARE TO AS-BUILT PLANS (BY PROFESSIONAL ENGINEER REPORTING TO McLAREN OAKLAND)	X	X	X	X	ANNUALLY
MAKE ADJUSTMENTS OR REPLACEMENTS AS DETERMINED BY ANNUAL WEATHER INSPECTION	X	X	X	X	AS NEEDED
KEEP RECORDS OF ALL INSPECTIONS AND MAINTENANCE ACTIVITIES. McLAREN OAKLAND TO KEEP RECORDS AND REPORT TO CITY OF PONTIAC					ANNUALLY
KEEP RECORDS OF ALL COSTS FOR INSPECTIONS, MAINTENANCE AND REPAIRS. McLAREN OAKLAND TO KEEP RECORDS AND REPORT TO CITY OF PONTIAC					ANNUALLY

TASKS	COST
ANNUAL INSPECTION FOR SEDIMENT ACCUMULATION	\$ 100.00
REMOVAL OF SEDIMENT ACCUMULATION EVERY 2 YEARS AS NEEDED	\$ 500.00
INSPECT FOR FLOATABLES AND DEBRIS ANNUALLY AND AFTER MAJOR STORMS	\$ 100.00
REMOVAL OF FLOATABLES AND DEBRIS AFTER MAJOR STORMS	\$ 150.00
INSPECT STRUCTURAL ELEMENTS DURING WET WEATHER AND COMPARE TO AS-BUILT PLANS EVERY 2 YEARS	\$ 150.00
MAKE STRUCTURAL ADJUSTMENTS OR REPLACEMENTS AS DETERMINED BY INSPECTION AS NEEDED	\$ 400.00
HAVE PROFESSIONAL ENGINEER CARRY OUT EMERGENCY INSPECTIONS UPON IDENTIFICATION OF SEVERE PROBLEMS	\$ 200.00
TOTAL ANNUAL BUDGET	\$ 1,600.00
NOTE: MAINTENANCE PLANS AND BUDGETS VARY WIDELY DUE TO THE UNIQUE REQUIREMENTS OF EACH STORMWATER MANAGEMENT SYSTEM PROPOSED. ABOVE BUDGET IS INTENDED FOR USE AS A STARTING POINT IN THE DEVELOPMENT OF AN APPROPRIATE MAINTENANCE PLAN SPECIFIC TO THE SYSTEM	

THE DRAINAGE OF THE STORM SYSTEM IS FOR THE WHOLE PROPERTY (PARKING LOT, LANDSCAPE AREA AND THE BUILDING).

THE STORMWATER SYSTEM WILL HAVE 2 DRAINAGE LINES AND ONE STORAGE LINE AND 5 STRUCTURES AS THE FOLLOWING:

- 3 CATCH BASINS
- 1 STORMCEPTOR
- 1 RESTRICTOR

CONSENT AGENDA E



PONTIAC CITY COUNCIL RESOLUTION

Proclaiming October as Domestic Violence Awareness Month

WHEREAS, National Domestic Violence Awareness Month was first declared in 1989 to acknowledge the more than 10 million adults annually who experience domestic and intimate partner violence in the United States; and,

WHEREAS, The types of domestic violence include but are not limited to physical abuse, emotional abuse, verbal abuse, sexual abuse, financial abuse, digital abuse, psychological abuse, sexual coercion, reproductive coercion, and stalking; and,

WHEREAS, According to the Centers for Disease Control and Prevention (CDC), 41% of women, 26% of men, and 54% of Transgender and nonbinary people have experienced intimate partner violence in their lifetime, and up to 10 million children are exposed to domestic violence each year; and,

WHEREAS, Domestic violence can cause a variety of negative outcomes, including worsened psychological and physical health, decreased quality of life, decreased productivity, and mortality; and,

WHEREAS, Domestic violence homicide is a public health concern that disproportionately affects women—particularly Black, Indigenous, Asian American, Latina women, and pregnant and postpartum women; and,

WHEREAS, LGBTQ+ and people with disabilities communities, who are highly vulnerable to severe forms of relationship abuse, lack representation in data due to underreporting and failure to invest in research that disaggregates data to fully capture the magnitude; and,

WHEREAS, Over 4.5 million women report being threatened with a gun by an intimate partner, and access to a firearm increases the risk of intimate partner femicide by at least 400%; and,

WHEREAS, Despite its pervasiveness, currently, no state or federal agency collects comprehensive data on domestic violence or intimate partner homicides; and,

WHEREAS: The City of Pontiac is committed to honoring the memories of those who were lost due to domestic violence homicide and those currently suffering from domestic abuse by bringing an end to this preventable epidemic through investment in awareness, education, training, violence prevention and gun control, direct service, and policy change.

NOW, THEREFORE, BE IT RESOLVED— That the Mayor and City Council do hereby declare October 2024 as Domestic Violence Awareness Month in the City of Pontiac; and, that October 22, 2024, be recognized as a Day of Remembrance for all victims of domestic violence homicide.

Pontiac City Council

● *Pontiac, Michigan* ●

October 22, 2024

Mike McGuinness, Council President

Mikal Goodman, Councilmember

Milanna Jones, Councilmember

Melanie Rutherford, Councilmember

William A. Carrington, President Pro Tem

Kathalee James, Councilmember

William Parker, Jr., Councilmember

with Tim Greimel, Mayor

CONSENT AGENDA F



CITY OF PONTIAC OFFICIAL MEMORANDUM

TO: Honorable Pontiac City Council

FROM: Jack McIntyre, Manager of Code Enforcement
Bruce Eck, Building Official

CC: Mayor Tim Greimel
Deputy Mayor Khalfani Stephens

DATE: October 22, 2024

RE: **Resolution to Approve a Contract with Munivate LLC for an Amount Not-To-Exceed \$37,220 To Provide On-Site BS&A Training to the Building and Code Enforcement Division Employees**

For the 2024-2025 Budget Year, the City of Pontiac's City Council approved training expenses for the Building and Code Enforcement.

The subject departments are requesting approval to enter into a contract with a training company who specializes in the optimization of the BS&A applications pertaining to Building and Code Enforcement.

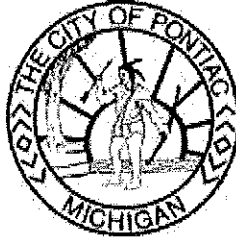
Attached is a cost proposal/quote for services from Munivate LLC. Munivate's training manager is a former BS&A employee who specializes in optimizing all BS&A applications. These services include BS&A Online expansion, training, project, permit, and review reconfiguration, implementing review and inspection checklists, modifying reports and letter templates, Code Enforcement process review and reconfiguration, and certificate renewal and inspection process reconfiguration.

Munivate will provide on-site training for both Building and Code Enforcement employees.

Based on the information contained herein, it is the recommendation of both Building and Code Enforcement that the Pontiac City Council approve entering into a contract with Munivate LLC for an amount Not-to-Exceed \$37,220 from GL Account Number:

249-371-957.002 Training Expense

to provide on-site BS&A training to the described departments in accordance with the attached proposal.



CITY OF PONTIAC CITY COUNCIL

RESOLUTION TO APPROVE A CONTRACT WITH MUNIVATE LLC FOR AN AMOUNT NOT-TO-EXCEED \$37,220 TO PROVIDE ON-SITE BS&A TRAINING TO THE BUILDING AND CODE ENFORCEMENT DIVISION EMPLOYEES

WHEREAS, the Code Enforcement and Building Divisions have the need to implement training for all clerical and trade staff to increase efficiencies; and

WHEREAS, Munivate LLC is able to teach this specialized training; and and

WHEREAS, Munivate's proposal for this service is for a Not-to-Exceed Amount \$37,220 from GL Account No. 249-371-957.002 for Training Expenses; and

WHEREAS, Code Enforcement and Building Division's 2024-2025 Fiscal Year budget has the funds available to cover these costs; and

WHEREAS, Purchasing, Building and Code Enforcement have all determined that this training qualifies as a sole source justification which does not require competitive bidding.

NOW THEREFORE BE IT RESOLVED that the Pontiac City Council authorizes the Mayor or the Mayor's Designee to execute a contract with Munivate LLC for the proposed services for fiscal year 2024-2025 for an amount Not-To-Exceed \$37,220.00 from GL Account No. 249-371-957.002 to provide On-site BS&A training to the Building and Code Enforcement Divisions.

FOR THE CITY:

FOR THE CITY COUNCIL:

City Council

City Attorney

Munivate LLC

11242 N Meridian Rd
Pleasant Lake, MI 49272 US
(517) 614-3643
kkeyes@munivate.com

**Cost Proposal for Services****ADDRESS**

Bruce Eck
City of Pontiac MI
47450 Woodward Ave
Pontiac, MI 48342 US

DATE 08/30/2024**EXPIRATION DATE** 10/31/2024

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Onsite Configuration and Training	Project, Permit, and Review Management Reconfiguration and Implementation in BS&A BD.Net	60	185.00	11,100.00
	Onsite Configuration and Training	BS&A Online Expansion for Permit Applications and Inspection Requests	12	185.00	2,220.00
	Onsite Configuration and Training	Implement Review and Inspection Checklists	18	185.00	3,330.00
	On-Site Consulting Hourly	Reports and Letter Templates	12	185.00	2,220.00
	Onsite Configuration and Training	Bonds Reconciliation and Implementation	3	185.00	555.00
	Onsite Configuration and Training	Code Enforcement Process Review and Reconfiguration	24	185.00	4,440.00
	Onsite Configuration and Training	Certificate Renewal and Inspection Process Review and Reconfiguration	24	185.00	4,440.00
	Project Management	Flat Project Management Fee	1	5,600.00	5,600.00
	Travel Expenses (Flat)	Travel (Flat)	1	3,315.00	3,315.00

We are pleased to provide this Cost Proposal for Services to you. To accept this proposal, please sign below and return to kkeyes@munivate.com to begin scheduling. Depending on the scope of the project, a Scope of Work may also be required prior to scheduling.

TOTAL**\$37,220.00**

All services (Project Management, Travel, etc.) not related to actual onsite or remote billable days, hours, time, etc., are deemed to be accrued at the time of acceptance of this agreement and may be billed immediately or at a point in the future determined by Munivate LLC unless otherwise specified. It is most common however, for all costs to be billed monthly upon completion of billable days, hours, or time. This cost proposal lists estimates for billable days, hours, or time to complete requested work. The final invoice will include actual days, hours, or times accrued.

Accepted By

Accepted Date

#1

SPECIAL

PRESENTATION



Garland Doyle, M.P.A.
City Clerk

General Election Voter Participation

Presented to the
Pontiac City Council
October 22, 2024

“The Office of the City Clerk is Working to Ensure Everyone Can Vote in 2024”

VOTER REGISTRATION

Voters can check their voter registration status at Michigan.gov/Vote.

Michigan voters are encouraged to register as early as possible before an election. Methods and requirements for voter registration depend on the following deadlines.

Within 14 days of an election starting October 22, 2024 thru Election Day, voters may only register by visiting the City Clerk's office to register in person with proof of residency documentation.

Proof of residency requirements

Proof of residency is official documentation (paper or digital) that lists a voter's current name and address. When registering to vote within 14 days of an election, voters must present one form of proof of residency in person at a local clerk's office.

Proof of residency examples include:

- ✓ Michigan driver's license, state ID, or U.S. Passport
- ✓ A utility bill
- ✓ Insurance documents (health, car, home, etc.)
- ✓ A bank or credit card statement
- ✓ Financial aid or school enrollment documents
- ✓ A lease agreement
- ✓ A paycheck or other government check
- ✓ Other government document

Proof of residency *DOES NOT* include:

- ✓ A package, parcel, or magazine received by mail
- ✓ A business card
- ✓ A club or membership card

Dear Pontiac Voter:

You can choose to vote by absentee ballot, early vote or at your polling location on Election Day November 5, 2024.

Absentee Ballot

You can vote by absentee ballot by completing an absent voter ballot application no later than November 1, 2024 and we will mail you a ballot. I suggest if you want to vote by mail, you should request your absentee ballot no later than October 28, 2024 to ensure you have enough time to receive your ballot in the mail and return it. Your other option is to vote by absentee ballot in-person in the clerk's office now through November 4th at 4:00 p.m.

**To track your
absentee ballot**

Visit: [Mi.gov/vote](https://mi.gov/vote)



If you are voting by absentee ballot, you can return your ballot by mail or one of the following three ways:

1. You can bring your absentee ballot to an early voting site and insert it into the tabulator to be counted, on Oct. 26th - Nov 3rd.
2. You can bring it to your assigned polling location on Election Day, Nov. 5th to be tabulated.
3. You can return it to the Clerk's Office, or an official dropbox, no later than 8:00p.m. on Nov. 5th, Election Day, to count.



**Drive-Up Official Absentee
Ballot Dropbox Locations**

- Bowens Center, 52 Bagley
- City Hall, 47450 Woodward
- Ruth Peterson Center, 990 Joslyn
- Fire Station, 787 W. Huron

DROP BOXES OPEN 24 HOURS A DAY

SERVICE TEAM CONTINUES TO ENSURE THAT EVERYONE IS ALLOWED TO VOTE



City Clerk

Service Team

Established in 2020

The Service Team will visit:

- Residences
- Shelters
- Hospitals
- Senior Communities

Early Voting

Don't wait until Election Day to vote, you can now vote early. Early Voting begins on October 26th and will run through November 3rd.

During the early voting period, voters are issued a ballot and can then insert their ballot directly into a tabulator at their early voting site.

YOUR EARLY VOTING SITE OPTIONS

Voters can vote at either site during the early voting period.

County Regional Early Voting Site

Pontiac Public Library
60 E. Pike Street
Pontiac, MI 48342

County Central Early Voting Site

Waterford Oaks Activity Center
2800 Watkins Lake Rd.
Waterford, MI 48328



EARLY VOTING SCHEDULE

October 26th - November 3rd

The following are the early voting hours:

Monday	8:30a.m. – 4:30p.m.
Tuesday	8:30a.m. – 4:30p.m.
Wednesday	8:30a.m. – 4:30p.m.
Thursday	12:00p.m. – 8:00p.m.
Friday	8:30a.m. – 4:30p.m.
Saturday	8:30a.m. – 4:30p.m.
Sunday	8:30a.m. – 4:30p.m.

Don't wait until Election Day to vote, you can now Vote Early. Early Voting is Oct. 26th - Nov. 3rd

YOUR EARLY VOTING SITE OPTIONS

Voters can vote at either site during the early voting period.

County Regional Early Voting Site
Pontiac Public Library
60 E. Pike Street
Pontiac, MI 48342

County Central Early Voting Site
Waterford Oaks Activity Center
2800 Watkins Lake Rd.
Waterford, MI 48328



EARLY VOTING SCHEDULE

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Thursday	12:00p.m. - 8:00p.m.
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Saturday	8:30a.m. - 4:30p.m.
Sunday	8:30a.m. - 4:30p.m.

Early Voting

Early Voting is just like voting on Election Day. During the early voting period, voters are issued a ballot and can insert their ballot directly into a tabulator at their early voting site.



CONTACT YOUR CITY CLERK

📞 248-758-3200 📧 clerk@pontiac.mi.us 🌐 pontiac.mi.us/elections

Office of the City Clerk
Garland S. Doyle, City Clerk
47450 Woodward Ave
Pontiac, MI 48342
📍

Election Day is Nov. 5th. This is the Last Day that you can vote.

Vote Nov. 5TH at your Assigned Polling Location 7:00a.m. - 8:00p.m.

Pontiac Polling Locations

New Bethel Baptist Church
174 Branch St.
Precincts: 1, 2 & 3

Bowens Center
52 Bagley St.
Precincts: 4, 5 & 6

Walt Whitman Elementary
125 W Montcalm St.
Precinct: 7

Alcott Elementary
460 W Kennett Rd.
Precinct: 8

Kennedy Jr. High
1700 Baldwin Rd.
Precincts: 9 & 10

Pontiac High
1051 Arlene Ave.
Precincts: 11 & 12

Pontiac Middle School
1275 N Perry St.
Precincts: 13 & 14

Herrington Elementary
541 Bay St.
Precinct: 15

Salvation Army
469 Martin Luther King Jr Blvd. S
Precincts: 16, 17 & 18

If you are voting by absentee ballot, you can return your ballot by mail or one of the following three ways:

1. You can bring your absentee ballot to an early voting site and insert it into the tabulator to be counted, on Oct. 26th - Nov 3rd.
2. You can bring your absentee ballot to your assigned polling location on Election Day, Nov. 5th and insert it into the tabulator to be counted.
3. You can return it to the Clerk's Office, or an official dropbox, no later than 8:00p.m. on Nov. 5th, Election Day, to count.



Drive-Up Official Absentee Ballot Dropbox Locations

- Bowens Center, 52 Bagley
- City Hall, 47450 Woodward
- Ruth Peterson Center, 990 Joslyn
- Fire Station, 787 W. Huron

DROP BOXES OPEN 24 HOURS A DAY

FLIP THE CARD OVER FOR AN IMPORTANT MESSAGE FROM THE CITY CLERK ABOUT EARLY VOTING OCT. 26TH - NOV. 3RD

Candy Costumes and Casting otes

Costumes are Welcomed!

OCTOBER 26, 2024

**FAMILY FUN
FOOD MUSIC CRAFTS
PRIZE RAFFLES**

PONTIAC PUBLIC LIBRARY

60 E PIKE ST PONTIAC, MI 48342

11:00 AM - 4:00 PM

~ SPONSORED BY ~

**UNCLE JERRY'S
BBQ**



**Oakland
FORWARD**



**BLACK
VOTERS
MATTER**



LWV LEAGUE OF
WOMEN VOTERS

**VOTERS
NOT POLITICIANS**



Election Day

This is the last day that you can vote. Polling locations will be open on Election Day November 5, 2024 7:00 a.m. - 8:00 p.m.

I encourage everyone to vote. Your one vote matters.

Where's my polling location?

Visit: Michigan.gov/vote
Or Call: 248-758-3200



Vote Nov. 5TH at your Assigned Polling Location 7:00a.m. - 8:00p.m.

Pontiac Polling Locations

New Bethel Baptist Church
174 Branch St.
Precincts: 1, 2 & 3

Bowens Center
52 Bagley St.
Precincts: 4, 5 & 6

Walt Whitman Elementary
125 W Montcalm St.
Precinct: 7

Alcott Elementary
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Precinct: 8

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Precincts: 9 & 10

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1051 Arlene Ave.
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Pontiac Middle School
1275 N Perry St.
Precincts: 13 & 14

Herrington Elementary
541 Bay St.
Precinct: 15

Salvation Army
469 Martin Luther King Jr Blvd. S
Precincts: 16, 17 & 18



HERRINGTON ELEMENTARY PRECINCT 15

**WILL BE OPEN FOR VOTING
ON ELECTION DAY
NOVEMBER 5, 2024
7:00 a.m.—8:00 p.m.**

Contact Your City Clerk

(248) 758-3200



clerk@pontiac.mi.us

<https://pontiac.mi.us/elections>



**Click for Election
Information**



OFFICE HOURS:

Monday-Friday

8:30 a.m. - 4:30 p.m.

Friday, Nov. 1st

8:30 a.m. - 5:00 p.m.

Saturday, Nov. 2nd

10:00 a.m. - 2:00 p.m.

Sunday, Nov. 3rd

10:00 a.m. - 2:00 p.m.

Monday, Nov. 4th

8:00 a.m. - 4:00 p.m.

Tuesday, Nov. 5th

7:00 a.m. - 8:00 p.m.

Voter Outreach Weekly Calendar

October 24, 2024

District 4 Community Meeting

New Mt. Moriah International Church

313 E. Walton Blvd

6:00p.m.

2024 Pontiac Votes Community Challenge

Absentee Votes Week 3

Council District	Precinct	Registered Voters	2024 Mailed AV (As of 10/14/24)	2024 Returned AV (As of 10/14/24)	2024 Percent of Returned AV (As of 10/14/24)	Percent Increase (As of 10/14/24)	2024 Percent of Returned AV (As of 10/21/24)	2024 Returned AV (As of 10/21/24)	2024 Mailed AV (As of 10/21/24)
1	1	2,897	526	243	46.2%	+9.69%	55.89%	332	594
1	2	2,213	308	121	39.29%	+10.71%	50%	170	340
1	3	2,815	624	224	35.9%	+11.43%	47.32%	327	691
D1 TOTAL		7,925	1,458	654	44.86%	+10.69%	51.02%	829	1,625
2	4	1,965	473	168	35.52%	+13.91%	49.43%	258	522
2	5	1,944	344	130	37.8%	+6.23%	44.02%	173	393
2	6	2,537	413	142	34.38%	+9.89%	44.28%	205	463
D2 TOTAL		6,446	1,230	440	35.77%	+10.38%	46.15%	636	1,378
3	7	2,844	256	83	32.42%	+12.21%	44.64%	129	289
3	8	3,610	435	158	36.32%	+12.36%	48.68%	240	493
D3 TOTAL		6,454	691	241	34.88%	+12.31%	47.19%	369	782
4	9	3,308	598	223	37.29%	+13.92%	51.22%	337	658
4	10	2,952	432	176	40.74%	+8.73%	49.47%	234	473
D4 TOTAL		6,260	1,030	399	38.74%	+11.75%	50.49%	571	1,131
5	11	2,480	437	175	40.04%	+8.82%	48.87%	237	485
5	12	2,246	348	119	34.2%	+13.82%	48.01%	181	377
5	15	2,644	409	181	44.25%	+10.25%	54.51%	254	466
D5 TOTAL		7,370	1,194	475	39.78%	+10.82%	50.60%	672	1,328
6	13	3,580	457	161	35.23%	+10.42%	45.65%	231	506
6	14	4,045	519	216	41.62%	+5.87%	47.49%	274	577
D6 TOTAL		7,625	976	377	38.63%	+8.00%	46.63%	505	1,083
7	16	2,723	388	168	43.3%	+10.49%	53.79%	227	422
7	17	2,271	366	139	37.98%	+9.79%	47.77%	193	404
7	18	2,537	490	181	36.94%	+11.96%	48.90%	267	546
D7 TOTAL		7,531	1,244	488	39.23%	+10.84%	50.07%	687	1,372
GRAND TOTAL		49,611	7,823	3,074	39.29%	+10.62%	49.07%	4,269	8,699



VOTE

PONTIAC MATTERS



EARLY VOTING SITE

Pontiac Public Library

60 E. Pike Street

October 26th—November 3rd

MON.	8:30a.m.—4:30p.m.
TUE.	8:30a.m.—4:30p.m.
WED.	8:30a.m.—4:30p.m.
THU.	12:00p.m.—8:00p.m.
FRI.	8:30a.m.—4:30p.m.
SAT.	8:30a.m.—4:30p.m.
SUN.	8:30a.m.—4:30p.m.

#3

RESOLUTION

Resolution of the Pontiac City Council



Resolution Approving the Proposed Budget Amendments for Fiscal Year 2024-25 to Increase budgeted revenues in the amount of \$10,000 Contribution from Private Source to the General Fund in General Ledger Account Number 101-000-675.000 VOTEDU and increase appropriations to the General Ledger Fund in Account Number 101-191-818.013 Election Grant Expenditures – VOTEDU \$10,000 (These budget amendments relate to the \$10,000 grant from the Count MI Vote Education Fund d/b/a Voters Not Politicians Education Fund)

WHEREAS, the City of Pontiac was awarded the Count MI Vote Education Fund d/b/a Voters Not Politicians Education Fund, in the amount of \$10,000; and

WHEREAS, the grant is for the purpose addressing the City Clerk's Communications/Public Relations needs related to the November 2024 general election; and

WHEREAS, the budget amendment related to this award will increase budgeted revenues for Fiscal Year 2024-2025 in the amount of \$10,000 to the General Fund in General Ledger Account Number 101-000-675.000-VOTEDU and increase appropriations to the General Ledger Fund in Account Number 101-191-818.013 Election Grant Expenditures – VOTEDU.

NOW THEREFORE BE IT RESOLVED that the Pontiac City Council approves the budget amendments for Fiscal Year 2024-25 to increase budgeted revenues in the amount of \$10,000 contribution from private source to the General Fund in General Ledger Account Number 101-000-675.000 VOTEDU and increase appropriations to the General Ledger Fund in Account Number 101-191-818.013 Election Grant Expenditures – VOTEDU \$10,000.

FOR THE CITY:

FOR THE CITY COUNCIL:

City Council

APPROVED AS TO FORM:

City Attorney

#4

RESOLUTION



Resolution to Approve the Proposed Budget Amendment for Fiscal Year 2024-25 in the amount of \$70,000 Award for the Grants & Philanthropy Department to Accept the Oakland Livingston Human Service Agency (OLHSA) APRA Senior Chore Program

WHEREAS, the City of Pontiac was awarded the Oakland Livingston Human Service (OLHSA) ARPA Senior Chore Program Grant on May 14, 2024, in the amount of \$130,000 and on September 9, 2024 was awarded an additional \$70,000 for a total of \$200,000; and

WHEREAS, the Grantor, Oakland Livingston Human Service Agency (OLHSA) will distribute the grant funds to Grantee, City of Pontiac; and

WHEREAS, the Grantee will comply with any federal, state, or local public health orders or mitigation recommendations regarding the COVID-19 pandemic which are in effect as of the date this Contract is signed by both Parties; and

WHEREAS, the Grantee shall use all grant funds it receives under this Contract by July 30, 2026. Any grant funds not used by that date must be returned to Grantor.

NOW THEREFORE BE IT RESOLVED that City Council hereby the budget amendments for Fiscal Year 2024-25 to Increase budgeted revenues in the amount of \$70,000 to the General Fund in account 101-000-532.000-OCSCPR-Federal Grants Others and Increase appropriations to the General Fund in account 101-699-818.000-OCSCPR – Other Professional Services.

FOR THE CITY:

FOR THE CITY COUNCIL:

City Council

APPROVED AS TO FORM:

City Attorney

#5

RESOLUTION



CITY OF PONTIAC CITY COUNCIL
RESOLUTION TO APPROVE THE PROPOSED BUDGET AMENDMENT FOR
FISCAL YEAR 2024-25 IN THE AMOUNT OF \$2,000,000 FOR THE CITY OF
PONTIAC TO ACCEPT THE LEGISLATIVE EARMARK FUNDING FROM THE
COMMUNITY PROJECT FUND

WHEREAS the City of Pontiac was awarded the through Legislative Earmark Funding from the U.S. Housing and Urban Development Appropriations Community Project Fund in the amount of \$2,000,000, and;

WHEREAS, the funding is for the purpose of property acquisition and redevelopment in downtown Pontiac, and;

WHEREAS, the budget amendment to this award will increase budgeted revenues for Fiscal Year 2024 – 2025 in the amount of \$2,000,000 to the General Fund in General Ledger Account Number 101-000-532.000-DPPARG – Federal grants others and increase appropriations to the General Ledger Fund in Account Number 101-699-818.000-DPPARG – Other professional services, and;

WHEREAS, the Finance Director is authorized to make the necessary budgetary adjustment to reflect this amendment.

NOW, THEREFORE BE IT RESOLVED, that the Pontiac City Council hereby approves the budget amendments for Fiscal Year 2024-25 increase budgeted revenues in the amount of \$2,000,000 to the General Fund in General Ledger Account Number 101-000-532.000-DPPARG – Federal grants others and increase appropriations to the General Ledger Fund in Account Number 101-699-818.000-DPPARG – Other professional services

FOR THE CITY:

APPROVED AS TO FORM:

City Attorney

FOR THE CITY COUNCIL:

City Council

#6

RESOLUTION



PONTIAC CITY COUNCIL

RESOLUTION TO APPROVE THE BUDGET AMENDMENT FOR FISCAL YEAR 2024-25 IN THE AMOUNT OF \$4,116,279 FOR THE CITY OF LEGISLATIVE EARMARK FUNDING FROM THE COMMUNITY PROJECT FUND

WHEREAS the City of Pontiac was awarded the through Legislative Earmark Funding from the U.S. Housing and Urban Development Appropriations Community Project Fund in the amount of \$4,116,279; and

WHEREAS, the funding is for the purpose of reconstructing the Martin Luther King Jr. Blvd. Bridge and associated roadway repairs on Martin Luther King Jr. Blvd. between South Blvd. and Woodward Ave., and;

WHEREAS, the budget amendment to this award will increase budgeted revenues for Fiscal Year 2024 – 2025 in the amount of \$4,116,279 to the General Fund in General Ledger Account Number 202-000-532.000-MLKBRP – Federal grants others and increase appropriations to the General Ledger Fund in Account Number 202-447-974.000-MLKBRP – Bridge, and;

WHEREAS, the Finance Director is authorized to make the necessary budgetary adjustment to reflect this amendment.

NOW, THEREFORE BE IT RESOLVED, that the Pontiac City Council hereby approves the budget amendments for Fiscal Year 2024-25 to increase budgeted revenues in the amount of \$4,116,279 to the General Fund in General Ledger Account Number 202-000-532.000-MLKBRP – Federal grants others and increase appropriations to the General Ledger Fund in Account Number 202-447-974.000-MLKBRP - Bridge

FOR THE CITY:

FOR THE CITY COUNCIL:

City Council

APPROVED AS TO FORM:

City Attorney

#7

RESOLUTION



PONTIAC CITY COUNCIL

RESOLUTION TO APPROVE THE BUDGET AMENDMENT FOR FISCAL YEAR 2024-25 IN THE AMOUNT OF \$750,120 FOR THE CITY OF PONTIAC TO ACCEPT FUNDING FROM THE SPARK GRANT PROGRAM

WHEREAS the City of Pontiac was awarded \$750,120 through the Council of Michigan Foundations from the U.S. Department of Natural Resources SPARK Grant Program; and

WHEREAS, the funding is for the purpose demolition of the former Ewalt Community Center, removal of dead trees, and clearance of the forest understory in Galloway Lake Park; and,

WHEREAS, the budget amendment to this award will increase budgeted revenues for Fiscal Year 2024 – 2025 in the amount of \$750,120 to the General Fund in General Ledger Account Number 101-000-539.000-SPARKG – State Grants and increase appropriations to the General Ledger Fund in Account Number 101-818-818.000-SPARKG – Other Professional Services; and,

WHEREAS, the Finance Director is authorized to make the necessary budgetary adjustment to reflect this amendment; and

NOW, THEREFORE BE IT RESOLVED, that the Pontiac City Council approves the budget amendments for Fiscal Year 2024-25 to increase budgeted revenues in the amount of \$750,120 to the General Fund in General Ledger Account Number 101-000-539.000-SPARKG – State Grants and increase appropriations to the General Ledger Fund in Account Number 101-818-818.000-SPARKG – Other Professional Services

FOR THE CITY:

FOR THE CITY COUNCIL:

City Council

APPROVED AS TO FORM:

City Attorney

#8

RESOLUTION



CITY OF PONTIAC OFFICIAL MEMORANDUM

TO: Honorable Pontiac City Council

FROM: Deborah Younger, Manager of Economic Development

CC: Mayor Tim Greimel
Deputy Mayor Khalfani Stephens

DATE: October 22, 2024

RE: **Resolution To Authorize the City Clerk To Publish the Proposed Budget Amendment to Establish a Budget Appropriations in the Amount of \$1,100,000 To Account 285-699-818.000-Arphrp, \$26,940.60 To Account 285-699-818.000-ARPHRP Other Professional Services**

The City of Pontiac Economic Development Department is requesting the City Clerk to publish a budget amendment to support the continued efforts of the Pontiac Home Repair Program (PHRP), which is funded through the City's allocation of \$37.7 million from the American Rescue Plan Act (ARPA). This amendment will allocate \$1,100,000 to the PHRP budget for home repairs and an additional \$26,940.60 for a vehicle needed by the program inspector to conduct essential home inspections. These appropriations will help the program expand its services and ensure that home repairs are completed efficiently.

The Pontiac Home Repair Program has made significant progress since its inception, including performing 286 intake appointments, screened 224 eligible applications, performed 128 home inspections, completed 28 home repair projects, and has another 55 homes under construction as of this reading. As the City continues to address the community's housing needs, this budget amendment will provide the necessary resources to maintain the Pontiac Home Repair Program's

momentum and meet its goals. The City Clerk is requested to publish these proposed budget amendments to ensure transparency and compliance with public notification requirements.

As the Pontiac Home Repair Program continues to gain momentum, the demand for additional home inspections by the program's inspector has also increased. In response to this growing need, this budget amendment allocates \$26,940.60 to Account 285-699-818.000-ARPHRP -Other Professional Services to fund a 5-year lease of vehicle. This will ensure the inspector has the necessary resources to effectively carry out the required inspections and support the program's ongoing operations.

Since its launch in June 2023, the Pontiac Home Repair Program has achieved the following milestones:

- Received 1,633 hotline calls on the program's first day, June 21, 2023.

- Scheduled 286 intake appointments from June 26, 2023, through August 31, 2023.
- Completed 256 intake appointments.
- Screened 253 completed home repair applications.
- Conducted 128 home inspections and 76 re-inspections.
- Awarded 89 home repair projects, with \$2,639,534.60 in obligated funding.
- Completed 28 home repair projects.
- Under construction 55 homes.
- Expended \$933,576.20 in home repair invoices.

The Economic Development Division respectfully request that City Council authorize the City Clerk to publish the proposed budget amendment to establish budget appropriations for the Home Repair Program.



CITY OF PONTIAC CITY COUNCIL

COUNCIL RESOLUTION TO AUTHORIZE THE CITY CLERK TO PUBLISH THE PROPOSED BUDGET AMENDMENT TO ESTABLISH BUDGET APPROPRIATIONS IN THE AMOUNT OF \$1,100,000 TO ACCOUNT 285-699-818.000-ARPHRP, \$26,940.60 TO ACCOUNT 285-699-818.000-ARPHRP OTHER PROFESSIONAL SERVICES

WHEREAS, the City of Pontiac was allocated \$37.7 million from the State and Local Fiscal Recovery Funds (SLFRF) under the American Rescue Plan Act (ARPA); and

WHEREAS, the City of Pontiac Executive administration worked to build a programming budget for the use of its \$37,700,000 in SLRF funding that reflects the needs of the community ;and

WHEREAS, the Pontiac City Council unanimously approved the Executive Administration's ARPA Program Budget on November 10th, 2022, allocating \$3,622,000 to establish the Pontiac Home Repair Program and fund the administration of the program, and;

WHEREAS, the Pontiac City Council approved phase 1 of the PHRP funding on March 13th, 2023, and Phase 2 of PHRP funding on July 18th, 2023; and

WHEREAS, approval of phase 3 in the amount of \$1,100,000 is necessary to continue vital home repairs; and

WHEREAS, the Pontiac Home Repair Program Inspector requires a vehicle to conduct essential home repair inspections, at an approximate cost of \$26,940.60 over a period of five years; and

WHEREAS, the Pontiac Home Repair Program has expended \$933,576.20 in direct costs, with a total of \$1,789,534.60 in obligated awards as of this reading; and

WHEREAS, the City has received 286 eligible applications, performed 128 home inspections, awarded 89 homes, completed 28 home repair projects, and has 55 homes in construction as of this reading; and

WHEREAS, the budget amendment will increase the budgeted appropriations for the Pontiac Home Repair Program and city vehicle in the amount of \$1,100,000 and \$26,940.60, respectively.

NOW THEREFORE BE IT RESOLVED by the Pontiac City Council, hereby authorizes the City Clerk to publish the proposed budget amendments to establish budget appropriations in the amount of \$1,100,000 to account 285-699-818.000-ARPHRP and \$26,940.60 to account 285-699-818.000-ARPHRP Other Professional Services.

FOR THE CITY:

City Attorney

FOR THE CITY COUNCIL:

City Council

#9

RESOLUTION



**PONTIAC CITY COUNCIL RESOLUTION
COMMITTING GENERAL FUND DOLLARS TO ENSURE
PONTIAC HOME REPAIR PROGRAM REMAINING HOME
COMMITMENTS ARE COMPLETED**

WHEREAS, The Pontiac City Council believes that investing in home repairs for senior homeowners will enhance neighborhood stability, prevent displacement, improve property values and contribute to the community health and safety; and

WHEREAS, the Pontiac City Council is committed to allocating general fund dollars to ensure home repair program remaining home commitments are completed; and

WHEREAS, the City of Pontiac has a portion of its housing stock that is aging and in need of critical repairs, and

WHEREAS, many low and moderate income homeowners face financial barriers to maintaining their homes, which contributes to housing deterioration and safety hazards,

WHEREAS, the City of Pontiac originally had approved approximately 238 applications for the Pontiac Home Repair Program; and,

WHEREAS, it is the intent of this council to honor the pool of approved applicants for 2024 application period only; and

WHEREAS, the Pontiac City Council has been given substantial information that there may be a 2.75 million-dollar funding gap in this said project to fully complete all approved applicants whose repairs have not yet been completed.

NOW, THEREFORE BE IT RESOLVED, that the Members of the Pontiac City Council are committed to allocating approximately \$2.75 million dollars out of the general fund if no new funding source is identified to ensure that the remaining home commitments are completed through the home repair program for the 2024 approved applicants.

RESOLVED, we require written updates from the mayor when current funds are close to being exhausted in order to provide city council the ability to make timely budget amendments to the general fund in the appropriate fiscal year.

PONTIAC CITY COUNCIL • Pontiac, Michigan • October 22, 2024

Mike McGuinness, *Council President*

Mikal Goodman, *Councilmember*

Milanna Jones, *Councilmember*

Melanie Rutherford, *Councilmember*

William A. Carrington, *President Pro Tem*

Kathalee James, *Councilmember*

William Parker, Jr., *Councilmember*

#10

RESOLUTION



CITY OF PONTIAC OFFICIAL MEMORANDUM

TO: Honorable Pontiac City Council

FROM: Tarrance Price, Parks & Youth Recreation Director
Alicia Martin, Purchasing Manager

CC: Mayor Tim Greimel
Deputy Mayor Khalfani Stephens

DATE: October 22, 2024

RE: **Resolution Requesting City Council Approval to Grant the Mattie Hatchett Construction Project Bid Award to DMC Consultants, Inc. for an Amount Not-to-Exceed \$773,340.43**

The Parks and Recreation Department is requesting City Council approval to grant the construction bid award to DMC Consultants, Inc. for the Mattie McKinney Hatchett Park renovation project.

List below is a synopsis of how this process has taken shape.

Bid Timeline: The solicitation for the Mattie Hatchett Park project was posted on BidNet on Wednesday, July 24, 2024. A non-mandatory pre-bid conference was held on Wednesday, July 31, 2024, via Microsoft Teams. The deadline for bidders to submit questions was Monday, August 5, 2024, with the city responding within three business days. The bid deadline was originally scheduled for Thursday, August 15, 2024, but was extended to Thursday, August 22, 2024, at 2:00 pm EDT and an additional opportunity to submit clarification questions was provided. The public bid opening was held on August 22, 2024, at 2:30 pm EDT via Microsoft Teams.

Proposal Evaluation Process: Following the bid opening, an unofficial bid tabulation was posted for the responsive bidders. All four bidders were deemed **responsive**, meaning they adhered to all submission requirements, including providing all necessary documentation, submitting within the deadline, and fulfilling the technical requirements of the bid. The bids were shared with key stakeholders for review and pricing analysis.

Reference information and Reference Checks

In the next phase of evaluation, we initially contacted the references for the lowest-priced bidder. After conducting reference checks, multiple references raised concerns regarding their ability to handle complex projects like Mattie Hatchett Park, which involves storm drain work, grading, and other key infrastructure. The negative feedback was related to recent project performance, leading us to determine that this bidder was **non-responsible**. Following this determination, we proceeded to evaluate the second-lowest bidder, DMC Consultants, Inc., including contacting their references.

Selection of DMC Consultants, Inc.: DMC Consultants, Inc. was selected as the lowest **responsive and responsible** bidder. Their references were positive, with no negative feedback identified, and

their bid demonstrated sufficient experience with projects of similar size and scope and experienced staffing. DMC Consultants, Inc. also offered the second-lowest price. They are located at **13500 Foley, Detroit, MI 48227.**

Diversity Certifications: DMC Consultants, Inc. holds several certifications, which further strengthened their bid. These include:

- Detroit Headquartered Business (DHQ)
- Detroit Based Business (DBB)
- Detroit Resident Business (DRB)
- Detroit Small Business (DSB)
- Minority Business Enterprise (MBE)
- MDOT Certified Disadvantaged Business Enterprise (DBE)
- HUD Section 3 Company for Tri-County
- US SBA HUBZone
- US SBA Certified 8(a) DBE

These certifications emphasize DMC's commitment to diversity and supporting minority-owned businesses, making them an excellent choice for this critical public project.

The contract price is \$773,340.43. The funding source for this project is \$314,707.83 from the City's General Fund Balance, which funds will be reimbursed with funds from the Pontiac Community Foundation and Oakland County, with the balance of the contract amount (\$458,632.60) coming from the American Rescue Plan Act (ARPA), specifically the general ledger account 285-699-818.000-ARPCPK.

Based on the information provided herein, the Parks and Recreation Department along with the Purchasing Division recommend that the Pontiac City Council approve granting the bid award to DMC Consultants Inc. in an amount Not-to-Exceed \$773,340.43 using American Rescue Plan Act funding from General Ledger Account 285-699-818.000-ARPCPK and a combination of General Fund balance reimbursable from the Pontiac Community Foundation and Oakland County.



CITY OF PONTIAC CITY COUNCIL

RESOLUTION REQUESTING GRANTING THE BID AWARD TO DMC CONSULTANTS, INC. AND TO EXECUTE AN AGREEMENT FOR AN AMOUNT NOT-TO-EXCEED \$773,340.43 IN AMERICAN RESCUE PLAN ACT (ARPA), COUNTY, AND PRIVATE FUNDING TO MAKE CONSTRUCTION IMPROVEMENTS TO THE MATTIE MCKINNEY HATCHETT PARK

WHEREAS, the solicitation for the Mattie McKinney Hatchett Park Project was posted on BidNet and bids were submitted in response; and

WHEREAS, the Purchasing Manager and key stakeholders reviewed the bids for compliance and the engineers conducted a cost analysis review to ensure accurate price comparison; and

WHEREAS, a review of references was conducted on the lowest bidder to determine if they were responsible and after conducting the initial review, it was determined that the lowest bidder was not responsible as defined in the Invitation for Bid; and

WHEREAS, DMC Consultants Inc. was the second lowest bidder with a proposal totaling \$773,340.43; and

WHEREAS, a review of DMC Consultants Inc. references was conducted to determine if it was responsible and after conducting the second review, it was determined that the second lowest bidder was responsible as defined in the Invitation for Bid; and

WHEREAS, the Purchasing Manager confirmed with the Interim Finance Director that the funding source for this project is both (i) City general fund dollars that will be reimbursed by the Pontiac Community Foundation and Oakland County, (ii) American Rescue Plan Act (ARPA) funds from General Ledger account 285-699-818.000-ARPCPK and (iii) General Fund dollars; and

WHEREAS, the Purchasing Division has ensured that the award follows the Pontiac Municipal Code, Chapter 2, Article VI, Division 2, Sections 2-517 through 2-519 related to major purchases.

NOW THEREFORE BE IT RESOLVED that the Pontiac City Council authorizes the Mayor or the Mayor's Designee to award the bid and to execute an agreement of the same with DMC Consultants, Inc. to make construction improvements to the Mattie McKinney Hatchett Park for \$773,340.43.

BE IT FURTHER RESOLVED that \$314,707.83 of the contract price with DMC Consultants, Inc. will be paid out of the City's General Fund Balance, which funds will be reimbursed with funds from the Pontiac Community Foundation and Oakland County that have been designated for the Mattie McKinney Hatchett Park project.

BE IT FURTHER RESOLVED that the remaining amount of the contract price (\$458,632.60) will be paid for using American Rescue Plan Act (ARPA) funds from General Ledger Account Number 285-699-818.000-ARPCPK.

BE IT FURTHER RESOLVED that the Mayor's Office will immediately begin providing monthly written updates to City Council regarding the status of construction progress on the Mattie McKinney Hatchett Park project and, if the project is not finished by May 1, 2025, will thereafter also begin providing monthly verbal

updates on construction progress to City Council at City Council meetings until the Mattie McKinney Hatchett Project is completed.

FOR THE CITY:

APPROVED AS TO FORM:

City Attorney

FOR THE CITY COUNCIL:

City Council



City of Pontiac

Mattie Hatchett Park Improvements

Submitted By:



**13500 Foley Street
Detroit, MI 48227**

Due Date: 8/22/2024 @ 3:00 PM

Table of Contents:

Cover Letter

Bid Form

Bid Bond

Qualifications Statement

Firm History and Qualifications

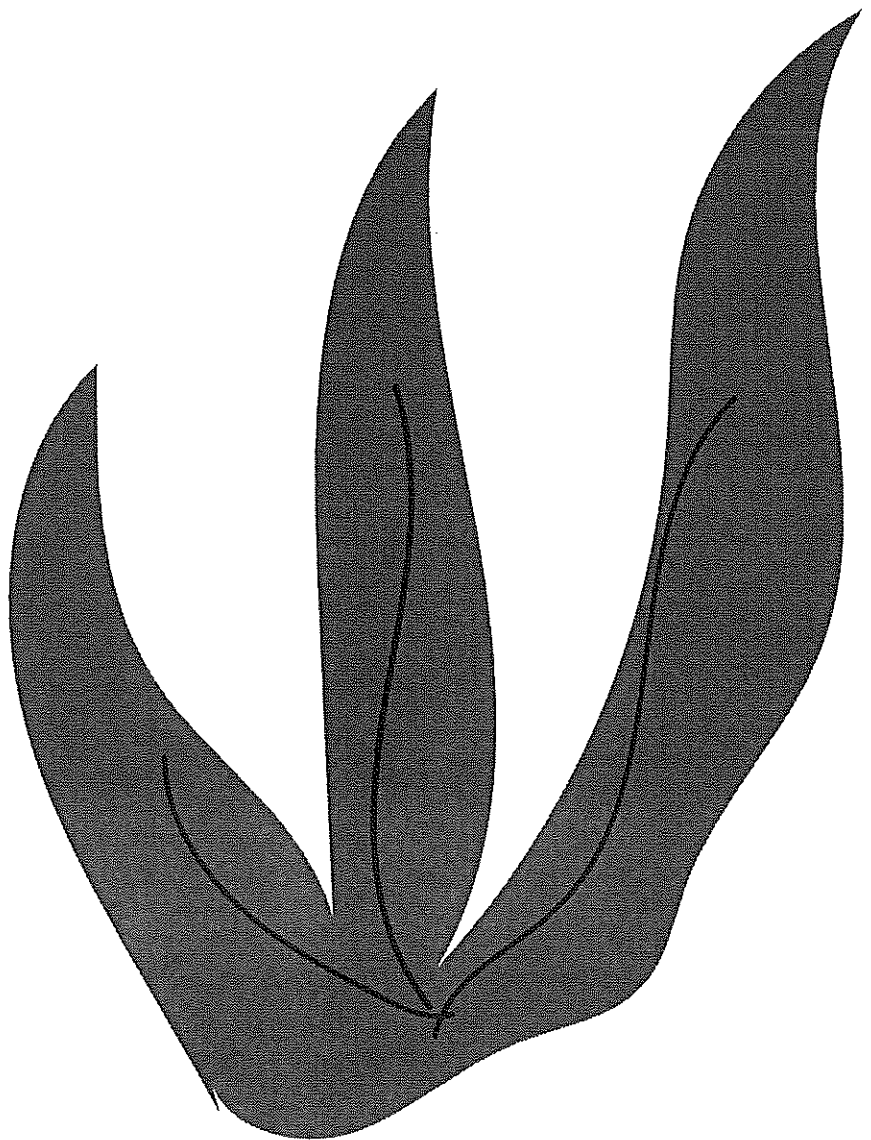
Experience with Similar Projects

Appendix A:

Licenses and Certifications

Appendix B:

Financials



City Hall, 47450 Woodward Ave, Room 206
 Pontiac, MI 48342

Due: 8/22/2024 @ 3:00 PM

Subject: Mattie Hatchett Park
 RFP NO. 25-04S

Bridget Grier,

DMC Consultants, Inc. (DMC) appreciates this opportunity to submit a proposal for this Mattie Hatchett Park Project. DMC is current with all its Federal, State and Local Taxes and has been providing general construction services for the past 18 years from their headquarters at 13500 Foley Street, Detroit, MI 48227.

General Information:

Year of Incorporation	2005
# of Years Incorporated	18 Years
Type of Corporation	S-Corporation, For Profit
State Incorporated	Michigan
Federal Employer Identification Number	20-3761128
Average # of Employees for the Past 3 Years	38

Key Employees of the Organization who will work on this project:

Mike Chaudhary—Principal President/CEO	(313)491-1815 Ext. 22	mike@dmcgroupusa.com
Billy Verschatse Project Superintendent	(313)491-1815	billyv@dmcgroupusa.com
Alex Howard Quality Control Manager	(313)491-1815	alexh@dmcgroupusa.com

We specialize in providing General Construction, Consulting, Environmental Remediation, and Demolition Services, and have extensive experience in the areas specified in the Scope of Services for this Mattie Hatchett Park project. One of DMC's most recent project is with Canton Township to provide construction services to Heritage Park, which included a generous amount of landscaping and site work, as well as the installation of a concrete pathway and playground. Another project that was finished this year is with Wayne County to provide construction services to Crosswinds Marsh, which included new restroom facility and site improvements.

Key Subcontractors:

In addition to the services DMC can perform in-house, we have also identified Key Subcontractor that would potentially work with us on this project to deliver a top-notch result.

- Santoro Services
- Beast Construction

DMC has Provided Similar Services to the Following Clients:

Salam Peace Park—Wayne Metro Community Action Agency	Heritage Park ADA Improvements—Canton Township	DBA-Commercial Corridor Parking Lots P2
Crosswinds Marsh -- Wayne County		

DMC is Licensed as:

Residential Builder	Wrecking Contractor	US EPA RRP Contractor
Lead Abatement Contractor	Asbestos Abatement Contractor	

DMC is Certified as:

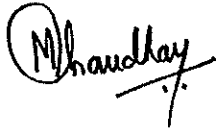
Detroit Headquartered Business (DHQ)	Detroit Based Business (DBB)	Detroit Resident Business (DRB)
Detroit Small Business (DSB)	Minority Business Enterprise (MBE)	MDOT Certified Disadvantaged Business Enterprise (DBE)
HUD Section 3 Company for Tri-County	US SBA HUBZone	US SBA Certified 8(a) DBE

DMC Consultants, Inc. has thoroughly reviewed the scope of services set forth in this RFP and has a clear understanding of the goals for the project. Furthermore, we feel that we are a good fit for performing the outlined work for the following reasons:

- ***DMC has successfully finished similar projects as GC/CM.***
- ***DMC will be self-performing a lot of work to keep the project on budget and on schedule.***
- ***DMC owns all equipment and tools that would be utilized throughout the project.***
- ***DMC has an office and large warehousing facility in the vicinity of the project.***
- ***We understand the Scope of Services and take no exceptions to the outlined Scope.***
- ***DMC has no legal proceedings for any contracts or awards of similar programs.***
- ***To date, DMC does not have any contract terminations on any program.***

Please find attached herewith the information requested in the RFP for this project. If upon your review you should require any additional information, please feel free to contact us using the information compiled below.

Kind regards,



Mike Chaudhary, President/CEO
MBA, CQM, PMP, LEED AP (BD+C)
mike@dmcgroupusa.com
P: (313)491-1815 Ext. 22
F: (313)491-1820



Denisa Lami, Business Development
denisal@dmcgroupusa.com
P: (313)491-1815 Ext. 27

25-04S Mattie Hatchett Park - 2) Bid Form (C-410-2018)**BID FORM FOR CONSTRUCTION CONTRACT**

The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

ARTICLE 1—OWNER AND BIDDER

- 1.01 This Bid is submitted electronically to **City of Pontiac, 47450 Woodward Ave, Pontiac, MI 48342** through BidNet. Michigan Bids, State Government Contracts & RFPs | BidNet Direct
- 1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2—ATTACHMENTS TO THIS BID

- 2.01 The following documents are submitted with and made a condition of this Bid:
- A. Required Bid security;
 - B. List of Proposed Subcontractors;
 - C. List of Proposed Suppliers;
 - D. Evidence of authority to do business in the state of the Project; or a written covenant to obtain such authority within the time for acceptance of Bids;
 - E. Contractor's license number as evidence of Bidder's State Contractor's License or a covenant by Bidder to obtain said license within the time for acceptance of Bids;
 - F. Required Bidder Qualification Statement with supporting data; and

ARTICLE 3—BASIS OF BID—LUMP SUM BID AND UNIT PRICES

- 3.01 *Unit Price Bids*
- A. Bidder will perform the following Work at the indicated unit prices:

Item No.	Description	Unit	Estimated Quantity	Proposed Unit Price	Extended Price
1	Mobilization, Max. 10%	LSUM	1		17,850.00
2	Excavation, Earth	CYD	250	53.55	13,387.5
3	Machine Grading	LSUM	1		7,021.00
4	Sidewalk, Rem	SYD	727	19.04	13842.08
5	Removal and Salvage Benches and Tables	LSUM	1		3,332.00
6	Removal of Playground Equipment	LSUM	1		6,902.00
7	Clearing	ACRE	2	7,080.5	14,161.00
8	Pavt, Rem	SYD	200	19.04	3,808.00
9	Fence, Protective	FT	210	4.76	999.6
10	Maintenance Gravel, LM	CYD	225	65.45	14,726.25
11	Embankment, LM	CYD	200	71.4	14,280.00
12	Aggregate Base, 6 inch	SYD	7200	16.36	117,792.00
13	Basketball Court Surface Striping	LSUM	1		33,677.00
14	Sidewalk, Conc, 4 inch	SFT	11,175	10.71	119,684.25
15	Concrete Curb, Det E2 (Playground Border)	FT	150	65.45	9817.5
16	4" Dia. Sleeves	FT	100	8.33	833.00
17	Basketball Court Hoop Assemblies	EA	4	10442.25	41,769.00
18	Commercial Play Structure	LSUM	1		70,805.00
19	Playground Mulch, 8-inch Depth	CYD	35	101.15	3540.25
20	Decorative Litter Bins	EA	2	2963.1	5,926.2

Item No.	Description	Unit	Estimated Quantity	Proposed Unit Price	Extended Price
21	Bicycle Racks	EA	12	1796.9	21,562.8
22	Park Entry Signage	EA	3	2975	8,925.00
23	Salvaged Benches and Tables, Reinstall	EA	5	1011.5	5057.5
24	Erosion Control, Inlet Protection, Fabric Drop	EA	10	351.05	3,510.5
25	Erosion Control, Silt Fence	FT	2000	3.57	7,140.00
26	Plant Soil Mix	CYD	32	77.35	2,475.2
27	Pine Bark Mulch, 4 inch	CYD	20	220.15	4,403.00
28	Evergreen Tree, 6-7' ht.	EA	7	892.5	6,247.5
29	Deciduous Tree, 2 inch	EA	2	827.05	1,654.1
30	Compost Surface, Furn, 2 inch	SYD	5420	4.76	25,799.2
31	Seeding, Mixture Class A	LB	250	7.14	1,785.00
32	Fertilizer, Chemical Nutrient, Class A	LB	200	8.63	1,726.00
33	Mulch	SYD	5420	10.41	56,422.2
34	Water, Sodding/Seeding	UNIT	20	1428	28,560.00
35	Weed Control	ACRE	1	5950	5,950.00
36	Irrigation System	LSUM	1		24,990.00
37	Custom Pavers	SFT	65	53.55	3,480.75
38	Underdrain, Subgrade, 4 inch	FT	225	53.55	12,048.75
39	Socrates Bench, 95 inch	EA	2	11602.5	23,205.00
40	Socrates Bench, 142 inch	EA	1	14,244.3	14,244.3
Total of All Unit Price Items					\$ 773,340.43

B. Bidder acknowledges that:

1. each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and
2. estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Work will be based on actual quantities, determined as provided in the Contract Documents.

ARTICLE 4—TIME OF COMPLETION

- 4.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 4.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

ARTICLE 5—BIDDER'S ACKNOWLEDGEMENTS: ACCEPTANCE PERIOD, INSTRUCTIONS, AND RECEIPT OF ADDENDA

5.01 *Bid Acceptance Period*

- A. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

5.02 *Instructions to Bidders*

- A. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security.

5.03 *Receipt of Addenda*

- A. Bidder hereby acknowledges receipt of the following Addenda: [Bidder is to complete table.]

Addendum Number	Addendum Date
1	08/08/2024
2	08/15/2024
3	08/16/2024

ARTICLE 6—BIDDER'S REPRESENTATIONS AND CERTIFICATIONS

6.01 *Bidder's Representations*

- A. In submitting this Bid, Bidder represents the following:
 1. Bidder has examined and carefully studied the Bidding Documents, including Addenda.
 2. Bidder has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
 3. Bidder is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work.

4. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (a) the cost, progress, and performance of the Work; (b) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, if selected as Contractor; and (c) Bidder's (Contractor's) safety precautions and programs.
5. Based on the information and observations referred to in the preceding paragraph, Bidder agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
6. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
7. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
8. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
9. The submission of this Bid constitutes an incontrovertible representation by Bidder that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

6.02 *Bidder's Certifications*

A. The Bidder certifies the following:

1. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation.
2. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid.
3. Bidder has not solicited or induced any individual or entity to refrain from bidding.
4. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 8.02.A:
 - a. Corrupt practice means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process.
 - b. Fraudulent practice means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition.

- c. Collusive practice means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels.
- d. Coercive practice means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

BIDDER hereby submits this Bid as set forth above:

Bidder:

DMC Consultants, Inc.

By: (Signature) (typed or printed name of organization)
Name: Mike Chaudhary (individual's signature)
Title: President/CEO (typed or printed)
Date: 8/22/2024 (typed or printed)

If Bidder is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.

Attest: (Signature) (individual's signature)
Name: Denisa Lami (typed or printed)
Title: Business Development (typed or printed)
Date: 8/22/2024 (typed or printed)

Address for giving notices:

13500 Foley St, Detroit, MI 48227

Bidder's Contact:

Name: Mike Chaudhary (typed or printed)
Title: President/CEO (typed or printed)
Phone: (313) 491-1815 Ext. 22
Email: mike@dmcgroupusa.com
Address: 13500 Foley St, Detroit, MI 48227

Bidder's Contractor License No.: (if applicable) 2102181340

-List of Proposed Subcontractors

Santoro Services LLC

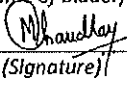
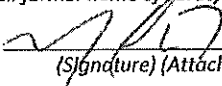
Beast Construction

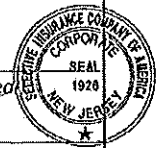
-List of Proposed Suppliers

1. Socrates Benches: Landscape Forms
2. Basketball Court Striping: Goddard Sport Surfacing
3. Basketball Hoop Assembly
4. Litter Bins: Landscape Forms
5. Bike Racks: Landscape Forms
6. Plants: Christensen's Nursery
7. Grass Seed: Rhino Seed

25-04S Mattie Hatchett Park - 3) Bid Bond (C-430-2018)

BID BOND (PENAL SUM FORM)

Bidder Name: DMC Consultants, Inc Address (principal place of business): 13500 Foley St. Detroit, MI 48227	Surety Name: Selective Insurance Company Of America Address (principal place of business): 40 Wantage Ave., Branchville, NJ 07890
Owner Name: City of Pontiac Address (principal place of business): City Hall, 47450 Woodward Ave, Room 206 P Pontiac, MI 48342	Bid Project (name and location): Mattie Hatchett Park Improvements The scope of work includes: demolition, paving, grading, plantings, landscaping, and site furnishings. Bid Due Date: August 15, 2024
Bond Penal Sum: Five Percent of Bid Amount (5%) Date of Bond: August 15, 2024	
Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth in this Bid Bond, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.	
Bidder DMC Consultants, Inc. (Full formal name of Bidder) By:  (Signature) Name: <u>Mike Chaudhary</u> (Printed or typed) Title: <u>President/CEO</u> Attest:  (Signature) Name: <u>Denisa Lami</u> (Printed or typed) Title: <u>Business Development</u>	Surety Selective Insurance Company Of America (Full formal name of Surety) (corporate seal) By:  (Signature) (Attach Power of Attorney) Name: <u>Michael G. Zervos</u> (Printed or typed) Title: <u>Attorney-In-Fact</u> Attest:  (Signature) Name: <u>Karen Guthrie</u> (Printed or typed) Title: <u>Account Manager</u>
Notes: (1) Note: Addresses are to be used for giving any required notice. (2) Provide execution by any additional parties, such as joint venturers, if necessary.	



1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond will be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder occurs upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation will be null and void if:
 - 3.1. Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
 - 3.2. All Bids are rejected by Owner, or
 - 3.3. Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions does not in the aggregate exceed 120 days from the Bid due date without Surety's written consent.
6. No suit or action will be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety, and in no case later than one year after the Bid due date.
7. Any suit or action under this Bond will be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder must be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Postal Service registered or certified mail, return receipt requested, postage pre-paid, and will be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond will be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute governs and the remainder of this Bond that is not in conflict therewith continues in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.

POWER OF ATTORNEY

SELECTIVE INSURANCE COMPANY OF AMERICA, a New Jersey corporation having its principal office at 40 Wantage Avenue, in Branchville, State of New Jersey ("SICA"), pursuant to Article VII, Section 1 of its By-Laws, which state in pertinent part:

The Chairman of the Board, President, Chief Executive Officer, any Executive Vice President, any Senior Vice President or any Corporate Secretary may, from time to time, appoint attorneys in fact, and agents to act for and on behalf of the Corporation and they may give such appointee such authority, as his/her certificate of authority may prescribe, to sign with the Corporation's name and seal with the Corporation's seal, bonds, recognizances, contracts of indemnity and other writings obligatory in the nature of a bond, recognizance or conditional undertaking, and any of said Officers may, at any time, remove any such appointee and revoke the power and authority given him/her.

does hereby appoint Michael G. Zervos

, its true and lawful attorney(s)-in-fact, full authority to execute on SICA's behalf fidelity and surety bonds or undertakings and other documents of a similar character issued by SICA in the course of its business, and to bind SICA thereby as fully as if such instruments had been duly executed by SICA's regularly elected officers at its principal office, in amounts or penalties not exceeding the sum of: \$30,000,000.00

Signed this 15th day of August, 2024

SELECTIVE INSURANCE COMPANY OF AMERICA

By:

Brian C. Sarisky

Its SVP, Strategic Business Units, Commercial Lines



STATE OF NEW JERSEY :

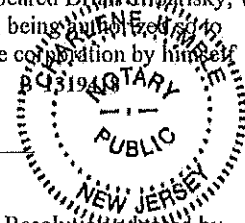
:ss. Branchville

COUNTY OF SUSSEX :

On this 15th day of August, 2024 before me, the undersigned officer, personally appeared Brian C. Sarisky, who acknowledged himself to be the Sr. Vice President of SICA, and that he, as such Sr. Vice President, being duly qualified to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the Corporation by himself as Sr. Vice President and that the same was his free act and deed and the free act and deed of SICA.

Charlene Kimble
NOTARY PUBLIC
STATE OF NEW JERSEY
ID # N/A
MY COMMISSION EXPIRES 6/2/28

Charlene Kimble
Notary Public



The power of attorney is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of SICA at a meeting duly called and held on the 6th of February 1987, to wit:

"RESOLVED, the Board of Directors of Selective Insurance Company of America authorizes and approves the use of a facsimile corporate seal, facsimile signatures of corporate officers and notarial acknowledgements thereof on powers of attorney for the execution of bonds, recognizances, contracts of indemnity and other writing obligatory in the nature of a bond, recognizance or conditional undertaking."

CERTIFICATION

I do hereby certify as SICA's Corporate Secretary that the foregoing extract of SICA's By-Laws and Resolution is in full force and effect and this Power of Attorney issued pursuant to and in accordance with the By-Laws is valid.

Signed this 15th day of August, 2024.

Michael H. Lanza, SICA Corporate Secretary



Important Notice: If the bond number embedded within the Notary Seal does not match the number in the upper right-hand corner of this Power of Attorney, contact us at 973-948-3000.

B91 (4-14)

CERTIFIED COPY

25-04S Mattie Hatchett Park - 4) Qualifications (C-451-2018)

ARTICLE 1—GENERAL INFORMATION

1.01 Provide contact information for the Business:

Legal Name of Business:		DMC Consultants, Inc.	
Corporate Office			
Name:	Mike Chaudhary	Phone number:	(313) 491-1815
Title:	President/CEO	Email address:	mike@dmcgroupusa.com
Business address of corporate office:		13500 Foley St,	
		Detroit, MI 48227	
Local Office Same			
Name:		Phone number:	
Title:		Email address:	
Business address of local office:			

1.02 Provide information on the Business's organizational structure:

Form of Business:	☐ Sole Proprietorship ☐ Partnership ☒ Corporation		
☐ Limited Liability Company ☐ Joint Venture comprised of the following companies:			
1.	N/A		
2.	N/A		
3.	N/A		
Provide a separate Qualification Statement for each Joint Venturer.			
Date Business was formed:	11/10/2005	State in which Business was formed:	MI
Is this Business authorized to operate in the Project location?		☒ Yes ☐ No ☐ Pending	

1.03 Identify all businesses that own Business in whole or in part (25% or greater), or that are wholly or partly (25% or greater) owned by Business:

Name of business:	N/A	Affiliation:	
Address:			
Name of business:	N/A	Affiliation:	
Address:			
Name of business:	N/A	Affiliation:	
Address:			

1.04 Provide information regarding the Business's officers, partners, and limits of authority.

Name:	Mike Chaudhary	Title:	President/CEO
Authorized to sign contracts:	☒ Yes ☐ No	Limit of Authority:	\$ No Limit
Name:		Title:	
Authorized to sign contracts:	☐ Yes ☐ No	Limit of Authority:	\$
Name:		Title:	
Authorized to sign contracts:	☐ Yes ☐ No	Limit of Authority:	\$
Name:		Title:	

ARTICLE 2—LICENSING

2.01 Provide information regarding licensure for Business:

Name of License:	Company Builder License		
Licensing Agency:	Michigan Department of Licensing and Regulatory Affairs		
License No:	2102181340	Expiration Date:	05/31/2026
Name of License:			
Licensing Agency:			
License No:		Expiration Date:	

ARTICLE 3—DIVERSE BUSINESS CERTIFICATIONS

3.01 Provide information regarding Business's Diverse Business Certification, if any. Provide evidence of current certification.

Certification	Certifying Agency	Certification Date
☒ Disadvantaged Business Enterprise	MDOT	04/07/2010
☒ Minority Business Enterprise	City of Detroit CRIO	10/24/2023
☐ Woman-Owned Business Enterprise		
☒ Small Business Enterprise	Small Business Administration	11/17/2023
☐ Disabled Business Enterprise		
☐ Veteran-Owned Business Enterprise		
☐ Service-Disabled Veteran-Owned Business		
☒ HUBZone Business (Historically Underutilized) Business	Small Business Administration	05/27/2016
☐ Other		
☐ None		

ARTICLE 4—SAFETY

4.01 Provide information regarding Business's safety organization and safety performance.

Name of Business's Safety Officer:			Mathew Simmons		
Safety Certifications					
Certification Name		Issuing Agency		Expiration	
CPR					

4.02 Provide Worker's Compensation Insurance Experience Modification Rate (EMR), Total Recordable Frequency Rate (TRFR) for incidents, and Total Number of Recorded Manhours (MH) for the last 3 years and the EMR, TRFR, and MH history for the last 3 years of any proposed Subcontractor(s) that will provide Work valued at 10% or more of the Contract Price. Provide documentation of the EMR history for Business and Subcontractor(s).

Year	2022			2023			2024		
Company	EMR	TRFR	MH	EMR	TRFR	MH	EMR	TRFR	MH
DMC Consultants, Inc.	0.74			0.76			0.74		

ARTICLE 5—FINANCIAL

5.01 Provide information regarding the Business's financial stability. Provide the most recent audited financial statement, and if such audited financial statement is not current, also provide the most current financial statement.

Financial Institution:	Alan C. Young & Associates, P.C.		
Business address:	7310 Woodward Ave, Suite 740, Detroit, MI 48202		
Date of Business's most recent financial statement:	December 31, 2023	☒ Attached	
Date of Business's most recent audited financial statement:	December 31, 2023	☒ Attached	
Financial indicators from the most recent financial statement			
Contractor's Current Ratio (Current Assets ÷ Current Liabilities)			1
Contractor's Quick Ratio ((Cash and Cash Equivalents + Accounts Receivable + Short Term Investments) ÷ Current Liabilities)			1

ARTICLE 6—SURETY INFORMATION

- 6.01 Provide information regarding the surety company that will issue required bonds on behalf of the Business, including but not limited to performance and payment bonds.

Surety Name:	Selective Insurance Company of America		
Surety is a corporation organized and existing under the laws of the state of:	New Jersey		
Is surety authorized to provide surety bonds in the Project location?	☒ Yes ☐ No		
Is surety listed in "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies" published in Department Circular 570 (as amended) by the Bureau of the Fiscal Service, U.S. Department of the Treasury?			
☒ Yes ☐ No			
Mailing Address (principal place of business):	40 Wantage Avenue		
	Branchville, New Jersey 07890		
Physical Address (principal place of business):	40 Wantage Avenue		
	Branchville, New Jersey 07890		
Phone (main):	(973) 948-3000	Phone (claims):	(973) 948-3000

ARTICLE 7—INSURANCE

- 7.01 Provide information regarding Business's insurance company(s), including but not limited to its Commercial General Liability carrier. Provide information for each provider.

Name of insurance provider, and type of policy (CLE, auto, etc.):		
Insurance Provider	Type of Policy (Coverage Provided)	
Capitol Specialty Ins. Corp	General Liability & Pollution Liability	
Employers Mutual Casualty Company	Automobile Liability & Inland Marine	
Midwest Employers Casualty Company	Workers Compensation	
Are providers licensed or authorized to issue policies in the Project location?		☒ Yes ☐ No
Does provider have an A.M. Best Rating of A-VII or better?		☒ Yes ☐ No
Mailing Address (principal place of business):	1600 Aspen Commons Suite 300	
	Middleton, WI 53562	
Physical Address (principal place of business):	1600 Aspen Commons Suite 300	
	Middleton, WI 53562	
Phone (main):	800.475.4450	Phone (claims): 608.829.4200

ARTICLE 8—CONSTRUCTION EXPERIENCE

8.01 Provide information that will identify the overall size and capacity of the Business.

Average number of current full-time employees:	50
Estimate of revenue for the current year:	24 million
Estimate of revenue for the previous year:	\$20,636,087

8.02 Provide information regarding the Business's previous contracting experience.

Years of experience with projects like the proposed project:				
As a general contractor:	18	As a joint venturer:	N/A	
Has Business, or a predecessor in interest, or an affiliate identified in Paragraph 1.03:				
Been disqualified as a bidder by any local, state, or federal agency within the last 5 years? ☐ Yes ☒ No				
Been barred from contracting by any local, state, or federal agency within the last 5 years? ☐ Yes ☒ No				
Been released from a bid in the past 5 years? ☐ Yes ☒ No				
Defaulted on a project or failed to complete any contract awarded to it? ☐ Yes ☒ No				
Refused to construct or refused to provide materials defined in the contract documents or in a change order? ☐ Yes ☒ No				
Been a party to any currently pending litigation or arbitration? ☐ Yes ☒ No				
Provide full details in a separate attachment if the response to any of these questions is Yes.				

8.03 List all projects currently under contract in Schedule A and provide indicated information.

8.04 List a minimum of three and a maximum of six projects completed in the last 5 years in Schedule B and provide indicated information to demonstrate the Business's experience with projects similar in type and cost of construction.

8.05 In Schedule C, provide information on key individuals whom Business intends to assign to the Project. Provide resumes for those individuals included in Schedule C. Key individuals include the Project Manager, Project Superintendent, Quality Manager, and Safety Manager. Resumes may be provided for Business's key leaders as well.

ARTICLE 9—REQUIRED ATTACHMENTS

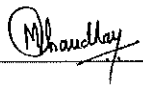
9.01 Provide the following information with the Statement of Qualifications:

- A. If Business is a Joint Venture, separate Qualifications Statements for each Joint Venturer, as required in Paragraph 1.02.
- B. Diverse Business Certifications if required by Paragraph 3.01.
- C. Certification of Business's safety performance if required by Paragraph 4.02.
- D. Financial statements as required by Paragraph 5.01.

- E. Attachments providing additional information as required by Paragraph 8.02.
- F. Schedule A (Current Projects) as required by Paragraph 8.03.
- G. Schedule B (Previous Experience with Similar Projects) as required by Paragraph 8.04.
- H. Schedule C (Key Individuals) and resumes for the key individuals listed, as required by Paragraph 8.05.
- I. Additional items as pertinent.

This Statement of Qualifications is offered by:

Business: DMC Consultants, Inc.
(typed or printed name of organization)

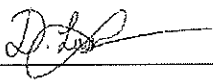
By: 
(individual's signature)

Name: Mike Chaudhary
(typed or printed)

Title: President/CEO
(typed or printed)

Date: 8/22/2024
(date signed)

(If Business is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest: 
(individual's signature)

Name: Denisa Lami
(typed or printed)

Title: Business Development
(typed or printed)

Address for giving notices:
13500 Foley St,
Detroit, MI 48227

Designated Representative:

Name: Mike Chaudhary
(typed or printed)

Title: President/CEO
(typed or printed)

Address: 13500 Foley St,
Detroit, MI 48227

Phone: (313) 491-1815 Ext. 22

Email: mike@dmcgroupusa.com

Schedule A—Current Projects

Name of Organization	DMC Consultants, Inc.				
Project Owner	City Of Detroit		Project Name	DPD Training Center Parking Lot	
General Description of Project	Pavement, walk areas, concrete drive, chain link fence, baseball backstop, landscaping				
Project Cost	3,312,733.90		Date Project	25-APR-2024.	
Key Project Personnel	Project Manager	Project Superintendent	Safety Manager	Quality Control Manager	
Name	Yash Chaudhary	Alex Howard	Calvin Nagel	Alex Howard	
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)					
	Name	Title/Position	Organization	Telephone	Email
Owner	Jeff Schultz	Project Manager	City of Detroit	313-920-8921	tschultzj@detroitmi.gov
Designer	Scott Catallo	Principal	NORR	313 324 3096	scott.catallo@norr.com
Construction Manager	Yash Chaudhary	Project Manager	DMC Consultants	313.491.1815	yashc@dmcgroupusa.com

Project Owner	City Of Detroit		Project Name	Elmwood Park	
General Description of Project	Design-Build Concrete Pathway				
Project Cost	1,425,000.00		Date Project	October 2023	
Key Project Personnel	Project Manager	Project Superintendent	Safety Manager	Quality Control Manager	
Name	Yash Chaudhary	Rupinder Kaur	Vince Runde	Billy Verschetse	
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)					
	Name	Title/Position	Organization	Telephone	Email
Owner	Arianna Zannetti	Assistant Chief of Landscape Architecture	City Of Detroit	(313) 236-8805	zannettia@detroitmi.gov
Designer	Michael Darga	Project Engineer	Giffels Webster	313.962.4442	mdarga@giffelswebster.com
Construction Manager	Yash Chaudhary	Project Manager	DMC Consultants	313.491.1815	yashc@dmcgroupusa.com

Project Owner	City of Southfield		Project Name	Southfield Library Exterior Improvements	
General Description of Project	Decorative Concrete, Landscaping, Amenities				
Project Cost	\$380,561.02		Date Project	August 22nd 2024	
Key Project Personnel	Project Manager	Project Superintendent	Safety Manager	Quality Control Manager	
Name	Mike Chaudhary	Jake Bennett	Matt Simmons	Aditi Naik	
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)					
	Name	Title/Position	Organization	Telephone	Email
Owner	Steve Griffith	P&R	City of Southfield	248-939-6355	sgriffith@cityofsouthfield.com
Designer	Chris Riggert	Principal	OHM	(502) 905-8278	chris.riggert@ohm-advisors.com
Construction Manager	Scott Flanders	Project Engineer	OHM	(810) 624-1633	Scott.Flanders@ohm-advisors.com

Schedule A—Current Projects

Name of Organization	DMC Consultants, Inc.				
Project Owner	City Of Detroit		Project Name	DPD Training Center Parking Lot	
General Description of Project	Pavement, walk areas, concrete drive, chain link fence, baseball backstop, landscaping				
Project Cost	3,312,733.90		Date Project	25-APR-2024.	
Key Project Personnel	Project Manager	Project Superintendent	Safety Manager	Quality Control Manager	
Name	Yash Chaudhary	Alex Howard	Calvin Nagel	Alex Howard	
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)					
	Name	Title/Position	Organization	Telephone	Email
Owner	Jeff Schultz	Project Manager	City of Detroit	313-920-8921	tschultzj@detroitmi.gov
Designer	Scott Catallo	Principal	NORR	313 324 3096	scott.catallo@norr.com
Construction Manager	Yash Chaudhary	Project Manager	DMC Consultants	313.491.1815	yashc@dmcgroupusa.com

Project Owner	City Of Detroit		Project Name	Elmwood Park	
General Description of Project	Design-Build Concrete Pathway				
Project Cost	1,425,000.00		Date Project	October 2023	
Key Project Personnel	Project Manager	Project Superintendent	Safety Manager	Quality Control Manager	
Name	Yash Chaudhary	Rupinder Kaur	Vince Runde	Billy Verschatse	
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)					
	Name	Title/Position	Organization	Telephone	Email
Owner	Arianna Zannetti	Assistant Chief of Landscape Architecture	City Of Detroit	(313) 236-8805	zannettia@detroitmi.gov
Designer	Michael Darga	Project Engineer	Giffels Webster	313.962.4442	mdarga@giffelswebster.com
Construction Manager	Yash Chaudhary	Project Manager	DMC Consultants	313.491.1815	yashc@dmcgroupusa.com

Project Owner	City of Southfield		Project Name	Southfield Library Exterior Improvements	
General Description of Project	Decorative Concrete, Landscaping, Amenities				
Project Cost	\$380,561.02		Date Project	August 22nd 2024	
Key Project Personnel	Project Manager	Project Superintendent	Safety Manager	Quality Control Manager	
Name	Mike Chaudhary	Jake Bennett	Matt Simmons	Aditi Naik	
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)					
	Name	Title/Position	Organization	Telephone	Email
Owner	Steve Griffith	P&R	City of Southfield	248-939-6355	sgriffith@cityofsouthfield.com
Designer	Chris Riggert	Principal	OHM	(502) 905-8278	chris.riggert@ohm-advisors.com
Construction Manager	Scott Flanders	Project Engineer	OHM	(810) 624-1633	Scott.Flanders@ohm-advisors.com

Schedule B—Previous Experience with Similar Projects

Name of Organization	DMC Consultants, Inc.				
Project Owner	Wayne County		Project Name	Crosswinds Marsh Improvements	
General Description of Project	Construction of a new restroom facility and site improvements. Includes men's/women's restroom, rain barrels, MEP, earthwork, site restoration, and septic system.				
Project Cost	\$1,700,000.00		Date Project	03/2024	
Key Project Personnel	Project Manager	Project Superintendent	Safety Manager	Quality Control Manager	
Name	Mike Chaudhary	Billy Verschate	Vince Runde	Billy Verschate	
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)					
	Name	Title/Position	Organization	Telephone	Email
Owner	Elizabeth Iszler	Chief of Planning and Design	Wayne County	(734)261-4312	eiszler@waynecounty.com
Designer	Allison Marusic	Associate Landscape Architect	Smith Group	(734)669-2725	allison.marusic@smithgroup.com
Construction Manager	N/A	N/A	N/A	N/A	N/A

Project Owner			Project Name		
General Description of Project					
Project Cost			Date Project		
Key Project Personnel	Project Manager	Project Superintendent	Safety Manager	Quality Control Manager	
Name					
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)					
	Name	Title/Position	Organization	Telephone	Email
Owner					
Designer					
Construction Manager					

Project Owner			Project Name		
General Description of Project					
Project Cost			Date Project		
Key Project Personnel	Project Manager	Project Superintendent	Safety Manager	Quality Control Manager	
Name					
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)					
	Name	Title/Position	Organization	Telephone	Email
Owner					
Designer					
Construction Manager					

Schedule B—Previous Experience with Similar Projects

Name of Organization	Santoro Services LLC				
Project Owner	City of Canton, Michigan		Project Name	Heritage Park - Northeast Playground ADA Improvements	
General Description of Project	Concrete / Playground / PIP				
Project Cost	150,000.00		Date Project	06/2023	
Key Project Personnel	Project Manager	Project Superintendent	Safety Manager	Quality Control Manager	
Name	Kevin Shanahan	Travis Guaresimo	Matt Simmons	John Chmielewski	
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)					
	Name	Title/Position	Organization	Telephone	Email
Owner	Jeanette Aiello		City of Canton		jeanette.aiello@cantonmi.gov
Designer	Melinda Whitten	Architect	MCSA Group	616-451-3346	mwhitten@mcsagroup.com
Construction Manager		Construction Manager	DMC Group		

Project Owner	Oak Park Public Schools, Michigan		Project Name	Elementary School Playground Improvements	
General Description of Project	Playground / EWF / Timber Borders				
Project Cost	120,000.00		Date Project	10/2024	
Key Project Personnel	Project Manager	Project Superintendent	Safety Manager	Quality Control Manager	
Name	Kevin Shanahan	Travis Guaresimo	Matt Simmons	John Chmielewski	
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)					
	Name	Title/Position	Organization	Telephone	Email
Owner			Oak Park Public Schools		
Designer	Matt Campanella	Associate	Sinclair Recreation	248-343-0361	matt@sinclair-rec.com
Construction Manager	Matt Campanella	Associate	Sinclair Recreation	248-343-0361	matt@sinclair-rec.com

Project Owner	Sanilac County, Michigan		Project Name	Forester Park	
General Description of Project	Concrete / Playground / Landscaping / EWF / PIP				
Project Cost	260,000.00		Date Project	08/2024	
Key Project Personnel	Project Manager	Project Superintendent	Safety Manager	Quality Control Manager	
Name	Kevin Shanahan	Travis Guaresimo	Matt Simmons	John Chmielewski	
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)					
	Name	Title/Position	Organization	Telephone	Email
Owner	Roger Ballard	County Commissioner	Sanilac County, MI		rballard@sanilacounty.net
Designer	Doug Schultz	P.E.	Rowe PSC	810-869-5170	dschultz@rowepsc.com
Construction Manager	Kevin Shanahan	Manager	Santoro Services	586-557-0770	kevin@detroitnow.net

Schedule C—Key Individuals

Project Manager			
Name of individual		Mike Chaudhary	
Years of experience as project manager		24	
Years of experience with this organization		18	
Number of similar projects as project manager		3	
Number of similar projects in other positions		3	
Current Project Assignments			
Name of assignment		Percent of time used for this project	Estimated project completion date
Detroit Demolition Program		20	December 2024
Reference Contact Information (listing names indicates approval to contact named individuals as a reference)			
Name	Thomas P. Fett	Name	Lance Gailliard
Title/Position	Assistant Director, Field Operations	Title/Position	Construction Project Coordinator
Organization	City of Detroit Demolition Department	Organization	City of Detroit - GSD
Telephone	(313) 224-4737	Telephone	313) 268-3207
Email	fettt@detroitmi.gov	Email	Lance.Gailliard@detroitmi.gov
Project	Detroit Demolition Program	Project	Mt. Elliot Tow Yard Renovations
Candidate's role on project	Project Manager	Candidate's role on project	Project Manager
Project Superintendent			
Name of individual		Billy Verschate	
Years of experience as project superintendent		16 Years	
Years of experience with this organization		10+ Years	
Number of similar projects as project superintendent		2	
Number of similar projects in other positions		2	
Current Project Assignments			
Name of assignment		Percent of time used for this project	Estimated project completion date
Reference Contact Information (listing names indicates approval to contact named individuals as a reference)			
Name	Dilip Patel	Name	Angelo Dalessandro
Title/Position	Manager	Title/Position	President
Organization	City of Detroit BSEED	Organization	DCG, Inc.
Telephone	(313)820-0792	Telephone	(810)560-7494
Email	pateld@detroitmi.gov	Email	N/A
Project	Demolition	Project	DW-Outfalls-Project
Candidate's role on project	Project Manager	Candidate's role on project	Foreman/Operator

Safety Manager			
Name of individual		Mathew Simmons	
Years of experience as project manager		10	
Years of experience with this organization		3	
Number of similar projects as project manager		25	
Number of similar projects in other positions		35	
Current Project Assignments			
Name of assignment		Percent of time used for this project	Estimated project completion date
Stoddard Park - East Lansing, Michigan		20%	10/30/2024
Rodgers Elementary, St. Clair Shores, Michigan		50%	05/30/2025
Martin Rd. Park		30%	11/30/2024
Reference Contact Information (listing names indicates approval to contact named individuals as a reference)			
Name	Roger Ballard	Name	Jim Jennings
Title/Position	County Commissioner	Title/Position	Operations Manager
Organization	Sanilac County, Michigan	Organization	City of East Lansing, Michigan
Telephone	(810) 648-2933	Telephone	(517) 319-6954
Email	rballard@sanilaccounty.net	Email	jjennings@cityofeastlansing.com
Project	Forester Park	Project	Stoddard Park
Candidate's role on project	Project Manager	Candidate's role on project	Project Manager
Quality Control Manager			
Name of individual		Alex Howard	
Years of experience as project superintendent		10 Years	
Years of experience with this organization		8 Months	
Number of similar projects as project superintendent		7	
Number of similar projects in other positions		7	
Current Project Assignments			
Name of assignment		Percent of time used for this project	Estimated project completion date
DPD Training Academy Buildout 6050 Linwood		80%	10/01/24
Reference Contact Information (listing names indicates approval to contact named individuals as a reference)			
Name	Michaelangelo Cereghino	Name	Trevor Connelly
Title/Position	Senior Project Manager / Director Of Construction	Title/Position	Superintendent
Organization	KEO & Associates, Inc.	Organization	McCarthy & Smith
Telephone	13-995-8343	Telephone	248-820-9818
Email	cereghino@keoassoc.com	Email	
Project	Kemeny Recreation Center	Project	Most Holy Trinity Renovation
Candidate's role on project	Senior PM	Candidate's role on project	Superintendent

Key Personnel Resumes



YEARS OF EXPERIENCE

25+ Years

PROFILE

Mr. Chaudhary has over 25 years of experience in the Construction and Construction Management fields. He directly oversees the running of all short-term and long-term projects. He establishes and maintains guidelines and strategies to guarantee that all project targets are met within the specified time frame. As President/CEO of DMC Consultants, Inc. he is responsible for resource management and overseeing the success of all projects. He has worked as Project Executive on all completed projects under DMC. Mike's expertise extends to Management/ Analytics/ Legal Documentation/ Human Resource/ and QA/QC plans.

CONTACT

PHONE:
(313) 491-1815 Ext. 22

EMAIL:
mike@dmcgroupusa.com

WEBSITE:
www.dmcgroupusa.com

ACTIVE REGISTRATIONS

Project Management Institute
 Project Mgmt. Professional (PMP)
 2007
 U.S. Green Building Council
 LEED-AP (BD+C) 2011

MIKE CHAUDHARY

PMP, LEED-AP, CQM

President/CEO

Project Executive

EDUCATION

Adam Smith University, India

1998: MS in Business Administration & Management

Gujarat University, India

1996: Diploma in International Trade & Marketing

1994: BS in Law

1990: BS in Commerce

WORK EXPERIENCE

PROJECT EXPERIENCE WITH DMC

Project: Historic Hamtramck Baseball Stadium

Project Size: \$2.5 Million

Duration: 07/29/2021—6/2022

Role on Past Project: Project Executive

Project: Crosswinds Marsh Improvements

Project Size: \$1.7 Million

Duration: 09/2022—03/2024

Role on Project: Project Executive

Project: Salam Peace Park

Project Size: \$75,000.00

Duration: 06/03/2021—10/29/2021

Role on Project: Project Executive

Project: ARPA DPD Training Academy Buildout

Project Size: \$6.9 Million

Duration: 05/2023- 5/2024

Role on Project: Project Executive

CERTIFICATIONS

- Niton Radiation Safety & Monitoring
- Asbestos Abatement Supervisor-since 2006
- OSHA 2 hours training
- Builders License – since 2006
- Biological Waste Hazardous Training
- Lead Abatement Supervisor – since 2006
- Construction Quality Management for Contractors (since 2020)

**YEARS WITH THE FIRM**

10+ Years

PROFILE

Mr. Verschatsse has 27 years of experience as a Construction Superintendent. He has worked with DMC for the past 10 years as a Construction Superintendent and a Demolition Operations Manager.

As a Superintendent, Mr. Verschatsse is responsible for the management of day-to-day operations relating to the project at hand, including the supervision of the support staff.

CONTACT

PHONE:
(313)588-6096

EMAIL:
billyv@dmcgroupusa.com

WEBSITE:
www.dmcgroupusa.com

Key Personnel Resumes**BILLY VERSCHATSE**

CQM

Project Superintendent

EDUCATION

High School Diploma

WORK EXPERIENCE

PROJECT EXPERIENCE WITH DMC

Project: Sri Shirdi Saibaba Temple Renovations, Phase I & II

Project Size: Phase I—\$131,065.00 // Phase II—\$279,901.00

Duration: June 2008—November 2016

Role on Project: Project Superintendent

Project: Grand River – Tow Yard

Project Size: \$ 2,449,195.60

Duration: 07/30/2020—10/28/2022

Role on Project: Project Superintendent

Project: 70 Clairmont Rehabilitation

Project Size: \$326,450.00

Duration: 01/07/2022—Ongoing

Role on Project: Project Superintendent

Project: Demolition and Design-Build of the North Salt Dome

Project Size: \$511,885

Duration: 5/23/2012—3/15/2013

Role on Project: Project Superintendent

Project: ARPA-Skills for Life Buildout (Design-Build)

Project Size: \$2 Million

Duration: 07/25/2022—Ongoing

Role on Project: Project Superintendent

WORK EXPERIENCE OUTSIDE DMC

- 1-year demolition contract with Detroit Metro Airport, demolition of former United Airline terminals
- 1-year demolition contract to demolish Veet Industries
- 2-year, 3-phase demolition contract with Alro Steel Corporation
- 1-year contract with ECC Inc. for demolition & storm clean-up from Hurricane Katrina
- 1-year demolition contract from New Orleans Parish for properties damaged by Hurricane Katrina, K-Mart/Strip Malls/Banks/Parish-owned properties

CERTIFICATIONS

- Construction Quality Management for Contractors (Since 2020)
- Asbestos Abatement Supervisor

Key Personnel Resumes



ALEX HOWARD

Project Superintendent

YEARS OF EXPERIENCE

10+ Years

PROFILE

As a Project Superintendent, Mr. Howard will effectively manage on-site construction activities, coordinate diverse trades, and successfully lead the construction of various projects, resulting in early completions and cost savings.

CONTACT

PHONE:

(313)491-1815

EMAIL:

alexh@dmccgroupusa.com

WEBSITE:

www.dmcgroupusa.com

EDUCATION

Oakland Community College • Oakland County, MI

Associate in Applied Science/Construction Management
09/2021 – Current

Oakland Community College • Oakland County, MI

Welding Certificate: Level II – Intermediate
12/2012 – 09/2014

WORK EXPERIENCE

PROJECT EXPERIENCE WITH DMC

Project: DPD Training Facility

Project Size: \$6.7 Million

Duration: January 2023—Ongoing

Role on Project: Superintendent

WORK EXPERIENCE OUTSIDE DMC

Company: KEO & Associates, Inc.

Role: Project Superintendent

Duration: August 2015 – December 2023

Responsibilities:

- Oversaw the coordination of trade contractors, ensured timely material deliveries, and maintained a focus on job safety.
- Ensured that projects meet design and client standards.
- Generated and maintained daily reports to track and document project progress and activities.
- Compiled and presented weekly/monthly progress reports for clients, providing comprehensive updates on project advancements.
- Assisted project managers and estimators in various capacities to enhance project efficiency and success.

Projects Name: Fox Center Renovation

Location: Detroit, Michigan

Projects Name: Hart Plaza Renovation

Location: Detroit, Michigan

Projects Name: Riverside Park Phase 2

Location: Detroit, Michigan

Matt Simmons

Safety Inspector

Professional summary

Dedicated and experienced Machine Operator with nearly 20 years in the construction and heavy machinery industry. Highly skilled in operating a wide range of heavy equipment, managing mechanical maintenance, and leading teams to successful project completion. Seeking a position where I can utilize my extensive experience in equipment operation, project management, and safety inspection to contribute to the success of your organization.

Employment history

OPERATOR, 2008 - 2018

Glenn Corp

- Played a key role as a heavy equipment operator in land development and subdivision projects.
- Operated a wide range of machinery, including bulldozers, excavators, loaders, and graders, to ensure precise and efficient site preparation.
- Led teams on-site, coordinating machine operation and workflow to meet project deadlines.
- Provided input on project planning and execution, leveraging operator expertise to optimize processes.
- Pioneered new techniques in land development, enhancing efficiency. Introduced creative solutions to complex terrain challenges.
- Maintained meticulous records of operations and maintenance schedules. Ensured compliance with safety regulations, minimizing workplace incidents.
- Streamlined on-site operations through strategic machine coordination, consistently meeting project deadlines and optimizing resource allocation.

OPERATOR, 2019 - 2020

WALKER WORKS

- Led teams in completing construction tasks and maintained high operational standards.
- Ensured all equipment was maintained and operational, reducing delays and increasing productivity.
- Run heavy equipment
- Proposed and implemented process improvements, streamlining workflows and enhancing productivity. Adapted quickly to new technologies and machinery upgrades.
- Fostered strong teamwork, coordinating effectively with maintenance and quality control teams. Shared best practices, contributing to overall operational excellence.
- Optimized construction processes, enhancing operational efficiency. Implemented preventive maintenance, minimizing equipment downtime and boosting productivity.

OPERATOR, 2020 - 2021

D&R Excavating

- Coordinated seamlessly with project managers and team members. Facilitated smooth workflow by effectively communicating site conditions and progress.
- Managed daily operations on-site, including machinery operation, team leadership, and safety oversight.
- Conducted repairs and maintenance on heavy equipment and company vehicles.
- Optimized excavation processes, enhancing project efficiency. Implemented safety protocols, reducing on-site incidents. Managed equipment maintenance, minimizing downtime.
- Fostered strong relationships with cross-functional teams. Shared insights on terrain challenges, enabling informed decision-making. Contributed to streamlined operations.
- Meticulously followed blueprints and specifications, ensuring project accuracy. Maintained comprehensive logs, facilitating transparent project tracking and reporting.
- Analyzed soil conditions to determine optimal excavation strategies. Evaluated project timelines, identifying opportunities for efficiency gains. Contributed to cost-saving initiatives.

Project Manager, Operator, Foreman, Mechanic, 2022 - Present

Santoro Services

- Lead multiple projects as a Project Manager, ensuring timely completion within budget.
- Conduct safety inspections and enforce compliance with industry standards.
- Operate and maintain heavy machinery, ensuring peak performance and minimal downtime.
- Streamlined project workflows, reducing completion times and enhancing resource allocation for improved overall efficiency.
- Pioneered new safety protocols, significantly reducing workplace incidents and fostering a culture of proactive risk management.
- Optimized machinery maintenance schedules through data analysis, minimizing downtime and extending equipment lifespan.
- Spearhead complex projects, ensuring on-time delivery and cost-effectiveness while implementing innovative safety measures to reduce workplace incidents.
- Foster a culture of teamwork and safety awareness, leading to improved project outcomes and a significant reduction in workplace accidents.
- Drive continuous improvement in project management methodologies, consistently delivering high-quality results while adapting to evolving industry standards.

Skills

Proficient in operating a wide variety of heavy equipment including bulldozers, excavators, loaders, backhoes, and graders. *(Expert)*,

Team Leadership, Expertise in land development, subdivision work, and site preparation. *(Expert)*,

Strong understanding of machinery maintenance and troubleshooting to minimize downtime. *(Expert)*,

Extensive experience in maintaining and repairing a variety of vehicles, including semi-trucks, pickup trucks, and construction machinery. *(Expert)*,

Skilled in diagnosing and fixing mechanical issues quickly and efficiently. *(Expert)*,

Communication: Strong ability to convey complex instructions clearly and effectively to team members.,

Decision Making: Proven track record of making informed decisions under pressure.,

Problem Solving: Skilled in identifying issues and implementing solutions in a timely manner. *(Experienced)*,

Mentorship: Experience in training and mentoring junior operators and mechanics. *(Experienced)*,

Conflict Resolution: Ability to mediate disputes and maintain a positive work environment. *(Experienced)*,

Project Coordination: Adept at coordinating tasks and managing resources to meet project deadlines,

Safety Management: Comprehensive knowledge of safety protocols and regulations, ensuring projects are completed safely. *(Expert)*,

Client Relations: Ability to maintain positive relationships with clients, ensuring their needs and expectations are met..

Education

OPERATOR, 2007 - 2021

UNION

Over 10 years of experience in a union environment, with a strong emphasis on safety and adherence to strict operational guidelines.

Languages

English *(Native)*.

Firm History and Qualifications

Company Description

Incorporated in the State of Michigan in 2005, DMC Consultants, Inc. provides professional services through our Consulting, Construction, and Environmental divisions. Due to our excellent track record of quality services and client satisfaction, we've been recognized as one of the fastest growing Minority Owned Companies in the United States. Headquartered in the City of Detroit (DHQ), we are certified as a Small, Minority-Owned Business Enterprise (SBE/MBE). DMC is also a certified HUD Section 3, US SBA HUB Zone, and US SBA 8(a) Disadvantaged Business Enterprise company. The impressive growth of the corporation can be attributed to many cost-effective, environmentally friendly solutions, combined with the excellent interpersonal skills of our Team.

Commitment to Perform Requested Work

DMC Consultants, Inc. (DMC) has identified personnel, materials, equipment, and management requirements and planned monetary resources to successfully perform the work under this RFP. Exhibit 1 Illustrates DMC's certifications in different areas of work required under this contract.

Personnel: As shown in Exhibit 2, DMC maintains a highly qualified and skilled team to complete all elements of the project.

Materials: DMC has been providing services in environmental remediation, general construction, and demolition for the past 18 years. We have established excellent business relationship with our suppliers and vendors. Materials and supplies for the contract under this proposal will be available as and when required, even on emergency basis. Our vendors/suppliers keep enough stock to support any surge or emergency.

Capacity Statement:

Considering our current workforce and staffing, as well as the volume of current projects the company has under contract or is in negotiation for, it is our professional opinion that DMC Consultants, Inc. does indeed have the capacity to complete this project.

Exhibit 1. Team Qualifications

Area of Certification	DMC Team
Project Management Professional (PMP)	X
Asbestos Abatement Contractor (State of MI)	X
Lead Abatement Contractor (State of MI)	X
Mold Abatement Contractor	X
Asbestos Abatement Workers	X
Operators of Heavy Equipment	X
Truckers/Heavy Machine Operators	X
Certified Mechanics	X
Civil Engineers	X
Professional Engineers (PE)	X
LEED AP	X

Exhibit 2. DMC Personnel

Discipline	DMC Team Personnel
Project Manager	3
Supervisors/Superintendents	6
Engineers	4
Professional Engineers (P.E.)	1
Asbestos Abatement Supervisors/Workers	8
Lead Abatement Workers	12
Industrial Hygienists/Health & Safety	1
Professional Management Professional (PMP)	2
Construction Workers	10
Carpenters	4
Subcontractors	Listed

Current Bonding Capacity

Single (in dollars)	Aggregate (in dollars)
18 Million	55 Million

Logistics and Mobility: DMC is headquartered and centrally located at I-96 and Schafer, on its owned 1.25-acre lot. We are in very close proximity to M-10, I-96, I-94, I-75, and M-39 freeways. This allows us to respond quickly to the needs of the client. DMC has a warehouse of more than 3,200 SF and office area of 4,800 SF. DMC Team maintains a fleet of vehicles and supplies, which is more than sufficient to fulfill the contract under this RFP. DMC has a 6+ acres lot located at 14039 Grand River Avenue, Detroit, MI 48227. This is completed fenced location with 1,800 SF of office building and 3,200 SF of fully equipped garage. All equipment is stored at this location. This facility is equipped with camera systems and a security guard, and all of DMC's consolidated and comprehensive personnel, equipment, and management resources are available from one single facility.

Equipment/Support Services: DMC owns the entire array of equipment required to perform the general construction, environmental remediation, hygiene, and other services as shown in Exhibit 3. Further, we have full-fledged offices at our Detroit location, fully networked and equipped with more than 25 computers, servers, printers, scanners, and software (including Microsoft Office & Microsoft Project Management). Our project staff is trained and qualified to operate various software including Microsoft Office (Word, Excel, Power Point, Access), Outlook and Outlook Express for communicating via e-mail, and FTP software for communicating via servers. We can provide reports in any format required by the client, including Word, Excel, Power Point, Page Maker, and PDF, and can send it to the client via e-mail or file transfer protocol.

Software: DMC has access to multiple scheduling software programs, including Microsoft Projects and Primavera P6, to prepare detailed project schedules. DMC has also developed our own Purchase Order and Asset Management Software. The Purchase Order Software helps to track the project costs and subcontractors' insurances and payments. It also helps to ensure that the project is progressing on budget.

The Asset Management Software helps in ensuring the personal and professional licenses are current. It generates reminders for renewal of licenses. This software does complete maintenance of all company vehicles and heavy equipment.

Management: Mike Chaudhary, MBA, PMP, LEED AP President/CEO directly looks after the projects progress and makes sure that the projects are completed successfully on time and within budget. He holds regular meetings with project execution teams, and project managers. Any quality or cost issue takes high priority during the meetings and the team is committed to provide its guiding inputs to the project managers, superintendents, and supervisors. In addition, President, Vice President and Departmental Heads will be monitoring the contract progress and performance.

Monetary Planning: DMC has line of credit available from our preferred financial institution to meet the working capital required to finish this project. Moreover, DMC has excellent credit with our suppliers who are happy to do business with DMC and will give a 30-day credit when needed. This will help in buying consumable supplies for the project.

Exhibit 3. Equipment Owned by DMC

Make & Model	Equipment
Ford Van—F150	3
Ford Cube Van	1
Lowboys	4
Ford Ranger	2
Ford F350 Pick-Up	1
Ford F-250 Pick-Up	3
14/10/12/24 Foot Trailers	1
Trains Sets	1
CAT Skid Steer w/Brooms	2
Lowboy 55 Tons	2
Environmental Showers	2
CAT 320 BLC Exc. w/Hyd Thumb	1
CAT 325 BL Excavator w/Thumb	4
CAT 330 C Excavator w/Thumb	3
Semi Tractors	8
Quads	5
Sterling Triaxle w/Tag Trailer	1
CAT Dozers	5
Kamastu Loader	1



Project Experience

CLIENT

Canton Township

SERVICES

General Construction

COMPLETION DATE

June 22, 2023

CONTRACT COST

\$199,551.00

CONTACT INFORMATION

Jeanette R. Aiello

(734)394-5479

jeanette.aiello@cantonmi.gov

Heritage Park ADA Improvements

PROJECT INFORMATION

The Heritage Park ADA Improvements project involved the Construction Management of a park for Canton Township. DMC was responsible for all work as called for by the plans or requirements presented by the project Owner. DMC solicited competitive bids and selected experienced subcontractors to finish construction within time and on budget, ensuring quality standards throughout the course of the project.

RELEVANT SCOPE OF WORK

- Selection/Sourcing/Procurement of play equipment and site amenities based off requirements stated in the RFP
- Earth Work and Site Work
- **Installation of concrete pathway**
- **Installation of picnic table**
- **Installation of playground equipment such as RoxAll See Saw and swing set.**
- Installation of Pour in Place Safety Surfacing in Play Area
- **Installation of Bioswale**
- **Site Restoration and Seeding**



Project Experience

Crosswinds Marsh Improvements

CLIENT

Wayne County

SERVICES

General Construction

COMPLETION DATE

March 2024

CONTRACT COST

\$1,700,000.00

CONTACT INFORMATION

Elizabeth Iszler

(734)261-4312

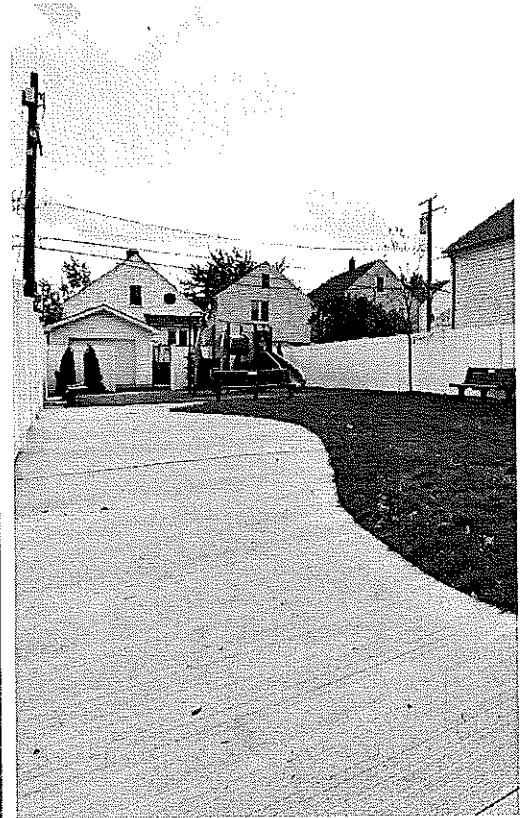
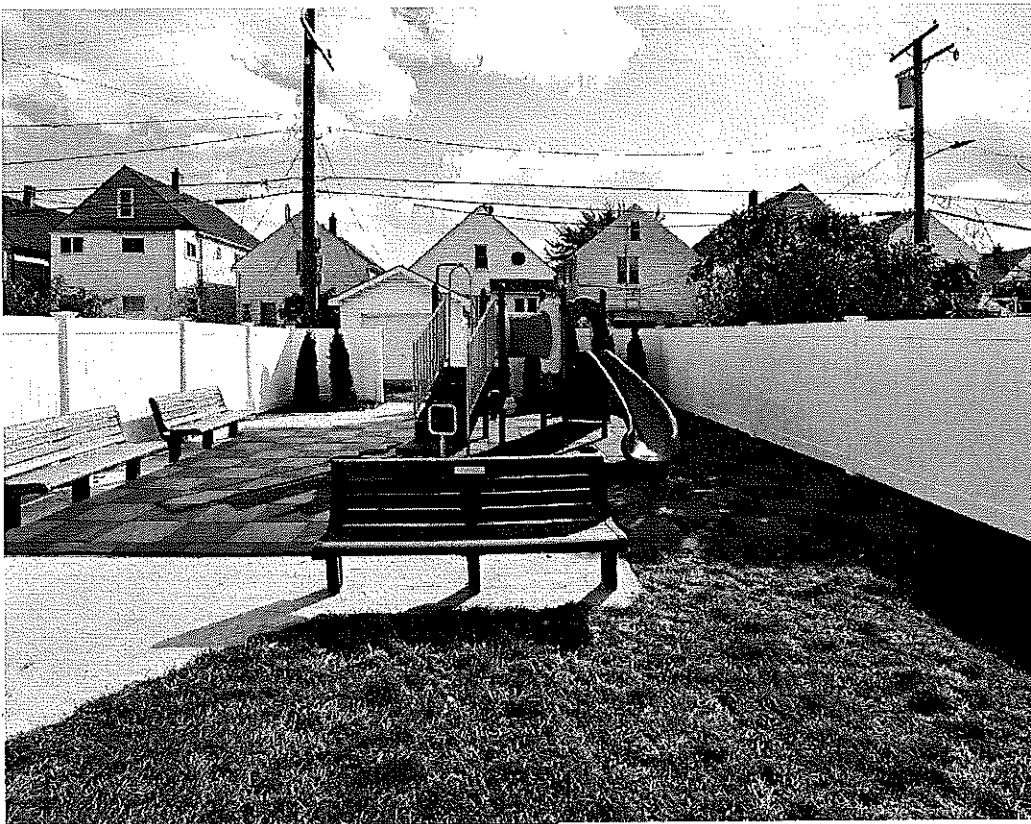
eiszler@waynecounty.com

PROJECT INFORMATION

The Crosswinds Marsh Park Project consists of constructing a new restroom facility and site improvements at Crosswinds Marsh located in Sumpter Township, Wayne County, MI.

RELEVANT SCOPE OF WORK

- Septic System
- Rain barrels
- **Tree protection**
- Earthwork
- **Concrete Sidework**
- **Site Furnishings**
- Native seeding
- **Site Restoration**
- Rain Garden
- Plumbing
- HVAC
- Concrete Masonry Units
- Concrete Foundation and Footings



Project Experience

CLIENT

Wayne Metro Community Action
Agency

SERVICES

General Construction

COMPLETION DATE

October 29, 2021

CONTRACT COST

\$75,000.00

CONTACT INFORMATION

John Carmody
(313)-463-5468
jcarmody@waynemetrol.org

Salam Peace Park

PROJECT INFORMATION

The Salam Peace Park project involved the Design-Build and Construction Management of a 3000SF park for the City of Hamtramck. DMC was involved from the early stages in helping develop a design based on the requirements presented by the Owner.

RELEVANT SCOPE OF WORK

- Site Work
- **Landscaping**
- Inst. of Rubber Patio Pavers in Play Area
- Inst. of Fencing
- **Inst. of Trees & Planters**
- **Inst. Grass/Sod**
- **Inst. of Children's Playscape/Playground**
- **Inst. of Concrete Pathway**
- **Inst. of Benches & Bike Rack on Concrete Pad**



- CAPABILITY STATEMENT -

Santoro Services LLC

29500 23 Mile Road – Chesterfield Township, MI 48047
 1300 Maple Street – Detroit, MI 48207
 (313)980-7669 – office
 (586)978-0920 – fax
www.santoroservices.net

Our Story:

Santoro Services LLC is a landscaping, construction and trucking firm which was founded in 2014. We are headquartered in southeast Michigan with offices in Detroit and Chesterfield Township, Michigan. We have assembled a core management team with many years of experience in critical leadership roles covering all aspects of designing, planning, managing, and executing large scale projects. Our field operational team has extensive experience encompassing carpentry, concrete, masonry, sitework, utilities, trucking, and landscape construction. Our team represents industry leaders in all aspects of field operations. Combining management and field operations, Santoro Services is a firm rooted in technical expertise and environmental best practices.

Services:

Demolition	Foundations	Brick/Masonry
Site Clearing	Concrete	HMA - Asphalt
Excavation & Earthwork	Sidewalks/Roads/Parking Lots	Curb & Gutter
Site Restoration	Underground Utilities	Trucking/Hauling
Landscape Construction	Playground Construction	Carpentry

Licenses and Certifications:

State of Michigan - Licensed Builder
 State of Michigan - Licensed Plumber
 National Recreation and Parks Association – Certified Playground Safety Inspector (CPSI)

Clients:

City of Oak Park, MI	City of Grosse Pointe Park, MI	City of Roseville, MI
City of Garden City, MI	City of Canton, MI	City of Detroit, MI
City of Hamtramck, MI	Van Buren Township, MI	Consumers Energy
U.S. Army Corps of Engineers	Huron-Clinton Metro Authority	Waste Management
CN Rail Transportation	General Motors Co	Wayne County, MI
Bridging North America	American Axle & Manuf.	Sanilac County, MI

Professional Associations:

Construction Association of Michigan (CAM)
 Michigan Green Industry Association (MGIA)
 Snow and Ice Management Association (SIMA)

Key Projects:

Lakeshore High School – St. Clair Shores, Michigan

Installation of 8" watermain across 5 lane road. Installation of 12" sewer line. Excavation of foundation footings. Installation of new concrete, landscaping, and irrigation.

Linear Park - City of Oak Park, Michigan

Development and construction of a city park extending from a residential neighborhood and encompassing over a ½ mile area of 9 Mile Road. Site excavations and hauling. Installation of over 2,400 trees and plants. Installation of over 1,000 cubic yards of soils and mulch.

Historic Hamtramck Stadium - City of Hamtramck, Michigan

Renovation and Site Restoration of Historic Stadium. Installation of Asphalt and Concrete. Installation and repair of Storm water System. Ball Field restoration.

City of Grosse Pointe Park, Michigan

Trucking and hauling of 35,000 cubic yards of storm debris, completed in 10 days.

City of Roseville, Michigan

Trucking and hauling of 42,000 cubic yards of city soils.

Belleville Area Museum – Van Buren Charter Township

Exterior renovation of 148-year-old historic building. Installation of concrete and stone wall with Limestone caps. Fabrication and Installation of Steel Archway at entrance to the property. Installation of over 240 shrubs and flowers. Installation of Irrigation System. Installation of 45-foot Flagpole.

Rodgers Elementary School – St. Clair Shores, Michigan

Excavation and Hauling of 3,000+ cubic yards of soil, Installation of HMA parking lot, Installation of sanitary and storm sewer as well as \$150,000 underground detention system, Playground construction, Concrete and Masonry work

Insurance & Bonding:

Michigan Millers Insurance

VTC Insurance

1175 West Long Lake Rd. #200

Troy, MI 48098

Contact: Tom Skuza

Granite RE, Inc.

14001 Quailbrook Dr.

Oklahoma City, OK 73134

Contact: Kory Mortel

kmortel@jryanbonding.com

Equipment List:

(3) J. Deere 323 Skid Loaders w/ tracks

(2) J. Deere 323 Skid Loaders w/ tires

(1) Bobcat 510 Skid Loader w/ tires

(2) J. Deere 135 Excavators

(5) Vermeer Mini Skid Loaders w/ tracks

(3) Kubota UTV

(3) 1 YD Front end Loaders

(4) 3 YD Front End Loaders

(6) 5 YD Front End Loaders

(1) 9 YD Front End Loaders

(9) Semi Tractors

(5) Single Axle Dump Trucks

(2) Gravel Trains

(1) Landoll Equipment Hauler

(3) Flatbed Semi-Trailers

(1) Walking Floor semi-trailer

(2) Box Trucks

(1) Service Truck

(1) 3000 Gallon Water Truck

(4) Flat Bed Trucks

(14) Pickup Trucks

(4) Tandem Axle Dump Trucks

(3) 3 YD Dump Trucks

Appendix A:
Licenses and Certifications

Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
Residential Builders Section
P.O. Box 30254
Lansing, MI 48909

Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
Company Builder License
Q.O. - Manish Surendra Chaudhary

DMC CONSULTANTS INC
DBA - DMC CONSTRUCTION INC
13500 FOLEY
DETROIT, MI 48227

License No:
2102181340

Expiration Date:
05/31/2026

DMC CONSULTANTS INC
DBA - DMC CONSTRUCTION INC
13500 FOLEY
DETROIT, MI 48227

GRETCHEN WHITMER
Governor

**Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
Company Builder License**

DMC CONSULTANTS INC
DBA - DMC CONSTRUCTION INC
13500 FOLEY
DETROIT, MI 48227

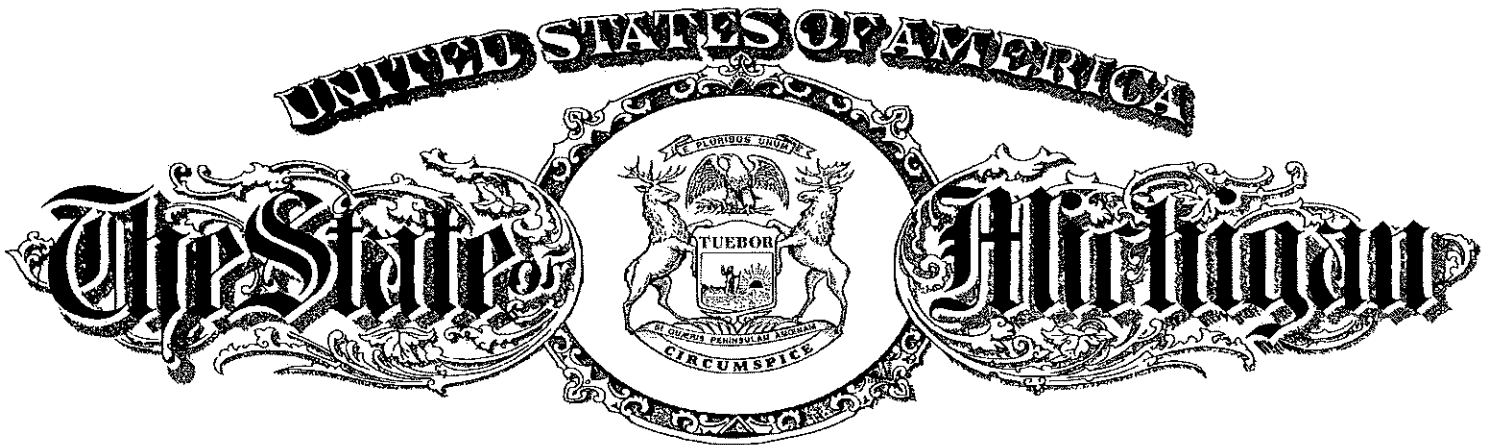
Qualifying Officer:
Manish Surendra Chaudhary
Qualifying Officer #
2101193024

MUST BE DISPLAYED IN A CONSPICUOUS PLACE

License No.
2102181340

Expiration Date:
05/31/2026

This document is duly
issued under the laws of the
State of Michigan



Department of Licensing and Regulatory Affairs
Lansing, Michigan

This is to Certify That

DMC CONSULTANTS, INC.

*was validly incorporated on November 10 , 2005 as a Michigan DOMESTIC PROFIT CORPORATION,
and said corporation is validly in existence under the laws of this state.*

*This certificate is issued pursuant to the provisions of 1972 PA 284 to attest to the fact that the corporation
is in good standing in Michigan as of this date and is duly authorized to transact business and for no other
purpose.*

*This certificate is in due form, made by me as the proper officer, and is entitled to have full faith and credit
given it in every court and office within the United States.*



Sent by electronic transmission

Certificate Number: 23110661206

*In testimony whereof, I have hereunto set my hand,
in the City of Lansing, this 30th day of November , 2023.*

Linda Clegg

Linda Clegg, Director

Corporations, Securities & Commercial Licensing Bureau

Mike Chaudhary

From: hubzone@sba.gov
Sent: Thursday, October 20, 2022 2:35 PM
To: Mike Chaudhary; Darshita Chaudhary
Subject: Your HUBZone Application No: 56048 has been self Recertified

EXTERNAL EMAIL: This email originated from outside of the organization. Do not click links or attachments unless you recognize the sender and know the content is safe. Forward the suspicious mails to IT Support.

SBA - HUBZone
CONTINUED CERTIFICATION LETTER (RECERTIFICATION)

MIKE CHAUDHARY -
13500 FOLEY ST
DETROIT, MI, 48227-3585

Dear MIKE CHAUDHARY:

I am pleased to advise you that based on the affirmations provided by the firm's highest ranking official or designee, the firm has successfully completed the recertification process and continues to be included on the list of qualified HUBZone small business concerns found at http://dsbs.sba.gov/dsbs/search/dsp_searchhubzone.cfm. This certification will remain in effect for one year unless: the firm acquires, is acquired by, or merges with another firm during that one-year period; the firm is performing a HUBZone contract and fails to attempt to maintain the minimum employee HUBZone residency percentage; or the firm voluntarily withdraws from the program. The information below sets forth facts concerning the company's continued eligibility and its responsibilities.

The Firm's Responsibilities as a Certified HUBZone Small Business Concern

As a certified HUBZone small business concern, the firm may receive program benefits, including eligibility for HUBZone set-aside awards, HUBZone sole source awards, the HUBZone Price Evaluation Preference in full and open competition, and HUBZone reserves. These benefits come with important responsibilities, including:

- Keeping up-to-date on the HUBZone area designations by visiting the HUBZone Maps on the HUBZone website at <http://www.sba.gov/hubzone>.
- Annually recertifying the eligibility of the firm.
- Checking SBA's HUBZone Maps to determine whether changes in HUBZone area designations impact, or will impact, the firm's eligibility. Note that changes in HUBZone designations may critically affect the firm's compliance with the program requirements that its principal office be located in a HUBZone and that at least 35% of its employees reside in a HUBZone.
- Signing up to receive HUBZone News Updates by entering your email address at <https://public.govdelivery.com/accounts/USSBA/subscriber/new>. Once there, expand the "SBA Initiatives" subscription topic, select HUBZone News, and click "Next." This is the simplest single step you can take to keep current on key program changes that may affect the firm's eligibility.

- Complying with the limitations on subcontracting requirements and nonmanufacturer rule when performing any HUBZone contracts (see 13 C.F.R. §§ 126.700, 125.6, 121.406).
- "Attempting to maintain" compliance with the 35% HUBZone residency requirement during the performance of any HUBZone contracts. "Attempt to maintain" means making substantive and documented efforts, such as written offers of employment, published advertisements seeking employees, and attendance at job fairs and applies only to concerns during the performance of any HUBZone contract. A certified HUBZone small business concern that has less than 20% of its total employees residing in a HUBZone during the performance of a HUBZone contract has failed to attempt to maintain the HUBZone residency requirement and may be proposed for decertification.
- Notifying SBA if the firm is performing a HUBZone contract and has fewer than 20% of its employees residing in a HUBZone.
- Notifying SBA within 30 days if the firm is acquired by, acquires, or merges with another firm.
- Keeping the firm's System for Award Management (SAM) and Dynamic Small Business Search (DSBS) records up-to-date. For the firm to receive benefits from the HUBZone Program (i.e., to be identified by contracting officers as eligible to receive HUBZone contracts), these records must remain up-to-date. You must validate the firm's information at least annually or its SAM registration will become inactive. If you need assistance in updating the firm's SAM or DSBS information, please go to the SAM Help Desk at <https://fsd.gov/fsd-gov/home.do>.
- Responding to notices from SBA, including notices regarding program examinations, protests, proposed decertifications, and recertifications. The HUBZone Program sends such notices to the firm's email addresses on record in DSBS. If the firm fails to respond to these notices, SBA will propose the firm for decertification and may subsequently decertify it from the Program. Therefore, it is critical that you keep the firm's SAM and DSBS profiles current and check your email's SPAM folder to make sure that you are receiving emails from SBA.

Note Regarding Redesignated Areas

In accordance with Section 1701 of the National Defense Authorization Act of 2018, areas that would have lost their HUBZone eligibility during 2018 and 2019, through expiration of their status as a redesignated area, will retain their HUBZone eligibility until December 31, 2021. For planning purposes, if the firm's principal office is located or some of its employees reside in such an area, you should consider actions to maintain program compliance after that date.

Misrepresentation

By bidding on any Federal solicitation that is set-aside or reserved for certified HUBZone small business concerns or for which a HUBZone price evaluation preference will be applied, the firm's submission of that offer is deemed to be a representation to the United States that the company is a certified HUBZone small business concern in compliance with the HUBZone Program requirements. ANY FIRM FOUND TO HAVE WILLFULLY MISREPRESENTED ITS HUBZONE STATUS IN OBTAINING SUCH AN AWARD MAY BE SUBJECT TO A RANGE OF CIVIL AND CRIMINAL PENALTIES, TREBLE DAMAGES UNDER THE FALSE CLAIMS ACT, AND/OR SUSPENSION OR DEBARMENT FROM FEDERAL CONTRACTING.

How to get the most out of the Program

Although the firm's status as a certified HUBZone SBC greatly improves its access to Federal awards, this certification does not guarantee contract awards. Your ability to research opportunities and competitively bid on them will be the key to your success in this program. I recommend you utilize the following additional web resources designed to help you maximize the Program's benefits:

- SBA's Government Contracting Classroom website, available at <http://www.sba.gov/gcclassroom>, provides valuable information on Federal contracting.
- Contract Opportunities (<https://beta.sam.gov/>) serves as a central listing for Federal procurement solicitations to the public. The Federal Procurement Data System is a database accessible to the public at no cost and you may use it to learn about contract awards to businesses in various socioeconomic categories, including

HUBZone. Please note that while your concern was approved under the primary North American Industry Classification System (NAICS) Code found in your firm's SAM and DSBS profiles, you may be awarded contracts under other NAICS Codes, as long as your firm meets the applicable size standard and is determined to be responsible to perform the required work. You may benefit from researching and identifying potential HUBZone contracting opportunities outside your firm's primary NAICS code.

We wish you the best of luck as a certified HUBZone small business concern - your success will help improve the economic future of the HUBZones in which the firm operates.

If at any time you have any questions about the Program or how SBA may be able to support your business objectives, the HUBZone Office offers assistance via an interactive conference call where we can respond to general questions and concerns in real-time. For additional information, visit our website at <http://www.sba.gov/hubzone> or contact the HUBZone Help Desk at HUBZone@sba.gov.

Respectfully,



Bruce D Purdy
Deputy Director
Office of HUBZone Program
U.S. Small Business Administration

Email: HubZone@hlpdesk

Contractor Number
C37321

Expiration Date
8/27/2025

State of Michigan
Department of Labor and Economic Opportunity

DMC Consultants, Inc.

has satisfactorily met the requirements of Michigan Public Act 135 of 1986,
as amended, and is hereby recognized as a

LICENSED ASBESTOS ABATEMENT CONTRACTOR

Type I (1 - 4 employees)

The issuance of this license does not ensure that asbestos indemnification insurance coverage has been acquired by the licensee. This license is nontransferable.

MIO 3063 (09/2010)
Authority: Michigan Public Act 135 of 1986, as amended

172443

DMC Consultants, Inc.
13500 Foley Street
Detroit, MI 48227

The Michigan Department of Labor and Economic Opportunity (LEO) has reviewed and approved your application for a Michigan Asbestos Abatement Contractors License. The License Certificate is valid for a period of one year.

The Department is requiring each licensed asbestos abatement contractor to notify the Department of any asbestos abatement project exceeding 10 linear feet or 15 square feet of friable asbestos containing material. This notification must reach the office of the Asbestos Program at least 10 days before the beginning of each project. If for any reason there are revisions or modifications to a notification, your company must notify LEO by FAX (317.284.7700), telephone, or email (asbestos@michigan.gov). If the revision is via telephone, your company must follow-up with a formal written revision.

Please be advised, your company must continue to maintain records of post-abatement air monitoring results. LEO can and may request these post asbestos abatement monitoring results periodically. Please be reminded that any additional or new employees must be accredited before they engage in any asbestos abatement activities.

To apply for renewal of this license, please submit an application no sooner than 90 days and no later than 30 days before the license expires. The Department must also be notified of any address or ownership changes. Project notifications and questions regarding your license should be directed to the Michigan Department of Labor and Economic Opportunity, MIOSHA Asbestos Program, P.O. Box 30671, Lansing, Michigan 48909, 317.284.7698.

Dan W. Maki

Dan W. Maki
Safety and Health Manager



This certifies that

DMC Consultants, Inc.

in accordance to the Michigan Lead Abatement Act of
1998 is recognized as a certified

LEAD ABATEMENT FIRM

C-000394

This certification permits the Lead Abatement Firm named
above to perform lead-based paint abatement in the
State of Michigan until

December 31, 2024

Lead Certification and
Compliance Assurance
Section Manager

11/27/2023



CERTIFICATE OF LIABILITY INSURANCE



THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Guy Hurley, LLC 989 E. South Boulevard Suite 200 Rochester Hills MI 48307	CONTACT NAME: Sharon Walker	
	PHONE (A/C, No. Ext): (248) 519-1400	FAX (A/C, No): (248) 519-1401
INSURED DMC Consultants Inc., DBA: DMC Construction 13500 Foley St. Detroit MI 48227	E-MAIL ADDRESS: Swalker@ghbh.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Capitol Specialty Ins. Corp	NAIC # 10328
	INSURER B: Employers Mutual Casualty Company	A 21415
	INSURER C: Midwest Employers Casualty Company	A+ 23612
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES

CERTIFICATE NUMBER: 24-25 Master

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY			CT20210174	5/8/2024	5/8/2025	EACH OCCURRENCE \$ 2,000,000
	☐ CLAIMS-MADE ☒ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	☒ Contractual Liability						MED EXP (Any one person) \$ 5,000
	☒ XCU Included						PERSONAL & ADV INJURY \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
☒ POLICY ☐ PROJECT ☐ LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000	
	OTHER:						\$
B	AUTOMOBILE LIABILITY			6E32973	5/8/2024	5/8/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	☒ ANY AUTO						BODILY INJURY (Per person) \$
	☒ ALL OWNED AUTOS	☐ SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	☒ HIRED AUTOS	☒ NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$
							\$
A	☒ UMBRELLA LIAB			CX20210154	5/8/2024	5/8/2025	EACH OCCURRENCE \$ 5,000,000
	☐ EXCESS LIAB	☐ OCCUR					AGGREGATE \$ 5,000,000
	☐ CLAIMS-MADE						\$
	DED		RETENTION \$				
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			EWC005394	5/8/2024	5/8/2025	☒ PER STATUTE ☐ OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	☒ Y/N ☐ N	N/A				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Inland Marine			6C32973	5/8/2024	5/8/2025	Leased/Rented Equipment 90,000 Limit/Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Evidence of Coverage

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

R McGregor/DROSSI

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Mike Chaudhary

From: SBA Certify <SBACertify@certify.sba.gov>
Sent: Friday, November 17, 2023 11:02 AM
To: Mike Chaudhary
Subject: Social Disadvantage Qualification Letter

EXTERNAL EMAIL: This email originated from outside of the organization. Do not click links or attachments unless you recognize the sender and know the content is safe. Forward the suspicious mails to IT Support.

certify. SBA.gov

November 17, 2023

DMC CONSULTANTS INC

13500 FOLEY ST

DETROIT, MI 48227

UEI# EKNKGYNZ9887

Regarding: Social Disadvantage Qualification

Dear Mike Chaudhary,

The U.S. Small Business Administration's (SBA) Office of Business Development (BD) has determined DMC CONSULTANTS INC meets the 8(a) BD Program's social disadvantage requirement and continues to be eligible to participate in the 8(a) BD Program, including the award of contracts under 8(a) BD Program authority.

The participant has either substantiated the relevant owner(s) are socially disadvantaged in compliance with 13 CFR 124.103(c) or is an entity-owned small business and therefore is not required to do so (15 USC 637(a)(4)). The determination applies to any 8(a) joint venture for which the above-named participant is the managing venturer.

If you have any questions regarding this letter, please contact SBA at 8aquestions@sba.gov.

Sincerely,

Donna L. Peebles

Dr. Donna L. Peebles

Associate Administrator

Office of Business Development

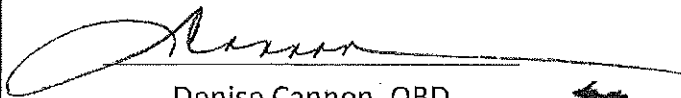
IN RECOGNITION

OF

DMC CONSULTANTS, INC.

For your ongoing participation (2010 - present) in the
Disadvantaged Business Enterprise (DBE) Program

THANK YOU!



Denise Cannon, OBD
Trucking Compliance
Coordinator



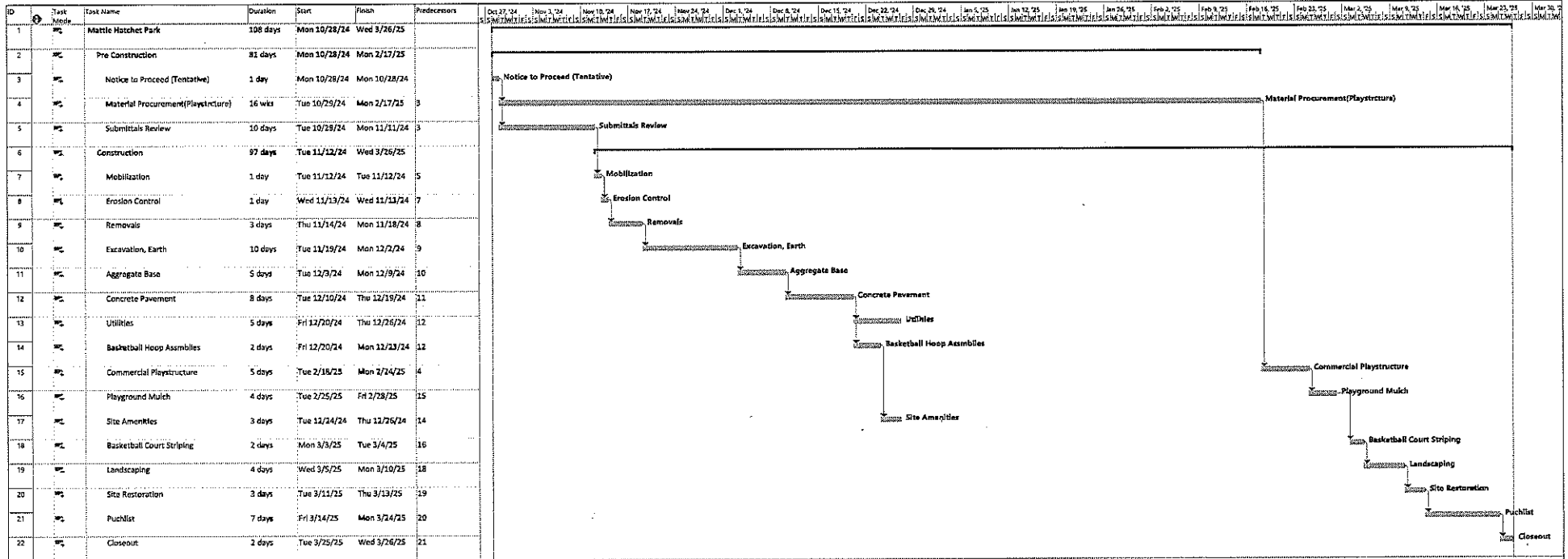
March 18, 2024

Date Awarded



Appendix B: Financials

NOTE: See Bid Submission (25-04S Mattie Hatchet Park) dated 8/22/24 for Financial Statements



Subject to Change due to Weather Conditions.

#11

RESOLUTION



CITY OF PONTIAC OFFICIAL MEMORANDUM

TO: Honorable Pontiac City Council

FROM: Tarrance Price, Park & Youth Recreation Director
Alicia Martin, Purchasing Manager

CC: Mayor Tim Greimel
Deputy Mayor Khalfani Stephens

DATE: October 22, 2024

RE: **Resolution to Authorize Awarding Bids and to Execute Contracts for Tree and Brush Removal within the City of Pontiac**

The City of Pontiac needs City-Wide Tree and Brush Removal Services to efficiently address storm damage cleanup, clearing overgrown brush to help prevent fires, clear infrastructure paths for maintenance, help maintain visibility at public spaces, mitigate the spread of disease that could affect other plants and wildlife, and help protect local ecosystems.

The Purchasing Division posted the project for City-Wide Tree and Brush Removal Services, Solicitation No. 25-05S on August 16, 2024. A total of seven (7) suppliers submitted a proposal in response to the solicitation. The questions submission deadline for bidders was on September 6, 2024 at 3pm. The Purchasing Division's response to questions was on September 10, 2024 at 3pm and the Proposal Deadline was on September 13, 2024 at 2pm. The Superintendent of Buildings and the Parks & Youth Recreation Director evaluated the proposals, in addition to final review by the purchasing manager and consultant, the Procurement Consulting Group.

The evaluation team and Purchasing personnel agreed that having more than one supplier under contract will help ensure service continuity for the City, and to help leverage expertise that is specialized, such as having an arboriculturist on staff. Three suppliers that have experience with serving municipalities, have the available resources to do so sufficiently, and also offer competitive pricing were selected once evaluation was complete. The following three firms are being recommended for an award and to execute a contract:

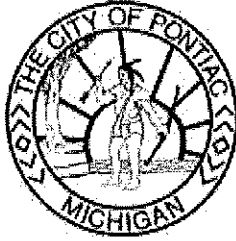
VENDORS RECOMMENDED BY THE EVALUATION PROCESS

Vendor	Location	Score (Points)
Gocuttrees, Inc. dba Monster Tree Service	CLARKSTON, MI	83.4
Owen Tree Service Inc	Attica, MI	90
Trees And Company, LLC	AUBURN HILLS, MI	82

A not-to-exceed amount will be established by each department head requiring the services, such as the Department of Public Works, Parks & Youth Recreation, and Code Enforcement. A purchase order will be generated, based on the department's available budget, to encumber the funds for whenever necessary.

The funding source for these services will be the various departments' expense account.

Based on the information contained herein, it is the recommendation of Parks and Recreation and Purchasing that Trees and Company, LLC be approved as the primary City-Wide Tree and Brush Removal service provider with a three-year contract and two (2) one-year options to renew. Owen Tree Service and Gocuttrees, Inc. dba Monster Tree Service, both be named secondary providers.



CITY OF PONTIAC CITY COUNCIL

**RESOLUTION TO AUTHORIZE AWARDING BIDS AND TO EXECUTE CONTRACTS
FOR TREE AND BRUSH REMOVAL WITHIN THE CITY OF PONTIAC**

WHEREAS, the City of requires city-wide tree and brush removal services to help with cleanup and prevention; and

WHEREAS, the Purchasing Division posted the solicitation for City-Wide Tree and Brush Removal Services on August 16, 2024. The deadline for suppliers to submit a bid was September 10, 2024. Seven suppliers submitted a bid and offered the most competitive pricing; and

WHEREAS, the Purchasing Manager is requesting that the City Council authorize awarding the bid and to execute a three-year contract with two (2) one-year options to renew with Trees and Company, LLC as the primary City-Wide Tree and Brush Removal service provider and Owen Tree Service and Gocuttrees, Inc. dba Monster Tree Service as secondary providers; and

WHEREAS, a Not-to-Exceed amount will be established by each department head requiring the services.

WHEREAS, Purchasing will issue contract purchase orders to ensure that costs remain with budget; and

WHEREAS, the Purchasing Manager has ensured that the purchase follows the City's Municipal Code, Chapter 2, Article VI, Division 2 of the Purchasing Ordinance, Section 2-517 through 2-519 for major purchases; and

NOW THEREFORE BE IT RESOLVED that the Pontiac City Council authorizes the Mayor or the Mayor's Designee to award the bids and execute contracts with Trees and Company, LLC as the primary City-Wide Tree and Brush Removal service provider, and Owen Tree Service and Gocuttrees, Inc. dba Monster Tree Service, as the secondary service providers.

FOR THE CITY:

FOR THE CITY COUNCIL:

City Council

City Attorney

City-Wide Tree Removal Response for Pricing

\$ 22,300.00	\$ 6,925.00	\$ 20,500.00	\$ 15,440.00	\$ 26,260.00	\$ 8,505.00	\$ 3,450.00
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American Made Tree Service, INC.	Gocuttrees, Inc. dba Monster Tree Service	K&C Landscaping, Inc.	Limb Walkers Tree & Snow	Momentum Tree Experts LLC	Owen Tree Service Inc	Trees And Company, LLC
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2.A - Tree Removal (Tree Diameter and Breast Height "DBH")	Quantity	Price Per Diameter Category	Price Per Diameter Category	Price Per Diameter Category	Price Per Diameter Category	Price Per Diameter Category	Price Per Diameter Category	Price Per Diameter Category
DBH (1" to 10")	1	\$ 500.00	\$ 100.00	\$ 1,100.00	\$ 300.00	\$ 600.00	\$ 75.00	\$ 50.00
DBH (11" to 17")	1	\$ 1,500.00	\$ 325.00	\$ 1,800.00	\$ 1,200.00	\$ 2,000.00	\$ 225.00	\$ 120.00
DBH (18" to 24")	1	\$ 2,500.00	\$ 720.00	\$ 2,800.00	\$ 2,500.00	\$ 2,000.00	\$ 500.00	\$ 300.00
DBH (25" to 30")	1	\$ 3,500.00	\$ 950.00	\$ 3,200.00	\$ 2,800.00	\$ 3,600.00	\$ 1,550.00	\$ 450.00
DBH (31" to 39")	1	\$ 4,500.00	\$ 1,260.00	\$ 3,500.00	\$ 3,000.00	\$ 5,500.00	\$ 1,800.00	\$ 600.00
DBH (40" +)	1	\$ 5,500.00	\$ 1,480.00	\$ 3,700.00	\$ 3,200.00	\$ 8,000.00	\$ 1,800.00	\$ 900.00
		\$ 18,000.00	\$ 4,835.00	\$ 16,100.00	\$ 13,000.00	\$ 21,700.00	\$ 5,950.00	\$ 2,420.00

2.B - Stump Removal	Quantity	Price Per Diameter Category	Price Per Diameter Category	Price Per Diameter Category	Price Per Diameter Category	Price Per Diameter Category	Price Per Diameter Category	Price Per Diameter Category
(Less than 10")	1	\$ 100.00	\$ 70.00	\$ 250.00	\$ 50.00	\$ 150.00	\$ 55.00	\$ 20.00
(10" to 20")	1	\$ 150.00	\$ 85.00	\$ 350.00	\$ 100.00	\$ 160.00	\$ 90.00	\$ 20.00
(21" to 27")	1	\$ 200.00	\$ 110.00	\$ 400.00	\$ 150.00	\$ 240.00	\$ 190.00	\$ 45.00
(28" to 34")	1	\$ 250.00	\$ 160.00	\$ 425.00	\$ 200.00	\$ 360.00	\$ 250.00	\$ 60.00
(35" to 40")	1	\$ 300.00	\$ 175.00	\$ 475.00	\$ 250.00	\$ 475.00	\$ 350.00	\$ 75.00
(41" to 49")	1	\$ 350.00	\$ 190.00	\$ 600.00	\$ 300.00	\$ 565.00	\$ 350.00	\$ 100.00
(50" +)	1	\$ 400.00	\$ 200.00	\$ 800.00	\$ 350.00	\$ 750.00	\$ 350.00	\$ 135.00
		\$ 1,750.00	\$ 990.00	\$ 3,300.00	\$ 1,400.00	\$ 2,700.00	\$ 1,635.00	\$ 455.00

American Made
Tree Service, INC.

Gocuttrees, Inc.
dba Monster
Tree Service

K&C Landscaping,
Inc.

Limb Walkers
Tree & Snow

Momentum
Tree Experts LLC

Owen Tree Service Inc

Trees And
Company, LLC

2.C - Quantity Discounts	Quantity							
Quantity Discounts: Bidders should indicate whether they offer quantity discounts for large jobs that utilize this rate card. Please specify the conditions under which these discounts would apply, and whether there are any limitations or situations where these discounts would not be applicable.	performed contract dollars discount per volume 350k 2% discount 500 k 1% additional discount 750K 1% additional discount Discount depends on job size and season.							
	N/A	N/A	For larger jobs, a discount of 10 to 20% will apply for extended work periods.	Based on scope	0	BLANK		
2.D - Tree Trimming / Brush Removal Category	Quantity	Cost Per Hour	Cost Per Hour	Cost Per Hour	Cost Per Hour	Cost Per Hour	Cost Per Hour	Cost Per Hour
1. Three-Person Crew								
Includes foreman, climber, grounds person, aerial high-ranger, trimming equipment, chipper, and chip truck.	1	\$ 850.00	\$ 350.00	\$ 300.00	\$ 280.00	\$ 475.00	\$ 290.00	\$ 150.00
2. Chipping Crew - Two Person Crew								
Includes brush chipper and chip truck.	1	\$ 700.00	\$ 250.00	\$ 200.00	\$ 210.00	\$ 385.00	\$ 180.00	\$ 125.00
3. Emergency Work - Three Person Crew								
Contractor must respond within 3 hours of notification. Includes foreman, climber, grounds person, aerial high-ranger, trimming equipment, chipper, and chip truck.	1	\$ 1,000.00	\$ 500.00	\$ 600.00	\$ 550.00	\$ 1,000.00	\$ 450.00	\$ 300.00
		\$ 2,550.00	\$ 1,100.00	\$ 1,100.00	\$ 1,040.00	\$ 1,860.00	\$ 920.00	\$ 575.00

#14

CLOSED

SESSION



CITY OF PONTIAC
OFFICIAL MEMORANDUM

TO: Honorable Pontiac City Council

FROM: JoAnne Gurley
Pontiac Law Director

CC: Mayor Tim Greimel
Deputy Mayor Khalfani Stephens

DATE: October 22, 2024

RE: **Resolution Requesting a Closed Session**

The Law Director is requesting a closed session to consider the purchase or lease of real property and to discuss material exempt from discussion or disclosure by state or federal statute in accordance with the Open Meetings Act, MCL 15.268(d) and (h) respectively.

Thank you for your consideration.

**CITY OF PONTIAC
Oakland County, Michigan**

RESOLUTION TO PROCEED IN CLOSED SESSION TO CONSIDER THE PURCHASE OR LEASE OF REAL PROPERTY AND TO DISCUSS LEGAL MATTERS EXEMPT FROM STATE OR FEDERAL STATUTE IN ACCORDANCE WITH MCL 15.268(d) and (h).

RESOLUTION # ----

Minutes of a regular meeting of the City Council for the City of Pontiac, held in City Hall, 47450 Woodward Ave, Pontiac, MI, 48342 on October 22, 2024 at 6:00 p.m. or thereafter, local time.

The following resolution was offered by Council member _____ and
supported by Council member: _____

WHEREAS, the Michigan Open Meetings Act provides that a public body may meet in Closed Session to discuss trial or settlement strategy and other legal matters and

WHEREAS, the referenced discussions are the subject of attorney-client privilege and are exempt from discussion or disclosure by state or federal law and may be discussed in Closed Session pursuant to MCL 15.268(d) and (h) of the Open Meetings Act.

NOW THEREFORE BE IT RESOLVED, the City Council will proceed in Closed Session pursuant to Section 8 (d) and (h) of the Open Meetings Act.

YEAS: Council Members _____

NAYS: Council Members _____

ABSTAIN: Council Members _____

RESOLUTION DECLARED ADOPTED.

Garland Doyle, Clerk
City of Pontiac

CERTIFICATION

STATE OF MICHIGAN)
) SS
COUNTY OF OAKLAND)

I, Garland Doyle, City Clerk, City of Pontiac, Michigan (the "County") does hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on October 22, 2024, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my signature this ____ day of _____ 2024.

Garland Doyle, Clerk
City of Pontiac