PONTIAC CITY COUNCIL President Mike McGuinness, District 7 Pro Tem William A. Carrington, District 6 Melanie Rutherford, District 1 Brett Nicholson, District 2 Mikal Goodman, District 3 Kathalee James, District 4 William Parker, Jr., District 5



Garland S. Doyle, M.P.A., MiPMC, City Clerk

Phone: (248) 758-3200

120th Session of the 11th Council – Tuesday, December 5, 2023, at 6:00 p.m. Meeting Location: City Council Chambers, Pontiac City Hall, 47450 Woodward Pontiac, Michigan 48342

MEETING AGENDA

Call to Order

Invocation

Pledge of Allegiance to the Flag of the United States

Moment of Silence

Roll Call of Councilmembers

Authorization to Excuse Councilmembers from the Meeting

Amendments to and Approval of the Agenda

Approval of the Consent Agenda

- A. November 28, 2023, City Council Meeting Minutes
- B. November 30, 2023, City Council Special Meeting Minutes

Special Presentation

1. Upcoming Book Signing Event at the Pontiac Public Library Presentation Presenter: Victor Hill

Recognition of Elected Officials

Agenda Address (Two Minutes Time Limit)

Agenda Items

Resolutions

- City Council
 - 2. Resolution Honoring the Life and Service of Carl Tenuta
 - 3. Resolution Honoring the Life and Service of Willia Mae Wright

Mayor's Office

4. Resolution Approving Proposed Budget Amendment for Fiscal Year 2023-24 to establish budget appropriations in the amount of \$70,000 to account 285-301-702.000-GVI Salaries and Wages, \$5,355 to account 285-301-715.000-GVI F.I.C.A – City Contribution, \$11,775 to account 285-301-716.000-GVI Medical Insurance, \$2,800 to account 285-301-718.500-GVI MERS Employer Contributions, \$568 to account 285-301-719.001-GVI Dental, \$20 to account 285-301-716.011-GVI Hearing/Optical, \$928 to account 285-301-717.000-GVI Life Insurance, \$1,000 to account 285-301-719.000-GVI Workers Comp, \$673 to account 285-301-725.000-GVI Sick & Vacation Contribution, \$1,200 to account 285-301-707.003-GVI Cell Phone

and \$71,250 to account 285-301-818.000-GVI Other Professional Services for Ceasefire Initiative Staffing Positions Expenses

Planning Division

5. Resolution Approving Permit for Easter Seals Holiday Fireworks Display at M1 Concourse on December 8, 2023.

Public Comment (Three Minutes Time Limit)

Discussions

- 6. Ballot Proposals for Pontiac Voter Consideration in February 2024 (Informing the Community of any Decisions Made at the Special Meeting of the City Council on November 30, 2023)
- 7. Planning and Zoning Training for Pontiac City Council

Public Communications

City Council

- 8. Main Street Pontiac Presents the 2023 Festival of Trees in Downtown Pontiac, with voting from December 1 to December 31, 2023, on your favorite tree decorated by a Pontiac non-profit organization and displayed in a downtown business; the non-profits with the top vote totals win funding for their organization.
- 9. Oakland University Global Jam Night at Pontiac's Little Arts Theatre, Thursday, December 7 at 7:00 pm, the PLAT is located at 47 N. Saginaw Street in Downtown Pontiac. For more information, contact Montrell Barnett at (248) 525-0821.
- United Auto Workers (UAW) Local 653 Retired Members Chapter Annual Kiddies Christmas Party, Saturday, December 9, 2023, from 10:00 am to 12:00 noon, held at UAW Local 653, 670 East Walton Boulevard, Pontiac 48340. This free event includes children's entertainment, visits with Santa Claus, and treats.
- 11. Pontiac Author Victor Hill Book Signing Event for his Book, "Ignorant Man's Son," Saturday, December 9, 2023, from 11:00 am to 2:00 pm, held at the Pontiac Public Library, 60 E. Pike Street in Downtown Pontiac
- 12. Historic Christmas Open House Saturday and Sunday, December 9 and 10, 2023 from 12:00 to 4:00 pm each day, held at the Oakland History Center, 405 Cesar E. Chavez Avenue in Pontiac.
- Creepy Cheapy Holiday Treat Holiday Music Masquerade, Saturday, December 9, 2023, with doors opening at 8:00 pm, held at The Crofoot Ballroom, 1 S. Saginaw Street, Downtown Pontiac, Visit thecrofoot.com for info.
- 14. Pontiac Creative Arts Center "Jingle" Ugly Sweater Exhibit and Auction, Saturday, December 9, 2023, from 6:00 to 9:00 pm, held at the Pontiac Creative Arts Center, 47 Williams Street, Pontiac 48341.
- 15. Pontiac District Seven Monthly Community Meeting, Monday, December 11, 2023, from 7:00 to 9:00 pm, held at Prospect Missionary Baptist Church, 351 Prospect Street, Pontiac 48341. For more information, contact Pontiac City Council President Mike McGuinness.
- 16. Save the Date for the Micah 6 Community Santa Workshop Giveaway, Happening Saturday, December 16, 2023, at 56 Monroe Street, Pontiac 48341.
- 17. Pontiac District One Holiday Fellowship Gathering, Saturday, December 16, held at the Bowens Senior Center, 52 Bagley Street in Pontiac. For more information, contact City Councilwoman Melanie Rutherford.
- 18. First Presbyterian Church Festival of Carols, Sunday, December 17, 2023, at 10:00 am, held at First Presbyterian Church of Pontiac, 99 Wayne Street in Downtown Pontiac. The choir is also looking for a few

more singers to join the choir for the Christmas season. For more information, contact Choir Director Alayna Young at (248) 335-6866.

19. The Steel Drivers Concert at the Flagstar Strand Theatre, Friday, February 16, 2024. Doors Open at 7:00 pm, Show at 8:00 pm. Tickets are now available. The Strand is at 12 N. Saginaw in Downtown Pontiac.

Clerk's Office

- 20. Local Officer Compensation Commission Resolution Regarding the Mayor and City Council Salaries for 2024 and 2025
- 21. Chief Assistant Clerk Position Remains Open, Previous Candidate Withdrew from Consideration to Remain at his Current City of Employment

Closing Comments

Mayor Greimel (Seven Minutes Time Limit) Clerk and City Council (Three Minutes Time Limit)

Adjournment

CONSENT AGENDA



Official Proceedings Pontiac City Council 118th Session of the Eleventh Council

Call to order

A Meeting of the City Council of Pontiac, Michigan was called to order at the City Hall Council Chambers, 47450 Woodward Ave Pontiac, MI 48342 on Tuesday, November 28, 2023, at 6:00 p.m. by Council President Mike McGuinness.

Invocation - Pastor Kathy Dessureau - Pontiac, Michigan

Pledge of Allegiance to the Flag of the United States

Moment of Silence

Roll Call

Members Present – William Carrington, Mikal Goodman, Kathalee James, Mike McGuinness and William Parker Jr.

Mayor Tim Greimel was present. A quorum was announced.

Excuse Councilmembers

Motion to excuse Councilperson Brett Nicholson for personal reasons. Moved by Councilperson Carrington and second by Councilperson Parker.

Ayes: Carrington, Goodman, James, McGuinness and Parker No: None Motion Carried

Councilwoman Rutherford arrived at 6:06 p.m.

Amendments to and Approval of the Agenda

Motion to approve the agenda. Moved by Councilperson Carrington and second by Councilperson Parker. Discussion.

Motion to amend agenda to add special presentation regarding Emergency closure on eastbound Orchard Lake Road at the Phoenix Center and move agenda item #1 Resolution to approve Proposal 1 Ordinance No. 2424 an Ordinance to amend Ordinance No. 2406 City of Pontiac Adult-Use Business Ordinance as the new agenda item #9. Moved by Councilperson Parker and second by Councilperson James.

> Ayes: James, McGuinness, Parker, Rutherford, Carrington, and Goodman No: None Motion Carried

The vote was taken to approve the agenda as amended.

Ayes: Goodman, James, McGuinness, Parker, Rutherford, and Carrington No: None Motion Carried

Consent Agenda

23-406 **Resolution to approve the consent agenda for November 28, 2023.** Moved by Councilperson Rutherford and second by Councilperson Carrington. Discussion.

Council President McGuiness pulled agenda item C from the consent agenda per request of Councilperson James and made it the new agenda item #1 under resolutions.

The vote was taken to approve the consent agenda without item C.

WHEREAS, the City Council has reviewed the consent agenda for November 28, 2023. NOW, THEREFORE, BE IT RESOLVED that the City Council approves the consent agenda for November 28, 2023, including the November 21, 2023, City Council Meeting Minutes including Closed Session Minutes, Resolution to approve the City of Pontiac use of the Oakland County Storm Drain and Structure Cleaning Contract Extension with Pipeline Management Company, LLC and Resolution to designate Patrick Muller as Street Administrator.

> Ayes: McGuinness, Parker, Rutherford, Carrington, Goodman, and James No: None Resolution Passed

23-406 (B) Resolution to approve the City of Pontiac use of the Oakland County Storm Drain and Structure Cleaning Contract Extension with Pipeline Management Company, LLC. Moved by Councilperson Rutherford and second by Councilperson Carrington.

WHEREAS, The purchasing manager has ensured that the purchase follows the City's municipal code, Division II. Purchasing, Section 2-517, 2-518, and 2-519 about major purchases; and WHEREAS, The purchasing manager has ensured that using the interlocal government cooperative is in line with the Division II. Purchasing, Section 2-523; and

NOW, THEREFORE, The Pontiac City Council approves the Purchasing Manager to use the interlocal government Cooperative Purchasing contract between Oakland County and Pipeline Management Company, LLC.

Ayes: McGuinnes, Parker, Rutherford, Carrington, Goodman, and James No: None **Resolution Passed**

23-406 (D) **Resolution to designate Patrick Muller as Street Administrator.** Moved by Councilperson Rutherford and second by Councilperson Carrington.

WHEREAS, Section 13(9) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, "the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this ^{act."} THEREFORE, BE IT RESOLVED, that this Honorable Body designate Patrick Muller as the single Street Administrator for the City or Village of Pontiac in all transactions with the State Transportation Department as provided in Section 13 of the Act.

Ayes: McGuinness, Parker, Rutherford, Carrington, Goodman and James No: None

Resolution Passed

Special Presentation

Emergency Road Closure on Eastbound Orchard Lake Road at the Phoenix Center. Presentation Presenter: Mayor Tim Greimel

Recognition of Elected Officials – None

Agenda Address

- 1. Beatrice Wright addressed item special presentation & item #1.
- 2. Dr. Deirdre Waterman addressed special presentation and new items #8 and #9
- 3. Carlton Jones addressed item #1 and new item #8
- 4. Larry Jasper addressed item #1 and new item #9
- 5. Darlene Clark addressed item #12
- 6. Gloria Miller addressed new item #9

Agenda Items

Resolutions

Purchasing Division

23-407 **Resolution to approve the extension of the Great Lakes Power & Lighting Streetlight Maintenance Agreement that is due to expire at Midnight on January 1, 2024.** Moved by Councilperson Rutherford and second by Councilperson James.

WHEREAS, The purchasing manager has ensured that the purchase follows the City's municipal code, Division II. Purchasing, Section 2-517, 2-518, and 2-519 about major purchases; and WHEREAS, It is important that the City's Purchasing Division conducts the competitive bid process to but not limited to ensuring fairness, ensuring transparency, and producing cost savings; and WHEREAS, Purchasing is requesting permission to extend the agreement until March 31, 2024, NOW, THEREFORE BE IT RESOLVED, The Pontiac City Council approves the Mayor or Mayor Designee to execute an amendment to extend the agreement with Great Lakes Power & Lighting.

> Ayes: Parker, Rutherford, Carrington, Goodman, James and McGuinness No: None Resolution Passed

Department of Public Works (DPW)

23-408 Resolution required by the Michigan Department of transportation for purposes of issuing to a Municipality an "Individual Permit for Use of State Highway Right of Way", and/or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way". Moved by Councilperson Rutherford and second by Councilperson Goodman.

WHEREAS, the City of Pontiac hereinafter referred to as the "MUNICIPALITY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the MUNICIPALITY agrees that:

1. Each party to this *Resolution* shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this *Resolution*, as provided by law. This *Resolution* is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be

MUNICIPALITY.

interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.

2. If any of the work performed for the MUNICIPALITY is performed by a contractor, the MUNICIPALITY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the MUNICIPALITY Failure of the MUNICIPALITY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.

3. Any work performed for the MUNICIPALITY by a contractor or subcontractor will be solely as a contractor for the MUNICIPALITY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the MUNICIPALITY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the MUNICIPALITY.

4. The MUNICIPALITY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

5. The MUNICIPALITY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway R ight of Way resulting from the installation construction, operation and/or maintenance of the MUNICIPALITY'S facilities according to a PERMIT issued by the DEPARTMENT.

6. With respect to any activities authorized by a PERMIT, when the MUNICIPALITY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.

7. The incorporation by the DEPARTMENT of this *Resolution* as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.

8. This *Resolution* shall continue in force from this date until cancelled by the MUNICIPALITY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the MUNICIPALITY with regard to any PERMIT which has already been issued or activity which has already been undertaken. BE IT FURTHER RESOLVED that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the

> Ayes: Parker, Rutherford, Carrington, Goodman, James and McGuinness No: None **Resolution Passed**

Economic Development Division

23-409 Corrected Resolution to approve Obsolete Property Exemption Certificate Application for Red Chickweed, LLC 31 N. Astor Street Parcel #14-27-306-014. Moved by Councilperson Rutherford and second by Councilperson James.

WHEREAS, pursuant to PA 146 of 2000, the City of Pontiac is a Qualified Local Governmental Unit eligible to establish one or more Obsolete Property Rehabilitation Districts; and

WHEREAS, THE City of Pontiac legally established the Obsolete Property Rehabilitation District 31 N. Astor on October 24, 2023, after a public hearing held on October 10,2023; and

WHEREAS, the taxable value of the property proposed to be exempt plus the aggregate taxable value of property already exempt under Public Act 146 of 2000 and under Public Act of 198 of 1974 (IFT's) (exceeds/does not exceed) 5% of the total taxable value of the (government unit); and

WHEREAS, the application was approved at a public hearing as provided by section 4(2) of Public Act 146 of 2000 on 10/24/2023; and

WHEREAS, the Red Chickweed, LLC is not delinquent in any taxes related to the facility; and WHEREAS, the application is for the obsolete property as defined in section 2(h) of Public Act 146 of 2000; and

WHEREAS, the Red Chickweed, LLC has provided answers to all required questions under the application instructions to the City of Pontiac; and

WHEREAS, the City of Pontiac requires that rehabilitation of the facility shall be completed by October 31, 2027; and

WHEREAS, the commencement of the of the rehabilitation of the facility did not occur before the establishment of the Obsolete Property Rehabilitation District; and

WHEREAS, the application relates to a rehabilitation program that when completed constitutes a rehabilitated facility within the meaning of Public Act 146 of 2000 and that is situated within an Obsolete Property Rehabilitation District established in the City of Pontiac eligible under Public Act 146 of 2000 to establish such a district; and

WHEREAS, completion of the rehabilitation facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to increase commercial activity, revitalize urban an area, and increase the number of residents in the community in which the facility is situated; and

WHEREAS, the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(1) of Public Act 146 of 2000.

NOW, THEREFORE IT BE RESOLVED, by the Pontiac City Council of the City of Pontiac, Be and hereby is granted an Obsolete Property Rehabilitation Exemption for the real property, excluding land, located in Obsolete Property Rehabilitation 31 N. Astor District at 31 N. Astor Street for a period of 12 years, beginning December 31, 2023, and ending December 30, 2035, pursuant to the provisions of PA 146 of 2000, as amended.

> Ayes: Rutherford, Carrington, James, McGuinness and Parker No: Goodman Resolution Passed

23-410 Corrected Resolution to approve Obsolete Property Exemption Certificate Application for 46 North Saginaw HCP, LLC located at 46 North Saginaw Street Pontiac, Michigan. Moved by Councilperson Rutherford and second by Councilperson James.

WHEREAS, pursuant to PA 146 of 2000, the City of Pontiac is a Qualified Local Governmental Unit eligible to establish one or more Obsolete Property Rehabilitation Districts; and WHEREAS, THE City of Pontiac legally established the Downtown Obsolete Property Rehabilitation District, on December 30, 2002 after a public hearing held on December 30, 2002; and

WHEREAS, the taxable value of the property proposed to be exempt plus the aggregate taxable value of the property under Public Act 146 of 2000 and under Public Act 198 of 1974 does not exceed 5% of the total taxable value of the City of Pontiac; and

WHEREAS, the application was approved at a public hearing as provided by section 4(2) of Public Act 146 of 2000; on date: August 23, 2023.

WHEREAS, 46 North Saginaw HCP, LLC is not delinquent on any taxes related to the facility; and WHEREAS, the application is for the obsolete property as defined in section 2(h) of Public Act 146 of 2000; and

WHEREAS, 46 North Saginaw HCP, LLC has provided answers to all required questions under the application instructions; and

WHEREAS, the City of Pontiac requires that rehabilitation of the facility shall be completed by October 31, 2027; and

WHEREAS, the commencement of the rehabilitation of the facility did not occur before the establishment of the Obsolete Property Rehabilitation District; and

WHEREAS, the application relates to a rehabilitation program that when completed constitutes a rehabilitated facility within the meaning of Public Act 146 of 2000 and that is situated within an Obsolete Property Rehabilitation District established in the City of Pontiac eligible under Public Act 146 of 2000 to establish such a district; and

WHEREAS, completion of the rehabilitated facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to increase commercial activity, increase the number of residents in the community, and revitalize urban area in which the facility is situated; and

WHEREAS, the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(1) of Public Act 146 of 2000.

NOW, THEREFORE IT BE RESOLVED, BY the Pontiac City Council of the City of Pontiac Be and hereby is granted an Obsolete Property Rehabilitation Exemption Certificate for the real property, excluding land, located in Obsolete Property Rehabilitation District (Downtown Pontiac District) at 46 North Saginaw HCP, LLC located at 46 North Saginaw Street, Pontiac Michigan for a period of 12 years, beginning December 31, 2023, and ending December 30, 2035, pursuant to the provisions of PA 146 of 2000, as amended.

> Ayes: Carrington, Goodman, James, McGuinness, Parker and Rutherford No: None Resolution Passed

23-411 Corrected Resolution approving Obsolete Property Exemption Certificate Application for 48 W. Huron Street. Moved by Councilperson Rutherford and second by Councilperson James.

WHEREAS, pursuant to PA 146 of 2000, the City of Pontiac is a Qualified Local Governmental Unit eligible to establish one or more Obsolete Property Rehabilitation Districts; and

WHEREAS, The City of Pontiac legally established the Downtown Obsolete Property Rehabilitation District on December 30, 2002 after a public hearing held on December 30, 2002: and

WHEREAS, the taxable value of the property proposed to be exempt plus the aggregate taxable value of the property under Public Act 146 of 2000 and under Public Act 198 of 1974 does not exceed 5% of the total taxable value of the City of Pontiac; and

WHEREAS, the application was approved at a public hearing as provided by section 4(2) of Public Act 146 of 2000; on October 24, 2023; and

WHEREAS, HASAP, LLC is not delinquent on any property taxes related to the facility; and WHEREAS, the application is for the obsolete property as defined in section 2(h) of Public Act 146 of 2000; and

WHERAS, HASAP, LLC has provided answers to all required questions under the application instructions; and

WHEREAS, the City of Pontiac requires that rehabilitation of the facility shall be completed by October 31, 2027; and

WHEREAS, the commencement of the rehabilitation of the facility did not occur before the establishment of the Obsolete Property Rehabilitation District; and

WHEREAS the application relates to a rehabilitation program that when completed constitutes a rehabilitated facility within the meaning of Public Act 146 of 2000 and that is situated within an Obsolete Property Rehabilitation District established in the City of Pontiac eligible under Public Act 146 of 2000 to establish such a district; and

WHEREAS, completion of the rehabilitated facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to increase commercial activity, create employment, and revitalize urban areas in which the facility is situated; and

WHEREAS, the rehabilitation includes improvements aggregating 10% or more of the true case value of the property at the commencement of the rehabilitation as provided by section 2(1) of Public Act 146 of 2000.

NOW, THEREFORE IT BE RESOLVED, by the Pontiac City Council of the City of Pontiac: Be and hereby is granted an Obsolete Property Rehabilitation Exemption for the real property, excluding land, located in Obsolete Property Rehabilitation District, downtown district at 48 W. Huron St., for a period of 12 years, beginning December 31, 2023, and ending December 30, 2035, pursuant to the provisions of PA 146 of 2000, as amended.

Ayes: Goodman, James, McGuinness, Parker, Rutherford and Carrington No: None

Resolution Passed

23-412 Corrected Resolution approving Obsolete Property Exemption Certificate Application for 91 N. Saginaw Street. Moved by Councilperson Rutherford and second by Councilperson Carrington.

WHEREAS, pursuant to PA 146 of 2000, the City of Pontiac is a Qualified Local Governmental Unit eligible to establish one or more Obsolete Property Rehabilitation Districts; and

WHEREAS, THE City of Pontiac legally established the Downtown Obsolete Property Rehabilitation District on December 30, 2002 after a public hearing held on December 30, 2002; and

WHEREAS, the taxable value of the property proposed to be exempt plus the aggregate taxable value of the property under Public Act 146 of 2000 and under Public Act 198 of 1974 does not exceed 5% of the total taxable value of the City of Pontiac; and

WHEREAS, the application was approved at a public hearing as provided by section 4(2) of Public Act 146 of 2000 on October 24, 2020; and

WHEREAS, 91 North OZ, LLC is not delinquent on any taxes related to the facility; and WHEREAS, the application is for the obsolete property as defined in section 2(h) of Public Act 146 of 2000; and

WHEREAS, 91 North OZ, LLC has provided answers to all required questions under the application instructions; and

WHEREAS, the City of Pontiac requires that rehabilitation of the facility shall be completed by October 31, 2027; and

WHEREAS, the commencement of the rehabilitation of the facility did not occur before the establishment of the Obsolete Property Rehabilitation District; and

WHEREAS, the application relates to a rehabilitation program that when completed constitutes a rehabilitated facility within the meaning of Public Act 146 of 2000 and that is situated within an Obsolete Property Rehabilitation District established in the City of Pontiac eligible under Public Act 146 of 2000 to establish such a district; and

WHEREAS, completion of the rehabilitated facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to, increase commercial activity, create employment, revitalize urban areas, or increase the number of residents in the community in which the facility is situated; and

NOW, THEREFORE, BE IT RESOLVED by the City of Pontiac of the 91 North Saginaw Be and hereby is granted an Obsolete Property Rehabilitation Exemption for the real property, excluding land, located in Obsolete Property Rehabilitation District Downtown Pontiac District at 91 North Saginaw for a period of twelve years, beginning December 31, 2023, and ending December 30, 2035, pursuant to the provisions of PA 146 of 2000, as amended.

> Ayes: James, McGuinness, Parker, Rutherford, Carrington and Goodman No: None **Resolution Passed**

Grants and Philanthropy Department

23-413 **Resolution to add new positions, Group Violence Intervention (GVI) Project Manager and GVI Support & Outreach Coordinator, to the City of Pontiac Staff.** Moved by Councilperson Rutherford and second by Councilperson James.

WHEREAS, on July 18th, 2023 the Pontiac City Council approved the National Network for Safe Communities program; and,

WHEREAS, on November 22nd, 2023 the Pontiac City Council approved the Executive Administration's ARPA program budget, allocating \$500,000 towards crime and safety programs; and,

WHEREAS, as part of the approved National Network for Safe Communities program, the City is required to establish two new positions who will work to implement the program; and,

WHEREAS, the first new position is the Group Violence Intervention (GVI) Project Manager with a salary that will not exceed \$80,000 annually; and,

WHEREAS, the second new position is the GVI Support & Outreach Coordinator with a salary that will not exceed \$60,000 annually; and,

WHEREAS, the Group Violence Intervention (GVI) Project Manager and GVI Support & Outreach Coordinator positions are temporary positions funded by ARPA funding through 2026.

NOW, THEREFORE, BE IT RESOLVED that the Pontiac City Council hereby extends its official sanction towards the establishment of the subsequent positions, denoted as the "Group Violence Intervention (GVI) Project Manager" and "GVI Support & Outreach Coordinator."

Ayes: McGuinness, Parker, Rutherford, Carrington, Goodman and James No: None Resolution Passed

Mayor's Office

23-414 **Resolution submitting road and road facilities bond proposal.** Moved by Councilperson Rutherford and second by Councilperson Parker. Discussion.

Motion to postpone agenda item #8 Resolution submitting road and road facilities bond proposal to next special meeting. Moved by Councilperson Rutherford and second by Councilperson James.

> Ayes: Parker, Rutherford, Carrington, Goodman, James and McGuinness No: None Motion Carried

Motion to suspend the rules to schedule a special meeting. Moved by Councilperson Rutherford and second by Councilperson Carrington.

Ayes: Rutherford, Carrington, Goodman, James, McGuinness and Parker No: None

Motion Carried

Motion to schedule special meeting at City Hall Thursday, November 30th at 6pm. Moved by Councilperson Rutherford and second by Councilperson Carrington.

Motion to move by Councilperson Rutherford was withdrawn. Motion to second by Councilperson Carrington was withdrawn.

Motion to schedule special meeting at City Hall Thursday, November 30th at 6pm to consider ballot proposals. Moved by Councilperson Carrington and second by Councilperson James.

Ayes: Goodman, James, McGuinness, Parker and Carrington No: None Abstain: Rutherford **Motion Carried**

Resolution

Mayor's Office

23-414 **Resolution to authorize expanded contract with GovHR for compensation study.** Moved by Councilperson Rutherford and second by Councilperson Carrington.

WHEREAS, The City of Pontiac has contracted for a wage and compensation study for all city employees; and

WHEREAS, The City of Pontiac would like to include court employees in that study; and WHEREAS, the cost for additional positions is \$250/ position; and

NOW THEREFORE BE IT RESOLVED, the Pontiac City Council authorizes the mayor or his designee to amend the contract to include an additional 20 positions at a cost not to exceed an additional \$5,000.

Ayes: James, McGuinness, Parker, Rutherford, Carrington and Goodman No: None Resolution Passed

Motion to postpone Resolution to approve Proposal 1 Ordinance No. 2424 an Ordinance to amend Ordinance No. 2406 City of Pontiac Adult-Use Business Ordinance to the special meeting on Thursday, November 30th at 6pm. Moved by Councilperson Parker and second by Councilperson Carrington.

> Ayes: McGuinness, Parker, Carrington, Goodman and James No: None Abstain: Rutherford **Motion Carried**

Public Comment

- 1. Tameka Ramsey
- 2. Carlton Jones
- 3. H. Bill Maxey
- 4. Dr. Deirdre Waterman
- 5. Kathy Dessureau
- 6. Chuck Johnson
- 7. Darlene Clark
- 8. Larry Jasper
- 9. Gloria Miller

Communications City Council, and Mayor's Office

Mayor, Clerk and Council Closing Comments

Deputy Mayor Khalfani Stephens, Councilwoman Kathalee James, Councilwoman Melanie Rutherford, Council President Pro-Tem William Carrington and Council President Mike McGuinness made closing comments.

Adjournment

Motion to adjourn the meeting. Moved by Councilperson Rutherford and second by Councilperson Parker.

Ayes: Parker, Rutherford, Carrington, Goodman, James and McGuinness No: None Motion Carried

Council President Mike McGuinness adjourn the meeting at 8:47 p.m.

Garland S. Doyle City Clerk

CONSENT AGENDA B

Official Proceedings Pontiac City Council 119th Session of the Eleventh Council

Call to order

A Special Meeting of the City Council of Pontiac, Michigan was called to order at the City Hall Council Chambers, 47450 Woodward Ave Pontiac, MI 48342 on Thursday, November 30, 2023, at 6:05 p.m. by Council President Pro-Tem William Carrington.

Roll Call

Members Present – William Carrington, Mikal Goodman, Kathalee James, William Parker and Melanie Rutherford

Mayor Tim Greimel was present. A quorum was announced.

Amendments to and Approval of the Agenda

Motion to approve the agenda. Moved by Councilperson James and second by Councilperson Goodman. Discussion.

Motion to amend agenda to add invocation to the agenda. Moved by Councilperson Rutherford and second by Councilperson Parker.

Ayes: Goodman, James, Parker, Rutherford and Carrington No: None Motion Carried

The vote was taken to approve the agenda as amended.

Ayes: Carrington, Goodman, James, Parker and Rutherford No: None Motion Carried

Invocation – Pastor William Parker – Pontiac, Michigan

Council President Mike McGuinness and Councilman Brett Nicholson arrived at 6:11 p.m.

Agenda Address

- 1. Kermit Williams addressed item #1.
- 2. Patrice Waterman addressed item #1
- 3. Renee Beckley addressed item #1
- 4. Chris Northcross addressed item #1
- 5. Irene Wright addressed item #1
- 6. Linda Watson addressed item #1
- 7. Carlton Jones addressed item #1
- 8. Dr. Deirdre Waterman addressed item #1
- 9. Chuck Johnson addressed item # 1
- 10. Larry Jasper addressed item # 1
- 11. Darlene Clark addressed item #1
- 12. Gloria Miller addressed item # 1
- 13. Robert Bass addressed item # 1

Agenda Items

Resolutions

23-415Resolution to approve road and road facilities bond proposal for the February 27,2024 Presidential Primary Ballot. Moved by Councilperson Goodman and second by CouncilpersonParker. Discussion.

Motion to end debate and call for the vote. Moved by Councilperson Rutheford and second by Councilperson Nicholson.

Ayes: Nicholson, Parker, Rutherford and Carrington No: McGuinness, Goodman and James Motion Carried

WHEREAS, the City Council of the City of Pontiac, County of Oakland, State of Michigan (the "City") has determined that it is necessary to pay all or part of the costs of acquiring, constructing, furnishing and equipping street, transportation and related facility capital improvement projects within the City, consisting generally of: (a) the acquisition, construction, and improvement of a public works facility, including all mechanical, electrical, technology and security systems, site, utility, fixtures, furniture, and parking improvements and all related appurtenances and attachments thereto, and (b) the acquisition, construction, and improvement of local and major streets, including paving, repaving, reconstructing and improving streets, the necessary rights-of-way, sidewalks, proper drainage facilities and all necessary appurtenances and attachments thereto (collectively, the "Project"); and

WHEREAS, the City Council has determined that the City should borrow money in an amount not to exceed One Hundred Fourteen Million Five Hundred Thousand Dollars (\$114,500,000), and issue general obligation unlimited tax bonds of the City, in one or more series, in such amount for the purpose of paying all or part of the cost of the Project; and

WHEREAS, the City Council has determined that a proposal to issue the bonds (the "Bond Proposal") for the Project shall be submitted to the qualified electors of the City at the election to be held in the City on Tuesday, February 27, 2024 (the "Election Date"); and

WHEREAS, in order for the Bond Proposal to be submitted to the qualified electors, it is necessary for the City Council to certify the ballot wording of the Bond Proposal to the City Clerk and to the County Clerk of the County of Oakland (the "County Clerk"), as required by Act 116, Public Acts of Michigan, 1954, as amended (the "Michigan Election Law").

NOW, THEREFORE, BE IT RESOLVED THAT:

1. <u>Approval of Bond Proposal</u>. The Bond Proposal attached hereto as Exhibit A (the "Bond Proposal") is hereby approved and shall be submitted to a vote of the qualified electors of the City on the Election Date.

2. <u>Certification of Bond Proposal; Submission to County Clerk</u>. The ballot wording of the Bond Proposal is hereby certified to the City Clerk and the County Clerk for submission to the City's electors on the Election Date. The City Clerk is hereby authorized and directed to file this Resolution and/or complete any such forms, certificates or documents as may be required by the County Clerk to evidence the foregoing certification and/or submission by no later than 4:00 p.m. on Tuesday, December 5, 2023.

3. <u>Publication of Notice; Preparation of Ballots</u>. The City Clerk and the County Clerk are hereby directed to (a) post and publish notice of last day of registration and notice of election as required by the Michigan Election Law; and (b) have prepared and printed, as provided by the Michigan Election Law, ballots for submitting the bond proposal at the election, which ballots shall contain the proposal appearing herein, or the proposition shall be stated as a proposal on the voting machines, which ballots may include other matters presented to the electorate on the same date.

4. <u>Estimated Millage</u>. The estimated millage rate in the first year and simple average annual millage rate set forth in the Bond Proposal, which have been prepared for the City by Robert W. Baird &

2

November 30, 2023, Special Draft

Company, Incorporated, municipal advisors to the City, are reasonable estimates of such millage rates based on current assumptions.

5. <u>Reimbursement Declarations</u>. The City makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

(a) If the ballot proposal is approved by the electors, the City reasonably expects to reimburse itself with proceeds of the Bonds for certain costs of the Project which were paid or will be paid from the general funds of the City subsequent to sixty (60) days prior to today.

(b) The maximum principal amount of debt expected to be issued for the Project, including issuance costs, is \$114,500,000.

(c) A reimbursement allocation of the capital expenditures described above with the proceeds of the Bonds will occur not later than 18 months after the later of (i) the date on which the expenditure is paid, or (ii) the date the Project is placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid. A reimbursement allocation is an allocation in writing that evidences the City's use of the proceeds of the Bonds to reimburse the City for a capital expenditure made pursuant to this resolution.

6. <u>Bond Counsel</u>. The appointment of Miller, Canfield, Paddock and Stone, P.L.C. ("Miller Canfield") as bond counsel to the City in connection with the issuance of the Bonds is hereby ratified and confirmed, notwithstanding the periodic representation by Miller Canfield in unrelated matters of other parties and potential parties to the issuance of the Bonds. The fees and expenses of Miller Canfield shall be payable as a cost of issuance from proceeds of the Bonds or other available funds of the City.

7. <u>Registered Municipal Advisor</u>. The appointment of Robert W. Baird & Company, Incorporated ("Baird"), as the registered municipal advisor to the City in connection with the issuance of the Bonds, is hereby ratified and confirmed. The fees and expenses of Baird shall be payable as a cost of issuance from proceeds of the Bonds or other available funds of the City.

8. <u>Effective Date</u>. This Resolution shall take effect immediately upon its adoption by the Council.

9. <u>Rescission</u>. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution, are hereby repealed.

Ayes: Parker No: James, McGuiness, Nicholson, Rutherford, Carrington and Goodman **Resolution Failed**

Councilwoman Melanie Rutherford left the meeting.

23-415 Resolution to approve Proposal 1 Ordinance No. 2424 an Ordinance to amend Ordinance No. 2406 City of Pontiac Adult-Use Business Ordinance for the February 27, 2024 Presidential Primary Ballot. Moved by Councilperson Nicholson and second by Councilperson Goodman.

WHEREAS, on October 10, 2023 City Council passed Ordinance No. 2424 amending the City's Adult-Use Marihuana Business Ordinance, consistent with the settlement of Case No. 2023-202360-AW in the Oakland County Circuit Court, and

WHEREAS, Citizens for Equitable Cannabis submitted to the City Clerk referendum petitions and signatures protesting Ordinance No. 2424; and

WHEREAS, the City Clerk counted, examined and certified the required number of petition signatures and Ordinance No. 2424 was suspended; and

WHEREAS, on November 21, 2023 the City Council determined not to repeal Ordinance No. 2424 and that the referendum issue of whether Ordinance No. 2424 should be adopted by the City of Pontiac should be presented to the voters as Proposal 1 in the February 27, 2024 primary election.

NOW THEREFORE, BE IT HEREBY RESOLVED that the attached question marked as Proposal 1 is hereby approved by City Council to be submitted to the qualified electors in the City of Pontiac at the

November 30, 2023, Special Draft

Presidential Primary Election in the City of Pontiac, the 27th day of February, 2024 and the City Clerk is hereby directed to give notice of the election and notice of registration thereof in the manner prescribed by law and to do all things and provide all supplies necessary to submit the Referendum Ordinance to the vote of the electors as required by law.

Ayes: Nicholson, Parker, Carrington, Goodman, James and McGuinness No: None **Resolution Passed**

No motion was made for Resolution to approve how the ballot questions shall appear on February 27, 2024.

Public Comment

- 1. Robert Bass
- 2. Randy Crowell
- 3. Carlton Jones
- 4. Linda Watson
- 5. Dr. Deirdre Waterman
- 6. Chuck Johnson
- 7. Larry Jasper
- 8. Darlene Clark
- 9. Gloria Miller
- 10. Irene Wright

Adjournment

Motion to adjourn the meeting. Moved by Councilperson Nicholson and second by Councilperson Carrington.

Ayes: Carrington, Goodman, James, McGuinness, Nicholson and Parker No: None Motion Carried

Council President Mike McGuinness adjourn the meeting at 8:28 p.m.

Garland S. Doyle City Clerk

#2 RESOLUTION



CITY OF PONTIAC RESOLUTION HONORING THE LIFE OF CARL R. TENUTA

WHEREAS, Mr. Carl Robert Tenuta was born on February 11, 1928, was a Pontiac resident for many years, served in the United States Army, and was a highly involved member of our community for decades, including at St. Michael's Catholic Church in Pontiac; and,

WHEREAS, Mr. Tenuta was an active part of many civic, religious, social, and philanthropic endeavors through the years, and was the oldest sibling to the Tenuta family, which operated a family-run grocery store in Pontiac, including his brother the late Pontiac City Councilman Peter Tenuta; and,

WHEREAS, Mr. Tenuta, in addition to past service on municipal and community boards through the years, helped established the awardwinning Pontiac Theatre IV along with David Ewalt and Richard Cain of the City of Pontiac, ensured that theatre programs were part of the City's summer youth enrichment and afterschool programs, and remained involved for over fifty years in the success of Pontiac Theatre IV, even recently establishing a scholarship for students; and,

WHEREAS, Mr. Tenuta passed away on November 24, 2023 at the age of 95, which is a tragic loss for his family and our entire community, though his amazing legacy will surely endure; now,

THEREFORE, BE IT RESOLVED, that the Pontiac City Council and Pontiac Mayor Tim Greimel hereby acknowledges the life and legacy of Mr. Carl Robert Tenuta, and mourns his passing; and further

RESOLVED, the Pontiac City Council, the Mayor of Pontiac, and the entire City of Pontiac extends our deepest sympathies to the family, friends, neighbors, and colleagues of Mr. Tenuta; and further

RESOLVED, we celebrate the life and profound impact of Mr. Tenuta, and salute his admirable service to the City of Pontiac.

PONTIAC CITY COUNCIL • Ponti	ac, Michigan • December 5, 2023
Mike McGuinness, Council President	William A. Carrington, President Pro Tem
Mikal Goodman, Councilmember	Kathalee James, Councilmember
Brett Nicholson, Councilmember	William Parker, Jr., Councilmember
Melanie Rutherford, Councilmember	with Tim Greimel, Mayor

#3 RESOLUTION



CITY OF PONTIAC RESOLUTION HONORING THE LIFE OF WILLIA MAE WRIGHT

WHEREAS, Ms. Willia Mae Wright was born on July 22, 1938 in Pontiac, Michigan, was a Pontiac resident for many decades and was a highly involved member of our community for many years; and,

WHEREAS, Ms. Wright was an active part of many civic, religious, social, and philanthropic endeavors through the years, and also worked for the School District of the City of Pontiac including at Franklin Elementary School on Pontiac's Southside; and,

WHEREAS, Ms. Wright was elected by the voters of Pontiac to the city's Charter Revision Commission in 2012, and voluntarily served on that city commission for the duration, in addition to past service on other municipal and community boards through the years; and,

WHEREAS, Ms. Wright passed away on November 22, 2023 at the age of 85, which is a tragic loss for her family and our entire community, though her amazing legacy will surely endure; now,

THEREFORE, BE IT RESOLVED, that the Pontiac City Council and Pontiac Mayor Tim Greimel hereby acknowledges the life and legacy of Ms. Willia Mae Wright, and mourns her passing; and further

RESOLVED, the Pontiac City Council, the Mayor of Pontiac, and the entire City of Pontiac extends our deepest sympathies to the family, friends, neighbors, and colleagues of Ms. Wright; and further

RESOLVED, we celebrate the life and profound impact of Ms. Wright, and salute her admirable service to the City of Pontiac.

PONTIAC CITY COUNCIL • Ponti	ac, Michigan • December 5, 2023
Mike McGuinness, Council President	William A. Carrington, President Pro Tem
Mikal Goodman, Councilmember	Kathalee James, Councilmember
Brett Nicholson, Councilmember	William Parker, Jr., Councilmember
Melanie Rutherford, Councilmember	with Tim Greimel, Mayor

#4 RESOLUTION



Council resolution to approve the proposed budget amendment to establish budget appropriations in the amount of \$70,000 to account 285-301-702.000-GVI Salaries and Wages, \$5,355 to account 285-301-715.000-GVI F.I.C.A – City Contribution, \$11,775 to account 285-301-716.000-GVI Medical Insurance, \$2,800 to account 285-301-718.500-GVI MERS Employer Contributions, \$568 to account 285-301-719.001-GVI Dental, \$20 to account 285-301-716.011-GVI Hearing/Optical, \$928 to account 285-301-717.000-GVI Life Insurance, \$1,000 to account 285-301-719.000-GVI Workers Comp, \$673 to account 285-301-725.000-GVI Sick & Vacation Contribution, \$1,200 to account 285-301-707.003-GVI Cell Phone and \$71,250 to account 285-301-818.000-GVI Other Professional Services.

WHEREAS, the City of Pontiac was allocated \$37.7 million from the State and Local Fiscal Recovery Fund(SLFRF) under the American Rescue Plan Act (ARPA), and;

WHEREAS, the funding provided under ARPA provides a unique opportunity for state and local governments to make strategic investments in long-lived assets, rebuild reserves to enhance financial stability, and cover temporary operating shortfalls until economic conditions and operations normalize in the wake of COVID-19, and;

WHEREAS, the City's Executive Administration worked to build a programming budget for the use of its \$37,700,000 in SLFRF funding that reflects the needs of the community, and;

WHEREAS, the following budget amendment reflects funding for the Pontiac Group Violence Intervention (GVI) Program and associated costs, and;

WHEREAS, the budget amendment will increase the budgeted appropriations in the amount of \$165,569 representing the Pontiac Group Violence Intervention (GVI) Program expenditures in Fiscal Year 2023-2024;

NOW THEREFORE, BE IT RESOLVED that the City Council hereby approves the proposed budget amendment to establish budget appropriations in the amount of \$70,000 to account 285-301-702.000-GVI Salaries and Wages, \$5,355 to account 285-301-715.000-GVI F.I.C.A – City Contribution, \$11,775 to account 285-301-716.000-GVI Medical Insurance, \$2,800 to account 285-301-718.500-GVI MERS Employer Contributions, \$568 to account 285-301-719.001-GVI Dental, \$20 to account 285-301-716.011-GVI Hearing/Optical, \$928 to account 285-301-717.000-GVI Life Insurance, \$1,000 to account 285-301-719.000-GVI Workers Comp, \$673 to account 285-301-725.000-GVI Sick & Vacation Contribution, \$1,200 to account 285-301-707.003-GVI Cell Phone and \$71,250 to account 285-301-818.000-GVI Other Professional Services.

#5 RESOLUTION



Khalfani Stephens, Deputy Mayor

Resolution of the Pontiac City Council To Approve the Application for a Fireworks Display at M1 Concourse on December 8, 2023, and Authorizes the City Clerk to execute the application on behalf of the City.

At a meeting of the City Council ("Council") of the City of Pontiac, County of Oakland, State of Michigan (the "City") at a meeting held on December 8, 2023, at 47450 Woodward Ave, Pontiac, MI 48342 at 6:00 p.m., there were:

PRESENT:

ABSENT:

The following preambles and resolution were offered by ______ and seconded by ______:

WHEREAS, the City has received an application for a permit for Easterseals Gala fireworks display to be held at M1 Concourse-1 Concourse Drive, Pontiac, MI, 48341 on December 8, 2023; and

WHEREAS, the Michigan Fireworks Safety Act (Public Act 256 of 2011) requires the legislative body of the City to authorize the permit application; and

WHEREAS, pursuant to MCL 28.466 of the Michigan Fireworks Safety Act, the City "may grant a permit for" a fireworks display; and

WHEREAS, Gen-X Pyrotechnics of White Lake, Michigan has agreed to provide pyrotechnics for the event, and has furnished proof of insurance in an amount necessary and approved by the City's insurance agent of record; and

WHEREAS, the application has been reviewed by Fire Department personnel and a determination has been made that the pyrotechnic operator and location meet the department's requirements for a fireworks display; and

THEREFORE, BE IT RESOLVED that the City Council does hereby approve the application for a fireworks display at M1 Concourse -1 Concourse Drive, Pontiac, MI 48341 on December 8, 2023, and authorizes the City Clerk to execute the application on behalf of the City.

A roll call vote on the foregoing resolution was taken, the result of which is as follows: YES: ______

NO:

ABSTAIN:

THE RESOLUTION WAS THEREUPON DECLARED ADOPTED.

CERTIFICATION

I, the undersigned, the duly qualified and acting Clerk if the City of Pontiac, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a regular meeting held on October 24, 2023, the original of which is on file in my office, and that such meeting was conducted and public notice thereof was given pursuant to and in compliance with Act No. 267, Michigan Public Acts of 1976, as amended, and that minutes of such meeting were kept and are available as required by such Act.

By: ______ Its: City Clerk

1

Dated:



TEMPORARY USE (MAJOR OR MINOR) APPLICATION

APPLICATION CHECKLIST

Completed and Signed Application.
Application Fee.
Overall Plans. This should be a map or layout showing the key elements of the event.
Dates and Time of Event(s)
Dates and Time of Setup and Teardown
Event Narrative. This should describe the proposed event and description of event.
Completed Application Checklist.

2/

CITY OF PONTIAC PLANNING DIVISION 47450 Woodward Avenue, Pontiac, MI 48342 - 248-758-2800 planning@pontiac.mi.us



Note: Applications Received within 60 Days of Event may be subject to immediate denial

City of Pontiac

Special Event Permit Application

Date of Application:	11-16-23

Name of Event: Fireworks

Detailed Description of Event: Display Fireworks

Location: M-1 CO	ncourse E	Burnout Pit	
Dates/Hours of Event:			
Dates/Hours of Set-up:			
		sion of event	

Organization Name: Gen-X Pyrotechnics	
Organization Address: 2906 Pine Needle Dr	
Organization Phone: 248-252-0029	
Contact Person/Phone: Jason Trudeau	
Contact Fax Number:	
on-Site Manager: Jason Trudeau	

The special event permit application shall be submitted to the City Planning Department, who shall distribute the application to any city departments affected by the special event for review and comment. These departments may include the building department, police department, fire department, city clerk, public works director, or any other city department. In reviewing the application, the departments shall consider traffic circulation, parking, sign placement, and surrounding uses. Please be advised that a non-refundable \$500.00 administrative site plan review fee due on submission of this application.

ason Trudsau

11-16-23

J

/ Signature of Applicant

Date

Temporary and Special Events

Special and Temporary events may be permitted in any zoning district provided that the special event does not harm or interfere with the use of neighboring premises or harm the health, safety, and welfare of any person.

- A. Duration. Special or temporary events may be scheduled for a single period not exceeding 30 days during a calendar year, or for up to four nonconsecutive 10 day periods during a calendar year. Nonconsecutive is defined as the end of one period and the beginning of another period being separated by more than 6 calendar days.
- B. Application. Any special event shall obtain an application from the building or planning department. The application shall include the following information:
 - a. Sponsor's name and representative's contact numbers;
 - b. Name of use or event;
 - c. Dates, times, and location of the use or event;
 - d. Site, number, and location of all signs;
 - e. If a City Business License is required;
 - f. The expected number of participants.
- C. Sketch Drawing. The application shall also include a sketch drawing of the premises on which the special or temporary event will be held. The sketch drawing must show the entrance and exit to the use or event, parking areas, signs, and other pertinent details as requested by the appropriate department. If the special event is to be held at more than one location, such as a tour of buildings, the application shall include a map of the relevant details at each of the participating buildings or sites.
 - a. Your sketch drawing/site plan should include the following (if applicable):
 - i. Tents
 - ii. Signs
 - iii. Booths
 - iv. Canoples
 - v. Tables
 - vi. Portable toilets
 - vil. Rides
 - vili. Temporary structures or displays of any kind (picture required if deemed necessary by staff)
 - ix. Parking arrangements
 - x. Street closures/location of barricades
- D. Signs. Temporary signs associated with the special or temporary event shall comply with the requirements of the Zoning Ordinance. If multiple sites are listed, one temporary sign may be placed at each site. Signs connected with a special or temporary event may be displayed for up to 30 days prior to the event and shall be removed not more than three days after the event.
- E. Vendor/Peddlers. Applications must be submitted 48 hours prior to the event. All vendors are required to have a background check and be compliant with Article XXIII of the Pontlac Municipal Code.

- a. All food/beverage vendors must have Oakland County Health Department approval. Attach copy of Health Dept. approval.
- F. Bonds. The City may require bonds for clean-up, water usage, etc. Bonds are required to be paid 48 hours prior to the date of the event and shall be returned back to the bond holder within two weeks once authorization is given by the appropriate authority.
- G. Insurance Required. Liability insurance is required to be submitted to the Director of Community Development. Please submit a copy of your standard certificate with your completed application, which will be reviewed for compliance with the City's insurance requirement. Insurance certificate must be submitted at least two weeks prior to the date of the event.
- H. Permits. Permits (building, sign, electrical, hydrant, right-of-way, etc.) and fees must be obtain/submitted at least two weeks prior to the event.
- i. Notification. Applicant must notify all potentially affected property owners and advise them of the date and time of the proposed event, and a description of the activity. Applicant must provide a copy of the letter and distribution list to the clerk's office prior to the commission hearing. (Sample letter included in application) The City may waive this requirement if other notification methods our deemed appropriate.
- J. Review. The special event permit application shall be submitted to the City, who shall distribute the application to any city departments affected by the special event for review and comment. These departments may include the building department, police department, fire department, city clerk, public works director, or any other city department. In reviewing the application, the departments shall consider traffic circulation, parking, sign placement, and surrounding uses.
- K. Decision. The City shall approve, approve with conditions, or deny the application within 60 days of the receipt of the application.
- L. Effect the Denial. The sponsor of any application that is denied by the City may appeal the decision to the Zoning Board of Appeals.

Additional Required information:

- 1. Organization Type: PULOTECH
- Additional Sponsors or Participants (Provide name, address, contact person, status, etc. for all additional organizations sponsoring your event.) Attach an additional page if necessary.)
 M1 Consciences C MTTN Dec port
- 3. If the event is a fundraiser, list beneficiary and expected income.
- 4. Total Number of people expected to attend per day: ________ 7.7.5
- 5. Is amplification of music or speakers anticipated? (sound permit required)____
- 6. Will alcoholic beverages be served? (State LCC Permit required)

7. What Food/Beverages/Merchandise be sold?

NOT REQUIRED,

ŝ,

Vendor Name	Goods to be sold	
KPUSTINAS CATERING WAPFLE ON A-STICK	NO MOUNDURE SALE	
MI CONCOURSE	SEV ARCHULIC LIQUUL LICENSE	

8. Will the event required safety personal (police, fire, paramedics)? If yes, please describe actions that will be taken to provide these services: FIRE MAPSITALE IN MOTIFISD

9. Will street closures be necessary? If yes, include a detail map. Indicate the date and time for closing and re-opening including set-up and tear-down. Alt

Closing - Date/Time Re-Opening - Date/Time

10. Will the event required any public utility connections?

- Electrical
- 🔲 Water/Fire Hydrant
- **Telephone**
- Ground

Other _____

Special Event Request Notification Letter

ate: _	 	 	
ю:			

The City of Pontiac requires that any property owners or business owners that may be affected by the special event listed below be notified of the date and time of the proposed event.

Event Information

Name of Event:
Location:
Dates/Times of Event:
Brief Description of Event/Activity:
Dates/Times of Set-Up:
Dates/Times of Tear-Down:
Should you have any questions regarding this Special Event please contact the following:
Event Organizer:

Address: _____

A map showing street closures must be attached.

2023 M1 Concourse

GEN-X PYROTECHNICS

Gen-X Pyrotechnics offers the highest quality custom pyrotechnics designed specifically to meet the needs of our clients. We are a local company that markets on word of mouth advertising and now on the web. We specialize in one of a kind shows.

In this constantly changing world of pyrotechnics we strive to learn the most up-to-date innovations so we can continue to hone our craft.

We take pride in being trained in all the local and federal safety regulations and guidelines.

ason Trudeau

Jason Trudeau



248.252.0029



genxpyro@comcast.net info@genxpyrotechnics.com

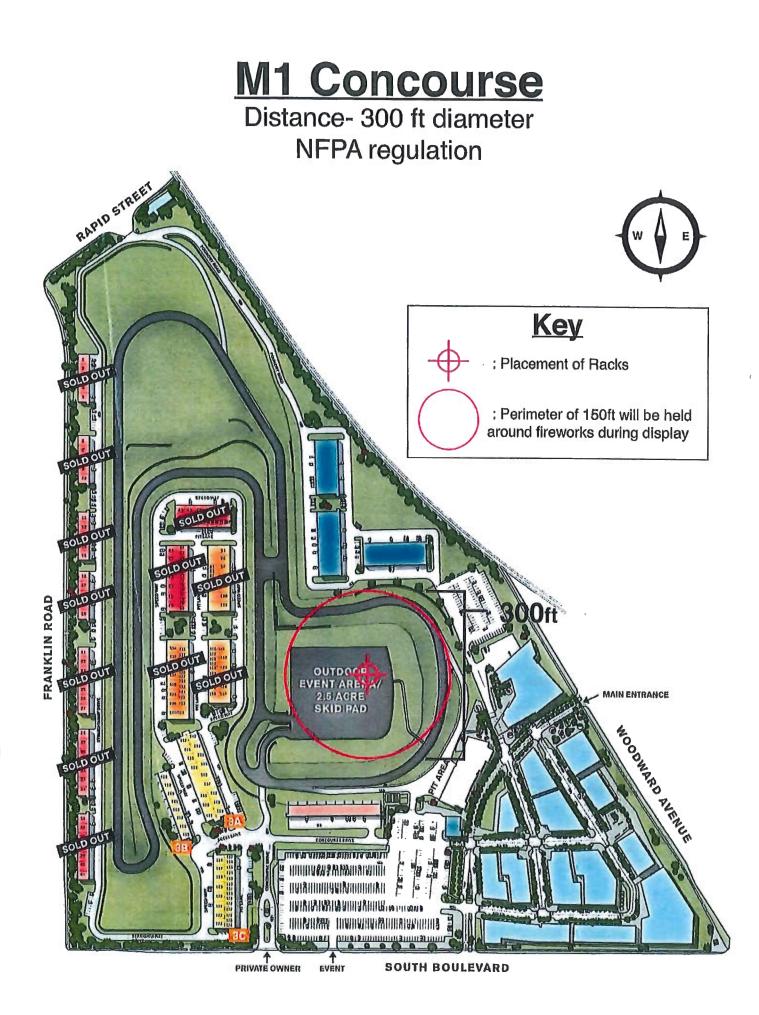


www.genxpyrotechnics.com

	ation for Fireworks Other	Than Consumer or Low Impact		FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY
Authority: 2011 PA 268	or group bacause of race sey, to	ity, VILLAGE OR TOWNSHIP BOARD will not discriminate against Siglon, aga, national origin, color, markiaf status, disability, or political filing, hearing, alo., under the Americans with Disabilities Act, you ma aody of Cky, Village or Townslip Board.	heltafa If you	DATE PERMIT(6) EXPIRË:
YPE OF PERMIT(S) (Sel	ect all applicable boxes)			
Agricultural or Widlife	Fireworks	C Articles Pyrotechnic	Cleptay I	Fireworks
Public Display	I	Private Display		
Special Effects Manufa	ictured for Outdoor Pest Control or A	gricultural Purposes		
NAME OF APPLICANT M1 Concourse		ADDRESS OF APPLICANT		PLICANT 18 YEARS OR OLDER
NAME OF PERSON OR RESIDE CORPORATION, LLC, DBA OR	NT AGENT REPRESENTING OTHER	ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CO	DRPORATION, L	LC, DBA OR OTHER
IF A NON-RESIDENT APPLICAN OR MICHIGAN RESIDENT AGE	IT (LIST NAME OF MICHIGAN ATTORNEY NT)	ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)	TELEPHON	E NUMBER
NAME OF PYROTECHNIC OPE Gen-X Pyrotechi		ADDRESS OF PYROTECHNIC OPERATOR 2906 Pine Needle Dr, White Lake, Mi 48383	AGE OF PY OLDER xCJ YES	ROTECHNIC OPERATOR 18 YEARS O
NO, YEARS EXPERIENCE	NO. DISPLAYS	WHERE Various locations in Michigan		
NAME OF ASSISTANT See Attached		ADDRESS OF ASSISTANT See Attached	AGE OF AS	SISTANT 18 YEARS OR OLDER
NAME OF OTHER ASSISTANT See Attached		ADDRESS OF OTHER ASSISTANT See Attached	AGE OF OT XII YES	HER ASSISTANT 18 YEARS OR OLDER
EXACT LOCATION OF PROPOS				
M1 Concourse Burr	out Pit			
M1 Concourse Burn DATE OF PROPOSED DISPLAY 12-8-23		TIME OF PROPOSED DISPLAY Around 9:30pm TRE Authorities, in accordance with NFPA 1123, 1124 & Federal Government	1126 AND OTHE	R STATE OR FEDERAL REGULATION
M1 Concourse Burr DATE OF PROPOSED DISPLAY 12-8-23 MANNER AND PLACE OF STOI PROVIDE PROOF OF PROPER ATF approved		Around 9:30pm TRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & FEDERAL GOVERNMENT		R STATE OR FEDERAL REGULATION
M1 Concourse Burr DATE OF PROPOSED DISPLAY 12-8-23 MANNER AND PLACE OF STOL PROVIDE PROOF OF PROPER ATF approved AMOUNT OF BOND OR INSUR See Attached ADDRESS OF BONDING CORP	AGE, SUBJECT TO APPROVAL OF LOCAL OF LICENSING OR PERMITTING BY STATE OR Storage magazines	Around 9:30pm TRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & FEDERAL GOVERNMENT		R STATE OR FEDERAL REGULATION
M1 Concourse Burr DATE OF PROPOSED DISPLAN 12-8-23 MANNER AND PLACE OF STOL PROVIDE PROOF OF PROPER ATF approved	AGE, SUBJECT TO APPROVAL OF LOCAL F LICENSING OR PERMITTING BY STATE OR STOTAGE MAGAZINES INCE (TO DE SET BY LOCAL GOVERNMENT ORATION OR INSURANCE COMPANY	Around 9:30pm IRE AUTHORITIES, IN ACCORDANCE WITH NEPA 1123, 1124 & FEDERAL GOVERNMENT NAME OF BONDING CORPORATION OR INSURANCE COMPA See Attached KIND OF FIREWORKS TO BE DISPLAYED (Plan	NY	•
M1 Concourse Burr DATE OF PROPOSED DISPLAY 12-8-23 MANNER AND PLACE OF STOI PROVIDE PROOF OF PROPER ATF approved AMOUNT OF BOND OR INSUR See Attached ADDRESS OF BONDING CORP See Attached	AGE, SUBJECT TO APPROVAL OF LOCAL OF LICENSING OR PERMITTING BY STATE OR STOTAGE MAGAZINGS	Around 9:30pm IRE AUTHORITIES, IN ACCORDANCE WITH NEPA 1123, 1124 & FEDERAL GOVERNMENT NAME OF BONDING CORPORATION OR INSURANCE COMPA See Attached KIND OF FIREWORKS TO BE DISPLAYED (Plan	NY	•
M1 Concourse Burr DATE OF PROPOSED DISPLAY 12-8-23 MANNER AND PLACE OF STOI PROVIDE PROOF OF PROPER ATF approved AMOUNT OF BOND OR INSUR See Attached ADDRESS OF BONDING CORP See Attached	AGE, SUBJECT TO APPROVAL OF LOCAL F LICENSING OR PERMITTING BY STATE OR STOTAGE MAGAZINES INCE (TO DE SET BY LOCAL GOVERNMENT ORATION OR INSURANCE COMPANY	Around 9:30pm IRE AUTHORITIES, IN ACCORDANCE WITH NEPA 1123, 1124 & FEDERAL GOVERNMENT NAME OF BONDING CORPORATION OR INSURANCE COMPA See Attached KIND OF FIREWORKS TO BE DISPLAYED (Plan	NY	•
M1 Concourse Burr DATE OF PROPOSED DISPLAY 12-8-23 MANNER AND PLACE OF STOI PROVIDE PROOF OF PROPER ATF approved AMOUNT OF BOND OR INSUR See Attached ADDRESS OF BONDING CORP See Attached	AGE, SUBJECT TO APPROVAL OF LOCAL F LICENSING OR PERMITTING BY STATE OR STOTAGE MAGAZINES INCE (TO DE SET BY LOCAL GOVERNMENT ORATION OR INSURANCE COMPANY	Around 9:30pm IRE AUTHORITIES, IN ACCORDANCE WITH NEPA 1123, 1124 & FEDERAL GOVERNMENT NAME OF BONDING CORPORATION OR INSURANCE COMPA See Attached KIND OF FIREWORKS TO BE DISPLAYED (Plan	NY	•
M1 Concourse Burr DATE OF PROPOSED DISPLAY 12-8-23 MANNER AND PLACE OF STOI PROVIDE PROOF OF PROPER ATF approved AMOUNT OF BOND OR INSUR See Attached ADDRESS OF BONDING CORP See Attached	AGE, SUBJECT TO APPROVAL OF LOCAL F LICENSING OR PERMITTING BY STATE OR STOTAGE MAGAZINES INCE (TO DE SET BY LOCAL GOVERNMENT ORATION OR INSURANCE COMPANY	Around 9:30pm IRE AUTHORITIES, IN ACCORDANCE WITH NEPA 1123, 1124 & FEDERAL GOVERNMENT NAME OF BONDING CORPORATION OR INSURANCE COMPA See Attached KIND OF FIREWORKS TO BE DISPLAYED (Plan	NY	•
M1 Concourse Burr DATE OF PROPOSED DISPLAY 12-8-23 MANNER AND PLACE OF STOI PROVIDE PROOF OF PROPER ATF approved AMOUNT OF BOND OR INSUR See Attached ADDRESS OF BONDING CORP See Attached	AGE, SUBJECT TO APPROVAL OF LOCAL F LICENSING OR PERMITTING BY STATE OR STOTAGE MAGAZINES INCE (TO DE SET BY LOCAL GOVERNMENT ORATION OR INSURANCE COMPANY	Around 9:30pm IRE AUTHORITIES, IN ACCORDANCE WITH NEPA 1123, 1124 & FEDERAL GOVERNMENT NAME OF BONDING CORPORATION OR INSURANCE COMPA See Attached KIND OF FIREWORKS TO BE DISPLAYED (Plan	NY	•
M1 Concourse Burr DATE OF PROPOSED DISPLAY 12-8-23 MANNER AND PLACE OF STOI PROVIDE PROOF OF PROPER ATF approved AMOUNT OF BOND OR INSUR See Attached ADDRESS OF BONDING CORP See Attached	AGE, SUBJECT TO APPROVAL OF LOCAL F LICENSING OR PERMITTING BY STATE OR STOTAGE MAGAZINES INCE (TO DE SET BY LOCAL GOVERNMENT ORATION OR INSURANCE COMPANY	Around 9:30pm IRE AUTHORITIES, IN ACCORDANCE WITH NEPA 1123, 1124 & FEDERAL GOVERNMENT NAME OF BONDING CORPORATION OR INSURANCE COMPA See Attached KIND OF FIREWORKS TO BE DISPLAYED (Plan	NY	•
M1 Concourse Burr DATE OF PROPOSED DISPLAY 12-8-23 MANNER AND PLACE OF STOI PROVIDE PROOF OF PROPER ATF approved AMOUNT OF BOND OR INSUR See Attached ADDRESS OF BONDING CORP See Attached	AGE, SUBJECT TO APPROVAL OF LOCAL F LICENSING OR PERMITTING BY STATE OR STOTAGE MAGAZINES INCE (TO DE SET BY LOCAL GOVERNMENT ORATION OR INSURANCE COMPANY	Around 9:30pm IRE AUTHORITIES, IN ACCORDANCE WITH NEPA 1123, 1124 & FEDERAL GOVERNMENT NAME OF BONDING CORPORATION OR INSURANCE COMPA See Attached KIND OF FIREWORKS TO BE DISPLAYED (Plan	NY	•
M1 Concourse Burr DATE OF PROPOSED DISPLAY 12-8-23 MANNER AND PLACE OF STOI PROVIDE PROOF OF PROPER ATF approved AMOUNT OF BOND OR INSUR See Attached ADDRESS OF BONDING CORP See Attached	AGE, SUBJECT TO APPROVAL OF LOCAL F LICENSING OR PERMITTING BY STATE OR STOTAGE MAGAZINES INCE (TO DE SET BY LOCAL GOVERNMENT ORATION OR INSURANCE COMPANY	Around 9:30pm IRE AUTHORITIES, IN ACCORDANCE WITH NEPA 1123, 1124 & FEDERAL GOVERNMENT NAME OF BONDING CORPORATION OR INSURANCE COMPA See Attached KIND OF FIREWORKS TO BE DISPLAYED (Plan	NY	•
M1 Concourse Burr DATE OF PROPOSED DISPLAY 12-8-23 MANNER AND PLACE OF STOI PROVIDE PROOF OF PROPER ATF approved AMOUNT OF BOND OR INSUR See Attached ADDRESS OF BONDING CORP See Attached	AGE, SUBJECT TO APPROVAL OF LOCAL F LICENSING OR PERMITTING BY STATE OR STOTAGE MAGAZINES INCE (TO DE SET BY LOCAL GOVERNMENT ORATION OR INSURANCE COMPANY	Around 9:30pm IRE AUTHORITIES, IN ACCORDANCE WITH NEPA 1123, 1124 & FEDERAL GOVERNMENT NAME OF BONDING CORPORATION OR INSURANCE COMPA See Attached KIND OF FIREWORKS TO BE DISPLAYED (Plan	NY	•
M1 Concourse Burr DATE OF PROPOSED DISPLAY 12-8-23 MANNER AND PLACE OF STOI PROVIDE PROOF OF PROPER ATF approved AMOUNT OF BOND OR INSUR See Attached ADDRESS OF BONDING CORP See Attached	AGE, SUBJECT TO APPROVAL OF LOCAL F LICENSING OR PERMITTING BY STATE OR STOTAGE MAGAZINES INCE (TO DE SET BY LOCAL GOVERNMENT ORATION OR INSURANCE COMPANY	Around 9:30pm IRE AUTHORITIES, IN ACCORDANCE WITH NEPA 1123, 1124 & FEDERAL GOVERNMENT NAME OF BONDING CORPORATION OR INSURANCE COMPA See Attached KIND OF FIREWORKS TO BE DISPLAYED (Plan	NY	•

.

,



				Certificate		Irance		
		72.10			10796		Issue Date: 10/31/20	23
PRODUCER Professional Program Insurance Brokerage Division of SPG Insurance Solutions LLC 1304 Southpoint Blvd., Suite 101 Petaluma, CA 94954				THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER, THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED B THE POLICIES BELOW,				
				INSURERS AFFORDING COVERAGE				
INSU	JRED					INSURER A:Certain Underwriter's at Lloyd's, London - AA-1120		
	-X Pyrotechnic				INSURER B:			
	6 Pine Needle I te Lake, MI 483					INSURER C:		
						INSURER D:		
							1/19 CERTIFICATE MAY BE ISSUED OR MAY PE CONDITIONS OF BUCH POLICIES,	
CO	TYPE OF INSU	RANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (DD/MM/YY)	POLICY EX		LIMITS	
A	GENERAL LIABIL	.ITY	PY/23-0125	6/9/2023	6/9/2		EACH ACCIDENT	\$5,000,0
A	CLAIMS MADE		1 1/20-0120	0,0,2020	-/ -/ -/		MEDICAL EXP (any one person)	Martin Martin
							FIRE LEGAL LIABILITY	\$50,0
						٩	GENERAL AGGREGATE	\$5,000,0
							PRODUCTS-COMP/ OPS AGG	
			OCATIONS/VEHICLES sured as respects th	S/EXCLUSIONS ADDED	BY ENDOR	SEMENT/SPE	CIAL PROVISIONS	
	(s) of Display:	12/8/20	23					
Loca	tion:	M1 CON	ICOURSE					
Additional Insured: CITY		CITY OF	PONTIAC					
Rain	Date(s):							
Туре	of Display:	Aerial Fi	reworks Display					
CEP	TIFICATE HOL	DER			SHOULD AN	Y OF THE ARON	VE DESCRIBED POLICIES BE CANCELLED BE	FORETHE
CERTIFICATE HOLDER M1 CONCOURSE 164 SOUTH BLVD W PONTIAC MI 48341			SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXIPITATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DA SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.					

U.S. Department of Justice Bureau of Alcohol, Tobacco, Firearms and Explosives

Federal Explosives License/Permit (18 U.S.C. Chapter 40)

In accordance with the provisions of Title XI, Organized Crime Control Act of 1	970, and the regulations issued thereunder (27 CFR Part 555), you may engage in
the activity specified in this license or permit within the limitations of Chapter 40	
expiration date shown, THIS LICENSE IS NOT TRANSFERABLE UNDE	
Direct ATF ATF - Chief, FELC Correspondence To 244 Needy Road	License/Permit Number 4-MI-125-54-4E-01210
Martinsburg, WV 25405-9431	Number 4-MI-125-54-4F-01210
Chief, Federal Explosives Licensing Center (FELC)	Expiration
Mama Howred	Date June 1, 2024
Name	
GEN X PYROTECHNICS	31 12411
Premises Address (Changes? Notify the PBLC at least 10 days before the move)	
2908 PINE NEEDLE DR	N. VAN
WHITE LAKE, MI 48383-	
Type of License or Pennit	
54-USER OF EXPLOSIVES	
Purchasing Certification Statement	Mailing Address (Changes? Notify the FELC of any changes.)
The licensee or permittee named above shall use a copy of this license or permit to assist a	
transferor of explosives to verify the identity and the licensed status of the licenseo or permittee as provided by 27 CPR Part 555. The signature on each copy must be an origin	A REAL
signature. A faxed, scauned or e-mailed copy of the license on permit with a signature	GEN X FTHOLECHNICS
intended to be an original signature is acceptable. The signature must be that of the Feder	
Explosives Licensee (FEL) or a responsible person of the FEL. 1 certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the	WHITE LAKE, MI 48383-
business or operations specified above under "Type of License or Permit."	972
Licensee/Permittee Responsible Person Signature Position/Title	
Dicenser chance responsible reach digitation	
Printed Name Date	ATT Form \$400,14/\$400,15 Pin I Roylsed September 2011
Provious Edition is Obsolete «Interneticiation interest and a state of a stat	
Federal Explosives Licen	so (FBL) Customer Service Information
Federal Explosives Licensing Center (FELC) Toll-free Telephone Numb	er: (877) 283-3352 ATF Homepage: www.atf.gov
244 Needy Road Fax Number:	(304) 616-4401
Martinaburg, WV 25405-9431 E-mail: FELC@atf.gov	
	also a construction of the second distance of the second second second second second second second second second
Change of Address (27 CFR 555.54(α)(1)). Licensees or permittees may during your location of which they intend requiring to carry on such business or operations	the term of their current license or permit remove their dualities or operations to a b. The licenses or permittee is required to give notification of the new location of the
business or operations not less than 10 days prior to such removal with the Chief, I	
romainder of the term of the original license or permit. (The Chief, FELC, shall, i	f the licensee or permittee is not qualified, refer the request for amended license
or permit to the Director of Industry Operations for denial in accordance with	ı § 555.54.)
Right of Succession (27 CFR 555.59). (a) Cortain persons other than the licen	see or permittee may secure the right to carry on the same evaluative materials
	to term of, n ourrout license or permit. Such persons are: (1) The surviving spouse
or child, or executor, administrator, or other legal representative of a deceased lice	consec or permittee; and (2) A receiver or trustee in bankruptey, or an assignce for
benefit of oreditors. (b) In order to sceure the right provided by this section, the	person or persons continuing the business or operations shall furnish the license or
	the Chlef, FELC, within 30 days from the date on which the successor begins to
carry on the business or operations.	(Continued on reverse side)
Cut Here X	Comment on reverae and
Rederal Explosives License/Permit (FBL) Information Card	
License/Permit Namo: GEN X PYROTECHNICS	
Business Name:	
Liconse/Permit Number: 4-MI-125-54-4F-01210	
Liconsc/Permit Type:84-USER OF EXPLOSIVES	
1	
Expiration: June 1, 2024	
Disco Mater May Valid Feether Outer Disco (the Disco Plantation	
Please Noto: Not Valid for the Sale or Other Disposition of Explosives.	
The second se	



You have been approved as a responsible person under the above-listed Federal explosive license or permit. You may lawfully direct the management or policies of the business or operations as they pertain to explosives. You may also lawfully transport, ship, receive or possess explosive materials incident to your duties as a responsible person. This clearance is only valid under the license or permit referenced above.

Sincerely,

Marna Howard Chief, Federal Explosives Licensing Center (FELC)

FELC Customer Service. If you believe that information on your "Letter of Clearance" is incorrect, please return a COPY of the letter to the Chief, Federal Explosives Licensing Center (FELC), with a statement showing the nature of the error. The Chief, FELC, shall correct the error, and return an amended letter to you.

Mail: ATF Chiof, FBLC Attn.: LOC Correction 244 Needy Road Martinsburg, West Virginia 25405 Fax: 1-304-616-4401 Chlef, FBLC Attn.: LOC Correction Call toll-free: 1-877-283-3352

In Olsio U Onio 2431-2000EVO APOH NULIOIN- SHERDEILL

WWW.ATF.GOV

Responsible Person Letter of Clearance for:



U.S. Department of Justice Bureau of Alcohol, Tobacco, Fircanns and Explosives Federal Explosives Licensing Center (FELC) www.atf.gov Federat Explosives Licensing Center 244 Needy Road 05/19/2021 Martinsburg, West Virginia 25405 telephone: (877)283-3352 fnx: (304)616-4401

NOTICE OF CLEARANCE

for individuals transporting, shipping, receiving, or possessing explosive materials.

ISSUED TO: GEN X PYROTECHNICS NOTICE DATE: 05/19/2021 Federal Explosives license/permit no.: 4-MI-125-54-4F-01210 Expiration Date: June 1, 2024

Explosives License/Permit Type: 54-USER OF EXPLOSIVES

EXPIRATION DATE: This Notice expires when superseded by a newer Notice which will list all current responsible persons and employee possessors, or when the license or permit expires - whichever comes first.

- WARNING. Only those individuals listed below as RESPONSIBLE PERSONS and EMPLOYEE POSSESSORS with a background clearance status of "CLEARED" or "PENDING" are authorized to transport, ship, receive, or possess explosive materials in the course of employment with you.
- DENIED" STATUS. If an employee possessor has a background clearance status of "DENIED", you MUST take immediate steps to remove the employee from a position requiring the transporting, shipping, receiving, or possessing of explosive materials. Also, if the employee has been listed as a person authorized to accept delivery of explosive materials, you MUST remove the employee from such list and immediately, and in no event later than the second business day after such change, notify distributors of such change, as stated in 27 CFR 555.33(a).
- CHANGE IN RESPONSIBLE PERSONS. You MUST report any change in responsible persons to the Chief, Federal Explosives Licensing Center, within 30 days of the change and new responsible persons MUST include "appropriate identifying information" as defined in 27 CFR 555.11. Fingerprints and photos are NOT required, however they will be required upon renewal of the license or permit.
- CHANGE OF EMPLOYEES. You MUST report any change of employee/possessors to the Chief, FELC, within 30 days. Reports relating to newly hired employees must be submitted on ATF Form 5400.28 for EACH employee.

remises Address:	2906 FINE NEEDLE DR WHITE LAKE, MI 48383	an a	- 11 T
Malling Address			10 C
290	N X PYROTECHNICS 6 PINE NEBDLE DR ITE LAKE, MI 48383	1999	
		b.	· ·

This 'Notice of Clearance' is provided to you as required by 18 U.S.C. 843(h) and MUST be retained as part of your permanent records and be made available for examination or inspection by ATF officers as required by 27 CFR.555.121. If you receive a Notice subsequent to this Notice, this Notice will no longer be valid.

In accordance with 27 CFR 555.33, Background Checks and Clearances, and 27 CFR 555.57, Change of Control, Change in Responsible Persons, and Change of Employees, ATF's Federal Explosives Licensing Center (FELC) has conducted background checks on the individual(s) you identified as a responsible person(s) and an employee/possessor(s) on your application, or reported after the issuance of your license/permit.

The following is a SUMMARY of the results of the background checks conducted on the individuals you reported as responsible persons and employee/possessors. ATP will be notifying ALL individuals listed on this document of their respective status by separate letter mailed to their residence address.

PLEASE BE ADVISED THAT IT IS UNLAWFUL FOR ANY PERSON REFLECTING A STATUS OF "DENIED" TO TRANSPORT, SHIP, RECEIVE, OR POSSESS EXPLOSIVE MATERIALS.

Please carefully review this Notice to ensure that all the information is accurate. If this Notice is incorrect, please return the Notice to the Chiof, FBLC, with a statement showing the nature of the error(s). The Chief, FBLC, shall correct the error, and return a corrected Notice.

Number of RESPONSIBLE PERSON(S) Number of EMPLOYEE POSSESSOR(S)	-	continued	
LAST NAME, First Name, Middle Name RESPONSIBLE PERSONS:	Clearance Sintus	LAST NAME, First Name, Middle Name 0005 MORGAN, DRAKE LANTZ 0006 RAONOLI, ADAM MICHAEL 0007 KENNEDY, JAMES MICHAEL	Clearance Status Cleared Cleared Pending
0001 TRUDEAU, JASON ANTHONY	Cleared		, enone
EMPLOYEE POSSESSORS:	7		
0001 CARRIGER, JEREMY ROBERT 0002 CARRIGER, JOSHUA ROY 0003 DOBRIN, DAVID JASON 0004 HOFELICH, GREGORY DAVID	Cleared Cleared Cleared Cleared		2
	page	1 of 1	

MSDS - Material Safety Data Sheet UN0335, FIREWORKS 1.3G, PGII

Emergency Call Info Trac (800) 535-5053 ACE Pyro Contract #100630

Section II - Hazardous Ingredients / Identity Information

Contains Pyrotechnic Compositions that are mixtures of solid oxidizers and fuels that contained in paper and cardboard containers. No Hazard exists during normal handling and storage.

OSHA PEL – N/A ACGIH TLV – N/A

OTHER LIMITS - N/A

Section III – Physical / Chemical Characteristics

Boiling Point: - N/A	Specific Gravity: - N/A
Vapor Pressure: - N/A	Melting Point: - N/A
Vapor Density: - N/A	Evaporation Rate: - N/A.

Solubility in Water: - N/A

Appearance and Odor: - Pyrotechnic Composition is contained in paper or cardboard casings that may be shaped as cylinders, balls or tubes. Odor is not apparent.

Section IV - Fire and Explosion Hazard Data

Flash Point: - N/A Flammable Limits: - N/A

LEL: - N/A UEL: - N/A

Extinguishing Media: Deluge with large quantities of water as quickly as possible by FIRE HOSE from a PROTECTED location. Materials are self-oxidizing.

Special Fire Fighting Procedures: Do not attempt to fight a fire in the immediate area of 1.3G Fireworks- EVACUATE THE AREA.

Section IV - Fire and Explosion Hazard Data- Continued

Unusual Fire and Explosion Hazards: Fireworks 1.3G MAY MASS EXPLODE IN A FIRE. DO NOT ALLOW FIREWORKS TO GET WET- Hazardous Decomposition May Result in a FIRE or EXPLOSION. EXPLOSION MAY OCCUR IF EXPOSED TO SPARKS OR FLAME.

Section V - Reactivity Data

Stability: - Stable

Conditions to Avoid: - Open Flames, Sparks, High Temperatures, Friction or Impact.

Incompatibility (Materials to Avoid): - Do Not Allow Fireworks to Get Wet.

Hazardous Decomposition or Byproducts: - Decomposition does not occur under normal circumstances. Smoke Generated by Fireworks may contain gasses that are irritating to the eyes or mucous membranes. Prolonged Exposure and Inhalation of smoke may cause shortness of breath or more serious problems when a chronic respiratory condition exists.

Hazardous Polymerization: Will Not Occur

Conditions to Avoid: - Storage in High Temperatures, Moist or Wet Conditions, Keep away From Open Flame or Sparks.

Section VI - Health Hazard Data

Route(s) of Entry: - N/A Inhalation: -N/A

Skin: - N/A Ingestion: - N/A

Health Hazards (Acute and Chronic): - N/A

Carcinogenicity: N/A · NTP?: - N/A

LARC Monographs?: -N/A

OSHA Regulated: - NO

Signs and Symptoms of Exposure: - Prolonged Exposure to smoke that is Generated during Normal use of Fireworks may cause Irritation to Eyes and to Mucous Membranes.

Medical Conditions Generally Aggravated by Exposure: - Eye Sensitivity, Respiratory Conditions.

Emergency and First Aid Procedure: - EYES should be flushed with water. Move to Fresh Air and avoid additional Inhalation of Smoke.

Section VII - Precautions for Safe Handling and Use

Steps to Be Taken in Case Material is Released or Spilled: - If Fireworks are spilled, carefully pick up the material and place in a Cardboard Carton. Keep OPEN FLAMES and Sparks AWAY and NO SMOKING.

Waste Disposal Method: - Fireworks that fail to go off should be soaked in a bucket of water and returned to the source where it was obtained. Dry components or powder should be carefully swept up and placed in a cardboard container then soaked with water. Burning of Fireworks Waste must be performed in compliance with local and state laws.

Precautions in Handling and Storing: • Keep from OPEN FLAMES, NO SMOKING, AVOID IMPACT of MATERIALS and CONTAINERS of MATERIALS, STORE FIREWORKS IN A COOL AND DRY ENVIORMENT. FIREWORKS 1.3G MUST BE STORED AND TRANSPORTED IN COMPLIANCE WITH FEDERAL, STATE AND LOCAL LAWS.

Other Precantions: - UN0335 Fireworks 1.3G can cause SERIOUS INJURY or DEATH. They should only be Handled by Properly Trained and Qualified Personnel. When Shooting these Fireworks; PERSONNEL SHOULD WEAR PROPER EYE PROTECTION, HEAD PROTECTION AND NON-SYNTHETIC CLOTHING.

Section VIII – Control Measures

Respiratory Protection: N/A

Ventilation: - N/A	Local Exhaust: - N/A Special: - N/A		
Mechanical: -N/A	Other: - N/A		

Protective Gloves:- N/A Eye Protection: - When Shooting Fireworks 1.3G

Other Protective Clothing or Equipment: - Protective Head Gear and Non-Synthetic Clothing when Shooting Fireworks 1.3G.

Work / Hygienic Practices: - Store Fireworks in a Cool Dry and Well Ventilated area. Protect Against Physical Damage and Moisture. Fireworks should be Isolated from all Heat Sources, Sparks and Open Flame. No Smoking,

Firework Disposal Procedure

Please follow the two simple guidelines below for the proper disposal of any unused display fireworks

- 1. If any display fireworks are found, submerge the firework in a five-gallon bucket of water.
- 2. Contact Jason Trudeau with Gen-X Pyrotechnics for proper pickup.

Gen-X Pyrotechnics will pick up any unused display fireworks and take them to an authorized faculty for a proper disposal.



248.252.0029

 \succ

genxpyro@comcast.net info@genxpyrotechnlcs.com



www.genxpyrotechnics.com



WATERFORD REGIONAL FIRE DEPARTMENT

2495 Crescent Lake Road • Waterford, MI 48329 Phone: 248.673.0405 • Fax: 248.674:4095 www.waterfordmi.gov

Matthew J. Covey, Fire Chief • Carl J. Wallace, Deputy Fire Chief • Wayne J. Peruski, Fire Marshal

Fireworks Display Permit

M1 Concourse Fireworks Display

Plans Received: 11/21/2023 Plans Approved: 11/21/2023 Gen-X Pyrotechnics / Jason Trudeau 2906 Pine Needle Dr. White Lake, Mi. 48383

Congratulations, Your Permit Application for a Fireworks display permit has been approved.

The 2015 IFC requires that the following codes be adhered to. Section 5608.1 General. Outdoor fireworks display, use of pyrotechnics before a proximate audience and pyrotechnic special effects in motion picture, television, theatrical and group entertainment productions shall comply with Sections 5608.2 through 5608.10 and NFPA 1123 or NFPA 1126.

Application Details:

- Display date 12/8/2023 @ approximately 9:30pm
- Sponsoring Organization M1 Concourse
- Fireworks coordinator Jason Trudeau (248)-252-0029 genxpro@comcast.net
- Event Location M1 Concourse
- Set up Location Burnout Pit Track Infield
- Contact Fire Marshal Division Prior to event (248)-673-0405

This permit Application was reviewed and APPROVED on 11/21/2023

Captain Robert Butcher Deputy Fire Marshal Waterford Regional Fire Department

#7 DISCUSSION



Roles/Responsibilities

AGENDA:

Making Effective Decisions & Findings

Risk Management

ROLES & RESPONSIBILITIES

LAND USE DECISIONS DO NOT OPERATE IN A VACUUM City Council

PLANNING COMMISSION

Zoning Board of Appeals

Administrative and/or Support Staff

LAND USE DECISIONS DO NOT OPERATE IN A VACUUM

Legislative Body

- Appointments
- Ordinance Adoption
- Site Plan/Zoning Reviews
 Other Policy Decisions

PLANNING COMMISSION

- Master Plan
- Zoning Ordinance
- Site Plan/Zoning Reviews

Zoning Board of Appeals

Budgets / Personnel

- Variances
- Appeals

Master Plan

- Interpretations
- Other Duties

Administrative and/or Support Staff

STATUTORY AUTHORITY

- PLANNING
- PLANNING ENABLING ACT
- PUBLIC ACT 33 OF 2008
- (MCL 125.3801et seq)
- ZONING
- Zoning Enabling Act
- PUBLIC ACT 110 OF 2006
- (MCL 125.3101 ET SEQ)

STATUTORY AUTHORITY

ADDITIONAL LEGAL CONSTRAINTS

- Federal Laws
- STATE LAWS
- CASE LAW (FEDERAL & STATE)
- ATTORNEY GENERAL OPINIONS
- OTHER LOCAL ORDINANCES

ROLES & RESPONSIBILITIES QUESTIONS

MAKING EFFECTIVE DECISIONS AND FINDINGS

ELEMENTS OF EFFECTIVE DECISIONS









Expect complete information

Be prepared

Conduct Orderly Meetings Deliberate properly



Document decisions

PREPARATION

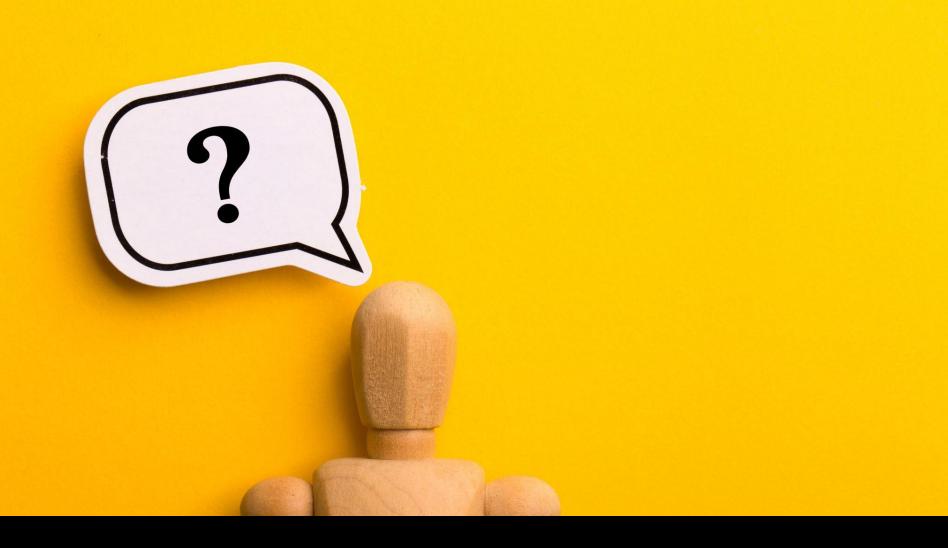
- AVOID "EX PARTE" CONTACTS
- REVIEW MATERIALS
 - PLANNER AND OTHER PROFESSIONAL REPORTS
 - Application and plans
 - Ordinance requirements
- ASK QUESTIONS

GENERAL MEETING RULES

- KEEP ORDER
- STAY ON SUBJECT
- Eliminate misunderstanding of outcomes
- MAINTAIN FAIRNESS DURING
 DELIBERATION

DEBATE: LIMITS

- CHAIR MUST RECOGNIZE SPEAKER
- LIMIT TIME OF SPEAKING TO GIVE OTHERS TIME TO CONTRIBUTE
- CANNOT SPEAK OR CARRY ON SIDE CONVERSATION WHILE ANOTHER IS SPEAKING
- COMMON MODIFIERS TO SPEAKING ORDER
 - MAKER OF MOTION SPEAKS FIRST
 - NO MEMBER PERMITTED TO SPEAK TWICE UNTIL EACH MEMBER HAS THE OPPORTUNITY TO SPEAK





DECISIONS & FINDINGS

PLANNING AND ZONING

MICHIGAN ZONING ENABLING ACT

- MCL 125.3101 ET AL
- Allows municipalities to create and modify zoning ordinances
- MODIFICATIONS FOLLOW SAME STANDARDS AS ORIGINAL ZONING ORDINANCE
- Text amendments and map amendments

ZONING TEXT AMENDMENTS

- Text amendment is a change to the language of the zoning ordinance itself
- Ex. Residential infill overlay district or Adult Use recreational marihuana zoning
- CREATES STANDARDS FOR PROPERTY DEVELOPMENT IN THE CITY

ZONING MAP AMENDMENTS

- CHANGES TO CURRENT ZONING DISTRICT
- CREATION OF OVERLAY DISTRICTS
- MODIFICATIONS TO THE MAP ITSELF
- Ex. Rezonings, conditional rezonings, creation of overlay districts

ZONING ENABLING ACT REQUIREMENTS

- FOR BOTH TEXT AND MAP AMENDMENTS, MZEA REQUIRES THAT AMENDMENTS FOLLOW THE SAME PROCEDURE AS ORIGINAL ENACTMENT OF ZONING ORDINANCE
- 1. PUBLIC HEARING BEFORE THE PLANNING COMMISSION
- 2. RECOMMENDATION BY PLANNING COMMISSION
- 3. FIRST READING BEFORE CITY COUNCIL
- 4. SECOND READING BEFORE CITY COUNCIL
- 5. PUBLICATION

STANDARDS OF APPROVAL

- Chapter 8 of the City's Zoning Ordinance Governs approval of zoning map amendments
- ALL DECISIONS REGARDING AMENDMENTS TO THE ZONING ORDINANCE MUST BE CONSISTENT
- FOLLOWING SECTION 6.804 "CRITERIA FOR AMENDMENT OF THE OFFICIAL ZONING MAP" ENSURES CONSISTENCY AND HELPS THE TOWNSHIP REDUCE RISK OF LITIGATION

SEC. 6.804 CRITERIA FOR AMENDMENT OF THE OFFICIAL ZONING MAP

- A. CONSISTENCY WITH THE GOALS, POLICIES AND OBJECTIVES OF THE MASTER PLAN AND ANY SUB-AREA PLANS. IF CONDITIONS HAVE CHANGED SINCE THE MASTER PLAN WAS ADOPTED, CONSISTENCY WITH RECENT DEVELOPMENT TRENDS IN THE AREA SHALL BE CONSIDERED.
- B. Compatibility of the site's physical, geological, hydrological and other environmental features with the uses permitted in the proposed zoning district.
- C. EVIDENCE THE APPLICANT CANNOT RECEIVE A REASONABLE RETURN ON INVESTMENT THROUGH DEVELOPING THE PROPERTY WITH ONE (1) OR MORE OF THE USES PERMITTED UNDER THE CURRENT ZONING

SEC. 6.804

- D. COMPATIBILITY OF ALL THE POTENTIAL USES ALLOWED IN THE PROPOSED ZONING DISTRICT WITH SURROUNDING USES AND ZONING IN TERMS OF LAND SUITABILITY, IMPACTS ON THE ENVIRONMENT, DENSITY, NATURE OF USE, TRAFFIC IMPACTS, AESTHETICS, INFRASTRUCTURE AND POTENTIAL INFLUENCE ON PROPERTY VALUES.
- E. The CAPACITY OF THE CITY'S UTILITIES AND SERVICES SUFFICIENT TO ACCOMMODATE THE USES PERMITTED IN THE REQUESTED DISTRICT WITHOUT COMPROMISING THE HEALTH, SAFETY AND WELFARE OF THE CITY.
- F. The Capability of the street system to safely and efficiently ACCOMMODATE THE EXPECTED TRAFFIC GENERATED BY USES PERMITTED IN THE REQUESTED ZONING DISTRICT.
- G. The BOUNDARIES OF THE REQUESTED REZONING DISTRICT ARE REASONABLE IN RELATIONSHIP TO SURROUNDINGS AND CONSTRUCTION ON THE SITE WILL BE ABLE TO MEET THE DIMENSIONAL REGULATIONS FOR THE REQUESTED ZONING DISTRICT.

SEC. 6.804

- H. IF A REZONING IS APPROPRIATE, THE REQUESTED ZONING DISTRICT IS CONSIDERED TO BE MORE APPROPRIATE FROM THE CITY'S PERSPECTIVE THAN ANOTHER ZONING DISTRICT.
- I. IF THE REQUEST IS FOR A SPECIFIC USE, REZONING THE LAND IS CONSIDERED TO BE MORE APPROPRIATE THAN AMENDING THE LIST OF PERMITTED OR SPECIAL LAND USES IN THE CURRENT ZONING DISTRICT TO ALLOW THE USE.
- J. The requested rezoning will not create an isolated or incompatible zone in the neighborhood.

REMINDER

- THE CITY'S RIGHT TO ENACT ZONING STANDARDS MUST BE BALANCED WITH PRIVATE PROPERTY RIGHTS
- PROPERTY RIGHTS ARE PROTECTED BY THE CONSTITUTION
- RETROACTIVITY OF ZONING ORDINANCE AMENDMENTS
- REGULATORY TAKINGS
- LEGAL CHALLENGES

THE MICHIGAN PLANNING ENABLING ACT

- MCL 125.3801 ET AL
- IMPORTANCE OF THE MASTER PLAN
- ESTABLISHMENT OF THE PLANNING COMMISSION

PLANNING AND ZONING

QUESTIONS?

RISK MANAGEMENT

RISK MANAGEMENT

You CAN'T avoid litigation

 You CAN manage risk & liability exposure by:

- Using consistent rules and procedures
- TREATING EVERYONE FAIRLY AND CONSISTENTLY
- Avoiding conflicts of interest
- KEEPING ACCURATE AND COMPLETE RECORDS

RISK MANAGEMENT: CONFLICT OF INTEREST **IDENTIFICATION**

You are the applicant

• RELATIVE

Business associate

CLOSE TIES
IF YOU HAVE TO ASK...
PROCEDURE

- STATE NATURE OF CONFLICT
- Request to abstain from discussion and voting
- MUST BE APPROVED BY THE BODY
- MINUTES SHOULD REFLECT ABSTENTION AND REASON

RISK MANAGEMENT

- ZONING MUST PROVIDE A REASONABLE USE.
- THE USE NEED NOT BE THE MOST PROFITABLE.
- SUPPORT YOUR DECISIONS WITH FINDINGS BASED ON REVIEW STANDARDS.
- FOLLOW PROPER PROCEDURES.
- CASE LAW: IN STATE AND FEDERAL COURTS IS STILL EMERGING.

QUESTIONS

200

0

....

6

6

.2

050

.2

#20 COMMUNICATION

GARLAND S. DOYLE, M.P.A. City Clerk

SHEILA GRANDISON, MiPMC Deputy City Clerk



OFFICE OF THE CITY CLERK

47450 Woodward Avenue Pontiac, Michigan 48342 Office: (248) 758-3200 Fax: (248) 758-3160

COMMUNICATION FROM THE CITY CLERK

TO: Honorable City Council

FR: Garland S. Doyle, City Clerk

DA: November 29, 2023

RE: Local Officers Compensation Commission – Resolution Regarding the Mayor and City Council Salaries

I am forwarding your honorable body the Local Officers Compensation Commission (LOCC) resolution as well as the LOCC statement regarding the resolution. Resolution LOCC 2023 resolution to change the Mayor and City Council salaries was approved by the LOCC at its meeting on November 27, 2023. The resolution was filed by the LOCC with the City Clerk on November 28, 2023.

Thank you

CC: Mayor Greimel Deputy Mayor Stephens

Enclosures

Local Officers Compensation Commission



Commission Members Caroll Turpin, Chairperson Val Gross Gloria Harsten-Spann Roger Jackson Lee Jones Michael Klockow Susan Loyeland 47450 Woodward Avenue Pontiac, Michigan 48342 Phone (248) 758-3200 Fax (248) 758-3160 www.pontiac.mi.us

November 27, 2023

Pursuant to the **Michigan Compiled Law Section 117.5c** and **Pontiac City Code section 2-392**, the seven-member panel comprising the Local Officers Compensation Commission (LOCC) have met in public sessions to discuss potential salary increases for elected officials in the City of Pontiac, specifically the Mayor and members of the City Council.

As outlined in **subsection (a)** of the above-referenced Code, "the commission shall consist of ... seven (7) members in a city of over 20,000 population. The members shall be registered electors of the city, appointed by the mayor subject to confirmation by a majority of the members elected and serving in the legislative body."

Subsection (b) of the Code states "the commission shall determine the salary of each local elected official. The determination shall be the salary unless the legislative body, by resolution adopted by 2/3 of the members elected to and serving on the legislative body, rejects it. The determination of the commission shall be effective 30 days following its filing with the city clerk unless rejected by the legislative body. If the determination is rejected, the existing salary shall prevail."

And, **subsection (c)** states "the commission shall meet for not more than 15 session days in each odd numbered year and shall make its determination within 45 calendar days after its first meeting."

The purpose of today's meeting is to make known for the record our determination of recommended salary levels for the Mayor of the city of Pontiac and the City Council members. This determination was made by the following 7 members comprising the LOCC:

- Caroll Turpin, Chairperson
- Val Gross
- Gloria Harsten-Spann
- Roger Jackson
- Lee Jones
- Michael Klockow
- Susan Loveland

The commission met on the following days: October 23, November 6, November 20, and November 27, 2023. Following our diligent research and deliberations, this commission has concluded that:

• Pay raises for the Mayor and City Council members are in order and we have voted unanimously to recommend increases in the annual salaries for these positions in 2024 and 2025.

- The decision is based on the fact that the Mayor and members of City Council have not received a raise in pay since 2018 (the last year when a raise of 10% was given).
- We further determined the Mayor's current salary of \$113,000 is significantly below the Deputy Mayor's current salary of \$127,308, and is not aligned with the compensation of Mayors of other Michigan cities with similar populations in a strong Mayor government structure.
- The LOCC determined that in raising the Mayor's salary the starting point should be \$127,308, currently paid to the Deputy Mayor, and apply a 5% increase raising the annual salary in 2024 to \$133,673.
- An additional increase of 5% in 2025 would raise the salary of the Mayor to \$140,356.65 (this aligns with a strong Mayor government structure in a similar city like Rochester Hills).
- The LOCC determined the City Council members' current salary of \$16,500 should be increased by 10% in 2024 to \$18,150, and 10% more the subsequent year, raising the annual salary of City Council members to \$19,965 in 2025.

The commission has determined that the salary increases for the Mayor and the members of City Council shall take effect January 1, 2024 and January 1, 2025. Following the recording of the vote by the LOCC on this matter, the Resolution will be filed with the City Clerk to be forwarded to the City Council.

-end-

Resolution of the Local Officers Compensation Commission



LOCC 2023 Resolution to change Mayor/City Council Salaries. Moved by Commissioner Gross and second by Commissioner Jackson.

WHEREAS, the Pontiac LOCC met on October 23rd, November 6th, November 20th and 27th, 2023 to determine the salaries of all Pontiac elected officials as authorized by Michigan Compiled Law Section 117.5c and Pontiac City Code Section 2-392; and

WHEREAS, the LOCC has considered the salaries of the City's elected officials and determined that the following salaries shall be effective January 1, 2024 and January 1, 2025 respectively.

NOW THEREFORE, BE IT RESOLVED that the Mayor's salary beginning January 1, 2024 shall be \$133,673 and beginning January 1, 2025 shall be \$140,356.65.

FURTHER RESOLVED that the City Council salary beginning January 1, 2024 shall be \$18,150 and beginning January 1, 2025 shall be \$19,965.

FURTHER RESOLVED that under authority of City Code Section 2-392, this Resolution shall take effect 30 days following the filing of this resolution with the City Clerk unless rejected by the City Council.

I, Jonathan Starks, Deputy City Clerk of the City of Pontiac, hereby certify that the above Resolution is a true and accurate copy of the Resolution passed by the Local Officers Compensation Commission of the City of Pontiac on November 27, 2023.

STARKS, Deputy City Clerk

