

January 16, 2024 Approved Minutes

**Official Proceedings  
Pontiac City Council  
126<sup>th</sup> Session of the Eleventh Council**

**Call to order**

A Regular Meeting of the City Council of Pontiac, Michigan was called to order at the City Hall Council Chambers, 47450 Woodward Ave Pontiac, MI 48342 on Tuesday, January 16, 2024, at 6:02 p.m. by Council President Mike McGuinness.

**Invocation** – Minister Veronica Taylor – Pontiac, Michigan

**Pledge of Allegiance to the Flag of the United States**

**Moment of Silence**

**Roll Call**

**Members Present** – Mikal Goodman, Kathalee James, Mike McGuinness and William Parker Jr.

Mayor Tim Greimel was absent.  
Deputy Mayor Khalfani Stephens was present.  
A quorum was announced.

**Excuse Councilmember**

**Motion to excuse Councilmembers William Carrington, Brett Nicholson and Melanie Rutherford for personal reasons.** Moved by Councilperson Goodman and second by Councilperson Parker.

Ayes: Goodman, James, McGuinness and Parker

No: None

**Motion Carried**

**Amendments to and Approval of the Agenda**

**Motion to approve the agenda.** Moved by Councilperson Parker and second by Councilperson Goodman. Discussion.

**Motion to move item #16 Resolution to authorize the approval of the Mayor or Mayor Designee to execute the City of Pontiac’s Contractor Agreement to hire a Procurement Professional, provided by the Procurement Consulting Group, LLC (PCG) before item #9 Resolution to appoint Patrick Mueller as the official representative to the NoHaz Advisory Board to work with Oakland County and Local Business Development Division as needed to plan the NoHaz program for 2024 and add a Discussion for Winter Weather Preparation.** Moved by Councilperson Goodman and second by Councilperson Parker.

Ayes: James, McGuinness, Parker and Goodman

No: None

**Motion Carried**

**Motion to remove Subcommittee Reports from the agenda & postpone for one week.** Moved by Councilperson Parker and second by Councilperson James.

Ayes: McGuinness, Parker, Goodman and James

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No: None

**Motion Carried**

**The vote was taken to approve the agenda as amended.**

Ayes: Goodman, James, McGuinness and Parker

No: None

**Motion Carried**

Councilman Pro-Tem William Carrington arrived at 6:13 p.m.

**Consent Agenda**

24-9 **Resolution to approve the consent agenda for January 16, 2024.** Moved by Councilperson Parker and second by Councilperson James.

WHEREAS, the City Council has reviewed the consent agenda for January 16, 2024.

NOW, THEREFORE, BE IT RESOLVED that the City Council approves the consent agenda for January 9, 2024, including the January 8, 2024, Economic Development, Housing & Planning Subcommittee Meeting Minutes and January 9, 2024, City Council Meeting Minutes.

Ayes: Parker, Carrington, Goodman, James and McGuinness

No: None

**Resolution Passed**

**Recognition of Elected Officials**

1. Veronica Taylor, Precinct Delegate
2. Kermit Williams, Vice Chair, Charter Revision Commission

**Agenda Address**

1. Dr. Deirdre Waterman addressed item #8
2. Beatrice Wright addressed items #10, #11, #12, #13 & #14
3. Carlton Jones addressed item #8
4. Kermit Williams
5. Darlene Clark addressed items #9, #13 & #14

**Agenda Items**

**Resolutions**

City Council

24-10 **Resolution Honoring the Life and Service of Paul Smith Wilson.** Moved by Councilperson Carrington and second by Councilperson Parker.

WHEREAS, The Pontiac City Council would like to pay proper tribute to Paul Smith Wilson, an extraordinary man characterized by a commitment to service, a distinguished military career and a legacy of leadership and dedication in both his professional and personal endeavors; and,

WHEREAS, Mr. Paul Wilson was born on February 18, 1945, in Tampa, Florida and departed this life on December 31, 2023 in Detroit Michigan; and,

WHEREAS, Mr. Paul Wilson was a man of discipline and action he proudly served in the United States Army, then earning an undergraduate degree from Wayne State University and a master's degree from Central State University; and,

WHEREAS, Mr. Paul Wilson enjoyed a distinguished career at General Motors for 40 years; and,

WHEREAS, Mr. Paul Wilson enjoyed the loving companionship of his wife for several wonderful decades; and was also deeply devoted to his family, as he always endeavored to remain true to family

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values of the highest order; and,

WHEREAS, Mr. Paul Wilson was a devoted member of Newman A.M.E. Church; and lived a life of generosity and community engagement; and,

NOW, THEREFORE BE IT RESOLVED, that the members of the Pontiac City Council and this community will greatly miss Paul Smith Wilson as he leaves behind an indelible legacy of integrity, compassion and loyalty in private life and diligence and dedication in all his chosen endeavors; and we give our sincerest condolences to the family and friends of Paul Smith Wilson.

Ayes: Parker, Carrington, Goodman, James and McGuinness

No: None

**Resolution Passed**

Purchasing Division

24-11 **Resolution to authorize the approval of the Mayor or Mayor Designee to execute the City of Pontiac's Contractor Agreement to hire a Procurement Professional, provided by the Procurement Consulting Group, LLC (PCG).** Moved by Councilperson James and second by Councilperson Parker.

WHEREAS, The Purchasing Division needs procurement expert services and support to keep up with the demands of efficiently processing solicitation of goods and services; and

WHEREAS, Procurement Consulting Group LLC, will provide services that will assist the Purchasing Division including but not limited to contract organization, strategic planning, and vendor onboarding; and

WHEREAS, the Purchasing Manager requests that the City Council approve entering into a contract with Procurement Consulting Group LLC for a procurement consultant to assist and support the Purchasing Division with its procurement processes.

NOW, THEREFORE BE IT RESOLVED THAT, the Pontiac City Council approves the Mayor or his Designee to enter into a contract with Procurement Consulting Group, LLC to provide a procurement consultant to assist the Purchasing Division with professional services in an amount not to exceed \$57,750.

Ayes: Carrington, Goodman, James, McGuinness and Parker

No: None

**Resolution Passed**

**Motion to suspend the rules to change order of the agenda.** Moved by Councilperson Carrington and second by Councilperson Goodman.

Ayes: Carrington, Goodman, James, McGuinness and Parker

No: None

**Motion Carried**

**Resolutions**

Purchasing Division

24-12 **Resolution to authorize the approval of the Mayor or Deputy Mayor to execute the Statement of Work dated December 29, 2023, Number PS-04754, to procure the OpenGov cloud-based purchasing software.** Moved by Councilperson Carrington and second by Councilperson Parker.

WHEREAS, The Purchasing Division is seeking to upgrade its software solutions to increase efficiency and optimize its operations; and

WHEREAS, acquiring a license for cloud based OpenGov software will provide the necessary tools that will assist the Purchasing Division with improving its supplier relations, solicitation management and

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service evaluations; and,

WHEREAS, through a cooperative agreement, the Purchasing division can acquire an OpenGov software license, in accordance with Pontiac Municipal Code 2-523, through Vertosoft, an authorized reseller of the OpenGov software.

NOW, THEREFORE, BE IT RESOLVED THAT, the Pontiac City Council authorizes the Mayor or his Designee to enter into a 3-year, 6 month contract for OpenGov cloud-based software for the Purchasing Division.

Ayes: Goodman, James, McGuinness, Parker and Carrington

No: None

**Resolution Passed**

Department of Public Works (DPW)

24-13

**Resolution to appoint Patrick Mueller as the official representative to the NoHaz Advisory Board to work with Oakland County and Local Business Development Division as needed to plan the NoHaz program for 2024.** Moved by Councilperson Carrington and second by Councilperson Parker.

WHEREAS, the northern cities, villages, and townships in Oakland County are committed to protection of the natural environment and preventing toxic materials from entering our waterways and landfill resources; and

WHEREAS, the improper handling and disposal of toxic and poisonous household chemicals also poses a health risk to our citizens; and

WHEREAS, recognizing there is a need to provide regular and easily accessible household hazardous waste collection services to North Oakland County residents; and

WHEREAS, collection events for household hazardous waste have become widely accepted as the best way to provide citizens with a safe method of disposal of these toxic and poisonous household chemicals, and for the communities to realize the economies of scale; and

WHEREAS, Oakland County, through its Planning and Local Business Development Division, has joined these northern Oakland County communities in creating the North Oakland Household Hazardous Waste Consortium (NoHaz), and

WHEREAS, the NoHaz Consortium has developed a household hazardous waste collection program, and

WHEREAS, a NoHaz Interlocal Agreement has been drafted to address necessary legal, liability, and responsibility issues for both the County and the participating communities, and identifies Oakland County's role in administering and managing the NoHaz program, and,

WHEREAS, the NoHaz Interlocal agreement establishes a NoHaz advisory board to assist and advise Oakland County in the development of the NoHaz program; and

WHEREAS, this Interlocal Agreement will not result in any fees to Pontiac residents by the City participating in NoHaz events in 2024, and

WHEREAS, that the Pontiac City Council hereby appoints Acting Department of Public Works Director Patrick Muller as the City's official representative to the NoHaz Advisory Board, to work with the Oakland County Planning and Local Business Development Division as needed to plan the NoHaz program for 2024.

NOW THEREFORE BE IT RESOLVED that the Pontiac City Council hereby approves the 2024 NoHaz Interlocal Agreement and appoints Acting DPW Director Patrick Muller as the City of Pontiac's official representative on the NoHaz Advisory Board.

BE IT FURTHER RESOLVED that the Pontiac City Council authorizes the Mayor or his Designee to execute the 2024 No Haz Interlocal Agreement.

Ayes: James, McGuinness, Parker, Carrington and Goodman

No: None

**Resolution Passed**

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Finance Department

24-14

**Resolution authorizing the City Clerk to Publish Notice of Proposed Budget Amendment for the Fiscal Year 2023-2024 – Increase of \$89,285 in Budget Appropriations for General Ledger Account 101-233-818.000 (Professional Services) for Purchasing Division OpenGov Software and Purchasing Consultant.** Moved by Councilperson Carrington and second by Councilperson James.

WHEREAS, the Purchasing Division is in need of support staff and industry software to aid in the efficient and timely processing of solicitations for goods and services; and  
WHEREAS, the Purchasing Manager is requesting a budget amendment for FY 2023-2024 to pay for a license for OpenGov software and to hire a procurement consultant; and  
WHEREAS, the Purchasing Manager is requesting a procurement consultant to review existing policies, engage in strategic planning and recommend operational solutions; and  
WHEREAS, the Proposed Budget Amendment requires an increase in the fund balance by \$89,285 for the OpenGov software and the procurement consultant;  
NOW, THEREFORE, BE IT RESOLVED, that the Pontiac City Council hereby authorizes the City Clerk to publish notice of the Purchasing Department’s Proposed Budget Amendment to increase appropriations in General Fund (Purchasing) 101–233-818.000 in an amount not to exceed \$89,285 for FY 2023-2024.

Ayes: McGuinness, Parker, Carrington, Goodman and James

No: None

**Resolution Passed**

Grants and Philanthropy Department

24-15

**Resolution to approve the execution of a grant agreement with the Michigan Economic Development Corporation (MEDC) for an award in the amount of \$5,000,000 to support a downtown initiative to pay down debt related to the Phoenix Center in the City of Pontiac.** Moved by Councilperson Parker and second by Councilperson Carrington.

WHEREAS, the City of Pontiac has been awarded \$5,000,000 assigned to support a downtown initiative to pay down debt related to the Phoenix Center in the City of Pontiac; and,  
WHEREAS, this award was made possible by the generous support and advocacy of Senator Jeremy Moss; and,  
WHEREAS, the award will extinguish all debt owed to North Bay Drywall, Inc. Profit Sharing Plan and Trust, which is related to the original purchase of the Phoenix Center; and,  
WHEREAS, in August of 2023, the City of Pontiac executed a memorandum of agreement for the Pontiac Redevelopment Project between the County of Oakland and the City of Pontiac; and,  
WHEREAS, the memorandum of agreement outlined the City’s responsibilities, and, in section 5 item A, the agreement indicated that the City was responsible for extinguishing and paying any current outstanding debt obligations on the Phoenix Center Parking Garage within 30 days of receipt of the grant from the MEDC; and,  
WHEREAS, the grant award does not have a matching requirement; and,  
WHEREAS, the City agrees to submit documentation of the expenditures of funds in accordance with the agreement and submit progress reports in a form and to the satisfaction of the MEDC, that provides at a minimum the status of the project and an accounting of all funds expended on Grant Activities; and,  
WHEREAS, during the Term, and for seven (7) years after the Ending Date, the Grantee shall maintain reasonable records, including evidence that the services were performed and the identity of all individuals paid for such services, and shall allow access to those records by the MEDC or their authorized representative at any time during this period.  
THEREFORE, BE IT RESOLVED that the Pontiac City Council hereby authorizes the Mayor Tim Greimel to execute the agreement between The City of Pontiac and the Michigan Economic Development Corporation for an award in the amount of \$5,000,000, and to take any action required to execute the deliverables of the grant funded project.

Ayes: Parker, Carrington, Goodman, James and McGuinness

No: None

**Resolution Passed**

24-16        **Resolution to authorize the City Clerk to publish notice of the proposed budget amendment for Fiscal Year 2023-24 to increase budgeted revenues in the amount of \$5,000,000 to account 101-000-558.000 STATE GRANTS – MEDC, and appropriations in the amount of \$5,000,000 to account 101-925-992.084 DEBT SERVICE - OTTAWA\_PHOENIX CENTER.**  
Moved by Councilperson Parker and second by Councilperson James.

WHEREAS, the City of Pontiac was awarded \$5,000,000 to support a downtown initiative to pay down debt related to the Phoenix Center in the City of Pontiac; and,  
WHEREAS, the award will extinguish all debt owed to North Bay Drywall, Inc. Profit Sharing Plan and Trust, which is related to the original purchase of the Phoenix Center; and,  
WHEREAS, in August of 2023, the City of Pontiac executed a memorandum of agreement for the Pontiac Redevelopment Project between the County of Oakland and the City of Pontiac; and,  
WHEREAS, the memorandum of agreement outlined the City’s responsibilities, and, in section 5 item A, the agreement indicated that the City was responsible for extinguishing and paying any current outstanding debt obligations on the Phoenix Center Parking Garage within 30 days of receipt of the grant from the MEDC; and,  
WHEREAS, the grant award does not have a matching requirement.  
THEREFORE, BE IT RESOLVED, that the City Council hereby authorizes the City Clerk to publish the proposed budget amendment to increase budgeted revenues in the amount of \$5,000,000 to account 101-000-558.000 STATE GRANTS – MEDC, and appropriations in the amount of \$5,000,000 to account 101-925-992.084 DEBT SERVICE - OTTAWA\_PHOENIX CENTER.

Ayes: Parker, Carrington, Goodman, James and McGuinness

No: None

**Resolution Passed**

Mayor’s Office

24-17        **Resolution to approve Sheriff Substation Facility Interview Room Modifications.**  
Moved by Councilperson Carrington and second by Councilperson James.

WHEREAS, the equipment in the Pontiac Substation interview rooms requires audiovisual recording equipment upgrades because it is either non-operational or noncompliant; and  
WHEREAS, not upgrading the equipment will result in the Pontiac Substation violating the Michigan Commission on Law Enforcement Standards (MCOLES) and the Public Act 479 of 2012; and  
WHEREAS, American Video is a sole source supplier for local hardware and software reseller for interview room video and audio recording in Michigan.  
NOW, THEREFORE, BE IT RESOLVED THAT, the City Council authorizes entering into a contract with American Video Transfer Inc. to upgrade the Pontiac Police Substation three interview rooms at a cost estimate not to exceed \$40,000.

Ayes: Carrington, Goodman, James, McGuinness and Parker

No: None

**Resolution Passed**

24-18        **Resolution to approve Sheriff Substation Facility Window Modifications.** Moved by Councilperson Carrington and second by Councilperson Parker.

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WHEREAS, the Pontiac Police Substation has many damaged window blinds on the second floor which presents security risks during law enforcement activities; and

WHEREAS, window tint ensures identity protection and promotes security internally and externally; and

WHEREAS, purchasing window tint for the Pontiac Police Substation's second floor is more cost effective than replacing the window blinds because it will avoid customization expenses for the window air conditioning units and will create energy savings through temperature regulation;

NOW, THEREFORE, BE IT RESOLVED THAT, the City Council authorizes the approval of window tint services to the second floor of the Pontiac Police Substation with a cost not to exceed \$15,000.

Ayes: Carrington, Goodman, James, McGuinness and Parker

No: None

**Resolution Passed**

**Public Comment**

1. Dr. Deirdre Waterman
2. Beatrice Wright
3. Carlton Jones
4. Pastor Kathy Dessureau
5. Darlene Clark
6. Min. Veronica Taylor

**Discussion**

Winter Weather Preparation

**Communications**

City Council, Mayor's Office & City Clerk's Office

**Mayor, Clerk and Council Closing Comments**

Deputy Mayor Khalfani Stephens, Councilman William Parker Jr., Councilwoman Kathalee James, Councilman Mikal Goodman, Council President Pro-Tem William Carrington, and Council President Mike McGuinness made closing comments.

**Adjournment**

**Motion to adjourn the meeting.** Moved by Councilperson Carrington and second by Councilperson Parker.

Ayes: Goodman, James, McGuinness, Parker, and Carrington

No: None

**Motion Carried**

Council President Mike McGuinness adjourn the meeting at 8:20 p.m.

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Garland S. Doyle  
City Clerk